



GLAMORGAN SPRING BAY  
COUNCIL

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# Notice of Meeting and Agenda

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For the Ordinary  
Meeting of  
Council to be  
held at the  
Triabunna  
Council Offices

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25 June, 2019

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 25 June 2019 commencing at 2.00pm.



**Dated** this Thursday 20 June, 2019

**Ian Pearce**  
**ACTING GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

***Note : Section 65 of The Local Government Act 1993 states –***

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –***
  - (a) the general manager certifies, in writing –***
    - (i) that such advice was obtained; and***
    - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and***
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.***



**Ian Pearce**  
**ACTING GENERAL MANAGER**

## Table of Contents

AUDIO/VIDEO RECORDING OF ORDINARY MEETINGS OF COUNCIL .....	5
1. OPENING .....	5
1.1 ACKNOWLEDGEMENT OF COUNTRY .....	5
1.2 PRESENT AND APOLOGIES .....	5
1.3 IN ATTENDANCE .....	5
1.4 DECLARATION OF INTEREST OR CONFLICT .....	5
2. CONFIRMATION OF MINUTES.....	6
2.1 ORDINARY MEETING OF COUNCIL – MAY 28, 2019 .....	6
2.2 WORKSHOP HELD – MAY 28, 2019 .....	6
2.3 WORKSHOP HELD – JUNE 11, 2019 .....	6
3. PLANNING AUTHORITY SECTION.....	8
3.1 AM2019/02 – REZONE, 23 HARVEYS FARM ROAD, BICHENO .....	9
4. PUBLIC QUESTION TIME .....	14
5. INFORMATION REPORTS.....	18
5.1 ACTING GENERAL MANAGER, IAN PEARCE .....	18
5.2 MANAGER WORKS, MR TONY POLLARD.....	28
5.3 MANAGER DEVELOPMENT & COMPLIANCE – MR. SHANE WELLS .....	32
5.4 MANAGER COMMUNITY DEVELOPMENT – MRS. LONA TURVEY .....	35
5.5 MANAGER BUILDINGS & MARINE INFRASTRUCTURE, MR ADRIAN O’LEARY .....	37
5.6 MANAGER NATURAL RESOURCE MANAGEMENT, Ms MELANIE KELLY.....	39
6. SECTION 24 COMMITTEES.....	42
6.1 SPRING BAY ELDERCARE COMMITTEE MEETING MINUTES (DRAFT) .....	43
7. OFFICERS’ REPORTS REQUIRING A DECISION.....	45
7.1 BUDGET ESTIMATES 2019-20 FINANCIAL YEAR .....	45
7.2 ADOPTION OF 2019/20 RATES RESOLUTION AND FEES & CHARGES.....	51
7.3 REVIEW OF COUNCIL’S ADVERTISING POLICY.....	69
7.4 DOLPHIN SANDS RATEPAYERS ASSOCIATION (DSRA) .....	73
7.5 FREYCINET VOLUNTEER MARINE RESCUE (VMR) ASSOCIATION.....	79
7.6 SPRING BAY SUICIDE PREVENTION NETWORK .....	80
7.7 SPRING BAY STUDIO AND GALLERY.....	83

8.	MOTION TRACKING DOCUMENT .....	85
9.	QUESTIONS WITHOUT NOTICE .....	89
10.	CONFIDENTIAL ITEMS (CLOSED SESSION).....	89
11.	CLOSE.....	89

# Audio/Video Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live. A link is available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live and watch recordings of previous Council meetings.

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

## 1. Opening

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

### 1.1 Acknowledgement of Country

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

### 1.2 Present and Apologies

### 1.3 In Attendance

### 1.4 Declaration of Interest or Conflict

*The Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*

*in any item included in the Agenda.*

## 2. Confirmation of Minutes

### 2.1 Ordinary Meeting of Council – May 28, 2019

#### Recommendation

That the Minutes of the Ordinary Meeting of Council held Tuesday 28 May 2019 be confirmed as a true and correct record.

### 2.2 Workshop Held – May 28, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 10am to 1.30pm on Tuesday 28 May at the Triabunna Council Offices for planning update and 2019/20 budget discussions.

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke, Cllr Michael Symons.

**Apologies:** Nil.

**In Attendance:** Mr Shane Wells (Manager Development and Compliance), Mr Ian Pearce (Acting General Manager).

### 2.3 Workshop Held – June 11, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 9am Tuesday 11 June 2019 at the Triabunna Council Offices (please see attached agenda for items covered). A Community Connect Session commenced at 3.30pm in Buckland.

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol (arrived 10.30am), Cllr Keith Breheny, Cllr Annie Browning (joined via phone 10.45am – 11.20am), Cllr Rob Churchill, Cllr Keith Pyke.

**Apologies:** Cllr Michael Symons.

**In Attendance:** Mr Ian Pearce (Acting General Manager), Mr Shane Wells (Manager Development and Compliance), Mr Tony Pollard (Manager Works), Mr Adrian O'Leary (Manager Buildings and Marine Infrastructure) - Managers in attendance as per the attached workshop agenda.

**Please note:** In attendance at the Buckland Community Connect were Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Rob Churchill and Cllr Keith Pyke.

#### Recommendation

That Council notes this information.

**Attachment: Workshop Agenda – 11 June, 2019**



**Workshop Notice/  
Agenda  
Tuesday  
11<sup>th</sup> June 2019**

Notice is hereby given that a Council Workshop will be held at the Triabunna Council Offices on the **Tuesday 11<sup>th</sup> June 2019** commencing at **9am to 3pm**.

**Description:**

1. 9.00am-9.20am: Proposed Advertising Policy (attached) - Shane Wells
2. 9.20am-9.40am: Proposed Fees Policy (attached) – Shane Wells
3. 9.40am-10.30am: MAST Draft Marine Infrastructure Plan (attached) – Adrian O’Leary

*Morning Tea 10.30am to 10.45am*

4. 10.45am-11.15am: Swanwick Coastal Erosion (attached) – Adrian O’Leary
5. 11.15am-11.30am: Review of proposed Terms of Reference for Prosser River Mouth Advisory Committee (see OMC Agenda May 2019) – Cllr Keith Breheny
6. 11.30am-12.30pm: GSBC By-Law (attached) – Ian Pearce and Shane Wells

*Lunch 12.30pm to 1.00pm*

7. 1.00pm-3.00pm: Budget 2019/20– Capital Expenditure, Fees & Charges, Rates, Operational Expenditure – Ian Pearce

*Drive to Buckland 3.00pm*

8. 3.30pm-4.30pm: Buckland Community Connect with one on one discussion afterwards to 5pm.

Councillor Debbie Wisby  
**Mayor Glamorgan Spring Bay Council**

### **3. PLANNING AUTHORITY SECTION**

**Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2015* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.**

<b>Recommendation</b>
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That Council now acts as a Planning Authority. (Time:    )
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### 3.1 AM2019/02 – Rezone, 23 Harveys Farm Road, Bicheno

#### Planning Assessment Report

<b>Proposal:</b>	<b>Rezone from Light Industrial Zone to Rural Living Zone</b>
<b>Requested by:</b>	<b>N/A</b>
<b>Location:</b>	<b>Six lots across five properties known as 11, 17, 17A, 19 &amp; 23 Harveys Farm Road</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Application Date:</b>	<b>N/A</b>
<b>Statutory Date:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Supporting Report</b>
<b>Author:</b>	<b>Shane Wells, Manager Development &amp; Compliance</b>

#### 1. Executive Summary

- 1.1. It is proposed that the Rural Living Zone be restored to a number of properties along Harveys Farm Road, Bicheno. Due to established land uses, the rezoning is not a straight forward matter however the proposed zone is considered preferential to the current Light Industrial Zone and all other alternatives.

#### 2. Outcome of consultation

- 2.1. In response to past request for increased consultation on Council initiated amendments, the issues addressed in this report was first brought to Council at its January 2019 prior to any formal rezoning initiation.
- 2.2. The outcome was consent for staff to consult with directly affected parties on potential zoning options and solutions.
- 2.3. A consultation paper (which now forms the attached supported report) was prepared which proposed a Rural Living Zone for the area. The Consultation raised issues of:
  - The protection of residential amenity from intensification of aquaculture.
  - Potential for smaller lot sizes. In response it should be noted that the adjoining land to the north is zoned for future urban growth. Council should consider rezoning this future urban area to residential purposes given limited land in Bicheno. Residential zoning would bring water and sewerage services to the boundary of the area and provide a basis to consider the potential extension of services
  - The potential for an aquarium making use of existing saltwater intake and discharge services. This would be tourism oriented and is somewhat problematic to consider in the planning framework of the zones under consideration.
  - A general support for the proposed rezoning.

### **3. Legislative & Policy Content**

- 3.1. The purpose of this report is to enable the Planning Authority to determine whether or not to initiate the planning scheme amendment.
- 3.2. The relevant legislation is the *Land Use Planning and Approvals Act 1993* (LUPAA). The provisions of LUPAA establish the test of whether a planning scheme amendment is reasonable or not.
- 3.3. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2005*.
- 3.4. This report has been prepared with appropriate regard to the State Policies that apply under the *State Policies and Projects Act 1993*.

### **4. Risk & Implications for Council services and assets**

- 4.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 4.2. Implications for Council include general matters related to rate income, asset maintenance and renewal and responding to future building applications.

### **5. Approval Process**

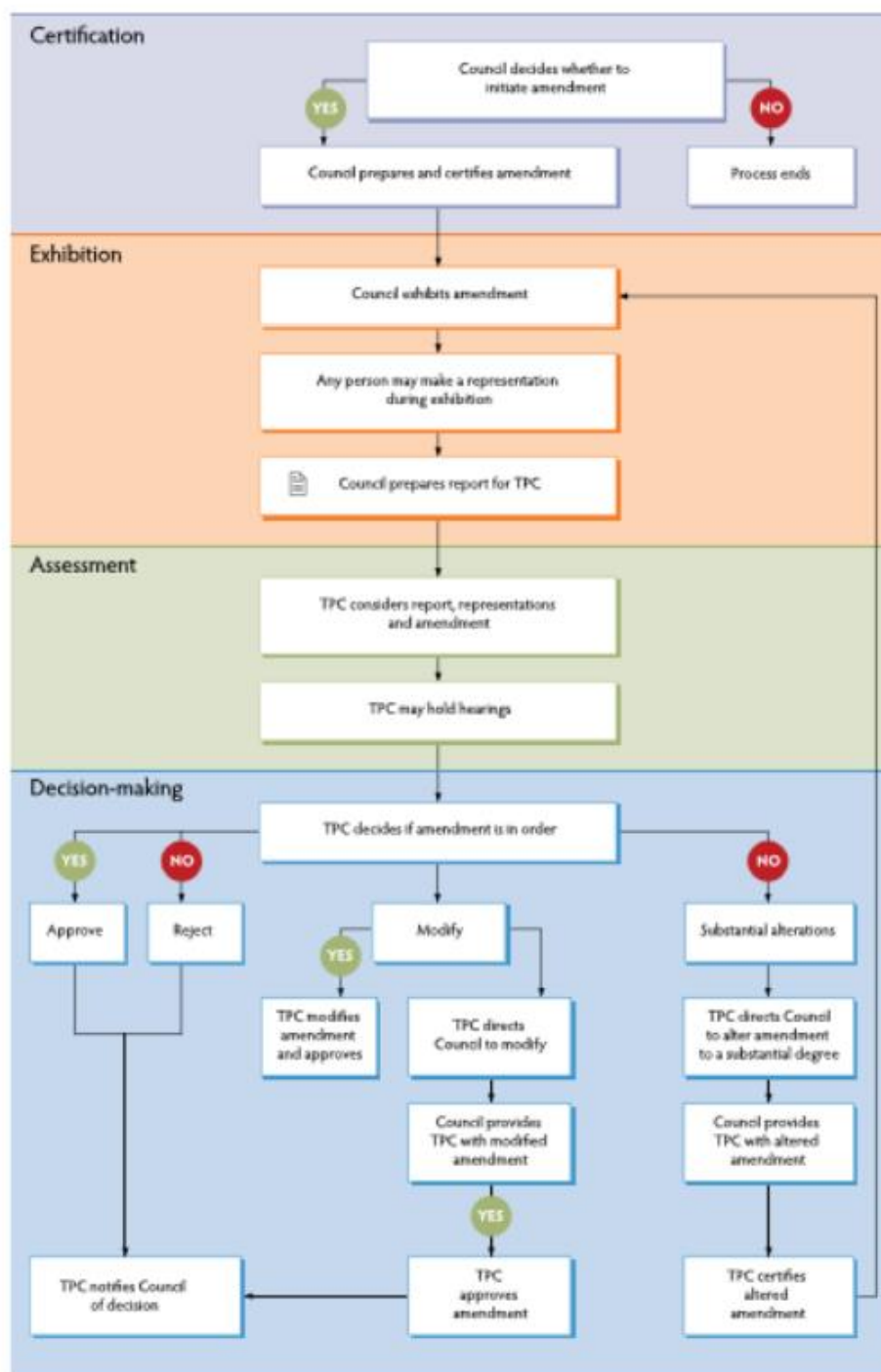
- 5.1. Below is a flow chart of the amendment process. The major steps are; (1) initiation, (2) public exhibition, (3) s.39 report on representations, (4) referral to Tasmanian Planning Commission (TPC), and (5) TPC hearings and decisions.
- 5.2. It should be noted that if initiated, the matter must be determined by the TPC. Further, public exhibition can only occur after initiation. Following public exhibition Council can recommend any modifications to the amendment, which the TPC will consider in making their determination.
- 5.3. If not initiated, the request is declined. The proponent may ask the TPC to review Council's handling of their request.

### **6. Referrals**

- 6.1. Referrals to TasWater, Department of State Growth (DSG), Crown Land Services, Heritage Tasmania and Aboriginal Heritage Tasmania will occur during the public exhibition of the amendment.

## Approval process for amendment of planning schemes

Part 3, Land Use Planning and Approvals Act 1993



## 7. Conclusion

- 7.1. The planning scheme amendment is consistent with regional and local land use strategy and the requirements of LUPAA.
- 7.2. On this basis it is recommended that Council initiate and certify draft amendment AM 2019/01.

**RECOMMENDATION:**

**That, as provided for by the provisions of section 3 of schedule 6, of the Land Use Planning and Approvals Act 1993 (LUPPA):**

**A. Pursuant to section 34(1)(b) planning scheme amendment AM 2019/02 be initiated and certified as being in accordance with sections 30(0) and 32 of LUPAA to:**

- (a) rezone 11, 17, 17A, 19 & 23 Harveys Farm Road, Bicheno from Light Industrial Zone to Rural Living Zone; and**
- (b) apply the Biodiversity Protection Area to part of 11 Harveys Farm Road, Bicheno.**

**As detailed in the attachment to this report.**

**B. Pursuant to section 38 AM 2019/01 be placed on public exhibition for no less than 21 days.**

**C. Pursuant to section 39 if no representations are received during public exhibition, Council directs the General Manager to advise the Tasmanian Planning Commission in writing that no representations have been received.**

**Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2015*, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

<b>Recommendation</b>
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That Council no longer acts as a Planning Authority. (Time:    )
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## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. If required, at least 15 minutes of the meeting will be made available for questions from members of the public.

**PLEASE NOTE:** All members of the public wishing to ask a question during Public Question Time are asked to utilise the **wireless microphone provided** to ensure quality of sound both in the Council meeting room and for audio recording and live streaming purposes.

### 4.1 Mr Wayne Murray

- i. *Thank you Mayor. My first question relates to the raw water pipeline. As it currently stands, there seem to be two sections of pipeline that present a significant eyesore. The floating section in the Prosser River being the first one. Am I correct in my assumption that once that's connected up it will be weighted and sank and no longer present that? The second one is where the pipeline as laid at the moment crosses the beach in the northern extent of the bird sanctuary area. I assumed again that was going to be moved and buried under the pathway there but looking at it two days ago it looks like the excavation is such that the intended line is in fact over and through that beach section (Radar Beach). At the moment it looks like it is intended to be over the beach in that area from both its angle and its height. Can the Council confirm that one way or the other or look into it?*

### Response from Mayor

*The first one we can say that is going to be sunk. The second part, we'll look into that. We'll come back to you.*

- ii. *My second question relates to the state of the Prosser catchment dam. I and a number of other people believe that the level of supply in the Prosser dam looks to be lower at the moment than it was last year when TasWater introduced water restrictions. The situation is perhaps more serious this year because as I understand it as water have managed to make the connection between the upper Prosser and the lower Prosser dams more functional this year so it looks to and many other people as if we are actually in a worse water situation than we were last year when restrictions were imposed. Has Council had any communication with TasWater about the possibility of restrictions?*



### Response from Mayor

*I've had communication with TasWater recently but not about water restrictions. They haven't alerted or announced anything in respect to that but I can check and report back as to any concerns they may have about water levels or potential restrictions that may come into place. We can report back on that.*

### Response from TasWater – Juliet Mercer, GM Corporate and Community Relations

*As of late May, the level of the Lower Prosser was 1.3 metres below full supply level. This is the same reading we had for the dam level in April 2018, when water restrictions were last applied. Last year however, TasWater was not able to access our raw water reserves in the Upper Prosser due to safety concerns on the operation of the dams' valve. Following works on the valve, this year we have been able to access these reserves and commencing on 31 May, we completed a controlled release of water from the Upper Prosser Dam for two weeks, which saw the Lower Prosser Dam raise to 0.3m below full supply level.*

*Whilst the immediate need for water restrictions has been removed, good winter rains are needed to stimulate flow in the Prosser River to refill the supplies released from Upper Prosser Dam, should they be required next summer.*

### 4.2 Mr John Hancock (Questions Take on Notice)

- i. *Thank you Mayor, Councillors. I'm addressing the Holkham Crt subdivision with my questions and Kathryn will follow. There is an application that was received by us as immediate neighbours concerning the subdivision. The very small number of working days between Easter and ANZAC Day for us to compose, receive professional advice and submit our objections by the closing date of the 5<sup>th</sup>. We managed it, it was very rushed. It now seems the proponent has had almost 3 weeks between that date and now to refresh his application despite us not having been approached in relation to the amendments made to the application you have approved today. In the new proposal they state that water will not enter the properties, which of course is absurd as water will not stop at the fence line in the event of a flooding of the ponds that they propose to construct. In the original proposal they said that water would be allowed to flow from the well adjacent to our property on the northern end of the development across the golf course to the dam. That for some reason has been removed as obviously it is contrary to the urban drainage act which obviously does not permit water to flow onto adjoining properties, whether it be a golf course, public road or private land, it doesn't matter. These systems will fail there is no doubt about that, they are designed, they are not mechanical they are dug in the ground and pipes go into them so the water will flow and will not stop at the fence line as I've stated. They then produced some figures that suggested 3-500ml per hour soakage rate. Whatever that means I don't understand that but they have introduced this and justify it by saying tests have been done to prove this. They also talk about discovering a rock base at 3-400mm, once again there is no evidence to prove where they get this information from. This wasn't in the original proposal, it is in the amended proposal. I note there is a condition to the approval attached form Council staff – Mr Wells and his crew requiring full geo testing if that is the correct term, soil testing in other words, which to this time hasn't been done. If it has been done, it hasn't been proven. Where is the evidence to prove the rock base at 300-400mm and the soil testing and soakage rates as there is nothing in either of the proposals or documentation to support these assertions? Which is all related to geo testing.*





### Response from Mayor

*Clearly I will be taking that on notice and sending it to you.*

- ii. *How will the suggestion of ensuring rain water tanks and storm water drainage of the residential lots are policed or be policed in the future by presumably Council?*

### Response from Mayor

*Again we will take that on notice and send you that answer.*

#### 4.3 Ms Kathryn Hancock (Questions Taken on Notice)

- i. *I notice that other sub-divisions have been approved in the area such as Strawberry Hills and Rheban Road. I do ask if Council wants to be legally burdened with another sub-division with known and documented storm water issues and flooding issues. We have all heard today about the building envelope we have now just approved for 1000sqm lots, which takes away from the attractiveness of being in this area in the first place but on top of that you are spending ratepayer money fixing up what property developers are not doing and saying that we have got the "ducks guts". But when I look at the YouTube of the 30<sup>th</sup> April, I note that apparently that particular Rheban Road storm water infrastructure was supposed to be the "ducks guts", gold stamp and it has failed. Now you have a report that is absolutely stating that there from Brighton Council all the flooding and you have just allowed it to go through. How do you sleep at night time knowing that somebody's property is going to be affected? How do you do this? Why are you voting if you are all sitting there saying the window of envelope is getting bigger, then why aren't you using your rights and your privilege to say I'm sorry but that 1000 should be extended to 1500 or should be extended to 2000. Instead of complaining about it be proactive and do something about it.*

### Response from Mayor

*Just on that matter, we can sit here and we can reject everything that is put in front of us and it will go to appeal and we don't get to make the final decision in most cases, people have the right to go to appeal. So we can vote against something and it still gets up. It is a difficult job what we do here. We have to look at many things and it's complex but at the end of the day we have to make a decision that is our job. There are only certain things we can take into account in respect to planning and it's possibly not what you think it is in terms of what we can take into account. They have to be legitimate planning reason for refusing an application so it's not that simple and as I say the decision we make here can be appealed, whether we approve something or reject something. They can both be appealed.*

- ii. *May I ask has anybody had the information on the storm water, Geo Tech, soil testing report? Has it been done? Has it been deemed as clay because if we dig a hole in that corner it will take 50 minutes to drain away with a bucket of water so our understanding is that it is clay soil? I would like to be proven wrong in the interests of all the other residents who are neighbouring onto that sub-division. Has there been some sort of soil test that can tell us because when I spoke to Pitt & Sherry, I was told that there wasn't a soil test done and I asked the question if it is clay will that particular, and this is on the original proposal, we never got the opportunity to look at the second one. I was told no it will not work. So.....*

### Response from Mayor

*Ok I will **take that on notice** too and provide you with that answer. My understanding is, we were told in the workshop today that 'yes' it was done so I'll confirm that for you. Thank you.*



**Response from Manager Development and Compliance**

*I trust that these matters will be explored through the current planning appeal against the permit and I will respond to the questions at the conclusion of the appeal.*

## 5. Information Reports

### 5.1 Acting General Manager, Ian Pearce

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

#### Council Governance

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2019 Council meetings will usually be held on the fourth Tuesday of the month and commence at 5.00pm during the warmer months and at 2pm during the colder months (April-August). Generally, workshops are scheduled for the second Tuesday of each month and on the day of a Council meeting, unless otherwise required. The June 2019 Ordinary Meeting of Council meeting will be on Tuesday 25<sup>th</sup> June 2019.

Live Streaming of meetings is progressing well since commencing in November 2017. From May 2018 to May 2019, an average of 18 people per month have viewed the Council meetings live online via the YouTube platform as the meeting took place. The total number of views for each meeting video on YouTube as of 18<sup>th</sup> June 2019 is:

22 May 2018	85 views
26 June 2018	90 views
24 July 2018	227 views
28 August 2018	145 views
25 September 2018	158 views
23 October 2018	207 views
27 November 2018	658 views
11 December 2018	107 views
22 January 2019	145 views
18 February 2018	270 views
26 February 2019	182 views
26 March 2019	149 views
30 April 2019	175 views
28 May 2019	141 views

#### Medical Services

Council operates administration services under the banner of East Coast Health for the Bicheno General Practice and Dr Winston Johnson in Triabunna.

#### Corporate Services

Several long-term reports need updating.



<b><u>Property Settlement Certificates</u></b>								
	132-2015	337-2015	132-2016	337-2016	132-2017	337-2017	132-2018	337-2018
July	42	17	42	18	47	18	64	25
August	30	14	50	26	58	28	60	37
September	34	18	43	20	51	27	46	19
October	40	18	37	18	57	37	48	22
November	43	24	53	30	60	32	47	18
December	48	21	35	17	38	18	40	19
January	62	28	46	23	59	29	61	24
February	45	26	72	33	51	20	49	30
March	46	21	87	41	53	23	45	16
April	39	24	48	21	61	31	50	27
May	58	31	50	27	56	31	40	17
June	26	10	31	16	38	21		
<b>Total</b>	<b>513</b>	<b>252</b>	<b>594</b>	<b>290</b>	<b>629</b>	<b>315</b>	<b>550</b>	<b>254</b>
<b>TOTAL</b>		<b>765</b>		<b>884</b>	<b>944</b>		<b>804</b>	

# Statement of Cash Flows

Glamorgan Spring Bay Council

For the 11 months ended 31 May 2019

Account	Jul 2018-May 2019 <sup>▼</sup>	2018
<b>Operating Activities</b>		
Receipts from customers	11,148,880	10,891,790
Payments to suppliers and employees	(10,106,999)	(11,214,454)
Receipts from operating grants	702,965	1,442,274
Cash receipts from other operating activities	170,759	276,592
<b>Net Cash Flows from Operating Activities</b>	<b>1,915,604</b>	<b>1,396,202</b>
<b>Investing Activities</b>		
Proceeds from sale of property, plant and equipment	42,118	28,460
Payment for property, plant and equipment	(4,200,078)	(4,602,510)
Receipts from capital grants	1,310,245	2,786,920
Other cash items from investing activities	160	0
<b>Net Cash Flows from Investing Activities</b>	<b>(2,847,555)</b>	<b>(1,787,131)</b>
<b>Financing Activities</b>		
Trust funds & deposits	71,400	(8,300)
Proceeds from short-term loans	4,000,000	0
Repayment of short-term loans	(1,000,000)	500,000
Proceeds from long-term loans	340,861	0
Repayment of long-term loans	(193,566)	(207,816)
Other cash items from financing activities	150,121	(6,786)
<b>Net Cash Flows from Financing Activities</b>	<b>3,368,816</b>	<b>277,099</b>
<b>Net Cash Flows</b>	<b>2,436,866</b>	<b>(113,830)</b>
<b>Cash and Cash Equivalents</b>		
Cash and cash equivalents at beginning of period	1,351,821	1,465,651
Cash and cash equivalents at end of period	3,788,687	1,351,821
<b>Net change in cash for period</b>	<b>2,436,866</b>	<b>(113,830)</b>



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## RATES BALANCE SHEET [12502]

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Brought Forward Debit Total		\$191,677.73
Brought Forward Credit Total		-\$121,917.27
Previous Years Credits - Undone This Year		\$274.84
Previous Years Credits - Reinstated This Year		\$0.00
<b>BALANCE BROUGHT FORWARD</b>		<b>\$70,035.30</b>
<b>PLUS</b>		
Interest Charged		\$19,946.54
Penalty Charged		\$0.00
Rates Levied		\$7,890,418.14
Debit Journals	\$36,214.45 (less \$1,242.02 being since undone)	\$34,972.43
<b>DEBIT TOTAL</b>		<b>\$7,945,337.11</b>
<b>LESS</b>		
Receipts		\$7,407,909.51
Receipts Undone		-\$16,466.66
Discounts		\$80,404.34
Discounts Undone		-\$60.11
Pension Rebates		\$246,738.08
Credits Journals	\$101,075.96 (less \$13,916.64 being since undone)	\$87,159.32
Supplementary Credits		\$31,304.88
Other Credits		\$0.00
<b>CREDIT TOTAL</b>		<b>\$7,836,989.36</b>
<b>THIS YEAR'S BALANCE</b>		<b>\$108,347.75</b>
<b>RATES BALANCE</b>		<b>\$178,383.05</b>

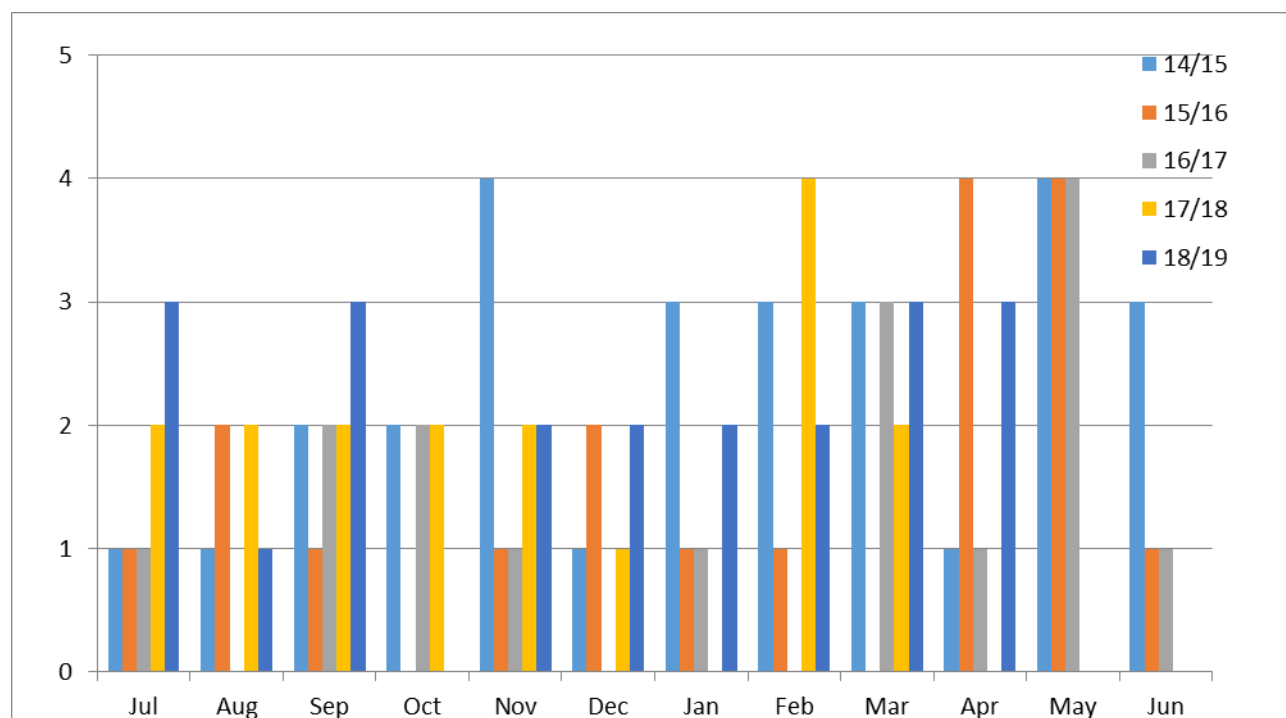
## Human Resources

No updates for June 2019.

## Health, Safety, Other

There have been four (4) lost time injuries YTD. Lost time hours YTD amount to 650. There have been 9 motor vehicle claims this year. There have been 12 workplace reported incidents YTD, no community incidents reported YTD and there were no staff resignations in May.

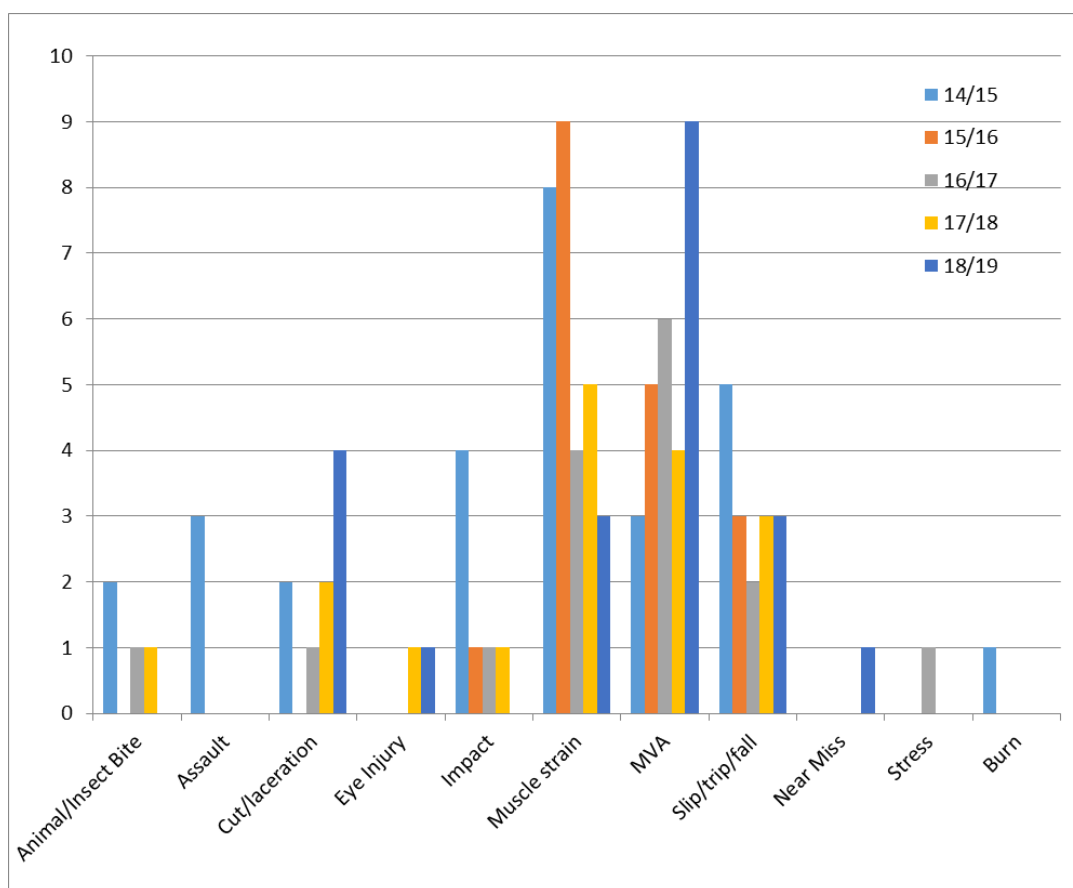
## Incident / Accident Reporting Numbers 2013 until May 2019



**Analysis:** Incident / Accident reports for 2019 are trending as per last few years.



## Incident / Accident Reporting by type 2013 until May 2019



**Analysis:** The incident / accident reporting for 2019 mirror the report types from previous years. The only identifiable trend in the reporting for 2019 is that MVA remain the main incident / accident area.

## Visitor Centres

Glamorgan Spring Bay Council operates three visitor centres throughout the municipal area. They are all Yellow "I" centres. Visitor numbers through the centres are up by 20% on last year to date, meaning an extra 28,042 visitors have used the network year to date in May. Triabunna has seen the largest increase of the visitor numbers since last year.

<b>Visitor Numbers</b>												
MONTH	BICHENO	BICHENO	BICHENO	SWANSEA	SWANSEA	SWANSEA	TRIABUNNA	TRIABUNNA	TRIABUNNA	TOTAL	TOTAL	TOTAL
	2016-2017	2017-2018	2018-2019	2016-2017	2017-2018	2018-2019	2016-2017	2017-2018	2018-2019	2016-2017	2017-2018	2018-2019
JULY	819	886	898	749	809	956	1095	1459	1715	2663	3154	3569
AUGUST	659	736	529	634	765	899	924	1234	1536	2217	2735	2964
SEPTEMBER	1405	1285	1309	1143	973	1179	1317	2566	3173	3865	4824	5661
OCTOBER	2112	2395	2782	1635	1965	1916	2192	3990	5132	5939	8350	9830
NOVEMBER	2493	2829	2839	2208	2473	2239	2414	5431	6929	7115	10733	12007
DECEMBER	2877	3368	3624	2633	2424	2351	3338	7057	11016	8848	12849	16991
JANUARY	4886	6111	6360	4670	4689	4035	6567	10252	17482	16123	21052	27877
FEBRUARY	4704	4733	4732	4778	3774	3333	7734	9213	14589	17216	17720	22654
MARCH	3629	4387	4450	4505	3079	3025	6167	9744	12335	14301	17210	19810
APRIL	2331	2829	2938	2420	2266	2159	6050	6526	11530	10801	11621	16627
MAY	1086	1158	1067	1241	1341	1071	1985	2652	3313	4312	5151	5451
JUNE	706	863		685	878		1174	1789		2565	3530	0
<b>TOTAL</b>	<b>27707</b>	<b>31580</b>	<b>31528</b>	<b>27301</b>	<b>25436</b>	<b>23163</b>	<b>40957</b>	<b>61913</b>	<b>88750</b>	<b>95965</b>	<b>118929</b>	<b>143441</b>



## Profit and Loss

Glamorgan Spring Bay Council

For the 11 months ended 31 May 2019

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	Comments
<b>Trading Income</b>						
Rate Revenue	7,694,386	7,749,362	(54,976)	-1%	7,749,362	
Statutory Charges	504,379	472,050	32,329	7%	526,200	
User Charges	773,207	1,038,650	(265,443)	-26%	1,130,215	VIC bookings now recorded on a net basis so there is corresponding decrease in expenses.
Grants	702,965	574,450	128,515	22%	767,897	
Interest & Investment Revenue	251,984	422,559	(170,575)	-40%	666,759	TasWater final dividend to be received in June
Contributions	54,392	62,500	(8,109)	-13%	100,000	
Other Revenue	1,551,621	1,537,081	14,540	1%	1,664,664	
Net Gain/Loss Assets - Gross sales revenue of asset	87,620	61,227	26,393	43%	91,227	
<b>Total Trading Income</b>	<b>11,620,553</b>	<b>11,917,879</b>	<b>(297,326)</b>	<b>-2%</b>	<b>12,696,324</b>	
<b>Gross Profit</b>	<b>11,620,553</b>	<b>11,917,879</b>	<b>(297,326)</b>	<b>-2%</b>	<b>12,696,324</b>	
<b>Capital Grants</b>						
Grants Commonw ealth Capital - Other	85,000	156,000	(71,000)	-46%	2,466,000	
Grants Commonw ealth Capital - Roads to Recovery	628,753	439,000	189,753	43%	622,000	
Grants State Capital - Other	537,720	31,000	506,720	1635%	62,000	
<b>Total Capital Grants</b>	<b>1,251,473</b>	<b>626,000</b>	<b>625,473</b>	<b>100%</b>	<b>3,150,000</b>	
<b>Operating Expenses</b>						
Employee Costs	3,906,308	4,151,357	(245,049)	-6%	4,549,673	
Materials & Services	5,357,948	5,095,903	262,045	5%	5,532,258	
Depreciation	2,039,388	2,039,388	0	0%	2,224,577	
Interest	108,319	128,229	(19,910)	-16%	220,000	Timing - loan repayments due in June, ontrack for budget
Other Expenses	169,920	160,500	9,420	6%	189,816	
Internal Plant used on Capital Jobs	0	0	0	0%	(180,000)	
Net Gain/Loss Assets - W.D.V. of asset sold	12,385	0	12,385	0%	0	
Internal Plant Hire	110,676	125,500	(14,824)	-12%	0	
Employee Oncosts	(83,784)	0	(83,784)	0%	0	
<b>Total Operating Expenses</b>	<b>11,621,160</b>	<b>11,700,877</b>	<b>(79,718)</b>	<b>-1%</b>	<b>12,536,324</b>	
<b>Net Profit</b>	<b>(607)</b>	<b>217,002</b>	<b>(217,609)</b>	<b>-100%</b>	<b>160,000</b>	
Total Comprehensive Result (incl Capital Income)	1,250,866	843,002	407,864	(0)	3,310,000	





As at 31 May 2019		CAPITAL NEW	//	B-BICHENO	S-SWANSEA	C-COLES BAY	T-TRIABUNNA	BU-BUCKLAND	O-ORFORD	A-ALL AREAS
Department	Description	Budget Est		YTD	On-Site Progress	Comments				
<b>Roads, Footpaths, Kerbs</b>										
Coles Bay - Freycinet Drive	Kerbing Esplanade to Reserve Road	47,000				DEFER (Freycinet Master Plan?)				
Bicheno - Foster Street Kerb	Murray St to Barrett Ave - North Side 95m	28,500		23,404	COMPLETE					
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - North Side 95m	28,500		23,404	COMPLETE					
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - South Side 95m	28,500								
Bicheno - Foster Street Footpath	Barrett Ave to end (medical centre) 130m	25,000		20,896	COMPLETE					
Bicheno - Foster Street Footpath	Murray St to Barrett Ave - North Side 130m	25,000		20,896	COMPLETE					
Bicheno - Burgess Street Footpath	Welly Ave to Douglas Street - east side	40,000				Carry forward				
Triabunna - Vicary St, Stage 1	RSL Carpark base work	0		21,590	COMPLETE	NOTE: RSL Grant \$10,000 for parking in Esplanade				
<b>TOTAL</b>		<b>222,500</b>		<b>110,190</b>						
<b>PG,Walking Tracks, Cemeteries</b>										
Bicheno Triangle Upgrade	Development construction (stage one)	615,515		512,408	COMPLETE	BCDA \$4,875 /CIF Grant \$206,373 / Council \$404,267				
Bicheno Footpaths - Pedestrian Village Plan	Construct Waubs Bay Walk	109,240		38,330	COMPLETE	DAP grant \$36,413k / Council \$72,827				
Buckland Walk	Construct River Walk	32,000				Carry forward - Govt support \$10k / Council \$22k				
Triabunna RecGround Playground	Install new net climber	10,000		12,420	COMPLETE	Residual from 17/18 for installation				
Triabunna - Cemetery	Concrete burial beams in new lawn section	3,500				DEFER - not required at this stage				
<b>TOTAL</b>		<b>770,255</b>		<b>563,158</b>						
<b>Stormwater, Drainage</b>										
Coles Bay - Harold St	Stormwater network extension	19,000			COMPLETE	Continual flooding issues				
Stormwater Catchment Plans	Orford and Swansea	30,000		5,730	In Progress	Carry forward				
<b>TOTAL</b>		<b>49,000</b>		<b>5,730</b>						
<b>Bridges and Culverts</b>										
Swansea - Old Spring Bay Road	Road Culvert Crossing	78,500				Carry forward - culvert sizing dependant on catchment plans				
<b>TOTAL</b>		<b>78,500</b>		<b>0</b>						
<b>Council Buildings</b>										
Bicheno Medical Centre	Monitored Security Installation	10,000		10,500	COMPLETE					
Bicheno Medical Centre	Installation of reverse cycle air-conditioning	5,400		5,082	COMPLETE					
Orford Hall	Toilet Extension	145,000		129,121	COMPLETE	TCF Grant received - \$62,125				
Swansea Loo with a View	New constructed toilets / disability access	240,000		51,608	In Progress	Carry forward				
<b>TOTAL</b>		<b>400,400</b>		<b>196,311</b>						
<b>Triabunna Marina</b>										
Triabunna - New Tourist Berth Facility	New Berth	50,000		27,584	In Progress					
Triabunna - Stage 1 Marina	Access Road and Parking	35,000								
Spring Bay Harbour	Straightening Port entrance	250,000			In Progress	Carry forward				
<b>TOTAL</b>		<b>335,000</b>		<b>27,584</b>						
<b>Plant &amp; Equipment</b>										
Water Cart	13,000 litre capacity	125,000				DEFER - utilising existing smaller unit in interim				
Truck	10 m3 load capacity	185,000		179,000	COMPLETE	Delivered				
<b>TOTAL</b>		<b>310,000</b>		<b>179,000</b>						
<b>Waste Transfer Stations</b>										
WTS Tip Shop	Tip Shop Construction	55,000				DEFER - Costing related to Orford site only as per report				
<b>TOTAL</b>		<b>55,000</b>		<b>0</b>						
<b>Grant Matching</b>										
General		200,000				Ongoing				
<b>TOTAL</b>		<b>200,000</b>		<b>0</b>						



As at 31 May 2019					
CAPITAL RENEWAL // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS					
Department	Description	Budget Est	YTD	On-Site progress	Comments
<b>Sealed Road Reseals</b>					
B - Foster Street	Lovett St to Barrett St	5,500	10,830	COMPLETE	Sealing Tender T002-2018
B - Foster Street	Barrett St to Murray St	5,570	10,830	COMPLETE	Sealing Tender T002-2018
C - Hazards View Drive	Coles Bay Rd to Seal Change	35,000	26,273	COMPLETE	Sealing Tender T002-2018
C - Muirs Place	Hazards View Rd to End	15,200	7,446	COMPLETE	Sealing Tender T002-2018
C - Oyster Bay Court	Hazards View Rd to End	30,520	42,631	COMPLETE	Sealing Tender T002-2018
O - Rudd Avenue	Walpole to Seal Change	1,460			
O - Rudd Avenue	Seal Change to End	13,180			
S - Cathcart Street	Hwy to Seal Change	52,020	18,000	COMPLETE	Sealing Tender T002-2018
S - Cathcart Street	Seal Change to Seal Change	21,060	9,428	COMPLETE	Sealing Tender T002-2018
S - Cathcart Street	Seal Change to Wedge St	1,620		COMPLETE	Sealing Tender T002-2018
S - Wedge Street	Cathcart to Seal Change	31,320	18,395	COMPLETE	Sealing Tender T002-2018
S - Wedge Street	Seal Change to Groom St	6,070	4,500	COMPLETE	Sealing Tender T002-2018
S - Old Coach Road	Tasman Hwy to End Seal	8,600			DEFER until stage 1 of the road is sealed.
Bicheno	Jetpatcher Costs	20,000	10,739	COMPLETE	
Buckland	Jetpatcher Costs	20,000	15,429	COMPLETE	
Coles Bay	Jetpatcher Costs	20,000		COMPLETE	
Orford	Jetpatcher Costs	20,000		COMPLETE	
Swansea	Jetpatcher Costs	20,000		COMPLETE	
Triabunna	Jetpatcher Costs	20,000	2,590	COMPLETE	
<b>TOTAL</b>		<b>347,120</b>	<b>177,091</b>		
<b>Sealed Road Pavements</b>					
Swansea Road Repairs	General Road Repairs Swansea	35,000	160	COMPLETE	includes Dolphin Sands
Swansea - Cooks Court	Asphalt overlay and drainage	65,000			Carry forward
Swansea - Old Spring Bay Road R2R	Asphalt sealing for kerb and gutter	31,000	32,066	COMPLETE	RTR residual from 17-18 capex project
Bicheno Road Repairs	General Road Repairs Bicheno	30,000		COMPLETE	
Coles Bay Road Repairs	General Road Repairs Coles Bay	30,000	31,726	COMPLETE	
Orford Road Repairs	General Road Repairs Orford	35,000		COMPLETE	includes Spring Beach
Orford Road Recon - Louisville Road R2R	Louisville Road recon - Tasman Hwy to Benarchie Drive	622,405	137,948	In Progress	RTR Fully Funding - Tender T001-2019
Orford Bowls Club Carpark	Extend and asphalt existing front carpark area	51,000	45,824	COMPLETE	OBC grant \$12,000 - Council contribution \$39,000
Buckland Road Repairs	General Road Repairs Buckland	15,000	4,900	COMPLETE	
Triabunna Road Repairs	General Road Repairs Triabunna	30,000		COMPLETE	
<b>TOTAL</b>		<b>944,405</b>	<b>252,624</b>		
<b>Unsealed Road Pavements</b>					
B - Rosedale Road	500m	45,000	3,220		DEFER due to boundary issues
Bu - Buckland Woodside Road	1000m - final section	107,000	106,843	COMPLETE	Resheet / bitumen seal
O - Paradise Court	300m	35,000	13,804	COMPLETE	
O - Wielangta Road	5000m	195,000	161,610	COMPLETE	\$115,000 income from DPIPWE
S - Old Coach Road	2000m	100,000	64,591	COMPLETE	
S - Saltworks Road	770m	72,000		In Progress	Resheet / Seal
T - Seaford Road	1500m	75,000	21,043		DEFER due to width issues
Gravel Roads - General	Resheeting - general	50,000	16,475	In Progress	
<b>TOTAL</b>		<b>679,000</b>	<b>387,586</b>		
<b>Kerb &amp; Gutter</b>					
S - Wellington Street	replace section adj MayShaw onstreet carpark	32,000	62,002	COMPLETE	Surface req asphalt and not spray seal due to poor subgrade
<b>TOTAL</b>		<b>32,000</b>	<b>62,002</b>		
<b>Footpaths</b>					
S - St Margarets Court		32,000	22,870	COMPLETE	
S - Wellington Street	replace section adj MayShaw onstreet carpark	34,500	16,054	COMPLETE	Work includes Kerb Wellington St (above)
<b>TOTAL</b>		<b>66,500</b>	<b>38,924</b>		



CAPITAL RENEWAL cont. // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS					
Department	Description	Budget Est	YTD	On-Site progress	Comments
<b>Parks &amp; Reserves</b>					
Park Furniture replacement	Replacement of sub-standard seating and picnic tables	\$8,000		COMPLETE	
Bicheno Lions Park Perimeter Fence	Replacement of corroded fence and posts \$100/m	\$45,000			Carry forward - Concrete path to be installed first
Bicheno Walking Track	Foster St section (Murray St to Sealife Centre) to asphalt	\$12,000			Carry forward
Swansea - Playground Equipment	Duck Park - replace substandard equipment	\$26,000			Carry forward
Swansea - Tennis Court	Resurfacing contribution	\$6,000	6,000	COMPLETE	
Triabunna Seafarers Memorial	Replace Flag Pole Mast	\$10,000			Carry forward
Park / Street bins - General	Replace old larger bins where required	\$8,000		COMPLETE	
Foreshore Management	Foreshore reserves / Bicheno, Coles Bay, Swansea, Orford	\$20,000			Ongoing
Coastal Hazards Report	Identify and Prioritise Coastal Hazards in GSBC area	\$20,000			Ongoing
Playground Repairs - General	Infrastructure Upgrade programme	\$15,000			Ongoing
<b>TOTAL</b>		<b>170,000</b>	<b>6,000</b>		
<b>Stormwater &amp; Drainage</b>					
Bicheno - Burgess Street S/W pipe	Replace stormwater pipe - 140m (Tasman Hwy to Foster St)	\$122,500			DEFER until more information is acquired
Bicheno - Stormwater / Foreshore	Extend sw pipes across foreshore (Lovett to Jetty Rd) Stage 1	\$15,000	25,504	COMPLETE	Issues with services
Coles Bay - Freycinet Drive	Stormwater upgrade	\$65,000			Carry forward - Freycinet Master Plan will have impact
Orford - Rheban Road	Address flooding - West Shelly- location / design / approvals	\$6,500	1,658	COMPLETE	Carry forward to progress const plan stage
Triabunna - Lord St / Ada St	Replace undersize sw pipes to prevent property flooding	\$37,000			Carry forward
All Towns - Annual Programme	Replace sub-standard stormwater pits / grates	\$45,000		In Progress	Ongoing programme
<b>TOTAL</b>		<b>291,000</b>	<b>27,162</b>		
<b>Council Buildings</b>					
Bicheno - Gulch Toilet	Upgrade sewer pumpstation and power	\$25,000	25,946	COMPLETE	
Coles Bay Hall	Septic Trenches	\$8,000	4,450	In Progress	
Coles Bay Hall	Engineering Drawings for Extension	\$10,000			Carry forward
Swansea Depot Truck Shed	Bird proof existing truck sheds	\$9,500	7,737	In Progress	
Swansea Depot Sheds	Storage bays - 2 Museum / 3 Depot / 2 Building Dept / 2 NRM	\$75,000	66,101	In Progress	
Swansea SES	Install backup generator	\$18,000		COMPLETE	\$8,000 Grant
Triabunna RecGround Clubrooms	New toilets and extension / demolish public amenities	\$168,922	223,598	In Progress	
Asbestos Assessment and Register	For all Council Buildings as per Building regulations	\$20,000			Carry forward - legislative requirement
<b>TOTAL</b>		<b>334,422</b>	<b>327,832</b>		
<b>Marine Infrastructure</b>					
Bicheno Coastal Erosion Control	Erosion control at Waubs Beach adj Lifesaving Facility	\$25,000	15,000	COMPLETE	
Swan River Road Boatramp	Replace Jetty	\$68,000	68,950	In Progress	
Swanwick Coastal Erosion Control	Erosion control Sandpiper Beach	\$85,000	945	In Progress	Carry forward
<b>TOTAL</b>		<b>178,000</b>	<b>84,895</b>		
<b>Bridges and Culverts</b>					
General Structures		\$25,000		In Progress	
<b>TOTAL</b>		<b>25,000</b>	<b>0</b>		
<b>Plant &amp; Equipment</b>					
Small plant replacement	All Depots	\$25,000		COMPLETE	
Works Replacement Vehicles	Account 165 Dep - REGONUMBER	\$55,000		COMPLETE	
Swansea Const - Tipper Truck 16T GVM	Replacement Vehicle	\$135,000			Carry forward
Triabunna Maint - Small Tipper 8T GVM	Replacement of extg TM Utility	\$78,000	93,485	COMPLETE	Delivered - to have trade \$\$ deducted
Works Supervisor's Utility	Replacement 150,000 kms	\$46,000			Carry forward
Replacement Vehicles/Policy	As per new policy - Lease		133,639	COMPLETE	delivered - to have trades \$\$ deducted
<b>TOTAL</b>		<b>339,000</b>	<b>227,124</b>		
<b>CAPITAL TOTAL</b>		<b>\$5,827,102</b>	<b>\$2,673,213</b>	<b>45.88%</b>	<b>COMPLETED DOLLAR VALUE</b>

## 5.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemeteries - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### ROADS, FOOTPATHS, KERBS:

#### NORTH

- Maintenance works undertaken when required during the month.
- Unsealed road network being systematically addressed from north to south.

#### SOUTH

- Maintenance works undertaken when required during the month.
- Road network being systematically inspected with surface, signage and culverts being maintained as required.

### WASTE TRANSFER STATIONS - WTS:

- All waste transfer stations are operating within prescribed EPA guidelines.
- Council conducted the following recent green waste burns:
  - Orford - waste transfer station on Thursday 6 June 2019.
  - Bicheno and Swansea - waste transfer stations on Wednesday 12 June 2019.

The activities were in accordance with EPA guidelines.

### GARBAGE, RECYCLING SERVICES:

- JJ Richards current waste management contract expires in September 2022.

<u>MONTH</u>	<u>BICHENO</u> <u>Collection</u> <u>&amp; WTS</u>	<u>BICHENO</u> <u>WTS only</u>	<u>COLES BAY</u> <u>WTS only</u>	<u>SWANSEA</u> <u>WTS only</u>	<u>ORF-TRIA-CB-</u> <u>SW Collection</u> <u>&amp; ORF WTS</u>	<u>ORFORD</u> <u>WTS only</u>	<u>TOTAL</u> <u>(tonnes)</u>
-	-	-	-	-	-	-	-
JULY '18	30.50	4.63	16.40	25.66	96.18	10.01	168.74
AUG	33.92	9.75	15.86	18.94	93.02	10.29	161.74
SEPT	49.14	16.92	21.92	23.70	121.97	12.59	216.73
OCT	36.28	7.34	13.58	35.16	125.82	24.76	210.84
NOV	43.28	12.55	12.14	17.76	118.21	15.66	191.39
DEC	59.38	21.39	25.28	49.50	146.22	13.32	280.38
JAN '19	64.38	27.35	43.18	59.50	139.56	11.36	306.62
FEB	53.16	20.80	26.22	54.69	125.26	11.54	259.33
MARCH	54.28	15.89	18.48	65.57	135.38	6.40	273.71
APRIL	45.32	14.58	14.00	17.76	115.03	9.29	192.11
MAY	54.22	26.69	14.22	58.99	134.57	38.87	262.00
JUNE							0.00
TOTALS	523.86	177.88	221.28	427.23	1351.22	164.08	2523.59

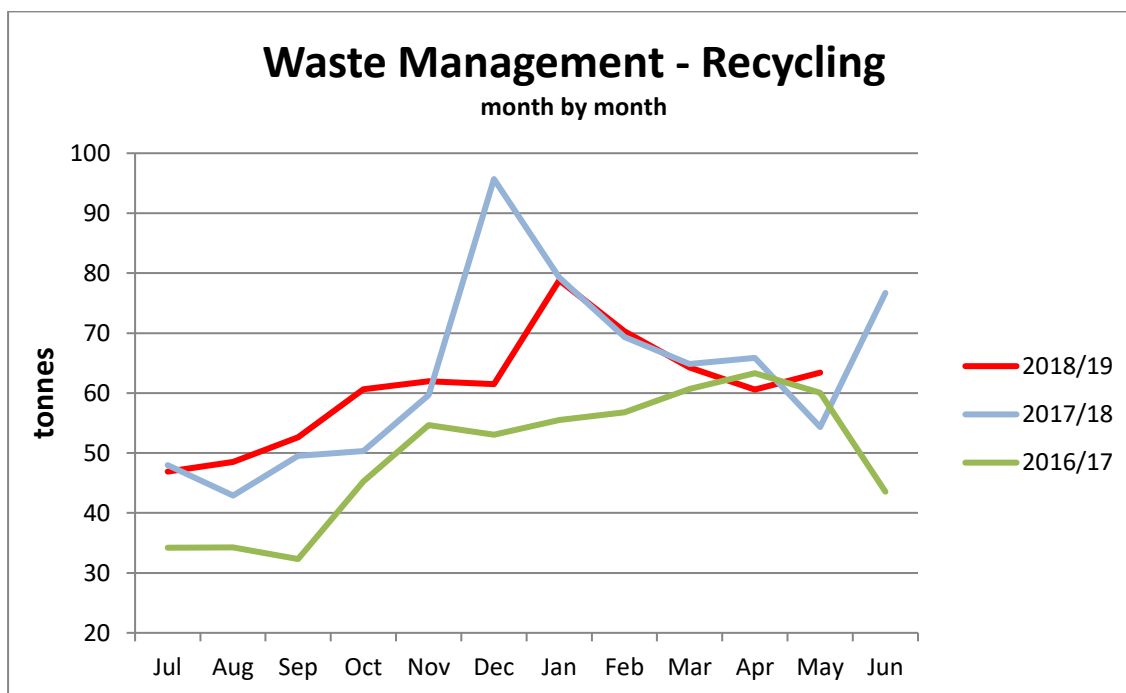
**Garbage deposited at transfer stations and transported to Copping landfill site (tonnes)**  
(includes kerbside collected waste)



**Kerbside garbage collected and transported to waste transfer stations: (tonnes)**

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
<b>JULY '18</b>	2156	1281	2163	2045	1692	9337	<b>112.04</b>
<b>AUG</b>	2014	1155	2061	2077	1601	8908	<b>106.90</b>
<b>SEPT</b>	2685	1625	2734	2566	2190	11800	<b>141.60</b>
<b>OCT</b>	2412	1585	2450	2205	2182	10834	<b>130.01</b>
<b>NOV</b>	2561	1635	2498	2325	2088	11107	<b>133.28</b>
<b>DEC</b>	3166	1990	3160	2943	2982	14241	<b>170.89</b>
<b>JAN '19</b>	3086	2333	2920	2394	3036	10414	<b>124.97</b>
<b>FEB</b>	2697	1959	2658	2383	2477	12174	<b>146.09</b>
<b>MARCH</b>	3199	2105	3119	2882	2642	13947	<b>167.36</b>
<b>APRIL</b>	2562	1734	2608	2270	2200	11374	<b>136.49</b>
<b>MAY</b>	2294	1421	2430	2225	1899	10272	<b>123.26</b>
<b>JUNE</b>							<b>0.00</b>
<b>TOTALS</b>	<b>28832</b>	<b>18823</b>	<b>28801</b>	<b>26315</b>	<b>24989</b>	<b>124408</b>	<b>1492.90</b>

**Kerbside Garbage Collected: Bin numbers**



#### Kerbside recyclables collected and transported directly to Sorting Facility: (tonnes)

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
<b>JULY '18</b>	988	643	1017	889	371	3908	<b>46.90</b>
<b>AUG</b>	916	570	954	878	726	4043	<b>48.52</b>
<b>SEPT</b>	1034	678	983	903	788	4387	<b>52.64</b>
<b>OCT</b>	1085	856	1178	945	990	5054	<b>60.65</b>
<b>NOV</b>	1183	870	1166	986	958	5163	<b>61.96</b>
<b>DEC</b>	1155	875	1153	962	980	5124	<b>61.49</b>
<b>JAN '19</b>	1294	1029	1269	1042	1526	6567	<b>78.80</b>
<b>FEB</b>	1343	1012	1337	991	1173	5857	<b>70.28</b>
<b>MARCH</b>	1238	962	1205	970	1027	5402	<b>64.82</b>
<b>APRIL</b>	1143	863	1168	951	922	5047	<b>60.56</b>
<b>MAY</b>	1155	895	1155	937	1141	5283	<b>63.40</b>
<b>JUNE</b>							<b>0.00</b>
<b>TOTALS</b>	<b>12534</b>	<b>9253</b>	<b>12585</b>	<b>10454</b>	<b>10602</b>	<b>55835</b>	<b>670.02</b>

#### Kerbside recyclables collected: Bin numbers

#### **TOWN MAINTENANCE:**

- Ongoing general maintenance is being carried out in all our town areas to ensure an acceptable level of overall presentation is maintained.

#### **PARKS, RESERVES, WALKING TRACKS, CEMETERY:**

- Continuation of general maintenance within our townships and along foreshore areas.
- Maintenance of gravel walking tracks in Triabunna due to washouts.

#### **STORMWATER, DRAINAGE:**

- A number of rural road's culverts and side drains have been reshaped and cleaned in the Orford area.

#### **BRIDGES, CULVERTS:**

- Ongoing maintenance when required.
- The timber bridge structure over 'Un-named Creek on Old Coach Road has recently had a 5T load limit enforced due to deterioration of the main beams. A bypass has been installed utilising a steel pipe as a temporary measure. This will provide continued unlimited weight access for residents, commuters and local farmers until the bridge deck can be replaced.

#### **EMERGENCY MANAGEMENT:**

- Members attended shed fire in Meredith Court, Swansea providing traffic/crowd management, lighting, catering for fire service crews and provided / erected marquee for fire investigators.
- Deputy Manager attended state SES forum.
- Unit Manager and Deputy Unit Manager attended Fire and Emergency services state conference.
- Road Rescue team members course has been conducted in Swansea.
- Unit Manager Kelvin Jones has been selected for the Australasian Road Rescue challenge state team which will be held in Dubbo in July. The first training session was conducted recently on Bruny Island
- Swansea 92 (our Ford Ranger) has now been full completed with the fitting of a light mast and ladder rack.
- Successful National Volunteers week info night was held last month with nearly 40 in attendance. Huge thankyou to council and Councillors for their assistance and attendance and their ongoing support of our volunteers.

Visit our website at [www.swansea-ses.weebly.com](http://www.swansea-ses.weebly.com)

Kelvin Jones ESM

**Unit Manager Glamorgan Spring Bay SES**

#### **2018–2019 CAPITAL WORKS UPDATE**

- The concrete paths which form part of the Development Action Plan DAP proposal for the 'Bicheno Pedestrian Village' Strategy named "Waubs Bay Walk 1" is complete. Directional signage has arrived and will be installed along the route next week.
- Stormwater upgrade works are complete at the intersection of Harold Street and Cosgrove Street, Coles Bay. This work will reduce the local flooding issues which occur during high intensity rain events.
- Road reconstruction works along Louisville Road, Orford have commenced. The successful tenderer was Batchelor Construction Group. The project is funded by the 'Roads to Recovery' Programme and is expected to be complete by 21<sup>st</sup> June 2019.
- Reconstruction of the 700m unsealed section of Saltworks Road is currently in progress.

## 5.3 Manager Development & Compliance – Mr. Shane Wells

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### **Animal Control**

Renewal notices will be issued with the rate notices. A number of complaints were received this month. This department is operating with a full-time Compliance Coordinator.

### **Engineering & Technical Services**

This department provides general engineering and technical advice regarding development applications. This department currently consists of 0.4 FTE Contract Engineer, with assistance from the Regulatory Services Officer.

### **Environmental Health**

This department consists of a 0.4 FTE Contract Environmental Health Officer with a small component of administration assistance from the Regulatory Services Officer.

### **Statutory Building**

The building department currently consists of a Permanent full time Building Administration Officer and 2 contractors namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

As of 1 January 2019, Permit Authority functions must be performed by a licenced practitioner. Three staff have been licenced for Permit Authority functions for building and plumbing applications. The annual fee for each is close to \$400.00.

### **Statutory Planning**

The planning department consists of 1 permanent part-time Planning Administration Officer, 1 0.95 FTE Graduate Planner and consultant planner as required. Other resources are contracted as required. .

### **Bendigo Bank**

The Bendigo Bank Agency opened on 21st August 2013 and operates from the Regulatory Services Department. Three staff members are trained to perform the Agency requirements of the Bank.





## May 2019

<b>ANIMAL CONTROL</b>	<b>MTD</b>	<b>YTD</b>
Dogs Registered	0	1018
Kennel Licences Issued/Renewed	0	5
Dogs Impounded	3	14
Dogs Seized	0	6
Dogs Surrendered	1	10
Dogs Euthanized	0	0
Dogs at Large	13	57
Warnings Issued	0	11
Complaints	7	44
Infringements	5	16
Lost Dog calls	3	14
Other	2	22
Fire Abatement Enquires/Complaints	0	2
Cat Enquires/Complaints	1	2
Livestock Enquires/Complaints	1	1
<b>ENVIRONMENTAL HEALTH</b>	<b>MTD</b>	<b>YTD</b>
Immunisations	0	29
Food Business Registrations	0	125
Temporary Food Business Registrations/Assessments	4	14
Food Business Inspections	13	112
Place of Assembly Licences	0	1
Environmental Nuisances	5	22
Littering	0	2
Abatement Notices	0	0
Notifiable Diseases	0	1
Recreational Water Sampling	0	16
Suppliers of Private Water	0	34
Water Carriers	1	6
Regulated System Registration	0	2
Major Incidents notified to DPIPWE	0	1
Complaints (Noise/On-Site Waste Water/Other)	3	20
Inspections (Water Carrier/Other)	1	8
On-site Wastewater Assessments/Permits	9	81
Form 49 & 50 Assessments/Inspections	0	16
Food Business Enquiries (New Businesses)	3	27
Food Sampling/Surveys	0	8
Development Application Assessments	2	24
<b>BENDIGO BANK</b>		
Deposits	153	1186
Withdrawals	23	365
Transfers	7	93
New Accounts	0	2
Requests for Change	10	128
Other	4	123
No of days whereby no transactions/enquiries carried out	0	10



<b>Building Approvals</b>	<b>April 2019</b>	<b>2018-2019</b>	<b>2017-2018</b>
<i>Work Category</i>	<i>Month</i>	<i>Year To Date</i>	<i>Previous YTD</i>
Permit Required	10	72	86
Notifiable Building	2	62	70
Low Risk 1	3	26	19
Low Risk 2	0	1	9
Building Certificate	0	2	0
Permit of Substantial Compliance	0	1	4
		164	188
Value of Work	\$1,889,000.00	\$25,535,808.00	\$29,741,576.00
<b>Compliance</b>			
Building Notices Issued	0	2	0
Building Orders Issued	0	1	0
Planning - Notice of Suspected Contravention	0	1	1
Planning - General	2	34	N/A

## 5.4 Manager Community Development – Mrs. Lona Turvey

Community Development

### Youth Mental Health Program

The Royal Flying Doctor Service (RFDS) is now providing a Youth Mental Health program on the East Coast to support young people aged 8 to 16 years, who are experiencing mild to moderate mental health issues. The program will provide young people the opportunity to access mental health support and therapeutic interventions in a safe and user-friendly setting. The service aims to address stigma and inspire positive change through one-on-one support and group education sessions.

Youth Mental Health Workers, Clare Hawkes and Georgie Marshall, will be working out of the following venues.

Mondays: Spring Bay Community & Health Centre, Triabunna (and The Village when required).  
Tuesdays: Bicheno Medical Centre (94 Foster Street)  
Wednesdays: Swansea Community Health Centre (9 Schouten Court)  
Thursdays: Spring Bay Community & Health Centre, Triabunna

Referral to the program can be from doctors, practice nurses, allied health professionals, community members or self-referral.

The RFDS of Australia received funding from the Australian Government for this program and the funding is for three (3) years.

### Reclink Youth AFL Football League

Glamorgan Spring Bay Council works collaboratively with Reclink Australia and Southern Midlands Council to provide students at Oatlands, Campania, Bothwell, Tasman and Triabunna District Schools with an opportunity to play some competitive football and to mix socially with their opponents at a barbecue following the games. Approximately 120 players participate and the teams consist of a mix of both girls and boys.

The second game for the season was held at Campania on Wednesday, 12<sup>th</sup> June with Triabunna, Tasman, Campania, Oatlands, Bothwell and Jordan River Schools participating.

Two members of the Spring Bay Lions Club came to Campania to cook the barbecue for the participants which was greatly appreciated.

The teams will play again on Tuesday, 2<sup>nd</sup> July, 2019. Supporters are very welcome to attend these games.

### Festival of Voices

The opening night for Festival of Voices 2019 will be held at the Tasmanian Bushland Garden on Friday, 28<sup>th</sup> June. Headlining this fun-filled, family-friendly night is ARIA award winning five piece band *Bustamento*, led by Nicky Bomba.

*Bustamento* will be supported by Hobart locals Boil Up, a multicultural melting pot of rich harmonies blended with reggae and funk.

The event will be hosted by ABC radio personality Ryk Goddard and food and wine will be available on site.

At the time of writing this report 322 tickets have been sold. Capacity is 450.

## Tasmania Sings

Tasmania Sings forms part of the Festival of Voices program and brings together school choirs from across Tasmania under the direction of guest conductor Christie Anderson.

Twenty-two (22) students from Swansea Primary School will again participate in the 2019 Combined Choir. This will be the fourth year an East Coast Choir has participated and Council is proud to be able to support our local schools in attending this event.

Tasmania Sings provides an opportunity for 500 plus children aged 10 – 14 to work together with a visiting expert director and share the results with family, friends and community. It also allows young singers to experience working with an orchestra; the Tasmanian Youth Philharmonic Orchestra is an integral part of the program.

Tasmania Sings will be held over two nights this year – Tuesday, 2<sup>nd</sup> July and Wednesday, 3<sup>rd</sup> July. **Swansea Primary School choir** will be singing on **Wednesday, 3<sup>rd</sup> July at 7.00 p.m.** at Hobart City Hall.

## Photography Competition

Entries for the 2019 Glamorgan Spring Bay Photography Competition are now open and will close on Friday, 28<sup>th</sup> June. The winning images are used to produce a calendar and all profits from the sale of the calendars are used to support youth projects and activities within the municipal area.

This year entrants are able to lodge their photographs online through Council's website.

All photographs are judged by independent judges Terry Pinfold and Jan Perkins of Hobart.

## Community Small Grants Programme

NAME	DONATED	COUNCIL MINUTE
Bicheno Primary School Association	\$1,000	89/18
Lions Club of Spring Bay Inc. – "Cars on the Coast"	\$1,000	90/18
Spring Bay Neighbourhood Watch	\$1,000	91/18
Swansea Community Christmas Group	\$1,000	92/18
Eastcoast Regional Development Organisation Inc.	\$1,000	102/18
Swansea Primary School	600	103/18
Earth Ocean Network Inc.	\$1,000	116/18
Swansea Chamber of Commerce & Tourism	\$1,000	117/18
Swansea Primary School	\$1,000	141/18
Spring Bay Youth Hub	\$1,000	142/18
Lions Club of Spring Bay	800	150/18
Orford Community Group	330	13/19
Spring Bay Clay Target Club	\$1,000	14/19
The Spring Bay Studio & Gallery	\$1,000	15/19
Pop Up Book Stall	294	40/19
East Coast Community Arts Initiative	\$1,000	69/19
Friends of Bicheno Penguins	945	70/19
GSBC on behalf of Bicheno, Swansea and Triabunna Schools	600	71/19
Spring Bay RSL Sub-Branch Inc.	500	
<b>Total</b>	<b>\$16,069</b>	

## 5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O’Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### Public Amenities and Buildings:

- General building maintenance to all buildings is carried out when required.
- **Swansea Loo with a View**

Construction has commenced again on the Loos with a View toilet facilities at Jubilee beach, Swansea. The main steel frames and gangway have been fabricated and will be delivered to the site for installation. The steel foundations and posts for the disabled-accessible toilet are installed ready for the steel frame. The turpentine piles and timber bearers for the main Loo with a View are positioned ready for the installation of the main frame. TasWater will be providing the sewer connection to the new toilets.

- **Triabunna Recreation Ground**

Construction is continuing on the extension to the Triabunna football clubrooms. The extension will include a large glazed viewing area in front of the existing clubrooms. Part of the new extension will house new male and female toilets and disabled access facilities. The main building extension including steel and timber framework is complete. The large viewing area windows are installed and the external cladding has been fitted. The internal plastering is nearing completion and will then be painted. The floor coverings will be laid shortly after and then the internal fit-out can be completed.



*Image: Triabunna Recreation Ground Clubrooms*



Council Buildings			
Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Service Buildings	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	12	Change Rooms	2
		Club Rooms	4
		Pavilion	1
		Playing Surface (Tennis)	1
		Misc. Structures	4
Public Toilets	18	Toilets	18
Shelters & Monuments	14	Monuments	1
		Public Shelters	13
Waste Management Facility	4	Buildings & Sheds	4
Total Buildings Listed	91		91

## MARINE INFRASTRUCTURE:

### Boat Ramps and Jetties:

- General maintenance is carried out on Council owned boat ramps and jetties.

### Triabunna Wharf and Marina:

- Ongoing general maintenance and inspections are carried out as required.

Council Marine Infrastructure	
Public Boat Ramps throughout Municipality	14
Fishing Boats paying yearly fee at the Triabunna Wharf	4
Marina Berths occupied by Commercial Fishing Boats (Triabunna)	23
Marina Berths occupied by Recreational Boats (Triabunna)	81
Marina Berths occupied by Ferries or Tour Boat operators	4
Waiting list for Large Commercial Fishing Boat Berths (Triabunna)	6
Waiting list for Recreational Boat Berths (Triabunna)	11

## 5.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast

### Programs and Projects

*Continue to support integrated catchment management through the Catchments to Coast (C2C) program and the implementation of catchment management plans.*

#### Catchment plans

The review of the draft Prosser Catchment Plan is on hold pending budget.

#### Bushwatch

##### Illegal firewood harvesting

A report detailing the extent of the illegal firewood harvesting on Sustainable Timbers Tasmania land in Buckland is complete. It will be tabled for discussion at the next Illegal Firewood Harvesting working group meeting. The working group is likely to be reconvened in the new financial year by NRM South. There are regular reports that a constant stream of vehicles loaded with firewood are leaving the Buckland Road area. The relevant land managers have been informed. Site visits are underway and photographs are being taken.

#### Catchments to Coast

NRM South are still in negotiations with the Federal and State Government regarding funding arrangements moving forward. The tender for the Australian Government's National Landcare Program Regional Land Partnerships Program for Southern Tasmania closed on 8<sup>th</sup> April. The final Ramsar project submitted by NRM South was entitled 'Improved Ecological Character of Moulting Lagoon and Apsley Marshes Ramsar sites'. Council is listed as a project delivery partner and steering committee member in the proposal. NRM South are still waiting for the outcomes of the tender to be announced.

The project is designed to impact measurably on the Regional Land Partnerships Program Outcome 1: *By 2023, there is a restoration of, and reduction in threats to, the ecological character of Ramsar sites, through the implementation of priority actions.* Further information about the Regional Land Partnerships Program and Outcome 1 (Ramsar) is available here <http://www.nrm.gov.au/regional-land-partnerships>

#### *Continue to implement the GSB Weed Management Plan.*

Response to requests for advice and support around weed issues is ongoing. The Tasmanian Government has announced the commencement of the Weed Action Fund (WAF) which is a 5 million dollar commitment to strategic management across the state. The first round of funding has been opened for small grants from \$1-5,000. We anticipate working with local community groups and landholders in applying for this funding to address priorities in the GSB Weed Management Plan as they align with the WAF.

The weed control works for State Growth for 18/19 is complete including additional works to control introduced mainland native along the Coles Bay Road. Review of paperwork has commenced in anticipation of commencing negotiations for next year's program. All contractors involved in undertaking state growth weed control work have been informed that the budget will be reduced in 19/20.

Targeted areas with declared weeds are being visited to determine where weed notifications are required to be sent.

*Continue to be involved in and seek funding/resources from regional, state and national NRM programs.*

Ongoing

Australian Government Grant, Department of Agriculture and Water Resources: Communities Combating Pests and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds.



The funding for this project has been received and project planning, together with the Tasman Council, is underway. Initial letters to those landholders involved will be sent in the next few weeks so that agreements can be signed and on ground works commenced.

*Ensure that Council continues to meet relevant NRM legislative obligations and communicate this to the community via newsletters and other forums.*

Ongoing including participation in the statewide planning scheme as it relates to the management of natural resources.

*Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives.*

Ongoing

The next GSB NRM Committee meeting will be held on Wednesday 14<sup>th</sup> August from 10am in Bicheno – venue to be confirmed.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of the Bicheno Penguins, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association (DSRA), the Swanwick Association, Friends of Triabunna Reserves, the Bushland Gardens Committee and the Orford Community Group (OCG) as well as individual volunteers.

*Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPWE, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.*

Ongoing follow up with a number of agencies regarding weed issues and management for special values. Discussions regarding on ground works are ongoing with Crown Land Services, TasWater and TasNetworks.

Discussions ongoing with Crown Land Services regarding a more cooperative and strategic way forward with regards to managing Crown Land across the municipality. Fire and weed management continue to be priority issues of concern on unmanaged Crown Land. Requests to undertake weed control work on a number of Crown Reserves have been submitted via Crown Land enquiries.

Discussions are underway with Kingborough Council to engage the services of Conservation Detection Dog Fonz) and a handler from the NRM team to assist them in strategic searching for Serrated Tussock on Bruny Island where a single plant was found earlier this month.

*Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan (CCCAP).*

Ongoing

#### Coastal Hazards Project

Manager Natural Resources is a member of the technical working group overseeing the delivery of this important project. A presentation on this project by the consultants engaged to roll it out has been lined up for an upcoming Council workshop.

*Continue support for annual community events such as National Tree Day, Clean Up Australia Day, Tidy Towns as well as other markets, festivals and school activities.* Ongoing

Judging for the Tidy Towns-Sustainable Communities program run by Keep Australia Beautiful Tas will take place in July. In 2018 the focus was on Bicheno, Swansea and Coles Bay. In 2019 the focus will be Triabunna, Orford and Buckland. Local schools have been informed about the Sustainable Schools program also run by Keep Australia Beautiful Tas.



A National Tree Day event will be held in Bicheno on Thursday 25<sup>th</sup> July, at an area of the foreshore reserve adjacent to Allen St, between Redbill Point and Cod Rock. A variety of native grasses, groundcovers and low growing shrubs will be planted to revegetate the area and rehabilitate the little penguin habitat. National Tree Day was founded in 1996. Each year hundreds of thousands of people around Australia plant over a million native seedlings on National Tree Day. For more information about National Tree Day visit <http://treeday.planetark.org>

*Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles.*

Ongoing input into planning applications with regard to biodiversity issues as required.

*Continue participation and development of sustainability initiatives, in particular energy use, sustainable waste management, community gardens, both for Council and the community.*

Ongoing as opportunities arise.

Met with Earth Ocean Network Bicheno to discuss setting up Terracycle recycling collection boxes in Bicheno. Terracycle recycles items difficult to recycle such as oral care products and cosmetics packaging. Collection boxes are currently located in the council office at Triabunna and at Swansea primary School.

Met with representative from Veolia to discuss future of recycling in Tasmania. Veolia believe there is still viability in the industry and are currently building a state of the art sorting facility in Launceston as well investigating opportunities for composting.

Assisted Manager Works with participation in the CSIRO's national marine debris project which involved a follow up study with Councils who participated in the 2013 waste management survey.

*Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.*

Ongoing

*Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of native flora and fauna management plans for reserves in each town.*

Ongoing.

*Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans.*

Ongoing.

Research into the establishment of the Pulchella Community Nursery is ongoing with more recent developments currently being explored.

*Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible.*

Council Parks and Reserves and NRM staff are now well into their Certificate IV and II in Conservation Land Management and Horticulture and getting recognition for their work.

**Recommendation:**

That the Management Reports be received and noted.

## **6. Section 24 Committees**

### **COMMENTS:**

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

### **6.1 Spring Bay Eldercare Committee Meeting Minutes (Draft)**

**Ian Pearce**  
**Acting General Manager**

#### **Recommendation:**

That Council receives and notes the minutes of any Section 24 Committees presented.

## 6.1 Spring Bay Eldercare Committee Meeting Minutes (Draft)

### **MINUTES OF THE SPRING BAY ELDERCARE COMMITTEE MEETING HELD AT THE COUNCIL OFFICES, TRIABUNNA, ON MONDAY, 13<sup>TH</sup> MAY, 2019 COMMENCING AT 9.05 A.M.**

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#### **PRESENT**

Cheryl Arnol (Chairperson), Cr. Keith Breheny, Tony Brown, and Mick Fama.

C. Arnol welcomed Cr. Breheny to the meeting as Council's representative.

#### **IN ATTENDANCE**

Lona Turvey, Manager Community Development.

#### **APOLOGIES**

Kath Fergusson, John Castle

#### **CONFIRMATION OF MINUTES**

1/19      *Moved T Brown, seconded M. Fama, that the minutes of the Spring Bay Eldercare Committee Meeting held on 10<sup>th</sup> September, 2018, be confirmed as a true record of proceedings.*

**CARRIED**

#### **BUSINESS ARISING**

##### **5.1      RSL Representative**

A letter has been received from the Spring Bay RSL advising that Cheryl Arnol has been appointed the RSL representative on the Eldercare Committee to replace Murray Watson.

##### **5.2      Update on Unit Occupancy**

- L. Turvey advised that:
- The occupant of Unit 8 was currently in hospital and may not be returning to the unit.
- Unit 7 has now been refurbished and a tenant is due to move in on 13<sup>th</sup> May, 2019.
- All other units are occupied.

## **GENERAL BUSINESS**

### **6.1 Quotation for Heat Pumps**

A quotation consisting of two options from East Coast Air Tasmania to install heat pumps in the units was tabled for consideration.

The two options were discussed.

**2/19**

Moved K. Breheny, seconded T. Brown, that Option 2 being supply and installation of six (6) Daikin FTX35LVMA 3.5kw heat, 4.2kw heat, for the sum of \$10,800, including GST be accepted.

***CARRIED***

Discussion took place regarding confusion by some of the residents on how to operate their heaters to the best advantage.

It was suggested that a brief instruction sheet on the operation of the heat pumps be prepared for each resident when they are installed.

## **ANY OTHER BUSINESS**

C. Arnol raised concerns received from resident in regards to a couple of large trees in the back yards of the units.

Whilst the maintenance of the gardens was the responsibility of the tenants, the committee acknowledged that the trees in question had been planted by former residents and now that they have grown it is difficult for the current tenants to be able to trim or lop them.

L. Turvey to discuss the matter with Council's Works Manager to see if he is able to assist with this.

## **CLOSE**

There being no further business, the meeting closed 10.00 a.m.

Confirmed: .....  
Chairperson

## **7. Officers' Reports Requiring a Decision**

### **7.1 Budget Estimates 2019-20 Financial Year**

**Responsible Officer – Acting General Manager, Ian Pearce**

#### **Comments**

##### ***Purpose***

The *Fees and Charges* and the *Rates Resolution* form part of the June Ordinary Meeting of Council. The Budget Estimates for 2019-20 has now been prepared and is presented here for Council's consideration after a workshop conducted on the 11th June, 2019.

##### ***Background***

The development of this document has been undertaken in consultation with Council. The document has been reviewed by Council's audit panel.

##### ***Summary***

It is my view that the Budget Estimates provided to you are financially responsible and will provide adequate resources to deliver Council's objectives for the year. It also provides the framework for longer term goals in providing cash backed reserves to meet future liability requirements.

#### **Recommendation**

That Council by absolute majority, adopts the Budget Estimates (as presented 25th June 2019) for 2019-2020.

#### **Attachments:**

- Budget Profit and Loss 2019/20
- Budget Statement of Financial Position 2019/20
- Budget Statement of Cash Flows 2019/20
- Capital Expenditure Estimate 2019/20



# Budget Profit and Loss

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	YTD Actual 30- Apr-19	YTD Budget 30- Apr-19	Budget Var	Var %	Estimate 30/06/2019	2018/19 Budget	2019/20 Budget
<b>Operating Income</b>							
Rate Revenue	7,687,224	7,749,362	(62,138)	-1%	7,684,502	7,749,362	8,502,440
Statutory Charges	451,577	429,150	22,427	5%	528,615	526,200	534,500
User Charges	707,596	961,430	(253,834)	-26%	757,943	1,130,215	1,100,127
Grants	481,996	539,075	(57,080)	-11%	1,325,811	767,897	1,282,653
Interest & Investment Revenue	247,758	402,092	(154,334)	-38%	671,980	666,759	674,400
Contributions	32,409	62,500	(30,092)	-48%	34,000	100,000	37,000
Other Revenue	1,404,448	1,425,087	(20,639)	-1%	1,534,767	1,664,664	1,434,006
Net Gain/Loss Assets - Gross sales revenue of asset	38,712	61,227	(22,515)	-37%	67,324	91,227	50,000
<b>Total Operating Income</b>	<b>11,051,719</b>	<b>11,629,923</b>	<b>(578,204)</b>	<b>-5%</b>	<b>12,604,942</b>	<b>12,696,324</b>	<b>13,615,126</b>
<b>Total Operating Income</b>	<b>11,051,719</b>	<b>11,629,923</b>	<b>(578,204)</b>	<b>-5%</b>	<b>12,604,942</b>	<b>12,696,324</b>	<b>13,615,126</b>
<b>Capital Income</b>							
Grants Commonwealth Capital - Other	85,000	156,000	(71,000)	-46%	1,427,500	2,466,000	1,900,000
Grants Commonwealth Capital - Roads to Recovery	256,348	439,000	(182,652)	-42%	512,696	622,000	401,000
Grants State Capital - Other	537,720	31,000	506,720	1635%	422,720	62,000	0
<b>Total Capital Grants</b>	<b>879,068</b>	<b>626,000</b>	<b>253,068</b>	<b>40%</b>	<b>2,362,916</b>	<b>3,150,000</b>	<b>2,301,000</b>
<b>Other Income</b>							
Other Revenue - PPRWS Reimbursement of Principal Loan	0	0	0	0%	0	0	61,394
<b>Total Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>61,394</b>
<b>Total Capital Income</b>	<b>879,068</b>	<b>626,000</b>	<b>253,068</b>	<b>40%</b>	<b>2,362,916</b>	<b>3,150,000</b>	<b>2,362,394</b>



Account	YTD Actual 30- Apr-19	YTD Budget 30- Apr-19	Budget Var	Var %	Estimate 30/06/2019	2018/19 Budget	2019/20 Budget
<b>Operating Expenses</b>							
Employee Costs	3,511,920	3,803,026	(291,106)	-8%	4,336,232	4,549,673	5,174,067
Materials & Services	4,814,058	4,643,930	170,128	4%	5,870,229	5,532,258	5,571,860
Depreciation	1,853,988	1,853,988	0	0%	2,173,968	2,224,577	2,336,478
Interest	73,461	128,229	(54,768)	-43%	122,385	220,000	229,035
Other Expenses	157,670	146,200	11,470	8%	202,456	189,816	219,000
Internal Plant used on Capital Jobs	0	0	0	0%	(135,000)	(180,000)	(135,000)
Net Gain/Loss Assets - W.D.V. of asset sold	12,385	0	12,385	0%	0	0	0
Internal Plant Hire - net recoveries	11,113	116,000	(104,887)	-90%	(24,748)	0	(80,780)
Employee Oncosts	(41,314)	0	(41,314)	0%	0	0	0
<b>Total Operating Expenses</b>	<b>10,393,282</b>	<b>10,691,373</b>	<b>(298,091)</b>	<b>-3%</b>	<b>12,545,521</b>	<b>12,536,324</b>	<b>13,314,660</b>
<b>Net Profit</b>	<b>658,437</b>	<b>938,550</b>	<b>(280,113)</b>	<b>(0)</b>	<b>59,421</b>	<b>160,000</b>	<b>300,466</b>
<b>Total Comprehensive Result (incl Capital Income)</b>	<b>1,537,505</b>	<b>1,564,550</b>	<b>(27,045)</b>	<b>-2%</b>	<b>2,422,337</b>	<b>3,310,000</b>	<b>2,662,860</b>



# Budget Statement of Financial Position

Glamorgan Spring Bay Council

As at 30 June 2020

Account	31 May 2019	Estimate 30/06/2019	Budget 30 June 2020	30 Jun 2018
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	3,827,997	2,593,144	1,542,900	1,403,274
Trade & Other Receivables	514,741	500,000	500,000	453,000
Inventories	27,425	27,425	27,425	27,425
Other Assets	113,603	10,000	10,000	250,364
<b>Total Current Assets</b>	<b>4,483,765</b>	<b>3,130,569</b>	<b>2,080,325</b>	<b>2,134,063</b>
<b>Non-current Assets</b>				
Trade & Other Receivables	20,729	20,729	20,729	20,729
Investment in Water Corporation	31,951,739	31,951,739	31,951,739	31,951,739
<b>Property, Infrastructure, Plant &amp; Equipment</b>				
Fixed Assets	105,173,075	109,811,888	115,637,310	104,913,301
<b>Total Property, Infrastructure, Plant &amp; Equipment</b>	<b>105,173,075</b>	<b>109,811,888</b>	<b>115,637,310</b>	<b>104,913,301</b>
<b>Total Non-current Assets</b>	<b>137,145,542</b>	<b>141,784,356</b>	<b>147,609,778</b>	<b>136,885,768</b>
<b>Miscellaneous Accounts</b>				
Work in Progress	7,538,814	4,000,000	1,000,000	3,301,100
<b>Total Miscellaneous Accounts</b>	<b>7,538,814</b>	<b>4,000,000</b>	<b>1,000,000</b>	<b>3,301,100</b>
<b>Total Assets</b>	<b>149,168,121</b>	<b>148,914,925</b>	<b>150,690,103</b>	<b>142,320,931</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Trade & Other Payables	1,418,935	850,000	850,000	864,493
Trust Funds & Deposits	152,425	152,425	152,425	57,984
Provisions	715,572	780,000	680,000	715,572
Interest bearing Loans & Borrowings	1,012,394	1,402,910	406,914	1,221,053
<b>Total Current Liabilities</b>	<b>3,299,326</b>	<b>3,185,335</b>	<b>2,089,339</b>	<b>2,859,102</b>
<b>Non-current Liabilities</b>				
Provisions	136,168	100,000	120,000	136,168
Interest Bearing Loans & Borrowings	6,056,952	5,635,699	6,228,786	2,550,877
<b>Total Non-current Liabilities</b>	<b>6,193,120</b>	<b>5,735,699</b>	<b>6,348,786</b>	<b>2,687,045</b>
<b>Total Liabilities</b>	<b>9,492,446</b>	<b>8,921,034</b>	<b>8,438,125</b>	<b>5,546,147</b>
<b>Net Assets</b>	<b>139,675,675</b>	<b>139,993,891</b>	<b>142,251,978</b>	<b>136,774,783</b>
<b>Equity</b>				
Current Year Earnings	2,501,980	2,422,337	2,662,860	3,270,223
Equity - Surplus/Deficit Prior Years	73,751,744	74,571,554	76,589,118	70,481,521
Equity - Reserves	63,421,951	63,000,000	63,000,000	63,023,039
<b>Total Equity</b>	<b>139,675,675</b>	<b>139,993,891</b>	<b>142,251,978</b>	<b>136,774,783</b>



# Budget Statement of Cash Flows

Glamorgan Spring Bay Council

For the year ended 30 June 2020

Account	Jul 2018-Apr 2019	Budget 2020	Estimate 2019	2018
<b>Operating Activities</b>				
Receipts from customers	10,608,368	12,224,973	11,575,589	10,891,790
Payments to suppliers and employees	(9,300,493)	(11,649,880)	(11,300,487)	(11,218,077)
Receipts from operating grants	481,996	1,282,653	1,325,811	1,442,274
Cash receipts from other operating activities	122,495	300,000	270,759	276,592
<b>Net Cash Flows from Operating Activities</b>	<b>1,912,365</b>	<b>2,157,746</b>	<b>1,871,671</b>	<b>1,392,579</b>
<b>Investing Activities</b>				
Proceeds from sale of property, plant and equipment	42,038	600,000	67,324	28,460
Payment for property, plant and equipment	(3,186,359)	(5,711,900)	(5,262,846)	(4,602,510)
Receipts from capital grants	852,840	2,301,000	1,225,245	2,786,920
<b>Net Cash Flows from Investing Activities</b>	<b>(2,291,481)</b>	<b>(2,810,900)</b>	<b>(3,970,277)</b>	<b>(1,787,131)</b>
<b>Financing Activities</b>				
Trust funds & deposits	71,400	0	71,400	(8,300)
Proceeds from short-term loans	1,000,000	0	1,000,000	0
Repayment of short-term loans	(1,000,000)	(1,000,000)	(1,000,000)	500,000
Proceeds from long-term loans	3,340,861	1,000,000	3,559,531	0
Repayment of long-term loans	(146,103)	(397,090)	(287,379)	(207,816)
Other cash items from financing activities	0	0	0	(6,786)
<b>Net Cash Flows from Financing Activities</b>	<b>3,266,158</b>	<b>(397,090)</b>	<b>3,343,552</b>	<b>277,099</b>
<b>Net Cash Flows</b>	<b>2,887,042</b>	<b>(1,050,244)</b>	<b>1,244,946</b>	<b>(117,453)</b>

## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	1,348,197	2,593,144	1,348,197	1,465,651
Cash and cash equivalents at end of period	4,235,239	1,542,900	2,593,144	1,348,197
<b>Net change in cash for period</b>	<b>2,887,042</b>	<b>(1,050,244)</b>	<b>1,244,946</b>	<b>(117,453)</b>



## Capital Expenditure Estimate 2019-2020

<b>New Capital</b>						
<b>Category</b>						
Roads, Footpaths , Kerbs						\$209,000
Parks, Reserves, Walking Tracks, Cemeteries						\$469,000
Council Buildings						\$286,500
Plant & Equipment						\$48,000
Municipal						\$30,000
<b>TOTAL</b>						<b>\$1,042,500</b>
<b>Renewal of Assets</b>						
Roads, Footpaths , Kerbs						\$965,500
Parks, Reserves, Walking Tracks, Cemeteries						\$185,000
Stormwater, Drainage						\$12,000
Council Buildings						\$443,100
Bridges, Culverts						\$60,000
Plant and Equipment						\$3,800
<b>TOTAL</b>						<b>\$1,669,400</b>
<b>TOTAL CAPITAL WORKS (includes Drought Relief grant)</b>						
						<b>\$2,711,900</b>
<b>PROSSER PLAINS RAW WATER SCHEME</b>						
						<b>\$3,000,000</b>

## **7.2 Adoption of 2019/20 Rates Resolution and Fees & Charges**

**Responsible Officer – Acting General Manager**

### **Comments**

The 2019/20 Glamorgan Spring Bay Council budget is included for consideration in this council meeting agenda. It has been developed with consideration of the rates resolution included in this agenda.

The Fees and Charges, and the Rates Resolution for the 2019/2020 financial year are presented here for Council's consideration and endorsement.

The development of these documents has been undertaken in consultation with Council and has been communicated and workshopped to Council on a number of occasions.

The 2019/20 Rates and 2019/20 Fees and Charges as presented provide enough revenue for Council to cover expenses and renewal of assets.

The overall rates income for the year has increased by 9.7% with growth accounting for 2.3% meaning an overall increase in rating of 7.4%. The residential general rate has been increased by \$95.00 per annum or \$1.83 per week. The increase for this year also builds on Council's need to increase its cash reserves and to meet its future liabilities.

### **Recommendations**

1. That Council by absolute majority adopts the 2019-2020 Fees and Charges (as presented here in the Agenda on the 25<sup>th</sup> June 2019).
2. That Council by absolute majority adopts the 2019-2020 Rates Resolution (as presented here in the Agenda on the 25<sup>th</sup> June 2019).

### **Attachments:**

1. 2019-2020 Fees and Charges
2. 2019-2020 Rates Resolution

Attachment 1 Item 7.2: 2019-2020 Fees and Charges

## DRAFT Fees and Charges 2019-2020

### Administrative Fees

Type	Budget 2019-2020	Budget 2018-2019
Right to Information Act	\$40.50	\$38.25 + 30c per copy
Photocopying - Black and White A4	10 cents per page	10 cents per page
Photocopying - Black and White A3	30 cents per page	30 cents per page
Photocopying – Colour A4	50 cents per page	50 cents per page
Photocopying – Colour A3	\$1.00 per page	\$1.00 per page
132 Certificate	\$48.60	\$47.40
337 Certificate	\$214.65	\$209.35
Search and copy of permit and plans	\$50	\$50

### Hall Hire (Guidance Only)

Type	Budget 2019-2020	Budget 2018-2019
Hall Hire – hourly rate (not for profit)	\$10 - \$30	\$10 - \$29
Hall Hire – half day rate (not for profit)	\$10 - \$30	\$10 - \$29
Hall Hire – full day rate (not for profit)	\$35 - \$50	\$30 - \$50
Hall Hire – evening rate (not for profit)	\$10 - \$30	\$10 - \$29
Hall Hire – half day rate (Commercial)	\$50 - \$70	\$40 - \$70
Hall Hire – full day rate (Commercial)	\$100 - \$200	\$100 - \$200
Hall Hire – evening rate (Commercial)	\$50 - \$70	\$40 - \$70
Large events – weddings, birthdays etc	\$100 - \$200	\$50 - \$150
Pre-paid bond related to any large events at Halls	\$200	\$200
<b>Hall - External Hire Items (Guidance Only)</b>		
Chairs up to 10 – Public	\$10	\$10
Chairs 11 to 30 – Public	\$15	\$15
Chairs 31 to 50 – Public	\$20	\$20
Chairs 51 and over – Public	\$30	\$30
Chairs up to 10 – Community Group	\$5 or small donation	\$5 or small donation
Chairs 11 to 30 – Community Group	\$5 or small donation	\$5 or small donation
Chairs 31 to 50 – Community Group	\$10 or small donation	\$10 or small donation
Chairs 51 and over – Community Group	\$10 or small donation	\$10 or small donation
Hire of Tables (1 to 3) – Public	\$5	\$5
Hire of Tables (4 to 6) – Public	\$10	\$10
Hire of Tables (7 to 10) – Public	\$15	\$15
Hire of Tables (11 to 15) – Public	\$20	\$20
Hire of Tables (1 to 3) – Community Group	Small donation	Small donation
Hire of Tables (4 to 6) – Community Group	Small donation	Small donation
Hire of Tables (7 to 10) – Community Group	\$5	\$5
Hire of Tables (11 to 15) – Community Group	\$10	\$10
Use of Urn – Public	Discretionary	\$10
Use of Urn – Community Group	Discretionary	\$5 (at discretion)
Use of Crockery – Public	Discretionary	\$20
Use of Crockery – Community Group	Discretionary	\$5 (at discretion)
Use of Kitchen – Major Events	\$50 - \$150	\$50 - \$150



## Marine Infrastructure Fees (All Figures include GST)

Type	Budget 2019-2020	Budget 2018-2019
Marina Berth (Fixed Jetty Access)	\$3260	\$3200
Marina Berth (Floating Pontoon Access)	\$4100	\$4020
Marina Berth (Floating 8 Metre Berth)	\$1000	\$1000
Tourist Berth (Up to 18 metres in Length)	\$4100	\$4020
Floating Commercial Berth	\$4300	\$4220
Marina Lease – (Fixed Jetty Access) Five Year Term - Paid up front	\$14,800	\$14,500
Marina Lease – (Floating Pontoon Access) Five Year Term - Paid up front	\$19,500	\$19,380
Marina Berth – Casual Rate (Daily)	\$35	\$35
Marina Berth – Casual Rate (Monthly)	\$420	\$420
Marina Berth – Casual Rate (Weekly)	\$125	\$125
Fisherman's Wharf – Annual Fee (Up to 18 metres in length)	\$1,200	\$1,150
Fisherman's Wharf – Annual Fee (>18 metres in length)	\$1,800	\$1,770
Fisherman's Wharf – Casual Rate (Daily)	\$35	\$35
Fisherman's Wharf – Casual Rate (Weekly)	\$125	\$125
Fisherman's Wharf – Casual Rate (Monthly)	\$420	\$420
Fisherman's Wharf – Unloading Fee	\$50	\$50
Fisherman's Wharf – Cleaning Fee (when required)	\$60	\$60
Use of single phase power at wharf (per connection 24Hr Period)	\$10	\$10
Use of three phase power (per connection 24Hr Period)	\$25	\$25



## Visitor Centre Fees (All Figures include GST)

Visitor Centre Fees		
Type	Budget 2019-2020	Budget 2018-2019
Display space DL brochure – single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$133.00	\$133.00
Display space DL brochure – single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) -outside areas	\$222.00	\$222.00
Display space DL brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$155.00	\$155.00
Display space DL brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) outside areas	\$244.00	\$244.00
Display space A4/A5 brochure - single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$178.00	\$178.00
Display space A4/A5 brochure - single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) outside areas	\$266.00	\$266.00
Display space A4/A5 brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$200.00	\$200.00
Display space A4/A5 brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) outside areas	\$289.00	\$289.00
Wall Lit Display - single operator one centre Business within GSBC or BODC outside areas	\$220.00	\$220.00
Wall Lit Display - single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC outside areas	\$880.00	\$880.00

## Waste Management Transfer Stations

Type	Budget 2019-2020	Budget 2018-2019
Garbage – per cubic metre	\$25 (min \$5)	\$25 (min \$5)
Greenwaste – per cubic metre	\$5 (conditions apply)	Free (conditions apply)
Compactor Vehicle – per cubic metre	\$35	\$35
Tyre – car	\$8	\$8
Tyre – light truck	\$10	\$10
Tyre – truck	\$20	\$20
Recyclable materials	Free	Free
Metals / Oils / Batteries	Free	Free



## Bicheno / Triabunna Cemetery Fees

Type	Budget 2019-20	Budget 2018-19
Reservation Certificates - General	\$160	\$160
Niche Wall Allocation	\$125	\$125
Old / Lawn Section burials	\$550	\$550
Children – max coffin size 1350mm x 450mm	\$200	\$200
Re-open Fee (Old / Lawn section)	\$450	\$450
Burials - outside working hours (additional charge)	\$250	\$250

## Kerbside Vendor & Stall Fees

Type	Budget 2019-20	Budget 2018-19
Kerbside Vending Fees	\$1,000 annual \$100/month	\$1,000 annual \$100/month
Stall Holders	\$25/event	\$25/event

## Planning and Development Fees

<b>NPR Compliance Fee</b>	
<\$10,000 value of works	\$75
>\$10,000 value of works	\$127.50
<b>Base Application Fee (Applicable to All Applications)</b>	
<\$10,000 value of works	\$75
> \$10,000 value of works	\$130
>\$1,000,000 value of works	P.O.A
<b>Scaled Assessment Fee (Applicable to All Applications)</b>	
For every \$1,000 value of work where value of work is >\$25,000.00	\$1.65
<b>Discretionary Assessment Fee</b>	
For all discretionary applications	\$155
<b>Subdivision Assessment Fee</b>	
Minor boundary adjustment	\$150
Base fee	\$520
New lot assessment fee (per lot)	\$53
<b>Public Notification Fee</b>	
For all discretionary applications	\$400
For planning scheme amendments & level 2 activities	\$1030
<b>Minor Amendment Fee</b>	
Permitted Application	\$77.5
Discretionary Application	\$255



<b>Planning Scheme Amendment (Note: Application assessment fees &amp; TPC fee also payable in addition)</b>		
Assessment Fee	\$13,000 (reduced as per Council policy if applicable)	
<b>Extensions of time</b>		
Extension of 2-year substantial commencement	\$62	
<b>Developer Contribution Fee</b>		
Cash in lieu of car parking	\$4,100 per space	
Kerb and channel	\$115 per lm	
Footpath	\$125 per lm	
Stormwater connection	\$250	
<b>Development Engineering</b>		
Plan assessment & inspection	1% of certified value of work, minimum \$270	
Re-inspection fee	\$180	
<b>Strata Title Act 1998</b>		
Strata scheme assessment	\$450 plus \$53 per lot	
All other Strata Title Act 1998 applications	\$300	
<b>Petitions to Amend Sealed Plan</b>		
With written support of all interested parties	\$300	
Without written support of all interested parties	\$600	
Hearing fee	\$500	
<b>Miscellaneous Fee for LUPAA or LGBMP applications</b>		
Miscellaneous	\$200	
<b>For Retrospective Approval due to compliance actions by staff</b>		
For all retrospective applications following planning notices	Plus 50% of the applicable fee	
<b>Refunds/Remissions – Application Withdrawals</b>		
If requests for additional information have not been made	75%	75%
If requests for additional information have been made	25%	25%
Advertising Fee – Not commenced	100%	100%





## Building Fees

Type	Budget 2019-20	Budget 2018-19
Notifiable Building Work	\$160	\$155
Building Permit (Class 10)	\$160	\$155
Building Permit (Class 1)	\$320	\$310
Building Permit (Class 2-9)	\$420	\$410
Demolition Notifiable Work	\$160	\$155
Demolition Permit (Class 1 - 10)	\$320	\$310
Notifiable Plumbing Work		
• Without CLC	\$160	\$155
• With CLC	\$320	\$310
Plumbing Permit (Class 1 + 10) includes CLC		
• without wastewater	\$320	\$310
• including wastewater	\$640	\$620
Plumbing Permit (Class 2-9)		
• without wastewater/trade waste	\$425	\$410
• including wastewater/tradewaste	\$850	\$825
Permit Authority Completion Certificates		
• Building & Demolition	\$105	\$205
• Plumbing	\$105	
Temporary Occupancy Permit Admin Fee	\$60	\$50

Type	Budget 2019-20	Budget 2018-19
Minor Works Notification Form	\$57.50	\$55
Site inspection – per ½ hr onsite plus travel	\$106	\$103
Completion of reports to Council by practitioner/plumber per ½ hour	\$106	\$103
Plumbing inspections – mandatory (per ½ hour onsite) plus travel	\$106	\$103
Amended drawings	\$160	\$155
Extension to building, plumbing & demolition permits	\$103	\$100
1 <sup>st</sup> year	\$103	\$50
Subsequent years		
Permit of Substantial Compliance	\$490	\$475
Building Certificate (per building)	\$490	\$475
Additional inspections (per ½ hour onsite) due to faulty workmanship required to issue completion	Equal to cost incurred	\$160
Site Inspection Travel Fee	\$40	\$35



## Environmental Health

Health and By-Laws	Budget 2019-2020	Budget 2018-2019
Temporary Food Registration	\$22.50	\$20.00
Temporary Food Registration local community non profit organisation)	Free	Free
New Application Assessment Fee (prior to registration)	\$72.50	\$70.00
Food Premises – Category A	Separate report (see below)	\$720.00*
Food Premises – Category B	Separate report (see below)	\$410.00*
Food Premises – Category C	Separate report (see below)	\$255.00*
Food Premises – Category D	Separate report (see below)	\$155.00*
Food Premises – Category E	Separate report (see below)	\$85.00*
Food Premises – Category F	Separate report (see below)	\$66.00*
Food Premises – Category G – Non profit organisations	Separate report (see below)	Free
* 50% fee reduction for applications received after 1 January		
Mobile Food Business Registration * Annual (statewide) registration/renewals Non profit organisations	Separate report (see below)	\$155.00 Free
Assessment of Plans for Commercial Kitchen (Form 49)	\$220.00	\$215.00 + \$105.00/ additional inspection
Inspection and Occupancy Report for commercial kitchen (Form 50)	\$220.00	\$215.00 + \$105.00/ additional inspection
Place of Assembly Licence – specific event	\$57.50	\$55.00
Place of Assembly Licence – specific event (local community non profit organisation)	Free	Free
Swimming pools/spas samples (request /non investigative)	\$40 + cost of analysis	\$35.00+ cost of analysis
Water samples (request /non investigative)	\$40 + cost of analysis	\$35.00+ cost of analysis
Commercial Water Carriers Permit (1 year only)	\$47.50	\$45.00

	Budget 2019-2020	Budget 2018-2019
Regulated system registration-new	\$98.00	\$95.00
Regulated system registration-renewal	\$77.50	\$75.00
Food samples (request /non investigative)	\$40.00+ cost of analysis	\$35.00+ cost of analysis
Public Health Risk Activities (tattooists, skin penetration)– application and renewal	\$67.50	\$65.00
Private Water Supplier Permit	\$22.00	\$20.00
Caravan Licence (on site living)	\$230.00	\$220.00
Permit for burial of human remains on private land	\$168.00	\$165.00
Environmental Protection Notices – investigation, issuing and management charges	\$145.00/hr or part there of	\$140.00/hr or part there of
Fire Abatement Notices	\$57.50	\$55
Follow up letter	\$215 admin fee + contractor costs	\$210 admin fee + contractor costs
Initiate works to be undertaken		



New Food Premise Fees		Number of premises and fees received		#Annual inspections
P1 (6 monthly)	\$265	30	\$7,950.00	60
P2 (12 monthly)	\$200	65	\$13,000.00	65
P3 (18 monthly)	\$135	5	\$675.00	3.35
P3 (notify)	\$0	0	\$0.00	0
P4 (notify)	\$0	0	\$0.00	0
Not for profit	\$0	23	\$0.00	23#
Mobile Food Van	\$150	3	\$450.00	3
<b>Totals</b>		<b>126*</b>	<b>\$22,075.00</b>	<b>159</b>

## Dog Fees

Type	Budget 2019-2020	Budget 2018-2019
Non-Desexed Dog (before 31/07/19)	\$35	\$25
Non-Desexed Dog (after 31/07/19)	\$50	\$40
Desexed dog (before 31/06/18)	\$20	\$15
Desexed dog (after 31/06/18)	\$30	\$20
*Working dogs (before 31/06/18)	\$15	\$10
*Working dogs (after 31/06/18)	\$30	\$20
Dog owned by a pensioner (one dog only) (before 31/06/18)	\$8	\$5
Dog owned by a pensioner (one dog only) (after 31/06/18)	\$20	\$10
Declared dangerous dog & Restricted Breeds (before 30/06/18)	\$250	\$200.00
Declared dangerous dog & Restricted Breeds (after 30/06/18)	\$450	\$400.00
Registered guide dog/assistance dog	Free	Free
Replacement tag	\$5	\$3.00
Release of dog from pound 1 <sup>st</sup> offence	\$40	\$30.00
Release of dog from pound 2 <sup>nd</sup> and subsequent offences	\$150	\$75.00
Daily maintenance charge whilst impounded	\$40	\$20 per day
Kennel License – New >2 dogs	\$70	\$50
Kennel License – Renewal	\$30	\$20

- **ALL WORKING DOGS MUST BE REGISTERED**
- 1 penalty unit @ 30/6/19 = \$163

Attachment 2 Item 7.2: Rates Resolution 2019-2020

## GLAMORGAN SPRING BAY COUNCIL

### NOTICE OF RATES AND CHARGES

#### 1. GENERAL RATE & MINIMUM

1.1 Pursuant to Section 90 of the *Local Government Act* 1993 (here referred to as the “Act”), Council hereby makes the following General Rate for all rateable land within the municipal area for the financial year commencing 1 July 2019 and ending 30 June 2020:

(a) Pursuant to Section 90(3)(c) of the Act, a General Rate of 7.580958 cents in the dollar of the assessed annual value (here referred to as “AAV”) of the rateable land.

1.2 Pursuant to Section 107(1) of the Act, Council hereby varies the General Rate of 7.580958 cents in the dollar (as previously made) as follows:

(a) For land within the municipality which is used or predominantly used for commercial purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 9.2590071 cents in the dollar of AAV;

(b) For land within the municipality which is used or predominantly used for industrial purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 11.7899575 cents in the dollar of AAV;

(c) For land within the municipality which is used or predominantly used for primary production purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.8487414 cents in the dollar of AAV;

(d) For land within the municipality which is used or predominantly used for sporting or recreation facilities purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 30.0000000 cents in the dollar of AAV; and

(e) For land within the municipality which is used or predominantly used for commercial purposes and non-use land (i.e. vacant commercial) the General Rate is varied by increasing the amount 7.580958 cents in the dollar of AAV to 15.96 cents in the dollar of AAV.

1.3 Pursuant to Sections 107(2A) and 107(2B) of the Act, Council hereby sets minimum amounts payable in respect of the general rate as varied, as follows:

(a) For land within the municipality which is used or predominantly used for commercial purposes, the minimum amount payable in respect of the General Rate as varied is an amount of \$700.00;

- (b) For land within the municipality which is used or predominantly used for industrial purposes, the minimum amount payable in respect of the General Rate as varied is an amount of \$390.00;
- (c) For land within the municipality which is used or predominantly used for primary production purposes, the minimum amount payable in respect of the General Rate as varied is an amount of \$486.00;
- (d) For land within the municipality which is used or predominantly used for commercial purposes and non-use land (i.e. vacant commercial) the minimum payable in respect of the General Rate as varied is an amount of \$445.00; and
- (e) For land within the municipality which is used or predominantly used for sporting or recreation facilities purposes, the minimum payable in respect of the General Rate as varied is an amount of \$155.00.

## **2. AVERAGED AREA RATE**

2.1 Pursuant to Section 109A of the Act and Certificates issued to Council in accordance with Section 109H of the Act, Council hereby make the following averaged area rate (here referred to as “AAR”) for all rateable land within the municipal area for the following categories and localities for the financial year commencing 1 July 2019 and ending 30 June 2020:

- (a) In the locality of Apslawn, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.777851 cents in the dollar of AAV and then an AAR is made in the amount of \$825.00;
- (b) In the locality of Bicheno, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.397891 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (c) In the locality of Buckland, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.814394 cents in the dollar of AAV and then an AAR is made in the amount of \$695.00;

- (d) In the locality of Coles Bay, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 5.356555 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (e) In the locality of Cranbrook, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 7.463186 cents in the dollar of AAV and then an AAR is made in the amount of \$825.00;
- (f) In the locality of Dolphin Sands for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.167810 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (g) In the locality of Douglas River for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.074843 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (h) In the locality of Friendly Beaches for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 5.281250 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (i) In the locality of Lake Leake for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 8.263221 cents in the dollar of AAV and then an AAR is made in the amount of \$825.00;
- (j) In the locality of Levendale for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 7.599484 cents in the dollar of AAV and then an AAR is made in the amount of \$825.00;
- (k) In the locality of Little Swanport for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.407609 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;

- (l) In the locality of Nugent for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 5.54573 cents in the dollar of AAV and then an AAR is made in the amount of \$695.00;
- (m) In the locality of Orford for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.003759 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (n) In the locality of Pontypool for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 8.096315 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (o) In the locality of Rheban for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.483426 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (p) In the locality of Rocky Hills for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 3.594470 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (q) In the locality of Spring Beach for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 5.262985 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (r) In the locality of Swansea for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.544682 cents in the dollar of AAV and then an AAR is made in the amount of \$1014.00;
- (s) In the locality of Triabunna for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 6.896887 cents in the dollar of AAV and then an AAR is made in the amount of \$825.00;
- (t) In the locality of Bicheno, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 7.900475 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;

- (u) In the locality of Buckland, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 17.997085 cents in the dollar of AAV and then an AAR is made in the amount of \$585.00;
- (v) In the locality of Coles Bay, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential] the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 8.339128 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;
- (w) In the locality of Dolphin Sands, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential] the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 9.544771 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;
- (x) In the locality of Little Swanport, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 12.116654 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;
- (y) In the locality of Orford, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 8.887432 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;
- (z) In the locality of Pontypool, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 11.779041 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;
- (aa) In the locality of Rheban, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 10.793509 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;



- (ab) In the locality of Rocky Hills, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 7.580958 cents in the dollar of AAV to 6.641627 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;
- (ac) In the locality of Spring Beach, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 7.670695 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00;
- (ad) In the locality of Swansea, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 9.180562 cents in the dollar of AAV and then an AAR is made in the amount of \$725.00; and
- (ae) In the locality of Triabunna, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.580958 cents in the dollar of AAV to 10.705495 cents in the dollar of AAV and then an AAR is made in the amount of \$650.00.

### **CAPPING OF RATE INCREASES**

#### **LOCAL GOVERNMENT ACT 1993 – SECTION 88A**

### **3. CAPPING OF RATE INCREASES:**

#### **COMMERCIAL PURPOSES**

For all land within the municipality which is used or predominantly used for **commercial purposes**, a maximum percentage increase of 15% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(a).

#### **INDUSTRIAL PURPOSES**

For all land within the municipality which is used or predominantly used for **industrial purposes**, a maximum percentage increase of 5% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(b).

## **PRIMARY PRODUCTION PURPOSES**

For all land within the municipality which is used or predominantly used for **primary production purposes**, a maximum percentage increase of 5% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(c).

## **SPORTING OR RECREATION PURPOSES**

For all land within the municipality which is used or predominantly used for **sport or recreational purposes**, a maximum percentage increase of 3% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(d).

## **SERVICE RATES AND CHARGES**

### **LOCAL GOVERNMENT ACT 1993 – DIVISION 3**

#### **4. WASTE MANAGEMENT SERVICE CHARGE – SECTION 94 OF THE ACT**

Pursuant to Section 94 of the Act, the Council by absolute majority hereby makes the following separate service charges for waste management for rateable land within the municipality for the period commencing 1 July 2019 and ending 30 June 2020:

- (a) A general waste management charge of \$90.00 for all rateable land; and
- (b) A charge of \$102.00 for all land that receives residential waste collection services from Council; and
- (c) A charge of \$230.00 for all land that receives commercial waste collection services from Council.

#### **5. FIRE SERVICE RATE – SECTIONS 93(1)(F) AND 93A OF THE ACT**

- (a) Pursuant to Section 93 and Section 93A of the Act, Council makes the following fire protection service rates for the purpose of collecting a fire service contribution from all rateable land in the municipal area sufficient to pay the contribution that Council is required to make pursuant to the notice received by Council from the State Fire Commission given accordance with Section 81B of the *Fire Service Act 1979* for the 2019-2020 financial year as follows:

District	Rate
Urban Volunteer Brigade Rating Districts	0.292772 cents in the dollar of AAV
General Land	0.492291 cents in the dollar of AAV

- (b) Pursuant to Section 93(3) of the Act and Section 81C(6) of the *Fire Service Act 1979*, the minimum fire service contribution payable in respect of the fire service contribution is the amount of \$41.00.

#### 6. COMMUNITY MEDICAL SERVICE CHARGE – SECTION 94 OF THE ACT

Pursuant to Section 94 of the Act, and Regulation 32(b) of the *Local Government (General) Regulations 2005*, the Council by absolute majority hereby makes the following separate service charge for community medical services for all rateable land within the municipality for the period commencing 1 July 2019 and ending 30 June 2020;

- For all rateable land, a Medical Charge of \$80.00.

### PAYMENT OF RATES AND CHARGES

#### LOCAL GOVERNMENT ACT 1993 – DIVISION 9

7. Pursuant to Section 124 of the Act, for the period commencing 1 July 2019 and ending 30 June 2020 all rates and charges payable to Council shall be payable by four (4) instalments in accordance with the following payment schedule:
- (a) The first instalment must be made on or before the 9<sup>th</sup> of August 2019;
  - (b) The second instalment must be made on or before the 01<sup>st</sup> of November 2019;
  - (c) The third instalment must be made on or before the 07<sup>th</sup> of February 2020;  
and
  - (d) The fourth and final instalment must be made on or before the 1<sup>st</sup> of May 2020.

8. Pursuant to Section 128(1)(b) of the Act, interest shall accrue on any amount of rates or charges that remain unpaid after the date upon which they are due. The rate of penalty interest for the period commencing 1 July 2019 and ending 30 June 2020 will be the rate of 8.1% per annum, calculated daily.
9. Pursuant to Section 130 of the Act, for the period commencing 1 July 2019 and ending 30 June 2020 the Council shall offer a discount of 2.0% off the total amount of rates due and owing for that year if such rates are paid *in full* on or before the 09<sup>th</sup> August 2019.

## 7.3 Review of Council's Advertising Policy

### Responsible Officer –Manager Development and Compliance

#### Comments

The current policy was approved on 24 February 2015 and is due for review.

The current policy is attached. Section 4 outlines the background and purpose of the policy.

It is considered that the following modifications be made:

1. The current practice of placing a copy of the advertisement at either the Swansea Visitor Information Centre, Bicheno Post Office or Coles Bay Post Office in addition to the Council office is not discussed.

It is suggested that the policy be amended to specify the following at Section 4:

- *Applications in Bicheno, Apslawn, Douglas River & Douglas-Apsley are placed in the Bicheno Visitor Information Centre*
- *Applications in Coles Bay, Friendly Beaches and Freycinet are placed in the Coles Bay Post Office*
- *Applications in Cranbrook, Swansea, Dolphin Sands, Rocky Hills, Lake Leake, Royal George, Tooms Lake and Little Swanport are placed in the Swansea Visitor Information Centre*
- *Applications in Triabunna, Orford, Spring Beach, Buckland, Rheban, Runnymede and Nugent be exhibited in the Council office.*

It is also suggested that the policy recognises that the placement of material for viewing at Swansea Visitor Information Centre, Bicheno Visitor Information Centre or Coles Bay Post Office should not be seen as a formal part of the process, but are in addition to the minimum requirements in order to assist the community. This recognition is considered necessary and appropriate as delivery of the material to these places cannot always occur within hours and there is no staff presence to ensure the material is not modified or removed. The addition of the following text at Section 4 is recommended:

*Placement of application documents at Swansea Visitor Information Centre, Bicheno Post Office or Coles Bay Post Office is an additional and informal part of the planning assessment process. Council cannot guarantee that the full application will be available in these locations for the entire 14 day period of public exhibition.*

2. Clause 4(5) be deleted.
3. Clause 4(1-3) be modified to replace "Development Applications" with "Planning Applications and Planning Scheme Amendments".

For explanation of the above points, 'Specified departures' is used at Clause 4(5) of the current policy. This phrase is taken to mean a planning scheme amendment.

The current policy requires all planning scheme amendments to be advertised in both The Examiner and the Mercury. However, planning scheme amendments must be advertised twice include one on a Saturday. The typical cost of a Saturday planning scheme amendment is approximately \$800 per paper (i.e., \$1600.00 total) which significantly exceeds the costs charged to proponents and would be a particularly high fee to charge is cost-recovery was to occur.


4. Sub-clauses be labelled by letter rather than number.
5. Add “for the entire period submissions can be lodged” to Clause 4(6).
6. Change the last sentence of Section 7 to “Councillors will be provided with a copy of the public notice for their information”.

**Recommendation**

That Council amends the Council Advertising Policy in accordance with this report and determines a review date of no later than 2022.

**Attachment:** Policy 1.6: Council Advertising – Version 2 – 24/2/2015



 GLAMORGAN SPRING BAY COUNCIL	<b>POLICY – COUNCIL ADVERTISING</b>	<b>1.6</b>	
		<b>Version 2</b>	<b>Date 24/02/15</b>
<b>Minutes Dated 24 February 2015</b>	<b>Approved By: Council Decision No. 22 /15</b>	<b>Review Date As required but no later than 2018</b>	

## 1. OBJECTIVE

To establish a standard for all Council advertising including Development applications.

## 2. SCOPE

All newspaper advertising including but not limited to Development Applications, Council Meeting notifications, events and information advertisements.

## 3. PROCEDURE

In the Glamorgan Spring Bay Municipality there are two major newspapers circulating i.e. The Mercury newspaper published in the south of the State and The Examiner newspaper published in the north. To advertise in both papers is a very expensive exercise. Legislation only requires that the advertisements must be placed in one major newspaper circulating in the area.

This policy determines that:

1. Development Application advertising for the Coles Bay and Bicheno areas will be placed in The Examiner newspaper only;
2. Development Application advertising for Swansea area will be placed in The Mercury newspaper only;
3. Development Applications for all other areas south will be placed in The Mercury newspaper only; and
4. Other advertising and Council notices will be placed in both The Mercury and The Examiner newspapers.
5. Specified departures to application will be placed in both The Mercury and The Examiner newspapers.
6. All advertising will appear on Council's website [www.gsbc.tas.gov.au](http://www.gsbc.tas.gov.au)

## 4. DELEGATION

The General Manager has the authority to determine the circumstances where it may become necessary for duplicating advertisements in both The Mercury and The Examiner newspapers.

## **5. RESPONSIBILITY**

The implementation of this policy is the responsibility of the General Manager.

## **6. REPORTING**

The General Manager will ensure regular reporting in the monthly Council agenda in relation to Development Applications.

Councillors will be emailed with copies of advertising.

## **7. STATUTORY REQUIREMENTS**

*The Local Government Act 1993*

*The Glamorgan Spring Bay Planning Scheme 1994*

*The Land Use Planning and Approvals Act.*

## **8. ATTACHMENTS**

Nil



## 7.4 Dolphin Sands Ratepayers Association (DSRA)

### Responsible Officer – Manager Community Development

#### **Background**

An application has been received from the Dolphin Sands Ratepayers Association (DSRA) seeking financial assistance of \$990.00 under the Community Small Grants Program, to cover the cost of a Natural Values Report. This report is required as part of the development application.

Councillors will be aware that a pedestrian/cycling bridge over the Meredith River has long been a topic of discussion. The perceived benefit of this asset to the community is evident in its inclusion in Council's 2016 Swansea Structure Plan (9.7.1). In response to strong support for this project from members of DSRA, earlier this year DSRA began the process of making this long-term vision a reality.

The aim of the Meredith River pedestrian/cycling bridge is to provide a reliable, safe, year-round connection between Cambria Drive, Dolphin Sands and Swansea for pedestrians, cyclists and people with disabilities or mobility scooters. The bridge would bypass sensitive bird nesting areas. It could also be used as a means of escaping bushfire if the road was blocked. The location of the bridge fits well with existing tracks. It avoids the river mouth which is subject to frequent change and minimizes the visual impact to nearby residents (see attached concept map).

The proposal is to use the 20m reserve behind the Cambria subdivision as the eastern access to the bridge. The bridge would leave from the end of this reserve. There is limited Crown Land Reserve on the southern (Swansea) side of the Meredith River. It is envisaged that a portion of the private land at 58 Shaw Street would be needed for this end of the bridge. The land at 58 Shaw Street is held by a family company. DSRA has met with the company's Business Manager to seek in-principle agreement for a small portion of their land to become public reserve (marked in yellow on the attached map). In addition to a triangle of land for the entrance to the bridge, this would also include an easement approximately 5m wide along the boundary with the adjacent farm to connect the bridge with the carpark. At this stage, we have been advised that there is majority shareholder support for our proposal.

A pedestrian/cycling bridge over the Meredith River would create a visible connection between Cambria Drive and Swansea. It would significantly reduce the travelling distance between Dolphin Sands and Swansea, making riding or walking an option for a broad range of people, including children and people reliant on mobility scooters. External supporters include Bicycle Network Tasmania and the Swansea Development Action Plan Group.

A quote for the Natural Values Report of \$990 from EcoTas is attached.

A copy of the income and expenses of DSRA from 1<sup>st</sup> January, 2019 to 14<sup>th</sup> June, 2019 is also attached.

DSRA is applying to Tassal for a grant to cover the cost of a geotechnical report for the site.

DSRA is aware of the financial position of Council and the organisation will be seeking funding in the future for the overall project from multiple bodies. However, the focus at this point is to apply for planning approval. Once planning approval has been granted, applications for grant funding to external bodies are far more likely to be successful.

### **Budget Implications**

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program, of which \$16,069.00 has been expended.

### **Recommendation**

That Council approves a grant of \$990 to the Dolphin Sands Ratepayers Association (DSRA) to cover the cost of a Natural Values Report, as required as part of the application for planning approval for a pedestrian/cycling bridge over the Meredith River.



Listmap

www.thelist.tas.gov.au

Land Tasmania

Generated at: 6:48 on 15-January-2019

User: Public

Page: 1 of 2





28 Suncrest Avenue  
Lenah Valley, TAS 7008  
mark@ecotas.com.au  
www.ecotas.com.au  
(03) 62 283 220 (personal)  
0407 008 685 (mobile)  
**ABN 83 464 107 291**

**Dolphin Sands Ratepayers Association**

ATTENTION: Robyn Moore  
PO Box 133  
Swansea TAS 7190

13 June 2019

Dear Robyn

**RE: Fee proposal**

**Natural values assessment: Meredith River pedestrian bridge**

I have pleasure in providing the following formal fee proposal for your consideration to undertake a natural values assessment for the proposed pedestrian bridge across the Meredith River.

As discussed, I understand that the type of natural values assessment likely to be required by Glamorgan Spring Bay Council for a future planning application through the *Glamorgan Spring Bay Interim Planning Scheme 2015* is one that will meet the intent of meets the intent of the *Guidelines for Natural Values Assessments – Terrestrial Development Proposals* (DPIPWE 21015).

To this end, my fee proposal includes:

- all relevant database checks (DPIPWE's *Natural Values Atlas* and *TheList*, Forest Practices Authority's *Biodiversity Values Database*, Department of the Environment & Energy's *Protected Matters Search Tool*);
- a site assessment (in your company) at some stage of the planning and design process, which will include mapping vegetation types, potential habitat of threatened flora and fauna (as listed on Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* and/or the Tasmanian *Threatened Species Protection Act 1995*), declared and environmental weeds, and any other natural values considered relevant to the project (e.g. hollow-bearing trees);
- statement of findings that includes maps showing existing TASVEG vegetation mapping compared to updated vegetation mapping (based on site assessment), threatened flora and fauna locations (if any) and locations of other relevant values (e.g. weeds, hollow-bearing trees, etc.) and recommendations for management including a consideration of the legislative and policy implications (e.g. under the Tasmanian *Threatened Species Protection Act 1995* and the Biodiversity Code of the *Glamorgan Spring Bay Interim Planning Scheme 2015*);
- associated mileage and expenses; and
- client liaison.

The fee for the above will be \$900.00 plus GST.

*ECOtas...providing options in environmental consulting*



28 Suncrest Avenue  
Lenah Valley, TAS 7008  
mark@ecotas.com.au  
www.ecotas.com.au  
(03) 62 283 220 (personal)  
0407 008 685 (mobile)  
**ABN 83 464 107 291**

Note: This rate is a minimum 25% discount on my full commercial rate and I am happy if this is considered as "in-kind" support in some manner in any community grant applications.

ECOtas is fully insured with respect to professional indemnity, public liability and workers compensation (certificates of currency attached).

Yours sincerely

**Mark Wapstra**  
**Senior Scientist/Manager**

*ECOtas...providing options in environmental consulting*



**DSRA Income & Expenses 01.01.19-14.6.19**

<b>INCOME</b>			<b>AMOUNT</b>
Membership subscriptions			\$975.00
Bin Springs payments			\$628.30
Fire trailer hire			\$10.00
Transfers from petty cash			\$212.50
Crowdfunding for bushfire recovery			\$6,645.00
<b>TOTAL INCOME</b>			<b>\$8,470.80</b>
<b>EXPENDITURE</b>			<b>AMOUNT</b>
Hire Swansea Courthouse (x3)	Internet		\$90.00
Landcare Tasmania membership	Internet		\$30.00
Post box rental	Cheque	130	\$35.00
Bin Springs	Internet		\$576.43
Transfers to petty cash	Cash		\$295.00
Dept Justice Annual Return	Cheque	131	\$63.20
Rosco's Skip Bins	Internet		\$1,025.20
Plants, tree guards, stakes, potting mix	Internet		\$5,508.72
<b>TOTAL EXPENDITURE</b>			<b>\$7,623.55</b>
<b>Opening balance (01.01.2019)</b>			<b>\$1,455.48</b>
<b>Closing balance (14.6.2019)</b>			<b>\$2,277.73</b>

\*NB: Closing balance includes \$1148.78 which is allocated for crowdfunding expenses. As such, the available balance is \$1153.95.



## **7.5 Freycinet Volunteer Marine Rescue (VMR) Association**

**Responsible Officer – Manager Community Development**

### **Background**

An application has been received from the Freycinet Volunteer Marine Rescue (VMR) Association, seeking financial assistance of \$400.00 under the Community Small Grants Program towards the cost of servicing the life jackets.

Stormy life jackets are used by the volunteers during rescues and training and are regarded as being in commercial use and must be serviced every year. VMR will cover the cost of transporting the life jackets to and from Mornington and the cost of any replacement parts identified during servicing.

Annual servicing of lifejackets contributes significantly to providing a safe working environment for marine rescue volunteers.

The cost of servicing is \$40 x 10 lifejackets = \$400.

### **Statutory Implications**

Not applicable

### **Budget Implications**

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program, of which \$16,069 has been expended.

### **Recommendation**

That Council approves a grant of \$400.00 to the Freycinet Volunteer Marine Rescue (VMR) Association towards the cost of servicing ten (10) life jackets used by the VMR for rescues and training.

## **7.6 Spring Bay Suicide Prevention Network**

**Responsible Officer – Manager Community Development**

### **Background**

An application has been received from the Spring Bay Suicide Prevention Network, seeking financial assistance of \$1,000 under the Community Small Grants Program, towards the purchase of six (6) Live Life Medical Alarms.

The Network commenced this project last year and has distributed 24 alarms to community members within the municipal area (referrals submitted by local general practitioners). This was made possible with the financial assistance of Council, the Pop-Up Book Stall and the Suicide Prevention Network.

The Network would like to continue with the project whilst there is a need for the personal alarms and the program is fully supported by the general practitioners.

The total cost of the project is \$2,442 with the Network providing \$1,142 and a community member donating \$300.

### **Statutory Implications**

Not applicable

### **Budget Implications**

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program, of which \$16,069.00 has been expended.

### **Recommendation**

That Council approves a grant of \$1,000 to the Spring Bay Suicide Prevention Network towards the cost of purchasing a further six (6) Live Life Medical Alarms for community use.





## LiveLife Mobile Alarm

### Safety and independence for active seniors.

With the **LiveLife** Mobile Alarm you can go almost anywhere knowing help is just a press of a button away. It is perfect for seniors who like to be independent and active. It also an excellent option for seniors living at home who may not have a landline.

It is a stylish pendant that works using the same cellular phone technology as a mobile phone, but without the complicated features.

When activated, the pendant sends 5 help messages using the in-built Swiss U-Blox 7 precision GPS via SMS with a link to **Google Maps** showing the wearer's location to within 2 metres! It then starts calling up to 5 emergency contacts one after the other using the Telstra or Optus mobile network.



You can even include '000' as a contact!

When one of the emergency contacts answers, the wearer is able to talk **hands free** through the **waterproof** pendant. Anyone who knows the mobile number of the pendant can call it and it answers in speaker-phone mode automatically.

You can easily locate the pendant via SMS.

**Perfect for people who are at risk of falls.**

Includes a **fall detection** capability designed to activate for more serious falls likely to result in unconsciousness. Alerts all contacts.

**No monthly fees ever.**  
One off cost only.

In an emergency it contacts family and friends, not strangers in a call centre who will just call your family and friends anyway.

**Ready to use** right out of the box. No setup needed.

The Mobile Alarm is a standalone device with its own SIM card and mobile number. There is no need to have your own mobile phone. It is very low cost to use on the mobile network.

**Small, lightweight and comfortable to wear.**

The Mobile Alarm pendant weighs the same as 3 twenty cent pieces. It has a soft, non-clip surface and comes with a stylish, safety lanyard.

Being waterproof you can wear it in the shower or even a tropical downpour!

The pendant fully recharges in the charging station in less than an hour. Battery can last up to 3 days.

The wearer can also call one of the emergency contacts at any time if they wish to.

3G

GPS

**000**  
CAN CALL  
EMERGENCY  
SERVICES

GERMAN  
DESIGN &  
ENGINEERING

SWISS  
PRECISION  
GPS

red dot award  
product design  
2015





## How it works.

### Revolutionary technology

The **LiveLife Mobile Alarm** is an SOS alarm that works wherever there is 3G Mobile coverage through either the Telstra or Optus mobile network. These networks cover 98% of the Australian population.



GPS

When the help button on the pendant is pressed it uses the in-built GPS to send out up to 5 help text messages with the wearer's location on Google Maps. This is accurate to 2 metres. When family or friends receive the call from the Mobile Alarm they will already know exactly where the wearer is located.



3G

The Mobile Alarm then begins the call sequence. When the first contact answers the pendant allows the wearer to speak and listen hands free. It's just like a normal phone conversation. The pendant has loud and clear audio. When the wearer is finished talking they can end the call very easily.

Other contacts who have received the help text message can then try calling the pendant if they like.

At any time the contacts can find out the location of the pendant by sending a simple SMS to it. It will reply with it's exact location on Google Maps.



**LiveLife**  
PERSONAL MEDICAL ALARMS

[www.livelifealarms.com.au](http://www.livelifealarms.com.au)



Whether you're at home or outdoors and need help, simply press the SOS button.



This is Margaret.  
Help me!  
[View my location here.](#)

It then sends 5 help texts with your exact location via GPS and then calls those people consecutively



When one of your emergency contacts answers you can talk to them through your pendant.

## **7.7 Spring Bay Studio and Gallery**

**Responsible Officer – Manager Community Development & Administration**

### **Background**

An application has been received from the Spring Bay Studio and Gallery, seeking financial assistance of \$1,000 under the Community Small Grants Program, towards the cost of purchasing a pellet heater. The Spring Bay Studio and Gallery has a membership of twenty-eight (28) people.

Gas heaters are currently used, however, they pose a health and safety issue for the primarily female membership who need to lift the heavy gas bottles in order to maintain a less than ideal heat in the studio.

The pellet heater would also mean more efficient and affordable heating, which will allow the studio to open on other days for workshops if required.

The owner of the site has given approval for a pellet heater to be installed and removed should the studio have to move in the future.

The total cost of the heater is \$3,450, of which Spring Bay Studio and Gallery will contribute \$1,450 and PHTAS Pty. Ltd. is reducing the cost by \$1,000. A copy of the quote is attached.

### **Statutory Implications**

Not applicable

### **Budget Implications**

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program, of which \$16,069.00 has been expended.


### **Recommendation**

That Council approves a grant of \$1,000 to the Spring Bay Studio and Gallery towards the cost of purchasing a pellet heater.





phone Num  
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Pellet Fires Tasmania  
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info@pftas.com.au  
www.pftas.com.au

**Rob Douglas**  
Managing Director  
rob@pftas.com.au

**Heating and Ventilation Specialists**

deserve

	Bungalow	Matilda	Wellington
Heat Area M2	70	80	170
Efficiency %	>85	>90	>90
Hopper Kg	7	8	22
Burn Low kg/h	0.4	0.6	0.6
Burn High kg/h	1.0	1.2	2.3
Electricity running	30 - 400	30 - 400	30 - 400
Dimensions (W*H*D)	550*720*240	430*780*450	720*765*475
Weight kg	70	70	130

Quotation	
Heater \$	2450
Flue \$	350
Installation \$	700
Hearth \$	
Battery Backup \$	
Extra \$	
<b>TOTAL \$</b>	3450

Denon -1000

## Pellet Fire Heating Technology

01 Automatic Ignition

02 Thermostat Control

03 Programmable Timer


04 Self Cleaning System

05 High Efficiency

06 5 Year Warranty

07 Remote Control

08 WiFi  
Optional Smart Phone App



**PFTAS Pty Ltd**  
108 Gormanston Road  
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**www.pellet.com.au**

## 8. Motion Tracking Document

*Last updated 19/06/2019*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
25 <sup>th</sup> November 2014	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
23 <sup>rd</sup> February 2016	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 <sup>th</sup> January 2017 prior to report for January 2017 OMC.	Complete
27 <sup>th</sup> September 2016	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 <sup>th</sup> September 2016	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Last workshop held in June 2017.	In Progress
24 <sup>th</sup> January 2017	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> February 2018	7.1	20/18	Approval of borrowing budget amendments, pipeline approvals and construction.	GM	GM authorised to proceed with Stage 1 Prosser Plains Raw Water Scheme (PPRWS) and Council to enter into an agreement with Tassal for delivery of raw water to Okehampton Bay on full cost recovery basis.	In Progress
24 <sup>th</sup> April 2018	7.3	50/18	Kerbside Vendors Policy	MDC	Community consultation to commence. Submissions due 1 August, 2018.	In Progress
24 <sup>th</sup> April 2018	7.4	51/18	By-Law Review/Renewal	MDC	Regulatory impact statement to be prepared for Council.	In Progress
25 <sup>th</sup> September 2018	9.2	105/18	City of Hobart: Compulsory Voting LG Elections	GM	Workshop to be scheduled with new Council to consider compulsory voting at LG level and respond to HCC letter 13/9/18	In Progress
23 <sup>rd</sup> October 2018	6.1	114/18	NRM Committee Minutes	MNRM	Motion for a review of public toilet facilities where there is an absence on sites such as Saltworks Reserve.	In Progress

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> November 2018	7.9	140/18	Dolphin Sands Ratepayers' Association Grant Submission	MCD	Deferred to a workshop	In Progress
11 <sup>th</sup> December 2018	7.3	152/18	STCA Committee Representatives – Waste Strategy South and Regional Climate Change Initiative	GM	Need to advise Hobart City Council of reps. Item deferred to a Council Workshop.	In Progress
18 <sup>th</sup> February 2019	2.1	17/19	Independent Reports on Triabunna Wharf/Marina, PPRWS and Marina Views, Triabunna	GM	Reports to be commissioned (within 21 days of motion)	In Progress
18 <sup>th</sup> February 2019	2.2	18/19	Independent Report on Solis Development	GM	Report to be commissioned (within 21 days of motion)	In Progress
18 <sup>th</sup> February 2019	2.5	21/19	Strategic Plan	Mayor/GM	Scope of work and EOI to be prepared and provided to Council no later than April OMC.	Complete
26 <sup>th</sup> February 2019	7.6	39/19	Staff Resourcing Land Use Planning: Benchmark Report	MDC	Issue to be workshopped by Council.	In Progress
26 <sup>th</sup> February 2019	8.1	41/19	Notice of Motion: Increase Time for Agenda to Councillors from 4 days to 7 days (Clr Churchill)	GM	Item deferred to a workshop in light of report on staff resourcing in Planning.	In Progress
26 <sup>th</sup> March 2019	7.3	66/19	Renaming of Esplanades	MDC	Council to consult with affected residents	In Progress

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
26 <sup>th</sup> March 2019	7.5	68/19	Fast Charging for Electric Vehicles in GSB	MNRM	In principle agreement to fast charging station in Swansea and calls for EOI for a partner to install a fast charger at a Council site.	In Progress
30 <sup>th</sup> April 2019	6.1	82/19	Policy for Users of Hall Facilities	GM	Council to formulate and implement a Policy of Acceptable Practices and Requirements for users of Council Hall facilities.	In Progress
30 <sup>th</sup> April 2019	6.2	85/19	EPIRB and Expired Flare Collection Points	MW/MBMI	Work with MAST to investigate possibility of a collection point at each of the four Council WMC.	In Progress
28 <sup>th</sup> May 2019	7.1	104/19	Policy 3.3 Conservation Covenant Rebate	Acting GM	Policy endorsed and updated on Council's website.	Complete
28 <sup>th</sup> May 2019	7.2	105/19	Prosser River Mouth Master Plan Advisory Group	Acting GM	Group to be established as a Section 24 Committee	In Progress
28 <sup>th</sup> May 2019	7.3	106/19	Dog Fees	MDC	Fees approved	Complete
28 <sup>th</sup> May 2019	7.4	107/19	Changes to Food Premise Regulations & Fees	MDC	Fees approved	Complete

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Recommendation:**

That Council receives and notes the information contained within the Motion Tracking Document.



## 9. Questions Without Notice

## 10. Confidential Items (Closed Session)

The Mayor to declare the meeting closed to the public in order to:

- Item 1: Minutes from the “Closed Session” of the Ordinary Meeting of Council held on May 28, 2019.

*Under regulation 34 of the Local Government (Meeting Procedures) Regulations 2015 Statutory Rules 2015, No.38 regulation 34 (6) at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

- Item 2: Appointment of General Manager

*Under regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 Statutory Rules 2015, No.38 the meeting will be closed to the public according to regulation 15 (2) (a) personnel matters.*

### Recommendation

That Council moves into a closed session (Time).

***The live streaming and recording of meeting will now be switched off. Mayor to check that the streaming has been terminated.***

## 11. Close

The Mayor to declare the meeting closed at (Time).

**CONFIRMED** as a true and correct record.

Date:

Mayor Debbie Wisby