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## **ORDINARY COUNCIL MEETING MINUTES**

TUESDAY 25 JULY 2023

2:00 PM

Council Chambers, Triabunna

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## NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 25 July 2023, commencing at 2:00 pm.

## QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

**Dated** this Thursday 20 July 2023



Greg Ingham  
**GENERAL MANAGER**

### IMPORTANT INFORMATION

- As determined by Glamorgan Spring Bay Council in April 2017, all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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UNCONFIRMED

## **1 OPENING OF MEETING**

The Mayor welcomed Councillors and staff and declared the meeting open at 2:01 pm.

### **1.1 Acknowledgement of Country**

*Glamorgan Spring Bay Council acknowledge and pays respect to the Tasmanian Aboriginal people as the traditional and original owners, and continuing custodians of this land on which we gather and acknowledge their Elders - past and present.*

### **1.2 Present**

#### **Present:**

Mayor Cheryl Arnol  
Deputy Mayor Michael Symons  
Clr Rob Churchill  
Clr Neil Edwards  
Clr Greg Luck  
Clr Carole McQueeney  
Clr Jenny Woods  
Clr Robert Young

### **1.3 Apologies and Leave of Absence**

Nil.

### **1.4 In Attendance**

General Manager, Mr Greg Ingham  
Executive Officer, Mrs Jazmine Kerr  
Director Corporate and Community, Mrs Elysse Blain  
Senior Planner, Mr James Bonner

## 1.5 Late Reports

### **DECISION 147/23**

Moved Cllr Jenny Woods, seconded Cllr Rob Churchill:

That Council accepts late report item *General Manager's Performance Review* as late confidential agenda item 2.3

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## 1.6 Declaration of Interest or Conflict

*The Mayor requests Elected Members to indicate whether they have:*

1. *any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
2. *any conflict as described in Council's Code of Conduct for Councillors, in any item included in the Agenda.*

**Please note that Deputy Mayor Michael Symons declared an interest in Agenda Item 8.3**

## 2 CONFIRMATION OF MINUTES

### 2.1 Ordinary Meeting of Council - 27 June 2023

#### **RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Tuesday 27 June 2023 at 2:00pm be confirmed as a true and correct record.

#### **DECISION 148/23**

Moved Cllr Carole McQueeney, seconded Cllr Robert Young:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 27 June 2023 at 2:00pm be confirmed as a true and correct record.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **2.2 Special Meeting of Council - 6 July 2023**

### **RECOMMENDATION**

That the Minutes of the Special Meeting of Council held on 6 July 2023 at 2:00pm be confirmed as a true and correct record.

### **DECISION 149/23**

Moved Clr Jenny Woods, seconded Clr Carole McQueeney:

That the Minutes of the Special Meeting of Council held on 6 July 2023 at 2:00pm be confirmed as a true and correct record.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil



## **2.3 Date and Purpose of Workshop(s) Held**

### **TUESDAY 11 JULY 2023**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1:30pm to 5:00pm on Tuesday 11 July 2023 at the Council Offices, Triabunna.

#### **Present:**

Mayor Cheryl Arnol  
Clr Rob Churchill  
Clr Greg Luck  
Clr Carole McQueeney  
Clr Robert Young

#### **Apologies:**

Deputy Mayor Michael Symons (due to work commitments)  
Clr Jenny Woods  
Clr Neil Edwards

#### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Peter Porch, Director Works and Infrastructure  
Mrs Elysse Blain, Director Corporate and Community  
Mr James Bonner, Senior Planner  
Mr Mick Purves, Planning Consultant  
Mr Brendan Ryan, Accountant

#### **Guests**

- Cecilia Broderick, East Coast Heritage Museum Manager

#### **Agenda**

- Presentation by East Coast Heritage Museum and War Memorial
- Representations to AM2022-02 155 Rheban Rd rezoning and 90-lot subdivision
- Governance
- Local Government Reform
- Nature strip mowing

#### **RECOMMENDATION**

That Council notes the information.

**DECISION 150/23**

Moved Cllr Carole McQueeney, seconded Cllr Rob Churchill:

That Council notes the information.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

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### 3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

#### 3.1 Questions on Notice

Nil.

#### 3.2 Questions Without Notice

*Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing [general.manager@freycinet.tas.gov.au](mailto:general.manager@freycinet.tas.gov.au) or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.*

Nil.

#### **4 PLANNING AUTHORITY SECTION**

Nil Reports.

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## **5 FINANCIAL REPORTS**

### **5.1 Financial Report period ending June 2023**

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

#### **ATTACHMENT/S**

1. Group Financial Statements 2023-06 [5.1.1 - 5 pages]

#### **BACKGROUND/OVERVIEW**

The financial reports for the period ended June 2023 as attached to this report are presented for the information of Council.

These accounts are issued as an interim result that is then subject to end of year adjustments and audit occurring through September 2023. This is a normal process that occurs at the end of each financial year as many tasks and information is not available or completed in the short time frame imposed by the monthly reporting cycle of Council.

These interim financial reports present a good result for the financial year indicating stable operations, despite tight economic conditions leading to delays to much of the capital program caused by escalating costs and lack of availability of contractors.

Council's financial results have continued to improve and demonstrate clear progress towards the objectives established by Councils' long-term financial management plan to create financial sustainability and focus on orthodox council business. The operational results are turning the tide on the legacy of poor asset infrastructure maintenance with focus now turned to the key groups of roads, stormwater and bridges. Progress will take time due to high cost however works shall be addressed through a prioritised approach. Continuation of skilled staff to continue the trajectory of robust governance has been a critical success factor.

#### **STATUTORY IMPLICATIONS**

- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

#### **BUDGET IMPLICATIONS**

There are no budget implications recognised in the receipt and noting of these reports by Council.

## **RISK CONSIDERATIONS**

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				
There are no material risks from adopting this recommendation.				
<b>Do not adopt the recommendation</b>				
By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.	Likely	Likely	High	By not adopting the recommendation Council is not endorsing the financial reports for the period ending 30 June 2023. Council needs to endorse.

## **OFFICER'S RECOMMENDATION**

That Council receives and notes the interim financial reports as attached to this report for the period ended 30 June 2023.

## **DECISION 151/23**

Moved Cllr Robert Young, seconded Cllr Rob Churchill:

That Council receives and notes the interim financial reports as attached to this report for the period ended 30 June 2023.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## 6 SECTION 24 COMMITTEES

### 6.1 Tasmanian Seafarers' Memorial Committee Minutes - 24 March 2023

#### **MINUTES of the TASMANIAN SEAFARERS' MEMORIAL COMMITTEE MEETING held at the COUNCIL OFFICES on FRIDAY 24<sup>th</sup> March 2023 COMMENCING AT 9.00 AM.**

1. **PRESENT:** Councillors Neil Edwards and Carole McQueeney, Toni Parker, John Hall, Mick Desmond, Graeme Elphinstone and Kath Fergusson.

2. **APOLOGIES:** Nil

#### 3. **CONFIRMATION OF MINUTES & NOTES 13.09.2022 & 10.10.2022**

Moved Graeme Elphinstone/Mick Desmond that the Minutes & Notes 13 September and 10<sup>th</sup> October 2022 be confirmed..... Carried.

#### 4. **APPOINTMENTS**

**COUNCIL REPRESENTATIVES:** Cllr Neil Edwards, Cllr Carole McQueeney

**POSITION OF CHAIRMAN:** Cllr Neil Edwards was nominated to chair the Committee

Moved Kath F/Toni P - CARRIED

Kath agreed to fill the position as assistant secretary while Council Officer Eliza Hazelwood is on annual leave.

#### 5. **BUSINESS ARISING**

- **TSM Service Sunday 16 October 2022:** review comments were very positive with all procedures successfully executed, the weather being kind this year. The Memorial Patron, Her Excellency the Governor the Honourable Barbara Baker AC, and her husband were very impressed with the Service as was Ms Jen Butler MP whose speech on the Service is now included in Hansard.

#### 6. **GENERAL BUSINESS**

- **Future: Committee** : Kath indicated she wished to have a more minor role this coming year but was willing to handle plaque orders as usual. All other members were happy to continue with some names offered for potential new members.
- **Future : Annual Service:** Toni stated how important it was to continue with the traditional Blessing of the Fleet for all fishers and sailors. Neil expressed the need to continue the iconic Service.

It was moved Neil/Mick that the Committee continue to hold the entire Service, to be held on the 3<sup>rd</sup> Sunday in October, that is Sunday 15<sup>th</sup> October 2023 at 11.00am. CARRIED.

Neil suggested seeking a prominent person as guest speaker perhaps from the Navy or the yachting field. Other suggestions were Peter Hopkins (MAST) or someone from IMAS.

Neil asked what were the financial implications for Council for the Service – the Committee had not been supplied with a financial statement but anticipated costs included lunch expenses and a donation towards TS Derwent naval cadets' travel & other expenses, a donation to the Triabunna School organisation for providing morning tea, some administration costs. Cllr Edwards will seek a financial report for the Committee.

Toni will be away until early October but indicated she and her husband Ross will provide the flowers for the Blessing of the Fleet.

Graeme indicated that Rotary has a PA which may be used as backup if needed.

John agreed to be the liaison person with the Navy Bands-master concerning music and naval vocalist.

Kath to approach Government House re possibility of the Governor's attendance again.

Kath to alert groups eg TSIC, RYCT re service date, noting SBBC AGM is usually held in September.

- Plaques: Kath has held preliminary discussions with Greg Atkins re SBPF plaque for his father Reg Atkins.
- Website: Tasmanian Seafarers' Memorial Website: <http://seafarersmemorial.org.au>  
Current web manager: Mr Alastair Douglas.

7. **NEXT MEETING**: Monday 17<sup>th</sup> July, 9.00am.

8. **MEETING CLOSED**: c. 10.15 am

### **RECOMMENDATION**

That the Minutes of the Tasmanian Seafarers' Committee meeting held on 24 March 2023 be received and noted.

### **DECISION 152/23**

Moved Clr Robert Young, seconded Clr Neil Edwards:

That the Minutes of the Tasmanian Seafarers' Committee meeting held on 24 March 2023 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil



## 6.2 Bicheno Memorial Hall Committee Minutes - 16 May 2023



### BICHENO MEMORIAL HALL COMMITTEE

Tuesday 16<sup>h</sup> May 2023

5:30 – 7:00 pm

**Attendance:** Anna King (Chair), Mick Ciavarella, Kathleen Davis (Secretary), Nic Wardlaw,

**Apologies:** Amelia Ramsay, Leon Yates, Michael Symons (GSBC),

**The meeting opened at 5:30 pm**

Item	Discussion and outcome	Moved/Seconded	Action
<b>Previous Minutes</b>	<p>Previous minutes passed and carried.</p> <p><b>Business arising: Lock Box</b> at the front door code has been changed and distributed to hall members and the committee.</p> <p>The annex floor upgrade carried over as no meeting with the council.</p>	Kathleen/Mick	<p>Anna to discuss this with the council</p>
<b>Report from the Chair - Anna</b>	<p>The hall has increased use and the membership program is growing. However, we need to develop a process for inspecting the hall after large events and then communicating to hall hirees immediately post-event about the need to clean the hall.</p>		<p>Held over for discussion at the next meeting.</p>

<b>Treasurers Report - Anna</b>	<p>Demonstrated automated accounting system, Xero given on the screen. Susan Whytcross has implemented this program so that invoices can be generated that can now be paid by credit card.</p> <p>Net profit \$3516</p> <p>The report was carried then passed.</p>	<p>Nick/Mick</p>	
<b>General Business</b>	<p>5.1 Lighting and AV quotes from Greg Ransley were discussed. Specifically, about sound and audio from the projector to the PA system. Also, the need to create another point for AV equipment outside the projector room is needed.</p> <p>Use the profit from the hall usage is to be allocated to the upgrading of AV.</p> <p>5.2 Review of hall plan. Most items have been achieved a detailed review is to be carried over to the next meeting.</p> <p>5.3 The need for funding was discussed with the possibility of obtaining grants and undertaking a fundraising event. The funding is needed to support the following:</p> <ul style="list-style-type: none"> <li>- upgrade our website and pay accounting costs,</li> <li>- upgrade the lighting and AV gear,</li> <li>- improve the facilities to better meet the needs of users both regular members and events,</li> </ul> <p>Letter to Bicheno Community health group outlining the success of the membership scheme and asking for a donation for 2023-24 to sustain the program.</p> <p>Letters requesting donations to the Glamorgan Spring Bay Council, Bicheno Food and Wine Festival Committee, and Bicheno Lions Club.</p>	<p>Anna/ Nick</p>	<p>Anna to speak with Greg Ransley about these issues.</p> <p>The hall plan to be on the next meeting's agenda.</p> <p>Kathleen and Anna write to the specific groups mentioned requesting donations.</p>

	<p>Check State and Federal funding for upgrades to the hall then work with the local council to achieve this funding.</p> <p>The possibility of a local fundraising event being organized.</p> <p>A new regular user would like to use the kitchen only. Currently, there is no regular fee for using only the kitchen. "The chef's wife can cook" would like to use it weekly. A fee of \$30 per time was accepted and passed.</p>	<p>Anna/ Mick</p>	<p>Anna and Kathleen to research grants and make submissions.</p> <p>Nick and Mick to investigate the idea.</p>
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**The meeting closed at 6:15 pm**

**Next Meeting:**

### **RECOMMENDATION**

That the Minutes of the Bicheno Memorial Hall Committee meeting held on 16 May 2023 be received and noted.

### **DECISION 153/23**

Moved Cllr Jenny Woods, seconded Cllr Carole McQueeney:

That the Minutes of the Bicheno Memorial Hall Committee meeting held on 16 May 2023 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **7 INFORMATION REPORTS**

### **7.1 Director Works and Infrastructure - Peter Porch**

*Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; Cemeteries*

#### **ATTACHMENTS**

Nil

#### **PURPOSE**

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; Cemeteries and Building and Marine Infrastructure.

#### **OFFICER'S COMMENTS**

##### **ASSET MANAGEMENT**

Asset Management practice is the strategic driver for the activities of the Department and is partnered by works that operate to maintain essential services to the community.

Council has adopted \$846,000 in new donated assets from subdivisions at financial year end. This comprises \$372,000 in stormwater infrastructure, \$259,000 in footpath and kerb and \$214,000 in roads.

##### **CONSULTANT SERVICES**

Consultant services are required to deliver specialised services to Council for a range of generally short-term requirements. Current consultant activities comprise:

- Project Management
- Civil works design
- Building design – Coles Bay Annex
- Surveying
- Hydraulic Engineering
- Development Engineering

##### **OPERATIONAL WORKS**

##### **ROADS, BRIDGES, FOOTPATHS, KERBS**

- Unsealed road inspections: 7
- Cold mixing of potholes across the municipality- Ongoing
- Road shouldering Dolphin Sands Rd- completed.
- Glen Gala Rd, repair damaged seal from floods- completed.

- Box out road failures:
  - Road failure- Harold St, Coles Bay- Ag drain installed and is now drying out, awaiting re-seal (been too wet) – reseal completed, more subdrain work required.
  - Road failure, Cosgrove St, Coles Bay- Ag drain installed and now waiting for pavement to dry out - planning reseal.
- Milling/box outs and reseal of pavement failures:
  - Saltworks Rd, 15 box outs and reseals- reseals completed.
  - Okehampton Rd- 4 box outs and reseals- completed.
  - Buckland Rd box outs X 8- box outs completed, asphaltting outstanding.
- Mount Pleasant Rd, Swansea. Bridge deck replacement- now changed to bridge removal and floodway install. (Minor Bridge)
- 1<sup>st</sup> bridge on Brockley Rd, concrete upstream batter due to ongoing flood damage- completed.
- Roadside and fire break slashing – Cambria Drive fire trail completed.
- Numerous subdivision inspections across the whole municipality- Ongoing
- Request For Quote (RFQ) for external supplier of traffic control/management- RFQ closed, and suppliers being reviewed.

## **STORMWATER, DRAINAGE**

- Open drain and culvert/cross over maintenance- ongoing across municipality
- Walkway across open drain beside Blue Waters parallel to Tasman Hwy- 90% completed.
- End of East Shelly Rd, stormwater extension to foreshore at Luther Pt to mitigate property flooding- awaiting cultural permit.
- Radar park, install storm water drainage and re-sheet car park- completed.
- 29 Tasman Hwy, Orford, install pit and pipe to Hwy- completed.

## **WASTE MANAGEMENT**

- Participation in Southern Tasmanian Regional Waste Authority forum – business planning for areas of overlapping need to seek regional grant funding for.
  - This includes preliminary concepts for a compaction system at Orford to capture all kerbside waste collection and bulk bins from Coles Bay, Bicheno and Swansea. Through the STRWA there may be 5 compaction units required within the south to comprise a joint grant application.
- Lease for Swansea Transfer Station executed.

## **PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES**

- Lions Park Bicheno – community driven planning for the park development underway through BCDA. Location for play equipment and type to be determined through this initiative. Previously purchased equipment proposed for the site now in store in Triabunna depot, ready to install.
- Quantified tree risk assessment process (QTRA) – 4 X QTRA's completed for June.

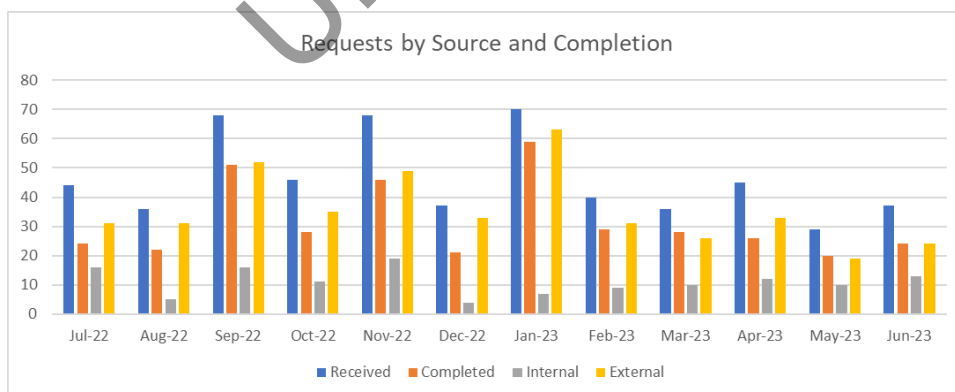
- Tree trimming in high-risk locations (parks and public spaces) across municipality - 3 days completed by arborist around Triabunna/Orford
- Re-planting of marina gardens outside PWS building- completed.
- Waterloo Point walking track, Swansea, new advisory and information signage for track- completed.
- Upgrade of toilet cisterns in Burgess St, Bicheno public toilets- completed.
- Car park northern end of Rospin Beach, re-sheet- completed.
- Rudd Ave, re-sheet turning circle- completed.
- Our park, grading of gravel areas- completed.
- Orford/Triabunna walking track maintenance- completed.
- Esplanade, Coles Bay, remove numerous dead tree's- completed.
- Swanwick boat ramp car park re-sheet- completed.

## EMERGENCY MANAGEMENT

- After hours rostering carried out as scheduled.
- Participation in Red Cross "Communicating in Recovery" training at Triabunna Hall.
- Participation in Red Cross "Redi-Communities" forum in Swansea
- Participation in Local Government Recovery Forum in Campbelltown facilitated by the new State Department: Recovery Tasmania
- Heavy Rains caused local road closures across the council area at the end of June due to swollen rivers.

## CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



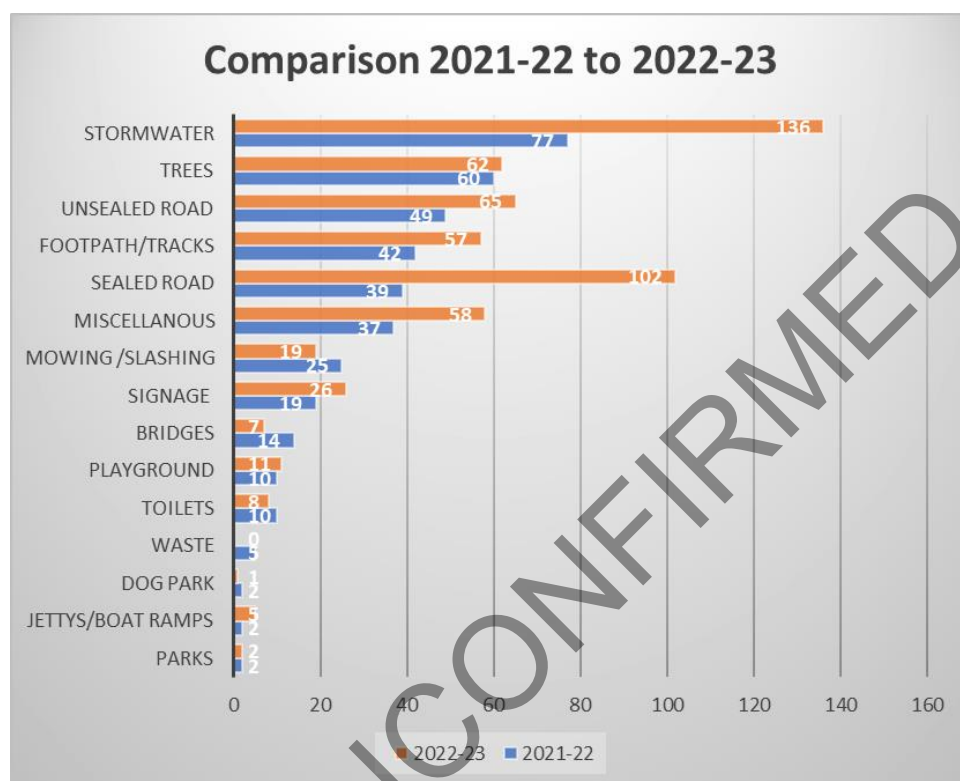
For the year 76% of requests are coming from external sources.

The completion rate is 68% with incomplete requests generally comprising works not in council's control; works in progress and capital requests that are forwarded to future programs.

At year end we can show the comparison between the last year and the year before that to see how customers are interacting with council and our infrastructure and service provision.

There was a 33% increase in customer request in the 2022-23 over the year before with stormwater and sealed roads showing the most significant increases. This reflects the community survey prioritisation of budget funding to resolve the many defects in these infrastructure areas. Miscellaneous requests are a little too high and require more definition while some of the lower request categories may be deleted.

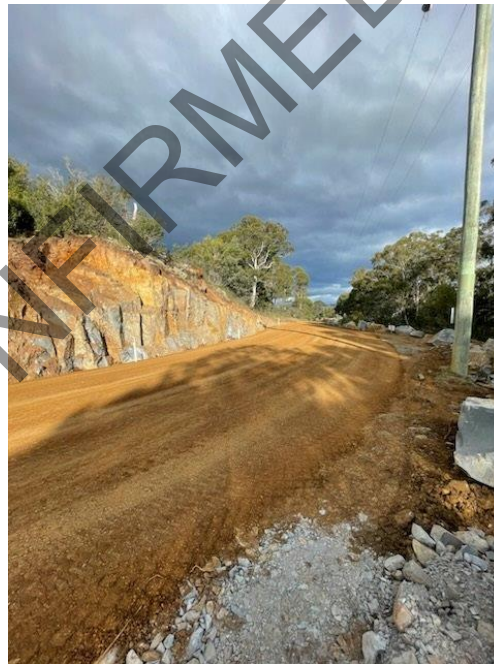
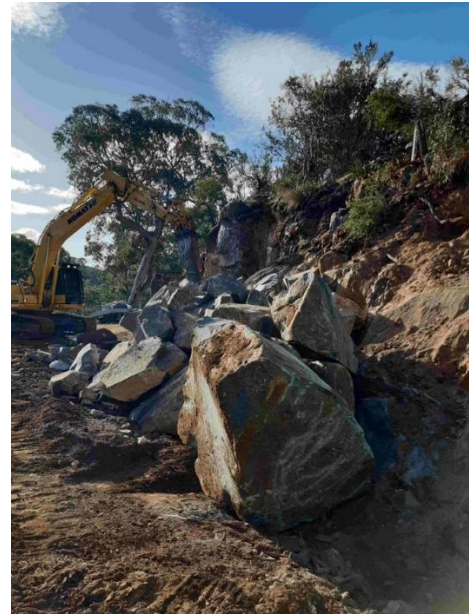
Requests totalled 556 for the year.



## CAPITAL WORKS

- Wielangta Road corner rehabilitation progressing well. 60% complete
- Rheban Road Land slip at Spring Beach tender documents released.
- Old Coach Road land slip at corner drawings, specifications and schedule complete
- Bicheno walking bridge (Deep Hollow Creek) replacement- DSG approvals received, planned for July 2023.
- Sand River Road Land slip – corner widening 90% complete. Guard rail to be installed. A section of the outside of the corner had collapsed into the rivulet below. To repair the outside of the corner was going to be more costly and less effective than cutting the inside corner of the road which improved visibility and available road width. Funding assistance provided by the Department of Defence. Photos below:





### Grant funded

- Coles Bay Hall Annexe – final drawings being prepared for tender
- Swansea Court House Refurbishment practical completion achieved.
- Burgess St, Swansea, form section of road through to Gordon St for emergency use (grant) - 99% completed.
- Swansea main street upgrade - 99% completed.
- Spring Beach public toilet refurbishment – underway - roof installed and concrete path completed. Consulting with plumber and floorer to schedule next stage of works.
- Coles Bay walking track works to commence with mark out by contractor in August. Contracts being finalised.
- Bicheno Triangle tender packs being developed on reduced scope.



- Bicheno Gulch – response received from Parks. More specialist reports for flora and fauna required for DA. Select work packs for tender to be developed outside areas requiring DA to enable the project to get underway.
- Marina Shelter – materials in Triabunna – Builder to commence early August.

## **PLANT AND VEHICLES**

22/23 Plant/Vehicle replacement:

- Triabunna out front mower- ordered- August 2023 delivery.

23/24 Plant/Vehicle replacement:

- Backhoe replacement- 8 tenders received.
- Swansea team ute replacement x 2 - 4 quotes received for each.

## **GENERAL**

- Urban nature strip mowing to cease at end of July. Guideline developed and information being disseminated through rates notices, facebook and council website. Funds diverted to renewal of footpath and stormwater infrastructure.

## **RECOMMENDATION**

That Council notes the information.

## **DECISION 154/23**

Moved Clr Robert Young, seconded Clr Rob Churchill:

That Council notes the information.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

## **7.2 Director Planning and Development - Alex Woodward**

*Animal Control and Compliance; Building and Plumbing; Environmental Health; Medical Centres; Planning and Property*

### **ATTACHMENT/S**

1. Attachment 1 Planning Applications subject to representations June 2023 [**7.2.1** - 3 pages]
2. Attachment 2 Planning Appeals [**7.2.2** - 2 pages]

### **PURPOSE**

The purpose of this report is to provide an update on the activities in the Planning and Development Directorate and to specifically report on the development approvals issued under delegation.

### **BACKGROUND/OVERVIEW**

#### **Animal Control and Compliance:**

The Dog Management Policy Working Group have now reached a consensus of the changes to the Dog Management Policy. This has been referred to Parks and Wildlife Service for their consent to put the document out for consultation. Once consent is received, Council will be presented with a report recommending that the Draft Policy is put out for a period of consultation.

Council's Compliance Officer has investigated a number of dog attacks over the past two months, including a dog biting a child. Investigations are continuing into this matter as the dog is currently missing and unable to be located. Whilst education is the primary tool Officers use, the compliance team have had to infringe when there are serious or ongoing offences. For the 2022/23 year, a total of 79 Infringements were issued on animal control matters. The number for the 2021/22 year was 13. This increase demonstrates that Officers are actively patrolling areas and ensuring responsible dog ownership.

#### **Building and Plumbing:**

Council's Building and Plumbing department continued to receive a steady number of Building and Plumbing Applications over the financial year, with 188 Building Applications and 183 Plumbing Applications approved by Council's Permit Authority. Further to this, the volume of 337 certificates continued to remain steady with 193 processed since July 1, 2022. This demonstrates that the demand for housing in the area is still quite high. Officers continue to investigate compliance issues in relation to Building and Plumbing. Officers have been able to resolve most of these issues without the need for formal enforcement. No Building Notices or Plumbing Notices have been issued for the period with 2 Building Orders issued for the same period.

#### **Environmental Health:**

Following the approval of Councils 2023/24 fees and charges, renewals have been sent to 120 food premises for registration. All regulatory applications have also been sent including water carters, public health risk activities, regulated systems and caravan licenses.

All food businesses have been inspected by Council's Environmental Health Officer (EHO) as per the requirements under the Food Act 2003 with a high level of compliance recorded. Council have initiated emailing information regarding the mandatory food safety supervisor (FSS) training for food businesses. FSS training is a legal requirement under the *Food Act 2003* and applies to businesses across Tasmania. The requirement to have a staff member onsite who has undertaken and completed an accredited FSS course commences on 8 December 2023 and will apply to 90% of the businesses in the GSB municipal area.

Council's EHO has also undertaken dye testing of several failing septic's in Orford. Additional remedial work will need to be undertaken to address some of these systems.

#### Planning:

Council's Planning section continued to receive a steady number of Development Applications at the close of the financial year. Over the financial year 290 Development Applications and 33 Subdivision Applications were approved. The General Manager has delegation to approve an application, with or without conditions, where no more than two representations are lodged against the application. A report on these approvals is provided in Attachment 1.

Two planning scheme amendments (Dolphin Sands and 155 Rheban Road) have been exhibited with representations received and s40K Reports completed.

Following a recent request for quotations to review Council's four structure plans, a local Tasmanian consulting firm is being engaged to undertake the review which is to be completed in the 2023/24 financial year.

A report on current planning appeals and recently resolved appeals is provided in Attachment 2.

#### Medical Centres:

At the Special Council meeting on the 6<sup>th</sup> July 2023, Council voted to accept a tender from cohealth Ltd, a non-for-profit organisation to take over the operation of the Medical Centres. This transfer of operation will see a higher-level of clinical governance, improved access to GP's and allied health professionals, reduced costs to our community, and affordable excellent healthcare. The contract and arrangements for this service are currently being worked through.

In June, the Bicheno General Practice obtained accreditation through The Royal Australian College of General Practitioners (RACGP). Accreditation is an integral part of safe and quality general practice in Australia. It is independent recognition that practices meet the requirements of the governing national industry Standards. This was a significant task, and the work of the Practice Manager and Bicheno Staff and Doctors should be commended. The Triabunna practice has now commenced the accreditation self-assessment and is due for assessment in August.

Dr Kelly is currently on extended leave and is due back in a few months.

Property:

Following on from the adoption of Council's Lease and Licensing Policy, Officers have now begun confirming rental agreements with tenants of Council's property. Commercial lease discussions have now progressed and should be finalised shortly. Other matters being completed by the team are resolving ownership issues with TasWater assets that were missed at the time of TasWater's inception and updating Crown leases for public areas.

**STATUTORY IMPLICATIONS**

Given this report is for information only, there are no statutory implications.

**BUDGET IMPLICATIONS**

Given this report is for information only, there are no budgetary implications.

**RISK CONSIDERATION/S**

No risk associated with receiving an information report

**OFFICER'S RECOMMENDATION**

That Council receives and notes the report on the activities in the Planning and Development Directorate.

**DECISION 155/23**

Moved Clr Rob Churchill, seconded Clr Jenny Woods:

That Council receives and notes the report on the activities in the Planning and Development Directorate.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

### **7.3 Our Park Sound Shell Initiative**

Author: Director Works and Infrastructure (Peter Porch)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

#### **ATTACHMENTS**

Nil

#### **PURPOSE**

This report provides information on a Spring Bay Rotary Club proposal to establish a sound shell building in Our Park to facilitate public performances in Orford.

#### **BACKGROUND**

The Rotary Club of Spring Bay has proposed to raise funds for the establishment of a Sound Shell type stage facility in Our Park Orford.

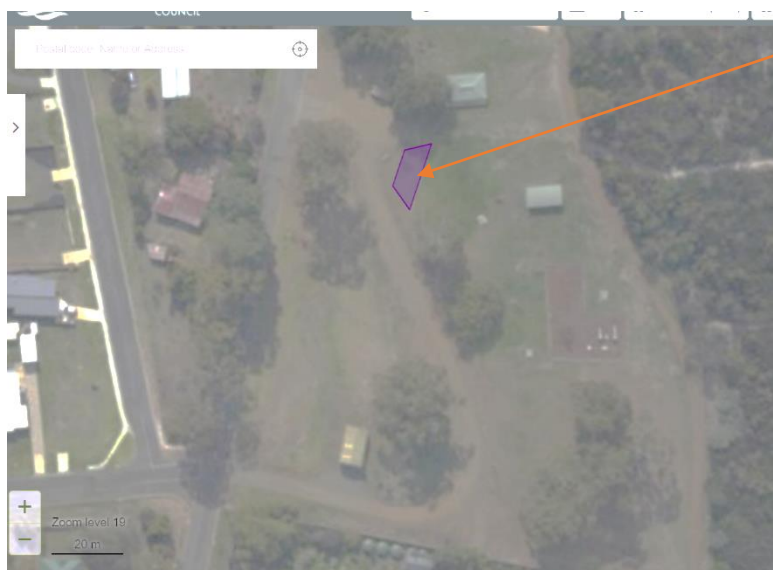
The club members have identified that opportunities can be realised for the community to make greater use of Our Park for community events with a fixed venue in the park.

It is envisaged that events like Carols in the park, school events and other social events and fund raisers will be far more easily carried out if this were established. The structure would require some storage room area, stage, electricity supply and outlets to enable various acts to use the facility.

Built to enable all abilities access, and backing up to the car park to enable easy bump in of acts and performers the proposed location will be facing towards the sea and be sheltered from the prevailing winds which will assist to carry sound into the park.

The proposal is at concept stage with no design or funding as yet identified and simply an idea that the facility may be similar to that in Lions Park Bicheno.

Subject to community and council support, funding through grant opportunities can be sought by the Rotary Club and championed by council.



Proposed location and orientation. Not to scale.

### **BUDGET**

No budget identified. Grant funding required in the order of \$80,000 - \$90,000. Likely increase to annual operational depreciation allocations and building maintenance costs \$3,200 per year to council.

### **RISK**

There is a risk of community acceptance of the project which is proposed to be managed through a local information and consultation process.

### **OFFICER'S COMMENTS**

The park is owned by Council and zoned as Open Space. Located more than 5m from the property boundaries and limited in height, there is no permit required for planning purposes for the building.

Presently there are limited options for performers and events to be staged outdoors in the Orford and Triabunna area. Our Park has complimentary facilities including toilets and barbecues which would supplement the events and use generated by a sound shell.

The park has a moderate capacity for a small township which would limit the attractiveness of the venue to localised events and performers, rather than regional events which would require greater parking and other amenities potentially causing nuisance to residents.

The construction of new assets comes at a cost to the community through maintenance and renewal requirements. Unlike public amenities and barbecues a sound shell does not require regular attendance limiting maintenance to the building componentry and not daily cleaning.

It is proposed to provide information on the proposal within the Spring Bay community and seek feedback on the concept. That would include the schools, other clubs and community members. This may also identify groups who would be interested in contributing ideas to the project and provide additional support for grant applications.

### **RECOMMENDATION**

That Council notes the information and seeks a further report from the General Manager on community feedback on the proposal.

### **DECISION 156/23**

Moved Cllr Jenny Woods, seconded Cllr Robert Young:

That Council notes the information and seeks a further report from the General Manager on community feedback on the proposal.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## 8 OFFICERS' REPORT REQUIRING A DECISION

### 8.1 Local Government Reform

Author: General Manager (Greg Ingham)

Responsible Officer: General Manager (Greg Ingham)

#### ATTACHMENT/S

Nil

#### PURPOSE

To provide Council with a recommendation on a way forward in regards to the Local Government Reform taking into account the Premier's announcement on the 14<sup>th</sup> July 2023.

#### BACKGROUND/OVERVIEW

Council has been invited to provide a submission to the Minister for Local Government on the boundary and reform proposals provided through the Reform Board and any other models that may be devised and agreed by councils.

Councillors, community and officers have participated, to a degree, in the consultation mechanisms provided by the reform Board. The perception of those attending sessions is that the level of consultation has not been well attended, particularly at community level and that the level of acceptance of the proposed models is not high.

Tasman Council has resolved that it does not support amalgamation and as a result the principles stated by the Premier and Minister for Local Government cannot be met in the two scenarios presented in the Reform information packs for the southeast of the municipality.

*"Communities and councils will decide their own future."*

*Local Government Minister, Nic Street said "different communities have different needs", and the Government's process will ensure they have the final say.*

*"Today, I want to provide some comfort to Tasmanians by outlining the pathway that we will follow when the Board hands down its final report on October 31," Mr Street said.*

*"Each council will be invited to review the final report and make a submission to Government, about what they want.*

*"Any plans agreed by councils will be taken to the community for a vote, to ensure it has community support to go ahead."*

*There will be no changes unless both the council and community want them, the Minister said.*



Source: [https://insidelocalgovernment.com.au/tasmanian-premier-declares-there-will-be-no-forced-amalgamations/?utm\\_medium=email&utm\\_campaign=Inside-Local-Government-17072023&utm\\_content=insidelocalgovernment.com.au%2Ftasmanian-premier-declares-there-will-be-no-forced-amalgamations%2F&utm\\_source=email.jslmedia.com.au](https://insidelocalgovernment.com.au/tasmanian-premier-declares-there-will-be-no-forced-amalgamations/?utm_medium=email&utm_campaign=Inside-Local-Government-17072023&utm_content=insidelocalgovernment.com.au%2Ftasmanian-premier-declares-there-will-be-no-forced-amalgamations%2F&utm_source=email.jslmedia.com.au)

The established principles determined by the Minister for Local Government Tasmania are that outcomes should always:

- Be in the best interest of the community.
- Reserve and maintain local representation.
- Ensure financial sustainability of Local Government organisations.
- Improve the level of service for communities.

Council is supportive of Tasmanian Local Government reform, recognising the need for Local Government to adapt to an ongoing rapidly changing environment. The world is changing, technology is changing. Importantly, Council also recognises the increasing expectations and needs of our community. However, GSBC does have concerns about the most recent reform process to date.

Previous reports investigating options have not identified viable paths forward.

- Break O Day and GSBC potential merger - October 2009
- KPMG South East Councils Feasibility Study - March 2017
- GSBC Community survey - October 2017
- Premier's Economic and Social Recovery Advisory Council (PESRAC) - March 2021

Work has been done on the reform process presently underway and articulated in the reports below:

- Future of Local Government Review (FOLGR) Interim Report - June 2022.
- FOLGR Stage 2 Options Paper – December 2022
- FOLGR Stage 2 Interim Report March 2023
- LGAT Future Scenarios Feedback Report – July 2023
- GSBC Community survey – July 2023

There are questions about the accuracy of some of the information used to propose scenarios where Consolidated Data Collection (CDC) reports has been used. These reports use summary information in some cases which skew the comparisons. Also, the reports provided to date do not identify specifically how the proposals will meet the key principles of reform required.

Officers recognise the challenges in delivering services in rural and remote areas and councillors recognise the need for close connection into the community. Council as an organisation is committed to working with the community and reform process to identify opportunities to meet the four key principles of Local Government reform.

It may be that alternative scenarios yet to be identified could deliver improved outcomes in one or another of the reform principles.

Were the community in support of a northern sector of the municipality attaching to Break-O-Day, the viability of GSB could only be secured with at least a compensating population in the south. In reality, that would mean ongoing discussions with Sorrell and potential amalgamation in the southeast.

To gather information about community willingness to engage in reform and or boundary adjustment Council has a survey circulating within the municipality. At the time of writing twice the number of respondents support amalgamation as those who do not support amalgamation, with an equal number of undecided respondents as those who have voted no.

The survey closes on the 26<sup>th</sup> July, the live data set gathered indicates as follows:

[Future of Local Government Review – Community Survey Data](#)

### **STRATEGIC PLAN REFERENCE**

#### **Guiding Principles**

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

#### **Key Foundations**

1. Our Governance and Finance

#### **What we plan to do**

- Advocate and lobby effectively on behalf of the community.

### **STATUTORY IMPLICATIONS**

Nil.

### **BUDGET IMPLICATIONS**

Further consultation within operational budget parameters and as resources permit. Indications from government are that financial assistance would be provided.

## **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				N/A
Keeping the channels of communication open for the community				
<b>Do not adopt the recommendation</b>				Council continues to engage with all stakeholders
Restricting opportunity for the community to have a say in their future.				
Missed opportunities for government collaboration on regional development	Possible	Moderate	Moderate	

## **OFFICER'S COMMENTS**

While a compelling argument for reform has not yet been identified, council remains open to discussion with State Government and other Council's, and investigation of potential options to deliver the best outcome for our communities.

## **OFFICER'S RECOMMENDATION**

That:

1. The General Manager provides a further report on the completed community survey at the next Council meeting.
- and;
2. Council continues to engage with the State Government and neighbouring Councils to identify reforms that will meet the principles of Local Government reform.

## **DECISION 157/23**

Moved Cllr Rob Churchill, seconded Cllr Robert Young:

That:

1. The General Manager provides a further report on the completed community survey at the next Council meeting.  
  
and;
2. Considering the complexity that Glamorgan Spring Bay Council has with options that include a possible North/South split, that a stage 2 response to the Local Government Review Board (due August 2, 2023) will be necessarily brief.  
  
and;
3. The response will indicate that GSBC will be willing to continue to engage with the Tasmanian Government and neighbouring Councils to identify reforms that will meet the principles of the Local Government review and be to the benefit of the communities concerned.  
  
and;
4. That the Tasmanian Government be requested to fund and model any potential Local Government reform identified in point 3 above for consideration by Council and community before any final decisions are made.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **8.2 Request for Event Support - Great East Wine Trail**

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Small- Community- Grants- Application- Updated 1 [8.2.1 - 2 pages]

### **PURPOSE**

To request for Council to provide event support for \$1,000 to the East Coast Wine Trail association.

### **BACKGROUND/OVERVIEW**

Council has received a request from the East Coast Wine Trail Association seeking financial support from Council for promotion of the 10-day East Coast Wine Trail festival to be held on 8-17 September 2023.

The festival showcases the beautiful coastline, local businesses, local produce and wine on the east coast of Tasmania. The festival incorporates a collective of over 35 events at wineries and local businesses. It is anticipated for the festival to bring approximately 3,000 visitors to the region providing exposure to local businesses and will have a positive impact on retail and tourism during the winter season.

#### **Request for support from Council:**

The festival has requested a financial contribution of \$1,000 towards the promotion the East Coast Wine Trail 2023, for posters and other print marketing locally and interstate.

### **STRATEGIC PLAN REFERENCE**

#### **Guiding Principles**

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.

#### **Key Foundations**

2. Our Community's Health and Wellbeing

#### **What we plan to do**

- Support and facilitate social and community events that promote community health and wellbeing.

### **STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. *Grants and benefits*

*(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*

*(1A) A benefit provided under subsection (1) may include –*

*a. in-kind assistance; and*

*b. fully or partially reduced fees, rates or charges; and*

*c. remission of rates or charges under Part 9.*

*(2) The details of any grant made or benefit provided are to be included in the annual report of the council.*

**BUDGET IMPLICATIONS**

Council has an allocation of \$27,000 for events and programs in the 2023/24 budget for events that Council conducts with any excess being available for other events such as this one. As at 1 July 2023 there is 27,000 from this budget.

**RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b> Council needs balance available funding across various events throughout the year.	Possible	Negligible	Low	Council provides similar support to other events in the region. Positive reflection on Council as a sponsor of the event
<b>Do not adopt the recommendation</b> Festival will need to seek funding from elsewhere	Possible	Moderate	Moderate	Council reviews the application and reasons for not adopting the recommendation.

**OFFICER'S COMMENTS**

East Coast Wine Trail is a registered incorporated association (**Registration Number: #IA12737**).

The community benefits of festivals to our communities are recognised with any influx of visitors having a positive impact on retail and tourism providers. It is expected this event will have a positive economic effect for the area.

The event organisers will be required to display the Council logo recognising Council as a sponsor of the event.

### **OFFICER'S RECOMMENDATION**

That Council provides an event grant of \$1,000 to **East Coast Wine Trail Association** towards the 2023 East Coast Wine Trail festival for promotion and marketing.

### **DECISION 158/23**

Moved Clr Robert Young, seconded Deputy Mayor Michael Symons:

That Council provides an event grant of \$1,000 to **East Coast Wine Trail Association** towards the 2023 East Coast Wine Trail festival for promotion and marketing.

### **THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

*Deputy Mayor Michael Symons having declared an interest in agenda item 8.3 left the meeting at 3:07 pm.*

### 8.3 Request for Event Support - Bicheno Food & Wine Festival

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

#### **ATTACHMENT/S**

Nil

#### **PURPOSE**

To request for Council to provide event support of Council services and funding of \$2,000 for Bicheno Food and Wine Festival.

#### **BACKGROUND/OVERVIEW**

Council has received a request from Bicheno Food & Wine Festival seeking financial support and in-kind assistance from Council for their event to be held on 18 November 2023.

#### **About the Festival:**

The Bicheno Food & Wine Festival is a family friendly, foodie themed event that features a selection of fresh seafood, produce, wine and other beverages locally grown, harvested, and produced in the area. This outdoor festival has a holiday atmosphere with live music from local bands, kids activities, cooking demonstrations, food and wine tastings, and much more. The event will be conducted at the Bicheno Lions Park on Council land in Bicheno and aims to celebrate the East Coast's culture, produce and passionate gourmet creators. The festival showcases the beautiful East Coast Waubs Bay waterfront and surrounds.

#### **Request for support from Council:**

The festival organiser's request for assistance as follows;

- Waste Management
  - Transfers: trucks and drivers for managing transfers to the waste station. Ideally provide one truck for each stream but can manage with one.
  - Bins: 30 bins for the event would be ideal, prefer if bins were uncoloured or labelled, 50% Recycling 50% Garbage.
  - Bin Liners
- Traffic Management
  - Implement the closure, Burgess St between 0700 and 1900 on Saturday 18th November, provide signage, bollards, infrastructure etc.
- Financial Contribution
  - Financial contribution of \$2,000 to directly fund provision of portable wifi services for our stallholders. This has become essential as the amount of people in Bicheno during the festival tends to overload the local cellular network. We engaged with PopUp WIFI last year and it was fantastic.



## **STRATEGIC PLAN REFERENCE**

### **Guiding Principles**

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.

### **Key Foundations**

2. Our Community's Health and Wellbeing

### **What we plan to do**

- Support and facilitate social and community events that promote community health and wellbeing.

## **STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

### ***77. Grants and benefits***

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councilor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

- a. in-kind assistance; and
- b. fully or partially reduced fees, rates or charges; and
- c. remission of rates or charges under Part 9.

(2) The details of any grant made or benefit provided are to be included in the annual report of the council

## **BUDGET IMPLICATIONS**

Council has an allocation of \$27,000 for events and programs in the 2023/24 budget for events that Council conducts with any excess being available for other events such as this one. As at 1 July 2023 there is 27,000 from this budget.

## **RISK CONSIDERATION/S**

There are several risks to Council associated with approval of events and permitting use of public open space. These are managed through standard operational processes. A review of the issues associated with unauthorized overnight camping at the oval carpark and waste management issues at the same location has been undertaken with the event organiser and measures have been committed to mitigate these risks.

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	Possible	Moderate	Medium	Organiser's insurance and risk management plan actions implemented to address risks.
Risks to road users and event participants				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Medium	Develop alternative motion to express the will of council.
Risks to event viability and council reputation				

### **OFFICER'S COMMENTS**

Bicheno Food & Wine Festival operate under the association name **Bicheno Festival Committee Inc**, registration number: IA11157

Festivals bring many benefits to our communities, such as boosting the local economy and attracting more tourists. Retail and tourism businesses can benefit from the increased visitor numbers. This event will have a positive economic effect for the area.

The Bicheno Food & Wine Festival organisers have asked for a high level of support from Council, compared to other events. Council is prepared to offer limited services of support that are within the usual range of operational works but is not prepared to coordinate on behalf of others, third party services, such as arranging for traffic management, which is not a Council service. The Council has been a valuable partner of the Bicheno Food & Wine Festival, providing various services over the years. Commensurate with resource and staffing constraints, the Council officers suggest the following options:

- Council will supply, deliver and collect, 12 rubbish bins (red lid) and 12 recycling bins (yellow lid) for the event. Council will provide a supply of bins to be used for each bin, with any unused bin liners returned to the Council at the end of the event. The bins must be emptied regularly by the event organisers and returned in the same condition they were provided. Damaged bins are to be repaired/replaced at the cost to the organiser.
- A \$500 cash contribution to help with the cost of hiring Roscos skip bins for general waste and purchase of large bags for recyclables. The Council will collect the used recycle bags on Monday 20 November provide a lifting machine and transport them to the Bicheno Waste Transfer Station for recycling.
- Provide \$1,500 cash contribution towards the organiser hiring a traffic controller to implement the road closure on Burgess street Bicheno.
- Waive of the cost of the permit for the use of Council land.

### **OFFICER'S RECOMMENDATION**

That Council provides to Bicheno Food & Wine Festival association for the Bicheno Food & Wine Festival to be held on 18 November 2023 the following event grant funding and support:

1. The provision, delivery and collection of 12 rubbish bins (red lid) and 12 recycling bins (yellow lid) and bin liners for the event, and
2. The collection of any recycle bags for disposal from the event location, on Monday 20 November 2023, and provision of a lifting machine to transport these to the Bicheno Waste Transfer Station for recycling, and
3. Provide a \$2,000 cash contribution towards the cost of waste management and hire of a traffic controller to implement the road closure for the event.

### **DECISION 159/23**

Moved Cllr Jenny Woods, seconded Cllr Rob Churchill:

That Council provides to Bicheno Food & Wine Festival association for the Bicheno Food & Wine Festival to be held on 18 November 2023 the following event grant funding and support:

1. The provision, delivery and collection of 12 rubbish bins (red lid) and 12 recycling bins (yellow lid) and bin liners for the event, and
2. The collection of any recycle bags for disposal from the event location, on Monday 20 November 2023, and provision of a lifting machine to transport these to the Bicheno Waste Transfer Station for recycling, and
3. Provide a \$2,000 cash contribution towards the cost of waste management and hire of a traffic controller to implement the road closure for the event.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 7/0**

For: Mayor Cheryl Arnol, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

*Deputy Mayor Michael Symons returned to the meeting at 3:19 pm.*

*Mayor Cheryl Arnol advised Deputy Mayor Michael Symons of the outcome of Council's decision in respect to agenda item 8.3.*

## **8.4 Community Small Grant Application - East Coast Regional Development Organisation (ERDO)**

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Community Small Grants Application - (ERDO) Arts Hub Workshops [8.4.1 - 2 pages]

### **PURPOSE**

Recommendation for Council to approve a Community Small Grant application for \$1,000 to East Coast Regional Development Organisation Inc (ERDO) towards 'Art Hub Workshops' at the Triabunna Village.

### **BACKGROUND/OVERVIEW**

Community Small Grant funding is available to assist the undertaking of programs and activities within the Glamorgan Spring Bay municipal area. The assessment criteria is outlined in the Community Small Grants Fund policy, including:

- Grants are restricted to \$1,000, with exceptions up to \$1,500 at Councils discretion.
- Grants are available to not for profit individuals, community organisations and groups.
- Grants are intended to assist projects that
  - (1) address relevant community issues of significance
  - (2) are initiated within the community and actively involve local people and
  - (3) improve access and encourage wider use of facilities.

"Art Hub Workshops" are two workshops that will be run by the East Coast Regional Development (ERDO) and facilitated by artist Andrea Warren (Bachelor of Fine Arts & member of ERDO).

The aim is to create an Arts Hub where people from different backgrounds and cultures can come together and share their creative talents. Offering workshops that cater to different interests and skill levels in arts media. These workshops are not only fun and educational, but also respectful and inclusive of everyone's identity and culture. By participating in these workshops, you are able to express yourself through art, learn new things, make new friends, and boost your self-esteem.

The Art Hub is designed for 10-15 people who have different levels of skill and experience in art. Providing the opportunity to learn from each other and express yourself through various artistic mediums. This workshop has previously been supported by Reclink Tasmania, a non-profit organisation and it was very well received by the Glamorgan Spring Bay community.

**Estimated costs requested:**

Artist \$100 per hour (2 x 4 hr sessions)	\$800
Material; Lino, ink, paper and carving tools	\$120
Venue Hire \$10 per hour x8 hours	\$80
<b>Total</b>	<b>\$1,000</b>

**STRATEGIC PLAN REFERENCE****Guiding Principles**

2. Reinforce and draw on the strengths of our communities at both a local and regional level.

**Key Foundations**

2. Our Community's Health and Wellbeing

**What we plan to do**

- Encourage and support the arts, cultural activities, programs and events.

**STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

*77. Grants and benefits*

*(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*

*(1A) A benefit provided under subsection (1) may include –*

- a. in-kind assistance; and*
- b. fully or partially reduced fees, rates or charges; and*
- c. remission of rates or charges under Part 9.*

*(2) The details of any grant made or benefit provided are to be included in the annual report of the council.*

**BUDGET IMPLICATIONS**

Applications Community Small Grants are considered throughout the year. Council has an allocation of \$15,000 for Community Small Grants in the 2023/24 budget. As at 1 July 2023 there is \$15,000 remaining from this budget to support this application.

## **RISK CONSIDERATION/S**

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	Nil	Nil	Nil	Nil
Nil				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Moderate	Nil
ERDO may not find alternate funding to be able provide the art workshop to the community				

## **OFFICER'S COMMENTS**

This application satisfies the necessary criteria of the relevant policy.

### Integrity Assessment:

Integrity Assessment: East Coast Regional Development Organisation (East Coast Anglican) are a registered incorporated body. Registration Number: 02611C

Funding value is within the acceptable allowance	Yes
Applicant is a not-for-profit community organisations and groups or individual.	Yes
Grant is to assist projects that:	
(1) Address relevant community issues of significance –	Yes
(2) Are initiated within the community and actively involve local people	Yes
(3) Improve access and encourage wider use of facilities.	Yes

## **OFFICER'S RECOMMENDATION**

That Council approve the application for Community Small Grant funding of \$1,000 to East Coast Regional Development Organisation Inc to support the Art Hub Workshops.

**DECISION 160/23**

Moved Clr Robert Young, seconded Clr Jenny Woods:

That Council approve the application for Community Small Grant funding of \$1,000 to East Coast Regional Development Organisation Inc to support the Art Hub Workshops.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

UNCONFIRMED

## 8.5 Community Small Grant Application - Spring Bay Yoga

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Quotation for Ballet Bars [8.5.1 - 1 page]

### **PURPOSE**

Recommendation for Council to approve a Community Small Grant application for \$1,000 to Spring Bay Yoga for the installation of 'Ballet Bars' in the Triabunna Community Hall.

### **BACKGROUND/OVERVIEW**

Small Grant funding is available to assist the undertaking of programs and activities within the Glamorgan Spring Bay municipal area. The assessment criteria is outlined in the Community Small Grants Fund policy, including:

- Grants are restricted to \$1,000, with exceptions up to \$1,500 at Councils discretion.
- Grants are available to not for profit individuals, community organisations and groups.
- Grants are intended to assist projects that (1) address relevant community issues of significance (2) are initiated within the community and actively involve local people and (3) improve access and encourage wider use of facilities.

This application from Spring Bay Yoga is to install ballet bar in the Triabunna Hall. One of the ways that Spring Bay Yoga aim to enhance yoga for the senior members of the Glamorgan Spring Bay community is to implement a ballet bar for support and balance. A ballet bar is a horizontal wooden or metal bar that is fixed to the wall or a stand. It can help seniors perform various yoga poses with more stability and confidence. A ballet bar can also improve posture, alignment, flexibility, and coordination.

The bar presents as a handrail and will not look out of place. The brackets will attach to the panelling and stud work and a tradesman will do the installation, included in the grant.

### **Estimated costs:**

Item	Cost
5x3 metre lengths - Timber dowel	\$479
16 Brackets	\$344
2 Joiners	\$43
Labour	\$134
<b>Total</b>	<b>\$1,000</b>



## **STRATEGIC PLAN REFERENCE**

### **Guiding Principles**

2. Reinforce and draw on the strengths of our communities at both a local and regional level.

### **Key Foundations**

2. Our Community's Health and Wellbeing

### **What we plan to do**

- Support and facilitate social and community events that promote community health and wellbeing.

## **STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

### *77. Grants and benefits*

*(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*

*(1A) A benefit provided under subsection (1) may include –*

*a. in-kind assistance; and*

*b. fully or partially reduced fees, rates or charges; and*

*c. remission of rates or charges under Part 9.*

*(2) The details of any grant made or benefit provided are to be included in the annual report of the council.*

## **BUDGET IMPLICATIONS**

Applications Community Small Grants are considered throughout the year. Council has an allocation of \$15,000 for Community Small Grants in the 2023/24 budget. As at 1 July 2023 there is \$15,000 remaining from this budget to support this application.

## **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	Possible	Moderate	Moderate	Work with Spring Bay Yoga to ensure that the ballet bar is installed correctly and users pay the required insurances for the hall hire.
If the ballet bar is not installed by a professional, there is a risk of injury to hall users.				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Moderate	There is a missed opportunity to supply a community activity that is inclusive for all ages to participate.
Spring Bay Yoga may not find alternate funding or location for the ballet bar.				

## **OFFICER'S COMMENTS**

This application satisfies the necessary criteria of the relevant policy and a ballet bar will be a great addition to the Triabunna Community Hall for all hall users.

Director of Works & Infrastructure, Mr Peter Porch has inspected the location for the installation and has deemed the infrastructure sound for the addition to the building. The ballet bar will require a tradesperson to install this piece of equipment and will become a council asset to maintain.

### Criteria Assessment:

Funding value is within the acceptable allowance	Yes
Applicant is a not-for-profit community organisations and groups or individual	Yes
Grant is to assist projects that: 1. address relevant community issues of significance – 2. are initiated within the community and actively involve local people (3) improve access and encourage wider use of facilities	Yes

## **OFFICER'S RECOMMENDATION**

That Council approve the application for Community Small Grant funding of \$1,000 to Spring Bay Yoga for installation of a ballet bar in the Triabunna Community Hall.

**DECISION 161/23**

Moved Clr Jenny Woods, seconded Clr Carole McQueeney:

That Council approve the application for Community Small Grant funding of \$1,000 to Spring Bay Yoga for installation of a ballet barre in the Triabunna Community Hall.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

UNCONFIRMED

## 9 NOTICES OF MOTION

Nil.

UNCONFIRMED

## 10 PETITIONS

Nil.

UNCONFIRMED

## **11 COUNCILLORS**

### **11.1 Questions on Notice by Councillors**

Nil.

### **11.2 Comments/statements**

#### **Clr Jenny Woods**

*Can we have the Guidelines for Section 24 Committees of Council on a Workshop for review? They were done in 2015 and they need to be looked at.*

#### **Clr Carole McQueeney**

*The Department of Health has just opened a grant funding round to do with health and wellbeing in the community. The grant is for \$1000 minimum, so it is a great opportunity. It is health and wellbeing based and not clinical in its nature, so it means all sorts of opportunities.*

#### **Clr Robert Young**

*I was approached today about the question of the proliferation of weeds in the community. There are a number of weeds that are on the move here, and I would like the General Manager to raise the issue with Mr. Porch and to have someone look at the matters that have been complained about.*

## 12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

- Item 1: Minutes of Closed Session – Ordinary Council Meeting held on 27 June 2023**  
As per the provisions of Regulation 15 (2) (a) and (d) of the *Local Government (Meeting Procedures) Regulations 2015*.
- Item 2: Minutes of Closed Session – Special Council Meeting held on 6 July 2023**  
As per the provisions of Regulation 15 (2) (a) and (d) of the *Local Government (Meeting Procedures) Regulations 2015*.
- Item 3: Application for Councillor Leave of Absence**  
As per the provisions of Regulation 15 (2) (h) of the *Local Government (Meeting Procedures) Regulations 2015*.
- Item 4: Bicheno Skatepark Tender**  
As per the provisions of Regulation 15 (2) (d) of the *Local Government (Meeting Procedures) Regulations 2015*.
- Item 5: Late Report Item - General Manager's Performance Review**  
As per the provisions of Regulation 15 (2) (a) of the *Local Government (Meeting Procedures) Regulations 2015*.

### **RECOMMENDATION**

That Council moves into Closed Session at [time].

### **DECISION 162/23**

Moved Cllr Jenny Woods, seconded Deputy Mayor Michael Symons,

That Council moves into Closed Session at 3:26pm.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young  
For:  
Against: Nil

***The Mayor confirmed that the recording had been terminated.***

## 13 CLOSE

The Mayor declared the meeting closed at 4:18pm.

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Cheryl Arnol**

UNCONFIRMED