



GLAMORGAN SPRING BAY  
COUNCIL

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# Minutes of Meeting

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For the Ordinary  
Meeting of  
Council held at  
the Triabunna  
Council Offices

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23<sup>rd</sup> October, 2018

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 23<sup>rd</sup> October, 2018 commencing at 5.00pm.



**Dated** this Thursday 18<sup>th</sup> October, 2018

**Shane Wells**  
**ACTING GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

***Note : Section 65 of The Local Government Act 1993 states –***

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**SHANE WELLS**  
**ACTING GENERAL MANAGER**

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**ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL  
VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES  
ON (03) 6256 4777.**

# Audio/Video Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live. A link is available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live and watch recordings of previous Council meetings.

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

## 1. Opening

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.02pm.

### 1.1 Present and Apologies

**Present:** Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

**Apologies:**

### 1.2 In Attendance

David Metcalf (General Manager), Shane Wells (Development and Compliance Manager), Tony Pollard (Manager Works), Angela Turvey (Executive Officer) and approximately 9 members of the public.

### 1.3 Declaration of Pecuniary Interests

*In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.*

- Cllr Jenny Woods declared an interest in Item 3.1 DA18140 – Retrospective Approval - Tree Removal, Lot 1 Glen Gala Road, Cranbrook.

## 2. Confirmation of Minutes

### 2.1 Ordinary Meeting of Council – September 25, 2018

**Decision: 106 /18**

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that the Minutes of the Ordinary Meeting held Tuesday 25<sup>th</sup> September 2018 be confirmed as a true and correct record.

**The motion was put and carried  
(7 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Cllr Richard Parker (not present at September meeting).

### 2.2 Workshop Held – October 9, 2018

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council workshop was held at 3pm on Tuesday 9<sup>th</sup> October 2018 in Triabunna. The Department of Education joined via Skype to give an overview of the review of intake areas and answer any questions. Councillors then completed the Intake Areas Survey online (duration 1.5 hours).

**In attendance:** Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Jenny Woods, Cllr Mick Fama, Cllr Debbie Wisby.

**Apologies:** Cllr Britt Steiner, Cllr Richard Parker.

**Resolved**

That Council notes this information.

### **3. PLANNING AUTHORITY SECTION**

**Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.**

**Decision: 107/18**

Moved Cllr Jenifer Crawford, seconded Cllr Jenny Woods, that Council now acts as a Planning Authority. (Time: 5.03pm )

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

**Please note:**

**Cllr Jenny Woods left the Council meeting room at 5.03pm due to a conflict of interest in Item 3.1.**

### **3.1 DA18140 – Retrospective Approval - Tree Removal, Lot 1 Glen Gala Road, Cranbrook**

#### **Planning Assessment Report**

<b>Proposal:</b>	<b>Retrospective approval – tree removal</b>
<b>Applicant:</b>	<b>A Greenhill</b>
<b>Location:</b>	<b>Lot 1 Glen Gala Road, Cranbrook (CT198605/1)</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Significant Agricultural Zone</b>
<b>Application Date:</b>	<b>4 July 2018</b>
<b>Statutory Date:</b>	<b>25 October 2018 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Two</b>
<b>Attachments:</b>	<b>Application documentation, Independent heritage assessment, Applicant's response to representation</b>
<b>Author:</b>	<b>Theresa Williams, Consultant Planner</b>



## Amendment

**Decision: 108/18**

Moved Cllr Debbie Wisby, seconded Cllr Jenifer Crawford, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for retrospective approval for Demolition of a non-conforming use (Crematoria and Cemetery - tree removal) (DA2018/140) at the Amos Family Cemetery on the land known as Lot 1 Glen Gala Road, Cranbrook, CT198605/1 be APPROVED with the following conditions:

1. It be recommended in the cemetery management plan that the applicant contribute to the cost of the removal of the stumps, with up to \$1,000 to be held as a bond by Council for a maximum of 3 years and to be released to the property owner on receipt of invoice for stump removal.
2. No irrigation is to occur on land and roadway known as the CT2548/72 registered number P198605 and all that area of Crown Land situated adjacent to Glen Gala Rd, Cranbrook in Tasmania identified by PID 3510444 being approximately 2,340 m<sup>2</sup> shown outlined in red on the attached Crown Land plan.

**The motion was put and lost  
(2 Votes to 5)**

For: Cllr Jenifer Crawford, Cllr Debbie Wisby.

Against: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner.

## Motion

**Decision: 109/18**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Mick Fama, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for retrospective approval for Demolition of a non-conforming use (Crematoria and Cemetery - tree removal) (DA2018/140) at the Amos Family Cemetery on the land known as Lot 1 Glen Gala Road, Cranbrook, CT198605/1 be APPROVED.

**The motion was put and carried  
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby.

**Please note: Cllr Jenny Woods returned to the Council meeting room at 5.31pm.**

### 3.2 DA18178 – Outbuilding - Change of Use to Visitor Accommodation and Residential, 69 Old Spring Bay Road, Swansea

#### Planning Assessment Report

<b>Proposal:</b>	<b>Outbuilding, change of Use to Visitor Accommodation and Residential</b>
<b>Applicant:</b>	<b>D Young and P Lingard</b>
<b>Location:</b>	<b>69 Old Spring Bay Road, Swansea (CT115824/6)</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Rural Resource Zone</b>
<b>Application Date:</b>	<b>7 August 2018</b>
<b>Statutory Date:</b>	<b>26 October 2018 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Four</b>
<b>Attachments:</b>	<b>Appendix A – Application documentation Appendix B – Representation</b>
<b>Author:</b>	<b>Theresa Williams, Consultant Planner</b>

#### Motion

#### Decision: 110/18

Moved Deputy Mayor Arnol, seconded Cllr Jenny Woods, that pursuant to Section 57 of the Land Use Planning and Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for change of use(s) and a new outbuilding (Visitor Accommodation, Residential use and associated outbuilding) (DA2018/178) at 69 Old Spring Bay Road, Swansea CT115824/6 be REFUSED for the following reasons:

- (i) The proposed visitor accommodation does not meet the requirements of 26.3.2 A.1 (c) in that it significantly exceeds the maximum floor area of 160m<sup>2</sup>; and
- (ii) It is not in keeping with the intensity of the area in that it will create two residential facilities on the site in an area which is characterised by single dwellings
- (iii) The proposed side setback of 25m does not comply with Clause 26.4.2P2. The site is large enough to accommodate the correct setbacks on all boundaries.

**The motion was put and lost  
(3 Votes to 5)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama.

Against: Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods

## Amendment

**Decision: 111 /18**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Richard Parker that an additional condition be placed on the original application that prior to commencement of use the developer must submit a report from a suitably qualified person demonstrating that the existing waste water and stormwater system is adequately sized and maintained to accommodate waste water demand from the use and stormwater demand for all buildings and vehicle access, areas with no potential to harm the wetland on the site. Should upgrades be identified all works must be completed prior to the commencement of the use.

**The motion was put and carried  
(5 Votes to 3)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Britt Steiner, Cllr Debbie Wisby.

**Decision: 112 /18**

Moved Cllr Jenifer Crawford, seconded Cllr Britt Steiner, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for change of use(s) and a new outbuilding (Visitor Accommodation, Residential use & associated outbuilding) (DA2018/178) at 69 Old Spring Bay Road, Swansea, CT115824/6) be APPROVED subject to conditions 1-25.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

**Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

**Decision: 113/18**

Moved Cllr Jenny Woods, seconded Cllr Mick Fama, that Council no longer acts as a Planning Authority. (Time: 5.56pm)

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

**PLEASE NOTE:** All members of the public wishing to ask a question during Public Question Time are asked to utilise the **wireless microphone provided** to ensure quality of sound both in the Council meeting room and for audio recording and live streaming purposes.

### 4.1 Mrs Dianne Anderson (Part of Question Taken on Notice, September 2018)

*This is to Mr Pollard, thank you for answering my e-mails. I believe you are doing costings for the easement and you said that it is minimum priority and I'd just like to know if that's 5 years, 10 years or what do you call minimum priority?*

*Second question is about the Duck Park area Esplanade Swansea. People are very worried about the erosion that's happening where the rivulet goes into the bay and if we get a few high tides, last year the water came up a fair way. They are really worried what is going to happen and whether any concrete or sort of bollards could be placed there? Thank you.*

#### Response from Manager Works

*Yes through you Mr Mayor, the wording I used was medium priority not minimum priority. The costings and design work has been progressing. I have been liaising with the property owner Mr Edwards of the vacant block that the work will be undertaken on and as of yesterday he said that Council still has not be given any permission to do any work on his land. So given that I have responded and said I would not be doing any more work on the design and costing until Council has approval to enter his property. Because it takes a fair bit of time and there are lots of things to do and there is no point progressing it if we don't get permission upfront. In relation to the timing depending on the costings that come out will depend on whether it can be fitted under storm water works this year or goes into next year's draft budget.*

*In relation to the erosion I'll have to have a look at that see how we go with it and find out exactly where the location is.*

#### Taken on Notice

*The erosion issue with Saltwater Creek has been reported to Parks so they can investigate.*

#### **4.2 Mrs Sue O'Rourke (Taken on Notice, September 2018)**

*There is a dangerous situation happening in Triabunna on the corners of Vicary and Charles Streets where there has been a number of near misses. It has been developing of sometime and with summer approaching it will only be exacerbated. Large vehicles such as 4x4, trucks, motorhomes, caravans etc. park right up to the calming islands on all four corners and because of this it is virtually impossible for those cars coming out of Charles Street to be able to see any oncoming vehicles travelling along Vicary Street. I am asking if yellow lines could be placed on these four corners of Vicary Street for up to 50 metres on each corner. I realise that this may not be very acceptable to some of the businesses, but to me what is even more unacceptable is a very bad accident where death or severe injury may occur. Three of the four businesses can and do provide off street parking for their customers and staff. Maybe these areas can be encouraged to be used more readily.*

#### **Response from Manager Works (Taken on Notice)**

*A no standing zone has been implemented in Vicary Street adjacent The Colonial.*

#### **4.3 Mrs Shirley Castle**

*Mr Mayor, has the Council given any consideration to buying the Buckland Church and cemetery and if not could this be considered so this beautiful property could remain part of our community? Can it be considered?*

#### **Response from General Manager**

*Mr Mayor, no I don't have any comment on that.*

#### **Response from Mayor**

*It would set a precedent but that doesn't stop one Council from looking at it, so we can do that.*

#### **Clr Richard Parker**

*Without getting into debate, the Church has indicated they would only sell to an organisation and not an individual.*

#### **4.4 Mr Steve Barrett**

*My question is to the Mayor, the concept of the two golf courses on Cambria Green. Do you have any guarantee at the present time whether those golf courses will be private or public? Will the community have access to them?*

#### **Response from Mayor**

*My understanding is as we speak today, yes the community will have access to them.*

#### **4.5 Ms Anne Held**

To the Council, do we have a total number of public representations to Glamorgan Spring Bay with regard to Cambria Green yet?

OK so my second question would be how many days notice will be given to all representors of when the Section 39 will be considered by Council?

#### **Response from Mayor**

*My understanding is that we have an extension out until the end of November. Have Council officers completed their work at this stage Planner?*

### **Response from Manager Development and Compliance**

*Through the Mayor yes, we have and we are aware of the number of representations. That will be all released in the 39 report. That needs to be considered before the end of November by the TPC extension*

### **Response from Mayor**

*So it will be dealt with at the November Council meeting. It's 4 days notice for an Ordinary Meeting and 2 days notice for a Special Meeting.*

## **5. Information Reports**

### **5.1 General Manager, David Metcalf**

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Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

### **5.2 Manager Works, Mr Tony Pollard**

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Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks,  
Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### **5.3 Manager Regulatory Services, Mrs. Winny Enniss**

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### **5.4 Manager Community Development & Administration, Mrs Lona Turvey**

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Community Development · Administration Services ·

### **5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O’Leary**

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Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### **5.6 Manager Natural Resource Management, Ms Melanie Kelly**

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Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

<p><b>Resolved:</b> That the Management Reports be received and noted.</p>
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## 6. Minutes of Section 24 Committees

### COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

### 6.1 NRM Committee Minutes, September 5 2018 (Draft)

**David Metcalf**  
**General Manager**

#### Resolved:

That the minutes be received and noted.

#### Decision: 114/18

Moved Cllr Debbie Wisby, seconded Deputy Mayor Cheryl Arnol, that Glamorgan Spring Bay Council's General Manager undertakes a review of public toilet facilities in the municipal area for sites where the absence of toilets may negatively impact on existing businesses and public health. That a report be presented to Council at a future workshop. A report on a solution for a toilet facility at Saltworks be presented within 6 weeks.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

## 7. Officers' Reports Requiring a Decision

### 7.1 Christmas Closure Period

Responsible Officer – General Manager

#### Recommendation

That Council approves the proposed Christmas closure period whereby business closes Friday 14th December 2018 at 5.00pm and re-opens Wednesday the 2<sup>nd</sup> of January 2019 at 8.30am.

#### **Decision: 115/18**

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that Council approves the proposed Christmas closure period whereby business closes Friday 14th December 2018 at 5.00pm and re-opens Wednesday the 2<sup>nd</sup> of January 2019 at 8.30am.

**The motion was put and carried  
(6 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby



## 7.2 Earth Ocean Network Inc.

**Responsible Officer – Manager Community Development & Administration**

### **Recommendation**

That Council approves a grant of \$1,000.00 to Earth and Ocean Network Inc., towards the cost of purchasing a motorized, fixed, cinema screen for the Bicheno War Memorial Hall.

### **Decision: 116 /18**

Moved Cllr Debbie Wisby, seconded Cllr Jenifer Crawford, that Council approves a grant of \$1,321 to Earth and Ocean Network Inc., towards the cost of purchasing a motorized, fixed, cinema screen for the Bicheno War Memorial Hall.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

### 7.3 Swansea Chamber of Commerce & Tourism

Responsible Officer – Manager Community Development & Administration

#### Recommendation

That Council approves a grant of \$1,000 to the Swansea Chamber of Commerce towards the cost of revamping and updating the town map/billboard sign in the Swansea RSL carpark.

#### **Decision: 117/18**

Moved Cllr Debbie Wisby, seconded Deputy Mayor Cheryl Arnol, that Council approves a grant of \$1,000 to the Swansea Chamber of Commerce towards the cost of revamping and updating the town map.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

## 8. Motion Tracking Document

*Last updated 17/10/2018*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
25 <sup>th</sup> November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
23 <sup>rd</sup> February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 <sup>th</sup> January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
27 <sup>th</sup> September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 <sup>th</sup> September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Latest workshop held in June 2017.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
24 <sup>th</sup> January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress
24 <sup>th</sup> January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
27 <sup>th</sup> June	8.5	88/17	Section 137 – Notice of Intention to Sell Land	GM	Service of notice to be progressed by admin staff.	In Progress
27 <sup>th</sup> February	7.1	20/18	Approval of borrowing budget amendments, pipeline approvals and construction.	GM	GM authorised to proceed with Stage 1 Prosser Plains Raw Water Scheme (PPRWS) and Council to enter into an agreement with Tassal for delivery of raw water to Okehampton Bay on full cost recovery basis.	In Progress
24 <sup>th</sup> April	7.3	50/18	Kerbside Vendors Policy	MPSP	Community consultation to commence. Submissions due 1 August, 2018.	In Progress
24 <sup>th</sup> April	7.4	51/18	By-Law Review/Renewal	MRS	Regulatory impact statement to be prepared for Council.	In Progress
26 <sup>th</sup> June	7.2	64/18	GSBC Community Strategic Plan	GM	Council to commence review prior to elections. Initial planning workshop to be scheduled.	In Progress
25 <sup>th</sup> September	7.1	100/18	Personal & Private Information Policy	GM	Policy endorsed and available on GSBC website	Complete
25 <sup>th</sup> September	7.2	101/18	Code of Conduct Panel – Determination Report	GM	Received and noted	Complete
25 <sup>th</sup> September	7.3	102/18	Eastcoast Regional Development Organisation Inc.	MCD	Community grant approved and disbursed	Complete
25 <sup>th</sup> September	7.4	103/18	Swansea Primary School	MCD	Community grant approved and disbursed	Complete
25 <sup>th</sup> September	8.1	104/18	Eldercare Units Triabunna	MCD	Rent increase approved.	Complete
25 <sup>th</sup> September	9.2	105/18	City of Hobart: Compulsory Voting LG Elections	GM	Workshop to be scheduled with new Council to consider compulsory voting at LG level and respond to HCC letter 13/9/18	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Resolved:**

That Council receives and notes the information contained within the Motion Tracking Document.

**Motion: Eldercare Units, Triabunna**

**Decision: 118/18**

Moved Cllr Debbie Wisby, seconded Cllr Richard Parker, that Council's Sustainability Officer undertakes a review of the Eldercare Units for innovative means of saving energy and costs such as installation of heat pumps, solar panels, insulation etc. and provides Council with a report detailing findings and costs and provides a presentation at a workshop before the end of November 2018. The Eldercare Committee is to be invited to the workshop.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

## **9. Questions Without Notice**

## **10. Close**

The Mayor declared the meeting closed at 6.58pm.

***The live streaming and recording of meetings will now be switched off. Mayor to check that the streaming has been terminated.***

**CONFIRMED** as a true and correct record.

Date:

**Mayor Michael Kent AM**

**ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL  
VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES  
ON (03) 6256 4777.**