



ORDINARY COUNCIL MEETING MINUTES

TUESDAY 27 SEPTEMBER 2022

2:00 PM

Council Chambers, Triabunna

NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 27 September 2022, commencing at 2:00 pm.

QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated this Wednesday 21 September 2022



Greg Ingham
GENERAL MANAGER

IMPORTANT INFORMATION

- As determined by Glamorgan Spring Bay Council in April 2017, all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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1 OPENING OF MEETING

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 2:02pm

1.1 Acknowledgement of Country

The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

1.2 Present and Apologies

Present:

Mayor Robert Young
Deputy Mayor Jenny Woods
Clr Cheryl Arnol
Clr Annie Browning
Clr Rob Churchill
Clr Grant Robinson
Clr Michael Symons

Apologies:

Clr Keith Breheny

1.3 In Attendance

General Manager, Mr Greg Ingham
Executive Officer, Ms Jazmine Murray
Director Planning and Development, Mr Alex Woodward
Director Works and Infrastructure, Mr Peter Porch
Director Corporate and Community, Mrs Elysse Blain
Community & Communications Officer, Eliza Hazelwood

1.4 Late Reports

Nil.

1.5 Declaration of Interest or Conflict

The Mayor requests Elected Members to indicate whether they have:

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*
in any item included in the Agenda.

Nil.

2 CONFIRMATION OF MINUTES

2.1 Ordinary Meeting of Council - 23 August 2022

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 23 August 2022 at 2:00pm be confirmed as a true and correct record.

DECISION 193/22

Moved Deputy Mayor Jenny Woods, seconded Cllr Grant Robinson:

That the Minutes of the Ordinary Meeting of Council held on 23 August 2022 at 2:00pm be confirmed as a true and correct record.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

2.2 Special Council Meeting - 30 August 2022

RECOMMENDATION

That the Minutes of the Special Meeting of Council held on 30 August 2022 at 2:30pm be confirmed as a true and correct record.

DECISION 194/22

Moved Cllr Grant Robinson, seconded Cllr Cheryl Arnol:

That the Minutes of the Special Meeting of Council held on 30 August 2022 at 2:30pm be confirmed as a true and correct record.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

2.3 Date and Purpose of Workshop(s) Held

TUESDAY 13 SEPTEMBER 2022

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1:30PM to 4:00pm on Tuesday 13 September 2022 at the Council Offices, Triabunna.

Present:

Mayor Robert Young
Deputy Mayor Jenny Woods
Clr Cheryl Arnol
Clr Keith Breheny
Clr Annie Browning
Clr Rob Churchill
Clr Grant Robinson

Apologies:

Clr Michael Symons (due to work commitments)

In Attendance:

Mr Greg Ingham, General Manager
Mr Alex Woodward, Director Planning and Development
Mr Peter Porch, Director Works and Infrastructure
Mrs Elysse Blain, Director Corporate and Community

Guests

Nil

Agenda

- Bicheno Community Health Group – MOU
- Tree Policy Review
- STCA Regional Coastal Strategy
- Sublease – Triabunna Marina
- Waste Strategy
- Marine Infrastructure S 24 Committee
- Coles Bay Sewerage

RECOMMENDATION

That Council notes the information.

DECISION 195/22

Moved Cllr Annie Browning, seconded Deputy Mayor Jenny Woods:

That Council notes the information.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

3.1 Questions on Notice

Lyn Taylor on behalf of Bicheno Community Health Group Inc

Q1. Dear Councillors,

The Bicheno Community Health Group Inc. (BCHG) has worked in a collaborative partnership with Glamorgan Spring Bay Council (GSBC) for over 20 years, the past 6 years we worked together through a Memorandum of Understanding (MOU), agreed to in 2016. This MOU was developed after the dissolution of the previous Section 24 Committee of Council which had provided the management of the Bicheno Health & Resource Centre before the implementation of East Coast Health. For your information the MOU is attached. Also attached is our response to Jenny Roy a GSBC in 2020.

This MOU outlined the agreed position between the Glamorgan Spring Bay Council and the Bicheno Community Health Group. The BCHG believes that Council has breached these agreed conditions in two instances while the BCHG continues to meet the MOU obligations.

The two instances are that the council has refused to meet the requirement of the MOU to maintain and upgrade the facility and equipment. The Council has also refused to provide volunteer and liability insurances. The manner in which this was realised was only through the insistence of the BCHG and was untimely and highly disruptive to our usual operations.

The BCHG requests a renegotiation of the MOU with the written agreement of both parties.

We ask that this correspondence be tabled for consideration at the next meeting of GSBC on the 27th of September.

*Yours sincerely,
Lyn Taylor, Chairperson,
OBH of the Executive Committee, BCHG Inc.*

Response from General Manager, Greg Ingham

Council recognises the invaluable contribution that the Bicheno Community Health Group has provided to our community over the past 20 years. We are also committed to mitigating risk to all stakeholders. Council will continue to collaborate to improve the health outcomes for the region and are willing to meet with the BCHG to view and update the Memorandum of Understanding.

3.2 Questions Without Notice

Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

Mr John Heck

My Questions relates to Conflict of Interest/Code of Conduct or worse Error in Law Three Councillors have I believe been advised by Councils' Legal Consultants that they must leave the Council Meeting Chambers in any matter of Cambria Estate. Cr Browning as a near neighbour may be seen to have pecuniary interest but Cr Breheny & Cr Churchill none obvious pecuniary association. Why if said Councillors choose not to vote on matters relating to Cambria Estate and remain at the Meeting Table be in the wrong as per Local Government Act & Councils Meeting Procedures Act?

Response from General Manager, Greg Ingham

In response to the first paragraph, Council does not discuss legal advice it may receive with members of the public.

The Conduct of Councillor Arnol immediately following the Meeting of 24 April at 10.09pm as per attached copy of Full Transcript published on the Tasmania Planning Commission's Web Site is I believe questionable, a possible conflict and/or a Planning Officers Failure, a possible Error in Law which should Cr Arnol be re elected be required to leave the Council Chamber on any future matter associated with Cambria Estate.

Response from General Manager, Greg Ingham

In response to question two, the purpose of public question time is to facilitate the asking of questions by members of the public regarding Council's operations, however your questions are directed at certain elected members rather than the operations of Council. For those reasons, this part of your question cannot be accepted but the following may assist with the general subject matter of your question:

- a. each elected member is personally responsible for identifying conflicts (e.g. per Council's Code of Conduct relating to the conduct of councillors) or pecuniary interests (Local Government Act 1993, Part 5), and taking the necessary steps to declare such matters and exclude themselves from the relevant deliberations and decision making; and
- b. the responsibility is personal in nature, and is a matter for each individual elected member to monitor and manage as they see fit.

3.3 Responses to Previous Questions Without Notice Taken on Notice - 23 August 2022

Mr Stephen Willett

What was the cost to the rate payer for locum GP's for the F\Y 2021-22 at ECH Bicheno and Triabunna? ie Income generated by Locum's less: Locum fees, Accommodation Cost, Travel Expenses.

Response from General Manager, Greg Ingham

The total revenue for the 2020/21 year received for Locum doctors at the Bicheno and Triabunna medical practices was \$251,609. The expenses for the same period were \$368,055 resulting in a loss (deficit) of \$116,446. Expenses for locum doctors include travel and accommodation.

4 PLANNING AUTHORITY SECTION

Nil Reports.

5 FINANCIAL REPORTS

5.1 Financial Reports for the period ending - 31 August 2022

Author: Executive Officer (Jazmine Murray)

Responsible Officer: Director Corporate and Community (Elysse Blain)

ATTACHMENT/S

1. Profit & Loss [5.1.1 - 1 page]
2. Statement of Financial Position [5.1.2 - 1 page]
3. Statement of Cash Flows [5.1.3 - 1 page]
4. Capital Works [5.1.4 - 2 pages]

BACKGROUND/OVERVIEW

The financial reports for the period ended 31 August 2022 as attached to this report are presented for the information of Council.

STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

BUDGET IMPLICATIONS

There are no budget implications recognised in the receipt and noting of these reports by Council.

RISK CONSIDERATIONS

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation				
There are no material risks from adopting this recommendation.				
Do not adopt the recommendation	Likely	Likely	High	By not adopting the recommendation Council is not endorsing the financial reports for the period ending 31 July 2021. Council needs to endorse.
By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.				

OFFICER'S RECOMMENDATION

That Council receives and notes the Financial Reports as attached to this report for the period ended 31 August 2022.

DECISION 196/22

Moved Clr Rob Churchill, seconded Clr Michael Symons:

That Council receives and notes the Financial Reports as attached to this report for the period ended 31 August 2022.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Clr Cheryl Arnol, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson and Clr Michael Symons

Against: Nil

6 SECTION 24 COMMITTEES

6.1 Swansea Hall Committee Minutes - 17 August 2022

General Meeting of Swansea Town Hall Committee

Wed 17th August 4.45pm

Present Janelle Hall, Jo Raspin, Keith Breheny, David Lathwell, Linda Camus, Dearne Snith

Apologies David Ralston

Minutes of the last meeting read and accepted (Moved David L seconded Dearne Smith)

Jo has conversed with Council re Public Liability – any use for less than 52 days a year by members of a properly constituted committee are covered by GSBC policy. Hall hire forms need to be more specific to include question as to eligibility for GSBC public liability cover

A number of maintenance issues raised – sensor lights in bathrooms going off prematurely, doors to toilets needing attention. Women's door sticks and disabled door unsuitable. Sliding door suggested. Rear change room steps, kitchen floor, additional extractor fan in kitchen, concrete outside kitchen back door and flyscreen for same door

Front entrance requires a covering which needs a DA and designed to fit with the heritage of the building

Jo R suggested quarterly meetings to stay on top of issues so agreed first Wednesday of March, June, Sept and Dec at 4.30pm would suit.

Keith B to arrange a meeting with the GM and Adrian O'Leary to advise of hall management and future upgrades – date to be advised

David Ralston has volunteered to look after minor maintenance issues and future project management

Fees Have stayed static since 2018 and are advertised in Tourism brochure.

Exercise group (community) \$15 1 hour-unchanged

Yoga to be increased to \$25

Get Healthy (community) \$25 1 and-a half hours

Royal Flying Doctor \$25 3 and a half hours

Market \$30 for 4 hours – may change when Public Liability settled

Tap (Community) \$15 3 hours

Cleaning Council will not be responsible for hall cleaning – agreed to hire a contract cleaner at rate of \$44 per hour

Keith B to communicate with Council as to how to cover Hall management costs

Meeting closed at 6.25pm. Next meeting Wed 7th December 4.30pm

AGM of Swansea Town Hall Committee

Wed 17th August 2022 4.30pm

Present: David Lathwell (Chair) Keith Breheny (GSBC) Jo Raspin, Janelle Hall, Dearne Smith

Apologies: David Ralston

Minutes from the AGM on 7th October 2021 read and moved true and correct moved by J Hall seconded D Smith Accepted

Finance Report (attached) presented. Acceptance moved by Jo Raspin, seconded J Hall Carried

Election of Committee members

Janelle Hall nominated for Chairman by J Raspin. Seconded K Breheny
No other nominations - J Hall elected

Jo Raspin nominated for Treasurer and Hall Manager by D Lathwell,
seconded J Hall. No other nominations - J Raspin elected

David Lathwell nominated for secretary by Janelle Hall, Seconded D Smith
No other nominations – D Lathwell elected

Keith Breheny nominated for Council Representative by D Lathwell. Seconded Linda Camus Accepted

Committee Members Linda Camus, Dearne Smith and David Ralston all accepted their election

There being no further business the AGM closed at 4.45pm to make way for a general meeting

SWANSEA TOWN HALL COMMITTEE
Financial Statement 2021/2022

Balance 30June 2021		\$13,268.76
Income	Hall Hire and Payments	\$5,298.50
Expenses		-\$1,982.76
Balance		\$3,315.74
Balance 30June 2022		\$16,584.50
Total Income 2021/22		\$5,298.50
Expenses		
	Cleaning Products	-\$482.76
	Revue Group Equip.	-\$500.00
	Manager (Rem)	-\$1,000.00
Total Expenses 2021/22		-\$1,982.76
Balance		\$3,315.74
Outstanding Accounts		
	RFDS	April \$150.00
	RFDS	May \$225.00
	Get In To It Health	June \$195.00
Total Outstanding for 2021/22		\$570.00
Balance EOFY 2021/22		\$16,584.50

RECOMMENDATION

That the Minutes of the Swansea Town Hall Committee meeting and the Annual General meeting held on 17 September 2022 be received and noted.

DECISION 197/22

Moved Deputy Mayor Jenny Woods, seconded Cllr Annie Browning:

That the Minutes of the Swansea Town Hall Committee meeting and the Annual General meeting held on 17 September 2022 be received and noted.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

6.2 Coles Bay Hall Committee Minutes - 22 August 2022

Coles Bay Community Hall Committee Meeting Minutes

5pm, 22nd August 2022

Meeting Facilitator: Nigel Carins

- I. Nigel Carins called to order the regular meeting of the Coles Bay Community Hall Committee at 5pm on Monday, 6th May 2022, at the Coles Bay Community Hall.
- II. No apologies.
- III. **Present:** Nigel Carins, Kristin Hoerlein, Barb Barrett, Kathryn Whitchurch, Anne Melrose. Rob Churchill & Liz Swain via phone link.
- IV. **Minutes** approved as circulated.

Moved Nigel Carins, 2nd Kathryn Whitchurch. Carried.

- V. **Treasurer's Report** is endorsed. Please see attached.

The term deposit is up for renewal in September.

Full amount to be rolled over into another long-term deposit, Barb will investigate the best rate options.

Barb to also get more information from council regarding payment from the Electoral Commission for using the Hall. Should the payment go to the Hall Fund, not council?

Moved Nigel Carins, 2nd Anne Melrose. Carried.

- VI. FAI update: Supplied as a cross reference for the activities in the community. FAI held their annual Meeting in July, creating a strategic plan for the next three years.

Results have been achieved with the pathway around the foreshore returning to the originally agreed proposal.

Tas water is increasing the Reservoir, with the contractors Fulton and Hogan offering to contribute to the community. (See Hit-up Wall below)

VII. Open issues:

- a) **Grant application** - Red Tape Busters are writing the application, due 14th September 2022.

RTB need specific input from the community with letters / feedback to support:

- *Why does the community need the project?*
- *How has the community demonstrated support for the project?*
- *How many people will directly and indirectly benefit?*

Thoughts from the committee include:

It is of particular importance to the community to update the medical rooms, to achieve a degree of futureproofing for the community.

The improved facilities will help setup opportunities for fundraising, festivals, events such as tennis competitions, art exhibitions.

We can attract more school groups and others (e.g., Orienteering groups), and then further return visits with the better facilities.

The Committee members will ask for letters of support from various local businesses, previous organisers of events at the Hall, and our local community groups, such as the Mahjong group, who use the hall regularly.

- b) Catch up on:

1. **Lockable Noticeboards:** are both in place, at the Hall, and the Golf Club.

We will offer a donation to the Swansea Men's Shed to show our appreciation, and cover costs.

Moved Nigel Carins, 2nd Liz Swain. Carried.

2. **Monitor cracks in the tennis court:** Nigel has photos, to send to the secretary to keep on file

3. **Hit-up wall:** It has been suggested that Fulton Hogan donate the Hit-up wall. Plans are being drawn up for costings, to be submitted to Council and Fulton Hogan for approval.
4. **Pickle Ball:** Ten people showed up for the “Come and Try” Pickle ball afternoon. A positive response with interest in future competition. We propose buying a pickle ball net set, with four paddles and balls for indoor and outdoor play.

Moved Anne Melrose, 2nd Barb Barrett, Carried.

VIII. General discussion

- a). Key at the shop. Nigel to control the bookings, as current process.

Moved Anne Melrose, 2nd Kathryn Whitchurch. Carried.

- b). Note: Decision to not charge for Pickle Ball, if it becomes a regular event the group will do a general clean, including the bathrooms and sweep out. This is in line with our philosophy to support the community.

IX. Next meeting; to be the Annual AGM: Monday 5th December 2022. 5pm in the hall.

Nigel Carins adjourned the meeting at 6.00pm

Minutes submitted by Kristin Hoerlein.

Minutes approved by Nigel Carins.

Financial Report:

Aug-22	
	Opening Bank balance May 2022 \$ 4,609.86
	\$ 4,609.86
Income	Nigel Carins \$ 100.00
	Total \$ 100.00
Cash on Hand	\$ 131.70
	\$ 131.70
Expenditure	Leave it to Me, Hall cleaning -\$110.00
	-\$ 110.00
	Term deposit \$ 5,975.41
	\$ 5,975.41
Total	\$ 10,706.97

RECOMMENDATION

That the Minutes of the Coles Bay Hall Committee meeting held on 22 August 2022 be received and noted.

DECISION 198/22

Moved Clr Rob Churchill, seconded Clr Michael Symons:

That the Minutes of the Coles Bay Hall Committee meeting held on 22 August 2022 be received and noted.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Clr Cheryl Arnol, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson and Clr Michael Symons

Against: Nil

7 INFORMATION REPORTS

7.1 Director Works and Infrastructure - Peter Porch

Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; Cemeteries

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; and Cemeteries.

OFFICER'S COMMENTS

Quotations have been requested, received, and reviewed for a consolidation of sundry cleaning purchases to council's amenities. This has resulted in the engagement of a single supplier to provide multiple supplies regularly through the year. There are operational budget savings derived from this process with reduction of inventory through reduction in variations of like products, reduction in delivery costs and improved pricing per item.

ASSET MANAGEMENT

Asset Management practice is the strategic driver for the activities of the Department and is partnered by works that operate to maintain essential services to the community.

A review of the Asset Management Plans (AMP's) is required within six months of council elections. This review has commenced to enable the program of all plan reviews to occur within this time frame and to inform a review of the Long-Term Financial Plan before the 22-23 financial year budget cycle requires that reviewed and updated information.

Training in aspects of asset management practice for key staff is occurring as suitable options become available, to upskill and provide internal competency in facets of the discipline.

CONSULTANT SERVICES

Consultant services are required to deliver specialised services to Council for a range of generally short-term requirements. Current consultant activities comprise:

- Hydrological assessment for developments
- Finalisation of the North Orford Stormwater Catchment Report
- Delivery of grant funded projects
- Design and investigation

OPERATIONAL WORKS

ROADS, BRIDGES, FOOTPATHS, KERBS

The continuation of wet weather is having an impact on maintenance programs with quarry materials saturated and road conditions frequently too wet for satisfactory finishing.

- Unsealed road inspections completed: 8
- Unsealed road maintenance grading: Sand River Road,
- Sand River Road pavement failure repairs
- Potholing – generally unsealed roads
- Sealed road potholing continued.
- Repairs commenced on Hazards View Drive Coles Bay and Esplanade Coles Bay, sealed road sections
- Harold St, Coles Bay, road failure investigation commenced
- Assessing road failure Bernacchi Drive
- Opposite 42 Rosedale Road, pavement repairs completed awaiting seal
- Reach mowing (slashing) commenced on selected roads
- Traffic counts continuing on selected roads

STORMWATER, DRAINAGE

- Slipway Road Triabunna – new culvert installed to manage stormwater
- Open drain and culvert work requests accumulating after recent wet weather
- Heritage assessment underway for East Shelly Road main extension approval from Parks
- Assessments and estimates for emergency access grant round underway for 3 Brockley Road bridge approaches (continually wash out as they are – proposal to consolidate road formations and eliminate rework)

WASTE MANAGEMENT

- Replacing dangerous bin guard at Orford transfer station

PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES

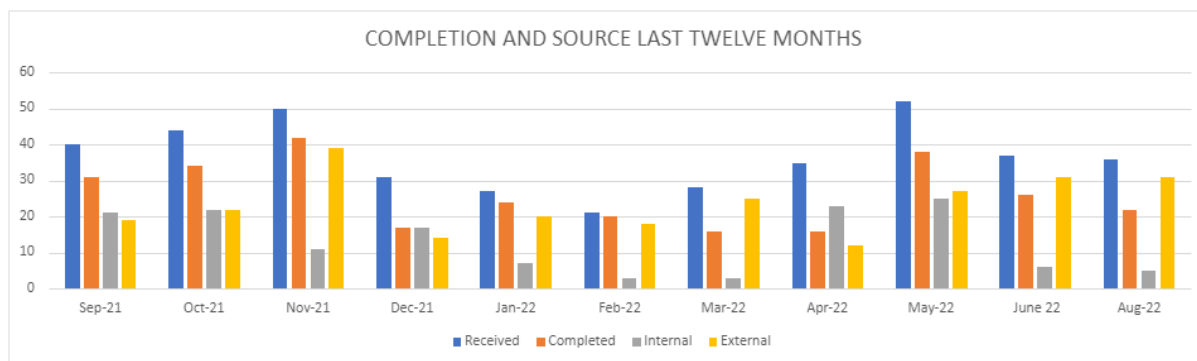
- Wet weather continues to hamper efforts for repairs to walking tracks in Bicheno
- Marina East footpath concreting, and topsoil repairs completed
- Tree trimming to high-risk areas ongoing
- Sea Eagle Drive walking track erosion repairs completed

EMERGENCY MANAGEMENT

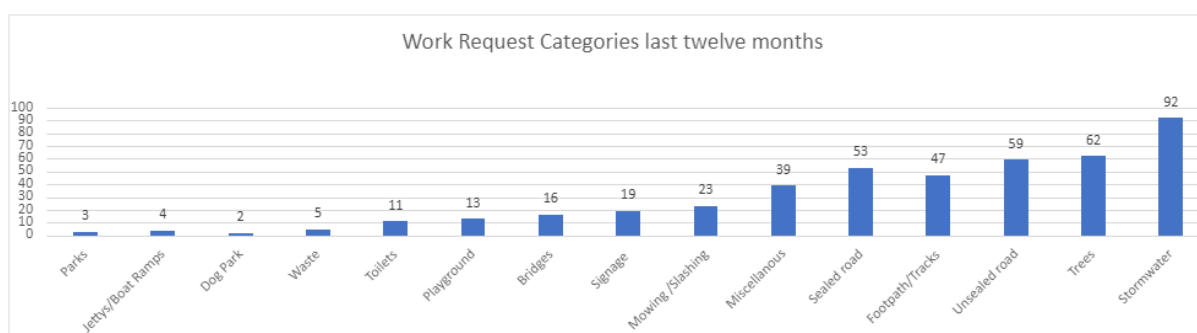
After hours rostering carried out as scheduled.

CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:



CAPITAL WORKS

- Holkham Crt Culvert upgrade completed. Works to open drain system to be carried out when ground conditions allow access to private land without undue damage.
- Concept design underway for Deep Hollow Creek Walking Bridge – Bicheno

Grant funded

Generally the grant funded projects are experiencing delays as consultation with major stakeholders is slower to progress than anticipated:

- Survey and design commenced for Helipad Swansea to inform DA
- Heritage Assessment due for Bicheno Skate Park to inform DA
- Black Summer Grant roadworks projects in design

PLANT AND VEHICLES

- Capital replacement of vehicles is underway in accord with the plant replacement program.
- Future consideration will be given to plant that will provide council staff with capability to apply bitumen seal for maintenance works.

RESERVE BOOKINGS AND ROAD CLOSURES

Road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police:

- Triabunna Squid Festival – November 25-27
- Tasmanian Seafarers Memorial October 16
- Bicheno Food and Wine Festival November 17-21
- Freycinet Challenge October 8&9
- Remembrance Day Triabunna November 11

RECOMMENDATION

That Council notes the information.

DECISION 199/22

Moved Deputy Mayor Jenny Woods, seconded Clr Grant Robinson:

That Council notes the information.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Clr Cheryl Arnol, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson and Clr Michael Symons

Against: Nil

Manager of Buildings and Marine Infrastructure, Mr Adrian O'Leary entered the meeting at 2:27pm.

7.2 Manager Buildings and Marine Infrastructure - Adrian O'Leary

Council Buildings; Triabunna Marina; Boat Ramps and Jetties;

PUBLIC AMENITIES AND BUILDINGS

General building maintenance is being undertaken to all buildings as required.

Regular inspections are carried out as per Government prescribed health & safety measures.

Local Roads and Community Infrastructure Program Phase 1 & 2

Projects completed under the LRCI program phases 1 & 2 are currently being audited by the Tasmanian Audit Office. When complete, the final report will be submitted to the Government along with photos for proof of completion. Upon acceptance of this report, the Government will pay to Council the residual funding balance.

Local Roads and Community Infrastructure Program Phase 3

The projects approved under the LRCI program phase 3 are in progress. These projects range from road rehabilitation to community infrastructure.

Coles Bay Hall

A grant application has been submitted to the Tasmanian Community Grant funding body. If approved this funding will add to the existing funds in the budget. The replacement of the Coles Bay Hall annex has been a work in progress for several years now. The new annex once complete, will house an upgraded medical room with disabled accessible toilet and changeroom, meeting room, kitchen and deck overlooking the tennis courts.

Swansea Recreation Ground

Work is due to commence on the two cricket practice nets at the Swansea Rec ground. This work has been delayed by the unprecedented wet weather.

Triabunna Recreation Ground

Construction work to upgrade the players toilet & shower facilities at the Triabunna Recreation ground is in progress. The upgrade to the clubroom facility includes; separate shower & toilet cubicles for both home & visitor teams. New plumbing and separate drainage will be installed. The funding has also paid for new vinyl floor covering to be laid in the clubroom's kitchen which has recently been installed. This grant was funded by the State Government, Department of Communities Tasmania, as an election promise to the Rec ground committee.

Council has always liaised with the then President of the Spring Bay Recreation Ground Advisory Committee, Phil Giffard, regarding the scope of works to be undertaken as well as the timing for the completion of the project.

MARINE INFRASTRUCTURE

Boat Ramps and Jetties

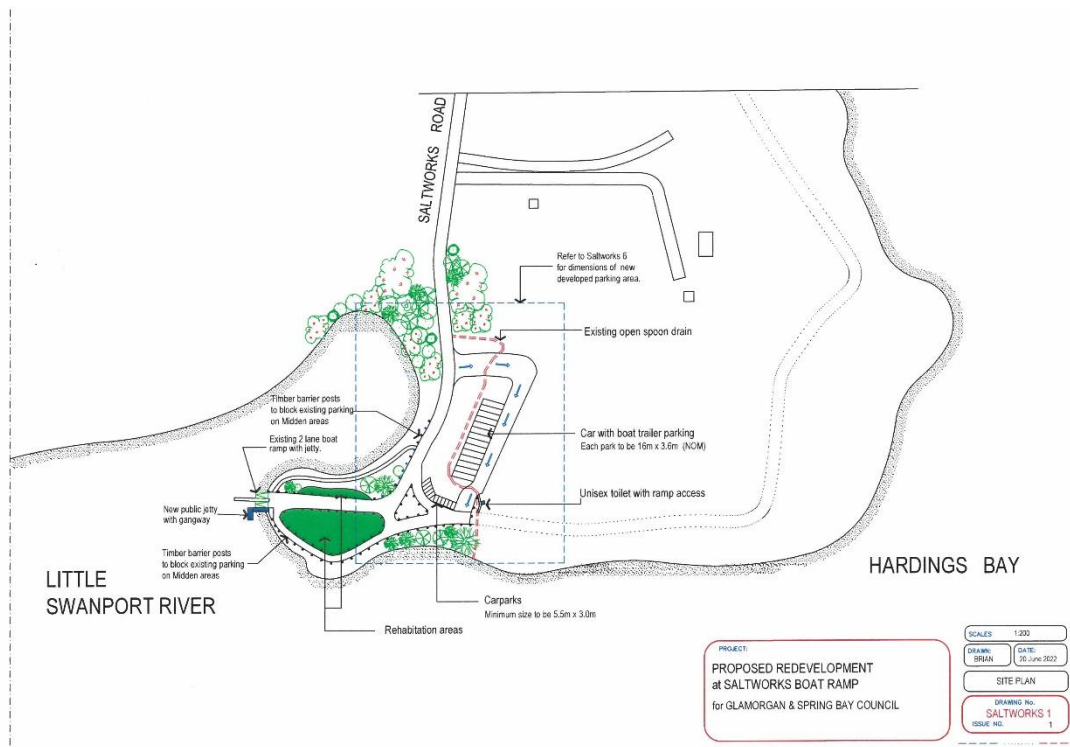
General maintenance is carried out on Council owned boat ramps and jetties.

Swansea Boat Ramp

The advice from Marina & Safety Tasmania for the Swansea boat ramp, as is for all boat ramps in the State, is to be aware of the weather & tide conditions when using these public facilities.

Saltworks Boat Ramp

Council is waiting for Parks and Wildlife to give consent to lodge a Development Application for the Saltworks boat ramp. The Development Application will include; the replacement of the public jetty with a low-maintenance floating pontoon. This will be funded by Marine and Safety Tasmania. In addition, the DA will also include a single unisex disabled accessible composting toilet. The toilet building is being funded by the LRCI grant phase 3, which is on the approved list. The composting mechanism for the toilet is being provided by Parks and Wildlife. PWS has also agreed to do the ongoing servicing of the toilet. Also listed under the DA, when future funding is available, is a relocated car & boat trailer parking area. This will allow the existing car park area to be rehabilitated as per the recommendation in the Aboriginal Heritage Assessment conducted over the area by Stuart Huys and Rocky Sainty. This assessment was funded by PWS.



Saltworks Boat Ramp Area Plan

Triabunna Wharf and Marina

Ongoing general maintenance and inspections are carried out as required.

Triabunna Marina

The invoicing for the Triabunna Marina & Wharf has been issued for the new financial year. As recommended by Council the fees have been increased across the board by 15%.



RECOMMENDATION

That Council notes the information.

DECISION 200/22

Moved Cllr Rob Churchill, seconded Cllr Michael Symons:

That Council notes the information.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

Manager of Buildings and Marine Infrastructure, Mr Adrian O'Leary left the meeting at 2:32pm

8 OFFICERS' REPORT REQUIRING A DECISION

8.1 Public Art and Memorials Policy

Author: Director Works & Infrastructure (Peter Porch)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

ATTACHMENT/S

1. Draft Public Art Memorial Policy August 2022 [8.1.1 - 11 pages]

PURPOSE

To recommend that Council adopts the draft Public Art and Memorial Policy as attached to this agenda item.

BACKGROUND/OVERVIEW

In order to promote and continue to improve the good governance within Glamorgan Spring Bay Council, a draft Public Art and Memorial Policy has been developed.

The purpose of the Policy is to provide a framework for the installation of Public Art and Memorials in their many forms in public spaces within the Glamorgan Spring Bay Municipal Area.

The Policy applies to all proponents of public art and or memorials and addresses the following key elements:

- The development of a public art and memorial register that is reviewed annually and includes indoor artworks.
- Increased expression and acknowledgement of the energy, creativity and achievements that exist within Glamorgan Spring Bay.
- Enhanced public spaces through appropriate public art and memorial installation.
- The implementation of a consistent, transparent and equitable process for the identification, commissioning, management, maintenance, deaccessioning of public artworks and retirement of memorials.
- Promotion of community cultural development through increased community participation in public art processes.
- Increased cultural tourism opportunities.

The draft Public Art and Memorial Policy was presented to Council at a Workshop held on 19th July 2022. If adopted by Council, the Policy will be made available on Council's website and staff and Councilor intranet.

STRATEGIC PLAN REFERENCE

Guiding Principles

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.

Key Foundations

2. Our Community's Health and Wellbeing

What we plan to do

- Maintain public amenities and recreational facilities.

STATUTORY IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil

RISK CONSIDERATION/S

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation	Nil	Nil	Nil	Nil.
No material risk associated with adopting the recommendation.				
Do not adopt the recommendation	Low	Low	Low	Review and amend Policy for presentation at a future Council Meeting.
Governance mechanisms for these requests not improved.				

OFFICER'S COMMENTS

The draft Policy has been developed and reviewed with identified modifications implemented and is recommended for adoption.

OFFICER'S RECOMMENDATION

That Council adopts the Public Art and Memorial Policy as attached to this report item effective 27/09/2022.

DECISION 201/22

Moved Cllr Annie Browning, seconded Cllr Grant Robinson:

That Council adopts the Public Art and Memorial Policy as attached to this report item effective 27/09/2022.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

8.2 Waub's Beach Dune Rehabilitation Bicheno

Author: Director Works & Infrastructure (Peter Porch)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

ATTACHMENT/S

1. Waubs Bay Dune Project v3 1 [8.2.1 - 2 pages]
2. Sally Johns Waubs Beach report 2009 [8.2.2 - 6 pages]

PURPOSE

To provide information to council on a community initiative that conforms with councils developed plans and strategies for the area.

BACKGROUND/OVERVIEW

A small group of members from the Bicheno Earth Ocean Network (EON), would like to put into action the Waub's Bay Dune Project. Last year, this project was jointly developed with the Glamorgan Spring Bay Council Environmental Officer and EON.

The plan seeks to align with the Glamorgan Spring Bay Council Bicheno Coastal Reserves, Native Flora and Fauna Management Plan 2014-19 which while now out of date is otherwise still perfectly relevant to the management of the area. Additionally, the initiative responds to a 2009 report by Sally Johns (attached) which indicates the issues are not new but are consistently requiring of attention to manage degradation.

A recent site inspection involving council officers and members of the EON group identified dune erosion, native vegetation degradation and weed invasion at the location. There is also intrusion into the natural landscape by property owners fronting the dune.

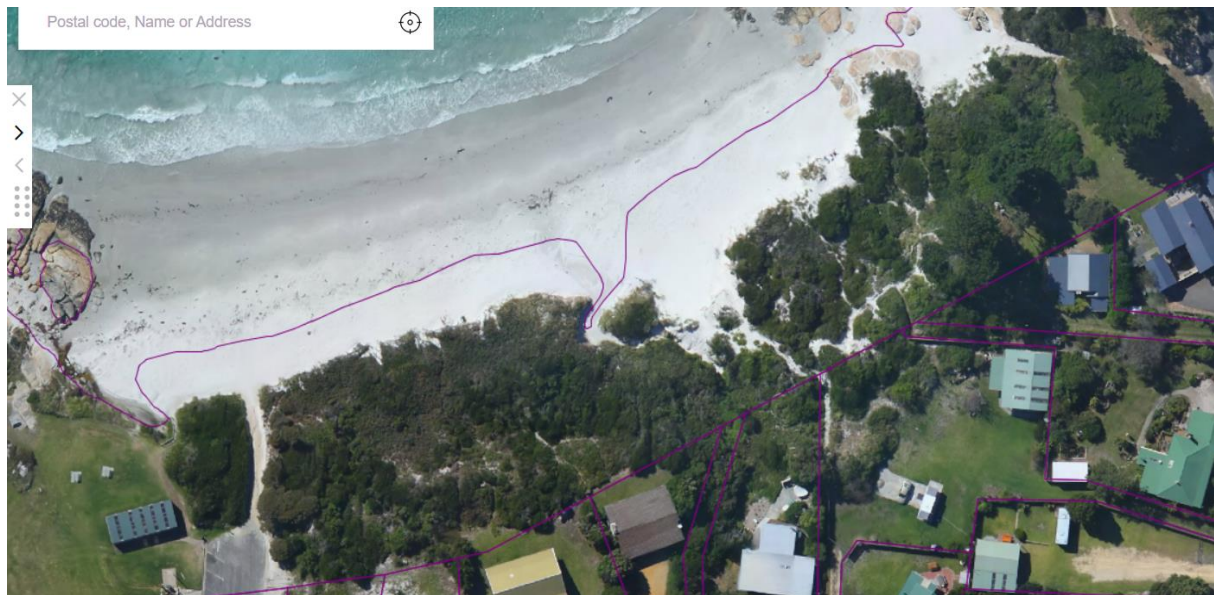
The land in question is held by Council under license from the Crown and highlighted pink with green stripe in the image below.



This image shows the area in front of several properties being eroded with individual pathways to the beach and reduction of natural foliage.



Between the inspection on the 26th August and the writing of this report on the 31st August this tree within the reserve area was cut down. The image above is from the end of 2021. The image below is from 2010. The foliage at the front of the dune has receded by 7 metres from the property boundaries in this time and in area is 21% less than 2010.



STRATEGIC PLAN REFERENCE

Guiding Principles

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.

Key Foundations

5. Our Environment

What we plan to do

- Review and update existing Council strategies and plans.
- Involve, engage and equip groups and individuals in Natural Resource Management.

STATUTORY IMPLICATIONS

Numerous Acts provide governance on Natural Reserve Management:

- Environmental Protection and Biodiversity Conservation Act 1999 (Commonwealth)
- Tasmanian Threatened Species Protection Act 1995
- Tasmanian Weed Management Act 1999
- Aboriginal Relics Act 1975
- Cat Management Act 2009
- Crown Lands Acts 1976
- Environmental Management and Pollution Control Act 1994
- Historical Cultural Heritage Act 1995
- Land Use Planning and Approvals Act 1993
- Local Government Act 1993
- National Parks and Reserves Management Act 2002
- Nature Conservation Act 2002

BUDGET IMPLICATIONS

Assist the community group through existing operational budgets.

RISK CONSIDERATION/S

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation			Low	Proceed with proposed initiatives.
Identified risk can be mitigated				
Do not adopt the recommendation	Certain	Severe	High	Await landowners to be concerned over property loss through lack of coastal protection zone.
Further and faster erosion of remaining dunes				

OFFICER'S COMMENTS

There is a concern here for the private land owners and council. The erosion of the foliage which supports the dune reduces the stability of the dune which in time will erode the front of the private land. With a reduction of one fifth of the foliage in 12 years a tipping point will soon be reached where dune erosion will escalate substantially.

It is proposed to support the plan of the EON group and work with them on a range of initiatives which include:

- Educating students at the school
- Providing information to the landowners who are impacting the dune stability
- Selective fencing and replanting
- Interpretive signage to assist in public education
- Weed removal and replanting with local provenance

Council officers propose to work with EON to carry out elements of the program best provided by council and supporting the on-ground activity provided by EON volunteers.

OFFICER'S RECOMMENDATION

That council receives the report and notes the information.

DECISION 202/22

Moved Clr Annie Browning, seconded Clr Michael Symons:

That council receives the Waub's Beach Dune Rehabilitation Bicheno report and notes the information.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Clr Cheryl Arnol, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson and Clr Michael Symons

Against: Nil

8.3 Tree Policy Update

Author: Director Works & Infrastructure (Peter Porch)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

ATTACHMENT/S

1. Draft Tree Management Policy 2022 Workshop September 1a [**8.3.1** - 8 pages]

PURPOSE

To recommend that Council adopts the draft Tree Management Policy as attached to this agenda item.

BACKGROUND/OVERVIEW

Council receives many requests to remove trees on council managed land. It is important to provide transparency top the public with respect to how council responds to such requests and so a policy has been in existence for many years. In order to promote and continue to improve the good governance within Glamorgan Spring Bay Council, Council's Tree Management Policy has been reviewed in accordance with the policy review program.

The purpose of the Policy is to set out the principles by which Council manages, maintains, removes or plants trees on council land within the Glamorgan Spring Bay Municipal area.

The Policy applies to all areas within the municipal area for which Council has ownership or care and control and land to be donated as is the case with subdivision development and addresses the following key elements:

- To provide a quality environment for residents, ratepayers and visitors and recognise the importance of trees to the quality of the local environment.
- To provide a practical and balanced approach to tree management that seeks to ensure public safety whilst striving to preserve and maintain, in a safe and healthy condition, those trees which are currently or which will become visually, historically, or environmentally valuable to the community of Glamorgan Spring Bay.
- To address the issues of tree management, tree planting, tree removal, tree pruning, and damage caused by trees on Council managed land.
- To provide clear guidelines for Council officers as they respond to tree related enquiries, to ensure that any associated risks are managed or controlled.
- To consider the impacts of climate change and the adaptation that may be necessary with respect to maintaining the amenity and climate influence of trees for resilient landscapes

The draft Tree Management Policy was presented to Council at a Workshop held on 13th September 2022. If adopted by Council, the Policy will be made available on Council's website and staff and Councilor intranet.

STRATEGIC PLAN REFERENCE

Guiding Principles

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

Key Foundations

5. Our Environment

What we plan to do

- Review and update existing Council strategies and plans.

STATUTORY IMPLICATIONS

- The Law of Torts – common law
- Civil Liability Act 2002
- Roads & Jetties Act (1935)
- Local Government Highways Act (1982)
- Local Government Act (1993)
- Work Health and Safety Act (2012)
- Work Health and Safety Regulation (2012)
- Glamorgan Spring Bay Council Native Flora and Fauna Management Plans 2014-2019
- Forest Practices Act 1985

BUDGET IMPLICATIONS

Tree management is undertaken within existing budget allocations. There is no budget impact from adoption of the policy.

RISK CONSIDERATION/S

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation	Nil	Nil	Nil	Regular reviews of the Policy are undertaken with actions to rectify non compliances in a timely manner.
No material risk associated with adopting the recommendation.				
Do not adopt the recommendation	Low	Low	Low	Review and amend Policy for presentation at a future Council Meeting.
Policy review date overdue.				

OFFICER'S COMMENTS

The draft Policy has been reviewed in accordance with Council's Corporate Calendar to incorporate legislative change and climate change considerations and is recommended for adoption.

OFFICER'S RECOMMENDATION

That Council adopts the Tree Management Policy as attached to this report item effective 27th September 2022.

DECISION 203/22

Moved Deputy Mayor Jenny Woods, seconded Cllr Cheryl Arnol:

That Council adopts the Tree Management Policy as attached to this report item effective 27th September 2022.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

8.4 Car Parking Cash-In-Lieu Contribution Policy

Author: Director Planning & Development (Alex Woodward)

Responsible Officer: Director Planning and Development (Alex Woodward)

ATTACHMENT/S

1. Car Parking Cash In Lieu Contribution Policy V1 1 002 [8.4.1 - 8 pages]

PURPOSE

To recommend that Council adopts the Car Parking Cash-In-Lieu Contribution Policy as attached to this agenda item.

BACKGROUND/OVERVIEW

In order to promote and continue to improve the good governance within Glamorgan Spring Bay Council, the Car Parking Cash-In-Lieu Contribution Policy has been reviewed and updated after its initial 12 month implementation.

The purpose of the Policy is to:

- a) Provide a strategic approach on Council's decisions regarding the equitable acceptance of cash- in-lieu contributions for on-site car parking spaces not provided for in a development.
- b) To provide guidance on how funds obtained through car parking cash in lieu contributions will be utilised.

The Policy applies to every application for use or development under the *Land Use Planning and Approvals Act 1993* that relies upon or has implications for providing and managing public off street car parking within the Glamorgan Spring Bay municipal area in accordance with C2.0 Parking and Sustainable Transport Code of the Tasmanian Planning Scheme - Glamorgan Spring Bay or the subsequent planning scheme.

The objectives of the Policy are as follows:

- a) Reduce the duplication of parking facilities in Glamorgan Spring Bay to enable developers to maximise the use of their land.
- b) the amount of parking provided is sufficient to meet the future needs of the use and/or development of the subject land
- c) ensure the provision of an appropriate number of car parking spaces in each locality
- d) promote the efficient use of parking spaces through the consolidation of car parking facilities
- e) provide for the equitable charging of cash-in-lieu contributions for on-site car parking spaces not provided for developments
- f) the method of calculating the value of cash-in-lieu contributions is clear, reasonable and fair
- g) provide guidance on how the cash-in-lieu funds are managed and expended for the provision or improvement of car parking and/or transport infrastructure

- h) assist in the strategic provision of car parking throughout the Glamorgan Spring Bay municipal area.

If adopted by Council, the Policy will be made available on Council's website and staff and Councillor intranet.

STRATEGIC PLAN REFERENCE

Guiding Principles

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

Key Foundations

1. Our Governance and Finance

What we plan to do

- Complete all asset management plans and policies for Council infrastructure (including assessment of condition) in 2020.
- Develop plans, policies and guidelines for built assets.
- Review and update existing Council strategies and plans.

STATUTORY IMPLICATIONS

Local Government Act 1993

Land Use Planning and Approvals Act 1993

BUDGET IMPLICATIONS

As this Policy is currently implemented it is not considered to have any budgetary implications.

RISK CONSIDERATION/S

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation				Nil.
No material risk associated with adopting the recommendation.				
Do not adopt the recommendation	Low	Low	Low	Review and amend Policy for presentation at a future Council Meeting.
Policy review date overdue.				

OFFICER'S COMMENTS

The Policy has been reviewed in accordance with Council's Corporate Calendar and is recommended for adoption.

OFFICER'S RECOMMENDATION

That Council adopts the Car Parking Cash-In-Lieu Contribution Policy as attached to this report item effective 27 September 2022

DECISION 204/22

Moved Cllr Rob Churchill, seconded Cllr Grant Robinson:

That Council adopts the Car Parking Cash-In-Lieu Contribution Policy as attached to this report item effective 27 September 2022

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

8.5 Proposed Council Office Closure – 2022 Christmas / New Year Holiday Period

Author: Executive Officer (Jazmine Murray)

Responsible Officer: General Manager (Greg Ingham)

ATTACHMENT/S

Nil

PURPOSE

The purpose of this report is to request Council's endorsement of the proposed closure of the Council Office over the 2022 Christmas/New Year Holiday period.

BACKGROUND/OVERVIEW

It is proposed that the Christmas/New Year closure period for 2022 is as follows:

- Business closes on Friday 16 December 2022 at 1:00pm and re-opens on Monday 19 December 2022 at 9:00am.
- Business closes on Friday 23 December 2022 at 12:00pm and re-opens Tuesday 3 January 2023 at 9:00am.

Arrangements will be put in place in respect to the taking of annual leave by staff as required.

As per Council's Enterprise Bargaining Agreement (2022-2025) section 37 states: "The three days between Christmas and New Year will be paid as Christmas gratia leave and will not be deducted from an employee's leave accruals. If the employee is required to work on any of these days or part thereof, they are to be taken in lieu."

Therefore, the following entitled days will be taken as "Christmas Gratia Leave":

- Wednesday 28 December 2022
- Thursday 29 December 2022; and
- Friday 30 December 2022.

As per previous years, a roster system will be developed for the Works staff to ensure essential tasks and emergency work can be carried during this Christmas/New Year period.

STRATEGIC PLAN REFERENCE

Guiding Principles

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

Key Foundations

1. Our Governance and Finance

What we plan to do

- Develop and foster a strong, supportive and respectful organisational culture.

STATUTORY IMPLICATIONS

Nil.

BUDGET IMPLICATIONS

Any costs associated with Annual Leave taken by staff will be in accordance with individual officer entitlements.

RISK CONSIDERATION/S

No risks are identified in closing the Council Office during the Christmas/New Year period.

OFFICER'S COMMENTS

Should Council endorse the proposed office closure, the General Manager will advertise the closure accordingly.

OFFICER'S RECOMMENDATION

That Council endorses the closure of the Triabunna Council Offices from 1:00pm on Friday 16 December 2022 to re-open on Monday 19 December at 9:00am; and from 12:00pm Friday 23 December 2022 to re-open Tuesday 3 January 2023 at 9.00am.

DECISION 205/22

Moved Clr Cheryl Arnol, seconded Clr Michael Symons:

That Council endorses the closure of the Triabunna Council Offices from 1:00pm on Friday 16 December 2022 to re-open on Monday 19 December at 9:00am; and close from 12:00 noon Friday 23 December 2022 to re-open Tuesday 3 January 2023 at 9.00am.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Clr Cheryl Arnol, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson and Clr Michael Symons

Against: Nil

8.6 Community Small Grant Application - Swansea Community & Men's Shed Inc.

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

ATTACHMENT/S

1. Community Small Grant Application - Swansea Community & Men's Shed [8.6.1 - 1 page]
2. Quotation [8.6.2 - 2 pages]

PURPOSE

Recommendation for Council to approve a Community Small Grant application for \$915 to the Swansea Community & Men's Shed for a defibrillator for the building.

BACKGROUND/OVERVIEW

Community Small Grant funding is available to assist the undertaking of programs and activities within the Glamorgan Spring Bay municipal area. The assessment criteria is outlined in the Community Small Grants Fund policy, including:

- Grants are restricted to \$1,000, with exceptions up to \$1,500 at Councils discretion.
- Grants are available to not-for-profit individuals, community organisations and groups.
- Grants are intended to assist projects that (1) address relevant community issues of significance (2) are initiated within the community and actively involve local people and (3) improve access and encourage wider use of facilities.

This application from Swansea Community & Men's Shed, is for a contribution towards a defibrillator for members of the community to access when required.

Estimated costs for event activities to be covered by Community Small Grant funding:

Item	Cost
Defibrillator, Adult Pads, Lithium Battery, Indoor Cabinet, 90 degree sign, Poster, 10 X AED awareness e-learning licenses.	\$2,400
Freight	\$15
Total	\$2,415

The Swansea Community & Men's Shed have already attained a grant of \$1,500 from the Premier's Discretionary Fund to contribute towards the items leaving an outstanding balance for Community Small Grant of \$915.

Cost of unit	\$2,415
Funding already obtained	\$1,500
Balance required	\$915

STRATEGIC PLAN REFERENCE

Guiding Principles

2. Reinforce and draw on the strengths of our communities at both a local and regional level.

Key Foundations

2. Our Community's Health and Wellbeing

What we plan to do

- Support and facilitate social and community events that promote community health and wellbeing.

STATUTORY IMPLICATIONS

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

a. in-kind assistance; and

b. fully or partially reduced fees, rates or charges; and

c. remission of rates or charges under Part 9.

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

BUDGET IMPLICATIONS

Applications for funding are considered throughout the financial year until such time as the available funds are exhausted. There is a \$30,000 Community Small Grants Program provision in the 2022/23 budget. As at 31 August 2022 there is \$28,000 in the budget available to support this application.

RISK CONSIDERATION/S

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Nil	Nil	Nil	Nil
Nil				
Do not adopt the recommendation	Possible	Moderate	Moderate	Council reviews the application and reasons for not adopting the recommendation.
Swansea Community & Men's Shed may not find alternate funding to pay the insurance and fees to host the community event.				

OFFICER'S COMMENTS

Having a defibrillator nearby for quick use in community buildings is useful first response safety equipment, increasing the chances of recovery for those who suffer from a heart attack in the vicinity.

Integrity Assessment:

The 'Swansea Community & Men's Shed is a registered incorporated association Registration Number: #IA12674.

Criteria Assessment:

Funding value is within the acceptable allowance	Yes
Applicant is a not-for-profit community organisations and groups or individual	Yes
Grant is to assist projects that: (1) address relevant community issues of significance – (2) are initiated within the community and actively involve local people (3) improve access and encourage wider use of facilities	Yes

OFFICER'S RECOMMENDATION

That Council approve the application for Community Small Grant funding of \$915 to 'Swansea Community & Men's Shed' for a defibrillator.

DECISION 206/22

Moved Cllr Annie Browning, seconded Cllr Michael Symons:

That Council approve the application for Community Small Grant funding of \$915 to 'Swansea Community & Men's Shed' for a defibrillator.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

8.7 Road Closure Triabunna - Tasmanian Seafarers Memorial 2022

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

ATTACHMENT/S

Nil

PURPOSE

To implement a road closure to facilitate an event.

BACKGROUND/OVERVIEW

On Sunday, October 16, the Tasmanian Seafarers Memorial will be held. The Tasmanian Seafarers Section 24 Committee of Glamorgan Spring Bay Council has asked that a temporary road closure be put in place on Henry Street between Vicary Street and Esplanade West and on Esplanade West between Henry Street and Charles Street, Triabunna, for the duration of the service, which will take place from 10:00am to 12:30pm.

STRATEGIC PLAN REFERENCE

Guiding Principles

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

Key Foundations

4. Infrastructure and Services

What we plan to do

- Sustain a safe and well-maintained road network across the municipality.

STATUTORY IMPLICATIONS

For a public function, section 19 of the Local Government Highways Act provides the power for the road closure.

Local Government Highways Act 1982

19. Closure of local highways for public functions, &c.

(1) For a purpose in connection with a public function, or in order to facilitate work on land adjoining a local highway, a corporation may, after consulting the Commissioner of Police—

(a) close a local highway or part of a local highway in the municipality;

(b) forbid the use of a local highway or part of a local highway in the municipality by all person, or by all persons with vehicles, subject to such exceptions as the corporation considers appropriate; or

(c) subject to a resolution of the council, grant exclusive licences to occupy part of a local highway so closed for such periods and on such conditions as the corporation thinks fit.

(2) When practicable, a corporation shall give notice in a local newspaper circulating in the municipality of any action that it proposes to take under this section.

- (3) The forbidding under [subsection \(1\) \(b\)](#) of the use of a local highway or part of a local highway in a municipality shall be effected by an order—
- (a) published in a local newspaper circulating in the municipality; or
- (b) displayed where the public right of passage ceases under the order.
- (4) A licence granted under [subsection \(1\) \(c\)](#) is to name at least one licensee and may describe other licensees in general terms.
- (5) While part of a local highway is closed or forbidden to be used under [subsection \(1\)](#), that part shall be deemed to be the property of the corporation for the purpose of civil or criminal proceedings against persons who are not authorized to enter that part.

BUDGET IMPLICATIONS

No material impact on operational budget allowances.

RISK CONSIDERATION/S

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Unlikely	Moderate	Low	Traffic management plan and development implementation
Risks to road users and event participants				
Do not adopt the recommendation	Possible	Moderate	Moderate	No risk mitigation action identified
Event in jeopardy of not proceeding.				

OFFICER'S COMMENTS

Officers will program the implementation of all aspects of the road closure including advertising, and carry out the road closure on the day.

OFFICER'S RECOMMENDATION

That Council notes the road closure, in accordance with Section 19, 1, (a) of the Local Government Act 1982, Henry Street between Vicary Street and Esplanade West and on Esplanade West between Henry Street and Charles Street, Triabunna, from 10:00am to 12:30pm.

DECISION 207/22

Moved Cllr Michael Symons, seconded Cllr Cheryl Arnol:

That Council notes the road closure, in accordance with Section 19, 1, (a) of the Local Government Act 1982, Henry Street between Vicary Street and Esplanade West and on Esplanade West between Henry Street and Charles Street, Triabunna, from 10:00am to 12:30pm on Sunday 16 October 2022.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

8.8 Squid Festival 2022 (Spring Bay Mill)

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

ATTACHMENT/S

1. Squid Festival 2022 - Event Funding Application [8.8.1 - 3 pages]

PURPOSE

Recommendation for Council to approve in-kind support and event funding to the Spring Bay Squid Festival that is proposed for Friday 25 – Sunday 27 November 2022 in the township of Triabunna.

BACKGROUND/OVERVIEW

Squid Festival is a co-production of Spring Bay Mill and Artology Ltd, a not-for-profit arts & culture organisation.

Spring Bay Squid Festival is a three-day celebration of the ocean and its most intriguing inhabitant: the marvellous squid. With tentacles cast far and wide in search of the best music, the finest chefs, the squiddest experts and the least inhibited performers in the land, the festival will have a little bit of something for everyone.

A part of the festivities, it is planned for a mural to be painted at the Spring Bay Museum and Discovery Centre on a shipping container semi-permanently situated in front of the Community Shed. The mural will be inspired by Tasmanian author Robbie Arnott's Novel 'The Rain Heron's. The project hopes to inspire other public art and design projects around the Glamorgan Spring Bay Community.

The application from Matt Woodham, Project Manager for Spring Bay Mill is for a contribution towards the costs of the event from Council from the following activities:

1. Handling the road closures and supplying necessary signage.
2. Waste Management bins (ideally 6 x recycling, 6 x general, 8 x organics) and a worker / truck to deliver these to the Waste Transfer Station at Orford.
3. Chair Hire (120 chairs)
4. Cash contribution \$4,500 – Artist fee & Materials for the Mural.

STRATEGIC PLAN REFERENCE

Guiding Principles

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.

Key Foundations

2. Our Community's Health and Wellbeing

What we plan to do

- Support and facilitate social and community events that promote community health and wellbeing.

STATUTORY IMPLICATIONS

Local Government Act 1993

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

a) in-kind assistance; and

b) fully or partially reduced fees, rates or charges; and

c) remission of rates or charges under Part 9 .

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

BUDGET IMPLICATIONS

Applications for event assistance are considered throughout the year. Council has an allocation of \$12,000 for events & programs in the 2022/23 budget. As at 31 August 2022 there is \$12,000 available to support this application

RISK CONSIDERATION/S

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Possible	Negligible	Low	Council provides similar support to the Squid Festival as other event organisers in the region. Positive reflection on Council as a sponsor of the event.
Council needs balance available funding across various events throughout the year.				
Do not adopt the recommendation	Possible	Moderate	Moderate	Council reviews the application and reasons for not adopting the recommendation.
Event will need to seek funding from elsewhere.				

OFFICER'S COMMENTS

This new event 'Spring Bay Squid Festival' is a fresh new event for the township of Triabunna. This will create an event that encourages locals to engage and enjoy the produce of the local region.

OFFICER'S RECOMMENDATION

That Council approve the application for event assistance of \$2000 and provide in-kind assistance as resources permit to the Spring Bay Squid Festival event.

DECISION 208/22

Moved Deputy Mayor Jenny Woods, seconded Clr Grant Robinson:

That Council approve the application for event assistance of \$2000 and provide in-kind assistance as resources permit to the Spring Bay Squid Festival event.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Clr Cheryl Arnol, Clr Annie Browning, Clr Rob Churchill, Clr Grant Robinson and Clr Michael Symons

Against: Nil

9 NOTICES OF MOTION

9.1 Notice of Motion - Deputy Mayor Jenny Woods

BACKGROUND

It was noted that a new pedestrian safety fence has been installed in Midway Point on the new highway works. It seems reasonable that such a fence would perform the task of keeping children and other pedestrians from falling into the traffic lane on the Orford and Buckland bridges on the Tasman Highway. Questions have been raised with the Department of State Growth in recent times with the response centred on vehicles entering the pedestrian space when the concerns are the opposite; that pedestrians, and especially young children, are at risk of falling into the traffic lane.

Moved Deputy Mayor Jenny Woods, seconded

That council write to the Department of State Growth requesting the installation of a barrier that will prevent pedestrians from falling into traffic on the Orford and Buckland, Tasman Highway Bridges.

DECISION 209/22

Moved Deputy Mayor Jenny Woods, seconded Cllr Cheryl Arnol:

That council write to the Department of State Growth requesting the installation of a barrier that will prevent pedestrians from falling into traffic on the Orford and Buckland, Tasman Highway Bridges.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

9.2 Notice of Motion - Deputy Mayor Jenny Woods

BACKGROUND

Council receives requests from property owners from time to time where property access roads are not presently maintained by council. One such request pertains to an unformed road of around 680 metres in length from Strip Road to the south. The road is identified as a licence area. Residents have requested council upgrade and maintain the road to service the 6 or so properties who use this as their only access.

Moved Deputy Mayor Jenny Woods, seconded

That council seek a report from officers providing information on the mechanisms for developing a road to an acceptable standard and the impacts for council and property owners of those processes.

DECISION 210/22

Moved Deputy Mayor Jenny Woods, seconded Cllr Cheryl Arnol:

That council seek a report from officers providing information on the mechanisms for developing a road to an acceptable standard and the impacts for council and property owners of those processes.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

10 PETITIONS

Nil.

11 QUESTIONS FROM COUNCILLORS

11.1 Questions on Notice by Councillors

Nil.

11.2 Questions Without Notice by Councillors

Deputy Mayor Jenny Woods

Why is the public toilet sign in the reception area covered over? Is this a COVID-19 restriction that has not been removed?

Response from General Manager, Greg Ingham

I concur with this, and this would be a COVID-19 health restriction that has not been removed, now that the restrictions have eased we will remove the cover from this sign.

Clr Cheryl Arno

This October meeting is the last meeting of this Council as it sits, and I understand that Council's Executive Officer Ms Jazmine Murray will be on annual leave in October. As a retiring Councillor I would like to take this opportunity to thank Ms Murray for the work that she has undertaken for Council and the assistance she has given to me personally in undertaking my duties as an elected member, thank you.

11.3 Response to Previous Questions Without Notice By Councillors Taken on Notice - 23 August 2022

Clr Cheryl Arnol

In agenda item 8.1, there is reference to the Seafarers Memorial event costing Council in the order of \$5,000.

The General Manager did provide some financial details last year that contained items that I am struggling to correlate against the Seafarers Memorial noting that the Seafarers Memorial service is a Council event.

The committed costings that I am aware of amount to approximately \$1,000 although that is likely to increase this year due to the Mercury newspaper no longer supporting free advertising for this type of event.

As a Councillor who has had a long term involvement in this particular committee and noting similar in-kind and other costs that are regularly mentioned against other events, could I please be provided with an accurate breakdown of the costs for the annual Seafarers Memorial service.

Response from General Manager, Greg Ingham

Last year's Seafarers' Memorial event was cancelled due to COVID-19. Therefore, the sum of the costs listed below are estimates based on the event going ahead. Other costs are based on previous years expenditure and actual expenditure e.g., plaque clean-up.

Description	\$ Value
Posting of letters, colour printing, laminating	\$165
Morning tea for all attendees and lunch for Cadets	\$550
Donations to the Cadets	\$200
Road closure notice in the Mercury (note these costs have increased in the current year)	\$605
Administration including COVID Management Plans, Risk Management, Traffic Management Plan, Invitations, guest tracking, hall bookings, liaison with committee.	\$900
Traffic and pedestrian control, Traffic Management Plan installation (labour double time for Sunday)	\$650
Site set up and preparation (labour double time for Sunday)	\$350
Plaque inspection and cleaning (background grinding, buffering, polish and sealing of each plaque)	\$1,000
PPE (masks, sanitiser, hospital grade cleaning wipes)	\$230
TOTAL	\$4,650

12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

Item 1: Minutes of Closed Session – Ordinary Council Meeting held on 23 August 2022.

As per the provisions of Regulation 15 (2) (a) and (d) of the Local Government (Meeting Procedures) Regulations 2015.

RECOMMENDATION

That Council moves into Closed Session at [time].

DECISION 211/22

Moved Deputy Mayor Jenny Woods, seconded Cllr Cheryl Arnol,

That Council moves into Closed Session at 3:35pm.

THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Cheryl Arnol, Cllr Annie Browning, Cllr Rob Churchill, Cllr Grant Robinson and Cllr Michael Symons

Against: Nil

The Mayor confirmed that the recording had been terminated.

13 CLOSE

The Mayor declared the meeting closed at 3:38pm.

CONFIRMED as a true and correct record.

Date:

Mayor Robert Young