



GLAMORGAN SPRING BAY  
COUNCIL

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# Notice of Meeting and Agenda

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For the Ordinary  
Meeting of  
Council to be  
held at the  
Triabunna  
Council Offices

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27 August, 2019

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 27 August 2019 commencing at 2.00pm.



**Dated** this Thursday 22 August, 2019

**Chris Schroeder**  
**GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

***Note : Section 65 of The Local Government Act 1993 states –***

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –***
  - (a) the general manager certifies, in writing –***
    - (i) that such advice was obtained; and***
    - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and***
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.***



**Chris Schroeder**  
**GENERAL MANAGER**

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# Audio/Video Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live. A link is available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live and watch recordings of previous Council meetings.

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

## 1. Opening

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

### 1.1 Acknowledgement of Country

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

### 1.2 Present and Apologies

### 1.3 In Attendance

### 1.4 Declaration of Interest or Conflict

*The Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*

*in any item included in the Agenda.*

## 2. Confirmation of Minutes

### 2.1 Ordinary Meeting of Council – July 23, 2019

#### Recommendation

That the Minutes of the Ordinary Meeting of Council held Tuesday 23 July 2019 be confirmed as a true and correct record.

### 2.2 Workshop Held – July 23, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 9.15am to 1.30pm on Tuesday 23 July at the Triabunna Council Offices (please see attached workshop agenda).

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol (for approx. 1hr only from 10am), Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Michael Symons.

#### Apologies:

**In Attendance:** Mr Harry Galea (Acting General Manager) and please see attached workshop agenda for other attendees throughout the day.

### 2.3 Workshop Held – August 6, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 9.45am to 3.45pm Tuesday 6 August 2019 at the Triabunna Council Offices (please see attached agenda for items covered).

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning (via phone), Cllr Keith Pyke.

**Apologies:** Cllr Cheryl Arnol, Cllr Rob Churchill, Cllr Michael Symons.

**In Attendance:** Mr Harry Galea (Acting General Manager) and please see attached workshop agenda for other attendees throughout the day.

## **2.4 Workshop Held – August 13, 2019**

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 9.45am to 3.00pm Tuesday 13 August 2019 at the Bicheno Memorial Hall (please see attached agenda for items covered). A Community Connect Session commenced at 4pm-5pm.

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Keith Pyke, Cllr Michael Symons.

**Apologies:** Cllr Cheryl Arnol, Cllr Rob Churchill.

**In Attendance:** Mr Chris Schroeder (General Manager) and please see attached workshop agenda for other attendees throughout the day.

**Please note:** In attendance at the Bicheno Community Connect were Mayor Debbie Wisby, Cllr Keith Breheny, Cllr Annie Browning, Cllr Keith Pyke and Cllr Michael Symons.

<b>Recommendation</b>
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That Council notes this information.
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**Attachment: Workshop Agenda – 23 July, 2019**



**Workshop Notice/  
Agenda  
Tuesday  
23rd July 2019**

Notice is hereby given that a Council Workshop will be held at the Triabunna Council Offices on the **Tuesday 23<sup>rd</sup> July 2019** commencing at **9.15am to 1.30pm**.

**Description:**

1. 9.15am – 9.45am: Open discussion/questions.
2. 9.45am – 10.15am: Update on PPRWS - Harry Galea
3. 10.15am – 10.35am: Planning and Building Fee Policy - Shane Wells/Harry Galea
4. 10.35am – 11.05am: Signage at the Triabunna Marina – Shane Wells

*Morning Tea Break 11.05am-11.15am*

5. 11.15am-11.30am: Council to discuss letter from Sue Hickey MP Re: Tasmania's housing crisis.
6. 11.30am-11.45am: Council to discuss letter from City of Hobart regarding compulsory voting in Local Government elections (deferred from September 2018 OMC).
7. 11.45am-12.15pm: Discussion on Council representation on STCA Waste Strategy South and Regional Climate Change Initiative (deferred from December 2018 OMC) – Mel Kelly to facilitate discussion on background and role of these working groups.

*Lunch 12.15pm – 12.45pm*

8. 12.45pm – 1.30pm: Presentation on the South East Tasmanian Mountain Bike Proposal – Duncan Giblin and Wayne Chapman, Mountain Bike Industry Advisory Committee to SERDA

Councillor Debbie Wisby

**Mayor Glamorgan Spring Bay Council**

**Attachment: Workshop Agenda – 6 August, 2019**



**Workshop Notice/  
Agenda  
Tuesday  
6<sup>th</sup> August 2019**

Notice is hereby given that a Council Workshop will be held at the Triabunna Council Offices on the **Tuesday 6<sup>th</sup> August 2019** commencing at **9.45am to 3.45pm**.

Description:

*Morning Tea on Arrival 9.45am-10am*

1. 10am – 10.30am: Open discussion/updates including:
  - a. Drought Funding Projects & Saltwater Creek – Mayor Wisby
  - b. PPRWS – Harry Galea
2. 10.30am – 11.30am: Storm Water Proposal, Holkham Court – Shane Wells
3. 11.30am – 12.30pm: Local Provisions Schedule - Shane Wells

*Lunch 12.30pm – 1.00pm*

4. 1.00pm – 1.30pm: Accesses Dolphin Sands – Shane Wells/Mel Kelly
5. 1.30pm - 2.00pm: Draft Kerbside Vending Policy – Shane Wells
6. 2.00pm - 2.30pm: Rates for Visitor Accommodation – Mayor Wisby/Shane Wells

*Break 2.30pm – 2.40pm*

7. 2.40pm – 3.15pm: State Government Grant – Seaweed Swansea – Harry Galea (with Mel Kelly and Tony Pollard present for discussion)
  - a. Discussion on \$50K study into dealing with odours emanating from seaweed at Swansea foreshore
8. 3.15pm- 3.30pm: Discuss letter from Spring Bay Maritime & Discovery Centre – Triabunna.
9. 3.30pm – 3.45pm: Discuss request from Parks & Wildlife for Council representation on the Maria Island Re-Discovered Project.

Councillor Debbie Wisby

**Mayor Glamorgan Spring Bay Council**

**Attachment: Workshop Agenda – 13 August, 2019**



**Workshop Notice/  
Agenda  
Tuesday  
13<sup>th</sup> August 2019**

Notice is hereby given that a Council Workshop will be held at the Bicheno Memorial Hall on the **Tuesday 13<sup>th</sup> August 2019** commencing at **9.45am to 3.00pm** followed by a meet and greet with GSBC staff and the Bicheno Community Connect.

Description:

*Morning Tea on Arrival/Set-Up 9.45am - 10am*

1. 10am – 11am: Open discussion/updates
2. 11am – 11.45am: Bendigo Community Bank – Meet with Directors

*Break for Lunch*

3. 12.15pm – 12.45pm: Lunch at Lobster Shack
4. 12.45pm – 1.45pm: Meet with owners/proprietors – Lobster Shack (onsite)
5. 2.00pm - 3.00pm: Meet with owners/proprietors – Whisky Distillery, Bicheno Gulch (onsite)

*Return to Bicheno Memorial Hall to prepare for meet and greet with GSBC Bicheno based staff and Community Connect.*

*Afternoon tea*

6. 3.15pm – 3.45pm: Meet and greet GSBC northern based employees/outdoor workforce.
7. 4.00pm – 5.00pm: Community Connect

Councillor Debbie Wisby

**Mayor Glamorgan Spring Bay Council**

### 3. PLANNING AUTHORITY SECTION

**Please note:**

There are no planning reports for the July 2019 Council Meeting Agenda.

## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. If required, at least 15 minutes of the meeting will be made available for questions from members of the public.

**PLEASE NOTE:** All members of the public wishing to ask a question during Public Question Time are asked to utilise the **wireless microphone provided** to ensure quality of sound both in the Council meeting room and for audio recording and live streaming purposes.

### 4.1 Mrs Winny Enniss (Question on Notice )

*As a ratepayer, I would like to know what the cost to Council was to extinguish the services of the former General Manager and the subsequent expense of paying for and accommodating all the acting General Managers since January 2019?*

*What budgeted works were sacrificed last financial year to accommodate this unbudgeted expense?*

#### **Response from the General Manager, Chris Schroeder**

*Council is seeking advice with respect to your question relating to payments made to the former General Manager and expect to have that advice to provide a response at the Ordinary Meeting of Council on the 24<sup>th</sup> of September 2019.*

*As your second question involves obtaining and explaining a range of information, an answer cannot be provided at this time however it is anticipated that a response will be provided at the Ordinary Meeting of Council on the 24<sup>th</sup> of September 2019.*



#### 4.2 Dolphin Sands Ratepayers Association – Ms Robyn Moore, Secretary/Treasurer (Question on Notice )



August 16, 2019

Dear General Manager & Councillors

The DSRA would like to apply for a Healthy Tasmania Fund Small Grant from the Department of Health and Human Services for 'seed funding' to cover the cost of various reports that are needed to apply for planning approval for the Meredith River pedestrian/cycling bridge. This project is listed in Council's 2016 Swansea Structure Plan (9.7.1).

For grant applications for building projects, we are required to provide a letter of support from Council. I'm writing to request that Council approves a 'letter of support' for seed funding so that we can apply for planning approval. Please note that there are very few funding bodies who support 'seed funding'; most bodies want projects to be 'shovel ready'. Hence, we don't want to miss this opportunity.

The deadline for the Healthy Tasmania Fund Small Grants is 5pm on August 30. If Council approves a 'letter of support', could this please be emailed to us at [dsra.7190@gmail.com](mailto:dsra.7190@gmail.com) by COB August 29.

With thanks



Robyn Moore  
Secretary/Treasurer  
Dolphin Sands Ratepayers Association  
[www.dsra.org.au](http://www.dsra.org.au)



**Response from the General Manager, Chris Schroeder**

*Council has previously considered a Council small grant request from the Dolphin Sands Ratepayers Association to undertake various reports for planning approval for the proposed Meredith River pedestrian/cycling bridge. It was previously resolved as follows:*

**Decision: 118/19**

*Moved Cllr Rob Churchill, seconded Cllr Keith Pyke that DSRA and interested community members could meet with Council in the near future to workshop a concept of a walking/cycling bridge over the Meredith River mouth.*

***The motion was put and carried unanimously  
(7 Votes to 0)***

*For: Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Michael Symons.*

*Against: Nil*

*Council would like to schedule this meeting with the DSRA for its 8<sup>th</sup> of October workshop in Swansea. Until Council has met with the DSRA for a briefing and discussion on the project, it feels that a 'letter of support' cannot be provided at this time.*

## 5. Information Reports

### 5.1 General Manager, Chris Schroeder

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Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

#### Council Governance

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2019 Council meetings will usually be held on the fourth Tuesday of the month and commence at 5.00pm during the warmer months and at 2pm during the colder months (April-August). Generally, workshops are scheduled for the second Tuesday of each month and on the day of a Council meeting, unless otherwise required. The August 2019 Ordinary Meeting of Council will be held on Tuesday 27 August 2019.

Live Streaming of meetings is progressing well since commencing in November 2017. From July 2018 to July 2019, an average of 15 people per month have viewed the Council meetings live online via the YouTube platform as the meeting took place.

The total number of views for each meeting video on YouTube as of 20<sup>th</sup> August 2019 is:

24 July 2018	227 views
28 August 2018	145 views
25 September 2018	158 views
23 October 2018	209 views
27 November 2018	677 views
11 December 2018	109 views
22 January 2019	146 views
18 February 2018	272 views
26 February 2019	183 views
26 March 2019	154 views
30 April 2019	180 views
28 May 2019	173 views
25 June 2019	107 views
23 July 2019	71 views

#### Medical Services

Council operates administration services under the banner of East Coast Health for the Bicheno General Practice and Dr Winston Johnson in Triabunna.

#### Corporate Services

Several long-term reports need updating.



<b>Property Settlement Certificates</b>										
	132-2015	337-2015	132-2016	337-2016	132-2017	337-2017	132-2018	337-2018	132-2019	337-2019
July	42	17	42	18	47	18	64	25	42	17
August	30	14	50	26	58	28	60	37		
September	34	18	43	20	51	27	46	19		
October	40	18	37	18	57	37	48	22		
November	43	24	53	30	60	32	47	18		
December	48	21	35	17	38	18	40	19		
January	62	28	46	23	59	29	61	24		
February	45	26	72	33	51	20	49	30		
March	46	21	87	41	53	23	45	16		
April	39	24	48	21	61	31	50	27		
May	58	31	50	27	56	31	40	17		
June	26	10	31	16	38	21	27	17		
<b>Total</b>	<b>513</b>	<b>252</b>	<b>594</b>	<b>290</b>	<b>629</b>	<b>315</b>	<b>577</b>	<b>271</b>	<b>42</b>	<b>17</b>
<b>TOTAL</b>		<b>765</b>		<b>884</b>		<b>944</b>		<b>848</b>		<b>59</b>

\*Please note according to the **Local Government Act 1993** the following applies:

#### **Section 132 Certificate of Liabilities**

- (1) A person referred to in subsection (2) may apply to the general manager for a certificate stating–
  - (a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;
  - (b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
  - (c) the amount of any charge on the land recoverable by the council.
- (2) The following persons may apply for a certificate under subsection (1) :
  - (a) the owner of a registered estate or interest in the land;
  - (b) an occupier of the land;
  - (c) a person who has entered or proposes to enter into a contract to purchase the land;
  - (d) a mortgagee or prospective mortgagee of the land;
  - (e) a person authorized to act on behalf of any person referred to in paragraph (a) , (b) , (c) or (d) .

#### **Section 337 Council Land Information Certificate**

- (1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.
- (2) The general manager, on receipt of an application made in accordance with subsection (1) , is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.
- (3) A certificate under subsection (2) relates only to information that the council has on record as at the date of issue of the certificate.
- (4) A prescribed fee is payable in respect of the issue of a certificate.
- (5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.
- (6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.
- (7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.
- (8) If the general manager agrees to a request under subsection (5) or (7) , the general manager may impose any reasonable charges and costs incurred.
- (9) In this section –
 

**land** includes –

  - (a) any buildings and other structures permanently fixed to land; and
  - (b) land covered with water; and
  - (c) water covering land; and
  - (d) any estate, interest, easement, privilege or right in or over land.

# Statement of Cash Flows

Glamorgan Spring Bay Council  
For the month ended 31 July 2019

	JUL 2019	2019
<b>Operating Activities</b>		
Receipts from customers	2,217,465	11,717,067
Payments to suppliers and employees	(1,107,538)	(10,916,181)
Receipts from operating grants	-	1,380,641
Cash receipts from other operating activities	190,092	688,360
<b>Net Cash Flows from Operating Activities</b>	<b>1,300,020</b>	<b>2,869,887</b>
<b>Investing Activities</b>		
Proceeds from sale of property, plant and equipment	11,736	56,118
Payment for property, plant and equipment	(942,625)	(6,732,583)
Receipts from capital grants	-	2,737,745
Other cash items from investing activities	-	5,632
<b>Net Cash Flows from Investing Activities</b>	<b>(930,889)</b>	<b>(3,933,088)</b>
<b>Financing Activities</b>		
Trust funds & deposits	-	121,491
Net Proceeds/Repayment of Loans	(34,655)	3,266,680
<b>Net Cash Flows from Financing Activities</b>	<b>(34,655)</b>	<b>3,388,171</b>
<b>Net Cash Flows</b>	<b>334,476</b>	<b>2,324,970</b>
<b>Cash and Cash Equivalents</b>		
Cash and cash equivalents at beginning of period	3,678,077	1,353,107
Cash and cash equivalents at end of period	4,012,553	3,678,077
<b>Net change in cash for period</b>	<b>334,476</b>	<b>2,324,970</b>



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## RATES BALANCE SHEET [12547]

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Brought Forward Debit Total		\$225,662.38
Brought Forward Credit Total		-\$142,030.52
Previous Years Credits - Undone This Year		\$4,640.40
Previous Years Credits - Reinstated This Year		\$0.00
<b>BALANCE BROUGHT FORWARD</b>		<b>\$88,272.26</b>
<b>PLUS</b>		
Interest Charged		\$136.58
Penalty Charged		\$0.00
Rates Levied		\$8,512,457.37
Debit Journals		\$1,909.68
<b>DEBIT TOTAL</b>		<b>\$8,514,503.63</b>
<b>LESS</b>		
Receipts		\$1,365,978.80
Receipts Undone		-\$1,082.23
Discounts		\$23,350.67
Pension Rebates		\$249,235.31
Credits Journals	\$39,572.61 (less \$2,074.54 being since undone)	\$37,498.07
Supplementary Credits		\$2,955.03
Other Credits		\$0.00
<b>CREDIT TOTAL</b>		<b>\$1,677,935.65</b>
<b>THIS YEAR'S BALANCE</b>		<b>\$6,836,567.98</b>
<b>RATES BALANCE</b>		<b>\$6,924,840.24</b>

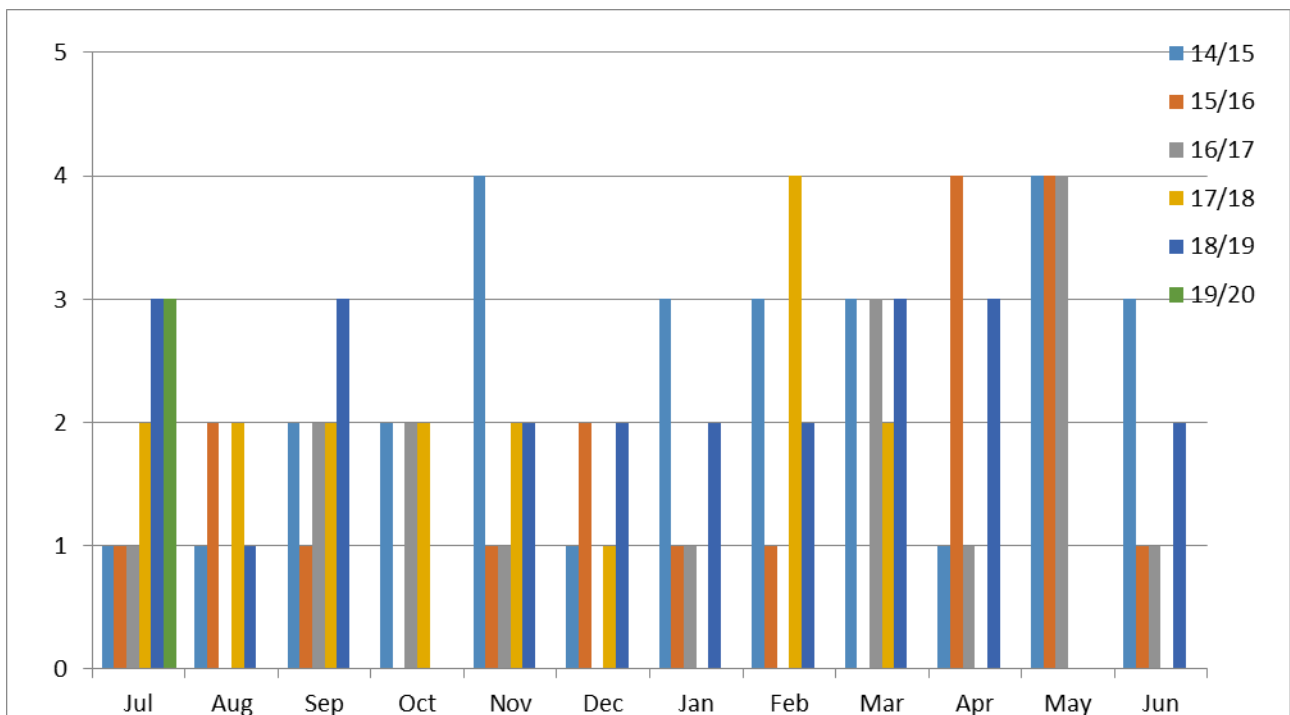
## Human Resources

No updates for July/August 2019.

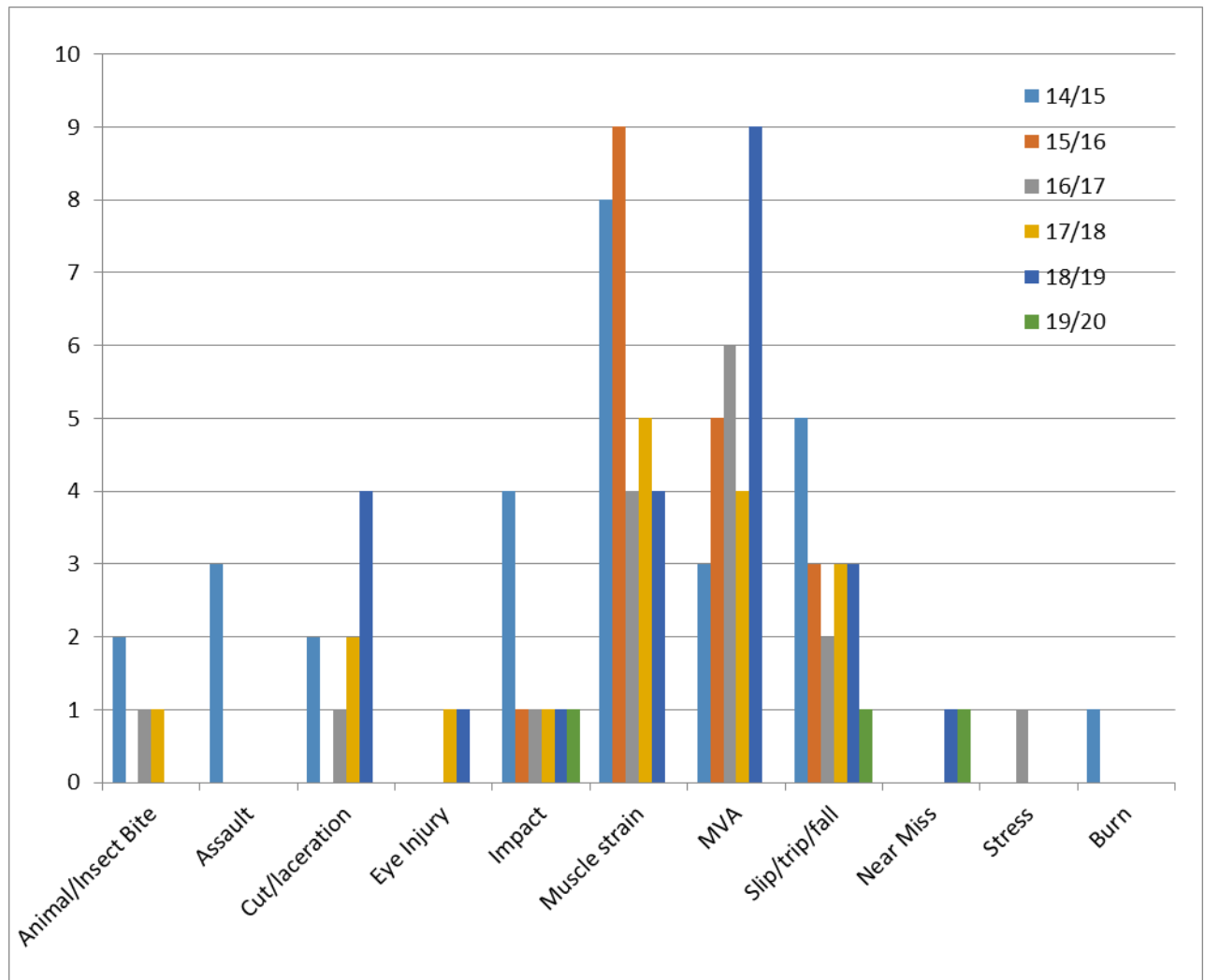
## Health, Safety, Other

There has been one (1) lost time injury YTD for 2019/20. Lost time hours YTD amount to 153. There have been no motor vehicle claims this year. There have been 3 workplace reported incidents YTD and no community incidents reported YTD. There were no staff resignations in July.

## Incident / Accident Reporting Numbers 2013 until July 2019



## Incident / Accident Reporting by type 2013 until July 2019





## East Coast Tourism Update, 12 August 2019

### Recognising Excellence

#### Tas Hospitality Association & Drysdale Awards

Congratulations to the following East Coast businesses that have been recognised at the **2019 Tasmanian Hospitality Association (THA)** and **Drysdale Awards for Excellence**. The winners will go on to the **National Australian Hotels Association (AHA) Awards** for Excellence on the Gold Coast on Monday, 9 September 2019.

- Best Bar Presentation and Service: **Hazards Bar & Lounge, Freycinet Lodge**
- Best Guided Tour Experience: **Oyster Bay Tours, Freycinet Marine Farm**
- Best New Tourism Initiative: **Freycinet Lodge**
- Best Speciality Restaurant: **Furneaux Restaurant**
- Best Deluxe Hotel Accommodation: **Saffire Freycinet**
- Restaurant of the Year: **Furneaux Restaurant**
- Accommodation Venue of the Year - Regional: **Saffire Freycinet**

#### Tasmanian Seafood Industry Awards 2019

A number of outstanding East Coast tourism operators also received acknowledgement at the recent **Tasmanian Seafood Industry Awards 2019**

- **Freycinet Marine Farm**: Small Enterprise Business Award
- **Lobster Shack**: Best Seafood Experience Award in the State in their first year of operation.

#### Grant Opportunities

Events Tasmania **Marketing Tasmania** grant funding program is now open for projects that occur in 2020.

- The Marketing Tasmania grant program caters for both large and small events, with grants of up to \$10 000 to assist an event's marketing activity. This funding must be matched equally by the event organisers.
- The Marketing Tasmania Grants guidelines can be found [here](#) or call (03) 6165 5022.
- Applications close at 11:59pm on Monday 30 September 2019.

#### Upcoming Events - Great Eastern Wine Weekend: Sept 6 – 8

A celebration of the region's finest wine and fare. Stretching along a coastline envied for its cool climate drops, the weekend officially begins Friday eve with a 'Meet the Makers' event at sunset. The weekend follows with cellar door specials, lazy brunches hopping between vineyards, communal yoga, cheese and sparkling events and cruisy sipping en route to Wineglass Bay. There's freshly shucked oysters to enjoy as you stand in the waters in which they grow, picnic rugs at the ready on secluded beaches, and a rustic long lunch between the vines of our region's oldest vineyard.

## Nature Tourism Day: Sept 20

TICT invites CVS-Licensed Nature Tourism Operators and 'Bike Friendly TAS' Businesses to its annual pre-season gathering for commercial tourism operators working in and around Tasmania's extraordinary natural environment. There will be **two programs** running concurrently on the day. Pick and choose which best suits you:

- Nature Based Tourism Operators Forum with the Tasmanian Parks & Wildlife Service
- Inaugural sector forum for Tasmania's 'Bike Friendly TAS' Businesses

Get all the important updates on the hot topic issues relevant to all nature tourism operators and bike friendly businesses, along with practical hands-on workshops to boost your skills and business insights.

**Alison Stubbs**  
Acting Chair, East Coast Tourism

## Visitor Centres

Glamorgan Spring Bay Council operates three visitor centres throughout the municipal area. They are all Yellow "I" centres. Visitor numbers through the centres were up by 19% overall in 2018-19 compared to the previous year, meaning an extra 27,924 visitors in total have used the network in 2018-19 compared to the previous financial year. Triabunna has seen the largest increase of visitor numbers since the previous year.

<b>Visitor Numbers</b>												
MONTH	BICHENO	BICHENO	BICHENO	SWANSEA	SWANSEA	SWANSEA	TRIABUNNA	TRIABUNNA	TRIABUNNA	TOTAL	TOTAL	TOTAL
	2017-2018	2018-2019	2019-2020	2017-2018	2018-2019	2019-2020	2017-2018	2018-2019	2019-2020	2017-2018	2018-2019	2019-2020
JULY	886	898	849	809	956	916	1459	1715	1970	3154	3569	3735
AUGUST	736	529		765	899		1234	1536		2735	2964	
SEPTEMBER	1285	1309		973	1179		2566	3173		4824	5661	
OCTOBER	2395	2782		1965	1916		3990	5132		8350	9830	
NOVEMBER	2829	2839		2473	2239		5431	6929		10733	12007	
DECEMBER	3368	3624		2424	2351		7057	11016		12849	16991	
JANUARY	6111	6360		4689	4035		10252	17482		21052	27877	
FEBRUARY	4733	4732		3774	3333		9213	14589		17720	22654	
MARCH	4387	4450		3079	3025		9744	12335		17210	19810	
APRIL	2829	2938		2266	2159		6526	11530		11621	16627	
MAY	1158	1067		1341	1071		2652	3313		5151	5451	
JUNE	863	653		878	711		1789	2048		3530	3412	
<b>TOTAL</b>	<b>31580</b>	<b>32181</b>	<b>849</b>	<b>25436</b>	<b>23874</b>	<b>916</b>	<b>61913</b>	<b>90798</b>	<b>1970</b>	<b>118929</b>	<b>146853</b>	<b>3735</b>



# Statement of Financial Position

**Glamorgan Spring Bay Council****As at 31 July 2019**

	31 JUL 2019	30 JUN 2019
<b>Assets</b>		
<b>Current Assets</b>		
Cash & Cash Equivalents	4,064,007	3,729,531
Trade & Other Receivables	7,255,812	545,868
Inventories	26,817	26,817
Other Assets	64,169	101,840
<b>Total Current Assets</b>	<b>11,410,804</b>	<b>4,404,056</b>
<b>Non-current Assets</b>		
Trade & Other Receivables	15,257	15,257
Investment in Water Corporation	36,627,343	36,627,343
<b>Property, Infrastructure, Plant &amp; Equipment</b>		
Fixed Assets	115,835,694	115,869,490
Work in Progress	4,910,735	4,910,735
<b>Total Property, Infrastructure, Plant &amp; Equipment</b>	<b>120,746,429</b>	<b>120,780,225</b>
<b>Total Non-current Assets</b>	<b>157,389,029</b>	<b>157,422,825</b>
<b>Total Assets</b>	<b>168,799,833</b>	<b>161,826,880</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Trade & Other Payables	1,215,647	1,594,065
Trust Funds & Deposits	169,435	169,435
Provisions	750,592	750,592
Interest bearing Loans & Borrowings	1,390,472	1,402,911
<b>Total Current Liabilities</b>	<b>3,526,146</b>	<b>3,917,003</b>
<b>Non-current Liabilities</b>		
Provisions	114,059	114,059
Interest Bearing Loans & Borrowings	5,613,484	5,635,699
<b>Total Non-current Liabilities</b>	<b>5,727,542</b>	<b>5,749,758</b>
<b>Total Liabilities</b>	<b>9,253,688</b>	<b>9,666,761</b>
<b>Net Assets</b>	<b>159,546,145</b>	<b>152,160,120</b>
<b>Equity</b>		
Retained Earnings	84,113,638	76,727,613
Equity - Reserves	75,432,507	75,432,507
<b>Total Equity</b>	<b>159,546,145</b>	<b>152,160,120</b>



# Profit and Loss

Glamorgan Spring Bay Council

For the month ended 31 July 2019

Account	YTD Actual	YTD Budget	Budget Var	Var %	2019/20 Budget	Comments
<b>Trading Income</b>						
Rate Revenue	8,336,292	8,492,440	(156,148)	-2%	8,502,440	
Statutory Charges	65,711	46,883	18,828	40%	534,500	Planning fees up on last year & budget
User Charges	230,513	153,712	76,801	50%	805,050	Timing due to raising annual marina invoices
Grants	0	0	0	0%	1,282,653	
Interest & Investment Revenue	3,816	3,000	816	27%	674,400	
Contributions	1,843	0	1,843	0%	37,000	
Other Revenue	346,264	339,294	6,970	2%	1,729,083	
Net Gain (Loss) on Disposal of Assets	(4,969)	0	(4,969)	0%	50,000	
<b>Total Trading Income</b>	<b>8,979,470</b>	<b>9,035,329</b>	<b>(55,859)</b>	<b>-1%</b>	<b>13,615,126</b>	
<b>Gross Profit</b>	<b>8,979,470</b>	<b>9,035,329</b>	<b>(55,859)</b>	<b>-1%</b>	<b>13,615,126</b>	
<b>Capital Grants</b>						
Grants Commonw ealth Capital - Other	0	0	0	0%	1,900,000	
Grants Commonw ealth Capital - Roads to Recovery	0	100,250	(100,250)	-100%	401,000	
<b>Total Capital Grants</b>	<b>0</b>	<b>100,250</b>	<b>(100,250)</b>	<b>-100%</b>	<b>2,301,000</b>	
<b>Other Income</b>						
Other Income - PPRWS Reimbursement of Principal Loan	0	0	0	0%	61,394	
<b>Total Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>61,394</b>	
<b>Operating Expenses</b>						
Employee Costs	483,548	567,598	(84,050)	-15%	5,174,071	
Materials & Services	968,482	585,983	382,499	65%	5,491,080	
Depreciation	194,707	194,707	0	0%	2,336,478	Estimate only based on budget
Interest	(34,174)	19,086	(53,260)	-279%	229,035	
Other Expenses	(2,791)	13,633	(16,424)	-120%	219,000	
Internal Plant used on Capital Jobs	0	(11,250)	11,250	-100%	(135,000)	
Employee Oncosts	70,363	193,632	(123,269)	-64%	0	
<b>Total Operating Expenses</b>	<b>1,680,135</b>	<b>1,563,389</b>	<b>116,746</b>	<b>7%</b>	<b>13,314,664</b>	
<b>Net Profit</b>	<b>7,299,335</b>	<b>7,471,940</b>	<b>(172,605)</b>	<b>-2%</b>	<b>361,856</b>	
<b>Net Profit Including Capital Grants</b>	<b>7,299,335</b>	<b>7,572,190</b>	<b>(272,855)</b>	<b>-4%</b>	<b>2,662,856</b>	
<b>Capital Works Program (Current Year WIP)</b>						
Work in Progress Capital Works - Plant Internal	1,125	0	1,125	0%	0	
Work In Progress Payroll - Salaries and Wages	7,221	0	7,221	0%	0	
Work in Progress Capital Works - Contractor Costs	66,017	0	66,017	0%	0	
Work in Progress Capital Works - Other Costs	18,182	0	18,182	0%	0	
Work in Progress Capital Works - Materials	12,991	0	12,991	0%	0	
Work in Progress Capital Works - Consultancy	2,189	0	2,189	0%	0	
Work in Progress Capital Works - Plant Hire External	215	0	215	0%	0	
<b>Total Capital Works Program (Current Year WIP)</b>	<b>107,940</b>	<b>0</b>	<b>107,940</b>	<b>0%</b>	<b>0</b>	



As at 31 July 2019		2019 - 2020 CAPITAL NEW // BICHENO - BUCKLAND - COLES BAY - ORFORD - SWANSEA - TRIABUNNA					
Department		Description	Budget Est	Govt Funding	YTD	On-Site Progress	Comments
<b>Roads, Footpaths, Kerbs</b>							
Bicheno - Sinclair Street - Road extension	R2R	CapRTR-Sinclair St Extension	164,000				Fully Funded by RTR program
Saltworks - Saltworks Road		CapRF-Rsussalt	45,000		215	Complete	
		<b>SUB TOTAL</b>	<b>209,000</b>	<b>0</b>	<b>215</b>		
<b>PG, Walking Tracks, Cemeteries</b>							
Bicheno Rec Ground		CapPR-DRG Bicheno Nets		7,000			Fully funded
Buckland Walk		CapPR-Wtbuckland	32,000				
Orford Rec Ground		CapPR-DRG Orford Nets		40,000			Fully funded
Triabunna - Rec Ground		CapPR-DRG Tria Rec Board		20,000			Fully funded
Triabunna - Tennis Courts		CapPR-DRG Tria Tennis		250,000			Fully funded
Bicheno Dog Exercise Yard		CapPR-DRG Bich DogEx		20,000			Fully funded
Buckland Dog Exercise Yard		CapPR-DRG Buck DogEx		20,000			Fully funded
Orford Dog Exercise Yard		CapPR-DRG Orford DogEx		20,000			Fully funded
Swansea Dog Exercise Yard		CapPR-DRG Swan DogEx		20,000			Fully funded
Swanwick Dog Exercise Yard		CapPR-DRG Swk DogEx		20,000			Fully funded
Triabunna Dog Exercise Yard		CapPR-DRG Tria DogEx		20,000			Fully funded
		<b>SUB TOTAL</b>	<b>32,000</b>	<b>437,000</b>	<b>0</b>		
<b>Council Buildings</b>							
Swansea Loo with a View		CapCB-PtsLooView	200,000		7,383	In Progress	
Dog Control		CapRS-Dog Microstick	5,000				
Triabunna Old Offices		CapCB-Tria Centotaph	30,000				
Triabunna Clubrooms		CapCB-Tria Club Catchnet	20,000		22,359	In Progress	
Bicheno Hall		CapCB-DRG Bich Hall Chairs		17,500			Fully funded
Coles Bay Hall		CapCB-DRG CB Hall Chairs		14,000			Fully funded
		<b>SUB TOTAL</b>	<b>255,000</b>	<b>31,500</b>	<b>29,742</b>		
<b>Plant &amp; Equipment</b>							
Excavator 1.5T and Trailer			48,000				
		<b>SUB TOTAL</b>	<b>48,000</b>	<b>0</b>	<b>0</b>		
<b>Municipal</b>							
Event		CapGov-DRG Events		30,000			Fully funded
		<b>SUB TOTAL</b>	<b>0</b>	<b>30,000</b>	<b>0</b>		
<b>Water Scheme</b>							
Prosser Plains Raw Water Scheme		CapAD-PPRWS	3,000,000		155,058	In Progress	Not included in TOTALS
			3,000,000	0	155,058		
		<b>CAPITAL TOTAL - NEW</b>	<b>\$544,000</b>	<b>\$498,500</b>			



As at 31 July 2019							
2019 - 2020 CAPITAL RENEWAL // BICHENO - BUCKLAND - COLES BAY - ORFORD - SWANSEA - TRIABUNNA							
Department		Description	Budget Est	Govt Funding	YTD	On-Site progress	Comments
<b>Sealed Road Pavements</b>							
Sealed Road Pavement Assessments		General Road Pavement Condition Inspection	25,000				
Swansea Road Repairs	CapRF-RRS	General Road Repairs Swansea	30,000				
Bicheno Road Repairs	CapRF-RRB	General Road Repairs Bicheno	30,000				
Coles Bay Road Repairs	CapRF-RRCB	General Road Repairs Coles Bay	30,000				
Orford Road Repairs	CapRF-RRO	General Road Repairs Orford	30,000				
Orford - Jetty Road	R2R CapR2R-Rosjett	Rheban Road to West Shelly Road (460m x 6.5m)	121,500				Fully Funded by RTR program
Orford - Rheban Road	R2R CapR2R-Roshebb	Wielangta Road to Jetty Road (550m x 6.5m)	135,000				Fully Funded by RTR program
Orford - Louisville Road	CapRF-Rosloui	Additional funds to complete project	30,000			Complete	
Buckland Road Repairs	CapRF-RRBU	General Road Repairs Buckland	30,000				
Triabunna Road Repairs	CapRF-RRT	General Road Repairs Triabunna	30,000				
		<b>SUB TOTAL</b>	<b>491,500</b>	<b>0</b>	<b>0</b>		
<b>Sealed Roads</b>							
<b>Various locations</b>							
Buckland	CapRF-Rbugen	Jetpatcher costs	25,000				
Triabunna	CapRF-Rtgen	Jetpatcher costs	35,000				
Orford	CapRF-Rrogen	Jetpatcher costs	35,000				
Swansea	CapRF-Rsgen	Jetpatcher costs	35,000				
Bicheno	CapRF-Rbgen	Jetpatcher costs	35,000				
Coles Bay/Swanwick	CapRF-Rcgen	Jetpatcher costs	35,000				
		<b>SUB TOTAL</b>	<b>200,000</b>	<b>0</b>	<b>0</b>		
<b>Unsealed Road Pavements</b>							
Gravel Roads - General	CapRF-RdsGen	Resheeting - general	225,000		5,359	In Progress	
Orford - Alice Street	CapRF-Rousalic	Tasman Highway to Russell Street	49,000			In Progress	
		<b>SUB TOTAL</b>	<b>274,000</b>	<b>0</b>	<b>5,359</b>		
<b>Stormwater &amp; Drainage</b>							
Orford - Rheban Road	CapSD-West Shelly	West Shelly properties - service location / approvals	12,000				
			<b>12,000</b>	<b>0</b>	<b>0</b>		
<b>Bridges and Culverts</b>							
General Structures	CapBC-Bridgegeneral	Required repair works to a number of structures	60000				
		<b>SUB TOTAL</b>	<b>60,000</b>	<b>0</b>	<b>0</b>		
<b>Parks &amp; Reserves</b>							
Coles Bay Reserve	CapPR-DRG CB Reserve	Playground Rejuvenation Hall Surrounds		60000			Fully funded
Swanwick Reserve	CapPR-DRG Swk Play	Playground Rejuvenation		30000			Fully funded
Bicheno Lions Park	CapPR-DRG Bich Play	Playground / Amenities Rejuvenation		30000			Fully funded
Bicheno Foreshore Track	CapPR-Bich Walk Bridge	Replace old timber walkway bridge (northern end)	25000				
Buckland Reserve	CapPR-DRG Buck Reserve	Playground / Amenities Rejuvenation		5000			Fully funded
Triabunna Seafarers Memorial	CapPR-Tria Flagpole	Replace flagpole masts	10000				
Swansea Rec Ground	CapPR-DRG Swan Score Box	Refurbish Scorers Box - awning over servery	25000				Fully funded
		<b>SUB TOTAL</b>	<b>35,000</b>	<b>150,000</b>	<b>0</b>		
<b>Council Buildings</b>							
Bicheno - Gulch Toilet	CapCB-DRG Bich Gulc Toilet	Building extension		60000			Fully funded
Bicheno Hall	CapCB-DRG Bich Hall Paint	Floor Sanding, Paint, window coverings, stage carpet		40000	3786	In Progress	Fully funded
Coles Bay Reserve	CapCB-CB Irrigation	Subsurface Irrigation replacement	20000				
Coles Bay Hall	CapCB-DRG CB Hall Paint	Floor Sanding, painting, carpet, window curtains		27000	4081	In Progress	Fully funded
Coles Bay Toilets	CapCB-DRG CB Hall Toilets	Refurbish Hall Toilets		20000			Fully funded
Swansea Depot Sheds	CapCB-Wdswan	storage bays - 2 Mus / 3 Depot / 2 Bdg Dept / 2 NRM	25000		268	In Progress	
Swansea Old SES Building	CapCB-DRG Sw Reuse Shop	Community Shed / Re-use Shop		184500	1775	In Progress	Fully funded
Triabunna Depot	CapCB-Tria Dogpound	Dog pound upgrade - incl power and security	12600		624	In Progress	
Swansea Depot	CapCB-Swan Dogpound	Dog Pound Upgrade	7000				
Bicheno Depot	CapCB-Bich Dogpound	Dog Pound Upgrade	7000				
Triabunna Community Hall	CapCB-DRG Tria Hall Kitchen	Kitchen Renovations		20000			Fully funded
Asbestos Assessment and Register	CapCB-Asbestos Reg	For all Council Buildings as per Building regulations	20000				
		<b>SUB TOTAL</b>	<b>91,600</b>	<b>351,500</b>	<b>10,534</b>		
<b>Plant &amp; Equipment</b>							
Bicheno Depot - Trailer		Heavy duty box trailer with brakes	3800			In Progress	
		<b>SUB TOTAL</b>	<b>3,800</b>	<b>0</b>	<b>0</b>		
		<b>CAPITAL TOTAL - RENEWAL</b>	<b>\$1,167,900</b>	<b>\$501,500</b>			
		<b>CAPITAL TOTAL - NEW &amp; RENEWAL</b>	<b>\$1,711,900</b>	<b>\$1,000,000</b>	<b>\$45,850</b>	<b>1.69%</b>	<b>PERCENTAGE EXPENDED</b>

## 5.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemeteries - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### WORKS DEPARTMENT UPDATE:

- Two replacement positions have recently been advertised; Parks and Gardens (south) and Construction Worker (north) due to Nathan Onn and Chris Whelan resigning.  
Interviews will be carried out once applications have been accessed.
- The two remaining outstanding replacement positions in Road Maintenance (north) will be advertised following the above positions being filled.

### ROADS, FOOTPATHS, KERBS:

#### NORTH

- Maintenance works undertaken when required during the month.
- Rural road culverts and side drains have been reshaped and cleaned along Freycinet Drive, Flacks Road and Friendly Beaches Road in the Coles Bay area.
- Patrol grading undertaken on the following roads; Bresnehans Road, Old Coach Road, McNeills Road, Grange Road, Crossins Road and Pontypool Road (section).

#### SOUTH

- Maintenance works undertaken when required during the month.
- Road network being inspected with surface, signage and culverts being maintained as required.
- Concrete kerb and footpath repair works undertaken in Ryans Place and Vicary Street, Triabunna.
- Patrol grading undertaken on the following roads; Heritage Road, Swanston Road and Strip Road.
- Unsealed road resheet maintenance works undertaken on Nugent Road.

### WASTE TRANSFER STATIONS - WTS:

- All waste transfer stations are operating within prescribed EPA guidelines.

### GARBAGE, RECYCLING SERVICES:

- JJ Richards current waste management contract expires in September 2022.

<u>MONTH</u>	<u>BICHENO Collection &amp; WTS</u>	<u>BICHENO WTS only</u>	<u>COLES BAY WTS only</u>	<u>SWANSEA WTS only</u>	<u>ORF-TRIA-CB- SW Collection &amp; ORF WTS</u>	<u>ORFORD WTS only</u>	<u>TOTAL (tonnes)</u>
JULY '19	32.18	5.30	8.46	26.96	93.26	3.58	160.86
AUG							
SEPT							
OCT							
NOV							
DEC							
JAN '20							
TOTALS	32.18	5.30	8.46	26.96	93.26	3.58	160.86

**Garbage deposited at transfer stations and transported to Copping landfill site (tonnes)**  
(includes kerbside collected waste)



**Kerbside garbage collected and transported to waste transfer stations: (tonnes)**

MONTH	BICHENO	COLES BAY	SWANSEA	TRIABUNNA	ORFORD	TOTAL BINS	TOTAL (tonnes)
JULY '19	2240	1246	2265	2171	1791	9713	116.56
AUG							
SEPT							
OCT							
NOV							
DEC							
JAN '20							
TOTALS	2240	1246	2265	2171	1791	9713	116.56

**Kerbside Garbage Collected: Bin numbers**





#### Kerbside recyclables collected and transported directly to Sorting Facility: (tonnes)

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
JULY '19	996	672	1026	853	775	4322	51.86
AUG							
SEPT							
OCT							
NOV							
DEC							
JAN '20							
TOTALS	996	672	1026	853	775	4322	51.86

#### Kerbside recyclables collected: Bin numbers

#### TOWN MAINTENANCE:

- Ongoing general maintenance is being carried out in all our town areas to ensure an acceptable level of overall presentation is maintained.

#### PARKS, RESERVES, WALKING TRACKS, CEMETERY:

- Continuation of general maintenance within our townships and along foreshore areas.
- Handrails installed on the beach access ramps at Raspins Beach to assist people.
- Maintenance of gravel walking tracks in the Orford and Bicheno areas due to general surface wear and washouts.

### **STORMWATER, DRAINAGE:**

- Stormwater line extension works undertaken on the foreshore at Pelican Walk and Meredith Street, Triabunna.

### **BRIDGES, CULVERTS:**

- The twice-yearly bridge assessment report undertaken by Council's bridge consultant TasSpan has recently been received. The scope of the inspection report is to identify issues relating to the structural integrity of our structures and general operational related infrastructure deficiencies i.e. kerbs, guard railing and road approaches.

This report is utilised as a basis for managing maintenance issues in the short term.

Council manages 61 concrete / timber structures throughout our municipal area, 12 of which were inherited when Council took ownership of Wielangta Road last financial year.

### **2019–2020 CAPITAL WORKS UPDATE**

- Road reconstruction works along Louisville Road – Orford, is complete with bitumen sealing works only recently undertaken due to some delays with the weather. The successful tenderer was Batchelor Construction Group. This work was partially funded by the Roads to Recovery Programme.

### **EMERGENCY MANAGEMENT:**

- Two motor vehicle accidents for the month again with some very lucky people involved all escaping with only minor injuries.
- Road rescue team members training has been completed to finalise one member's competency.
- Navigation and map training has been conducted to refresher unit volunteers.
- Unit Manager Kelvin Jones has participated in a very successful Australasian Road Rescue challenge in Dubbo with many new ideas and techniques to be passed onto our local volunteers from all services as well as implementation of some other key findings.
- Entire unit equipment audit is currently being undertaken.
- Refit of our primary rescue vehicle has been scheduled for the coming months with new external and interior lighting to be the main focus.

Visit our website at [www.swansea-ses.weebly.com](http://www.swansea-ses.weebly.com)

Kelvin Jones ESM  
**Unit Manager**  
**Glamorgan Spring Bay SES**

## **5.3 Manager Development & Compliance – Mr. Shane Wells**

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### **Animal Control**

Renewal notices were issued along with the rate notices. A number of complaints were received this month. This department is operating with a full-time Compliance Coordinator.

### **Engineering & Technical Services**

This department provides general engineering and technical advice regarding development applications. This department currently consists of 0.4 FTE Contract Engineer, with assistance from the Regulatory Services Officer.

### **Environmental Health**

This department consists of a 0.4 FTE Contract Environmental Health Officer with a small component of administration assistance from the Regulatory Services Officer.

### **Statutory Building**

The building department currently consists of a permanent full time Building Administration Officer and two contractors, namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

As of 1 January 2019, Permit Authority functions must be performed by a licenced practitioner. Three staff have been licenced for Permit Authority functions for building and plumbing applications. The annual fee for each is close to \$400.00.

Recent media coverage regarding escalating insurance costs for Building Surveyors will shortly affect the local construction industry. Protek building surveyors are in the process of ceasing to operate and have 36 current jobs within the municipal area. The owners will need to engage a new firm to complete their jobs.

### **Statutory Planning**

The planning department consists of one permanent part-time Planning Administration Officer, one 0.95 FTE graduate planner and consultant planner as required. Other resources are contracted as required.

### **Bendigo Bank**

The Bendigo Bank Agency opened on 21st August 2013 and operates from the Regulatory Services Department. Three staff members are trained to perform the Agency requirements of the Bank.



JULY 2019		
ANIMAL CONTROL	Month	YTD
Dogs Registered	452	452
Kennel Licences Issued/Renewed	1	1
Dogs Impounded	1	1
Dogs Seized		
Dogs Surrendered		
Dogs Euthanized		
Dogs at Large	1	1
Warnings Issued		
Complaints	1	1
Infringements		
Lost Dog calls		
Other	2	2
Fire Abatement Enquires/Complaints		
Cat Enquires/Complaints	2	2
Livestock Enquires/Complaints		
ENVIRONMENTAL HEALTH		
Immunisations	0	0
Food Business Registrations	102	102
Temporary Food Business Registrations/Assessments	2	2
Food Business Inspections	10	10
Place of Assembly Licences	0	0
Environmental Nuisances	5	5
Littering	0	0
Abatement Notices	0	0
Notifiable Diseases	0	0
Recreational Water Sampling	0	0
Suppliers of Private Water	0	0
Water Carriers	4	4
Regulated System Registration	1	1
Major Incidents notified to DPIPWE	0	0
Complaints (Noise/On-Site Waste Water/Other)	2	2
Inspections (Water Carrier/Other)	0	0
On-site Wastewater Assessments/Permits	10	10
Form 49 & 50 Assessments/Inspections	1	1
Food Business Enquiries (New Businesses)	4	4
Food Sampling/Surveys	0	0
Development Application Assessments	6	6
BENDIGO BANK		
Deposits	143	143
Withdrawals	43	43
Transfers	10	10
New Accounts	0	0
Requests for Change	28	28
Other	6	6
No of days whereby no transactions/enquiries carried out	0	0



## Planning and Building Approvals Financial Year Statistics (Building Approvals & Planning Lodgements Circulated to Councillors Monthly)

Planning Approvals	July 2019			2019 – 2020				2018 - 2019
Type of Work	Current Month			Current Year to Date				Previous YTD
Discretionary, Permitted or No Permit Required	D	P	NPR	D	P	NPR	Total YTD	
New Dwelling (or dwelling & outbuilding)	2	0	1	2	0	1	3	12
Additions to Dwelling	2	0	3	2	0	3	5	5
Outbuilding only	0	1	2	0	1	2	3	6
Multiple Dwellings	1	0	0	1	0	0	1	0
Commercial	0	0	0	0	0	0	0	1
Tourism (excluding change of use)	1	0	0	1	0	0	1	1
Industrial and utilities	1	2	0	1	2	0	3	1
Other	2	0	1	2	0	1	3	0
							199	26
<b>Visitor Accommodation</b>								
CoU to Visitor Accommodation - Planning Directive	0	1	0	0	1	0	1	3
CoU to Visitor Accommodation - Planning Scheme	0	0	0	0	0	0	0	1
New Visitor Accommodations Units	3						3	5
<b>Subdivision</b>								
Urban Lots Approved	7						49	6
Non-Urban Lots Approved	3						35	0
New Lots Sealed	4						37	N/A
Part 5 Agreements Entered Into	0						0	0
<b>Processing</b>								
Applications Refused	0						0	0
Applications Withdrawn	0						0	0
Applications requiring additional information	5	0	0	5	0	0	25	N/A
Appeals Lodged	0			0				N/A
Planning Permit Value of Work	\$3,958,000.00			\$3,958,000.00				\$17,759,139.00

<b>Building Approvals</b>	<b>July 2019</b>	<b>2019-2020</b>	<b>2018-2019</b>
<i>Work Category</i>	<i>Month</i>	<i>Year To Date</i>	<i>Previous YTD</i>
Permit Required	5	7	6
Notifiable Building	9	9	9
Low Risk 1	2	2	3
Low Risk 2	2	2	1
Building Certificate	0	0	0
Permit of Substantial Compliance	2	0	1
		20	20
Value of Work	\$2,522,500.00	\$2,522,500.00	\$2,652,611.00
<b>Compliance</b>			
Building Notices Issued	0	0	0
Building Orders Issued	0	0	0
Planning - Notice of Suspected Contravention	0	0	0
Planning - General	0	0	2

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## 5.4 Manager Community Development – Mrs. Lona Turvey

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Community Development

### **Sally Wise Cooking Class**

A cooking class for elderly men living on their own has been organised with Sally Wise. Sally is a best selling author of a number of cooking books and runs a cooking school at Molesworth. Sally is also a regular guest on ABC local radio and has been a presenter at events such as Melbourne Food and Wine Festival, Gardening Australia Expos, Open Gardens Australia and many community functions. Sally is Tasmanian Senior Australian of the Year for 2019.

The cooking class will be held on Tuesday, 3<sup>rd</sup> September at the South-East Trade Centre (Triabunna Campus).

The class will be hands-on, although not daunting for participants to give them confidence that they can do it themselves at home and so easily.

Recipes will include soups, snacks and main courses that will be versatile and flexible with multiple applications.

### **Reclink Youth AFL Football League**

Glamorgan Spring Bay Council works collaboratively with Reclink Australia and Southern Midlands Council to provide students at Oatlands, Campania, Bothwell, Tasman and Triabunna District Schools with an opportunity to play some competitive football and to mix socially with their opponents at a barbecue following the games. Approximately 120 players participate and the teams consist of a mix of both girls and boys. The teams play one match per month in May, June, July and August and a Gala Day is held at the end of the season.

The Triabunna Roos and the Southern Midlands Cats finished on top of the ladder and will play for the trophy at the Reclink Gala Day to be held at the Hutchins School oval, Sandy Bay, on **Wednesday, 28<sup>th</sup> August, 2019** commencing at 10.30 am. The second game, played between Campania/Bothwell Cats and Tasman Crow, will follow at 11.30 am.

All players will receive a medallion and the best players in each of the two games will be presented with the Greg Hunt Memorial Medallion.

This will be the tenth year since the Reclink Youth AFL Football League was established and all schools are really appreciative of the opportunity for their students to be able to play some competitive sport which otherwise would not be possible. The teachers say that behavior of the students in class is greatly enhanced as the students know if they misbehave they won't be permitted to play football. Also, teachers have expressed the difference the Reclink football has made to some students who may not be very academic but are good players. This has helped to increase the confidence of those students and school results have improved dramatically.

### **Photography Competition**

Entries for the 2019 Glamorgan Spring Bay Photography Competition are now closed and the images are currently being judged by independent judges Terry Pinfold and Jan Perkins

## **RUOK? Day**

Council is working collaboratively with Spring Bay Community & Health Centre and Royal Flying Doctor Services staff to hold a barbecue at the Spring Bay Shed to encourage men to come along to mark RUOK? Day and to meet and engage with other men.

RUOK? Day is held each year in September and was first held in 2009 when Gavin Larkin chose to champion just one question to honour his father who had committed suicide and to try and protect other families from the pain he endured.

RUOK? encourages people to connect with the people around them and start a conversation with anyone who may be struggling with life. It is not necessary to be an expert to reach out – just a good friend and a great listener.

RUOK? Day event will be held on Monday, 9<sup>th</sup> September, 2019 at the Spring Bay Shed, Esplanade, Triabunna at 11.30 a.m.

## **Two One Act Plays**

Council, in collaboration with Salon South, will be presenting two one act plays titled *Trixie Causes Trouble* and *The Committee Chair* at the Triabunna Community Hall on **Wednesday, 11<sup>th</sup> September, 2019 at 2.00 pm.**

The plays are by award winning Square Pegs Theatre Company and directed by Peter Orpin with the cast of Ian McQueen, Peter Miller, Scott Hunt and Kathy Spencer.

Tickets are \$20 per person and bookings may be made at the Council Offices, Triabunna.

## **Medical Students**

Council will again support eighteen (18) second year medical students when they come to Triabunna in September for Rural Week.

The students will be living in Triabunna during the week beginning 16<sup>th</sup> September and community members will be invited to attend a morning tea hosted by Council at the Triabunna Hall on Monday, 16<sup>th</sup> September to welcome the students to our area.

The aim of the program is for the students to gain an understanding of the network of care available to members of rural communities and how that impacts upon the lives of people with a range of acute and chronic conditions in those communities.

The students will be involved in a comprehensive program, including a familiarisation tour, visits to the local pharmacies, May Shaw Health Centre, Prosser House Day Respite Centre, Spring Bay Child Care Centre, Spring Bay Community and Health Centre, Spanner in the Works program, Clinical Skills Sessions with local general practitioners, Triabunna District School and a group forum with emergency services.

At the end of the week, the community is invited to come back for an afternoon tea when the students will present a report on their activities and findings.



## **Keep Australia Beautiful – Tidy Towns Awards**

Tasmanian Tidy Towns Judge, Lesly Gardner, visited our area on 23<sup>rd</sup> July. This year the focus was on Triabunna, Orford and Buckland.

The award categories for Tidy Towns are:-

- Litter Prevention
- Waste Management and Resource Recovery
- Natural Environment Conservation
- Environmental Sustainability
- Heritage and Culture
- Community Action and Partnerships
- Health and Wellbeing
- Youth Leadership and Activities
- 

A community may choose to cover all of the above categories or enter particular projects in one of these areas. Special efforts and a whole range of community development projects undertaken by groups and individuals are also considered for certificate awards.

There are also five population categories to allow communities of varying sizes to compete on a fair and equitable basis:

- Town/suburb: 500 population or less
- Town/suburb: 501 – 2,000 population
- Town/suburb: 2,001 – 5,000 population
- Town/suburb: 5,001 – 15,000 population
- Town/suburb Over 15,000 population

**Award presentations will be held on Friday, 18<sup>th</sup> October, 2019 at Oatlands.**

## **Citizenship Ceremonies**

The Mayor officiated at a citizenship ceremony held in the Council Chambers on Wednesday, 31<sup>st</sup> July, 2019. Crs. Arnol and Pyke also attended.

The ceremony celebrates the final step in a migrant's journey to become an Australian citizen.

Welcome and congratulations to Nataly Abanto Oblitas, Aditya Munshi, Dongni Qui, Yiting Ruan and Shilin Ruan.

NAME	DONATED	COUNCIL MINUTE
Rural Alive and Well Inc.	\$1,000	
Spring Bay Maritime & Discovery Centre Inc. Spring Bay Community Shed	\$1,000	
<b>Total</b>	<b>\$2,000</b>	

## 5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### Public Amenities and Buildings:

- General building maintenance is being undertaken to all buildings as required.
- **Swansea Loo with a View**  
Construction is continuing on the 'Loo with a View' toilet facilities at Jubilee beach, Swansea. The disabled toilet building is well under way and in position. The main building frame, to sit on top of the already installed turpentine piles, will be craned into place when the sewerage connection by TasWater is complete.



*Image: Disabled 'Loo with a View' under construction*

- **Triabunna Recreation Ground**

Construction of the extension and new toilets at the Triabunna Recreation Ground Clubrooms is complete. The extension has included a large glazed and air-conditioned viewing area in front of the existing clubrooms. New toilet and washroom facilities and a disabled accessible toilet formed part of the extension.



*Image: Triabunna Clubrooms*

- **Drought Communities Programme**

Council has signed the Grant Deed to secure the \$1,000,000 in grant funding from the Federal Government for the Drought Communities Programme – Extension. One of the main criteria for the grant is to improve levels of economic activity in regions and support local communities. Projects are being expedited throughout the municipality to ensure the grant funding meets the deadline of expenditure by the end of December.

## MARINE INFRASTRUCTURE:

### Boat Ramps and Jetties:

- General maintenance is carried out on Council owned boat ramps and jetties.

### Triabunna Wharf and Marina:

- Ongoing general maintenance and inspections are carried out as required.
- The 2019 / 2020 financial year marina berth invoices have been issued.

Council Marine Infrastructure	
Public Boat Ramps throughout Municipality	14
Fishing Boats paying yearly fee at the Triabunna Wharf	4
Marina Berths occupied by Commercial Fishing Boats (Triabunna)	25
Marina Berths occupied by Recreational Boats (Triabunna)	81
Marina Berths occupied by Ferries or Tour Boat operators	4
Waiting list for Large Commercial Fishing Boat Berths (Triabunna)	6
Waiting list for Recreational Boat Berths (Triabunna)	15

## 5.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast

### Programs and Projects

*Continue to support integrated catchment management through the Catchments to Coast (C2C) program and the implementation of catchment management plans.*

#### Catchment plans

The review of the draft Prosser Catchment Plan is on hold.

#### Bushwatch

##### Illegal firewood harvesting

The working group is likely to be reconvened this financial year by NRM South once they find out about their federal funding bid. There are regular reports that a constant stream of vehicles loaded with firewood are leaving the Buckland Road area. The relevant land managers have been informed.

#### Catchments to Coast

NRM South are still in negotiations with the Federal and State Government regarding funding arrangements moving forward. The tender for the Australian Government's National Landcare Program Regional Land Partnerships Program for Southern Tasmania closed on 8<sup>th</sup> April. The final Ramsar project submitted by NRM South was entitled '*Improved Ecological Character of Moulting Lagoon and Apsley Marshes Ramsar sites*'. Council is listed as a project delivery partner and steering committee member in the proposal. NRM South are still waiting for the outcomes of the tender to be announced.

The project is designed to impact measurably on the Regional Land Partnerships Program Outcome 1: *By 2023, there is a restoration of, and reduction in threats to, the ecological character of Ramsar sites, through the implementation of priority actions.* Further information about the Regional Land Partnerships Program and Outcome 1 (Ramsar) is available here <http://www.nrm.gov.au/regional-land-partnerships>

#### *Continue to implement the GSB Weed Management Plan.*

Response to requests for advice and support around weed issues is ongoing. The Tasmanian Government has announced the commencement of the Weed Action Fund (WAF) which is a \$5 million commitment to strategic weed management across the state. A funding application was developed together with the Friends of Rocky Hills for a project to support rural residential landholders in the greater Rocky Hills area to search for and control serrated tussock.

Negotiations to undertake priority weed control works for State Growth for 19/20 is still ongoing. All contractors involved in undertaking state growth weed control work have been informed that the budget will be reduced in 19/20.

Targeted areas with Declared weeds are being visited to determine where weed notifications are required to be sent.

*Continue to be involved in and seek funding/resources from regional, state and national NRM programs.*

Ongoing

Australian Government Grant, Department of Agriculture and Water Resources: Communities Combating Pests and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds.

The funding for this project *Serrated tussock management in drought affected South Eastern Tasmania* has been received. This is a partnership project with Tasman Council. The requisite 'Activity Work Plan' has been completed and approved by the Australian Government. Correspondence including project agreements has been sent to property owners/managers. On ground works have commenced. The first of four news articles about this project has been distributed. Planning is underway for a field day.

*Ensure that Council continues to meet relevant NRM legislative obligations and communicate this to the community via newsletters and other forums.*

Ongoing including participation in the statewide planning scheme as it relates to the management of natural resources.

*Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives.*

Ongoing

GSB NRM Committee meeting number 64 was held on Wednesday 14<sup>th</sup> August in the Bicheno Memorial Hall Annexe. The next Committee meeting will be held on Wednesday 13<sup>th</sup> November in the south of the municipality.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of the Bicheno Penguins, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association (DSRA), the Swanwick Association, Friends of Triabunna Reserves, the Bushland Gardens Committee and the Orford Community Group (OCG) as well as individual volunteers.

*Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPWE, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.*

Ongoing follow up with a number of agencies regarding weed issues and management for special values. Discussions regarding on ground works are ongoing with Crown Land Services, TasWater and TasNetworks.

Requests to undertake weed control work on a number of Crown Land Reserves have been submitted to Crown Land Services via Crown Land Enquiries. We are still awaiting responses.

*Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan (CCCAP).*

Ongoing

#### Coastal Hazards Project

Manager Natural Resources is a member of the technical working group overseeing the delivery of this important project. A presentation on this project by the consultants engaged to roll it out was given at a recent Council workshop.

*Continue support for annual community events such as National Tree Day, Clean Up Australia Day, Tidy Towns as well as other markets, festivals and school activities.* Ongoing

A National Tree Day event was held in Bicheno on Thursday 25<sup>th</sup> July, at an area of the foreshore reserve adjacent to Allen St, between Redbill Point and Cod Rock.



A variety of native grasses, groundcovers and low growing shrubs were planted to revegetate the area and rehabilitate the little penguin habitat. Thank you to the enthusiastic Bicheno community members who participated in this event.

National Tree Day events were held together with Swansea Primary School students on Thursday 25<sup>th</sup> July on the Swansea Coastal Reserve in front of Morris' Store and also with The Friends Of Triabunna Reserves on the Triabunna foreshore along the Esplanade on Saturday 27<sup>th</sup> July.

*Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles.*

Ongoing input into planning applications with regard to biodiversity issues as required.

*Continue participation and development of sustainability initiatives, in particular energy use, sustainable waste management, community gardens, both for Council and the community.*

Ongoing as opportunities arise.

The dates for the 2019 Garage Sale Trail have been announced. This event will take place on October 19 & 20 with registrations to open on August 10. The Garage Sale Trail encourages people to reuse items and reduce waste. GSB participates in the program as a member council of Waste Strategy South.

*Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.*

Ongoing

*Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of native flora and fauna management plans for reserves in each town.*

Ongoing.

This month Council received a report of illegal vegetation clearing on the public foreshore reserve adjacent to Pyke Crt, Swansea. Site inspections unfortunately confirmed this. Officers found that a number of mature *Allocasuarina verticillata* (she-oak trees) were felled. This illegal activity on public land is unsafe, unsightly, and has resulted in a loss of habitat and biodiversity. Officers are liaising with Tasmania Police to address this. Signage has been erected at the site.

*Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans.*

Ongoing.

Research into the establishment of the Pulchella Community Nursery is ongoing with more recent developments currently being explored at the Spring Bay Mill.

*Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible.*

Two Parks and Reserves staff have completed their Certificate II in Horticulture. The NRM staff are still working on their Certificate IV Conservation Land Management and Horticulture.

**Recommendation:**

That the Management Reports be received and noted.



## **6. Section 24 Committees**

### **COMMENTS:**

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

### **6.1 Triabunna Community Hall Committee Minutes – 29 July 2019 (Draft)**

**Chris Schroeder**  
**General Manager**

#### **Recommendation:**

That Council receives and notes the minutes of any Section 24 Committees presented.

## 6.1 Triabunna Community Hall Committee Minutes (Draft)

### Triabunna Community Hall Committee (TCHC)

Meeting Minutes  
29/07/19

#### Opening

The regular meeting of the Triabunna Community Hall Committee (TCHC) was called to order at 5pm on 29/07/19 in the TCH by Chairperson Keith Breheny.

#### Present

Chairperson Councillor Keith Breheny, Kaylene Lee, Judy Mollineaux, Keri Handley, Malcolm Bishop, David Kirk, Secretary/Treasurer Gavan Barber & Mayor Debbie Wisby (arrived at 5:45pm),

#### Apologies

Howard Harris

#### Approval of Minutes

Minutes of committee meeting on 29/4/19, as circulated, were accepted.

**MOVED:** Keri Handley

**SECONDED:** Kaylene Lee

**CARRIED:** Unanimously

#### Business Arising from Minutes

- **Lowry Electronic Organ**

Gavan inspected the organ and found that, although it was a fantastic organ, it was unsuitable for the TCH given its size and weight. Gavan suggested to the owner that she approach the Men's Shed at the Maritime Discovery Centre, or the local church.

Judy has found out from the owner that the church was very happy to take the organ.

- **TCH Hall Cleaning**

Keri reported that she let the cleaners into the TCH and that they have thoroughly cleaned the hall inside and out. Since the hall had not been cleaned completely since the renovations took place it was a huge task to get the hall clean. The invoice for \$530.00 has been sent to the Secretary/Treasurer. Keith Breheny reported that Council has now committed to having all the halls in the municipality thoroughly cleaned.

**MOTION:** That the TCH Committee pays East Coast Domestic Cleaning for the cleaning of the hall as approved by acting General Manager Ian Pearce.

**MOVED:** Gavan Barber

**SECONDED:** Keri Handley

**CARRIED:** Unanimous

- **Insurance of loss of Items**

Keith Breheny stated that this issue will be sorted once the General Manager is in office and there is time to clarify this issue.

- **Hall Security**

Keith Breheny has discussed this issue with Adrian O'Leary, and Adrian suggested that the doors be made self-locking (they cannot be unlocked fully and will always require a key to open them from outside). Kaylene Lee stated that the main entrance door was the one that was left unlocked mostly, and this door is the easiest one to lock.

#### **Correspondence**

- Notification of show in TCH on 11/9/19 has appeared in public notices, but has not been booked officially through the Committee.

**ACTION:** Gavan to draft a letter to Council's General Manager reiterating that contact person for hall bookings & after-hours issues is the Secretary of the hall committee.

- Email from Tony Pollard resigning from all Section 24 Committees. There was some discussion as to whether we needed to get a replacement committee member and it was decided that 8 currently on the committee is sufficient.
- Booking forms – Gavan to send booking forms to all committee members
- Refund to Orford Odeon for booking on 30/3/19 as approved by acting General Manager Daniel Smee

**MOTION:** That the TCH Committee refund \$100 to Orford Odeon for booking on 30/3/19 as approved by acting General Manager Daniel Smee.

**MOVED:** Mayor Debbie Wisby

**SECONDED:** Malcolm Bishop

**CARRIED:** Unanimous

#### **Financial Report**

Discussion about the \$5,412.00 that was deposited and then withdrawn from the account, this amount was deposited in error by Dept. Justice to pay for a development application and has now been paid to Council. TCH balance in account at date of meeting is \$10,378.19

#### **Acceptance of Financial Report**

**MOVED:** Gavan Barber

**SECONDED:** Malcolm Bishop

**CARRIED:** Unanimously

#### New Business

- **TCH Kitchen Upgrade.**

Gavan Barber reported that himself, Kaylene Lee & David Kirk attended a meeting of the Kitchen Subcommittee (Keri Handley was an apology) to discuss the layout, the Bunnings quote and the quote that Adrian O'Leary had organised for the flooring vinyl – Armstrong Accolade Plus, Murray Clay. They decided to go ahead with those quotes and that recommendation is now presented to the full committee for endorsement.

The original quote from Bunnings was \$8,416.57 (18/11/2017) and the current quote is \$8,709.18, quotes for the stove, sink, and handwash basin are:

Stove: Electrolux EFEP955SB \$4,499.00 – 900mm freestanding electric with induction cooktop (current cooking pots are compatible with cooktop)

Sink: Oliveri double bowl with separate draining board \$392.00

Draining Board: Oliveri \$56.00

- Handwash sink: Clark round bowl \$163

There is currently a 900mm rangehood ready to install currently in the TCH

An ASCO dishwasher (used) has been donated to the TCH

Gavan to contact the vinyl people to see if we can have the same colour vinyl as currently in the TCH toilets.

Gavan has volunteered to ask Bunnings for a reduction of the price.

The proposed kitchen upgrade is acceptable to the Committee and a motion is to be put forward to Council

**MOTION:** That the Triabunna Hall Committee supports the expenditure of a maximum of \$5,000 from Triabunna Community Hall account towards the kitchen upgrade that will be funded predominantly through Community Drought Relief Funding.

**MOVED:** Malcolm Bishop

**SECONDED:** Judy Mollineaux

**CARRIED:** Unanimous

#### Other Business

- **Meeting time in Winter – Keri**

Discussion about meeting times in Winter to be made earlier due to it being dark by 5:30pm and it is too dangerous for people who have to travel long distances.

**Action :** Meeting times for Winter to be an agenda item for next meeting

- **Tapestries – Mayor Debbie Wisby**

Gavan Barber and Debbie Wisby have met to review the tapestries and determine which township/area they individually relate to. This was as a consequence of one of the tapestry makers requesting their works are hung at the TCH. Debbie to follow up with the new General Manager on his arrival in August.

#### Close

Meeting was closed at 6:02pm by Chairperson Keith Breheny. **Next meeting - 5:00pm on October 14, 2019, @ the TCH**

Minutes submitted by: Gavan Barber

Approved by: Councillor Keith Breheny

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## Motion / Action Tracking

18/2/2019 – **Considered by Council at its 30.04.19 Ordinary Council Meeting. The motion was carried. This motion is to remain under Action items until Council have completed the Policy of Acceptable Practices & Requirements for users of Council Hall Facilities.**

**MOTION:** That the TCHC requests that Council formulates and implements a Policy of Acceptable Practices & Requirements for users of Council Hall Facilities

18/2/2019

**ACTION:** Gavan Barber to contact Howard Harris & Sue Nettlefold to arrange a mutually acceptable date for projector/audio training

29/4/2019

**ACTION:** Gavan Barber to organise a letter of thanks to Phil Pyke for arranging the AED/CPR training

29/4/2019

**ACTION:** Keith Breheny to clarify with Council GM if Council will cover items that cannot be claimed due to the Excess on Council's insurance policy

29/4/2019

**ACTION:** Keith Breheny to discuss difficulty closing external doors with Adrian O'Leary and this item will be on the next agenda

29/4/2019

**ACTION:** Disabled Parking/Beautification to be on next agenda

29/4/19

**ACTION:** Gavan Barber to check original Tas Community Fund funding deed as to whether it is a requirement that there is official recognition/celebration of the funding. Agenda item for next meeting.

29/4/19

**MOTION FOR COUNCIL:** That the TCH Committee recommends to Council that current fees set for 2018/19 be retained for 2019/20

29/4/19

**MOTION FOR COUNCIL:** That Council consider the issue of hall hire requests out of normal business hours.

29/7/19

**MOTION:** That the TCH Committee pays East Coast Domestic Cleaning for the cleaning of the hall as approved by acting General Manager Ian Pearce.

29/7/19

**ACTION:** Gavan to draft a letter to Council's General Manager reiterating that contact person for hall bookings & after-hours issues is the Secretary of the hall committee.

29/7/19

**MOTION:** That the TCH Committee refund \$100 to Orford Odeon for booking on 30/3/19 as approved by acting General Manager Daniel Smee.

29/7/19

**MOTION:** That the Triabunna Hall Committee supports the expenditure of a maximum of \$5,000 from Triabunna Community Hall account towards the kitchen upgrade that will be funded predominantly through Community Drought Relief Funding.

29/7/19

**Action :** Meeting times for Winter to be an agenda item for next meeting

## 7. Officers' Reports Requiring a Decision

### 7.1 Maria Island Re-Discovered Project – Steering Committee

**Responsible Officer – General Manager, Chris Schroeder**

**Author – Mr Harry Galea (former Acting General Manager)**

#### **Decision**

A request has been received from the project officer of the Maria Island Re-Discovered Project Steering Committee seeking the Council nominate its representative for the coming 12 months. The Council representative since August 2017 has been Ms Angela Turvey.

#### **Background**

The Parks and Wildlife Service (PWS) was allocated by State Government a total of \$5.83 million to implement a number of high priority projects across two tranches from 2017/18 through to 2021/22 based on the *Maria Island Investment Business Case, June 2017*.

The primary objective is to deliver an improved visitor experience at Maria Island through the delivery of upgraded critical tourism infrastructure, visitor interpretation, products and services to increase visitation and attract further investment from both public and private sectors.

#### *Steering Committee Role & Responsibilities*

The Steering Committee was formed in August 2017 by PWS and is responsible for ensuring the project management framework is being applied. Responsibilities of individual members include but are not limited to:

- Actively support the project, promote its outputs and be an advocate for its outcomes
- Be genuinely interested in the project and the outcomes being pursued
- Understand the Project Management Framework and be aware of project management issues
- Understand the strategic implications and outcomes of initiatives being pursued
- Make every effort to attend scheduled meetings (meetings usually held in Hobart bi-monthly)

#### *Current Members of the Steering Committee include:*

Andrew Roberts (PWS Project Director/Chair), Jen Fry (PWS Director Tourism Experiences & Visitor Services), CEO of ECT, John Roche (Encounter Maria Island) Paul Stranan (Spring Bay DAP), Christian Attfield (State Growth), Natalie Clifford (PWS), Shane Breen (PWS), Angela Turvey (GSBC), Jody Steele (PAHSMA)

#### *Key Activities from Project Plan*

Visitor Experience Plan  
Toilet/sewerage infrastructure  
Barge infrastructure  
Luggage handling  
Building Use Site Plan  
Bernacchi Terraces  
Heritage works  
Site presentation upgrade and island interps  
Marketing strategy/activities

**Budget Implications**

Nil

**Statutory Implications**

Nil

**Recommendation**

That the Council appoint ..... to represent the Glamorgan Spring Bay Council on the Maria Island Re-Discovered Project Steering Committee for 2019/20.



## 7.2 Seaweed Odours at Swansea – An Issues Paper

**Responsible Officer –General Manager, Chris Schroeder**

**Author: Mr Harry Galea (former Acting General Manager)**

### **Purpose of Report**

To determine a strategy for investigation in the Seaweed Odours at Swansea.

### **Background**

Residents and shopkeepers of Swansea have over the years expressed concern about the odour from rotting seaweed on the foreshore behind the commercial area. Information appears to indicate: Council have removed the seaweed 4 times in 8 years - each time the seaweed returned after 2 days. Seaweed is deposited at Swansea beach on more frequent occasions. I believe a couple of times each year but generally an outgoing tide removes the material from the beach. On one occasion the volume removed amounted to 300 tonne - 20 tandem trailers. The odours occur during hot weather over the summer period.

The Council and State Government signed a Grant Deed where Premier and Cabinet have provided the GSBC with a grant of \$50,000 to:

*'The funding is provided to undertake a study regarding the odours that emanate from the seaweed on the foreshore of Swansea'.*

The Grant Deed was dated 28/6/18. The date for substantial commencement is 13 June 2018. Date for completion is 30 June 2019. And provision of final report by 30 September 2019.

It appears the NRM group in early December 2018 were given authority to investigate the options in preparing a consultants brief.

The GSBC NRM group engaged in discussion with Professor Andrew Osbourne but no recommendation resulted nor any direction of effort except that the conclusion that *'...the long term solution needed to be part of a much bigger infrastructure project...'* (25 March 2018)

The conceptual solution appears to quickly move to a composting feasibility study (2 April 2019). The initial email trail relating to a composting feasibility study dated back to September 2018 - there are no references or linkage to the seaweed odour project.

*(Acting General Manager Harry Galea Observation)*. Over April there appears to be progressing of a study into composting without the elected members knowledge. Elected members appear to be discussing a Councillor working group to work with the community to progress the study - rather than an external consultant.

Mid-April discussion with UTas on a composting solution that deals with the seaweed and other problem materials including green waste, cardboard and other organics. This solution was considered to 'close the nutrient loop' in dealing with problem organics. End April Acting General Manager advised of preparation of consultant brief on composting study. Additional organic material fish waste from Tassal to be included.

### **Current**

An EOI prepared seeking submissions from consultants to prepare a composting feasibility study. Advertising the EOI has been put on hold.

There are valid reasons to explore options to process green organics and cardboard as these are problem commodities. However, the core issue (justifying a \$50,000 grant) is how to deal with odours produced by seaweed at Swansea. There is not an obvious bridge that the only means to solve the seaweed is a holistic composting program. Other options should be presented and eliminated if ineffective or low benefit/cost ratio.

The Council need to implement new services with open eyes as the vast majority of local government services are NOT revenue neutral but require a subsidy from ratepayers.

The Grant Deed is very specific on the purpose of the grant and delivery time frames. There is no reason to believe the government would not be supportive of variations but a change to requirements of the Deed must be discussed and approved by the government before proceeding.

Discussion

It is considered that a priority is to seek the State Government's approval to alter the time frames to ensure the Grant remains active. This task was undertaken as a matter of urgency following discussion at the Council Workshop held on Tuesday 6 August.

Following this confirmation, then the Council should proceed to seek an investigation of the options available likely to deal with the core issue of seaweed odours and workshop the options before seeking a detailed feasibility study into the preferred option.

### **Budget Implications**

No further funds are allocated in the Council budget to assist with this investigation/project.

It is expected that the scale of investigation will be limited to the funds provided by the State Government. However, before proceeding it is necessary to seek the State Government's consent into extending the time frame and (if necessary) later change the description if the preferred strategy, to investigate in detail, appears to conflict with the description in the Grant Deed.

### **Statutory Implications**

Nil

### **Recommendations**

That the Council, in respect to the Grant Deed of \$50,000 provided by the State Government's Department of Premier and Cabinet for the investigation into Seaweed odours at Swansea, resolves:

1. To confirm the action by the General Manager to seek the government's approval to change the deliverables time frames to 31 March for completion of the report (Item 6 Deed) and 30 May for submission of the final report (Item 7 Deed).
2. To engage a suitably experienced technician to determine the scale of the odour/seaweed problem and research all possible solutions to solving the core issue. The scope of the investigations to include that for each solution option, the degree it resolves the core problem is determined and the degree it resolves our value adds to resolving other service issues is quantified.
3. That the brief report is workshopped with staff and Councillors to narrow to a preferred solution.
4. That a detailed feasibility study on the preferred solution is investigated.

**Attachment:** Grant Deed: 2018 Election Commitment- *Funding to undertake a study regarding the odours that emanate from the seaweed on the foreshore of Swansea.*



## Attachment Item 7.2: Grant Deed

129617



### Grant deed

Grant program: 2018 Election Commitment

The Crown in Right of Tasmania  
(represented by the Department of Premier and Cabinet  
(Grantor))

and

Glamorgan Spring Bay Council  
(Recipient)

OCS APPROVED TEMPLATE  
Grant Docs: Grant deed (short form) template:3-2014-AU  
(7 September 2014)

REFERENCE AND CONTACT DETAILS  
Department: Premier and Cabinet  
Contact officer: Manager, Grants, Sport and Recreation Infrastructure  
Telephone: 1800 204 224  
Email: csgrants@dpac.tas.gov.au  
Doc Ref: 18/61099



## Information Table

<b>Item 1 (clause 1.1):</b>	<b>Approved Purpose for which the Grant is provided</b>
The funding is provided to undertake a study regarding the odours that emanate from the seaweed on the foreshore of Swansea.	
<b>Item 2 (clause 2.1):</b>	<b>Grant Amount</b>
The grant amount is for fifty thousand dollars (\$50,000.00) (GST exclusive).	
<b>Item 3 (clause 3.1):</b>	<b>Payment method for the Grant</b>
The Grant is to be paid to the Recipient within 15 Business Days after the date of this Deed by electronic funds transfer to the following account held by the Recipient:	
Account name:	Glamorgan Spring Bay Council
Bank:	Bendigo Bank
Branch:	Swansea
BSB:	633 000
Account number:	158 532 630
<b>Item 4 (clause 3.2(a)):</b>	<b>Conditions precedent to payment of the Grant</b>
Not applicable.	
<b>Item 5 (clause 4.2):</b>	<b>Date for commencement of the Approved Purpose</b>
The date for substantial commencement of the Approved Purpose to the satisfaction of the Grantor is 13 June 2018.	
<b>Item 6 (clause 4.3):</b>	<b>Date for completion of the Approved Purpose</b>
The date for completion of the Approved Purpose to the satisfaction of the Grantor is 30 June 2019.	
<b>Item 7 (clause 7.2):</b>	<b>Reporting requirements</b>
Until all of the Recipient's obligations under this Deed related to the carrying out of the Approved Purpose have been performed or discharged, the Recipient must give to the Grantor not later than 30 September 2019:	
<ul style="list-style-type: none"> <li>(a) A final report that details completion of the Approved Purpose;</li> <li>(b) A copy of the completed research report;</li> <li>(c) Income and expenditure statement and signed acquittal declaration;</li> <li>(d) A copy of the organisation's audited financial statement against the grant funds; and</li> <li>(e) any other reporting as requested by the Grantor within 20 business days.</li> </ul>	
Each financial statement and report must be in a form and substance satisfactory to the Grantor.	

## 7.3 Policy – Planning and Building Fees

**Responsible Officer – General Manager, Chris Schroeder**

**Author: Mr Harry Galea (former Acting General Manager)**

### **Purpose of Report**

To consider a revised policy for waiving or reducing fees associated with Building and Planning Permits.

### **Background**

At a July 2019 Council Workshop, Council discussed alternative strategies to include in a revised policy into waiving or reducing Council Building and Planning Fees relating to community groups and for large new businesses in the municipal area. A copy of the draft policy is provided as an attachment.

### **Discussion**

The proposed policy provides assistance to community groups which are considered non-for-profit.

The fees reduce on a sliding scale depending on the group's purpose – those providing benevolent services qualify for 100% reduction. Community groups providing services essential at minimum or no charge to the community qualify for 50% reduction, otherwise the reduction is 25%.

The policy introduces an incentive for large business new to the GSBC municipality. The fee reduction is 25% where the scale of the development increases the rate base by an equivalent 20 times the minimum vacant land residential charge for the locality. A financial analysis is provided below.

Questions or further investigations were welcomed from Councillors following the workshop. A question was raised as follows:

*Would you please provide me with the section of the Local Government Act that allows the Mayor (regardless of who that might be for the life of the policy) to be included in a policy that has to be administered by the General Manager. I refer you to s.27(1) and s.27(1A) and s.62. I have no doubt you will have realised that the inclusion of the Mayor in a policy automatically includes the Deputy Mayor (regardless of who that might be for the life of the policy).*

The core of the question can be summarised whether the position of Mayor can be included in the administration of a policy and secondly whether including the office of Mayor automatically includes the Deputy Mayor. It is my view that the Council can nominate any person, officer or elected member onto a group to represent the Council or carry out the wishes of the Council in either providing advice to the Council or delegate authority to take action. The policy proposes to delegate authority to a 'group' consisting of the General Manager and the Mayor within the limitations, as set out in the policy. I am of the view that the Council have authority to delegate to whomever it considers suitable.

The other question relates to whether the Deputy Mayor is also an automatic inclusion given the office of Mayor is nominated. I believe S27(2) *Local Government Act* 1993 addresses this question. The Deputy Mayor is to act in the position of Mayor in the circumstances as listed in the Act – there is no automatic inclusion that the Deputy Mayor has the same functions of Mayor when the Mayor is performing those functions.

### **Budget Implications**

The application of the policy will marginally reduce income relating to Building and Planning Permit fees. However, this loss of income, relating to community groups, is insignificant to Council's revenue but a very significant bonus in assisting groups to realise their proposed development.

The incentive relating to new businesses is more significant but easily outweighed by the increase in rates even in the first year. An analysis summary is below:

- 10 times the minimum rate (for Triabunna as an example) = \$1.3M development hence triggers the policy (for new commercial developments).
- Based on a \$1.3M development the fees total \$3,000.
- A 25% discount is \$750.
- The rates applying to a \$1.3M development is \$13,000pa (hence the rate income easily outweighs the discount applied).
- This degree of discount for a new business is a good will exercise and not one that strengthens the business case of the development.

### **Statutory Implications**

Nil


### **Recommendation**

That the Council, in respect to Policy 1.8 – Planning and Building Fees – version 2 dated 16/07/2019, resolves to adopt the Policy as attached.

### **Attachments:**

Draft Policy – Planning and Building Fees

### Attachment Item 7.3: Draft Policy – Planning and Building Fees

 GLAMORGAN SPRING BAY COUNCIL	<b>POLICY – PLANNING &amp; BUILDING FEES</b>	<b>Policy 1.8</b>	
		<b>Version 2</b>	<b>Date 16/07/19</b>
<b>Minutes Dated:</b>	<b>Approved By : Council Decision No.</b>	<b>Review Date As required but no later than August 2020</b>	

## 1. OBJECTIVE

1.1 To support community based organisations, providing services and activities for the community, by reducing the cost of local government regulatory permits: and

1.2 To incentivize and support new businesses, where the development increases the property rates by 20 times the minimum vacant land residential rate charge, by reducing the cost of local government regulatory permits.

## 2. SCOPE

The policy scope includes the waiving, reduction or refund of fees payable for applications under the *Land Use Planning and Approvals Act 1993* or for permits under the *Building Act 2016*.

## 3. BACKGROUND

Planning and building permits are issued under the *Land Use Planning and Approvals Act 1993* and the *Building Act 2016*.

### Objective 1.1

In some instances, particularly on small scale projects, fees and charges associated with planning and building applications can form a significant component of project costs. The Council reply on community based non-for-profit organisations to provide services and activities to the community and particularly important to the under privileged in the community.

As an incentive to promote these developments and as a tangible sign to support these organisations, the Council consider it appropriate to abandon or reduce the payment of Council permit fees.



### **Objective 1.2**

In the establishment of a major new business in the municipal area, it is frequent that the new business seeks consensus from the Council to incentivize these business decisions. In reality the cost of permit fees is an insignificant component to the overall cost but a reduction in fees is a sign of good will on behalf of the Council to welcome the establishment of the business in the area. The establishment of the business results in an ongoing increase in the annual rates charged against the property – hence any reduction in fees should be quickly offset by the increase in rates base. Accordingly this incentive basis should be only used in very large developments where the increase in the rates base is equivalent to 20 times the minimum vacant land residential charge (generally \$725 FY2019/20).

The purpose of this Policy is to establish a consistent, equitable and transparent approach for the consideration of requests for the waiving, reducing or refunding of planning applications or building permit fees and charges:

- From community based non-for-profit organisations for their projects;
- From new businesses to the Glamorgan Spring Bay Council area which increase the rate based equivalent to 20 times the minimum residential charge.

## **4. DEFINITIONS**

In this Policy:

“Community based organisation” means a recognised not-for-profit group or organisation that carries out one or more of the following activities:

- provides services to the community such as positive ageing, child care or health services, charity services or services of a similar type;
- reinvests or applies revenue it receives predominately for public interest services or activities;
- principally provides social or junior sporting or recreational activities;
- supports public events or information of an historical, cultural or community arts focus.

A community based organisation does not include:

- any religious or political organisation;
- a profit making organisation;
- schools and tertiary institutions;
- State or Federal government agencies and departments;
- any organisation where more than 50% of its income is derived from any State or Federal government programs or from other sources of funding.



## 5. POLICY

The General Manager and Mayor jointly and in agreement may waive, reduce or refund fees and charges applicable to planning permit applications and building permit fees/charges, excluding statutory fees and charges collected by Council on behalf of the State Government, in the following circumstances.

A. For Community based non-for-profit organisations where it is demonstrated that:

- A community benefit of the project or activity will arise that is consistent with Council's policies, strategies or activities; and
- There is a capacity to carry out the proposed project or activity; and
- The total cost of the project or activity is less than \$250,000

Then

- A 50% reduction where it is proposed at least 75% of services/activities resulting from the development are provided at no charge to the community (except for nominal subscriptions or membership charges) OR
- A 25% reduction where it is proposed at least 75% of services/activities resulting from the development are provided at cost recovery rate OR
- A 100% reduction where all services are entirely benevolent services to those in the community in need. Such services shall be at no or nominal cost.

B. For Businesses where it can be demonstrated that:

- The business is a new entity to the Glamorgan Spring Bay Council area; and
- The rate base, following completion of the development, increases the rate base by an equivalent 20 times the minimum vacant land residential charge for that particularly locality; and
- Reasonable proof proved that should the development be approved then the development shall substantial commence within 24 months of the issue of the building permit or 36 months of the issue of the planning permit – whichever is sooner. The Mayor and General Manager have discretion to refund fees (linked to a specific outcome) rather than waive fees if reasonable proof is not satisfactory.

Then

- A 25% reduction.

Where the General Manager and/or Mayor and/or applicant seek to vary conditions or advocate for a greater reduction or concessions as listed within this policy, then it is required that the matter be reported to the Council for decision.

## **6. EXCLUSIONS:**

This policy does not apply to organisations or applicable due to:

- circumstances of personal or financial hardship
- fees and charges collected by the Council on behalf of the state/federal government or related instrumentality or legislated obligation
- any organisations being a state or federal government department, GBE or owned by state or federal government
- over 75% of funds for the development are grants or subsidies provided by any form of government (including the Council).
- Planning Scheme amendments
- Direct cost of advertising in newspapers (where applicable)

## **7. DELEGATION**

Responsibility of this policy is delegated to the Mayor and the General Manager acting jointly.

## **8. RESPONSIBILITY**

The responsibility to ensure this policy is enforced rests with the General Manager.

## **9. REPORTING**

All successful and unsuccessful applications under the policy shall be reported to an open Council meeting as soon as practical at the end of each financial quarter.

The report shall include:

- names of organisations
- category justifying application of the policy
- the fees/charge that would apply before application of the policy
- the scale of any reduction (if any)
- other relevant comments

## **10. STATUTORY REQUIREMENTS**

Part 8 of the *Local Government Act 1993* provides for the reduction of fees and charges.

The *Land Use Planning and Approvals Act 1993* and the *Building Act 2016* require that all prescribed fees are paid prior to any application being deemed valid.

## **11. REFERENCES Nil.**

## **12. ATTACHMENTS Nil.**

## 7.4 Petition – Proposed Tip/Recycle Shop, Swansea

**Responsible Officer – General Manager, Chris Schroeder**

### **Background**

On the 13<sup>th</sup> August 2019, the General Manager received a petition from Mrs Maureen Doyle regarding Council's proposed 'tip shop' in Swansea.

As per Part 6 of the Local Government Act, Section 58, the petition is tabled here at the next Ordinary Meeting of Council (please see attached).

The petition contains 163 names and states:

*We the undersigned object to a tip recycle shop being established in Arnol Street, Swansea. It would be adjacent to a bed and breakfast business, a food shop, child minding centre and private homes in Arnol Street. We consider traffic to and from the "shop" could cause risk of danger to small children being delivered to and collected from the child minding centre. Hygiene must be considered along with the devaluation of private residences in Arnol Street. We believe that the recycling shop should be part of the tip shop planned at the present tip site. Once people become aware that there is a tip shop in the town, they may be tempted to dump items outside the shop to avoid paying fees.*

For a petition to be tabled at the next ordinary meeting of the Council, it must comply with section 57. Section 57 (2) states:

- (2) A person lodging a petition is to ensure that the petition contains -
- (a) a clear and concise statement identifying the subject matter and the action requested; and
  - (b) in the case of a paper petition, a heading on each page indicating the subject matter; and
  - (c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and
  - (d) a statement specifying the number of signatories; and
  - (e) at the end of the petition –
    - (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and
    - (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

Technically the petition does not comply with (2)(b), (2)(c), (2)(e)(i). However, the petition is tabled here for Council's consideration in good faith.

Council would like to clarify the following in relation to the re-use shop at the Arnol Street site:

- It is for higher quality items only.
- There will be a 6m x 6m shed placed at the waste management centre in Swansea, where items can be dropped off for storage, so items won't be dropped off direct to the reuse shop.
- There will be a men's shed/community shed at the Arnol Street site.
- The Arnol Street site is zoned appropriately for the use.
- No items will be dropped off or left outside the Arnol Street building.

**Statutory Implications**

Not applicable

**Budget Implications**

Not applicable

**Recommendation**

This petition is tabled for Council's consideration.



## Attachment Item 7.4: Petition – Proposed Tip/Recycle Shop, Swansea

RECEIVED  
13 AUG 2019

BY: .....

45 Salamanca Square

Battery Point TAS 7004

12<sup>th</sup> August 2019

SCANNED

# emailed

Saved to SPINT (Petitions)

Mr C Schroeder  
General Manager  
Glamorgan Spring Bay Council  
PO Box 6  
Triabunna TAS 7190

Dear Mr Schroeder,

Re: Proposed Tip Shop in the Township of Swansea

Firstly welcome to Glamorgan Spring Bay Council, I hope that you will enjoy life living & working on our wonderful East Coast.

For your information I am a rate payer on the residential property that I own in Swansea, I spend approximately 6 months of each year living in Swansea & I am involved with the local community there.

When I & many other locals recently read in the GOBC Newsletter that the Council proposed to open a Tip Shop in Arnol Street Swansea, without any consultation with the nearby residents, we became very alarmed with the proposal & a petition against the proposed Tip Shop was organised by concerned local residents.

Please find attached the petitions with a 163 names against the proposed Tip Shop & I request that you please table the attached petition at the next Council Meeting.

As many of our Swansea residents & ratepayers are currently somewhere north of the NSW/QLD border enjoying the warmer weather, I feel that there would have been many others who would have signed the petition if they had been aware of it.

If you have any questions in regard to the above my phone number is 0427436698.

Yours Faithfully

Maureen Doyle



PETITION TIP RECYCLE SHOP

WE THE UNDERSIGNED OBJECT TO A TIP RECYCLE SHOP BEING ESTABLISHED IN ARNOL STREET, SWANSEA.  
IT WOULD BE ADJACENT TO A BED AND BREAKFAST BUSINESS, A FOOD SHOP, CHILD MINDING CENTRE AND PRIVATE HOMES IN ARNOL STREET.

WE CONSIDER TRAFFIC TO AND FROM THE "SHOP" COULD CAUSE RISK OF DANGER TO SMALL CHILDREN BEING DELIVERED TO AND COLLECTED FROM THE CHILD MINDING CENTRE.

HYGIENE MUST BE CONSIDERED ALONG WITH THE DEVALUATION OF PRIVATE RESIDENCES IN ARNOL STREET.

WE BELIEVE THAT THE RECYCLING SHOP SHOULD BE PART OF THE TIP SHOP PLANNED AT THE PRESENT TIP SITE.

ONCE PEOPLE BECOME AWARE THAT THERE IS A TIP SHOP IN TOWN THEY MAY BE TEMPTED TO DUMP ITEMS OUTSIDE THE SHOP TO AVOID PAYING FEES.

NAME	ADDRESS
IAN JENNINGS	33 ARNOL ST SWANSEA
MONARDSON	41 OLD SPRING BAY RD SWANSEA
IAN DUNN	73 GORDON ST SWANSEA
CHRIS WEDDING	6 TABLETON ST SWANSEA
SUE WEDDING	6 TABLETON ST SWANSEA
STUART MORRIS	4 WELLINGTON ST SWANSEA
LESA THORNTON	1 TASMAN HWY SWANSEA
ROSS SMITH	33 OLD SPRING BAY RD SWANSEA. SWED.
BEV DICKEY	6 KENNEDIA PLACE SWANSEA SW
Julie & Steve Dart	70 Old Spring Bay Rd Swansea SW
LAUREN CARNO	4 TABLETON ST
E. Stanfield	21 Shaw St.
A. Nandan	17 Meredith Court
S. SIEPEN	15 PYKE CRT SWANSEA
D. SINCLAIR	21A FRANCIS ST SWANSEA
V. KEMP	34 VICTORIA ST. SWANSEA
P. ENGLISH	1 RECTORY ST SWANSEA



NAME	ADDRESS
GREG WEST	3 ST MARGARETS COURT SWANSEA
Karin Kemp	34 Victoria St Swansea 7180
Angela Barden	2 Maddie Court Swansea 7190
MARIA NUNN	73 GORDON ST, SWANSEA 7190
A Darnall	41, Old Gungah Bay Rd - 7190
Debbie West	3 St Margarets Court Swansea
BRUCE DINEY	6 KENNEDIA PLACE SWANSEA 7190
Paul Diney	33 Victoria St Swansea
GARY LEWIS	<del>71</del> 7 FRANKLIN ST SWANSEA



PETITION TIP RECYCLE SHOP

WE THE UNDERSIGNED OBJECT TO A TIP RECYCLE SHOP BEING ESTABLISHED IN ARNOL STREET, SWANSEA.  
IT WOULD BE ADJACENT TO A BED AND BREAKFAST BUSINESS, A FOOD SHOP, CHILD MINDING CENTRE AND PRIVATE HOMES IN ARNOL STREET.  
WE CONSIDER TRAFFIC TO AND FROM THE "SHOP" COULD CAUSE RISK OF DANGER TO SMALL CHILDREN BEING DELIVERED TO AND COLLECTED FROM THE CHILD MINDING CENTRE.  
HYGIENE MUST BE CONSIDERED ALONG WITH THE DEVALUATION OF PRIVATE RESIDENCES IN ARNOL STREET.  
WE BELIEVE THAT THE RECYCLING SHOP SHOULD BE PART OF THE TIP SHOP PLANNED AT THE PRESENT TIP SITE.  
ONCE PEOPLE BECOME AWARE THAT THERE IS A TIP SHOP IN TOWN THEY MAY BE TEMPTED TO DUMP ITEMS OUTSIDE THE SHOP TO AVOID PAYING FEES.

NAME	ADDRESS
JEFF VOICE	7 ARNOL ST SWANSEA
Kelli [signature]	11
ROS PYKE	19 MARIA ST
Shane Pollington	2 OLD SPRINGBAY RD SWANSEA
MAL HARTON	27 SMITH ST SWANSEA
Chris Barnes	1 sebastian Rise Swansea
Supernova [signature]	1 SEBASTIAN RISE SWANSEA
W. HAICIL	SWANSEA
Harry Duffly	100 maria st swansea
C Stanley duffy	13 JAIL JAILIA Swansea
D Pyke	8 Burgess st Swansea
MANN POWLANDS	3 SEBASTIAN RISE
R SHOOT	22 wellington st
Wong [signature]	22 wellington st
Jaime Pyke	19 Maria St Swansea
S. [signature]	19 maria st Swansea
J ROBERTS	90 YOUNGS RD CRYSTAL BROOK
B TATNELL	54 MAIN RD SORELL





NAME	ADDRESS
P. Dodge	11 MYNIBOLLY SL
JOHN QUINN	21 A BRIDGE ST SWANSEA
M HARRIS	47 SHAW ST SWANSEA
ME GARY	PO BOX 14C
DEREK RINK	1 MADDIE CRT
Matthew Brown	7 OLIVIA CRT
VICTOR HUGO	29 SHAW ST
'AN CASHION	27 SHAW ST.
F. CLARK	29 CATH CARTS
CAROLYN HUGO	JUNA ST
PAUL HUGO	30 JULIA ST
Tim Whelan	35 Gordon St
PETER MILDON	2/4 AGOR SANDS Drive
Debra Seaton	4-27 Shaw St (C21)
John Seaton	27 Shaw st Swansea
S. G. G. G.	27 Shaw St Swansea
H. G. G.	19 YACIA St Swansea
W. G. G.	34 Old Spring Bay Rd
J. Ikar	26 Esplanade, Swansea
O. Ikar	26 Esplanade, Swansea
M. Lovell	13515 Tasman H'way
b. Lovell	13515 Tasman H'way
M. Howard	22 Wellington St Swansea
S. G. G.	14 VICTORIA ST SWANSEA
Doron B.	29 river st Swansea
M-E WOOLNOUGH	4 MURRAY ST SWANSEA



PETITION TIP RECYCLE SHOP

WE THE UNDERSIGNED OBJECT TO A TIP RECYCLE SHOP BEING ESTABLISHED IN ARNOL STREET, SWANSEA.  
IT WOULD BE ADJACENT TO A BED AND BREAKFAST BUSINESS, A FOOD SHOP, CHILD MINDING CENTRE AND PRIVATE HOMES IN ARNOL STREET.  
WE CONSIDER TRAFFIC TO AND FROM THE "SHOP" COULD CAUSE RISK OF DANGER TO SMALL CHILDREN BEING DELIVERED TO AND COLLECTED FROM THE CHILD MINDING CENTRE.  
HYGIENE MUST BE CONSIDERED ALONG WITH THE DEVALUATION OF PRIVATE RESIDENCES IN ARNOL STREET.  
WE BELIEVE THAT THE RECYCLING SHOP SHOULD BE PART OF THE TIP SHOP PLANNED AT THE PRESENT TIP SITE.  
ONCE PEOPLE BECOME AWARE THAT THERE IS A TIP SHOP IN TOWN THEY MAY BE TEMPTED TO DUMP ITEMS OUTSIDE THE SHOP TO AVOID PAYING FEES.

NAME	ADDRESS
JILL BARTOLO	17 BURGESS ST SWANSEA
JEAN IYNS	14 MARIE ST
SANDRA Johnstone	65 Camberia Dr. Dolphin Sands.
JUDY PYKE	3 Schouten COURT, Swansea
BETTY QUINN	9 ARNOL ST. SWANSEA.
MARY ARNOL	6. ARNOL ST SWANSEA
JANET DAVIE	39 maria St Pontypool.
SUE JOHNSON	33 MARIA ST SWANSEA
Maree McConnon	"Kelvedon", Swansea
JEANETTE WHITE	108 FRANKLIN ST SWANSEA.
D. Thorpe	7 Sunnyview AVE. SWANSEA.
G. HORTON	103 FRANKLIN ST SWANSEA
Fiona Briggs	48 Franklin Street Swansea. #1
DIANNE ANDERSON	4 SUNNYVIEW AVE. SWANSEA
Linda Kreyenborg	Old Coach rd, Cranbrook
Dianne Wilson	10 Old Spring Bay Road Swansea Tas
Sue Dodge	11A Victoria St, Swansea Tas
Janet Graham	2/11 Schouten Court Swansea Tas
CHRISTINE AMOS	5. FRANCIS ST. SWANSEA TAS. C.N.A.

NAME	ADDRESS
Gloria Willis	15 LOW STREET SWANSEA TNS 7190.
Jim FRANKLIN	213 CAMBRIDGE RD NORWICH SWANSEA
Helga Reelin	main Rd Perth 200
JOHN GRIGGS	48 FRANKLIN ST. SWANSEA 7190
Michelle Sanford	10 Victoria St. Swansea. Aul.
JANE MARKS	27 Wellington St Swansea.





PETITION TIP RECYCLE SHOP

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ONCE PEOPLE BECOME AWARE THAT THERE IS A TIP SHOP IN TOWN THEY MAY BE TEMPTED TO DUMP ITEMS OUTSIDE THE SHOP TO AVOID PAYING FEES.

NAME	ADDRESS	
Bob. Moore	36. Froallia St	AK Moore
Kate. Groat	29 River St	KG
KERRY RUSSELL	13182 TASMAN HWY.	Kerry Russell
PETER MADSON.	2/4 AQUA SANDS DRIVE	Peter Madson
Smith Ryan	20 Noyes St, Swansea	Ryan
Karen Ryan	18 Franklin Street, Swansea	Karen Ryan
LDANN	120 MARIA ST SWANSEA	LDANN
Karen Moran	42 Franklin St Swansea	K Moran
PETER LOP	20 PYKE CRT SWANSEA	AL
Darryl Woddy	255 CARBER DRIVE	Sue Woddy
ERRY CHARLTON	6/11 SCHOUTEN COURT SWANSEA	ERRY
Viv Lewis	1 Franklin St Swansea T90	Viv Lewis
Jacqui Barney	45 Wellington St Swansea	Barney
Kathryn D. r.	48 Wellington St Swansea	Kathryn
Viv E. r.	48 Wellington Swansea	Viv E. r.
Neal McDermott	15 Noyes Street Swansea	Neal
NOEL STANLEY	15 NOYES ST. SWANSEA	NOEL



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NAME	ADDRESS
Vicki Wright	44 Gordon St Swansea TAS 7190 <sup>Wright</sup>
Jan Keen	36 Victoria St Swansea TAS 7190 <sup>Keen</sup>
Den Rednanto	16 Francis Street Swansea Tas 7190 <sup>Rednanto</sup>
Leanne Rowlands	3 Sebastian Rise. Swansea.
Barry Balcombe	9 Wedge Street Swansea Tas 7190 <sup>Balcombe</sup>
Tonia Simons	627 Dolphin Sands Rd.
Melissa Cox	16 Shaw street, Swansea, Tas 7190 <sup>Cox</sup>
Andrew Scherz	31 Old Spring Bay Rd Tas 7190
Cathy O'Neill	12 Freycinet Court, Swansea <sup>O'Neill</sup>
Sally Gies	36 Old Spring Bay Rd, Swansea 7190
Sherree Prior	1 Kennedia Place, Swansea 7190 <sup>Prior</sup>
Diane M Flannigan	213 CAMBRIA DRIVE Dolphin Sands Swansea.
LYNNE HYLAND	1303 DOLPHIN SANDS RD DOLPHIN SANDS 7190.
Penna Hardwick	22 COOKS COURT Swansea
Phoebe Breadmore	13 wedge street, swansea, TAS
Sarime Lovell	7 Tasman Hwy, Swansea



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NAME	ADDRESS
S. Micky	28 Frankl St Swansea.
V. Pimlott	14232 TRS HWY.
C. Stanley	13 Julie St Swansea
L. Bord.	18 Meredith Court Swansea.
S. Hill	31 Maria St Swansea
A. Weston	149 Sprucey Rd. --
P. Thompson	CROSSING RT SWANSEA.
B.W. Sullivan	8 WELLINGTON ST.
S. Woolley	1 Wilsons Rd SWANSEA.
J. Peterson	29 Camilla Drive Dolphin Sands



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NAME	ADDRESS
MAHADEO Doyle	7 ARNOL ST. SWANSEA
Villian Jones	35 Tas Hwy Swansea
Julie Nichols	51 Maria Street Swansea
Gwyneth Bryan	100 Llanmaes Highway Swansea
R. Sean	15 Wedge St Swansea
Carly Graham	16 St Margarets Crt
KEN NICHOLS	51 MARIA
Jenny Hay	8 Murray St (at the tip) mensshed Warrbrook

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[illegible]



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NAME	ADDRESS
ANNE SIMSON MARCHE VOLBEDA JON VOLBERG	X 6/13/79 Bridge St. 275 Dolphinsand RD. _____

## 7.5 Holkham Court, Orford - Stormwater Assessment

Responsible Officer – Manager Development and Compliance

### BACKGROUND

#### Stormwater System Management Plan & Urban Drainage Act 2013

A Stormwater System Management Plan (SSMP) is a requirement of the *Urban Drainage Act 2013* (UDA). Under the UDA, Council is a 'stormwater system provider' that manages public stormwater systems which are defined as:

- (a) *the whole, or part, of a waterway; and*
  - (b) *any infrastructure used for –*
    - (i) *the collection or storage of stormwater, including connection points; or*
    - (ii) *the conveyance or reticulation of stormwater; or*
    - (iii) *the treatment or disposal of stormwater, including any outfall pipe or other work that stores or conveys water leaving the infrastructure that is used for the treatment and or the disposal of stormwater –*
- but does not include –*
- (c) *any private stormwater system, including any pipe, fitting or apparatus that is situated upstream of a connection point to a public stormwater system; or*
  - (d) *infrastructure situated entirely within one property and not connected to any other infrastructure situated within another property;*

Council staff commenced work on a SSMP during 2017 and the UDA requires this to be completed by 19 December 2019. A SSMP must include:

- Plans for the management of stormwater assets, and
- The level of risk that each stormwater catchment may flood

Beyond the above points, the UDA leaves the scope and detail of a SSMP to the discretion of the Council. This discretion is informed by a LGAT guide that was developed by practitioners. The scope of the SSMP for Council will:

- Describe each urban drainage catchment in the municipal area;
- Detail all existing stormwater assets, including their location, function, condition and value;
- Describe known flood risk within each urban drainage catchment from overland flow or piped network constraints
- Identify a minimum service level for stormwater assets in the municipal area in terms of their safety, convenience and environmental performance
- Assess stormwater assets against this minimum service level
- Identify threats and opportunities for urban drainage catchments
- Prioritise network upgrades and detailed catchment analysis by risk of flooding, demand for urban growth, damage to private property or environmental harm
- Include, over time, detailed catchment analysis of each urban drainage catchment (or part of) to identify necessary upgrades, timing and implementation by developers, Council or State Agencies.

This SSMP considers the system as a whole. Specific and detailed catchment level responses, such as for Holkham and at Saltwater Creek, will be prepared in response to priorities identified in this SSMP and incorporated as appendices to this SSMP over time.

## Reasons for Holkham Court Stormwater Assessment

In 2018 a stormwater assessment for the 'Holkham Court' catchment was commissioned as the catchment was identified as a high priority catchment due to:

- Previous instances of private property damage;
- A number of complaints from property owners, dating back a substantial period of time;
- Significant subdivision potential. The catchment has a mix of Rural, Rural Living, Low Density and General Residential zoning. In the Low Density section, there is 27.5he of land in 28 lots which if subdivided at a 1500m<sup>2</sup> lot size would lead to more than 150 additional lots. Moreover, this Low Density section is fully serviced by water and sewerage and should arguably be included in the General Residential Zone which would create potential for 400 lots in the long term.
- A number of proposed subdivision applications on hold due pending catchment investigations and identification of catchment wide management opportunities to complement or to avoid multiple site specific management measures (i.e., multiple site specific detention dams and other solutions vs potentially more efficient catchment solutions).

Council included a specific budget item for stormwater modelling.

A competitive request for quotation process was undertaken however all responses were substantially above available budget and in the order of +\$30,000. Brighton Council were selected to produce the work through the Resource Sharing joint venture. It should also be noted that Brighton Council has sourced the most commonly used stormwater modelling software and extensive staff training.

## Stormwater Systems

Council's stormwater systems all consist of a 'minor' and a 'major' component.

The 'minor' component consists of pipes, open drains and natural watercourses. Under planning scheme terminology, minor systems are to be design for a 1 in 20 Average Recurrence Interval (ARI) event. That is, the pipes, drains and watercourses should work for a relatively large rain event that would, roughly on average, happen only once every 20 years. In saying that the correct engineering terminology is a 5% Annual Exceedance Probability (AEP) which means there is a 5% chance of the targeted design rainfall even occurring in any one year. Terminology such as 1 in 20 can create a sense of comfort and safety that is not warranted or reflective of actual risk.

The 'major' component is the overland flow path that will be utilised whenever the 'minor' component is at capacity. Under the planning scheme, these are to be designed for a 1 in 100 ARI event which more correctly means a 1% AEP event. As detailed later in the report, catchment level analysis should include a plus 30% allowance for rainfall variability under expected climate change scenarios. In other words, a stormwater authority under the UDA has, or should have, a higher standard to meet than private developers undertaking site specific subdivisions.

ARI is defined in the planning scheme as "means the average recurrence interval, which means the average or expected value of the periods between exceedances of a given rainfall total accumulated over a given duration." There is a risk that ARI is afforded an unreasonable expectation of certainty. It is an expected value but that does not mean that a 1 in 20 ARI sized event may not happen twice in a week or once in a century. It is an expected rather than exact value and is important for the design of systems.

'Minor' and 'major' components overlap where natural watercourses comprise part of a public stormwater system.



## REPORT

The 'Holkham Court' catchment is approximately 80ha in total area and consists of an unnamed watercourse running from Rudds Hill, north of and parallel with Fieldwick Lane, under Alma Road and Holkham Court, through the caravan park to an outlet at Raspins Beach.

The watercourse varies through the catchment. It is in a natural form in the upper catchment and is first modified as a culvert under Alma Road. After Alma Road it returns to a natural, although disturbed form through to Holkham Court. Notably, a 60-70 metre long section has been filled in which occurred sometime prior to 2006. Reforming the watercourse in this section is a key, immediate finding of the draft assessment.

After Holkham Court, the watercourse is significant disturbed. In some sections it runs through remnant vegetation but in other it runs through garden areas. The shape and size is highly variable. The channel varies from less than 1m wide to more than 5m wide (measured across channel top) in places due to past modifications by land owners. Through the caravan park the watercourse has been modified to be akin to a large swale with multiple driveway crossings. Within Raspins Beach, the watercourse is natural other than for a footpath crossing. Maintenance is required to maintain an open channel, particularly as flows appear to be constrained by the Tasman Highway culvert. Property owners advise that ensuring the outlet is open at the start of a rain event significantly assists in reducing flood risk for small and large events.

Council stormwater infrastructure in the catchment consists of:

- Culverts under Fieldwick Land, Alma Road and Holkham at two locations, one having dual culverts
- 450mm pipe within the north-south aligned section of Holkham Court through 34 Holkham Court
- An small, poorly defined open drain through 8, 12, 14 and 20 Holkham Court
- 300mm pipe from 57 to 35 Alma Road discharging into above open drain
- A small, asphalt kerbed edge to Holkham Court and multiple grated pits (which appear to be ineffectual), and
- Concrete kerbed edge to Alma Road and multiple side entry pits.

### **Holkham Court Stormwater Assessment**

Attached is a draft Holkham Court Stormwater Assessment. It is important to understand that the assessment is in a draft form only. As a draft it is nevertheless useful for the modelling of the catchment and to discuss the likely infrastructure works required and their costings.

Further review of the modelling should occur in conjunction with design of infrastructure upgrades identified later in this report.

It should also be noted that calibration and verification of the model against real world scenarios has been constrained by lack of hour by hour rainfall data. The model can be somewhat calibrated through photographic evidence of flooding and on the ground reports if there are any available.

Despite the above qualification, the modelling does appear to be a realistic representation of real world events now and thus modelled scenarios are likely to be representative and assist with development of practical solutions.

It should also be noted that the modelling does not incorporate:

- Storm surge and the consequential impacts of a high rainfall – high surge or tide scenario on the Raspins Beach outlet. As noted below, incorporating of such scenarios will be integral to recommended upgrade / duplication of Tasman Highway culverts.

- Recent projections that a 30% increase in rain events may lead to a 90% increase in surface runoff due to longer periods of soil saturation, which is higher than the runoff estimated in the model. This places even greater importance on overland flow and sizing of key infrastructure.

One significant advantage of the modelling process through Brighton Council is the ability to recalibrate the model in response to new information or data or re-run different scenarios into the future.

The draft report details:

- Overview
- Scope and objectives
- Modelling process
- Scenarios modelled
- Scenario Result analysis
- Result assessment and analysis

The modelling of the scenarios (refer Scenario Results Analysis) showed:

- A blockage of the Tasman Highway culvert would have a greater impact than blockage of the Raspins Beach outlet. Thus, the culvert is a higher risk and further modelled.
- Expected effects under additional subdivision are shown to already be occurring. In other words, existing infrastructure is at capacity.

A core statement of the draft report is on page 5:

*The other notable result is that due to the nature of the catchment increases in impervious areas don't make a significant difference to the higher flow rates. This is due to two things, firstly the soil becomes saturated causing flow on pervious areas to act in the same manner as flow on impervious areas and secondly is the large upper portion of catchment the flow from which dominates the later stages of runoff events.*

Notwithstanding the above, Figure 3, for a 1 in 20 ARI event, of the report shows the additional pooled water (at depth >10cm) under full Low Density Residential subdivision relative to current conditions with effects during the earlier stages of a rain event (refer graph page 8).

A scenario of full development under a General Residential Zone was not modelled. It is considered unlikely that the catchment could ever sustain such a degree of impervious surface. Implementation of the study will require investment in Council infrastructure, as outlined later in the report. However, prior to investment a number of strategic issues require consideration. These issues include:

- Should the watercourse be within Council owned land to facilitate and assist with maintenance and minimise future adhoc / private intervention? Regardless of tenure the watercourse forms part of the public stormwater system and Council is obliged to manage appropriately.
- Could the watercourse be developed in the longer term as a public open space asset and walkway? Noting that there is little if any support amongst property owners for that to be considered in the immediate future.
- Should a detention area be considered? If so, how large, where would it be located and how would risks of overtopping be mitigated?
- Is there a viable option to direct water to the golf course for irrigation purposes noting associated pumping costs? Or too direct flows between greens as an infiltration measure, thus redirecting some water and alleviating some downstream pressures.

Council requires clear and unimpeded access to all parts of the stormwater system. Council can access all parts of the watercourse at present subject to prior notification to owners. However, outright ownership of the watercourse and sufficient land for vehicle access is a preferred outcome. There is the ability to achieve this through acquisition of the land or the potential to negotiate with owners to bring forward public open space contributions in subdivisions in order to exchange land now and not make any additional contribution through actual future subdivisions.


Land is available mid catchment to develop detention facilities. There is also a small parcel of TasWater land west of the caravan park that contained a now decommissioned pump station. However, regardless of the specific location there will always be private property downstream. The low point and outfall is where the caravan park now sits. Whilst there is no longer any option for detention at this low point it would arguably have limited impact as detention would offer no protection to property at this point of the catchment.


Caravan parks are common in flood prone areas (Huonville, New Norfolk) and associated risks can be managed. The Orford Caravan Park has the additional benefit of a rear access to higher ground.

Whilst the golf course has an unending need for water the capacity to direct stormwater is limited. Golf course water storages are uphill of the watercourse and majority of the catchment. Stormwater from the watercourse would require pumping from the lower catchment upwards using high capacity pumps in order to have any mitigating effect on flood flows. Whilst the costs have not been investigated they are likely to be far too high.



## Draft Implementation Strategy


1	Re-institute natural watercourse through 66 Alma Road by Council or developer through proposed subdivision.	<\$5000	Immediate
2	Request Department of State Growth design and fund either the replacement of Tasman Highway culvert or provision of additional culverts along the highway subject to detailed design and consideration of combined effects of storm surge and high rainfall events. 	Estimated \$250,000 to \$350,000 State funded	Request – Immediate  Works complete – within 2 years
3	Box culvert to replace dual pipe culverts at Holkham Court watercourse crossing	Estimated \$90,000 to \$105,000 GSBC funded	Within two years

4	<p>Kerb and channel east-west aligned section of Holkham Court. Both sides. 330m x 2. Direct flows to watercourse rather than open drain that runs through 8, 12, 14 and 20 Holkham Court.</p> <p>Road design guidelines suggest that Holkham Court should have a carriageway of either 6.9m wide or 8.9m wide. Any distance in between does not assist in on-street carparking. Current width is variable from 6.9 to 7.4m. If on-street carparking is desired then additional road widening costs need to be budgeted.</p> <p>However, if Low Density Residential Zone is retained then lot sizes greater than 1000m<sup>2</sup> together with limitations on multiple dwelling developments should ensure adequate car parking demand is provided within private land</p>	<p>Estimated \$100,000 GSBC funded</p>	<p>Within three years</p>
5	<p>Upgrade Alma Road culvert (re-model to confirm need)</p> 	<p>Estimated \$30,000 GSBC funded</p>	<p>Five to ten years</p>



6	<p>Replace section of Raspins Beach path and culverts with foot bridge</p> 	<p>Estimated \$20,000 GSBC funded</p>	<p>Within five years</p>
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7	<p>Install pipe from Alma Road through 8, 12, 14 and 20 Alma Road in open drain and ensure a clear overland flow path exists. Open drain is prone to siltation and modifications.</p> 	Estimated \$100,000	Five to ten years
8	<p>Bypass caravan park via new open drain. Note, will reduce flood risk but full mitigation of risk is impractical aim.</p>	Estimated \$60,000	Within five years





9	Increase the capacity of the watercourse and restore natural values and bank stability. Investigate options for minor adjustments to align drainage with property boundaries. Provide access for maintenance purposes.	Estimated \$60,000	Within two years
10	Value capture / infrastructure contributions policy  Financial contributions for downstream / network infrastructure municipal wide or catchment specific.	Minimal	Optional
11	Outline Development Plan  High level concept design of full subdivision of Low Density Residential Zone area to coordinate road and service design. Seek long-term strategy from Department of State Growth as to future alignment of Tasman Highway – whether retained and raised / protected, relocated or switch to local roads.	Minimal	Optional
12	Secure land tenure of watercourse	Unknown – likely to be minimal	Ongoing

## **RECOMMENDATIONS**

**That**

- A. Council accepts and notes the draft Holkham Court Stormwater Assessment.**
- B. Council has regard to the draft Holkham Court Stormwater Assessment annually during the budget cycle and seeks to allocate funds from to 2020-2021 budget onwards.**
- C. Council directs the General Manager to write to the Minister for Infrastructure in order to have the identified priority upgrade and/or duplication of Tasman Highway culvert designed, costed and constructed as soon as practicable.**
- D. Council adopts an infrastructure contribution charge of \$3,500.00 per new lot or multiple dwelling created within the catchment.**

## 7.6 Street Naming – Spring Beach Rise, Spring Beach

**Responsible Officer – Manager Development and Compliance**

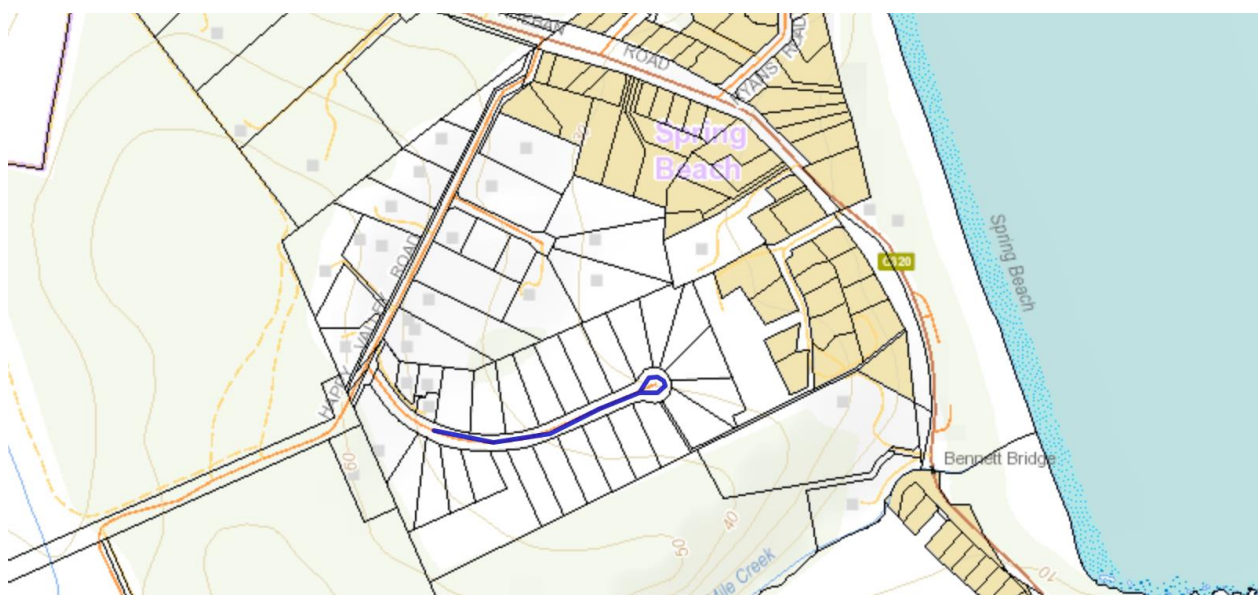
### **Purpose**

To seek Council's approval for the naming of a new road within the municipal area. As the road is not within a proclaimed town it will have to go to the Nomenclature Board for the final decision.

### **Background**

Permit SA 2016/16 was approved for the creation of 24 lots by Council. The land is accessed from Happy Valley Road and the permit provides for the construction of a new cul-de-sac road.

The subdivision is fully complete and all lots now sold. The subdivision was marketed as Spring Beach Rise. State Government officers have advised that Spring Beach Rise would be an acceptable name under their new guidelines which, among other matters, seek to limit duplication (see attached e-mail).



**Figure 1. Outline of road in blue.**

### **Budget Implications**

Minor costs of street sign irrespective of name.

### **Statutory Implications**

Nil

### **Recommendation**

That Council approves the naming of the road reserve as Spring Beach Rise and seeks the endorsement of the Nomenclature Board and all other relevant authorities be advised of Council's decision and Council's records updated.



**Attachment Item 7.6: E-mail from Nomenclature (DPIPWE)**

**From:** Enquiries, Nomenclature (DPIPWE) <Nomenclature.Office@dpipwe.tas.gov.au>  
**Sent:** Wednesday, 14 August 2019 9:33 AM  
**To:** Shane Wells <shane.wells@freycinet.tas.gov.au>  
**Cc:** Gill, Julian (DPIPWE) <Julian.Gill@dpipwe.tas.gov.au>  
**Subject:** RE: Esplanade changes to incorporate locality names.

Hi Shane,

Julian had me take a look at this for you. Since there are no duplications or significant similarities to existing road names there should be no problems with using the name "Spring Beach Rise". However, as the road is not within a proclaimed town it will have to go to the Board for the final decision.

Cheers,

Victoria Zawko | Spatial Information Officer  
Location Services | ***Land Tasmania***

Department of Primary Industries, Parks, Water and Environment  
171 Westbury Road Prospect TAS 7250  
GPO Box 46 Kings Meadows TAS 7249  
T: 03 616 54642 | E: [Victoria.Zawko@dpipwe.tas.gov.au](mailto:Victoria.Zawko@dpipwe.tas.gov.au)  
[www.dpipwe.tas.gov.au](http://www.dpipwe.tas.gov.au) | [www.thelist.tas.gov.au](http://www.thelist.tas.gov.au) | [www.tasmap.tas.gov.au](http://www.tasmap.tas.gov.au)



## 7.7 Waste Management – Expired Flare Disposal

Responsible Officer – Manager Works

### **Background**

At a Marine Infrastructure Section 24 Committee meeting - Monday 25 February 2019, discussion took place about the disposal of expired flares within our municipal area with the following recommendation:

*That Council work together with MAST to investigate a collection point at each of the four Waste Management Centres for the collection of \*epirbs and expired flares.*

\*EPIRB – Emergency Position Indicating Radio Beacon

The Section 24 Committee's minutes were presented at the April 2019 ordinary meeting of Council where the following motion was moved:

### **Decision: 85/19 Item 6.2 (5v)**

*Moved Councillor Annie Browning, seconded Cllr Michael Symons that Council work together with MAST to investigate a collection point at each of the four Waste Management Centres for the collection of EPIRBs and expired flares.*

The MAST website indicates that they no longer collect out of date flares / EPIRBs and have arranged for the local Volunteer Marine Rescue Groups around the State to collect them from the boating public at designated advertised sites for a small donation. The location for collection on the East Coast is the Swansea Boat Ramp at Jubilee Beach.

Due to the explosive nature of flares, advice was sought from the Department of Justice in relation to Council proposing to collect, store and dispose of flares at our existing four public waste transfer stations. The Department responded and recommended Council do not entertain participating in the collection programme due to issues around public safety at waste transfer stations.

In summary, the service should continue to be provided by MAST via the local Volunteer Marine Rescue Groups in the State.

It would be unwise for Glamorgan Spring Bay Council, as a local government body, to set a precedence in Tasmania and instigate a collection service for expired flares and EPIRBs.

### **Budget Implications**

Nil

### **Statutory Implications**

Nil

### **Recommendations**

1. Council declines the offer to establish an expired flare disposal collection point at waste transfer stations within our municipal area.
2. The Marine Infrastructure Section 24 Committee and the local Volunteer Marine Rescue Group be advised accordingly.

## **7.8 Council Representation on Waste Strategy South and the Regional Climate Change Initiative**

**Responsible Officer – Manager Natural Resources**

### **Background**

At a Council workshop held on Tuesday 23rd July 2019, the Council discussed representation on the Southern Tasmanian Council's Authority working groups: Waste Strategy South and Regional Climate Change Initiative (RCCI).

Mel Kelly provided the Terms of Reference for both of these groups and facilitated a discussion on background and roles of both working groups.

Waste Strategy South has requested an elected member representative and also a council officer representative from each of the STCA member Councils. It was discussed that Councillor Annie Browning and Manager Works Tony Pollard would be the appropriate representatives.

The RCCI has Council Officer membership from each of the STCA member Councils. The Manager Natural Resources has been this member on behalf of the Glamorgan Spring Bay Council since the RCCI initiation in 2011. It was decided to formalise this appointment.

### **Budget Implications**

Nil

### **Statutory Implications**

Nil

### **Recommendation**

For Council's consideration.

## **7.9 Buckland Cricket Club**

### **Responsible Officer – Manager Community Development**

#### **Background**

An application has been received from the Buckland Cricket Club, seeking financial assistance of \$750.00 under the Community Small Grants Program, towards the cost of erecting a new steel rail fence around one side of the cricket ground.

The fence will define the cricket ground boundary, improve safety and stop vehicular access onto the ground.

The total cost of the project is approximately \$1,500 and the Cricket Club will contribute the balance amount, as well as erecting the fence as the club's in-kind contribution. A copy of the quotation is attached.

There are approximately 40 members, supporters and active players of the club.

#### **Statutory Implications**

Not applicable

#### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program.

#### **Recommendation**

That Council approves a grant of \$750 to the Buckland Cricket Club towards the cost of erecting a new steel rail fence around one side of the cricket ground.



BlueScope Distribution  
68 Mornington Rd  
Mornington TAS 7018  
Australia

Quotation No. 23973454

Attention:

Document Date 09.07.2019

<b>Sold To:</b> CRAIG 68 Mornington Road MORNINGTON TAS 7018	<table><tr><td><b>Pricing Date</b></td><td><b>Account No.</b></td><td><b>Follow Up Date</b></td><td><b>Facsimile</b></td></tr><tr><td>09.07.2019</td><td>933800</td><td>20.08.2019</td><td>03 6211 4349</td></tr><tr><td colspan="2"><b>Salesperson</b></td><td><b>E-mail</b></td><td><b>Telephone</b></td></tr><tr><td colspan="2">CRAIG PAYNTER</td><td>Craig.Paynter@bluescopesteel.com</td><td>03 6211 4330</td></tr></table>	<b>Pricing Date</b>	<b>Account No.</b>	<b>Follow Up Date</b>	<b>Facsimile</b>	09.07.2019	933800	20.08.2019	03 6211 4349	<b>Salesperson</b>		<b>E-mail</b>	<b>Telephone</b>	CRAIG PAYNTER		Craig.Paynter@bluescopesteel.com	03 6211 4330												
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<b>Ship To:</b> CRAIG 68 Mornington Road MORNINGTON TAS 7018	<table><tr><td colspan="4"><b>Quotation Notes:</b></td></tr><tr><td colspan="4"><b>Project:</b></td></tr><tr><td colspan="4"><b>Job Title:</b></td></tr><tr><td colspan="4"><b>Validity Period:</b> Valid to 20.08.2019 subject to prior sale</td></tr><tr><td colspan="4"><b>Payment Terms:</b> This quote is subject to credit approval at</td></tr><tr><td colspan="4"><b>Payment Terms:</b> Cash Sale</td></tr><tr><td colspan="4">Please visit <a href="http://www.bluescopedistribution.com.au">www.bluescopedistribution.com.au</a></td></tr></table>	<b>Quotation Notes:</b>				<b>Project:</b>				<b>Job Title:</b>				<b>Validity Period:</b> Valid to 20.08.2019 subject to prior sale				<b>Payment Terms:</b> This quote is subject to credit approval at				<b>Payment Terms:</b> Cash Sale				Please visit <a href="http://www.bluescopedistribution.com.au">www.bluescopedistribution.com.au</a>			
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Item No.	Description	Quantity	Weight (Kg)	Unit Price	Net Value
100	CP-40-M-IP-G250-HDGAL-PE-6500 (147680) COMMERCIAL PIPE AS1074:1989 GRADE 250 MEDIUM HOT DIPPED GALVANISED PLAIN END	27.0 EA	639	6.86 M	1,203.93
200	T4040 CLAMPS (140863) Size 1 Material Type	45.0 EA	45	4.67 EA	210.15
		<b>Total Weight (kg)</b>	<b>684</b>	<b>Net Value</b>	<b>1,414.08</b>
				<b>GST</b>	<b>141.41</b>
				<b>Total Value(AUD)</b>	<b>1,555.49</b>

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## **7.10 Spring Bay Community Boat Shed – Work Boats Refurbishment**

**Responsible Officer – Manager Community Development**

### **Background**

An application has been received from the Spring Bay Community Boat Shed (SBCBS), seeking financial assistance of \$1,000 under the Community Small Grants Program, towards the cost of refurbishing two boats, one fibre-glass and the other plywood. (Copy of quote attached.)

The aim of the project is to create two work boats for the SBCBS, available for immediate easy access to the water from their shared boat house on Spring Bay. They will use two of their own dinghies and prepare and fit them out for heavy duty work in support of their on-water program.

One dinghy will be placed on their mooring in Spring Bay, while the other smaller vessel will be stored in the boat house ready for transporting crew and equipment to the larger boat on the mooring.

The SBCBS has a need to undertake tasks such as boat servicing and movement, mooring maintenance and safety boat roles for our on-water program. Due to the harshness of the environment and the potential damage from equipment used such as outboard motors, equipment boxes, chain, anchors and heavy cable, there is a need for highly durable, dedicated boats to be used which take the load of the more fragile day cruising boats.

Therefore the SBCB is seeking support for the coating of both boats as heavy duty primary protection for them. Other aspects such as fit-out and labour will be provided by SBCBS members. The mooring and some safety equipment is provided with the support of Marine and Safety Tasmania (MAST).

### **Benefits for the community and support from other groups/organisations**

The SBCBS aims to provide an opportunity to enjoy the waters of Spring and Prosser Bays, particularly through membership participation in on-water activities. That membership is open to the community and SBCBS believe that having their boats actively on the water will encourage wider visibility and increased participation. The selected colour for both workboats is Air-Sea (Rescue) Orange. MAST has been very generous in support and having these boats in service will facilitate further co-operation with The Wooden Boat Guild of Tasmania, The Living Boat Trust, Franklin and the Hobart Vintage Machinery Society. Recognition of Spring Bay boating at events further afield, such as The Australian Wooden Boat Festival, is readily enhanced when a unique little Sabot dinghy is displayed in its work boat mode as tender to our other exhibited vessel.

The SBCBS will provide in-kind support (labour – approximately 100 hours) and fit-out materials for both boats amounting to approximately \$500. The cost of the Norglass coating system for both boats is \$915.96 (copy quote attached).

### **Statutory Implications**

Not applicable

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program.

### **Recommendation**

That Council approves a grant of \$1,000 to the Spring Bay Community Boat Shed to cover the cost of purchasing Norglass coating system for both boats and other sundry items required such as brushes, cleaning products and safety equipment.



# HOLTS MITRE 10

GB & BR HOLT PTY LTD  
T/AS HOLTS HARDWARE  
1 GORDON STREET  
SORELL TAS 7172  
Ph: 03 6265 1110 Fax: 03 6265 1435  
ABN: 30 935 738 992

Quoted	ACCOUNT	ORDER #	JOB #	TAKEN BY	OPERATOR	STATION	PAGE
13/08/2019 06:56AM	94992				MICHELLE	2	1

**Quoted To:**  
Spring Bay Community Boat Shed  
(94992)  
Attn: David Gatenby  
SPRING BAY TAS 7190  
Phone: 0400 432 331  
Mobile: 0400 432 331

Quotation valid for 14 days  
**Printed:** 13/08/2019  
**Expires:** 27/08/2019

## REPRINT

### Quotation 102000015

Description	Qty	Unit	Retail	Disc\$	Total GST	Total
NORCLEAN-PLUS 4L SC=8049956	2	Each	39.00	NETT	7.09	78.00
SHIPSHAPE PRIMER U/C WHT PK 4L SC=8049003	2	Each	189.99	NETT	34.54	379.98
WEATHERFAST GLOSS AIR-SEA ORANGE 4L SC=8049957	2	Each	149.00	NETT	27.09	298.00
WEATHERFAST BRUSHING THINNER 4L SC=8049999	2	Each	79.99	NETT	14.54	159.98

**Nett Total:** **\$915.96**  
(Includes GST of: \$83.26)



1/38/38/38/OL

## 7.11 Freycinet Challenge

### Responsible Officer – Manager Community Development

#### **Background**

An application has been received from the organisers of the Freycinet Challenge, seeking financial assistance of \$2,000 towards the staging of this event. These funds will assist the committee to provide water safety, medical assistance, SES support, insurance and tourism promotion.

The Freycinet Challenge is held on the Freycinet Peninsula in Coles Bay over the weekend of October 5<sup>th</sup> & 6<sup>th</sup>. The Challenge is recognized as the Australian Multisport Championship and consists of 8 stages (4 each day). Saturday begins with entrants running 16 km around the iconic and recently redeveloped Hazards Loop in the Freycinet National Park before they return to the 'Town Green', the grassy park area next to Muirs Beach, which serves as the race transition.

Following the run, entrants will kayak 10km in the bay along Muirs Beach, then return to the transition area to change to the Road Bike and cycle 40km on an out and back course on Coles Bay Road. They finish the day with an 18km Mountain Bike stage and finish back at the Town Green.

Day 2 (Sunday) additionally offers a one-day and Junior School Team option. It begins with entrants paddling a course from Muirs Beach to Richardsons Beach along the scenic coastline. Competitors head out on the Road Bike to ride the same 40km circuit as Saturday, then tackle a 19km Mountain Bike ride before the final stage of a 9km run along the Muirs Beach foreshore to Swanwick and return with The Hazards mountains forming a sensational backdrop as they complete the Challenge.

2017 saw a changing of the guard as Hobart's Tim Saul passed over the reins of the Freycinet Challenge after 16 years. The organisers are very excited to see a resurgence in numbers and they received fantastic feedback, mostly positive, but some constructive to ensure they continue to improve and build the event in 2019. Each year has seen an increase in competitors and they will continue to cater for the entrants' needs and ensure that they involve the local community, community groups and respect the area and beautiful natural landscape.

#### **Other Comments**

In its 18 years of existence, the Freycinet Challenge has changed and grown to be recognized as the Australian Multisport Championships. In 2014 it peaked with approximately 580 entrants and dropped to 200 in 2016. The current organisers, Ben and Rowena Fry and Mark and Louise Padgett aimed to create an energetic revamp of this iconic event to return it to its former glory. In 2018, they obtained 320 entrants. The event creates additional tourism and accommodation business, with Coles Bay and Swanwick fully booked with competitors and families, even covering Swansea, Bicheno and surrounds. The Freycinet Challenge provides a massive boost to tourism for the 'Shoulder Tourism Season'.

As always, the organisers are endeavouring to include as many local community groups and businesses to support the event. They have the support of the State Emergency Services, the Scamander and Bicheno Surf Clubs provide water safety, setting of the buoys and lead and tail guides for the kayakers. Multisport Events require support crews, which in turn, increases the volume of people to the Freycinet Peninsula. Supporters and locals are able to participate with kids' activities, cheering and guiding entrants on the cycle, mountain bike and running courses of the race. The community and entrants will enjoy the barbecue on Saturday (hosted by the Coles Bay Men's Shed) and stalls at the event headquarters (Muirs 'Town Green'). Entrants and volunteers will also enjoy a complimentary barbecue put on by the Iluka Tavern on the Sunday.

The Freycinet Challenge also enthruses the local community to stay fit and embrace a challenge by taking part either individually or as a team.



The Freycinet Challenge is a fixture in the Coles Bay calendar and is very much embraced by the community and provides huge economic benefits for local businesses.

The total cost of the event is approximately \$20,000 (dependant on entries) and the organisation will contribute the balance.

### **Budget Implications**

A total of \$25,000 has been allocated in the budget for the Community Small Grants Program and the maximum amount normally allocated under this program is \$1,000.

Council has supported the Freycinet Challenge in the past; however, because of the nature of the event and the significant financial boost to the Coles Bay economy and positive impact on tourism, funding has been allocated out of the events budget.

### **Recommendation**

That Council approves a grant of \$2,000 to The Freycinet Challenge towards staging the event at Coles Bay on 5<sup>th</sup> and 6<sup>th</sup> October, 2019, with funding to be allocated out of the events budget.



## **7.12 Freycinet Peninsula Master Plan – June 2019**

**Responsible Officer – General Manager**

### **Background**

The final Freycinet Peninsula Master Plan was officially released in July 2019 by the Department of Primary Industries, Parks, Water and Environment.

The Plan aims to protect and manage the values that make the Freycinet Peninsula unique while ensuring it can continue to play an important role in the regional economy and remain a world-class visitor destination for all those who choose to live and work there.

An extensive stakeholder consultation program was undertaken and the submissions from both 2018 and 2019 are available on [www.parks.tas.gov.au](http://www.parks.tas.gov.au)

The Freycinet Master Plan can be viewed and downloaded from <https://dpiwpe.tas.gov.au>

Council will formally acknowledge and consider the Freycinet Master Plan – June 2019.

### **Statutory Implications**

Nil

### **Budget Implications**

Nil

### **Recommendation**

For Council's consideration.

## 8. Motion Tracking Document

*Last updated 21/08/2019*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
25 <sup>th</sup> November 2014	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
24 <sup>th</sup> January 2017	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress
27 <sup>th</sup> February 2018	7.1	20/18	Approval of borrowing budget amendments, pipeline approvals and construction.	GM	GM authorised to proceed with Stage 1 Prosser Plains Raw Water Scheme (PPRWS) and Council to enter into an agreement with Tassal for delivery of raw water to Okehampton Bay on full cost recovery basis.	In Progress
24 <sup>th</sup> April 2018	7.3	50/18	Kerbside Vendors Policy	MDC	Council to workshop new policy based on community consultation in August 2019.	In Progress
24 <sup>th</sup> April 2018	7.4	51/18	By-Law Review/Renewal	MDC	Council has commenced review of the draft By-Law (Workshop June 11 2019) and will bring back to a workshop after further review by the Mayor.	In Progress
25 <sup>th</sup> September 2018	9.2	105/18	City of Hobart: Compulsory Voting LG Elections	GM	Compulsory voting at LG level to be discussed at Council Workshop 23 July, 2019 in order to respond to HCC letter 13/9/18.	Complete

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
23 <sup>rd</sup> October 2018	6.1	114/18	NRM Committee Minutes	MNRM	Motion for a review of public toilet facilities where there is an absence on sites such as Saltworks Reserve. To be presented at Council Workshop 27/8/19.	In Progress
27 <sup>th</sup> November 2018	7.9	140/18	Dolphin Sands Ratepayers' Association Grant Submission	MCD	Deferred to a workshop	In Progress
11 <sup>th</sup> December 2018	7.3	152/18	STCA Committee Representatives – Waste Strategy South and Regional Climate Change Initiative	GM	Need to advise Hobart City Council of reps. Item on Council Agenda August 2019.	In Progress
26 <sup>th</sup> February 2019	7.6	39/19	Staff Resourcing Land Use Planning: Benchmark Report	MDC	Issue to be workshopped by Council.	In Progress
26 <sup>th</sup> February 2019	8.1	41/19	Notice of Motion: Increase Time for Agenda to Councillors from 4 days to 7 days (Clr Churchill)	GM	Item deferred to a workshop in light of report on staff resourcing in Planning.	In Progress
26 <sup>th</sup> March 2019	7.3	66/19	Renaming of Esplanades	MDC	Council to consult with affected residents	In Progress
26 <sup>th</sup> March 2019	7.5	68/19	Fast Charging for Electric Vehicles in GSB	MNRM	In principle agreement to fast charging station in Swansea and calls for EOI for a partner to install a fast charger at a Council site.	In Progress

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
30 <sup>th</sup> April 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In Progress
30 <sup>th</sup> April 2019	6.2	85/19	EPIRB and Expired Flare Collection Points	MW/MBMI	Report to Council on August 2019 agenda for decision.	In Progress
25 <sup>th</sup> June 2019	7.4	118/19	Dolphin Sands Ratepayers Association – Small Grant Submission	MCD	Grant not approved. Motion moved that DSRA are invited to meet with Council to discuss concept of walking/cycling bridge over the Meredith River Mouth. Schedule for October 8 in Swansea.	In Progress
23 <sup>rd</sup> July 2019	7.1	127-128/19	Code of Conduct Panel Determination	GM	Integrity Commission training 27/8/19	Complete
23 <sup>rd</sup> July 2019	7.2	129-130/19	Code of Conduct Panel Determination	GM	Integrity Commission training 27/8/19	Complete
23 <sup>rd</sup> July 2019	7.3	131/19	Rural Alive and Well Inc. Accredited Mental Health First Aid Course	MCD	Grant approved and disbursed	Complete
23 <sup>rd</sup> July 2019	7.4	132/19	Spring Bay Maritime & Discovery Centre Inc. – Spring Bay Community Shed	MCD	Grant approved and disbursed	Complete

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Recommendation:**

That Council receives and notes the information contained within the Motion Tracking Document.

## 9. Questions Without Notice

## 10. Close

The Mayor to declare the meeting closed at (Time).

**CONFIRMED** as a true and correct record.

Date:

Mayor Debbie Wisby

***The live streaming and recording of meeting will now be switched off. Mayor to check that the streaming has been terminated.***