



GLAMORGAN SPRING BAY  
COUNCIL

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# Meeting Minutes

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For the Ordinary  
Meeting of  
Council held at  
the Triabunna  
Council Offices

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24<sup>th</sup> October, 2017

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 24<sup>th</sup> October, 2017 commencing at 5.00pm.



**Dated** this Thursday 19<sup>th</sup> October, 2017

**David Metcalf  
GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

**Note : Section 65 of The Local Government Act 1993 states –**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf  
GENERAL MANAGER**

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**ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL  
VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES  
ON (03) 6256 4777.**

## Audio/Video Recording of Ordinary Meetings of Council

All Ordinary and Special Meetings of Council have been audio recorded since April 2014 and these electronic recordings have been made available as follows:

*In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.*

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be streamed live once the installation of new audio and video equipment is installed, tested and implementation processes undertaken. It is intended that from November 2017 all Ordinary and Special Meetings of Council will be streamed live via the internet. A link will be available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live.

**Please be aware that the October Ordinary Meeting of Council will be audio and video recorded and made available after the meeting via a link on Council's website to the YouTube platform for viewing and listening by the public after the meeting.**

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

### 1. Opening

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.00pm.

**Please note: Cllr Richard Parker entered the room at 5.12pm after the meeting commenced.**

#### 1.1 Present and Apologies

**Present:** Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

**Apologies:** Nil

#### 1.2 In Attendance

David Metcalf (General Manager), Shane Wells (Manager Planning and Special Projects), Tony Pollard (Manager Works), Winny Enniss ((Manager Regulatory Services) and approximately 6 members of the public.

#### 1.3 Declaration of Pecuniary Interests

*In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.*

- Deputy Mayor Cheryl Arnol declared an interest in Item 7.5

## 2. Confirmation of Minutes and Workshops

### 2.1 Ordinary Meeting – September 26<sup>th</sup>, 2017

**Decision: 125/17**

Moved Cllr Britt Steiner, seconded Cllr Jenny Woods, that the Minutes of the Ordinary Meeting held Tuesday 26<sup>th</sup> September 2017 be confirmed as a true and correct record.

**The motion was put and carried  
(7 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Cllr Mick Fama (was not present at the September Council Meeting).

### 2.2 Workshop Held – October 10<sup>th</sup>, 2017

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 2pm on Tuesday 10<sup>th</sup> October in Triabunna. This workshop was held for Councillors to receive an update on progress with the management of illegal firewood collection (an Illegal Firewood Working Group has been set-up) and the implications for the Glamorgan Spring Bay Council municipal area. This was organised by the Manager NRM.

**Resolved**

That Council notes this information.

### 3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

**Decision: 126/17**

Moved Cllr Jenifer Crawford, seconded Cllr Debbie Wisby, that Council now acts as a Planning Authority. (Time: 5.03pm)

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby

Against: Nil

### 3.1 DA17198 - Agricultural Shed, 8311 Tasman Highway, Triabunna

#### Planning Assessment Report

<b>Proposal:</b>	<b>Agricultural shed</b>
<b>Applicant:</b>	<b>J Salmon</b>
<b>Location:</b>	<b>8311 Tasman Highway, Triabunna</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Rural Resource Zone</b>
<b>Application Date:</b>	<b>15 August 2017</b>
<b>Statutory Date:</b>	<b>27 October 2017 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Two</b>
<b>Attachments:</b>	<b>Appendix A – Plans &amp; covering letter</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### Decision: 127/17

Moved Cllr Jenifer Crawford, seconded Cllr Jenny Woods, that Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for the agricultural shed at 8311 Tasman Highway, Triabunna (DA2017/00198), be REFUSED for the reasons outlined in this report.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, , Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby

Against: Nil



### 3.2 DA17209 – Multiple Dwellings, 22 Esplanade, Swansea

#### Planning Assessment Report

<b>Proposal:</b>	<b>Multiple Dwellings (2) &amp; new vehicle access</b>
<b>Applicant:</b>	<b>M &amp; K Hayes</b>
<b>Location:</b>	<b>22 Esplanade, Swansea</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>General Residential Zone</b>
<b>Application Date:</b>	<b>31 August 2017</b>
<b>Statutory Date:</b>	<b>27 October 2017 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Seven</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### Decision: 128/17

Moved Cllr Britt Steiner, seconded Deputy Mayor Cheryl Arrol, that Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for a multiple dwellings (2) & new vehicle access at 22 Esplanade, Swansea (DA2017/00209), be REFUSED for the reasons outlined in this report.

**The motion was put and carried  
(7 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arrol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby

Against: Cllr Richard Parker

**Please Note: Cllr Richard Parker joined the meeting at the end of the discussion (5.12 pm) and declined to vote.**

### 3.3 DA17232 – Visitor Accommodation, RA13110 Tasman Hwy, Swansea

#### Planning Assessment Report

<b>Proposal:</b>	<b>Visitor accommodation consisting of recreational vehicle (RV) park and permanent tent structures (eco-tents) with upgrades to existing vehicle access, modifications and widening of the Tasman Highway carriageway and signage</b>
<b>Applicant:</b>	<b>Rebecca Green &amp; Associates</b>
<b>Location:</b>	<b>RA13110 Tasman Highway, Swansea and adjoining Tasman Highway road reservation.</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Rural Resource Zone</b>
<b>Application Date:</b>	<b>20 September 2017</b>
<b>Statutory Date:</b>	<b>31 October 2017</b>
<b>Discretions:</b>	<b>Eleven</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### Decision: 129/17

Moved Cllr Jenny Woods, seconded Cllr Mick Fama, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for visitor accommodation consisting of recreational vehicle (RV) park and permanent tent structures (eco-tents) with upgrades to existing vehicle access, modifications and widening of the Tasman Highway carriageway and signage at 13110 Tasman Highway, Swansea and adjoining Tasman Highway road reservation (DA2017/232), be APPROVED subject to the conditions in this report.

**The motion was put and carried  
(6 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby.

**Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

**Decision: 130/17**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Mick Fama, that Council no longer acts as a Planning Authority. (Time: 5.29pm)

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil

## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

### 4.1 Mr Geoff Baker (Question taken on notice at the September Ordinary Meeting of Council)

- *There are currently 17 people employed at the Tassal rendering plant. This will operate regardless of what happens in Okehampton Bay. How many locals previously unemployed have Tassal employed?*

#### Response from the Mayor

Tassal have confirmed the following:

There are 18 locals employed for operations related to Okehampton Bay and 19 at the rendering plant. The only two not locally employed are the senior managers who have come on to lead by experience and both have relocated to Orford/Triabunna in the last few weeks.

There will be 25 locals employed by the time operations are fully rolled out at Okehampton Bay and Triabunna.

It is the multiplier effect that has been measured that is truly excellent. At a minimum it is 1:5 and at full capacity the operation will inject \$277m through the economy (GSP). This has been independently modelled by VAA.



#### **4.2 Mrs Diana Anderson**

- *Has the feasibility study for the Swansea Tip Shop been completed? We were told it would be finished by the October meeting?*
- *Could there be more protection from the sun for the person who looks after the waste transfer station in Swansea because at the moment there is just an umbrella and it has been quite hot lately and that is all the protection there is really?*

#### **Response from the Manager Works**

At this stage we haven't received the report from the consultant. He was doing site visits the last few weeks and we were expecting it back in October but as yet haven't received it. I will follow it up.

#### **4.3 Mr Geoff Baker**

*How many long term unemployed from our municipality has Tassal employed at Okehampton? (Question taken on notice).*

#### **Response from the Mayor**

The previous employment status of current Tassal employees is not available.

*I wrote to Elise Archer on your advice regarding Maria Island being accessible to local ratepayers free of charge as for the Port Arthur Historic Site for Tasman ratepayers. Would Council be prepared to lobby Parks and Wildlife on this particular issue?*

#### **Response from the Mayor**

Parks & Wildlife look after Maria Island. Private enterprise run the Maria Island ferry. They are there to run a business. There would need to be a discussion between both parties regarding this. This will be passed onto Parks as a question.

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## 5. Information Reports

### 5.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

### 5.2 Manager Works, Mr Tony Pollard

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Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks,  
Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### 5.3 Manager Regulatory Services, Mrs. Winny Enniss

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### 5.4 Manager Community Development & Administration, Mrs Lona Turvey

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Community Development · Administration Services ·

### 5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

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Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### 5.6 Manager Natural Resource Management, Ms Melanie Kelly

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Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

**Resolved:**

That the Management Reports be received and noted.



## **6. Minutes of Section 24 Committees**

### **COMMENTS:**

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

**Please note: There are no Section 24 Committee Minutes for October 2017.**

**David Metcalf  
General Manager**



## 7. Officers' Reports Requiring a Decision

### 7.1 Acknowledgement of Declaration of Office by Councillor Michael Fama

Responsible Officer – General Manager

#### Recommendation

That Council formally acknowledges the Declaration of Office by Councillor Michael Fama on October 16, 2017.

**Attachments:** Declaration of Office and Certificate of Election

#### **Decision: 131/17**

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arrol, that Council formally acknowledges the Declaration of Office by Councillor Michael Fama on October 16, 2017.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arrol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil





## 7.2 Live Streaming of Council Meetings

Responsible Officer – General Manager

### Recommendations

1. That Council agrees to live streaming of Council meetings (audio/visual) beginning with the November 2017 Ordinary Meeting of Council.
2. That Council endorses the proposed processes and procedures outlined in this report for both live streaming and recording of Ordinary and Special Meetings of Council.

### **Decision: 132/17**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Britt Steiner, that

1. Council agrees to live streaming of Council meetings (audio/visual) beginning with the November 2017 Ordinary Meeting of Council.
2. Council endorses the proposed processes and procedures outlined in this report for both live streaming and recording of Ordinary and Special Meetings of Council.
3. Council formulates a policy for both live streaming and recording of ordinary and special meetings of Council within the next 60 days.

**The motion was put and carried  
(7 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Cllr Richard Parker.



## 7.3 Councillor Representation on Section 24 and Community Committees

### Responsible Officer – General Manager

Nil

#### **Recommendation:**

1. That Council determine representatives to the various Section 24 Committees to replace former Cllr Cadart.
2. That Council endorse the Mayor as Council's representative to the East Coast Regional Tourism Organisation (ECRTO) Board.

#### **Decision: 133/17**

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that:

1. Council determines representatives to the various Section 24 Committees to replace former Cllr Bertrand Cadart.
2. That Council endorses the Mayor as Council's representative to the East Coast Regional Tourism Organisation (ECRTO) Board.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil

#### **Decision: 134/17**

Moved Cllr Debbie Wisby, seconded Cllr Jenny Woods, that:

1. Cllr Mick Fama and Cllr Jenifer Crawford be nominated for the Marine Infrastructure Committee.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby

Against: Nil



**Decision: 135/17**

Moved Clr Jenny Woods, seconded Clr Debbie Wisby, that:

1. Clr Jenifer Crawford be nominated for the Bicheno Hall Committee.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Jenifer Crawford, Clr Mick Fama, Clr Richard Parker, Clr Britt Steiner, Clr Jenny Woods, Clr Debbie Wisby.

Against: Nil

**Decision: 136/17**

Moved Clr Jenifer Crawford, seconded Clr Jenny Woods, that:

1. Clr Britt Steiner be nominated for the Cranbrook Hall Committee.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Jenifer Crawford, Clr Mick Fama, Clr Richard Parker, Clr Britt Steiner, Clr Jenny Woods, Clr Debbie Wisby

Against: Nil

**Decision: 137/17**

Moved Clr Jenny Woods, seconded Clr Debbie Wisby, that:

1. Deputy Mayor Cheryl Arnol be nominated for Natural Resource Management Committee.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Jenifer Crawford, Clr Mick Fama, Clr Richard Parker, Clr Britt Steiner, Clr Jenny Woods, Clr Debbie Wisby.

Against: Nil



## 7.4 Changes to Audit Panel Charter

Responsible Officer – General Manager

**Decision: 138/17**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Britt Steiner, that:

The Principal Purpose Section of the Glamorgan Spring Bay Audit Panel Charter be amended as follows:

### **2. Principal Purpose**

*For the purposes of section 85A(1)(d) of the Local Government Act 1993, the following matters are specified as the matters that an audit panel is to consider in a review of the Council's performance:*

- (a) whether the annual financial statements of the council accurately represent the state of affairs of the Council;*
- (b) whether and how the Part 7 plans are integrated and the processes by which, and assumptions under which, those plans were prepared (Part 7 plan means a strategic plan, an annual plan, a long-term financial management plan or a long-term strategic asset management plan of a council prepared under Division 2 of Part 7 of the Act);*
- (c) the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the council has in relation to safeguarding its long-term financial position;*
- (d) whether the Council is complying with the provisions of the Act and any other relevant legislation;*
- (e) whether the Council has taken any action in relation to previous recommendations provided by the audit panel to the Council and, if it has so taken action, what that action was and its effectiveness.*

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil



## 7.5 Triabunna District School Parents and Friends Association – Flower and Craft Show

Responsible Officer – Manager Community Development & Administration

**Please note: Deputy Mayor Cheryl Arnol declared an interest in Item 7.5 and left the meeting room at 6.24pm.**

### Recommendation

That Council approves a grant of \$500 to the Triabunna District Flower & Craft Show towards the cost of staging this event.

### **Decision: 139/17**

Moved Cllr Debbie Wisby, seconded Cllr Mick Fama, that Council approves a grant of \$500 to the Triabunna District Flower & Craft Show towards the cost of staging this event.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil

**Please note: Deputy Mayor Cheryl Arnol returned to the meeting room at 6.25pm.**



## 7.6 Swansea Community Christmas Parade Group

Responsible Officer – Manager Community Development & Administration

### Recommendation

That Council approves a grant of \$1,000 to the Swansea Community Christmas Parade Group towards the cost of the 2017 Swansea Christmas Parade.

### **Decision: 140/17**

Moved Cllr Jenifer Crawford, seconded Cllr Jenny Woods, that Council approves a grant of \$1,000 to the Swansea Community Christmas Parade Group towards the cost of the 2017 Swansea Christmas Parade.

**The motion was put and carried  
(6 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods,

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby.



## 8. Motion Tracking Document

Last updated 18/10/2017

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
21 <sup>st</sup> January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
25 <sup>th</sup> November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
23 <sup>rd</sup> February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 <sup>th</sup> January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
28 <sup>th</sup> June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process. Currently in discussions with interested community groups.	In Progress
23 <sup>rd</sup> August	8.1	112/16	Old Swansea Council Chambers & Courthouse	GM	ECCAI to manage until Old Swansea Council Chambers & Courthouse 30 June 2017. Notice of Motion and Business Plan on September 2017 OMC Agenda.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 <sup>th</sup> September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Latest workshop held in June 2017.	In Progress
27 <sup>th</sup> September	10.1	134/16	Notice of Motion: Boatel Development at the Triabunna Marina and Wharf Precinct	Clr Jenny Woods	General Manager has contacted Crown Land Services who are in the process of confirming the status of the boatel development with the developers.	In Progress
24 <sup>th</sup> January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress
24 <sup>th</sup> January	8.6	N/A	Bicheno Triangle Development	MW	Council noted report and will consider as part of 2017/18 budget planning process. A Infrastructure Grant has been received for this project (August 2017).	In Progress
24 <sup>th</sup> January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
28 <sup>th</sup> March	8.1	54/17	Council Amalgamations – Proposal for Community Consultation	GM	Proposal approved and first stage of consultation will commence end of April 2017. Quote received from mail house and survey tested. Fieldwork will commence at the beginning of October. Minister Gutwein has requested Council's advice by December 2017.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM





<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
28 <sup>th</sup> March	8.3	56/17	Petition to Amend a Sealed Plan – RA311 Harveys Farm Road, Bicheno	GM	Approved, process has commenced.	In Progress
26 <sup>th</sup> April	8.1	63/17	Live Streaming of Council Meetings	GM	Equipment has been installed and trials have begun. Will go live for October 2017 OMC.	In Progress
27 <sup>th</sup> June	8.5	88/17	Section 137 – Notice of Intention to Sell Land	GM	Service of notice to be progressed by admin staff.	In Progress
26 <sup>th</sup> September	7.1	123/17	Bicheno Strength 2 Strength	MCD	Item deferred due to misunderstanding of Council policy on Small Grants. Applicants do not need to be an incorporated body to apply for a small grant, it is simply a question on the application form. Due to time constraints on part of applicant grant was funded.	Complete
26 <sup>th</sup> September	8.1	124/17	Future of Old Swansea Courthouse and Council Offices	GM	Swansea Courthouse Management Committee informed of the decision.	Complete

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Resolved:**

That Council receives and notes the information contained within the Motion Tracking Document.

## 9. Questions Without Notice

## 10. Confidential Item (In Closed Session)

***Please note: The meeting in closed session on the 26<sup>th</sup> September 2017 was abandoned due to lack of a quorum. However, there is an outstanding item from that closed session agenda that will be dealt with as follows should the Council agree:***

The Mayor will declare the meeting closed to the public. Under regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 Statutory Rules 2015, No.38 the meeting will be closed to the public according to regulation 15 (2) (a) *personnel matters, including complaints against an employee of the council and industrial relations matters.*

- Item 1: General Manager's Performance Review.

**Decision: 141/17**

Moved Cllr Jenny Woods, seconded Cllr Mick Fama, that Council moves into a closed session (6.36pm).

**The motion was put and carried  
(6 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby

***Please note: It was agreed in the closed session of Council that the following motions would be published in the minutes for the October 2017 Ordinary Meeting of Council.***

**Decision: 5/17**

Moved Clr Jenny Woods, seconded Clr Richard Parker, that

1. A subcommittee of the Mayor, Deputy Mayor, and one other Councillor be appointed this year to carry out this year's performance review.
2. That Councillor Britt Steiner be appointed to the subcommittee to join the Mayor and Deputy Mayor for this year's GM performance review.

**The motion was put and carried  
(6 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Mick Fama, Clr Richard Parker, Clr Britt Steiner, Clr Jenny Woods.

Against: Clr Jenifer Crawford, Clr Debbie Wisby.

**Decision: 6/17**

Moved Clr Jenifer Crawford, seconded Clr Richard Parker, that the motion dealt with in the closed session of Council is made public in the minutes of the ordinary meeting of Council held on the 24<sup>th</sup> October 2017.

**The motion was put and carried unanimously  
(8 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Jenifer Crawford, Clr Mick Fama, Clr Richard Parker, Clr Britt Steiner, Clr Jenny Woods, Clr Debbie Wisby

Against: Nil

## **11. Close**

The Mayor declared the meeting closed at 6:53pm.

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Michael Kent AM**



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VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES  
ON (03) 6256 4777.**