



GLAMORGAN SPRING BAY
COUNCIL

Minutes of Meeting

For the Ordinary
Meeting of
Council held at
the Triabunna
Council Offices

26th September, 2017

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 26th September, 2017 commencing at 5.00pm.



Dated this Thursday 21st September, 2017

**David Metcalf
GENERAL MANAGER**

"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

Note : Section 65 of The Local Government Act 1993 states –

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf
GENERAL MANAGER**

Table of Contents

AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL	5
1. OPENING	5
1.1 PRESENT AND APOLOGIES	5
1.2 IN ATTENDANCE	5
1.3 DECLARATION OF PECUNIARY INTERESTS.....	5
2. CONFIRMATION OF MINUTES AND WORKSHOPS	6
2.1 ORDINARY MEETING – AUGUST 22ND, 2017.....	6
2.2 SPECIAL MEETING (IN CLOSED SESSION) – SEPTEMBER 12TH, 2017	6
3. PLANNING AUTHORITY SECTION.....	7
3.1 DA16226 SWANSEA PUBLIC TOILETS, SWANSEA FORESHORE.....	8
3.2 DA17127 - TREE REMOVAL, 56 GLEN GALA RD, CRANBROOK	9
3.3 DA17177 – DWELLINGS AND OUTBUILDING, 48 SWANWICK DRV, COLES BAY.....	10
3.4 DA17184 – ADDITION AND ALTERATION, 7 FLORENCE ST, COLES BAY	11
3.5 DA17196 – DWELLING AND OUTBUILDING, LOT 1, 11610 TASMAN HWY, LITTLE SWANPORT....	12
4. PUBLIC QUESTION TIME	14
5. INFORMATION REPORTS.....	16
5.1 GENERAL MANAGER, DAVID METCALF.....	16
5.2 MANAGER WORKS, MR TONY POLLARD.....	16
5.3 MANAGER REGULATORY SERVICES, MRS. WINNY ENNISS.....	16
5.4 MANAGER COMMUNITY DEVELOPMENT & ADMINISTRATION, MRS LONA TURVEY.....	16
5.5 MANAGER BUILDINGS & MARINE INFRASTRUCTURE, MR ADRIAN O’LEARY	16
5.6 MANAGER NATURAL RESOURCE MANAGEMENT, Ms MELANIE KELLY.....	16
6. MINUTES OF SECTION 24 COMMITTEES.....	17
6.1 TRIABUNNA RECREATION GROUND ADVISORY COMMITTEE MEETING MINUTES (DRAFT) – 5TH JULY, 2017.....	17
7. OFFICERS’ REPORTS REQUIRING A DECISION.....	18
7.1 BICHENO STRENGTH 2 STRENGTH.....	18
8. NOTICE OF MOTION	19

8.1	FUTURE OF OLD SWANSEA COURTHOUSE AND COUNCIL OFFICES	19
9.	GSBC AUDIT PANEL MINUTES.....	21
10.	MISCELLANEOUS CORRESPONDENCE.....	22
10.1	LETTER FROM DIRECTOR OF LOCAL GOVERNMENT (CONSOLIDATED DATA COLLECTION)	22
11.	MOTION TRACKING DOCUMENT	23
12.	QUESTIONS WITHOUT NOTICE	27
13.	CONFIDENTIAL ITEMS (IN CLOSED SESSION)	27
14.	CLOSE.....	27

**ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL
VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES
ON (03) 6256 4777.**

Audio Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council, all Ordinary and Special Meetings of Council will be electronically audio recorded from April 2014 onwards.

In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

1. Opening

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.00pm.

1.1 Present and Apologies

Present: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Apologies: Cllr Bertrand Cadart.

1.2 In Attendance

David Metcalf (General Manager), Shane Wells (Manager Planning and Special Projects), Tony Pollard (Manager Works), Angela Turvey (Executive Officer) and approximately 12 members of the public.

1.3 Declaration of Pecuniary Interests

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.

2. Confirmation of Minutes and Workshops

2.1 Ordinary Meeting – August 22nd, 2017

Decision: 115 /17

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that the Minutes of the Ordinary Meeting held Tuesday 22nd August 2017 be confirmed as a true and correct record.

**The motion was put and carried
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Parker, Cllr Britt Steiner, Cllr Jenny Woods,

Against: Cllr Debbie Wisby (not in attendance at August 2017 meeting), Cllr Richard Parker.

2.2 Special Meeting (In Closed Session) – September 12th, 2017

Decision: 116 /17

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that the Minutes of the Special Meeting of Council held Tuesday 12th September 2017 (in closed session) be confirmed as a true and correct record.

**The motion was put and carried
(4 Votes to 3)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Britt Steiner, Cllr Jenny Woods,

Against: Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby.

3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

Decision: 117 /17

Moved Cllr Jenifer Crawford, seconded Cllr Jenny Woods, that Council now acts as a Planning Authority. (Time: 5.04pm)

**The motion was put and carried unanimously
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil

Please note: Item 3.2 was withdrawn from the Planning Authority Section.

3.1 DA16226 Swansea Public Toilets, Swansea Foreshore

Planning Assessment Report

Proposal:	Two public toilet buildings, elevated access platform and alterations to existing public toilet building
Applicant:	Glamorgan Spring Bay Council
Location:	Swansea Foreshore
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	Open Space Zone
Application Date:	1 December 2016
Statutory Date:	29 September 2017 (by consent of applicant)
Discretions:	Four
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

Decision: 118 /17

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for two public toilet buildings, elevated access platform and alterations to existing public toilet building at the Swansea foreshore, west of Jetty Road with access from Franklin Street (DA2016/00226), be APPROVED subject to conditions 1-5.

**The motion was put and carried
(4 Votes to 3)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby.

3.2 DA17127 - Tree Removal, 56 Glen Gala Rd, Cranbrook

Please note: Item 3.2 was withdrawn from the Planning Authority Section.

Planning Assessment Report

Proposal:	Tree removal and new access
Applicant:	A G Greenhill
Location:	56 Glen Gala Road, Cranbrook (CT 198605/1 & 171586/1)
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	Significant Agricultural Zone
Application Date:	5 June 2017
Statutory Date:	26 September 2017 (by consent of applicant)
Discretions:	Five
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

3.3 DA17177 – Dwellings and Outbuilding, 48 Swanwick Drv, Coles Bay

Planning Assessment Report

Proposal:	Dwelling, visitor accommodation building & outbuilding
Applicant:	Prime Design
Location:	48 Swanwick Drive, Coles Bay
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	Low Density Residential Zone
Application Date:	25 July 2017
Statutory Date:	29 September 2017 (by consent of applicant)
Discretions:	Eight
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

Decision: 119 /17

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Britt Steiner, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for a dwelling, visitor accommodation building and outbuilding at 48 Swanwick Drive, Coles Bay (DA2017/00177), be APPROVED subject conditions 1-11.

**The motion was put and carried
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby.

3.4 DA17184 – Addition and Alteration, 7 Florence St, Coles Bay

Planning Assessment Report

Proposal:	Addition & Alteration to Dwelling
Applicant:	S Group
Location:	7 Florence Street, Coles Bay
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	Low Density Residential Zone
Application Date:	31 July 2017
Statutory Date:	29 September 2017 (by consent of applicant)
Discretions:	Five
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

Decision: 120 /17

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Jenny Woods, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for additions and alterations to a dwelling at 7 Florence Court, Coles Bay (DA2017/00184), be APPROVED subject conditions 1-6.

**The motion was put and carried
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby.

Please note: The General Manager left the Council meeting room at 5.29pm.

3.5 DA17196 – Dwelling and Outbuilding, Lot 1, 11610 Tasman Hwy, Little Swanport

Planning Assessment Report

Proposal:	Dwelling & outbuilding
Applicant:	D & M Metcalf
Location:	Lot 1, 11610 Tasman Highway, Little Swanport
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	Rural Resource Zone
Application Date:	10 August 2017
Statutory Date:	29 September 2017 (by consent of applicant)
Discretions:	Eleven
Attachments:	Appendix A – Plans & covering letter
Author:	Shane Wells, Manager Planning and Special Projects

Decision: 121 /17

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for the dwelling and outbuilding at Lot 1, RA11610 Tasman Highway, Little Swanport (DA2017/00196), be APPROVED subject to conditions 1-10.

**The motion was put and carried
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Cllr Jenifer Crawford.

Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.

Please note: The General Manager returned to the meeting room at 5.44pm.

Decision: 122 /17

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that Council no longer acts as a Planning Authority. (Time: 5.45pm)

**The motion was put and carried unanimously
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil.

4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

4.1 Mrs Sue O’Rourke (Question Taken on Notice)

I just wanted to make a short statement first. It is a statement of thanks to the Manager Works. Since Council took over the Anglican cemetery in Triabunna, the marvelous job that they have done in bringing it up to the state it is. There is no way we would have been able to do that. Thanks to Mr Pollard and his staff for that.

My question was is there the possibility of a disabled car parking space in the car park?

General Manager’s Response:

We’ll take that on notice and let you know.

Manager Works’ Response:

Thank you for the suggestion. This is certainly something that can be implemented. The line markers will be conducting other work in our municipal area over the coming weeks and this will be organised as part of that works schedule.

4.2 Mr John Heck

- *At what cost to the municipality within approximately \$500 for a count back, should a councilor find that he or she be unable to fulfil the duties and expectations of the ratepayer and the Local Government Act to ensure approximate representation prior to the next election.*

Response from General Manager:

Mr Mayor the last one was between \$4K and \$5K.

4.3 Mr Geoff Baker (Question taken on notice)

- *There are currently 17 people employed at the Tassal rendering plant. This will operate regardless of what happens in Okehampton Bay. How many locals previously unemployed have Tassal employed?*

Response from the Mayor:

Taken on notice to be answered at the October Ordinary Meeting of Council.

5. Information Reports

5.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management · Visitor Centres

5.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

5.3 Manager Regulatory Services, Mrs. Winny Enniss

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

5.4 Manager Community Development & Administration, Mrs Lona Turvey

Community Development · Administration Services ·

5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

5.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

Resolved:

That the Management Reports be received and noted.



6. Minutes of Section 24 Committees

COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

6.1 Triabunna Recreation Ground Advisory Committee Meeting Minutes (Draft) – 5th July, 2017

David Metcalf
General Manager

Resolved:

That the minutes of the Triabunna Recreation Ground Advisory Committee are noted.



7. Officers' Reports Requiring a Decision

7.1 Bicheno Strength 2 Strength

Responsible Officer – Manager Community Development and Administration

Recommendation

That Council approves a grant of \$800 towards the cost of additional equipment for the Bicheno Strength 2 Strength Group.

Procedural Motion

Decision: 123 /17

Moved Cllr Jenifer Crawford, seconded Cllr Debbie Wisby, that the item is deferred until next meeting.

**The motion was put and carried unanimously
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Nil

Attachments:

Quotation and Letters of Support



8. Notice of Motion

8.1 Future of Old Swansea Courthouse and Council Offices

Moved Cllr Britt Steiner, seconded Deputy Mayor Cheryl Arrol

Motion

Moved: Cllr Britt Steiner, seconded Deputy Mayor Cheryl Arrol

1. The current Swansea Courthouse Management Committee form a new Management Committee with ten members selected for their skills and representative of local and wider community and business interests no later than 30th November 2017.
2. Terms of Reference for the committee should be established and submitted to Council within three months of the formation of the committee.
3. That Council retain the Swansea Courthouse and Council Office in public ownership until 30 December 2018 to allow the new committee time to prove their business plan.
4. That a review of the success of the business plan be undertaken in November 2018.

Please note: Cllr Jenny Woods left the meeting room at 6.02pm and returned at 6.06pm.

Motion

Moved Cllr Britt Steiner, seconded Deputy Mayor Cheryl Arrol that:

- 1.The current Swansea Courthouse Management Committee form a new Management Committee with ten members selected for their skills and representative of local and wider community and business interests no later than 30th November 2017.
- 2.Terms of Reference for the committee should be established and submitted to Council within three months of the formation of the committee.
- 3.That Council retain the Swansea Courthouse and Council Office in public ownership until 30 December 2018 to allow the new committee time to prove their business plan.
- 4.That a review of the success of the business plan be undertaken in November 2018.



Amendment

Decision: 124 /17

Moved Cllr Jenifer Crawford, seconded Cllr Wisby that:

1. The current Swansea Courthouse Management Committee (SCMC) form a new Management Committee with ten members selected for their skills and representative of local and wider community and business interests no later than 30th November 2017.
2. Terms of Reference for the committee should be established and submitted to Council within three months of the formation of the committee.
3. That Council retain the Swansea Courthouse and Council Office in public ownership until 30 December 2021 to allow the new committee time to prove their business plan.
4. That SCMC presents an Annual Report to Council that includes their current financial position, future intentions and alignment to their business plan to the year 2021.

**The motion was put and carried
(4 Votes to 3)**

For: Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Britt Steiner.

The Amendment became the Motion.



9. GSBC Audit Panel Minutes



10. Miscellaneous Correspondence

10.1 Letter from Director of Local Government (Consolidated Data Collection)



11. Motion Tracking Document

Last updated 20/09/2017

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
21 st January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Clr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
25 th November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
28 th April	9.5	56/15	Endorsement of Revised Cemetery Operation Policy	MW	Item was deferred until policy is re-written in its complete form, with clear intent and can be discussed in a Council workshop. A recommendation to be made by Works Manager that policy is rescinded given existing legislation (Report to Council – August 22, 2017).	Complete

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
23 rd February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 th January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
28 th June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process. Currently in discussions with interested community groups.	In Progress
23 rd August	8.1	112/16	Old Swansea Council Chambers & Courthouse	GM	ECCAI to manage until Old Swansea Council Chambers & Courthouse 30 June 2017. Notice of Motion and Business Plan on September 2017 OMC Agenda.	In Progress
27 th September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 th September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Latest workshop held in June 2017.	In Progress
27 th September	10.1	134/16	Notice of Motion: Boatel Development at the Triabunna Marina and Wharf Precinct	Clr Jenny Woods	General Manager has contacted Crown Land Services who are in the process of confirming the status of the boatel development with the developers.	In Progress
24 th January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
24 th January	8.6	N/A	Bicheno Triangle Development	MW	Council noted report and will consider as part of 2017/18 budget planning process. A Infrastructure Grant has been received for this project (August 2017).	In Progress
24 th January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
24 th January	8.11	22-31/17	Sale of Council Properties	GM	Decision on each property now to be progressed to next stage of sale process or alternate decision implemented.	Complete
28 th March	8.1	54/17	Council Amalgamations – Proposal for Community Consultation	GM	Proposal approved and first stage of consultation will commence end of April 2017. Quote received from mail house and survey tested. Fieldwork will commence at the beginning of October. Minister Gutwein has requested Council's advice by December 2017.	In Progress
28 th March	8.3	56/17	Petition to Amend a Sealed Plan – RA311 Harveys Farm Road, Bicheno	GM	Approved, process has commenced.	In Progress
26 th April	8.1	63/17	Live Streaming of Council Meetings	GM	Equipment has been installed and trials have begun. Will go live for October 2017 OMC.	In Progress
27 th June	8.1	84/17	Bridge Structure Naming – Spring Beach	MW	Approved by Council and Nomenclature Board and relevant authorities notified of request.	Complete
27 th June	8.5	88/17	Section 137 – Notice of Intention to Sell Land	GM	Service of notice to be progressed by admin staff.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
22 nd August	7.1	111/17	Annual Plan and Budget Estimates 2017/18	GM	Adopted by Council.	Complete
22 nd August	7.2	112/17	Bayview Bush Babies Inc.	MCD	Recipient advised and grant of \$2000 disbursed.	Complete
22 nd August	7.3	113/17	Cemetery Operation Policy	MW	Policy rescinded and removed from Council's website.	Complete

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Resolved:

That Council receives and notes the information contained within the Motion Tracking Document.

12. Questions Without Notice

Please note: Cllr Richard Parker, Cllr Jenifer Crawford and Cllr Debbie Wisby left the meeting at 6.25pm

The Council meeting no longer had a quorum and Council was not able to move into a closed session.

The Mayor abandoned the closed session meeting of Council at 6.55 pm because of the lack of a quorum.

Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenny Woods and Cllr Britt Steiner were present at the time of abandonment.

13. Confidential Items (In Closed Session)

Please note: The meeting in closed session held on the 12th September was adjourned because of the lack of a quorum (Time: 4.00pm).

The closed session was to be resumed as follows on the 26th September 2017 but could not be held and was abandoned due to the lack of a quorum as detailed in Item 12.

The Mayor will declare the meeting closed to the public. Under regulation 15 of the Local Government Act 1993 the meeting will be closed to the public according to Regulation 15 (2) (i) *applications by councillors for leave of absence* and regulation 15 (2) (a) *personnel matters, including complaints against an employee of the council.*

14. Close

The Mayor declared the meeting closed at 6.55pm.

CONFIRMED as a true and correct record.

Date:

Mayor Michael Kent AM

<p>ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES ON (03) 6256 4777.</p>
