

## **Report on the meeting of the Statement of Expectations Committee**

### **Meeting held on 15 June 2020**

**Attendance:** Lynn Mason (Chairperson, Adviser), Greg Preece (Adviser), Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Acting General Manager Marissa Walters

**Observers:** Cr Keith Breheny, Cr Grant Robinson, Cr Cheryl Arnol

The Committee discussed steps to take to implement the Statement of Expectations (SoE).

The Committee recognised that it is important for staff to know what has happened since Council agreed to the Director of Local Government's request to implement a Statement of Expectations late in 2019. As a result the Committee asked the Acting General Manager to organise a workshop with staff to explain what had occurred in the SoE process and what has been achieved to date. Council's managers, supervisors, team leaders and any other interested staff will be invited to attend. Mr Preece and Ms Mason will also attend to answer questions if needed.

The Committee also discussed just how perceived breaches of the SoE should be brought out into the open. It was agreed that Mr Preece and Cr Robinson would prepare a flow chart to map out for Councillors and the General Manager how concerns about behaviour which may breach the Statement of Expectations can be raised and dealt with.

The next meeting of the Committee will be held in mid-July to evaluate progress to date. It is hoped that the Director of Local Government will have had an opportunity before then to talk to Council about his expectations of the implementation of the SoE.

Lynn Mason  
Chairperson  
Statement of Expectations Committee