

Glamorgan Spring Bay Council

Information Briefing Document

July | August | September 2024



GLAMORGAN
SPRING BAY
COUNCIL

CONTENTS

GOVERNANCE & COUNCIL MEETINGS.....	3
MAYORAL ACTIVITIES.....	3
CORPORATE & COMMUNITY	4
PROPERTY SETTLEMENT CERTIFICATES	5
USE OF COUNCIL SEAL	6
COMMUNITY SMALL GRANTS PROGRAMME	6
EVENT SUPPORT / ASSISTANCE	6
SOCIAL MEDIA STATISTICS.....	7
PLANNING & DEVELOPMENT STATISTICS.....	9
FINANCIAL REPORTING.....	11
CORPORATE CALENDAR.....	24
COUNCIL MOTION TRACKING DOCUMENT	26
ANNUAL PLAN PERFORMANCE REPORT.....	28

GOVERNANCE & COUNCIL MEETINGS

Council meetings are conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2024 Council meetings will usually be held on the fourth Tuesday of the month commencing at 2.00pm.

Members of the public are able to register to attend Council Meetings in person. Registrations open on the Thursday prior to the scheduled monthly Council Meeting and close by 12 noon the day before the meeting. Once the maximum numbers have been reached, no further registrations will be accepted and only members of the public who have registered for the meeting will be able to attend.

To register your attendance, please use the following link <https://gsbc.tas.gov.au/council/council-meeting-agendas-minutes/> or contact Council's Executive Officer on 6256 4777.

If you have a question to ask during Public Question Time and are unable to attend the meeting, Council will allow questions to be provided by written notice up until 12 noon the day before the Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively questions can be left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

Workshops are scheduled for the second Tuesday of each month unless otherwise required.

MAYORAL ACTIVITIES

The Mayor attends numerous engagements each month. This is a list of the recent activities undertaken by Mayor Cheryl Arnol for July to August 2024 including:

- Attended meeting with Primary Health Tasmania
- Presided over Citizenship Ceremony
- Attended meeting with Senator Wendy Askew
- Attended Telstra event for new mobile coverage at Hermitage Road, Triabunna
- Attended meeting with RSL Tasmania
- Attended Southern Tasmania Council's Authority meeting
- Attended meeting with Rebecca White MP
- Attended SERDA Meeting
- Attended opening of the Spring Bay Food Hub
- Attended meeting with Senator Wendy Askew and Senator Anne Ruston
- Attended visit by Minister Guy Barnett
- Attended online meeting with Anita Dow MP
- Attended BEST Board meeting
- Attended SERDA AGM
- Attended meeting with Tabatha Badger MP
- Welcomed the delegates to Shellfish Futures conference at Eastcoaster Resort
- Attended Tourism Tasmania Event at Swansea
- Chaired the Municipal Emergency Management Meeting
- Attended meeting and site tour with Sustainable Timber

CORPORATE & COMMUNITY

Our Council team and operations have been managed well following the tight economic period of the last financial year.

Council continues to encourage more events to occur in the municipality and welcomes the usage of Council managed facilities by the community. The Tivoli theatre nights at the Triabunna Hall, for example, are well attended and offer a welcoming venue for social interaction. From a sporting perspective there are now three regular substantial sporting events held in the municipality throughout the year encouraging participation and spectators, Winter Challenge at Orford, Freycinet Challenge at Coles Bay and the Coles Bay Triathlon.

In this 2024-25 budget, Council has continued to reinvest in community infrastructure, seeking grant funding as much as possible to assist to augment rates income to fund several capital works programs. Several of these projects are now coming to completion including the Bicheno Gulch car park which will have a public opening on 11 November 2024.

Council continues to strive for high standards of expertise through recruitment of skilled and experienced personnel. The September quarter has seen successful recruitment of some long outstanding skilled roles.

Council remains vigilant with its approach to the current environment of cyber risk that threatens fraud and compromise of council data records. Council continues to update relevant software and maintain staff training to minimise this risk. This education is helpful for personal identity protection as well as Council data protection.

Council has completed its annual financial reporting for 2023-24 financial year and awaits finalisation from the Tasmanian Audit Office. These reports will then be published in the Annual Report.

PROPERTY SETTLEMENT CERTIFICATES

	2018/19		2019/20		2020/21		2021/22		2022/23		2023/24		2024/25	
	132	337	132	337	132	337	132	337	132	337	132	337	132	337
July	64	25	42	17	65	35	57	24	58	16	33	12	49	15
August	60	37	31	13	65	24	58	27	29	15	30	14	28	15
September	46	19	56	31	74	38	60	26	24	8	43	15	39	16
October	48	22	54	25	62	31	56	26	34	16	29	20		
November	47	18	53	31	77	34	60	32	36	15	45	25		
December	40	19	36	17	99	50	58	27	20	10	35	14		
January	61	24	47	23	69	37	50	25	24	12	55	27		
February	49	30	37	18	79	36	63	37	53	25	29	14		
March	45	16	61	26	71	43	64	30	48	26	51	21		
April	50	27	15	7	70	27	46	28	29	14	39	22		
May	40	17	16	8	53	29	39	25	46	24	18	12		
June	27	17	23	14	31	23	36	28	21	13	19	13		
TOTAL	577	271	471	230	815	407	634	329	422	194	436	209	116	46
TOTAL	848		664		1,222		963		616		645		162	

Section 132 Certificate of Liabilities

(1) A person referred to in subsection (2) may apply to the general manager for a certificate stating–

(a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;

(b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and

(c) the amount of any charge on the land recoverable by the council.

(2) The following persons may apply for a certificate under subsection (1) :

(a) the owner of a registered estate or interest in the land;

(b) an occupier of the land;

(c) a person who has entered or proposes to enter into a contract to purchase the land; (d) a mortgagee or prospective mortgagee of the land; (e) a person authorized to act on behalf of any person referred to in paragraph (a),(b) , (c) or (d) .

Section 337 Council land information certificate

(1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.

(2) The general manager, on receipt of an application made in accordance with subsection (1) , is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.

(3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.

(4) A prescribed fee is payable in respect of the issue of a certificate.

(5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.

(6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.

(7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.

(8) If the general manager agrees to a request under subsection (5) or (7), the general manager may impose any reasonable charges and costs incurred.

(9) In this section –
land includes –

(a) any buildings and other structures permanently fixed to land; and

(b) land covered with water; and

(c) water covering land; and

(d) any estate, interest, easement, privilege or right in or over land.

USE OF COUNCIL SEAL

Date	Details	Signature
1/07/2024	Final Plan - SA 2023 / 018	Acting General Manager
10/07/2024	Final Plan - SA 2020 / 009	Acting General Manager
16/07/2024	Final Plan - SA 2007 / 001	General Manager
23/07/2024	Lease Agreement - Coles Bay Conservation Area	General Manager
26/07/2024	Lease Agreement - 4 Noyes Street, Swansea	General Manager
31/07/2024	Final Plan SA 2022 / 01	General Manager
23/08/2024	Final Plan - SA 2023/016	General Manager
9/09/2024	Final Plan - SA 2023 / 028	Acting General Manager
17/09/2024	Sublease Agreement to Ambulance Tasmania - 78 Burgess Street, Bicheno	Acting General Manager
25/09/2024	Final Plan - SA 2020/050	Acting General Manager

COMMUNITY SMALL GRANTS PROGRAMME

Name	Amount donated \$	Date Approved
Bicheno Community Development Association (Bicheno Helping Hands Fund)	\$1,000	23 July 2024
Spring Bay Suicide Prevention Network	\$1,000	23 July 2024
Spring Bay Community Food Hub	\$1,000	23 July 2024
Swansea Community Christmas	\$1,060	27 August 2024
Swansea Courthouse Arts	\$710	27 August 2024
Bicheno Men's Shed	\$890.91	23 September 2024
Triabunna Tivoli Theatre	\$1,000	23 September 2024
East Coast Anglican	\$1,000	23 September 2024
Funding Assistance for Residents Competing in State, National or International Events	\$500	23 September 2024

EVENT SUPPORT / ASSISTANCE

Name	In-kind Assistance	Amount donated \$	Date Approved
Freycinet Challenge	In-kind support with Waste Management, advertising and facility hire.	\$2,000	23 July 2024
Winter Challenge	In-kind support with Waste Management, advertising and facility hire.	\$2,000	23 July 2024
Bicheno Food and Wine Festival	In-kind support with Waste Management, advertising and facility hire.	\$4,500	23 July 2024
Great Eastern Wine Trail	Nil	\$1,000	27 August 2024
Festival of Small Halls	Nil	\$1,000	23 September 2024

SOCIAL MEDIA STATISTICS



The internet YouTube platform is used to publish live Ordinary Council meetings each month to assist those in the community to view proceedings when they cannot attend themselves. There are currently 169 Subscribers.

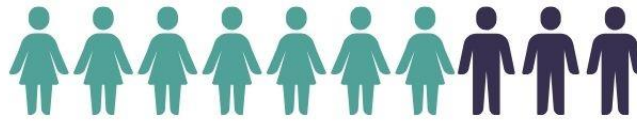
	July - September	October – December	January – March	April – June
YouTube Subscribers	178	-	-	-
YouTube Views	426	-	-	-



Facebook is used by Council to communicate a narrow range of activities, primarily current events that have a safety or hazard awareness message, such as flooding, infrastructure damage, weather events and so on.

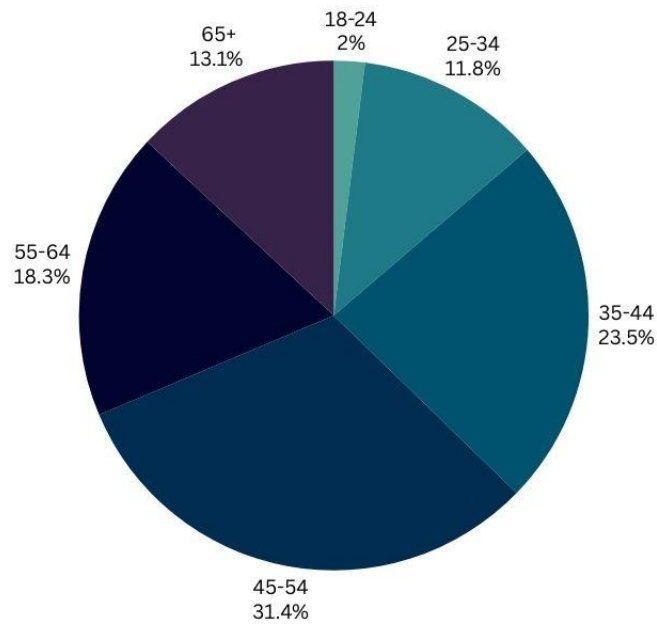
	July - September	October – December	January – March	April – June
Facebook Page reach	11077	-	-	-
Facebook Page new likes	7	-	-	-
Facebook Page Followers	1393	-	-	-

GENDER OF FACEBOOK FOLLOWERS

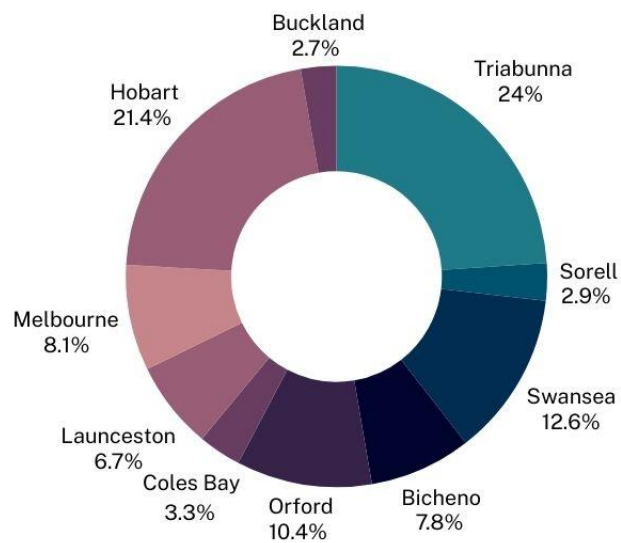


70% FEMALE | 30% MALE

AGE OF FACEBOOK FOLLOWERS



LOCATION OF FACEBOOK FOLLOWERS



PLANNING & DEVELOPMENT STATISTICS

PLANNING STATISTICS

	July - September	Total
Development Applications Received		
No Permit Required, Permitted, Discretionary	74	74
Subdivisions	3	3

	July - September	Total
Development Applications Approved		
No Permit Required	25	25
Permitted	7	7
Discretionary	29	29
Subdivisions	11	11
Applications Refused	1	1
Applications Withdrawn	4	4

BUILDING AND PLUMBING STATISTICS

	July - September	Total
Building Permits Approved	7	7
Plumbing Permits Approved	14	14
Notifiable Building Work Approved	26	26
Notifiable Plumbing Work Approved	14	14
Low Risk Building Work	8	8
Low Risk Plumbing Work	9	9
Permit of Substantial Compliance	0	0
Building Certificates	0	0

COMPLIANCE STATISTICS

	July - September	Total
Building Notices issued	0	0
Building Orders issued	0	0
Planning Enforcement Notices Issued	0	0

ENVIRONMENTAL HEALTH STATISTICS

	July - September	Total
Immunisations	0	0
Food & Public Health Act Registrations	127	127
Food & Public Health Inspections	20	20
Notifiable Diseases	0	0
Sampling	1	1
Public Health/Environmental Health Complaints	7	7
On-site Wastewater Assessments/Permits	5	5
Form 49 & 50 Assessments/Inspections	1	1
New Food Business Enquiries	5	5
Development Application Assessments	0	0

ANIMAL CONTROL STATISTICS

	July - September	Total
Dogs Registered	1050	1050
Kennel Licenses Issued/Renewed	0	0
Dogs Seized	0	0
Dogs Surrendered	0	0
Dogs Euthanized	0	0
Dogs placed with Dogs' Homes of Tasmania	0	0
Caution Notices Issued	5	5
Infringement Notices Issued	4	4
Fire Abatement Enquires/Complaints	1	1

FINANCIAL REPORTING

Profit and Loss

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

	YTD Actual	YTD Budget	Budget Var	Var %	2024/25 Budget
Trading Income					
Rate Revenue	13,884,593	13,871,977	12,616	0%	13,871,977
Statutory Charges	180,113	168,249	11,864	7%	691,962
User Charges	607,417	369,380	238,037	64%	946,149
Grants	629,650	68,791	560,859	815%	1,467,660
Interest & Investment Revenue	212,393	158,101	54,292	34%	632,404
Contributions	163,841	82,500	81,341	99%	330,000
Other Revenue	378,441	344,999	33,442	10%	646,335
Total Trading Income	16,056,448	15,063,997	992,451	7%	18,586,487
Gross Profit					
	16,056,448	15,063,997	992,451	7%	18,586,487
Capital Grants					
Grants Commonwealth Capital - Other	101,381	1,281,356	(1,179,975)	-92%	2,662,443
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	497,000
Grants State Capital - Other	410,366	187,500	222,866	119%	2,626,623
Total Capital Grants	511,747	1,468,856	(957,109)	-65%	5,786,066
Other Income					
Net Gain (Loss) on Disposal of Assets	22,726	0	22,726	0%	201,200
Total Other Income	22,726	0	22,726	0%	201,200
Operating Expenses					
Employee Costs	1,183,950	1,374,216	(190,266)	-14%	5,496,864
Materials & Services	2,224,244	2,566,091	(341,847)	-13%	8,263,316
Depreciation	959,401	934,602	24,799	3%	3,712,957
Interest	(21,669)	18,113	(39,782)	-220%	170,757
Other Expenses	92,528	51,465	41,063	80%	237,860
Total Operating Expenses	4,438,455	4,944,487	(506,032)	-10%	17,881,754
Net Profit					
	11,617,993	10,119,510	1,498,483	15%	704,733
Total Comprehensive Result (incl Capital Income)					
	12,152,466	11,588,366	564,100	5%	6,691,999

Profit and Loss Summary - Governance

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Statutory Charges	187	0	187	0%	0
Other Revenue	67	0	67	0%	0
Total Trading Income	254	0	254	0%	0
Gross Profit					
	254	0	254	0%	0
Operating Expenses					
Employee Costs	105,774	152,439	(46,665)	-31%	609,756
Materials & Services	52,643	25,465	27,178	107%	103,110
Depreciation	5,595	5,601	(6)	0%	22,404
Other Expenses	42,320	42,465	(145)	0%	169,860
Total Operating Expenses	206,332	225,970	(19,638)	-9%	905,130
Net Profit					
	(206,078)	(225,970)	19,892	-9%	(905,130)
Total Comprehensive Result (incl Capital Income)					
	(206,078)	(225,970)	19,892	-9%	(905,130)

Profit and Loss Summary - Corporate Services

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Rate Revenue	11,689,112	11,679,318	9,794	0%	11,679,318
Statutory Charges	23,579	24,999	(1,420)	-6%	99,996
Grants	11,969	8,841	3,128	35%	191,961
Interest & Investment Revenue	210,268	158,001	52,267	33%	632,004
Other Revenue	293,435	313,999	(20,564)	-7%	325,996
Total Trading Income	12,228,363	12,185,158	43,205	0%	12,929,275
Gross Profit					
	12,228,363	12,185,158	43,205	0%	12,929,275
Other Income					
Net Gain (Loss) on Disposal of Assets	0	0	0	0%	201,200
Total Other Income	0	0	0	0%	201,200
Operating Expenses					
Employee Costs	208,753	198,366	10,387	5%	793,464
Materials & Services	942,563	1,156,576	(214,013)	-19%	2,279,445
Depreciation	11,026	22,878	(11,852)	-52%	91,512
Other Expenses	27,234	7,000	20,234	289%	66,000
Total Operating Expenses	1,189,576	1,384,820	(195,244)	-14%	3,230,421
Net Profit	11,038,787	10,800,338	238,449	2%	9,698,854
Total Comprehensive Result (incl Capital Income)	11,038,787	10,800,338	238,449	2%	9,900,054

Profit and Loss Summary - Community Development

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Statutory Charges	(8)	0	(8)	0%	0
Grants	0	0	0	0%	3,555
Interest & Investment Revenue	0	100	(100)	-100%	400
Other Revenue	1,588	0	1,588	0%	0
Total Trading Income	1,580	100	1,480	1480%	3,955
Gross Profit	1,580	100	1,480	1480%	3,955
Operating Expenses					
Employee Costs	44,317	36,237	8,080	22%	144,948
Materials & Services	30,591	18,380	12,211	66%	76,070
Depreciation	12,849	12,531	318	3%	50,124
Total Operating Expenses	87,757	67,148	20,609	31%	271,142
Net Profit	(86,177)	(67,048)	(19,129)	29%	(267,187)
Total Comprehensive Result (incl Capital Income)	(86,177)	(67,048)	(19,129)	29%	(267,187)

Profit and Loss Summary - Tourism and Economic Development

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Gross Profit	0	0	0	0%	0
Operating Expenses					
Materials & Services	60,000	60,000	0	0%	115,000
Total Operating Expenses	60,000	60,000	0	0%	115,000
Net Profit	(60,000)	(60,000)	0	0%	(115,000)
Total Comprehensive Result (incl Capital Income)	(60,000)	(60,000)	0	0%	(115,000)

Profit and Loss Summary - Development Services

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Statutory Charges	154,957	141,249	13,708	10%	583,962
User Charges	483	20,794	(20,311)	-98%	22,963
Contributions	163,841	82,500	81,341	99%	330,000
Other Revenue	342	2,001	(1,659)	-83%	8,004
Total Trading Income	319,622	246,544	73,078	30%	944,929
Gross Profit	319,622	246,544	73,078	30%	944,929
Operating Expenses					
Employee Costs	254,615	278,436	(23,821)	-9%	1,113,744
Materials & Services	139,254	176,783	(37,529)	-21%	714,413
Depreciation	7,986	6,750	1,236	18%	27,000
Total Operating Expenses	401,855	461,969	(60,114)	-13%	1,855,157
Net Profit	(82,233)	(215,425)	133,192	-62%	(910,228)
Total Comprehensive Result (incl Capital Income)	(82,233)	(215,425)	133,192	-62%	(910,228)

Profit and Loss Summary - Animal Control

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Statutory Charges	1,359	2,001	(642)	-32%	8,004
User Charges	14,484	15,194	(710)	-5%	29,318
Total Trading Income	15,843	17,195	(1,352)	-8%	37,322
Gross Profit	15,843	17,195	(1,352)	-8%	37,322
Operating Expenses					
Employee Costs	22,582	23,088	(506)	-2%	92,352
Materials & Services	3,006	1,846	1,160	63%	9,774
Depreciation	1,945	2,004	(59)	-3%	8,016
Total Operating Expenses	27,533	26,938	595	2%	110,142
Net Profit	(11,690)	(9,743)	(1,947)	20%	(72,820)
Total Comprehensive Result (incl Capital Income)	(11,690)	(9,743)	(1,947)	20%	(72,820)

Profit and Loss Summary - Medical Services

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Other Revenue	(272)	0	(272)	0%	0
Total Trading Income	(272)	0	(272)	0%	0
Gross Profit	(272)	0	(272)	0%	0
Operating Expenses					
Materials & Services	24,964	0	24,964	0%	0
Depreciation	10,420	0	10,420	0%	0
Total Operating Expenses	35,384	0	35,384	0%	0
Net Profit	(35,656)	0	(35,656)	0%	0
Total Comprehensive Result (incl Capital Income)	(35,656)	0	(35,656)	0%	0

Profit and Loss Summary - Marina & Wharf

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Statutory Charges	38	0	38	0%	0
User Charges	489,055	245,280	243,775	99%	627,981
Other Revenue	73	1,000	(927)	-93%	1,000
Total Trading Income	489,165	246,280	242,885	99%	628,981
Gross Profit	489,165	246,280	242,885	99%	628,981
Capital Grants					
Grants Commonwealth Capital - Other	0	0	0	0%	100,000
Grants State Capital - Other	0	0	0	0%	49,123
Total Capital Grants	0	0	0	0%	149,123
Operating Expenses					
Employee Costs	5,018	12,144	(7,126)	-59%	48,576
Materials & Services	32,847	57,919	(25,072)	-43%	154,927
Depreciation	32,379	34,056	(1,677)	-5%	136,224
Interest	(7,451)	0	(7,451)	0%	51,408
Other Expenses	22,975	0	22,975	0%	0
Total Operating Expenses	85,767	104,119	(18,353)	-18%	391,135
Net Profit	403,399	142,161	261,238	184%	237,846
Total Comprehensive Result (incl Capital Income)	403,399	142,161	261,238	184%	386,969

Profit and Loss Summary - Building & Facilities

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Interest & Investment Revenue	2,125	0	2,125	0%	0
Other Revenue	34,841	27,999	6,842	24%	80,096
Total Trading Income	36,966	27,999	8,967	32%	80,096
Gross Profit	36,966	27,999	8,967	32%	80,096
Capital Grants					
Grants Commonwealth Capital - Other	101,381	0	101,381	0%	180,000
Grants State Capital - Other	49,366	0	49,366	0%	1,230,000
Total Capital Grants	150,747	0	150,747	0%	1,410,000
Other Income					
Net Gain (Loss) on Disposal of Assets	20,029	0	20,029	0%	0
Total Other Income	20,029	0	20,029	0%	0
Operating Expenses					
Employee Costs	26,181	18,213	7,968	44%	72,852
Materials & Services	122,359	121,894	465	0%	489,673
Depreciation	152,504	146,118	6,386	4%	584,472
Total Operating Expenses	301,044	286,225	14,819	5%	1,146,997
Net Profit	(264,078)	(258,226)	(5,852)	2%	(1,066,901)
Total Comprehensive Result (incl Capital Income)	(93,302)	(258,226)	164,924	-64%	343,099

Profit and Loss Summary - Works & Services

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Department is Bridges & Culverts, Emergency Management, Parks & Reserves, Plant Costs & Recoveries, Private Works, Roads & Footpaths, Sewer, Stormwater & Drainage, Town Maintenance, Waste Management.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
Rate Revenue	2,195,481	2,192,659	2,822	0%	2,192,659
User Charges	103,395	66,313	37,082	56%	238,691
Grants	617,681	59,950	557,731	930%	1,272,144
Other Revenue	12,693	0	12,693	0%	0
Total Trading Income	2,929,251	2,318,922	610,329	26%	3,703,494
Gross Profit	2,929,251	2,318,922	610,329	26%	3,703,494
Capital Grants					
Grants Commonwealth Capital - Other	0	1,281,356	(1,281,356)	-100%	2,382,443
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	497,000
Grants State Capital - Other	211,000	187,500	23,500	13%	1,347,500
Total Capital Grants	211,000	1,468,856	(1,257,856)	-86%	4,226,943
Other Income					
Net Gain (Loss) on Disposal of Assets	2,697	0	2,697	0%	0
Total Other Income	2,697	0	2,697	0%	0
Operating Expenses					
Employee Costs	558,617	659,118	(100,501)	-15%	2,636,472
Materials & Services	752,159	927,359	(175,200)	-19%	4,237,226
Depreciation	697,682	675,351	22,331	3%	2,675,953
Other Expenses	0	2,000	(2,000)	-100%	2,000
Total Operating Expenses	2,008,458	2,263,828	(255,370)	-11%	9,551,651
Net Profit	920,793	55,094	865,699	1571%	(5,848,157)
Total Comprehensive Result (incl Capital Income)	1,134,490	1,523,950	(389,460)	-26%	(1,621,214)

Profit and Loss Summary - Prosser Plains Raw Water Scheme

Glamorgan Spring Bay Council - Quarterly Briefing Papers
For the 3 months ended 30 September 2024

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
Trading Income					
User Charges	0	26,799	(26,799)	-100%	107,196
Other Revenue	0	0	0	0%	231,239
Total Trading Income	0	26,799	(26,799)	-100%	338,435
Gross Profit	0	26,799	(26,799)	-100%	338,435
Operating Expenses					
Employee Costs	0	1,983	(1,983)	-100%	7,932
Materials & Services	27,982	19,867	8,115	41%	81,668
Depreciation	27,015	29,313	(2,298)	-8%	117,252
Interest	(14,218)	18,113	(32,331)	-178%	119,349
Total Operating Expenses	40,780	69,276	(28,496)	-41%	326,201
Net Profit	(40,780)	(42,477)	1,697	-4%	12,234
Total Comprehensive Result (incl Capital Income)	(40,780)	(42,477)	1,697	-4%	12,234

CORPORATE CALENDAR

Document / Item	LGA Act Reference or Other as Stipulated	Statutory Y/N	Date Last Updated	Responsible Officer	Review Cycle	Comments
Community Small Grant Policy	S70E, S70G	No	Sep-10	Director Corporate & Community	4 years	In progress.
Flora and Fauna Plans	Threatened Species Act 1995/Nature Conservation Act 2002/EPBC Act 1999/Forest Practices Regulations 2005	Yes	Oct-14	Director Planning & Development	4 years	Review placed on hold for the next financial year. The current F&F plans still remain current until the review takes place.
Investment Policy	S70E, S70G + Various Legislation	Yes	Aug-15	Director Corporate & Community	As required	In progress.
Conservation Covenant Rebate Policy	S129	Yes	May-19	Director Corporate & Community	2 years	
Fee Exemption and Reduction Policy	S70E, S70G, S205, S206	Yes	Oct-24	Director Planning & Development	4 years	This Policy replaces the Planning and Building Fee Policy which was rescinded at the October Council Meeting.
Use of Council Logo Policy	S70E, S70G	No	Sep-19	General Manager / Executive Officer	4 years	Review in progress.
Recognition of continuous years of service - Councillors and Staff Policy	S70E, S70G	No	Sep-19	Director Corporate & Community	As required	Review in progress.
Volunteer Policy	S70E, S70G + Various Legislation	No	Sep-19	Director Corporate & Community	4 years	
Use of Electronic Devices	S70E, S70G	No	Nov-19	Director Corporate & Community	4 years	To be reviewed by no later than 2022 and thereafter, every four years. Policy review in progress
Dog Management Policy 2019-2025	S7 (Dog Control Act)	Yes	Jan-20	Director Planning & Development	4 years	Initial consultation has commenced with key stakeholders. Broader community consultation to occur following adoption of Orford Foreshore Masterplan.
Australian Citizenship Ceremony Dress Code	S70E, S70G,	Yes	Feb-20	Director Corporate & Community	4 years	
Corporate Credit Card Policy	S70E, S70G	No	Apr-20	Director Corporate & Community	4 years	
Financial Hardship Assistance Policy	Part 9 (Rates & Charges), S70E, s70G	No	Apr-20	Director Corporate & Community	4 years	To be reviewed.
Financial Reserves Policy	S70E, S70G	Yes	Apr-20	Director Corporate & Community	As required	
Fraud Control Policy	S70E, S70G + Various Legislation	Yes	Apr-20	Director Corporate & Community	2 years	
Rate Relief for Religious Organisations Policy	S129	Yes	Apr-20	Director Corporate & Community	4 years	
Environmental Bylaw	S145 LGA + Various	Yes	May-20	Director Planning & Development	4 years	Gazetted 23 May 2020.
Private Works Policy	S70E, S70G	No	Jun-20	Director Works & Infrastructure	4 years	Update with reference to audit findings.
Risk Management Policy	S70E, S70G + Various Legislation	Yes	Jun-20	Director Corporate & Community	Annual	
Risk Management Strategy	S70E, S70G + Various Legislation	Yes	Jun-20	Director Corporate & Community	2 years	
S24 Review	S24, S70E, S70G	No	Oct-20	General Manager	4 years	In progress.
Related Party Disclosure Policy	Various	Yes	Jan-21	Director Corporate & Community	3 years	In progress, draft to October Council Workshop.
Community Recovery Plan	S70E & Various	Yes	Feb-21	Director Works & Infrastructure	4 years	
Public Open Space Contribution Policy	Various	No	Feb-21	Director Planning & Development	4 years	
Applying for Grants on Council Land Policy	Various	No	Apr-21	Director Planning & Development	4 years	
Strategic Asset Management Plan	S70B, S70F, S70G	Yes	May-21	Director Works & Infrastructure	2 years	Preliminary works commenced.
Implementation of Records Management System	S70E, S70G & State Archives Act	Yes	Jun-21	Director Corporate & Community	Complete	Complete.
Rates and Charges Policy	Various	Yes	Jun-21	Director Corporate & Community	4 years	
Financial Management Strategy	S70, S70F, S70G	Yes	Jul-21	Director Corporate & Community	2 years	Review as required.
Information Management Policy	S70E, Archives Act & Various	Yes	Jul-21	Director Corporate & Community	4 years	In progress.
Gifts and Donations Policy	S56A, S56B, 70E, 70G, LG(Gen) Regs 2015	Yes	Aug-21	General Manager / Executive Officer	3 years	In progress, draft to November Council Workshop.
Personal and Private information Policy	S70E, S70G + Various Legislation	Yes	Oct-21	General Manager	2 years	Review in progress.
Long Term Financial Management Plan	S70, S70F, S70G	Yes	Dec-21	Director Corporate & Community	Updates as required	In progress for March 2023.
Council Advertising Policy	S70E, S70G	No	Jan-22	General Manager	4 years	
Recruitment Policy	S70E, S70G, Antidiscrimination Act	No	Feb-22	General Manager	4 years	
Employee Code of Conduct Policy - Staff	Various	No	Mar-22	General Manager	4 years	
Communications and Engagement Framework	S70E	Yes	Apr-22	Director Corporate & Community	4 years	
Enterprise Agreement	Various	Yes	Jul-22	General Manager / Internal Review Committee	3 years	

Document / Item	LGA Act Reference or Other as Stipulated	Statutory Y/N	Date Last Updated	Responsible Officer	Review Cycle	Comments
Triabunna Marina and Wharf Precinct Policy	S70E, S70G	No	Jul-22	Director Works & Infrastructure	4 years	
Council Meetings - Audio/Visual Recording	R33 LG(MP) Regs 2015	Yes	Aug-22	General Manager / Executive Officer	As required	In progress.
Public Art and Memorial Policy	Various	No	Sep-22	Director Works & Infrastructure	4 years	In progress, draft to October Council Workshop.
Tree Management Policy	S70E, S70G	No	Sep-22	Director Works & Infrastructure	4 years	
Car Parking Cash-In-Lieu Contribution Policy	S70E, S70G	No	Sep-22	Director Planning & Development	4 years	
Weed Management Plan	Weed Management Act 1999	Yes	Jan-23	Director Works & Infrastructure	5 years	Draft developed.
Council Workshop Policy	Various	No	Jan-23	General Manager	4 years	
Leasing and Licensing of Council Owned and Managed Property	Various	No	Mar-23	Director Planning & Development	March 2024, thereafter 4 years	Adopted in April 2023.
Media Policy	S70E, S70G	No	Mar-23	General Manager / Executive Officer	4 years	
Pandemic Plan	S70E & Various	Yes	May-23	Director Works & Infrastructure	2 years	Incorporated in Municipal Emergency Management Plan.
Customer Service Charter	339F, S70E, S70G	Yes	Sep-23	Director Corporate & Community	4 years	Reviewed and adopted at 26 September 2023 Ordinary Council Meeting.
Rate Relief for Community Groups Policy	S129	Yes	Sep-23	Director Corporate & Community	4 years	
Municipal Emergency Management Plan	Emergency Management Act	Yes	Sep-23	Director Works & Infrastructure	2 years	Complete.
Use of Council's Common Seal Policy	S70E, S70G	No	Sep-23	General Manager / Executive Officer	4 years	Reviewed and adopted at 26 September 2023 Ordinary Council Meeting.
Safeguarding Children and Young People Policy	Child and Youth Safe Organisations Act 2023 (Tas)	Yes	Dec-23	General Manager	1 year	
Annual Report	S72	Yes	Dec-23	General Manager	Annual	Commenced.
Business Continuity Plan	S70E & Various	Yes	Feb-24	General Manager	2 years	
Priority Projects	N/A	No	Feb-24	General Manager	Annual	Reviewed February 2024.
Strategic Plan	S66	Yes	Feb-24	General Manager	4 years	Reviewed in February 2024.
Delegation Register	S64	Yes	Feb-24	General Manager	As required	Review in progress. Revised register to go to October Council Meeting.
Dealing with unreasonable customer conduct	Various	No	Mar-24	Director Corporate & Community	4 years	
Councillor Allowances and Expense Reimbursement Policy	S70E, S70G, R42 LG(Gen) Regs	Yes	May-24	Director Corporate & Community	4 years	Reviewed May 2024.
Audit Panel Charter	S85, S85A, S85B	Yes	Jun-24	Director Corporate & Community	4 years	Adopted in June 2024.
Fees and Charges Register	s206	Yes	Jun-24	Director Corporate & Community	Annual	Commence in March each year
Budget	S82	Yes	Jun-24	Director Corporate & Community	Annual	Budget adopted at Special Council Meeting on 9th July 2024. Commence in March each year.
Rates Resolution	S90	Yes	Jun-24	Director Corporate & Community	Annual	Commence in April each year.
Public Interest Disclosure Procedures	PID Act 2002	Yes	Jul-24	General Manager	3 years	Reviewed in July 2024.
Annual Plan and Budget Estimates	S82, S70G	Yes	Jul-24	Director Corporate & Community	Annual	Adopted July 2024. Commence in March each year.
Asset Management Policy	S70E, 70C	Yes	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Unsealed Roads Policy	Various	No	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Waste Management Policy	S70E, S70G	No	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Risk Register	Various	Yes	Sep-25	General Manager	Annual	
Code for Tenders and Contracts	S333B, S70E, S70G	Yes	Aug-28	Director Works & Infrastructure	4 years	Reviewed August 2024.
Debt Collection Procedure	S70E, S70G + Various Legislation	Yes	New	Director Corporate & Community	4 years	In progress.
Coastal Erosion and Inundation Policy	S70E	No	New	Director Planning & Development	4 years	To be developed.
Corporate Branding Policy	S70E, S70G	No	New	General Manager	4 years	To be developed.
Public Land Register	S177A (2)	Yes	New	Director Planning & Development	4 years	To be developed.

COUNCIL MOTION TRACKING DOCUMENT

MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
30 Apr 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In progress. Policy to be developed and workshopped.
27 Aug 2019	7.5	144/19	Holkham Court, Orford – Stormwater Assessment	GM	Works are implemented as outlined in the report.	Subdivision work that included stormwater impact complete. Culvert upgrade complete. Works in private land to follow on in consultation with land owners.
28 Jan 2020	7.4	22/20	Re-endorsement of the Dog Management Policy and associated Declared Areas including Dog Exercise Yards	DPD	That: a) the date on which the Declared areas in the re-endorsed dog policy and the new declared dog exercise areas take effect, and b) the period during which the declaration remains in force.	A report was presented to Council in December to form a Dog Management Policy Working Group. This was endorsed unanimously, and the group is continuing to meet and prepare a draft document.
28 September 2021	8.3	167/21	Swanwick Foreshore Erosion	DWI	That Council: 1. Ceases any further involvement in coastal erosion mitigation at the Swanwick Drive vicinity, and elsewhere in the municipality and; 2. Develops a Policy on coastal erosion and inundation.	Complete. Policy development under investigation.
22 February 2022	8.4	36/22	Glamorgan Spring Bay Council Section 24 Special Committees	GM	That Council: 1. Endorses a review of the Guidelines for Section 24 Special Committees of Council. 2. Endorses a review process for each individual Section 24 Special Committee.	In progress. Committees have been advised of the Council decision and that a Council Officer will be in contact in due course to work collaboratively with the Committee on the review.
22 March 2022	8.8	62/22	Swansea Helipad Proposal	DWI	That Council endorse the proposal to develop land, within planning and statutory confinements and in conjunction with other emergency management stakeholder agencies at 76 Maria Street Swansea for emergency preparedness and response purposes; that being the development of helicopter staging infrastructure through grant funding and inter-agency cooperation.	Ongoing liaison for the planning of the project through June. Propose to commence design in July 2022. Further survey to inform design underway.
26 April 2022	8.8	83/22	Bicheno Triangle Final Design for Tender	DWI	That council endorse the proposed design and authorise officers to proceed to tendering with a view to construction.	Scope reduced. Developing smaller tender packages – quote received – working with preferred tenderer to get to a contract position. Works to commence on site soon with completion by the end of the 2024-25 financial year.
25 October 2022	8.4	224/22	Mulching Green Waste	DWI	That Council advise the public that a coarse mulch is available to pick up in domestic quantities from the Orford Transfer Station at the collector's risk and from time to time at no cost.	Process and timing for public notification and dispersal being developed. Other mulching options being investigated to see if better quality can be produced. Council to purchase mulcher in conjunction with DSRA who have been successful in attracting a grant for half the purchase funds.
23 May 2023	8.2	106/23	Swansea Loo with a View Future	DWI	That: 1. Council remove the existing turpentine piles and offer them for sale 2. Council install the second toilet pod at a suitable distance on the northern side of the existing toilet to enable the utilisation of existing sewer and water connections.	Investigation and design for new location being progressed. Poles removed.
25 July 2023	8.1	157/23	Local Government Reform	GM	That: 1. The General Manager provides a further report on the completed community survey at the next Council meeting. and; 2. Considering the complexity that Glamorgan Spring Bay Council has with options that include a possible North/South split, that a stage 2 response to the Local Government Review Board (due August 2, 2023) will be necessarily brief. and; 3. The response will indicate that GSBC will be willing to continue to engage with the Tasmanian Government and neighbouring Councils to identify reforms that will meet the principles of the Local Government review and be to the benefit of the communities concerned. and; 4. That the Tasmanian Government be requested to fund and model any potential Local Government reform identified in point 3 above for consideration by Council and community before any final decisions are made.	Ongoing.
26 September 2023	8.7	215/23	Our Park Orford community Response to survey	DWI	That Council refers the proposals associated with this report to a future workshop to consider how the Park may be developed to promote the interests of the community.	Underway.
24 October 2023	8.7	246/23	Disposal of Council Land - 50 Beattie Avenue, Bicheno	DPD	That Council: 1. RESOLVE under section 178 of the Local Government Act 1993 (the Act) to form an intention to dispose, exchange or lease of public land, being 50 Beattie Street, Bicheno (Title Ref: 62307/50) (the Land) 2. AUTHORISE the General Manager to take all actions necessary to complete public notification of Council's intent to exchange, sell or lease the land in accordance with section 178 of the Act, and 3. AUTHORISE the General Manager to consider and acknowledge any objection received pursuant to section 178(6) of the Act and report to a future Council meeting.	Ongoing – Report will be presented to future Council meeting.
26 March 2024	8.4	62/24	Community Small Grant Application - Spring Bay Maritime and Discovery Centre Inc	DCC	That Council approve the application for Community Small Grant funding of \$1,000 to Spring Bay Maritime and Discovery Centre Inc to beautify the Spring Bay Maritime and Discovery Centre building entrance and surrounds.	Complete
26 March 2024	8.5	63/24	Request for Event Support - Bicheno Beams 2024	DCC	That Council approves the application for event support from the events budget to Bicheno Community Development Association in the form of \$2,000 cash contribution and in-kind support for the Bicheno Beams 2024 event.	Complete

26 March 2024	8.6	64/24	Request for Event Support - Van Dieman's Band	DCC	That Council approve the application for event support from the events budget of \$1,000 to 'Van Diemen's Band' in covering the costs associated with rehearsing and preparing the Maria Voices Choir for the Songs of the Sea musical at Spring Bay Mill.	Complete
25 June 2024	8.2	119/24	Request Approval for Buildings Within Covenanted Area (284 Rheban Road, Orford)	DPD	That item 8.2 Request Approval for Buildings Within Covenanted Area (284 Rheban Road, Orford) be deferred to the July 2024 Ordinary Council Meeting.	Complete.
9 July 2024	2.1	121/24	Budget Estimates 2024/25	GM	That Council approves the 2024/25 Budget estimates consisting of Profit and Loss Statement, Statement of Financial Position, Cash Flow Statement, Capital Works Detail and Loan Summary as shown in this agenda item and in line with section 28 of the Local Government Act 1993 (Tas).	Complete.
9 July 2024	2.2	122/24	Rates Resolution 2024/25	GM	That in accordance with the provisions of the Local Government Act 1993, Council adopts the 2024-2025 Rates and Charges Resolution as shown in this agenda item for rateable land within Council's municipal area for the period 1 July 2024 to 30 June 2025	Complete.
23 July 2024	8.1	132/24	2024/25 Annual Plan	GM	That Council adopts the 2024/2025 Annual Plan as attached to this report.	Complete.
23 July 2024	8.3	134/24	Southern Regional Land Use Strategy - State of Play Report	DPD	That Council note the State of Play Report and the beginning of stakeholder consultation on the comprehensive review and update to the STRLUS.	Complete.
23 July 2024	8.4	135/24	Request for Event Support - Freycinet Challenge 2024	DCC	That Council approves the application for event support from Jamset Pty Ltd for the Freycinet Challenge event, to be held on 5 and 6 October 2024, of \$2,000 cash towards the costs of three safety boats for the event, and in-kind support as resources permit.	Complete
23 July 2024	8.5	136/24	Request for Event Support - Winter Challenge	DCC	That Council approve the application from Birota Pty Ltd for the The Smitten Merino Winter Challenge 2024 in the form of \$2,000 cash contribution and in-kind support to deliver and collect waste bins as resources permit.	Complete
23 July 2024	8.6	137/24	Request for Event Support - Bicheno Food and Wine Festival 2024	DCC	That Council provides to Bicheno Food and Wine Festival association for the Bicheno Food and Wine Festival to be held on 16 November 2024 the following event grant funding and support: 1. The provision, delivery and collection of 12 rubbish bins (red lid) and 12 recycling bins (yellow lid) and bin liners for the event, and 2. The collection of any recycle bags for disposal from the event location, on Monday 18 November 2024, and provision of a lifting machine to transport these to the Bicheno Waste Transfer Station for recycling, and 3. Provide a \$4,500 cash contribution towards the costs of supplementary wheelie bins and transport, skip bin hire and waste collection, cleaning contractor services for waste separation, traffic management implementation, as well as staffing and consumables for the event.	Complete
23 July 2024	8.7	138/24	Community Small Grant Application - Bicheno Helping Hands	DCC	That Council approve the application for Community Small Grant funding of \$1,000 to Bicheno Helping Hands Fund (auspiced by Bicheno Community Development Association Inc) for a contribution towards Christmas decorations in Bicheno and a Santa Claus meet-and-greet event in December 2024.	Complete
23 July 2024	8.8	139/24	Community Small Grant Application - Spring Bay Suicide Prevention Network	DCC	That Council approve the application for Community Small Grant funding of \$1,000 to Spring Bay Suicide Prevention Network Inc for a contribution towards x12 LiveLife mobile alarms.	Complete
23 July 2024	8.9	140/24	Community Small Grant Application - Spring Bay Community Food Hub	DCC	That Council approve the application for Community Small Grant funding of \$1,430.92 to Spring Bay Community Food Hub to support their insurance costs.	Complete
27 August 2024	8.1	147/24	Township Structure Plans and Consultation Report for Adoption	DPD	That the Council adopt the August 2024 versions of the following documents as provided in attachments 1 through 5 to this report inclusive: 1. Orford / Triabunna Structure Plan 2. Swansea Structure Plan 3. Bicheno Structure Plan 4. Coles Bay Structure Plan 5. Glamorgan Spring Bay Structure Plan Review – Consultation Report	Complete.
27 August 2024	8.2	148/24	Southern Tasmanian Councils Authority Membership	DWI	That the Council: 1. write to the Chair of the STCA thanking the organisation for the work carried out on behalf of all member councils over the life of the organisation; 2. withdraw from the STCA and advise the Chair of the STCA and all other member Councils that Glamorgan Spring Bay Council will no longer be a member after the 30th September 2024.	Complete. Advice provided by correspondence.
27 August 2024	8.3	149/24	Code For Tenders and Contracts review	DWI	That Council adopts the Code for Tenders and Contracts as attached to this report item effective 27/08/2024	Complete.
27 August 2024	8.4	150/24	Asset Management Policy	DWI	That Council adopts the Asset Management Policy as attached to this report item effective 27/08/2024.	Complete.
27 August 2024	8.5	151/24	Unsealed Roads Policy	DWI	That Council adopts the Unsealed Road Policy as attached to this report item effective 27/08/2024	Complete.
27 August 2024	8.6	152/24	Waste Management Policy	DWI	That Council adopts the Draft Waste Management Policy as attached to this report item effective 27/08/2024.	Complete.
27 August 2024	8.7	153/24	Community Small Grant Application - Swansea Courthouse Arts	DCC	That Council approves a Community Small Grant application for \$710 to Swansea Courthouse Arts Inc, supporting the Shearwater Lantern Community project at Swansea to create birdinspired lanterns.	Complete
27 August 2024	8.8	154/24	Community Small Grant Application - Swansea Community Christmas	DCC	That Council approve the application for Community Small Grant funding of \$1,060 to Swansea Community Christmas (auspiced by Glamorgan Spring Bay Historical Society Inc) to support entertainment at the Swansea Christmas Parade on Sunday, 15 December 2024, including face painting, Crazy Bikes, balloon artists, and live music.	Complete
27 August 2024	8.9	155/24	Request for Event Assistance - Great Eastern Wine Week 2024	DCC	That Council approves the application from East Coast Wine Trail Association Inc for the Great Eastern Wine Week 2024 event to be held from September 6th – 15th 2024 of \$1,000 cash contribution to assist with the cost of producing posters and other print marketing materials.	Complete
24 September 2024	8.2	172/24	Request Approval for Buildings Within Covenanted Area - 284 Rheban Road, Orford	DPD	That Council approves the building shown in the submitted plans to be located within in the covenanted area identified in the schedule of easements in SP169414 on 284 Rheban Road, Spring Beach.	Complete
24 September 2024	8.3	173/24	Request for Event Support - Festival of Small Halls (Swansea)	DCC	That Council approve \$1,000 from the events budget for the Council-run event 'Small Halls' to keep ticket prices affordable and cover any venue cost shortfalls.	TBA
24 September 2024	8.4	174/24	Community Small Grant Application - Bicheno Men's Shed	DCC	That Council approve the application for Community Small Grant funding of \$890.91 to Bicheno Men's Shed Inc. to help cover the group's insurance costs, enabling them to continue their operations.	Complete
24 September 2024	8.5	176/24	Community Small Grant Application - Triabunna Tivoli Theatre	DCC	That Council approve the Community Small Grant application from the Triabunna Tivoli Theatre of \$1,000 as a contribution towards operational costs of monthly film screenings.	Complete
24 September 2024	8.6	177/24	Community Small Grant - East Coast Anglican	DCC	That Council approve the Community Small Grant application from the East Coast Anglican of \$1,000 as a contribution to support the Kids' Club and Youth Group programs	Complete
24 September 2024	8.7	178/24	Community Small Grant - Funding Assistance for Residents Competing in State, National, or International Events	DCC	That Council approve the application for Community Small Grant funding of \$500 to the Triabunna District School student to participate in the Windeward Bound Youth Leadership Challenge.	Complete

ANNUAL PLAN PERFORMANCE REPORT

FOCUS AREA	ACTIONS (2024/25)	RESPONSIBLE DEPARTMENT	PROGRESS
STRATEGIC PLAN 1. OUR GOVERNANCE AND FINANCE			
Best practice governance, risk and financial management.	Benchmarking	All Departments	Benchmarks reviewed where available
	Investigate Carbon Accounting - future requirements		Consultant review conducted and report pending.
	Review 10-year Strategic Plan 2020-2029		Programmed to commence November 2024
	Review Long Term Financial Management Plan		Strategic AMP draft prepared ready to inform LTFP review.
Planned asset renewal expenditure based on agreed asset management plans	Progressive delivery of adopted capital works program for 2024-25	Works and Infrastructure	New works being designed and projects commenced.
	Asset revaluations undertaken where required		Complete for 2024.
A dedicated process to ensure rates and other fees are collected in a timely manner	Debtors reviewed monthly with timely escalation of unpaid debts to collection agencies and Local Government Section 137 as they fall due.	Corporate and Community	Underway and ongoing.
Cash flow managed to ensure current liabilities can be paid from unrestricted (available) cash.	Cashflow statement reported monthly.	Corporate and Community	Reported at each council general meeting.
	Adequate unrestricted cash made available in annual budget.		Reports of status published at each council general meeting.
Realistic budgets with income and expenditure monitored closely	2025-26 budget guided by governance principles within adopted Financial Strategy and Long Term Financial Management Plan documents.	Corporate and Community	Underway.
	Income and expenditure reports with material variances to budget provided to Council monthly.		Reported at each council general meeting.
Advocating and lobbying effectively on behalf of the community.	Action various opportunities as they arise.	All Departments	Case made to government for aged care related Medical services in Orford/Triabunna
STRATEGIC PLAN 2. OUR COMMUNITY			
Developing our facilities to be accessible and inclusive for all.	All abilities needs considered in design of new and modified facilities	All Departments	Considerations made in design and replacement of existing infrastructure
	Develop an Inclusion Plan for council consideration		
Support and facilitation of social activities that promote community wellbeing.	Provision of support to events and activities in the form of Community Small Grant and Event funding.	Corporate and Community	Small grant applications processed on a monthly basis and funds distributed once approved at Council General Meeting.
Collaboration with Councils contracted medical provider to improve health services.	Work with the cohealth consortium to contribute to the East Coast Tasmania, Primary care Rural Innovative Multidisciplinary Models (PRIMM) Project.	Planning and Development	Ongoing participation in consortium. Cohealth presented findings at October Workshop.
Improvement of access for all abilities across internal and external environments.	Consideration given to likely Inclusion Plan actions as plan proceeds in development	Works and Infrastructure	Design briefs include requirements for all ability provision
Advocacy for access and coordination of reasonable transport services	Action various opportunities as they arise.	All Departments	Ongoing.
Support for the arts, cultural activities, programs and events.	Provision of support to events and activities in the form of Community Small Grant and Event funding.	All Departments	Cash and in-kind contributions being processed in accordance with policy and council resolutions.
Support to create an informed and involved community by developing relevant and accessible communication channels.	Provision of information to communities through Councils communication channels including Website calendar of events, social media outlets, print media, Seaspeak newsletter, onsite forums and project launch events.	All Departments	Communication mediums developed and dispersed – Seaspeak, annual plan, localised information through social media, newspapers and newsletters.
The resourcing and maintenance of organisational capacity to prevent, prepare for, respond to and promote recovery from emergencies impacting our communities.	Audit of Emergency Management resourcing conducted through Local Government Association Tasmania (LGAT)	Works and Infrastructure	Due in November
	Training for staff is identified and delivered in all aspects of Emergency Management		Training being programmed and completed.
Implementing community consultation to inform critical Council decisions.	Community survey conducted and used to inform budget priorities	All Departments	Surveys included in background for strategic plan review
	Specific consultation undertaken on discreet initiatives		Surveys conducted, working groups facilitated, interest groups engaged.
The engagement of Local Government Reform initiatives to navigate the future shape of local government across our area of influence.	Investigate the format and content of the proposed: *Community Engagement Plan; *Workforce Development Plan; *Elected Member Capability and Professional Development Plan; *Financial and Asset Sustainability Plan, to meet the requirements of the New Local Government Act, and actively engage to change required for implementation.	All Departments	Update of Strategic AMP in preparation.
	Participate in the boundary adjustment proposal investigations and associated community consultation required.		Keeping in communication with the Executive Director of Local Government

FOCUS AREA	ACTIONS (2024/25)	RESPONSIBLE DEPARTMENT	PROGRESS
STRATEGIC PLAN 3. INFRASTRUCTURE AND SERVICES			
Continuation of our asset management journey to maturity of processes and policy conformance across all Council assets	Asset Management Team functions effectively to deliver asset management functions of Council.	Works and Infrastructure / Corporate and Community	Meetings held as scheduled; agenda items progressed.
	Reports to Council incorporate asset management implications for operational and capital works		Directorate reports include Asset Management practice information and implications where relevant.
Providing and managing a safe and well-maintained road and bridge network across the municipality	Bridge Inspections are funded and reports are used to inform maintenance and renewal programs	Works and Infrastructure	Challenges with bridge funding in terms of grant approvals. Working with State Growth to develop grant applications for Wielangta Road.
	Bridge renewal works incorporate climate change considerations		Scoping of works considers likely climate change impacts.
Maintaining public amenities, marine and recreational facilities, and plan for future needs.	Actions for Public Amenities Strategy implemented progressively	Works and Infrastructure	Strategy development 80%
	Planned and reactive maintenance needs are resourced and actioned in a timely way		Programs are developed and implemented in response to inspections.
	Asset Management plans are updated progressively		Strategic AMP draft prepared September 2024
	10 Year capital program progressively updated		10 year plan development occurs
Advocacy for improved access and speeds of telecommunications services.	Advocacy through meetings and correspondence as opportunities present or are created	Works and Infrastructure	Participation in industry wide initiatives
Setting clear annual budget priorities to meet needs and community expectations in consultation with the community.	Asset Management Plans updated as due	Works and Infrastructure	Strategic AMP updated draft September 2024
	Asset Management Plan Improvement actions Implemented		Improvement plan actions reported through AM committee
	Asset Management Plan data used to inform decisions of Council		Asset data maintained to provide best current information for reports to council.
Securing grants and contributions to deliver capital works projects and operating programs effectively	Grant applications made for appropriate projects and subject to co-contribution capacity of council	Works and Infrastructure	Grant applications being considered, applied for and acquitted as successful.
	Development contributions for infrastructure provision are included in development permits and funds are used for their purpose		Ongoing
Implementing maintenance and renewal programs for Council's buildings portfolio and develop plans for future needs.	Major Maintenance allocations made to fund significant non-capital maintenance works	Works and Infrastructure	Work in progress
	Annual inspections for building componentry and services conducted		Compliance inspections completed. Public Amenities inspected to inform strategy development.
	Identified capital works included in 10 year capital program		10 year program development underway.
Providing a range of cost-effective waste services to meet community needs.	Participation in Southern Tasmania Regional Waste Authority and its programs	Works and Infrastructure	Attendance and participation in waste initiatives through TasWaste South
	Monitor industry development and initiate actions to capitalise on regional innovations		TasWaste South assist with industry wide information and updates on initiatives
	Promote waste reduction		Garage Sale Trail promotion for waste reduction for home owners.
Developing and implementing infrastructure provision strategies and plans that consider whole of municipality service priorities	Maintain currency with industry innovations, Codes, Standards and legislative requirements	Works and Infrastructure	Relevant Training and Professional Development undertaken by staff. Policies updated or developed to reflect current requirements.
	Develop/Modify implement plans in accord with current Codes, Standards and legislation		Review of Strategic Asset Management Plan 90% complete
STRATEGIC PLAN 4. OUR ENVIRONMENT			
Implementing strategies to respond to climate change.	Implement actions from the Glamorgan Spring Bay NRM & Climate Resilience Strategy and the Climate Change Adaptation Plan 2023	All Departments	There has been significant work on the actions within the Glamorgan Spring Bay NRM & Climate Resilience Strategy. A key priority which has commenced is the development of the Weed Strategy. This should be completed by December 2024.
	Form a Policy position on Coastal Inundation		Ongoing
	Engage with LGAT Climate Capability Working Group and its Initiatives		Engagement commenced
Reviewing and updating existing Council strategies and plans.	Continue to develop Bicheno Stormwater Catchment Plans	Works and Infrastructure	One plan completed for business area.
Involving, engaging, and equipping groups and individuals in Natural Resource Management.	Support and guidance provided to Natural Resource Volunteer groups throughout the municipality	Planning and Development	Both Staff and the Landscape Recovery Foundation are actively engaged with volunteer groups across the municipality.
Investing in external expertise and capacity to complement Glamorgan Spring Bay Council resources.	Maintain Partnership with Landscape Recovery	Planning and Development	Landscape Recovery Foundation MOU is well progressed. The LRF Annual Report is being presented to the October Ordinary Council. meeting
Undertaking Planning functions, including development engineering, to support and manage growth in our municipality including effective future development facilitation.	Climate adaptation needs considered in engineering conditioning of subdivision development	Works and Infrastructure	Climate Change modelling required for stormwater modelling.
The provision of services and policies to ensure the natural and built spaces are safe from unwanted animal activity and protect native flora and fauna.	Adopt the Dog Management Policy and implement the changes	Planning and Development	The Policy has been delayed due to staff shortages and required approvals from Parks and Wildlife Services as a key land owner of many of the declared areas.



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