



GLAMORGAN SPRING BAY  
COUNCIL

---

# Special Meeting Minutes

---

For the Special  
Meeting of Council  
held **via remote  
conference**

---

14 August 2020

---

## NOTICE OF SPECIAL MEETING

Notice is hereby given that the Acting Mayor has called a Special Meeting of the Glamorgan Spring Bay Council to be held on **Friday 14 August 2020** commencing at **2.00pm via remote video conference**.

**Please note in response to COVID-19 social gathering regulations, members of the public will be unable to attend the meeting.**

**Dated** this Tuesday 11 August 2020.



**Marissa Walters  
ACTING GENERAL MANAGER**

**"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:**

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and**
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "**

**Note: Section 65 of The Local Government Act 1993 states:**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.**
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.**



**Marissa Walters  
ACTING GENERAL MANAGER**

## Table of Contents

<b>1. OPENING</b>	<b>4</b>
1.1 ACKNOWLEDGEMENT OF COUNTRY	4
1.2 PRESENT AND APOLOGIES	4
1.3 IN ATTENDANCE	4
1.4 DECLARATION OF INTEREST OR CONFLICT	5
<b>2. CONFIDENTIAL ITEMS (CLOSED SESSION)</b>	<b>6</b>
<b>3. CLOSE</b>	<b>6</b>

***Please Note: Due to limits imposed on public gatherings for coronavirus (COVID-19) this meeting will be held via remote conference. Members of the public will be unable to attend the meeting.***

---

## **Audio/Video Recording of Ordinary and Special Meetings of Council**

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.

As the majority of this meeting will be held in “Closed Session” an audio/visual recording of the meeting will not be made available.

In response to COVID-19 social gathering regulations, this meeting will be held remotely via video conference.

### **1. Opening**

The Acting Mayor welcomed Councillors and Ms Kristy Scott HR Consultant and declared the meeting open at 2.00pm.

The Acting Mayor also advised the meeting that Cllr Cheryl Arnol would be taking the minutes of the meeting.

#### **1.1 Acknowledgement of Country**

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

#### **1.2 Present and Apologies**

##### **Present (via remote video conference)**

Acting Mayor Jenny Woods  
Acting Deputy Mayor Grant Robinson  
Cllr Cheryl Arnol  
Cllr Keith Breheny  
Cllr Annie Browning  
Cllr Rob Churchill  
Cllr Michael Symons

##### **Apologies**

Nil.

#### **1.3 In Attendance**

Ms Kristy Scott, HR Consultant

## **1.4 Declaration of Interest or Conflict**

*The Acting Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*

*in any item included in the Agenda.*

Nil.

---

## 2. Confidential Items (Closed Session)

---

**Item 1: Minutes of Closed Session – Special Council Meeting held on the 24 July 2020**  
As per the provisions of regulation 34 of the *Local Government (Meeting Procedures) Regulations 2015*.

**Item 2: Personnel Matter**  
As per the provisions of regulation 15(2) (a) of the *Local Government (Meeting Procedures) Regulations 2015*.

### **RECOMMENDATION**

That Council moves into closed session at (Time: ).

### **DECISION 273/20**

Moved Cllr Keith Breheny, seconded Acting Deputy Mayor Grant Robinson that Council moves into closed session at 2.02 pm

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0**

For: Acting Mayor Jenny Woods, Acting Deputy Mayor Grant Robinson, Cllr Cheryl Arnol, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Michael Symons

Against: Nil.

---

## 3. Close

---

The Acting Mayor declared the Special Meeting closed 3.38pm

**CONFIRMED** as a true and correct record.

**Date:** **Acting Mayor Jenny Woods**