



**GLAMORGAN SPRING BAY
COUNCIL**

Information Briefing Document

as at 31 July 2020

(for the June/July 2020 reporting period)

This document is made publicly available via Council's website:

www.gsbc.tas.gov.au

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Departmental Reports as at 31 July 2020

Acting General Manager – Mrs Marissa Walters

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management · Visitor Information Centres

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2020 Council meetings will usually be held on the fourth Tuesday of the month commencing at 2.00pm. The December 2020 ordinary meeting of Council will be held on Tuesday 15 December 2020 at 2.00pm.

Until further notice Council meetings will be held remotely via video conference in response to COVID-19 social gathering regulations. Members of the public will be unable to attend the meetings however questions on notice (to be submitted seven days prior to the ordinary meeting) and questions without notice (to be submitted by 12 noon the day prior to the ordinary meeting) can still be addressed through public question time. Questions can be lodged via email to admin@freycinet.tas.gov.au, in person at the Council Chamber or by mail to PO Box 6, Triabunna, 7190.

Workshops are scheduled for the second Tuesday of each month unless otherwise required and will be held remotely via video conferencing until further notice.

During June & July 2020 there were 273 views of the audio/visually recorded Council meetings via the YouTube platform.

Medical Services

Council operates medical services under the banner of East Coast Health.

Corporate Services

Council has recently developed the Corporate Calendar, which details the legislative reports, plans and Council policies that are to be developed or updated over the next 12 months. Refer attached.

Glamorgan Spring Bay Council - Corporate Calendar

Item No.	Document / Item	Statutory - Y/N?	LGA Act Reference Or Other as Stipulated	Date When Last Updated	Review History	Review Status/Comments	Responsible Officer / External Resource	Lead Officer	Priority	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
1	Code of Conduct	Yes	S28E (2) c	Feb 2019	Every new term of Council (every 4 years)	GSBC Model Code of Conduct endorsed by new Council 26/02/19	N/A	GM	DUE 2022															
2	Community Strategic Plan	Yes	S66	Mar 2020	Submissions reviewed at the May 2020 Council Workshop with the final Plan adopted at the May 2020 Ordinary Council Meeting.	Plan developed, workshoped & adopted by Council May 2020. Council's mission-critical priorities for 2020/21 to be reviewed in January 2020	General Manager	GM	DUE 2021										Start		Finish			
3	Long Term Financial Management Plan	Yes	S70, S70F, S70G	2017	GM to work with Accountant and Senior Finance Officer to provide draft to Council. Obtain best practice template.	*10 yr plan - Consistent with Strategic Plan & Long-term Strategic Asset Plan. Consult with DLG and Auditor General.	Contract Accountant	CA	HIGH	Start											Finish			
4	Financial Management Strategy	Yes	S70, S70F, S70G	2015	GM to work with Accountant and Senior Finance Officer to provide draft to Council. Obtain best practice template.	*10 yr plan - Consistent with Strategic Plan, refer to the Long-term Strategic Asset Management Plan	Contract Accountant	CA	MEDIUM							Start		Finish						
5	Long Term Strategic Asset Management Plan	Yes	S70B, S70F, S70G	Aug 2014	Shared service assistance to develop Asset Management Strategy	*10 yr + plan - Relates to all assets under 70F(3). Consistent with the Strategic Plan, refer to the Long-term Financial Management Plan	Contract Accountant/Works Manager/General Manager	CA	HIGH	Start											Finish			
6	Asset Management Strategy	Yes	S70D, S70F, S70G	2014	Shared service assistance to develop Asset Management Strategy	*Consistent with Strategic Plan	Works Manager	WM	HIGH									Start		Finish				
7	Audit Charter	Yes	S85, S85A, S85B	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 140/20).	Council's Audit Panel Charter to be reviewed 2024	Audit Committee	CA	DUE 2024															
8	Annual Plan & Budget Estimates	Yes	S82, S70G	Mar 2020	Budget estimates endorsed 25/6/19. 2019-2020 Annual Plan produced and adopted by Council 24/3/20 (Dec. 80/20).	Budget Estimates 2020/21 adopted 23 June 2020. 2020/21 Annual Plan to be produced.	General Manager / Contract Accountant	GM	HIGH	Start				Finish										
9	Rates Resolution	Yes	S90	June 2020	Commence in April each year	2020/21 rates resolution endorsed by Council.	Contract Accountant	CA	DUE 2021													Start		Finish
10	Fees & Charges Register	Yes	s206	April 2020	Commence in April each year	2020/21 fees and charges adopted by Council May 2020.	Contract Accountant/General Manager/Manager Input	CA	DUE 2021													Start	Finish	
11	Budget	Yes	S82	Feb 2020	Commence in Feb/March each year	2020/21 Budget endorsed by Council June 2020	General Manager / Contract Accountant	CA	DUE 2021													Start		Finish
12	Generate departmental Budgets with external funding details	No	S82	Feb 2020	To be provided by Department Managers with rationale - To Council Workshops		Contract Accountant / Managers	CA	HIGH													Start		Finish
13	S24 Review	No	S24, S70E, S70G	Nov 2019	Requires review of existing Guidelines	Lynn Mason assisting with review. To go to July 2020 Council meeting.	General Manager / Executive Officer	GM	LOW				Start	Finish										
14	Annual Report	Yes	S72	Dec 2019	Developed by GM/Executive Officer with final financial statements provided by TAO and checked by Accountant	2020 Annual Report to be developed, workshoped and submitted to Council.	General Manager / Managers / Executive Officer	GM	HIGH				Start			Finish								
15	Public Land Register	Yes	S177A (2)	To be developed	Not currently compliant. To be developed 2020. List of Council land is held in asset register, needs to be available for public viewing and in map form.	Whilst developing compliant register, check any land that Council wishes to lease or dispose of does qualify as public land under the LGA and must be disposed of according to process in LGA. To be developed 2020.	Contract Accountant / Infrastructure Manager	CA	HIGH								Start		Finish					
16	Environmental Bylaw	Yes	S145 LGA + Various	May 2020	Reviewed Sept 2019. Signed by Mayor & AGM Apr 2020	Gazetted 23 May 2020	General Manager / Executive Officer	GM	AS REQUIRED															
17	Policy - Private Works	No	S70E, S70G	June 2020	Policy developed. Requires review 2023	Policy developed and reviewed at Council workshop June 2020. Adopted by Council June 2020.	Contract Accountant	CA	DUE 2023															
18	Policy 1.1 - Regulation of Stalls and Kerbside Vendors	No	S70E, S70G	Oct 2019	Reviewed and adopted by Council October 2019 (Dec. 175/19)	Requires further review. To be workshoped 2020.	Manager Building & Marine Infrastructure / EHO / Planning / Compliance	MB&MI	MEDIUM					Start		Finish								
19	Policy 1.3 - Development Assistance - Parking in Lieu	No	S70E, S70G	July 2016	Last reviewed 23/08/16 (115/16). Requires review 2020.	To be reviewed 2020, workshoped and submitted to Council.	Works Manager & Contract Planner	WM	LOW					Start		Finish								
20	Policy 1.6 - Council Advertising	No	S70E, S70G	June 2019	Reviewed & Adopted by Council June 2019 (Dec. 116/19).	To be reviewed 2022.	General Manager / Executive Officer	GM	DUE 2022															
21	Policy 1.7 - Dog Management 2019-2025	Yes	S7 (Dog Control Act)	Jan 2020	Re-endorsed by Council Jan 2020 (Dec. 22/20). To be reviewed in accordance with the finalisation of the Dog Control Act 2000 amendments.	To be reviewed in 2020 in conjunction with Dog Control Act amendments, workshoped and submitted to Council prior to calling for public comment.	TBA	EMD	HIGH			Start				Finish								
22	Policy 1.8 - Planning & Building Fees	Yes	S70E, S70G, S205, S206	Aug 2019	Reviewed & adopted by Council Aug 2019 (Dec. 141/19).	To be reviewed 2023.	TBA	EMD	DUE 2023															
23	Policy 2.2 - Waste Management	No	S70E, S70G	July 2016	Approved 23.08.16 (116/16) Review as required but no later than 2020	To be reviewed 2020, workshoped and submitted to Council.	Works Manager	WM	LOW						Start		Finish							
24	Policy 2.3 - Tree Management	No	S70E, S70G	Sept 2016	Approved 27.09.16 (127/1) Review as required but no later than 2020. Em'd to GM 16.08.19 for staff review.	To be reviewed 2020, workshoped and submitted to Council.	Works Manager	WM	LOW						Start		Finish							
25	Policy 2.7 - Marina and Wharf Precinct	No	S70E, S70G	Oct 2016	Approved 25.10.16 (143/16) Review as required but no later than 2020	To be reviewed 2020, workshoped and submitted to Council.	Manager Building & Marine Infrastructure	MB&MI	LOW						Start		Finish							
26	Policy 3.1 - Grants Auspiced by Council	No	S70E, S70G	Oct 2016	Approved 23.03.09 (064/09) Review required. Workshoped 03.09.19 - not progressed.	To be reviewed August 2020, re-workshoped and submitted to September Council meeting.	Contract Accountant	MCD & MNRM	LOW					Start		Finish								
27	Policy 3.2 - Use of Electronic Devices	No	S70E, S70G	Nov 2019	Reviewed and adopted by Council 26 Nov 2019 (Dec. 217/19)	Due for review 2022.	Executive Officer	EO	DUE 2022															
28	Policy 3.3 - Conservation Covenant Rebate	Yes	S129	May 2019	Reviewed and adopted by Council 28 May 2019 (Dec. 104/19)	Due for review 2021.	Contract Accountant	CA	LOW													Start		Finish
29	Policy 3.7 - Rate Relief for Community Groups	Yes	S129	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 134/20).	Due for review 2024.	Contract Accountant	CA	DUE 2024															
30	Policy 3.8 - Rate Relief for Religious Organisations	Yes	S129	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 133/20).	Due for review 2022.	Contract Accountant	CA	DUE 2022															
31	Policy 3.9 - Financial Reserves	Yes	S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 82/20).	Due for review 2023.	Contract Accountant	CA	DUE 2023															
32	Policy 3.10 - Asset Management	Yes	S70C, S70Em S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec 132/20).	Due for review 2024.	Contract Accountant	CA	DUE 2024															
33	Policy 3.11 - Customer Service Charter	Yes	339F, S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 160/19).	Due for review 2023.	General Manager / Executive Officer	GM	DUE 2023															

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34	Policy 3.12 - Fraud Control	Yes	S70E, S70G + Various Legislation	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 131/20).	Due for review April 2022.	Audit Committee	CA	DUE 2022															
35	Policy 3.13 - Investment	Yes	S70E, S70G + Various Legislation	Aug 2015	Approved 11.08.15 (110/15) Overdue for review.	To be reviewed 2020, workshopped and submitted to Council.	Contract Accountant	CA	MEDIUM					Start		Finish								
36	Policy 3.14 Financial Hardship Assistance Policy	No	Part 9 (Rates & Charges), S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 152/0)	Due for review 2022.	Contract Accountant	CA	DUE 2022															
37	Policy 4.1 - Provision of communication equipment to Councillors	No	S70E, S70G	Mar 2009	Approved 23.03.09 (064/09) Overdue for review.	To be reviewed 2020, workshopped and submitted to Council.	General Manager / Executive Officer	GM	LOW						Start	Finish								
38	Policy 4.2 - Payment of allowances, expenses and provision of facilities for Councillors	Yes	S70E, S70G & R42 LG(Gen) Regs	Mar 2009	Approved 23.03.09 (064/09) Review as required - Review overdue	To be reviewed 2020, workshopped and submitted to Council.	Contract Accountant	CA	LOW						Start	Finish								
39	Policy 4.3 - Recognition of continuous years of service - Councillors and Staff	No	S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 161/19).	Due for review 2023.	General Manager / Executive Officer	EO	DUE 2023															
40	Media Policy 4.5 - Media statements	No	S70E, S70G	Feb 2019	Reviewed and adopted by Council 18 Feb 2019 (Dec. 19/19).	Due to review 2023.	General Manager / Executive Officer	EO	DUE 2023															
41	Policy 4.6 - Use of Council Logo	No	S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 162/19).	Due for review 2023.	General Manager / Executive Officer	EO	DUE 2023															
42	Policy 4.7 - Council owned vehicles	No	S70E, S70G	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 163/19)	Due for review 2023.	Contract Accountant	GM	DUE 2023															
43	Policy 4.8 - Code for tenders and contracts	Yes	S333B, S70E, S70G	May 2016	Approved 24.05.16 (73/16) Review Feb 18 Review Overdue	To be reviewed 2020, workshopped and submitted to Council.	Contract Accountant	CA	MEDIUM		Start		Finish											
44	Policy 4.9 - Volunteer Policy	No	S70E, S70G + Various Legislation	Sept 2019	Reviewed and adopted by Council 24 Sept 2019 (Dec. 164/19)	Due for review 2023.	Manager Community Development	MCD	DUE 2023															
45	Policy 5.1 - Community Small Grant Fund	No	S70E, S70G	Sept 2010	Approved 28.09.10 (173/10) Review Overdue	To be reviewed 2020, workshopped and submitted to Council.	Contract Accountant/Senior Finance Officer	MCD	MEDIUM				Start	Finish										
46	Policy 6.1 - Corporate Credit Card	No	S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 130/20)	Due for review 2024.	Contract Accountant	CA	DUE 2024															
47	Policy 6.2 - Council Meetings - Audio/Visual Recording	Yes	R33 LG(MP) Regs 2015	Apr 2020	Updated, reviewed and adopted by Council 28 April to incorporate special provision (COVID-19) (Dec. 138/20) - To be reviewed as required	To be reviewed in accordance with COVID-19 distancing regulations.	General Manager / Executive Officer	EO	AS REQUIRED															
48	Policy 6.3 - Personal and private information	Yes	S70E, S70G + Various Legislation	Aug 2018	Approved 25.09.18. As required - will be reviewed in 2020	To be reviewed 2020, workshopped and submitted to Council.	Contract Accountant/Senior Finance Officer	EO	LOW							Start	Finish							
49	Policy 6.6 - Recruitment Policy	No	S70E, S70G, Antidiscrimination Act	Apr 2020	New Policy adopted by Council 28 April 2020 (Dec. 129/20).	Due for review 2022	General Manager	GM	DUE 2022															
50	Australian Citizenship Ceremony Dress Code	Yes	S70E, S70G,	Feb 2020	New Code adopted by Council 25 Feb 2020 (Dec. 52/20).	As required	Manager Community Development	MCD	LOW															
51	Risk Management Policy	Yes	S70E, S70G + Various Legislation	June 2020	Developed, workshopped and adopted by Council June 2020.	Due for review 2023.	General Manager / Executive Officer	GM	DUE 2023															
52	Risk Management Strategy	Yes	S70E, S70G + Various Legislation	To be developed	Developed, workshopped and adopted by Council June 2020.	Due for review 2023.	General Manager / Executive Officer	GM	DUE 2023															
53	Debt Collection Policy	Yes	S70E, S70G + Various Legislation	To be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	General Manager / Executive Officer	SFO	MEDIUM										Start	Finish				
54	Corporate Branding Policy	No	S70E, S70G	To be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	General Manager / Executive Officer	EO	LOW							Start	Finish							
55	Risk Register	Yes	Various	To be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	General Manager (ULT assistance)	GM	HIGH						Start					Finish				
56	Gifts & Benefits Policy	Yes	S56A, S56B, S70E, S70G, LG(Gen) Regs 2015	To be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	General Manager / Executive Officer	EO	HIGH				Start	Finish										
57	Municipal Emergency Management Plan	Yes	Emergency Management Act	2018	To be reviewed 2020 by the Emergency Management Committee (EMC) every two years. Review overdue.	Requires review by the EMC then approval by the State EM Controller prior to endorsement by Council. Meeting of the EMC to be coordinated by the Chair of the EMC.	EMC	E&RC	HIGH				Start			Finish								
58	Community Recovery Plan	Yes	S70E & Various	To be	Requires development.	To be developed 2020	General Manager	EM&ROP	HIGH							Start			Finish					
59	Employee Code of Conduct Policy - Staff	No	Various	July 2014	Due for review June 2016 - Requires review 2020.	Internal review (operational Policy)	General Manager / Internal Review Committee	GM	MEDIUM						Start	Finish								
60	Enterprise Agreement	Yes	Various	Feb 2019	Approved by Fair Work Commissioner February 2019.	Requires Internal for approval by 30 June 2021 (operational)	General Manager / Internal Review Committee	GM	MEDIUM											Start				Finish
61	Use of Council's Common Seal Policy 6.5	No	S70E, S70G	Apr 2020	Reviewed and adopted by Council 28 April 2020 (Dec. 142/20).	Due for review 2023.	General Manager / Executive Officer	EO	DUE 2023															
62	Implementation of Records Management System	Yes	S70E, S70G & State Archives Act	To be implemented	Requires implementation	Due 2020	Corporate Services	SFO	HIGH	Start								Finish						
63	Records Management Policy	Yes	S70E, Archives Act & Various	to be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	Corporate Services	SFO	MEDIUM				Start			Finish								
64	Asset Management Policy	Yes	S70E, S70C	To be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	General Manager	GM	HIGH				Start		Finish									

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65	Flora & Fauna Plans	Yes	Threatened Species Act 1995/Nature Conservation Act	2014	First review since endorsement.	Review to be undertaken by Biodiversity Officer	Manager NRM	MNRM	LOW															Start
66	Weed Management Plan	Yes	Weed Management Act 1999	Jan 2016	Every 5 years	Review to be undertaken by sub committed of NRM/C	Manager NRM	MNRM	LOW													Start		
67	Business Continuity Plan	Yes	S70E & Various	To be developed	Requires development.	To be developed 2020.	General Manager	GM	HIGH								Start			Finish				
68	Pandemic Plan	Yes	S70E & Various	May 2020	Developed April 2020.	Developed, workshopped and adopted by Council April 2020. To be reviewed as required.	General Manager	EM&RPO	HIGH	Start							Finish							
69	COVID Safe Plans	Yes	S70E & Various	April 2020	Regularly Reviewed & Updated	Ongoing	General Manager	EM&RPO	MEDIUM	Ongoing														
70	Communications Strategy	Yes	S70E	To be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	General Manager	GM	MEDIUM								Start				Finish			
71	Communications Policy	Yes	S70E	To be developed	Requires development.	To be developed 2020, workshopped and submitted to Council.	General Manager	GM	MEDIUM								Start				Finish			

Property Settlement Certificates a/a 31 July 2020

	<u>2016/17</u>		<u>2017/18</u>		<u>2018/19</u>		<u>2019/20</u>		<u>2020/21</u>	
	132	337	132	337	132	337	132	337	132	337
July	42	18	47	18	64	25	42	17	65	35
August	50	26	58	28	60	37	31	13		
September	43	20	51	27	46	19	56	31		
October	37	18	57	37	48	22	54	25		
November	53	30	60	32	47	18	53	31		
December	35	17	38	18	40	19	36	17		
January	46	23	59	29	61	24	47	23		
February	72	33	51	20	49	30	37	18		
March	87	41	53	23	45	16	61	26		
April	48	21	61	31	50	27	15	7		
May	50	27	56	31	40	17	16	8		
June	31	16	38	21	27	17	23	14		
Total	594	290	629	315	577	271	471	230	65	35
TOTAL		884		944		848		664		100

Section 132 Certificate of Liabilities

- (1) A person referred to in subsection (2) may apply to the general manager for a certificate stating–
- (a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;
 - (b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
 - (c) the amount of any charge on the land recoverable by the council.
- (2) The following persons may apply for a certificate under subsection (1) :
- (a) the owner of a registered estate or interest in the land;
 - (b) an occupier of the land;
 - (c) a person who has entered or proposes to enter into a contract to purchase the land;
 - (d) a mortgagee or prospective mortgagee of the land;
 - (e) a person authorized to act on behalf of any person referred to in paragraph (a), (b), (c) or (d).

Section 337 Council Land Information Certificate

- (1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.
- (2) The general manager, on receipt of an application made in accordance with subsection (1), is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.
- (3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.
- (4) A prescribed fee is payable in respect of the issue of a certificate.
- (5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.
- (6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.
- (7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.
- (8) If the general manager agrees to a request under subsection (5) or (7), the general manager may impose any reasonable charges and costs incurred.
- (9) In this section –
- land** includes –
- (a) any buildings and other structures permanently fixed to land; and
 - (b) land covered with water; and
 - (c) water covering land; and
 - (d) any estate, interest, easement, privilege or right in or over land.

Rates Balance Sheet a/a 31 July 2020

Brought Forward Debit Total		\$275,825.08
Brought Forward Credit Total		-\$156,919.12
BALANCE BROUGHT FORWARD		\$118,905.96
PLUS		
Interest Charged		\$140.65
Penalty Charged		\$0.00
Rates Levied		\$8,683,889.78
Debit Journals		\$4,676.57
DEBIT TOTAL		\$8,688,707.00
LESS		
Receipts		\$1,330,886.10
Receipts Undone		-\$161.57
Discounts		\$0.00
Pension Rebates		\$269,146.66
Credits Journals	\$33,994.09 (less \$213.15 being since undone)	\$33,780.94
Supplementary Credits		\$1,150.00
Other Credits		\$0.00
CREDIT TOTAL		\$1,634,802.13
THIS YEAR'S BALANCE		\$7,053,904.87
RATES BALANCE		\$7,172,810.83

Human Resources

Governance

During June and July, the recruitment process for the appointment of the General Manager was well underway attracting a large number of applicants from within and outside Tasmania.

Update

Acting Mayor Jenny Woods has since announced the appointment of Mr Greg Ingham as the Council's new General Manager. Greg has 20 years' experience in local government in both Australia and New Zealand. Greg is well across local government operations and challenges in Tasmania with a strong local network as a result of his years at West Tamar Council. Greg will return to Tasmania from Queensland and whilst Greg will start on 14 September 2020 working remotely, Greg will comply with the State's COVID-19 isolation requirements prior to starting onsite on the 28 September.

Corporate Services

Selina Smith has joined the Customer Service Team in a part time capacity to cover a twelve month period. Selina was employed as a Tourism Services Officer at the Visitor Information Centre, Triabunna and has accepted the twelve month redeployment in Council.

Andrea Marshall, Customer Service Coordinator, has accepted covering a twelve month vacancy as Rates Officer, three days a week. Andrea will continue to work in customer service two days a week.

Works & Infrastructure

Vince Butler has joined Council for a period of six months to develop Council's Asset Management Plans. Vince has a strong Civil/Structural Engineering background.

Cameron Oakley who is a Hydraulic Engineer, has been engaged by Council as a consultant and will be working with Council 2 days per week to assist with the development of Council's Storm Water Management Plan.

Di Clark who was employed as a Tourism Services Officer at the Visitor Information Centre Triabunna has recently accepted a twelve month redeployment in Council within the Works & Infrastructure team. Di will be working part time and will be principally involved in public liaison and advising the community on upcoming works projects prior to commencement.

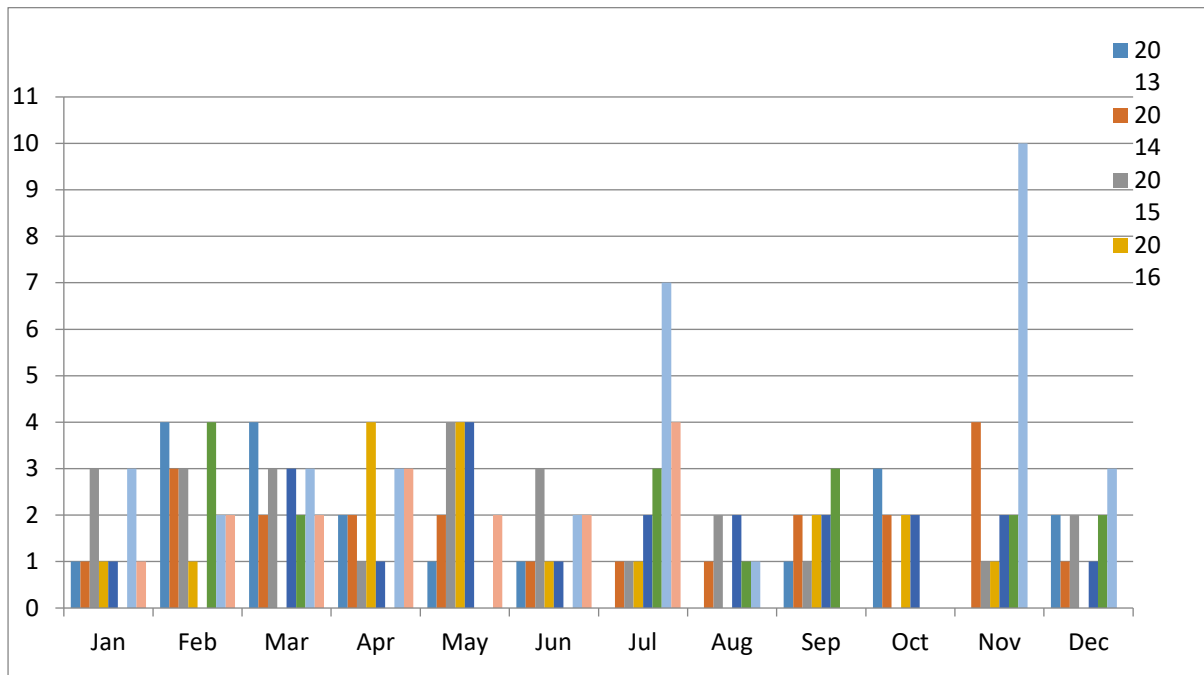
Gary Eaton has been appointed to the position of Team Leader North. Gary comes to us from Hobart City Council and he has worked in various roles from locksmith, building, parks/gardens and civil works.

Medical Centre/s

Stephanie Mitchell has recently accepted re-deployment to the role of Receptionist at the Bicheno Medical Centre. Stephanie was previously employed as a Tourism Services Officer at the Visitor Information Centre Bicheno.

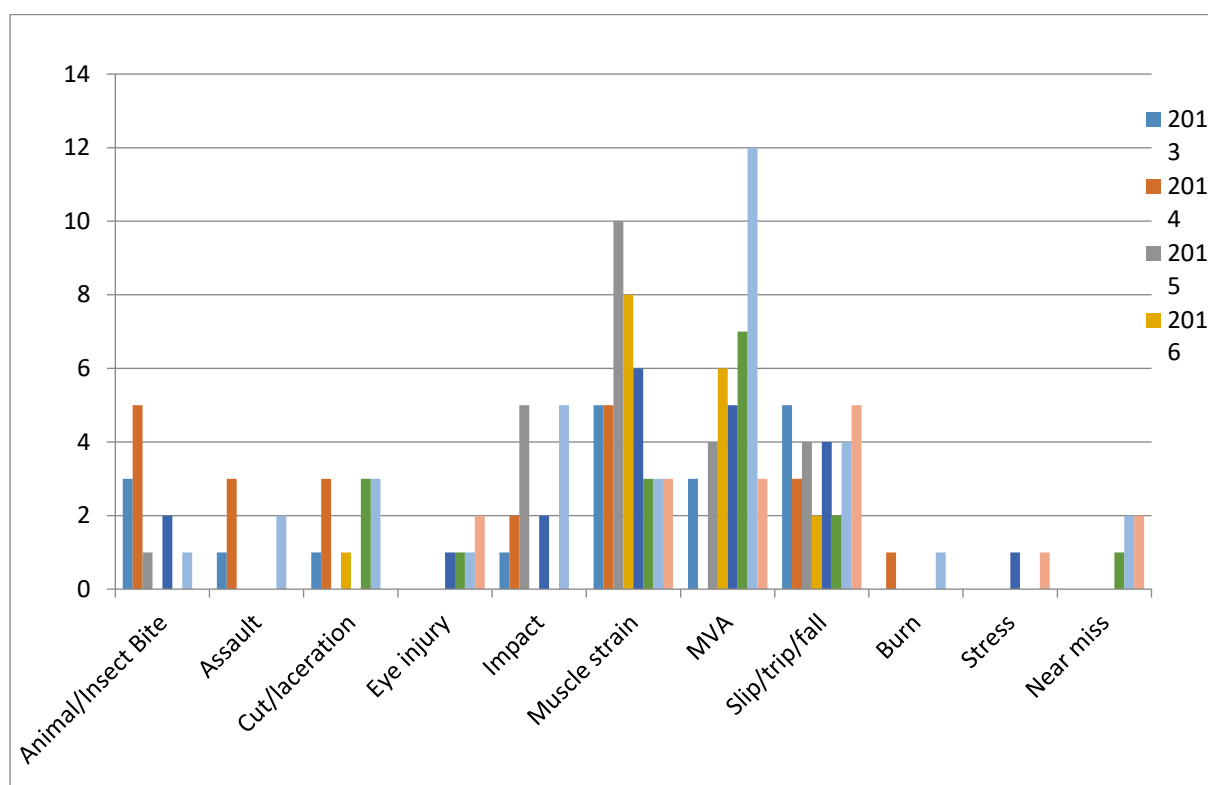
Health, Safety, Other

Incident/Accident Reporting Numbers November 2013 until July 2020



Analysis: Sixteen Incident / Accident / Near Miss have been reported in the 2020 calendar year.

Incident / Accident Reporting by type 2013 until July 2020



Analysis: The incident / accident reporting for 2020 mirror the report types from previous years. The only identifiable trend in the reporting for 2020 is slip/trip/falls as the main incident / accident / near miss area.

Motor Vehicle Reports in 2019 and 2020

Date	Details	Risk Level
31/01/2019	Drove car over piece of concrete, damage to vehicle	Low
5/02/2019	Rock hit windscreen from passing vehicle	Low
15/02/2019	Travelling with concrete in front bucket piece went through gear box	Low
26/03/2019	Mower slipped into culvert and hit rock retaining wall	Low
14/04/2019	Right hand side of vehicle hit a kangaroo, damage to vehicle	Medium
25/04/2019	Reversed truck into ute	Medium
11/07/2019	Hit other vehicle damage to right hand side mirror at low speed	Low
30/07/2019	Stone chip in windscreen	Low
31/07/2019	Reversing vehicle hit gate	Low
7/11/2019	Stone chip in windscreen	Low
11/11/2019	Reversed 10 yard truck into excavator damaging cab	Medium
19/11/2019	Stone chip in windscreen	Low
18/02/2020	Damage to passenger side front panel	Low
29/04/2020	Stone chip in windscreen	Low
16/07/2020	Cracked mirror	Low

Use of Council Seal

Date	Details	Signature
23.6.20	Petition to amend SP 33784 – Landscape Reserves along Tasman Highway, Pontypool	Acting General Manager
23.6.20	Final Plan SA 2015/24	Acting General Manager
30.6.20	Final Plan SA 2015/08	Acting General Manager
3.7.20	GSB Interim Planning Scheme AM 2019/03	Mayor
9.7.20	Final Plan SA 2001/02	Acting General Manager
14.7.20	Deed of Variation to Agreement ID4-B72Q171	Acting General Manager
23.7.20	Final Plan SA 2018/18	Acting General Manager
28.7.20	Final Plan SA 2017/13	Acting General Manager
29.7.20	Bicheno Library Lease	Acting General Manager

Profit and Loss - Governance

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Notes
Trading Income						
Rate Revenue	797,042	797,042	0	0%	797,042	
Statutory Charges	(128)	0	(128)	0%	0	
Other Revenue	(72)	0	(72)	0%	0	
Net Gain/Loss Assets - Gross sales revenue of asset	(56)	0	(56)	0%	0	
Total Trading Income	796,786	797,042	(256)	0%	797,042	
Gross Profit	796,786	797,042	(256)	0%	797,042	
Operating Expenses						
Employee Costs	505,338	492,996	12,342	3%	492,996	
Materials & Services	286,322	106,046	180,276	170%	106,046	1
Depreciation	46,178	50,000	(3,822)	-8%	50,000	
Other Expenses	141,110	148,000	(6,890)	-5%	148,000	
Net Gain/Loss Assets - W.D.V. of asset sold	4,567	0	4,567	0%	0	
Total Operating Expenses	983,515	797,042	186,473	23%	797,042	
Net Profit	(186,729)	0	(186,729)	0%	0	

Notes

1. Materials and Services costs are up \$180k on budget for the year mainly due to consultant charges to cover staff vacancies (GM & EO) during the year (\$108k), costs associated with the Strategic Plan (\$21k), DPAC costs (\$10k), mentoring (\$3k) and the SoE process (\$37k).

Profit and Loss - Corporate Services

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	18/19 Actual	Notes
Trading Income							
Rate Revenue	1,418,893	1,374,830	44,063	3%	1,374,830	6,258,879	
Statutory Charges	77,978	95,100	(17,122)	-18%	95,100	90,142	
Grants	255,990	250,653	5,337	2%	250,653	285,424	
Interest & Investment Revenue	245,990	674,200	(428,210)	-64%	674,200	464,645	1
Other Revenue	386,105	279,000	107,105	38%	279,000	295,612	2
Net Gain/Loss Assets - Gross sales revenue of asset	52	0	52	0%	0	0	
Total Trading Income	2,385,010	2,673,783	(288,773)	-11%	2,673,783	7,394,703	
Gross Profit	2,385,010	2,673,783	(288,773)	-11%	2,673,783	7,394,703	
Capital Grants							
Grants Commonwealth Capital - Other	800,000	1,000,000	(200,000)	-20%	1,000,000	0	3
Total Capital Grants	800,000	1,000,000	(200,000)	-20%	1,000,000	0	
Operating Expenses							
Employee Costs	565,277	802,724	(237,447)	-30%	802,724	464,747	4
Materials & Services	1,534,224	1,500,190	34,034	2%	1,500,190	1,537,696	
Depreciation	45,505	62,000	(16,495)	-27%	62,000	62,325	
Interest	(103)	5,000	(5,103)	-102%	5,000	11,035	
Other Expenses	20,193	71,000	(50,807)	-72%	71,000	61,275	5
Total Operating Expenses	2,165,096	2,440,914	(275,818)	-11%	2,440,914	2,137,078	
Net Profit	219,914	232,869	(12,956)	-6%	232,869	5,257,625	

Notes

- Investment revenue is down \$428k on budget primarily due to TasWater dividend reduction and decision not to pay the final dividend for the year.
- Other revenue is up \$107k on the budget for the year. Primarily due to Federal Government COVID-19 stimulus funding, rental income, higher pensioner remission claims and insurance recoveries.
- Commonwealth Capital Grant income is down \$200k primarily due to the final instalment of the Drought Relief Grant still to be received post audit.
- Employee Costs are down \$237k on budget for the year due to vacancies during the year and for more efficient staffing in some areas.
- Other Expenses is down \$51k on budget for the year, primarily due to the interim audit being delayed until after year end.

Works & Infrastructure – Mr Robert Brunning

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemeteries - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

Bridges

Rheban Road, Orford Rivulet Bridge

TasSpan have cast the first beam in their Latrobe factory and are programmed to start on site in mid-September. The roadworks tender is to be advertised in mid-September.

Rheban Road, Griffith River Bridge replacement

With the help of mb & a consulting we are in the process of organising the geotechnical investigation, survey and hydraulic assessment. This project is eligible for partial flood relief funding.

Roads

Unsealed roads

Grading has started on our northern roads to rectify some of the flooding damage.

Works have been undertaken on

- Rosedale Road
- Friendly Beaches Road
- Old Coach Road

The crew will be working their way south but also repairing damage from recent rains.

Sealed Roads

Dolphin Sands Road stage 2, road widening from CH1500 to CH2500 (1.5km to 2.5km from Swan River Road) is expected to start mid-August 2020.

Parking

Coles Bay boat trailer parking at Harold Street next to the Hall is ready for sealing which is expected to happen mid-August 2020.

Swansea boat trailer parking preliminary design is complete and we are waiting for crown land approval. Detailed design is being done and all going well is programed to start in October.

Parks and Reserves

Gravel walking trails are receiving their annual maintenance, we have hired a bobcat for this work, and this will continue over the next couple of weeks. The trail in Bicheno from Burgess Street to Peggy's Point has been upgraded through a successful grant from State Growth that the Bicheno Destination Action Plan Group applied for.

Asset Management Plans

The road condition assessment of all Council's roads sealed and unsealed, kerb and channel and footpaths is programmed to start this week. This work is to be done by Pitt and Sherry so look out for a yellow truck.

Vince Butler our new asset management engineer has started work and is progressing the works required address the requirements of the PID (performance improvement direction). He is working on asset management plans for;

- Roads Infrastructure (Bridges, culverts, sealed roads, unsealed roads, footpaths, kerb and channel)
- Hydraulic Infrastructure (Stormwater, Prosser raw water scheme, and waste water)
- Parks and Reserves
- Buildings and associated infrastructure
- Marine infrastructure

Stormwater Management Plan

The public consultation with those that wrote to Council following the April floods is almost complete and the stormwater management plan is underway. This work is being carried out by Cameron Oakley from Hydronamica Consulting working 2 days per week.

Federally Funded Projects

The expressions of interest to design and project manage these projects have been received and evaluated. Harry Galea is working on obtaining quotes for the following:

- Bicheno Triangle
- Bicheno Gulch
- Bicheno Footpath to Harvey's Farm Road (this if funded by drought relief funding)
- Swansea streetscape
- Coles Bay foreshore trail

Drought Relief Funding

Quotes have been sought from contractors to carry out footpath works at:

- Swanwick (Swanwick Road- from Swanwick Drive to Hazards Drive)
- Swansea (Wellington St – from Victoria St to Noyes St)
- Triabunna (Charles St – from Vicary St to the Rec Ground Entrance)
- Orford (Elizabeth St – from Charles Street to Gore Street)

Plant Renewal

- New Wacker Plates x 2 have been ordered
- Front end loader - 3 quotes have been received and are being assessed

Profit and Loss - Works

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Notes
Trading Income						
Rate Revenue	3,788,286	3,780,084	8,202	0%	3,780,084	
User Charges	82,635	90,250	(7,615)	-8%	90,250	
Grants	1,035,713	1,032,000	3,713	0%	1,032,000	
Other Revenue	82,604	13,383	69,221	517%	13,383	1
Net Gain/Loss Assets - Gross sales revenue of asset	6,257	0	6,257	0%	0	
Total Trading Income	4,995,494	4,915,717	79,777	2%	4,915,717	
Gross Profit	4,995,494	4,915,717	79,777	2%	4,915,717	
Capital Grants						
Grants Commonwealth Capital - Roads to Recovery	601,631	401,000	200,631	50%	401,000	2
Grants State Capital - Other	400,000	0	400,000	0%	0	3
Total Capital Grants	1,001,631	401,000	600,631	150%	401,000	
Operating Expenses						
Employee Costs	1,496,748	1,520,027	(23,279)	-2%	1,520,027	
Materials & Services	2,741,921	1,797,125	944,796	53%	1,797,125	4
Depreciation	1,505,700	1,505,700	0	0%	1,505,700	5
Interest	3,192	3,644	(452)	-12%	3,644	
Total Operating Expenses	5,747,561	4,826,496	921,065	19%	4,826,496	
Net Profit	(752,066)	89,221	(841,287)	-943%	89,221	

Notes

- Other revenue is up \$69k on budget for the year primarily due to insurance recoveries.
- Roads to Recovery Grants income is up \$201k on budget for the year due to an additional 50% allocation from the Federal Government due to drought.
- Capital State Grant of \$400k relates to Coles Bay Boat Trailer Parking.
- Materials & Services is up \$945k on budget for year which primarily relates to road maintenance works transferred from the Capital Works budget due to the nature of the work undertaken not being of a capital nature. It also relates to additional costs incurred during the year due to fires and floods.
- Depreciation expense is an estimate based on budget.

as at 30 JUNE 2020		2019 - 2020 CAPITAL NEW // BICHENO - BUCKLAND - COLES BAY - ORFORD - SWANSEA - TRIABUNNA					
Department	Description	Budget Est - adopted	Govt Funding (drought relief & infrastructure)	Invoices rec'd to date	On-Site Progress*	Comments	
Roads, Footpaths, Kerbs							
Buckland - Nugent Road R2R	Prep and bitumen seal 6000m		330,000	300,077	90%	Fully Funded by RTR - \$330,000 (additional funding of \$200,543). To be carried f/wd as to wet to finish road seal in June.	
Dolphin Sands		-	600,000	624,172	60%	\$1.0 million project fully grant funded to be split over 2 years.	
Saltworks - Saltworks Road	Bitumen Sealing 700m	215	-	215	Complete	Project completed 2018-19	
	SUB TOTAL	215	930,000	924,465			
PG, Walking Tracks, Cemeteries							
Bicheno Rec Ground	New Cricket Practice Nets / Surface	-	7,000	6,000	Complete	Part of \$1.0m grant - fully funded	
Coles Bay Boat Trailer Parking	New carparks and footpath	-	400,000	233,687	70%	New DPIPWE Grant	
Swansea Boat Trailer Parking				436	1%	New DPIPWE Grant (20/21)	
Buckland Walk	Construct River Walk	32,000	-	33,998	50%	\$10k prior year state funding, \$22k Council funds. Project under review.	
Orford Rec Ground	New Cricket Practice Nets / Surface	-	40,000	50,820	Complete	Part of \$1.0m grant - fully funded	
Triabunna - Rec Ground	Electronic Score Board	-	20,000	21,036	Complete	Part of \$1.0m grant - fully funded	
Triabunna - Tennis Courts	Relocate to RecGround	-	250,000	314,102	Complete	Part of 1.0m grant (\$10k contribution Tennis Club)	
Buckland Dog Exercise Yard	Develop	-	20,000	17,759	Complete	Part of \$1.0m grant - fully funded	
Orford Dog Exercise Yard	Develop	-	20,000	18,249	Complete	Part of \$1.0m grant - fully funded	
Swansea Dog Exercise Yard	Develop	-	20,000	16,174	Complete	Part of \$1.0m grant - fully funded	
Swanwick Dog Exercise Yard	Develop	-	20,000	23,253	Complete	Part of \$1.0m grant - fully funded	
Triabunna Dog Exercise Yard	Develop	-	20,000	18,544	Complete	Part of \$1.0m grant - fully funded	
	SUB TOTAL	32,000	817,000	754,059			
Council Buildings							
Swansea Loo with a View	New constructed toilets / disability access	200,000	-	133,233	70%	Council to consider relocation	
Dog Control	Microchip reading stick	5,000	-	-		Moved to operational	
Triabunna Old Offices	Relocate Memorial	30,000	-	680	10%	Waiting RSL advice re centotaph. Project to be c/fwd	
Triabunna Clubrooms	Install catch nets for window protection	20,000	-	8,900	Complete		
Triabunna Clubrooms	c/fwd project from 18/19	-	-	29,205	Complete	Late invoices from 18-19	
Bicheno Hall	New Chairs	-	17,500	19,485	Complete	Part of \$1.0m grant - fully funded	
Coles Bay Hall	New Chairs	-	14,000	15,700	Complete	Part of \$1.0m grant - fully funded	
	SUB TOTAL	255,000	31,500	207,203			
Plant & Equipment							
Excavator 305E		48,000	-	92,000	Complete	Cost relocated to replacement	
IT Equipment		44,785	-	31,597	Complete	Server, PC, Laptop & printer	
	SUB TOTAL	48,000	-	123,597			
Municipal							
Event	Allocation for Education	-	30,000	11,256	Complete	Peter Andrews visit fully funded	
	SUB TOTAL	-	30,000	11,256			
	CAPITAL TOTAL - NEW	335,215	1,808,500	2,020,580			

as at 30 JUNE 2020						
2019 - 2020 CAPITAL RENEWAL // BICHENO - BUCKLAND - COLES BAY - ORFORD - SWANSEA - TRIABUNNA						
Department	Description	Budget Est - adopted	Govt Funding (drought relief)	Invoices rec'd to date	On-Site Progress*	Comments
Sealed Road Pavements						
Sealed Road Pavement Assessments	General Road Pavement Condition Inspection	25,000	-	-	0%	To commence in August 2020
Swansea Road Repairs	General Road Repairs Swansea	30,000	-	212	Complete	Covered by works undertaken through the operational budget.
Bicheno Road Repairs	General Road Repairs Bicheno	30,000	-	212	Complete	
Coles Bay Road Repairs	General Road Repairs Coles Bay	30,000	-	-	Complete	
Orford Road Repairs	General Road Repairs Orford	30,000	-	364	Complete	
Orford - Jetty Road	R2R Rheban Road to West Shelly Road (460m x 6.5m)	-	225,601	225,601	Complete	Fully Funded by RTR
Orford - Louisville Road	Additional funds to complete project	30,000	-	19,837	Complete	
Buckland Road Repairs	General Road Repairs Buckland	30,000	-	-	0%	
Triabunna Road Repairs	General Road Repairs Triabunna	30,000	-	335	Complete	
	SUB TOTAL	235,000	225,601	246,561		
Sealed Roads						
Various locations						
Buckland	Jetpatcher costs	25,000	-	27,643	Complete	
Triabunna	Jetpatcher costs	35,000	-	77,851	Complete	
Orford	Jetpatcher costs	35,000	-	26,354	Complete	
Swansea	Jetpatcher costs	35,000	-	37,025	Complete	
Bicheno	Jetpatcher costs	35,000	-	24,403	Complete	
Coles Bay/Swanwick	Jetpatcher costs	35,000	-	25,120	Complete	
	SUB TOTAL	200,000	-	218,395		
Unsealed Road Pavements						
Gravel Roads - General	Resheeting - general	225,000	-	245,091	Complete	
Orford - Alice Street	Tasman Highway to Russell Street	49,000	-	46,103	Complete	Council contribution
	SUB TOTAL	274,000	-	291,193		
Stormwater & Drainage						
Orford - Rheban Road	West Shelly properties - drainage works	12,000	-	-	0%	To be review by Stormwater Engineer
		12,000	-	-		
Bridges and Culverts						
General Structures	Required repair works to a number of structures	60,000	-	9,723	Complete	Works to be completed by end of May
Old Coach Road	R2R Replace timber deck to concrete	-	55,000	53,854	Complete	Fully Funded by RTR
Orford Bridge Repacement	Replace deck and realignment	-	-	28,008	Commenced	Fully grant funded (Federal 20/21)
	SUB TOTAL	60,000	55,000	91,585		
Parks & Reserves						
Coles Bay Reserve	Playground Rejuvenation Hall Surrounds	-	40,000	44,480	Complete	Part of \$1.0m grant - fully funded
Swanwick Reserve	Playground Rejuvenation	-	20,000	31,004	Complete	Part of \$1.0m grant - fully funded
Bicheno Lions Park	Playground / Amenities Rejuvenation / Fence	-	40,000	52,420	Complete	Part of \$1.0m grant - fully funded
Bicheno Foreshore Track	Replace old timber walkway bridge (northern end)	25,000	-	13,116	40%	Gravel and signage done, bridge replacement to be carried forward to 20/21 project.
Buckland Reserve	Playground / Amenities Rejuvenation	-	5,000	2,837	Complete	Part of \$1.0m grant - fully funded
Triabunna Seafarers Memorial	Replace flagpole masts	10,000	-	1,054	Complete	Repaired 1 flagpole
Swansea Rec Ground	Refurbish Scorers Box - awning over servery	-	25,000	18,815	Complete	Part of \$1.0m grant - fully funded
	SUB TOTAL	35,000	130,000	163,727		
Council Buildings						

Bicheno - Gulch Toilet	Building extension	-	60,000	31,778	Complete	Part of \$1.0m grant - fully funded
Bicheno Hall	Floor Sanding, Paint, window coverings, stage carpet	-	40,000	26,562	Complete	Part of \$1.0m grant - fully funded
Coles Bay Reserve	Subsurface Irrigation replacement	20,000	-	20,256	Complete	
Coles Bay Hall	Floor Sanding, painting, carpet, window curtains	-	47,000	23,887	Complete	Part of \$1.0m grant - fully funded
Coles Bay Toilets	Refurbish Hall Toilets	-	20,000	33,624	Complete	Part of \$1.0m grant - fully funded
Cranbrook Hall	Paint	-	10,000	11,750	Complete	Part of \$1.0m grant - fully funded
Swansea Depot Sheds	storage bays - 2 Mus / 3 Depot / 2 Bdg Dept / 2 NRM	25,000	-	33,850	90%	
Swansea Old SES Building	Community Shed / Re-use Shop	-	184,500	201,803	Complete	Part of \$1.0m grant - fully funded
Triabunna Depot	Dog pound upgrade - incl power and security	12,600	-	1,364	20%	Project to be c/fwd 20/21
Swansea Depot	Dog Pound Upgrade	7,000	-	-	0%	Project to be c/fwd 20/21
Bicheno Depot	Dog Pound Upgrade	7,000	-	-	0%	Project to be c/fwd 20/21
Triabunna Community Hall	Kitchen Renovations	-	20,000	23,826	Complete	FF (plus committee contribution)
Asbestos Assessment and Register	For all Council Buildings as per Building regulations	20,000	-	-	0%	
	SUB TOTAL	91,600	381,500	408,698		
Plant & Equipment						
Bicheno Depot - Trailer	Heavy duty box trailer with brakes	3,800	-	2,216	Complete	Purchased
	SUB TOTAL	3,800	-	2,216		
	CAPITAL TOTAL - RENEWAL	911,400	792,101	1,422,375		
Water Scheme						
Prosser Plains Raw Water Scheme		3,000,000	-	3,556,090	Complete	BBR Grant/Loan - Final retention amount still to be incurred
	SUB TOTAL	3,000,000	-	3,556,090		
	CAPITAL TOTAL - NEW & RENEWAL	\$ 4,246,615	\$ 2,600,601	\$ 6,999,046		
			102%	\$ \$ Expended		
Adopted Budget 2019-2020 / 'Total Capital Works' \$5,711,900 (New Grant \$400,000 now included)						
* Status of onground works - project final invoicing may still be outstanding						
2019-2020 R2R allocation \$601,630 (additional Drought Extension funding of \$200,543 included)						

Executive Manager Development – Mr Deon Bellingan

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

Animal Control

A number of complaints were received this month. This department is operating with a full-time Compliance Coordinator. 857 Dogs have been registered as at the 31 July 2020.

Engineering & Technical Services

This department provides general engineering and technical advice regarding development applications. This department currently consists of 0.4 FTE Contract Engineer, with assistance from the Regulatory Services Officer.

Environmental Health

This department consists of a 0.4 FTE Contract Environmental Health Officer with a small component of administration assistance from the Regulatory Services Officer.

ENVIRONMENTAL HEALTH	2020-2021 YTD
Immunisations	0
Food Business Registrations	0
Temporary Food Business Registrations/Assessments	0
Food Business Inspections	12
Place of Assembly Licences	0
Environmental Nuisances	0
Littering	0
Abatement Notices	0
Notifiable Diseases	0
Recreational Water Sampling	0
Suppliers of Private Water	0
Water Carriers	5
Regulated System Registration	1
Major Incidents notified to DPIPWE	0
Complaints (Noise/On-Site Waste Water/Other)	3
Inspections (Water Carrier/Other)	1
On-site Wastewater Assessments/Permits	0
Form 49 & 50 Assessments/Inspections	0
Food Business Enquiries (New Businesses)	3
Food Sampling/Surveys	0
Development Application Assessments	5

Statutory Building

The building department currently consists of a permanent full time Building Administration Officer and 2 contractors namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

Building Approvals	2020-2021	2019-2020
Work Category	Year to Date (as at 31 July 20)	Previous Year
Permit Required	9	79
Notifiable Building	10	68
Low Risk 1	2	13
Low Risk 2	0	13
Building Certificate	0	1
Permit of Substantial Compliance	1	0
Value of Work	\$3,376,940	\$24,911,263
Compliance		
Building Notices Issued	0	2
Building Orders Issued	0	1
Planning - Notice of Suspected Contravention	0	0
Planning Compliance	0	7

Statutory Planning

The planning department consists of one full-time Graduate Planner, one full-time casual Planning Technical Officer, one .6FTE Senior Planning Consultant, and several Consultant Planners.

PLANNING	Jun/Jul	YTD*
Development Applications Received (Total)	59	151
Development Applications Approved	19	93
Development Applications Accepted (Applications paid)	24	31
Development Applications Embryonic/on hold awaiting payment	13	17
Development Applications Refused	1	1
Development Applications Withdrawn	2	9
*1 Jan 2020 - 31 Jul 2020		

Visitor Information Centres

Visitor Numbers

MONTH	BICHENO 2017-2018	BICHENO 2018-2019	BICHENO 2019-2020	BICHENO 2020-2021	SWANSEA 2017-2018	SWANSEA 2018-2019	SWANSEA 2019-2020	SWANSEA 2020-2021	TRIABUNNA 2017-2018	TRIABUNNA 2018-2019	TRIABUNNA 2019-2020	TRIABUNNA 2020-2021	TOTAL 2017-2018	TOTAL 2018-2019	TOTAL 2019-2020	TOTAL 2020-2021
JULY	886	898	849	293	809	956	916	735	1,459	1,715	1,970	2,285	3,154	3,569	3,735	3,313
AUGUST	736	529	680		765	899	728		1,234	1,536	1,835		2,735	2,964	3,243	0
SEPTEMBER	1,285	1,309	1,283		973	1,179	987		2,566	3,173	4,334		4,824	5,661	6,604	0
OCTOBER	2,395	2,782	2,805		1,965	1,916	1,635		3,990	5,132	7,236		8,350	9,830	11,676	0
NOVEMBER	2,829	2,839	2,819		2,473	2,239	1,971		5,431	6,929	8,777		10,733	12,007	13,567	0
DECEMBER	3,368	3,624	3,377		2,424	2,351	2,006		7,057	11,016	11,967		12,849	16,991	17,350	0
JANUARY	6,111	6,360	5,191		4,689	4,035	2,793		10,252	17,482	16,213		21,052	27,877	24,197	0
FEBRUARY	4,733	4,732	4,226		3,774	3,333	2,203		9,213	14,589	12,754		17,720	22,654	19,183	0
MARCH	4,387	4,450	2,799		3,079	3,025	1,851		9,744	12,335	8,618		17,210	19,810	13,268	0
APRIL	2,829	2,938	0		2,266	2,159	0		6,526	11,530	0		11,621	16,627	0	0
MAY	1,158	1,067	0		1,341	1,071	0		2,652	3,313	0		5,151	5,451	0	0
JUNE	863	653	0		878	711	38		1,789	2,048	1,021		3,530	3,412	1,059	0
TOTAL	31,580	32,181	24,029	293	25,436	23,874	15,128	735	61,913	90,798	74,725	2,285	118,929	146,853	113,882	3,313

Profit and Loss - Development Services

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Notes
Trading Income						
Rate Revenue	420,515	420,515	0	0%	420,515	
Statutory Charges	507,519	439,400	68,119	16%	439,400	1
User Charges	22,553	12,800	9,753	76%	12,800	
Contributions	111,239	37,000	74,239	201%	37,000	2
Other Revenue	24,322	14,000	10,322	74%	14,000	
Total Trading Income	1,086,147	923,715	162,432	18%	923,715	
Gross Profit	1,086,147	923,715	162,432	18%	923,715	
Operating Expenses						
Employee Costs	405,692	433,308	(27,616)	-6%	433,308	
Materials & Services	1,090,188	462,700	627,488	136%	462,700	3
Depreciation	34,931	26,060	8,871	34%	26,060	
Interest	1,646	1,646	(0)	0%	1,646	
Other Expenses	(719)	0	(719)	0%	0	
Total Operating Expenses	1,531,737	923,714	608,023	66%	923,714	
Net Profit	(445,590)	1	(445,591)	-44559099%	1	

Notes

- Revenue from Statutory Charges is up \$68k on budget for the year due to an increase in Development Applications.
- Contribution revenue is up \$74k on budget due to a higher level of Development Application contributions than expected.
- Materials & Services costs are up \$627k on budget for the year due to an increase in Consultant costs to manage the increase in Development Applications, cover staff vacancies during the year, address the LPS and legal costs associated with Development Applications

Profit and Loss - Medical Centres

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Notes
Trading Income						
Rate Revenue	474,724	467,120	7,604	2%	467,120	
Grants	10,000	0	10,000	0%	0	
Interest & Investment Revenue	0	200	(200)	-100%	200	
Other Revenue	1,021,632	946,000	75,632	8%	946,000	1
Total Trading Income	1,506,356	1,413,320	93,036	7%	1,413,320	
Gross Profit	1,506,356	1,413,320	93,036	7%	1,413,320	
Operating Expenses						
Employee Costs	534,315	575,557	(41,242)	-7%	575,557	
Materials & Services	877,432	837,111	40,321	5%	837,111	
Depreciation	65,256	88,700	(23,444)	-26%	88,700	
Interest	1,376	1,377	(1)	0%	1,377	
Total Operating Expenses	1,478,380	1,502,745	(24,365)	-2%	1,502,745	
Net Profit	27,976	(89,425)	117,401	-131%	(89,425)	

Notes

1. Medical Income is up \$75k on the budget for the year.

Profit and Loss – Visitor Information Centres

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Notes
Trading Income						
Rate Revenue	318,497	318,497	0	0%	318,497	
User Charges	320,628	315,000	5,628	2%	315,000	
Other Revenue	60,626	53,500	7,126	13%	53,500	
Total Trading Income	699,752	686,997	12,755	2%	686,997	
Gross Profit	699,752	686,997	12,755	2%	686,997	
Operating Expenses						
Employee Costs	474,290	497,617	(23,327)	-5%	497,617	1
Materials & Services	212,832	185,380	27,452	15%	185,380	
Depreciation	2,511	4,000	(1,489)	-37%	4,000	
Total Operating Expenses	689,634	686,997	2,637	0%	686,997	
Net Profit	10,118	0	10,118	0%	0	

Notes

- Employee Costs are down \$23k on budget for the year due to the redeployment of VIC staff to other departments due to COVID-19.

Profit and Loss - Tourism

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget
Trading Income					
Rate Revenue	64,500	64,500	0	0%	64,500
Total Trading Income	64,500	64,500	0	0%	64,500
Gross Profit	64,500	64,500	0	0%	64,500
Operating Expenses					
Materials & Services	60,173	64,500	(4,327)	-7%	64,500
Total Operating Expenses	60,173	64,500	(4,327)	-7%	64,500
Net Profit	4,327	0	4,327	0%	0

Profit and Loss – Economic Development

Glamorgan Spring Bay Council
For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget
Trading Income					
Rate Revenue	21,500	21,500	0	0%	21,500
Total Trading Income	21,500	21,500	0	0%	21,500
Gross Profit	21,500	21,500	0	0%	21,500
Operating Expenses					
Materials & Services	7,396	16,500	(9,104)	-55%	16,500
Total Operating Expenses	7,396	16,500	(9,104)	-55%	16,500
Net Profit	14,104	5,000	9,104	182%	5,000

Manager Community Development – Mrs Lona Turvey

Community Development

Christmas in July Afternoon Tea

A special afternoon tea was held in the Orford Community Hall on Tuesday, 21st July, 2020.

Twenty-five (25) seniors who live alone attended the event and from all accounts they had a very enjoyable afternoon. Due to COVID-19 numbers had to be restricted to no more than thirty people.

The event was organised to provide an opportunity for some of our seniors to enjoy a social outing after the isolation everyone has been experiencing over the last few months. Socialisation is very important, especially for people living alone. Social Isolation can lead to many related health problems such as anxiety and depression.

Acting Mayor Cllr Jenny Woods attended and welcomed everyone to the afternoon tea, which for most was their first social outing in months. Cllr Cheryl Arnol also attended.

A small Christmas tree took centre place on the stage along with other Christmas decorations. The tables were laden with special Christmas food such as gingerbread men, shortbread biscuits, jelly cakes, little plum puddings, cupcakes and other delicious food. The food was served on small plates by Council staff.

Britt Steiner was guest speaker who spoke about the Christmas traditions and customs in her former homeland of Austria. Everyone found this really interesting and many questions were asked.

Britt also took the opportunity to advise the gathering that during times of isolation people may become depressed and anxious and that if anyone was feeling that way they should consult their general practitioner who can provide them with a free mental health plan.

Spring Bay Elderly Persons Units

Unit 4 of the Spring Bay Elderly Persons units became vacant in February. The unit was repainted and minor repairs undertaken. The unit was advertised and applications closed on 22nd May, 2020. Three (3) applications were received. Interviews were conducted on 2nd June, 2020 and the successful applicant moved into the unit on 15th June, 2020.

Community Small Grants Programme

Name	Amount Donated \$	Council Decision No.
Freycinet Volunteer Marine Rescue Association	1,000	263/20

Profit and Loss - Community Development

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget
Trading Income					
Rate Revenue	287,843	287,843	0	0%	287,843
Interest & Investment Revenue	2,569	0	2,569	0%	0
Other Revenue	54,934	13,950	40,984	294%	13,950
Net Gain/Loss Assets - Gross sales revenue of asset	(98)	0	(98)	0%	0
Total Trading Income	345,249	301,793	43,456	14%	301,793
Gross Profit	345,249	301,793	43,456	14%	301,793
Operating Expenses					
Employee Costs	151,770	150,543	1,227	1%	150,543
Materials & Services	93,205	121,250	(28,045)	-23%	121,250
Depreciation	13,349	30,000	(16,651)	-56%	30,000
Net Gain/Loss Assets - W.D.V. of asset sold	538	0	538	0%	0
Total Operating Expenses	258,861	301,793	(42,932)	-14%	301,793
Net Profit	86,388	0	86,388	0%	0

Manager Buildings & Marine Infrastructure – Mr Adrian O’Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

PUBLIC AMENITIES AND BUILDINGS

- General building maintenance is being undertaken to all buildings as required.

Drought Communities Programme (Round One)

The Drought Relief Communities Programme Grant (Round 1) awarded to the Glamorgan Spring Bay Council has seen various projects undertaken throughout the municipality.

The criteria for the grant was to refurbish and improve Council owned Community infrastructure. All of the components of the project have now been completed throughout the municipality with the exception of the playground and exercise equipment to be installed at the Bicheno Lions Park and the playground equipment to be installed at the Swanwick recreation ground.

Swansea Community Hub

The Swansea Community Hub development is complete and the volunteers are busy getting the workshop ready for use. An open day was held and well attended, enabling people to come along and see the newly renovated building.

Dog Exercise Areas

The dog exercise areas within the municipality are complete. There are dog exercise areas in Swanwick, Swansea, Triabunna, Orford and Buckland. Each location has a separate area for large and small dogs. Water is provided for the animals and seating is provided for the owners.

Triabunna Tennis Courts

The new tennis courts at the Triabunna Recreation ground are complete. TasNetworks has connected the power to the clubroom so the courts and clubroom are ready for use.



Drought Communities Programme (Round Two)

The Glamorgan Spring Bay Council have been successful in securing the Drought Communities Programme grant funding (Round two).

We are waiting for the Grant deed to be issued for signing, and then the projects decided by Council can be organised for construction.

MARINE INFRASTRUCTURE

Boat Ramps and Jetties

General maintenance is carried out on Council owned boat ramps and jetties.

Saltworks Boat Ramp

The grant deed to secure the \$100,000 grant from M.A.S.T. has been signed the design for the new jetty is being finalised and prepared for the Development Application.

Triabunna Wharf and Marina

Ongoing general maintenance and inspections are carried out as required.

Marina Invoices

New financial year invoicing for the Triabunna Marina Berth fees and Annual wharf fees have been finalised and sent out.

Profit and Loss - Buildings, Facilities & Marina

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Notes
Trading Income						
Rate Revenue	467,634	467,634	0	0%	467,634	
User Charges	347,637	379,000	(31,363)	-8%	379,000	
Other Revenue	144,404	52,000	92,404	178%	52,000	1
Total Trading Income	959,675	898,634	61,041	7%	898,634	
Gross Profit	959,675	898,634	61,041	7%	898,634	
Operating Expenses						
Employee Costs	193,867	178,290	15,577	9%	178,290	
Materials & Services	342,438	307,568	34,870	11%	307,568	
Depreciation	465,894	317,130	148,764	47%	317,130	2
Interest	102,383	95,646	6,737	7%	95,646	
Total Operating Expenses	1,104,583	898,634	205,949	23%	898,634	
Net Profit	(144,908)	0	(144,908)	0%	0	

Notes

- Other Revenue is \$92k up on budget for the year due to the profit on sale of the old Triabunna Council Chambers.
- Depreciation is up \$149k on budget, primarily due to the first full year of depreciation for Prosser Seawall \$84k and Building re-valuations undertaken in the prior year.

Manager Natural Resource Management - Ms Melanie Kelly

Natural Resource Management: Sustainability: Climate Change: Catchments to Coast

OUR ENVIRONMENT

Collaborating with our communities to value, manage and improve our natural resources

Review and update existing Council strategies and plans.

Review of the Native Flora and Fauna Plans will continue over the next 12 months subject to available budget.

The consultants review of submissions received through the public consultation of the proposal on the Orford sandspit has been discussed with Parks and Wildlife. Council will work with Parks in progressing a consultant's brief of the development of a masterplan for the greater Prosser River mouth area including the Orford Bird Sanctuary.

Catchment plans

The review of the draft Prosser Catchment Plan is on hold.

Catchments to Coast

NRM South are still in negotiations with the Federal Government regarding the Ramsar project '*Improved Ecological Character of Moulting Lagoon and Apsley Marshes Ramsar sites*' submitted by NRM South. Council is listed as a project delivery partner and steering committee member in the proposal and contributed significant resources to the project development. Council NRM staff are still in ongoing discussions with NRM South regarding the outcomes of these negotiations. A renegotiated proposal has been presented to the Federal Government for sign off. This will be presented to Council at a later date.

Involve, engage and equip groups and individuals in Natural Resource Management.

Response to requests for advice and support around weed issues is ongoing.

Declared weed officers have ceased to issue weed notifications at this time however will continue to provide advice and support to landholders with weed issues if and when appropriate and safe to do so.

NRM Committee

Due to COVID-19, Section 24 Committee meetings were cancelled. Having received advice that Committees can now meet again (in adherence to COVID-19 Government guidelines and requirements, and COVID-19 Safety Plans) a Committee meeting is being planned for 2 September 2020.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of the Bicheno Penguins, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association (DSRA), Friends of Triabunna Reserves, the Bushland Gardens Committee, the Pulchella Community Nursery Landcare Group and the Orford Community Group (OCG) as well as individual volunteers.

Southern Cat Management Working Group

Continue participation in this working group. The group has sought support for the development of a regional cat management plan from councils in southern Tasmania via the Southern Tasmanian Councils Authority (STCA). The group is running two workshops over February and March to come up with action plan ideas to incorporate into a southern plan.

This rollout of this process is currently being reviewed due to the COVID-19 situation.

A virtual meeting was held to move forward a Southern Tasmanian Cat Action Plan.

Ongoing follow up with a number of agencies regarding weed issues and management for special values. Discussions regarding on ground works are ongoing with Crown Land Services, TasWater and TasNetworks.

Requests to undertake weed control work on a number of Crown Land Reserves have been submitted to Crown Land Services via Crown Land Enquiries. We are still awaiting responses.

Regional Climate Change Initiative (RCCI)

The STCA's climate change program (RCCI) for 2019 -2020 includes three key projects, the preparation of:

- Climate Profiles for each of the southern councils municipal area based on the UTAS Climate Futures Program;
- Regional Coastal Hazards Strategy; and
- Regional Climate Change Strategy and Council Climate Action Plans.

The Climate Profiles and Regional Coastal Strategy are both at stages where the next steps are to present and seek input from Councillors and Senior Management.

In the case of the Climate Profiles this is to upskill in terms of understanding their local climate risk profiles (up to 2100); and in terms of the Regional Coastal Strategy to seek their input into local values and help in their understanding of coastal processes and hazards.

The GSB NRM Committee were recently nominated in the Tasmanian Community Achievement Awards in the EPA Sustainability Award category. The nomination was in recognition of the success of the Great Eastern Clean Up, an initiative of the GSB NRM Committee. The Great Eastern Clean Up 2018 involved 200 volunteers cleaning up 38 sites across the municipality with over one hundred cubic metres of litter removed from mainly coastal sites. Unfortunately the nomination did not make it onto the finalist short list.

Great Eastern Clean Up has been postponed due to COVID-19. Engagement is being maintained via social media and email.

Unfortunately National Tree Day 2020 was cancelled Australia wide due to COVID-19. However, it is hoped that Council can still support Landcare Tasmania sponsored community group native species plantings in Bicheno. Arrangements for this are currently being worked through.

Council is working together with the Triabunna School, the Friends of Triabunna Reserves and Spring Bay Mill to undertake revegetation projects on Council reserves in September. The Orford Community Group also hopes to commence their regular working bees on Council managed land in Orford in the next month or so pending all the volunteer and Covid requirements being met.

In 2019 Electric Highways Tasmania were successful in obtaining a grant from the Tasmanian Climate Change Office to install a fast charging station for Electric vehicles in Swansea. Roll out of this grant is in progress.

Garage Sale Trail is scheduled for November 2020. GSB's participation in the Garage Sale Trail is funded by Waste Strategy South. Council's Sustainability Officer attended a webinar which discussed running the GST in a COVID-19 safe way. The Trail will only go ahead according to Government restrictions and regulations in each state. A brief overview of the COVID-19 safe campaign is currently being prepared for Council's Emergency and Risk Officer to assess.

Earth and Ocean Network Bicheno have requested assistance with community education regarding littering and illegal rubbish dumping.

Council recently made a bulk purchase of Bin Springs. Bin Springs are an Australian invention designed to prevent litter escaping from wheelie bins. The Bin Spring delivery has been received and the Sustainability Officer is working with Works and Admin staff to create the promotional and logistical system to sell them to GSB residents and ratepayers at a rate greatly reduced from retail. Widespread use of Bin Springs will significantly assist with windy day rubbish bin litter and preventing bird and animal access to wheelie bins. The Bin Springs have been trialed at various location in the municipality and found to be very effective.

Invest in external expertise and capacity to complement GSBC resources.

Australian Government Grant, Department of Agriculture and Water Resources: Communities Combating Pests and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds - Round 1.

Serrated tussock management in drought affected South Eastern Tasmania

This is a partnership grant project with Tasman Council valued at \$638360 with matching in-kind support from all participating landholders.

On ground works within both GSB and the Tasman municipality are nearly complete in line with funding timelines.

The delimitation survey work with detection dog Fonz is currently being undertaken with assistance from a community volunteer with extensive mapping experience, and now a regular group of local volunteers. The field work is adhering to all social distancing requirements.

Three more news articles are required to be written as per the project funding agreement.

The Australian Government has approved a time extension for this grant project for the activities that were disrupted and/or delayed due to COVID-19. Arrangements for the serrated tussock field day/workshop are currently being organised in line with COVID-19 guidelines and safety plans.

Australian Government Grant, Department of Agriculture and Water Resources: Communities Combating Pests and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds - Round 2.

Combating Zone A Priority Declared Weeds On Farms During Drought in Glamorgan Spring Bay.

This project will assist primary producers in drought in Glamorgan Spring Bay with strategic management of Zone A priority declared weeds. Serrated tussock, Spanish heath, bridal creeper, Paterson's curse and pampas grass are Zone A priority declared weeds under the *Tasmanian Weed Management Act 1999*. As a consequence, these weed species are also priority weeds in the Glamorgan Spring Bay Weed Management Plan 2015 - 2020.

The current drought has forced primary producers in Glamorgan Spring Bay to focus their attention on critical activities other than priority weed management. Thus this project presents an opportunity to assist primary producers to strategically combat priority weeds in a time of need.

Activities will compliment and value add activities carried out in Round 1 of this grant program. Round 2 activities include: control of weeds via chemical, cultivating broad hectare areas to decrease future treatment expenses, delimitation using a detection dog by undertaking surveys for serrated tussock, using a drone to undertake remote searching for serrated tussock as a trial. These activities on these properties also benefit other primary producers who are not currently effected by the relevant Zone A weeds, yet their properties may be vulnerable in current climatic conditions.

The total amount of funding received is \$174,220. In-kind contribution from the landholders involved is at least \$169,808.

An 'Activity Work Plan' has been submitted to the Australian Government for approval. After this is finalised correspondence and agreements will be sent to the primary producers involved for sign off. Project activities can then commence.

Tasmanian Weeds Action Fund Grants

Support for farmers to combat weeds during and after drought

Council has received \$55,000 from the DPIPWE Biosecurity Branch regarding the *Drought and Weed Management Project* funded from the Tasmanian Weed Fund. The funding will subsidise a Council officer to support drought affected primary producers in undertaking strategic weed control and provide limited devolved funding for drought affected primary producers to control weeds. Project Guidelines and draft Application form are on the August agenda for endorsement so the project can commence in September 2020.

Rural residential communities working together to eradicate Serrated Tussock on private property in greater Little Swanport.

This project involves The Friends Of Rocky Hill (FORH) as the project proponent working together with the Glamorgan Spring Bay Council (GSBC) to organise up to four community working bees to search for (using conservation detection dog Fonz as required) and undertake control actions (manual chipping only) on 10 rural residential properties with known infestations of serrated tussock at Rocky Hills and Pontypool in Little Swanport.

This project builds upon and value adds many years of work, funding and financial commitment by landholders, community, Council, DPIPWE, Landcare Tasmania, NRM South and the Australian Government. It also value adds the federally funded projects for the primary producers in the municipal area who also have serrated tussock.

Three working bees have now been held.

Profit and Loss – Natural Resources Management

Glamorgan Spring Bay Council
For the year ended 30 June 2020

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Notes
Trading Income						
Rate Revenue	396,010	396,010	0	0%	396,010	
User Charges	26,606	8,000	18,606	233%	8,000	
Grants	56,000	0	56,000	0%	0	1
Other Revenue	1,290	1,500	(210)	-14%	1,500	
Total Trading Income	479,906	405,510	74,396	18%	405,510	
Gross Profit	479,906	405,510	74,396	18%	405,510	
Operating Expenses						
Employee Costs	274,610	332,534	(57,924)	-17%	332,534	2
Materials & Services	73,128	59,600	13,528	23%	59,600	
Depreciation	14,655	12,000	2,655	22%	12,000	
Interest	0	1,376	(1,376)	-100%	1,376	
Materials & Services - Councillor/Staff Recognition	41	0	41	0%	0	
Total Operating Expenses	362,434	405,510	(43,076)	-11%	405,510	
Net Profit	117,472	0	117,472	0%	0	

Notes

- Grant income is \$56k over budget for the year, \$55k of which relates to the Weed Action Fund grant received which will be spent in 2020/21.
- Employee costs are down \$58k on budget for the year due to Weeds Officers working primarily in Parks & Reserves.

Motion Tracking Document as at 31 July 2020

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
26 Mar 2019	7.3	66/19	Renaming of Esplanades	MDC	Council to consult with affected residents.	In progress.
30 Apr 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In progress. Policy to be developed and workshopped.
27 Aug 2019	7.2	140/19	Seaweed Odours Swansea – An Issues Paper	GM	Council to appoint “suitably qualified technician” to prepare a scoping report. Brief to be provided to Council at a workshop.	In progress. Consultant engaged. Community consultation has commenced.
27 Aug 2019	7.5	144/19	Holkham Court, Orford – Stormwater Assessment	GM	Works are implemented as outlined in the report. Letter to Minister for Infrastructure Re: Priority works for Tasman Hwy.	In progress. Acting General Manager to follow up with Minister.
16 Oct 2019	2.6	180/19	Dog Management Policy	GM	3. That Council commits to conducting a further review of the new Dog Management Policy within 12 months of the <i>Dog Management Act 2000</i> amendments being finalised.	In progress. Dog Control Amendment Act 2019 enacted/promulgated on 18/12/2019. Council therefore has until mid-Dec 2020 to conduct the

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
						review, i.e. within 12 months.
22 Oct 2019	7.2	197/19	Instrument of Delegation to General Manager	GM	Further Acts to be considered by Council for inclusion in Instrument of Delegation at a future date.	In progress. Currently being externally reviewed. To be workshopped in September and submitted to the September OCM.
17 Dec 2019	8.5	245/19	Building Better Regions – Grand Funding Options	GM	<p>That Council support applying for \$250,000 from the Building Better Regions Fund to strategically develop the Triabunna Wharf, with Parks and Wildlife Services and Glamorgan Spring Bay Council matching those funds, with \$200,000 and \$50,000 respectively.</p> <p>That Council support applying for \$25,000 from the Building Better Regions Fund to develop a Business Case & Development Application for a Mountain Bike Trail from Kellevie to Orford with Sorrell Council and Glamorgan Spring Bay Council matching those funds equally, both contributing \$12,500 each.</p> <p>That Council support applying for \$20,000 from the Building Better Regions Fund to commission an Economic Development Plan & Prospectus for Glamorgan Spring Bay</p>	Council were unsuccessful in obtaining grant funds.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					Council, with Council matching that with a \$20,000 contribution.	
17 Dec 2019	8.6	246/19	Training Wall Lease – Prosser River Mouth Advisory Group	GM	Council defers Agenda Item 8.6 to the January 2020 meeting or to a Special Meeting of Council earlier in the month if the matter is deemed too urgent to wait until the 28 th of January 2020.	MAST to address structure issues since recent flooding/storm events. Waiting on further response from Crown Land Services.
17 Dec 2019	8.7	248/19	The Prosser River Mouth (Spit) Fencing & Signage Proposal	MNR	Council endorses placing the Prosser River Mouth Master Plan Advisory Group Section 24 Committees proposed plan in relation to the Orford Spit, lagoon and nearby recreational beach area out for public consultation by 10 January 2020 until 7 February 2020. Following consultation Council will consider feedback and make a decision at an Ordinary Meeting of Council.	Discussed with PWS at the August workshop. Further report to be developed and presented to Council in partnership with PWS in response particularly to the management plan for the Bird Sanctuary.
28 Jan 2020	7.3	21/20	Position of the Loo with a View – Swansea	GM	That Council defer to community consultation and for further investigation in conjunction with the boat trailer parking funding at Jetty Road Swansea.	To be considered during the design phase for the Swansea Trailer Parking and consultation completed during 2020/21. Works to be budget for in 2021/22.
28 Jan 2020	7.4	22/20	Re-endorsement of the Dog Management Policy and associated Declared Areas including Dog Exercise Yards	AMRS	That: 3. a) the date on which the Declared areas in the re-endorsed dog policy and the new declared dog exercise areas take effect, and	Dog Management Policy to be reviewed to include recent amendments to the <i>Dog Control Act 2000</i> related to the protection

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					b) the period during which the declaration remains in force.	of Little Penguins and any other relevant amendments. Newly declared fenced exercise areas to also be incorporated into Council's existing Policy.
28 Jan 2020	8.1	30/20	Notice of Motion – Triabunna District School – School Crossing	MW	<ol style="list-style-type: none"> 1. That Council employs a suitably qualified person to assess both the Melbourne Street and Vicary Street Triabunna school crossings to determine their compliance with the current Australian Standards for School Crossings. 2. That, in the event, that either or both crossings are assessed as deficient Council take steps to immediately rectify the deficiency to ensure the safety of students at Triabunna District School. 	Under early investigation.
25 Feb 2020	6.2	46/20	Statement of Expectations Committee – Adviser's Reports	GM	<p>That:</p> <ol style="list-style-type: none"> 2. The Council requests the General Manager to provide a report detailing how the recommendations will be addressed, funded and prioritised with this report being presented to Council at its March 2020 Ordinary Council Meeting. 	In progress. Corporate Calendar developed and received by Council May 2020. The Corporate Calendar addresses a number of the recommendations from the Adviser's Reports.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
25 Feb 2020	6.4	48/20	Triabunna Recreation Ground Section 24 Minutes – 2 October 2019	GM	That: 1. The Triabunna Recreation S24 Committee meeting minutes be received and noted. 2. The committee be advised that under Council's kerbside Vendor Policy there is no need to obtain approval from the S24 committee. 3. Council are provided with a copy of the landscape plans and the Council recommendation referred to in the minutes at dot point 3 under New Business.	Policy to be reviewed in respect to control of kerbside vendors and submitted to the September Council workshop. Plans and copy of decision to be circulated to Councillors.
25 Feb 2020	7.3	51/20	Sale of Public Land, 2A Davidson Place, Triabunna	GM	That the proposed Sale of the Public Land 2A Davidson Place, Triabunna is deferred to the March 2020 Ordinary Council Meeting or a Special Meeting of Council to allow for further advice to be provided to Council as a matter of urgency and that immediate discussions with CentaCare be commenced in relation to alternate sites.	Complete. Transfer of Land Approved at July OCM. Contract of Sale being drawn up.
25 Feb 2020	7.7	55/20	Drought Communities Program – Extension Funding	GM	1. Council is provided with a report providing separate cost estimates of the projects a) to k) listed in attachment A, and 2. Maps showing the location and alignment of the projects are included with the report, and 3. The report be provided to Council for consideration at a Special Meeting of	Complete.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					<p>Council or at the March 2020 Ordinary Council Meeting, at the latest.</p> <p>Appendix A. Drought Communities Programme – Extension Funding Projects</p> <p>a) Concrete footpath approximately 400m long to the southern side of Swanwick Road from Swanwick Drive to Hazards View Drive, Swanwick, and</p> <p>b) Concrete footpath approximately 220 metres long to the Southern side of Wellington Street from Noyes Street to Victoria Street, Swansea, and</p> <p>c) Concrete footpath approximately 200 metres long to the eastern side of Noyes Street from Franklin Street to Wellington Street, Swansea, and</p> <p>d) Concrete footpath approximately 220 metres long to the Northern side of Elizabeth Street from Charles Street to Gore Street, Orford, and</p> <p>e) Concrete footpath approximately 400 metres long to the western side of Charles street from Vicary Street to the Recreation Ground Entrance, Triabunna, and</p> <p>f) Improvements (realignment and paving) to the intersection of the Esplanade and Vicary Street at the proposed new location of the RSL Cenotaph opposite The Gatehouse, Triabunna, and</p>	

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					<ul style="list-style-type: none"> g) Installation of practice nets, pitch with synthetic surface at the Cricket Ground in Buckland, and h) Concrete kerb and channel and concrete footpath to the eastern side of the Tasman Highway from the Gala Kirk Church car park to Gala Road, Cranbrook, and i) Concrete footpath approximately 1,200 metres long on the eastern side of the Tasman Highway from Harveys Farm road to Douglas Street, Bicheno, and j) Installation of cricket practice nets, pitch and synthetic surface at the Triabunna Recreation Ground, Triabunna, and k) Replacement of steps to the front entrance of the Buckland Community Hall and associated landscaping. 	
24 Mar 2020	7.4	83/20	Kerbside Vendor Location	AMRS / EHO	<p>That Council defers a decision on Paddy's Potatoes and any further request for food vendors to trade from the Triabunna Marina and wharf area until:</p> <ul style="list-style-type: none"> 1. Confirmation of the appropriateness of the Council Kerbside Vendor Policy has been provided by the General Manager. 2. A strategic review of the area is completed by Council in respect to any additional food vendors and what 	<p>Council Kerbside Vendor Policy to be reviewed and submitted to the September Council workshop.</p> <p>Resource allocation required.</p>

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					<p>process would be undertaken for expressions of interest.</p> <p>3. A risk assessment is carried out in respect to pedestrian/user safety.</p>	Resource allocation required.
24 Mar 2020	7.7	86/20	Water Management Plan for the Swan River	MNRM	That the matter of a request to the Minister for funding and resources to develop and implement a water management plan for the Swan, Apsley and Prosser Rivers, a review of the Little Swanport Water Management Plan 2006, metering, monitoring and enforcement on all irrigation license offtakes on all east coast waterways being progressed, is deferred to a workshop for a thorough briefing including the presentation of a report on these matters and Council's involvement there in.	<p>In progress.</p> <p>Pending briefing to Council workshop September/October 2020.</p>
24 Mar 2020	7.8	87/20	Dog Exercise area in Buckland	MBMI/AMRS	<p>That Council agree with the following terms put forward by the Buckland Cricket Club, so Council can construct the dog exercise areas in Buckland:</p> <p>Council maintains the dog exercise areas. Council provides appropriate insurance cover.</p> <p>Council constructs the exercise areas within the prescribed area of 48m x 50m.</p> <p>Council constructs the additional fence as requested.</p>	<p>Complete.</p> <p>A lease agreement as per Council decision has been prepared by Council staff.</p>

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					Council pays the equivalent to the Buckland Cricket Club of their GSBC annual rates and charges. Council prepares a lease for signature by both parties.	
24 Mar 2020	7.10	89/20	Late Agenda Report – Delivery of Land Transport Infrastructure Projects on Local Roads	AGM	<p>That Council retrospectively endorses the following projects as submitted to the Department for Infrastructure, Transport and Regional Development for consideration of funding through the Infrastructure Investment Program:</p> <ol style="list-style-type: none"> 1. Stage 1 – gateway to avenue section (Vicary Street) – Triabunna Tomorrow Streetscape Concept - \$606,000; and 2. Stage 2 – main street (Vicary Street) – Triabunna Tomorrow Streetscape Concept - \$632,000; and 3. Stage 3 – waterfront drive (Charles Street) – Triabunna Tomorrow Streetscape Concept - \$589,000; and 4. Renewal of Bridge deck – Saggy Creek Bridge - \$32,500; and 5. Renewal of Bridge deck – Kit Own Creek Bridge - \$28,600. 	Recent advice received from the Department for Infrastructure, Transport and Regional Development indicates that applications are still under review.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
24 Mar 2020	8.2	91/20	Notice of Motion – Cllr Annie Browning	WS	<ol style="list-style-type: none"> 1. That Council endorse the placement of a memorial seat as requested by Mrs Dalla-Vacchia on the Esplanade at Swansea; and 2. Mrs Dalla_Vacchia is invoiced for all works associated with the memorial sea; and 3. The Works Supervisor liaises with Cllr Browning in relation to the location and style of the seat including the plaque wording and that these works are completed as a matter of urgency. 	<p>In progress.</p> <p>Pending advice re plaque design and wording.</p> <p>Seat has been ordered with the delivery date yet to be confirmed.</p>
28 Apr 2020	7.17	143/20	Late Report Item – 0% Rates Increase 2020 / 21	AGM	That Council endorse a 0% increase on the general rate for the 2020/21 financial year.	Complete.
26 May 2020	6.2	173/20	Late Report Item – Report and Recommendations from the Statement of Expectations Special Committee (meeting #4)	AGM	<p>That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Mayor to approach the Director of Local Government, Mr Craig Limkin, regarding his letter dated 13 May 2020, and ask the Director to consider engaging the Division's own independent adviser, at its cost, to create its report. 2. Authorises the Mayor to invite the Director of Local Government to address Council on his expectations for the process for implementation for the SoE up until September 2020. 	Complete.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					<p>3. Continues to engage independent advisers to assist with this process, as necessary.</p> <p>4. Amends the Terms of Reference of the Statement of Expectations Committee to include the following:</p> <ul style="list-style-type: none"> • The Committee is to undertake the task of supporting and monitoring the implementation of the SoE; • The SoE Committee is to provide timely reports to Council on progress; and • The SoE Committee is to provide a report on the effectiveness of the SoE to Council at its September meeting, recommending that the report be endorsed and forwarded to the Director. 	Complete. Circulated to Councillors.
26 May 2020	7.5	178/20	Proposed new road name off Holkham Court, Orford	GP	That Council as the road authority chooses the name Mace Court for the new subdivision road off Holkham Court, Orford.	"Mace Court" submitted to Nomenclature Board. Awaiting Gazettal.
26 May 2020	7.10	183/20	Approval for New Loan	AGM	That Council by absolute majority, subject to Treasury approval, authorise the Acting General Manager to take out an additional loan up to \$1.5million in the current financial year for general operational purposes.	No action taken. Loan funding deferred to 2020/21, as per the budget.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
26 May 2020	7.12	185/20	Application for Grant Funding – Roads and Bridges	AGM	<p>That Council authorise the Acting General Manager to:</p> <ol style="list-style-type: none"> 1. Submit an application for funding as follows: <ul style="list-style-type: none"> - \$130,000 grant to replace Rheban Rd Bridge under the Commonwealth Bridge Replacement Program. - \$125,000 to resheet a portion of Rheban Rd under the Commonwealth Heavy Vehicle Safety and Productivity Program. 2. Execute any forthcoming grant deeds in line with applications for funding in this Agenda item 7.12 of the 26 May 2020 Agenda. 	<p>In progress.</p> <p>Application submitted.</p>
26 May 2020	7.13	186/20	Rain Storm – Flooding, Responsibilities and Actions	WM	<ol style="list-style-type: none"> 1. That the Glamorgan Spring Bay Council provide/acquire funds to a value of up to \$500,000 to: <ol style="list-style-type: none"> (i) allow preparation of a Stormwater Management Plan in accordance with the Urban Drainage Act 2013 (for the defined Urban areas). (ii) allow onsite inspections that may identify simple or low cost solutions for 	<p>In progress.</p> <p>Affected residents advised of Council's decision via correspondence.</p>

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					<p>inclusion on an immediate action plan.</p> <p>(iii) also allow identification/confirmation of key causes of the flooding and solutions (or where the technical solution not immediately obvious then identification of further analysis and design) to be considered for prioritisation and inclusion into a long-term stormwater improvement plan (as part of the Stormwater Management Plan mentioned above).</p> <p>(iv) implement the immediate action plan.</p> <p>2. That for the preparation of the Stormwater Management Plan that the template and resources of the Local Government Association of Tasmania (LGAT) and Institute of Public Works Engineering of Australia (IPWEA) be utilised including seconding an experienced local government practitioners to assist in preparation of the SMP.</p>	

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					3. That to undertake the onsite inspections (to facilitate 1(i) and 1(ii) above) that a consultant, with direct experience in local government stormwater management, be engaged.	
26 May 2020	7.15	188/20	Councillor Allowances	AGM SFO	Elected Members of the Glamorgan Spring Bay Council do not wish to take the automatic increase to the Councillor Allowances for the Mayor, Deputy Mayor and Councillors on the 1 November 2020 for the 2020/2021 period.	In progress.
26 May 2020	7.16	189/20	Corporate Calendar	ALL	That Council receives and notes the Corporate Calendar as attached to this report.	Ongoing. Progress report to be provided bi-monthly in the Briefing Papers.
26 May 2020	7.17	190/20	Buckland Walk Trail	WM	That item 7.17 Buckland Walk Trail be deferred until further information from a qualified Engineer is obtained in regards to the Buckland Walk Trail.	In progress. Report to be submitted to the June 2020 OCM.
23 June 2020	6.1	207/20	Recommendation from the Statement of Expectations Committee meeting held 15 June 2020	AGM	That the Committee recommends to Council that the Acting General Manager: 1. Investigate the provision of training providers for: (a) Body language (b) Personality definition	In Progress 1. Training deferred until new GM and new Mayor appointed. 2. Letter has been sent by Adviser Ms Lynn Mason.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					2. Invite Mayor Kristie Johnson to speak with Council and the Acting General Manager regarding the Glenorchy City Council Statement of Expectations.	
23 June 2020	7.1	210/20	The funding and Prioritising of Projects in the Coming Year and the Need for Long Term Financial and Asset Planning to inform Decision Making	AGM	That Council for the next financial year at least, in general only fund: <ul style="list-style-type: none"> - Asset renewal projects; - Asset upgrades and new assets that address community safety needs; and - That this position be reviewed in 12 months' time. 	Ongoing.
23 June 2020	7.2	211/20	2020-2021 Rates Resolution (Re-submitted)	AGM CSO (Rates)	That Council by absolute majority: <ol style="list-style-type: none"> (1) Overturns part 2. of Decision 181/20 (26 May 2020) in accordance with the requirements of regulation 18 of the <i>Local Government (Meeting Procedures) Regulations 2015</i> as outlined within this report; and (2) Adopts the revised 2020-2021 Rates Resolution (as presented in the attachments to this Agenda as item 7.2). 	Complete.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
23 June 2020	7.3	212/20	Budget 2020/2021	AGM	That by absolute majority, Council endorse the 2020/2021 Budget Estimates as attached to Agenda item 7.3 of the Ordinary Meeting of Council 23 June 2020. That the operational budget be reviewed no later than the ordinary council meeting September 2020.	To be reviewed in September.
23 June 2020	7.4	213/20	Budget Reallocation – Capital IT Expenditure	AGM	That Council reallocate \$44,785 from the sealing of Saltworks Road carried forward project to Capital IT projects as outlined in this Agenda item 7.4 of the Ordinary Council meeting held 23 June 2020.	Complete.
23 June 2020	7.5	214/20	Draft Private Works Policy	AGM EO	That Council adopts the draft Private Works Policy as attached to this report effective 23 June 2020.	Complete.
23 June 2020	7.6	215/20	Draft Risk Management Strategy Policy & Draft Risk Management Policy	AGM EO	That Council adopts the Glamorgan Spring Bay Council Risk Management Strategy and the Glamorgan Spring Bay Council Risk Management Policy as attached to this report effective 23 June 2020.	Complete.
23 June 2020	7.7	216/20	Local Government Association Tasmania Special General Meeting – Appointment of Proxy (Retrospectively)	AGM EO	That Council retrospectively endorses: (a) The appointment of Cllr Geoff Lyons, West Tamar Council as Glamorgan Spring Bay Council's Proxy to vote on its behalf at the Local Government Association of Tasmania Special General Meeting	Complete.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					to be held on the 26 June 2020; and (b) The direction to Cllr Lyons as Proxy, to vote for the proposed rule change to allow for Meetings to be conducted remotely at the Local Government Association of Tasmania Special General Meeting to be held on 26 June 2020.	
23 June 2020	7.8	217/20	Renewal of Bicheno Library Lease with Department of Education Tasmania	SFO	That Council offer the Department of Education Tasmania a three year Lease for the Bicheno Library located at 78 Burgess Street, Bicheno, in accordance with the terms of the existing Lease for an annual lease amount of \$11,000 per annum plus GST, to be reviewed and increased annually in line with Consumer Price Index (Hobart).	Complete.
23 June 2020	7.9	218/20	Public Question Time Procedures	AGM EO	That Council adopts the revised "Public Question Time – How do I ask a question?" procedures as attached to this report effective 23 June 2020.	Review at the August Workshop to be presented to the August OCM.
23 June 2020	7.10	219/20	Progress on Visitor Information Centre Transition	AGM	That Agenda Item 7.10 on the Progress on Visitor Information Centre Transition report is received and noted.	Complete.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
23 June 2020	7.12	221/20	Swansea Community Hub	AGM	<p>That Council:</p> <ol style="list-style-type: none"> 1. Investigates community interest in the future uses and management options for the Community Hub in Swansea, to include the PCYC, a Community Room, the Community Shed, a Re-use Shed and a Re-use Shop; and 2. Authorises Mayor Wisby, Cllrs Browning, Breheny and Churchill to undertake the preliminary tasks of consultation with interested persons in the community; and 3. That Mayor Wisby, Cllrs Browning, Breheny and Churchill report back through the General Manager to the August 2020 Ordinary Council Meeting, to enable Council to determine how to proceed with the project and its ongoing management. 	<p>Open day held on Sunday 9 August 2020.</p> <p>Report to be prepared for August Council meeting.</p>
23 June 2020	7.13	222/20	Bicheno Skateboard Park (Crown Land, Tasman Hwy, Bicheno)	AGM PLANNER	That Council lays the project on the table for reconsideration pending the completion of the Glamorgan Spring Bay Council Long Term Financial Plan and the Long Term Asset Management Plan.	
28 July 2020	4.3	250/20	Report to Planning Authority: Delegations to determine development applications in specific circumstances	Planner	That the Planning Authority, pursuant to section 6 of the <i>Land Use Planning and Approvals Act 1993</i> , delegate the following powers to the Executive Manager	Delegation Register updated with this delegation.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					<div>Development and General Manager upon the recommendation of a planner:</div> <div><div>Section 57</div><div>To approve or refuse an application, with or without conditions, where no more than two representations are lodged against the application</div></div> <div>And review the instrument of delegations accordingly.</div>	Entire Delegation Register is under review and it is anticipated that the Register will be submitted to the September Ordinary Council meeting.
28 July 2020	7.1	255/20	Appointment of Acting Deputy Mayor	AGM / EO	That Council appoints Clr Grant Robinson as Acting Deputy Mayor until the outcome of the by-election to fill a vacancy for one Councillor and Mayor is known.	Complete.
28 July 2020	7.2	256/20	Transfer of Land to Centacare Evolve Housing	AGM	In accordance with <i>s.177 of the Local Government Act 1993</i> , that Council by absolute majority authorise the Acting General Manager, to develop a contract to transfer lots 62-72/55156 and 98/55156 to Centacare Evolve Housing for a proposed unit development in return for development of lots 25-28/55156 into fully serviced (power, water and sewer) lots with road access in Spencer St formed to a standard acceptable by Council’s engineer, from the Boyle Street intersection past the access to lot 28. With a condition that the transfer of ownership being subject to the	Contract being developed.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					Development Application for the community housing units being approved.	
28 July 2020	7.3	257/20	East Coast Tasmania Tourism Funding	AGM	That Council provide East Coast Tasmania Tourism \$60,000 in funding for the period 1 July 2020 – 30 June 2021.	Complete.
28 July 2020	7.4	259/20	Reimbursement of Costs	AGM	That Council reimburse Debbie Wisby \$1,391.50 in expenses incurred in the role of Mayor of Glamorgan Spring Bay Council in seeking legal advice in relation to claims and demands by the ASU.	Complete.
28 July 2020	7.5	260/20	Buckland Walk	AGM	That Council undertake community consultation with the residents and ratepayers of Buckland in relation to the Buckland Walk.	Consultation to be undertaken.
28 July 2020	7.6	261/20	Renew Lease for 6 Rectory Street, Swansea	SFO	That Council renews the lease for the property located at 6 Rectory Street Swansea to the University of Tasmania for a period of twelve months at a weekly rental of \$150.00 to cover costs and future maintenance, effective from the 1 July 2020.	Complete.
28 July 2020	7.7	262/20	Saltworks Jetty Replacement	MB&MI	That the Council authorises the Acting General Manager to execute the Deed of Agreement and accepts the funds to replace the old Saltworks Jetty.	Complete.
28 July 2020	7.8	263/20	Freycinet Volunteer Marine Rescue Association Inc.	MCD	That Council approves a grant of \$1,000 to the Freycinet Volunteer Marine Rescue	Complete.

Meeting Date	Item No.	Decision Number	Title	Action Officer	Decision	Status
					Association towards the cost of its “Extra Care for Longer Life” project.	
28 July 2020	7.9	264/20	Budget Re-allocation – Dog Management Vehicle	EMD	That Council approves the re-allocation of \$35,000 within the budget, initially set aside for the purchase of trailers, to purchase a dedicated vehicle of approximately the same value, for the purposes of Dog Control.	Complete.
28 July 2020	7.10	265/20	Glamorgan Spring Bay Park Names not entered into Placenames Tasmania	Planner	That Council: <ol style="list-style-type: none"> 1. Recognises the existing names: <ol style="list-style-type: none"> a) Gordon Street Reserve b) Rita & Doris Reserve; and 2. Authorise the Acting General Manager to lodge the name/s with Placenames Tasmania (and in the process exchanging the word ‘reserve’ with ‘park’ for Gordon Street and that the name Rita & Doris Reserve be retained due to the historical value of the area). 	In progress.
28 July 2020	7.11	266/20	Late Report Item – Performance Improvement Direction	AGM	That Council authorise the Acting General Manager to write to the Minister for Local Government and the Director Local Government with a milestone plan to meet the Performance Improvement Direction requirements by 31 March 2021.	Complete.