



GLAMORGAN
SPRING BAY
COUNCIL

Information Briefing Document

as at 30 September 2021

(for the July/August/September reporting period)

This document is made publicly available via Council's
website:

www.gsbc.tas.gov.au

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GOVERNANCE & COUNCIL MEETINGS

Glamorgan Spring Bay Council (Council) was pleased to advise that members of the public will be able to attend Council Meetings in person once again, starting June 2021. Due to maximum density limits associated with COVID-19, Council is able to accommodate for a maximum of 6 visitors in the Council Meeting.

Registrations will open on the Thursday prior to the scheduled monthly Council Meeting and will close by 12 noon the day before the meeting. Once the maximum numbers have been reached, no further registrations will be accepted and only members of the public who have registered for the meeting will be able to attend.

To register your attendance, please use the following link <https://gsbc.tas.gov.au/council/council-meeting-agendas-minutes/> or contact Council's Executive Officer on 6256 4777.

If you have a question to ask during Public Question Time and are unable to attend the meeting, Council will allow questions to be provided by written notice up until 12 noon the day before the Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively questions can be left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2021 Council meetings will usually be held on the fourth Tuesday of the month commencing at 2.00pm.

Workshops are scheduled for the second Tuesday of each month unless otherwise required.

During the period July to September 2021 inclusive, there were 355 views of the audio/visually recorded Council meetings via the YouTube platform.

MAYORAL ACTIVITIES

MAYOR ROBERT YOUNG

The Mayor attends numerous engagements each month. This is a list of the recent activities undertaken by Mayor Robert Young for July, August & September 2021, including:

MONTH	DAY	DESCRIPTION
JULY	6	Citizenship Ceremony
	14	Attended Spring Bay Probus Meeting
	15	Attended meeting with Tasmania Police
	21	Attended meeting with Minister Roger Jaensch
	29	Attended SERDA meeting at Sorell
	30	Attended meeting with Mark Shelton MP, Minister Guy Barnett, John Tucker MP
AUGUST	5 & 6	LGAT Annual Conference
	10	ABC radio Mayoral Moments interview
	17	Attended a 100 th birthday at Triabunna RSL
	21	Festival of Voices
	22	Tasman Highway Community Thankyou event at Our Park, Orford
SEPTEMBER	13	ABC radio Mayoral Moments interview
	16	Attended the Municipal Emergency Management Committee Meeting
	18	Attended Bicheno Triangle Public Meeting at Bicheno
	29	Attended National Police Remembrance Day (Online)



MEDICAL SERVICES – EAST COAST HEALTH (ECH)

As recently advised, the Council developed and advertised an Expression of Interest for the provision of primary medical and allied health services at Triabunna and Bicheno. This Expression of Interest was advertised in the newspapers and posted online on the Council Tenderlink site. This was distributed to over 600 organisations across Australia. The Expression of Interest period closed at 2pm on 31 August 2021. Council advise that no submissions have been received in response to that process.

The next step is for Council to continue to explore options and seek opportunities to ensure the ongoing provision of primary health services to our communities. We will continue to provide updates on any actions taken as we proceed. We will also be working with our doctors and clinic staff to identify any opportunities for improvement to ensure that services continue to be provided in a safe, effective, and sustainable way.

Since our last ECH update, Dr Ashton Kelly has joined Dr Liz Grey at our Bicheno clinic three days per week (generally on Tuesday, Wednesday, and Friday). Despite the difficulties imposed by the ongoing and unpredictable COVID-19 lockdowns on the mainland, we have been successful in engaging locums to work at Triabunna on an ongoing basis. This month Dr Deidre McAlpine has been working full time for the month and we have secured another General Practitioner for the month of October.

East Coast Health, Triabunna:

Dr Winston Johnson continues to provide a high level of medical care to the community in his role at the Triabunna Practice. As communicated earlier in the year, we have arranged for a permanent GP to join this Practice. Unfortunately, the Doctor's start date has been delayed due to COVID-19 restrictions and the Australian Government Registration requirements and timeframes around relocation. We expect that the realistic start date will be towards the end of the year.

However, Council Officers are currently communicating with several GP's who have expressed an interest in joining the Triabunna Practice permanently.

In the interim 6-week period we have organised some locum doctors to support Dr Johnson with the current workload.

Bicheno Medical Centre:

Dr Elizabeth Grey continues to provide a high level of medical care to the community in her role at the Bicheno Practice. We are pleased to advise that Dr Ashton Kelly will be joining Dr Grey at the Bicheno Practice at the beginning of August. Dr Kelly and his family have recently arrived back to Australia, after living in Europe for two years. Dr Kelly was previously working as an independent consultant for the World Health Organisation in Geneva, Switzerland, as well as the International Federation of Red Cross Red Crescent Societies.

ECH will also be using other locum doctors to support the practice before Dr Kelly commences.



HUMAN RESOURCES

Council farewelled Mr Leo Crosswell, a long term staff member and Team Leader for Triabunna, during the quarter. An in-house celebration was enjoyed with his colleagues to wish him well.

Council hosted a work experience student from Triabunna high school that provided a wonderful connection between the students and the Council operations.

A new team member was appointed during the quarter to the position of Customer Service Trainee.

Training was provided to the entire operational team during the quarter for manual handling to assist in awareness and development to proactively contribute to minimizing injuries in this space.

CORPORATE SERVICES

Council has developed the Corporate Calendar, which details the legislative reports, plans and Council policies that are to be developed or updated over the next 12 months. Refer attached.



CORPORATE CALENDAR

Item No.	Document / Item	Statutory - Y/N?	LGA Act Reference Or Other as Stipulated	Date When Last Updated	Review History	Review Status/Comments	Responsible Officer / External Resource	Lead Officer	Priority	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
1	Code of Conduct	Yes	S28E (2) c	Feb 2019	Every new term of Council (every 4 years)	GSBC Model Code of Conduct endorsed by new Council 26/02/19	N/A	G.I	DUE 2022																		
2	Community Strategic Plan	Yes	S66	Mar 2020	Submissions reviewed at the May 2020 Council Workshop with the final Plan adopted at the May 2020 Ordinary Council Meeting.	Plan developed, workshopped & adopted by Council May 2020. Plan to be reviewed following 2022 Local Government Elections.	General Manager	G.I	DUE 2022																		
3	Long Term Financial Management Plan	Yes	S70, S70F, S70G	2021	Adopted by Council 23 March 2021	Adopted by Council 23 March 2021	Contract Accountant	E.B	DUE 2031																		
4	Financial Management Strategy	Yes	S70, S70F, S70G	2015	GM to work with Accountant and Senior Finance Officer to provide draft to Council. Obtain best practice template.	Adopted by Council 27 July 2021	Contract Accountant	E.B	AS REQUIRED																		
5	Strategic Asset Management Plan	Yes	S70B, S70F, S70G	May 2021	Adopted by Council 25 May 2021	Review Annually	Asset Management Engineer	P.P	AS REQUIRED																		
6	Audit Charter	Yes	S85, S85A, S85B	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 140/20).	Council's Audit Panel Charter to be reviewed 2024	Audit Committee	E.B	DUE 2024																		
7	Annual Plan & Budget Estimates	Yes	S82, S70G	Mar 2020	Adopted by Council 27 July 2021	Adopted by Council 27 July 2021. Commence in May each year	General Manager / Contract Accountant	G.I	MEDIUM																	Start	
8	Rates Resolution	Yes	S90	June 2020	Commence in April each year	2021/22 rates resolution endorsed by Council June 2021.	Contract Accountant	E.B	MEDIUM																	Start	
9	Fees & Charges Register	Yes	s206	April 2020	Commence in April each year	2021/22 fees and charges adopted by Council June 2021. Commence in May each year.	General Manager/Manager input	E.B	MEDIUM																Start	Finish	
10	Budget	Yes	S82	Feb 2020	Commence in Feb/March each year	2021/22 Budget endorsed by Council June 2021.	General Manager / Contract Accountant	E.B	MEDIUM																	Start	
11	S24 Review	No	S24, S70E, S70G	Oct 2020	Reviewed October 2020.	All section 24 Committees TOR to be reviewed post 2022 Local Government elections.	General Manager / Executive Officer	G.I	AS REQUIRED																		
12	Annual Report	Yes	S72	February 2021	Commence in August each year - Developed by GM/Executive Officer with final financial statements provided by TAO and checked by Accountant	Adopted by Council February 2021. Commence in August each year.	General Manager / Managers / Executive Officer	G.I	MEDIUM																	Start	Finish
13	Public Land Register	Yes	S177A (2)	To be developed	Not currently compliant. To be developed 2020. List of Council land is held in asset register, needs to be available for public viewing and in map form.	Whilst developing compliant register, check any land that Council wishes to lease or dispose of does qualify as public land under the LGA and must be disposed of according to process in LGA. To be developed 2022.	Director Planning & Development	A.W	HIGH																	Start	Finish
14	Environmental Bylaw	Yes	S145 LGA + Various	May 2020	Reviewed Sept 2019. Signed by Mayor & AGM Apr 2020	Gazetted 23 May 2020	Director Planning & Development	A.W	AS REQUIRED																		
15	Policy - Private Works	No	S70E, S70G	June 2020	Policy developed. Requires review 2023	Policy developed and reviewed at Council workshop June 2020. Adopted by Council June 2020.	Contract Accountant	E.B	DUE 2023																		
16	Policy 1.1 - Regulation of Stalls and Kerbside Vendors	No	S70E, S70G	Oct 2019	Reviewed and adopted by Council October 2019 (Dec. 175/19)	Requires further review. To be workshopped in once new By-Law is in place.	Director Planning & Development	A.W	MEDIUM				Start														Finish
17	Car Parking Cash-In-Lieu Contribution Policy	No	S70E, S70G	July 2016	Last reviewed 23/08/16 (115/16). Requires review 2020.	Reviewed and adopted by Council April 2021. Due for review April 2022.	Director Planning & Development	A.W	MEDIUM																	Start	
18	Policy 1.6 - Council Advertising	No	S70E, S70G	June 2019	Reviewed & Adopted by Council June 2019 (Dec. 116/19)	To be reviewed 2022.	General Manager / Executive Officer	G.I	DUE 2022																	Start	
19	Policy 1.7 - Dog Management 2019-2025	Yes	S7 (Dog Control Act)	Jan 2020	Re-endorsed by Council Jan 2020 (Dec. 22/20). To be reviewed in accordance with the finalisation of the Dog Control Act 2000 amendments.	Initial consultation has commenced with key stakeholders. Broader community consultation to occur following adoption of Orford Foreshore MasterPlan.	Director Planning & Development	A.W	MEDIUM																		Finish
20	Policy 1.8 - Planning & Building Fees	Yes	S70E, S70G, S205, S206	Aug 2019	Reviewed & adopted by Council Aug 2019 (Dec. 141/19)	Reviewed and adopted by Council in June 2021. Complete.	Director Planning & Development	A.W	DUE 2023																		
21	Policy 2.2 - Waste Management	No	S70E, S70G	July 2016	Adopted by Council 27 July 2021	To be reviewed in April 2024	Works Manager	P.P	DUE 2024																		
22	Policy 2.3 - Tree Management	No	S70E, S70G	Sept 2016	Approved 27.09.16 (127/1) Review as required but no later than 2020. Em'd to GM 16.08.19 for staff review.	To be reviewed 2020, workshopped and submitted to Council.	Works Manager	P.P	LOW																	Start	Finish
23	Policy 2.7 - Marina and Wharf Precinct	No	S70E, S70G	Oct 2016	Approved 25.10.16 (143/16) Review as required but no later than 2020	Review commenced September 2021. To be workshopped and submitted to Council	Manager Building & Marine Infrastructure	A.O	LOW																	Start	Finish
25	Policy 3.2 - Use of Electronic Devices	No	S70E, S70G	Nov 2019	Reviewed and adopted by Council 26 Nov 2019 (Dec. 217/19)	Due for review 2022.	Director Corporate & Community	E.B	MEDIUM																	Start	Finish
26	Policy 3.3 - Conservation Covenant Rebate	Yes	S129	May 2019	Reviewed and adopted by Council 28 May 2019 (Dec. 104/19)	Due for review 2021.	Contract Accountant	E.B	LOW						Start	Finish											
27	Policy 3.7 - Rate Relief for Community Groups	Yes	S129	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 134/20)	Due for review 2024.	Contract Accountant	E.B	DUE 2024																		
28	Policy 3.8 - Rate Relief for Religious Organisations	Yes	S129	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 133/20)	Due for review 2022.	Contract Accountant	E.B	MEDIUM																	Start	Finish
29	Policy 3.9 - Financial Reserves	Yes	S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 82/20)	Due for review 2023.	Contract Accountant	E.B	DUE 2023																		
30	Policy 3.10 - Asset Management	Yes	S70C, S70Em S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 132/20)	Due for review 2024.	Contract Accountant	E.B	DUE 2024																		
31	Policy 3.11 - Customer Service Charter	Yes	S39F, S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 160/19)	Due for review 2023.	General Manager / Executive Officer	G.I	DUE 2023																		
32	Policy 3.12 - Fraud Control	Yes	S70E, S70G + Various Legislation	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 131/20)	Due for review April 2022.	Audit Committee	E.B	MEDIUM																	Start	
33	Policy 3.13 - Investment	Yes	S70E, S70G + Various Legislation	Aug 2015	Approved 11.08.15 (110/15) Overdue for review.	To be reviewed 2020, workshopped and submitted to Council.	Contract Accountant	E.B	MEDIUM							Start									Finish		
34	Policy 3.14 Financial Hardship Assistance Policy	No	Part 9 (Rates & Charges), S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 1520)	Due for review 2022.	Contract Accountant	E.B	MEDIUM																	Start	Finish
35	Policy 4.1 - Provision of communication equipment to Councillors	No	S70E, S70G	Mar 2009	Approved 23.03.09 (064/09) Overdue for review.	To be reviewed 2020, workshopped and submitted to Council.	General Manager / Executive Officer	G.I	LOW																		Finish

PROPERTY SETTLEMENT CERTIFICATES A/A

30 SEPTEMBER 2021

	2016/17		2017/18		2018/19		2019/20		2020/21		2021/22	
	132	337	132	337	132	337	132	337	132	337	132	337
July	42	18	47	18	64	25	42	17	65	35	57	24
August	50	26	58	28	60	37	31	13	65	24	58	27
September	43	20	51	27	46	19	56	31	74	38	60	26
October	37	18	57	37	48	22	54	25	62	31		
November	53	30	60	32	47	18	53	31	77	34		
December	35	17	38	18	40	19	36	17	99	50		
January	46	23	59	29	61	24	47	23	69	37		
February	72	33	51	20	49	30	37	18	79	36		
March	87	41	53	23	45	16	61	26	71	43		
April	48	21	61	31	50	27	15	7	70	27		
May	50	27	56	31	40	17	16	8	53	29		
June	31	16	38	21	27	17	23	14	31	23		
Total	594	290	629	315	577	271	471	230	815	407		
TOTAL		884		944		848		664		1,222		

Section 132 Certificate of Liabilities

- (1) A person referred to in subsection (2) may apply to the general manager for a certificate stating-
- the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;
 - any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
 - the amount of any charge on the land recoverable by the council.
- (2) The following persons may apply for a certificate under subsection (1) :
- the owner of a registered estate or interest in the land;
 - an occupier of the land;
 - a person who has entered or proposes to enter into a contract to purchase the land;
 - a mortgagee or prospective mortgagee of the land;
 - a person authorized to act on behalf of any person referred to in paragraph (a), (b), (c) or (d).

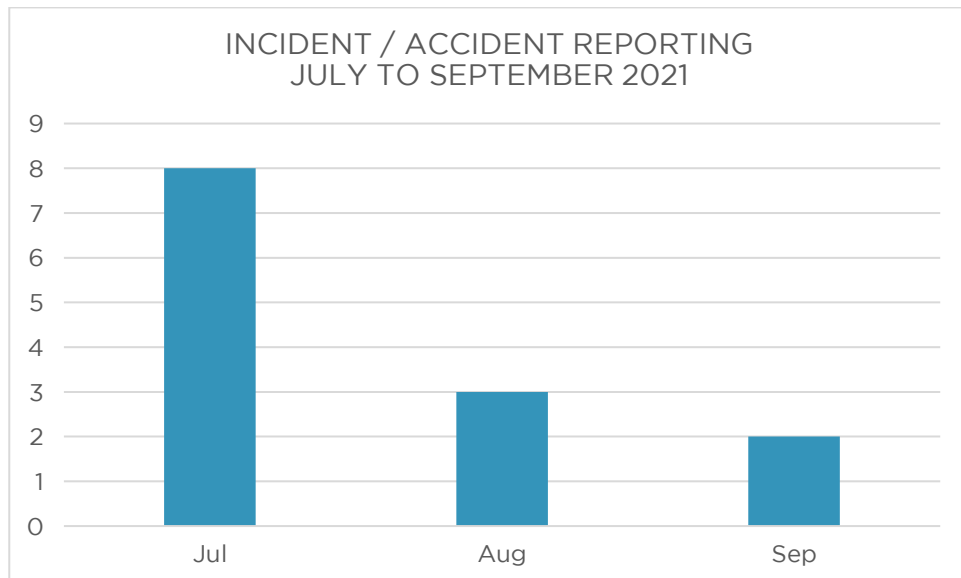
Section 337 Council Land Information Certificate

- (1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.
- (2) The general manager, on receipt of an application made in accordance with subsection (1), is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.
- (3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.
- (4) A prescribed fee is payable in respect of the issue of a certificate.
- (5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.
- (6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.
- (7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.
- (8) If the general manager agrees to a request under subsection (5) or (7), the general manager may impose any reasonable charges and costs incurred.
- (9) In this section -
- land** includes -
- any buildings and other structures permanently fixed to land; and
 - land covered with water; and
 - water covering land; and
 - any estate, interest, easement, privilege or right in or over land.



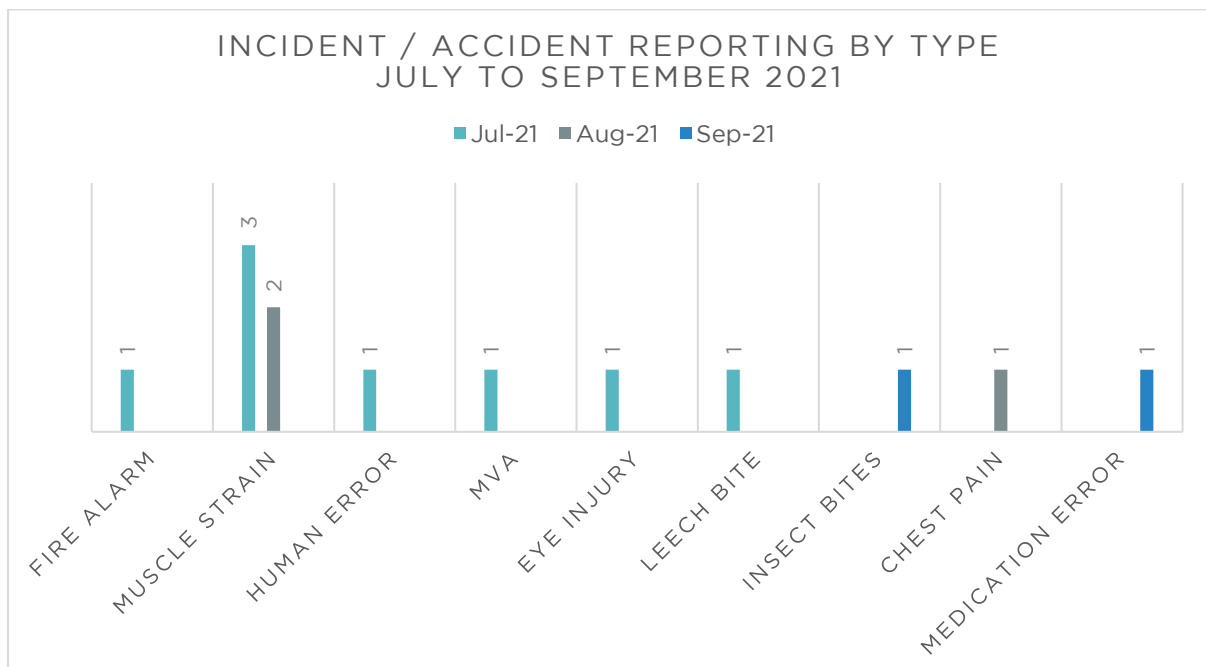
WORK HEALTH AND SAFETY

Incident/Accident Reporting Numbers July to September 2021



Analysis: Thirteen Incident / Accidents have been reported for the July to September 2021 quarter.

Incident / Accident Reporting by type July to September 2021



Analysis: No identifiable trends have been reported in 2021, muscle strain is the main Incident / Accident , Near Miss areas.



USE OF COUNCIL SEAL

DATE	DETAILS	SIGNATURE
23/07/2021	Adhesion Order - SA 2021 / 23	General Manager
10/08/2021	Final Plan - Council Approval Page - SA 2020 / 04	General Manager
18/08/2021	Licence of Crown Land at Waubs Esplanade, Bicheno	General Manager
26/08/2021	Final Plan - Council Approval Page - SA 2021 / 25	Acting General Manager
23/07/2021	Adhesion Order - SA 2021 / 23	General Manager
10/08/2021	Final Plan - Council Approval Page - SA 2020 / 04	General Manager
18/08/2021	Licence of Crown Land at Waubs Esplanade, Bicheno	General Manager
26/08/2021	Final Plan - Council Approval Page - SA 2021 / 25	Acting General Manager
08/09/2021	Final Plan - Council Approval Page - SA 2020 / 44	General Manager
28/09/2021	Final Plan - Council Approval Page - SA 2021 / 19	General Manager

COMMUNITY SMALL GRANTS PROGRAMME

NAME	AMOUNT DONATED \$	COUNCIL DECISION NO.	DATE APPROVED
Swansea Primary School Association	\$1,100	132/21	27-Jul-21
Freycinet Volunteer Marine Rescue Association	\$1,200	133/21	27-Jul-21
Accessible Island Meditation	\$1,000	169/21	28-Sep-21
Swansea Community Christmas Parade	\$1,000	170/21	28-Sep-21
Spring Bay Target Club	\$1,000	171/21	28-Sep-21
Warrior Kids	\$1,000	172/21	28-Sep-21



PLANNING & DEVELOPMENT STATISTICS

Planning Statistics as at 30 September 2021

PLANNING	JULY - SEPTEMBER	YTD*
Development Applications Received (Total)	114	291
Development Applications Approved	59	178
Development Applications Refused	0	0
Development Applications Withdrawn	0	0
<i>*Calendar Year</i>		

Building Statistics as at 30 September 2021

BUILDING & PLUMBING	JULY - SEPTEMBER	YTD*
Building Permits Approved	11	56
Plumbing Permits Approved	12	35
Notifiable Building Work Approved	42	97
Notifiable Plumbing Work Approved	32	83
Low Risk Building Work	11	24
Low Risk Plumbing Work	11	18
Permit of Substantial Compliance	1	0
Building Certificates	0	0
<i>*Calendar Year</i>		

Compliance Statistics as at 30 September 2021

COMPLIANCE	JULY - SEPTEMBER	YTD*
Building Notices issued	0	0
Building Orders issued	2	5
Planning Complaints Received	2	35
Building and Plumbing Complaints Received	7	13
Environmental Health Complaints Received	5	11
Planning Enforcement Notices Issued	3	6
<i>*Calendar Year</i>		



Environmental Health Statistics as at 30 September 2021

ENVIRONMENTAL HEALTH	JULY - SEPTEMBER	YTD*
Immunisations	17	51
Food & Public Health Act Registrations	125	134
Food & Public Health Inspections	32	98
Notifiable Diseases	0	5
Sampling	0	15
Public Health/Environmental Health Complaints	8	18
On-site Wastewater Assessments/Permits	12	47
Form 49 & 50 Assessments/Inspections	4	10
New Food Business Enquiries	5	17
Development Application Assessments	6	18
<i>*Calendar Year</i>		

Animal Control Statistics as at 30 September 2021

ANIMAL CONTROL	JULY - SEPTEMBER	YTD*
Dogs Registered	995	995
Kennel Licenses Issued/Renewed	4	4
Dogs Impounded	4	4
Dog Attacks	2	2
Dogs Seized	0	0
Dogs Surrendered	0	0
Dogs Euthanized	0	0
Dogs at Large	6	6
Dogs placed with Dogs' Homes of Tasmania	0	0
Caution Notices Issued	4	4
Complaints	10	10
Infringements	1	1
Lost Dog calls	2	2
Other	0	0
Fire Abatement Enquires/Complaints	3	3
Cat Enquires/Complaints	2	2
Livestock Enquires/Complaints	2	2



FINANCIAL REPORTING

PROFIT AND LOSS – GOVERNANCE

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Statutory Charges	41	0	41	0%	0	
Other Revenue	638	0	638	0%	0	
Total Trading Income	680	0	680	0%	0	
Gross Profit	680	0	680	0%	0	
Operating Expenses						
Employee Costs	90,285	88,671	1,614	2%	354,684	
Materials & Services	29,039	32,145	(3,106)	-10%	130,024	
Depreciation	12,184	12,501	(317)	-3%	50,000	
Other Expenses	33,371	38,874	(5,503)	-14%	155,505	
Total Operating Expenses	164,880	172,191	(7,311)	-4%	690,213	
Net Profit	(164,200)	(172,191)	7,991	-5%	(690,213)	



PROFIT AND LOSS - WORKS

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	1,191,012	1,186,581	4,431	0%	1,186,581	
User Charges	25,429	28,998	(3,569)	-12%	116,000	
Grants	137,143	138,380	(1,237)	-1%	1,107,672	
Other Revenue	10,754	750	10,004	1334%	3,000	
Total Trading Income	1,364,337	1,354,709	9,628	1%	2,413,253	
Gross Profit	1,364,337	1,354,709	9,628	1%	2,413,253	
Capital Grants						
Grants Commonwealth Capital - Other	0	1,000,000	(1,000,000)	-100%	4,100,000	
Grants Commonwealth Capital - Roads to Recovery	262,978	100,000	162,978	163%	506,087	
Grants State Capital - Other	0	450,000	(450,000)	-100%	675,000	
Total Capital Grants	262,978	1,550,000	(1,287,022)	-83%	5,281,087	1
Other Income						
Net Gain/Loss on Disposal of Assets	9,471	0	9,471	0%	0	
Total Other Income	9,471	0	9,471	0%	0	
Operating Expenses						
Employee Costs	479,838	533,004	(53,166)	-10%	2,132,009	2
Materials & Services	747,282	800,253	(52,971)	-7%	3,182,457	3
Depreciation	492,292	492,291	1	0%	1,969,168	
Interest	1,157	1,080	77	7%	1,931	
Internal Plant Hire	(39,011)	(62,853)	23,842	-38%	(226,209)	
Total Operating Expenses	1,681,558	1,763,775	(82,217)	-5%	7,059,356	
Net Profit	(307,751)	(409,066)	101,315	-25%	(4,646,103)	

Notes

- Capital grants are down \$1.287m on budget YTD due to the payment of grants tied to project milestones.
- Employee Costs are down \$53k (10%) on YTD budget due to consuming fewer working hours from employees compared to the forecast level of working hours.
- Materials and services are down \$53k on budget YTD due to the timing of project works.



CAPITAL WORKS AS AT 30 SEPTEMBER 2021

New Capital	Actual YTD	2021/22 Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Roads, Footpaths, Kerbs							
Freycinet Drive - Kerb at Kayak Rental to stop flooding	9,878	30,000	30,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Strip Rd Little Swanport - concrete overlay to hardstand floodway		30,000	30,000		Design progressing	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
R2R - Nugent Rd Seal - Carry forward from 2019/20 + EMF	3,043	50,000	40,775	9,225	Complete		
Bicheno walkway	5,599	403,000	403,000		Contract awarded	Carried Forward from 2020/21	Drought Relief
DRG Swanwick Rd Footpath	16,935				Complete stage 1		
CDG Dolphin Sands Road shared pathway	12,685				Retention paid		
Triabunna Road Realignment re Cenotaph/RSL corner		115,000	115,000		Design progressing	Carried Forward from 2020/21	Drought Relief
Swansea Main Street Paving	14,301	1,000,000	1,000,000		Design progressing		Fed Grant Funding
Total Roads, Footpaths, Kerbs	62,441	1,628,000	1,618,775	9,225			
Parks, Reserves, Walking Tracks, Cemeteries							
Swansea Boat Trailer Parking	166,262	450,000	500,000		Complete	Carried Forward from 2020/21	DPIPWE Funds
Bicheno Triangle	7,437	580,000	600,000		Design continuing		Fed Grant Fund
Bicheno Gulch	13,999	1,490,000	1,500,000		Design continuing		Fed Grant Fund
Coles Bay Foreshore	13,999	950,000	1,000,000		Design continuing		Fed Grant Fund
Coles Bay Basketball Hoop	2,455	3,000	3,000		Complete		Community Infrastructure Fund - Round 2
Jetty Rd Bicheno - Beach Access, timber walkway installation	2,382	10,500	10,500		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Buckland Walk - rehabilitation		60,000	-	60,000		Carried Forward from 2020/21	
Total Parks, Reserves, Walking Tracks, Cemeteries	206,533	3,543,500	3,613,500	60,000			
Stormwater & Drainage							
Holkham Crt Flood Mitigation	14,900				Report progressing	Carried Forward from 2020/21	
Freycinet Drive CB Rock Line drain and culvert	594				Work progressing	Carried Forward from 2020/21	
Triabunna Yacht club main install	18,577				Complete		
Holkham Court	-	265,000	-	265,000			
Total Stormwater & Drainage	34,071	265,000	-	265,000			
Plant & Equipment							
Crane Gantry Swansea - safe water tank removal	-	20,000	-	20,000	Procurement commenced		
Total Plant & Equipment	-	20,000	-	20,000			
Total New Capital	303,045	5,456,500	5,232,275	354,225			



Renewal of Assets	Actual YTD	2021/22 Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Roads, Footpaths, Kerbs							
RTR - RSPG Rheban Rd Resheeting / realignment for bridge		100,000	50,000	50,000		Carried Forward from 2020/21	RTR
Resheet - Old Coach Rd 3km		50,000		50,000			
Resheet - Sally Peak Rd 1km	3,941	17,000		17,000	Complete		
Resheet - Sand River Rd 1km	13,038	17,000		17,000	Complete		
Resheet - Seaford Rd 2km		34,000		34,000			
Resheet - Strip Rd 2km		34,000		34,000			
Resheet - Bresnehan Rd 0.5km		8,500		8,500			
Resheet - Medora St Pontypool 1km		17,000		17,000			
Resheet Nugent Rd	17,216	16,000		16,000	Complete		
Reseal		443,300		443,300	Tender closed		
Community Infrastructure Fund - Round 3 to be allocated		221,174	221,174				Community Infrastructure Fund - Round 3
Redesign and relocation of the Triabunna School crossing		31,000	31,000		Design commenced		Community Infrastructure Fund - Round 3
Design		29,200		29,200			
Contingency		40,000		40,000			
Total Roads, Footpaths, Kerbs	34,195	1,058,174	302,174	756,000			
Parks, Reserves, Walking Tracks, Cemeteries							
Bicheno BMX track refurbishment		20,000	20,000		Consultation commenced	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Total Parks, Reserves, Walking Tracks, Cemeteries	-	20,000	20,000	-			
Stormwater, Drainage							
Alma Rd and Fieldwick Lane - Rockline drain and culvert improvement	150	125,000	125,000		Site works commenced	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Stormwater management planning, investigation & design	23,417	100,000		100,000	continued	Carried Forward from 2020/21	
West Shelley Beach Orford Main Upgrade	11,621				Materials procured	Carried Forward from 2020/21	
Stormwater and drainage to be allocated		77,000		77,000		Carried Forward from 2020/21	
Total Stormwater, Drainage	35,188	302,000	125,000	177,000			
Buildings & Facilities							
RSL Cenotaph - new memorial c/fw project		10,000		10,000	Waiting on streetworks	Carried Forward from 2020/21	
Triabunna Medical Centre - Car Park reseal and line mark	24,752	45,000	45,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Bicheno Medical Centre - Car Park reseal and line mark	25,596	55,000	55,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Triabunna Marina - improve public facilities and shelters	40,016	40,863	40,863		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Coles Bay Tennis Courts - Basketball hoop installation		3,000	3,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Buckland Community Hall - ramp access		45,000	45,000		Commenced	Carried Forward from 2020/21	Community Infrastructure Fund
Buckland Community Hall - stairs		55,000	55,000		Commenced	Carried Forward from 2020/21	Drought Relief
Bicheno Medical Centre - Refurb Treatment Room		25,000	25,000		In progress	Carried Forward from 2020/21	Community Infrastructure Fund
Swansea SES CCTV	1,163				Complete		Community Infrastructure Fund - Round 2
Swansea Courthouse Drainage Works		10,000	25,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Online Access Centre/Swansea Courthouse - refurbish toilet and install disabled/unisex toilet		60,000	60,000		Progressing		Community Infrastructure Fund - Round 3
Coles Bay Community Hall - Replacement of Annexe, Medical Room, Kitchen and Library		180,000	180,000		Design progressing		Community Infrastructure Fund - Round 3
Swansea Community Hall - Toilet Refurbishment	22,744				Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Spring Beach Toilet Refurbishment		65,000	65,000		Programmed		Community Infrastructure Fund - Round 3
Total Buildings & Facilities	114,271	593,863	598,863	10,000			



Marine Infrastructure	Actual YTD	2021/22 Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Pylon Replacement - Marina		100,000		100,000	In design		
Saltworks Toilet & Car park		245,000	245,000		Progressing scope		Community Infrastructure Fund - Round 3
Saltworks Boat Ramp Upgrade		100,000	100,000		Progressing scope	Carried Forward from 2020/21	State Grant
Total Marine Infrastructure	-	445,000	345,000	100,000			
Bridges, Culverts							
Orford Bridge Replacement	310				Plants purchased	Contract Complete. Rehabilitation to finalise project	\$1.02m project started May 2019. Fully Federal Grant funded
Holkham Crt Culvert		50,000	56,087		Design progressing	Carried Forward from 2020/21	Community Infrastructure Fund
RTR - EMF Rheban Rd Griffith River Bridge	150	280,000	300,000		Tender closed	Carried Forward from 2020/21	RTR 25% EMF75%
Total Bridges, Culverts	460	330,000	356,087	-			
Plant & Equipment							
IT Computer Equipment		30,000		30,000			
Medical Equipment		20,000		20,000			
Replace Ute x 2 (2007/2008)		57,000		57,000	Procurement commenced		
Replace Mayor Vehicle (2016)		37,000		37,000	Complete		
Replace Tipper Truck (2014)		80,000		80,000	Procurement commenced		
Replace Medium Truck (2014)		80,000		80,000	Procurement commenced		
Replace Toro Groundmaster (2014)		40,000		40,000	Procurement commenced		
Replace Tanderm Trailer		6,000		6,000	Procurement commenced		
Total Plant & Equipment	-	350,000	-	350,000			
Total Renewal Capital	184,114	3,099,037	1,747,124	1,393,000			
Total Capital Works	487,159	8,555,537	6,979,399	1,747,225			

Note: carried forward amounts for existing projects from previous financial year will be updated in future reports



PROFIT AND LOSS - CORPORATE SERVICES

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	8,076,107	8,058,397	17,710	0%	8,135,020	
Statutory Charges	23,459	30,000	(6,541)	-22%	120,000	
Grants	26,751	24,218	2,533	10%	193,744	
Interest & Investment Revenue	108,369	5,609	102,760	#####	229,642	1
Other Revenue	261,826	294,699	(32,873)	-11%	323,800	
Other Income - Local Government Rebates	(30,061)	0	(30,061)	0%	0	
Total Trading Income	8,466,451	8,412,923	53,528	1%	9,002,206	
Gross Profit	8,466,451	8,412,923	53,528	1%	9,002,206	
Operating Expenses						
Employee Costs	178,385	208,680	(30,295)	-15%	834,717	
Materials & Services	689,034	815,162	(126,128)	-15%	1,765,198	2
Depreciation	13,516	15,000	(1,484)	-10%	60,000	
Interest	3,455	3,900	(445)	-11%	7,800	
Other Expenses	15,900	18,000	(2,100)	-12%	70,000	
Total Operating Expenses	900,290	1,060,742	(160,452)	-15%	2,737,715	
Net Profit	7,566,161	7,352,181	213,980	3%	6,264,491	

Notes

1. Interest and investment revenue is up on budget due to the receipt of TasWater dividend payments which not included in the budget until later in the year.
2. Materials & Services are behind on budget due to insurance costs being charged quarterly instead of annually for some policies.



PROFIT AND LOSS – DEVELOPMENT

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Statutory Charges	211,353	150,509	60,844	40%	602,013	1
User Charges	17,730	10,350	7,380	71%	10,350	
Grants	50,000	0	50,000	0%	50,000	2
Contributions	32,982	35,001	(2,019)	-6%	140,000	
Other Revenue	206	0	206	0%	0	
Total Trading Income	312,272	195,860	116,412	59%	802,363	
Gross Profit	312,272	195,860	116,412	59%	802,363	
Operating Expenses						
Employee Costs	203,728	235,728	(32,000)	-14%	942,915	
Materials & Services	155,601	123,043	32,558	26%	493,168	
Depreciation	7,677	7,500	177	2%	30,000	
Interest	199	360	(161)	-45%	530	
Total Operating Expenses	367,205	366,631	574	0%	1,466,613	
Net Profit	(54,933)	(170,771)	115,838	-68%	(664,250)	

Notes

1. Statutory charges are up on budget due to higher volume of development. health/food and plumbing applications than anticipated in the budget estimates.
2. Grants are up on budget due to unspent grant funds carried forward from last year.



PROFIT AND LOSS – COMMUNITY DEVELOPMENT

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Other Revenue	9,657	10,362	(705)	-7%	41,462	
Total Trading Income	9,657	10,362	(705)	-7%	41,462	
Gross Profit	9,657	10,362	(705)	-7%	41,462	
Operating Expenses						
Employee Costs	33,937	36,060	(2,123)	-6%	144,229	
Materials & Services	14,338	30,072	(15,734)	-52%	125,345	1
Depreciation	12,908	2,955	9,953	337%	11,824	
Internal Plant Hire	500	0	500	0%	0	
Total Operating Expenses	61,682	69,087	(7,405)	-11%	281,398	
Net Profit	(52,025)	(58,725)	6,700	-11%	(239,936)	

Notes

1. Lower than expected community grants claims for the first quarter.



PROFIT AND LOSS – BUILDINGS & FACILITIES

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Grants	636	0	636	0%	0	
Other Revenue	11,300	7,041	4,259	60%	28,160	
Total Trading Income	11,936	7,041	4,895	70%	28,160	
Gross Profit	11,936	7,041	4,895	70%	28,160	
Capital Grants						
Grants Commonwealth Capital - Other	371,428	433,863	(62,435)	-14%	1,362,080	1
Grants State Capital - Other	49,123	0	49,123	0%	100,000	2
Total Capital Grants	420,551	433,863	(13,312)	-3%	1,462,080	
Operating Expenses						
Employee Costs	15,916	16,137	(221)	-1%	64,548	
Materials & Services	91,653	61,111	30,542	50%	246,203	
Depreciation	116,565	82,500	34,065	41%	330,000	3
Interest	199	360	(161)	-45%	530	
Total Operating Expenses	224,332	160,108	64,224	40%	641,281	
Net Profit	(212,396)	(153,067)	(59,329)	39%	(613,121)	

Notes

1. Grants Commonwealth Capital is down on budget due to timing delays of Local LRCI grants payments
2. Grants State Capital is up on budget due to early receipt of 50% of the Saltworks Jetty project. The balance is due on completion of project.
3. Increase in depreciation due to revaluations occurring following end of year financial audit.



PROFIT AND LOSS – MARINA & WHARF

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
User Charges	231,797	114,879	116,918	102%	459,508	1
User Charges - Marina Fees Permanent - Eco Berth	87	0	87	0%	0	
Total Trading Income	231,884	114,879	117,005	102%	459,508	
Gross Profit	231,884	114,879	117,005	102%	459,508	
Operating Expenses						
Employee Costs	8,689	8,628	61	1%	34,523	
Materials & Services	37,623	35,416	2,207	6%	89,319	
Depreciation	31,064	34,854	(3,790)	-11%	139,422	
Interest	(9,587)	(6,000)	(3,587)	60%	87,436	
Total Operating Expenses	67,789	72,898	(5,109)	-7%	350,700	
Net Profit	164,095	41,981	122,114	291%	108,808	

Notes

1. User charges is up on budget due to many customers paying berth fees upfront instead of quarterly.



PROFIT AND LOSS – NRM

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Grants	215,685	114,000	101,685	89%	114,000	1
Other Revenue	82	0	82	0%	0	
Total Trading Income	215,767	114,000	101,767	89%	114,000	
Gross Profit	215,767	114,000	101,767	89%	114,000	
Operating Expenses						
Employee Costs	8,274	3,687	4,587	124%	14,750	
Materials & Services	14,030	29,814	(15,784)	-53%	119,250	
Depreciation	1,938	0	1,938	0%	0	
Internal Plant Hire	308	0	308	0%	0	
Total Operating Expenses	24,550	33,501	(8,951)	-27%	134,000	
Net Profit	191,217	80,499	110,718	138%	(20,000)	

Notes

1. Grants revenue is up on budget due to carry forward of amounts from prior year.



PROFIT AND LOSS – ANIMAL CONTROL

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Statutory Charges	582	501	81	16%	2,000	
User Charges	13,274	410	12,864	3138%	11,288	1
Total Trading Income	13,856	911	12,945	1421%	13,288	
Gross Profit	13,856	911	12,945	1421%	13,288	
Operating Expenses						
Employee Costs	417	7,377	(6,960)	-94%	29,500	2
Materials & Services	1,958	5,664	(3,706)	-65%	22,647	
Depreciation	4,088	3,000	1,088	36%	12,000	
Total Operating Expenses	6,463	16,041	(9,578)	-60%	64,147	
Net Profit	7,393	(15,130)	22,523	-149%	(50,859)	

Notes

1. Higher than expected user charges incurred.
2. Costs are below budget as they are jointly allocated to this department and the compliance works within Development Services Department



PROFIT AND LOSS – MEDICAL CENTRES

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	546,689	546,030	659	0%	546,030	
Other Revenue	339,265	437,499	(98,234)	22%	1,750,000	1
Total Trading Income	885,954	983,529	(97,575)	10%	2,296,030	
Gross Profit	885,954	983,529	(97,575)	10%	2,296,030	
Operating Expenses						
Employee Costs	108,040	99,267	8,773	9%	397,058	
Materials & Services	343,211	454,667	(111,456)	25%	1,820,856	2
Depreciation	14,770	13,749	1,021	7%	55,000	
Interest	152	245	(93)	38%	245	
Total Operating Expenses	466,173	567,928	(101,755)	18%	2,273,159	
Net Profit	419,781	415,601	4,180	1%	22,871	

Notes

1. Other revenue is down on budget due to lower level of medical income expected.
2. Materials and services costs are down on budget due to less full-time doctor services provided.



PROFIT AND LOSS – PROSSER PLAINS RAW WATER SCHEME

For the 3 months ended 30 September 2021

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
User Charges	0	14,754	(14,754)	-100%	59,010	
Other Revenue	0	0	0	0%	128,634	
Total Trading Income	0	14,754	(14,754)	-100%	187,644	
Gross Profit	0	14,754	(14,754)	-100%	187,644	
Other Income						
Other Income - PPRWS Reimbursement of Principal Loan	0	0	0	0%	102,609	
Total Other Income	0	0	0	0%	102,609	
Operating Expenses						
Materials & Services	384	14,777	(14,393)	-97%	59,010	
Depreciation	27,015	26,820	195	1%	107,278	
Interest	(15,065)	(1,000)	(14,065)	1407%	128,634	
Total Operating Expenses	12,334	40,597	(28,263)	-70%	294,922	
Net Profit	(12,334)	(25,843)	13,509	-52%	(4,669)	



COUNCIL MOTION TRACKING DOCUMENT AS AT 30 SEPTEMBER 2021

MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
30 Apr 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In progress. Policy to be developed and workshopped.
27 Aug 2019	7.5	144/19	Holkham Court, Orford – Stormwater Assessment	GM	Works are implemented as outlined in the report.	Subdivision work that included stormwater impact nearing completion.
16 Oct 2019	2.6	180/19	Dog Management Policy	DPD	That Council commits to conducting a further review of the new Dog Management Policy within 12 months of the <i>Dog Management Act 2000</i> amendments being finalised.	Work has commenced on the review of the Dog Management Policy. Initial consultation has commenced with key stakeholders, A draft policy will be put for broad community consultation following the completion of the Orford Foreshore Masterplan.
17 Dec 2019	8.6	246/19	Training Wall Lease – Prosser River Mouth Advisory Group	GM	Council defers Agenda Item 8.6 to the January 2020 meeting or to a Special Meeting of Council earlier in the month if the matter is deemed too urgent to wait until the 28 th of January 2020.	A Master Planning process commenced in September 2021 and will include community consultation. This Master Plan will address tenure issues and site issues.
17 Dec 2019	8.7	248/19	The Prosser River Mouth (Spit) Fencing & Signage Proposal	GM	Council endorses placing the Prosser River Mouth Master Plan Advisory Group Section 24 Committees proposed plan in relation to the Orford Spit, lagoon and nearby recreational beach area out for public consultation by 10 January 2020 until 7 February 2020. Following consultation Council will consider feedback and make a decision at an Ordinary Meeting of Council.	A Master Planning process commenced in September 2021 and will include community consultation. This Master Plan will address tenure issues and site issues.
28 Jan 2020	7.3	21/20	Position of the (second) Loo with a View – Swansea	GM	That Council defer to community consultation and for further investigation in conjunction with the boat trailer parking funding at Jetty Road Swansea.	Toilet location has been incorporated into the Swansea Main Street Development project for community consultation.
28 Jan 2020	7.4	22/20	Re-endorsement of the Dog Management Policy and associated Declared Areas including Dog Exercise Yards	DPD	That: 3. a) the date on which the Declared areas in the re-endorsed dog policy and the new declared dog exercise areas take effect, and b) the period during which the declaration remains in force.	Initial consultation has commenced with key stakeholders. Broader community consultation to occur following the completion of the Orford Foreshore Masterplan.
28 Jan 2020	8.1	30/20	Notice of Motion – Triabunna District School – School Crossing	DWI & MW	1. That Council employs a suitably qualified person to assess both the Melbourne Street and Vicary Street Triabunna school crossings to determine their compliance with the current Australian Standards for School Crossings. 2. That, in the event, that either or both crossings are assessed as deficient Council take steps to immediately rectify the deficiency to ensure the safety of students at Triabunna District School.	Under early investigation. Sate Growth not involved with crossings on Council roads – officers to review standards. June 2021: included in capital works program for delivery in 2021-22. September 2021: school consulted on concept and supportive. Detailed design commenced.
25 Feb 2020	6.4	48/20	Triabunna Recreation Ground Section 24 Minutes – 2 October 2019	DPD	That: 1. The Triabunna Recreation S24 Committee meeting minutes be received and noted. 2. The committee be advised that under Council's kerbside Vendor Policy there is no need to obtain approval from the S24 committee. 3. Council are provided with a copy of the landscape plans and the Council recommendation referred to in the minutes at dot point 3 under New Business.	Actioned.
24 Mar 2020	7.4	83/20	Kerbside Vendor Location	DPD / EHO	That Council defers a decision on Paddy's Potatoes and any further request for food vendors to trade from the Triabunna Marina and wharf area until: 1. Confirmation of the appropriateness of the Council Kerbside Vendor Policy has been provided by the General Manager. 2. A strategic review of the area is completed by Council in respect to any additional food vendors and what process would be undertaken for expressions of interest. 3. A risk assessment is carried out in respect to pedestrian/user safety.	The food vendor licence policy is dependent on the By-Law review. This process is likely to take at least 6 months and will commence in early 2022.
24 Mar 2020	7.7	86/20	Water Management Plan for the Swan River	DWI	That the matter of a request to the Minister for funding and resources to develop and implement a water management plan for the Swan, Apsley and Prosser Rivers, a review of the Little Swanport Water Management Plan 2006, metering, monitoring and enforcement on all irrigation license offtakes on all east coast waterways being progressed, is deferred to a workshop for a thorough briefing including the presentation of a report on these matters and Council's involvement there in.	This was deferred due to the preparation on the submission to DPIPWE on the Rural Water Use Strategy Position Paper. June 2021:referred action to motion 104/21 Complete
24 Mar 2020	7.10	89/20	Late Agenda Report – Delivery of Land Transport Infrastructure Projects on Local Roads	DWI	That Council retrospectively endorses the following projects as submitted to the Department for Infrastructure, Transport and Regional Development for consideration of funding through the Infrastructure Investment Program: 1. Stage 1 – gateway to avenue section (Vicary Street) – Triabunna Tomorrow Streetscape Concept - \$606,000; and 2. Stage 2 – main street (Vicary Street) – Triabunna Tomorrow Streetscape Concept - \$632,000; and	In progress. Kit Own Creek Bridge work complete. Saggy Creek Bridge work complete. Streetscape detailed design for Vicary at RSL underway. Vicary RSL section agreed location of Cenotaph with RSL representatives and forwarded advice to consultant.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
					3. Stage 3 – waterfront drive (Charles Street) – Triabunna Tomorrow Streetscape Concept - \$589,000; and 4. Renewal of Bridge deck – Saggy Creek Bridge - \$32,500; and 5. Renewal of Bridge deck – Kit Own Creek Bridge - \$28,600.	Stages 1, 2 and 3 of Triabunna Tomorrow not funded through this program. Complete.
26 May 2020	7.12	185/20	Application for Grant Funding – Roads and Bridges	DWI	That Council authorise the Acting General Manager to: 1. Submit an application for funding as follows: - \$130,000 grant to replace Rheban Rd Bridge under the Commonwealth Bridge Replacement Program. - \$125,000 to resheet a portion of Rheban Rd under the Commonwealth Heavy Vehicle Safety and Productivity Program. 2. Execute any forthcoming grant deeds in line with applications for funding in this Agenda item 7.12 of the 26 May 2020 Agenda.	In progress. Application submitted and Council notified in January 2021 that the application was unsuccessful. Completed December 2020. In progress. September 2021: Funding as per budget. Tender for construction approved. Refer to capital program and reporting. Complete
26 May 2020	7.13	186/20	Rain Storm – Flooding, Responsibilities and Actions	DWI	1. That the Glamorgan Spring Bay Council provide/acquire funds to a value of up to \$500,000 to: (i) allow preparation of a Stormwater Management Plan in accordance with the Urban Drainage Act 2013 (for the defined Urban areas). (ii) allow onsite inspections that may identify simple or low cost solutions for inclusion on an immediate action plan. (iii) also allow identification/confirmation of key causes of the flooding and solutions (or where the technical solution not immediately obvious then identification of further analysis and design) to be considered for prioritisation and inclusion into a long-term stormwater improvement plan (as part of the Stormwater Management Plan mentioned above). (iv) implement the immediate action plan. 2. That for the preparation of the Stormwater Management Plan that the template and resources of the Local Government Association of Tasmania (LGAT) and Institute of Public Works Engineering of Australia (IPWEA) be utilised including seconding an experienced local government practitioners to assist in preparation of the SMP. 3. That to undertake the onsite inspections (to facilitate 1(i) and 1(ii) above) that a consultant, with direct experience in local government stormwater management, be engaged.	In progress. Affected residents advised of Council's decision via correspondence. Respective engagement made. Residents contacted by consultant engineer and areas and extent of inundation identified. Flood maps being developed and solutions being devised for review. Additional projects approved by council to progress the plans. June 2021: Resolution effectively actioned and complete with items included in capital works program for 2021-22. Refer to Capital works for further update. Complete.
26 May 2020	7.15	188/20	Councillor Allowances	GM /DCC	Elected Members of the Glamorgan Spring Bay Council do not wish to take the automatic increase to the Councillor Allowances for the Mayor, Deputy Mayor and Councillors on the 1 November 2020 for the 2020/2021 period.	In place.
26 May 2020	7.16	189/20	Corporate Calendar	ALL	That Council receives and notes the Corporate Calendar as attached to this report.	Ongoing. Progress report to be provided in the Information Briefing Document.
23 June 2020	7.1	210/20	The funding and prioritising of Projects in the Coming Year and the Need for Long Term Financial and Asset Planning to inform Decision Making	GM	That Council for the next financial year at least, in general only fund: - Asset renewal projects; - Asset upgrades and new assets that address community safety needs; and - That this position be reviewed in 12 months' time.	Ongoing. Asset Management Plans (5) and Long Term Financial Plan adopted by Council.
23 June 2020	7.13	222/20	Bicheno Skateboard Park (Crown Land, Tasman Hwy, Bicheno)	DWI	That Council lays the project on the table for reconsideration pending the completion of the Glamorgan Spring Bay Council Long Term Financial Plan and the Long Term Asset Management Plan.	Further discussion required in regards to Skateboard Park location. June 2021: Project included in 2021-22 annual plan actions. September: Council approved location. Advice provided to BCDA. Funding application made to Tas Community Fund. Application successful. Complete.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
28 July 2020	7.2	256/20	Transfer of Land to Centacare Evolve Housing	DPD /GM	In accordance with s.177 of the Local Government Act 1993, that Council by absolute majority authorise the Acting General Manager, to develop a contract to transfer lots 62-72/55156 and 98/55156 to Centacare Evolve Housing for a proposed unit development in return for development of lots 25-28/55156 into fully serviced (power, water and sewer) lots with road access in Spencer St formed to a standard acceptable by Council's engineer, from the Boyle Street intersection past the access to lot 28. With a condition that the transfer of ownership being subject to the Development Application for the community housing units being approved.	Transfer of Land Approved at July OCM. Development Application approved September 2021. Currently working with CentreCare Evolve on the arrangements for disposal given significant changes to valuations. A Report will be presented to Council by the end of the year with recommendations and proposed contract.
25 Aug 2020	7.3	301/20	Tasmanian Weed Action Fund Project for Drought Effectuated Farmers	DWI	That Council endorse the attached Grant Guidelines & Eligibility document and (draft) Grant Application Form, and the technical committee together with the NRM team to commence roll out of the project in September 2020.	The project has commenced with the first round of projects approved and in train. Additional projects will involve a targeted approach. June 2021: Refer to Infrastructure Report updates for further advice on the program. Complete
22 Sep 2020	7.2	320/20	Road Names	DPD	That Council: 1) Agrees to the approach recommended by Aboriginal Heritage Tasmania of referring requests for place or road names as they are required. Agrees to request a list of names pertaining to the un-named road off Strip Road Little Swanport from Aboriginal Heritage Tasmania for consideration at a subsequent Council meeting.	Awaiting response from Aboriginal Heritage.
23 Feb 2021	7.2	22/21	Buckland Walking Trail	DWI	a) That the works that have been undertaken for Stage 1 of the Buckland Walking Trail be abandoned and the related land vegetation and flora be reinstated as near as practicable to its original condition. b) That a future walking trail at Buckland be considered in the context of a local precinct plan or an overall municipal strategic plan.	Scope of works being developed for reinstatement. June: Carried forward to 2021-22 for completion. Refer to capital works reports for further progress. Complete
27 Apr 2021	8.1	60/21	Triabunna School Crossings	DWI	That Council refer the project, with scope as described in the consultant's report recommendations, for consideration in the upcoming budget preparation for the capital works program for 2021-22.	Project included in 2021-22 Capital works Program. Refer to capital works reports for further progress. Complete
27 Apr 2021	8.2	61/21	Shea's Bridge	DWI	1. Council resolves to keep Shea's bridge as a Council asset. 2. That Council request that DSG vary their contract for demolition to enable the retention of the structure.	May: Request made to State Growth. State Growth assessing the request in accord with current bridge renewal plan. State Growth advised unviability. Bridge demolished. Complete
25 May 2021	8.1	84/21	Notice of Motion - Review of Planning Delegations	DPD	1. Receive and note the attached report on the Notice of Motion - Review of Planning Delegations, and 2. Resolve to retain the current planning delegations and for a monthly update to be provided to Councillors commencing June 2021, and 3. The delegation to be reviewed on an annual basis.	Ongoing reports now being provided.
25 May 2021	8.2	85/21	Petition to Amend Sealed Plan - 14 French Street, Orford	DPD	1. Receive the above report and note that a decision was not made at the 23 March 2021 Council Meeting for the Petition to Amend Sealed Plan at 14 French Street, Orford, as the motion was lost and an alternate motion was not put. 2. Resolve that an additional report be presented to Council at a future meeting and that the applicant be provided with an opportunity to provide submissions in support of the petition to amend the Sealed Plan 168707 as applied for under SA 2020/11.	Applicant has requested that this item be considered at the September 2021 Council Meeting. Still awaiting instruction from applicant.
27 July 2021	8.1	127/21	Financial Management Strategy	EO	that Council adopts the Financial Management Strategy as attached to this report effective 27 July 2021.	Complete.
27 July 2021	8.2	128/21	2021/22 Annual Plan	EO	that Council adopts the 2021/22 Annual Plan as presented.	Complete.
27 July 2021	8.4	130/21	Coles Bay Drinking Fountains	DWI	that Council advise the FAI that the units may be installed subject to any plumbing or development processes required.	FAI advised. Project referred to staff to monitor through to finalisation.
27 July 2021	8.5	131/21	Waste Management Policy	DWI	that Council adopt the revised Waste Management Policy.	Complete.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
27 July 2021	8.6	132/21	Application under the Community Small Grants Program – Swansea Primary School Association	DCC	that Council approve this application for Small Grant funding of \$1,100.	Complete.
27 July 2021	8.7	133/21	Application under the Community Small Grants Program – Freycinet Volunteer Marine Rescue Association	DCC	that Council approve the application for Small Grant funding of \$1,200.	Complete.
27 July 2021	8.8	134/21	Late Report Item – Policy update – Information Management Policy	DCC	that Council adopt the Information Management Policy as attached to this report effective 27 July 2021.	Complete.
24 August 2021	4.2	143/21	Request to amend Southern Tasmanian Regional Land Use Strategy	DPD	<p>a) submit a request to the Minister for Planning to amend the <i>Southern Tasmania Regional Land Use Strategy (2010-2035)</i> under 5A of the <i>Land Use Planning and Approvals Act 1993</i> by making the following changes to <i>Table 3 Growth Management Strategies</i> at page 89 for Orford:</p> <ul style="list-style-type: none"> i. Growth Strategy be changed from LOW to HIGH; ii. Growth Scenario be changed from CONSOLIDATION to MIXED; and iii. Add a new footnote to Orford: Note 1: refer to the <i>Triabunna/Orford Structure Plan 2014</i> and 2021 addendum. <p>b) notify the other Planning Authorities in the Southern Region of the amendment and seek their advice on whether they support the proposed amendment within 28 days; and</p> <p>c) notify relevant statutory agencies (as advised for the Local Provisions Schedule) of the amendment and seek their advice on whether they support the proposed amendment within 28 days; and</p> <p>d) provide delegation under section 6(3) of the <i>Land Use Planning and Approvals Act 1993</i> to the General Manager and Director Planning and Development (or person acting in that position), to submit the amendment to the Tasmanian Planning Commission and any further information that is required to satisfy section 5A of the <i>Land Use Planning and Approvals Act 1993</i>.</p>	Work is ongoing. Notifications have been sent to other planning authorities and stakeholders.
24 August 2021	4.3	144/21	Request to amend Triabunna Orford Structure Plan 2014	DPD	<p>that the Planning Authority make the following amendments to the Triabunna Orford Structure Plan 2014:</p> <ul style="list-style-type: none"> a) insert a new Attachment 1, being the 14 July 2021 Statement - <i>Addendum to Triabunna/Orford Structure Plan 2014</i> and the associated document <i>Orford Residential Capacity and Demand Analysis, final, January 2021, SGS Economics and Planning</i> b) Page 74 – include additional reference: <i>SGS Economics and Planning 2021, Orford Residential Capacity and Demand Analysis, final, January 2021</i> c) Page 63 – revise recommended action 9.2.2 point 3 to support rezoning land south of Orford to Residential in the short term rather than long term; and d) Page iii – include Attachment 1 Statement and <i>Orford Residential Capacity and Demand Analysis, final, January 2021, SGS Economics and Planning</i>; include a new endorsement to the Inner Cover Amendment 1, August 2021 – insert Attachment 1 and associated document <i>Orford Residential Capacity and Demand Analysis, final, January 2021, SGS Economics and Planning</i> 	Work is ongoing. Notifications have been sent to other planning authorities and stakeholders.
24 August 2021	4.4	145/21	Report on Representations to Substantial Modifications of the Draft Glamorgan Spring Bay Council Local Provisions Schedule	DPD	that the Planning Authority endorse Attachment 1 'Planning Authority Report under Section 35F of the <i>Land Use Planning and Approvals Act 1993</i> – Consideration of Representations to the draft Glamorgan Spring Bay Local Provisions Schedule, August 2021' as its report pursuant to Section 35F of the Act and forward to the Tasmanian Planning Commission.	Work is ongoing.
24 August 2021	8.1	149/21	Bicheno Skate Park	DWI	that Council: <ul style="list-style-type: none"> 1. Provide the BCDA with a letter of In Principle support for the establishment of a skatepark in Bicheno. 2. Endorse the Tasman Highway site as the preferred location for the skatepark. 	Complete.
24 August 2021	8.2	150/21	Unsealed Roads Policy	DWI	That Council adopt the draft Unsealed Roads Policy.	Complete.
24 August 2021	8.3	151/21	Southern Recycling Tender and Joint Authority	DWI	that: <ul style="list-style-type: none"> 1. The update on the Council's arrangements for the acceptance and processing of its co-mingled recyclable materials be received and noted. 	LGAT advised of council's decision. Officers awaiting the next stages to progress the initiative.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
					<p>2. Authority be provided to the General Manager to proceed with the procurement of a new contract for the processing of co-mingled recyclable materials.</p> <p>(i) In doing so, the General Manager be authorised to work with other councils in Southern Tasmania to develop specifications, call tenders and award the tender in accordance with the assessment of the submissions received by the Tender Review Committee.</p> <p>(ii) The General Manager be authorised to work with other councils in Southern Tasmania to secure ACCC approval to proceed with a joint tender.</p> <p>3. In accordance with Section 30 of the Local Government Act 1993, the Council resolve to establish a Joint Authority with other Southern Tasmanian councils to progress waste related issues.</p> <p>(i) The General Manager be authorised to work with other councils in Southern Tasmania to progress the establishment of a new Joint Authority including the development of rules and governance arrangements for the new Joint Authority.</p> <p>4. A further report be provided to the Council detailing the outcome of the tender process and seeking formal approval of the membership of the Joint Authority, within the next 6-months.</p>	
24 August 2021	8.4	152/21	Gifts and Donations Policy	DCC	that Council adopt the draft Gifts and Donations Policy.	Complete.
28 September 2021	8.1	157/21	Street Names - Bicheno Industrial Subdivision	DPD	that Council resolve to support the proposed street names Industrial Road, Granite Avenue and Basalt Way for the Bicheno industrial subdivision and submits the names to Placenames Tasmania for approval.	Complete
28 September 2021	8.2	166/21	Natural Resource Management Section 24 Committee - Terms of Reference	DPD	that Council approve the revised Terms of Reference for the Natural Resource Management Committee.	Complete
28 September 2021	8.3	167/21	Swanwick Foreshore Erosion	MB&MI	that Council:	Complete.
					<p>1. Ceases any further involvement in coastal erosion mitigation at the Swanwick Drive vicinity, and elsewhere in the municipality and;</p> <p>2. Develops a Policy on coastal erosion and inundation.</p>	Policy development under investigation.
28 September 2021	8.4	168/21	Bicheno Food and Wine Festival Request for Assistance	DCC / DWI	that Council approve the application for event assistance of \$2,000 and provide the assistance in signage, waste removal and bin provision as requested.	Funding Complete Works underway
28 September 2021	8.5	169/21	Community Small Grant Application - Accessible Island Meditation	DCC	that Council approve the application for Small Grant funding of \$1,000 to Accessible Island Meditation	Complete
28 September 2021	8.6	170/21	Community Small Grant Application - Swansea Community Christmas	DCC	that Council approve the application for Small Grant funding of \$1,000 for the Swansea Community Christmas Parade.	Complete
28 September 2021	8.7	171/21	Community Small Grant Application Report - Spring Bay Target Club	DCC	that Council approve the application for Small Grant funding of \$1,000 to Spring Bay Target Club.	Complete
28 September 2021	8.8	172/21	Community Small Grant Application Report - Warrior Kids	DCC	that Council approve the application for Small Grant funding of \$1,000 to Warrior Kids.	Complete

LEGEND:

GM = General Manager	DPD = Director Planning & Development
AGM = Acting General Manager	MB&MI = Manager Building & Marine
DWI = Director Works & Infrastructure	DCC = Director Corporate & Community
EO = Executive Officer	WM = Works Manager



ANNUAL PLAN PERFORMANCE REPORT AS AT 30 SEPTEMBER 2021

FOCUS AREA	ACTION	RESPONSIBLE OFFICER	PROGRESS
Planned asset renewal expenditure based on agreed asset management plans.	Deliver Capital Works Program for the 2021/22 financial year.	Director Works & Infrastructure	Delivery of projects on target.
Planned asset renewal expenditure based on agreed asset management plans.	Develop the Capital Works Program for the 2022/23 financial year.	Manager Buildings & Marine Infrastructure	In progress
Implement a dedicated process to ensure rates and other fees are collected in a timely manner.	Review the debt collection policy to ensure fit-for-purpose.	Director Corporate & Community	Not yet commenced.
Manage cash flow tightly to ensure current liabilities can be paid from unrestricted (available) cash.	Review cash position at regular intervals to ensure adequate actions are taken to manage variations to budget.	Director Corporate & Community	Underway
Set realistic budgets and monitor income and expenditure closely.	Set realistic budgets and monitor income and expenditure to ensure adequate actions are taken to manage variations to budget.	Director Corporate & Community	Complete
Advocate and lobby effectively on behalf of the community.	Represent community interests to State and Federal Governments and Agencies.	General Manager	Ongoing. Council advocate and lobbies for funding.
Develop and foster a strong, supportive and respectful organisational culture.	Ensure Council's WHS system delivers continuous improvement.	Director Works & Infrastructure	Continuous improvement initiatives being collected, evaluated and implemented through Observation / Intervention / Compliance / Collaboration system.
Develop and foster a strong, supportive and respectful organisational culture.	Develop a set of shared organisational values	General Manager	Code of Conduct training and awareness. Workplace behaviour toolkit.
Support and facilitate social and community events that promote community health and wellbeing	Develop a program of community events for 2021/22.	Director Corporate & Community	Underway, including Festival of voices, Seafarers Memorial festival, Swansea 200 year festival, Bicheno Food and Wine festival, Bicheno Beams
Work with health professionals to enhance the physical and mental health of ageing people.	Consult with any health professionals to identify initiatives to enhance the physical and mental health of ageing people.	Director Planning & Development	Business Process Review being undertaken on East Coast Health (ECH) to look for improvements in service deliver and financial management. Due for completion early 2022. The recruitment for the new Doctor at Triabunna has progressed and is currently awaiting approval to enter Tasmania through quarantine restrictions
Advocate for reasonable access to primary, secondary and tertiary education.	Represent community interests to State and Federal Governments and Agencies.	Director Corporate & Community	Ongoing
Advocate for adequate healthcare professionals/ providers	Undertake an Expression of Interest (EOI) process for the management of the Triabunna, Swansea and Bicheno Medical Practices.	Director Planning & Development	Expression Of Interest (EOI) for the management of Health Services developed and released for submissions. Sent to over 600 organisations across Australia. Nil responses received. Ongoing discussions are being sought with the State Government. Other opportunities will be investigated as they arise.
Advocate for access and coordination of reasonable transport services.	Represent community interests to State Governments and Agencies.	Director Corporate & Community	Ongoing
Encourage and support the arts, cultural activities, programs and events.	Develop a program of community events for 2021/22.	Director Corporate & Community	Underway, including Festival of voices, Seafarers Memorial festival, Swansea 200 year festival, Bicheno Food and Wine festival, Bicheno Beams
Create an informed and involved community by developing relevant and accessible communication channels.	Develop a Communication Strategy for Council.	Director Corporate & Community	Underway, including involvement in Skills Expo, launch of Council Facebook



FOCUS AREA	ACTION	RESPONSIBLE OFFICER	PROGRESS
Show personal appreciation for good performance and/or positive behaviours.	Create opportunities for staff recognition.	General Manager	Formal and informal recognition is undertaken regularly. Positive feedback, long service awards and team meetings are provided by the General Manager and Directors.
Show personal appreciation for good performance and/or positive behaviours.	Ensure annual performance reviews are undertaken with staff.	General Manager	Performance reviews have been undertaken in 2021 and will continue to be done annually.
Define and embed a clear set of organisational Values and Behaviours.	Develop a set of shared organisational values	General Manager	Code of Conduct training and awareness. Workplace behaviour toolkit. Staff culture survey to be undertaken early 2022.
Create a psychologically safe environment where people feel they can share ideas and raise and resolve issues or concerns.	Implement a recognisable and transparent system for continuous improvement initiatives from staff.	General Manager	EBA strongly promoted. Managers through team meetings and one on ones.
Invest in relevant training or professional development to equip managers and staff to perform their roles.	Develop training plans for all staff which consider WHS compliance, professional development, vocational and trade development and accreditation.	Director Works & Infrastructure	Performance reviews conducted for all outdoor staff. Training plans being developed from this process.
Ensure that regular performance reviews and plans are in place for all staff and that managers are supported to conduct them.	Program and deliver performance reviews for all staff.	General Manager	Performance reviews have been undertaken in 2021 and will continue to be done annually.
Carry out annual staff engagement survey and address key findings.	Carry out annual staff engagement survey and address key findings.	General Manager	Staff survey to be undertaken in early 2022.
Complete all asset management plans and policies for Council infrastructure (including assessment of condition) in 2020.	Implement Asset Improvement Plans for all asset classes.	Director Works & Infrastructure	Asset Management plans consulted in forward works and maintenance programs for all asset classes. Annual plan actions incorporated into departmental plan.
Sustain a safe and wellmaintained road network across the municipality.	Consult Asset Management Plans including data sets for development of asset maintenance and renewal programs.	Director Works & Infrastructure	Asset Management plans consulted in forward works and maintenance programs for all asset classes.
Sustain a safe and wellmaintained road network across the municipality.	Maintain Hydraulic Infrastructure.	Director Works & Infrastructure	Ongoing. Identification program for unknown infrastructure continues with mapping of discovered assets.
Maintain public amenities and recreational facilities.	Establish a program for parks maintenance works.	Director Works & Infrastructure	Information being gathered to inform plans.
Maintain public amenities and recreational facilities.	Establish a program for town maintenance activities.	Director Works & Infrastructure	Information being gathered to inform plans.
Maintain public amenities and recreational facilities.	Develop a Walking and Cycling Strategy.	Director Works & Infrastructure	Opportunities for funding being investigated and grant opportunities explored.
Maintain public amenities and recreational facilities.	Develop Bicheno skate park	Director Works & Infrastructure	Liaison with BCDA ongoing. Grant funds approved for skate bowl through Tas Community Fund by BCDA. Location approved by council.
Advocate for improved access and speeds of telecommunications services.	Engage with relevant stakeholders	Director Works & Infrastructure	Telecommunications provider liaison ongoing
Advocate for improved access and speeds of telecommunications services.	Continue to advocate for improved telecommunication services.	Director Works & Infrastructure	Telecommunications provider liaison ongoing
Address and update complaints management system in 2020.	Upgrade Council's management platform and complaints management system to ensure that complaints are actioned in accordance with Council's Customer Service Charter	Director Corporate & Community	Underway, designing new mechanism for recording and tracking requests.
Set clear annual budget priorities to meet needs and community expectations in consultation with the community.	Conduct biennial community survey.	General Manager	Community survey will be undertaken in 2022.



FOCUS AREA	ACTION	RESPONSIBLE OFFICER	PROGRESS
Apply for relevant grant applications and aim to achieve at least 50% success rate.	Make relevant grant applications to secure and deliver key projects for the community	General Manager	Ongoing. \$8.5m key projects 2021.
Inspect all Council owned buildings annually.	Complete regular inspections of Council's buildings & facilities	Manager Buildings & Marine Infrastructure	Ongoing
Develop plans, policies and guidelines for built assets.	Review existing plans guidelines and policies for built assets.	Director Corporate & Community	Not yet commenced.
Review and update existing Council strategies and plans	Update the Dog Management Policy.	Director Planning & Development	Initial key stakeholder consultation has occurred via a brief survey. Officers have engaged with BirdLife Tasmania to review current data. Parks & Wildlife Tasmania will be meeting with Officers to review the Policy and make recommendations. Further consultation will occur following the completion of the Orford Foreshore Masterplan as this is a key area in the Dog Management Policy.
Review and update existing Council strategies and plans	Review GSBC Weed Management Plan	Director Works & Infrastructure	Not yet commenced.
Review and update existing Council strategies and plans	Support the Southern Tasmania Regional Cat Management Strategy	Director Planning & Development	Officers continue to attend regular meetings and provide relevant information through communication channels. A submission will also be made to the State Government host a Regional Cat Management Coordinator to support delivery of the Tasmanian Cat Management Plan 2017-2022. EOI Close 25 October 2021.
Involve, engage and equip groups and individuals in Natural Resource Management.	Encourage access to and appreciation of natural areas through the engagement of community groups in our municipal area	Director Works & Infrastructure	Numerous activities conducted with Friends of and other community groups at various locations throughout the district.
Involve, engage and equip groups and individuals in Natural Resource Management.	Support community groups and other stakeholders in rewilding initiatives in the municipal area	Director Works & Infrastructure	Numerous activities conducted by staff with "Friends of" and other community groups at various locations throughout the district.
Invest in external expertise and capacity to complement GSBC resources.	Work with Parks and Wildlife Services to develop a Masterplan for the Prosser River Estuary and associated foreshore	Director Planning & Development	Requests for quotes were called for the development of this Masterplan in June 2021 and was subsequently awarded to Inspiring Place. Work has now commenced on the plan and key stakeholder consultation has begun. A Draft will be presented to Council prior to going out to wide community consultation.

