



GLAMORGAN SPRING BAY
COUNCIL

Minutes of Special Meeting Minutes

For the Special
Meeting of Council
held **via remote
conference**

24 July 2020

NOTICE OF SPECIAL MEETING

Notice is hereby given that the Acting Mayor has called a Special Meeting of the Glamorgan Spring Bay Council to be held on **Friday 24 July 2020** commencing at **1.00pm via remote video conference**.

Please note in response to COVID-19 social gathering regulations, members of the public will be unable to attend the meeting.

Dated this Tuesday 21 July 2020.



**Marissa Walters
ACTING GENERAL MANAGER**

"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and**
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "**

Note: Section 65 of The Local Government Act 1993 states:

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.**
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.**



**Marissa Walters
ACTING GENERAL MANAGER**

Table of Contents

1. OPENING	4
1.1 ACKNOWLEDGEMENT OF COUNTRY	4
1.2 PRESENT AND APOLOGIES	4
1.3 IN ATTENDANCE	4
1.4 DECLARATION OF INTEREST OR CONFLICT	5
2. CONFIDENTIAL ITEMS (CLOSED SESSION)	5
3. CLOSE	6

Please Note: Due to limits imposed on public gatherings for coronavirus (COVID-19) this meeting will be held via remote conference. Members of the public will be unable to attend the meeting.

Audio/Video Recording of Ordinary and Special Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.

As the majority of this meeting will be held in “Closed Session” an audio/visual recording of the meeting will not be made available.

In response to COVID-19 social gathering regulations, this meeting will be held remotely via video conference.

1. Opening

The Acting Mayor welcomed Councillors, HR Consultant Kristy Scott and Adviser Lynn Mason and declared the meeting open at 1:04pm.

The Acting Mayor advised that Ms Lynn Mason would record the Minutes.

1.1 Acknowledgement of Country

The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

1.2 Present and Apologies

Present (via remote conference)

Acting Mayor Jenny Woods
Clr Cheryl Arnol
Clr Keith Breheny
Clr Annie Browning
Clr Rob Churchill
Clr Grant Robinson
Clr Michael Symons

Apologies

Nil

1.3 In Attendance

Ms Kristy Scott, HR Consultant
Ms Lynn Mason, Adviser

1.4 Declaration of Interest or Conflict

The Acting Mayor requests Elected Members to indicate whether they have:

1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or
2. any conflict as described in Council's Code of Conduct for Councillors,

in any item included in the Agenda.

Nil.

2. Confidential Items (Closed Session)

The Acting Mayor advised that it would be appropriate for Council to move into Closed Session to discuss a personnel matter.

Item 1: Personnel Matter

As per the provisions of regulation 15(2) (a) of the *Local Government (Meeting Procedures) Regulations 2015*.

RECOMMENDATION

That Council moves into closed session at (Time:).

DECISION 234/20

Moved Clr Cheryl Arnol, seconded Clr Rob Churchill that Council move into closed session at 1.05pm to discuss personnel matters, in accordance with s15 (2) (a) of the *Local Government (Meeting Procedures) Regulations 2015*.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Acting Mayor Jenny Woods, Clr Cheryl Arnol, Clr Keith Breheny, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson, Clr Michael Symons

Against: Nil.

DECISION 242/20

Moved Clr Cheryl Arnol, seconded Clr Keith Breheny that the Acting Mayor release the information authorised by Council during the closed session.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Acting Mayor Jenny Woods, Clr Cheryl Arnol, Clr Keith Breheny, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson, Clr Michael Symons

Against: Nil

In accordance with DECISION 242/20, the following information is provided

DECISION 237/20 (CLOSED SESSION – 24 JULY 2020)

1. *That the Acting General Manager be requested to engage legal advice to assist the GMPRC with finalising the Contract of Employment based on any recommended revisions from the past General Manager Contract of Employment template.*
2. *That GMPRC be delegated to issue and arrange signing of the General Manager's Contract of Employment (CoE).*

DECISION 238/20 (CLOSED SESSION – 24 JULY 2020)

That Council requests the Acting Mayor to write to Mr Gary Arnold to recognise and thank him for his valuable assistance to Council as a member of the Selection Panel.

3. Close

The Acting Mayor declared the Special Meeting closed at 4.56pm.

CONFIRMED as a true and correct record.

Date:

Acting Mayor Jenny Woods