

Glamorgan Spring Bay Council

# Information Briefing Document

January | February | March 2025

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## GOVERNANCE & COUNCIL MEETINGS

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2025 Council meetings will usually be held on the fourth Tuesday of the month commencing at 2.00pm.

Members of the public are able to register to attend Council Meetings in person. Registrations open on the Thursday prior to the scheduled monthly Council Meeting and close by 12 noon the day before the meeting. Once the maximum numbers have been reached, no further registrations will be accepted and only members of the public who have registered for the meeting will be able to attend.

To register your attendance, please use the following link <https://gsbc.tas.gov.au/council/council-meeting-agendas-minutes/> or contact Council's Executive Officer on 6256 4777.

If you have a question to ask during Public Question Time and are unable to attend the meeting, Council will allow questions to be provided by written notice up until 12 noon the day before the Council Meeting by either emailing [general.manager@freycinet.tas.gov.au](mailto:general.manager@freycinet.tas.gov.au) or alternatively questions can be left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

Workshops are scheduled for the second Tuesday of each month unless otherwise required.

## MAYORAL ACTIVITIES

The Mayor attends numerous engagements each month. This is a list of the recent activities undertaken by Mayor Cheryl Arnol for January to March 2025 including:

- Attended/Hosted Australia Day Awards and Citizenship Ceremony
- Attended meeting with Senator Wendy Askew
- Attended Morris's store exhibition opening
- Attended three online information sessions on various Local Government Division consultation papers
- Attended meeting with Spring Bay RSL
- Attended meeting with Sustainable Timber
- Attended State Grants Commission Hearing
- Attended Pop-up Community Connect sessions in Bicheno, Coles Bay, Swansea, Triabunna, Orford and Buckland

## CORPORATE & COMMUNICATIONS

As we approach the end of another successful quarter, the Corporate and Community Services team continues to prioritise the investment in the growth and development of our team. Several staff members have commenced and/or completed relevant diploma courses, while others have completed various short courses and in-house training. These efforts not only enhance individual performance but also elevate the collective skills of our team, allowing us to better meet the evolving needs of our community and maintain our commitment to delivering exceptional service.

On Saturday, January 25th, we gathered at Swansea Hall to honor some truly exceptional individuals at the Australia Day Awards. It was a heartwarming celebration of those who have shown outstanding dedication to our community. Congratulations to our award recipients; **Citizen of the Year** – Sue Nettlefold, **Senior Citizen of the Year** – Colin Stevenson, **Young Citizen of the Year** – Laura Richardson, **Community Volunteer of the Year** – Cheryl Weily and **Emergency Volunteer of the Year** – Nola Cooke & Kelvin Jones. We also celebrated 3 new Australian citizens who officially joined our community, and we took a moment to acknowledge all those who have generously served and contributed to making our town a better place.

Council is also proud to announce that on 21 January, we held the official opening of the Coles Bay Foreshore Track Project, a major achievement in our ongoing commitment to community infrastructure.

As we move into the final quarter of the financial year, we're entering our busiest time. This critical period requires careful planning, attention to detail, and coordination across our department. Our team is fully prepared, and we're focused on managing resources effectively to ensure that we continue delivering on our commitments. This process is essential for maintaining our operational efficiency and setting us up for success in the upcoming year.

## PROPERTY SETTLEMENT CERTIFICATES

	2018/19		2019/20		2020/21		2021/22		2022/23		2023/24		2024/25	
	132	337	132	337	132	337	132	337	132	337	132	337	132	337
July	64	25	42	17	65	35	57	24	58	16	33	12	49	15
August	60	37	31	13	65	24	58	27	29	15	30	14	28	15
September	46	19	56	31	74	38	60	26	24	8	43	15	39	16
October	48	22	54	25	62	31	56	26	34	16	29	20	39	18
November	47	18	53	31	77	34	60	32	36	15	45	25	58	31
December	40	19	36	17	99	50	58	27	20	10	35	14	34	16
January	61	24	47	23	69	37	50	25	24	12	55	27	39	18
February	49	30	37	18	79	36	63	37	53	25	29	14	44	21
March	45	16	61	26	71	43	64	30	48	26	51	21	38	15
April	50	27	15	7	70	27	46	28	29	14	39	22		
May	40	17	16	8	53	29	39	25	46	24	18	12		
June	27	17	23	14	31	23	36	28	21	13	19	13		
<b>TOTAL</b>	<b>577</b>	<b>271</b>	<b>471</b>	<b>230</b>	<b>815</b>	<b>407</b>	<b>634</b>	<b>329</b>	<b>422</b>	<b>194</b>	<b>436</b>	<b>209</b>	<b>368</b>	<b>165</b>
<b>TOTAL</b>	<b>848</b>		<b>664</b>		<b>1,222</b>		<b>963</b>		<b>616</b>		<b>645</b>		<b>533</b>	

### Section 132 Certificate of Liabilities

(1) A person referred to in subsection (2) may apply to the general manager for a certificate stating–

(a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;

(b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and

(c) the amount of any charge on the land recoverable by the council.

(2) The following persons may apply for a certificate under subsection (1) :

(a) the owner of a registered estate or interest in the land;

(b) an occupier of the land;

(c) a person who has entered or proposes to enter into a contract to purchase the land; (d) a mortgagee or prospective mortgagee of the land; (e) a person authorized to act on behalf of any person referred to in paragraph (a),(b) , (c) or (d) .

### Section 337 Council land information certificate

(1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.

(2) The general manager, on receipt of an application made in accordance with subsection (1) , is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.

(3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.

(4) A prescribed fee is payable in respect of the issue of a certificate.

(5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.

(6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.

(7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.

(8) If the general manager agrees to a request under subsection (5) or (7), the general manager may impose any reasonable charges and costs incurred.

(9) In this section –  
land includes –

(a) any buildings and other structures permanently fixed to land; and

(b) land covered with water; and

(c) water covering land; and

(d) any estate, interest, easement, privilege or right in or over land.



## USE OF COUNCIL SEAL

Date	Details	Signature
7/01/2025	Lease Agreement - GSBC and Colleen Parker	Acting General Manager
21/01/2025	Agreement for sale of Crown Land - 1 Calder Street, Orford	Acting General Manager
22/01/2025	Final Plan - SA 2024/005	Acting General Manager
24/01/2025	Contract for supply of goods and/or services - Priority Weed Program 2024/25	Acting General Manager
28/01/2025	Final Plan - SA 2024/009	Acting General Manager
11/02/2025	Letter of Variation - Community Development Grants Programme - CDG1129 - Coles Bay Foreshore Footpath	Acting General Manager
19/02/2025	Plan of Survey - Drainage Easement - SP128239	Acting General Manager
19/02/2025	Final Plan - SA 2022/019	Acting General Manager
19/02/2025	Final Plan - SA 2024/013	Acting General Manager
24/02/2025	Final Plan - SA 2024/011	Acting General Manager
4/03/2025	Final Plan - SA 2021/035	Acting General Manager
18/03/2024	Final Plan - SA 2021/02	Acting General Manager
19/03/2025	Part 5 Agreement - CT 7033/1	Acting General Manager
20/03/2025	Final Plan - SA 2024/00020	Acting General Manager

## COMMUNITY SMALL GRANTS PROGRAMME

Name	Amount donated \$	Date Approved
Swansea Makers Market	\$1000	25/02/2025
ERDO (The Village)	\$840	25/03/2025
<b>Total</b>	<b>\$1840</b>	

## EVENT SUPPORT / ASSISTANCE

Name	In-kind Assistance	Amount donated \$	Date Approved
Spoke Motorcycle Festival	Waste Management <ul style="list-style-type: none"> <li>Provision, delivery and pick up of empty general waste bins (red) as resources permit.</li> </ul>	\$2,000	28/01/25
ECHO Festival	Waste Management <ul style="list-style-type: none"> <li>Provision, delivery and pick up of empty general waste bins (red) as resources permit.</li> </ul>	\$2,000	25/02/25
Devil of a Swim	Waste Management <ul style="list-style-type: none"> <li>In kind support for the provision, delivery and pick up of empty general waste bins (red) as resources permit.</li> </ul>	\$2,000	25/03/25
<b>Total YTD</b>		<b>\$6,000</b>	

## SOCIAL MEDIA STATISTICS



### YOUTUBE

The internet YouTube platform is used to publish live Ordinary Council meetings each month to assist those in the community to view proceedings when they cannot attend themselves.

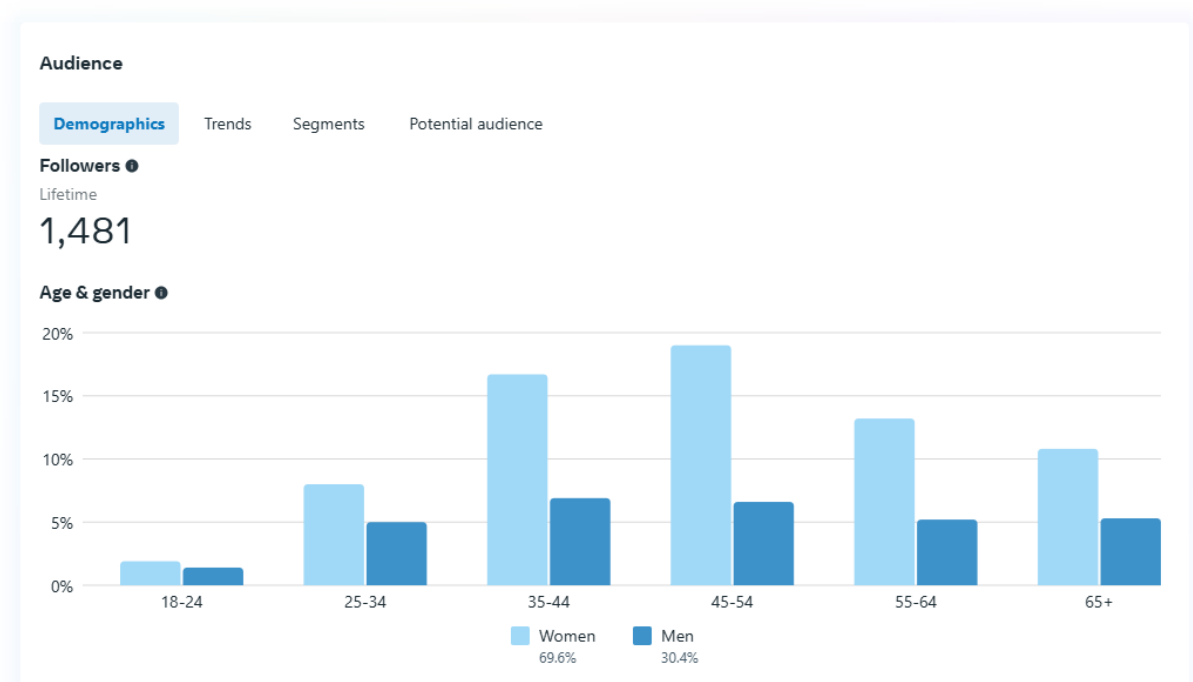
	July - September	October – December	January – March	April – June
<b>YouTube Subscribers</b>	178	178	181	-
<b>YouTube Views</b>	426	251	486	-



### FACEBOOK

Facebook is used by Council to communicate a narrow range of activities, primarily current events that have a safety or hazard awareness message, such as flooding, infrastructure damage, weather events and so on.

	July - September	October – December	January – March	April – June
<b>Facebook Page Followers</b>	1393	1433	1481	-



## PLANNING & DEVELOPMENT STATISTICS

### PLANNING STATISTICS

	January - March	Total
<b>Development Applications Received</b>		
No Permit Required, Permitted, Discretionary	59	206
Subdivisions	5	14

	January - March	Total
<b>Development Applications Approved</b>		
No Permit Required	14	55
Permitted	12	39
Discretionary	31	78
Subdivisions	4	22
Applications Refused	2	3
Applications Withdrawn	4	13

### BUILDING AND PLUMBING STATISTICS

	January - March	Total
Building Permits Approved	7	20
Plumbing Permits Approved	10	34
Notifiable Building Work Approved	34	89
Notifiable Plumbing Work Approved	17	47
Low Risk Building Work	1	10
Low Risk Plumbing Work	12	26
Permit of Substantial Compliance	0	0
Building Certificates	0	0

### COMPLIANCE STATISTICS

	January - March	Total
Building Notices issued	2	7
Building Orders issued	0	0
Planning Enforcement Notices Issued	0	1



## ENVIRONMENTAL HEALTH STATISTICS

	January - March	Total
Immunisations	42	83
Food & Public Health Act Registrations	127	127
Food & Public Health Inspections	31	101
Notifiable Diseases	0	0
Sampling	3	12
Public Health/Environmental Health Complaints	30	43
On-site Wastewater Assessments/Permits	6	33
Form 49 & 50 Assessments/Inspections	0	3
New Food Business Enquiries	5	17
Development Application Assessments	6	8

## ANIMAL CONTROL STATISTICS

	January - March	Total
Dogs Registered	31	1119
Kennel Licenses Issued/Renewed	0	9
Dogs Seized	0	0
Dogs Surrendered	0	0
Dogs Euthanized	0	0
Dogs placed with Dogs' Homes of Tasmania	0	0
Caution Notices Issued	14	14
Infringements	3	111
Fire Abatement Enquires/Complaints	14	15

## FINANCIAL REPORTING

## Profit and Loss

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Account	YTD Actual	YTD Budget	Budget Var	Var %	2024/25 Budget
<b>Trading Income</b>					
Rate Revenue	13,880,944	13,871,977	8,967	0%	13,871,977
Statutory Charges	536,458	504,747	31,711	6%	691,962
User Charges	773,880	810,804	(36,924)	-5%	1,026,149
Grants	778,275	210,561	567,714	270%	1,467,660
Interest & Investment Revenue	718,392	474,303	244,089	51%	632,404
Contributions	383,761	247,500	136,261	55%	330,000
Other Revenue	561,399	391,287	170,112	43%	646,335
<b>Total Trading Income</b>	<b>17,633,109</b>	<b>16,511,179</b>	<b>1,121,930</b>	<b>7%</b>	<b>18,666,487</b>
<b>Gross Profit</b>	<b>17,633,109</b>	<b>16,511,179</b>	<b>1,121,930</b>	<b>7%</b>	<b>18,666,487</b>
<b>Capital Grants</b>					
Grants Commonwealth Capital - Other	1,101,381	2,662,443	(1,561,062)	-59%	2,662,443
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	497,000
Grants State Capital - Other	895,806	1,587,500	(691,694)	-44%	2,626,623
<b>Total Capital Grants</b>	<b>1,997,187</b>	<b>4,249,943</b>	<b>(2,252,756)</b>	<b>-53%</b>	<b>5,786,066</b>
<b>Other Income</b>					
Net Gain (Loss) on Disposal of Assets	78,281	0	78,281	0%	201,200
<b>Total Other Income</b>	<b>78,281</b>	<b>0</b>	<b>78,281</b>	<b>0%</b>	<b>201,200</b>
<b>Operating Expenses</b>					
Employee Costs	3,979,064	4,122,648	(143,584)	-3%	5,496,864
Materials & Services	6,501,108	6,048,949	452,159	7%	8,263,316
Depreciation	2,888,537	2,787,195	101,342	4%	3,712,957
Interest	70,721	103,646	(32,925)	-32%	170,757
Other Expenses	162,153	189,395	(27,242)	-14%	237,860
<b>Total Operating Expenses</b>	<b>13,601,583</b>	<b>13,251,833</b>	<b>349,750</b>	<b>3%</b>	<b>17,881,754</b>
<b>Net Profit</b>	<b>4,031,525</b>	<b>3,259,346</b>	<b>772,179</b>	<b>24%</b>	<b>784,733</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>6,106,994</b>	<b>7,509,289</b>	<b>(1,402,295)</b>	<b>-19%</b>	<b>6,771,999</b>

## Profit and Loss Summary - Governance

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Governance.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Statutory Charges	280	0	280	0%	0
Other Revenue	67	0	67	0%	0
<b>Total Trading Income</b>	<b>348</b>	<b>0</b>	<b>348</b>	<b>0%</b>	<b>0</b>
<b>Gross Profit</b>	<b>348</b>	<b>0</b>	<b>348</b>	<b>0%</b>	<b>0</b>
<b>Operating Expenses</b>					
Employee Costs	283,678	457,317	(173,639)	-38%	609,756
Materials & Services	188,087	82,670	105,417	128%	103,110
Depreciation	15,487	16,803	(1,316)	-8%	22,404
Other Expenses	128,225	127,395	830	1%	169,860
<b>Total Operating Expenses</b>	<b>615,477</b>	<b>684,185</b>	<b>(68,708)</b>	<b>-10%</b>	<b>905,130</b>
<b>Net Profit</b>	<b>(615,130)</b>	<b>(684,185)</b>	<b>69,055</b>	<b>-10%</b>	<b>(905,130)</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(615,130)</b>	<b>(684,185)</b>	<b>69,055</b>	<b>-10%</b>	<b>(905,130)</b>

## Profit and Loss Summary - Corporate Services

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Corporate Services.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Rate Revenue	11,663,825	11,679,318	(15,493)	0%	11,679,318
Statutory Charges	67,083	74,997	(7,914)	-11%	99,996
Grants	35,906	26,523	9,383	35%	191,961
Interest & Investment Revenue	711,911	474,003	237,908	50%	632,004
Other Revenue	335,765	321,997	13,768	4%	325,996
<b>Total Trading Income</b>	<b>12,814,490</b>	<b>12,576,838</b>	<b>237,652</b>	<b>2%</b>	<b>12,929,275</b>
<b>Gross Profit</b>	<b>12,814,490</b>	<b>12,576,838</b>	<b>237,652</b>	<b>2%</b>	<b>12,929,275</b>
<b>Other Income</b>					
Net Gain (Loss) on Disposal of Assets	0	0	0	0%	201,200
<b>Total Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>201,200</b>
<b>Operating Expenses</b>					
Employee Costs	593,669	595,098	(1,429)	0%	793,464
Materials & Services	1,394,030	1,929,690	(535,660)	-28%	2,279,445
Depreciation	32,020	68,634	(36,614)	-53%	91,512
Other Expenses	33,928	60,000	(26,072)	-43%	66,000
<b>Total Operating Expenses</b>	<b>2,053,647</b>	<b>2,653,422</b>	<b>(599,775)</b>	<b>-23%</b>	<b>3,230,421</b>
<b>Net Profit</b>	<b>10,760,842</b>	<b>9,923,416</b>	<b>837,426</b>	<b>8%</b>	<b>9,698,854</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>10,760,842</b>	<b>9,923,416</b>	<b>837,426</b>	<b>8%</b>	<b>9,900,054</b>

## Profit and Loss Summary - Community Development

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Community Development.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Statutory Charges	(8)	0	(8)	0%	0
Grants	300	3,555	(3,255)	-92%	3,555
Interest & Investment Revenue	0	300	(300)	-100%	400
Other Revenue	6,336	0	6,336	0%	0
<b>Total Trading Income</b>	<b>6,628</b>	<b>3,855</b>	<b>2,773</b>	<b>72%</b>	<b>3,955</b>
<b>Gross Profit</b>	<b>6,628</b>	<b>3,855</b>	<b>2,773</b>	<b>72%</b>	<b>3,955</b>
<b>Operating Expenses</b>					
Employee Costs	140,801	108,711	32,090	30%	144,948
Materials & Services	60,392	55,840	4,552	8%	76,070
Depreciation	38,267	37,593	674	2%	50,124
<b>Total Operating Expenses</b>	<b>239,460</b>	<b>202,144</b>	<b>37,316</b>	<b>18%</b>	<b>271,142</b>
<b>Net Profit</b>	<b>(232,832)</b>	<b>(198,289)</b>	<b>(34,543)</b>	<b>17%</b>	<b>(267,187)</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(232,832)</b>	<b>(198,289)</b>	<b>(34,543)</b>	<b>17%</b>	<b>(267,187)</b>



### Profit and Loss Summary - Tourism and Economic Development

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Tourism & Economic Development.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Gross Profit</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>
<b>Operating Expenses</b>					
Materials & Services	60,086	115,000	(54,914)	-48%	115,000
<b>Total Operating Expenses</b>	<b>60,086</b>	<b>115,000</b>	<b>(54,914)</b>	<b>-48%</b>	<b>115,000</b>
<b>Net Profit</b>	<b>(60,086)</b>	<b>(115,000)</b>	<b>54,914</b>	<b>-48%</b>	<b>(115,000)</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(60,086)</b>	<b>(115,000)</b>	<b>54,914</b>	<b>-48%</b>	<b>(115,000)</b>

## Profit and Loss Summary - Development Services

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Development Services.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Statutory Charges	455,535	423,747	31,788	8%	583,962
User Charges	3,090	22,240	(19,150)	-86%	22,963
Contributions	383,761	247,500	136,261	55%	330,000
Other Revenue	2,255	6,003	(3,748)	-62%	8,004
<b>Total Trading Income</b>	<b>844,640</b>	<b>699,490</b>	<b>145,150</b>	<b>21%</b>	<b>944,929</b>
<b>Gross Profit</b>	<b>844,640</b>	<b>699,490</b>	<b>145,150</b>	<b>21%</b>	<b>944,929</b>
<b>Operating Expenses</b>					
Employee Costs	831,189	835,308	(4,119)	0%	1,113,744
Materials & Services	428,367	537,984	(109,617)	-20%	714,413
Depreciation	27,477	20,250	7,227	36%	27,000
<b>Total Operating Expenses</b>	<b>1,287,034</b>	<b>1,393,542</b>	<b>(106,508)</b>	<b>-8%</b>	<b>1,855,157</b>
<b>Net Profit</b>	<b>(442,393)</b>	<b>(694,052)</b>	<b>251,659</b>	<b>-36%</b>	<b>(910,228)</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(442,393)</b>	<b>(694,052)</b>	<b>251,659</b>	<b>-36%</b>	<b>(910,228)</b>

# Profit and Loss Summary - Animal Control

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Animal Control.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Statutory Charges	13,530	6,003	7,527	125%	8,004
User Charges	17,120	19,688	(2,568)	-13%	29,318
<b>Total Trading Income</b>	<b>30,650</b>	<b>25,691</b>	<b>4,959</b>	<b>19%</b>	<b>37,322</b>
<b>Gross Profit</b>	<b>30,650</b>	<b>25,691</b>	<b>4,959</b>	<b>19%</b>	<b>37,322</b>
<b>Operating Expenses</b>					
Employee Costs	28,866	69,264	(40,398)	-58%	92,352
Materials & Services	25,502	7,078	18,424	260%	9,774
Depreciation	5,792	6,012	(220)	-4%	8,016
<b>Total Operating Expenses</b>	<b>60,160</b>	<b>82,354</b>	<b>(22,194)</b>	<b>-27%</b>	<b>110,142</b>
<b>Net Profit</b>	<b>(29,510)</b>	<b>(56,663)</b>	<b>27,153</b>	<b>-48%</b>	<b>(72,820)</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(29,510)</b>	<b>(56,663)</b>	<b>27,153</b>	<b>-48%</b>	<b>(72,820)</b>

**Profit and Loss Summary - Marina & Wharf**  
Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Marina & Wharf.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Statutory Charges	38	0	38	0%	0
User Charges	554,976	500,414	54,562	11%	627,981
Other Revenue	268	1,000	(732)	-73%	1,000
<b>Total Trading Income</b>	<b>555,283</b>	<b>501,414</b>	<b>53,869</b>	<b>11%</b>	<b>628,981</b>
<b>Gross Profit</b>	<b>555,283</b>	<b>501,414</b>	<b>53,869</b>	<b>11%</b>	<b>628,981</b>
<b>Capital Grants</b>					
Grants Commonwealth Capital - Other	0	100,000	(100,000)	-100%	100,000
Grants State Capital - Other	0	0	0	0%	49,123
<b>Total Capital Grants</b>	<b>0</b>	<b>100,000</b>	<b>(100,000)</b>	<b>-100%</b>	<b>149,123</b>
<b>Operating Expenses</b>					
Employee Costs	15,022	36,432	(21,410)	-59%	48,576
Materials & Services	109,323	122,591	(13,268)	-11%	154,927
Depreciation	96,432	102,168	(5,736)	-6%	136,224
Interest	25,110	25,704	(594)	-2%	51,408
<b>Total Operating Expenses</b>	<b>245,886</b>	<b>286,895</b>	<b>(41,009)</b>	<b>-14%</b>	<b>391,135</b>
<b>Net Profit</b>	<b>309,396</b>	<b>214,519</b>	<b>94,877</b>	<b>44%</b>	<b>237,846</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>309,396</b>	<b>314,519</b>	<b>(5,123)</b>	<b>-2%</b>	<b>386,969</b>

## Profit and Loss Summary - Building & Facilities

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Buildings & Facilities.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Interest & Investment Revenue	6,481	0	6,481	0%	0
Other Revenue	87,842	62,287	25,555	41%	80,096
<b>Total Trading Income</b>	<b>94,323</b>	<b>62,287</b>	<b>32,036</b>	<b>51%</b>	<b>80,096</b>
<b>Gross Profit</b>	<b>94,323</b>	<b>62,287</b>	<b>32,036</b>	<b>51%</b>	<b>80,096</b>
<b>Capital Grants</b>					
Grants Commonwealth Capital - Other	101,381	180,000	(78,619)	-44%	180,000
Grants State Capital - Other	199,366	600,000	(400,634)	-67%	1,230,000
<b>Total Capital Grants</b>	<b>300,747</b>	<b>780,000</b>	<b>(479,253)</b>	<b>-61%</b>	<b>1,410,000</b>
<b>Other Income</b>					
Net Gain (Loss) on Disposal of Assets	19,694	0	19,694	0%	0
<b>Total Other Income</b>	<b>19,694</b>	<b>0</b>	<b>19,694</b>	<b>0%</b>	<b>0</b>
<b>Operating Expenses</b>					
Employee Costs	73,569	54,639	18,930	35%	72,852
Materials & Services	381,664	366,079	15,585	4%	489,673
Depreciation	453,701	438,354	15,347	4%	584,472
<b>Total Operating Expenses</b>	<b>908,935</b>	<b>861,072</b>	<b>47,863</b>	<b>6%</b>	<b>1,146,997</b>
<b>Net Profit</b>	<b>(814,612)</b>	<b>(798,785)</b>	<b>(15,827)</b>	<b>2%</b>	<b>(1,066,901)</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(494,171)</b>	<b>(18,785)</b>	<b>(475,386)</b>	<b>2531%</b>	<b>343,099</b>

## Profit and Loss Summary - Works & Services

Glamorgan Spring Bay Council

For the 5 months ended 31 March 2025

Department is Bridges & Culverts, Emergency Management, Parks & Reserves, Plant Costs & Recoveries, Private Works, Roads & Footpaths, Sewer, Stormwater & Drainage, Town Maintenance, Waste

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
Rate Revenue	2,217,119	2,192,659	24,460	1%	2,192,659
User Charges	198,694	188,065	10,629	6%	238,691
Grants	742,069	180,483	561,586	311%	1,272,144
Other Revenue	26,286	0	26,286	0%	0
<b>Total Trading Income</b>	<b>3,184,169</b>	<b>2,561,207</b>	<b>622,962</b>	<b>24%</b>	<b>3,703,494</b>
<b>Gross Profit</b>	<b>3,184,169</b>	<b>2,561,207</b>	<b>622,962</b>	<b>24%</b>	<b>3,703,494</b>
<b>Capital Grants</b>					
Grants Commonwealth Capital - Other	400,000	2,382,443	(1,982,443)	-83%	2,382,443
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	497,000
Grants State Capital - Other	696,440	987,500	(291,060)	-29%	1,347,500
<b>Total Capital Grants</b>	<b>1,096,440</b>	<b>3,369,943</b>	<b>(2,273,503)</b>	<b>-67%</b>	<b>4,226,943</b>
<b>Other Income</b>					
Net Gain (Loss) on Disposal of Assets	39,392	0	39,392	0%	0
<b>Total Other Income</b>	<b>39,392</b>	<b>0</b>	<b>39,392</b>	<b>0%</b>	<b>0</b>
<b>Operating Expenses</b>					
Employee Costs	1,714,603	1,977,354	(262,751)	-13%	2,636,472
Materials & Services	3,328,465	2,765,809	562,656	20%	4,237,226
Depreciation	2,108,551	2,009,442	99,109	5%	2,675,953
Other Expenses	0	2,000	(2,000)	-100%	2,000
<b>Total Operating Expenses</b>	<b>7,151,618</b>	<b>6,754,605</b>	<b>397,013</b>	<b>6%</b>	<b>9,551,651</b>
<b>Net Profit</b>	<b>(3,967,449)</b>	<b>(4,193,398)</b>	<b>225,949</b>	<b>-5%</b>	<b>(5,848,157)</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(2,831,617)</b>	<b>(823,455)</b>	<b>(2,008,162)</b>	<b>244%</b>	<b>(1,621,214)</b>



# Profit and Loss Summary - Prosser Plains Raw Water Scheme

Glamorgan Spring Bay Council  
For the 5 months ended 31 March 2025

Department is Prosser Plains Raw Water Scheme.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2023/24 Budget
<b>Trading Income</b>					
User Charges	0	80,397	(80,397)	-100%	107,196
Other Revenue	0	0	0	0%	231,239
<b>Total Trading Income</b>	<b>0</b>	<b>80,397</b>	<b>(80,397)</b>	<b>-100%</b>	<b>338,435</b>
<b>Gross Profit</b>	<b>0</b>	<b>80,397</b>	<b>(80,397)</b>	<b>-100%</b>	<b>338,435</b>
<b>Operating Expenses</b>					
Employee Costs	0	5,949	(5,949)	-100%	7,932
Materials & Services	32,523	62,201	(29,678)	-48%	81,668
Depreciation	80,459	87,939	(7,480)	-9%	117,252
Interest	45,611	77,942	(32,331)	-41%	119,349
<b>Total Operating Expenses</b>	<b>158,593</b>	<b>234,031</b>	<b>(75,438)</b>	<b>-32%</b>	<b>326,201</b>
<b>Net Profit</b>	<b>(158,593)</b>	<b>(153,634)</b>	<b>(4,959)</b>	<b>3%</b>	<b>12,234</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>(158,593)</b>	<b>(153,634)</b>	<b>(4,959)</b>	<b>3%</b>	<b>12,234</b>

## CORPORATE CALENDAR

Document / Item	Statutory Y/N	Date Last Updated	Responsible Officer	Review Cycle	Comments
Annual Plan & Budget Estimates	Yes	Jul-24	Director Corporate & Communications	Annual	In progress
Annual Report	Yes	Dec-23	General Manager	Annual	Adopted at December AGM - 10 December 2024
Applying for Grants on Council Land Policy	No	Apr-21	Director Planning & Development	4 years	
Asset Management Policy	Yes	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Audit Panel Charter	Yes	Jun-24	Director Corporate & Communications	4 years	
Australian Citizenship Ceremony Dress Code	Yes	Feb-20	General Manager	4 years	
Budget	Yes	Jun-24	Director Corporate & Communications	Annual	In progress
Business Continuity Plan	Yes	Feb-24	General Manager	2 years	
Car Parking Cash-In-Lieu Contribution Policy	No	Sep-22	Director Planning & Development	4 years	
Coastal Erosion & Inundation Policy	No	New	Director Planning & Development	4 years	To be developed
Code for Tenders and Contracts	Yes	Aug-28	Director Works & Infrastructure	4 years	Reviewed August 2024.
Communications & Engagement Framework	Yes	Apr-22	Director Corporate & Communications	4 years	
Community Recovery Plan	Yes	Feb-21	Director Works & Infrastructure	4 years	
Community Small Grant Policy	No	Sep-10	Director Corporate & Communications	4 years	In progress
Conservation Covenant Rebate Policy	Yes	May-19	Director Corporate & Communications	2 years	
Corporate Branding Policy	No	New	General Manager	4 years	To be developed
Corporate Credit Card Policy	No	Apr-20	Director Corporate & Communications	4 years	
Council Advertising Policy	No	Jan-22	General Manager	4 years	
Council Meetings - Audio/Visual Recording	Yes	Aug-22	General Manager / Executive Officer	As required	Proposed changes not approved November 2024 council meeting
Council Workshop Policy	No	Jan-23	General Manager	4 years	
Councillor Allowances & Expense Reimbursement Policy	Yes	May-24	General Manager	4 years	Reviewed May 2024
Customer Service Charter	Yes	Sep-23	Director Corporate & Communications	4 years	
Dealing with unreasonable customer conduct	No	Mar-24	Director Corporate & Communications	4 years	
Debt Collection Procedure	Yes	New	Director Corporate & Communications	4 years	In progress
Delegation Register	Yes	Oct-24	General Manager	As required	Revised register adopted at October 2024 Council Meeting
Dog Management Policy 2019-2025	Yes	Jan-20	Director Planning & Development	4 years	Initial consultation has commenced with key stakeholders. Broader community consultation to occur following adoption of Orford Foreshore Masterplan. Awaiting feedback from Parks.
Employee Code of Conduct Policy - Staff	No	Feb-25	General Manager	4 years	
Enterprise Agreement	Yes	Jul-22	General Manager / Internal Review Committee	3 years	
Environmental Bylaw	Yes	May-20	Director Planning & Development	4 years	Gazetted 23 May 2020
Fee Exemption and Reduction Policy	Yes	Oct-24	Director Planning & Development	4 years	
Fees & Charges Register	Yes	Jun-24	Director Corporate & Communications	Annual	In progress
Financial Hardship Assistance Policy	No	Apr-20	Director Corporate & Communications	4 years	In progress
Financial Management Strategy	Yes	Jul-21	Director Corporate & Communications	2 years	Review as required
Financial Reserves Policy	Yes	Apr-20	Director Corporate & Communications	As required	
Flora & Fauna Plans	Yes	Oct-14	Director Planning & Development	4 years	Review placed on hold for the next financial year. The current F&F plans still remain current until the review takes place.
Fraud Control Policy	Yes	Apr-20	Director Corporate & Communications	2 years	
Gifts & Donations Policy	Yes	Jan-25	General Manager / Executive Officer	4 years	
Implementation of Records Management System	Yes	Jun-21	Director Corporate & Communications	Complete	SharePoint
Information Management Policy	Yes	Jul-21	Director Corporate & Communications	4 years	In progress
Investment Policy	Yes	Aug-15	Director Corporate & Communications	As required	In progress

Leasing & Licensing of Council Owned & Managed Property	No	Mar-23	Director Planning & Development	March 2024, thereafter 4 years	Adopted in April 2023.
Long Term Financial Management Plan	Yes	Dec-21	Director Corporate & Communications	Updates as required	In progress
Media Policy	No	Mar-23	General Manager / Executive Officer	4 years	
Municipal Emergency Management Plan	Yes	Sep-23	Director Works & Infrastructure	2 years	Complete
Pandemic Plan	Yes	May-23	Director Works & Infrastructure	2 years	Incorporated in Municipal Emergency Management Plan
Personal and Private information Policy	Yes	Oct-21	General Manager	2 years	On hold.
Advocacy Initiatives (2025)	No	Feb-25	General Manager	Annual	Reviewed February 2025.
Private Works Policy	No	Mar-25	Director Works & Infrastructure	4 years	Revised and adopted at March 2025 Ordinary Council Meeting
Public Art and Memorial Policy	No	Jan-25	Director Works & Infrastructure	4 years	Revised and adopted at January 2025 Ordinary Council Meeting
Public Interest Disclosure Procedures	Yes	Jul-24	General Manager	3 years	Reviewed in July 2024.
Public Land Register	Yes	New	Director Planning & Development	4 years	To be developed 2022/23
Public Open Space Contribution Policy	No	Feb-21	Director Planning & Development	4 years	
Rate Relief for Community Groups Policy	Yes	Sep-23	Director Corporate & Communications	4 years	In progress
Rate Relief for Religious Organisations Policy	Yes	Apr-20	Director Corporate & Communications	4 years	In progress
Rates and Charges Policy	Yes	Jun-21	Director Corporate & Communications	4 years	In progress
Rates Resolution	Yes	Jun-24	Director Corporate & Communications	Annual	Commence in May
Recognition of continuous years of service - Councillors and Staff Policy	No	Feb-25	General Manager	Feb-29	Reviewed and adopted at 25 February 2025 Council Meeting
Recruitment Policy	No	Feb-22	General Manager	4 years	
Related Party Disclosure Policy	Yes	Oct-24	Director Corporate & Communications	3 years	Adopted at October 2024 Council Meeting
Risk Management Policy	Yes	Jun-20	Director Corporate & Communications	Annual	
Risk Management Strategy	Yes	Jun-20	Director Corporate & Communications	2 years	
Risk Register	Yes	Sep-25	General Manager	Annual	
S24 Review	No	Oct-20	General Manager	4 years	In progress
Safeguarding Children and Young People Policy	Yes	Dec-23	General Manager	1 year	
Strategic Asset Management Plan	Yes	Nov-24	Director Works & Infrastructure	4 years	Adopted in November 2024.
Strategic Plan	Yes	Feb-24	General Manager	4 years	Reviewed in February 2024.
Tree Management Policy	No	Sep-22	Director Works & Infrastructure	4 years	
Triabunna Marina and Wharf Precinct Policy	No	Jul-22	Director Works & Infrastructure	4 years	
Unsealed Roads Policy	No	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Use of Council Logo Policy	No	Sep-19	General Manager / Executive Officer	4 years	Review in progress.
Use of Council's Common Seal Policy	No	Sep-23	General Manager / Executive Officer	4 years	Reviewed and adopted at 26 September 2023 Ordinary Council Meeting
Use of Electronic Devices	No	Nov-19	Director Corporate & Communications	4 years	In progress
Volunteer Policy	No	Sep-19	General Manager	4 years	
Waste Management Policy	No	Aug-24	Director Works & Infrastructure	4 years	Reviewed August 2024.
Work Health and Safety Policy	Yes	Feb-25	General Manager	4 years	Revised and adopted at February 2025 Ordinary Council Meeting
Weed Management Plan	Yes	Jan-23	Director Works & Infrastructure	5 years	Draft developed
Stormwater Policy for New Development	No	Jan-25	Director Works & Infrastructure	4 years	
Family and Domestic Violence Policy and Procedure	No	Jan-25	General Manager	4 years	

## COUNCIL MOTION TRACKING DOCUMENT

MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	STATUS
30 Apr 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In progress. Policy to be developed and workshopped.
27 Aug 2019	7.5	144/19	Holkham Court, Orford – Stormwater Assessment	GM	Works are implemented as outlined in the report.	Subdivision work that included stormwater impact complete. Culvert upgrade complete. Works in private land to follow on in consultation with land owners.
28 Jan 2020	7.4	22/20	Re-endorsement of the Dog Management Policy and associated Declared Areas including Dog Exercise Yards	DPD	That: a) the date on which the Declared areas in the re-endorsed dog policy and the new declared dog exercise areas take effect, and b) the period during which the declaration remains in force.	Ongoing – Awaiting confirmation from Parks & Wildlife Services.
28 September 2021	8.3	167/21	Swanwick Foreshore Erosion	DWI	That Council: 1. Ceases any further involvement in coastal erosion mitigation at the Swanwick Drive vicinity, and elsewhere in the municipality and; 2. Develops a Policy on coastal erosion and inundation.	Complete. Policy development under investigation.
22 February 2022	8.4	36/22	Glamorgan Spring Bay Council Section 24 Special Committees	GM	That Council: 1. Endorses a review of the Guidelines for Section 24 Special Committees of Council. 2. Endorses a review process for each individual Section 24 Special Committee.	In progress. Committees have been advised of the Council decision and that a Council Officer will be in contact in due course to work collaboratively with the Committee on the review.
22 March 2022	8.8	62/22	Swansea Helipad Proposal	DWI	That Council endorse the proposal to develop land, within planning and statutory confinements and in conjunction with other emergency management stakeholder agencies at 76 Maria Street Swansea for emergency preparedness and response purposes; that being the development of helicopter staging infrastructure through grant funding and inter-agency cooperation.	Ongoing liaison for the planning of the project through June. Propose to commence design in July 2022. Further survey to inform design underway. Project abandoned. Not able to be implemented. Complete.
26 April 2022	8.8	83/22	Bicheno Triangle Final Design for Tender	DWI	That council endorse the proposed design and authorise officers to proceed to tendering with a view to construction.	Scope reduced. Developing smaller tender packages – quote received – contract awarded. Works to commence on site soon with completion by the end of the 2024-25 financial year.
25 October 2022	8.4	224/22	Mulching Green Waste	DWI	That Council advise the public that a coarse mulch is available to pick up in domestic quantities from the Orford Transfer Station at the collector's risk and from time to time at no cost.	Process and timing for public notification and dispersal being developed. Other mulching options being investigated to see if better quality can be produced. Council to purchase mulcher in conjunction with DSRA who have been successful in attracting a grant for half the purchase funds. Mulch being collected by public as available. Complete.
23 May 2023	8.2	106/23	Swansea Loo with a View Future	DWI	That: 1. Council remove the existing turpentine piles and offer them for sale 2. Council install the second toilet pod at a suitable distance on the northern side of the existing toilet to enable the utilisation of existing sewer and water connections.	Investigation and design for new location being progressed. Poles removed.
25 July 2023	8.1	157/23	Local Government Reform	GM	That: 1. The General Manager provides a further report on the completed community survey at the next Council meeting. and; 2. Considering the complexity that Glamorgan Spring Bay Council has with options that include a possible North/South split, that a stage 2 response to the Local Government Review Board (due August 2, 2023) will be necessarily brief. and; 3. The response will indicate that GSBC will be willing to continue to engage with the Tasmanian Government and neighbouring Councils to identify reforms that will meet the principles of the Local Government review and be to the benefit of the communities concerned. and; 4. That the Tasmanian Government be requested to fund and model any potential Local Government reform identified in point 3 above for consideration by Council and community before any final decisions are made.	Ongoing. Director of Local Government to workshop the path forward at February 2025 workshop to inform a new council resolution on continued support for the process of investigating the positive and negative outcomes of alternative proposals including no change. Complete.
26 September 2023	8.7	215/23	Our Park Orford community Response to survey	DWI	That Council refers the proposals associated with this report to a future workshop to consider how the Park may be developed to promote the interests of the community.	Underway.
24 October 2023	8.7	246/23	Disposal of Council Land - 50 Beattie Avenue, Bicheno	DPD	That Council: 1. RESOLVE under section 178 of the Local Government Act 1993 (the Act) to form an intention to dispose, exchange or lease of public land, being 50 Beattie Street, Bicheno (Title Ref: 62307/50) (the Land) 2. AUTHORISE the General Manager to take all actions necessary to complete public notification of Council's intent to exchange, sell or lease the land in accordance with section 178 of the Act, and 3. AUTHORISE the General Manager to consider and acknowledge any objection received pursuant to section 178(6) of the Act and report to a future Council meeting.	Ongoing – Report will be presented to future Council meeting.
28 January 2025	8.1	07/25	Dolphin Sands Bushfire Mitigation Assessment Report November 2024	AGM	That council adopts the Dolphin Sands Bushfire Mitigation Assessment Report November 2024, and commends it to the General Manager to implement to the extent of council's resource limitations, powers and delegations.	

28 January 2025	8.2	08/25	Public Art and Memorials Policy Review	AGM	That Council adopts the revised Public Art and Memorial Policy as attached to this report item effective 28th January 2025.	Complete.
28 January 2025	8.3	09/25	Gifts and Donations Policy Review	AGM	That Council adopts the Gifts and Donations Policy as attached to this report item effective 28th January 2025.	Complete.
28 January 2025	8.6	10/25	Stormwater Policy for New Developments	AGM	That Council adopts the Stormwater Policy for New Developments as attached to this report item effective 28th January 2025.	Complete.
28 January 2025	8.7	11/25	Family and Domestic Violence Policy and Procedure	AGM	That Council adopts the Family and Domestic Violence Policy and Procedure as attached to this report item effective 28 January 2025.	Complete.
25 February 2025	8.1	27/25	Director of Local Government Involvement request - response	AGM	That Council requests the Acting General Manager to progress the governance training for Councillors as suggested by the Local Government Division.	
25 February 2025	8.4	30/25	Rates Remission - Kent Street, Buckland (PID 7348683)	AGM	That Council approves a remission of rates and interest of \$2,535.90 in total for property at Kent Street, Buckland (PID 7348683) leased to C P Bakker, M K Larsen and informs the estates administrators of such.	Complete
25 February 2025	8.5	31/25	Request for Event Support - East Coast Harvest Odyssey (ECHO)	CDC	That Council approve the application for event support from East Coast Arts and Events Tasmania LTD (ECHO Festival) in the form of \$2,000 cash contribution and in-kind support to deliver 12 bins for waste management as resources permit.	Complete
25 February 2025	8.6	32/25	Community Small Grant Application - The Swansea Makers Market (Auspiced by Glamorgan Spring Bay Historical Society Inc)	CDC	That Council approve the application for Community Small Grant funding of \$1,000 to The Swansea Makers Market (auspiced by Glamorgan Historical Society Inc) for advertising, venue hire, website maintenance, and local entertainment for the market to be held in April 2025.	Complete
25 February 2025	8.7	33/25	Memorial Policy - Seat Request	AGM	1. That Council approves the request from Mrs Tania O'Leary for a memorial seat and plaque for her now deceased husband Adrian O'Leary and past dedicated employee of Glamorgan Spring Bay Council. 2. That Council places the memorial seat at the Triabunna Marina area in honor of the late Adrian O'Leary and this is to be done in a timely manner. 3. That Council pays for all associated costs for the installation of the memorial seat and works with Mrs Tania O'Leary around the wording on the plaque, and 4. That Council informs Mrs Tania O'Leary when the projects is completed	
25 February 2025	8.8	34/25	Recognition of Continuous Years of Service Policy Review	AGM	That Council adopts the Recognition of Continuous Years of Service Councillors & Staff as attached to this report item effective 25th February 2025	Complete.
25 February 2025	8.9	35/25	Work Health and Safety Policy Review	AGM	That Council adopts the Work Health and Safety Policy as attached to this report item effective 25 February 2025.	Complete.
25 February 2025	9.1	36/25	Notice of Motion - Cllr Neil Edwards	AGM	That Council approves the event support application from Swansea Motorcycle Association Ltd for the Spoke Motorcycle Festival 2025, providing a cash contribution of \$2,000 and inkind support, subject to available resources.	Complete
25 March 2025	8.1	60/25	Glamorgan Spring Bay Council - Half Term Plan - 2025-2027	AGM	That Council adopts the Half-Term Plan 2025-2027 as attached to this agenda item to inform the development of the 2025-26 and 2026-27 financial year budgets and annual plans.	Complete
25 March 2025	8.2	61/25	Revised Development Assessment Panels 2025 submission period	DPD	That Council makes the following submission to the consultation of the: <i>Land Use Planning and Approvals Act Development Assessment Panels (DAP) Bill 2025</i> as presented	
25 March 2025	8.5	68/25	Review of Private Works Policy	AGM	That Council adopts the Private Works Policy as attached to this report item effective 25 March 2025.	Complete.
25 March 2025	8.6	69/25	Community Small Grant Application - East Coast Regional Development Organisation (ERDO)	CDC	That Council approve the application for Community Small Grant funding of \$840.00 to East Coast Regional Development Organisation.	Complete.
25 March 2025	8.7	70/25	Request for Event Support - Bicheno Surf Life Saving Club - Devil of a Swim Event	CDC	That Council approve the application for event support from Bicheno Surf Life Saving Club for \$2000 and in-kind support subject to available resources.	Complete.

## ANNUAL PLAN PERFORMANCE REPORT

FOCUS AREA	ACTIONS (2024/25)	RESPONSIBLE DEPARTMENT	PROGRESS
<b>STRATEGIC PLAN  1. OUR GOVERNANCE AND FINACE</b>			
Best practice governance, risk and financial management.	Benchmarking	All Departments	Benchmarks reviewed where available
	Investigate Carbon Accounting - future requirements		Consultant review conducted and report pending.
	Review 10-year Strategic Plan 2020-2029		Commenced with half term strategic planning workshop and review of council's key risks.
	Review Long Term Financial Management Plan		Strategic AMP adopted to inform LTFP review.
Planned asset renewal expenditure based on agreed asset management plans	Progressive delivery of adopted capital works program for 2024-25	Works and Infrastructure	New works being designed and projects commenced and progressively being completed.
	Asset revaluations undertaken where required		Complete for 2024.
A dedicated process to ensure rates and other fees are collected in a timely manner	Debtors reviewed monthly with timely escalation of unpaid debts to collection agencies and Local Government Section 137 as they fall due.	Corporate and Community	Underway and ongoing.
Cash flow managed to ensure current liabilities can be paid from unrestricted (available) cash.	Cashflow statement reported monthly.	Corporate and Community	Reported at each council general meeting.
	Adequate unrestricted cash made available in annual budget.		Reports of status published at each council general meeting.
Realistic budgets with income and expenditure monitored closely	2025-26 budget guided by governance principles within adopted Financial Strategy and Long Term Financial Management Plan documents.	Corporate and Community	Underway.
	Income and expenditure reports with material variances to budget provided to Council monthly.		Reported at each council general meeting.
Advocating and lobbying effectively on behalf of the community.	Action various opportunities as they arise.	All Departments	Case made to government for aged care related Medical services in Orford/Triabunna
<b>STRATEGIC PLAN  2. OUR COMMUNITY</b>			
Developing our facilities to be accessible and inclusive for all.	All abilities needs considered in design of new and modified facilities	All Departments	Considerations made in design and replacement of existing infrastructure
	Develop an Inclusion Plan for council consideration		Yet to begin
Support and facilitation of social activities that promote community wellbeing.	Provision of support to events and activities in the form of Community Small Grant and Event funding.	Corporate and Community	Small grant applications processed on a monthly basis and funds distributed once approved at Council General Meeting.
Collaboration with Councils contracted medical provider to improve health services.	Work with the cohealth consortium to contribute to the East Coast Tasmania, Primary care Rural Innovative Multidisciplinary Models (PRIMM) Project.	Planning and Development	Ongoing participation in cohealth consortium.
Improvement of access for all abilities across internal and external environments.	Consideration given to likely Inclusion Plan actions as plan proceeds in development	Works and Infrastructure	Design briefs include requirements for all ability provision
Advocacy for access and coordination of reasonable transport services	Action various opportunities as they arise.	All Departments	Ongoing.
Support for the arts, cultural activities, programs and events.	Provision of support to events and activities in the form of Community Small Grant and Event funding.	All Departments	Cash and in-kind contributions being processed in accordance with policy and council resolutions.
Support to create an informed and involved community by developing relevant and accessible communication channels.	Provision of information to communities through Councils communication channels including Website calendar of events, social media outlets, print media, Seaspeak newsletter, onsite forums and project launch events.	All Departments	Communication mediums developed and dispersed – Seaspeak, annual plan, localised information through social media, newspapers and newsletters.
The resourcing and maintenance of organisational capacity to prevent, prepare for, respond to and promote recovery from emergencies impacting our communities.	Audit of Emergency Management resourcing conducted through Local Government Association Tasmania (LGAT)	Works and Infrastructure	Audit complete. Report to come.
	Training for staff is identified and delivered in all aspects of Emergency Management		Training being programmed and completed.
Implementing community consultation to inform critical Council	Community survey conducted and used to inform budget priorities	All Departments	Surveys included in background for strategic plan review



decisions.	Specific consultation undertaken on discreet initiatives		Surveys conducted, working groups facilitated, interest groups engaged.
The engagement of Local Government Reform initiatives to navigate the future shape of local government across our area of influence.	Investigate the format and content of the proposed: *Community Engagement Plan; *Workforce Development Plan; *Elected Member Capability and Professional Development Plan; *Financial and Asset Sustainability Plan, to meet the requirements of the New Local Government Act, and actively engage to change required for implementation.	All Departments	Update of Strategic AMP complete. Working with Office of Local Government on all reform recommendations as they arise.
	Participate in the boundary adjustment proposal investigations and associated community consultation required.		Keeping in communication with the Executive Director of Local Government and collaborating with neighbour councils and Office of Local Government.
STRATEGIC PLAN  3. INFRASTRUCTURE AND SERVICES			
Continuation of our asset management journey to maturity of processes and policy conformance across all Council assets	Asset Management Team functions effectively to deliver asset management functions of Council.	Works and Infrastructure / Corporate and Community	Meetings held as scheduled; agenda items progressed.
	Reports to Council incorporate asset management implications for operational and capital works		Directorate reports include Asset Management practice information and implications where relevant.
Providing and managing a safe and well-maintained road and bridge network across the municipality	Bridge Inspections are funded and reports are used to inform maintenance and renewal programs	Works and Infrastructure	Challenges with bridge funding in terms of grant approvals. Working with State Growth to develop grant applications for Wielangta Road.
	Bridge renewal works incorporate climate change considerations		Scoping of works considers likely climate change impacts.
Maintaining public amenities, marine and recreational facilities, and plan for future needs.	Actions for Public Amenities Strategy implemented progressively	Works and Infrastructure	Draft Strategy presented Council at the January Workshop
	Planned and reactive maintenance needs are resourced and actioned in a timely way		Programs are developed and implemented in response to inspections.
	Asset Management plans are updated progressively		Strategic AMP and other portfolio plans are up to date.
	10 Year capital program progressively updated		10 year plan development occurs
Advocacy for improved access and speeds of telecommunications services.	Advocacy through meetings and correspondence as opportunities present or are created	Works and Infrastructure	Participation in industry wide initiatives
Setting clear annual budget priorities to meet needs and community expectations in consultation with the community.	Asset Management Plans updated as due	Works and Infrastructure	Strategic AMP update adopted November 2024
	Asset Management Plan Improvement actions Implemented		Improvement plan actions reported through AM committee
	Asset Management Plan data used to inform decisions of Council		Asset data maintained to provide best current information for reports to council.
Securing grants and contributions to deliver capital works projects and operating programs effectively	Grant applications made for appropriate projects and subject to co-contribution capacity of council	Works and Infrastructure	Grant applications being considered, applied for and acquitted as successful.
	Development contributions for infrastructure provision are included in development permits and funds are used for their purpose		Ongoing
Implementing maintenance and renewal programs for Council's buildings portfolio and develop plans for future needs.	Major Maintenance allocations made to fund significant non-capital maintenance works	Works and Infrastructure	Work in progress
	Annual inspections for building componentry and services conducted		Compliance inspections completed. Public Amenities inspected to inform strategy development.
	Identified capital works included in 10 year capital program		10 year program development progressing.
Providing a range of cost-effective waste services to meet community needs.	Participation in Southern Tasmania Regional Waste Authority and its programs	Works and Infrastructure	Attendance and participation in waste initiatives through TasWaste South. Garage Sale Trail participation complete.
	Monitor industry development and initiate actions to capitalise on regional innovations		TasWaste South assist with industry wide information and updates on initiatives
	Promote waste reduction		Garage Sale Trail promotion for waste reduction for home owners.
Developing and implementing infrastructure provision strategies and plans that consider whole of municipality service priorities	Maintain currency with industry innovations, Codes, Standards and legislative requirements	Works and Infrastructure	Relevant Training and Professional Development undertaken by staff. Policies updated or developed to reflect current requirements.
	Develop/Modify implement plans in accord with current Codes, Standards and legislation		Review of Strategic Asset Management Plan complete
STRATEGIC PLAN  4. OUR ENVIRONMENT			
Implementing strategies to respond to climate change.	Implement actions from the Glamorgan Spring Bay NRM & Climate Resilience Strategy and the Climate Change Adaptation Plan 2023	All Departments	There has been significant work on the actions within the Glamorgan Spring Bay NRM & Climate Resilience Strategy. A key priority which has commenced is the development of the Weed Strategy. This should be completed by December 2024.

	Form a Policy position on Coastal Inundation		Ongoing
	Engage with LGAT Climate Capability Working Group and its Initiatives		Engagement commenced
Reviewing and updating existing Council strategies and plans.	Continue to develop Bicheno Stormwater Catchment Plans	Works and Infrastructure	One plan completed for business area.
Involving, engaging, and equipping groups and individuals in Natural Resource Management.	Support and guidance provided to Natural Resource Volunteer groups throughout the municipality	Planning and Development	Both Staff and the Landscape Recovery Foundation are actively engaged with volunteer groups across the municipality.
Investing in external expertise and capacity to complement Glamorgan Spring Bay Council resources.	Maintain Partnership with Landscape Recovery	Planning and Development	NRM services continue being provided to Council through LRF.
Undertaking Planning functions, including development engineering, to support and manage growth in our municipality including effective future development facilitation.	Climate adaptation needs considered in engineering conditioning of subdivision development	Works and Infrastructure	Climate Change modelling required for stormwater modelling. Stormwater Policy for new developments draft reviewed – to go to January council meeting.
The provision of services and policies to ensure the natural and built spaces are safe from unwanted animal activity and protect native flora and fauna.	Adopt the Dog Management Policy and implement the changes	Planning and Development	The Policy has been delayed due to required approvals from Parks and Wildlife Services as a key landowner of many of the declared areas.



Glamorgan Spring Bay Council

9 Melbourne Street, Triabunna 7190

6256 4777

[www.gsbc.tas.gov.au](http://www.gsbc.tas.gov.au)

[admin@freycinet.tas.gov.au](mailto:admin@freycinet.tas.gov.au)