



Information Briefing Document

as at 30 June 2022
(for the April/May/June reporting period)

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GOVERNANCE & COUNCIL MEETINGS

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2022 Council meetings will usually be held on the fourth Tuesday of the month commencing at 2.00pm.

Members of the public are able to register to attend Council Meetings in person, however due to maximum density limits associated with COVID-19, Council is only able to accommodate for a maximum of 6 visitors in the Council Meeting.

Registrations will open on the Thursday prior to the scheduled monthly Council Meeting and will close by 12 noon the day before the meeting. Once the maximum numbers have been reached, no further registrations will be accepted and only members of the public who have registered for the meeting will be able to attend.

To register your attendance, please use the following link <https://gsbc.tas.gov.au/council/council-meeting-agendas-minutes/> or contact Council's Executive Officer on 6256 4777.

If you have a question to ask during Public Question Time and are unable to attend the meeting, Council will allow questions to be provided by written notice up until 12 noon the day before the Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively questions can be left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

Workshops are scheduled for the second Tuesday of each month unless otherwise required.

During the period April to June 2022 inclusive, there were 326 views of the audio/visually recorded Council meetings via the YouTube platform.

MAYORAL ACTIVITIES

MAYOR ROBERT YOUNG

The Mayor attends numerous engagements each month. This is a list of the recent activities undertaken by Mayor Robert Young for April, May & June 2022, including:

- Participated in ANZAC Service at Swansea
- Community Connect – Swansea, Triabunna, Bicheno, Coles Bay
- Attended site meeting with developer in Swansea
- ABC radio Mayoral Moments interview
- Hosted Her Excellency the Honourable Barbara Baker AC & Emeritus Professor Don Chalmers AO in their Official Visit to Glamorgan Spring Bay



MEDICAL SERVICES – TRIABUNNA & BICHENO

Council continues to negotiate with external parties on management options for East Coast Health. It is expected that a report will be presented to Council in the coming months with different management options. The outcomes sought are a higher level of affordable, quality health care.

Both Practices are currently facing a significant increase in costs for equipment, services and unfilled positions. These increased costs are due to changes in the market which appear to be driven by the pandemic and the shortage of equipment and personnel.

Council continues to lobby the State and Federal Government for more medical support for the East Coast. Meetings are being held with all levels of government to seek support in this vital area.

HUMAN RESOURCES

Our Council team continues to be impacted by the effects of Covid-19. This continues to created additional work obligations for remaining staff and often a reduction in personnel availability causing some delays in work and periodic closure of activities such as the medical centres and museum.

There are still several vacancies that have not been filled throughout the year including the role of accountant, human resources coordinator and medical practice manager.

We farewelled two team members, one from planning and one from the environment team and we welcomed two trainee into the planning team with the intent of upskilling these two young local residents.

This period also saw the passing of one of our senior administration team members who has been part of the team for many years. This had a significant effect on our team.

CORPORATE SERVICES

Council has developed the Corporate Calendar, which details the legislative reports, plans and Council policies that are to be developed or updated over the next 12 months. Refer attached.



CORPORATE CALENDAR

Item No.	Document / Item	Statutory - Y/N?	LGA Act Reference Or Other as Stipulated	Date When Last Updated	Review History	Review Status/Comments	Responsible Officer / External Resource	Lead Officer	Priority	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
1	Code of Conduct	Yes	S28E (2) c	Feb 2019	Every new term of Council (every 4 years)	GSBC Model Code of Conduct endorsed by new Council 26/02/19	N/A	G.I	DUE 2022										Start		
2	Community Strategic Plan	Yes	S66	Mar 2020	Submissions reviewed at the May 2020 Council Workshop with the final Plan adopted at the May 2020 Ordinary Council Meeting.	Plan developed, workshopped & adopted by Council May 2020. Plan to be reviewed following 2022 Local Government Elections.	General Manager	G.I	DUE 2022										Start		
3	Long Term Financial Management Plan	Yes	S70, S70F, S70G	2021	Adopted by Council 23 March 2021	In progress	Director Corporate & Community	E.B	MEDIUM	Start				Finish							
4	Financial Management Strategy	Yes	S70, S70F, S70G	2015	GM to work with Accountant and Senior Finance Officer to provide draft to Council. Obtain best practice template.	Adopted by Council 27 July 2021	Director Corporate & Community	E.B	AS REQUIRED												
5	Strategic Asset Management Plan	Yes	S70B, S70F, S70G	May 2021	Adopted by Council 25 May 2021	Review Annually	Director Corporate & Community	P.P	AS REQUIRED												
6	Audit Charter	Yes	S85, S85A, S85B	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 140/20).	Council's Audit Panel Charter to be reviewed 2024	Director Corporate & Community	E.B	DUE 2024												
7	Annual Plan & Budget Estimates	Yes	S82, S70G	Mar 2020	Adopted by Council 6 July 2022	Adopted by Council 6 July 2022. Commence in May each year	Director Corporate & Community	G.I	DUE MAY 2023												
8	Rates Resolution	Yes	S90	June 2020	Commence in April each year	Adopted by Council 6 July 2022.	Director Corporate & Community	E.B	DUE APRIL 2023												
9	Fees & Charges Register	Yes	s206	April 2020	Commence in April each year	2022/23 fees and charges adopted by Council June 2022. Commence in May each year.	Director Corporate & Community	E.B	DUE APRIL 2023												
10	Budget	Yes	S82	Feb 2020	Commence in Feb/March each year	2022/23 Budget Estimates endorsed by Council July 2022.	Director Corporate & Community	E.B	DUE FEBRUARY 2023												
11	S24 Review	No	S24, S70E, S70G	Oct 2020	Reviewed October 2020.	All section 24 Committees TOR to be reviewed post 2022 Local Government elections.	Director Corporate & Community	G.I	AS REQUIRED												
12	Annual Report	Yes	S72	December 2021	Commence in August each year - Developed by GM/Executive Officer with final financial statements provided by TAO and checked by Accountant	Adopted 14 December 2021	Director Corporate & Community	G.I	MEDIUM								Start				Finish
13	Public Land Register	Yes	S177A (2)	To be developed	Not currently compliant. To be developed 2020. List of Council land is held in asset register, needs to be available for public viewing and in map form.	Whilst developing compliant register, check any land that Council wishes to lease or dispose of does qualify as public land under the LGA and must be disposed of according to process in LGA. To be developed 2022/23	Director Planning & Development	A.W	MEDIUM												Finish
14	Environmental Bylaw	Yes	S145 LGA + Various	May 2020	Reviewed Sept 2019. Signed by Mayor & AGM Apr 2020	Gazetted 23 May 2020	Director Planning & Development	A.W	AS REQUIRED												
15	Policy - Private Works	No	S70E, S70G	June 2020	Policy developed. Requires review 2023	Policy developed and reviewed at Council workshop June 2020. Adopted by Council June 2020.	Director Corporate & Community	E.B	DUE 2023												
16	Policy - Regulation of Stalls and Kerbside Vendors	No	S70E, S70G	Oct 2019	Reviewed and adopted by Council October 2019 (Dec. 175/19)	Requires further review. To be workshopped in once new By-Law is in place.	Director Planning & Development	A.W	MEDIUM												Finish
17	Car Parking Cash-In-Lieu Contribution Policy	No	S70E, S70G	July 2016	Last reviewed 23/08/16 (115/16). Requires review 2020.	Reviewed and adopted by Council April 2021. Due for review April 2022.	Director Planning & Development	A.W	MEDIUM			Start						Finish			
18	Policy - Council Advertising	No	S70E, S70G	June 2019	Reviewed & Adopted by Council January 2022	To be reviewed 2026	Director Corporate & Community	G.I	DUE 2026												
19	Policy - Dog Management 2019-2025	Yes	S7 (Dog Control Act)	Jan 2020	Re-endorsed by Council Jan 2020 (Dec. 22/20). To be reviewed in accordance with the finalisation of the Dog Control Act 2000 amendments.	Initial consultation has commenced with key stakeholders. Broader community consultation to occur following adoption of Orford Foreshore MasterPlan.	Director Planning & Development	A.W	MEDIUM												Finish
20	Policy - Planning & Building Fees	Yes	S70E, S70G, S205, S206	Aug 2019	Reviewed & adopted by Council Aug 2019 (Dec. 141/19).	Reviewed and adopted by Council in June 2021. Complete.	Director Planning & Development	A.W	DUE 2023												
21	Policy - Waste Management	No	S70E, S70G	July 2016	Adopted by Council 27 July 2021	To be reviewed in April 2024	Director Corporate & Community	P.P	DUE 2024												
22	Policy - Tree Management	No	S70E, S70G	Sept 2016	Approved 27.09.16 (127/1) Review as required but no later than 2020. Em'd to GM 16.08.19 for staff review.	To be reviewed 2020, workshopped and submitted to Council.	Director Corporate & Community	P.P	LOW	Start				Finish							
23	Policy - Marina and Wharf Precinct	No	S70E, S70G	Oct 2016	Approved 25.10.16 (143/16) Review as required but no later than 2020	Review commenced September 2021. Policy to be considered by Council at the July 2022 Ordinary Council Meeting.	Director Corporate & Community	A.O	LOW							Finish					
25	Policy - Use of Electronic Devices	No	S70E, S70G	Nov 2019	Reviewed and adopted by Council 26 Nov 2019 (Dec. 217/19)	Due for review 2022.	Director Corporate & Community	E.B	MEDIUM		Start		Finish								
26	Policy - Conservation Covenant Rebate	Yes	S129	May 2019	Reviewed and adopted by Council 28 May 2019 (Dec. 104/19)	Due for review 2021.	Director Corporate & Community	E.B	LOW			Finish									
27	Policy - Rate Relief for Community Groups	Yes	S129	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 134/20).	Due for review 2024.	Director Corporate & Community	E.B	DUE 2024												
28	Policy - Rate Relief for Religious Organisations	Yes	S129	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 133/20).	Due for review 2022.	Director Corporate & Community	E.B	MEDIUM		Start			Finish							
29	Policy - Financial Reserves	Yes	S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 82/20).	Due for review 2023.	Director Corporate & Community	E.B	DUE 2023												
30	Policy - Asset Management	Yes	S70C, S70Em S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec 132/20).	Due for review 2024.	Director Works & Infrastructure	P.P	DUE 2024												
31	Policy - Customer Service Charter	Yes	S39F, S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 160/19).	Due for review 2023.	Director Corporate & Community	G.I	DUE 2023												



32	Policy - Fraud Control	Yes	S70E, S70G + Various Legislation	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 131/20).	Due for review April 2022.	Director Corporate & Community	E.B	MEDIUM				Start		Finish						
33	Policy - Investment	Yes	S70E, S70G + Various Legislation	Aug 2015	Approved 11.08.15 (110/15) Overdue for review.	To be reviewed 2020, workshopped and submitted to Council.	Director Corporate & Community	E.B	MEDIUM			Start			Finish						
34	Financial Hardship Assistance Policy	No	Part 9 (Rates & Charges), S70E, s70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 1520)	Due for review 2022.	Director Corporate & Community	E.B	MEDIUM								Start			Finish	
35	Policy - Provision of communication equipment to Councillors	No	S70E, S70G	Mar 2009	Approved 23.03.09 (064/09) Overdue for review.	Workshopped with Council in March 2022, submitted to Council for adoption July 2022.	General Manager / Executive Officer	G.I	LOW						Finish						
36	Policy - Payment of allowances, expenses and provision of facilities for Councillors	Yes	S70E, S70G & R42 LG(Gen) Regs	Mar 2009	Approved 23.03.09 (064/09) Review as required - Review overdue	Workshopped with Council in March 2022, submitted to Council for adoption July 2022.	General Manager / Executive Officer	G.I	LOW						Finish						
37	Policy - Recognition of continuous years of service - Councillors and Staff	No	S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 161/19).	Due for review 2023.	General Manager / Executive Officer	E.B	DUE 2023												
38	Media Policy - Media statements	No	S70E, S70G	Feb 2019	Reviewed and adopted by Council 18 Feb 2019 (Dec. 19/19).	Due to review 2023.	General Manager / Executive Officer	E.B	DUE 2023												
39	Policy - Use of Council logo	No	S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 162/19).	Due for review 2023.	General Manager / Executive Officer	E.B	DUE 2023												
40	Policy - Council owned vehicles	No	S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 163/19)	Due for review 2023.	Director Works & Infrastructure	P.P	DUE 2023												
41	Policy - Code for tenders and contracts	Yes	S333B, S70E, S70G	February 2022	Approved 22/02/2022. Review January 2024	Due for review 2024.	Director Works & Infrastructure	P.P	DUE 2024												
42	Policy - Volunteer Policy	No	S70E, S70G + Various Legislation	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 164/19)	Due for review 2023.	Director Corporate & Community	E.B	DUE 2023												
43	Policy - Community Small Grant Fund	No	S70E, S70G	Sept 2010	Approved 28.09.10 (173/10) Review Overdue	In progress	Director Corporate & Community	E.B	MEDIUM	Start			Finish								
44	Policy - Corporate Credit Card	No	S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 130/20)	Due for review 2024.	Director Corporate & Community	E.B	DUE 2024												
45	Policy - Council Meetings - Audio/Visual Recording	Yes	R33 LG(MP) Regs 2015	Apr 2020	Updated, reviewed and adopted by Council 28 April to incorporate special provision (COVID-19) (Dec. 138/20) - To be reviewed as required	To be reviewed in accordance with COVID-19 distancing regulations.	General Manager / Executive Officer	J.M	AS REQUIRED												
46	Policy - Personal and private information	Yes	S70E, S70G + Various Legislation	Aug 2018	Approved 26 October 2021. Review required September 2023.	Due for review September 2023	General Manager	E.B	DUE SEPTEMBER 2023												
47	Policy - Recruitment Policy	No	S70E, S70G, Antidiscrimination Act	Feb 2022	Policy reviewd and updated into new format February 2022. No other changes were required at the time of review.	Due for review February 2026	General Manager	G.I	DUE FEBRUARY 2026												
48	Australian Citizenship Ceremony Dress Code	Yes	S70E, S70G,	Feb 2020	New Code adopted by Council 25 Feb 2020 (Dec. 52/20).	As required	Director Corporate & Community	E.B	AS REQUIRED												
49	Risk Management Policy	Yes	S70E, S70G + Various Legislation	June 2020	Developed, workshopped and adopted by Council June 2020.	Due for review 2023.	Director Corporate & Community	E.B / P.P	DUE 2023												
50	Risk Management Strategy	Yes	S70E, S70G + Various Legislation	To be developed	Developed, workshopped and adopted by Council June 2020.	Due for review 2023.	Director Corporate & Community	E.B / P.P	DUE 2023												
51	Debt Collection Procedure	Yes	S70E, S70G + Various Legislation	To be developed	Requires development.	In progress	Director Corporate & Community	E.B	MEDIUM						Finish						
52	Corporate Branding Policy	No	S70E, S70G	To be developed	Requires development.	Draft developed January 2021. To be workshopped and submitted to Council.	Director Corporate & Community	E.B	LOW				Finsih								
53	Risk Register	Yes	Various	March 2021	Regularly Reviewed & Updated	Ongoing	General Manager (JLT assistance)	E.B	MEDIUM	Ongoing											
54	Gifts & Benefits Policy	Yes	S56A, S56B, 70E, 70G, LG(Gen) Regs 2015	August 2021	Adopted by Council 24 August 2021	Due for review 2024.	General Manager /Executive Officer	J.M	DUE 2024												
55	Municipal Emergency Management Plan	Yes	Emergency Management Act	2018	To be reviewed 2020 by the Emergency Management Committee (EMC) every two years. Review overdue.	Adopted by Council September 2020. To be reviewed 2022.	Director Works & Infrastructure	P.P	DUE SEPTEMBER 2022												
56	Community RecoveryPlan	Yes	S70E & Various	Feb-21	Regularly Reviewed & Updated	Complete	Director Works & Infrastructure	P.P	DUE 2023												
57	Employee Code of Conduct Policy - Staff	No	Various	March 2022	Reviewed and updated to new policy template March 2022.	Internal review (operational Policy)	General Manager	G.I	DUE MARCH 2026												
58	Enterprise Agreement	Yes	Various	Feb 2019	Awaiting approval by Fair Work Commissioner - July 2022.	Enterprise Agreement negotiations completed July 2022. Negotiatons to commence again in early 2025.	General Manager / Internal Review Committee	G.I	DUE 2022		Start					Finish					
59	Use of Council's Common Seal Policy	No	S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 142/20).	Due for review 2023.	General Manager / Executive Officer	J.M	DUE 2023												
60	Implementation of Records Management System	Yes	S70E, S70G & State Archives Act	To be implemented	Requires implementation	Done	Director Corporate & Community	E.B	MEDIUM			Finsih									



61	Information Management Policy	Yes	S70E, Archives Act & Various	Jul-21	Adopted by Council 27 July 2021	Due for review July 2022	Director Corporate & Community	E.B	MEDIUM					Start		Finish					
62	Asset Management Policy	Yes	S70E, 70C	October 2020	Developed October 2020	Adopted by Council October 2020	General Manager	G.I	DUE 2024												
63	Flora & Fauna Plans	Yes	Threatened Species Act 1995/Nature Conservation Act	2014	First review since endorsement.	Review placed on hold for the next financial year. The current F&F plans still remain current until the review takes place.	Director Planning & Development	A.W	LOW												Finish
64	Weed Management Plan	Yes	Weed Management Act 1999	Jan 2016	Every 5 years	Review to be undertaken by sub committee of NRMCC. Review placed on hold pending annual plan review. The current plan still remain current until the review takes place.	Director Works & Infrastructure	P.P	LOW							Finsih					
65	Business Continuity Plan	Yes	S70E & Various	March 2021	Developed March 2021	Developed 2021	General Manager	G.I	AS REQUIRED												
66	Pandemic Plan	Yes	S70E & Various	May 2020	Developed April 2020.	Developed, workshopped and adopted by Council April 2020. To be reviewed as required.	Director Works & Infrastructure	P.P	AS REQUIRED												
67	COVID Safe Plans	Yes	S70E & Various	April 2020	Regularly Reviewed & Updated	Ongoing	General Manager	P.P	MEDIUM	Ongoing											
68	Communications & Engagement Framework	Yes	S70E	Developed March 2022	Adopted by Council 26 April 2022	Workshopped on 12 April 2022, to be adopted at 26 April Council Meeting	Director Corporate & Community	E.B	AS REQUIRED												
70	Public Open Space Contribution Policy	No	Various	February 2021	Developed February 2021	Adopted February 2021	Director Planning & Development	A.W	DUE 2022									Finish			
71	Council Workshop Policy	No	Various	January 2022	Developed January 2022	Adopted January 2022	General Manager	G.I	DUE 2023												
72	Coastal Erosion & Indundation Policy	No	S70E	To be developed	To be developed, Workshopped and adopted by Council	To be developed	Director Planning & Development	A.W	LOW				Start						Finish		



PROPERTY SETTLEMENT CERTIFICATES A/A

30 JUNE 2022

	2016/17		2017/18		2018/19		2019/20		2020/21		2021/22	
	132	337	132	337	132	337	132	337	132	337	132	337
July	42	18	47	18	64	25	42	17	65	35	57	24
August	50	26	58	28	60	37	31	13	65	24	58	27
September	43	20	51	27	46	19	56	31	74	38	60	26
October	37	18	57	37	48	22	54	25	62	31	56	26
November	53	30	60	32	47	18	53	31	77	34	60	32
December	35	17	38	18	40	19	36	17	99	50	58	27
January	46	23	59	29	61	24	47	23	69	37	50	25
February	72	33	51	20	49	30	37	18	79	36	63	37
March	87	41	53	23	45	16	61	26	71	43	64	30
April	48	21	61	31	50	27	15	7	70	27	46	28
May	50	27	56	31	40	17	16	8	53	29	39	25
June	31	16	38	21	27	17	23	14	31	23	36	28
Total	594	290	629	315	577	271	471	230	815	407	634	329
TOTAL		884		944		848		664		1,222		963

Section 132 Certificate of Liabilities

- (1) A person referred to in subsection (2) may apply to the general manager for a certificate stating-
- (a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;
 - (b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
 - (c) the amount of any charge on the land recoverable by the council.
- (2) The following persons may apply for a certificate under subsection (1) :
- (a) the owner of a registered estate or interest in the land;
 - (b) an occupier of the land;
 - (c) a person who has entered or proposes to enter into a contract to purchase the land;
 - (d) a mortgagee or prospective mortgagee of the land;
 - (e) a person authorized to act on behalf of any person referred to in paragraph (a), (b), (c) or (d).

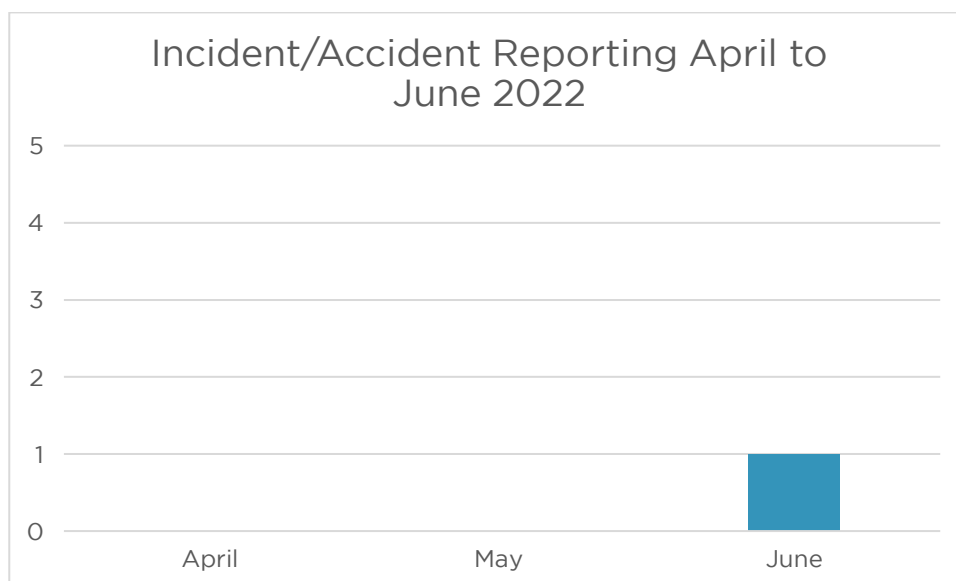
Section 337 Council Land Information Certificate

- (1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.
- (2) The general manager, on receipt of an application made in accordance with subsection (1), is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.
- (3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.
- (4) A prescribed fee is payable in respect of the issue of a certificate.
- (5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.
- (6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.
- (7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.
- (8) If the general manager agrees to a request under subsection (5) or (7), the general manager may impose any reasonable charges and costs incurred.
- (9) In this section -
- land** includes -
- (a) any buildings and other structures permanently fixed to land; and
 - (b) land covered with water; and
 - (c) water covering land; and
 - (d) any estate, interest, easement, privilege or right in or over land.



WORK HEALTH AND SAFETY

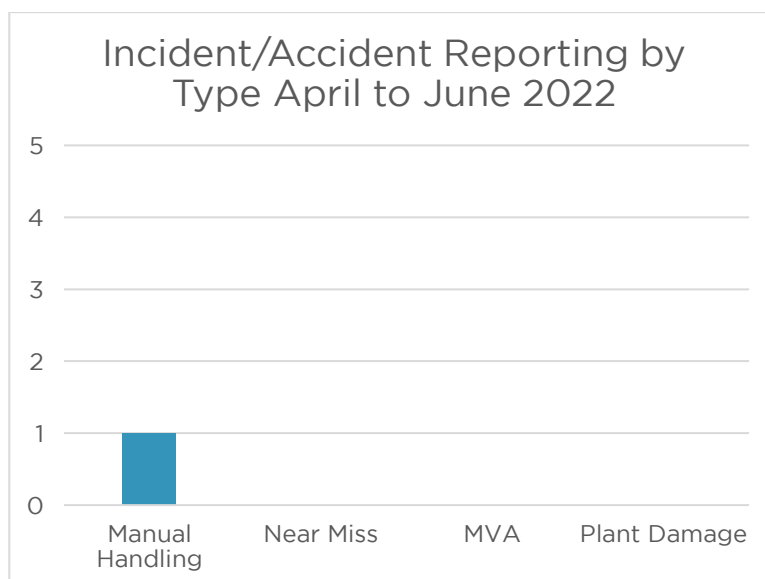
Incident/Accident Reporting Numbers April to June 2022



Analysis:

One Incident/Accident has been reported for the April to June 2022 quarter.

Incident/Accident Reporting by type April to June 2022



Analysis:

Only one incident has been recorded this quarter, compared to ten recorded incidents in the previous quarter.



USE OF COUNCIL SEAL

DATE	DETAILS	SIGNATURE
12/04/2022	Final Plan - Council Approval page - SA 2018/16	General Manager
21/04/2022	Agreement between Electric Highway Tasmania Pty Ltd and Council	General Manager
4/05/2022	Final Plan - Council Approval page - SA 2020/35	General Manager
23/05/2022	Final Plan - Council Approval page - SA 2021/30	General Manager
23/05/2022	Final Plan - Council Approval page - SA 2021/28	General Manager
22/06/2022	Adhesion Order - CT 34024/9 , CT 34024/10 , CT 34024/11	General Manager
23/06/2022	Deed of Variation of Waste Agreement	General Manager

COMMUNITY SMALL GRANTS PROGRAMME

NAME	AMOUNT DONATED \$	COUNCIL DECISION NO.	DATE APPROVED
Friends of Orford Bird Sanctuary	\$1,000	85/22	26/04/2022
Swansea Chamber of Commerce	\$1,000	103/22	24/05/2022
The Little Penguins Community Group	\$1,000	104/22	24/05/2022



PLANNING & DEVELOPMENT STATISTICS

Planning Statistics as at 30 June 2022

PLANNING	APRIL - JUNE	YTD*
Development Applications Received (Total)	90	175
Development Applications Approved	52	125
Development Applications Refused	1	1
Development Applications Withdrawn	1	2
<i>*Calendar Year</i>		

Building Statistics as at 30 June 2022

BUILDING & PLUMBING	APRIL - JUNE	YTD*
Building Permits Approved	6	11
Plumbing Permits Approved	16	33
Notifiable Building Work Approved	36	86
Notifiable Plumbing Work Approved	20	45
Low Risk Building Work	1	2
Low Risk Plumbing Work	4	6
Permit of Substantial Compliance	1	1
Building Certificates	0	1
<i>*Calendar Year</i>		

Compliance Statistics as at 30 June 2022

COMPLIANCE	APRIL - JUNE	YTD*
Building Notices issued	0	1
Building Orders issued	0	3
Planning Complaints Received	11	20
Building and Plumbing Complaints Received	4	8
Environmental Health Complaints Received	0	5
Planning Enforcement Notices Issued	3	5
<i>*Calendar Year</i>		



Environmental Health Statistics as at 30 June 2022

ENVIRONMENTAL HEALTH	APRIL - JUNE	YTD*
Immunisations	0	38
Food & Public Health Act Registrations	4	9
Food & Public Health Inspections	25	50
Notifiable Diseases	0	2
Sampling	1	39
Public Health/Environmental Health Complaints	4	16
On-site Wastewater Assessments/Permits	15	29
Form 49 & 50 Assessments/Inspections	1	3
New Food Business Enquiries	3	9
Development Application Assessments	5	8
<i>*Calendar Year</i>		

Animal Control Statistics as at 30 June 2022

ANIMAL CONTROL	APRIL - JUNE	YTD*
Dogs Registered	34	1162
Kennel Licenses Issued/Renewed	12	18
Dogs Impounded	3	15
Dog Attacks	4	9
Dogs Seized	2	2
Dogs Surrendered	0	0
Dogs Euthanized	1	1
Dogs at Large	6	26
Dogs placed with Dogs' Homes of Tasmania	0	0
Caution Notices Issued	5	46
Complaints	11	48
Infringements	4	14
Lost Dog calls	2	9
Other	0	0
Fire Abatement Enquires/Complaints	0	88
Cat Enquires/Complaints	7	36
Livestock Enquires/Complaints	3	17



FINANCIAL REPORTING

PROFIT AND LOSS – GROUP

(June report are submitted as a draft due to the timing of Council reports and do not include at this time end of year adjustments)

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	9,861,410	9,867,631	(6,221)	0%	9,867,631	
Statutory Charges	829,214	724,013	105,201	15%	724,013	
User Charges	648,599	656,156	(7,557)	-1%	656,156	
Grants	2,548,983	1,617,100	931,883	58%	1,617,100	
Interest & Investment Revenue	522,834	519,441	3,393	1%	519,441	
Contributions	275,850	140,000	135,850	97%	140,000	
Other Revenue	1,834,031	2,275,056	(441,025)	-19%	2,275,056	
Total Trading Income	16,520,922	15,799,397	721,525	5%	15,799,397	
Gross Profit	16,520,922	15,799,397	721,525	5%	15,799,397	
Capital Grants						
Grants Commonwealth Capital - Other	975,878	5,717,462	(4,741,584)	-83%	5,717,462	
Grants Commonwealth Capital - Roads to Recovery	953,229	664,065	289,164	44%	664,065	
Grants State Capital - Other	534,746	532,903	1,843	0%	532,903	
Total Capital Grants	2,463,853	6,914,430	(4,450,577)	-64%	6,914,430	
Other Income						
Net Gain (Loss) on Disposal of Assets	124,463	0	124,463	0%	0	
Other Income - PPRWS Reimbursement of Principal Loan	102,609	102,609	0	0%	102,609	
Total Other Income	227,072	102,609	124,463	121%	102,609	
Operating Expenses						
Employee Costs	4,837,044	4,975,840	(138,796)	-3%	4,975,840	
Materials & Services	7,496,357	7,952,266	(455,909)	-6%	7,952,266	
Depreciation	2,815,440	2,869,085	(53,645)	-2%	2,869,085	
Interest	232,520	227,106	5,414	2%	227,106	
Other Expenses	194,420	225,505	(31,085)	-14%	225,505	
Total Operating Expenses	15,575,782	16,249,802	(674,020)	-4%	16,249,802	
Net Profit	945,141	(450,405)	1,395,546	-310%	(450,405)	
Total Comprehensive Result (incl Capital Income)	3,636,065	6,566,634	(2,930,569)	-45%	6,566,634	
Capital Works Program (Current Year WIP)						
Work in Progress Capital Works - Plant Internal	271,371	0	271,371	0%	0	
Work In Progress Payroll - Salaries and Wages	110,052	0	110,052	0%	0	
Work in Progress Capital Works - On Costs	56,051	0	56,051	0%	0	
Work in Progress Capital Works - Contractor Costs	2,570,125	0	2,570,125	0%	0	
Work in Progress Capital Works - Other Costs	89,435	0	89,435	0%	0	
Work in Progress Capital Works - Materials	591,130	0	591,130	0%	0	
Work in Progress Capital Works - Consultancy	121,525	0	121,525	0%	0	
Work in Progress Capital Works - Plant Hire External	9,206	0	9,206	0%	0	
Total Capital Works Program (Current Year WIP)	3,818,896	0	3,818,896	0%	0	



PROFIT AND LOSS – GOVERNANCE

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Governance.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Statutory Charges	206	0	206	0%	0	
Other Revenue	75	0	75	0%	0	
Net Gain/Loss Assets - Gross sales revenue of asset	18,920	0	18,920	0%	0	1
Total Trading Income	19,201	0	19,201	0%	0	
Gross Profit	19,201	0	19,201	0%	0	
Operating Expenses						
Employee Costs	371,688	354,684	17,004	5%	354,684	
Materials & Services	110,091	130,024	(19,933)	- 15%	130,024	
Depreciation	52,479	47,910	4,569	10%	47,910	
Other Expenses	145,402	155,505	(10,103)	-6%	155,505	
Total Operating Expenses	679,660	688,123	(8,463)	-1%	688,123	
Net Profit	(660,459)	(688,123)	27,664	-4%	(688,123)	

NOTES

1 Sale of excess light vehicle (Subaru)



PROFIT AND LOSS - WORKS

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Bridges & Culverts, Emergency Management, Parks & Reserves, Plant Costs & Recoveries, Private Works, Roads & Footpaths, Stormwater & Drainage, Town Maintenance, Waste Management.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	1,199,918	1,186,581	13,337	1%	1,186,581	
User Charges	169,598	116,000	53,598	46%	116,000	1
Grants	2,010,772	1,107,672	903,100	82%	1,107,672	2
Contributions	20,000	0	20,000	0%	0	
Other Revenue	11,389	3,000	8,389	280%	3,000	
Total Trading Income	3,411,677	2,413,253	998,424	41%	2,413,253	
Gross Profit	3,411,677	2,413,253	998,424	41%	2,413,253	
Capital Grants						
Grants Commonwealth Capital - Other	504,450	4,100,000	(3,595,550)	-88%	4,100,000	
Grants Commonwealth Capital - Roads to Recovery	953,229	506,087	447,142	88%	506,087	
Grants State Capital - Other	478,623	675,000	(196,377)	-29%	675,000	
Total Capital Grants	1,936,302	5,281,087	(3,344,785)	-63%	5,281,087	3
Other Income						
Net Gain/Loss on Disposal of Assets	83,878	0	83,878	0%	0	
Total Other Income	83,878	0	83,878	0%	0	
Operating Expenses						
Employee Costs	2,056,204	2,132,009	(75,805)	-4%	2,132,009	4
Materials & Services	3,121,134	2,956,248	164,886	6%	2,956,248	5
Depreciation	1,866,000	1,866,000	0	0%	1,866,000	
Interest	2,026	1,931	95	5%	1,931	
Total Operating Expenses	7,045,364	6,956,188	89,176	1%	6,956,188	
Net Profit	(3,549,809)	(4,542,935)	993,126	-22%	(4,542,935)	

NOTES

- 1 The following exceeded budget expectations, Private works \$22k, Sale of steel \$18k, Transfer stations \$12k.
- 2 Additional advance payment for 2022-23 for FAG Roads & Bridges for \$286k, and Black Summer bushfires \$615k.
- 3 Bicheno Gulch, Bicheno Triangle and Swansea foreshore projects delayed due to design amendments (\$3M). Swansea main street partially complete.
- 4 Staff vacancies, retirements and turnover.
- 5 Engagement of contracted skills to support work requirements



CAPITAL WORKS AS AT 30 JUNE 2022

For the period 1 July 2021 to 30 June 2022

	Actual YTD	Adj Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
New Capital							
Roads, Footpaths, Kerbs							
Freycinet Drive - Kerb at Kayak Rental to stop flooding	32,695	32,695	32,695		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Strip Rd Little Swanport - concrete overlay to hardstand floodway	29,633	30,000	30,000		complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
R2R - Nugent Rd Seal	-	-			Complete		
Bicheno walkway	319,627	343,790	343,790		complete	Carried Forward from 2020/21	Drought Relief
DRG Swanwick Rd Footpath	-	0	0		Complete stage 1		
CDG Dolphin Sands Road shared pathway	-	0	0		Retention paid		
Triabunna Road Realignment re Cenotaph/RSL corner	332,532	315,000	315,000		Commenced	Carried Forward from 2020/21	Drought Relief
Swansea Main Street Paving	79,040	932,309	932,309		Design progressing		Fed Grant Funding
Total Roads, Footpaths, Kerbs	793,527	1,653,794	1,653,794	-			
Parks, Reserves, Walking Tracks, Cemeteries							
Swansea Cricket Practice Nets	-						Community Infrastructure Fund - Round 2
Swansea Boat Trailer Parking	168,292	254,000	254,000		Complete	Carried Forward from 2020/21	DPIPWE Funds
Bicheno Triangle	48,850	557,696	557,696		Design continuing		Fed Grant Fund
Bicheno Gulch	80,990	1,420,655	1,420,655		Design continuing		Fed Grant Fund
Coles Bay Foreshore	101,888	932,147	932,147		Design continuing		Fed Grant Fund
Jetty Rd Bicheno - Beach Access, timber walkway installation	14,131	10,500	10,500		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Buckland Walk - rehabilitation	8,365	35,000	-	35,000	complete	Carried Forward from 2020/21	
	422,517	3,209,998	3,174,998	35,000			
Stormwater & Drainage							
Freycinet Drive CB Rock Line drain and culvert	18,728	30,000		30,000	complete	Carried Forward from 2020/21	
Triabunna Yacht club main install	24,521	15,000		25,000	Complete	Carried Forward from 2020/21	
Bicheno Esplanade install new mains to 3 houses	5,847	25,000		15,000	complete	Carried Forward from 2020/21	
49 Rheban Rd to West Shelley Beach instal	426	70,000		70,000	complete	Carried Forward from 2020/21	
Holkham Crt Flood Mitigation	33,670	258,500	133,500	125,000	planning replacemen	Carried Forward from 2020/21	
Total Stormwater & Drainage	83,191	398,500	133,500	265,000			
Plant & Equipment							
Crane Gantry Swansea - safe water tank removal	19,649	22,765	-	22,765	complete		
Total Plant & Equipment	19,649	22,765	-	22,765			
Total New Capital	1,318,884	5,285,057	4,962,292	322,765			



Renewal of Assets	Actual YTD	2021/22 Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Roads, Footpaths, Kerbs							
RTR - RSPG Rheban Rd Resheeting / realignment for bridge	-	100,000	50,000	50,000	Complete	Carried Forward from 2020/21	RTR
Resheet - Old Coach Rd 3km	59,481	50,200		50,200	Complete		
Resheet - Sally Peak Rd 1km	16,053	16,800		16,800	Complete		
Resheet - Sand River Rd 1km	15,000	16,800		16,800	Complete		
Resheet - Seaford Rd 1km	32,835	33,470		33,470	Complete		
Resheet - Strip Rd 2km	-	8,222		8,222	not started		
Resheet - Bresnehan Rd 0.5km	12,000	17,000		17,000	Complete		
Resheet - Medora St Pontypool 1km	11,808	33,478		33,478	commenced		
CIF3 Alma Road Orford	2,845	2,845	2,845		in progress		Community Infrastructure Fund - Round 3
CAP2022-RF CIF3 Nugent Road Buckland	191,228						
Resheet Nugent Rd	17,216	17,216		17,216	Complete		
Reseal	453,188	443,300		443,300	Commenced		
Resheet - Mt Murray Rd	29,775	30,174		30,174	Complete		
Emergency repairs Wielangta Rd	-	106,000	50,000	56,000	barrier hire/ co-contribution for State Govt Grant		
Community Infrastructure Fund - Round 3	-	35,000	35,000		projects confirmed		Community Infrastructure Fund - Round 3
Redesign and relocation of the Triabunna School crossing	5,654	31,000	31,000		programming works		Community Infrastructure Fund - Round 3
TRRA 001 Rosedale Rd Drainage	35,580	52,000	-	52,000	Complete		Emergency Fund
CAP2021-RF RTR Charles St Orford	21,399		-				
Design	18,049	29,200		29,200			
Contingency	-	170,000		170,000	council contributions to Mar2021 flooding		
Total Roads, Footpaths, Kerbs	922,110	1,192,705	168,845	1,023,860			
Parks, Reserves, Walking Tracks, Cemeteries							
Spring Bay Recreation Ground Upgrade	12,749	150,000	150,000			New Grant	State Government
Bicheno BMX track refurbishment	21,358	20,000	20,000		complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Total Parks, Reserves, Walking Tracks, Cemeteries	34,107	170,000	170,000	-			
Stormwater, Drainage							
Alma Rd and Fieldwick Lane - Rockline drain and culvert improvements	97,797	125,000	125,000		90% complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Stormwater management planning, investigation & design	49,748	85,000		85,000	continued	Carried Forward from 2020/21	
39 West Shelley Beach Orford Main Upgrade	84,340	50,226		50,226	complete	Carried Forward from 2020/21	
Stormwater and drainage to be allocated	-			-	complete	Carried Forward from 2020/21	
Total Stormwater, Drainage	231,884	260,226	125,000	135,226			
Buildings & Facilities							
RSL Cenotaph - new memorial c/fw project	19,169	18,442		18,442	complete	Carried Forward from 2020/21	
Triabunna Medical Centre - Car Park reseal and line mark	25,658	45,000	45,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Bicheno Medical Centre - Car Park reseal and line mark	25,596	52,305	52,305		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Triabunna Marina - improve public facilities and shelters	40,016	40,863	40,863		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Triabunna Marina Area Shelter	-	15,000	15,000		Complete		Community Infrastructure Fund - Round 2
Coles Bay Tennis Courts - Basketball hoop installation	1,365	1,910	1,910		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Buckland Community Hall - ramp access	66,943	42,845	42,845		In progress	Carried Forward from 2020/21	Community Infrastructure Fund
Buckland Community Hall - stairs	51,230	51,230	51,230		Complete	Carried Forward from 2020/21	Drought Relief
Bicheno Medical Centre - Refurb Treatment Room	25,000	25,000	25,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Swansea Courthouse Drainage Works	-	10,000	10,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Swansea Child Care Fencing	1,170	15,260	15,260		Complete		Community Infrastructure Fund - Round 2
Swansea Community Hall - Toilet Refurbishment	53,705	53,705	53,705		Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Swansea SES CCTV	1,163	1,718	1,718		Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Install Solar Panels on the Swansea Community Hub building	-	636	636		Complete	Carried Forward from 2020/21	Men's Shed grant fund
Swansea Cricket Practice Nets	-	35,000	35,000			Community Infrastructure Fund	Community Infrastructure Fund - Round 3
Swansea Courthouse - refurbish toilet and install disabled/unisex toilet	-	75,000	75,000		Concept		Community Infrastructure Fund - Round 3
Coles Bay Community Hall - Replacement of Annex, Medical Room, Kitchen and Library	1,677	180,000	180,000		Design progressing		Community Infrastructure Fund - Round 3
Spring Beach Toilet Refurbishment	-	65,000	65,000		Sched 2022		Community Infrastructure Fund - Round 3
Total Buildings & Facilities	312,691	728,914	710,472	18,442			



Marine Infrastructure	Actual YTD	2021/22 Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Pylon Replacement - Marina	49,875	100,000		100,000	In progress		
Saltworks Toilet	-	100,000	100,000		Design progressing		Community Infrastructure Fund - Round 3
Saltworks Jetty Upgrade	773	99,123	99,123		Design progressing	Carried Forward from 2020/21	State Grant
Total Marine Infrastructure	50,648	299,123	199,123	100,000			
Bridges, Culverts							
Orford Rivulet Bridge Replacement Rheban Rd	10	-	-	10	complete	Contract Complete. Rehabilitation to finalise project	\$1.02m project started May 2019. Fully Federal Grant funded
Holkham Crt Culvert	43,970	56,087	56,087		Final Design receive	Carried Forward from 2020/21	Community Infrastructure Fund
CAP2021-SD Holkham Crt	46,143						
TRRA 002 Culvert 50 Orford Rivulet Wielangta Rd	17,066	42,500	22,500	20,000	In progress		Emergency Fund
TRRA 003 Bridge 44 100V Unnamed Crk Glen Gala Rd	5,200	5,200	4,520	680	In progress		TRRA
TRRA 004 Bridge 47 Griffiths Rivulet Wielangta Rd	25,947	84,709	-	84,709	In progress		
TRRA 005 Bridge 13 Larges Crk McKays Rd	1,217		-	-	In progress		
TRRA 006 Bridge 27 Apsley River Rosedale Rd	2,500	2,500	1,120	1,380	In progress		TRRA
RTR - EMF Rheban Rd Griffith River Bridge	429,452	284,042	284,042		complete	Carried Forward from 2020/21	RTR 25% EMF75%
Total Bridges, Culverts	571,505	475,038	368,269	106,769			
Plant & Equipment							
IT Computer Equipment	30,457	30,000		30,000			
Medical Equipment	13,806	20,000		20,000			
Misc. Plant & equipment replacements/contingency	6,202	13,062		13,062			
Replace vehicle loading crane	18,325	6,868		6,868	complete		
Replace Ute x 2 (2007/2008)	55,365	58,009		58,009	complete		
Replace Mayor Vehicle (2016)	-	-		-			
Replace Tipper Truck (2014)	-	76,675		76,675	complete		
Replace Medium Truck (2014)	186,159	93,006		93,006	progressing		
Replace Toro Groundmaster (2014)	27,995	25,450		25,450	complete		
Replace Tandem Trailer	4,883	4,883		4,883	complete		
Total Plant & Equipment	343,192	327,953	-	327,953			
Total Renewal Capital	2,466,137	3,453,959	1,741,709	1,712,250			
Total Capital Works	3,785,021	8,739,016	6,704,001	2,035,015			



PROFIT AND LOSS – CORPORATE SERVICES

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Admin-Administration, Admin-Corporate Services.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	8,112,654	8,135,020	(22,366)	0%	8,135,020	
Statutory Charges	104,136	120,000	(15,864)	-13%	120,000	
Grants	271,890	193,744	78,146	40%	193,744	1
Interest & Investment Revenue	522,427	519,442	2,985	1%	519,442	
Other Revenue	339,281	323,800	15,481	5%	323,800	2
Other Income - Local Government Rebates	(343)	0	(343)	0%	0	
Total Trading Income	9,350,045	9,292,006	58,039	1%	9,292,006	
Gross Profit	9,350,045	9,292,006	58,039	1%	9,292,006	
Other Income						
Net Gain/Losses Assets	22,136	0	22,136	0%	0	3
Total Other Income	22,136	0	22,136	0%	0	
Operating Expenses						
Employee Costs	682,980	834,717	(151,737)	-18%	834,717	4
Materials & Services	1,674,929	1,765,198	(90,269)	-5%	1,765,198	5
Depreciation	46,269	51,843	(5,574)	-11%	51,843	
Interest	15,605	7,800	7,805	100%	7,800	
Other Expenses	49,018	70,000	(20,982)	-30%	70,000	6
Total Operating Expenses	2,468,802	2,729,558	(260,756)	-10%	2,729,558	
Net Profit	6,903,379	6,562,448	340,931	5%	6,562,448	

NOTES

1 Received higher percentage of 2022-23 as advance payment for Federal Assistance Grant than previous years.

2 Reimbursement of interest on Covid-19 Loan from TasCorp \$15.6K

3 Disposal of excess fleet vehicle Mazda 3.

4 Vacancy for Accountant, loss of part time cleaner

5 Reduction to budget of contractor costs (\$45k) LGAT contribution (\$19k), valuation fees (\$17k), printing and materials (\$18k). Covid related costs (\$21k).

6 Savings in audit costs



PROFIT AND LOSS – DEVELOPMENT

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Development Services.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Statutory Charges	714,207	602,013	112,194	19%	602,013	1
User Charges	21,614	10,350	11,264	109%	10,350	
Grants	50,000	100,000	(50,000)	-50%	100,000	2
Contributions	255,850	140,000	115,850	83%	140,000	3
Other Revenue	22,909	0	22,909	0%	0	4
Total Trading Income	1,064,580	852,363	212,217	25%	852,363	
Gross Profit	1,064,580	852,363	212,217	25%	852,363	
Operating Expenses						
Employee Costs	868,306	942,915	(74,609)	-8%	942,915	5
Materials & Services	644,360	493,168	151,192	31%	493,168	6
Depreciation	25,809	26,539	(730)	-3%	26,539	
Interest	601	530	71	13%	530	
Total Operating Expenses	1,539,077	1,463,152	75,925	5%	1,463,152	
Net Profit	(474,497)	(610,789)	136,292	-22%	(610,789)	

NOTES

1 These exceeded budget expectations Building permits by \$20k, Development applications \$38k, Health and food premise renewals \$28k, plumbing permits \$24k.

2 Half of \$100k grant for onsite wastewater audit at Coles Bay will be received in October 2022.

3 The following exceeded budget expectations for Public open space by \$67k and stormwater \$70k.

4 Fees for professional services for Orford foreshore master plan work and reimbursement of consultancy fee for same.

5 Staff vacancies due to rotation of staff in planning and building services.

6 Budget exceeded for Building levies by \$56k (offset by statutory charges revenue), contractor costs for planning works \$90k.



PROFIT AND LOSS – TOURISM & ECONOMIC DEVELOPMENT

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Tourism & Economic Development.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Gross Profit	0	0	0	0%	0	
Operating Expenses						
Materials & Services	60,000	125,000	(65,000)	- 52%	125,000	1
Total Operating Expenses	60,000	125,000	(65,000)	- 52%	125,000	
Net Profit	(60,000)	(125,000)	65,000	- 52%	(125,000)	

NOTES

1 Budget included funds for consulting which has been deferred.



PROFIT AND LOSS – COMMUNITY DEVELOPMENT

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Community Development.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Statutory Charges	5,237	0	5,237	0%	0	
Interest & Investment Revenue	407	0	407	0%	0	
Other Revenue	34,381	41,462	(7,081)	-17%	41,462	
Total Trading Income	40,025	41,462	(1,437)	-3%	41,462	
Gross Profit	40,025	41,462	(1,437)	-3%	41,462	
Operating Expenses						
Employee Costs	134,026	144,229	(10,203)	-7%	144,229	
Materials & Services	72,453	125,345	(52,892)	-42%	125,345	1
Depreciation	51,209	12,049	39,160	325%	12,049	
Internal Plant Hire	500	0	500	0%	0	
Total Operating Expenses	258,188	281,623	(23,435)	-8%	281,623	
Net Profit	(218,164)	(240,161)	21,997	-9%	(240,161)	

NOTES

1 General consumables lower than budget by \$20k. Less grant funding applications than forecast, Small Grant by \$4k, Events by \$16k, youth \$14k certainly Covid-19 impacted.



PROFIT AND LOSS – BUILDINGS & FACILITIES

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Buildings & Facilities.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Grants	636	0	636	0%	0	
Other Revenue	18,355	28,160	(9,805)	- 35%	28,160	
Total Trading Income	18,991	28,160	(9,169)	- 33%	28,160	
Gross Profit	18,991	28,160	(9,169)	- 33%	28,160	
Capital Grants						
Grants Commonwealth Capital - Other	471,428	1,362,080	(890,652)	- 65%	1,362,080	1
Grants State Capital - Other	56,123	100,000	(43,877)	- 44%	100,000	2
Total Capital Grants	527,551	1,462,080	(934,529)	- 64%	1,462,080	
Operating Expenses						
Employee Costs	52,989	64,548	(11,559)	- 18%	64,548	
Materials & Services	290,246	246,203	44,043	18%	246,203	
Depreciation	462,115	410,636	51,479	13%	410,636	
Interest	494	530	(36)	-7%	530	
Total Operating Expenses	805,844	721,917	83,927	12%	721,917	
Net Profit	(786,852)	(693,757)	(93,095)	13%	(693,757)	

NOTES

1. Local Roads and Community Grant rounds 2&3 delayed, balance of funds due once works complete, likely late 2023.

2 Saltworks jetty works delayed, balance of funds due once works complete, likely late 2022.



PROFIT AND LOSS – MARINA & WHARF

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Build-Triabunna Marina, Build-Spring Bay Commercial Wharf.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
User Charges	374,634	459,508	(84,874)	- 18%	459,508	1
User Charges - Marina Fees Permanent - Eco Berth	1,568	0	1,568	0%	0	
User Charges - Marina Hardstand Facilities	2,100	0	2,100	0%	0	
Total Trading Income	378,302	459,508	(81,206)	- 18%	459,508	
Gross Profit	378,302	459,508	(81,206)	- 18%	459,508	
Operating Expenses						
Employee Costs	28,016	34,523	(6,507)	- 19%	34,523	
Materials & Services	95,570	89,319	6,251	7%	89,319	
Depreciation	123,242	139,294	(16,052)	- 12%	139,294	
Interest	85,778	87,436	(1,658)	-2%	87,436	
Total Operating Expenses	332,606	350,572	(17,966)	-5%	350,572	
Net Profit	45,696	108,936	(63,240)	- 58%	108,936	

NOTES

1 all marina segments less than budget.



PROFIT AND LOSS – NRM

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is NRM.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
User Charges	13,608	0	13,608	0%	0	
Grants	215,685	215,685	(0)	0%	215,685	
Other Revenue	922	0	922	0%	0	
Net Gain/Loss Assets - Gross sales revenue of asset	(245)	0	(245)	0%	0	
Total Trading Income	229,970	215,685	14,285	7%	215,685	
Gross Profit	229,970	215,685	14,285	7%	215,685	
Other Income						
Net Gain/Loss Assets - W.D.V. of asset sold	245	0	245	0%	0	
Total Other Income	245	0	245	0%	0	
Operating Expenses						
Employee Costs	34,345	14,750	19,595	133%	14,750	1
Materials & Services	112,849	119,250	(6,401)	-5%	119,250	
Depreciation	7,670	8,367	(697)	-8%	8,367	
Materials & Services - Councillor/Staff Recognition	73	0	73	0%	0	
Total Operating Expenses	154,938	142,367	12,571	9%	142,367	
Net Profit	75,277	73,318	1,959	3%	73,318	

NOTES

1 Administrative cost of completing grant works



PROFIT AND LOSS – ANIMAL CONTROL

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Animal Control.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Statutory Charges	5,428	2,000	3,428	171%	2,000	
User Charges	25,922	11,288	14,634	130%	11,288	1
Other Revenue	175	0	175	0%	0	
Total Trading Income	31,525	13,288	18,237	137%	13,288	
Gross Profit	31,525	13,288	18,237	137%	13,288	
Operating Expenses						
Employee Costs	15,615	29,500	(13,885)	-47%	29,500	2
Materials & Services	4,659	22,647	(17,988)	-79%	22,647	3
Depreciation	16,220	14,122	2,098	15%	14,122	
Total Operating Expenses	36,494	66,269	(29,775)	-45%	66,269	
Net Profit	(4,969)	(52,981)	48,012	-91%	(52,981)	

NOTES

1 Higher than expected animal registration and charges.

2 Change to timesheet allocation between animal and development departments.

3 Contractor services costs reduced as full-time compliance officer now employed.



PROFIT AND LOSS – MEDICAL CENTRES

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Department is Medical Centres.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	548,839	546,030	2,809	1%	546,030	
User Charges	959	0	959	0%	0	
Other Revenue	1,250,441	1,750,000	(499,559)	-29%	1,750,000	1
Net Gain/Loss Assets - Gross sales revenue of asset	(22,136)	0	(22,136)	0%	0	
Total Trading Income	1,778,102	2,296,030	(517,928)	-23%	2,296,030	
Gross Profit	1,778,102	2,296,030	(517,928)	-23%	2,296,030	
Other Income						
Net Gain/Loss Assets - W.D.V. of asset sold	21,664	0	21,664	0%	0	
Total Other Income	21,664	0	21,664	0%	0	
Operating Expenses						
Employee Costs	408,333	397,058	11,275	3%	397,058	
Materials & Services	1,274,031	1,820,856	(546,825)	-30%	1,820,856	2
Depreciation	57,246	54,666	2,580	5%	54,666	
Interest	195	245	(50)	-20%	245	
Total Operating Expenses	1,739,804	2,272,825	(533,021)	-23%	2,272,825	
Net Profit	59,962	23,205	36,757	158%	23,205	

NOTES

1 Less patient income than estimated partly due to 2 new doctors being Non-Vocationally Registered and not able to charge full Medicare rebate. Also changes in billing practices at Triabunna clinic showing a lower amount than budgeted, this is also offset by lower costs in the corresponding materials and services expense line item.

2 Locum costs and contractor costs were less than anticipated. Medical subsidies and supplies also less than budget by \$40k. Rental hire and leasing less than budget by \$45k.



PROFIT AND LOSS – PROSSER PLAINS RAW WATER SCHEME

For the year ended 30 June 2022

For the year ended 30 June 2022 - draft subject to End of Year adjustments

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
User Charges	38,596	59,010	(20,414)	- 35%	59,010	
Other Revenue	128,634	128,634	0	0%	128,634	
Total Trading Income	167,230	187,644	(20,414)	- 11%	187,644	
Gross Profit	167,230	187,644	(20,414)	- 11%	187,644	
Other Income						
Other Income - PPRWS Reimbursement of Principal Loan	102,609	102,609	0	0%	102,609	
Total Other Income	102,609	102,609	0	0%	102,609	
Operating Expenses						
Employee Costs	767	0	767	0%	0	
Materials & Services	38,596	59,010	(20,414)	- 35%	59,010	1
Depreciation	107,180	109,324	(2,144)	-2%	109,324	
Interest	127,821	128,634	(813)	-1%	128,634	
Total Operating Expenses	274,363	296,968	(22,605)	-8%	296,968	
Net Profit	(4,524)	(6,715)	2,191	- 33%	(6,715)	

NOTES

1 Running costs below projection



COUNCIL MOTION TRACKING DOCUMENT AS AT 30 JUNE 2022

MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
30 Apr 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In progress. Policy to be developed and workshopped.
27 Aug 2019	7.5	144/19	Holkham Court, Orford - Stormwater Assessment	GM	Works are implemented as outlined in the report.	Subdivision work that included stormwater impact nearing completion. Culvert upgrade underway. Works in private land to follow on in consultation with land owners.
16 Oct 2019	2.6	180/19	Dog Management Policy	DPD	That Council commits to conducting a further review of the new Dog Management Policy within 12 months of the <i>Dog Management Act 2000</i> amendments being finalised.	Work has commenced on the review of the Dog Management Policy. Initial consultation has commenced with key stakeholders, A draft policy will be put for broad community consultation following the completion of the Orford Foreshore Masterplan.
17 Dec 2019	8.6	246/19	Training Wall Lease - Prosser River Mouth Advisory Group	GM	Council defers Agenda Item 8.6 to the January 2020 meeting or to a Special Meeting of Council earlier in the month if the matter is deemed too urgent to wait until the 28 th of January 2020.	A Master Planning process commenced in September 2021 and will include community consultation. This Master Plan will address tenure issues and site issues.
17 Dec 2019	8.7	248/19	The Prosser River Mouth (Spit) Fencing & Signage Proposal	GM	Council endorses placing the Prosser River Mouth Master Plan Advisory Group Section 24 Committees proposed plan in relation to the Orford Spit, lagoon and nearby recreational beach area out for public consultation by 10 January 2020 until 7 February 2020. Following consultation Council will consider feedback and make a decision at an Ordinary Meeting of Council.	A Master Planning process commenced in September 2021 and will include community consultation. This Master Plan will address tenure issues and site issues.
28 Jan 2020	7.4	22/20	Re-endorsement of the Dog Management Policy and associated Declared Areas including Dog Exercise Yards	DPD	That: 3. a) the date on which the Declared areas in the re-endorsed dog policy and the new declared dog exercise areas take effect, and b) the period during which the declaration remains in force.	Initial consultation has commenced with key stakeholders. Broader community consultation to occur following the completion of the Orford Foreshore Masterplan.
28 Jan 2020	8.1	30/20	Notice of Motion - Triabunna District School - School Crossing	DWI & MW	1. That Council employs a suitably qualified person to assess both the Melbourne Street and Vicary Street Triabunna school crossings to determine their compliance with the current Australian Standards for School Crossings. 2. That, in the event, that either or both crossings are assessed as deficient Council take steps to immediately rectify the deficiency to ensure the safety of students at Triabunna District School.	Under early investigation. Sate Growth not involved with crossings on Council roads - officers to review standards. June 2021: included in capital works program for delivery in 2021-22. September 2021: school consulted on concept and supportive. Detailed design commenced. December 2021: Detailed design complete and forwarded to school for endorsement. Plan endorsed. Seeking contractor prices. Complete.
24 Mar 2020	7.4	83/20	Kerbside Vendor Location	DPD / EHO	That Council defers a decision on Paddy's Potatoes and any further request for food vendors to trade from the Triabunna Marina and wharf area until: 1. Confirmation of the appropriateness of the Council Kerbside Vendor Policy has been provided by the General Manager. 2. A strategic review of the area is completed by Council in respect to any additional food vendors and what process would be undertaken for expressions of interest. 3. A risk assessment is carried out in respect to pedestrian/user safety.	The food vendor licence policy is dependent on the By-Law review. This process is likely to take at least 6 months and will commence in 2022.
24 Mar 2020	7.7	86/20	Water Management Plan for the Swan River	DWI	That the matter of a request to the Minister for funding and resources to develop and implement a water management plan for the Swan, Apsley and Prosser Rivers, a review of the Little Swanport Water Management Plan 2006, metering, monitoring and enforcement on all irrigation license offtakes on all east coast waterways being progressed, is deferred to a workshop for a thorough briefing including the presentation of a report on these matters and Council's involvement there in.	This was deferred due to the preparation on the submission to DPIPWE on the Rural Water Use Strategy Position Paper. June 2021:referred action to motion 104/21 Complete
24 Mar 2020	7.10	89/20	Late Agenda Report - Delivery of Land Transport Infrastructure Projects on Local Roads	DWI	That Council retrospectively endorses the following projects as submitted to the Department for Infrastructure, Transport and Regional Development for consideration of funding through the Infrastructure Investment Program: 1. Stage 1 - gateway to avenue section (Vicary Street) - Triabunna Tomorrow Streetscape Concept - \$606,000; and 2. Stage 2 - main street (Vicary Street) - Triabunna Tomorrow Streetscape Concept - \$632,000; and 3. Stage 3 - waterfront drive (Charles Street) - Triabunna Tomorrow Streetscape Concept - \$589,000; and 4. Renewal of Bridge deck - Saggy Creek Bridge - \$32,500; and	In progress. Kit Own Creek Bridge work complete. Saggy Creek Bridge work complete. Streetscape detailed design for Vicary at RSL underway. Vicary RSL section agreed location of Cenotaph with RSL representatives and forwarded advice to consultant. December 21 - enough tender documentation received to go to tender in January 22 for stage 1 - intersection of Vicary and Esplanade. Contract works complete for all approved funds under this program. No other projects funded at present.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
26 May 2020	7.12	185/20	Application for Grant Funding - Roads and Bridges	DWI	5. Renewal of Bridge deck – Kit Own Creek Bridge - \$28,600. That Council authorise the Acting General Manager to: - Submit an application for funding as follows: \$130,000 grant to replace Rheban Rd Bridge under the Commonwealth Bridge Replacement Program. \$125,000 to resheet a portion of Rheban Rd under the Commonwealth Heavy Vehicle Safety and Productivity Program. - Execute any forthcoming grant deeds in line with applications for funding in this Agenda item 7.12 of the 26 May 2020 Agenda.	Complete In progress. Application submitted and Council notified in January 2021 that the application was unsuccessful. Completed December 2020. In progress. September 2021: Funding as per budget. Tender for construction approved. Refer to capital program and reporting. Complete
26 May 2020	7.13	186/20	Rain Storm – Flooding, Responsibilities and Actions	DWI	- That the Glamorgan Spring Bay Council provide/acquire funds to a value of up to \$500,000 to: - allow preparation of a Stormwater Management Plan in accordance with the Urban Drainage Act 2013 (for the defined Urban areas). - allow onsite inspections that may identify simple or low cost solutions for inclusion on an immediate action plan. - also allow identification/confirmation of key causes of the flooding and solutions (or where the technical solution not immediately obvious then identification of further analysis and design) to be considered for prioritisation and inclusion into a long-term stormwater improvement plan (as part of the Stormwater Management Plan mentioned above). - implement the immediate action plan. - That for the preparation of the Stormwater Management Plan that the template and resources of the Local Government Association of Tasmania (LGAT) and Institute of Public Works Engineering of Australia (IPWEA) be utilised including seconding an experienced local government practitioners to assist in preparation of the SMP. - That to undertake the onsite inspections (to facilitate 1(i) and 1(ii) above) that a consultant, with direct experience in local government stormwater management, be engaged.	In progress. Affected residents advised of Council's decision via correspondence. Respective engagement made. Residents contacted by consultant engineer and areas and extent of inundation identified. Flood maps being developed and solutions being devised for review. Additional projects approved by council to progress the plans. June 2021: Resolution effectively actioned and complete with items included in capital works program for 2021-22. Refer to Capital works for further update. Complete.
26 May 2020	7.16	189/20	Corporate Calendar	ALL	That Council receives and notes the Corporate Calendar as attached to this report.	Ongoing. Progress report to be provided in the Information Briefing Document.
23 June 2020	7.1	210/20	The funding and prioritising of Projects in the Coming Year and the Need for Long Term Financial and Asset Planning to inform Decision Making	GM	That Council for the next financial year at least, in general only fund: - Asset renewal projects; - Asset upgrades and new assets that address community safety needs; and - That this position be reviewed in 12 months' time.	Ongoing.
23 June 2020	7.13	222/20	Bicheno Skateboard Park (Crown Land, Tasman Hwy, Bicheno)	DWI	That Council lays the project on the table for reconsideration pending the completion of the Glamorgan Spring Bay Council Long Term Financial Plan and the Long Term Asset Management Plan.	Further discussion required in regards to Skateboard Park location. June 2021: Project included in 2021-22 annual plan actions. September: Council approved location. Advice provided to BCDA. Funding application made to Tas Community Fund. Application successful. Complete.
25 Aug 2020	7.3	301/20	Tasmanian Weed Action Fund Project for Drought Effectuated Farmers	DWI	That Council endorse the attached Grant Guidelines & Eligibility document and (draft) Grant Application Form, and the technical committee together with the NRM team to commence roll out of the project in September 2020.	The project has commenced with the first round of projects approved and in train. Additional projects will involve a targeted approach. June 2021: Refer to Infrastructure Report updates for further advice on the program. Complete
22 Sep 2020	7.2	320/20	Road Names	DPD	That Council: Agrees to the approach recommended by Aboriginal Heritage Tasmania of referring requests for place or road names as they are required.	Completed



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
					Agrees to request a list of names pertaining to the un-named road off Strip Road Little Swanport from Aboriginal Heritage Tasmania for consideration at a subsequent Council meeting.	
25 May 2021	8.2	85/21	Petition to Amend Sealed Plan - 14 French Street, Orford	DPD	1. Receive the above report and note that a decision was not made at the 23 March 2021 Council Meeting for the Petition to Amend Sealed Plan at 14 French Street, Orford, as the motion was lost and an alternate motion was not put. 2. Resolve that an additional report be presented to Council at a future meeting and that the applicant be provided with an opportunity to provide submissions in support of the petition to amend the Sealed Plan 168707 as applied for under SA 2020/11.	Applicant had requested that this item be considered at the September 2021 Council Meeting. Still awaiting instruction from applicant.
24 August 2021	4.3	144/21	Request to amend Triabunna Orford Structure Plan 2014	DPD	that the Planning Authority make the following amendments to the Triabunna Orford Structure Plan 2014: a) insert a new Attachment 1, being the 14 July 2021 Statement - <i>Addendum to Triabunna/Orford Structure Plan 2014</i> and the associated document <i>Orford Residential Capacity and Demand Analysis, final</i>, January 2021, SGS Economics and Planning b) Page 74 - include additional reference: SGS Economics and Planning 2021, Orford Residential Capacity and Demand Analysis, final, January 2021 c) Page 63 - revise recommended action 9.2.2 point 3 to support rezoning land south of Orford to Residential in the short term rather than long term; and d) Page iii - include Attachment 1 Statement and <i>Orford Residential Capacity and Demand Analysis, final</i>, January 2021, SGS Economics and Planning; include a new endorsement to the Inner Cover Amendment 1, August 2021 - insert Attachment 1 and associated document <i>Orford Residential Capacity and Demand Analysis, final</i>, January 2021, SGS Economics and Planning	Work is ongoing. Notifications have been sent to other planning authorities and stakeholders.
24 August 2021	8.3	151/21	Southern Recycling Tender and Joint Authority	DWI	that: 1. The update on the Council's arrangements for the acceptance and processing of its co-mingled recyclable materials be received and noted. Authority be provided to the General Manager to proceed with the procurement of a new contract for the processing of co-mingled recyclable materials. In doing so, the General Manager be authorised to work with other councils in Southern Tasmania to develop specifications, call tenders and award the tender in accordance with the assessment of the submissions received by the Tender Review Committee. The General Manager be authorised to work with other councils in Southern Tasmania to secure ACCC approval to proceed with a joint tender. In accordance with Section 30 of the Local Government Act 1993, the Council resolve to establish a Joint Authority with other Southern Tasmanian councils to progress waste related issues. The General Manager be authorised to work with other councils in Southern Tasmania to progress the establishment of a new Joint Authority including the development of rules and governance arrangements for the new Joint Authority. A further report be provided to the Council detailing the outcome of the tender process and seeking formal approval of the membership of the Joint Authority, within the next 6-months.	LGAT advised of council's decision. Officers awaiting the next stages to progress the initiative. December 2021: details received from LGAT to enable a report to council January meeting for next stage. January report provided and acted upon. Complete
28 September 2021	8.3	167/21	Swanwick Foreshore Erosion	MB&MI	that Council: 1. Ceases any further involvement in coastal erosion mitigation at the Swanwick Drive vicinity, and elsewhere in the municipality and; 2. Develops a Policy on coastal erosion and inundation.	Complete. Policy development under investigation.
23 November 2021	8.6	214/21	Multiple Road Failures	DWI	that Council redistributes funds within the LRCIP Grant Round 3 to allocate \$301,174 to pavement renewal and sealing works on Charles Street Orford, Alma Road Orford and Nugent Road Buckland; \$35,000 to Cricket practice nets at Swansea; \$15,000 to a shelter at the Triabunna Marina and increases the allocation for Swansea Courthouse to \$75,000 and decreases the allocation for Saltworks to fund a toilet block for \$100,000.	December 2021: Advice provided to Federal Grant provider - staff await confirmation of projects. Forwarded to capital program reporting. Complete
14 December 2021	8.3	240/21	Disposal of land - Spencer Street, Triabunna	DPD	that Council RESOLVE to direct the General Manager to develop a contract with the Director of Housing Tasmania to sell lots in Spencer Street (CT62-72/55156 and CT98/55156) for an amount of \$375,000.	Sale process has commenced and awaiting transfer.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
22 February 2022	8.4	36/22	Glamorgan Spring Bay Council Section 24 Special Committees	DCC	That Council: 1. Endorses a review of the Guidelines for Section 24 Special Committees of Council. 2. Endorses a review process for each individual Section 24 Special Committee.	In progress. Committees have been advised of the Council decision and that a Council Officer will be in contact in due course to work collaboratively with the Committee on the review.
22 February 2022	8.5	37/22	March 2021 Storm Damage	DWI	That Council progress with the emergency repairs and allocate identified funds from the additional income sources to commence works on the outstanding repairs identified under this TRRA grant submission this financial year.	Works commenced on Rosedale Road and Bridge clearance works. Planning underway for other sites. First claim approved. Projects endorsed for 2022-23 capital program and being programmed and planned for construction.
22 March 2022	8.3	57/22	Request for Support - Festival of Voices	DCC	That approve the application for event assistance of \$5,000 cash contribution and provide in-kind assistance as resources permit.	Acceptance Letter sent to applicant. Invoice sent to accounts department for payment.
22 March 2022	8.4	58/22	East Coast Harvest Odyssey (ECHO) Festival	DCC	1.That Council provide bins for the event and an increase in servicing of public amenities in the area over the festival period. 2.That Council provides a grant of \$2000 from the Event Budget to the festival's organising body towards festival expenses.	- Acceptance Letter Sent to applicant - Invoice received from applicant, sent to accounts department for payment.
22 March 2022	8.6	60/22	Swanwick Waste Water System Fees	DWI	1.That Council provides notice to landowners connected to the Swanwick waste water treatment plant advising of the separate rate, under s100 of the Local Government Act 1993, being considered to apply in the 2022-23 financial year budget process with advice of the order of cost of that rate to property owners. 2.That Council enter into an Agreement for Discharge and Use of Recycled Water with Cooroolina PTY LTD & Freycinet Golf Club Inc.	All impacted property owners written to as per Act requirements. Advert placed in paper in accord with Act requirements. Agreement with Golf course and Cooroolina signed. Actions to follow up these parties water sampling obligations initiated. Complete
22 March 2022	8.7	61/22	RSL Triabunna Request for road closure	DWI	That Council approves and facilitates the road closure of Vicary Street Triabunna, between Melbourne Street and the RSL Clubrooms between 10.30am and 11.15am on Monday the 25th April 2022 to facilitate the Triabunna RSL club ANZAC Day march and that Council advertise the road closure in accordance with policy.	Road closure permissions commenced. Consultation complete. Processes endorsed for implementing system.
22 March 2022	8.8	62/22	Swansea Helipad Proposal	DWI	That Council endorse the proposal to develop land, within planning and statutory confinements and in conjunction with other emergency management stakeholder agencies at 76 Maria Street Swansea for emergency preparedness and response purposes; that being the development of helicopter staging infrastructure through grant funding and inter-agency cooperation.	Ongoing liaison for the planning of the project through June. Propose to commence design in July 2022. Design process commenced to inform DA.
22 March 2022	8.9	63/22	Orford Foreshore Masterplan	DPD	That Council: 1. Incorporate the tabled feedback from Parks & Wildlife Services and endorse the release of the Draft Orford Foreshore Masterplan (Masterplan) for public exhibition and comment for approximately four weeks. 2. That the recommended final draft Masterplan will consider community feedback provided during public engagement and would be presented to Council at a future meeting.	The consultation period commenced in May 2022 and a report will be presented to Council with feedback and final draft in September/October.
26 April 2022	8.1	76/22	Draft Communication and Engagement Framework	DCC	That Council adopts the Communication and Engagement Framework as attached to this report.	Complete.
26 April 2022	8.4	79/22	Natural Resource Management Committee New Committee Member	DPD	That Council endorse the appointment of Howard Colvin to the Natural Resource Management Committee and congratulate him on his appointment.	Complete.
26 April 2022	8.5	80/22	Prosser River Mouth Advisory Section 24 Committee	DPD	That Council: 1.Note and acknowledge the work of the Prosser River Mouth Advisory Section 24 Committee from 2018 to 2020; and 2.Disband the Prosser River Mouth Advisory Section 24 Committee effective immediately.	Complete.
26 April 2022	8.6	81/22	Plastic Free Places Tasmania Program	DWI	That Council advises the Minister for Environment that Glamorgan Spring Bay would be pleased to participate in this program and actively engages with the program delivery agents to play councils part in minimising environmental harm.	Complete. Acceptance letter sent to Minister.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
26 April 2022	8.7	82/22	Buckland Footpaths request	DWI	That the project be referred for consideration of inclusion in future capital works programs and grant funding opportunities for works of a kind, where councils strategic risk considerations can inform prioritisation of projects.	Project added to ten year capital program. Correspondent provided with a copy of councils resolution.
26 April 2022	8.8	83/22	Bicheno Triangle Final Design for Tender	DWI	That council endorse the proposed design and authorise officers to proceed to tendering with a view to construction.	Tender documentation being developed. Project will be tendered with a further report to come to council when the tender evaluation is complete with a view to appointing a preferred contractor.
26 April 2022	8.9	84/22	Wielangta Road Response to State Government	DWI	That Council in response to the letter from the Department of State Growth dated 13th September 2021 advises the Department 1. Council is pleased that the preliminary assessments of options and costings have commenced in response to the Government's commitment to investigate the sealing of Wielangta Road; 2. Council looks forward to reviewing those preliminary figures with all stakeholders prior to making a formal decision about the future pavement of Wielangta Road; 3. Notes that if the decision is to seal Wielangta Road, Council has significant concerns in relation to its future maintenance and management as a local government road; and 4. Council would seek to rescind the decision of 26th April 2017 and subsequent Gazette Notice of 17th May 2017 that the road become a local government road.	Complete. Letter advising of councils resolution provided to the correspondent.
26 April 2022	8.10	85/22	Community Small Grant Application - Friends of Orford Bird Sanctuary	DCC	That Council approve the application for Community Small Grant funding to the Friends of Orford Bird Sanctuary for \$1,000 for two (2) representatives to attend the BirdLife Australia's National Beach-nesting Birds Conference in Moonta, South Australia from 13th-15th of May 2022.	Community Small Grant Acceptance Letter sent to the applicant
26 April 2022	9.1	86/22	Notice of Motion - Clr Michael Symons	DWI	That Council write to Tas Water and have them acknowledge that there are sewerage overflow problems on the northern end of the foreshore track between Murray Street and Allen Street Bicheno, and request answers to the following questions: • What is the issue causing the overflows? • What process is in place to upgrade the system? • What is the timeline for any proposed action on making upgrades?	Commenced enquiries with TasWater.
24 May 2022	8.1	102/22	2022/23 Fees and Charges	DCC	That Council receive and adopt the fees and charges register in Attachment 1 to this report for the 2022/2023 financial year.	Completed.
24 May 2022	8.2	103/22	Community Small Grant Application - Swansea Chamber of Commerce	DCC	That Council approves the application for Small Grant funding of \$1,000 to the Swansea Chamber of Commerce to assist in the delivery of the Paint the Town Red Cocktail Party 2022.	Completed.
24 May 2022	8.3	104/22	Community Small Grant Application - The Little Penguins Community Group	DCC	That Council approve the application for Small Grant funding of \$1,000 to The Little Penguins Community Group for refurbishment of the Little Penguin Child Care Centre and surrounding garden area in Bicheno.	Completed.
24 May 2022	8.4	105/22	Consultation on proposed Esplanade West Triabunna One-Way section	DWI	That: 1. Council resolve to commence a public consultation process to determine the acceptability of making Esplanade West, from Melbourne Street to the RSL Car Park into a one-way street. 2. Note a further report is provided to the July council meeting summarising the community and stakeholder feedback and providing a recommendation on future action for council's consideration.	Completed. Consultation carried out and presented to council in a report in July 2022.
24 May 2022	8.5	106/22	Swansea Street Upgrade	DWI	That council adopt the design for the Swansea Main Street Paving Project for tendering purposes and seek a further report from officers at the close of tenders with a view to proceeding to contract with the preferred tenderer.	Tenders called and closed. Evaluation of tenders and negotiation to scope within budget underway.
24 May 2022	8.6	107/22	Southern Tasmanian Regional Waste Authority	DWI	That: 1.The Council notes that no submissions were received during the public consultation process undertaken as a component of the establishment of the Southern Tasmanian Regional Waste Authority. 2.The proposed rules of the Southern Tasmanian Regional Waste Authority, as notified in accordance with Section 31 of the Local Government Act 1993, be approved.	Completed. Councils individual activity for the actions to the report have been concluded.



MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
					3.The Council's General Manager be authorised to undertake all necessary actions to enable the establishment of the new Joint Authority in accordance with the Local Government Act 1993, including providing certification to the Director of Local Government that the rules have been made in accordance with the Act.	
24 May 2022	8.7	108/22	Memorial Seat requests Triabunna	DWI	That: 1.Council approves the separate requests for a total of two memorial bench seats at the grass area behind the Marina car park with costs for the installations to be borne by the proposer. Installations are to consist of a bench seat matching those adjacent and a concrete slab base to assist mowing activity. 2.Council requests the General Manager to develop a draft policy designed to provide governance associated with public memorials and other sundry installations and Objet-D'art on council managed land for the consideration of adoption by council.	In progress.

LEGEND:	
GM = General Manager	DPD = Director Planning & Development
AGM = Acting General Manager	MB&MI = Manager Building & Marine
DWI = Director Works & Infrastructure	DCC = Director Corporate & Community
EO = Executive Officer	WM = Works Manager



ANNUAL PLAN PERFORMANCE REPORT AS AT 30 JUNE 2022

FOCUS AREA	ACTION	RESPONSIBLE OFFICER	PROGRESS
Planned asset renewal expenditure based on agreed asset management plans.	Deliver Capital Works Program for the 2021/22 financial year.	Director Works & Infrastructure	Delivery of projects generally completed as programmed. Carry forwards for council funded projects will occur in stormwater projects. Major Projects grant funded are experiencing delays through the design processes as we wait on consultants to deliver work to facilitate, public consultation, tender or construction phases.
Planned asset renewal expenditure based on agreed asset management plans.	Develop the Capital Works Program for the 2022/23 financial year.	Manager Buildings & Marine Infrastructure	Complete
Implement a dedicated process to ensure rates and other fees are collected in a timely manner.	Review the debt collection policy to ensure fit-for-purpose.	Director Corporate & Community	New procedure underway.
Manage cash flow tightly to ensure current liabilities can be paid from unrestricted (available) cash.	Review cash position at regular intervals to ensure adequate actions are taken to manage variations to budget.	Director Corporate & Community	Actioned. Cashflow balances are reviewed weekly. Balance sheet and cashflow statement are published monthly.
Set realistic budgets and monitor income and expenditure closely.	Set realistic budgets and monitor income and expenditure to ensure adequate actions are taken to manage variations to budget.	Director Corporate & Community	Complete
Advocate and lobby effectively on behalf of the community.	Represent community interests to State and Federal Governments and Agencies.	General Manager	Ongoing. Council advocate and lobbies for funding in several areas including infrastructure, community services and medical practices.
Develop and foster a strong, supportive and respectful organisational culture.	Ensure Council's WHS system delivers continuous improvement.	Director Works & Infrastructure	Continuous improvement initiatives continue to be collected, evaluated and implemented through Observation / Intervention / Compliance / Collaboration system. Reports being provided monthly to MANEX. WHS reports provide separate reporting on both lag and lead indicators of performance. Benchmarking WHS commenced against participating councils.
Develop and foster a strong, supportive and respectful organisational culture.	Develop a set of shared organisational values	General Manager	Code of Conduct training and awareness. Workplace behaviour toolkit implemented.
Support and facilitate social and community events that promote community health and wellbeing	Develop a program of community events for 2021/22.	Director Corporate & Community	Complete. An active Community events calendar has been implemented on the GSBC website that includes all known events that Council are involved with for the year. Includes Festival of voices, Seafarers Memorial festival, Swansea 200 year festival, Bicheno Food and Wine festival, Bicheno Beams, Australian of the year, Anzac day, citizenship ceremonies etc.
Work with health professionals to enhance the physical and mental health of ageing people.	Consult with any health professionals to identify initiatives to enhance the physical and mental health of ageing people.	Director Planning & Development	Council continues to negotiate with external parties on management options for East Coast Health. It is expected that a report will be presented to Council in the coming months with different management options. The outcomes sought are a higher level of affordable, quality health care. Both Practices are currently facing a significant increase in costs for equipment, services and unfilled positions. These increased costs are due to changes in the market which appear to be driven by the pandemic and the shortage of equipment and personnel. Council continues to lobby the State and Federal Government for more medical support for the East Coast. Meetings are being held with all levels of government to seek support in this vital area.
Advocate for reasonable access to primary, secondary and tertiary education.	Represent community interests to State and Federal Governments and Agencies.	Director Corporate & Community	Ongoing
Advocate for adequate healthcare professionals/ providers	Undertake an Expression of Interest (EOI) process for the management of the Triabunna, Swansea and Bicheno Medical Practices.	Director Planning & Development	Expression Of Interest (EOI) for the management of Health Services developed and released for submissions. Sent to over 600 organisations across Australia. Nil responses received. Council continues to negotiate with external parties on management options for East Coast Health. It is expected that a report will be presented to Council in the coming months with different management options. The outcomes sought are a higher level of affordable, quality health care.
Advocate for access and coordination of reasonable transport services.	Represent community interests to State Governments and Agencies.	Director Corporate & Community	Ongoing
Encourage and support the arts, cultural activities, programs and events.	Develop a program of community events for 2021/22.	Director Corporate & Community	Complete. An active Community events calendar has been implemented on the GSBC website that includes all known events that Council are involved with for the year. Includes Festival of voices, Seafarers Memorial festival, Swansea 200 year festival, Bicheno Food and Wine festival, Bicheno Beams, Australian of the year, Anzac day, citizenship ceremonies etc.
Create an informed and involved community by developing relevant and accessible communication channels.	Develop a Communication Strategy for Council.	Director Corporate & Community	Ongoing, including Skills Expos, launch of Council Facebook, improved Website functionality, Community Connect sessions day and evenings etc.
Show personal appreciation for good performance and/or positive behaviours.	Create opportunities for staff recognition.	General Manager	Formal and informal recognition is undertaken regularly. Positive feedback and long service awards. Performance Review process recognises individual exceptional performance.
Show personal appreciation for good performance and/or positive behaviours.	Ensure annual performance reviews are undertaken with staff.	General Manager	Ongoing. Performance reviews have been undertaken in 2021 and will continue to be done annually.



FOCUS AREA	ACTION	RESPONSIBLE OFFICER	PROGRESS
Define and embed a clear set of organisational Values and Behaviours.	Develop a set of shared organisational values	General Manager	Code of Conduct training and awareness. Workplace behaviour toolkit.
Create a psychologically safe environment where people feel they can share ideas and raise and resolve issues or concerns.	Implement a recognisable and transparent system for continuous improvement initiatives from staff.	General Manager	EBA strongly promoted. Managers through team meetings and one on ones.
Invest in relevant training or professional development to equip managers and staff to perform their roles.	Develop training plans for all staff which consider WHS compliance, professional development, vocational and trade development and accreditation.	Director Works & Infrastructure	Performance reviews programmed and conducted as they fall due. Training being identified, scheduled and completed by staff as falls due, or opportunities for delivery identified. Training register developed and updated.
Ensure that regular performance reviews and plans are in place for all staff and that managers are supported to conduct them.	Program and deliver performance reviews for all staff.	General Manager	Performance reviews have been undertaken and will continue to be done annually.
Carry out annual staff engagement survey and address key findings.	Carry out annual staff engagement survey and address key findings.	General Manager	Staff culture survey undertaken.
Complete all asset management plans and policies for Council infrastructure (including assessment of condition) in 2020.	Implement Asset Improvement Plans for all asset classes.	Director Works & Infrastructure	Asset Management plans consulted in forward works and maintenance programs for all asset classes. Annual plan actions incorporated into departmental plan are being delivered.
Sustain a safe and well maintained road network across the municipality.	Consult Asset Management Plans including data sets for development of asset maintenance and renewal programs.	Director Works & Infrastructure	Asset Management plans consulted in forward works and maintenance programs for all asset classes. Programs for maintenance being developed and executed. Ongoing.
Sustain a safe and well maintained road network across the municipality.	Maintain Hydraulic Infrastructure.	Director Works & Infrastructure	Ongoing. Identification program for unknown infrastructure continues with mapping of discovered assets. Hot spot flood areas identified and serviced ahead of rainfall events.
Maintain public amenities and recreational facilities.	Establish a program for parks maintenance works.	Director Works & Infrastructure	Ongoing - Information being gathered to inform plans. Information used to inform service level development and budget.
Maintain public amenities and recreational facilities.	Establish a program for town maintenance activities.	Director Works & Infrastructure	Ongoing - Information being gathered to inform plans. Information used to inform service level development and budget.
Maintain public amenities and recreational facilities.	Develop a Walking and Cycling Strategy.	Director Works & Infrastructure	Ongoing - Opportunities for funding being investigated and grant opportunities explored.
Maintain public amenities and recreational facilities.	Develop Bicheno skate park	Director Works & Infrastructure	Liaison with BCDA ongoing. Grant funds approved for skate bowl through Tas Community Fund by BCDA. Location approved by council. Detailed design completed. Progressing planning application requirements through application for approval through Parks. Heritage Assessment underway.
Advocate for improved access and speeds of telecommunications services.	Engage with relevant stakeholders	Director Works & Infrastructure	Telecommunications provider liaison ongoing. Inclusion of improved service included in successful grant for Black Summer Bushfires.
Advocate for improved access and speeds of telecommunications services.	Continue to advocate for improved telecommunication services.	Director Works & Infrastructure	Telecommunications provider liaison ongoing. Funding for repeater station at Devil's corner secured and agreement entered into with Telstra for Black Summer funding for repeater station.
Address and update complaints management system in 2020.	Upgrade Council's management platform and complaints management system to ensure that complaints are actioned in accordance with Council's Customer Service Charter	Director Corporate & Community	Ongoing, continuous improvement to ensure requests are received, tracked and responded to inline with our customer service standards.
Set clear annual budget priorities to meet needs and community expectations in consultation with the community.	Conduct biennial community survey.	General Manager	Community survey will be undertaken in 2022.
Apply for relevant grant applications and aim to achieve at least 50% success rate.	Make relevant grant applications to secure and deliver key projects for the community	General Manager	Ongoing.
Inspect all Council owned buildings annually.	Complete regular inspections of Council's buildings & facilities	Manager Buildings & Marine Infrastructure	Ongoing
Develop plans, policies and guidelines for built assets.	Review existing plans guidelines and policies for built assets.	Director Corporate & Community	Review of governance systems and documents to identify gaps commenced. Improvement Actions within Asset management plans for built infrastructure are being referenced and acted on. As it occurs, Legislative change is being assessed and incorporated into the review of policies and procedures where built assets are impacted. Review of mechanisms for management of council's built assets has commenced.
Review and update existing Council strategies and plans	Update the Dog Management Policy.	Director Planning & Development	Initial key stakeholder consultation has occurred via a brief survey. Officers have engaged with BirdLife Tasmania to review current data. Parks & Wildlife Tasmania will be meeting with Officers to review the Policy and make recommendations. Further consultation will occur following the completion of the Orford Foreshore Masterplan as this is a key area in the Dog Management Policy.



FOCUS AREA	ACTION	RESPONSIBLE OFFICER	PROGRESS
Review and update existing Council strategies and plans	Review GSBC Weed Management Plan	Director Works & Infrastructure	Review progressing. Draft document in development with stakeholder input.
Review and update existing Council strategies and plans	Support the Southern Tasmania Regional Cat Management Strategy	Director Planning & Development	Officers continue to attend regular meetings and provide relevant information through communication channels. Council endorsed the support the of the strategy at a meeting in 2021.
Involve, engage and equip groups and individuals in Natural Resource Management.	Encourage access to and appreciation of natural areas through the engagement of community groups in our municipal area	Director Works & Infrastructure	Numerous activities conducted with Friends of and other community groups at various locations throughout the district. Site inspections and familiarizations undertaken. Facilitation of activity through insurance reimbursement arranged. Ongoing.
Involve, engage and equip groups and individuals in Natural Resource Management.	Support community groups and other stakeholders in rewilding initiatives in the municipal area	Director Works & Infrastructure	Numerous activities conducted by staff with "Friends of" and other community groups at various locations throughout the district. Activities supported on a regular basis. Ongoing.
Invest in external expertise and capacity to complement GSBC resources.	Work with Parks and Wildlife Services to develop a Masterplan for the Prosser River Estuary and associated foreshore	Director Planning & Development	A Draft Orford Foreshore masterplan has been developed and endorsed by Council to be released for community consultation. Once the community consultation has been undertaken, feedback will be considered and a Final Draft will be presented to Council for endorsement in mid 2022.

