

Glamorgan Spring Bay Council

Information Briefing Document

April | May | June 2025

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GOVERNANCE & COUNCIL MEETINGS

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2025 Council meetings will usually be held on the fourth Tuesday of the month commencing at 2.00pm.

Council is able to accommodate a maximum of 9 visitors in the Council Meeting, and only members of the public who have registered for the meeting will be able to attend.

To register your attendance, please email admin@freycinet.tas.gov.au or contact Council's Executive Officer on 6256 4777. Once the maximum numbers have been reached, no further registrations will be accepted and only members of the public who have registered for the meeting will be able to attend.

If you have a question to ask during Public Question Time and are unable to attend the meeting, Council will allow questions to be provided by written notice up until 12 noon the day before the Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively questions can be left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

Workshops are scheduled for the second Tuesday of each month unless otherwise required.

MAYORAL ACTIVITIES

The Mayor attends numerous engagements each month. This is a list of the recent activities undertaken by Mayor Cheryl Arnol for April, May and June 2025, including:

- Attended Local Government Association Tasmania (LGAT) General Meeting
- Attended South East Regional Development Association (SERDA) Meeting
- Attended meeting with Minister Kerry Vincent
- Attended TasWater Community BBQ in Orford
- Attended meeting with Bicheno Helping Hands at Bicheno
- Attended SERDA Strategy Workshop
- Attended meeting with Jen Butler MP
- Attended meeting with Ninety Mile Consulting (Early Learning Centre feasibility on the East Coast)
- Attended meeting with Minister Kerry Vincent

CORPORATE & COMMUNICATIONS

As we enter our quieter months for Tourism, our Museum commenced a significance assessment of our museum collection in April. This work is being supported by Arts Tasmania who is assisting our museum curator by visiting twice monthly until the completion of the assessment. This was last completed in 2007, and this assessment is due to continue until the end of the calendar year.

The June quarter is a busy period for the Corporate and Communications team due to a number of end of financial year tasks, including the preparation of the annual operational and capital budgets, determination of income including fees and charges, grants and rates and a number of grant acquittals to various funding partners to support our capital project completion. This work extends to include a preliminary audit with the Auditor General of Councils end of financial year reports in preparation for the final audit in September.

Following on from last year's municipal land revaluation by the Office of the Valuer-General, Council received 266 objections and reviews following this revaluation, this resulting in a recalculation of rates accordingly. This task has added to the workload of our officers who are dedicated to managing these corrections accurately and efficiently.

PROPERTY SETTLEMENT CERTIFICATES

| | 2018/19 | | 2019/20 | | 2020/21 | | 2021/22 | | 2022/23 | | 2023/24 | | 2024/25 | |
|--------------|------------|------------|------------|------------|--------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| | 132 | 337 | 132 | 337 | 132 | 337 | 132 | 337 | 132 | 337 | 132 | 337 | 132 | 337 |
| July | 64 | 25 | 42 | 17 | 65 | 35 | 57 | 24 | 58 | 16 | 33 | 12 | 49 | 15 |
| August | 60 | 37 | 31 | 13 | 65 | 24 | 58 | 27 | 29 | 15 | 30 | 14 | 28 | 15 |
| September | 46 | 19 | 56 | 31 | 74 | 38 | 60 | 26 | 24 | 8 | 43 | 15 | 39 | 16 |
| October | 48 | 22 | 54 | 25 | 62 | 31 | 56 | 26 | 34 | 16 | 29 | 20 | 39 | 18 |
| November | 47 | 18 | 53 | 31 | 77 | 34 | 60 | 32 | 36 | 15 | 45 | 25 | 58 | 31 |
| December | 40 | 19 | 36 | 17 | 99 | 50 | 58 | 27 | 20 | 10 | 35 | 14 | 34 | 16 |
| January | 61 | 24 | 47 | 23 | 69 | 37 | 50 | 25 | 24 | 12 | 55 | 27 | 39 | 18 |
| February | 49 | 30 | 37 | 18 | 79 | 36 | 63 | 37 | 53 | 25 | 29 | 14 | 44 | 21 |
| March | 45 | 16 | 61 | 26 | 71 | 43 | 64 | 30 | 48 | 26 | 51 | 21 | 38 | 15 |
| April | 50 | 27 | 15 | 7 | 70 | 27 | 46 | 28 | 29 | 14 | 39 | 22 | 49 | 21 |
| May | 40 | 17 | 16 | 8 | 53 | 29 | 39 | 25 | 46 | 24 | 18 | 12 | 42 | 22 |
| June | 27 | 17 | 23 | 14 | 31 | 23 | 36 | 28 | 21 | 13 | 19 | 13 | 20 | 10 |
| TOTAL | 577 | 271 | 471 | 230 | 815 | 407 | 634 | 329 | 422 | 194 | 436 | 209 | 479 | 218 |
| TOTAL | 848 | | 664 | | 1,222 | | 963 | | 616 | | 645 | | 697 | |

Section 132 Certificate of Liabilities

(1) A person referred to in subsection (2) may apply to the general manager for a certificate stating–

(a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;

(b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and

(c) the amount of any charge on the land recoverable by the council.

(2) The following persons may apply for a certificate under subsection (1) :

(a) the owner of a registered estate or interest in the land;

(b) an occupier of the land;

(c) a person who has entered or proposes to enter into a contract to purchase the land; (d) a mortgagee or prospective mortgagee of the land; (e) a person authorized to act on behalf of any person referred to in paragraph (a),(b) , (c) or (d) .

Section 337 Council land information certificate

(1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.

(2) The general manager, on receipt of an application made in accordance with subsection (1) , is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.

(3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.

(4) A prescribed fee is payable in respect of the issue of a certificate.

(5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.

(6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.

(7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.

(8) If the general manager agrees to a request under subsection (5) or (7), the general manager may impose any reasonable charges and costs incurred.

(9) In this section –
land includes –

(a) any buildings and other structures permanently fixed to land; and

(b) land covered with water; and

(c) water covering land; and

(d) any estate, interest, easement, privilege or right in or over land.

USE OF COUNCIL SEAL

| Date | Details | Signature |
|------------|---|------------------------|
| 10/04/2025 | Final Plan - Sa 2024/028 | Acting General Manager |
| 16/04/2025 | Final Plan - SA 2018/016 | Acting General Manager |
| 16/04/2025 | Final Plan - SA 2024/026 & 152 | Acting General Manager |
| 28/04/2025 | Final Plan - SA 2023/012 | Acting General Manager |
| 29/04/2025 | Part 5 Agreement - CT184911/7 | Acting General Manager |
| 30/04/2025 | Sealed Report Deed | Acting General Manager |
| 12/05/2025 | Discharge of adhesion order | Acting General Manager |
| 12/05/2025 | Grant Deed - Caravan and Motorhome Plan - Council Infrastructure Grants | Acting General Manager |
| 20/05/2025 | Grant Deed - Bicheno Urban Design Strategy | Acting General Manager |
| 20/05/2025 | Grant Deed - Triabunna Streetscape | Acting General Manager |
| 20/05/2025 | Grant Deed - Public Amenities for Youth | Acting General Manager |
| 22/05/2025 | Request to amend Sealed Plan No. 46917 | Acting General Manager |
| 22/05/2025 | Final Plan - SA2024/030 | Acting General Manager |
| 29/05/2025 | Part 5 Agreement - SA 2019/18 | Acting General Manager |
| 2/06/2025 | Final Plan - SA 2022/49 | Acting General Manager |
| 11/06/2025 | Blank Instrument Form - CT 163925/1 | Acting General Manager |
| 16/06/2025 | Blank Instrument Form - CT 165524/1 | Acting General Manager |
| 19/06/2025 | Grant Deed - Isolated Communities Resilience Grants - Stream 2 | Acting General Manager |
| 24/06/2025 | Final Plan - SA 2022/027 | Acting General Manager |
| 25/06/2025 | Chief Executive Officer Contract of Employment | Mayor Cheryl Arnol |
| 26/06/2025 | Final Plan - SA 2021/024 | Acting General Manager |
| 26/06/2025 | Sub-Lease Agreement - Glamorgan Spring Bay Council & 78 Burgess Street, Bicheno | Acting General Manager |

COMMUNITY SMALL GRANTS PROGRAMME

No community small grants were provided during the April to June 2025 quarter.

EVENT SUPPORT / ASSISTANCE

| Name | In-kind Assistance | Amount donated \$ | Date Approved |
|---------------|--|-------------------|---------------|
| Bicheno Beams | <ul style="list-style-type: none">• In-kind Assistance• Permit for the use of the Bicheno Lions Park• Event marketing reach and impact via inclusion in newsletter and social media.• Provision of Council's storage for event equipment while not in use• Copyright licence for permission to broadcast music (\$800) each year. Renewal of this licence occurs July 1, 2025. | 2,000 | 27/05/2025 |

SOCIAL MEDIA STATISTICS



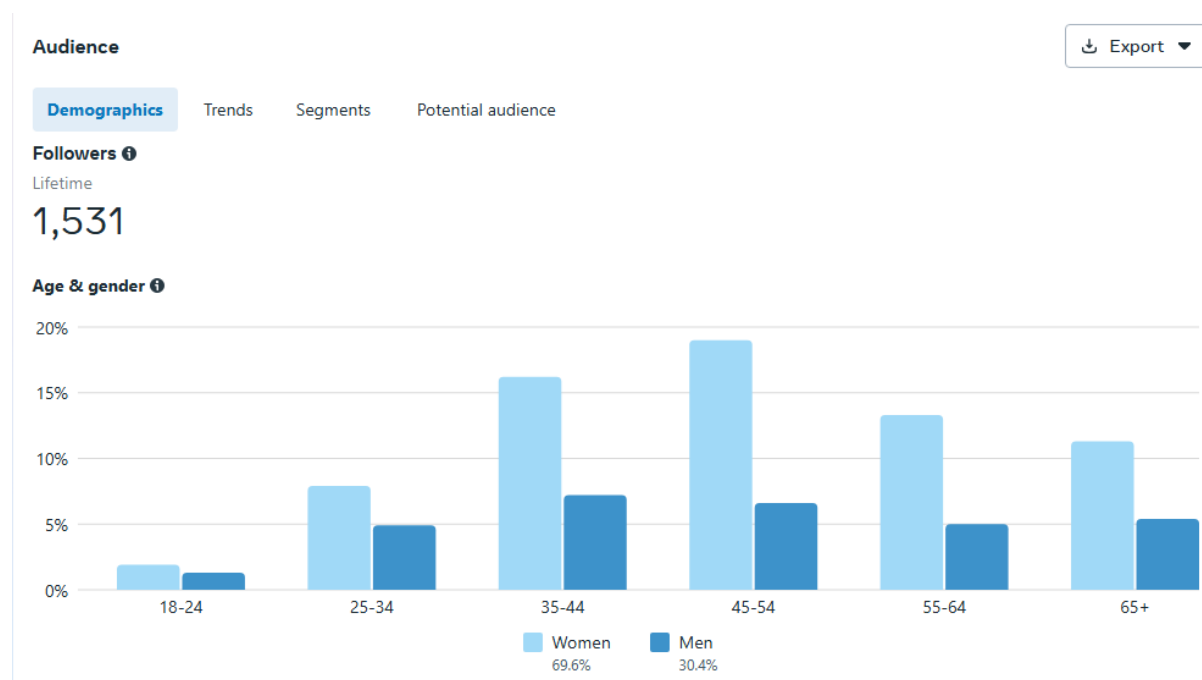
The internet YouTube platform is used to publish live Ordinary Council meetings each month to assist those in the community to view proceedings when they cannot attend themselves. There are currently 169 Subscribers.

| | July - September | October – December | January – March | April - June |
|----------------------------|------------------|--------------------|-----------------|--------------|
| YouTube Subscribers | 178 | 178 | 181 | 183 |
| YouTube Views | 426 | 251 | 486 | 366 |



Facebook is used by Council to communicate a narrow range of activities, primarily current events that have a safety or hazard awareness message, such as flooding, infrastructure damage, weather events and so on.

| | July - September | October – December | January – March | April - June |
|--------------------------------|------------------|--------------------|-----------------|--------------|
| Facebook Page Followers | 1393 | 1433 | 1481 | 1,531 |

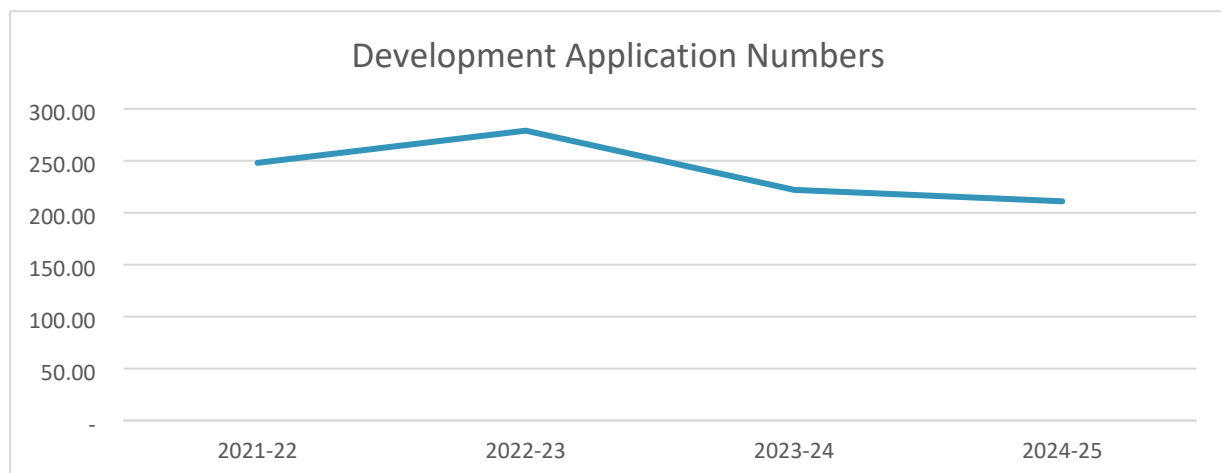
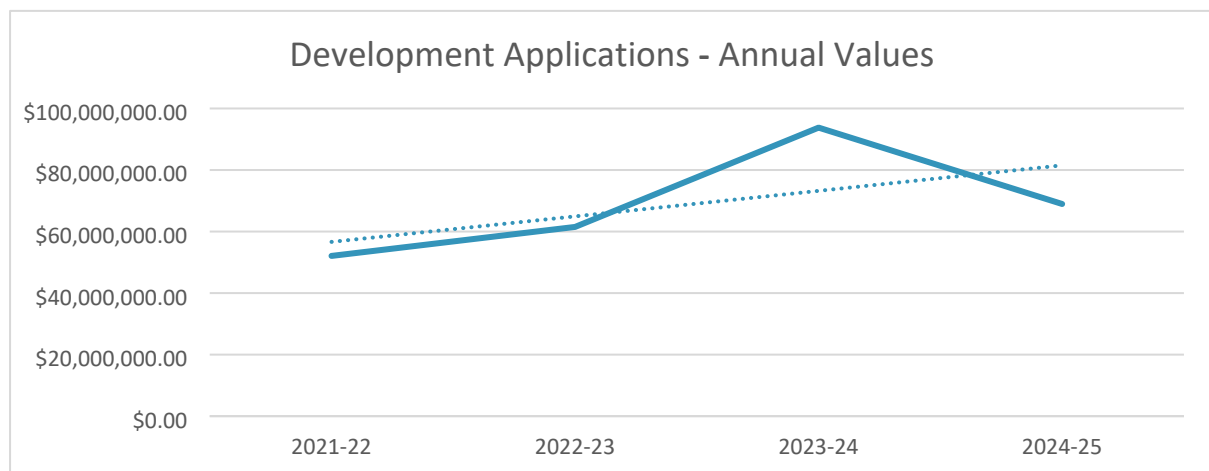


PLANNING & DEVELOPMENT STATISTICS

PLANNING STATISTICS

| | April - June | Total |
|--|--------------|-------|
| Development Applications Received | | |
| No Permit Required, Permitted, Discretionary | 66 | 272 |
| Subdivisions | 10 | 24 |

| | April - June | Total |
|--|--------------|-------|
| Development Applications Approved | | |
| No Permit Required | 20 | 75 |
| Permitted | 12 | 51 |
| Discretionary | 21 | 99 |
| Subdivisions | 5 | 27 |
| Applications Refused | 0 | 3 |
| Applications Withdrawn | 4 | 17 |



BUILDING AND PLUMBING STATISTICS

| | April - June | Total |
|-----------------------------------|--------------|-------|
| Building Permits Approved | 2 | 24 |
| Plumbing Permits Approved | 15 | 49 |
| Notifiable Building Work Approved | 19 | 108 |
| Notifiable Plumbing Work Approved | 10 | 57 |
| Low Risk Building Work | 1 | 11 |
| Low Risk Plumbing Work | 8 | 34 |
| Permit of Substantial Compliance | 1 | 1 |
| Building Certificates | 0 | 0 |

COMPLIANCE STATISTICS

| | April - June | Total |
|-------------------------------------|--------------|-------|
| Building Notices issued | 3 | 10 |
| Building Orders issued | 2 | 2 |
| Planning Enforcement Notices Issued | 0 | 1 |

ENVIRONMENTAL HEALTH STATISTICS

| | April - June | Total |
|---|--------------|-------|
| Immunisations | 0 | 83 |
| Food & Public Health Act Registrations | 12 | 143 |
| Food & Public Health Inspections | 57 | 158 |
| Notifiable Diseases | 0 | 0 |
| Sampling | 0 | 12 |
| Public Health/Environmental Health Complaints | 12 | 55 |
| On-site Wastewater Assessments/Permits | 9 | 42 |
| Form 49 & 50 Assessments/Inspections | 0 | 3 |
| New Food Business Enquiries | 7 | 24 |
| Development Application Assessments | 6 | 14 |

ANIMAL CONTROL STATISTICS

| | April - June | Total |
|--|--------------|-------|
| Dogs Registered | 583 | 749 |
| Kennel Licenses Issued/Renewed | 0 | 9 |
| Dogs Seized | 0 | 0 |
| Dogs Surrendered | 0 | 0 |
| Dogs Euthanized | 0 | 0 |
| Dogs placed with Dogs' Homes of Tasmania | 1 | 1 |
| Caution Notices Issued | 4 | 18 |
| Infringements | 4 | 115 |
| Fire Abatement Enquires/Complaints | 0 | 15 |

FINANCIAL REPORTING

Profit and Loss

Glamorgan Spring Bay Council
For the year ended 30 June 2025

| Account | YTD Actual | YTD Budget | Budget Var | Var % 024/25 Budget | |
|---|-------------------|-------------------|--------------------|---------------------|-------------------|
| Trading Income | | | | | |
| Rate Revenue | 28,366,228 | 13,871,977 | 14,494,251 | 104% | 13,871,977 |
| Statutory Charges | 698,951 | 691,962 | 6,989 | 1% | 691,962 |
| User Charges | 847,267 | 1,026,149 | (178,882) | -17% | 1,026,149 |
| Grants | 1,674,289 | 1,467,660 | 206,629 | 14% | 1,467,660 |
| Interest & Investment Revenue | 1,054,742 | 632,404 | 422,338 | 67% | 632,404 |
| Contributions | 519,977 | 330,000 | 189,977 | 58% | 330,000 |
| Other Revenue | 722,899 | 646,335 | 76,564 | 12% | 646,335 |
| Rates Charged - Sewerage | 45,599 | 0 | 45,599 | 0% | 0 |
| Total Trading Income | 33,929,951 | 18,666,487 | 15,263,464 | 82% | 18,666,487 |
| Gross Profit | 33,929,951 | 18,666,487 | 15,263,464 | 82% | 18,666,487 |
| Capital Grants | | | | | |
| Grants Commonwealth Capital - Other | 1,341,175 | 2,662,443 | (1,321,268) | -50% | 2,662,443 |
| Grants Commonwealth Capital - Roads to Recovery | 478,204 | 497,000 | (18,796) | -4% | 497,000 |
| Grants State Capital - Other | 2,364,806 | 2,626,623 | (261,817) | -10% | 2,626,623 |
| Total Capital Grants | 4,184,185 | 5,786,066 | (1,601,881) | -28% | 5,786,066 |
| Other Income | | | | | |
| Net Gain (Loss) on Disposal of Assets | 165,955 | 201,200 | (35,245) | -18% | 201,200 |
| Total Other Income | 165,955 | 201,200 | (35,245) | -18% | 201,200 |
| Operating Expenses | | | | | |
| Employee Costs | 5,363,471 | 5,496,864 | (133,393) | -2% | 5,496,864 |
| Materials & Services | 8,902,728 | 8,263,316 | 639,412 | 8% | 8,263,316 |
| Depreciation | 3,854,729 | 3,712,957 | 141,772 | 4% | 3,712,957 |
| Interest | 180,908 | 170,757 | 10,151 | 6% | 170,757 |
| Other Expenses | 231,123 | 237,860 | (6,737) | -3% | 237,860 |
| Total Operating Expenses | 18,532,959 | 17,881,754 | 651,205 | 4% | 17,881,754 |
| Net Profit | 15,396,992 | 784,733 | 14,612,259 | 1862% | 784,733 |
| Total Comprehensive Result (incl Capital Income) | 19,747,132 | 6,771,999 | 12,975,133 | 192% | 6,771,999 |

Profit and Loss Summary - Governance

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Governance.

| Account | YTD Actual /TD Budget Budget Var | | | Var % 3/24 Budget | |
|---|----------------------------------|------------------|-----------------|-------------------|------------------|
| Trading Income | | | | | |
| Statutory Charges | 467 | 0 | 467 | 0% | 0 |
| Other Revenue | 67 | 0 | 67 | 0% | 0 |
| Total Trading Income | 535 | 0 | 535 | 0% | 0 |
| Gross Profit | 535 | 0 | 535 | 0% | 0 |
| Operating Expenses | | | | | |
| Employee Costs | 410,721 | 609,756 | (199,035) | -33% | 609,756 |
| Materials & Services | 293,028 | 103,110 | 189,918 | 184% | 103,110 |
| Depreciation | 19,418 | 22,404 | (2,986) | -13% | 22,404 |
| Other Expenses | 168,958 | 169,860 | (902) | -1% | 169,860 |
| Total Operating Expenses | 892,124 | 905,130 | (13,006) | -1% | 905,130 |
| Net Profit | (891,590) | (905,130) | 13,540 | -1% | (905,130) |
| Total Comprehensive Result (incl Capital Income) | (891,590) | (905,130) | 13,540 | -1% | (905,130) |

Profit and Loss Summary - Corporate Services

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Corporate Services.

| Account | YTD Actual | YTD Budget | Budget Var | Var % 2023/24 Budget | |
|---|-------------------|-------------------|-------------------|----------------------|-------------------|
| Trading Income | | | | | |
| Rate Revenue | 23,845,528 | 11,679,318 | 12,166,210 | 104% | 11,679,318 |
| Statutory Charges | 91,486 | 99,996 | (8,510) | -9% | 99,996 |
| Grants | 204,291 | 191,961 | 12,330 | 6% | 191,961 |
| Interest & Investment Revenue | 1,046,098 | 632,004 | 414,094 | 66% | 632,004 |
| Other Revenue | 453,629 | 325,996 | 127,633 | 39% | 325,996 |
| Total Trading Income | 25,641,031 | 12,929,275 | 12,711,756 | 98% | 12,929,275 |
| Gross Profit | 25,641,031 | 12,929,275 | 12,711,756 | 98% | 12,929,275 |
| Other Income | | | | | |
| Net Gain (Loss) on Disposal of Assets | 0 | 201,200 | (201,200) | -100% | 201,200 |
| Total Other Income | 0 | 201,200 | (201,200) | -100% | 201,200 |
| Operating Expenses | | | | | |
| Employee Costs | 824,241 | 793,464 | 30,777 | 4% | 793,464 |
| Materials & Services | 2,064,486 | 2,279,445 | (214,959) | -9% | 2,279,445 |
| Depreciation | 41,945 | 91,512 | (49,567) | -54% | 91,512 |
| Other Expenses | 62,165 | 66,000 | (3,835) | -6% | 66,000 |
| Total Operating Expenses | 2,992,836 | 3,230,421 | (237,585) | -7% | 3,230,421 |
| Net Profit | 22,648,195 | 9,698,854 | 12,949,341 | 134% | 9,698,854 |
| Total Comprehensive Result (incl Capital Income) | 22,648,195 | 9,900,054 | 12,748,141 | 129% | 9,900,054 |

Profit and Loss Summary - Community Development

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Community Development.

| Account | YTD Actual | YTD Budget | Budget Var | Var % | 2023/24 Budget |
|---|------------------|------------------|-----------------|-------------|------------------|
| Trading Income | | | | | |
| Statutory Charges | (8) | 0 | (8) | 0% | 0 |
| Grants | 300 | 3,555 | (3,255) | -92% | 3,555 |
| Interest & Investment Revenue | 0 | 400 | (400) | -100% | 400 |
| Other Revenue | 8,921 | 0 | 8,921 | 0% | 0 |
| Total Trading Income | 9,214 | 3,955 | 5,259 | 133% | 3,955 |
| Gross Profit | 9,214 | 3,955 | 5,259 | 133% | 3,955 |
| Operating Expenses | | | | | |
| Employee Costs | 191,806 | 144,948 | 46,858 | 32% | 144,948 |
| Materials & Services | 70,116 | 76,070 | (5,954) | -8% | 76,070 |
| Depreciation | 50,976 | 50,124 | 852 | 2% | 50,124 |
| Total Operating Expenses | 312,898 | 271,142 | 41,756 | 15% | 271,142 |
| Net Profit | (303,685) | (267,187) | (36,498) | 14% | (267,187) |
| Total Comprehensive Result (incl Capital Income) | (303,685) | (267,187) | (36,498) | 14% | (267,187) |

Profit and Loss Summary - Tourism and Economic Development

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Tourism & Economic Development.

| Account | YTD Actual | YTD Budget | Budget Var | Var % | 2023/24 Budget |
|---|-----------------|------------------|-----------------|-------------|------------------|
| Gross Profit | 0 | 0 | 0 | 0% | 0 |
| Operating Expenses | | | | | |
| Materials & Services | 60,086 | 115,000 | (54,914) | -48% | 115,000 |
| Total Operating Expenses | 60,086 | 115,000 | (54,914) | -48% | 115,000 |
| Net Profit | (60,086) | (115,000) | 54,914 | -48% | (115,000) |
| Total Comprehensive Result (incl Capital Income) | (60,086) | (115,000) | 54,914 | -48% | (115,000) |

Profit and Loss Summary - Development Services

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Development Services.

| Account | YTD Actual | TD Budget | Budget Var | Var % | 2023/24 Budget |
|---|------------------|------------------|------------------|-------------|------------------|
| Trading Income | | | | | |
| Statutory Charges | 591,216 | 583,962 | 7,254 | 1% | 583,962 |
| User Charges | 4,222 | 22,963 | (18,741) | -82% | 22,963 |
| Contributions | 519,977 | 330,000 | 189,977 | 58% | 330,000 |
| Other Revenue | 2,605 | 8,004 | (5,399) | -67% | 8,004 |
| Total Trading Income | 1,118,019 | 944,929 | 173,090 | 18% | 944,929 |
| Gross Profit | 1,118,019 | 944,929 | 173,090 | 18% | 944,929 |
| Operating Expenses | | | | | |
| Employee Costs | 1,080,263 | 1,113,744 | (33,481) | -3% | 1,113,744 |
| Materials & Services | 572,031 | 714,413 | (142,382) | -20% | 714,413 |
| Depreciation | 37,254 | 27,000 | 10,254 | 38% | 27,000 |
| Total Operating Expenses | 1,689,548 | 1,855,157 | (165,609) | -9% | 1,855,157 |
| Net Profit | (571,529) | (910,228) | 338,699 | -37% | (910,228) |
| Total Comprehensive Result (incl Capital Income) | (571,529) | (910,228) | 338,699 | -37% | (910,228) |

Profit and Loss Summary - Animal Control

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Animal Control.

| Account | YTD Actual | YTD Budget | Budget Var | Var % | 2023/24 Budget |
|---|-----------------|-----------------|-----------------|-------------|-----------------|
| Trading Income | | | | | |
| Statutory Charges | 15,752 | 8,004 | 7,748 | 97% | 8,004 |
| User Charges | 36,357 | 29,318 | 7,039 | 24% | 29,318 |
| Total Trading Income | 52,109 | 37,322 | 14,787 | 40% | 37,322 |
| Gross Profit | 52,109 | 37,322 | 14,787 | 40% | 37,322 |
| Operating Expenses | | | | | |
| Employee Costs | 28,866 | 92,352 | (63,486) | -69% | 92,352 |
| Materials & Services | 28,259 | 9,774 | 18,485 | 189% | 9,774 |
| Depreciation | 7,716 | 8,016 | (300) | -4% | 8,016 |
| Total Operating Expenses | 64,841 | 110,142 | (45,301) | -41% | 110,142 |
| Net Profit | (12,732) | (72,820) | 60,088 | -83% | (72,820) |
| Total Comprehensive Result (incl Capital Income) | (12,732) | (72,820) | 60,088 | -83% | (72,820) |

Profit and Loss Summary - Medical Services

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Medical Centres.

| Account | YTD Actual | YTD Budget | Budget Var | Var % | 2023/24 Budget |
|---|------------------|------------|------------------|-----------|----------------|
| Gross Profit | 0 | 0 | 0 | 0% | 0 |
| Other Income | | | | | |
| Net Gain (Loss) on Disposal of Assets | 19,195 | 0 | 19,195 | 0% | 0 |
| Total Other Income | 19,195 | 0 | 19,195 | 0% | 0 |
| Operating Expenses | | | | | |
| Materials & Services | 419,154 | 0 | 419,154 | 0% | 0 |
| Depreciation | 40,285 | 0 | 40,285 | 0% | 0 |
| Total Operating Expenses | 459,439 | 0 | 459,439 | 0% | 0 |
| Net Profit | (459,439) | 0 | (459,439) | 0% | 0 |
| Total Comprehensive Result (incl Capital Income) | (440,244) | 0 | (440,244) | 0% | 0 |

Profit and Loss Summary - Marina & Wharf

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Marina & Wharf.

| Account | TD Actual | TD Budget | Budget Var | Var % | 2023/24 Budget |
|---|----------------|----------------|------------------|--------------|----------------|
| Trading Income | | | | | |
| Statutory Charges | 38 | 0 | 38 | 0% | 0 |
| User Charges | 555,694 | 627,981 | (72,287) | -12% | 627,981 |
| Other Revenue | 268 | 1,000 | (732) | -73% | 1,000 |
| Total Trading Income | 556,001 | 628,981 | (72,980) | -12% | 628,981 |
| Gross Profit | 556,001 | 628,981 | (72,980) | -12% | 628,981 |
| Capital Grants | | | | | |
| Grants Commonwealth Capital - Other | 0 | 100,000 | (100,000) | -100% | 100,000 |
| Grants State Capital - Other | 0 | 49,123 | (49,123) | -100% | 49,123 |
| Total Capital Grants | 0 | 149,123 | (149,123) | -100% | 149,123 |
| Operating Expenses | | | | | |
| Employee Costs | 19,786 | 48,576 | (28,790) | -59% | 48,576 |
| Materials & Services | 148,014 | 154,927 | (6,913) | -4% | 154,927 |
| Depreciation | 128,458 | 136,224 | (7,766) | -6% | 136,224 |
| Interest | 62,443 | 51,408 | 11,035 | 21% | 51,408 |
| Total Operating Expenses | 358,701 | 391,135 | (32,434) | -8% | 391,135 |
| Net Profit | 197,300 | 237,846 | (40,546) | -17% | 237,846 |
| Total Comprehensive Result (incl Capital Income) | 197,300 | 386,969 | (189,669) | -49% | 386,969 |

Profit and Loss Summary - Building & Facilities

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Buildings & Facilities.

| Account | YTD Actual | YTD Budget | Budget Var | Var % | 2023/24 Budget |
|---|--------------------|--------------------|--------------------|--------------|--------------------|
| Trading Income | | | | | |
| Interest & Investment Revenue | 8,644 | 0 | 8,644 | 0% | 0 |
| Other Revenue | 124,670 | 80,096 | 44,574 | 56% | 80,096 |
| Total Trading Income | 133,314 | 80,096 | 53,218 | 66% | 80,096 |
| Gross Profit | 133,314 | 80,096 | 53,218 | 66% | 80,096 |
| Capital Grants | | | | | |
| Grants Commonwealth Capital - Other | 101,381 | 180,000 | (78,619) | -44% | 180,000 |
| Grants State Capital - Other | 199,366 | 1,230,000 | (1,030,634) | -84% | 1,230,000 |
| Total Capital Grants | 300,747 | 1,410,000 | (1,109,253) | -79% | 1,410,000 |
| Other Income | | | | | |
| Net Gain (Loss) on Disposal of Assets | 19,694 | 0 | 19,694 | 0% | 0 |
| Total Other Income | 19,694 | 0 | 19,694 | 0% | 0 |
| Operating Expenses | | | | | |
| Employee Costs | 90,163 | 72,852 | 17,311 | 24% | 72,852 |
| Materials & Services | 576,079 | 489,673 | 86,406 | 18% | 489,673 |
| Depreciation | 604,252 | 584,472 | 19,780 | 3% | 584,472 |
| Total Operating Expenses | 1,270,494 | 1,146,997 | 123,497 | 11% | 1,146,997 |
| Net Profit | (1,137,180) | (1,066,901) | (70,279) | 7% | (1,066,901) |
| Total Comprehensive Result (incl Capital Income) | (816,739) | 343,099 | (1,159,838) | -338% | 343,099 |

Profit and Loss Summary - Works & Services

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Bridges & Culverts, Emergency Management, Parks & Reserves, Plant Costs & Recoveries, Private Works, Roads & Footpaths, Sewer, Stormwater & Drainage, Town Maintenance, Waste Management.

| Account | YTD Actual | YTD Budget | Budget Var | Var % | 2023/24 Budget |
|---|--------------------|--------------------|------------------|--------------|--------------------|
| Trading Income | | | | | |
| Rate Revenue | 4,520,699 | 2,192,659 | 2,328,040 | 106% | 2,192,659 |
| User Charges | 250,994 | 238,691 | 12,303 | 5% | 238,691 |
| Grants | 1,469,698 | 1,272,144 | 197,554 | 16% | 1,272,144 |
| Other Revenue | 30,159 | 0 | 30,159 | 0% | 0 |
| Rates Charged - Sewerage | 45,599 | 0 | 45,599 | 0% | 0 |
| Total Trading Income | 6,317,149 | 3,703,494 | 2,613,655 | 71% | 3,703,494 |
| Gross Profit | 6,317,149 | 3,703,494 | 2,613,655 | 71% | 3,703,494 |
| Capital Grants | | | | | |
| Grants Commonwealth Capital - Other | 1,239,794 | 2,382,443 | (1,142,649) | -48% | 2,382,443 |
| Grants Commonwealth Capital - Roads to Recovery | 478,204 | 497,000 | (18,796) | -4% | 497,000 |
| Grants State Capital - Other | 2,165,440 | 1,347,500 | 817,940 | 61% | 1,347,500 |
| Total Capital Grants | 3,883,438 | 4,226,943 | (343,505) | -8% | 4,226,943 |
| Other Income | | | | | |
| Net Gain (Loss) on Disposal of Assets | 127,066 | 0 | 127,066 | 0% | 0 |
| Total Other Income | 127,066 | 0 | 127,066 | 0% | 0 |
| Operating Expenses | | | | | |
| Employee Costs | 2,288,800 | 2,636,472 | (347,672) | -13% | 2,636,472 |
| Materials & Services | 4,312,900 | 4,237,226 | 75,674 | 2% | 4,237,226 |
| Depreciation | 2,817,245 | 2,675,953 | 141,292 | 5% | 2,675,953 |
| Other Expenses | 0 | 2,000 | (2,000) | -100% | 2,000 |
| Total Operating Expenses | 9,418,945 | 9,551,651 | (132,706) | -1% | 9,551,651 |
| Net Profit | (3,101,796) | (5,848,157) | 2,746,361 | -47% | (5,848,157) |
| Total Comprehensive Result (incl Capital Income) | 908,708 | (1,621,214) | 2,529,922 | -156% | (1,621,214) |

Profit and Loss Summary - Prosser Plains Raw Water Scheme

Glamorgan Spring Bay Council
For the year ended 30 June 2025

Department is Prosser Plains Raw Water Scheme.

| Account | YTD Actual | YTD Budget | Budget Var | Var % | 2023/24 Budget |
|---|------------------|----------------|------------------|---------------|----------------|
| Trading Income | | | | | |
| User Charges | 0 | 107,196 | (107,196) | -100% | 107,196 |
| Other Revenue | 0 | 231,239 | (231,239) | -100% | 231,239 |
| Total Trading Income | 0 | 338,435 | (338,435) | -100% | 338,435 |
| Gross Profit | 0 | 338,435 | (338,435) | -100% | 338,435 |
| Operating Expenses | | | | | |
| Employee Costs | 0 | 7,932 | (7,932) | -100% | 7,932 |
| Materials & Services | 50,708 | 81,668 | (30,960) | -38% | 81,668 |
| Depreciation | 107,180 | 117,252 | (10,072) | -9% | 117,252 |
| Interest | 118,465 | 119,349 | (884) | -1% | 119,349 |
| Total Operating Expenses | 276,354 | 326,201 | (49,847) | -15% | 326,201 |
| Net Profit | (276,354) | 12,234 | (288,588) | -2359% | 12,234 |
| Total Comprehensive Result (incl Capital Income) | (276,354) | 12,234 | (288,588) | -2359% | 12,234 |

CORPORATE CALENDAR

| Document / Item | LGA Act Reference or Other as Stipulated | Statutory Y/N | Date Last Updated | Responsible Officer | Review Cycle | Comments |
|---|--|---------------|-------------------|---|--------------------------------|--|
| Conservation Covenant Rebate Policy | S129 | Yes | May-19 | Director Corporate & Communications | 2 years | |
| Risk Management Policy | S70E, S70G + Various Legislation | Yes | Jun-20 | Director Corporate & Communications | Annual | |
| Fraud Control Policy | S70E, S70G + Various Legislation | Yes | Apr-20 | Director Corporate & Communications | 2 years | |
| Risk Management Strategy | S70E, S70G + Various Legislation | Yes | Jun-20 | Director Corporate & Communications | 2 years | |
| Information Management Policy | S70E, Archives Act & Various | Yes | Jul-21 | Director Corporate & Communications | 4 years | In progress |
| Use of Electronic Devices | S70E, S70G | No | Nov-19 | Director Corporate & Communications | 4 years | In progress |
| Long Term Financial Management Plan | S70, S70F, S70G | Yes | Dec-21 | Director Corporate & Communications | Updates as required | In progress |
| Financial Reserves Policy | S70E, S70G | Yes | Apr-20 | Director Corporate & Communications | As required | |
| Flora & Fauna Plans | Threatened Species Act 1995/Nature Conservation Act 2002/EPBC Act 1999/Forest Practices Regulations 2005 | Yes | Oct-14 | Director Planning & Development | 4 years | Review placed on hold for the next financial year. The current F&F plans still remain current until the review takes place. |
| Financial Management Strategy | S70, S70F, S70G | Yes | Jul-21 | Director Corporate & Communications | 2 years | Review commenced June 2025 |
| Personal and Private information Policy | S70E, S70G + Various Legislation | Yes | Oct-21 | General Manager | 2 years | On hold. |
| Use of Council Logo Policy | S70E, S70G | No | Sep-19 | General Manager / Executive Officer | 4 years | Review in progress. |
| Volunteer Policy | S70E, S70G + Various Legislation | No | Sep-19 | General Manager | 4 years | |
| Dog Management Policy 2019-2025 | S7 (Dog Control Act) | Yes | Jan-20 | Director Planning & Development | 4 years | Initial consultation has commenced with key stakeholders. Broader community consultation to occur following adoption of Orford Foreshore Masterplan. Awaiting feedback from Parks. |
| Australian Citizenship Ceremony Dress Code | S70E, S70G, | Yes | Feb-20 | General Manager | 4 years | |
| Leasing & Licensing of Council Owned & Managed Property | Various | No | Mar-23 | Director Planning & Development | March 2024, thereafter 4 years | Adopted in April 2023. |
| Corporate Credit Card Policy | S70E, S70G | No | Apr-20 | Director Corporate & Communications | 4 years | |
| Environmental Bylaw | S145 LGA + Various | Yes | May-20 | Director Planning & Development | 4 years | Gazetted 23 May 2020 |
| Safeguarding Children and Young People Policy | Child and Youth Safe Organisations Act 2023 (Tas) | Yes | Dec-23 | General Manager | 1 year | |
| Applying for Grants on Council Land Policy | Various | No | Apr-21 | Director Planning & Development | 4 years | |
| Community Recovery Plan | S70E & Various | Yes | Feb-21 | Director Works & Infrastructure | 4 years | |
| Public Open Space Contribution Policy | Various | No | Feb-21 | Director Planning & Development | 4 years | |
| Annual Plan & Budget Estimates | S82, S70G | Yes | Jul-24 | Director Corporate & Communications | Annual | In progress - will be on the Agenda for July 2025 Council Meeting. |
| Pandemic Plan | S70E & Various | Yes | May-23 | Director Works & Infrastructure | 2 years | Incorporated in Municipal Emergency Management Plan |
| Enterprise Agreement | Various | Yes | Jul-22 | General Manager / Internal Review Committee | 3 years | In progress |
| Municipal Emergency Management Plan | Emergency Management Act | Yes | Sep-23 | Director Works & Infrastructure | 2 years | Complete |
| Risk Register | Various | Yes | Sep-25 | General Manager | Annual | Updates ongoing |
| Annual Report | S72 | Yes | Dec-23 | General Manager | Annual | Adopted at December AGM - 10 December 2024 |
| Council Advertising Policy | S70E, S70G | No | Jan-22 | General Manager | 4 years | |
| Advocacy Initiatives (2025) | N/A | No | Feb-25 | General Manager | Annual | Reviewed February 2025. |
| Strategic Plan | S66 | Yes | Feb-24 | General Manager | 4 years | Reviewed in February 2024. / Half Term Plan implemented 2025-2027 |
| Weed Management Plan | Weed Management Act 1999 | Yes | Jan-23 | Director Works & Infrastructure | 5 years | Draft developed |
| Business Continuity Plan | S70E & Various | Yes | Feb-24 | General Manager | 2 years | |
| Recruitment Policy | S70E, S70G, Antidiscrimination Act | No | Feb-22 | General Manager | 4 years | |
| Budget | S82 | Yes | Jun-25 | Director Corporate & Communications | Annual | Budget Estimates adopted at Ordinary Council Meeting on 24 June 2025. |
| Fees & Charges Register | s206 | Yes | May-25 | Director Corporate & Communications | Annual | Adopted at May 2025 Ordinary Council Meeting |
| Rates Resolution | S90 | Yes | Jun-25 | Director Corporate & Communications | Annual | Rates Resolution adopted at Ordinary Council Meeting on 24 June 2025. |
| Communications & Engagement Framework | S70E | Yes | Apr-22 | Director Corporate & Communications | 4 years | |
| Triabunna Marina and Wharf Precinct Policy | S70E, S70G | No | Jul-22 | Director Works & Infrastructure | 4 years | |
| Car Parking Cash-In-Lieu Contribution Policy | S70E, S70G | No | Sep-22 | Director Planning & Development | 4 years | |
| Tree Management Policy | S70E, S70G | No | Sep-22 | Director Works & Infrastructure | 4 years | |
| Council Workshop Policy | Various | No | Jan-23 | General Manager | 4 years | |
| Half-Term Plan - 2025_2027 | N/A | No | Mar-25 | General Manager | 2 years | Adopted at 25 March 2025 Ordinary Council Meeting |
| Media Policy | S70E, S70G | No | Mar-23 | General Manager / Executive Officer | 4 years | |
| Public Interest Disclosure Procedures | PID Act 2002 | Yes | Jul-24 | General Manager | 3 years | Reviewed in July 2024. |
| Public Toilet Strategy 2025-2035 | | No | May-25 | Director Planning & Development | 2 years | Adopted at 27 May 2025 Ordinary Council Meeting |
| Customer Service Charter | 339F, S70E, S70G | Yes | Sep-23 | Director Corporate & Communications | 4 years | |
| Use of Council's Common Seal Policy | S70E, S70G | No | Sep-23 | General Manager / Executive Officer | 4 years | Reviewed and adopted at 26 September 2023 Ordinary Council Meeting |
| Unsealed Roads Policy | Various | No | Aug-24 | Director Works & Infrastructure | 4 years | Reviewed August 2024. |

| Document / Item | LGA Act Reference or Other as Stipulated | Statutory Y/N | Date Last Updated | Responsible Officer | Review Cycle | Comments |
|---|--|---------------|-------------------|-------------------------------------|--------------|---|
| Dealing with unreasonable customer conduct | Various | No | Mar-24 | Director Corporate & Communications | 4 years | |
| Audit Panel Charter | S85, S85A, S85B | Yes | Jun-24 | Director Corporate & Communications | 4 years | |
| Councillor Allowances & Expense Reimbursement Policy | S70E, S70G, R42 LG(Gen) Regs | Yes | May-24 | General Manager | 4 years | Reviewed May 2024 |
| Asset Management Policy | S70E, 70C | Yes | Aug-24 | Director Works & Infrastructure | 4 years | Reviewed August 2024. |
| Code for Tenders and Contracts | S333B, S70E, S70G | Yes | Aug-28 | Director Works & Infrastructure | 4 years | Reviewed August 2024. |
| Waste Management Policy | S70E, S70G | No | Aug-24 | Director Works & Infrastructure | 4 years | Reviewed August 2024. |
| Fee Exemption and Reduction Policy | S70E, S70G, S205, S206 | Yes | Oct-24 | Director Planning & Development | 4 years | |
| Related Party Disclosure Policy | Various | Yes | Oct-24 | Director Corporate & Communications | 3 years | Adopted at October 2024 Council Meeting |
| Strategic Asset Management Plan | S70B, S70F, S70G | Yes | Nov-24 | Director Works & Infrastructure | 4 years | Adopted in November 2024. |
| Private Works Policy | S70E, S70G | No | Mar-25 | Director Works & Infrastructure | 4 years | Revised and adopted at March 2025 Ordinary Council Meeting |
| Public Art and Memorial Policy | Various | No | Jan-25 | Director Works & Infrastructure | 4 years | Revised and adopted at January 2025 Ordinary Council Meeting |
| Stormwater Policy for New Development | | No | Jan-25 | Director Works & Infrastructure | 4 years | |
| Family and Domestic Violence Policy and Procedure | | No | Jan-25 | General Manager | 4 years | |
| Employee Code of Conduct Policy - Staff | Various | No | Feb-25 | General Manager | 4 years | |
| Recognition of continuous years of service - Councillors and Staff Policy | S70E, S70G | No | Feb-25 | General Manager | Feb-29 | Reviewed and adopted at 25 February 2025 Council Meeting |
| Work Health and Safety Policy | Various | Yes | Feb-25 | General Manager | 4 years | Revised and adopted at February 2025 Ordinary Council Meeting |
| Financial Hardship Assistance Policy | Part 9 (Rates & Charges), S70E, S70G | No | May-25 | Director Corporate & Communications | 4 years | Revised policy adopted at Council Meeting on 27th May 2025. |
| Rates and Charges Policy | Various | Yes | May-25 | Director Corporate & Communications | 4 years | Reviewed (revised Rates and Charges Policy consolidates and replaces the following Rate Relief for Community Groups, Rate Relief for Religious Organisations) |
| Gifts & Donations Policy | S56A, S56B, 70E, 70G, LG(Gen) Regs 2015 | Yes | Jan-25 | General Manager / Executive Officer | 4 years | |
| Council Meetings - Audio/Visual Recording | R33 LG(MP) Regs 2015 | Yes | Aug-22 | General Manager / Executive Officer | As required | Review in progress following amendment to Local Government (Meeting Procedures) 2015 - June 2025 |
| Delegation Register | S64 | Yes | Oct-24 | General Manager | As required | Revised register adopted at Ordinary Council Meeting on 24 June 2025. |
| Community Small Grant Policy | S70E, S70G | No | Sep-10 | Director Corporate & Communications | 4 years | In progress - proposed change to model to be agreed with council |
| Investment Policy | S70E, S70G + Various Legislation | Yes | Aug-15 | Director Corporate & Communications | As required | In progress |
| Coastal Erosion & Inundation Policy | S70E | No | New | Director Planning & Development | 4 years | To be developed |
| Debt Collection Procedure | S70E, S70G + Various Legislation | Yes | New | Director Corporate & Communications | 4 years | In progress |
| Corporate Branding Policy | S70E, S70G | No | New | General Manager | 4 years | To be developed |
| Public Land Register | S177A (2) | Yes | New | Director Planning & Development | 4 years | To be developed 2022/23 |
| Implementation of Records Management System | S70E, S70G & State Archives Act | Yes | Jun-21 | Director Corporate & Communications | Complete | SharePoint |
| S24 Review | S24, S70E, S70G | No | Oct-20 | General Manager | 4 years | In progress |

COUNCIL MOTION TRACKING DOCUMENT

| MEETING DATE | ITEM NO. | DECISION NO. | TITLE | ACTION OFFICER | DECISION | STATUS |
|-------------------|----------|--------------|--|----------------|--|---|
| 30 Apr 2019 | 6.1 | 82/19 | Policy for Users of Hall Facilities | GM | Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities. | In progress. Policy to be developed and workshopped. |
| 27 Aug 2019 | 7.5 | 144/19 | Holkham Court, Orford – Stormwater Assessment | GM | Works are implemented as outlined in the report. | Subdivision work that included stormwater impact complete. Culvert upgrade complete. Works in private land to follow on in consultation with land owners. |
| 28 Jan 2020 | 7.4 | 22/20 | Re-endorsement of the Dog Management Policy and associated Declared Areas including Dog Exercise Yards | DPD | That: a) the date on which the Declared areas in the re-endorsed dog policy and the new declared dog exercise areas take effect, and b) the period during which the declaration remains in force. | Ongoing – Awaiting confirmation from Parks & Wildlife Services. |
| 28 September 2021 | 8.3 | 167/21 | Swanwick Foreshore Erosion | DWI | That Council: 1. Ceases any further involvement in coastal erosion mitigation at the Swanwick Drive vicinity, and elsewhere in the municipality and; 2. Develops a Policy on coastal erosion and inundation. | Complete. Policy development under investigation. |
| 22 February 2022 | 8.4 | 36/22 | Glamorgan Spring Bay Council Section 24 Special Committees | GM | That Council: 1. Endorses a review of the Guidelines for Section 24 Special Committees of Council. 2. Endorses a review process for each individual Section 24 Special Committee. | In progress. Committees have been advised of the Council decision and that a Council Officer will be in contact in due course to work collaboratively with the Committee on the review. Review delayed due to personnel vacancies. |
| 22 March 2022 | 8.8 | 62/22 | Swansea Helipad Proposal | DWI | That Council endorse the proposal to develop land, within planning and statutory confinements and in conjunction with other emergency management stakeholder agencies at 76 Maria Street Swansea for emergency preparedness and response purposes; that being the development of helicopter staging infrastructure through grant funding and inter-agency cooperation. | Ongoing liaison for the planning of the project through June. Propose to commence design in July 2022. Further survey to inform design underway. Project abandoned. Not able to be implemented. Complete. |
| 26 April 2022 | 8.8 | 83/22 | Bicheno Triangle Final Design for Tender | DWI | That council endorse the proposed design and authorise officers to proceed to tendering with a view to construction. | Scope reduced. Developing smaller tender packages – quote received – contract awarded. Works commenced. Project to be complete within 5 months. Complete. |
| 25 October 2022 | 8.4 | 224/22 | Mulching Green Waste | DWI | That Council advise the public that a coarse mulch is available to pick up in domestic quantities from the Orford Transfer Station at the collector's risk and from time to time at no cost. | Process and timing for public notification and dispersal being developed. Other mulching options being investigated to see if better quality can be produced. Council to purchase mulcher in conjunction with DSRA who have been successful in attracting a grant for half the purchase funds. Mulch being collected by public as available. Complete. |
| 23 May 2023 | 8.2 | 106/23 | Swansea Loo with a View Future | DWI | That: 1. Council remove the existing turpentine piles and offer them for sale 2. Council install the second toilet pod at a suitable distance on the northern side of the existing toilet to enable the utilisation of existing sewer and water connections. | Investigation and design for new location being progressed. Poles removed. North side impractical – south side more efficient and less costly. Footings poured. Steelwork ready. Lifting into place in August 2025. |
| 25 July 2023 | 8.1 | 157/23 | Local Government Reform | GM | That: 1. The General Manager provides a further report on the completed community survey at the next Council meeting. and; 2. Considering the complexity that Glamorgan Spring Bay Council has with options that include a possible North/South split, that a stage 2 response to the Local Government Review Board (due August 2, 2023) will be necessarily brief. and; 3. The response will indicate that GSBC will be willing to continue to engage with the Tasmanian Government and neighbouring Councils to identify reforms that will meet the principles of the Local Government review and be to the benefit of the communities concerned. and; 4. That the Tasmanian Government be requested to fund and model any potential Local Government reform identified in point 3 above for consideration by Council and community before any final decisions are made. | Ongoing. Director of Local Government to workshop the path forward at February 2025 workshop to inform a new council resolution on continued support for the process of investigating the positive and negative outcomes of alternative proposals including no change. Complete. |
| 26 September 2023 | 8.7 | 215/23 | Our Park Orford community Response to survey | DWI | That Council refers the proposals associated with this report to a future workshop to consider how the Park may be developed to promote the interests of the community. | Underway. |
| 24 October 2023 | 8.7 | 246/23 | Disposal of Council Land - 50 Beattie Avenue, Bicheno | DPD | That Council: 1. RESOLVE under section 178 of the Local Government Act 1993 (the Act) to form an intention to dispose, exchange or lease of public land, being 50 Beattie Street, Bicheno (Title Ref: 62307/50) (the Land) 2. AUTHORISE the General Manager to take all actions necessary to complete public notification of Council's intent to exchange, sell or lease the land in accordance with section 178 of the Act, and 3. AUTHORISE the General Manager to consider and acknowledge any objection received pursuant to section 178(6) of the Act and report to a future Council meeting. | Ongoing – Report will be presented to future Council meeting. |
| 28 January 2025 | 8.1 | 07/25 | Dolphin Sands Bushfire Mitigation Assessment Report November 2024 | AGM | That council adopts the Dolphin Sands Bushfire Mitigation Assessment Report November 2024 and commends it to the General Manager to implement to the extent of council's resource limitations, powers and delegations. | Recommended Actions commenced. Water tank installed. 2 fire breaks to be cleared. |
| 29 April 2025 | 8.1 | 92/25 | Review of Delegation Register | GM | That Council endorses the revised Delegations Register as attached to this report item. | Complete. |
| 27 May 2025 | 8.3 | 104/25 | Financial Hardship Assistance Model Policy | EO | That Council adopts the Financial Hardship Assistance Model Policy as attached to this report item effective 27th May 2025. | Complete. |

| | | | | | | |
|--------------|-----|--------|--|-----|--|---|
| 27 May 2025 | 8.4 | 105/25 | Rates and Charges Policy | EO | That Council adopts the Rates and Charges Policy as attached to this report item effective 27 May 2025. | Complete. |
| 27 May 2025 | 8.5 | 106/25 | Public Toilet Strategy | EO | That Council adopts the Public Toilet Strategy 2025-2035 as attached to this report and supports the development of an action plan to implement the strategy. | Complete. |
| 27 May 2025 | 8.6 | 107/25 | Bicheno Beams - Event Support Grant Application | CDC | That Council approves the application for event support to Bicheno Community Development Association in the form of \$2,000 cash contribution by accessing part of the the amount quarantined by Council (\$4000) and in-kind support for the Bicheno Beams 2025 event. | Complete |
| 27 May 2025 | 8.7 | 108/25 | The Freycinet Challenge 2025 - Event Support Grant Application | CDC | That Council defers the matter to the July 2025 Ordinary Council Meeting. | Deferred until 22 July 2025 Ordinary Meeting. |
| 24 June 2025 | 8.1 | 133/25 | Budget Estimates 2025/26 | GM | That Council approves the 2025/26 Budget estimates consisting of Profit and Loss Statement, Statement of Financial Position, Cash Flow Statement and Capital Works Program as shown in this agenda item. | Complete. |
| 24 June 2025 | 8.2 | 134/25 | Rates Resolution 2025/26 | GM | That in accordance with the provisions of the Local Government Act 1993, Council adopts the 2025/2026 Rates Resolution as shown in this agenda item for rateable land within Council's municipal area for the period 1 July 2025 to 30 June 2026. | Complete. |
| 24 June 2025 | 8.2 | 135/25 | Rates Resolution 2025/26 | GM | That Council direct the General Manager to liaise with farmers, who as of today's date, are using the major portion of their farms for grazing purposes, to determine terms upon which the 2025-26 rate demand can be paid if required, with a report to be provided to council on the financial impact of any proposed arrangements outside of policy. | Advocacy commenced. |
| 24 June 2025 | 8.3 | 136/25 | 2025/26 Fees and Charges - Error Correction | GM | That Council: 1. Endorses the amended fees for: • Search and copy of permit and plans (corrected to \$61) • Road Closure Fee (corrected to \$140 + cost of advertisement) • Kennel Licence Fee (corrected to \$145) and; • Dog Nuisance Complaint Fee (corrected to \$54) 2. Approves the updated Fees and Charges Register (Attachment 1) to replace the previously adopted version for the 2025/2026 financial year. | Complete. |
| 24 June 2025 | 8.4 | 137/25 | Review of Delegation Register | GM | That Council endorses the revised Delegations Register as attached to this report item. | Complete. |
| 24 June 2025 | 8.5 | 138/25 | Community Small Grant Bicheno Men's Shed | GM | That the matter be deferred to the July 2025 Ordinary Council Meeting. | Deferred until 22 July 2025 Ordinary Meeting. |
| 24 June 2025 | 8.6 | 139/25 | Lift The Tone - Campaign | GM | That Council resolves to challenge the normalisation of abuse against elected members and officers and uphold exemplary standards of public and political debate in all it does. Council further resolves to pledge support for the Local Government Association of Tasmania's Lift the Tone campaign. In supporting the pledge Council commits to: • Promoting civility in public debate. • Refraining from abusive language and behaviour online or in person. • Encouraging others to engage respectfully. | Commenced. |

ANNUAL PLAN PERFORMANCE REPORT

| FOCUS AREA | ACTIONS (2024/25) | RESPONSIBLE DEPARTMENT | PROGRESS |
|--|---|--------------------------|---|
| STRATEGIC PLAN 1. OUR GOVERNANCE AND FINANCE | | | |
| Best practice governance, risk and financial management. | Benchmarking | All Departments | Benchmarks reviewed where available |
| | Investigate Carbon Accounting - future requirements | | Consultant review conducted and report pending. |
| | Review 10-year Strategic Plan 2020-2029 | | Commenced with half term strategic planning workshop and review of council's key risks. |
| | Review Long Term Financial Management Plan | | Strategic AMP adopted to inform LTFP review. |
| Planned asset renewal expenditure based on agreed asset management plans | Progressive delivery of adopted capital works program for 2024-25 | Works and Infrastructure | New works being designed and projects commenced and progressively being completed. Some project carry forward. Some grant funding not secured preventing full program completion. |
| | Asset revaluations undertaken where required | | Complete for 2024. Work commenced for 2025. |
| A dedicated process to ensure rates and other fees are collected in a timely manner | Debtors reviewed monthly with timely escalation of unpaid debts to collection agencies and Local Government Section 137 as they fall due. | Corporate and Community | Underway and ongoing. |
| Cash flow managed to ensure current liabilities can be paid from unrestricted (available) cash. | Cashflow statement reported monthly. | Corporate and Community | Reported at each council general meeting. |
| | Adequate unrestricted cash made available in annual budget. | | Reports of status published at each council general meeting. |
| Realistic budgets with income and expenditure monitored closely | 2025-26 budget guided by governance principles within adopted Financial Strategy and Long-Term Financial Management Plan documents. | Corporate and Community | Underway. |
| | Income and expenditure reports with material variances to budget provided to Council monthly. | | Reported at each council general meeting. |
| Advocating and lobbying effectively on behalf of the community. | Action various opportunities as they arise. | All Departments | Case made to government for aged care related Medical services in Orford/Triabunna. Meeting with Parks Deputy Secretary held to outline Triabunna Tomorrow scope. |
| STRATEGIC PLAN 2. OUR COMMUNITY | | | |
| Developing our facilities to be accessible and inclusive for all. | All abilities needs considered in design of new and modified facilities | All Departments | Considerations made in design and replacement of existing infrastructure |
| | Develop an Inclusion Plan for council consideration | | Yet to begin |
| Support and facilitation of social activities that promote community wellbeing. | Provision of support to events and activities in the form of Community Small Grant and Event funding. | Corporate and Community | Small grant applications processed on a monthly basis and funds distributed once approved at Council General Meeting. |
| Collaboration with Councils contracted medical provider to improve health services. | Work with the cohealth consortium to contribute to the East Coast Tasmania, Primary care Rural Innovative Multidisciplinary Models (PRIMM) Project. | Planning and Development | Ongoing participation in cohealth consortium. Regular meetings being held on cohealth activities and reporting reviewed. |
| Improvement of access for all abilities across internal and external environments. | Consideration given to likely Inclusion Plan actions as plan proceeds in development | Works and Infrastructure | Design briefs include requirements for all ability provision |
| Advocacy for access and coordination of reasonable transport services | Action various opportunities as they arise. | All Departments | Ongoing. |
| Support for the arts, cultural activities, programs and events. | Provision of support to events and activities in the form of Community Small Grant and Event funding. | All Departments | Cash and in-kind contributions being processed in accordance with policy and council resolutions. |
| Support to create an informed and involved community by developing relevant and accessible communication channels. | Provision of information to communities through Councils communication channels including Website calendar of events, social media outlets, print media, Seaspeak newsletter, onsite forums and project launch events. | All Departments | Communication mediums developed and dispersed – Seaspeak, annual plan, localised information through social media, newspapers and newsletters. Regular and frequent communications being provided to community. |
| The resourcing and maintenance of organisational capacity to prevent, prepare for, respond to and promote recovery from emergencies impacting our communities. | Audit of Emergency Management resourcing conducted through Local Government Association Tasmania (LGAT) | Works and Infrastructure | Audit complete. Report presented to council identifying some resourcing deficiencies. Loss of trained staff presenting difficulties to maintain effectiveness and currency of plans. |
| | Training for staff is identified and delivered in all aspects of Emergency Management | | Training being programmed and completed. New staff in roles being provided with training opportunities and network building opportunities. |
| Implementing community consultation to inform critical Council decisions. | Community survey conducted and used to inform budget priorities | All Departments | Surveys included in background for strategic plan review |
| | Specific consultation undertaken on discreet initiatives | | Surveys conducted, working groups facilitated, interest groups engaged. Participation in consultation conducted by others – ECTT for Triabunna Tomorrow marine project. |
| The engagement of Local Government Reform initiatives to navigate the future shape of local government across our area of influence. | Investigate the format and content of the proposed: *Community Engagement Plan; *Workforce Development Plan; *Elected Member Capability and Professional Development Plan; *Financial and Asset Sustainability Plan, to meet the requirements of the New Local Government Act, and actively engage to change required for implementation. | All Departments | Update of Strategic AMP complete. Working with Office of Local Government on all reform recommendations as they arise. |
| | Participate in the boundary adjustment proposal investigations and associated community consultation required. | | Keeping in communication with the Executive Director of Local Government and collaborating with neighbour councils and Office of Local Government. |
| STRATEGIC PLAN 3. INFRASTRUCTURE AND SERVICES | | | |

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| Continuation of our asset management journey to maturity of processes and policy conformance across all Council assets | Asset Management Team functions effectively to deliver asset management functions of Council. | Works and Infrastructure / Corporate and Community | Meetings held as scheduled; agenda items progressed. |
| | Reports to Council incorporate asset management implications for operational and capital works | | Directorate reports include Asset Management practice information and implications where relevant. |
| Providing and managing a safe and well-maintained road and bridge network across the municipality | Bridge Inspections are funded and reports are used to inform maintenance and renewal programs | Works and Infrastructure | Challenges with bridge funding in terms of grant approvals. Working with State Growth to develop grant applications for Wielangta Road. |
| | Bridge renewal works incorporate climate change considerations | | Scoping of works considers likely climate change impacts. Ferndale Rd Bridge replacement size increased in response. Banwell Rd bridge replaced with floodway. Bridge decks replaced as necessary per capital reporting. |
| Maintaining public amenities, marine and recreational facilities, and plan for future needs. | Actions for Public Amenities Strategy implemented progressively | Works and Infrastructure | Draft Strategy presented Council at the January Workshop. Strategy Adopted. |
| | Planned and reactive maintenance needs are resourced and actioned in a timely way | | Programs are developed and implemented in response to inspections. Long term solutions being developed and implemented to reduce reactive maintenance. |
| | Asset Management plans are updated progressively | | Strategic AMP and other portfolio plans are up to date. |
| | 10 Year capital program progressively updated | | 10 year plan development occurs. Implementation of alternative asset database provides capability to generate forward roads programs with simple excel data queries. |
| Advocacy for improved access and speeds of telecommunications services. | Advocacy through meetings and correspondence as opportunities present or are created | Works and Infrastructure | Participation in industry wide initiatives |
| Setting clear annual budget priorities to meet needs and community expectations in consultation with the community. | Asset Management Plans updated as due | Works and Infrastructure | Strategic AMP update adopted November 2024 |
| | Asset Management Plan Improvement actions Implemented | | Improvement plan actions reported through AM committee |
| | Asset Management Plan data used to inform decisions of Council | | Asset data maintained to provide best current information for reports to council. Improved reporting form new asset software saves time and cost. |
| Securing grants and contributions to deliver capital works projects and operating programs effectively | Grant applications made for appropriate projects and subject to co-contribution capacity of council | Works and Infrastructure | Grant applications being considered, applied for and acquitted as successful. |
| | Development contributions for infrastructure provision are included in development permits and funds are used for their purpose | | Ongoing |
| Implementing maintenance and renewal programs for Council's buildings portfolio and develop plans for future needs. | Major Maintenance allocations made to fund significant non-capital maintenance works | Works and Infrastructure | Building maintenance budget uplift for yer 2025-26 to address major maintenance. |
| | Annual inspections for building componentry and services conducted | | Compliance inspections completed. Public Amenities inspected to inform strategy development. |
| | Identified capital works included in 10 year capital program | | 10 year program development progressing. New software for asset management to accelerate this process. |
| Providing a range of cost-effective waste services to meet community needs. | Participation in Southern Tasmania Regional Waste Authority and its programs | Works and Infrastructure | Attendance and participation in waste initiatives through TasWaste South. Garage Sale Trail participation complete. Recommencing for 2025-26. |
| | Monitor industry development and initiate actions to capitalise on regional innovations | | TasWaste South assist with industry wide information and updates on initiatives |
| | Promote waste reduction | | Garage Sale Trail promotion for waste reduction for home owners. Greenwaste shredding implemented with mulch reuse. |
| Developing and implementing infrastructure provision strategies and plans that consider whole of municipality service priorities | Maintain currency with industry innovations, Codes, Standards and legislative requirements | Works and Infrastructure | Relevant Training and Professional Development undertaken by staff. Policies updated or developed to reflect current requirements. |
| | Develop/Modify implement plans in accord with current Codes, Standards and legislation | | Review of Strategic Asset Management Plan complete |
| STRATEGIC PLAN 4. OUR ENVIRONMENT | | | |
| Implementing strategies to respond to climate change. | Implement actions from the Glamorgan Spring Bay NRM & Climate Resilience Strategy and the Climate Change Adaptation Plan 2023 | All Departments | There has been significant work on the actions within the Glamorgan Spring Bay NRM & Climate Resilience Strategy. A key priority which has commenced is the development of the Weed Strategy. This should be completed by December 2025. |
| | Form a Policy position on Coastal Inundation | | Ongoing |
| | Engage with LGAT Climate Capability Working Group and its Initiatives | | Engagement commenced. LRF continues engagement with RICCI |
| Reviewing and updating existing Council strategies and plans. | Continue to develop Bicheno Stormwater Catchment Plans | Works and Infrastructure | One plan completed for business area. |
| Involving, engaging, and equipping groups and individuals in Natural Resource Management. | Support and guidance provided to Natural Resource Volunteer groups throughout the municipality | Planning and Development | Both Staff and the Landscape Recovery Foundation are actively engaged with volunteer groups across the municipality. |
| Investing in external expertise and capacity to complement Glamorgan Spring Bay Council resources. | Maintain Partnership with Landscape Recovery | Planning and Development | NRM services continue being provided to Council through LRF. |
| Undertaking Planning functions, including development engineering, to support and manage growth in our municipality including effective future development facilitation. | Climate adaptation needs considered in engineering conditioning of subdivision development | Works and Infrastructure | Climate Change modelling required for stormwater modelling. Stormwater Policy for new developments draft reviewed – to go to January council meeting. Now adopted. |
| The provision of services and policies to ensure the natural and built spaces are safe from unwanted animal activity and protect native flora and fauna. | Adopt the Dog Management Policy and implement the changes | Planning and Development | The Policy has been delayed due to required approvals from Parks and Wildlife Services as a key landowner of many of the declared areas. |



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