



GLAMORGAN SPRING BAY COUNCIL

# Annual Report 2017/2018 – Part A



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## MUNICIPAL OVERVIEW

The municipality of Glamorgan Spring Bay is situated amongst some of the most beautiful coastal scenery in Tasmania. It has an area of 2,522 square kilometres and is bounded by the Denison River in the North and the base of Bust Me Gall Hill in the South. The western boundary essentially follows the ridgeline of the Eastern Tiers. It is 160 kilometres from end to end and contains two significant National Parks, Freycinet and Maria Island.

The population of the Glamorgan Spring Bay local government area is 4,400 people, which is 0.86% of Tasmania's population. Indigenous people make up 5% of the population and live mainly in Triabunna and Orford. Seventy nine percent (79%) of the population is born in Australia. The population increased slightly between the 2011 and 2016 census (up 5%).

The main townships include Bicheno, Coles Bay, Swansea, Triabunna, Orford and Buckland. Bicheno has the largest population (943), followed closely by Triabunna (874). Swansea has the highest median age at 64 years and Triabunna the lowest.

The population is ageing and the median age is 56 years compared to 42 for Tasmania. The average number of persons per household is 2.1 and the average number of children per family is 2.0. There is a high percentage of couples/families without children, which reflects the age of the community.

The 2016 census data tells us that 947 people attend an educational institution. Of these 25% are in primary schools, 15% in secondary schools and 4.2% are undertaking technical and tertiary studies. Three percent (3%) of people are undertaking university studies.

Income generally is lower than Tasmania and Australia. Agriculture, forestry and fishing is the largest employer with 19% of people working in these sectors. This is followed by accommodation & food services (15%) and construction (13%). In 2011, accommodation & food services was the largest employment sector at 17.5%. Tourism attracts 30% of Tasmania's interstate & international visitors. Intrastate visitation is strong, with 53% of dwellings across the municipality being holiday homes. During holiday periods the population more than doubles and this has implications for infrastructure and service provision. The highest numbers of holiday dwellings are in Coles Bay and Orford.

At the time of the 2016 census 1,648 people were in the labour force of which 50% worked full time and 41% part time. Two percent (2%) were unemployed which compares with 7% for Tasmania and 7% for Australia.

Glamorgan Spring Bay Council provides a wide range of services including roads and bridges, medical centres, planning and building services, street lighting, recreational facilities and programs, visitor centres, parks, public toilets, street cleaning, waste management, boat ramps and marinas.



## MISSION, VISION, VALUES

### OUR VISION

Glamorgan Spring Bay, a welcoming community which delivers sustainable development, appreciates and protects its natural environment and facilitates a quality lifestyle.

### OUR MISSION

- Represent and promote the interests of the communities in our municipality.
- Provide sound community governance, practices and processes.
- Plan, implement and monitor services according to our agreed priorities and available resources.
- Seek and secure additional funds, and grants to augment our finances.
- Manage the finances and administer the Council.
- Establish and maintain mutually beneficial strategic partnerships with State and Federal Government and private businesses and industry.

### OUR VALUES

Our agreed organisational and individual values are:

- Honesty and integrity, in all we do and all we say.
- Transparency and accessibility, in our practices and processes.
- Teamwork and efficiency, in our departmental and organisational work.
- Creativity and initiative, in seeking new ways and new solutions.
- Recognition and reward, for individual, team and organisational performance.
- Value and respect each other and our stakeholders.

### CORE BUSINESS

The core business of Glamorgan Spring Bay Council is:

- To develop and deliver essential facilities and services on behalf of residents and visitors in our municipality through sound community governance and management.
- The core business of Glamorgan Spring Bay Council will be driven by the Councillors and delivered by management and staff via the service departments:
  - Corporate Services
  - Community Development
  - Regulatory Services
  - Works
  - Tourism Services
  - Buildings and Marine Infrastructure
  - Natural Resource Management (NRM)

## MAP OF MUNICIPALITY



## COUNCIL IN BRIEF

### COUNCIL

Headquarters	9 Melbourne Street, Triabunna
Council Depots	Melbourne Street, Triabunna
	Maria Street, Swansea
	Burgess Street, Bicheno
	Percy Street, Coles Bay
Elected Members	8
Employees	51 full time equivalents (Last year 60) ↓ 15%
Total Operating Revenue*	\$12,897,000 (Last year \$12,566,000) ↑ 2.63%
Total Operating Expenses	\$12,229,000 (Last year \$12,179,000) ↑ 0.41%
Total Capital Income	\$2,590,000 (Last Year \$1,749,000) ↑ 48.08%
Loan Debt**	\$3,772,000 (Last year \$3,485,000) ↑ 8.2%
Property Assessments	5,763 (Last year 5,725) ↑ 0.66%

### PROPERTY VALUATIONS

Land only	\$969,216,000 (Last year \$967,154,500 ) ↑ 0.21 %
Capital Value of Properties	\$1,817,017,900 (Last year \$1,802,709,500) ↑ 0.79%

### ASSESSED ANNUAL

Value of Properties	\$71,669,772 (Last year \$71,112,170) ↑ 0.78%
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### ADJUSTED ASSESSED ANNUAL

Value of Properties	\$75,186,117 (Last year \$74,595,536) ↑ 0.79%	
Infrastructure	171 kms Local Government Sealed Roads	
	209 kms Local Government Unsealed Roads	
	4 Sporting Ovals	26 Concrete Bridges
	9 Community Halls	14 Timber Bridges
	4 Waste Transfer Stations	18 Large Culverts
	18 Public Toilet Blocks	

### OTHER STATISTICS – ABS CENSUS DATA

Population:	1996 (4,035) 2001 (4,080) 2006 (4,302) 2011 (4,133) 2016 (4,400)
Place of usual residence:	2006 (4,189) 2011 (4,190) 2016 (3,846)
Median Age:	56 years compared to Tasmania 42 years and Australia 38 years

Dwellings: 53% unoccupied which is significantly higher than the rest of Tasmania and Australia.

Education: 947 people attending educational institutions: 25% primary school, 15% secondary, and 4.2% undertaking technical and tertiary studies. Only 3% are undertaking university studies.

Tourism: Visitation to East Coast Tasmania has grown by 4% for interstate and international visitors year ended March 2018. Visitor numbers were 391,000.

Employment: 2% Unemployed, Agriculture, Forestry and Fishing 19%, Accommodation and Food Services 15%, Construction 13%.

\* Excludes valuation adjustments and losses on infrastructure but includes capital grants.

\*\* Short term borrowings of \$1,000,000 included. Repaid September 2018.

## MAYOR'S REPORT

On behalf of my fellow Councillors and staff of the Glamorgan Spring Bay Council, I once again thank you for acquainting yourself with the activities of the Council by taking time to read this Annual Report.

The year under review demonstrates that Glamorgan Spring Bay Council continues to operate as a progressive, caring and well performing Council in the provision of services and financial management.

I feel very proud that we are able to report a surplus whilst maintaining rates increases at a minimum, capital expenditure at levels exceeding benchmarks and service levels increasing yearly. Every key performance indicator (KPI) has been met or exceeded.

The General Manager's report will provide the detail of the extraordinary items affecting this year's result.

A key council achievement during the year under review includes the reconstruction of Wielangta Road and a continuation of the economic development opportunities in our municipal area. Major works completed, to name just a few, include the Swansea boat ramp, works on Old Spring Bay Road, Swansea, Rheban Road, Rheban and a commencement of works on the Bicheno Triangle.

It was another big year in tourism for the East Coast and the Great Eastern Drive. There were record entries into the regional tourism awards program – the Great Eastern Drivers. We saw a number of new tourism businesses open their doors bringing fresh experiences and new employment opportunities to the region. This year also saw the establishment of Destination Action Plans (DAP) across each of our towns and the wine industry, which allows the local communities to drive initiatives to improve the visitor experience throughout our region. This initiative was led by East Coast Tourism and State Growth.



The new Maria Island ferry operation - Encounter Maria Island, which started in April 2017 is proving a very beneficial addition to our area bringing many visitors to the region.

The growth in our visitor economy is presenting some challenges to our services and infrastructure but we are working closely with State Government and other stakeholders on solutions to some of these pressures. This includes representation on steering committees for a Freycinet Master Plan and the Maria Island Re-Discovered Project, which includes investment in infrastructure to improve the visitor experience, as well as focussed marketing investment.

Council continues to invest heavily in renewal and new assets with capital expenditure topping \$5.3 million this year compared to \$5.1 million in 2017. This is well above the general benchmark of depreciation, which was \$2.2 million for the same period.

The 2017/2018 financial year resulted in another surplus for Council. Council continues to work to stimulate development interest in our region, with several large developers exploring or investing in our area. Many large developments are either on the books, or are being proposed. Please see our website [www.gsbctas.gov.au](http://www.gsbctas.gov.au) for a list of major projects currently underway or in the pipeline.





*Triabunna Reflections by D. Read.*

It was a pleasure to lead Council for another year. Although I have not been re-elected as Mayor for another term, I am pleased to be staying on as a Councillor and continuing my work for the communities of Glamorgan Spring Bay. I would like to express my gratitude to the many wonderful people I have met within our community, who made my job as Mayor so worthwhile and rewarding. To the many volunteers throughout our community who give of their time so generously and willingly, my sincere thanks to each one of you for your dedication and commitment.

Finally, I would like to thank the Councillors and staff for the significant contribution they have made during the past year. I wish you and your family every happiness for Christmas and the New Year.

**Councillor Michael Kent AM**  
**Mayor**

## COUNCIL REPRESENTATION

Council Representation on Section 24 Committees &

Other Organisations

July 2017 to June 2018

**Mayor Michael Kent AM:**

Ex officio on all Section 24 Special Committees of Council

**Deputy Mayor Cheryl Arnol:**

Natural Resource Management Committee

Tasmanian Seafarers' Memorial Committee

Eldercare Committee

Marine Infrastructure Committee

Youth Council

Spring Bay Memorial Trust

**Clr Bertrand Cadart:**

Natural Resource Management Committee

Bicheno Hall Committee

Marine Infrastructure Committee

Cranbrook Hall Committee

**Clr Jenifer Crawford:**

Marine Infrastructure Committee

Bicheno Hall Committee

**Clr Richard Parker:**

Swansea Town Hall Committee

Coles Bay Hall Committee

**Clr Britt Steiner:**

Buckland Hall Committee

Cranbrook Hall Committee

Triabunna Recreation Ground Advisory Committee

**Clr Debbie Wisby:**

Youth Council

**Clr Jenny Woods:**

Orford Hall Committee

Triabunna Hall Committee

OTHER ORGANISATION REPRESENTATION:

**East Coast Regional Tourism Organisation**

Mayor Michael Kent

**Freycinet Association Inc.**

Councillor Bertrand Cadart, Councillor Jenifer Crawford

**National Sea Change Taskforce**

Councillor Jenifer Crawford

**South East Regional Development Association**

Mayor Michael Kent, Deputy Mayor Cheryl Arnol (Proxy)

**Southern Tasmania Councils Authority**

Mayor Michael Kent, Deputy Mayor Cheryl Arnol (Proxy)

**Southern Waste Strategy Authority**

Councillor Jenifer Crawford

**TasWater**

Mayor Michael Kent

## COUNCIL GOVERNANCE

### COUNCIL REPRESENTATIVES – JULY 2017 TO JUNE 2018



*Mayor Michael Kent*



*Deputy Mayor Cheryl Arnol*



*Clr Bertrand Cadart  
(resigned September 2017)*



*Clr Jenifer Crawford*



*Clr Mick Fama (appointed October 2017)*



*Clr Richard Parker (appointed March 2016)*



*Clr Britt Steiner*



*Clr Debbie Wisby*



*Clr Jenny Woods*

## COUNCIL REPRESENTATIVES

### Elected Member Overview

Members of the Glamorgan Spring Bay Council as at 30 June 2018 were:

Mayor Michael Kent	Mayor & Councillor
Deputy Mayor Cheryl Arnol	Deputy Mayor & Councillor
Councillor Jenifer Crawford	Councillor
Councillor Mick Fama	Councillor
Councillor Richard Parker	Councillor
Councillor Britt Steiner	Councillor
Councillor Debbie Wisby	Councillor
Councillor Jenny Woods	Councillor

**Please note:** The term for the current Council, including the positions of Mayor and Deputy Mayor expired October 2018.

### Schedule of attendance at meetings

#### July 2017 to June 2018

Name	No. of meetings
Mayor Michael Kent	14
Deputy Mayor Cheryl Arnol	15
*Councillor Bertrand Cadart	1
Councillor Jenifer Crawford	16
Councillor Mick Fama	11
Councillor Richard Parker	15
Councillor Britt Steiner	16
Councillor Debbie Wisby	13
Councillor Jenny Woods	15

*Total number of meetings held during this period was 16, including 4 Special Meetings of Council.*

*\*Please note Councillor Bertrand Cadart resigned as a Councillor in September 2017 and was replaced by Councillor Mick Fama.*





## GENERAL MANAGER'S REPORT

This is my eleventh report to the community since being appointed General Manager of Glamorgan Spring Bay Council in September 2007. The 2017/2018 financial year has been a very good year with business confidence growing and many major projects about to start or started. It is incredibly pleasing to see new houses being built in Triabunna, not to mention the optimism amongst the community in what is an important commercial hub for the viability of our municipal area.

Council unfortunately has been inundated with Right to Information (RTI) requests and media enquiries related to a whole range of activities and projects. This has resulted in added resourcing pressures for the organisation and staff. These RTI requests have impacted greatly on costs. It is pleasing to note that despite the enquiries implying some kind of misconduct on Council's part, there is certainly no evidence that Council has acted inappropriately on any of these matters at any time. The medical records enquiry has also been put to bed by the Ombudsman, with no adverse findings against Council.

On the financial side of the business, Council has reported a surplus for the 2017/2018 financial year of \$3,266,000 against a budget of \$1,700,000 and a prior year surplus of \$2,765,000. These figures have been adjusted by grants in advance and the deduction of gifted assets. The result includes a depreciation expense of \$2,009,000. A criticism of the Auditor General in the past was that Council was reporting actual deficits if capital grants were deducted from the result. I am very pleased to announce that over the past ten years Council has averaged a surplus each year. I am very pleased to inform the community that over the past ten years, Council has exceeded every benchmark set by the Auditor General, including operating surplus over time, operating surplus ratio over time, asset sustainability ratio and road asset consumption ratio.



*David Metcalf,  
General Manager*

Employee costs are reported at \$4,323,000 against the 2017 figure of \$4,210,000 and a budget of \$4,336,000. This shows responsible management of our workforce and salary increases in line with community expectations.

Council is consistently looking at better ways of doing business. Overall expenses showed an increase of only 0.4%. Council continues to monitor expenses and look for alternative methods of increasing revenue without the need to increase rates above CPI.

Our municipal area needs residential, commercial and industrial growth. Council will be working strongly in 2018/2019 to try and attract these investments into our area. Council's investment in non static infrastructure such as marinas is starting to pay dividends and improving the bottom line, with positive results and positive cash flows. Initiatives such as this are growing the economy and changing the demographics of what has been a low growth area with a traditionally ageing population.

Council's revenue increased by 3.4%\* in 2017/2018 mainly due to growth factors such as extra marina berths and a small rates increase. Council continues to use set residential rates (Average Area Rates) for residential properties. Rates debtors outstanding have been maintained at low levels, which is an excellent result.



*Spring Bay Harbour*

The Council remains in a strong position to benefit from the many cost saving initiatives and our strong fiscal management. Council has set an aggressive capital works program that has been included in the 2018/2019 budget year, which should increase revenue and reduce costs. I look forward to reporting these benefits to you in the next annual report.

I am looking forward to the 2018/2019 year when many of the larger projects are predicted to begin providing extra economic benefits to our area.

Again, I would like to reiterate that any borrowings Council have and will have in the future are fully covered by the income they will generate. Council does not borrow for static infrastructure where the ratepayer would end up paying the interest and capital components of the loan.

I would like to thank Mayor Michael Kent and the majority of the Councillors for their support.

To my dedicated staff, thank you for all your hard work and support.

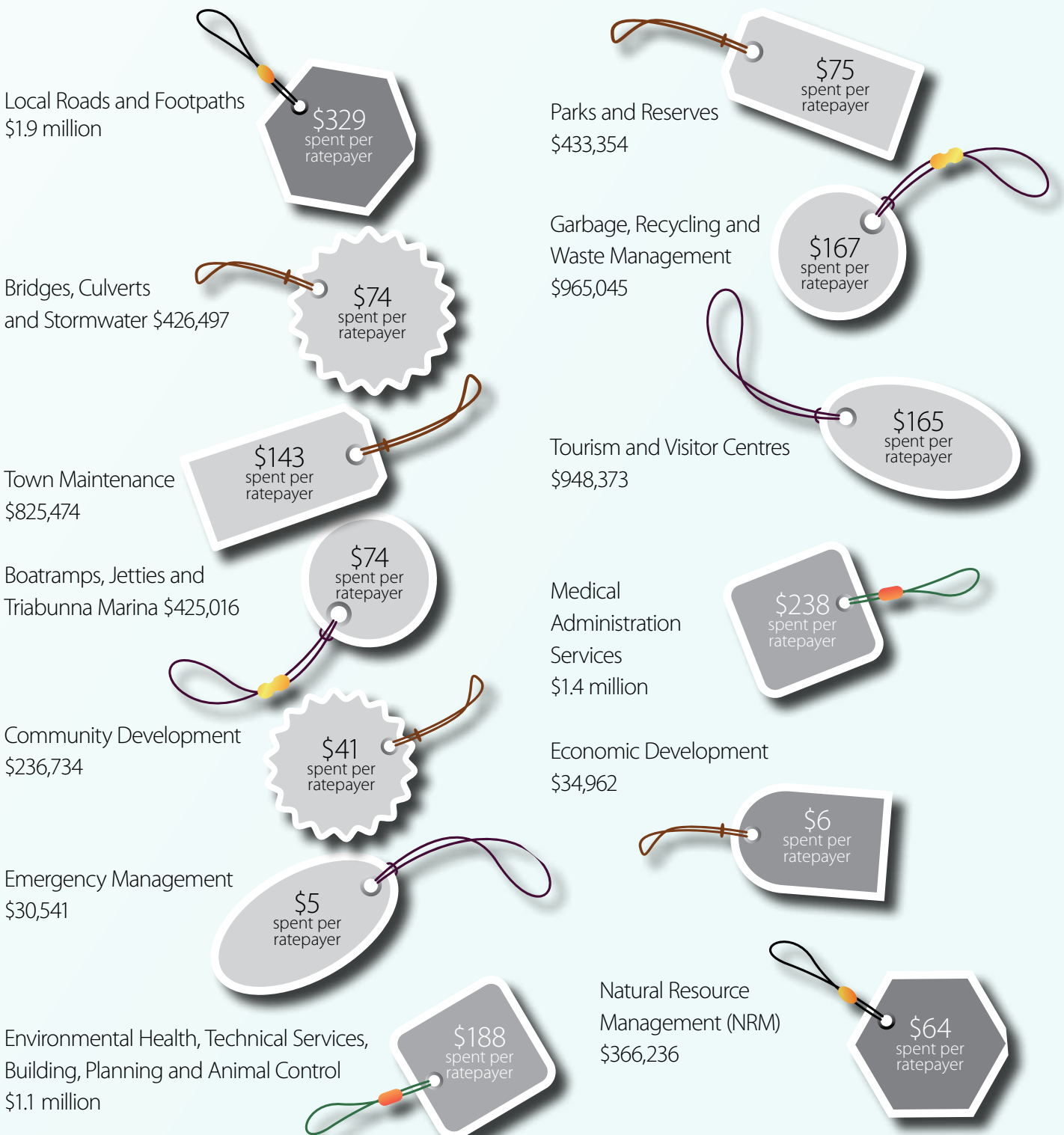
To the community, thank you for your honesty and to all of our volunteers thank you for your commitment and dedication during 2017- 2018.

*David Metcalf*  
GENERAL MANAGER

\* Based on recurrent revenue plus capital grants income.

## SOME FACTS AND FIGURES FOR 2017/2018 YEAR.....

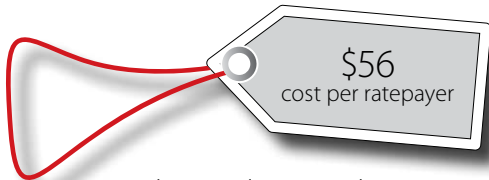
It is the range of everyday services provided throughout the Municipality that accounts for the major part of our Council's expenditure, these key areas are demonstrated on this page.



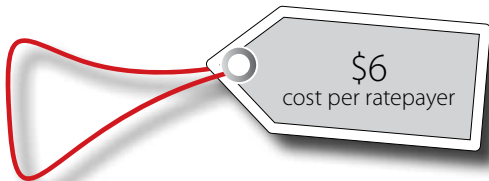
## SNAPSHOT

### How is the 'General Rate' spent?

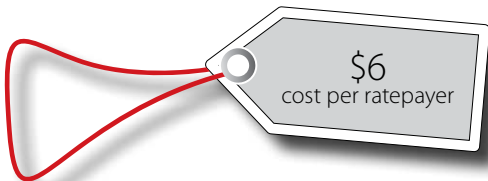
Residents and ratepayers often ask what is the 'General Rate' on the rates notice and how is it spent. This is separate from the service rates that are charged in relation to Waste, Garbage Collection, the Medical Levy and the Fire Levy. The Fire Levy is collected on behalf of the Tasmanian Fire Service. Service charges are designed to recover costs of the service delivered. However, often they are supported by a portion of the General Rate e.g. Medical Services. The medical levy does not cover the cost of delivering the medical services.



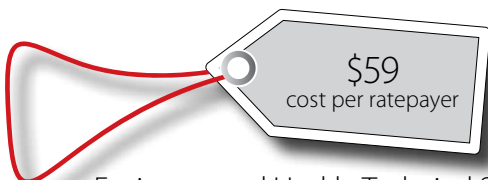
Bridges, Culverts and Stormwater,  
General Rate \$325,000



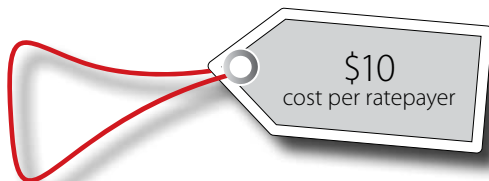
Boatramps, Jetties  
General Rate \$35,757



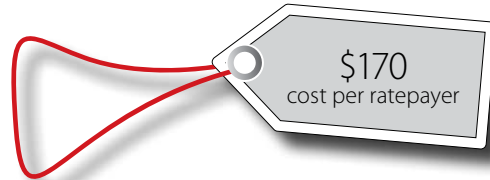
State Emergency Service, General Rate \$33,000



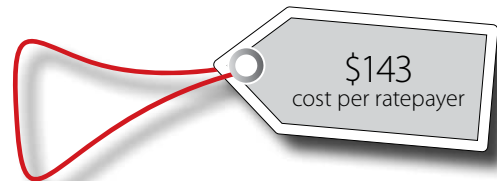
Environmental Health, Technical Services,  
Building, Planning and Animal Control,  
General Rate \$342,000



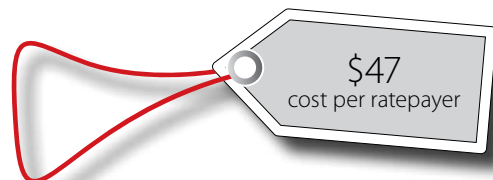
Economic Development, General Rate \$60,000



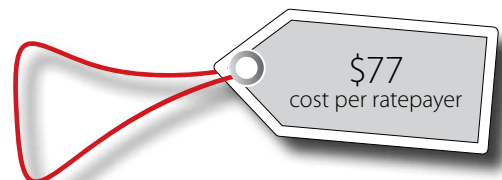
Local Roads and Footpaths, General Rate \$981,616



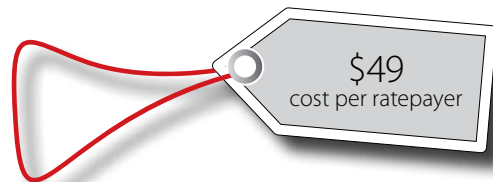
Town Maintenance, General Rate \$825,000



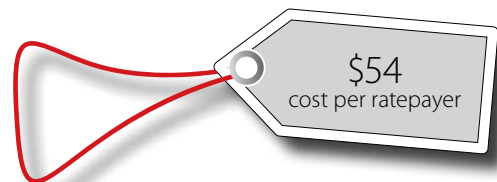
Community Development, General Rate \$270,000



Parks and Reserves, General Rate \$445,000



Tourism and Visitor Centres,  
General Rate \$285,000



Medical Administration Services,  
General Rate \$310,228



## COUNCIL GOVERNANCE

Council will secure the confidence of the community by:

- Providing appropriate strategic leadership.
- Effectively monitoring and reviewing its performance.
- Ensuring compliance with standards and legislation.
- Making decisions based on agreed policies.

Council Governance is the overarching Council body, specifically the elected members who represent our municipal area, namely the Mayor, Deputy Mayor and six elected councillors.

The elected members are responsible for ensuring an integrated approach with their community, particularly surrounding service delivery and policy development.

Their aim is to provide the overall framework in which Council operates whilst ensuring there is a long term strategic vision for our area into the future.

The unit comprises the following areas:

- Some community consultation
- Elected member expenses
- Governance

### Objectives

- To ensure the needs of our community are met through a collaborative approach in terms of service deliveries and policy development.
- To ensure within our community there are dedicated means of consultation on a broad scale.
- Consistently monitor service levels to the community to ensure they are in line with community expectations.
- As custodians, adequately plan for the renewal and replacement of existing infrastructure using proficient asset management principles.
- To provide leadership and continuity to our community.



*Inquisitive Sheep, Devils Corner Vineyard by R. Hook*

### Annual aims for 2017-2018

- Provide decisive and strong leadership for our community. **(Achieved)**
- Continue to conduct ourselves in an open and transparent manner. **(Achieved)**
- To advocate on behalf of our community Regional, State and National issues. **(Achieved)**
- To hold regular meetings of Council. **(Achieved)**
- Continue participation with the Local Government Association of Tasmania with a particular focus on equal representation, economies of scale and issues of significance. **(Achieved)**
- Ensure Council is continually abreast of issues which are pertinent to our area and where necessary react in a proactive manner for our community. **(Achieved)**

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
Identify key stakeholder groups in each town in order to ensure effective and efficient communication strategies with our community. <b>(Ongoing)</b>	6.4 6.5
Develop Council's community governance system including principles, policies, procedures, indicators, tools and resources. <b>(Ongoing)</b>	Directions 1-6

### Performance measures

- Conducting regular meetings of Council.
- The level of effective communication with the community.
- Minutes of meetings are available in an efficient manner to the community.
- Number of appearances before the Code of Conduct Panel.
- Infrastructure principles are adhered to resulting in a decrease in Council's funding renewal gap.



## MEDICAL ADMINISTRATION SERVICES

The Glamorgan Spring Bay Council recognises that Health Services is a service provided by the Department of Health and Human Services under the State Government banner. However, it has become paramount that Council becomes more involved with this community service provision as a means of ensuring sustainability of medical services into the future.

Council's medical services comprise the following areas:

- Community Medical Sustainability

### Objectives

- To ensure the community has adequate access to medical services across our municipal area.
- To ensure the delivery of an appropriate emergency medical service.
- To work in collaboration with State Government and the community to ensure this vital service delivery is sustainable for our area into the future.

### Annual Aims for 2017-2018

- Regularly communicate progress and achievements to our community in this area. **(Ongoing)**
- Work with Doctors through "East Coast Health" to ensure the future sustainability of health services within the community of Glamorgan Spring Bay. **(Ongoing)**

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
Develop and implement a Community Health Development Strategy for the whole municipality, with the aim of ensuring there is an effective medical system available to Glamorgan Spring Bay residents including a 24 hour, 7 day a week medical service in emergency situations. <b>(Ongoing)</b>	2.2 6.2 6.7
Monitor the Rural Primary Health Services Agreement objectives under the auspice of May Shaw Health Centre, and in particular ensure that the community benefit from this contract. <b>(Complete)</b>	2.2 6.2
Lobby the Commonwealth Government via Primary Health Tasmania to ensure renewal of this service in future years. <b>(Completed now with RFDS)</b>	2.2 6.2

\*Royal Flying Doctor Service

### Performance Measures

- Rural Primary Health Service objectives are clearly defined and implemented. **(Completed)**
- Measure of medical services delivered in the Glamorgan Spring Bay Municipal area and especially the consistency of GP service delivery. **(Ongoing)**



Can I help you? Maria Island by J. Philip

## CORPORATE SERVICES

The Corporate Services team is entrusted with the provision of quality customer service and administration to the community. This team manages accounting, rates, payroll, accounts payable and receivable, records management and reception staff.

Corporate Services is responsible for the effective corporate delivery of Council operations. It is also entrusted with supervising and facilitating the financial operations and long term financial management of the Council.

The unit comprises the following units:

- Financial systems for Asset Management
- Financial Management
- Financial Operations
- Information Technology
- East Coast Heritage Museum

In 2015-16 Council engaged the services of a human resources consultant who works with the Corporate Services and management teams on an ongoing basis to deliver a high standard of human resource management and ensure compliance with legislative requirements. In 2015-16 Council implemented the new Local Government Association of Tasmania (LGAT) Workplace Behaviour Toolkit (policies and procedures) and successfully negotiated the Glamorgan Spring Bay Council Enterprise Agreement 2015-2018. Work is continuing to improve our HR systems in relation to performance management and preparation and completion of the new EBA in 2018.

### Objectives

- To continually monitor and review Council's financial situation.
- Continue to comply with current legislation, regulations and policies of Council in all functional areas.
- Ensure Council's information technology network is contemporary and effective.
- Maintain staff at an optimum level with an emphasis on seeking efficiency gains as a basis for improvement in service levels.
- Continue to manage and develop the Swansea Heritage Centre in conjunction with the Museum Curator.

### Annual Aims for 2017-2018

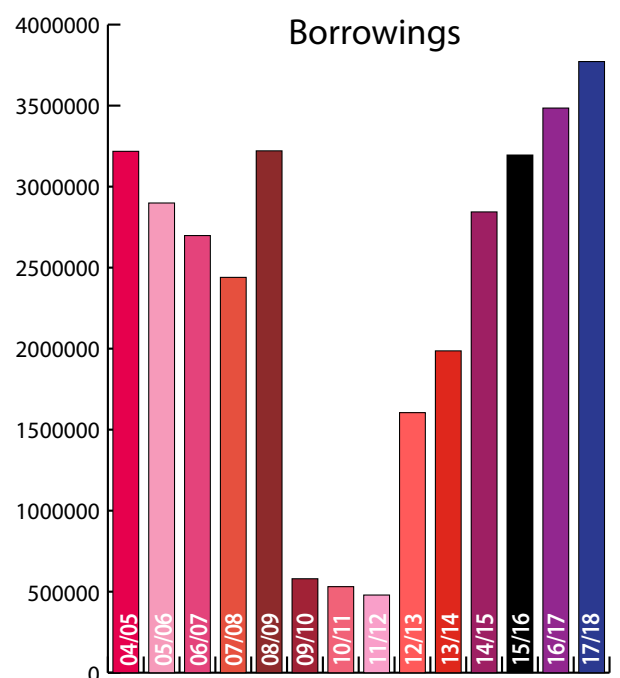
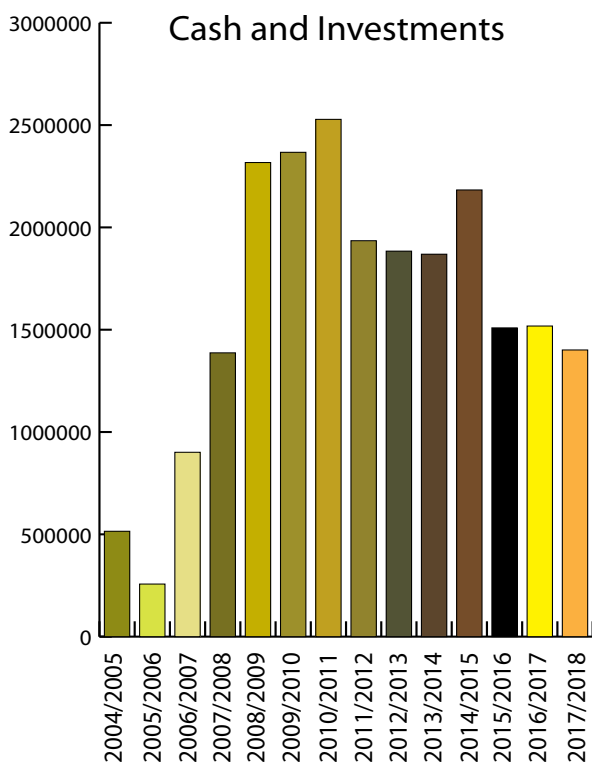
- To continually monitor and review Council's financial situation and report findings to Council in a clear and transparent format on a monthly basis. **(Achieved)**
- Ensuring the issue of accounts for rates, water and dog notices to our customers are in accordance with Council instructions. **(Achieved)**
- Prepare the annual Financial Statements by the 14th August 2018. **(Achieved)**

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
To review our 10 year Financial Plan aimed at providing Council with sound financial management practices, improved cash flow and the ability to meet its existing demand in terms of asset management preservation. <b>(Ongoing)</b>	Directions 1-6
To continue to analyse existing processes and practices with the aim of implementing more cost effective and integrated systems to streamline Council operations. <b>(Ongoing)</b>	Directions 1-6
Rationalise Council's assets with particular emphasis on surplus property and the need for a consolidated Council office. <b>(Achieved and ongoing)</b>	1
Set up minimal Council operations within our Visitor Information Centre network. <b>(In Progress awaiting shift to the cloud of Councils software and systems)</b>	1
Ensure contemporary systems are achievable through the continual assessment and enhancement of information technology software. <b>(Ongoing)</b>	3.5
Report key performance indicators in various areas to Council to outline our successes and where improvement can be made. <b>(Ongoing)</b>	Directions 1-6
To continue to foster asset management principles throughout the Council. <b>(Ongoing)</b>	Directions 1-6
Undertake internal communication strategies aimed at increasing the level of information to all internal stakeholders across the Council environment. <b>(Ongoing)</b>	Directions 1-6
Compile a contract register to ensure a more streamlined approach to contract management across the organisation. <b>(Achieved and Ongoing)</b>	Directions 1-6
Develop a culture related to the capture of corporate history and continue to improve records management systems. <b>(Achieved)</b>	Directions 1-6
Conduct a property auction for properties with three years rates outstanding to recover debt. <b>(Ongoing)</b>	Directions 1-6
Look for resource sharing opportunities with surrounding Councils particularly in regard to our access to the NBN in Triabunna. <b>(Achieved)</b>	Directions 1-6

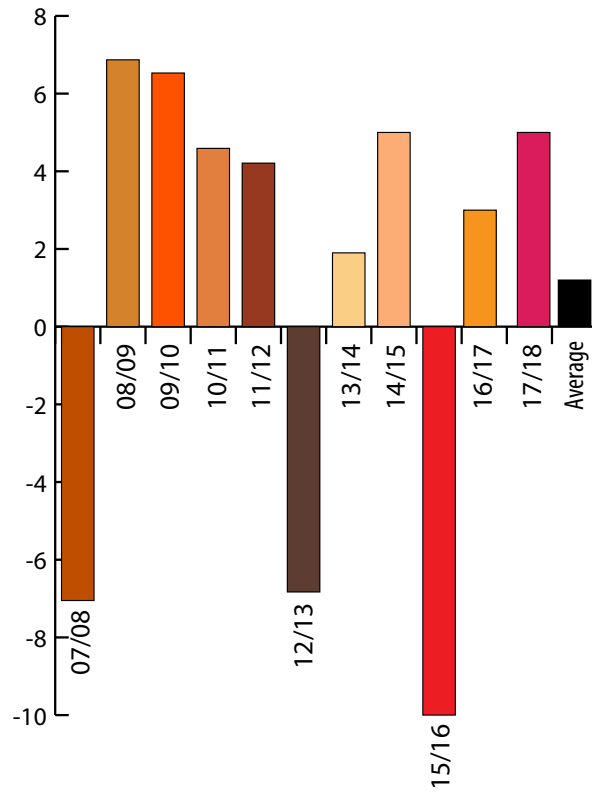
## Performance Measures

- Total compliance with all statutory and legislative requirements.
- Facilitating accurate and efficient financial management reporting.
- Formation and analysis of an internal staff survey.
- To have Council's financial statement complete within statutory timeframes and to receive satisfactory audit reports in this area.
- Completion of performance reviews by June 2018.
- Completion of financials by 14th August 2018.
- Completion of the Annual Report.

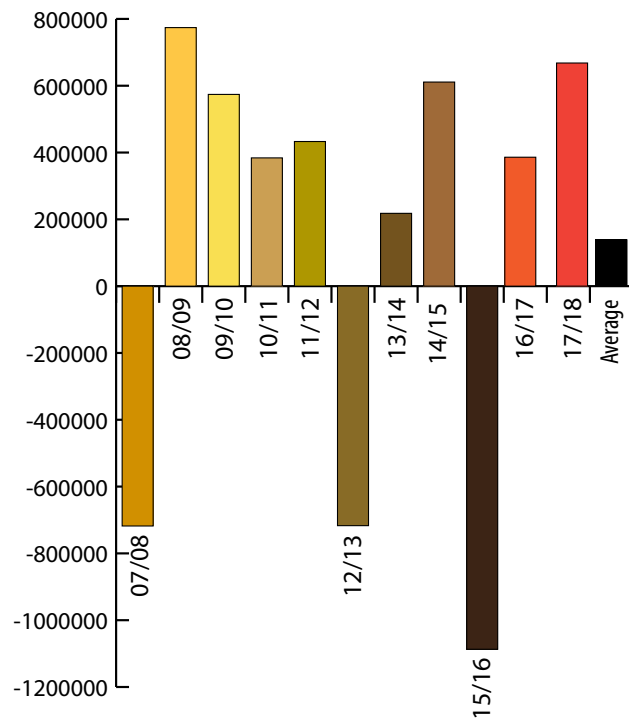
GRANTS RECEIVED 2017-2018					
Type	From	Purpose	From	How Received	Amount
Specific Grant	Department of Infrastructure and Regional Development	Triabunna Fuel Wharf	Commonwealth	Application	\$510,000.00
Specific Grant	Department of Infrastructure and Regional Development	Prosser Plains Raw Water Scheme	Commonwealth	Application	\$18,182.00
Specific Grant	State Emergency Services	Emergency Services Building	State	Application	\$155,000.00
Specific Grant	Tasmanian Community Fund	Orford Hall	TCF	Application	\$34,169.00
Specific Grant	Department of Premier of Cabinet	Swansea Seaweed	State	Application	\$50,000.00
Specific Grant	State Government	Gatehouse Triabunna	State	Application	\$80,000.00
FAG	Federal Assistance Grant	FAG Grant	Commonwealth	Yearly	\$1,240,519.00
Road Tax	DIER - State	Road Tax	State	Yearly	\$430.00
RPHS	Department Health & Human Services	Rural Primary Health	Commonwealth	Application	\$20,801.00
Roads to Recovery	Department of Infrastructure	Roads to Recovery	Commonwealth	Yearly	\$157,388.00
Specific Grant	NRM South	NRM	Both	Application	\$81,650.00
Specific Grant	Marine and Safety Tasmania	Swansea Boat Ramp	State	Application	\$450,968.00
Specific Grant	Marine and Safety Tasmania	Prosser River	State	Application	\$1,002,494.00
Specific Grant	Department of State Growth	Bicheno Triangle	State	Application	\$206,373.00
Specific Grant	Department of Premier of Cabinet	Buckland Walk	State	Application	\$10,000.00
					<b>\$4,017,974.00</b>



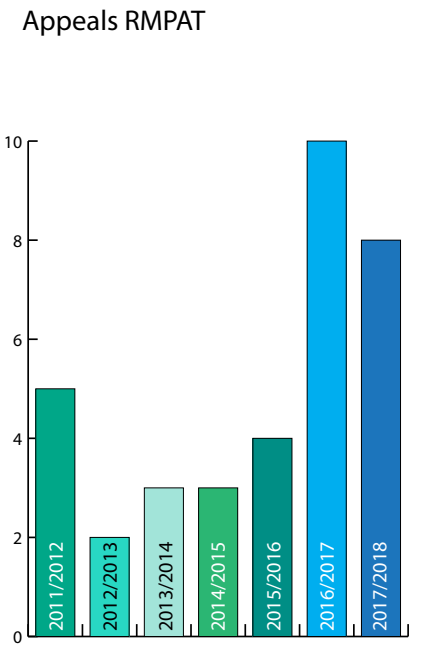
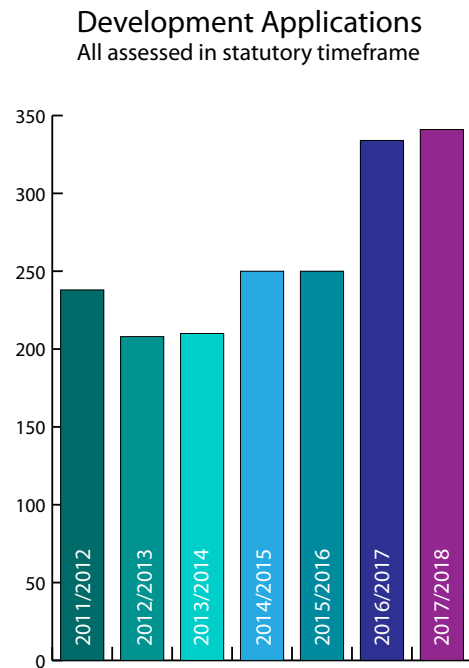
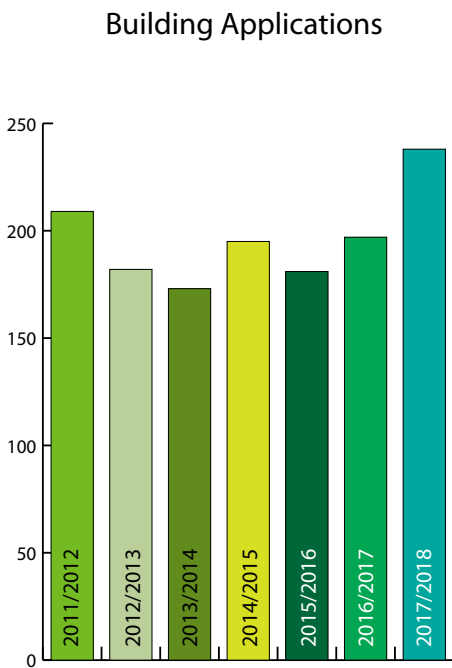
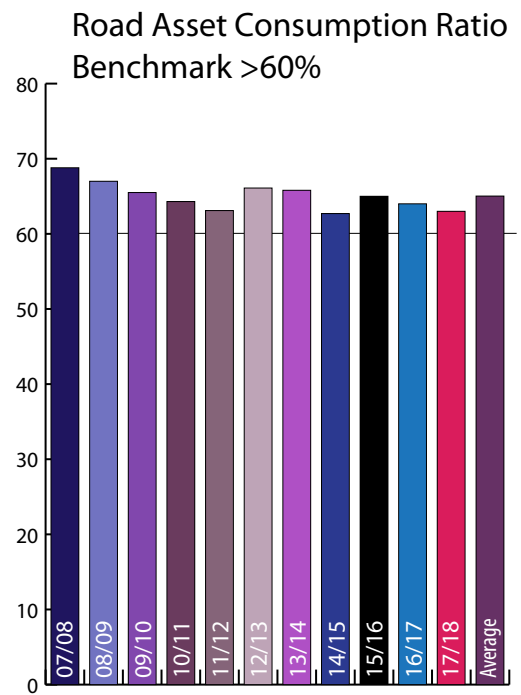
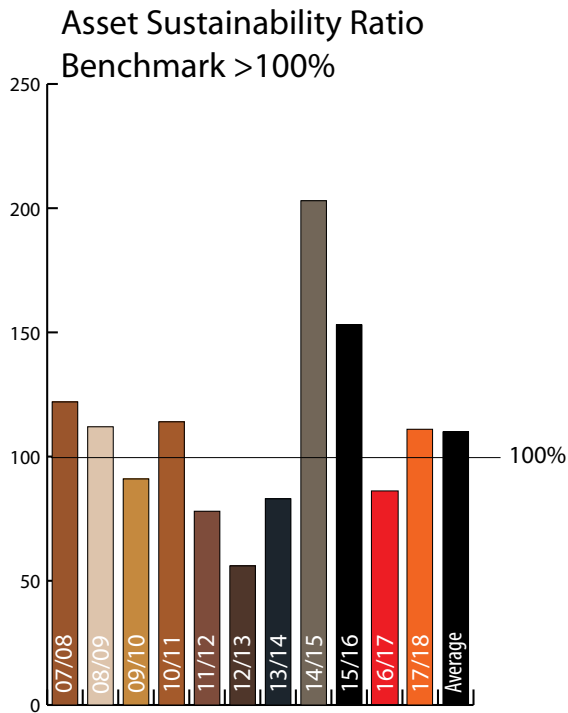
### Operating Surplus Ratio Over Time Benchmark >0



### Operating Surplus Over Time \$







## ELECTED MEMBER PAYMENTS

In accordance with Section 72 (1) (cb) of the Local Government Act, the following table shows the total gross payments made to the Mayor, Deputy Mayor, and Councillors in terms of elected member allowances, expenses and training.

Mayor \$ 49,396

Deputy Mayor \$ 25,104

Councillors \$ 72,479

## SENIOR STAFF PAYMENTS

In accordance with Section 72 (1) (cd) of the Local Government Act, the following table shows the total annual remuneration paid to employees who hold senior positions at the Council.

The value includes the cost of superannuation and any motor vehicle and other benefits that may be supplied.

Salary Band per annum	No. of Employees
\$160,000 - \$180,000 .....	1
\$140,000 - \$160,000 .....	1
\$120,000 - \$140,000.....	1
\$100,000 - \$120,000.....	1
\$80,000 - \$100,000.....	3

TENDERS AWARDED - No tenders were awarded in the 2017-2018 financial year.

## GSBC LOAN SCHEDULE

	Loan Amount	Opening Balance 1/7/17	Payment Principal 17/18	Payment Interest 17/18	Closing Balance 17/18
<b>Swansea Childcare Centre</b>	<b>\$150,000</b>	\$1,250	\$1,250	-	-
<b>Orford Bowls Club</b>	<b>\$70,000</b>	\$25,872	\$5,144	\$1,545	\$20,728
<b>Waste Management Centres</b>	<b>\$824,000</b>	\$142,208	\$58,770	\$5,276	\$83,438
<b>Triabunna Wharf</b>	<b>\$500,000</b>	\$305,271	\$49,497	\$14,711	\$255,774
<b>Triabunna Marina</b>	<b>\$2,700,000</b>	\$2,510,381	\$98,299	\$100,844	\$2,412,082
<b>Short Term Borrowings Non-Specific (Relates to cash used to buy new Council Chambers)</b>	<b>\$1,000,000</b>	\$500,000	\$500,000	\$3,907	\$1,000,000
<b>Balance of Loans as at 30th June 2018</b>	<b>\$5,244,000</b>	<b>\$3,484,984</b>	<b>\$712,960</b>	<b>\$126,283</b>	<b>\$3,772,024</b>

## Number and Nature of Complaints 2017-2018

Glamorgan Spring Bay Council received 56 formal complaints during the financial year ended June 2018. A break up of the complaints are disclosed under:

Roads.....	1
Nature Strips .....	1
Dog Complaints .....	2
Waste Management.....	5
Fish Farms .....	6
Stormwater.....	4
Trees.....	0
Toilets.....	12
Beach Erosion .....	1
Graffiti.....	0
Signage.....	2
Caravans .....	2
Seaweed smell (Swansea).....	4
Herbicide Spraying.....	3
Copying Medical Records.....	4
Employee.....	1
Marina & Jetties .....	3
AirBnB.....	3

## GLAMORGAN SPRING BAY COUNCIL CORPORATE CALENDAR

Title/Requirement	Legislation	Timing	Current	Next Review	Comments
Code of Conduct	LGA28R Model Code of Conduct Order 2016	Last reviewed Dec 2014 under S28E	Yes	No review necessary	New Model Code of Conduct endorsed May 2016
Strategic Plan	LGA66 Must be 10 year plan, provide director with copy	Needs review LGA 70E then 10 years	Yes	Nov 18-Mar 19	GSBC plan is 2013-2020 under old legislation/LGA
Long Term Financial Management Plan (LTFMP)	LGA70	Review annually although only requires review every 4 years	Yes	Nov 18-Mar 19	GSBC review annually after production end of year figures + adjusted to 10 years in advance
Long Term Financial Management Strategy	LGA70A	Needs review	Yes	Nov 18-Mar 19	Consistent with LTFMP Review every 4 years
Long Term Strategic Asset Management Plan (LTSAMP)	LGA70B	Needs review	Yes	Nov 18-Mar 19	Consistent with LTFMP & Asset Management Policy. Review every 4 years
Asset Management Policy (AMP)	LGA70C	Needs review	Yes	Nov 18-May 19	Consistent with LTFMP, AMP & LTSAMP
Asset Management Strategy	LGA70D	Needs review May 2018	Yes	Nov 18-May 19	Consistent with LTFMP, AMP & LTSAMP. Review every 4 years
Annual Plan	LGA71	Produced annually, due by 31/08 in each year. Absolute majority required. Not adopted prior to 31 May each year	Yes	Aug 19	Ideally endorsed by Council June meeting
Annual Report	LGA72	Produced annually. Due by 1st Dec each year. AGM must be held by 15th Dec. Advertise twice AGM, motions available refer LGA	Yes	Dec 18	Must be passed by Council by 15th December
Annual General Meeting	LGA72B	Due by 15/12	Yes	Dec 18	Meeting annually to adopt Annual Report
Rating & Charging Policies	LGA86B	Review every 4 years next review Feb 2020	Yes	Feb 20	Review every four years or if strategy changes
Making of rates	LGA118	Annually	Yes	Jun 18	Annually
Public Land	LGA177A	Keep lists or maps of all public land within the Municipal Area, make lists avail. to public	Yes	Nov 18-Mar 19	Updated May 17
Code of tenders and contracts	LGA333B	Review Feb 2018	Yes	Nov 18-Mar 19	Review every 4 years
Customer Service Charter	LGA339F	Review every 2 years next review May 2018	Yes	Nov 18-Mar 19	Review every 2 years
By-Laws	LGA145 No 1 2008	Review every 10 years	Yes	Dec 18	Must be in place by December 2018
Council Committees	LGA24	After election	Yes	Nov 18	Review after election in 2018
Council Meeting Dates	LGMPR 2005	Annually December	Yes	Dec 18	Annually for the next year place/date
Audit Panel Charter	Local Government Amendment Order 2015	Review every 4 years	Yes	Nov - Dec 18	Last review Oct 17

## BUDGETED CAPITAL PROJECTS NOT COMPLETED 2017-2018

TOWN	WORKS	BUDGET	Comments on delay
Bicheno	Upgrade Foster St section (part) to asphalt	\$12,000	Design Work
Coles Bay	Kerbing Esplanade to Reserve Road	\$47,000	Workforce delays
Coles Bay	Muir's Beach (erosion issue)	\$18,000	Design Work
Coles Bay	Engineering Drawings for Hall Extension	\$10,000	In progress
Orford	Reseal - Walpole to Rudd Avenue	\$1,500	Workforce delays
Orford	Upgrade pipe size, West Shelly	\$55,000	Stormwater design
Swansea	Replace section adj MayShaw onstreet carpark (footpath)	\$32,000	Workforce delays
Swansea	Road Culvert Crossing, Old Spring Bay Road	\$78,500	Stormwater design
Swansea	Duck Park - replace substandard equipment	\$26,000	On Hold
Swansea	Perimeter farm fencing - Swansea WTF	\$7,500	Workforce delays
Swansea	Replace old NRM / Works shed	\$45,000	On Hold
Swansea	Replace section adj MayShaw onstreet carpark (kerb)	\$28,500	Workforce delays
Triabunna	Asphalt Overlay	\$24,500	Workforce delays
Triabunna	New Building (Visitor Information Centre)	\$750,000	On Hold
Triabunna	Reconstruction 2.10 kms - Seaford Road	\$90,000	On Hold
Triabunna	Reconstruction 1.50 kms - Okehampton Road	\$70,000	Workforce delays
Triabunna	Roundabout Construction - Tasman Hwy/Vicary Street	\$240,000	On Hold
Municipal	Orford and Swansea - General upgrades	\$30,000	Stormwater design
<b>Total</b>		<b>\$1,800,556</b>	

<b>Total Capital Works 2017/2018</b>	<b>\$7,881,356</b>
<b>Percentage Completed</b>	<b>77.15%</b>
<b>Percentage Not Completed</b>	<b>22.85%</b>
<b>Amounts capitalised to accounts 2017/2018 including</b>	
<b>works in progress from year ended 2016/2017</b>	<b>\$5,146,000</b>

## SAFETY AND RISK MANAGEMENT

The Safety and Risk Management unit is responsible for implementing quality process and practices that in turn reduce the likelihood and/or severity of an incident or accident occurring.

In ensuring we have contemporary systems in place, substantially reduces or mitigates the risk to Council and its community, which would otherwise be adversely affected by potential litigation or negative publicity.

The unit comprises the following areas:

- Occupational Health and Safety
- Risk Management

### Objectives

- To enhance safety awareness across the Council and municipal area.
- To implement quality occupational health and safety and risk management processes.
- To ensure all personnel are adequately trained and accredited so that they can do their jobs safely and competently.
- To liaise with community groups and key stakeholders to better inform our community on risk management issues and collectively implement strategies to overcome these.

### Annual Aims for 2017-2018

- Conduct a review of standard operating procedures for staff and create procedures where we may be deficient.
- Reduce the number of workplace injuries and lost time to Council.
- Aim to reduce the number of incidents attributed to Council from visitors and the community alike.

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
Review the OH&S Plan for approval by the General Manager and commence implementation of the strategies. <b>(Achieved)</b>	4.1
Conduct a self assessment of existing practices and ensure any deficiencies are subsequently included in the OH&S Plan to be improved. <b>(Ongoing)</b>	4.1
Continue to implement, and enhance, where required, the existing Risk Management Plan. <b>(Ongoing)</b>	4.1
Continue to consult our community groups who manage Council assets to collectively enhance existing practices. <b>(Ongoing)</b>	4.1 6.3

### Performance Measures

- A reduction in the number and instances of lost time within the workplace.
- Reduces incidents or accidents within our community.
- Enhanced Occupational Health and Safety procedures within Council.
- An overall increase in the awareness of OH&S from staff.



*Hazards sunrise from Schouten Beach by M. Banks*



## ADMINISTRATION



*Lona Turvey,  
Community Development and  
Administration Manager*

The administration section of Council deals with the day to day activities of payroll processing, records management, accounts payable and receivable, rating management and reception.

Contemporary systems and practices support the work of the Council, General Manager and staff and provide timely and accurate data and information that assists them to make decisions.

### Objectives

- To meet the quality customer service guidelines contained within Council's Customer Service Charter.
- To ensure that the data processed is timely and accurate.
- To ensure that the Council's corporate history is maintained through data storage mechanisms.

### Annual Aims for 2017-18

- Ensure rates are set and distributed in July 2018.  
**(Achieved)**

### Major projects and tasks for 2017-18

- Ensure continued efficiency of administration. **(Ongoing)**

## COMMUNITY DEVELOPMENT

The Community Development department provides community support and wellbeing opportunities to the residents of our area that fosters and develops a caring community.

It is responsible for a range of services and activities that increase the wellbeing and quality of life of our citizens. This department is instrumental in supporting community organisations and identifying opportunities for them to prosper both socially and financially as well as facilitating collaborative practices with external partners to provide opportunities for special projects and activities in our community.

The department is staffed by the Manager Community Development and part-time Administrative Assistant.

The department comprises the following areas:

- Community Development
- Events and Activities
- Youth
- Community Safety
- Education
- Health Promotion
- Social, Recreation and Sporting
- Some Volunteers
- Communications
- Aged and Community Care

### Objectives

- Deliver a range of quality community services that develop and foster a caring and cohesive community.
- Enhance the opportunities for the community to participate in social and cultural events and activities.
- Promote awareness of Council services to encourage participation in community affairs, activities and events.
- Support the provision of emergency services with particular emphasis on community recovery.
- Work co-operatively with young people, the community and governments to plan and manage appropriate responses to the needs of young people.
- Support programs and activities promoting the health and wellbeing of the community.
- Provide appropriate and-up-to date service information to the community.
- Continue to support Aged and Community Care organisations in their planning and development of health, residential and community care services.
- Support and encourage community volunteers by recognizing and acknowledging their contributions to our area.
- Administering of Council's Community Small Grants Program.
- Support the relevant organisations in attracting volunteers.

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
Manage the Elderly Persons Units in Triabunna. <b>(Ongoing)</b>	2.1
Continue to provide programs for the aged as appropriate. <b>(Ongoing)</b>	2.3
Co-ordinate events for our area such as Australia Day, Youth Week, Carols at the Marina, Seniors'Week. <b>(Achieved)</b>	5.5
Help facilitate events that promote East Coast wine, food and produce. <b>(Ongoing)</b>	3.2
Co-ordinate annual photography competition. <b>(Achieved)</b>	3.2
Production and distribution of the 2018 calendar. <b>(Achieved)</b>	3.2
Co-ordinate community newsletter. <b>(Ongoing)</b>	6.4
Work with health professionals to increase opportunities for older people to enhance their physical wellbeing. <b>(Ongoing)</b>	2.2
Ongoing support of the Glamorgan Spring Bay Youth Council. <b>(Ongoing)</b>	6.4
Manage the Community Small Grants Program. <b>(Ongoing)</b>	6.2
Support activities that build the capacity of communities to self- manage. <b>(Ongoing)</b>	6.4
Support initiatives that encourage co-operation between townships. <b>(Ongoing)</b>	6.4



*Nipper colours, Tasmanian Surf Life Saving Championships by S Masterman*

## COMMUNITY DEVELOPMENT

The following report outlines some of the events and activities carried out during the year, as endorsed by Council in the 2017-2018 Annual Plan:

### AURORA (YOUNG ADELAIDE VOICES)

On 4th July, 2017, Aurora gave a free concert for the community in the Triabunna Community Hall. Aurora is the senior vocal ensemble of internationally renowned South Australian youth choir Adelaide Voices, under the direction of Christie Anderson.

Approximately 80 people attended the concert and were captivated by the beautiful voices of the eighteen member choir. Many people commented on how lucky the community was to have a choir of such calibre performing in Triabunna.

The choir went on to perform at the Festival of Voices in Hobart.

### TASMANIA SINGS

The Tasmania Sings program gives school children from around Tasmania the remarkable opportunity to work with esteemed conductors.

On 5th and 6th July, 2017 the East Coast Choir, comprising students from Swansea Primary School and Triabunna District School, travelled to Hobart for workshops and rehearsals with Chris Burcin, one of Australia's most respected young choral conductors, culminating in a performance of approximately 400 young singers at the City Hall.

The young performers, including 300 from 10 different Tasmanian schools, the Tasmanian Youth Orchestra, Aurora (Young Adelaide Voices), Collegiate Singers and the Australian Girls' Choir, provided the audience of about 1,000 people with a night to remember.

This was the second year students from Swansea Primary School and Triabunna District School have participated in the event and what an amazing experience it is for them.

The Pop-Up Book Stall (PUBS) sponsored the bus to Hobart for rehearsals.

### SENIORS' EVENTS

- In July 2017, seventy-two (72) seniors travelled by bus to Coles Bay to enjoy a Wineglass Bay Cruise on Schouten Passage II. Two buses were provided, one from Bicheno and one from Orford and seats on both buses were booked out within about 4 days. The Pop-Up Book Stall (PUBS) donated some money for seniors' activities and this was used to sponsor one of the buses. The weather was perfect and everyone absolutely enjoyed the day cruising to Wineglass Bay where the boat anchored and passengers were served with a delicious lunch prepared by Freycinet Lodge. On the way, passengers were treated to sightings of dolphins, seals and a couple of sea eagles.
- On Thursday, 22<sup>nd</sup> February, 2018, thirty five (35) seniors from Bicheno, Swansea, Triabunna and Orford travelled by bus to attend a comedy revue at the Theatre Royal in Hobart. The production, entitled *Senior Moments, "is about old people and the young people they have to deal with"*. The show featured a cast of veteran performers, including Gold Logie award winner John Wood, Play School icon Benita Collings, master satirist Max Gillies and Channel 9 Middy maestro Geoff Harvey on piano.

### FESTIVAL OF SMALL HALLS

The Festival of Small Halls is a series of tours that takes the best folk and contemporary acoustic artists performing at two of our country's largest festivals and sends them on the road to tiny halls in communities all over Australia. It is an opportunity for music lovers from welcoming communities to invite artists from home and abroad into their towns.

The line-up for Small Halls is always at least one Australian artist and one International touring artist, who



play music of exceptional quality and heart.

Glamorgan Spring Bay Council participated in the Festival of Small Halls for the first time in 2018 and it was a huge success.

The Triabunna Community Hall was packed to capacity for the event featuring The Small Glories from Canada and Tasmanian Claire Anne Taylor.

The audience thoroughly enjoyed the performances by these talented artists and they were made feel very welcome.



*Claire Anne Taylor*

## EVENTS AT THE MAY SHAW HEALTH CENTRE INC.

During 2017/18, Council sponsored some special events for the residents at the May Shaw Health Centre Inc.

One such event was Christmas in July, 2017 featuring Mervyn Magee as "The Dame", accompanied by Mary-Anne Johnston on the piano. May Shaw staff decorated the dining room providing a very festive atmosphere.

Another concert with Mervyn McGee was held in June, 2018 to celebrate the Queen's birthday.

The Thursday Group from Prosser House Day Respite Centre at Orford also travelled up to Swansea for this event.

These performances were all thoroughly enjoyed by the residents who sang along to the old, well-known songs. It was wonderful to see how the residents, many of whom are suffering from varying degrees of dementia, responded to the music.

## SENIORS WEEK 2017

A special Seniors Week event featuring Keith Potger, founding member of the internationally famous group, The Seekers, was held in the Tasmanian Bushland Garden at Buckland on 17th October, 2017.

The Melodies and Memories Concert was attended by more than 150 people and was thoroughly enjoyed by the audience. One lady from Bicheno commented, "It was the best day of my life".

A 48 seater bus brought local residents from Bicheno, Swansea, Triabunna and Orford to the event, with some people travelling up from Hobart.

The Seniors Week theme for 2017 was Getting Outdoors and the Tasmanian Bushland Garden provided an ideal venue for seniors to be able to explore some of the walking tracks and the sculpture trail after the concert.

Attendees were asked to bring their own plate and mug for the zero waste picnic which was provided and following lunch many took the opportunity to explore and wander around the beautiful native gardens.



*Keith Potger at the Tasmanian Bushland Garden*



*Audience watching Keith Potger at the Tasmanian Bushland Garden*

## COMMUNITY DEVELOPMENT

### RECLINK (Photos)

Glamorgan Spring Bay Council works collaboratively with Reclink Australia and Southern Midlands Council to provide students at Tasman, Oatlands, Bothwell, Campania and Triabunna District Schools with the opportunity to play some competitive football.

Reclink has provided the football gear, including jumpers, boots, socks, shorts, flags and balls and Glamorgan Spring Bay and Southern Midlands Councils organise the rosters, umpires and provide a barbecue lunch after each game. Glamorgan Spring Bay Council also sponsors the bus for the Triabunna District School to transport players to the games which are held at the Campania Football Oval.

Games are played once per month in May, June, July and August, culminating in a Gala Day in September which is sponsored by Reclink and the Glamorgan Spring Bay and Southern Midlands Councils.

In 2017, the Gala Day was held at the Hutchins School Oval for the second consecutive year and the Hutchins School was extremely generous with its support, not only providing the use of their ground but also their facilities, barbecues, tables, chairs and a number of students to assist with umpiring, scorekeeping and time-keeping. This was of immense assistance and we are very appreciative of the support we were given by the Hutchins School.



*East Coast Roos competing against the Southern Midlands Hawks at the Reclink Gala Day*

Radio personality, Richard Moore and former AFL footballer, Garry Baker, provided the commentary on the day.

The two winning teams were presented with a trophy by John Ballis, CEO of Reclink and all participants were presented with a medallion.



*Gaye Hunt presenting the Greg Hunt medallion to the best player at the Reclink Gala Day*

### CHRISTMAS PARADE AND CAROLS

Carols at the Marina was held in Triabunna on Friday, 8th December, 2017 in conjunction with the Lions Club of Spring Bay's Christmas Parade.

Attractions included photos with Santa, Floats, The Balloon Lady and a free barbecue provided by the Lions Club.

The Australian Army Band Tasmania led the parade followed by the Carols. This was the fifth year that the Army Band has attended the event and Council and Lions are very grateful for its support.



## AUSTRALIA DAY 2018 (Photos)

More than 90 people attended the Glamorgan Spring Bay Australia Day Awards Presentation Ceremony held at the Bicheno War Memorial Hall on 26th January, 2018.

The Mayor welcomed everyone to the event and acknowledged the wonderful volunteers in our community who give so much of their time to help others.



*Helen Preston receiving the Australia Day Award*

It was a privilege to welcome Australia Day Ambassador, Rebecca Cuthill, to the event to give the Australia Day address. Rebecca, who was born and raised in Launceston and completed her degree at the University of Tasmania, gave a very interesting and inspiring talk about her work for the United Nations International Criminal Tribunal for Yugoslavia. Rebecca said that after seeing affected victims, it



*Beverley Yates receiving the Australia Day Award*

made her appreciate even more how lucky we are to be Australians.

Entertainment was provided by the Bicheno Singers who sang I am Australian accompanied by Victoria Headlam on the piano. Lindsay Hope, a former Bicheno resident now living in Queensland, travelled down for the event and sang Home Among the Gum Trees and Billy of Tea.

Mayor Michael Kent presented Helen Preston and Beverley Yates, both of Bicheno, with the 2018 Australia Day Citizenship Award and Thomasa Corrie from Triabunna was awarded Glamorgan Spring Bay Young Citizen for 2018.

A citizenship ceremony, officiated by the Mayor, was also held as part of the Australia Day celebrations and Orford resident, Nicola Keene, became an Australian citizen.



*Nicola Keene receiving her Australian Citizenship Certificate from Mayor Kent*



*Young Australian Citizen Thomasa Corrie receiving her award*



*Australia Day Ambassador Rebecca Cuthill presenting the Australia Day Address*

## COMMUNITY DEVELOPMENT

### GOVERNOR'S VISIT

On 8th May, 2018 it was an honour for Council to welcome Her Excellency Professor The Honourable Kate Warner AC, Governor of Tasmania and Mr Warner on their first official visit to the Glamorgan Spring Bay municipal area. Her Excellency and Mr. Warner were escorted around the municipality by the Acting Mayor, Cr. Cheryl Arnol and Cr. Jenny Woods.

Her Excellency and Mr. Warner spent the day meeting community groups and volunteers and visiting places of interest, including the Triabunna Gatehouse, Triabunna District School, Spring Bay Seafoods, Tasman Sea Salt, Rocky Hills Probation Station, East Coast Heritage Museum and the emergency services building at Swansea.

Approximately seventy volunteers and community leaders attended a Civic Reception hosted by Council at Craigie Knowe Vineyard, Cranbrook. Acting Mayor, Cr. Arnol, gave a welcome address and Her Excellency responded, outlining the venues they had visited during the day and expressing their thanks and appreciation to all who had been involved.



Students meeting her Excellency Professor The Honourable Kate Warner at the Triabunna District School

### GLAMORGAN SPRING BAY ART PRIZE 2018

Glamorgan Spring Bay Council's biennial Art Prize was held in Swansea with the official opening taking place on 6th February, 2018. The Art Prize attracted a total of 95 entries from across the State, including two from Victoria.

In his welcome address, Mayor Michael Kent thanked the judges, Jennie Chapman, Betty Nolan and Greg Leong, who had committed their time to travel to Swansea to judge the Art Prize. The Mayor also thanked the artists who had submitted entries and the sponsors for their generous contributions, without which the event would not take place.



*Parrot with a Nut by Richard Whitaker*

Winners of the 2018 Art Prize were:

#### **Federal Group Open Award**

Winner: Helen Munro–*Nature's Palette East Coast Tasmania*

Highly Commended: Il Gatto–*Self Portrait with Feline*

Highly Commended: Rosemary Collard–*The Portal*

Commended: Alfredo Meloni–*Memories of the 60's*

#### **Glamorgan Spring Bay Council Award for Works on Paper**

Winner: Amanda Tsang–*Yes*

Highly Commended: Karen Marlowe–*The Trapper's Shed*

#### **Swansea/Bicheno Community Bank Award for Seascape**

Winner: Gary Draper–*Blue Water Dreaming*

Highly Commended: Rachel Howell–*Bruny*

Highly Commended: Linden Harris

#### **Tassal Award for Small Sculpture**

Winner: Richard Whitaker–*Parrot with a Nut (above)*

Highly Commended: Rebecca Coote–*View across to the Hazards*



### Avalon Coastal Retreat Award for Landscape

Winner: Rachel Howell–*Blue Derby*

### Gallery Artspaces Award for Abstract

Winner: Dawn Gatehouse–*Blue Hazards*

Highly Commended: John Perrin–*Springtime in my Garden*

### Spring Bay Studio & Gallery Award for Residents & Ratepayers

Winner: Linden Harris

Highly Commended: Rodger Bartlett–*Coastal Garden*

### The People's Choice Award sponsored by Artery

Winner: Larry Berg–*Bay of Fires Dawn*

### Council's Acquisition

Karen Marlowe–*The Trapper's Shed*

Council is indebted to Dorothy Duncombe-Jackson, who has been curator of the Art Prize, in a voluntary capacity, since its inception in 2008.

## PHOTOGRAPHY COMPETITION 2018

The photography competition attracted over 130 entries.

The **Overall Winner** was **John Smith** from Bicheno with his image ***Diver Over Sponge Garden*** taken at Governor Island Marine Park, Bicheno.

The winner of the **Mayor's Choice Award** was ***Pelican Brief, Bicheno*** taken by **Vera Kay** of Swanwick.

Runners Up (in no particular order) are:-

Emma Taylor, ***Early Rise***, Millington Beach, Orford.

Kirsty Pilkington, ***Cape Barren Goose***, Maria Island.

Jennie Reid, ***Julie's Place***, Triabunna.

Craig Seabourne, ***Swansea Waterfront***, Swansea.

Barbara Townsend, ***Seagulls at Cod Rock***, Bicheno.

Ian Ramsay, ***At the Gate***, Swansea.

Maurice Banks, ***Sunset Over Kelvedon Lagoon***, Kelvedon.

Maree Woolley, ***Layers***, Spring Beach, Orford.

David Read, ***Out of the Mist***, Triabunna.

Sonia Kubank, ***Welcoming Committee***, Maclean Bay Wines, Bicheno.

William Vagg, ***Timber Boat Shed Nestled on the Bank of Rospin's Beach***, Orford.



Overall Winner of the 2018 Photographic Competition–*Diver over Sponge Garden* by John Smith

## COMMUNITY DEVELOPMENT

### RURAL COMMUNITIES PROGRAM

Glamorgan Spring Bay Council works collaboratively with the University of Tasmania School of Medicine to bring a group of second year medical students to Triabunna each year during Rural Week.

The Rural Communities Program provides the medical students with a residential experience in a rural community where they actively engage with the community to understand the health care landscape, particularly in terms of the issues affecting people's health and access to care, service gaps and how informal and formal networks of care supports individuals and families in the community.

Fifteen (15) medical students were welcomed to our area by Deputy Mayor, Cr. Cheryl Arnol and approximately thirty (30) members of the local community at a morning tea held on 30th April, 2018. In the evening the Spring Bay Rotary Club welcomed the students to their weekly meeting and dinner.

As part of their busy schedule, the students ran a program called Spanner in the Works, which is a men's health initiative by the Australian Men's Shed Association. A number of community members attended the program for a "health check" which provided the students with an opportunity to have some face to face contact with "patients".

Over the course of the week, students also visited the local pharmacies, May Shaw Health Centre, Spring Bay Child Care Centre, Spring Bay Community & Health Centre and Prosser House Respite Day Centre. Clinical skills sessions were also provided by our local medical practitioners.

A group forum with various service providers, including Rural Alive & Well, police, paramedics, and volunteer fire and ambulance officers was also held.

At the end of the week, the students reported back to the community on what they had learned about living in a rural community and rural health services. All

students indicated that they had really enjoyed their time in Glamorgan Spring Bay and found everyone so friendly and welcoming, with some students indicating that they would really like to come back to Triabunna in the future.

### FESTIVAL OF VOICES COASTAL

The Opening Night for Festival of Voices Coastal was held at the Tasmanian Bushland Garden on Friday, 29th June, 2018, which was attended by 500 people. Headlining the event was Mental As Anything performing a collection of their hits and they were supported by the soulful Blues power-house voice of Frank Sultana.



Frank Sultana (above), FOV fireworks (top)



The crowd was delighted with the entertainment and it wasn't long before many of the audience were on their feet dancing to the well-known former hits.

The weather was calm and relatively mild and the fires, food and wine added to the atmosphere.

A great deal of positive feedback was received from many people who attended.



FOV audience, bonfire and Mental as Anything

## 2018 CALENDAR

The 2018 Glamorgan Spring Bay calendar featuring photographs of winning entries from the photography competition again proved to be very successful. The calendar is self-funding and profits are used for youth projects and activities within the municipal area. The calendar is also an excellent promotional tool for our area and ends up in homes all over Australia and the world.



## COMMUNITY SMALL GRANTS PROGRAM

Council's Community Small Grants Program provides financial assistance to community groups and organisations for projects, events and equipment which provide a benefit to the Glamorgan Spring Bay community. Council determines its allocation during budget deliberations and applications are considered throughout the year until those funds are exhausted.

The following grants were approved under the Community Small Grants Programme in 2017-2018:

Bayview Bush Babies Inc.	2,000
Triabunna District School Parents & Friends Association – Flower & Craft Show	500
Swansea Community Christmas Parade Group	1,000
Freycinet Association Inc.	1,000
Swansea Primary School	1,000
Freycinet Volunteer Marine Rescue Association	767
Spring Bay RSL Sub-Branch Inc.	700
Swansea Chamber of Commerce & Tourism	500
Swansea Branch, CWA in Tasmania Inc.	1,000
East Coast Crusaders PCYC Inc.	1,000
Spring Bay Maritime & Discovery Centre Inc.– Spring Bay Shed	900

## ECONOMIC DEVELOPMENT AND TOURISM

Council continues to facilitate, promote and market local and municipal businesses and economic development ideas, innovations and opportunities.

The aim is to ensure that Council has up to date information in the economic development area, in order to ensure informed strategic decisions for our community and Council.

Tourism remains vitally important to the economy of the Glamorgan Spring Bay area. In recognition of the importance of tourism to our area, Council has renewed its commitment to fund East Coast Regional Tourism Organisation (ECRTO) in partnership with Break O'Day Council and Tourism Tasmania. This organisation has been in place since October 2012.

### ECONOMIC DEVELOPMENT

#### Objectives

- To work in partnership with Government, local authorities and local operators.
- Identify funding opportunities to continue supporting this role.
- Look for economic development opportunities within the Municipality.

#### Annual Aims for 2017-2018

- To continue fostering a relationship with Government agencies in relation to Economic Development. **(Achieved)**
- Continue consultation with key stakeholders. **(Achieved)**
- Investigate the formation of an economic development steering committee for the Municipality in conjunction with the Department of State Growth other key stakeholders. **(Ongoing – Not Achieved)**



*Cape Barren goose, Maria Island by K. Pilkington*



*Diamond at the end of the rainbow, Bicheno  
by S. Masterman*

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
Identify any funding opportunities for this area. <b>(Ongoing)</b>	3.1 3.2
Investigate the possibility of new industry growth in the Municipal. <b>(Ongoing)</b>	3.1 4.2 4.3
Implement strategies identified in the Swansea, Coles Bay, Triabunna and Bicheno Plans and the Triabunna/Orford/Maria Island Plan (TOMI). <b>(Ongoing)</b>	4.3 4.5 5.4
Significant progress with the development of the "Solis" project. <b>(Ongoing)</b>	3.1 4.2 4.3
Design and market the "Marina Views" Estate. <b>(Ongoing)</b>	4.2 4.3 6.3

### Performance Measures

- Additional funding opportunities sought to initiate key programs.
- Identify options for new industry growth in our Municipality and implement.
- Significant progress with both Marina Views and Solis projects.

## TOURISM

Council continues to facilitate, promote and market local and municipal tourism businesses through our commitment to part fund the East Coast Regional Tourism Organisation (ECRTO).

Council supports ECRTO financially and with in-kind support where appropriate.

### Objectives

- To continue to support the operation of ECRTO in conjunction with the Break O'Day Council to facilitate and advocate for tourism development on the East Coast.

### Annual Aims for 2017-2018

- Support the ECRTO in conjunction with the Break O'Day Council in the development of tourism products, infrastructure and building the East Coast destination brand.

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
Continued support of and representation on the East Coast Regional Tourism Organisation Board. <b>(Achieved)</b>	5

### Performance Measures

- Increase visitor numbers to the East Coast and industry/community acceptance of the Board.



## VISITOR CENTRES

Council has three Visitor Centres at Triabunna, Bicheno, and Swansea that are all accredited “Yellow I” centres. There is also a satellite visitor center at Devils Corner. It is envisaged that over time these centres may obtain a break-even financial status by sharing facilities and staff although this is becoming increasingly difficult with the new electronic age taking over many of the traditional services that these centres are providing.

They aim to provide quality advice and information to tourists and visitors to our area and act as a Council agency. Each Centre reports to a Manager Visitor Information Services.

Volunteers form an integral part of our centres.

The unit comprises the following areas:

- Visitor Information Services
- Advertising of local businesses
- Product and event sales
- Council agency

### Objectives

- To maximise the economic benefits of tourism to Glamorgan Spring Bay Municipality.
- To establish fully operational, and in the future work towards self funded Visitor Centres in Swansea, Triabunna & Bicheno.
- To deliver to the community and visitors alike, a welcoming and informative experience to our Visitor Information Centres.
- To acknowledge and encourage participation from our volunteers.
- To utilise the Visitor Information centres in Swansea and Bicheno as Council service centres for residents and ratepayers



*River Bank 2, Orford by W. Vagg*

## Annual Aims for 2017-2018

- To encourage visitors to stay longer within the Glamorgan Spring Bay area. **(Ongoing)**
- Identification of funding opportunities to enhance our Centres. **(Ongoing)**
- To deliver high quality support services to our community and our customers. **(Achieved)**
- Ensure effective communication with the East Coast Regional Tourism Organisation (ECRTO) as the entity that undertakes marketing and promotional activities of our area. **(Achieved)**
- To maintain 'Yellow I' status for the network. **(Achieved)**
- To have the Swansea and Bicheno centres established as Council service centres, in addition to the visitor information role. **(In progress awaiting Council's main systems to be converted to cloud based systems. This will then enable our centres to be fully operational Council agencies.)**

## Performance Measures

- Success in our grant submissions.
- Progress towards break-even status.
- Results of the visitor surveys.
- Volunteer numbers increased and skills enhanced.
- Increased numbers utilising the 'Book Easy' functionality.
- Increased revenue from retail sales.

Programs and Projects for 2017-2018	Community Strategic Plan Linkage
Maintain sales at all Visitor Centres. <b>(Achieved)</b>	5.3
Undertake a volunteer drive. <b>(Not Achieved)</b>	5.3
Undertake a quality training and development program of our staff and volunteers engaged at the Centres. <b>(Achieved)</b>	5.3
Implement procedures and practices that will streamline operations and create efficiencies at the Centres including a revision of the existing Staff Induction and Procedures Manual. <b>(Achieved)</b>	5.3
Implement a visitor survey which will gauge satisfaction of our services and provide the ability for suggestions to be made regarding the improvement of our Centres. <b>(Achieved)</b>	5.3
Implement Council's policy aimed at recognising the contribution made by volunteers by making a donation to them to offset costs incurred in order to assist at the Centres. <b>(Achieved)</b>	5.3
Make substantial progress towards the Centres being self-sustainable. <b>(In Progress)</b>	5.3
Promote community and tourism business awareness of the Centres and what their main purpose is. <b>(Ongoing)</b>	5.3
The Centres in conjunction with the Tasmanian Visitor Information Network are implementing an application for iPhone and iPads called "Appngo" which will show the nearest visitor centre whilst they are travelling ensuring a great marketing tool for our centres. <b>(Achieved)</b>	5.3
Undertake specific skills training with staff encompassing Certificate III in Tourism. <b>(Achieved)</b>	5.3
Maintain involvement in the Regional Tourism Awards and also look to submitting an application for the TICT Tasmanian Tourism Awards. <b>(Achieved)</b>	5.3

## NATURAL RESOURCE MANAGEMENT



*Melanie Kelly, Manager Natural Resources*

The Natural Resource Management Department comprises the following areas:

- Natural Resource Management
- Integrated Catchment Management
- Climate Change / Sustainability

Our aim is to continue to make a significant contribution to the understanding, use, management and protection of the natural environment in Glamorgan Spring Bay.

Council will continue to engage in Natural Resource Management and Sustainability and support the community in their establishment and management of relevant projects and initiatives.

### Objectives

#### *Legislation, policy and plans*

- Review and enhance the communication mechanisms and events that enable Councillors, staff, residents and visitors to understand and appreciate the value and benefit of Commonwealth and State legislation, as well as

relevant regional and local plans, policies and practices as they pertain to Natural Resource Management.

#### *Environmental Values*

- Continuously inform and educate residents and visitors on environmental values and their contribution to social and economic wellbeing, management and protection.

#### *Climate Change and Sustainability*

- Continue to engage with local, regional, State and national climate change and sustainability programs and support communities in their establishment and management of relevant projects and initiatives.

#### *Natural Assets, National Parks & Crown Reserves*

- Continue to strengthen strategic partnerships between all sections of Council, NRM South, State and Commonwealth Government Departments with the aim of improving communications with and assisting in the management of our many natural assets including National Parks, State and private reserves and those leased, licensed or owned by Council.

#### *Resources*

- In conjunction with State libraries, schools, resource centres and community organisations, facilitate public access to a wide range of environmental and sustainability reports, books, resources and tools.

#### *Integrated Catchment Management*

- Engage with key stakeholders and the broader community in the development and implementation of catchment management planning projects and processes.

#### *Marine, Coastal and Estuarine:*

- In partnership with State and Commonwealth Government Departments and communities, participate in relevant strategies, plans and projects that protect



marine, coastal and estuarine resources and complement commercial and recreational fishing and aquaculture.

## *Built Environments:*

- Ensure all growth or redevelopment of built environments is well managed, serviceable and sustainable and will provide communities with benefits which are environmentally, socially and economically balanced.

## *Contemporary / Historical Indigenous Tasmania*

- Strengthen relationships with the Tasmanian Aboriginal community and ensure that Council has the necessary systems and capacity to protect and enhance Aboriginal heritage values.



*Serendipitous Juxtaposition Of Golden Sunrise And Impending Storm Swansea by K. Gregson*



*Pelican Brief by V. Kay*

## NATURAL RESOURCE MANAGEMENT

Programs and projects 2017-2018	Community Strategic Plan Linkage
Continue to support integrated catchment management through the Catchments To Coast program and the implementation of catchment management plans. <b>(Ongoing)</b>	4.1 4.6 6.4
Continue to implement the GSB Weed Management Plan. <b>(Ongoing)</b>	4.1 4.6 6.4
Continue to be involved in and seek funding/ resources from regional, state and national NRM programs. <b>(Ongoing)</b>	4.1 3.1 4.6 6.4
Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums. <b>(Ongoing)</b>	4.1 4.3 4.6
Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives. <b>(Ongoing)</b>	4.1 4.6 6.4 6.5
Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPW, Department of State Growth (DSG) and other agencies with regards to NRM values on public land. <b>(Ongoing)</b>	4.1
Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan. <b>(Ongoing)</b>	4.1 4.4 3.5
Continue support for annual community events such as National Tree Day, Clean Up Australia Day, and Tidy Towns as well as other markets, festivals and school activities. <b>(Ongoing)</b>	4.1 2.3 5.5 6.4
Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles. <b>(Ongoing)</b>	4.1 4.3 4.6
Continue participation and development of sustainability initiatives, including energy use management both for Council and the community. <b>(Ongoing)</b>	4.1 4.4 6.4

Programs and projects 2017-2018	Community Strategic Plan Linkage
Develop systems and capacity to protect and enhance Aboriginal heritage values whilst building relationships with the community. <b>(Ongoing)</b>	4.3
Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of Native Flora and Fauna Management plans for reserves in each town. <b>(Ongoing)</b>	4.1 1.2 1.3
Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to the community whenever possible. <b>(Ongoing)</b>	3.4 6.4

### *Natural Resource Management Department*

The NRM Department consists of a full time manager, part time Natural Resource Management Officer, Sustainability Officer, and Biodiversity Officer. Two part time On Ground Works Officers work across the NRM and Works Departments primarily focused on weed control activities, tree planting and also support communities volunteering on council managed land. The works program is overseen by the NRM Work Coordinator. Four of the NRM staff are proactively working towards gaining additional qualifications that will improve the already high quality of program development and delivery.

The NRM Department continues to support and report to the Glamorgan Spring Bay NRM Committee (NRMC). The NRMC is a Section 24 Special Committee of Council and currently has 18 members representing a broad range of community, government and businesses interested in the sustainable management of our

natural resources. The NRM continues to be involved in initiatives to address a number of ongoing key issues including the illegal harvesting of firewood and clearing of vegetation on public land, water management and littering.

The NRM Department supports and assists the community in applying for and delivering projects such as the 'Building upon community bushfire preparedness in Dolphin Sands and Great Oyster Bay Estate' project which was made possible through the successful application to the Tasmanian Bushfire Mitigation Grant Program (funded by the Tasmanian and Australian Government). This project was successfully completed in collaboration with the Dolphin Sands Ratepayers Association.

## Communications

Communications continue to be a key priority for Council's NRM Department. Information is communicated via a variety of channels; newsletters, newspapers, radio, brochures, flyers, Council's website, post, email and social media, public events/markets, schools, interpretation signs, and Visitor Information Centres.



*Stall at Swansea Country Fair*

## Reporting

Monthly reports to Council and quarterly reports to the GSB NRM Committee are provided in line with the GSBC Annual Plan & Budget Estimates, and the GSB Community Strategic Plan.

## Flora and fauna management plans and native vegetation landscaping

The NRM Department works closely with the Works Department in the management of native vegetation and fauna values on Council managed land. This ranges from the protection of important fauna values such as shorebirds to designing native plant gardens such as that in the award winning Gatehouse in Triabunna, to undertaking fire management works along coastal reserves. Additional flora and fauna management plans have been developed for smaller Council reserves in Swansea and Triabunna.

## Climate change—Cities Power Partnership

Council was accepted as one of only two councils in Tasmania to join the inaugural Cities Power Partnership program run by the Climate Council of Australia. Mayor Michael Kent travelled to Canberra to join the official launch and was the only representative from Tasmania. Council has made five pledges to take Climate Change Action. In line with these pledges Council is changing street lighting to LED, changed halogen lighting in the Council administration building to LED, and supported programs such as the Home Energy Efficiency Bulk Buy. Council also provided a letter of support to progress the installation of electric vehicle charging stations throughout the state and specifically for one to be installed in Swansea.



## NATURAL RESOURCE MANAGEMENT

### *Weed Management*

The NRM Department is responsible for the implementation of the GSB Weed Management Plan 2015-2020. The on ground works team undertake strategic weed control activities on Council managed land as well as delivering private works for a number of clients. The Department of State Growth has contracted Council to undertake the control of Declared Weeds and selected environmental weeds along their road network in the municipality.

#### PROJECT IN FOCUS: 'The Fonz'

Serrated tussock (*Nassella trichotoma*) is a Weed of National Significance that impacts on both native grassy ecosystems and agricultural grazing land. Serrated tussock was inadvertently introduced to Tasmania in 1956, and has been the target of many government-funded eradication and management campaigns for many years.

Since 2005, Council has undertaken an integrated, cross land tenure approach to weed management in line with the municipal strategic weed management plan. Landholders throughout the municipality have been supported by the GSB Council, NRM South (the regional NRM organisation), and State and Federal Governments to manage their serrated tussock since it was first detected in the municipality.

In some locations, populations of serrated tussock have been reduced to a point where it is difficult to detect any remaining plants. There are also other locations (such as north-facing rocky banks) where it is highly likely outlying plants may be found. Council is now trialing the use of a conservation detection dog to seek out remaining tussock plants in difficult country, where it may be harder for human eyes to detect, to enable both mapping and control. This activity is embedded within the broader strategic weed management framework.

The dog being trialed is a working line German Shepherd from Garsova Kennels called Fonzie; his primary trainer is veteran detection dog trainer Steve Austin.

The dog handlers are all people with extensive serrated tussock management experience.





### *Catchments to Coast (CtC)*

Council and NRM South have co-funded a part time CtC Co-ordinator now for many years, a key role of which was to oversee the delivery of many different externally funded NRM projects across land tenure. Catchments to Coast projects (funded by the Australian Government's National Landcare Program via NRM South) in 2017-2018 included; continuing resident and migratory shore bird protection and awareness raising activities; ongoing priority weed control on Crown Land Reserves in Bicheno; restoration works around Moulting Lagoon Ramsar Wetland including strategic weed control, fencing and revegetation; threat abatement to protect *Eucalyptus ovata* – *Callitris oblonga* forest; walking track and native plant interpretive signage in Coles Bay; design and printing of Swift Parrot and Masked Owl postcards in collaboration with the Threatened Species Unit in DPIWE; and the second stage of the tree hollow project in Orford to improve Swift Parrot habitat.



*Gorse control in Eucalyptus ovata-Callitris oblonga forest*

### *Rehabilitation at Moulting Lagoon Ramsar Wetland*

Control of gorse and African boxthorn at Moulting Lagoon continued in 2017-2018, building on many years of partnership work undertaken by Council and the Parks & Wildlife Service. This year weed control was undertaken on public and private land over 25 hectares. Funding from NRM South and significant in-kind support from private land holders continue to make this possible. Saltmarsh protection fencing was built and resulted in 1.4 hectares of this threatened vegetation community being protected. A revegetation site of .5 hectares was fenced and 800 native plants were planted.



*Working on the revegetation site at Moulting Lagoon*

### *Priority weed control on Crown Land Reserves in Bicheno*

NRM South again provided funding this year to undertake strategic priority weed control on Crown Land Reserves in the Bicheno area. Boneseed, Spanish heath, pampas grass and sea spurge were controlled across 23 hectares. Sincere thanks also to the Bicheno Earth Ocean Network for their ongoing efforts and support for this work.



*Removing sea spurge from Crown Land in Bicheno*

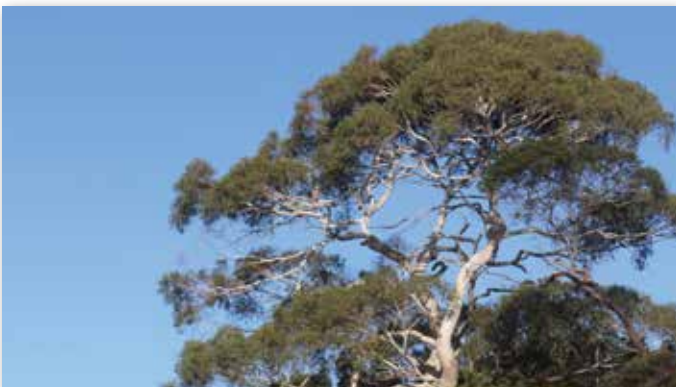
## NATURAL RESOURCE MANAGEMENT

### *Community Engagement*

Council's NRM Department continues to undertake a range of community engagement activities including; community education and awareness raising; accessing grants for both Council and community on ground works; ongoing implementation of the Glamorgan Spring Bay Weed Management Plan; and supporting community groups with on ground and strategic activities on many public reserves throughout Glamorgan Spring Bay. Council's NRM Department continues to support local community groups and individual volunteers.

### *Where Where Wedgie*

In 2018 the Bookend Trust launched a new project called 'Nature Trackers' and their first citizen science project called 'Where Where Wedgie'. We were pleased to be able to support the Bookend Trust team by helping them to arrange and promote their Where Where Wedgie workshop in Glamorgan Spring Bay. The workshop was held on 5th May in Swansea and was attended by 18 people. The workshop was an informative introduction for those who had signed up for the raptor survey across Tasmania in late May. Citizen science is playing an increasingly important role in scientific research. Scientists work with the general public to undertake research projects. It gives citizens the chance to contribute to real science.



*Where's the Wedge-tailed eagle?*

### *Law of the Land workshop*

Council hosted the NRM South funded 'Law of the Land' workshop in November at the Swansea Town Hall. Sixteen people took the opportunity to engage with the Principal Lawyer from the Environmental Defenders Office. A wide range of agricultural and property management activities topics were discussed including planning and development; vegetation clearance; weed management; water and waterways; pest and feral animal control; environmental impact assessments.

### *Sustainability*

The GSBC NRM Committee fulfilled a long held goal of organising a tour of a Materials Recovery Facility (MRF). MRFs are where all the recycling is sorted and baled for processing. Representatives from Council, Parks and Community Groups car pooled from GSB and drove to Launceston for the tour. It was a fascinating insight into the mechanical and human processing that goes into recycling and we left feeling assured that recycling collected in GSB is being processed with efficiency and vigilance. We learned that approximately 90% of recycling collected in GSB is actually recycled and that our contamination rates are relatively low but any contamination reduces the value of the whole load.



*At the MRF*



Council participated in a regional Household Energy Efficiency bulk purchase project organised by Southern Tasmanian Councils Authority and Sustainable Living Tasmania. The project provided GSB residents with bulk purchasing discounts on insulation, solar and heat pump hot water, and solar panels and batteries.

The NRM team supported the Senior's Week Keith Potger concert at the Tasmanian Bushland Gardens by assisting with a zero waste picnic. Attendees were asked to bring their own plate and cup. The caterer provided platters of unwrapped salad rolls and cakes which were then placed onto people's own plates. This eliminated the need for single use packaging. Attendees comparing plates in the line for lunch proved to be an amusing conversation starter. The NRM team also had a native plant information stall. This was made possible with funding from the National Landcare Program via NRM South.



*NRM stall at Seniors Week Event'*

Zero waste stalls information stalls were also held at the Orford Australia Day and Swansea Australia Day events.

Council joined the Terracycle oral care recycling program and installed a collection bucket in the foyer of the Council Office in Triabunna. Residents can drop off hard

to recycle items such as toothbrushes and toothpaste tubes which will be recycled into plastic furniture.

Council also installed a battery recycling bucket in the Council Office for all household batteries.

This was a precursor to the full implementation of a new e-waste recycling program now available at all GSB Waste Transfer Stations.



The GSBC NRM Committee endorsed a proposal to form a sub group focused on the issue of marine debris. The first meeting of the Marine Debris Working Group was held in May. This group comprises representatives from Council, Parks, tourism, and local businesses and community groups across the municipality. The decision was made to keep the working group compact in order to achieve fast implementation of pilot projects. The first project was decided on in the second meeting and the concept of the Great Eastern Clean Up was formed. Council's Sustainability Officer was nominated as the project coordinator.

### *Regional Climate Change Initiative (RCCI)*

Council continues to be an active participant in the Southern Tasmanian Councils Regional Climate Change Initiative. A number of projects that we are involved with include the Coastal Knowledge, Coastal Inventory and Coastal Governance projects. All of these will have a role to play in how all councils in southern Tasmania respond to impacts of climate change on coastal values over time.

## REGULATORY SERVICES



*Shane Wells,  
Manager Development & Compliance*

### ENGINEERING AND TECHNICAL SERVICES

The Engineering and Technical Services unit has the responsibility of ensuring the technical needs of the community are met by the provision of quality engineering advice.

The unit comprises the following areas:

- Condition assessment of some classes of assets.
- Technical input into development/subdivision applications.
- Caravan licensing
- Fire abatement
- By-law enforcement

### Objectives

- Provide accurate technical input into development/subdivision applications and other necessary applications made to Council.
- Assist with the design of capital projects
- Provide assistance ensuring designs include regard for the future demands.

Programs and projects 2017-2018	Community Strategic Plan Linkage
Provide timely and accurate professional assistance to Council and the public. <b>(Ongoing)</b>	1.0
Ensure that Council infrastructure assets associated with public and private development/subdivision complies with statutory requirements. Undertake project supervision as required. <b>(Ongoing)</b>	1.3
Ensure that the data capture related to development/subdivision infrastructure is accurate and populated to Councils asset register. <b>(Ongoing)</b>	1.0
Carry out regular inspections of properties in relation to fire abatements and undertake enforcements where necessary. <b>(Ongoing)</b>	6.7

### Performance Measures

- Investigate requests promptly and take follow up action where necessary.
- Quality major program delivery, within required timeframes, on budget.
- Administer external contracts in relation to major projects.
- Increase in the number of caravan registrations.
- Less fire abatement complaints received.

Fifty five (55) nuisance abatement notices were issued for the financial year and three hundred and ninety eight (398) caravan licences were issued. Council has an Environmental Health By-Law that includes regulations for the use of caravans within our municipal area.

## PLANNING

All individuals, communities and developers who undertake a development or project within the Glamorgan Spring Bay Municipality will need to comply with the Planning Scheme and associated policies and procedures.

The Planning unit is staffed by a part time Administration Officer and full time planner. The unit also provided resource sharing services to Tasman Council. The unit's role is to manage the assessment process for Planning Applications across the municipal area in line with the Planning Scheme. This unit has an extensive interface with the community in order to provide information, and where possible guidance to potential developers within our area.

The unit comprises the following areas:

- Planning Assessment
- Strategic Land Use Planning
- Development Compliance
- Information and Support Services to Developers

## Objectives

- To provide a framework to encourage development within our area that meets the needs of the community and encourages the sustainable use of the area's resources in accordance with the provisions of the Land Use Planning and Approvals Act 1993.
- Ensure that all developments and the land and building environments meet all statutory requirements, are complementary to the natural heritage and meet community expectations.
- To administer the Glamorgan Spring Bay Interim Planning Scheme 2015 up until the implementation of the proposed new state wide planning scheme.

Programs and projects 2017-2018	Community Strategic Plan Linkage
Assess development applications against the requirements of the Glamorgan Spring Bay Interim Planning Scheme 2015. <b>(Ongoing)</b>	4.2
Ensure compliance with Councils planning scheme and government legislation. <b>(Ongoing)</b>	4.3
Facilitate economic development through streamlining pre development process. <b>(Ongoing)</b>	3.1
Utilise technology to streamline the lodgement process for development and building approvals. <b>(Ongoing)</b>	3.5
Promote the electronic lodgement of development applications. <b>(Ongoing)</b>	3.5

## Performance Measures

- Processing of development applications within the required legislative timeframes.
- Assist developers in submitting their applications, both over the counter and electronically.
- Technical data is captured in the GIS system.

Development applications indicated steady development and building activity during the year. The annual approvals figures are steady after increasing from the previous year. No Permit Required applications increased from the previous year. These applications do not require a formal permit which are limited to certain uses, typically dwellings in residual areas, if they comply with the development standards of the relevant zone. The total of developments received for the financial year was 334 of which 31 were subdivisions/boundary adjustments. Seventy Nine (79) applications were assessed to be NPR (no permit required).

## REGULATORY SERVICES

The unit approved 341 development applications for the 2017 - 2018 year in accordance with time limits prescribed under the Land Use Planning and Approvals Act 1993.

There were 5 Planning Scheme amendments initiated during the financial year and 2 appeals lodged against Council planning decisions. The operation of both the Tasmanian Planning Commission and Resource Management and Planning Appeals Tribunals increasingly focused on ensuring Council, acting as Planning Authority, appropriately, consistently and strategically carries out its functions and responsibilities. The cost associated with both jurisdictions has risen both in terms of presenting cases and the implications of improper decision making.

The new Glamorgan Spring Bay Interim Planning Scheme was declared by the Minister on 29th July 2015 and became operational from 5th August 2015. The new scheme and maps are available online at [www.iplan.gov.au](http://www.iplan.gov.au). This scheme was the result of the regional planning initiative in Southern Tasmania and the planning scheme is largely consistent with other southern schemes.

Council also resolved to submit its draft Local Provisions Schedule (LPS) to the Tasmanian Planning Commission. The LPS is Council's part of the future Tasmanian Planning Scheme.



Sunset over Kelvedon Lagoon by M. Banks

## BUILDING

Council operates as a Building Permit Authority with all applicants providing self-certification of building plans.

The role of this unit is primarily a regulatory one, to ensure compliance with legislative requirements in relation to building applications and enforcement. The primary aim is to undertake this role in a cost effective manner, while ensuring the appropriate standards of service are maintained.

This division was staffed by one full time Administration Officer supported by Manager Buildings and Marine Infrastructure performing the role of Permit Authority.

The Plumbing Authority and Building Surveying Services were provided under contract from Brighton Council and Building Surveying Assessment Services. A total of 207 building permits were received and 238 applications were approved for the financial year. These figures are higher than the previous financial year and show continued increase in building activity over the past years.

The unit comprises the following areas:

- Permit Authority Function
- Plumbing Assessments
- Building Assessments (where applicable)
- Regulatory Compliance and Enforcement
- Information and support Services to Developers

## Objectives

- To perform technical assessments of applications received in accordance with the requirements of the *Building Act 2016*, and the *Local Government Act (Building and Miscellaneous Provisions) Act 1993*;
- To ensure compliance with the National Construction Code of Australia and *Tasmanian Building Regulations (2016)*, an external building surveyor provides building control functions on behalf of Council for building permits issued prior to 2006.



Programs and projects 2017-2018	Community Strategic Plan Linkage
Process building applications promptly within the time limits prescribed under the Building Regulations. <b>(Ongoing)</b>	3.5
Enforce the standard of building, plumbing and drainage regulated by the Building Code of Australia and its associated Regulations. <b>(Ongoing)</b>	4.4
Implement the electronic lodgement of building applications including video conferencing and document sharing as part of the Digital Local Government program. <b>(Achieved)</b>	3.5

## Performance Measures

- Assist developers in submitting their applications both over the counter and electronically.
- Applications are processed within the required timeframes.
- Efficiency of the administrative systems and unit.



Winter afternoon view, Freycinet Vineyard by R. Hook

## ANIMAL/PARKING CONTROL

The animal/parking control program undertakes a regulatory role in relation to the control of dogs and other livestock. Council's Municipal Inspector carries out all animal control functions in accordance with the *Dog Control Act 2000* as well as the parking control program which undertakes to enforce and monitor parking functions within municipal streets for

Council in accordance with the *Traffic Act 1925*.

Successful dog control and other animals rely upon education and promotion of responsible dog ownership, in addition to the collection and impounding of stray animals and administering the registration of dogs within the municipal area.

Council employed one full time Municipal Inspector/Regulatory Services Officer. Responsibilities include; animal control, dog management, caravan registration, recreational water monitoring and investigation of nuisance complaints. Properties throughout the municipality are routinely surveyed for health nuisances and fire hazards.

The unit comprises the following areas:

- Dog Control
- Other Animal Control
- Education of Owners
- Annual Dog Registrations
- Parking Control

## Objectives

- To provide effective control of dogs and other animals within the municipal area in accordance with the requirements of the *Dog Control Act 2000*, including educating our residents in relation to their responsibilities as dog owners under the *Dog Control Act 2000*.
- To provide effective dog control measures to ensure a safe environment
- To minimize the amount of stray dogs within our area
- To educate our residents in relation to Council's parking regulatory obligations in accordance with *Section 9(3) of the Traffic Act 1925*.
- To proactively follow up on any issues or concerns raised in relation to traffic/parking issues and take appropriate action where necessary.

## REGULATORY SERVICES

Programs and projects 2017-2018	Community Strategic Plan Linkage
Manage regulatory compliance in animal control. <b>(Ongoing)</b>	4.1
Ensure all infringements issued are in line with Council's obligations under the <i>Dog Control Act 2000</i> , <i>Traffic Act 1925</i> and <i>Monetary Penalties Act 2008</i> . <b>(Ongoing)</b>	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on environmental and animal control issues. <b>(Ongoing)</b>	6.3
Implement Parking Control. <b>(Ongoing)</b>	1.0

### Performance Measures

- Increase in the number of dog registrations.
- Less dog complaints received.
- Complaints and enforcements acted upon in an efficient and effective manner.

During the year, 24 dogs were impounded, 7 dogs reported lost and 1039 dog licences issued.

## ENVIRONMENTAL HEALTH

The Environmental Health Program plays a key role in the provision of a range of public and environmental health services to the community, ranging from environmental management issues, pollution to development proposals. This department also has a legislative requirement to operate taking into account Council's Bylaw, the *Environmental Management and Pollution Control Act 1994*, *Public Health Act 1997* and the *Food Act 2003*.

The program also regulates food business registration under the Food Act 2003. As part of food business regulation, the Council proactively checks food businesses throughout our area in order to protect public health.

The Environmental Health section comprises a consulting

Environmental Health Officer with support of administrative officers and Medical Officers of Health, Dr Andrew Grove and Dr Camilla Byrne.

The unit comprises the following areas:

- Place of Assembly Licences
- Food Business Registrations and Renewals
- Private Water & Water Cartage Registrations and Renewals
- School Immunisation
- Assessment of development and various applications
- Compliance and enforcement of Environmental Guidelines
- By-Law enforcement

### Objectives

- To protect and enhance the public health and safety of the community by means of environmental monitoring and regulation.
- To enforce the requirements of the *Environmental Management and Pollution Control Act 1994*.
- Increase public awareness and participation in public health initiatives and programs.
- Implement requirements of the *Public Health Act 1997*.
- To proactively follow up on any issues or concerns raised in relation to Council By-Laws and take appropriate action where necessary.



Peggys Point Dawn, Bicheno S. Masterman

Programs and projects 2017-2018	Community Strategic Plan Linkage
Assist the Emergency Management Committee in their efforts to develop Community Recovery and Pandemic Preparedness strategies. <b>(Ongoing)</b>	6.7
Conduct a Food Safe program aimed at education of food handlers in the municipality. <b>(Achieved)</b>	4.1
Inspection of food premises in accordance with the requirements of the <i>Food Act 2003</i> and take action where necessary. This includes annual registration and licensing of premises and food businesses in accordance with <i>Food Act 2003</i> . <b>(Ongoing)</b>	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on Environmental Health issues. <b>(Ongoing)</b>	6.3

## Performance Measures

- Well documented food safety audits of food businesses conducted annually.
- Number of operators participating in food safety education campaigns.
- School immunisation program carried out as required under the Public Health Act.
- Complaints and enforcements acted upon in an efficient and effective manner.

## FOOD SAFETY

Council is also responsible for registering and issuing licences for places of assembly and food businesses, including temporary food premises. This year 110 food businesses were registered, 15 temporary food businesses were registered and 66 inspections were carried out as a requirement of the *Tasmanian Food Act 2003*. There were two reported environmental nuisance complaints that were investigated under *EMPCA 1994*.

## IMMUNISATIONS

A general immunisation support service was provided to the general public, including technical advice and record verification. Council's Environmental Health Department provided certificates to parents indicating that their child had been immunised.

Medical Officer of Health, Dr Andrew Grove, in conjunction with Council's Environmental Health Department, carried out the immunisation program at Triabunna District School.

Only year 7 high school children are required to be immunized under the Council program. Year 7 students were vaccinated against Varicella (chickenpox), Human Papillomavirus (HPV), Diphtheria, Tetanus (dTpa) and Pertusis (whooping cough) in accordance with the national immunisation schedule.

There were a total of 87 persons immunised during the reporting period. This includes Council Staff who were vaccinated for flu.

## NOTIFIABLE DISEASES

There were no notifiable disease incidents reported for the financial year.

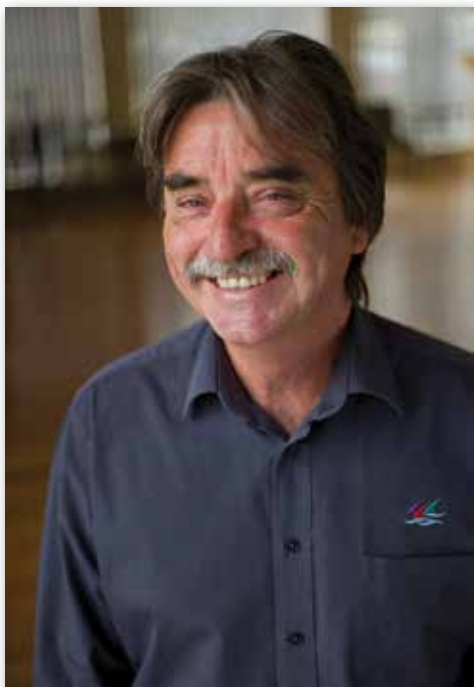
## BEACH SAMPLING

Beaches in the municipality are regularly sampled during the Christmas and up to Easter periods for contamination. There were no beach closures - all passed sampling. Additional sampling of other areas is also conducted if a concern is raised. Twenty four beach samples were taken for the reporting period.

## SUPPLIERS OF PRIVATE WATER

The Public Health Act requires Council to register all suppliers of private water used for public consumption in a commercial environment. Twenty two premises were registered this financial year.

## BUILDINGS AND MARINE INFRASTRUCTURE



Adrian O'Leary,  
Manager Buildings and Marine Infrastructure

### PUBLIC AMENITIES AND BUILDINGS

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of, quality infrastructure services.

The role of this unit is to provide a maintenance framework that ensures all buildings are being provided with adequate maintenance so that buildings remain maintained at an appropriate standard.

The unit is staffed by the Manager Buildings and Marine Infrastructure and employs a full-time carpenter and carpenter's labourer.

The unit comprises the following areas:

- Maintenance Schedules
- Provision of maintenance based on asset management principles
- Conditions assessments
- New buildings constructed as required
- Buildings renovated or upgraded when required

Council manages and operates many buildings across the municipality as detailed in Council's Asset Management Plan for Buildings (Part C).

### Objectives

- To ensure that Council's assets are well maintained and cleaned regularly.
- To provide a framework for maintenance activities to ensure funding is being attributed to the assets in most need.
- To continually inspect these assets to ensure our legislative obligations are met and that condition assessments are updated.

Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Services	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	12	Change Rooms	2
		Club Rooms	4
		Pavilion	1
		Playing Surface (Tennis)	1
		Structure	4
Public Toilets	18	Toilets	18
Shelters & Monuments	15	Monuments	1
		Public Shelters	14
Waste Management Facility	4	Buildings & Sheds	4
<b>Total Buildings Listed</b>	<b>92</b>		<b>92</b>

Programs and projects 2017-2018	Community Strategic Plan Linkage
Maintain a maintenance schedule for all buildings. <b>(Ongoing)</b>	1.3
Maintain Council owned recreational facilities & buildings. <b>(Ongoing)</b>	6.3
Regular inspections and documenting undertaken. <b>(Ongoing)</b>	1.3
Update condition assessments for asset management principles. <b>(Ongoing)</b>	
Undertake inspections for all buildings to ensure Council meets legislative obligations. <b>(Ongoing)</b>	1.3
Completion of maintenance works within budget constraints. <b>(Achieved)</b>	1.3
Maintain community halls in conjunction with committees. <b>(Ongoing)</b>	1.3
Continue to provide disabled access to all Council buildings. <b>(Ongoing)</b>	1.3
Provide well maintained Elder Care Unit facilities. <b>(Ongoing)</b>	2.1
Construct a new toilet block at Triabunna Wharf <b>(Completed)</b>	1.3
New extension with toilet facilities to the Orford Community Hall. <b>(In Progress)</b>	1.3
Construct a new Loo with a View toilet block at Swansea Jubilee Park <b>(In Progress)</b>	1.3

## Performance Measures

- Community feedback is satisfactory in relation to Council buildings.
- Maintenance objectives undertaken in line with asset management principles.
- Condition assessments updated.

## Orford Community Hall

Construction work to upgrade the Orford Community Hall has commenced. These renovations and additions include the following:

- New toilet facilities
- Disabled accessible toilet facilities
- New store room
- New roof & gutter replacement with insulation to the existing hall as well as being installed on the new extension.
- New tiled front entrance with disability access ramp.



## Swansea 'Loo with a View'

Planning and Building permit approvals are in place to construct two additional toilets at Jubilee Beach. Both toilet buildings will have views overlooking the Swansea Pier and across Great Oyster Bay to the Hazards. One toilet building will be constructed on piers and accessed via a gangway, and the other toilet facility will be at street level positioned at the end of the existing timber deck.





## BUILDINGS AND MARINE INFRASTRUCTURE

### Coles Bay Hall

Work to stabilise the foundations of the Coles Bay Hall are complete. An injection process was used to lift and strengthen the foundations along the front of the building. This process minimizes the disruption to the surrounding area.

### Swansea SES

An additional storage shed has been constructed at the rear of the Swansea Emergency Services building. This storage shed will house two trailers packed with emergency equipment ready for an emergency call outs.



### Bicheno Medical Centre

A fully monitored security system including panic alarms have been installed at the Bicheno Medical Centre.

In addition, a duress alarm system has been installed at the Coles Bay medical room.

### Bicheno Community Hall

Glamorgan Spring Bay Council and the Bicheno Hall committee worked together to renovate the kitchen at the Bicheno Community Hall. A small kitchenette was added to the building. The existing kitchen has been upgraded to a commercial kitchen.

### Bicheno Library

Work to renovate the Bicheno Library is complete. The

exterior and interior of the library has been re-painted in the Linc. Colour scheme. In addition to painting, Council has installed new cabinets, internet computer workstations, phone and laptop charging stations. We have installed a small kitchenette for staff. New floor coverings and blinds have been installed throughout the library.



### Triabunna Wharf Toilet block

Construction of the temporary toilet block at the Triabunna Wharf is complete.

The facility has a timber access landing that will be re-located with the toilet block to the boat ramp when a new Tourist facility and Ferry terminal is built. The new toilet block has a disabled access unisex toilet and three standard unisex toilets, all with vanity basins.



## BOAT RAMPS AND JETTIES

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of quality infrastructure services which includes boat ramps and jetties for recreational use.

This unit is fundamentally associated with the delivery of maintenance services in order to preserve the life of council's existing assets.

There are twelve (12) boat ramps across our municipal area and the majority of these have jetties. Council has the responsibility of maintaining these boat ramps, launching ramps and jetties that, although owned by the Crown, are required to be maintained under Council's lease arrangements.

The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to boat ramps and jetties.

The unit comprises the following areas:

- Maintenance of boat ramps, launching ramps and jetties under Council control.
- In conjunction with Marine and Safety Tasmania, develop new boat ramps where required.
- Upgrade existing boat ramps and jetties when required.

### Objectives:

- To ensure that existing infrastructure is maintained to a satisfactory level.
- That these facilities continue to be available to the general public.
- Facilitation of the use of these assets to our community and customers.

### Performance Measures

- Grant funding secured relating to major projects.
- Asset maintenance undertaken in line with asset management principals.

Glamorgan Spring Bay Council has a good working partnership with MAST to ensure appropriate maintenance levels are achieved in providing an acceptable and safe standard for recreational use. Marine engineers inspect these facilities as required.

Programs and projects 2017-2018	Community Strategic Plan Linkage
Maintain Council owned boat ramps & infrastructure to a satisfactory level. <b>(Ongoing)</b>	1.4
Continue to facilitate this type of infrastructure across the municipal area and make available to the public. <b>(Ongoing)</b>	1.4
Undertake regular inspections by qualified people to ensure optimum safety standards <b>(Ongoing)</b>	1.3
Work in partnership with Marine and Safety Tasmania to collectively tackle maintenance and upgrade issues. <b>(Ongoing)</b>	1.3
In conjunction with MAST dredge and straighten the Triabunna port entrance channel. <b>(In progress)</b>	1.4
In conjunction with MAST upgrade Swan River boat ramp. <b>(In progress)</b>	1.4
Work with MAST on the construction for a new elevated boat ramp at Swansea. <b>(Complete)</b>	1.4

## Swansea Elevated Boat Ramp

Construction is complete on the new elevated access recreational boat ramp at Swansea. Tas Marine Construction have completed the works and the Deputy Mayor Cheryl Arnol, the Hon. Rene Hidding MP, Minister for Infrastructure, and Senator Jonathon Duniam, officially opened the new ramp on the 14th of December 2017.

This new boat ramp provides recreational boaters with an all tide launching and retrieval facility. The elevated two-lane road access to the launching facility runs alongside the existing pier to deeper water.



## BUILDINGS AND MARINE INFRASTRUCTURE

### All Boat Ramps

Glamorgan Spring Bay Council's Natural Resource Management Team are cleaning the recreational boat ramps in our municipality with a high pressure steam cleaner every six months now to improve the safety on the ramps. The build-up of algae was creating a dangerous slip hazard to recreational boat users while launching and retrieving their vessels.

### TRIABUNNA WHARF & MARINA

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of, quality marine infrastructure services.

The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to the Triabunna Marina.

The unit comprises the following areas:

- Operations and maintenance of the Marina precinct at Triabunna.
- Operations and maintenance of the Triabunna wharf.

### Objectives:

- To ensure that the management and operation of the Triabunna marina is sufficient to enable a proper operating port to be available for the commercial and recreational boating public.

### Performance Measures

- Measure of satisfaction from commercial, tourism and operators.
- The expansion of the facilities.
- Efficient financial reporting and backup.

Glamorgan Spring Bay Council now has 110 Marina berths catering for a mixture of commercial fishing, tour operating and pleasure boats.

Programs and projects 2017-2018	Community Strategic Plan Linkage
Ensure the marina and wharf is inspected by qualified professionals as to its suitability and purpose. <b>(Achieved)</b>	1.3
Ensure that annual maintenance to the marina and wharf is carried out by suitably qualified contractors. <b>(Ongoing)</b>	1.3
Seek to obtain grant funding to assist in the redevelopment of the Triabunna wharf and marina. <b>(Ongoing)</b>	1.4
Continue to provide further berthing facilities for commercial and recreational users as required. <b>(Ongoing)</b>	5.3
Provide berthing facilities in Triabunna for the Maria Island ferry service and other tourism operators. <b>(Achieved)</b>	5.4
Ensure the management and operation of the Triabunna Marina and wharf is sufficient to enable a proper operating port to be available for the commercial and recreational boating public. <b>(Ongoing)</b>	3.1
Provide efficient wharf facilities for local and external commercial fishing boats and visiting tourist yachts. <b>(Ongoing)</b>	3.1
Complete stages 3 & 4 of the Triabunna marina expansion. <b>(Ongoing)</b>	1.4
Develop a Triabunna Wharf and Marina parking plan. <b>(Ongoing)</b>	1.4

### Spring Bay Harbour Expansion Plan

The Spring Bay Harbour expansion and Maria Island Ferry Terminal concept plans have been developed and advertised for comment. The Council has received positive feedback on the plans that will expand the Triabunna Port into Spring Bay.

The design is to accommodate future needs for the local fishing fleet, increased visitation to Maria Island, expansion of tour boat businesses and general recreational boating.





## Triabunna Marina Expansion

Stages 3 & 4 of the Triabunna Marina expansion are complete. All the floating pontoons are installed and vessels are now berthing.

The adjoining ground works and old bridge abutment has been edged with sandstone, some sandstone from the original bridge was used.

## Prosser River Stabilisation Project

The Prosser River Stabilisation Project still has some work to be done, and this will now take place in June 2018 due to relocation of equipment and materials to site. These works will include completion of the training walls, re-nourishment of Raspins Beach and final clean up around the site.



## Ferry Terminal

The floating pontoons adjacent to the Triabunna Visitors Centre have been moved to accommodate the new vessel "Osprey" that Navigators will be using for the ferry service to Maria Island.





## WORKS



*Tony Pollard, Manager Works*

In accordance with Council's Strategic Plan, the Works Department remains committed to developing and maintaining appropriate and sustainable community infrastructure ensuring the provision of a range of quality services.

Council's 20 outside Works staff operate out of four depots located at Bicheno, Coles Bay, Swansea and Triabunna and are managed by our Works Supervisor, Andrew Hill.

Regulatory Services Officer, Jill Dabrowski assists within the Works Department in relation to customer requests, waste management and general departmental activities.

Key Departmental responsibilities include:

- Roads, Footpaths, Kerbs
- Stormwater, Drainage
- Bridges, Culverts
- Town Maintenance
- Parks, Reserves, Walking Tracks, Cemeteries
- Waste Management Transfer Stations
- Garbage and Recycling

### ROADS, FOOTPATHS, KERBS

#### Objective

- To provide an appropriate and well maintained road, footpath and kerb network throughout the municipal area to a safe and acceptable standard which meets the guidelines of Council's Road Asset Management Plan.

Council is responsible for managing a total of 171km of bitumen sealed roads, 209km of gravel unsealed roads, 26km of footpaths and 75km of concrete kerb and gutter within our Council area.

Continuation of the annual bitumen resealing program for urban and rural sealed roads throughout the Council area is based on Council's Transport Infrastructure Asset Management Plan and determined pavement deterioration condition ratings. Also incorporated within this Plan are footpaths and kerbs.

Kerb replacement works undertaken in Swanwick Drive – Swanwick, as part of the stormwater infrastructure upgrade works.

Roads sealed/resealed in 2017-18 include:

- Old Spring Bay Road (full length) – Swansea
- Kennedia Place – Swansea

Road widening and concrete kerb has been constructed along Old Spring Bay Road – Swansea, between Aqua Sands Road and Cathcart Street on the western side which included minor stormwater improvements.

#### Annual Aims for 2017-2018

- To maintain Council's Asset Management System for roads, kerbs and footpaths. **(Ongoing)**
- To ensure that current assets are maintained in a usable and safe condition. **(Ongoing)**
- To address and repair isolated failures in accordance with defined intervention levels. **(Ongoing)**
- Carryout regular inspections for defects. **(Ongoing)**



*Old Spring Bay Road construction (Swansea)*

New concrete kerb & road widening. Funded by the 'Roads to Recovery' Programme.

Gravel resheeting works have been completed along Old Coach Road Swansea for approx one kilometre from West Swan River heading west.



*Wielangta Road Reconstruction*

The reconstruction of Wielangta Road progressed during this financial year with approx 15 kilometres resheeted from the Orford township (Rheban Road end) through to Earlham Road in the south.

Due to ongoing road pavement erosion issues, during high intensity rain events in the first steep grade section out of Orford, the first 1 kilometre was bitumen sealed as a proactive approach towards future maintenance demands. This project was fully funded by The Crown represented by the Department of Primary Industries, Parks, Water and Environment at a cost of \$815,000.

A total of 11 culvert crossings / bridge structures were handed over to Council as part of the agreed works with four timber bridge structures replaced, prior to roadworks commencing, with new concrete structures which was also funded by the Department.

As part of finalising the Grant Deed, the road and bridge assets were transferred to Council's asset register.



*Bicheno Triangle Redevelopment*

The Bicheno Triangle Project is a two-stage redevelopment, including landscaping, gardens, construction of a visually unique lookout and playground, shelters and BBQ facilities, parking and traffic management features. Estimated total project cost \$1.1 million.

Initiated by local residents and extensive community consultation undertaken, the project will improve community cohesion, safety and access and create economic benefits by encouraging visitors to stop, stay longer, and explore Bicheno. In August 2017 Council was successful in securing a grant for \$206,373 from the 'Community Infrastructure Fund – Major Grants Programme' for stage 1 of 2 of the redevelopment project and a contribution of \$4,875 from the Bicheno Community Development Association.

The overall design was prepared by James Birrell Design Lab in conjunction with Council and the BCDA.

Programs and projects 2017-2018	Community Strategic Plan Linkage
Implement and maintain the transport asset management plan. <b>(Ongoing)</b>	1.1
Undertake the capital works program for roads, footpaths and kerbs. <b>(Achieved)</b>	1.1
Ensure that current assets are maintained in a useable and safe condition. <b>(Ongoing)</b>	1.1
To address and repair isolated failures in accordance with defined intervention levels. <b>(Ongoing)</b>	1.1
Carry out regular inspections for defects. <b>(Ongoing)</b>	1.1
Completion of adopted Capital Works Programme in relation to construction, maintenance works and reseal activities. <b>(Achieved but with some deferred works)</b>	1.1
Road detail inputs for the GIS. <b>(Ongoing)</b>	1.1

## WORKS

### STORMWATER DRAINAGE

#### Objectives

- To provide residents with an appropriate level of infrastructure that minimises the risk of flooding.
- To ensure assets are in a good working condition in line with Council's asset management plans.

Stormwater pipes were laid across the Esplanade, Coles Bay to alleviate localised flooding issues. The inlet relieves a holding basin adjacent the road which became a safety issue when full of water.

Stormwater pits and manholes upgraded on Swanwick Drive – Swanwick, adjacent Sophie Court to reduce property flooding.

The construction of stormwater infrastructure in Lord Street – Triabunna, is complete which will assist with general localised flooding issues in the area. Works included a 100 metre section of 450mm diameter pipe and two road crossings to accommodate side entry pits.

Programs and projects 2017-2018	Community Strategic Plan Linkage
Manage storm water flows and drainage systems. <b>(Ongoing)</b>	4.1
Ensure that stormwater assets are maintained in a useable and safe condition. <b>(Ongoing)</b>	4.1
Manage the stormwater and drainage Asset Management Plan and Register ensuring the capture of data related to condition assessments is accurate and populated into the asset management plan. <b>(Ongoing)</b>	4.1
To address and repair isolated failures in accordance with defined intervention levels. <b>(Ongoing)</b>	4.1

### BRIDGES, CULVERTS

#### Objectives

- To ensure that all structures are maintained to a safe standard.

- To ensure all bridges and culverts are in a good working condition in line with Council's asset management plans.

Council maintains 56 bridges across our municipal road network that are either timber / concrete structures or large box culverts. They are all condition assessed twice per year for compliance and integrity.

Bridge works over Glen Gala Creek on Glen Gala Road – Cranbrook is complete. The old timber deck structure has been replaced with a new concrete deck span complete with standard guard railing.

General maintenance works were carried out this financial year on a number of bridges and large culvert structures to ensure structural integrity and the appropriate approach standards were achieved and maintained.

#### Annual Aims for 2017-2018

- To maintain an annual maintenance and replacement programme in conjunction with the consultant's engineering recommendations. **(Achieved)**
- Manage the Bridges Asset Management Register and ensure the capture of data related to condition assessments is accurate and populated into the asset management plan. **(Ongoing)**

Programs and projects 2017-2018	Community Strategic Plan Linkage
Implement and maintain the bridges and culverts asset management plan. <b>(Ongoing)</b>	1.1
Maintain an annual maintenance and replacement programme in conjunction with the consultant's engineering recommendations. <b>(Achieved)</b>	1.1
Replace sub-standard bridge structures as per works schedule and capital budget. <b>(Achieved)</b>	1.1
Continue general maintenance programme for all other structures. <b>(Ongoing)</b>	1.1

## PARKS, RESERVES, WALKING TRACKS, CEMETERIES

### Objectives

- Maintain and upgrade Council's passive and active recreational areas to a standard that is acceptable, safe and encourages community and visitor use.
- In consultation with relevant Community groups, plan future improvements to parks and reserves areas that will meet the needs of the general community.
- Continuation of a proactive maintenance programme for all recreational areas, playgrounds, park furniture and walking tracks to ensure appropriate standards are maintained.

The southern unsealed carpark area at Raspins Beach Orford adjacent the public amenity block has been reconstructed and surfaced with asphalt to better manage surface water flows and maintain toilet floor cleanliness. The carpark has been linemarked to achieve maximum parking with beautification works undertaken across the frontage.



*Raspins Beach – Orford Carpark reconstruction*

Underground irrigation upgrade works at the Triabunna Recreation Ground oval is complete. The grass surface is responding well to more uniform watering and is already looking much healthier.

Lions Park BBQ, Bicheno - The old units in the rotunda were corroded / unusable and were fully removed to allow for a new installation consisting of two stainless steel push button electric hotplate units.

The Triabunna Public Cemetery has had a new concrete burial beam placed in the lawn section.

A number of walking tracks have been upgraded in the municipal area with resurfacing and vegetation pruning undertaken.

A new pyramid net climber has been installed at the Triabunna recreation ground playground.

Programs and projects 2017-2018	Community Strategic Plan Linkage
Manage and maintain the Bicheno and Triabunna cemeteries and registers. <b>(Ongoing)</b>	1.3
Maintain parklands, sports fields and associated structures. <b>(Ongoing)</b>	1.3 6.3
Maintain all areas to an acceptable standard to ensure risk safety compliance. <b>(Ongoing)</b>	1.3
Maintain related infrastructure assets i.e. playgrounds, BBQ areas etc to appropriate levels. <b>(Ongoing)</b>	1.3 6.3
Management of foreshore reserves and walking tracks. <b>(Ongoing)</b>	1.3 6.3
Develop and maintain a GIS layer for all parks, reserves and walking tracks. <b>(Ongoing)</b>	1.3

### Annual Aims for 2017-2018

- To provide and maintain all areas to an acceptable standard to ensure risk safety compliance. **(Ongoing)**
- Maintain related infrastructure assets i.e. playgrounds, BBQ areas etc to appropriate levels. **(Ongoing)**
- Manage the Bicheno and Triabunna Cemetery Registers. **(Ongoing)**

### Performance Measures

- Number of complaints in relation to Parks and Reserves.
- Condition of relevant infrastructure.



## WORKS

### WASTE MANAGEMENT TRANSFER STATIONS

Council has four Waste Transfer Stations (WTS) in operation within the municipal area: Orford, Swansea, Bicheno and Coles Bay with a smaller collection point at Buckland.

All waste disposed of at the WTS is transported to Copping Landfill site by Council's contractor, JJ Richards.

Council's current kerbside collection and transport contract expires in September 2022.

#### Objectives

- To maintain and promote Waste Transfer Stations that provide residents and commercial operators with a high level of service that is equivalent to community expectations.
- Manage relevant leases and contracts.

### GREENWASTE

Council's free greenwaste disposal programme allows residents the opportunity to clean up their properties in preparation for the bushfire season each year. This programme is ongoing and is usually offered during the months of October and January each year. It should be noted that Council also encourages residents to cleanup all types of vegetation from around their properties especially declared weeds such as Gorse and Spanish Heath.

Burning of accumulated greenwaste is being carried out at Orford, Swansea and Bicheno WTS's under strict conditions from the Department of Tourism, Arts and the Environment Division with approximately five burns per year per site currently being carried out.

Greenwaste from Coles Bay WTS is transported to and dealt with at the Bicheno WTS because of restrictions in place prohibiting the burning of greenwaste over old landfill sites.

Due to the total annual volume of greenwaste received at our four WTS's, burning is carried out in preference to mulching, because of overall cost savings to the ratepayer.

### WINTER OPENING HOURS

Reduced opening hours during the winter period for all our 'Waste Transfer Stations' from Monday 7th May through to Friday 30th September 2018 again proved successful with minimal issues reported.

Visitation numbers are very low on weekdays during winter so the opportunity to streamline our operations by introducing reduced opening hours has proved beneficial.

Waste Transfer Station entrance fees for the 2017-18 financial year where raised minimally to reflect CPI.

In 2017-18, **2826 tonnes** of waste was transported from Council's WTS's to the Copping Landfill site.

### RECYCLING

A number of 'CMS Ecocycle' large green steel recycling skip bins have been placed in each of Council's WTS's to allow residents to dispose of recyclable materials thus reducing the amount of waste going into landfill.

Types of recyclable materials now collected include: light globes/, batteries, x-ray films, copper, brass, stainless steel, gas bottles and general E-waste.

## Annual Aims for 2017-2018

- Maintenance of WTS's to ensure operations are maintained at an acceptable standard. **(Ongoing)**
- Encourage recycling through education and participation. **(Ongoing)**
- To provide an efficient and cost effective service in an environmentally friendly manner. **(Ongoing)**
- Review of fee structure and opening hours. **(Ongoing)**

Programs and projects 2017-2018	Community Strategic Plan Linkage
Provide waste management and recycling services. <b>(Ongoing)</b>	4.1
Maintenance of WTS's to ensure operations are maintained at an acceptable standard. <b>(Ongoing)</b>	4.1
Review of fee structure and opening hours. <b>(Achieved)</b>	4.1
To provide an efficient and cost effective service in an environmentally friendly manner. <b>(Ongoing)</b>	4.1
Investigate cost saving options via the regional waste strategy for the overall municipality including transport, recycling, and compaction. <b>(Achieved)</b>	4.1
Continue the e-waste and general recycling programme at all WTS's to provide residents / commercial operators with an environmentally friendly alternative to landfill. <b>(Ongoing)</b>	4.1
Undertake feasibility study for the introduction of a 'tip shop' in the municipal area. <b>(In progress)</b>	4.1



NEW Recycling bins at Waste Transfer Stations

## KERBSIDE COLLECTION, GARBAGE, RECYCLING

*Develop, implement and monitor an affordable, efficient and environmentally responsible Waste Management Strategy that encourages the participation of local enterprises and interest groups.*

The majority of residential and commercial properties receive a weekly kerbside garbage collection with the recycling collection carried out on a fortnightly basis.

All waste generated from residential/commercial weekly kerbside garbage collection is disposed of at the Waste Transfer Stations and transported to Copping Landfill site.

Kerbside collected recycling material is transported to a Recycling Facility for processing in Launceston.

JJ Richards, provides our waste/recycle kerbside collection and continues to service our community well with all collections managed effectively and efficiently.

In 2017/18 the total kerbside waste collected was approximately **1633 tonnes** and kerbside recycle collected totaled approximately **756 tonnes**.

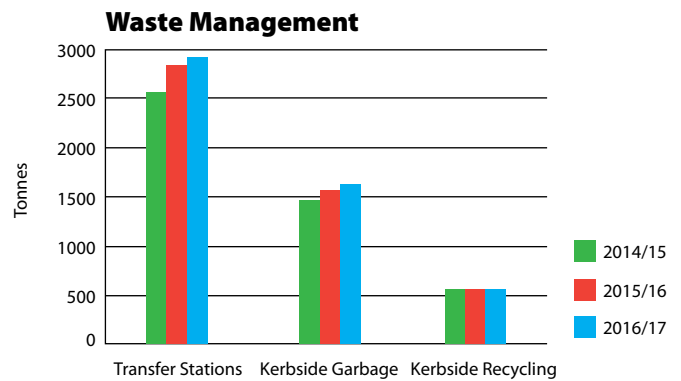
### Objectives

- Maintain and promote a waste management collection programme, which provides residents and commercial operators, with a high level of service.
- Manage relevant contracts.

### Annual Aims for 2017-2018

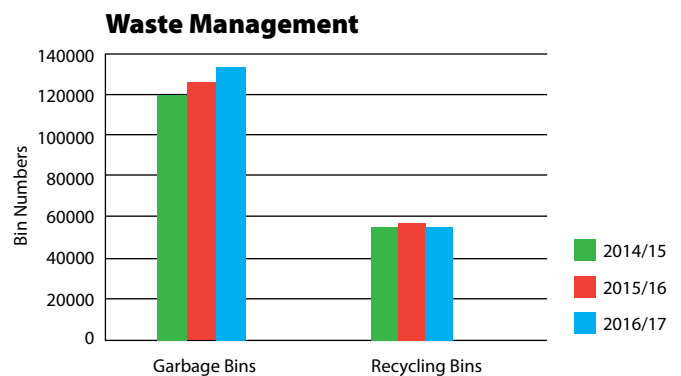
- Community education and encouragement of recycling within the municipal area to reduce landfill waste stream.  
**(Ongoing)**

Programs and projects 2017-2018	Community Strategic Plan Linkage
Provide waste management and recycling services. <b>(Ongoing)</b>	4.1
Community education and encouragement of recycling within the Municipality to reduce landfill waste stream. <b>(Ongoing)</b>	4.1
Investigate any cost saving options for kerbside collection that may be available. <b>(Ongoing)</b>	4.1



All kerbside garbage is transported to Copping Landfill via WTS's and all recyclables are taken directly to a Recycling Facility for processing.

**Note: Kerbside Garbage tonnage included in Transfer Station totals**



Total number of residential and commercial mobile bins collected from the kerbside. **Note: Garbage service weekly, Recycling service fortnightly**

# FINANCIAL STATEMENTS

For the year ended 30 June 2018

Part B to this Annual Report contains the complete Financial Report of Council for the year ended 30 June 2018. A full copy of the financial report is available for inspection at the Council Chambers, or can be downloaded from Council's website at [www.gsbc.tas.gov.au](http://www.gsbc.tas.gov.au)



## Independent Auditor's Report

To the Councillors of Glamorgan Spring Bay Council

### Report on the Audit of the Financial Report

#### Opinion

I have audited the financial report of Glamorgan Spring Bay Council (Council), which comprises the statement of financial position as at 30 June 2018 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the statement of certification by the General Manager.

In my opinion the accompanying financial report:

- (a) presents fairly, in all material respects, Council's financial position as at 30 June 2018 and its financial performance and its cash flows for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

#### Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

My audit responsibility does not extend to the budget figures included in the financial report, the asset renewal funding ratio disclosed in note 44, nor the Significant Business Activities disclosed in note 43 to the financial report and accordingly, I express no opinion on them.

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## FINANCIAL STATEMENTS *continued*

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Responsibilities of the General Manager for the Financial Report**

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1993* and for such internal control as determined necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the General Manager is responsible for assessing Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Council is to be dissolved by an Act of Parliament or the Councillors intend to cease operations, or have no realistic alternative but to do so.

### **Auditor's Responsibilities for the Audit of the Financial Report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the General Manager.
- Conclude on the appropriateness of the General Manager's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusion is based

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on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause Council to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the General Manager regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Stephen Morrison  
**Assistant Auditor-General**  
**Delegate of the Auditor-General**

**Tasmanian Audit Office**

24 September 2018  
Hobart

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## This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.





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