



GLAMORGAN SPRING BAY  
COUNCIL

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# Notice of Meeting and Agenda

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For the Ordinary  
Meeting of  
Council to be  
held at the  
Triabunna  
Council Offices

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30 April, 2019

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 30 April 2019 commencing at 2.00pm.

**Dated** this Wednesday 24<sup>th</sup> April, 2019

**Daniel Smee**  
**ACTING GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

**Note : Section 65 of The Local Government Act 1993 states –**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –***
  - (a) the general manager certifies, in writing –***
    - (i) that such advice was obtained; and***
    - (ii) that the general manager took the advice into account in providing general advice to the council or council committee; and***
  - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.***

**Daniel Smee**  
**ACTING GENERAL MANAGER**

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# Audio/Video Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live. A link is available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live and watch recordings of previous Council meetings.

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

## 1. Opening

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

### 1.1 Acknowledgement of Country

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

### 1.2 Present and Apologies

### 1.3 In Attendance

### 1.4 Declaration of Interest or Conflict

*The Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*

*in any item included in the Agenda.*

## 2. Confirmation of Minutes

### 2.1 Ordinary Meeting of Council – March 26, 2019

#### Recommendation

That the Minutes of the Ordinary Meeting of Council held Tuesday 26 March 2019 be confirmed as a true and correct record.

### 2.2 Workshop Held – March 25, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 10am to 12pm on Monday 25 March 2019 at the Triabunna Council Offices for a briefing of Council on the Prosser Plains Raw Water Scheme (PPRWS).

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke.

**Apologies:** Cllr Michael Symons.

**In Attendance:** Mr Daniel Smee (Acting General Manager), Mr Shane Wells (Manager Development and Compliance), Mr David Burt (Project Manager PPRWS)

### 2.3 Workshop Held – March 26, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 2.30pm to 4.30pm on Tuesday 26 March 2019 at the Triabunna Council Offices to review Council's draft delegation instrument.

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke.

**Apologies:** Cllr Michael Symons.

**In Attendance:** Mr Daniel Smee (Acting General Manager).

### 2.4 Workshop and Community Connect Held – April 9, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 1pm to 4pm on Tuesday 9 April 2019 at the Coles Bay Community Hall. Please see attached Workshop Agenda for items covered. The Community Connect Session commenced at 4pm\*.

**Present:** Mayor Debbie Wisby, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Keith Breheny, Cllr Annie Browning, Cllr Keith Pyke, Cllr Michael Symons.

**Apologies:** Cllr Rob Churchill,

\*Please note: Deputy Mayor Jenny Woods and Cllr Cheryl Arnol needed to depart at 4.20pm.

**In Attendance:** Mr Daniel Smee (Acting General Manager).

## 2.5 Workshop Held – April 16, 2019

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held from 1pm to 4pm on Tuesday 16 April 2019 at the Triabunna Council Offices. Please see attached Workshop Agenda for items covered.

**Present:** Mayor Debbie Wisby, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill, Cllr Keith Pyke.

**Apologies:** Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Michael Symons (due to work commitments on this day).

**In Attendance:** Mr Daniel Smee (Acting General Manager).

<b>Recommendation</b>
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That Council notes this information.
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**Attachment: Workshop Agenda – 9 April, 2019**



# Workshop Notice/ Agenda 09/04/2019

Notice is hereby given that a Council Workshop will be held at the **Coles Bay Community Hall (Annex) 09/04/2019** commencing at **1.00 pm to 4.00 pm**

	<u><b>Time Allocated</b></u>
Items for general discussion and update	
1. Update from Acting General Manager, Daniel Smee	30 minutes
2. GSBC Strategic Plan	15 minutes
3. Re-use Shop/Community Shed – Swansea	10 minutes
4. Fence at Prosser River Opening/Radar Beach area	10 minutes
5. Triabunna Recreation Ground Section 24 Committee	10 minutes
6. Mobile phone coverage improvements	10 minutes
7. Drought funding	10 minutes
8. Solis, Marina Views, PPRWS, Integrity Commission Report	15 minutes
9. Delegation Register	10 minutes
10. Confidential matters	30 minutes
11. Other matters	10 minutes

At the completion of the Workshop, a Community Connect Session will be held at the Coles Bay Community Hall Annex 4pm – 5pm.

Councillor Debbie Wisby  
Mayor Glamorgan Spring Bay Council

**Attachment: Workshop Agenda – 16 April, 2019**



## Workshop Notice/ Agenda

16/04/2019

Notice is hereby given that a Council Workshop will be held at Triabunna Council Chamber on the **16/04/2019** commencing at **3.00pm to 5.30pm**.

### Description

1. Federal Funding – Drought Communities Program  
Discuss projects for the \$1m approved funding
2. Strategic Plan  
Update from Daniel Smee
3. Terms of Reference – Prosser River area Working Group  
Discuss ToR and way forward
4. Other items

Councillor Debbie Wisby

Mayor Glamorgan Spring Bay Council

### **3. PLANNING AUTHORITY SECTION**

**Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.**

<b>Recommendation</b>
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That Council now acts as a Planning Authority. (Time:    )
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### 3.1 DA2019/52 – Toilet, Freycinet National Park

#### Planning Assessment Report

<b>Proposal:</b>	<b>Toilet</b>
<b>Applicant:</b>	<b>Parks and Wildlife Service</b>
<b>Location:</b>	<b>Freycinet National Park</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Environment Management Zone</b>
<b>Application Date:</b>	<b>1 March 2019</b>
<b>Statutory Date:</b>	<b>2 May 2019</b>
<b>Use Class:</b>	<b>Passive Recreation</b>
<b>Use:</b>	<b>Passive Recreation</b>
<b>Use status in zone:</b>	<b>No Permit Required</b>
<b>Performance Criteria:</b>	<b>Assessment required for 1 standard</b>
<b>Representations:</b>	<b>One</b>
<b>Attachments:</b>	<b>Appendix A – Application documentation Appendix B – Representation (separate cover)</b>
<b>Author:</b>	<b>Shane Wells, Manager Development and Compliance</b>

#### 1. Executive Summary

- 1.1. Planning approval is sought for a toilet in the vicinity of Wineglass Bay within Freycinet National Park.
- 1.2. The application is discretionary due to reliance on a number of different Performance Criteria.
- 1.3. The proposal is recommended for conditional approval.
- 1.4. The final decision must be made by the Planning Authority or by full Council acting as a planning authority due to the receipt of representations via the public exhibition period.

## **2. Legislative & Policy Content**

- 2.1. The purpose of this report is to enable the Planning Authority to determine application DA 2019/52.
- 2.2. This determination must be made no later than 2 May 2019.
- 2.3. The relevant legislation is the *Land Use Planning and Approvals Act 1993 (LUPAA)*. The provisions of LUPAA require a planning authority to take all reasonable steps to ensure compliance with the planning scheme.
- 2.4. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2005*.
- 2.5. This report has been prepared with appropriate regard to the State Policies that apply under the *State Policies and Projects Act 1993*.
- 2.6. This report has been prepared with appropriate regard to Council's Strategic Plan and other Council policies, and the application is not found to be inconsistent with these. Nevertheless, it must be recognised that the planning scheme is a regulatory document that provides the overriding consideration for this application. Matters of policy and strategy are primarily a matter for preparing or amending the planning scheme.

## **3. Risk & Implications**

- 3.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 3.2. No specific implications for Council have been identified and the proposal will not be a Council asset as the current road to the trail head is. The proposal is supported by the draft Freycinet Master Plan as part of a strategy to reduce vehicle movements in the park by various methods including a shuttle bus from the town to the park.

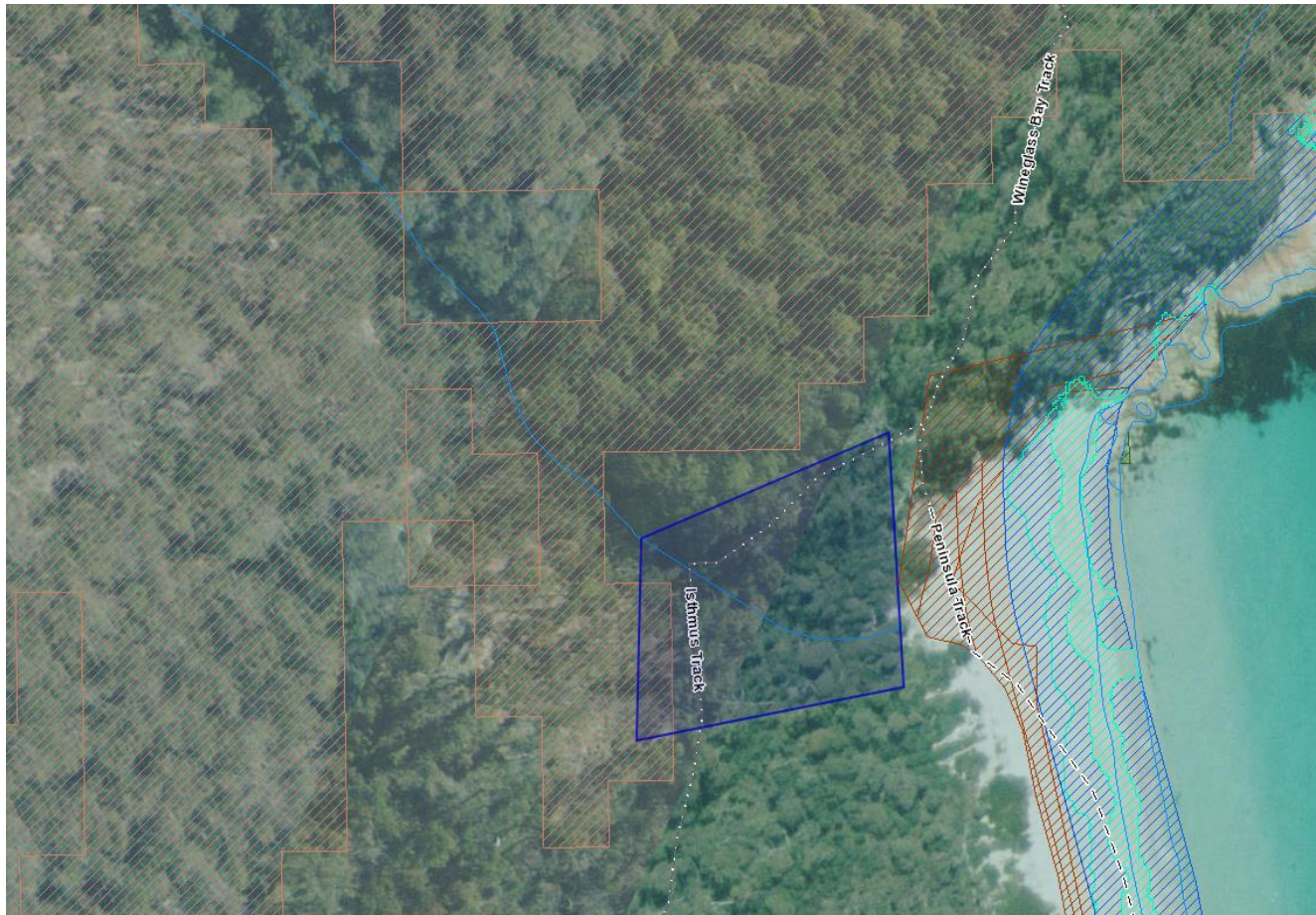
## **4. Relevant Background and Past Applications**

- 4.1. Nil

## **5. Site Detail**

- 5.1. The site is within Freycinet National Park, which is within the Environmental Management Zone of the *Glamorgan Spring Bay Interim Planning Scheme 2015*. The development footprint is not subject to any planning scheme overlays.
- 5.2. The site is near the junction of the Isthmus Track, Wineglass Bay Track and Peninsula Track.





**Figure 1: Site.**

## 6. Proposal

- 6.1. The toilet is a full capture, fly in / fly out system and does not involve any treatment onsite.
- 6.2. The toilet consists of a toilet structure and mesh deck on which a number of large pods will be stored. The pods are removed and delivered via helicopter and slid under the toilet structure as required. The proposed flight lines will avoid raptor nests and environmental values and are targeted to land at the former quarry south of the fisheries. Waste will be disposed of to an authorised system.
- 6.3. The overall footprint is 9.6m x 6.5m by 5.2m high. Cladding is painted cement sheet in a dark grey.
- 6.4. A small amount of vegetation will be impacted by the structure and by clearing to provide safe helicopter access. Measures are proposed to avoid impact to plants of conservation significance.

## 7. Operation of a planning scheme

- 7.1. Clause 7.5 of the planning scheme provides that an application must meet every applicable Standard to be approved.
- 7.2. Clause 7.5.2 in turn provides:

A standard in a zone, specific area plan or code is an applicable standard if:

- (a) *the proposed use or development will be on a site within a zone or the area to which a specific plan relates, or is a use or development to which the code applies; and*
  - b) *the standard deals with a matter that could affect, or could be affected by, the proposed use or development.*
- 7.3. Each Standard can be met by either an Acceptable Solution or a Performance Criteria. In some Standards, an Acceptable Solution or Performance Criteria may not be provided.
- 7.4. Where a Performance Criteria is relied upon by an application, the application will be discretionary regardless of what status the proposed use has in the use table for the relevant zone.
- 7.5. A discretionary application is subject to section 57 of LUPAA and may be approved, with or without conditions, or refused. Any decision must have regard to the provisions of the planning scheme in force at the time the decision is made.
- 7.6. An Acceptable Solution and a Performance Criteria are alternative ways to meet the objective of the Standard. That is, the Scheme provides a compliance test for each provision. The test can be satisfied by either the Acceptable Solution or the Performance Criteria, both of which are equally valid ways to satisfy this test. Effectively, there is more than one correct answer to each test; compliance with either the Acceptable Solution or Performance Criteria is 'correct'.
- 7.7. Acceptable Solutions are objective and measurable. Performance Criteria require the sound exercise of judgement as to whether the application with reasonably or unreasonably satisfy the criteria prescribed. Acceptable Solutions and Performance Criteria are thus equally valid, yet alternative, ways to meet a Standard.
- 7.8. In exercising a sound judgement on a Performance Criteria, the Planning Authority may have regard to the objective of the standard but should not have regard to the Acceptable Solution. This is provided for by Clause 7.5.4 which provides:

*The planning authority may consider the relevant objective in an applicable standard to help determine whether a use or development complies with the performance criterion for that standard.*
- 7.9. The logic of the above is that the exercise of judgement on a Performance Criteria is its impact, and not the fact that the Acceptable Solution is not complied with.

## **8. Assessment against planning scheme provisions**

- 8.1. The following provisions are relevant to the proposed use and development:
  - Environmental Management Zone
  - E7.0 Stormwater Management Code
- 8.2. The proposal is for the use class of Passive Recreation, a No Permit Required use class within the Zone. The proposal relies on Performance Criteria, making this application subject to the Discretionary application process.
- 8.3. The proposal complies with each applicable Acceptable Solution other than the following where the proposal is reliant on the associated Performance Criteria.

The purpose of the following table is to identify and list each instance that a Performance Criteria is relied upon and to briefly outline how and why the proposal does not meet the Acceptable Solution.

		<b>Acceptable Solution Requirement</b>	<b>Proposed</b>
1	Design  Clause 29.4.3 (a)	The location of buildings and works must comply with any of the following:  (a) be located on a site that does not require the clearing of native vegetation and is not on a skyline or ridgeline;	Some small vegetation clearing is required

#### 8.4. Discretion 1

8.4.1. Loss of vegetation is necessary to construct the structure.

8.4.2. Values have been assessed and the siting selected to avoid impact to conservation values.

8.4.3. The relevant Performance Criteria is:

*The location of buildings and works must satisfy all of the following:*

*if:*

(i) *there are no sites clear of native vegetation and clear of other significant site constraints such as access difficulties or excessive slope;*

(ii) *the extent of clearing is the minimum necessary to provide for buildings, associated works and associated bushfire protection measures;*

(iii) *the location of clearing has the least environmental impact;*

8.4.4. In response to the above, the extent of clearing is the minimum necessary and has the least impact practicable. It is considered that the Performance Criteria is satisfied.

#### 9. Referrals

9.1. TasWater

Referral was not required.

9.2. Council's Technical Officer

Referral was not required.

Council's Natural Resource Management Department

Council's NRM Department has reviewed and supports the RAA materials and the work undertaken by the applicant.

## 10. Concerns raised by representors

10.1. The following table outlines the issues raised by the representors.

<i>Issue</i>	<i>Response</i>
Truck access to old quarry would require upgrades to the track – better option would be to land outside the National Park.	<p>The amount of vehicle movements generated would be minimal. The quality of the track and of the Council maintained section of road leading to the track is not great. However, the track will be adequate for occasional low speed use and any maintenance work of roadside clearing will be the responsibility of the PWS. The track needs to be maintained for bushfire management access and purposes regardless of this proposal.</p> <p>The Freycinet Master Plan provides a framework for traffic safety improvements.</p>

## 11. Conclusion

11.1. The application satisfies the relevant provisions of the *Glamorgan Spring Bay Interim Planning Scheme 2015* as outlined in this report and is recommended for approval.

## 12. Recommendations

That:

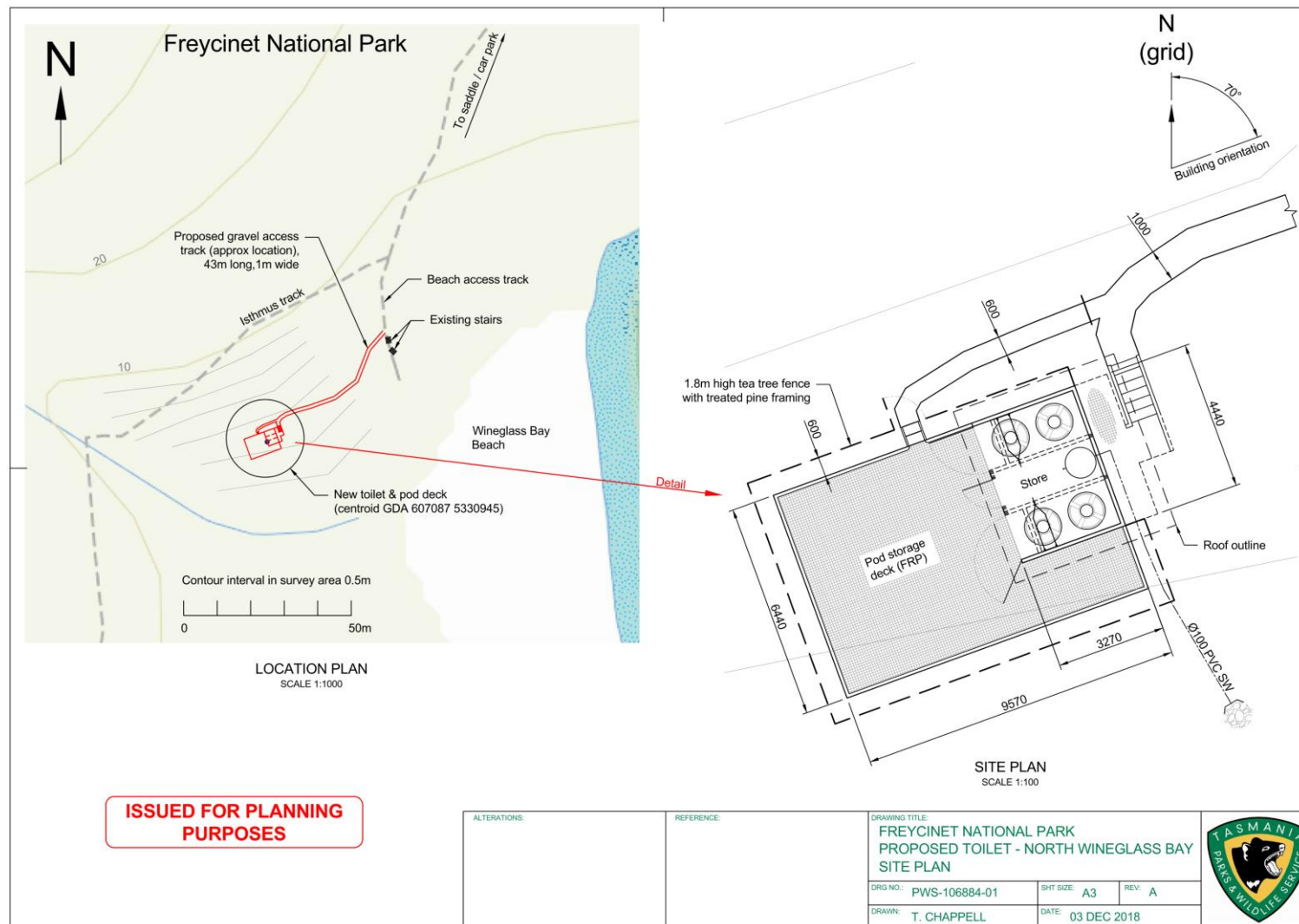
- A. Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for a shared use track within the Freycinet National Park (DA2019/52), be **APPROVED** subject to the following conditions:
  1. The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
  2. The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.
  3. Stormwater drainage from the development must be disposed of on site to the satisfaction of Council's General Manager.
  4. The developer must implement a soil and water management plan (SWMP) to ensure that soil and sediment does not leave the site during the construction process and must provide a copy of the SWMP to Council's General Manager prior to the commencement of works.

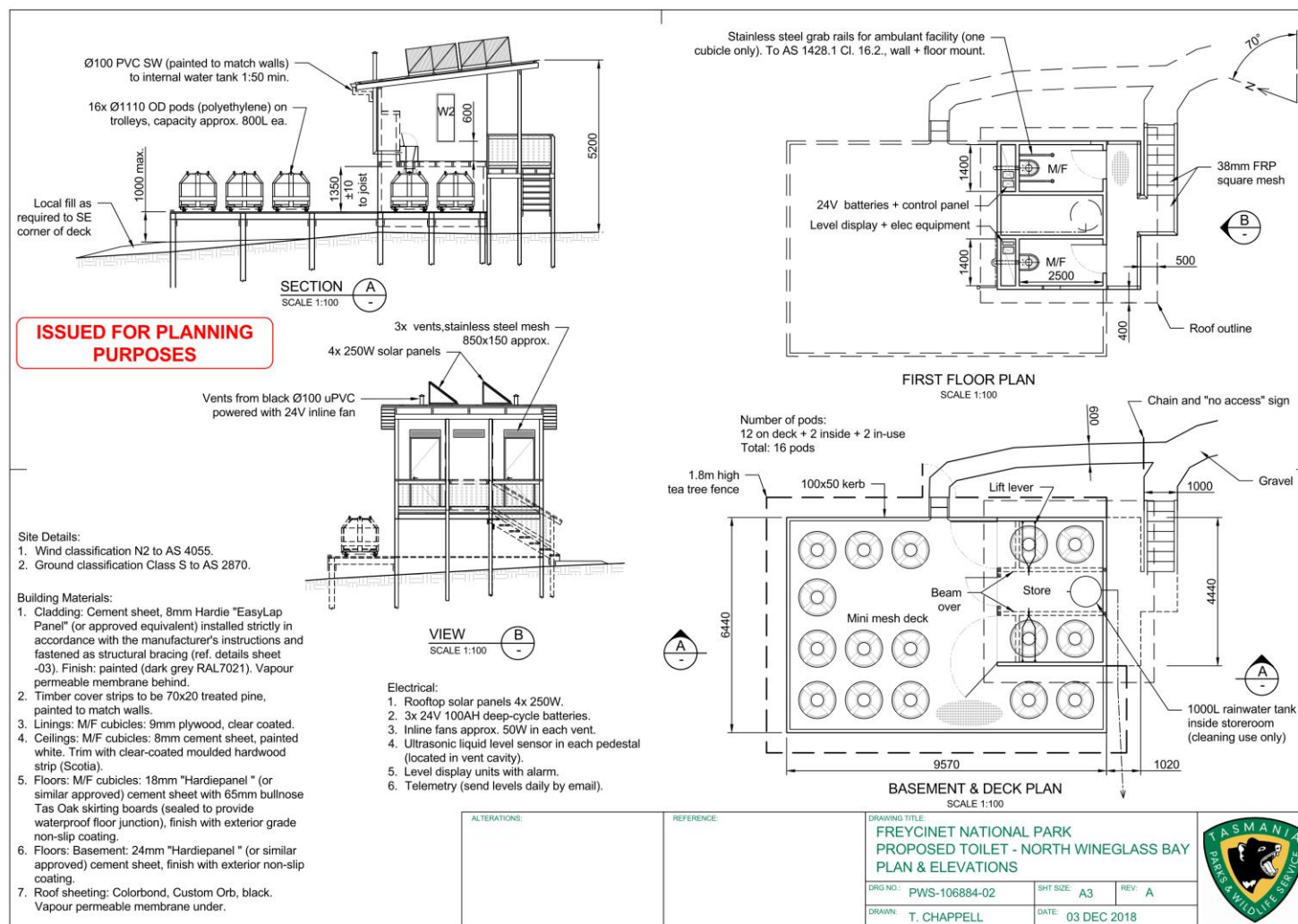




**MAP 1: LOCATION OF THE TOILET WITHIN THE SOUTHERN SECTION OF THE FREYCINET NATIONAL PARK (CID 906008)**







**Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

<b>Recommendation</b>
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That Council no longer acts as a Planning Authority. (Time:    )
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## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. If required, at least 15 minutes of the meeting will be made available for questions from members of the public.

**PLEASE NOTE:** All members of the public wishing to ask a question during Public Question Time are asked to utilise the wireless microphone provided to ensure quality of sound both in the Council meeting room and for audio recording and live streaming purposes.

### 4.1 Mr Paul Carswell (Taken on Notice at OMC January 2019)

- i) *Hello everyone, I recently sent out an e-mail to all Councillors, Deputy Mayor, Mayor regarding a couple of these questions I have tonight. Unfortunately it didn't make the agenda. I'm aware now what I have to do to get the questions that I have on the agenda. I'm hoping that the Council got to read my letter or my e-mail. Did the Council get to have a read of my letter? Dated on the 11<sup>th</sup> January.*

*My question is, is the Council aware that the aircraft landing area on the Cambria property is governed by the Glamorgan Spring Bay Council and part of that responsibility is having the authority to set limitations to the usage of the airstrip and this is the reference from CASA – Civil Aviation Authority.*

*I invite the Council to explore that question in detail*

### Response from Mayor

*Oh well clearly, that's your question to me now? Well clearly Paul I can't answer that. I'm not an expert in that field. Never have proclaimed to be. That question is going to have to be answered by those people with the suitable skills. We can't answer those questions here. It would be inappropriate to do so.*

*I'll forward it to the General Manager and then he'll provide an answer that particular letter. When I saw that I thought it had gone to the General Manager, clearly not but that's where I need to send it because it is outside of my knowledge level and we can come back to you pretty quick on an answer on that one. And we all want to know the answer to that Paul. The answers will be placed in the minutes for this meeting on public record I mean. Sorry I can't answer anymore at this very moment.*



- ii) *I'm seeking clarification regarding the current acceptable use of the Cambria Airstrip, and the existing use rights of this ALA within the current Glamorgan Spring Bay Interim Planning Scheme. I further understand that under the current planning scheme approval for the use of the ALA is only in connection with agricultural pursuits and emergency services. And I invite the Council to explore that question also. And I'm happy to give you those questions to make it easy.*

### **Response from General Manager (On Notice)**

*In response to Mr Carswell's question, I have requested that the curator of Council's East Coast Heritage Museum thoroughly investigate all records in relation to the Cambria airstrip and provide a report to Council on any decisions related to its establishment and history. At this time the report from Council's curator is still being prepared in detail. The archive research is continuing and we anticipate that a report will be presented on the agenda for the Ordinary Meeting of Council on the 26<sup>th</sup> March 2019. The old Glamorgan records do indicate that the airstrip was in existence in 1987.*

*In addition to this work I have requested the Manager of Development and Compliance prepare a report that clarifies the Land Use Planning regulations as related to privately owned rural and regional airstrips and any other authorities and regulations that govern their use. This will also be provided for the Ordinary Meeting of Council on the 26<sup>th</sup> March 2019, citing the relevant authorities.*

### **Response from Manager Development and Compliance (Question Taken On Notice)**

*In response to the question on notice, the following details are provided:*

- *CASA representatives have reviewed their file and advised:*

*"The content of the file indicates that there was an airstrip at Swansea located on a Mr Shaw's land [Redbanks] which was delicensed in 1939. On 23 February 1950 a request was put to Federal Parliament for a new aerodrome to be established at Swansea. On 15 July 1960 Gilbert Duthie MHR for Wilmot made representation to the Minister for Civil Aviation seeking the reestablishment of an aerodrome for Swansea. This was followed by a letter from the Swansea Tourist and Progress Association dated 2 September 1960 calling for the same. The then Minister for Civil Aviation, wrote back stating that the original aerodrome site (Mr Shaw's land) was not appropriate for use and that another site should be sought. The Government would not provide financial assistance unless the site chosen was capable of catering for DC-3 or larger aircraft.*

*The first mention of 'Cambria' as being a suitable site for an aerodrome for Swansea was on 28 March 1969 (scanned and attached). The land owner Mr Burbury permitted Council to construct an Authorised Landing Area on his land. In September 1979 Council wrote to the Minister for Transport seeking assistance to seal the aerodrome to permit all weather operations which was not financially supported by the Federal Government. The last entry on the file was in 1982 when new power line supply to Dolphin Sands ran close to the aerodrome. The HEC offered to paint the poles and mark the lines to make them clearer for pilots to see.*

*At no point was it licenced or under the control of any of CASA's predecessors. It is a private aerodrome."*

- *CASA does not regulate the private aerodrome.*
- *The operators of Par Avion via a phone call with Council staff advised that from the early 1970s onwards that they have used Cambria for flight training purposes. The extent of such use was subject to demand.*



- *It is reasonable to assume that demand would have varied over time. Conclusive records of the number of flights for agricultural, emergency or training purposes is not available. It is a private aerodrome.*
- *Both above events pre-date any planning scheme for the municipal area. Accordingly there is no record of any such planning permit. Upon the first introduction of planning regulation or any later new planning scheme, a lawfully established use can continue on as is.*
- *Based on the above, it is considered that the use of the existing aerodrome for agricultural, emergency or training purposes is a lawfully established use. That use(s) may continue without any formal permit or any formal limit. If a new land use is proposed for the private aerodrome the Land Use Planning and Approvals Act 1993 will apply and which may require a permit depending on the nature of the proposal and the provisions of the planning scheme in effect at that time.*
- *Should any person hold a contrary view they may lodge formal planning compliance notice to Council.*



32  
DMMCD:TK  
11.8.81

✓ c.c. AIHB

239/18/1



Dear Sir,

I refer to our discussion of 21 July 1981 about Swansea Airfield.

Several ministerial representations have been made over recent years by the Municipality of Glamorgan for a permanent all weather airstrip to replace the 'Cambria' airfield. Our Minister has invited the municipality to contact this office for technical advice if they consider the aviation activity of the district warrants improved facilities. This offer has not been taken up to date.

An important prerequisite for financial assistance under the local ownership scheme is secure tenure of the land developed. Notwithstanding this aspect it is unlikely that the Council could justify a licensed standard aerodrome which is an additional requirement for federal funding eligibility.

Although I did not have the opportunity to visit the existing airfield on my last visit I was advised that the local State Emergency Service have now purchased portable electric flares for night air ambulance operations.

Please contact us again if we can be of further assistance.

Yours faithfully,

(Don M. McDonald)  
for Director

Secretary,  
Transport Commission,  
G.P.O. Box 1002K,  
HOBART TAS 7001

Attention: Brian Stuart

11/8  
JMS  
AKS - After despatch.



1011

COMMONWEALTH OF AUSTRALIA  
DEPARTMENT OF CIVIL AVIATION

91-5288  
TELEPHONE: 46-0000-46-0002

TELEGRAMS: 'AVIAT' LAUNCESTON

POSTAL ADDRESS:  
AIRPORT MANAGER  
P.O. BOX 416  
LAUNCESTON 7250

LAUNCESTON AIRPORT  
TASMANIA 7250

IN REPLY QUOTE 779/1/10

20 MAR 1989

Mr. K. Morris,  
SWANSEA,  
Tas.....7275

Dear Sir,

AUTHORIZED LANDING AREAS.

Enclosed with this letter is a photostat of a drawing showing how an authorized landing area could be laid out in the long paddock of "Cambria", owned by Mr. D. Burberry of Swansea.

A strip laid out on this alignment would be on magnetic bearing 31°, and would measure 2760' x 150'. No removal of fences would be necessary, but some cutting of trees would be required. Those trees are marked on the plan.

Such a strip would be suitable for aircraft in categories 2, 3 and 4, which are detailed in the booklet "Authorized Landing Areas". Another copy of this booklet is enclosed for your files.

A convenient method of marking out the strip is by white painted cone markers. The corners of the strip are marked by three cones placed in a triangle, and the edges are defined by cones placed at intervals of 300 feet or less. The cones are obtainable from Goliath Cement Co., Railton, Tasmania, and cost about \$1-20 each unpainted.

Windsocks may be obtained by writing to the Storeholder, Department of Civil Aviation, Box 416, Launceston. The current price is \$22-65. A disused windsock pole would be available free of charge by writing to the Senior Groundsman, Department of Civil Aviation, Wynyard Airport, Wynyard-Freight on the pole would be payable at Swansea. Presumably the best method of freighting is by rail to St. Mary's, and then by road to Swansea.

If Mr. Burberry should decide to establish an authorized landing area on his property, no licensing from this Department is required. The strip remains at all times in the control of the landowner, and pilots must seek permission of the owner before making use of the strip.

../2



- 2 -

Should you require any further information on this subject, please contact this office. In conclusion the writer would like to record his appreciation of the courtesies extended by Councillor Morris during the visit by the D.C.A. group.

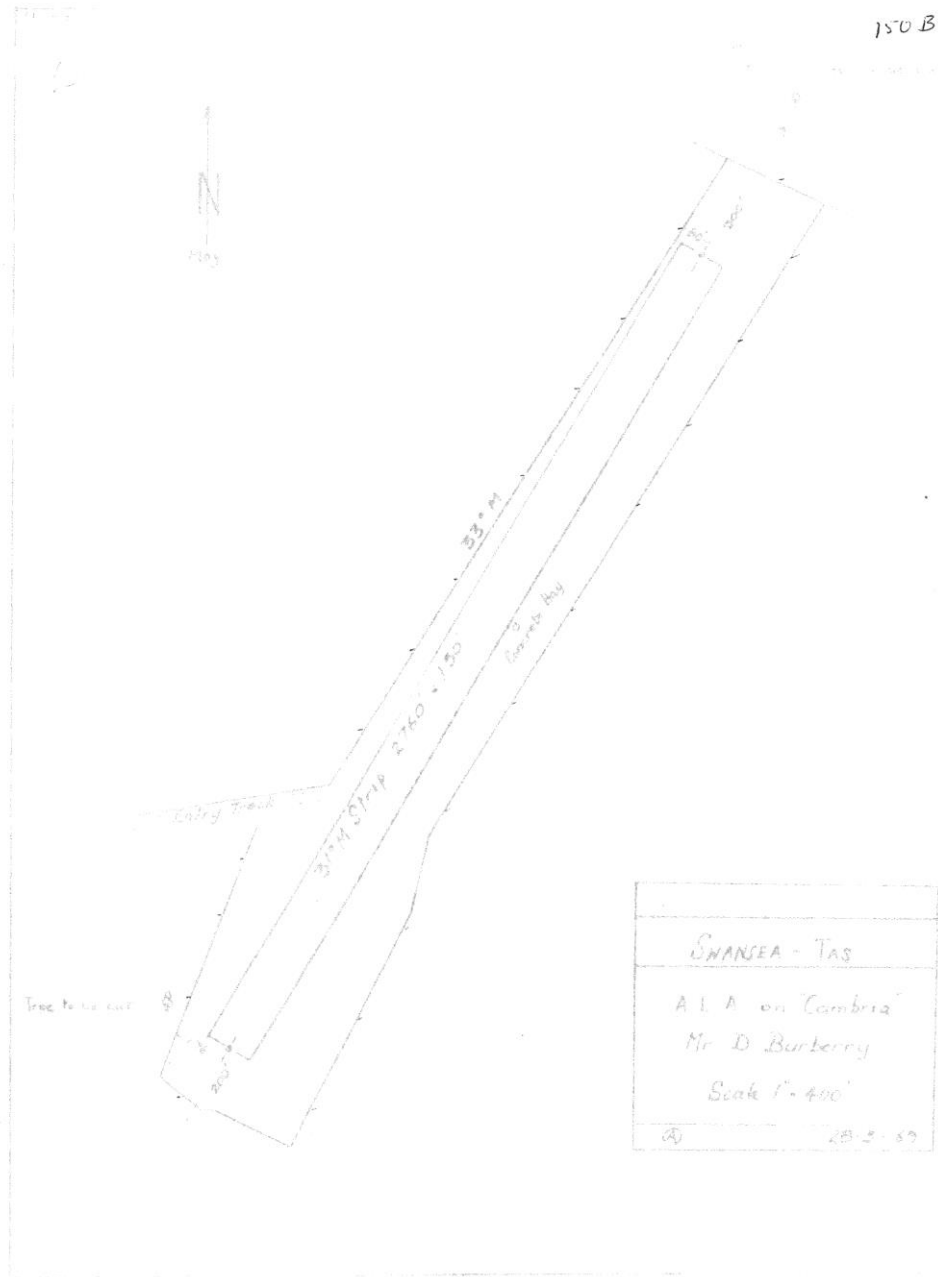
Yours faithfully,

(C.A. Donadio)  
for Airport Inspector, Tasmania.

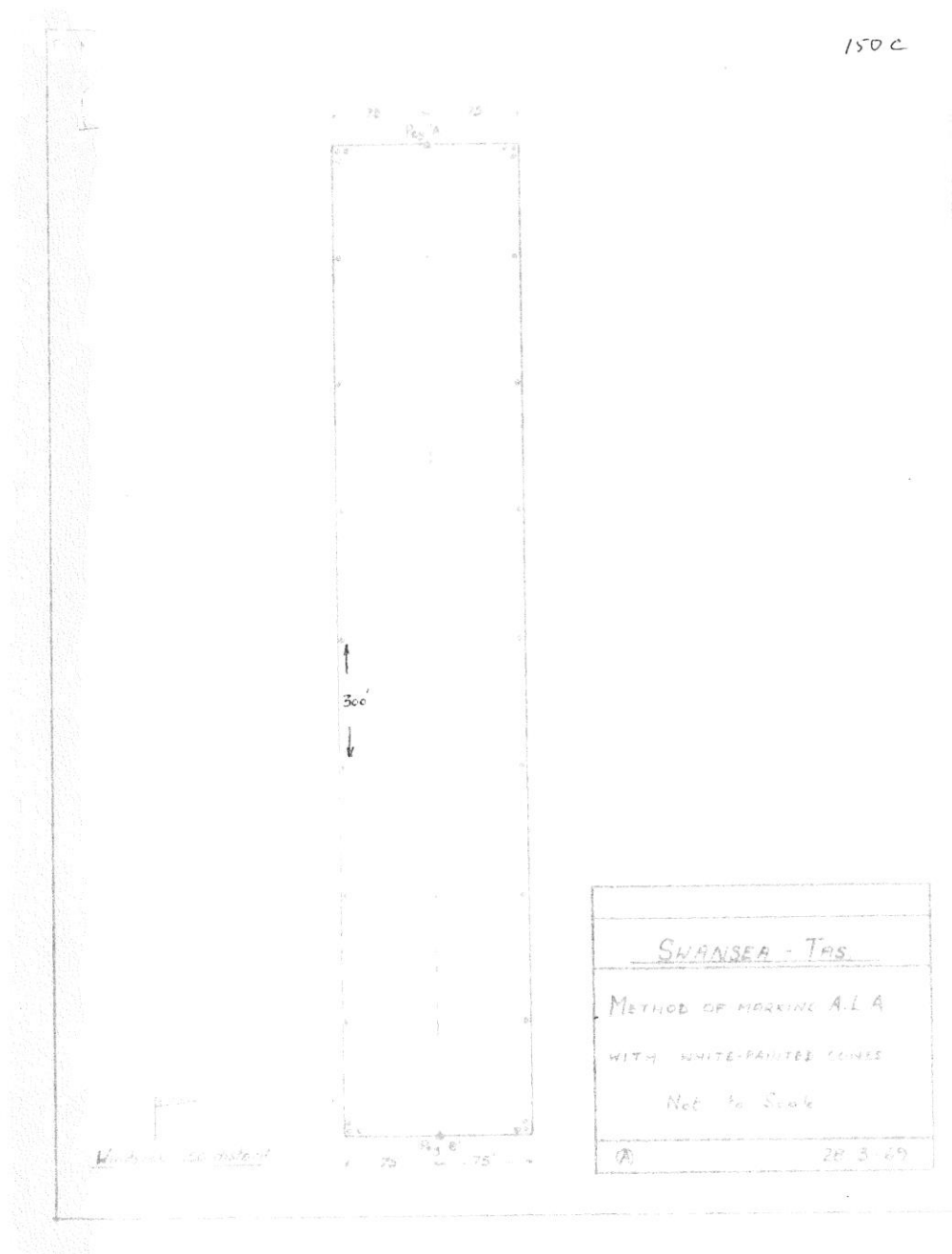
A.E.T.,  
Victoria-Tasmania Region.

Copy for information.

(C.A. Donadio)  
for Airport Inspector, Tasmania











Department of Civil Aviation <b>INTER-OFFICE MEMO</b>	To R.D. VTR	From A.I.T. LT	Registry Use Only  25A
Our Reference 779/1/10	Subject A.L.A. SWANSEA : TASMANIA		Your Reference
Date 28 APR 1969			

Further to our 779/1/10 of 28th March, addressed to Mr. K. Morris of Swansea, back copy to yourself, the Council Clerk of Glamorgan Municipality has today advised that Mr. D. Burberry has decided to allow the A.L.A. to be constructed at the site proposed.

2. The A.L.A. will measure 2760' x 150', on a magnetic bearing of 31°.

(C.A. Donadio)  
for Airport Inspector, Tas.

DEPT OF CIVIL AVIATION 1000 A. ROAD, SYDNEY
DATE REC'D 1 APR 1969
AIRPORT INSPECTOR APIS.
RET
289-18-1

CA 1602



#### **4.2 Ms Anne Held (Question Taken on Notice)**

- i. *So my first question is, the question of when the 'Loo with a View' in Swansea will be finished has been asked regularly since June last year, so it would be greatly appreciated I'm sure if a definitive date of completion could be provided to the ever patient Swansea community please?*

#### **Response from Acting General Manager**

*Mayor I couldn't give a definitive date. I will take that question on notice, thank you.*

#### **Response from Manager Buildings and Marine Infrastructure**

*The 'Loo with a View' at Swansea was programmed to commence construction in June 2018. TasWater had approved the development at the Planning stage but when Council applied for the Certificate of Certifiable Work from TasWater for the purposes of the Building and Plumbing permit, they informed us they had made a mistake and didn't want the disabled toilet building to be so close to the sewer main. Council had to then go back to the engineers and architect and redesign the disabled building in another location.*

*By the time the design amendments were completed and building and plumbing permits were in place, Christmas was approaching. After Christmas, we installed the main turpentine piles and foundations for both buildings but considering the large flow of tourists passing through the Swansea area work was stopped for safety reasons. Works will commence again in May with a projected completion time in September 2019.*

## 5. Information Reports

### 5.1 Acting General Manager, Daniel Smee

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

#### Council Governance

Council meetings will be conducted monthly with special meetings being called by the Mayor or Councillors when required. In 2019 Council meetings will usually be held on the fourth Tuesday of the month and commence at 5.00pm during the warmer months and at 2pm during the colder months (April-August). Generally, workshops are scheduled for the second Tuesday of each month and on the day of a Council meeting, unless otherwise required. The April 2019 Ordinary Meeting of Council meeting will be on Tuesday 30<sup>th</sup> April 2019.

Live Streaming of meetings is progressing well since commencing in November 2017. From March 2018 to March 2019, an average of 23 people per month have viewed the Council meeting live online via the YouTube platform as the meeting took place. The total number of views for each meeting video on YouTube as of 23<sup>rd</sup> April 2019 is:

27 March 2018	97 views
24 April 2018	171 views
22 May 2018	85 views
26 June 2018	90 views
24 July 2018	227 views
28 August 2018	141 views
25 September 2018	158 views
23 October 2018	206 views
27 November 2018	640 views
11 December 2018	106 views
22 January 2019	143 views
18 February 2018	255 views
26 February 2019	172 views
26 March 2019	129 views

#### Medical Services

Council operates administration services under the banner of East Coast Health for the Bicheno General Practice and Dr Winston Johnson in Triabunna.

#### Corporate Services

Review of Council reporting underway. Several long-term reports need updating.



<b><i>Property Settlement Certificates</i></b>								
	132-2015	337-2015	132-2016	337-2016	132-2017	337-2017	132-2018	337-2018
July	42	17	42	18	47	18	64	25
August	30	14	50	26	58	28	60	37
September	34	18	43	20	51	27	46	19
October	40	18	37	18	57	37	48	22
November	43	24	53	30	60	32	47	18
December	48	21	35	17	38	18	40	19
January	62	28	46	23	59	29	61	24
February	45	26	72	33	51	20	49	30
March	46	21	87	41	53	23	45	16
April	39	24	48	21	61	31		
May	58	31	50	27	56	31		
June	26	10	31	16	38	21		
<b>Total</b>	<b>513</b>	<b>252</b>	<b>594</b>	<b>290</b>	<b>629</b>	<b>315</b>	<b>460</b>	<b>210</b>
<b>TOTAL</b>		<b>765</b>		<b>884</b>	<b>944</b>		<b>670</b>	

## Statement of Cash Flows

Glamorgan Spring Bay Council  
For the 9 months ended 31 March 2019

	AUG 2018-MAR 2019	2018
<b>Operating Activities</b>		
Receipts from customers	3,525,624	15,244,289
Payments to suppliers and employees	(7,028,055)	(11,847,964)
Cash receipts from other operating activities	121,221	276,592
<b>Net Cash Flows from Operating Activities</b>	<b>(3,381,209)</b>	<b>3,672,916</b>
<b>Investing Activities</b>		
Proceeds from sale of property, plant and equipment	61,602	6,800,478
Payment for property, plant and equipment	(442,356)	(8,065,921)
Other cash items from investing activities	2,804,659	(3,945,366)
<b>Net Cash Flows from Investing Activities</b>	<b>2,423,905</b>	<b>(5,210,809)</b>
<b>Financing Activities</b>		
Other cash items from financing activities	(1,229,244)	1,420,440
<b>Net Cash Flows from Financing Activities</b>	<b>(1,229,244)</b>	<b>1,420,440</b>
<b>Net Cash Flows</b>	<b>(2,186,548)</b>	<b>(117,453)</b>
<b>Cash and Cash Equivalents</b>		
Cash and cash equivalents at beginning of period	3,161,385	1,465,651
Cash and cash equivalents at end of period	974,837	1,348,197
<b>Net change in cash for period</b>	<b>(2,186,548)</b>	<b>(117,453)</b>



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## RATES BALANCE SHEET [12475]

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Brought Forward Debit Total		\$191,677.73
Brought Forward Credit Total		-\$121,917.27
Previous Years Credits - Undone This Year		\$274.84
Previous Years Credits - Reinstated This Year		\$0.00
<b>BALANCE BROUGHT FORWARD</b>		<b>\$70,035.30</b>
<b>PLUS</b>		
Interest Charged		\$17,544.65
Penalty Charged		\$0.00
Rates Levied		\$7,874,144.26
Debit Journals	\$28,843.92 (less \$1,242.02 being since undone)	\$27,601.90
<b>DEBIT TOTAL</b>		<b>\$7,919,290.81</b>
<b>LESS</b>		
Receipts		\$7,244,211.51
Receipts Undone		-\$13,050.81
Discounts		\$80,329.63
Discounts Undone		-\$60.11
Pension Rebates		\$246,738.08
Credits Journals	\$92,278.20 (less \$13,916.64 being since undone)	\$78,361.56
Supplementary Credits		\$25,388.88
Other Credits		\$0.00
<b>CREDIT TOTAL</b>		<b>\$7,661,918.74</b>
<b>THIS YEAR'S BALANCE</b>		<b>\$257,372.07</b>
<b>RATES BALANCE</b>		<b>\$327,407.37</b>

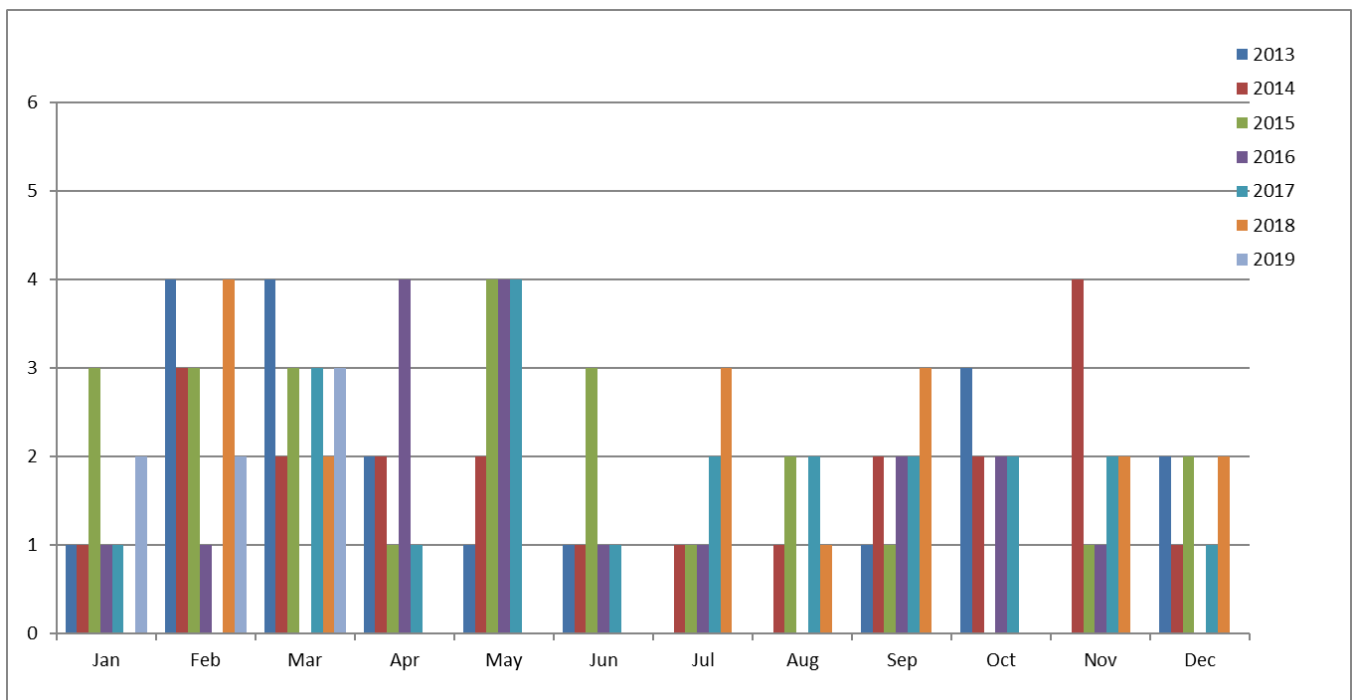
## Human Resources

No Human Resource update available for April 2019.

## Health, Safety, Other

There have been four (4) lost time injuries YTD. Lost time hours YTD amount to 526. There have been 7 motor vehicle claims this year. There have been 11 workplace reported incidents YTD, no community incidents reported YTD and there were no staff resignations in March.

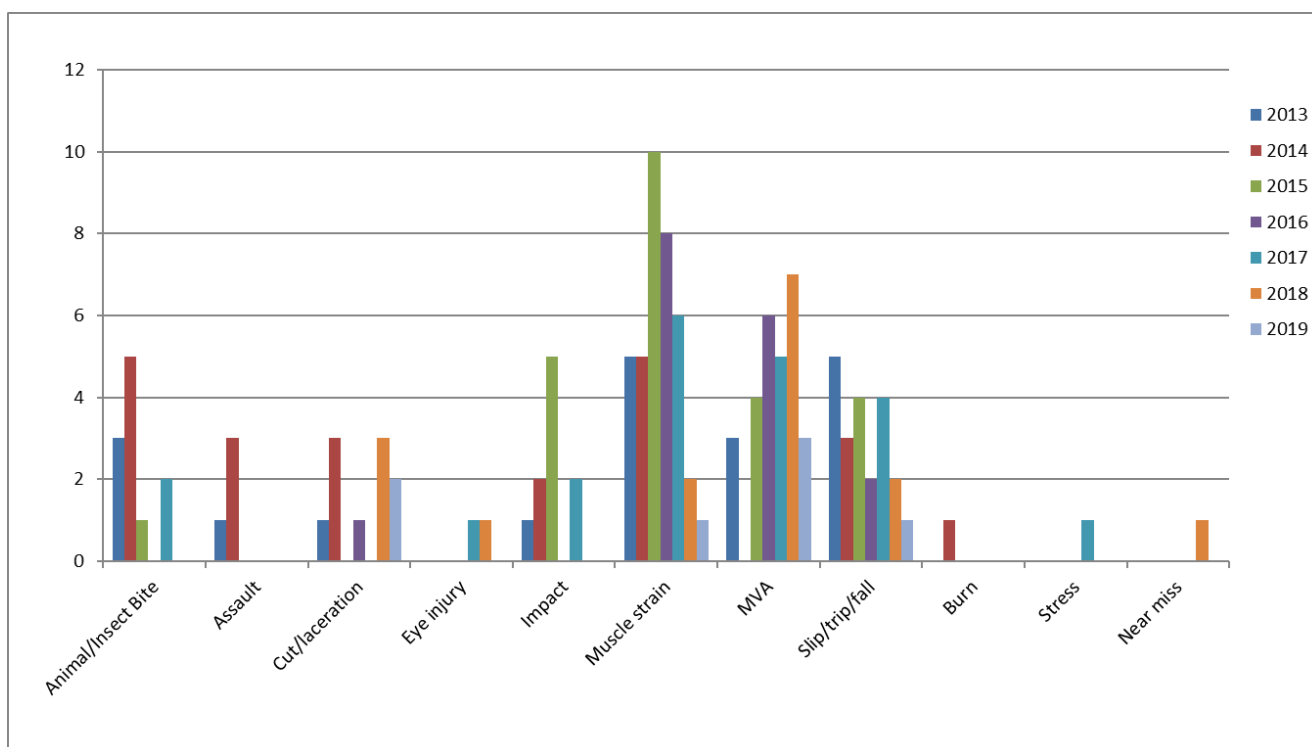
## Incident / Accident Reporting Numbers 2013 until March 2019



**Analysis:** Incident / Accident reports for 2019 are trending as per last few years.



## Incident / Accident Reporting by type 2013 until March 2019



**Analysis:** The incident / accident reporting for 2019 mirror the report types from previous years. The only identifiable trend in the reporting for 2019 is that MVA remain the main incident / accident area.

## Visitor Centres

Glamorgan Spring Bay Council operates three visitor centres throughout the municipal area. They are all Yellow "I" centres. Visitor numbers through the centres are up by 20% on last year to date, meaning an extra 22,736 visitors have used the network year to date in March. Triabunna has seen the largest increase of the visitor numbers since last year.

<b>Visitor Numbers</b>												
MONTH	BICHENO	BICHENO	BICHENO	SWANSEA	SWANSEA	SWANSEA	TRIABUNNA	TRIABUNNA	TRIABUNNA	TOTAL	TOTAL	TOTAL
	2016-2017	2017-2018	2018-2019	2016-2017	2017-2018	2018-2019	2016-2017	2017-2018	2018-2019	2016-2017	2017-2018	2018-2019
JULY	819	886	898	749	809	956	1095	1459	1715	2663	3154	3569
AUGUST	659	736	529	634	765	899	924	1234	1536	2217	2735	2964
SEPTEMBER	1405	1285	1309	1143	973	1179	1317	2566	3173	3865	4824	5661
OCTOBER	2112	2395	2782	1635	1965	1916	2192	3990	5132	5939	8350	9830
NOVEMBER	2493	2829	2839	2208	2473	2239	2414	5431	6929	7115	10733	12007
DECEMBER	2877	3368	3624	2633	2424	2351	3338	7057	11016	8848	12849	16991
JANUARY	4886	6111	6360	4670	4689	4035	6567	10252	17482	16123	21052	27877
FEBRUARY	4704	4733	4732	4778	3774	3333	7734	9213	14589	17216	17720	22654
MARCH	3629	4387	4450	4505	3079	3025	6167	9744	12335	14301	17210	19810
APRIL	2331	2829		2420	2266		6050	6526		10801	11621	0
MAY	1086	1158		1241	1341		1985	2652		4312	5151	0
JUNE	706	863		685	878		1174	1789		2565	3530	0
<b>TOTAL</b>	<b>27707</b>	<b>31580</b>	<b>27523</b>	<b>27301</b>	<b>25436</b>	<b>19933</b>	<b>40957</b>	<b>61913</b>	<b>73907</b>	<b>95965</b>	<b>118929</b>	<b>121363</b>

## Update from East Coast Tourism – Ruth Dowty, CEO



### Update from East Coast Tourism Board meeting 11 April 2019, St Helens

- Work has commenced to produce a new **Great Eastern Drive Holiday Guide**. This process will include workshops with industry on the evolution of the Tasmanian and east coast tourism brand and consultation with industry to evaluate the current guide. A supplier will be appointed over the next few days and we intend to have the guide in-market in August.
- Entries are now open for the **2019 East Coast Tourism Awards** - the Great Eastern Drivers. Once again the Swansea/Bicheno branch of the Bendigo Bank is the naming rights sponsor and this year the Gala dinner will be held at Freycinet Lodge on **June 15**.
- East Coast Tourism launched a **new industry website** in March and has been very well received by industry with the average time on the site at almost 5 minutes. It is no surprise that since the launch of the East Coast Tourism Awards, the page with information for entrants has been the most popular page. Other things of interest to industry have included Destination Action Plans, Facts and Stats, articles and newsletters.
- A workshop was held on April 10 to develop a new **St Helens area Destination Action Plan**. 25 local participants met and worked through the key opportunities for the development of amenities and services in the area. East Coast Tourism will continue to work closely with this group to finalise this plan and get the identified opportunities under way.
- A skills-based **East Coast Board director vacancy** has been advertised through our industry mailing list and in both The Examiner and The Mercury. Applications are open until April 29 and the Board is seeking applications from across the east coast region to complement the existing Board Director skills.
- The Board was provided with an update on the **Freycinet Peninsula Master Plan** from Parks and Wildlife Service project manager Donna Stanley and the board has committed its support for the plan.
- **"Future-Proofing our Icons"** is a project undertaken by the Tourism Industry Council Tasmania (TICT) to gain clarity on the key priority infrastructure projects and other programs that are key to the sustainable development of tourism in Tasmania. The list of projects is now in the process of being updated and the board has determined that for the east coast the key priorities are the implementation of the **Freycinet Peninsula Master Plan**, continuation of the **Maria Island Reimagined** program and work to plan for priorities for infrastructure and investment to meet the demand that will arise from the two **new Spirit of Tasmania ferries in 2021**.
- An **industry function** was held following the board meeting at the new Wharf Bar and Kitchen in St Helens. 50 local business operators heard from Wayne Chapman, owner of Avantiplus Hobart about the types of people who are coming to Tasmania for mountain biking and how best to service this growing market. There was a lot of discussion around how to ensure St Helens and surrounding areas prepare for and maximise the opportunities presented by mountain biking and the demand for other experiences this will create.

#### 2019 Schedule of Board Meetings

June 20 (TBC)  
August 15 (south)  
October 17 (north)  
November 29 (central)





## Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is Admin-Corporate Services.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	1,663,284	1,432,752	(230,532)	-16%	1,432,752	6,207,657
Statutory Charges	73,186	63,700	(9,486)	-15%	90,200	97,129
Grants	106,206	88,875	(17,331)	-20%	118,500	237,553
Interest & Investment Revenue	243,037	380,935	137,898	36%	666,599	664,664
Other Revenue	272,074	275,789	3,715	1%	279,270	476,237
Net Gain/Loss Assets - Gross sales revenue of asset	0	0	0	0%	0	3,364
<b>Total Trading Income</b>	<b>2,357,787</b>	<b>2,242,051</b>	<b>(115,736)</b>	<b>-5%</b>	<b>2,587,321</b>	<b>7,686,603</b>
<b>Gross Profit</b>	<b>2,357,787</b>	<b>2,242,051</b>	<b>(115,736)</b>	<b>-5%</b>	<b>2,587,321</b>	<b>7,686,603</b>
<b>Operating Expenses</b>						
Employee Costs	254,298	138,820	(115,478)	-83%	177,705	222,068
Materials & Services	1,216,801	1,293,938	77,137	6%	1,548,967	1,699,155
Depreciation	47,178	47,178	0	0%	62,904	57,880
Interest	8,584	(3,671)	(12,255)	334%	(3,671)	12,162
Other Expenses	27,909	25,000	(2,909)	-12%	45,997	30,386
Internal Plant Hire	0	0	0	0%	0	117
<b>Total Operating Expenses</b>	<b>1,554,770</b>	<b>1,501,265</b>	<b>(53,505)</b>	<b>-4%</b>	<b>1,831,902</b>	<b>2,021,767</b>
<b>Net Profit</b>	<b>803,017</b>	<b>740,786</b>	<b>(62,231)</b>	<b>-8%</b>	<b>755,419</b>	<b>5,664,836</b>

## Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Account	YTD Actual	YTD Budget	Budget Var	Var %	Comments
<b>Trading Income</b>					
Rate Revenue	7,685,094	7,749,362	64,268	1%	General rate revenue down on budget \$64k for the year.
Statutory Charges	408,512	384,550	(23,962)	-6%	
User Charges	632,646	875,570	242,924	28%	Medical income is down \$89k on budget YTD. Marine fees up \$37k on budget.
Grants	1,276,120	1,165,075	(111,045)	-10%	MAST contribution for Prosser River stabilisation project \$356k, Weilangta Rd \$115k, \$66k Swansea Jetty. R2R final payment still to be received, currently down on forecast YTD by \$183k. FAG grant down due to receiving payment in advance in June 17/18, however Fed Gov't have just advised that they are planning to prepay 50% of 19/20 in this FY (est. \$315k).
Interest & Investment Revenue	244,820	381,060	136,240	36%	Investment revenue from TW down \$140k on budget YTD.
Contributions	30,164	62,500	32,337	52%	Developer contributions (towards infrastructure) down on forecast.
Other Revenue	1,240,543	1,309,993	69,450	5%	
Net Gain/Loss Assets - Gross sales revenue of asset	21,848	61,227	39,379	64%	
<b>Total Trading Income</b>	<b>11,539,747</b>	<b>11,989,337</b>	<b>449,590</b>	<b>4%</b>	
<b>Gross Profit</b>	<b>11,539,747</b>	<b>11,989,337</b>	<b>449,590</b>	<b>4%</b>	
<b>Operating Expenses</b>					
Employee Costs	3,261,696	3,453,100	191,404	6%	Mainly timing, as a full pay was accrued into 17/18, balance vacancies.
Materials & Services	4,472,076	4,236,650	(235,426)	-6%	\$352k related to Prosser River Stabilisation Project, offset by MAST grant
Depreciation	1,668,588	1,668,588	0	0%	Estimate only. Actual depreciation will be calculated at year end.
Interest	61,477	125,479	64,002	51%	
Other Expenses	145,743	133,400	(12,343)	-9%	
Net Gain/Loss Assets - W.D.V. of asset sold	12,385	0	(12,385)	0%	
Internal Plant Hire	46,931	106,500	59,569	56%	
Employee Oncoasts	(133,197)	0	133,197	0%	
<b>Total Operating Expenses</b>	<b>9,535,699</b>	<b>9,723,717</b>	<b>188,018</b>	<b>2%</b>	
<b>Net Profit</b>	<b>2,004,048</b>	<b>2,265,620</b>	<b>261,572</b>	<b>12%</b>	



As at 31 March 2019		CAPITAL NEW	//	B-BICHENO	S-SWANSEA	C-COLES BAY	T-TRIABUNNA	BU-BUCKLAND	O-ORFORD	A-ALL AREAS
Department	Description	Budget Est								
<b>Roads, Footpaths, Kerbs</b>										
Coles Bay - Freycinet Drive	Kerbing Esplanade to Reserve Road	47,000							DEFER (Freycinet Master Plan?)	
Bicheno - Foster Street Kerb	Murray St to Barrett Ave - North Side 95m	28,500				18,000	COMPLETE			
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - North Side 95m	28,500				17,694	COMPLETE			
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - South Side 95m	28,500							DEFER	
Bicheno - Foster Street Footpath	Barrett Ave to end (medical centre) 130m	25,000				2,204	COMPLETE			
Bicheno - Foster Street Footpath	Murray St to Barrett Ave - North Side 130m	25,000				2,204	COMPLETE			
Bicheno - Burgess Street Footpath	Weilly Ave to Douglas Street - east side	40,000							DEFER	
Triabunna - Vicary St, Stage 1	Vicary St - Tas Hwy to school boundary and 100m Esplanade	0					In Progress		NOTE: RSL Grant \$10,000 for parking in Esplanade	
<b>TOTAL</b>		<b>222,500</b>				<b>40,102</b>				
<b>PG, Walking Tracks, Cemeteries</b>										
Bicheno Triangle Upgrade	Development construction (stage one)	615,515				512,408	COMPLETE		BCDA \$4,875 / CIF Grant \$206,373 / Council \$404,267	
Bicheno Footpaths - Pedestrian Village Plan	Construct Waubs Bay Walk	109,240				35,022	In Progress		DAP grant \$36,413k / Council \$72,827	
Buckland Walk	Construct River Walk	32,000							Govt support \$10k / Council \$22k	
Triabunna RecGround Playground	Install new net climber	10,000				11,800	COMPLETE		Residual from 17/18 for installation	
Triabunna - Cemetery	Concrete burial beams in new lawn section	3,500							DEFER	
<b>TOTAL</b>		<b>770,255</b>				<b>559,230</b>				
<b>Stormwater, Drainage</b>										
Coles Bay - Harold St	Stormwater network extension	19,000							Continual flooding issues	
Stormwater Catchment Plans	Orford and Swansea	30,000				5,730	In Progress			
<b>TOTAL</b>		<b>49,000</b>				<b>5,730</b>				
<b>Bridges and Culverts</b>										
Swansea - Old Spring Bay Road	Road Culvert Crossing	78,500							DEFER	
<b>TOTAL</b>		<b>78,500</b>				<b>0</b>				
<b>Council Buildings</b>										
Bicheno Medical Centre	Monitored Security Installation	10,000				12,947	COMPLETE			
Bicheno Medical Centre	Installation of reverse cycle air-conditioning	5,400				1,135	COMPLETE			
Orford Hall	Toilet Extension	145,000				129,121	COMPLETE		TCF Grant received - \$62,125	
Swansea Loo with a View	New constructed toilets / disability access	240,000				50,960	In Progress			
<b>TOTAL</b>		<b>400,400</b>				<b>194,163</b>				
<b>Triabunna Marina</b>										
Triabunna - New Tourist Berth Facility	New Berth	50,000				14,499	In Progress			
Triabunna - Stage 1 Marina	Access Road and Parking	35,000							DEFER	
Spring Bay Harbour	Straightening Port entrance	250,000					In Progress			
<b>TOTAL</b>		<b>335,000</b>				<b>14,499</b>				
<b>Plant &amp; Equipment</b>										
Water Cart	13,000 litre capacity	125,000							DEFER	
Truck	10 m3 load capacity	185,000				179,000	COMPLETE		Delivered	
<b>TOTAL</b>		<b>310,000</b>				<b>179,000</b>				
<b>Waste Transfer Stations</b>										
WTS Tip Shop	Tip Shop Construction	55,000							DEFER - Costing related to Orford site only as per report	
<b>TOTAL</b>		<b>55,000</b>				<b>0</b>				
<b>Grant Matching</b>										
General		200,000					In Progress			
<b>TOTAL</b>		<b>200,000</b>				<b>0</b>				



As at 31 March 2019					
CAPITAL RENEWAL // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS					
Department	Description	Budget Est	YTD	On-Site progress	Comments
<b>Sealed Road Reseals</b>					
B - Foster Street	Lovett St to Barrett St	5,500		In Progress	Sealing Tender T002-2018
B - Foster Street	Barrett St to Murray St	5,570		In Progress	Sealing Tender T002-2018
C - Hazards View Drive	Coles Bay Rd to Seal Change	35,000	14,349	COMPLETE	Sealing Tender T002-2018
C - Muirs Place	Hazards View Rd to End	15,200		COMPLETE	Sealing Tender T002-2018
C - Oyster Bay Court	Hazards View Rd to End	30,520	31,938	COMPLETE	Sealing Tender T002-2018
O - Rudd Avenue	Walpole to Seal Change	1,460			
O - Rudd Avenue	Seal Change to End	13,180			
S - Cathcart Street	Hwy to Seal Change	52,020		COMPLETE	Sealing Tender T002-2018
S - Cathcart Street	Seal Change to Seal Change	21,060		COMPLETE	Sealing Tender T002-2018
S - Cathcart Street	Seal Change to Wedge St	1,620		COMPLETE	Sealing Tender T002-2018
S - Wedge Street	Cathcart to Seal Change	31,320		COMPLETE	Sealing Tender T002-2018
S - Wedge Street	Seal Change to Groom St	6,070		COMPLETE	Sealing Tender T002-2018
S - Old Coach Road	Tasman Hwy to End Seal	8,600			DEFER
Bicheno	Jetpatcher Costs	20,000	2,629	COMPLETE	
Buckland	Jetpatcher Costs	20,000	3,010	COMPLETE	
Coles Bay	Jetpatcher Costs	20,000		COMPLETE	
Orford	Jetpatcher Costs	20,000		COMPLETE	
Swansea	Jetpatcher Costs	20,000		COMPLETE	
Triabunna	Jetpatcher Costs	20,000	2,590	COMPLETE	
<b>TOTAL</b>		<b>347,120</b>	<b>54,516</b>		
<b>Sealed Road Pavements</b>					
Swansea Road Repairs	General Road Repairs Swansea	35,000		In Progress	includes Dolphin Sands
Swansea - Cooks Court	Asphalt overlay and drainage	65,000			
Swansea - Old Spring Bay Road R2R	Asphalt sealing for kerb and gutter	31,000	31,778	COMPLETE	RTR residual from 17-18 capex project
Bicheno Road Repairs	General Road Repairs Bicheno	30,000		In Progress	
Coles Bay Road Repairs	General Road Repairs Coles Bay	30,000	31,726	COMPLETE	
Orford Road Repairs	General Road Repairs Orford	35,000		In Progress	includes Spring Beach
Orford Road Recon - Louisville Road R2R	Louisville Road recon - Tasman Hwy to Benarchie Drive	622,405	28,163	In Progress	RTR Fully Funding - Tender T001-2019
Orford Bowls Club Carpark	Extend and asphalt existing front carpark area	51,000		In Progress	OBC grant \$12,000 - Council contribution \$39,000
Buckland Road Repairs	General Road Repairs Buckland	15,000		In Progress	
Triabunna Road Repairs	General Road Repairs Triabunna	30,000		In Progress	
<b>TOTAL</b>		<b>944,405</b>	<b>91,667</b>		
<b>Unsealed Road Pavements</b>					
B - Rosedale Road	500m	45,000	3,220		DEFER
Bu - Buckland Woodsdale Road	1000m - final section	107,000	32,681	COMPLETE	Resheet / Seal
O - Paradise Court	300m	35,000	10,204	COMPLETE	
O - Wielangta Road	5000m	195,000	160,893	COMPLETE	\$115,000 income from DPIPWE
S - Old Coach Road	2000m	100,000	64,591	COMPLETE	
S - Saltworks Road	770m	72,000			Resheet / Seal
T - Seaford Road	1500m	75,000	21,043		DEFER
Gravel Roads - General	Resheeting - general	50,000	16,475	In Progress	
<b>TOTAL</b>		<b>679,000</b>	<b>309,107</b>		
<b>Kerb &amp; Gutter</b>					
S - Wellington Street	replace section adj MayShaw onstreet carpark	32,000	62,002	COMPLETE	Surface req asphalt and not spray seal due to poor pavement
<b>TOTAL</b>		<b>32,000</b>	<b>62,002</b>		
<b>Footpaths</b>					
S - St Margarets Court		32,000	22,870	COMPLETE	
S - Wellington Street	replace section adj MayShaw onstreet carpark	34,500	16,054	COMPLETE	Work includes Kerb Wellington St (above)
<b>TOTAL</b>		<b>66,500</b>	<b>38,924</b>		



CAPITAL RENEWAL cont. // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS					
Department	Description	Budget Est	YTD	On-Site progress	Comments
<b>Parks &amp; Reserves</b>					
Park Furniture replacement	Replacement of sub-standard seating and picnic tables	\$8,000		In Progress	
Bicheno Lions Park Perimeter Fence	Replacement of corroded fence and posts \$100/m	\$45,000			Concrete path to be installed first
Bicheno Walking Track	Foster St section (Murray St to Sealife Centre) to asphalt	\$12,000			DEFER
Swansea - Playground Equipment	Duck Park - replace substandard equipment	\$26,000			
Swansea - Tennis Court	Resurfacing contribution	\$6,000	6,000	COMPLETE	
Triabunna Seafarers Memorial	Replace Flag Pole Mast	\$10,000			
Park / Street bins - General	Replace old larger bins where required	\$8,000		In Progress	
Foreshore Management	Foreshore reserves / Bicheno, Coles Bay, Swansea, Orford	\$20,000			
Coastal Hazards Report	Identify and Prioritise Coastal Hazards in GSBC area	\$20,000			
Playground Repairs - General	Infrastructure Upgrade programme	\$15,000			
<b>TOTAL</b>		<b>170,000</b>	<b>6,000</b>		
<b>Stormwater &amp; Drainage</b>					
Bicheno - Burgess Street S/W pipe	Replace stormwater pipe - 140m (Tasman Hwy to Foster St)	\$122,500			DEFER
Bicheno - Stormwater / Foreshore	Extend sw pipes across foreshore (Lovett to Jetty Rd) Stage	\$15,000	11,748	In Progress	
Coles Bay - Freycinet Drive	Stormwater upgrade	\$65,000			DEFER
Orford - Rheban Road	Address flooding -West Shelly- location / design / approval	\$6,500		In Progress	
Triabunna - Lord St / Ada St	Replace undersize sw pipes to prevent property flooding	\$37,000			
All Towns - Annual Programme	Replace sub-standard stormwater pits / grates	\$45,000		In Progress	
<b>TOTAL</b>		<b>291,000</b>	<b>11,748</b>		
<b>Council Buildings</b>					
Bicheno - Gulch Toilet	Upgrade sewer pumpstation and power	\$25,000	25,946	COMPLETE	
Coles Bay Hall	Septic Trenches	\$8,000	4,450	In Progress	
Coles Bay Hall	Engineering Drawings for Extension	\$10,000			
Swansea Depot Truck Shed	Bird proof existing truck sheds	\$9,500	7,087	In Progress	
Swansea Depot Sheds	Storage bays - 2 Museum / 3 Depot / 2 Building Dept / 2 N	\$75,000	66,101	In Progress	
Swansea SES	Install backup generator	\$18,000		COMPLETE	\$8,000 Grant
Triabunna RecGround Clubrooms	New toilets and extension / demolish public amenities	\$168,922	68,725	In Progress	
Asbestos Assessment and Register	For all Council Buildings as per Building regulations	\$20,000			
<b>TOTAL</b>		<b>334,422</b>	<b>172,309</b>		
<b>Marine Infrastructure</b>					
Bicheno Coastal Erosion Control	Erosion control at Waubs Beach adj Lifesaving Facility	\$25,000		In Progress	
Swan River Road Boatramp	Replace Jetty	\$68,000	68,950	In Progress	
Swanwick Coastal Erosion Control	Erosion control Sandpiper Beach	\$85,000	945	In Progress	
<b>TOTAL</b>		<b>178,000</b>	<b>69,895</b>		
<b>Bridges and Culverts</b>					
General Structures		\$25,000		In Progress	
<b>TOTAL</b>		<b>25,000</b>	<b>0</b>		
<b>Plant &amp; Equipment</b>					
Small plant replacement	All Depots	\$25,000		In Progress	
Works Replacement Vehicles	Account 165 Dep -REGONUMBER	\$55,000		In Progress	
Swansea Const - Tipper Truck 16T GVM	Replacement Vehicle	\$135,000			DEFER
Triabunna Maint - Small Tipper 8T GVM	Replacement of extg TM Utility	\$78,000		COMPLETE	Delivered
Works Supervisor's Utility	Replacement 150,000 kms	\$46,000			DEFER
Replacement Vehicles/Policy	As per new policy - Lease			In Progress	3 out of 5 delivered
<b>TOTAL</b>		<b>339,000</b>	<b>0</b>		
<b>CAPITAL TOTAL</b>		<b>\$5,827,102</b>	<b>\$1,808,892</b>	<b>31.04%</b>	<b>COMPLETED DOLLAR VALUE</b>



## 5.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemeteries - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### ROADS, FOOTPATHS, KERBS:

#### NORTH

- Maintenance works undertaken when required during the month.
- Road network being systematically inspected with surface, signage and culverts being maintained as required.
- A number of rural road verges currently being slashed to improve sight distance safety.

#### SOUTH

- Maintenance works undertaken when required during the month.
- Road network being systematically inspected with surface, signage and culverts being maintained as required.
- A number of rural road verges currently being slashed to improve sight distance safety.

### WASTE TRANSFER STATIONS - WTS:

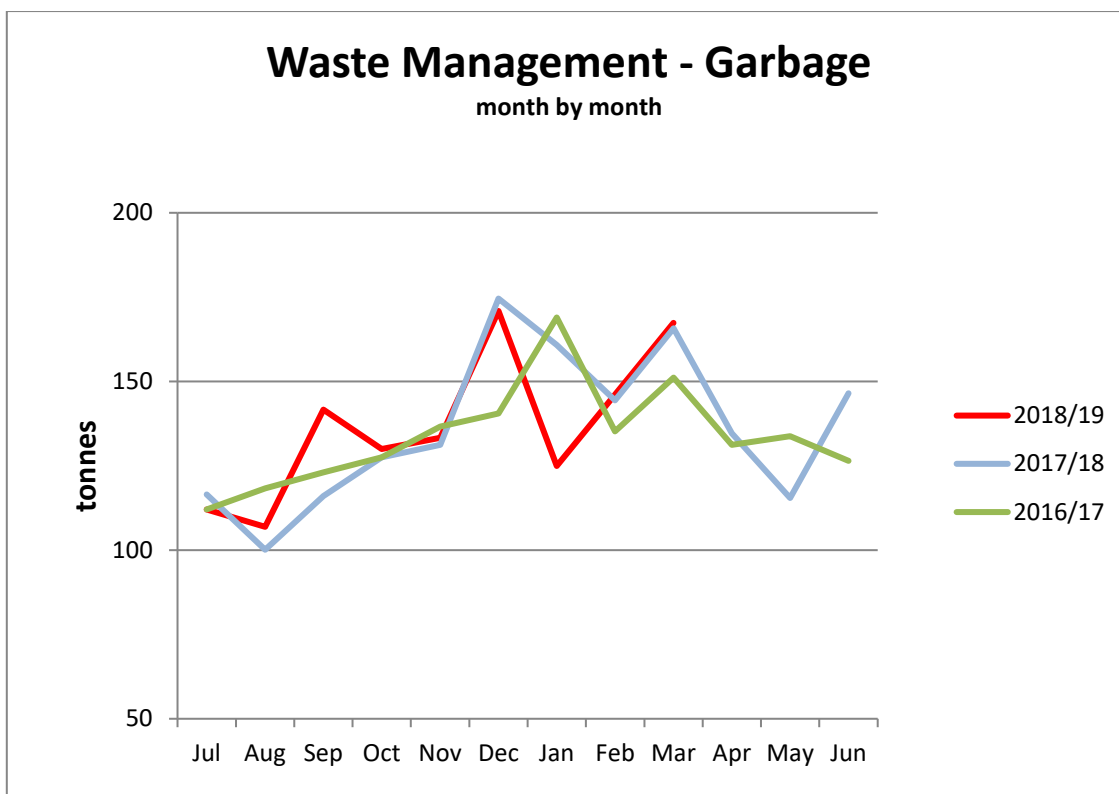
- All waste transfer stations are operating within prescribed EPA guidelines.
- Greenwaste piles have now been burnt at the Swansea and Orford WTS's as approved by the EPA following the embargo of fire permits by Tas Fire due to the recent dry weather conditions.

### GARBAGE, RECYCLING SERVICES:

- JJ Richards current waste management contract expires in September 2022.

<u>MONTH</u>	<u>BICHENO Collection &amp; WTS</u>	<u>BICHENO WTS only</u>	<u>COLES BAY WTS only</u>	<u>SWANSEA WTS only</u>	<u>ORF-TRIA-CB- SW Collection &amp; ORF WTS</u>	<u>ORFORD WTS only</u>	<u>TOTAL (tonnes)</u>
-	-	-	-	-	-	-	-
<b>JULY '18</b>	30.50	4.63	16.40	25.66	96.18	10.01	<b>168.74</b>
<b>AUG</b>	33.92	9.75	15.86	18.94	93.02	10.29	<b>161.74</b>
<b>SEPT</b>	49.14	16.92	21.92	23.70	121.97	12.59	<b>216.73</b>
<b>OCT</b>	36.28	7.34	13.58	35.16	125.82	24.76	<b>210.84</b>
<b>NOV</b>	43.28	12.55	12.14	17.76	118.21	15.66	<b>191.39</b>
<b>DEC</b>	59.38	21.39	25.28	49.50	146.22	13.32	<b>280.38</b>
<b>JAN '19</b>	64.38	27.35	43.18	59.50	139.56	11.36	<b>306.62</b>
<b>FEB</b>	53.16	20.80	26.22	54.69	125.26	11.54	<b>259.33</b>
<b>MARCH</b>	54.28	15.89	18.48	65.57	135.38	6.40	<b>273.71</b>
<b>TOTALS</b>	<b>424.32</b>	<b>136.61</b>	<b>193.06</b>	<b>350.48</b>	<b>1101.62</b>	<b>115.93</b>	<b>2069.48</b>

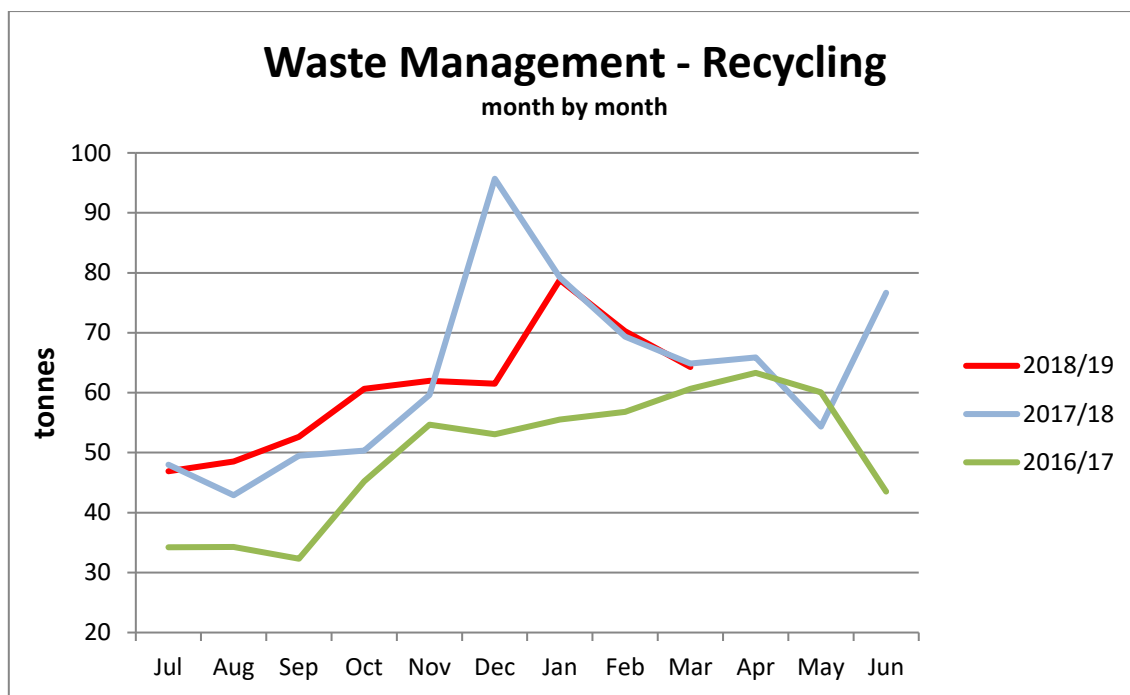
**Garbage deposited at transfer stations and transported to Copping landfill site (tonnes)**  
(includes kerbside collected waste)



**Kerbside garbage collected and transported to waste transfer stations: (tonnes)**

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
<b>JULY '18</b>	2156	1281	2163	2045	1692	9337	<b>112.04</b>
<b>AUG</b>	2014	1155	2061	2077	1601	8908	<b>106.90</b>
<b>SEPT</b>	2685	1625	2734	2566	2190	11800	<b>141.60</b>
<b>OCT</b>	2412	1585	2450	2205	2182	10834	<b>130.01</b>
<b>NOV</b>	2561	1635	2498	2325	2088	11107	<b>133.28</b>
<b>DEC</b>	3166	1990	3160	2943	2982	14241	<b>170.89</b>
<b>JAN '19</b>	3086	2333	2920	2394	3036	10414	<b>124.97</b>
<b>FEB</b>	2697	1959	2658	2383	2477	12174	<b>146.09</b>
<b>MARCH</b>	3199	2105	3119	2882	2642	13947	<b>167.36</b>
<b>TOTALS</b>	<b>23976</b>	<b>15668</b>	<b>23763</b>	<b>21820</b>	<b>20890</b>	<b>102762</b>	<b>1233.14</b>

**Kerbside Garbage Collected: Bin numbers**



**Kerbside recyclables collected and transported directly to Sorting Facility: (tonnes)**

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
<b>JULY '18</b>	988	643	1017	889	371	3908	<b>46.90</b>
<b>AUG</b>	916	570	954	878	726	4043	<b>48.52</b>
<b>SEPT</b>	1034	678	983	903	788	4387	<b>52.64</b>
<b>OCT</b>	1085	856	1178	945	990	5054	<b>60.65</b>
<b>NOV</b>	1183	870	1166	986	958	5163	<b>61.96</b>
<b>DEC</b>	1155	875	1153	962	980	5124	<b>61.49</b>
<b>JAN '19</b>	1294	1029	1269	1042	1526	6567	<b>78.80</b>
<b>FEB</b>	1343	1012	1337	991	1173	5857	<b>70.28</b>
<b>MARCH</b>	1238	962	1205	970	1027	5402	<b>64.82</b>
<b>TOTALS</b>	<b>10236</b>	<b>7495</b>	<b>10262</b>	<b>8566</b>	<b>8539</b>	<b>45505</b>	<b>546.06</b>

**Kerbside recyclables collected: Bin numbers**

**TOWN MAINTENANCE:**

- Ongoing general maintenance is being carried out in all our town areas to ensure an acceptable level of overall presentation is maintained.

**PARKS, RESERVES, WALKING TRACKS, CEMETERY:**

- Continuation of general maintenance within our townships and along foreshore areas.
- A number of dead and/or dangerous trees have been attended to over the past month. These are important to address due to public liability issues.

**STORMWATER, DRAINAGE:**

- A number of rural road's culverts and side drains have been reshaped and cleaned in the Orford area.

**BRIDGES, CULVERTS:**

- Ongoing maintenance when required.

**EMERGENCY MANAGEMENT:**

- One storm incident due to high winds.
- One technical rescue assist police to extricate patient from up turned boat in Great Oyster Bay
- Provide logistical and communications support to Tas Fire during Dolphin Sands vegetation fire. Provide catering to crews, provide traffic management during fire, support police and fire with evacuation of residents and escorting residents to Swansea to find alternative accommodation.
- Training has included patient care, road crash rescue assessments, lighting and communications.
- Trainers and Assessors regional workshop was held in Swansea.
- Specialised training in incident management systems and operations.
- Members will be heading to Bicheno this coming Thursday night to conduct joint road rescue training with Bicheno Fire and St Mary's SES.
- Swansea country fair static displays over Easter long weekend.

Visit our website at [www.swansea-ses.weebly.com](http://www.swansea-ses.weebly.com)

Kelvin Jones ESM

**Unit Manager Glamorgan Spring Bay SES**

**2018–2019 CAPITAL WORKS UPDATE**

- Road pavement widening, new kerbing and concrete footpath construction works are almost complete along Foster Street, Bicheno from Murray Street to Lovett St. The concrete driveway to the Medical Centre is to be completed in the next couple of weeks.
- Seating and rubbish/recycle bins have been installed in the new Bicheno Triangle stage one area. The bus stop seating is currently being fabricated. This will finalise the stage one part of the two stage project.
- Road reconstruction and bitumen sealing of the last 1.3km of Buckland Woodsdale Road is now complete. This road is Council's main southern collector road and now sealed, will negate the need to drive our grader to the southernmost boundary each time during our unsealed road patrol programme.
- The carpark at the Orford Bowls Club is currently being prepared for asphaltting. A low profile kerb will be installed as a car barrier and incorporate a footpath for safety.





- A gravel carpark has been constructed along the Esplanade - Triabunna adjacent the RSL club in line with the streetscape design. Funding was secured by a grant the RSL were successful in acquiring, with the remaining monies allocated from other capital projects which have come in under budget.
- Open stormwater drains are currently being piped in the grassed foreshore reserve along the Tasman Hwy Bicheno. This will improve the overall appearance of the town entrance from the northern approach, enable grass mowing to be more efficient and eliminate some of the old timber walkways which have been a safety concern in recent times.
- Bitumen resealing works along Hazard View Drive (part), Muirs Place, Oyster Bay Court in Swanwick and Cathcart Street, Wedge Street in Swansea are complete.
- Design and costings are being finalised for the proposed future replacement of the twin concrete box culverts on Orford Rivulet under Rheban Road adjacent Strawberry Hill Court.
- The concrete paths which form part of the Development Action Plan DAP proposal for the 'Bicheno Pedestrian Village' Strategy named "Waub's Bay Walk 1" will commence soon. The placement of a concrete footpath along Jetty Road and Foster St (part) is complete. The remaining footpaths to be completed is the link along Foster Street between Jetty Road and the stage one works of the Triangle upgrade project and the Burgess Street path from the Community Hall down to the gravel foreshore path. When the paths are completed the alignment of the Lions Park perimeter fence will be determined, to progress installation.
- A scope of works and design is currently being finalised for the Rheban Road / West Shelly stormwater extension project in Orford. The work aims to relieve the existing flooding issues within the system around the Trochus Court area which has affected the surrounding properties along West Shelly Road.

## Profit and Loss

### Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is Works-Town Maintenance.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	890,000	890,000	0	0%	890,000	0
<b>Total Trading Income</b>	<b>890,000</b>	<b>890,000</b>	<b>0</b>	<b>0%</b>	<b>890,000</b>	<b>0</b>
<b>Gross Profit</b>	<b>890,000</b>	<b>890,000</b>	<b>0</b>	<b>0%</b>	<b>890,000</b>	<b>0</b>
<b>Operating Expenses</b>						
Employee Costs	325,373	320,020	(5,353)	-2%	426,763	385,842
Materials & Services	299,585	276,445	(23,140)	-8%	368,237	347,000
Depreciation	22,500	22,500	0	0%	30,000	29,998
Internal Plant Hire	72,670	48,760	(23,910)	-49%	65,000	61,708
Employee Oncosts	0	0	0	0%	0	(374)
<b>Total Operating Expenses</b>	<b>720,128</b>	<b>667,725</b>	<b>(52,403)</b>	<b>-8%</b>	<b>890,000</b>	<b>824,174</b>
<b>Net Profit</b>	<b>169,872</b>	<b>222,275</b>	<b>52,403</b>	<b>24%</b>	<b>0</b>	<b>(824,174)</b>

### 5.3 Manager Development & Compliance – Mr. Shane Wells

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

#### **Animal Control**

Renewal notices were issued along with the rate notices. A number of complaints were received this month. This department is operating with the Compliance Coordinator.

#### **Engineering & Technical Services**

This department provides general engineering and technical advice regarding development applications. This department currently consists of 0.4 FTE Contract Engineer, with assistance from the Regulatory Services Officer.

#### **Environmental Health**

This department consists of a permanent full time Health Administration Officer and a Contract Environmental Health Officer with assistance from the Regulatory Services Officer conducting abatement inspections.

#### **Statutory Building**

The building department currently consists of a Permanent full time Building Administration Officer and 2 contractors namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

As of 1 January 2019, Permit Authority functions must be performed by a licenced practitioner. Three staff have been licenced for Permit Authority functions for building and plumbing applications. The annual fee for each is close to \$400.00.

#### **Statutory Planning**

The planning department consists of 1 permanent part-time Planning Administration Officer, 1 0.95 FTE Graduate Planner and consultant planner as required. Other resources are contracted as required. .

#### **Bendigo Bank**

The Bendigo Bank Agency opened on 21st August 2013 and operates from the Regulatory Services Department. Three staff members are trained to perform the Agency requirements of the Bank.



MARCH 2019		
ANIMAL CONTROL		
Dogs Registered	13	1013
Kennel Licences Issued/Renewed	0	5
Dogs Impounded	1	11
Dogs Seized	1	6
Dogs Surrendered	9	9
Dogs Euthanized	0	0
Dogs at Large	6	38
Warnings Issued	0	10
Complaints	1	27
Infringements	0	9
Lost Dog calls	2	10
Other	2	17
ENVIRONMENTAL HEALTH		
Immunisations	29	29
Food Business Registrations	1	124
Temporary Food Business Registrations/Assessments	0	9
Food Business Inspections	7	91
Place of Assembly Licences	0	1
Environmental Nuisances	3	15
Littering	0	2
Abatement Notices	0	0
Notifiable Diseases	1	1
Recreational Water Sampling	0	16
Suppliers of Private Water	0	34
Water Carriers	0	5
Regulated System Registration	0	2
Major Incidents notified to DPIPWE	1	1
Complaints (Noise/On-Site Waste Water/Other)	3	15
Inspections (Water Carrier/Other)	0	7
On-site Wastewater Assessments/Permits	13	61
Form 49 & 50 Assessments/Inspections	1	16
Food Business Enquiries (New Businesses)	5	22
Food Sampling/Surveys	2	8
Development Application Assessments	4	17
BENDIGO BANK		
Deposits	118	905
Withdrawals	21	326
Transfers	6	81
New Accounts	0	2
Requests for Change	18	100
Other	6	116
No of days whereby no transactions/enquiries carried out	2	9



## Planning and Building Approvals Financial Year Statistics (Building Approvals & Planning Lodgements Circulated to Councillors Monthly)

Planning Approvals	March 2019			2018 – 2019				2017 - 2018
Type of Work	Current Month			Current Year to Date				Previous YTD
Discretionary, Permitted or No Permit Required	D	P	NPR	D	P	NPR	Total YTD	
New Dwelling (or dwelling & outbuilding)	3	0	0	27	2	27	56	43
Additions to Dwelling	0	1	0	9	4	13	26	25
Outbuilding only	1	2	2	7	3	27	37	52
Multiple Dwellings	0	0	0	2	0	0	2	2
Commercial	1	0	0	7	4	1	12	14
Tourism (excluding change of use)	1	0	0	8	0	0	8	2
Industrial and utilities	0	0	0	2	0	3	5	8
Other	1	0	0	4	1	2	7	5
							153	151
<b>Visitor Accommodation</b>								
CoU to Visitor Accommodation - Planning Directive	0	1	0	0	17	0	17	24
CoU to Visitor Accommodation - Planning Scheme	0	0	0	2	0	0	2	1
New Visitor Accommodations Units	0						33	6
<b>Subdivision</b>								
Urban Lots Approved	1						7	53
Non-Urban Lots Approved	35 (light industrial)						35	0
New Lots Sealed	2						29	N/A
Part 5 Agreements Entered Into	0						0	0
<b>Processing</b>								
Applications Refused	1						4	0
Applications Withdrawn	0						0	0
Applications requiring additional information	6	2	0	21	2	0	23	N/A
Appeals Lodged	0			4				N/A
Planning Permit Value of Work	\$2,679,150.00			\$26,084,558.00				N/A

Building Approvals	March 2019	2018-2019	2017-2018
Work Category	Month	Year To Date	Previous YTD
Permit Required	4	62	78
Notifiable Building	9	60	62
Low Risk 1	0	23	19
Low Risk 2	0	1	8
Building Certificate	0	2	0
Permit of Substantial Compliance	0	1	4
		149	171
Value of Work	\$2,364,000.00	\$23,646,808.00	\$26,840,876.00
<b>Compliance</b>			
Building Notices Issued	0	2	0
Building Orders Issued	0	1	0
Planning - Notice of Suspected Contravention		1	1
Planning - General	0	32	N/A

## Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is Reg- Engineering, Technical.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	87,526	63,000	(24,526)	-39%	63,000	90,493
Statutory Charges	0	0	0	0%	0	132
<b>Total Trading Income</b>	<b>87,526</b>	<b>63,000</b>	<b>(24,526)</b>	<b>-39%</b>	<b>63,000</b>	<b>90,625</b>
<b>Gross Profit</b>	<b>87,526</b>	<b>63,000</b>	<b>(24,526)</b>	<b>-39%</b>	<b>63,000</b>	<b>90,625</b>
<b>Operating Expenses</b>						
Employee Costs	239	5,593	5,354	96%	7,458	6,416
Materials & Services	35,883	41,519	5,636	14%	55,542	55,159
<b>Total Operating Expenses</b>	<b>36,122</b>	<b>47,112</b>	<b>10,990</b>	<b>23%</b>	<b>63,000</b>	<b>61,576</b>
<b>Net Profit</b>	<b>51,404</b>	<b>15,888</b>	<b>(35,516)</b>	<b>-224%</b>	<b>0</b>	<b>29,049</b>

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## 5.4 Manager Community Development – Mrs. Lona Turvey

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Community Development

### Seniors' Trip

Forty (40) seniors from throughout the municipal area participated in a trip to the Cascades Female Factory on Tuesday, 19<sup>th</sup> March, where they experienced a dramatized tour titled *Her Story*. The story is an accurate and emotional depiction of the harsh life within the Cascades Female Factory in 1833.

This exciting and dramatic visitor experience runs for approximately 45 minutes and brings to life the extraordinary story of the convict women and their children who were incarcerated at the World Heritage-listed site.

*Her Story* is performed by two actors – one portraying the woman whose story is being told and the other male actor playing the parts of overseer and a doctor.

All participants thoroughly enjoyed the performance and said that it gave them a really good insight and understanding into the terrible treatment and conditions suffered by the convict women.

Following the visit to the Female Factory, participants enjoyed a buffet lunch at Wrest Point before heading back to the East Coast.

### Southern Tasmanian Student Leaders' Conference 2019

Council, together with the Pop Up Book Stall (PUBS), sponsored a bus to transport school leaders from Swansea, Triabunna and Orford Schools to attend the Southern Tasmanian Student leaders Conference held at Huonville on Wednesday, 9<sup>th</sup> April. PUBS generously donated \$520 from the sale of books towards the cost of the bus. (Attached is a report from the co-ordinators of the conference.)

The bus also served a dual purpose. As there were a number of vacant seats on the 44-seater bus, seniors from Swansea, Triabunna, Orford and Buckland were invited to join the trip to Huonville. Many had not been to Huonville for years and it gave them an opportunity to wander around and spend some money in the town which is recovering from the recent bushfires. Those people who came on the trip had a wonderful day and were very appreciative of the opportunity.

### Reclink Football

Glamorgan Spring Bay Council works collaboratively with Reclink Australia and Southern Midlands Council to provide students at Oatlands (Southern Midlands Hawks), Campania/Bothwell (Cats), Tasman (Crows) and Triabunna (East Coast Roos) with an opportunity to play some competitive football and to mix socially with their opponents at a barbecue following the games. Approximately 120 players participate and the teams consist of a mix of both girls and boys.

The roster commences in May and there is one match each month which culminates in a Gala Day in September each year. The first Reclink games for 2019 will be held on Thursday, 2<sup>nd</sup> May. The games are all played at Southern Midlands Council's Campania football oval and parents and community members are encouraged to come along to support their teams.

Reclink Australia provides all the football gear and clothing for the players.



## Citizenship Ceremony

A Citizenship Ceremony, officiated by the Mayor, was held in the Council Chambers on Tuesday, 16<sup>th</sup> April, 2019 when a family of four (4) conferees became Australian citizens. This brings to 6 the number of conferees taking out citizenship in Glamorgan Spring Bay in 2019.

## Community Small Grants Programme

NAME	DONATED	COUNCIL MINUTE
Bicheno Primary School Association	\$1,000	89/18
Lions Club of Spring Bay Inc. – “Cars on the Coast”	\$1,000	90/18
Spring Bay Neighbourhood Watch	\$1,000	91/18
Swansea Community Christmas Group	\$1,000	92/18
Eastcoast Regional Development Organisation Inc.	\$1,000	102/18
Swansea Primary School	600	103/18
Earth Ocean Network Inc.	\$1,000	116/18
Swansea Chamber of Commerce & Tourism	\$1,000	117/18
Swansea Primary School	\$1,000	141/18
Spring Bay Youth Hub	\$1,000	142/18
Lions Club of Spring Bay	800	150/18
Orford Community Group	330	
Spring Bay Clay Target Club	\$1,000	
The Spring Bay Studio & Gallery	\$1,000	
Pop Up Book Stall	294	
East Coast Community Arts Initiative	\$1,000	
Friends of Bicheno Penguins	945	
GSBC on behalf of Bicheno, Swansea and Triabunna Schools	600	
<b>Total</b>	<b>\$15,569</b>	

## Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is Community Development.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	254,700	254,700	0	0%	254,700	0
User Charges	0	0	0	0%	0	(182)
Interest & Investment Revenue	1,586	0	(1,586)	0%	0	0
Other Revenue	9,921	43,900	33,979	77%	61,500	171,007
<b>Total Trading Income</b>	<b>266,207</b>	<b>298,600</b>	<b>32,393</b>	<b>11%</b>	<b>316,200</b>	<b>170,825</b>
<b>Gross Profit</b>	<b>266,207</b>	<b>298,600</b>	<b>32,393</b>	<b>11%</b>	<b>316,200</b>	<b>170,825</b>
<b>Operating Expenses</b>						
Employee Costs	107,739	109,263	1,524	1%	143,651	118,534
Materials & Services	87,049	101,600	14,551	14%	131,549	86,099
Depreciation	30,751	30,751	0	0%	41,000	29,346
Employee Oncosts	0	0	0	0%	0	1,763
<b>Total Operating Expenses</b>	<b>225,539</b>	<b>241,614</b>	<b>16,075</b>	<b>7%</b>	<b>316,200</b>	<b>235,741</b>
<b>Net Profit</b>	<b>40,668</b>	<b>56,986</b>	<b>16,318</b>	<b>29%</b>	<b>0</b>	<b>(64,915)</b>





## ***SOUTHERN TASMANIAN STUDENT LEADERS CONFERENCE 2019***



### **2019 Southern Student Leaders Conference Executive Summary Report**

Dear Valued Conference Sponsor

Our conference, that you sponsored, received high reviews from all the participants. Thank you for your support.

Just under 100 students from southern Tasmania converged on the multipurpose room at Huonville Primary School and the local PCYC. Keynote speaker, Iefke Morris entranced the conference with a riveting speech on "good leadership". Her careful research and illustrative stories stemmed from her work as a senior ships officer on Tall Ships travelling most of the world's oceans. Her experiences over a mere 24 years helped students refine their thoughts on leadership. Four follow up workshops enabled the young leaders to discuss, reflect on and practice leadership skills.

The student feedback focused on their learning about many aspects of leadership including: leaders as doers, teamwork, confidence, being prepared, good communication, courage, being organised, and having fun. Many participants liked working with new friends from all over southern Tasmania, group work, our keynote speaker and the workshop activities. Many participants said that the learning on the day had a significant positive impact on their ideas about leadership.

Our conference has been running for 16 years. The Huonville Primary Student Executive Council provided excellent front of house support and enabled the smooth running of the conference. Huonville High School caterers did a fantastic job at organising morning tea.

Schools travelled from many far flung areas of our state including Bothwell, Triabunna and Orford.

Thank you again for your support that made a positive difference for these future leaders. We look forward to 2020.

Rob and Leanne Banfield  
Coordinators



## 5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### Public Amenities and Buildings:

- General building maintenance to all buildings is carried out when required.
- **Swansea Loo with a View**

Construction has commenced on the Loos with a View toilet facilities at Jubilee beach, Swansea. The main steel frames and gangway fabrication have been ordered and are under production off site as per the engineering specifications. TasWater has supplied the Certificate of Certifiable Works enabling the project to commence.

TasWater will be providing the sewer connection to the new toilets.

The steel foundations for the disabled accessible toilet and the gangway access supports have been installed ready for the steel frame.

The turpentine piles and timber bearers for the main Loo with a View are positioned ready for the installation of the main frame.

- **Triabunna Recreation Ground**

Construction has commenced on the extension to the Triabunna football clubrooms. The extension will include a large glazed viewing area in front of the existing clubrooms. Part of the new extension will house new male and female toilets and disabled accessible facilities. The concrete slab and foundations are down. The steel work for the mainframe and steel trusses are under construction. Timber framing for the toilet extensions are under way. The roofing iron sheets, guttering and barge capping have now been fitted. The wall plastering and suspended ceiling is now being installed.



*Image: Extension construction Triabunna Recreation Ground Clubrooms*



- **Bichenog Gulch Toilet**

Crown Land Services has given consent to lodge a Development Application to build an additional two toilets to the existing disabled accessible toilet at the Gulch Bichenog.

When the D.A is approved, another consent from Crown to construct will be required.

- **Bichenog Ambulance**

An application has been made to Crown Land Services for land acquisition at the top end of Sinclair Street, Bichenog. This land would be used to construct a new Ambulance Station to accommodate two ambulance appliances in preparation for a paramedic to operate out of Bichenog. The new building will also include a small accommodation area and a training room.

Council Buildings			
Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Service Buildings	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	12	Change Rooms	2
		Club Rooms	4
		Pavilion	1
		Playing Surface (Tennis)	1
		Misc. Structures	4
Public Toilets	18	Toilets	18
Shelters & Monuments	14	Monuments	1
		Public Shelters	13
Waste Management Facility	4	Buildings & Sheds	4
Total Buildings Listed	91		91

## MARINE INFRASTRUCTURE:

### Boat Ramps and Jetties:

- General maintenance is carried out on Council owned boat ramps and jetties.
- **All Boat Ramps**  
Glamorgan Spring Bay Council's Natural Resource Management team have cleaned all the public boat ramps in the Municipality ready for the summer period. They have used the high-pressure steam cleaner to remove and reduce the algae growth so they will not be slippery and dangerous.
- **Swansea Swan River Road Boat Ramp**  
Council was successful in securing Recreational boating fund money to replace the Swan River Road boat ramp jetty. The design for the new floating landing platform is being finalised between Council and MAST. The new concrete ramp has been installed. The floating landing pontoon will be installed later in the year.

### Triabunna Wharf and Marina:

- Ongoing general maintenance and inspections are carried out as required.

Council Marine Infrastructure	
Public Boat Ramps throughout Municipality	14
Fishing Boats paying yearly fee at the Triabunna Wharf	4
Marina Berths occupied by Commercial Fishing Boats (Triabunna)	23
Marina Berths occupied by Recreational Boats (Triabunna)	81
Marina Berths occupied by Ferries or Tour Boat operators	4
Waiting list for Large Commercial Fishing Boat Berths (Triabunna)	6
Waiting list for Recreational Boat Berths (Triabunna)	11



# Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is Build-Council Building Maintenance.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	0	473,000	473,000	100%	473,000	0
Grants	0	31,000	31,000	100%	62,000	0
Other Revenue	1,899	600	(1,299)	-217%	800	6,402
<b>Total Trading Income</b>	<b>1,899</b>	<b>504,600</b>	<b>502,701</b>	<b>100%</b>	<b>535,800</b>	<b>6,402</b>
<b>Gross Profit</b>	<b>1,899</b>	<b>504,600</b>	<b>502,701</b>	<b>100%</b>	<b>535,800</b>	<b>6,402</b>
<b>Operating Expenses</b>						
Employee Costs	99,845	145,961	46,116	32%	197,630	115,720
Materials & Services	131,733	119,966	(11,767)	-10%	162,170	160,938
Depreciation	16,213	132,001	115,788	88%	176,000	185,299
Internal Plant Hire	0	0	0	0%	0	471
<b>Total Operating Expenses</b>	<b>247,790</b>	<b>397,928</b>	<b>150,138</b>	<b>38%</b>	<b>535,800</b>	<b>462,429</b>
<b>Net Profit</b>	<b>(245,891)</b>	<b>106,672</b>	<b>352,563</b>	<b>331%</b>	<b>0</b>	<b>(456,027)</b>

# Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is Build-Boat Ramps, Jetties.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	0	(17,646)	(17,646)	100%	(17,646)	0
Grants	422,720	68,000	(354,720)	-522%	68,000	1,193,137
Other Revenue	0	0	0	0%	0	11,800
<b>Total Trading Income</b>	<b>422,720</b>	<b>50,354</b>	<b>(372,366)</b>	<b>-739%</b>	<b>50,354</b>	<b>1,204,937</b>
<b>Gross Profit</b>	<b>422,720</b>	<b>50,354</b>	<b>(372,366)</b>	<b>-739%</b>	<b>50,354</b>	<b>1,204,937</b>
<b>Operating Expenses</b>						
Employee Costs	6,552	7,290	738	10%	9,654	9,336
Materials & Services	378,287	16,100	(362,187)	#####	21,500	13,063
Depreciation	13,500	13,500	0	0%	18,000	16,894
Other Expenses	50	0	(50)	0%	0	0
Internal Plant Hire	350	900	550	61%	1,200	1,260
<b>Total Operating Expenses</b>	<b>398,739</b>	<b>37,790</b>	<b>(360,949)</b>	<b>-955%</b>	<b>50,354</b>	<b>40,552</b>
<b>Net Profit</b>	<b>23,981</b>	<b>12,564</b>	<b>(11,417)</b>	<b>-91%</b>	<b>0</b>	<b>1,164,385</b>



# Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is Build-Triabunna Marina, Build-Spring Bay Commercial Wharf.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	(34,000)	(34,000)	0	0%	(34,000)	0
User Charges	305,061	267,670	(37,391)	-14%	295,575	263,708
Grants	57	85,000	84,943	100%	85,000	510,000
Other Revenue	(686)	0	686	0%	0	(918)
<b>Total Trading Income</b>	<b>270,431</b>	<b>318,670</b>	<b>48,239</b>	<b>15%</b>	<b>346,575</b>	<b>772,790</b>
<b>Gross Profit</b>	<b>270,431</b>	<b>318,670</b>	<b>48,239</b>	<b>15%</b>	<b>346,575</b>	<b>772,790</b>
<b>Operating Expenses</b>						
Employee Costs	25,862	28,776	2,914	10%	38,413	37,370
Materials & Services	71,251	62,630	(8,621)	-14%	82,162	76,268
Depreciation	72,000	72,000	0	0%	96,000	102,188
Interest	47,121	82,500	35,379	43%	130,000	115,556
<b>Total Operating Expenses</b>	<b>216,235</b>	<b>245,906</b>	<b>29,671</b>	<b>12%</b>	<b>346,575</b>	<b>331,383</b>
<b>Net Profit</b>	<b>54,196</b>	<b>72,764</b>	<b>18,568</b>	<b>26%</b>	<b>0</b>	<b>441,407</b>

## 5.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast

### Programs and Projects

*Continue to support integrated catchment management through the Catchments to Coast (C2C) program and the implementation of catchment management plans.*

#### Catchment plans

The review of the draft Prosser Catchment Plan is ongoing.

#### Bushwatch

##### Illegal firewood harvesting

A report detailing the extent of the illegal firewood harvesting on Sustainable Timbers Tasmania land in Buckland is complete. It will be tabled for discussion at the next Illegal Firewood Harvesting working group meeting. This working group is on hold until NRM South have clarity moving from the federal government.

#### Catchments to Coast

NRM South are still in negotiations with the Federal and State Government regarding funding arrangements moving forward. The tender for the Australian Government's National Landcare Program Regional Land Partnerships Program for Southern Tasmania closed on 8<sup>th</sup> April. The final Ramsar project submitted by NRM South was entitled 'Improved Ecological Character of Moulting Lagoon and Apsley Marshes Ramsar sites'. Council is listed as a project delivery partner and steering committee member in the proposal. NRM South anticipate that results on the tender will be available in late May / early June.

The project is designed to impact measurably on the Regional Land Partnerships Program Outcome 1: *By 2023, there is a restoration of, and reduction in threats to, the ecological character of Ramsar sites, through the implementation of priority actions.* Further information about the Regional Land Partnerships Program and Outcome 1 (Ramsar) is available here <http://www.nrm.gov.au/regional-land-partnerships>

*Continue to implement the GSB Weed Management Plan.*

Response to requests for advice and support around weed issues is ongoing.

The weed control works for State Growth for 18/19 almost complete on schedule for completion by the end of April. Approval has been received to undertake additional works to control introduced mainland native along the Coles Bay Road.

Site visits and assistance with mapping and development of weed plans for landholders with Serrated Tussock are ongoing.

*Continue to be involved in and seek funding/resources from regional, state and national NRM programs.*

Ongoing

There have been some hold ups in acquiring the necessary equipment for the VR Roadshows. An extension has been granted Project dates are currently being negotiated. Ongoing.

#### Australian Government Grant, Department of Agriculture and Water Resources: Communities Combating Pests and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds.

In a very short timeframe (deadline 15 February), staff were able to compile an application for this Australian Government grant program in collaboration with Tasman Council. The project proposal for Glamorgan Spring Bay includes assistance with serrated tussock control measures for 10 primary producers, some sowing of pasture to decrease serrated tussock re-growth and a field day. Biosecurity Tasmania's Invasive Species Branch have provided a letter of support for this project proposal.



Council was recently notified that the application for \$63,000 has been successful. Project activities will commence when the Grant Agreement and schedule has been received.

*Ensure that Council continues to meet relevant NRM legislative obligations and communicate this to the community via newsletters and other forums.*

Ongoing including participation in the statewide planning scheme as it relates to the management of natural resources.

*Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives.*

Ongoing

The next GSB NRM Committee meeting will be held on Wednesday 8<sup>th</sup> May from 10am at the Iluka Tavern in Coles Bay.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of the Bicheno Penguins, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association (DSRA), the Swanwick Association, Friends of Triabunna Reserves, the Bushland Gardens Committee and the Orford Community Group (OCG) as well as individual volunteers.

*Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPWE, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.*

Ongoing follow up with a number of agencies regarding weed issues and management for special values. Discussions regarding on ground works are ongoing with Crown Land Services, TasWater and TasNetworks.

Discussions ongoing with Crown Land Services regarding a more cooperative and strategic way forward with regards to managing Crown Land across the municipality. Fire and weed management continue to be priority issues of concern on unmanaged Crown Land. Requests to undertake weed control work on a number of Crown Reserves have been submitted via Crown Land enquiries.

Three staff attended DPIPWE's Invasive Species Branch *Tasmanian Invasive Species Network Get Together* in April. This was an opportunity to engage with staff from DPIPWE and other Tasmanian local government areas who are also dealing with weeds and other invasive species. A presentation on the use of a Conservation Detection Dog (aka The Fonz) as a tool in the GSB weed management program was given and followed by a demonstration whereas Fonz found a number of serrated tussock plants hidden in the car park at The Grange. It was very well received by the 40 plus attendees.

*Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan (CCCAP).*

Ongoing

#### Regional Climate Change Initiative (RCCI)

##### Update on the 2019 Work Program:

The 2019 Work Program has been endorsed by the STCA Board Dec. 2018 and consists of \$215,000 projects detailed below. Financial contributions towards the 2019 Works Program have been received from: City of Hobart: \$50,000; Clarence City Council \$5,000; Kingborough Council \$10,000 and Glenorchy City Council \$10,000. The City of Hobart Procurement Strategy and practices are used for contracts and purchasing. Glamorgan Spring Bay Council has been an active member of RCCI since inception in 2010.

*Regional Council Climate Resilient Strategy and Councils Climate Action Plan Templates:*

Budget: \$100,000 Status: Commenced

Preparation of:

- Southern Regional Councils Climate Resilient Strategy that covers mitigation (carbon emissions reduction) and adaptation (responding to climate change) and a supporting regional action plan for implementation.
- Council of Action Plan Template (mitigation and adaptation) which will work with councils to suit their local environmental circumstances, resources and community demographics. Templates will be framed by the Regional Strategy climate principles and objectives and will be based on the council's corporate key roles and responsibilities and informed by the municipal's community emissions and climate profile. This template will help shape the way council understands future climate impacts on its assets community members.

A Request for Quotation has been prepared and negotiations are being undertaken with the University of Tasmania to collaborate on the development of the project and the submission of an Australian Research Council (rolling) Linkage Grant application to assist in its delivery – enabling the budget to be increased to \$300,000. This additional funding would allow greater support to councils and the integration of actions that build resilience to natural hazards, emergency management and low carbon disruptions to local and regional economies.

*Regional and Municipal Council Climate Profiles:*

Budget: \$55,000 Status: Commenced

Description:

Develop detailed individual council municipal climate projections, based on Climate Futures Tasmanian dynamically downscaled to 1 degree interval models based on the most recent Climate Archive 5, which will inform council's strategic and operational policies and processes, reduce potential liability for decision making purposes and inform Long Term Financial Management and Asset Management Planning.

UTAS's Dr Tom Remenyi has been contracted to deliver the project and council data analysis workshops are scheduled for 20th - 24th May, drafts plans released late June and councils workshops August 2019.

*Southern Regional Coastal Hazards Strategy*

Budget: \$50,000 Status: Commenced

Description:

Preparation of a Regional Coastal Hazards Strategy and an associated action plan that informs and provides the framework for coastal adaptation planning, understanding of coastal processes and climate impacts. This Strategy will demonstrate the climate impacts on our coasts preparing our communities and infrastructure for future hazards and impacts. It will work with each of the councils on a one-to-one basis to identify key considerations for inclusion

Consultants Impact Solutions and BMT have contracted to deliver the project which is scheduled to commence in early April 2019

*Regional and Municipal Community Energy and Emissions profile*

Budget: \$10,000 Status: Complete

Description:

Alison Johnson was contracted to develop a regional and municipal profiles of community energy use and emissions that will be used to inform a regional carbon strategy and suitable mitigation actions. This did not include corporate council's emissions profiles. The profiles are intended to enable councils to identify projects to assist in supporting energy savings across communities and are consistent with state, national and international reporting requirements. Presentation on the project outputs have been delivered to the southern councils

Final reports are to be provided to Councils mid-April 2019.



#### Cities Power Partnership

One potential area of emissions reduction for GSB is participation in electric vehicle uptake and charging proposals currently being formed in Tasmania. The Electric Vehicle Charging Grants programme 'ChargeSmart' is now open. Applications need to be submitted by Friday 24<sup>th</sup> May 2019.

*Continue support for annual community events such as National Tree Day, Clean Up Australia Day, Tidy Towns as well as other markets, festivals and school activities.* Ongoing

Clean Up Australia Day 2019 was held on March 3<sup>rd</sup> however sites can be registered year round. The NRM team usually lead a clean up event on one illegal dumping site each year. We also alternate between the north & south of the municipality when choosing a site and invite collaboration from other government agencies and community groups. This year the site will be at Little Swanport. The site was substantially cleaned up during the Great Eastern Clean Up in October 2018. However there is still an amount of rubbish remaining due to the scale and longevity of this site as an illegal dumping hotspot and the difficult terrain. It is important to complete the clean up of this site to clearly send a message that this site is NOT a rubbish dump. Particular acknowledgement must be made of the efforts contributed to this clean up to date by Little Swanport Oyster growers. Oyster Bay Oysters, Marine Culture and Shellfish Culture. Planning for Little Swanport Clean Up is underway.

Support for the Friends Of Triabunna Reserves (The Pines Crown Reserve on Oakhampton Road, Triabunna) and Friends Of Rocky Hills Clean Up (various sites along the coast from Little Swanport to north of Kelvedon) events to be held after Easter.

The 2019 Swansea Country Fair will be held on Easter Saturday (20<sup>th</sup> April) at Swansea Primary School. Staff will be attending and the focus of our display this year will be native plants of Glamorgan Spring Bay.

*Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles.*

Ongoing input into planning applications with regard to biodiversity issues as required.

*Continue participation and development of sustainability initiatives, in particular energy use, sustainable waste management, community gardens, both for Council and the community.* Ongoing as opportunities arise.

The Plastics Pollution Solutions Presentations were held in all four schools in GSB. Sponsors included Glamorgan Spring Bay Council, Tassal, Swansea Bicheno Community Bank, Bicheno Community Development Association and Earth Ocean Network, Bicheno. The presentations were informative and engaging. The students pledged to become 'Plastic Ninjas' and reduce their single plastic use and keep their schools and local environments clean of plastic waste.

*Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.*

Ongoing

*Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of native flora and fauna management plans for reserves in each town.*

Ongoing.

Ongoing fire management work is being undertaken in council reserves are resourcing allows. Terry Higgs has completed Certificate II in Fire Fighting Operations together with Council staff from Hobart and Glenorchy City Councils.



Dumping of garden waste on coastal reserves continues to be an issue as does the illegal removal of vegetation for view fields.

*Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans.*  
Ongoing.

Research into the establishment of the Pulchella Community Nursery is ongoing with more recent developments currently being explored.

*Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible.*

Council Parks and Reserves and NRM staff are now well into their Certificate IV and II in Conservation Land Management and Horticulture and getting recognition for their work.

## Profit and Loss

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2019

Department is NRM.

Account	YTD Actual	YTD Budget	Budget Var	Var %	2018/19 Budget	17/18 Actual
<b>Trading Income</b>						
Rate Revenue	244,000	244,000	0	0%	244,000	0
User Charges	1,071	20,000	18,929	95%	40,000	39,664
Grants	10,168	8,000	(2,168)	-27%	8,000	64,425
Other Revenue	1,371	3,100	1,729	56%	5,200	4,729
Net Gain/Loss Assets - Gross sales revenue of asset	0	31,227	31,227	100%	31,227	0
<b>Total Trading Income</b>	<b>256,610</b>	<b>306,327</b>	<b>49,717</b>	<b>16%</b>	<b>328,427</b>	<b>108,818</b>
<b>Gross Profit</b>	<b>256,610</b>	<b>306,327</b>	<b>49,717</b>	<b>16%</b>	<b>328,427</b>	<b>108,818</b>
<b>Operating Expenses</b>						
Employee Costs	226,014	201,819	(24,195)	-12%	260,314	310,487
Materials & Services	18,485	32,111	13,626	42%	43,113	61,233
Depreciation	880	8,260	7,380	89%	11,000	10,361
Interest	601	0	(601)	0%	0	0
Other Expenses	122	0	(122)	0%	0	0
Internal Plant Hire	5,595	10,600	5,005	47%	14,000	10,572
Employee Oncosts	0	0	0	0%	0	66
<b>Total Operating Expenses</b>	<b>251,697</b>	<b>252,790</b>	<b>1,093</b>	<b>0%</b>	<b>328,427</b>	<b>392,718</b>
<b>Net Profit</b>	<b>4,913</b>	<b>53,537</b>	<b>48,624</b>	<b>91%</b>	<b>0</b>	<b>(283,900)</b>

### Recommendation:

That the Management Reports be received and noted.

## **6. Section 24 Committees**

### **COMMENTS:**

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

- 6.1 Triabunna Community Hall Committee Minutes – 18<sup>th</sup> February, 2019 (Draft)**
- 6.2 Marine Infrastructure Committee Minutes – 25<sup>th</sup> February, 2019 (Draft)**

**Daniel Smee**  
**Acting General Manager**

### **Recommendation:**

That Council receives and notes the minutes of any Section 24 Committees presented.

## 6.1 Triabunna Community Hall Committee Minutes – 18<sup>th</sup> February, 2019 (Draft)

### Triabunna Community Hall Committee (TCHC)

Meeting Minutes  
18/02/19

(These Minutes are draft until confirmed at the next Committee meeting on 29/4/19, but have been circulated to all Committee members and have had preliminary endorsement to put to Council)

#### Opening

The regular meeting of the Triabunna Community Hall Committee (TCHC) was called to order at 5pm on 18/02/19 in the TCH by Chairperson Keith Breheny.

#### Present

Mayor Debbie Wisby, Councillor Keith Breheny, Malcolm Bishop, Kaylene Lee, Tony Pollard, Judy Mollineaux, Keri Handley, David Kirk, Howard Harris (arrived at 5:27pm) & Secretary/Treasurer Gavan Barber

#### Apologies

Nil

#### Election of Officers

Gavan Barber was nominated to be temporary Chair for this section of meeting – unanimous decision

Gavan declared all positions vacant

#### Nominations for Chair Person were called for:

Malcolm Bishop nominated by Judy Mollineaux, seconded by Keri Handley

Keith Breheny nominated by Debbie Wisby, seconded by David Kirk

A secret paper ballot was conducted, Gavan Barber counted the votes & Keith Breheny checked the count.

#### Outcome:

Malcolm Bishop 4 votes

Keith Breheny 5 votes

#### Result:

Keith Breheny declared Chairperson of the TCHC

#### Nominations for Secretary were called for:

Gavan Barber nominated by Keri Handley, seconded by David Kirk

#### Outcome:

Gavan Barber was the only nomination

#### Result:

Gavan Barber declared Secretary of the Triabunna Community Hall Committee

#### Nominations for Treasurer were called for:

Gavan Barber nominated by David Kirk, seconded by Keri Handley

#### Outcome:

Gavan Barber was the only nomination

#### Result:

Gavan Barber declared Treasurer of the Triabunna Community Hall Committee

Gavan Barber declared the election of Officers completed and handed over the Chair to Councillor Keith Breheny the elected Chairperson.

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Keith welcomed everyone to the Committee and thanked past & present members of the Committee for their commitment to the Hall, and noted that the TCH is regarded highly in the community.

#### Approval of Minutes

Minutes of committee meeting on 26/11/18, as circulated, were accepted.

**MOVED:** Kaylene  
**SECONDED:** Judy  
**CARRIED:** Unanimously

#### Business Arising from Minutes

- Sub-meter has been installed (1/2/2019) in power board for the Gatehouse.
- Kitchen – Still no decision, to be discussed at later meeting.

#### Correspondence

- Nil

#### Financial Report

Balance in account at date of meeting is \$8,128.19.

Debbie requested that the Chair follow up with Adrian O’Leary as to the cost of power for the TCH and when the Committee will be receiving a power bill.

#### Acceptance of Financial Report

**MOVED:** Gavan  
**SECONDED:** Malcolm  
**CARRIED:** Unanimously

#### New Business

- **Orford Odeon re Tapestries - Tony**

Tony initiated discussion regarding the covering of the tapestries in Dec 2018.

Keith suggested that there needs to be a policy approved by Council that covers the hiring of Council facilities.

Discussion ensued and the following motion was put forward.

**MOTION:** That the TCH Committee requests that Council formulates and implements a Policy of Acceptable Practices & Requirements for users of Council Hall Facilities

**MOVED:** Mayor Debbie Wisby

**SECONDED:** Keri Handley

**CARRIED:** For (9): Mayor Debbie Wisby, Councillor Keith Breheny, Malcolm Bishop, Kaylene Lee, Judy Mollineaux, Keri Handley, David Kirk, Gavan Barber, Howard Harris, Against (1): Tony Pollard





- **Meter box isolation TCH/Gatehouse**

Previously discussed in Business Arising

- **Insurance - Kaylene**

Kaylene had an issue last year where one of the Meals on Wheels freezers was turned off inadvertently, and was wondering what the insurance implications are that cover this.

As a paying hall hirer Meals on Wheels are presumably covered by Council insurance, but Keith will check with the appropriate person in Council as to what is/not covered.

**ACTION:** That Councillor Keith Breheny to check with Council as to whether Meals on Wheels frozen food is covered by Council insurance.

#### Other Business

- **Hall Security** – Kaylene reported that when she entered the TCH on 17/2/19, for Meals on Wheels, the main front door was unlocked again. It is unsure as to who was in the hall between 13/2/19 and 17/2/19, as Kaylene was in on 17/2/19 and checked that all doors were locked before she left.

**ACTION:** Keith to discuss this continuing security problem with Adrian O'Leary and this item to be on the next agenda

- **Automatic Defibrillator** – Keri informed the Committee that the unit has been purchased (courtesy of Neighbourhood Watch) and is ready to be installed. Phil Pyke will be asked if he is available to provide training in its use after the next TCH meeting.

**ACTION:** Neighbourhood Watch members to be invited to join the TCHC in the defibrillator training on 29/4/19

- **Projector/Audio Training** – Howard raised the issue of getting some training in the use of the TCH projector and sound system. Keri also said that Sue Nettlefold from Spring Bay Yoga would like some training

**ACTION:** Gavan to contact Howard & Sue to arrange a mutually acceptable date for training.

- **Disabled Parking** – Malcolm raised the issue that there is no disabled parking for the hall. Tony said that the Streetscape Plan allowed for disabled parking, but as this part of the plan has yet to be implemented there needs to be something done in the interim.

**ACTION:** Keith & Debbie to discuss in Council workshop.

- **Action Item List** – Debbie requested that an Action/Motion tracking list be attached to the minutes

**ACTION:** Secretary to implement



**Close**

Meeting was closed at 5:56pm by Chairperson Keith Breheny. **Next meeting - 5:00pm on April 29, 2019, @ the TCH**

Minutes submitted by: Gavan Barber

Approved by: Councillor Keith Breheny

DRAFT

## Motion / Action Tracking

13/8/2018

**ACTION:** Hall Opening Celebrations - to be on next agenda

26/11/2018

**ACTION:** Hall Cleaning - to be on next agenda

18/2/2019

**ACTION:** Discussion re kitchen - to be on next agenda

18/2/2019 – **Awaiting Council Endorsement**

**MOTION:** That the TCHC requests that Council formulates and implements a Policy of Acceptable Practices & Requirements for users of Council Hall Facilities

18/2/2019

**ACTION:** That Councillor Keith Breheny to check with Council as to whether Meals on Wheels frozen food is covered by Council insurance

18/2/2019

**ACTION:** Keith to discuss hall security with Adrian O'Leary and this item will be on the next agenda

18/2/2019

**ACTION:** Neighbourhood Watch be invited to join with the TCHC in the defibrillator training on 29/4/19

18/2/2019

**ACTION:** Gavan to contact Howard Harris & Sue Nettlefold to arrange a mutually acceptable date for projector/audio training

18/2/2019

**ACTION:** Keith & Debbie to discuss disabled parking at TCH in Council workshop

## 6.2 Marine Infrastructure Committee Minutes – 25<sup>th</sup> February 2019 (Draft)

### MARINE INFRASTRUCTURE COMMITTEE

**Venue: Triabunna Council Chambers**  
**Monday 25 February, 2019**

#### 1. Present & Apologies

Present: J Hall (Chair), Clr D Wisby, Clr K Breheny, C Barney, J Burke,  
N Carins, H Harris & P Warner.

Members of the Public: Nil

Meeting Opened: 12:30 pm

Apologies: Sergeant M Pearce – Tasmania Police & M Fama.

In attendance: A O'Leary (Mgr Building & Marine Services), G Laredo  
(Harbour Master) & J Dabrowski (Minutes Secretary).

Absent: J Spencer

#### 1. Confirmation of minutes 24 September, 2018.

**Moved:** H Harris **Seconded:** N Carins that the minutes of the previous meeting be confirmed as a true and correct record.

Carried (7 votes to 1) Clr K Breheny abstained from voting. (Clr Breheny was not in attendance at the previous meeting).

#### 2. Election of Chairperson

**Motion:** Election of Chairperson

**Nominated:** Mr John Hall

**Moved:** H Harris

**Seconded:** J Burke

**Carried:** 8 votes to 0



### 3. Business arising from last meeting

- i. Clr D Wisby queried the issue of Motions on the unconfirmed Marine Infrastructure meeting minutes. Due to the minutes being unconfirmed (Draft) until the following MIC meeting, any Motions which have been Carried, are not able to be presented to Council in a timely manner.

This was discussed.

It was agreed by the Committee that the unconfirmed minutes are to be circulated to the Committee electronically (email) and a response is to be given to the Minutes Secretary within 7 days of this email. Minutes can then be included in the Council agenda as *Draft*, however it is to be noted that these Minutes have been circulated to the Committee and approved electronically.

- ii. P Warner enquired about the parking Motion from the previous meeting;  
*Councilors work, with community, parks staff, relevant Council staff & Marine Infrastructure Committee members to improve parking, potential expansion & signage at boatramps throughout the municipal area & the Triabunna wharf.*

A O'Leary advised that he has had discussions with the Bicheno Police, who advise that they are reluctant to infringe for illegal parking in the Gulch area. P Warner said the issue is the requirement for additional parking in the Gulch area.

Clr Wisby advised a meeting had occurred in Bicheno regarding the Gulch area (present were the General Manager, Buildings Manager, Clrs Pyke, Breheny, Symons and herself). Council will work with relevant agencies and community to create a plan for the area including improved parking options. Council's priority Federal election funding requests for Bicheno was for improvements to the Gulch area including parking, toilets, tracks/trails and protection of wildlife. A follow up meeting occurred between Clr Wisby and Minister Guy Barnett regarding the potential for Crown Land to be transferred in the Gulch area to Council for additional parking. Adrian O'Leary advised two additional toilets at the Gulch is progressing well and Clr Wisby advised Council have agreed that funding these additional toilets is a priority.

- iii. Clr D Wisby advised that she would like to see an *Action Items List* for this Committee.
- iv. Clr D Wisby asked if any works had been carried out in relation to the installation of the bollards Motion at the Triabunna Marina from the previous meeting?

*In line with the recommendation with the Harbour Master that temporary bollards be installed adjacent to the coffee van for traffic management & safety purposes.*

A O'Leary advised he will follow up with Council's Works Manager Mr T Pollard.

- v. G Loredó requested that the words *Loading & Unloading* be painted on the Triabunna wharf area.

It was agreed that this be discussed as an *Other Business* Item of this meeting.

- vi. N Carins brought to the Committee's attention that the old shop block at 1 Garnet Ave, Coles Bay has been sold and the issue of parking will be compounded at the boatramp with the sale of this property.  
The Draft Freycinet Master Plan was discussed including potential parking options as identified in that report. Cllr Wisby advised the final round of consultation is occurring in March 2019. There was discussion regarding a potential footpath up Harold Street and as the verge is very wide, the area may be able to be used not only for a footpath but also for much needed vehicle/trailer parking.

#### 4. Other Business

(a) Update from A O'Leary.

A O'Leary's presented his report Committee. (Copy attached).  
A O'Leary spoke about the maintenance issues of all Councils boatramps and jetty's, he has engaged ASD Diving to inspect and provide Council with a report on their assets. This report is to be emailed to the Committee.

Usage of the Coles Bay boatramp and jetty by Tour Operators was discussed at length.

Channel Straitening at Triabunna has been delayed as consultant reports.  
A O'Leary assured the Committee that this item is a Council priority.

#### 5. Round Table Discussion/Any Other Business

- i. **Motion:** In addition to the motion regarding temporary bollards on the 24 September 2018, the bollards are required to be collapsible and permanent. Within the chevroning adjacent to the ferry terminal, road marking signage stating Loading and Unloading be installed in accordance with the design drawing.

**Moved:** Cllr D Wisby

**Seconded:** H Harris

**Carried:** 8 to 0 Carried Unanimously

#### 1:50pm G Loreda left the meeting.

- ii. **P Warner** – the following issue was brought to his attention by G Loreda, in a berth in front of the slipway, grinding was carried out by an individual, whereby sparks from the grinding were emitted. P Warner's thoughts are that Mr Loreda needs some form of guidelines for the fisherman to abide by from Council.  
A O'Leary said it's about acting responsibly within the Marina precinct. It would be preferable to have a maintenance berth.  
Cllr D Wisby advised she believes there are already rules in place?  
J Hall said the tenants should be made aware of the guidelines.

J Hall suggested procedures and conditions of use regarding the Triabunna Port be reviewed at the next meeting.

- iii. **Clr D Wisby** - raised the issue of the cost of 3 phase power at the Triabunna Marina and she believes Council's charge is excessive, this was discussed, with Pay as you go being an option that perhaps Council should look to install at the Marina in the future.  
A O'Leary is happy for this charge to be reviewed.
- iv. **H Harris** – raised the issue of the Police infringing rental companies for illegal parking.  
A O'Leary advised that the Police apparently are unable to pursue the rental companies to recover the infringement debt as they claim no responsibility.
- v. **C Barney** - brought to the Committee's attention the issue of expired flares and epirbs which are currently being collected by Freycinet Volunteer Marine Rescue. The Mornington waste management centre is currently the only facility able to accept them.  
C Barney suggested that perhaps it could be investigated that expired flares and epirbs be accepted by Glamorgan Spring Bay Council at their waste management transfer stations?  
C Barney advised that the Freycinet Volunteer Marine Rescue group had received 200 flares and epirbs at their last collection day.

#### **2:15pm A O'Leary left the meeting**

**Motion:** That Council work together with MAST to investigate a collection point at each of the four Waste Management Centres for the collection of epirbs and expired flares.

**Moved:** C Barney

**Seconded:** P Warner

**Carried:** 7 to 0 Carried Unanimously

- vi. **J Hall** - queried Clr D Wisby about her earlier suggestion of an *Action Item List* for this Committee. The request would be that it includes outstanding motions and outstanding action items from the Minutes of this Committee's meetings.  
Clr Wisby requested that there be a standing agenda item for an update from Council representatives for matters related to this Committee.  
J Hall advised he will create a list.
- vii. **J Hall**  
Meeting dates were suggested and agreed upon as follows:
  - Mon 6 May 2019

Future meeting dates will be set at the next meeting.

**6. Next meeting**

The next scheduled meeting will be held **6 May 2019** at 12:30pm, Triabunna Council Chambers.

**Meeting Closed: 2:36pm**



## 7. Officers' Reports Requiring a Decision

### 7.1 Delegated Authority

#### Responsible Officer – Acting General Manager

##### Background

There are numerous pieces of legislation that grant powers and functions to a council. In some instances, the General Manager or an authorised officer of Council is specifically referenced in the legislation, in which case there is no requirement for a delegation. However, where the reference is simply to "a council", there is a need to identify the circumstances under which this power will be delegated and the terms and conditions under which this delegation will apply.

The practice of delegating authority to the General Manager (or a person acting in that position) is for reasons of operational efficiency. Delegations allow staff to resolve operational and administrative matters to the benefit of the community in a timely manner. In the absence of delegations, all relevant decisions would need to be formally referred to Council – a situation that would be unworkable. The question for Council is to determine what powers they are prepared to delegate, to whom they wish to delegate them and under what conditions. It should also be noted that where a delegation is to the General Manager, this may then be delegated in turn to appropriate staff. This power of delegation is granted by Section 64 of the Act.

To ensure that the delegations provided to the General Manager of GSBC are up to date, a review of existing delegations has been undertaken and workshopped with Councillors. Where appropriate, conditions relating to the extent to which the delegation may be exercised have also been reviewed and updated. In instances where legislation gives Council functions or powers that are not covered by a delegation, the default position is that the matter must be referred to Council for determination.

##### Statutory Implications

Section 22 of the *Local Government Act 1993* states:

##### ***Delegation by Council***

- (1) *Subject to subsection (2), a council, in writing, may delegate with or without conditions to the general manager, controlling authority, a council committee or a special committee, any of its functions or powers under this or any other Act, other than-*
  - (a) *this power of delegation, unless authorised by the council; and*
  - (b) *the powers referred to in subsection (3).*
- (2) *A council, in writing, may delegate any of the following powers only to the general manager or a council committee and only on condition that the council has determined appropriate policies and procedures to be followed in relation to those powers:*
  - (a) *the collection of rates and charges under Part 9;*
  - (ab) *the postponement of rates and charges;*
  - (b) *the remission or rebate of rates and charges;*

- (ba) *the writing off of any debt owed to the council;*
- (c) *the making of grants or the provisions of benefits.*
- (4) *The general manager is to-*
  - (a) *keep a register of any delegation; and*
  - (b) *make the register available for inspection at a public office.*

### **Budget Implications**

Nil.

### **Recommendations**

That:

- a) In accordance with Section 22 of the *Local Government Act 1993*, Council approves the delegations contained in the attached table to the General Manager (or a person acting in that position) and that the policy be converted to an 'Instrument of Delegations'; and
- b) Council authorises the Mayor to sign the 'Instrument of Delegation' on behalf of Council under the Common Seal.
- c) Council authorises the General Manager to sub-delegate certain functions and powers that have been delegated to the General Manager by Council.

**Attachment:** Delegations Table



### Attachment Item 7.1: Delegations Table

Local Government Act 1993		
Section	Details of Delegated Authority	Conditions/Comments
19(3) & (5)	Attest the execution of a document sealed by Council.	Nil
27 1(e)	Act as the spokesperson for Council.	On certain technical or factual matters as the Mayor considers appropriate and in line with Council's Media Policy.
72	Prepare an annual report.	Nil
72B(2)	Publish a notice advising of the details of Council's Annual General Meeting.	Nil
74	Expenditure of Council funds.	In accordance with Council's adopted estimates and capital works program and in line with Council's Tenders and Contracts Policy.
75	Approve the investment of funds.	In accordance with Council's Investment Policy.
76(1)	Write off any debts owed to the Council pursuant to this section.	To a maximum value of \$500.
77(1)	Make a grant or benefit to any person, other than a Councillor, pursuant to this section of the Act.	To a maximum value of \$300.
81	Establish and maintain in Council's name such authorised deposit-taking institution accounts as considered necessary.	Nil



124(1)	Fix amounts, times, terms and conditions for the payment of moneys due to the Council by instalments, by ratepayers pursuant to this section.	Nil
126	Agree to the postponement of rates for a specified period.	Nil
127	Revocation of agreement for postponement of rates.	Nil
129	Remission of rates.	Limited to the remission of rates, charges and fees which have been paid or payable under a mistake of fact.
133 - 134	Recovery of rates.	In accordance with any applicable Council policy.
135	Recovery of debts.	In accordance with any applicable Council policy.
167	To exhibit public notices in respect to Council by-laws.	Nil
185	Undertake work subject to a fencing notice not undertaken by owner within period specified.	Nil
189	Closure of a local highway.	Nil
190	Consider any objection to a Section 189 road closure.	Nil
196	Recovery of unpaid pound fees.	Nil
197	Sell, give away, or destroy any impounded animal if not claimed.	Subject to prior consultation with the Mayor.
200	To determine if a nuisance exists and to issue Abatement Notices where necessary.	Nil



207	Remit all or part of any fee or charge paid or payable in accordance with this section.	To a maximum value of \$500.
333A	Invite tenders over the prescribed amount.	In accordance with Council's Contracts and Tenders Policy.

Local Government (Building & Miscellaneous Provision) Act 1993		
Section	Details	Conditions
83	Approval of a plan of subdivision.	Subject to the granting of a planning approval for the purposes of LUPA 1993 (Tas).
85	Refusal of an application for a subdivision.	In accordance with the provisions of the Act.
86	Require security for payments and works due on a subdivision.	In accordance with any applicable Council policy.
91	Approve or object to corrections to final plans under this section.	Nil
92	Amendments to final plans required by the Recorder of Titles.	Nil
93	Cancellation of final plans withdrawn by the Recorder of Titles.	Nil
103	Approve amendments to sealed plans (where no hearing is required).	Nil
110	Approve adhesion orders under this section.	Nil
115	Approve exempt subdivisions under this section.	Nil
247	To remove advertising hoardings.	Nil



<b>Monetary Penalties Enforcement Act 2005</b>		
<b>Section</b>	<b>Details</b>	
18	Referral of an infringement to the Director of MPES	Nil
23	Withdrawal of an Infringement Notice referred to MPES.	Nil
28	Receive application for variation of payment conditions.	Nil
39	To issue proceedings if an alleged offender elects a hearing.	Nil
<b>Environmental Management and Pollution Control Act 1994</b>		
<b>Section</b>	<b>Details</b>	
21	Appointed as a 'Council Officer' pursuant to this section, and to appoint other officers as required.	Nil
22(1A)	Maintenance of a register of environmental protection notices.	Nil
44(4)	Notification to the Director of an environmental protection notice.	Nil
48	Instigate civil proceedings for a breach.	Nil
61	Advice of action taken in respect to alleged contraventions of the Act.	Nil
94(3)	Provisions relating to seizure	Nil



<b>Resource Management and Planning Appeal Tribunal Act 1993</b>		
<b>Section</b>	<b>Details</b>	
17	Enter in agreements, where necessary, at a conference held on behalf of the Resource Management and Planning Appeal Tribunal.	Nil
<b>Land Use Planning and Approvals Act 1993</b>		
<b>Section</b>	<b>Details</b>	
General provisions	Consult with or obtain the advice, opinion or recommendation of any authority, organisation, persons or person, or request submission of further information, as necessary prior to making a recommendation or determining whether to approve or refuse an application for use or development under applicable planning schemes.	Nil
General provisions	Refuse an application for use or development within any Use Class which fails to meet the applicable Acceptable or Alternative Solutions and therefore is prohibited under applicable planning schemes	Nil
General provisions	Authority to represent the Council (Planning Authority) or to appoint a person to represent the Council and to give evidence, on a planning appeal or other action, including any mediation, before the Resource Management and Planning Appeals Tribunal or any other body of competent jurisdiction.	Nil
General provisions	Where Council has been unable to determine an application for a permit as a result of there being an equality of votes, to determine the application.	When there is insufficient time for Council to reconsider the matter within the time stipulated in the Act





33A & 43E	Make a request for further information in respect of a planning scheme amendment application where required.	Nil
33(5)	Make a submission to the Tasmanian Planning Commission in response to a representation made by an owner or occupier in accordance with Section 33.	Nil
39(2)	Forward a Section 39 report to the Tasmanian Planning Commission following public exhibition of an amendment recommending that it be finally approved.	Nil
37	Make a request to the Tasmanian Planning Commission to dispense with certain requirements upon submission of a draft amendment.	Nil
43(i-k)	Agree to the extension of time of a Section 43A permit. Correct a mistake in a Section 43A permit. Make minor amendments to a Section 43A permit.	Nil
53	To grant an extension of the period during which an approved use or development must be substantially commenced.	Nil
54	Make requests for additional information and determine whether additional information is satisfactory in accordance with this section.	Nil
55	Make corrections to a permit granted by Council in accordance with this section.	Nil
56	Make minor amendments to permits granted by Council in accordance with this section.	Nil
57	Grant permits with or without conditions for applications assessed under the Alternative Solution under applicable planning schemes or under the Performance Criteria within the applicable planning schemes.	Where no opposing representations have been received.
57A	Instigate, or be a party to any mediation in relation to a discretionary permit.	Nil



57(2)	Approve, with or without conditions, or refuse any application for a permit made in accordance with Section 57 or 58 of the Land Use Planning and Approvals Act 1993 where there is insufficient time for Council to determine the application within the time stipulated in the Act.	Where the applicant has refused or failed to agree to an extension of time.
57(6) / 58(2)	Agree to the extension of consideration times for applications for permits.	Nil
58	Grant permits with or without conditions for uses or developments assessed under Acceptable Solutions within the applicable planning schemes under this section.	Nil
59(2)	Serve notice of Council having failed to determine an application for permit in accordance with this section.	Nil
61	Represent the Council in any appeals lodged against permit decisions including instructing internal or external planners to appear on Council's behalf.	Nil
71	Enter into agreements under Part 5 of this Act.	Nil
75	Make amendments to agreements under Part 5 of this Act.	Nil
82	Authority to certify a true copy of a planning scheme, special planning order, permit or special permit for tendering to a court, tribunal or any person acting judicially and authorise a person for the same.	Nil
<b>Strata Titles Act 1998</b>		
<b>Section</b>	<b>Details</b>	
31	Grant a certificate of approval.	Nil



31AA	Determine an application for a certificate of approval made wholly or partly in respect of vacant land.	Nil
37	Approve Staged Development Schemes.	Nil
42	Approve a variation of a registered Staged Development Scheme.	
<b>Public Health Act 1997</b>		
<b>Section</b>	<b>Details</b>	
	Act pursuant to the powers specified in Sections 77, 78, 81, 82, 83, 97, 98, 101, 102, 103, 106, 107, 110, 111, 112, 115, 116, 119, 121, 122, 123, 135 and 136 of the Public Health Act 1997, and to issue Certificates of Authority to authorised officers for the powers specified in Sections 30, 32, 33, 34, 35, 36, 56, 84, 86, 131, 148, 158, 169, 176, 190 and 191 of that Act.	Nil
<b>Food Act 2003</b>		
<b>Section</b>	<b>Details</b>	
	Act pursuant to the powers specified in Sections 87,89, 91 and 101 of the Food Act 2003, and to issue Certificates of Authority to authorised officers for the powers specified in Sections 24, 33, 40, 41, 44, 46, 47, 48, 49, 59, 62, 73, 94, 104, 113, 118, and 125 of that Act.	Nil



<b>Dog Control Act 2000</b>		
<b>Section</b>	<b>Details</b>	
7(3)	To invite public submissions	Nil
26	To notify and invite public submissions in accordance with s.24(a) and s.24(b)	Nil
<b>Litter Act 2007</b>		
All of Council's powers.		
<b>Traffic Act 1925</b>		
All of Council's powers.		
<b>Building Act 2016</b>		
All of Council's powers.		
<b>Burial and Cremations Act 2002</b>		
All of Council's powers.		
<b>Roads and Jetties Act 1935</b>		
All of Council's powers.		
<b>Weed Management Act 1999</b>		
All of Council's powers.		
<b>Heavy Vehicle National Law (Tasmania) Act 2013</b>		



All of Council's powers.	
<b>Urban Drainage Act 2013</b>	
All of Council's powers.	
<b>Local Government (Highways) Act 1982</b>	
All of Council's powers.	
<b>Miscellaneous Delegations</b>	
Call for and accept quotations, tenders or auction the disposal of surplus or redundant plant, equipment and materials.	In accordance with any applicable Council policy.
Approve the disposal of surplus assets and equipment having a commercial resale value of no greater than \$1,000 by means other than by public notice or tender.	In accordance with any applicable Council policy.
Call for and accept tenders for the provision of goods and services for less than the prescribed amount.	In accordance with any applicable Council policy.
Exercise all of Council's functions and powers with respect to the implementation of the provisions of the Code of Tenders and Contracts, except for the authority to review or revise the Code.	In accordance with any applicable Council policy.
Seek legal advice and complete affidavits on behalf of Council in any matter where the Council is a party to the legal proceedings.	In accordance with any applicable Council policy.
Sign contracts, leases and agreements on behalf of Council.	In accordance with any applicable Council policy.



Negotiate and approve leases of Council properties.	In accordance with any applicable Council policy.
Make pro-rata refunds of registration fees for the current year only, when dogs are de-sexed or die, based on a pro-rata basis, calculated on the unexpired complete months of annual fees paid at the date of death or spaying.	Nil
Waive or reduce Planning and Building Fees.	In accordance with any applicable Council policy.
Authorise the closure of the Municipal Waste Management Centre(s) in the event of access problems caused by adverse weather conditions.	Nil
Authorise the total or partial release of bonds, guarantees and security deposits subject to the recommendation by the appropriate Council Officer, or to call on any bonds, guarantees and deposits where the work as secured has not been carried out in accordance with Council's requirements.	Nil
Power to determine and communicate to the relevant government agency any special requirements or conditions that may affect any sale of Crown Land in the municipal area.	Nil

## **7.2 Minutes of Audit Panel Meeting – March 2019**

**Responsible Officer – Acting General Manager**

### **Background**

Council's Audit Panel met on 27 March 2019 at the Triabunna Council Offices, with Minutes of the meeting attached. The Panel has made a number of key recommendations, a summary of which has been provided at the end of the Minutes. The majority of these require action by staff, Council's business consultant or the Chair of the Audit Panel

### **Statutory Implications**

Nil

### **Budget Implications**

The Panel has made the following recommendation in respect to Council's budget:

*That Council address, as a matter of priority, its cash reserve situation.*

### **Recommendations**

That the Minutes of the Audit Panel Meeting held on 27 March 2019 be received and noted.

**Attachment:** Minutes of Audit Panel Meeting, 27 March 2019



**Attachment Item 7.2: Minutes of Audit Panel Meeting, 27 March 2019**

**MINUTES OF THE GSBC AUDIT PANEL HELD AT THE TRIABUNNA COUNCIL OFFICES ON WEDNESDAY 27 MARCH at 3.00pm - Meeting #2 for 2018-2019**

**1. ATTENDANCE**

Mr Mike Derbyshire (Chairperson)  
Cr Cheryl Arnol  
Cr Rob Churchill  
Mr Kane Ingham (via telephone)

**STAFF IN ATTENDANCE**

Mr Daniel Smee – Acting General Manager GSBC  
Mrs Marissa Walters – Business consultant to GSBC

**OBSERVER**

Mayor Debbie Wisby

**2. APOLOGIES**

Nil

**3. DECLARATIONS OF INTEREST**

Mike declared his standing interest as auditor of Southern Midlands Council under contract to the TAO.

**4. CONFIRMATION OF PREVIOUS MINUTES**

The Minutes of the Meeting held on 21 August 2018 were unavailable for confirmation. The Chair provided an overview of the outcomes of the last meeting based on the Agenda items.

**5. ACTIONS ARISING FROM PREVIOUS MINUTES – ACTIONS ARISING FROM GSBC AUDIT COMMITTEE MEETINGS**

A review of the Action Items Tracking Document was undertaken as below:

1. Monitoring of Reserves - Council needs to monitor reserves and utilise when necessary. This remains an ongoing concern. Both the Reserve and Investment Policies need to be reviewed as a matter of priority.
2. Appendix to Annual Plan - Agenda item in one Council Meeting per year that reflects a review of all policy documents (possibly first meeting of calendar year).
3. Compliance Checklist - Provide the Audit Panel/Council with the LG Act 1993 completed compliance checklist including links to all relevant documents. Ongoing request.
4. Bank Statements - Council representatives on committees to facilitate obtaining committee bank statements on at least a quarterly basis and to file for auditors. Ongoing request.

5. Templates - Independent members to keep communicating with LG and the TAO regarding simplification of AFS and electronic templates. No progress on this matter to date.

## 6. UPDATE ON MAJOR PROJECTS

Prosser Plains Raw Water Scheme – Daniel advised that the tender for the construction of the pipeline had been awarded (\$4.1m) and contract documentation signed. Stage One of the project relates to the use of a water supply from Hobbs delivered via a natural water course to the Prosser River Dam. From here, it will be piped to Orford, with a connection to the Solis development for their golf course and across the bay to provide Tassal with water for fish bathing. The Hobbs Lagoon supply is limited and is only viable for a period of 3-8 years (depending on rainfall). A Deed of Agreement has been signed with Tassal that underwrites the project.

It was noted that the water supply agreement with Tassal has a supply commencement date of 1 September 2019 and that the construction contract is aligned with this date. Daniel indicated that he had sought opinions from his colleagues at Kingborough Council in the areas of Finance, Engineering and Contracts Management in relation to the veracity of the financial and contractual arrangements. He also sought legal advice as to the consequences of delaying the signing of the tender documents and was advised that there would be significant financial and reputational risk to Council if this was to occur. Whilst the timeframe to undertake due diligence prior to signing the contract was extremely limited, he was confident that the level of financial risk exposure to Council was low in relation to Stage One of the project.

There are still a number of unknowns in relation to Stage Two (water supply from Twamley). EPBC approvals are currently being sought as the dam site contains Swift Parrot habitat (*E. Ovata*). There is a potential alternative but the volume of water supply is not as great and detailed design work has not been undertaken. Whilst Stage One is very much an interim measure, under the terms of the water supply agreement, GSBC only has to use its “best endeavours” to deliver on Stage Two.

Council has previously approved borrowings of \$5m to progress the project, of which \$2.3m will be offset by a Federal Government grant. Marissa advised that ~\$1m has been spent on the project to date but no loan borrowings had thus far been accessed. \$1.43m of the grant is due to be paid in May 2019.

Solis Development – Daniel indicated that he was not in a position to provide a briefing on this development. The Panel requested that a full report be provided on the financial status and GSBC commitments to the project at the next meeting, including details on any fees and charges that may have been or are promised to be waived. Daniel advised that Council has resolved to engage an independent person/firm to produce a report.

## 7. COUNCIL POLICIES AND PLANS

Daniel advised that a review of Council policies and delegations would be one of his priorities during his time at GSBC as it was evident that both were in need of updating. Cr Arnol noted that the workshop held earlier in the week on delegations was very productive. Kane stated the need to have an overarching plan for updating Council’s Long Term Financial Plan and Asset Management Plan. The Panel agreed that there was a need to see progress on these items as they are long overdue.

## 8. FEBRUARY FINANCIAL REPORTS

Marissa presented the Profit and Loss, Cash Flows and Statement of Financial Position for the 8 months ending 28 February 2019.



Profit and Loss Statement – It was noted that employee costs are under budget by \$221k but materials and services are over by \$335k.

The latter is offset by a grant from MAST towards the Prosser River stabilisation project. Cr Churchill indicated that there was a need for explanatory notes within the report to assist with understanding of the figures.

Cash Flow Statement – Cr Churchill stated that projected cash flow was arguably more important than the current situation. There is a need to clearly understand both the current cash situation and short term projections. Kane indicated that quarterly forecasting would be beneficial. It was noted that cash reserves are low but there is a rates instalment due in April and the first instalment of the PPRWS grant that will improve this situation. Mike advised that there is nothing in the financial reports that was untoward in his view and whilst cash was low, this was no cause for alarm given the expected income to be received over the next three months. However, there is a need for careful financial management and payment on terms rather than as soon as an invoice is received is advisable.

## **9. FORMAT OF FINANCIAL REPORTS**

The Panel agreed that the format was appropriate but could be improved with the addition of explanatory notes within the statements. Mike offered to prepare a narrative on the statements that could be presented to assist with an understanding of the financial position and highlight any areas of concern. This will require statements to be available in advance.

## **10. REVIEW OF AUDIT PANEL CHARTER AND WORK PLAN**

Mike indicated that there was no need to review the Charter at this stage. It was noted that the workplan is behind schedule and it was agreed to leave as is and follow up in April. Kane suggested that Council should look at bringing in external resources to address the backlog of items that require updating. Marissa advised of the appointment of a Senior Finance Officer who can assist in this process. It was agreed that it is desirable to have an internal audit review process or at the very least, someone fulfilling an internal audit function. Kane suggested that this could be achieved in a cost effective manner through the use of an external consultant. Mike suggested a shared service model with other small councils may be worth pursuing.

## **11. TAO 2018 COUNCIL CASH RATIOS**

Graphs showing the relative cash expense cover ratios for Council's throughout the State were tabled, highlighting the fact that GSBC has the lowest level of cover of all Councils. The Panel agreed to strongly support measures to improve GSBC's cash reserve situation, including reducing expenditure, putting on hold capital projects not yet commenced, increasing revenue and quarantining funds from asset sales. The practice of borrowing funds to cover operating expenses due to a lack of short term cash flow is undesirable and would not be necessary if the cash reserves could be improved. The recent sale of the old Council Chambers presents an opportunity to improve cash reserves (if not already committed). Cr Arnol highlighted the need for Council to set its rates resolution on time and the impact that a delay will have on the cash flow situation.

## **12. OTHER BUSINESS**

Projected Financial Position – Cr Churchill reiterated his request for a projected (2-3 months) summary of Council's financial position so that he could be assured that the organisation will have sufficient funds to meet its operating expenses.

Kane and Mike confirmed that it was not the role of the Audit Panel to do cash forecasting or to manage the cash flow of Council. It was noted that a change to both the Terms of Reference and financial reports would be required if the Panel was to undertake a role in reviewing projections.

Council Budget Process – concern was expressed at the delay in preparing the 2019/20 budget. Daniel advised that work is being done on the Capital budget but acknowledged that the development of the operational budget was behind schedule. It was suggested that a starting point should be a Workshop with Mike providing a summary of Council's current financial position and the need to budget within means. The workshop was tentatively set for Tuesday 30 April prior to the Council meeting at 2pm.

### **13. CLOSE**

The meeting was closed at 5:15pm.

### **14. NEXT MEETINGS**

Monday 6 May at 3:00pm

Monday 24 June at 3:00pm

#### **Summary of Key Recommendations from the Meeting**

- 1. Audit Panel/Council to be provided with the LG Act 1993 completed compliance checklist including links to all relevant documents (GM).**
- 2. A full report be provided to the next Audit Panel meeting on the status of GSBC commitments to the Solis project, including fees and charges that may have been waived (GM).**
- 3. A strategy to address the backlog of out of date delegations, plans and policies to be prepared (GM).**
- 4. Financial Reserves and Investments Policies to be reviewed by Council as a matter of urgency (GM).**
- 5. Explanatory notes to be included with financial reports (MW).**
- 6. Quarterly cash flow projection reports to be prepared (MW).**
- 7. A narrative to be provided to support understanding of the financial reports (MD).**
- 8. Investigations to be undertaken into the resourcing for an internal auditor (GM).**
- 9. Council to address as a matter of priority its cash reserve situation.**
- 10. Council Workshop to be held on 30 April 2019 with Mike to present on accounting, risks, priorities, cash reserves etc (MD).**

## **7.3 Australian Coastal Councils Association**

### **Responsible Officer – Acting General Manager**

#### **Background**

Council has been notified of a vacancy on the Australian Coastal Council's Association Committee of Management and has been invited to nominate a representative to fill the position. The role of the Association is as follows:

- To facilitate the exchange of information between coastal councils on issues of mutual concern;
- To monitor developments in coastal planning and management of interest to member councils;
- To commissions research projects of relevance to coastal councils, including in collaboration with member councils, as the lead agency;
- To make strong representations to Federal and state government inquiries into coastal matters; and
- To conduct an annual conference to assist coastal councils to keep pace with coastal policy and technical developments and to share the findings of coastal research projects.

The term of the appointment is to the date of the Association's 2019 Annual General Meeting. The date is yet to be decided, but is usually held in early November.

#### **Statutory Implications**

Nil.

#### **Budget Implications**

The annual fee to be a member of the Australian Coastal Councils Association is based on the resident population. For member Councils with populations less than 5,000 people, the fee is currently \$632.35 (incl. GST).

#### **Recommendations**

That Council endorses the nomination of Cllr ..... for the Australian Coastal Councils Association Committee of Management.

## 7.4 Swansea Courthouse Maintenance

**Responsible Officer – Acting General Manager**

### **Background**

At its meeting of September 2017, Council resolved as follows:

1. The current Swansea Courthouse Management Committee (SCMC) form a new Management Committee with ten members selected for their skills and representative of local and wider community and business interests no later than 30<sup>th</sup> November 2017.
2. Terms of Reference for the committee should be established and submitted to Council within three months of the formation of the committee.
3. That Council retain the Swansea Courthouse and Council Office in public ownership until 30 December 2021 to allow the new committee time to prove their business plan.
4. That SCMC presents an Annual Report to Council that includes their current financial position, future intentions and alignment to their business plan to the year 2021.

The Management Committee presented an Annual Report to Council in February 2019, at which their future intentions for the facility were noted as follows:

*Following completion of the Conservation Management Plan a report will be prepared by the SCMC identifying priority works required to maintain and enhance the heritage values of the site and buildings in accordance with the Business Plan's vision for improved income generating activities. Funding grants will be sought including seed funds from Council to carry out building works. Hire of the building for conferences and weddings can only occur after disabled access is provided and disabled toilet facilities are installed.*

Whilst the above mentioned report has yet to be received by Council, the Committee has been progressing works to improve the amenity of the building, including the removal of partitions in one of the front rooms. This work was funded from Council's building maintenance account at a cost of \$600. A commitment has also been made for Council to cover the cost of the Conservation Management Plan, which is understood to be \$8,500. The Committee has now requested Council's consideration for financial assistance in regard to the sanding and sealing of the floor in this room, with three quotes sought of which the cheapest is ~\$2,500. The Committee has offered to oversee the works as an in-kind contribution to this project.

There is no doubt that sanding and sealing the floor will enhance the aesthetics of the room in question, as well as improving the life of Council's asset. The question for Council is one of the appropriateness of providing funds to support the project and in particular, a consistency of approach. Given that the work was not planned to be undertaken as part of Council's building maintenance program, the request can only be accommodated through budget savings in this area. As at the end of March 2019, the building maintenance budget was \$11,767 over projections and in light of this, it is difficult to see how the request can be supported.

### **Statutory Implications**

Nil.

### **Budget Implications**

Council's Building Maintenance budget for materials and services for the 2018/19 financial year is \$162,170 of which \$131,733 had been expended by 31 March 2019.

### **Recommendations**

That the Swansea Courthouse Management Committee be advised that Council is unable to provide funds for the sanding and sealing of one of the front rooms in the building this financial year and the request be included for consideration in the budget preparation process for 2019/20.



## **7.5 Freycinet Association Incorporated**

### **Responsible Officer – Manager Community Development**

#### **Background**

An application has been received from the Freycinet Association Incorporated, seeking financial assistance of \$1,000 towards the cost of producing the local community newsletter *Echoes Around the Bay*.

A copy of the information provided is attached.

Whilst there is no doubt that newsletter is an excellent form of communication for the Coles Bay/Swanwick community, the Community Small Grants Program is not intended to be used to pay wages and if approved would set a precedent. Other newsletters produced in the municipal area are either funded by charging for advertising and/or using volunteers or seeking sponsorship from businesses.

#### **Statutory Implications**

Not applicable

#### **Budget Implications**

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program, of which \$15,569.00 has been distributed.

#### **Recommendation**

That the grant application from the Freycinet Association Incorporated (FAI) for a grant of \$1,000 towards the cost of producing the local community newsletter be refused.

**Attachment:** FAI Small Grant Submission



## Attachment Item 7.7: FAI Small Grant Submission

### COMMUNITY SMALL GRANTS PROGRAM

Name of Applicant: Freycinet Association Incorporated

Postal Address: PO Box 7 Coles Bay 7215

Contact Person: Adrian Sullivan and Jen Hackett

Position: Secretary and Public Officer

Contact Telephone Number: 0409215470

Email Address: [exec@wineglassbay.com](mailto:exec@wineglassbay.com)

Fax Number: none

Is your organisation an incorporated body? Yes

Project title and brief description: (If insufficient space, please attach additional sheet)

Community Newsletter: "Echoes Around the Bay"

This is the only community newsletter for Coles Bay/Swanwick. It has been produced by the FAI president, Georgia Alexander, in her spare time and takes many hours to produce. (see attached copy). The FAI has a part time Administrative Assistant, Susanne Lucas. She is paid by membership fees to the Association but there is not enough time for her to produce the newsletter so it is done with Georgia's goodwill. This grant application hopes to reduce this burden for our community and Georgia.

**Other Comments** (for example, benefits of the project to the community, support from any other groups or organisations.

There are many people in the community retired or new to the village who depend on this newsletter for our local information. It gives services as well as advertising of businesses depending on Freycinet. Many community members are not members of the FAI and this is our best way to reach out and to keep them informed as to the minutes. It gives all community members the opportunity to keep up to date on all manner of things happening around their community. It is the only community newsletter for Coles Bay.

The Coles Bay Community Men's Shed use and depend on the 'Echoes' to tell its news and recruit new members.

The Friends of Freycinet Wildcare branch spread the news to the locals about its efforts to support the Rangers in the National Park, like the recent weeding of the foreshore esplanade by Wildcare members.

RECEIVED  
- 4 APR 2019

BY: .....

SCANNED



Freycinet National Park use Echoes Around the Bay as an important vehicle to share public information on park activities & essential safety information.

Total Cost of Project: \$2100.00

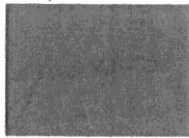
It cost us about 5 hours in time to produce an edition of 'Echoes' with 12 editions a year. The cost of paper is \$300 per year and our Administrative Assistant is paid \$30/hour. That all adds to about \$2100 per year with the memberships fees and our Presidents spare time covering the remaining in kind costs.

Amount sought from Council: \$1,000

What

amount will be contributed by your organisation? \$1100

Signed:

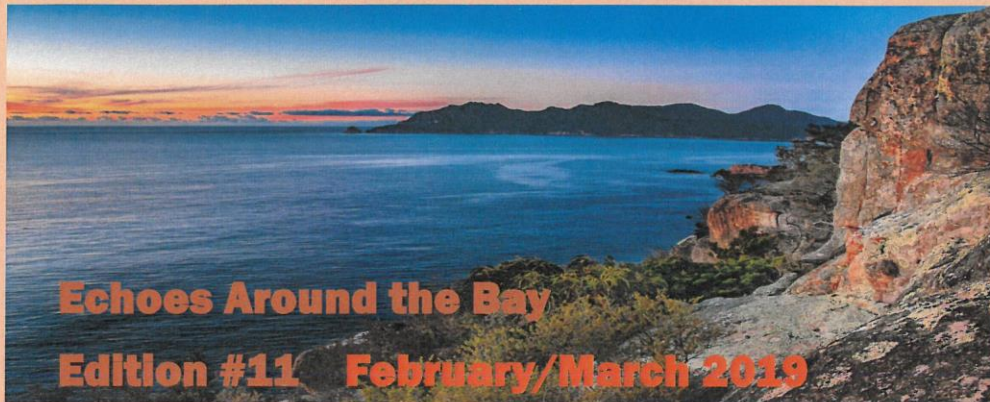


*J H*  
Public Officer FAI

Name: (please print) Adrian Sullivan and Jen Hackett, Public officer

Position in Organisation: Secretary and Public Officer of the Freycinet Association Incorporated

Date: 1st April 2019



#### Welcome to Edition #11

Hi All,

We hope you have all had an enjoyable summer and a busy season, although things are about to ramp up again with Easter just around the corner.

#### FAI IMPORTANT INFORMATION & UPDATES

This effects us all!!

**Masterplan**— As non-interested as some of you may be, this current revised Draft of the Freycinet Masterplan still has some issues which are required to be addressed before it is finalised.

We must have a plan in place therefore if this is to be the plan for our **Home** for the next **twenty years**. **We need to** ensure that it is suitable for the towns needs and considers all our feedback carefully. This is our home and we need to get it right!!

If you haven't read either of these documents- get informed! Voice your concerns. Once things in the plan are put in place, and you don't like it...it's too bad and too late!! **The Time is NOW !!!**

FAI are holding a meeting **Wednesday 3rd April** for all members to gather feedback for the revised draft of the Masterplan. **6.00pm Coles Bay Community Hall.**





#### **Community Hall Park Update**

You may have noticed the bunting in the Harold Street Park, close to the children's play equipment. This is because the soakage drains are no longer coping with the volume of water and the ground has become boggy and requires attention.

This is being addressed, FAI exec have been working with council, an engineer has visited the site and a new system is being designed and will be installed within the month or so which will alleviate the problem. Unfortunately it may not be until after Easter but the matter is in hand and will be fixed.

#### **Tas Ambulance—Volunteers—Paramedic**

As a result of the FAI's correspondence with State and Local Government we have got a positive response in regard to a permanent paramedic for Bicheno. Mayor Debbie Wisby and Health Minister Michael Ferguson have committed to prioritise the position. We look forward to being able to share further updates with you. A permanent paramedic at Bicheno will be fantastic for the community and for our hard working Ambulance volunteers.

#### **Tasmanian Volunteer Awards 2019**

**Congratulations to Nola Cooke** - coordinator of the Coles Bay Volunteer Ambulance Unit, she has been nominated for Emergency Volunteer of the Year. Coles Bay thanks her for her dedicated service over the past 13 years.

#### **East Coast Tourism—a message from Ruth Dowty**

We are delighted to share a new resource with you – a website that has been designed specifically for businesses in the visitor industry on Tasmania's East Coast.

The [site](#) is jam packed with useful information about the east coast, how our industry is tracking, upcoming events, useful contacts, articles, helpful links and much more.

Please take some time to browse this new site, which we hope will be useful and valuable for you. And if you have ideas and recommendations for future content, please let me know.

You can visit the new industry site here [eastcoasttourism.com.au](http://eastcoasttourism.com.au)

Best  
Ruth

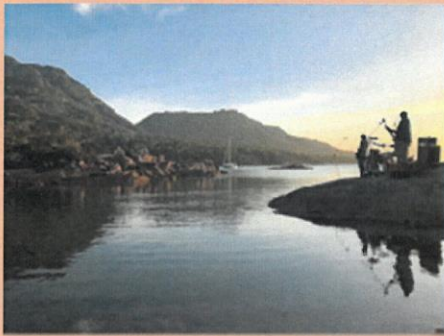




## The 20th anniversary celebrations at Freycinet,

March 1st, 2nd & 3rd Friday 1st March

Pete Cornelius Band playing on the beach at Honeymoon Bay. This was the highlight of the weekend for about 200 vollies. How often do you get perfect weather, warm, no wind, beautiful sunset, kids playing in the calm water, people sipping wines around the bay listening to the relaxing music from Pete Cornelius and his band situated on the rock platform at the edge of the water. Picture perfect, music perfect, relaxation perfect in our precious wonderful wilderness.



Saturday 2nd March

What else do you do if you are celebrating 20 years of Wildcare but have a working bee!

Two large groups were formed to tackle a weed problem that fell a little outside the National Park but in Coles Bay with the Council part responsibility. The Esplanade around Coles Bay is a favourite promenade by just about anyone who comes to Freycinet but it needed a weed with Sweet Pittosporum, Cotoneaster, Mirror Bush, Agapanthus, Montbretia plus lots of others. The enthusiasm was great to tackle all of these and loopers, graders, gloves, dabbers and saws were distributed. After 2 hours everyone deserved a rest. Great weeders all! The foreshore is now much cleaner of weeds but there is still a community education campaign needed to prevent more weed incursions.



Next after 4pm we were resting but listening to the wisdom of Nick Mooney, wildlife biologist Margie Jenkin from the Tasmanian Land Conservancy in a round the room discussion of the future of this form of community engagement. Enthusiasm and appreciation of what Wildcare is doing and the keenness of volunteers to continue this adventure were the highlights of the forum.

We were all fired up for the fundraiser bbq with much good conversations and sausages had by all.



And then would you believe we finished with the Special General Meeting about the Wildcare Constitution and a forum about the success story of potential clearing of sea spurge from our coast by Dr Jon Marsden-Smedley and Wildcare volunteers in SPRATS. Typical Wildcare fun!

It was a great weekend and an appropriate way to celebrate our 20years of volunteering.

Most thanks must go to Sam Cuff of Parks who designed and organised the weather and the event, incredible! Also thanks should go to the Friends of



### Coles Bay Mens Shed

**The Shed men have been busy in their slow way over the summer.**

We had the Coles Bay Half was a great success with Chris and Nick masterful setting up our sausage sizzle once again. We made money out of it but as yet we are not sure how much. It should be noted that **Nick's efforts** at his chocolate wheel over the summer months have raised over \$800. His work keeps us with enough money to pay costs and a few items as you can see below.

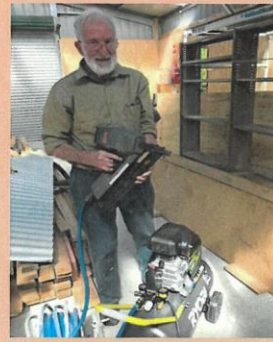
We have been slowly continuing the lining of the shed as members are available to put in a few hours. So far we are onto the east wall with the stud work. We bought a new compressor, Ryobi, to run the donated nail guns. This has sped up the fixing of the work. We have also bought more Danish Oil which Chris is using to prep the ply boards before they go on the wall. Note the Colt 282 compressor which is stronger but at the moment is not switching on or when it did wasn't building to needed pressure. If any one can fix it, let us know.

We are looking at holding a **general meeting** during Easter on **Saturday 4pm April 20th**. Let me know if you can make it to this meeting or if there are problems with this date for you.

The shed opens on Wednesdays so drop in for a cuppa and lend a hand at some of the lining the shed or just for a chat and comments on what to do and where.

This is the latest photos of shed activities with the new purchases. Thank you to Albert for reluctantly being in the photos.

Adrian Sullivan, Secretary Coles Bay Community





John Church owned Rumah Kita holiday house in Oyster Bay Court and until recently had holidayed in Coles Bay for decades

Based in Hobart, John was the head of CSIRO's Climate Change section till in the purges of a few years back management axed this world class department. Needless to say these highly regarded scientists were soon lost to our state, although John's home base remains Hobart. He is now a Professor at UNSW. He and 2 fellow researchers have recently been awarded the BBVA Foundation Frontiers of Knowledge Award in Climate Change for their work projecting and interpreting the threat of global warming on accelerating increases in sea levels. In the field of climate change, this is like winning a Nobel Prize.

It's not often that we have someone of this stature with an association to our village.

<https://newsroom.unsw.edu.au/news/science-tech/global-sea-level-expert-john-church-wins-leading-climate-change-award>

Global sea level expert John Church wins leading climate change award

10 JAN 2019

LUCY CARROLL



UNSW's Professor John Church, the world's pre-eminent expert in sea level rise, is the first Australian awarded the BBVA Foundation Frontiers of Knowledge Award in Climate Change.

The world's top sea level expert, UNSW Sydney Professor John Church, has become the first Australian to win the [BBVA Foundation Frontiers of Knowledge Award in Climate Change](#) for his work projecting and interpreting the threat of

global warming on accelerating increases in sea levels.

Professor Church is recognised for narrowing the causes of rising seas, linking satellite observations with in-situ measurements and numerical modelling to identify the human impact on sea level changes and discovering that the rate of increase is accelerating over time.

Continued .....





He shares the prize and €400,000 prize money with French space geodesist Anny Cazenave, a specialist in satellite altimetry (the measurement of the form and dimensions of Earth) and British climate scientist Professor Jonathan Gregory, an expert in ocean heat uptake and climate sensitivity.

Forecasts developed from their research warn that without drastic greenhouse gas reductions sea levels could rise more than one metre by the end of this century, threatening homes of 100 million people living on the coast. Their findings have been instrumental in improving the understanding of how the earth system works, enabling more solid projections.

“This award is a recognition of the importance of the science, the progress that has been made over recent decades, and of course the role that the three of us have made in contributing to the science,” says Professor Church.

The prize is rated as one of the world's 99 major science awards by IREG List of International Academic Awards, with a reputation score of 0.59 (a Nobel Prize has a score of 1.0).

Since the early 1990s, sea levels have been climbing at a rate of three millimetres each year, giving a mean increase of eight centimetres over the past 25 years. The researchers' work identifies that warmer oceans and melting ice sheets in Greenland and Antarctica caused by human footprint is causing the pace of sea-level increases to accelerate.

Greenhouse gases have been the dominant cause of sea level rises in the second half of the 20th century. From about 1970, they were responsible for more than 70% of the ongoing rise, says Professor Church.

Researchers used satellite observations to give a global picture of how sea levels are rising, and in-situ observations, which have a longer record and allow scientists

**An ocean of evidence on warming is our cue to take action - now**

***The mitigation needs to be substantially more than Australia's, and the world's, current commitments. We need to recognise the need to act, develop short- and long-term goals and plans to achieve these mitigation***

Without significant, urgent and sustained greenhouse gas mitigation we will cross the threshold leading to many metres of sea level rise over coming centuries,” says Professor Church. “In my opinion, we are uncomfortably close to these thresholds.

Continued.....





### A note about your septic— Anonymous

#### Your Septic System...How it's not like the TARDIS

The TARDIS (Time And Relative Dimension In Space) is a fictional time machine and spacecraft from the Doctor Who Science Fiction Genre. It has infinite internal space. A TARDIS is grown on the planet Gallifrey. They primarily draw their power from "The Eye of Harmony", however also can draw power from "The Universe". They also need elements such as mercury and Zeiton 7, plus have a trachoid time crystal centred under the main console. Before becoming fully functional, a TARDIS is primed with the genetic imprint of a Timelord. Once this is done, and the imprint is stored on a "briode nebuliser" the TARDIS can be used by any species for exciting adventures through space and time. So, primarily, it is a time machine and spacecraft with infinite internal space.

Your Septic System is a holding tank for the waste water and sewerage waste from your house. It has a finite capacity. It can fill. It can overflow, blocking your irrigation trenches. It can become packed solid with your "King Henry the Thirds". Your system needs pumping out regularly and your trenches need maintaining to ensure it's a) ability to function as designed and b) health of the microbes within the system. It is a legal requirement to maintain your system, under State legislation, with regular pumping to ensure the systems health. Your age, gender, financial status, level of education, political leanings, your diet and general health, the septic tank age, nor its size exempt you from this responsibility.

Does everybody now understand the difference?

Anonymous submission

## **7.6 Spring Bay RSL Sub-Branch Inc.**

### **Responsible Officer – Manager Community Development**

#### **Background**

An application has been received from the Spring Bay RSL Sub-Branch Inc., seeking financial assistance of \$500 under the Community Small Grants Program, towards the cost of the ANZAC Day activities.

The Spring Bay RSL Sub-Branch provides breakfast at the Dawn Service and lunch at the 11.00 a.m. Service. There are also other associated costs in providing ANZAC Day activities.

The total cost is estimated at \$1,200, of which the RSL will cover the balance of approximately \$700.

#### **Statutory Implications**

Not applicable

#### **Budget Implications**

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program, of which \$15,569.00 has been distributed.

#### **Recommendation**

That Council approves a grant of \$500 to the Spring Bay RSL Sub-Branch Inc. towards the cost of the ANZAC Day activities.

## 8. Notices of Motion

### 8.1 Fire at Dolphin Sands

Clr Cheryl Arnol

#### Background

In the wake of the devastating fire at Dolphin Sands recently, the Dolphin Sands Ratepayers Association (DSRA) wish to reiterate past requests to Council to clear roadside verges back to property boundaries (approximately 10m on each side of the road).

There is only one road in/out of Dolphin Sands. There is highly flammable vegetation growing right up to the road in many places. Clearing the roadside verges back to property boundaries will help keep any future fires contained to one side of the road, allow fire fighters safer access past the fire to set up containment lines etc and allow residents to leave the area more safely.

The DSRA is seeking to document all of the learnings from recent events in an effort to make positive changes that benefit the community. The issue of roadside verges is just one of the many factors contributing to the extent of the fire damage in the area.

In an email to the DSRA on November 30, 2018 regarding a grant application towards the cost for hiring a mulcher/chipper for vegetation removal, the reply from Council made clear that (*inter alia*) community members should not clear the verges because it was Council land and Council would need to do a risk assessment: *Further information is required - such as will any work be carried out on Council/Crown or Parks land? If on Council land, a risk analysis would need to be completed and the full implications considered, if on Parks or Crown land then their approval would need to be sought.*

When requesting that the verges be cleared on January 20, 2019 the DSRA referred to the November 30 email and noted that (*inter alia*) *if residents don't have permission to clear verges, then the onus is on Council to do so. In the event of fire, this would make leaving more realistic. On a positive note, many verges are already cleared back to property boundaries for a lot of Dolphin Sands Rd so its not as big a job as might be imagined.*

DSRA would like to initiate constructive consultation with Council in relation to a way forward so that the community can be assured that appropriate fire break work will be undertaken to alleviate as much as possible the threat of fires in future years. Given the current drought situation on the East Coast, it would not be unreasonable to engage with other nearby communities who have similar concerns regarding fire control management so they too can benefit from the learnings recently experienced.

#### Motion

Moved: Clr Cheryl Arnol; Seconded:

1. That Council undertake risk assessments as required in the Dolphin Sands Road area and engages with the Dolphin Sands Ratepayers Association in relation to clearing fire verges.
2. That in consideration of recent statements by former Chief Fire Officers that Tasmania no longer has a fire season *per se*, Council engages with the Tasmanian Fire Service and communities across the municipal area to establish strategies to manage fire threats.

## 9. Motion Tracking Document

*Last updated 23/04/2019*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
25 <sup>th</sup> November 2014	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
23 <sup>rd</sup> February 2016	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 <sup>th</sup> January 2017 prior to report for January 2017 OMC.	In Progress
27 <sup>th</sup> September 2016	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 <sup>th</sup> September 2016	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Last workshop held in June 2017.	In Progress
24 <sup>th</sup> January 2017	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress

**Action Officer codes:** MW = Manager Works, MDC = Manager Development & Compliance, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> February 2018	7.1	20/18	Approval of borrowing budget amendments, pipeline approvals and construction.	GM	GM authorised to proceed with Stage 1 Prosser Plains Raw Water Scheme (PPRWS) and Council to enter into an agreement with Tassal for delivery of raw water to Okehampton Bay on full cost recovery basis.	In Progress
24 <sup>th</sup> April 2018	7.3	50/18	Kerbside Vendors Policy	MDC	Community consultation to commence. Submissions due 1 August, 2018.	In Progress
24 <sup>th</sup> April 2018	7.4	51/18	By-Law Review/Renewal	MDC	Regulatory impact statement to be prepared for Council.	In Progress
26 <sup>th</sup> June 2018	7.2	64/18	GSBC Community Strategic Plan	GM	Council to commence review. Initial planning workshop to be scheduled.	In Progress
25 <sup>th</sup> September 2018	9.2	105/18	City of Hobart: Compulsory Voting LG Elections	GM	Workshop to be scheduled with new Council to consider compulsory voting at LG level and respond to HCC letter 13/9/18	In Progress
23 <sup>rd</sup> October 2018	6.1	114/18	NRM Committee Minutes	MNRM	Motion for a review of public toilet facilities where there is an absence on sites such as Saltworks Reserve.	In Progress

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<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> November 2018	7.9	140/18	Dolphin Sands Ratepayers' Association Grant Submission	MCD	Deferred to a workshop	In Progress
11 <sup>th</sup> December 2018	7.3	152/18	STCA Committee Representatives – Waste Strategy South and Regional Climate Change Initiative	GM	Need to advise Hobart City Council of reps. Item deferred to a Council Workshop.	In Progress
22 <sup>nd</sup> January 2019	7.2	11/19	Road Naming - Swanwick	MDC	Name decided by Council as Kunzea Circuit. Nomenclature board to be advised.	In Progress
18 <sup>th</sup> February 2019	2.1	17/19	Independent Reports on Triabunna Wharf/Marina, PPRWS and Marina Views, Triabunna	GM	Reports to be commissioned (within 21 days of motion)	In Progress
18 <sup>th</sup> February 2019	2.2	18/19	Independent Report on Solis Development	GM	Report to be commissioned (within 21 days of motion)	In Progress
18 <sup>th</sup> February 2019	2.5	21/19	Strategic Plan	Mayor/GM	Scope of work and EOI to be prepared and provided to Council no later than April OMC.	In Progress
26 <sup>th</sup> February 2019	7.6	39/19	Staff Resourcing Land Use Planning: Benchmark Report	MDC	Issue to be workshopped by Council.	In Progress
26 <sup>th</sup> February 2019	8.1	41/19	Notice of Motion: Increase Time for Agenda to Councillors from 4 days to 7 days (Clr Churchill)	GM	Item deferred to a workshop in light of report on staff resourcing in Planning.	In Progress
26 <sup>th</sup> March 2019	7.1	64/19	LGAT – 2019 Management Committee Election	GM	Motion to nominate Clr Arnol to run as President and committee member for LGAT Management Committee was lost.	Complete
26 <sup>th</sup> March 2019	7.2	65/19	Disposal of Land Occupied by TasWater	MDC	Transfer order received and acknowledged.	Complete
26 <sup>th</sup> March 2019	7.3	66/19	Renaming of Esplanades	MDC	Council to consult with affected residents	In Progress
26 <sup>th</sup> March 2019	7.4	67/19	Tasmanian Place Naming Guidelines	MDC	Guidelines received by Council	Complete

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<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
26 <sup>th</sup> March 2019	7.5	68/19	Fast Charging for Electric Vehicles in GSB	MNRM	In principle agreement to fast charging station in Swansea and calls for EOI for a partner to install a fast charger at a Council site	In Progress
26 <sup>th</sup> March 2019	7.6	69/19	East Coast Community Arts Initiative	MCD	Grant approved and disbursed	Complete
26 <sup>th</sup> March 2019	7.7	70/19	Friends of Bicheno Penguins	MCD	Grant approved and disbursed	Complete
26 <sup>th</sup> March 2019	7.8	71/19	GSBC on Behalf of Bicheno, Swansea, Triabunna and Orford Schools	MCD	Grant approved and disbursed for Plastic Pollution Solutions Program.	Complete

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**Recommendation:**

That Council receives and notes the information contained within the Motion Tracking Document.

## 10. Questions Without Notice

## 11. Confidential Item (Closed Session)

The Mayor to declare the meeting closed to the public in order to approve the minutes from the Special Meeting of Council held in "Closed Session" on April 17, 2019 at 5.30pm.

*Under regulation 34 of the Local Government (Meeting Procedures) Regulations 2015 Statutory Rules 2015, No.38 regulation 34 (6) at the next closed meeting, the minutes of a closed meeting, after any necessary correction, are to be confirmed as the true record by the council or council committee and signed by the chairperson of the closed meeting.*

Recommendation
That Council moves into a closed session (Time).

***The live streaming and recording of meeting will now be switched off. Mayor to check that the streaming has been terminated.***

## 12. Close

The Mayor to declare the meeting closed at (Time).

**CONFIRMED** as a true and correct record.

Date:

Mayor Debbie Wisby