



GLAMORGAN SPRING BAY  
COUNCIL

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# Minutes of Meeting

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For the Ordinary  
Meeting of  
Council to be  
held at the  
Triabunna  
Council Offices

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26 November, 2019

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 26 November 2019 commencing at 5.00pm.



**Dated** this Thursday 21 November, 2019

**Chris Schroeder**  
**GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

***Note : Section 65 of The Local Government Act 1993 states***

***–***

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –***
  - (a) the general manager certifies, in writing –***
    - (i) that such advice was obtained; and***
    - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and***
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.***



**Chris Schroeder**  
**GENERAL MANAGER**

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**ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL  
VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES  
ON (03) 6256 4777.**

## Audio/Video Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live. A link is available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live and watch recordings of previous Council meetings.

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

### 1. Opening

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at 5.02pm

#### 1.1 Acknowledgement of Country

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

#### 1.2 Present and Apologies

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke

**Apologies:** Cllr Michael Symons, Cllr Cheryl Arnol

#### 1.3 In Attendance

Mr Chris Schroeder (General Manager), Ms Rachael Garrett (Executive Officer) Ms Robyn Bevilaqua (Graduate Planner)

#### 1.4 Declaration of Interest or Conflict

*The Mayor requests Elected Members to indicate whether they have:*

1. *any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*

2. *any conflict as described in Council's Code of Conduct for Councillors,  
in any item included in the Agenda.*

## 2. Confirmation of Minutes

### 2.1 Special Meeting of Council – October 16, 2019

**Decision: 207/19**

Moved Cllr Churchill, seconded Cllr Browning, that the Minutes of the Special Meeting of Council held Wednesday 16 October 2019 be confirmed as a true and correct record.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke

Against: Nil

### 2.2 Ordinary Meeting of Council – October 22, 2019

**Decision: 208/19**

Moved Cllr Pyke, seconded Cllr Browning, that the Minutes of the Ordinary Meeting of Council held Wednesday 22 October 2019 are confirmed subject to the following amendments:

Item 4.3 / Question on Notice from Mr Colin Stevenson should state:

*“potential or perceived conflict at the meetings on 27-22 August 2017...”*

Decision 194/19 should state “the motion was to note” not “receive and note”

Decision 199/19 should state “the motion was put and carried unanimously 7 – 0 not 8 - 0”

Decision 200/19 should state “the motion was put and carried unanimously 7 – 0 not 8 - 0”

Decision 204/19 should state “the motion was put and carried unanimously 7 – 0 not 8 - 0”

Decision 205/19 should state “the motion was put and carried unanimously 7 – 0 not 8 - 0”

Item 10 – Certificates of Recognition was omitted from minutes. Minutes to be amended to include this item.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke,

Against: Nil

### **2.3 Workshop Held – October 22, 2019**

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 1pm to 4.30pm on Tuesday 22 October at the Triabunna Council Offices (please see attached workshop agenda).

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods (arrived 2pm), Cllr Cheryl Arnol (arrived 3pm), Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

**Apologies:** Cllr Michael Symons.

**In Attendance:** Mr Chris Schroeder (General Manager) and Nell Nettlefold (Consultant Planner).

### **2.4 Workshop Held – November 12, 2019**

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 10am to 3.30pm Tuesday 12 November 2019 at the Triabunna Council Offices (please see attached agenda for items covered).

**Present:** Mayor Debbie Wisby, Cllr Keith Breheny, Cllr Rob Churchill, Cllr Keith Pyke.

**Apologies:** Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Michael Symons.

**In Attendance:** Mr Chris Schroeder (General Manager) and Rachael Garrett (Executive Officer).

## 2.5 Late Agenda Item

**Recommendation:**

That Council accepts the inclusion of late agenda item 3.3 in the November Ordinary Meeting of Council Agenda

General Manager:

Item 3.3 has been submitted as a late agenda item under Local Government Procedures s8 (6)(b) as it needs to be urgently considered in order to meet statutory timing requirements.

**Decision: 209/19**

Moved Deputy Mayor Jenny Woods, seconded Cllr Breheny,

That Council accepts the inclusion of late agenda item 3.3 in the November Ordinary Meeting of Council Agenda dated 26 November 2019.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke,

Against: Nil

### 3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2015* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

**Decision: 210/19**

Moved Cllr Browning, seconded Cllr Pyke that Council now acts as a Planning Authority.  
(Time: 5.17pm)

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

### 3.1 SA 2019/014 - 5 Tasman Highway, Orford

#### Planning Assessment Report

<b>Location:</b>	<b>5 Tasman Highway Orford (CT 242468/1)</b>
<b>Proposal:</b>	<b>Subdivision: 1 lot plus balance</b>
<b>Applicant:</b>	<b>Rogerson and Birch Surveyors</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015</b>
<b>Zoning:</b>	<b>General Residential</b>
<b>Overlays:</b>	<b>Bushfire-Prone, Landslide Hazard, Road and Railway Assets, Parking and Access, Stormwater Management, Coastal Inundation</b>
<b>Application Date:</b>	<b>7 June 2019</b>
<b>Statutory Date:</b>	<b>29 November 2019 (by consent of applicant)</b>
<b>Performance Criteria:</b>	<b>Assessment required for three standards</b>
<b>Representations:</b>	<b>One</b>
<b>Attachments:</b>	<b>Appendix A – Representation (under separate cover)</b>
<b>Author:</b>	<b>Robyn Bevilacqua, Graduate Planner</b>

#### Decision: 211/19

Moved Cllr Breheny seconded Cllr Browning

That:

A. Pursuant to Section 57 of the *Land Use Planning and Approvals Act 1993* and the Glamorgan Spring Bay Interim Planning Scheme 2015, the application for *subdivision of the land at 5 Tasman Highway (CT 242468/1) into one lot plus balance* is APPROVED subject to conditions 1 – 37 in this report.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

### 3.2 SA 2019/019 – RA 39 Rheban Road, Orford

<b>Location:</b>	<b>RA 39 Rheban Road, Orford (CT 65080/1)</b>
<b>Proposal:</b>	<b>Subdivision: 20 lots plus balance lot</b>
<b>Applicant:</b>	<b>Andy Hamilton and Associates</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015</b>
<b>Zoning:</b>	<b>General Residential</b>
<b>Overlays:</b>	<b>Parking and Access, Stormwater Management</b>
<b>Application Date:</b>	<b>13 August 2019</b>
<b>Statutory Date:</b>	<b>29 November 2019 (by consent of applicant)</b>
<b>Performance Criteria:</b>	<b>Assessment required for seven standards</b>
<b>Representations:</b>	<b>Two</b>
<b>Attachments:</b>	<b>Appendix A – Representations (under separate cover)</b>
<b>Author:</b>	<b>Robyn Bevilacqua, Graduate Planner</b>

<b>Decision:</b>	<b>212/19</b>
Moved Cllr Churchill seconded Cllr Breheny, That:  A. Pursuant to Section 57 of the <i>Land Use Planning and Approvals Act 1993</i> and the Glamorgan Spring Bay Interim Planning Scheme 2015, the application to <i>subdivide the land at RA39 Rheban Road (CT 65080/1) into 20 lots plus roadway</i> be APPROVED subject to conditions 1 – 45 in this report	
<b>The motion was put and carried (5 Votes to 1)</b>	

For: Mayor Debbie Wisby, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Deputy Mayor Jenny Woods

### 3.3 Late Agenda Item

#### Planning Scheme Amendment AM 2019/02 – Section 39 Report

Planning Assessment Report	
<b>Proposal:</b>	To rezone land at 11, 17, 17A, 19 and 23 Harveys Farm Road, Bicheno from Light Industrial to Rural Living and apply the Biodiversity Protection Area overlay to part of 11 Harveys Farm Road.
<b>Requested by:</b>	N/A – Council initiated amendment
<b>Location:</b>	Harveys Farm Road, Bicheno
<b>Attachments:</b>	Attachment A – Amendment documents Attachment B - Representation received Attachment C – Modified draft amendment
<b>Report prepared by:</b>	Nell Nettlefold, Planning Consultant

#### Decision: 213/19

Moved Cllr Pyke, seconded Cllr Browning

That:

- A. The Planning Authority resolves that a copy of the representation (Attachment B) and this report be forwarded to the Tasmanian Planning Commission in accordance with Section 39(2)(a) of the former provisions of the *Land Use Planning and Approvals Act 1993*.
- B. The Planning Authority resolves, under section 39(2)(b) of the former provisions of the *Land Use Planning and Approvals Act 1993*, to advise the Tasmanian Planning Commission that it considers the merits of the representation received do not warrant modification to draft amendment AM 2019/02.
- C. The Planning Authority resolves, under section 39(2)(c) of the former provisions of the *Land Use Planning and Approvals Act 1993*, to advise the Tasmanian Planning Commission that it considers that draft amendment AM 2019/02 be modified, for reasons specified in this report, in accordance with Attachment C.

Attachment A - Amendment documents – copy of Council Decision 111/19 – 25 June 2019  
 - part 2 Supporting Report  
 - part 3 Certified Amendment

Attachment B - Representation

Attachment C - Modified draft amendment

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

**Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2015*, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

**Decision: 214/19**

Moved Cllr Churchill seconded Cllr Pyke that Council no longer acts as a Planning Authority.  
(Time: 6.00pm)

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. If required, at least 15 minutes of the meeting will be made available for questions from members of the public.

**PLEASE NOTE:** All members of the public wishing to ask a question during Public Question Time are asked to utilise the wireless microphone provided to ensure quality of sound both in the Council meeting room and for audio recording and live streaming purposes.

### 4.1 Mrs Robyn Moore, on behalf of the Dolphin Sands Ratepayers Association (Question on Notice)

- i. *What are Council's intentions regarding reducing the fuel load from roadside verges on Dolphin Sands Rd?*

#### Response from General Manager

Council undertakes roadside slashing at Dolphin Sands in November/December each year. Areas covered are Dolphin Sands Road, Cambria Drive and the fire break strip around the northern properties adjacent the Cambria property. Cambria Drive and the fire breaks have recently been slashed, with Dolphin Sands Road programmed to be slashed in a few weeks. Normal slashing practices generally involve mulching a slasher machine width behind the white sighter posts.

- ii. *What is the predicted time frame for reducing the fuel load from roadside verges on Dolphin Sands Rd?*

#### Response from General Manager

The topic of further fuel load reduction along road verges will be addressed in the upcoming 'Dolphin Sands sub-municipal Emergency Management Plan' (DSEMP) review.

Extending the slashing width along Dolphin Sands Road and mulching down coastal wattle plants from boundary fence to boundary fence has been noted.

Discussions are currently taking place with consultants to commence a review of Council's Plan.

The review will include a public consultation phase to enable local concerns to be addressed, where appropriate.

### **Mrs Sue O'Rourke**

- i: *At the Triabunna Community Connect meeting a question was asked regarding evacuation points in the event of a major disaster on the East Coast. There is some doubt as to where these evacuation points are in each town. I have been told of two separate points in Orford. Is there an evacuation coordinator in each town, also has some thought been given to having a list of former emergency and medical personnel who have the necessary skills, to back up our current emergency people. Where will the general public and tourists be able to access evacuation information in these towns – town meetings, notice boards, council website, emergency service websites.*

### **Response from General Manager**

Thanks for that question. Reading through the issue you've actually raised some really good points. At the moment we're currently reviewing our emergency management plan. We will probably also be incorporating some climate change elements in to that out of interest, but in regards to these points, we're basically considering these and will be looking at releasing something at the start of the new year but I certainly welcome that because they're extra points for that we could consider when we do develop it. Well, it's being developed now but we will take that in to account. Thanks a lot for that.

### **Mr John Ryan (Questions taken on Notice)**

- ii: *Could Council please provide the dollar value born by ratepayers of the plans prepared by Gilby/Brewin for the Orford Sandspit Recreation Area for a proposed Bird Sanctuary?*
- iii: *Could Council please provide the cost amount of Council resources in developing this plan over a two or three year period?*

### **Response from General Manager**

The total cost for preparing this plan was \$2,000. It did not take two or three years.

### **Mr John Vagg (Questions taken on Notice)**

- iv: *Can the Council provide the written approvals from the Minister for the erected structures on Orford Sandspit Recreation Area stages 1, 2 and 3?*

### **Response from General Manager**

Ministerial approval was not required. Council/Officers have delegation.

- v: *One other quick question, can the Council confirm at which meeting the amended DA approved to relocate the river mouth from the north to the south of the sandspit occurred?*

#### **Response from Mayor Wisby**

That decision went to mediation John. We can provide you with that information.

#### **Response from General Manager**

The decision to realign the route of the sandbags was an outcome of the Resource Management and Planning Tribunal: Appeal 28/16P – E Woehler v Glamorgan Spring Bay Council and MAST.

#### **Mr Don Paton**

- vi: *Thank you Mayor. The question I'd like to pose, in relation to the sandspit area, there's recently been put some bunting up or warning signs to suggest that the areas contaminated. Could the Council advise what the form of that contamination is? Cos there's a notice there to suggest that you contact the health department. I've tried seven times, no one's ever available and the person responsible doesn't answer or return your calls.*

#### **Response from General Manager**

Yes I guess that's a two part question. So first off, the concerns haven't been totally identified or confirmed I should say at this point. The degree of concentration. We're talking about hydrocarbons associated with the old petrol station that was there. There seems to be a bit of a seepage of that petrol over an extensive area that hasn't been fully assessed but they've pretty much been. We put up that advice, we put up the bunting and the signs on the advice of the EPA. It's pretty much an on-going concern that the Diamantis family are responsible for and assessing. Council's role in this is to pretty much just make sure that that process continues. Our legal advice was to not interfere with the process or take it over because it's actually the responsibility of the Diamantis. And what was the second part of your question, I think there was a second part to it?

*Oh well the main part of the question was that we haven't been able to get a result to of what the contamination is, hydrocarbons, because our understanding is that it was mostly to do with lead contaminated petrol, which hasn't been available for some time so, you know, the generalisation to say do not enter because it could be dangerous because its contaminated you could suggest a sandspit was contaminated because it had gravel on it. We've got no idea what the contamination is and it worried some people as to what it could be.*

Yeah certainly when you said about not being able to get through to that number we actually did receive advice that they were happy to take calls on that and supply that advice as part of their responsibility so I'm disappointed to hear that you're not getting through. I will undertake to try and get through to that number and see if I can get a response.

## 5. Information Reports

### 5.1 General Manager, Chris Schroeder

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Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management · Visitor Centres

### 5.2 Manager Works, Mr Tony Pollard

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Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### 5.3 Acting Manager Development & Compliance, Mr. Adrian O'Leary

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### 5.4 Manager Community Development, Mrs Lona Turvey

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Community Development · Administration Services ·

### 5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

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Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### 5.6 Manager Natural Resource Management, Ms Melanie Kelly

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Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

#### **Recommendation:**

That the Management Reports be received and noted.

#### **Decision 215/19**

Moved Cllr Breheny seconded Cllr Browning that the management reports be received and noted.

**The motion was put and carried  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against:

## 6. Section 24 Committees

### COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

### 6.1 Prosser River Advisory Group – 20 September 2019

Clr Debbie Wisby  
Mayor

#### **Decision 216/19:**

Moved Clr Browning, seconded Clr Breheny, that Council receives and notes the minutes of the Prosser River Advisory Group dated 20 September 2019.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Clr Annie Browning, Clr Rob Churchill, Clr Keith Pyke, Clr Keith Breheny.

Against: Nil

## 7. Officers' Reports Requiring a Decision

### 7.1 Draft Policy – Use of Electronic Devices

Responsible Officer – General Manager, Chris Schroeder

#### **Background**

The purpose of this report is to enable Council to adopt a policy to regulate and authorise the use of electronic devices by all Councillors and Staff, including Contractors and Service Providers.

#### **Statutory Implications**

Not applicable

#### **Budget Implications**

Nil

#### **Decision 217/19**

Moved Deputy Mayor Woods seconded Cllr Churchill that Council adopts the policy attached to this report and titled Policy 3.2 Use of Electronic Devices, version 3 dated 26 November 2019.

**The motion was put and carried  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against:

## 7.2 Coles Bay Volunteer Fire Brigade

**Responsible Officer – Manager Community Development**

### **Background**

An application has been received from the Coles Bay Volunteer Fire Brigade, seeking financial assistance of \$500 under the Community Small Grants programme, towards the cost of the annual Christmas Day lolly run.

This event has taken place on Christmas Day for the past 35 years and the activity gives the volunteer fire brigade exposure to the local community, visitors and interstate and international tourists. It has become a much anticipated and successful event enjoyed by the community and provides a lovely Christmas Day experience for the people, especially the children in the Coles Bay township at that time of the year.

### **Statutory Implications**

Not applicable

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program.

### **Recommendation**

That Council considers approving a grant of \$500 to the Coles Bay Volunteer Fire Brigade towards the cost of conducting the annual Christmas Day lolly run in Coles Bay.

### **Decision: 218/19**

Moved Cllr Churchill seconded Cllr Breheny that Council approves a grant of \$500 to the Coles Bay Volunteer Fire Brigade towards the cost of conducting the annual Christmas Day lolly run in Coles Bay.

**The motion was put and carried  
(5 Votes to 1)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Breheny.

Against: Cllr Keith Pyke

### 7.3 Schools End of Year Book Prizes

**Responsible Officer – Manager, Community Development**

#### **Background**

Every year Council donates money to each of the schools in our municipal area to go towards the purchase of end of year book prizes for students. The schools rely on donations from sponsors to fund these prizes.

Donations for previous years are as follows:-

Triabunna District School	220.00
Bicheno Primary School	110.00
Swansea Primary School	110.00
Orford Primary School	110.00

These donations have remained the same for the past five years so it may be appropriate to increase the amount this year. The amounts recommended are an increase of approximately 20%.

#### **Statutory Implications**

Not applicable

#### **Budget Implications**

#### **Recommendation**

That Council considers approving the following grants for each school in our municipal area:-

Triabunna District School	260.00
Bicheno Primary School	130.00
Swansea Primary School	130.00
Orford Primary School	130.00

#### **Decision: 219/19**

Moved Deputy Mayor Jenny Woods seconded Cllr Browning, that Council approves the following grants for each school in our municipal area for the purchase of books for their end of year celebrations and the money to come from the events budget:

Triabunna District School	260.00
Bicheno Primary School	130.00
Swansea Primary School	130.00
Orford Primary School	130.00

The General Manager requests the schools to acknowledge ratepayers contribution to the purchase of books for this event.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

## 7.4 Consideration of Place Names: Cul-de-sac off Kunzea Court, Swanwick

Responsible Officer – Acting Manager, Development and Compliance

### Background

When land subdivisions result in new roads, new street names are required. Without street names, then street numbers, service providers such as Aurora and TasNetworks generally will not provide connections to new dwellings and in rare cases where they do, there are repercussions regarding emergency services.

The assignment of place names in Tasmania is regulated under the *Survey Co-ordination Act 1994* (the Act). Under the Act, the [Nomenclature Board of Tasmania](#) is the responsible authority for the naming of all Tasmanian features or places, including roads and streets. Council has the role of assigning street numbers once the street name is finalised.

According to the [Tasmanian Place Naming Guidelines](#), any individual, organisation, government (including local government), agency or authority can propose new place names.

According to the [Rules for Place Names in Tasmania](#), sources of place names can include, but are not limited to:

- a. Aboriginal history or culture
- b. Family history
- c. Convict records
- d. Military records
- e. Plant or animal species
- f. Historical events
- g. Land grants
- h. Associated features.

Once a preferred name is chosen, the process must follow that outlined in the Tasmanian Place Naming Guidelines. In the first instance, proposals for new street names must be directed to the relevant road authority. That may be either the Department of State Growth for state roads, or the Council for council roads.

Under the Act there are requirements for consultation. The level of consultation depends on the type of feature to be named, the significance to the community, and any impacts on any individual.

The road authority must then submit the name through [Placenames Tasmania](#), with information on the origin of the name, relevant map or photo attachments, and a spatial location.

The Nomenclature Board, which meets quarterly, ensures a broader level of consultation by advertising the proposed name in the Tasmanian Government Gazette, with an objection period of one month. From submission to council to the end of gazettal, the process can take from four to six months.

Once approved, the Nomenclature Office will set the status in *Placenames Tasmania* and the new name will be published on subsequent mapping publications and on the Land Information System Tasmania (the LIST).

## Purpose

This memo accompanies a submission of three place names to the road authority for the naming of a cul-de-sac off Kunzea Court, Swanwick. Two of the lots in that cul-de-sac have recently-built properties on them. These have had significant issues having the power connected, due to the lack of a street address.

## The proposal

Three names have been put forward by the developer for consideration:

1. Alexander Court
2. Alexander Way
3. Lachlans Lane

[Placenames Tasmania](#) is a register of place names in Tasmania. It can be searched to ascertain if a name has already been used. A search reveals that Alexander Court is already used. Still available are:

- Alexander Way
- Lachlans Lane

These names have been chosen by the developer on the basis of family history in the area. This is an accepted source of place names in Tasmania – as noted in the background section above.

## Remarks

With regard to the process, the choosing of a cul-de-sac name is probably not an issue significant enough to warrant large-scale community consultation by Council. It could be said that the publication of this paper in the council agenda, and consideration by all Councillors would be adequate initial consultation on this issue.

A speedy approval and submission by Council of one of these names to the Nomenclature Board's next meeting will expedite the process of obtaining a street address, then a street number and crucial power connections for new residents of the cul-de-sac.

The Board's next quarterly meeting is on 17 December 2019. Names must be submitted by Friday 6 December at the latest to get onto the agenda.

The next Board meeting is scheduled for March 2020.

## **Recommendation**

That Council considers the two street names proposed and available and arrives at a decision to submit a cul-de-sac name to the Nomenclature Board's December meeting.

**Please note: Since the writing of this report, notification has been received that the three place names put forward by the developer are not eligible for consideration. Council moves to discuss, in order to consider two further place name options, both of which are eligible for use:**

1. Waxflower Court;
2. Sweet Wattle Court.

**Decision: 220/19**

Moved Deputy Mayor Jenny Woods seconded Cllr Churchill, that Council moves to discuss

**The motion was put and carried  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Woods Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

**Decision: 221/19**

Moved Cllr Keith Pyke seconded Cllr Browning, that Council endorses a decision to submit the name Sweet Wattle Court to the Nomenclature Board's December meeting.

**The motion was put and carried  
(5 Votes to 1)**

For: Mayor Debbie Wisby, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Deputy Mayor Woods

## 7.5 Request to Lock the Netball Court Gates at Triabunna

Responsible Officer – Manager, Community Development

### **Background**

At two separate Triabunna Recreation Ground Section 24 Committee of Council meetings, minuted and dated 29<sup>th</sup> May 2019 and 22<sup>nd</sup> July 2019, it was suggested by a member of the committee to have the gates locked on the Netball Courts. The rationale around this request is the amount of money (costs as per below) that was expended on the resurface of the courts back in 2017. The protection of the surface of these courts and any court surface is paramount to their longevity. It has been noted that there have been bikes and scooters on the courts at various times. Triabunna has a skate park and bike track where this kind of wheeled activity can be enjoyed by our youth. To be able to access the courts a key will be supplied to the Spring Bay Junior Netball Association, one held at the Council Chambers and one possibly held at one of the Shops in the township (to be organised). A notice can be applied to each gate of the courts with directions as to where to obtain a key to access the courts.

• GSBC	\$7,130
• Junior Netball Club	\$2,512
• Tas Community Fund	<u>\$49,860</u>
	TOTAL <u>\$59,502</u>

The argument that these courts are Council owned properties and should remain open to the public could be said about all council owned properties ie: Community Halls - Tennis Courts – Sports Club rooms and the like. It is not a valid argument for the netball courts as they are the exception by remaining unlocked.

### **Statutory Implications**

Not applicable

### **Budget Implications**

None

### **Recommendation**

That considering the cost to have these netball courts re-surfaced and also a request being made from a member of the s24 committee of Council Triabunna Recreation Ground, at two (2) separate meetings, that the Triabunna Netball Courts gates be locked to protect the surface of the courts from unnecessary wear and tear from activities not pertaining to the sport of Netball.

**Decision: 222/19**

Moved Deputy Mayor Jenny Woods, seconded Cllr Pyke, that considering the cost to have these netball courts re-surfaced and also a request being made from a member of the S24 Committee of Council Triabunna Recreation Ground, at two (2) separate meetings that the Triabunna Netball Courts gates be locked to protect the surface of the courts from unnecessary wear and tear from activities not pertaining to the sport of Netball.

**The motion was lost  
(3 Votes to 3)**

For: Deputy Mayor Jenny Woods, Cllr Rob Churchill, Cllr Keith Pyke.

Against: Mayor Debbie Wisby, Cllr Keith Breheny, Cllr Annie Browning.

## 7.6 Buckland Volunteer Fire Brigade

**Responsible Officer – Manager, Community Development**

### **Background**

An application has been received from the Buckland Volunteer Fire Brigade, seeking financial assistance of \$500, under the Community Small Grants program, towards the cost of the annual Christmas lolly run and the hire of a Santa costume.

The lolly run takes in the township of Buckland, as well as all the outlying farming properties where there are young children. The children of the community look forward to seeing Santa arriving in the fire truck.

Total cost of the project is \$600 and the Buckland Fire Brigade will cover the balance.

### **Statutory Implications**

Not applicable

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program.

### **Recommendation**

That Council considers approving a grant of \$500 to the Buckland Volunteer Fire Brigade towards the cost of conducting the annual Christmas lolly run.

### **Decision: 223/19**

Moved Cllr Churchill, seconded Cllr Breheny, that Council approves a grant of \$500 from the Community Small Grants Program to the Buckland Fire Brigade towards the cost of conducting their annual Christmas lolly run.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

## 7.7 Coles Bay Half Triathlon

**Responsible Officer – Manager, Community Development**

### **Background**

An application has been received from the Coles Bay Half Triathlon Committee, seeking financial assistance of \$3,000 towards the staging of the event to be held in Coles Bay on Saturday, 22<sup>nd</sup> February, 2020.

The Coles Bay Half is the only long course triathlon held in Tasmania so it attracts a lot of local interest from people who would like to challenge themselves without having to leave the state. The event also attracts interstate and overseas competition drawn to its unique location.

The Coles Bay Half is held along the Esplanade at Coles Bay and consists of three races:-

- Spring Race 500m swim, 20km cycle and 6km run
- Coles Bay Half 1.9km swim, 90km cycle and 21.1 km run
- Children's Aquathon of 50-200m water run/swim and 500m – 2km beach run with all the proceeds going towards a local charity.

The Sprint and Half events can be completed as a team or an individual, so there is an event for everyone. There is a special category for residents of the Glamorgan Spring Bay municipal area who have the advantage to train on the course all year round.

The committee continues to create a family friendly event with local food and drinks available for purchase to entice spectators and competitors to stay in the area a bit longer.

The committee is seeking funding to provide additional toilet amenities (portaloos) and rubbish removal (skip bin hire) to help cater for the extra visitors to the area. The funding will also go towards medical assistance, insurance and tourism promotions.

The event is now going into its 9<sup>th</sup> year and the committee is continually being thanked for running the event. Next year a new time-keeping method will be used which will incur an added fee.

Running an event such as this requires numerous hours of organisation, secretarial duties and manpower. Community involvement is essential in holding the event in a remote area. The committee sources support from the Scamander and Bicheno Surf Clubs to provide water safety, setting of the buoys and lead and tail guides. The local SES provides road safety for the bike and run leg. The committee tries to use local businesses for the event and there is also a large team of volunteers who stay for two nights and eat at the local restaurants. Locals and spectators are encouraged to assist with cheering and guiding entrants on all legs of the race.

The event provides a boost to the Coles Bay economy, especially towards the end of February when holiday makers have returned to work and school children are back at school.

The total cost of running the event is approximately \$10,000 (dependent on entries).

Council's sponsorship will be acknowledged in the Coles Bay Half Race Booklet (as in previous years) and on its website and the Mayor or her Council representative would be most welcome to open the event.

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program of which \$18,600 remains.

The maximum amount normally allocated under the Community Small Grants Program is \$1,000. However, due to the significant financial boost this event provides to Coles Bay, Council may wish to increase the grant to \$2,000 which will be consistent with grants provided for similar events. Council does not provide any in-kind support for this event apart from some traffic signage if required.

### **Recommendation**

That Council considers approving a grant of \$2,000 to the Coles Bay Half Triathlon towards the cost of staging the event.

### **Decision: 224/19**

Moved Cllr Browning seconded Deputy Mayor Jenny Woods that Council defers this matter to the General Manager to provide further information relevant to this event to the 17 December 2019 Ordinary Meeting of Council.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against:

## 7.8 Freycinet Association Inc – Purchase of Printer

**Responsible Officer – Manager, Community Development**

### **Background**

An application has been received from Freycinet Association Inc., seeking financial assistance of \$1,000 under the Community Small Grants programme, to purchase a printer to produce “Echoes Around the Bay”.

“Echoes Around the Bay” is the only community newsletter for Coles Bay/Swanwick. It is published through the Freycinet Association Inc. but beneficial for the whole community. At the moment it is printed privately on the personal printer of president Georgia Alexander. The Association would like to purchase a printer for the FAI to produce this newsletter but also make it accessible for other community needs within FAI, i.e. print material for public events organized by FAI or notices and hand-outs.

Many people and other community groups such as the Men’s Shed, Friends of Freycinet and Freycinet National Park would benefit from a printer that FAI could make accessible to them. Also, using the newsletter to publish information from these community groups is a great benefit for the community.

A copy of the quote is attached.

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program.

### **Recommendation**

That Council considers approving a grant of \$1,000 to the Freycinet Association Inc. to purchase a printer to produce the newsletter “Echoes Around the Bay”.

### **Decision: 225/19**

Moved Deputy Mayor Jenny Woods seconded Cllr Breheny, that Council approves a grant of \$1,000 from the Community Small Grants Program to the Freycinet Association Inc to purchase a printer to produce the newsletter “Echoes Around the Bay”.

**The motion was lost  
(2 Votes to 4)**

For: Deputy Mayor Jenny Woods, Cllr Rob Churchill,

Against: Mayor Debbie Wisby, Cllr Annie Browning, Cllr Keith Pyke, Cllr Keith Breheny.

**Decision: 226/19**

Moved Cllr Breheny seconded Cllr Pyke, that Council approves a grant of \$500 from the Community Small Grants Program to the Freycinet Association Inc to purchase a printer to produce the newsletter "Echoes Around the Bay" for use by other community groups in the area.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

## 7.9 Lions Club of Spring Bay – Christmas Parade

**Responsible Officer – Manager, Community Development**

### **Background**

An application has been received from Lions Club of Spring Bay, seeking financial assistance of \$1,000 under the Community Small Grants programme, towards the cost of staging the annual Christmas Parade in Triabunna.

The Lions Club of Spring Bay organizes the annual Christmas parade in Triabunna. A free barbecue is provided to the community, along with soft drinks and lollies for the children, as well as prizes for the best floats. The Derwent Scottish Pipe Band will lead the parade.

The estimated total cost is \$2,000.

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program.

### **Recommendation**

That Council considers approving a grant of \$1,000 to the Lions Club of Spring Bay towards the cost of staging the annual Christmas Parade in Triabunna.

### **Decision: 227/19**

Moved Deputy Mayor Jenny Woods seconded Cllr Pyke, that Council approves a grant from the Community Small Grants Program of \$1,000 to the Lions Club of Spring Bay towards the cost of staging the annual Christmas Parade in Triabunna.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

## 7.10 Triabunna Volunteer Fire Brigade Lolly Run

**Responsible Officer – Manager, Community Development**

### **Background**

An application has been received from the Triabunna Volunteer Fire Brigade, seeking financial assistance of \$500 under the Community Small Grants programme, towards the cost of the annual Christmas Eve lolly run.

The Lolly Run covers Triabunna, Orford, Spring Beach, Shelly Beach and Barton Avenue.

The event allows the Triabunna Fire Brigade to spread Christmas cheer to the children of the community.

Total cost of the project is \$800 and the Triabunna Fire Brigade will cover the balance.

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program.

### **Recommendation**

That Council considers approving a grant of \$500 to the Triabunna Volunteer Fire Brigade towards the cost of conducting the annual Christmas Eve community lolly run.

### **Decision: 228/19**

Moved Cllr Breheny, seconded Cllr Churchill, that Council approves a grant of \$500 from the Community Small Grants Program to the Triabunna Volunteer Fire Brigade towards the cost of conducting the annual Christmas Eve community lolly run.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil



## 8 Motion Tracking Document

*Last updated 17/11/2019*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
25 <sup>th</sup> November 2014	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
24 <sup>th</sup> January 2017	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project. Council will no longer proceed with Stage 2 of the project – Special Meeting 16/10/19	Complete
27 <sup>th</sup> February 2018	7.1	20/18	Approval of borrowing budget amendments, pipeline approvals and construction.	GM	GM authorised to proceed with Stage 1 Prosser Plains Raw Water Scheme (PPRWS) and Council to enter into an agreement with Tassal for delivery of raw water to Okehampton Bay on full cost recovery basis.	In Progress
24 <sup>th</sup> April 2018	7.3	50/18	Kerbside Vendors Policy	MDC	Council to workshop new policy based on community consultation in August 2019. New policy approved 24/9/19 and amended 16/10/19.	Complete
24 <sup>th</sup> April 2018	7.4	51/18	By-Law Review/Renewal	MDC	Council has commenced review of the draft By-Law (Workshop June 11 2019) and will bring back to a workshop after further review by the Mayor. Approved 16/10/19.	Complete

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
23 <sup>rd</sup> October 2018	6.1	114/18	NRM Committee Minutes	MNRM	Motion for a review of public toilet facilities where there is an absence on sites such as Saltworks Reserve. To be presented at Council Workshop 27/8/19.	In Progress
27 <sup>th</sup> November 2018	7.9	140/18	Dolphin Sands Ratepayers' Association Grant Submission	MCD	Deferred to a workshop. Workshop conducted 8/10/19	Complete
26 <sup>th</sup> February 2019	7.6	39/19	Staff Resourcing Land Use Planning: Benchmark Report	MDC	Issue to be workshopped by Council.	In Progress
26 <sup>th</sup> February 2019	8.1	41/19	Notice of Motion: Increase Time for Agenda to Councillors from 4 days to 7 days (Clr Churchill)	GM	Item deferred to a workshop in light of report on staff resourcing in Planning.	In Progress
26 <sup>th</sup> March 2019	7.3	66/19	Renaming of Esplanades	MDC	Council to consult with affected residents	In Progress
26 <sup>th</sup> March 2019	7.5	68/19	Fast Charging for Electric Vehicles in GSB	MNRM	In principle agreement to fast charging station in Swansea and calls for EOI for a partner to install a fast charger at a Council site.	In Progress
30 <sup>th</sup> April 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In Progress
25 <sup>th</sup> June 2019	7.4	118/19	Dolphin Sands Ratepayers Association – Small Grant Submission	MCD	Grant not approved. Motion moved that DSRA are invited to meet with Council to discuss concept of walking/cycling bridge over the Meredith River Mouth. Schedule for October 8 in Swansea.	Complete

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<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> August 2019	7.2	140/19	Seaweed Odours Swansea – An Issues Paper	GM	Council to appoint “suitably qualified technician” to prepare a scoping report. Brief to be provided to Council at a workshop.	In Progress
27 <sup>th</sup> August 2019	7.5	144/19	Holkham Court, Orford – Stormwater Assessment	GM	Works are implemented as outlined in the report. Letter to Minister for Infrastructure Re: Priority works for Tasman Hwy.	In Progress
24 <sup>th</sup> September 2019	7.1	159/19	Policy 1.1 – Mobile Food vans, Pop-Up Stalls & Kerbside Vending	GM	Policy adopted with new fee structure	Complete
24 <sup>th</sup> September 2019	7.2	160/19	Policy 3.11 – Customer Service Charter	GM	Policy adopted with amendments	Complete
24 <sup>th</sup> September 2019	7.3	161/19	Policy 4.3 – Recognition of Continuous Years of Service	GM	Policy adopted with amendments	Complete
24 <sup>th</sup> September 2019	7.4	162/19	Policy 4.6 – Use of Council Logo	GM	Policy adopted with amendments	Complete
24 <sup>th</sup> September 2019	7.5	163/19	Policy 4.7 – Council Owned Vehicles	GM	Policy adopted with amendments	Complete
24 <sup>th</sup> September 2019	7.6	164/19	Policy 4.9 – Volunteer Policy	GM	Policy adopted with amendments	Complete
24 <sup>th</sup> September 2019	7.7	165/19	Glamorgan Spring Bay Council – Environmental Health By-Law	GM	Deferred to Special Meeting 16/10/19. By-Law was endorsed by Council.	Complete
24 <sup>th</sup> September 2019	7.8	166/19	Code of Conduct Panel Determination Report	GM	Received and noted by Council and a commitment to undertake regular and ongoing Planning Authority Training.	Complete
22 <sup>nd</sup> October 2019	6.1	194/19	Triabunna Recreation Ground Advisory Committee Meeting Minutes	GM	Received and noted by Council as information only as quorum not present at TRGAC meeting.	Complete
22 <sup>nd</sup> October 2019	7.1	195/19	Policy 6.5 – Use of the Common Seal of Council	GM	Policy adopted	Complete
22 <sup>nd</sup> October 2019	7.2	196/19	Instrument of Delegation to General Manager	GM	Approved by Council subject to amendments to terminology	Complete
22 <sup>nd</sup> October 2019	7.2	197/19	Instrument of Delegation to General Manager	GM	Further Acts to be considered by Council for inclusion in Instrument of Delegation at a future date.	In Progress

22 <sup>nd</sup> October 2019	7.3	198/19	Freycinet Golf Club – Letter of Support	GM	GM to provide FGC with letter in support of their government grant application.	Complete
22 <sup>nd</sup> October 2019	7.4	200/19	Bicheno Food and Wine Festival – Request for Council Funding/Support	GM	Council approved with amendments	Complete
22 <sup>nd</sup> October 2019	7.5	201/19	Consent to lodge a DA: Cricket Practice Nets, Swansea Recreation Ground	MCD	Further discussion with recreation reserve users to determine alternative location for nets requested	In Progress
22 <sup>nd</sup> October 2019	7.6	203/19	Application for Kerbside Vending Position	MDC	Approved by Council	Complete
22 <sup>nd</sup> October 2019	7.7	204/19	Removal of Policy 2.4 – Vegetation Management Coles Bay	MNRM	Policy revoked as superseded by Policy 2.3 and the Native Flora and Fauna Plan – Coles Bay Reserves	Complete
22 <sup>nd</sup> October 2019	7.8	205/19	Christmas Closure Period	GM	Approved by Council	Complete
22 <sup>nd</sup> October 2019	7.9	206/19	Bicheno War Memorial Hall Committee	MCD	Approved by Council	Complete

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
24 <sup>th</sup> September 2019	7.9	167/19	Speed Limit Reviews (Cambria Drive and Tasman Hwy, Buckland)	MW	Council approval for submissions to be made to State Growth.	In Progress
24 <sup>th</sup> September 2019	7.10	168/19	ERDO Small Grant Application	MCD	Grant of \$500 approved.	Complete
24 <sup>th</sup> September 2019	7.11	169/19	Orford Primary School	MCD	Grant of \$200 approved	Complete
24 <sup>th</sup> September 2019	7.12	170/19	Swansea Community Christmas	MCD	Grant of \$500 approved	Complete
24 <sup>th</sup> September 2019	7.13	171/19	Swansea Primary School	MCD	Grant of \$500 approved	Complete
24 <sup>th</sup> September 2019	7.14	N/A	PPRWS	GM	Matter not dealt with due to the lack of a quorum. Dealt with at a Special Meeting 16/10/19.	Complete
24 <sup>th</sup> September 2019	8.1	172-174/19	Prosser River Mouth Master Plan Advisory Group	GM	ToR amended and Mr Chris Dillon appointed as an 'invited participant' of the group.	Complete

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Recommendation:**

That Council receives and notes the information contained within the Motion Tracking Document.

**Decision: 229/19**

Moved Deputy Mayor Jenny Woods, seconded Cllr Churchill, that Council receives and notes the information contained within the Motion Tracking Document with amendments.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Keith Breheny.

Against: Nil

## 9. Questions Without Notice

## 10. Confidential Items (Closed Session)

The Mayor to declare the meeting closed to the public in order to endorse:

- Item 1: Minutes from the "Closed Session" of the Ordinary Meeting of Council held on October 16, 2019.

*Under regulation 34 of the Local Government (Meeting Procedures) Regulations 2015 Statutory Rules 2015, No.38 regulation 34 (6) at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

**Decision: 230/19**

Moved Deputy Mayor Jenny Woods seconded Cllr Keith Pyke that Council moves in to a closed session (7.24pm)

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke.

Against: Nil

Please note: Mayor Debbie Wisby adjourned the meeting for a five minute break at 7.25pm.

Re-convened: 7.30pm

***The live streaming and recording of meeting will now be switched off. Mayor to check that the streaming has been terminated.***

## 10. Close

**Decision: 231/19**

Moved Deputy Mayor Jenny Woods, seconded Cllr Pyke, that Council moves back into open session.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Keith Pyke.

Against: Nil

**Decision: 232/19**

Moved Deputy Mayor Jenny Woods, seconded Cllr Churchill, that the closed session of Council having met and dealt with its business resolves to report that it has determined the following:

**Item 1:** Minutes from the "Closed Session" of the Ordinary Meeting of Council held on October 16, 2019

**Decision:** Endorsed

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke.

Against: Nil

The Mayor declared the meeting closed at (7.39).

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Debbie Wisby**

**ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL  
VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES  
ON (03) 6256 4777.**