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GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

Application for Planning Approval

OFFICE USE ONLY	
DATE RECEIVED:	PID:
FEE	RECEIPT No:
DA:	PROPERTY FILE:

Advice:

Use this form for all no permit required, permitted and discretionary planning applications includingsubdivision as well as for planning scheme amendment & minor amendments to permits.

Completing this form in full will help ensure that all necessary information is provided and avoid any delay. The planning scheme in clause 6.0 provides details of other information that may be required and in each applicable Code.

Often, it is beneficial to provide a separate written submission explaining in general terms what isproposed and why and to justify the proposal against any applicable performance criteria.

If you have any queries with the form or what information is required please contact the office.

Details of Applicant & Owner

Applicant:	Shane Gould Enterprises P/L		
Contact person: (if different from applicant)	Shane Gould		
Address:	PO Box 150	Phone	
	Bicheno 7215	Mobile:	0419716190
Email:	shanegould@icloud.com		

NOTE: All correspondence with the applicant will be via email unless otherwise advised

Owner: (if different from applicant)			
Address:		Phone:	
		Mobile:	
Email:			

Details of Site and Application
Please note if your application is discretionary the following will be placed on public exhibition.

Site Details

GLAMORGAN SPRING BAY COUNCIL

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03 6256 4774
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Address / Location of Proposal:	50 Harveys Farm rd			
Suburb	Bicheno	Post Code	7215	
Size of site	m^2	or	Ha 1.66	
Certificate of Title(s):	Property ID 7829508 Title reference 45761/3 CT 4131-99			

Current use of site:	1Visitor accommodation,1exisiting shed & fenced animal grazing

General Application Details
Complete for All Applications

Proposal details	Two new houses : One additional visitor accommodation and one residence

Estimated value of works (design & construction)	

Stormwater

How will stormwater from buildings and hardstand areas be managed (details must be clearlyshown / noted on plans)	Discharge to a main:	See attached wastewater plan
	Discharge to kerb & gutter:	
	Discharge to roadside table drain:	
	Discharge to natural watercourse:	
	Retained on site:	YES

For all non-residential applications

Hours of Operation	
Number of Employees	
Describe any delivery of goods to and from the site, including the types of vehicles used and the estimated average weekly frequency	
Describe any hazardous materials to be used or stored on site	
Type & location of any large plant or machinery used (refrigeration, generators)	
Describe any retail and/or storage of goods or equipment in outdoor areas	

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Personal Information Protection Statement:

The personal information requested will be managed in accordance with the *Personal Information Protection Act 2004*. The personal information is being collected by Glamorgan Spring Bay Council for the purposes of managing, assessing, advising on and determining the relevant application in accordance with the *Land Use Planning and Approvals Act 1993*(LUPPA) and other related purposes, including for the purpose of data collection.

The information may be shared with contractors and agents of the Council for this purpose, law enforcement agencies, courts and other organisations and it may also be made publicly available on the Council's website and available for any person to inspect in accordance with LUPAA. If you do not provide the information sought, Council will be unable to accept and/or process your application.

Declaration:

I/we hereby apply for planning approval to carry out the use or development described in this application andthe accompanying documents and declare that: -

- The information in this application is true and correct.
- I/we authorise Council employees or consultants to enter the site in order to assess the application.
- I/we have obtained all copy licences and permission from the copyright owner for the publication,communication and reproduction of the application and reports, plans and materials provided as part of the application and for the purposes of managing, assessing, advising on and determining the application.
- I/we authorise the Council to:
- Make available the application and any and all information, reports, plans and materials provided with or as part of the application in electronic form on the Council's website and in hard copy at the Council's office and other locations for public exhibition if and as required;
- Make such copies of the application and any and all information, reports, plans and materials providedwith or as part of the application which are, in the Council's opinion, necessary to facilitate a consideration of the application; and
- Publish and or reproduce the application and any and all information, reports, plans and materials provided with or as part of the application in Council agendas, for representors, referral agencies and other persons interested in the application.
- You indemnify the Council for any claim or action taken against the Council for breach of copyright in respect of the application and any and all information, report, plan and material provided with or as part ofthe application.
- I/we authorise Council to provide a copy of any documents relating to this application to any person for the purpose of assessment or public consultation and agree to arrange for the permission of the copyrightowner of any part of this application to be obtained.
- I/We declare that the Owner has been notified of the intention to make this application in accordance withsection 52(1) of the *Land Use Planning and Approvals Act 1993.*

Applicant Signature:	Shane E Gould	Date:	21 February 2022

If application is on or affects Council or Crown owned or administered land

If land affected by this application is owned or administered by the Crown or Council then the written permission of the relevant Minister (or their delegate) and/or the General Manager must provided. For Crown land a copy of the instrument of delegation must be provided.

I declare that I have given permission for the making of this application for use and/or development.

Signature of Owner:	Shane E Gould	Date:	21 February 2022

It is the applicant's responsibility to obtain any consent prior to lodgement. Written requests for Council consentare via the General Manager. Request for Ministerial consent is to be directed to the relevant department.

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CHECKLIST OF APPLICATION DOCUMENTS
Taken from Section 6 of the Planning Scheme

An application must include:

(a) a signed application form;
(b) any written permission and declaration of notification required under s.52 of the Act and, if any document is signed by the delegate, a copy of the delegation;
(c) details of the location of the proposed use or development;
(d) a copy of the current certificate of title for all land to which the permit sought is to relate, including the title plan; and
(e) a full description of the proposed use or development.

In addition to the information that is required by clause 6.1.2, a planning authority may, in order to enable it to consider an application, require such further or additional information as the planning authority considers necessary to satisfy it that the proposed use or development will comply with any relevant standards and purpose statements in the zone, codes or a specific area plan, applicable to the use or development including:

(a) any schedule of easements if listed in the folio of the title and appear on the plan, where applicable;

(b) a site analysis and site plan at a scale acceptable to the planning authority showing, where applicable:

(i) the existing and proposed use(s) on the site;
(ii) the boundaries and dimensions of the site;
(iii) topography including contours showing AHD levels and major site features;
(iv) natural drainage lines, watercourses and wetlands on or adjacent to the site;
(v) soil type;
(vi) vegetation types and distribution including any known threatened species, and trees and vegetation to be removed;
(vii) the location and capacity and connection point of any existing services and proposed services;
(viii) the location of easements on the site or connected to the site;
(ix) existing pedestrian and vehicle access to the site;
(x) the location of existing and proposed buildings on the site;
(xi) the location of existing adjoining properties, adjacent buildings and their uses;
(xii) any natural hazards that may affect use or development on the site;
(xiii) proposed roads, driveways, parking areas and footpaths within the site;
(xiv) any proposed open space, common space, or facilities on the site; and
(xv) proposed subdivision lot boundaries;

(c) where it is proposed to erect buildings, a detailed layout plan of the proposed buildings with dimensions at a scale of 1:100 or 1:200 as required by the planning authority showing, where applicable:

(i) the internal layout of each building on the site;
(ii) the private open space for each dwelling;
(iii) external storage spaces;
(iv)parking space location and layout;
(v) major elevations of every building to be erected

Wildflower Sands accommodation development application January 2022

This cover letter is to be read with attached development application drawing set, plus soil, wastewater and bushfire management reports. This application is an amendment to a previously submitted DA 2021/00234 but withdrawn in December 2021

Wildflower Sands is a proposal by Shane Gould Enterprises P/L for a development for one additional holiday accommodation and one residence, on land located at 50 Harveys Farm Road, Bicheno. Situated in a rural living zone, it has one visitor accommodation on it already, built in 2020.

Once this development application is approved by the Glamorgan Spring Bay Council, the owner will apply for registration of a strata plan, as provided for under the Tasmanian strata titles act, 1998. There is a precedent for strata titled property at 65 Harveys Farm Rd.

The site is on a once-forested 1.66 ha block that was cleared 20 years ago. Over 25 species of wildflowers remain, as well as remnant shrubs and trees along the boundaries. Additional plantings of native species that will mature in the coming years, will create a biodiverse park-like setting for the houses to nestle amongst. The developer is using the model of the award-winning Sandpiper visitor accommodation, which reconstituted native species on cleared land, to create the appearance and feeling of a secluded parkland that make Sandpiper a well-known attraction of the East Coast.

Each of the two proposed structures being applied for, are modernized versions of traditional Tasmanian Beach Shacks. The three-bedroom, two-bathroom residence and the two-bedroom two-bathroom visitor cottage, will complement the existing surrounding blue and green spaces at the coast, while adding value to the larger Bicheno holiday and residential built environment.

The development is uniquely positioned to highlight forested hills, hobby farm and vineyard views, ocean sounds, and the sea air. The design will blend with existing rural lifestyle homes in the neighbourhood, and with the people who live there. The ocean, less than 1 km from the site, can be seen and heard from each of the two proposed building envelopes, approximately 2000msq in size. The low-density development is compatible with the intensity of the conglomeration of rural lifestyle houses, holiday accommodations and sheds in the immediate vicinity, which is only 1.7km from the Bicheno post office and 300metres from Tasman Hwy. Natural environments are known to provide mental and emotional therapeutic benefits, which is one of the attractions to coastal Tasmania. With this concept in mind, the planned landscaping, house designs, and their placement are purposefully composed to enrich the sense of engaging with the natural environment. Traditional Tasmanian shacks are practical buildings, embodying a lifestyle, an excuse to live within the environment.

shanegould@icloud.com PO Box 150 Bicheno 7215 0419716190

Summary of development details

The site is serviced with town water and power, but sewerage is not. Each house will have an onsite wastewater dispersal system. Rubbish collection is provided once a week. Once the strata plan is in place, owners will share some infrastructure, including road frontage driveway (existing), boundary fences (existing) and internal permeable, all-weather driveway (partially created). Fire-fighting water tanks and hydrant will also be shared, along with swales and vegetated lining of the driveway. A bush fire management plan has been created and rated either BAL 12.5 or BAL 19. The houses are all less than 152 sqm footprint and single storey. Once strata'd and sold, new owners can rent them out or be used for personal holidays. The size of the accommodation houses limits the maximum number of holiday makers to 4 people per night per house. There will be an onsite or appointed local manager, in addition to the strata management company bylaws and management plan.

As modernized versions of the traditional Tasmanian "Beach Shack, each of the house designs have a forward reaching gesture towards sea or bushland views and take advantage of northern sun angles for passive solar design. These modern "shacks" are designed with a prominence of timber, and display iconic Tasmanian building products, such as weatherboard and corrugated iron. Exterior cladding will consist of a choice of vertical or horizontal fibre cement boards, exterior ply, or milled timber boards. Painted or stained in muted colours of greys, spotted gum, and colourbond roof colours, 'monument', 'windspray' and 'basalt'.

Neighbourhood residents

There is a diversity of residents in the neighbourhood. A blend of permanent residents, part-time residents, visitor accommodations, a commercial swim school, tradesmen's workshops, a commercial abalone farm, sheep hobby farming and machinery storage, a commercial vineyard and cellar door, and a firewood processing operation.

Wombat, wallaby, possum, and echidna, along with nesting wrens, magpie and Tasmanian firetails, in addition to other common birds have been observed. The vegetation on the southern side is part of a linked wildlife corridor with adjacent woodland forest dominated by tall mature eucalyptus species. This open woodland forest also connects to the hills above Bicheno town, extending north into the Douglas-Apsley National Park. To the west and south, forest stands lead into Freycinet National Park. The intention is to enhance biodiversity and wildlife corridors while enabling opportunities for healthy human lifestyles.

More extreme rainfall events are projected on the east coast due to climate change. The planned design of water management for the entire block, is intended to mitigate the stress on council resources and downstream neighbours during heavy rain events. Additionally, reducing evaporation and encouraging a deep topsoil and improved soil biota, which are also features of climate change mitigation strategies and landscape regeneration principles.

Developer details

The company owner/developer, Shane Gould Enterprises P/L has owned the property since May 2019. The principal of SGE P/L, Dr Shane Gould PhD, along with husband Milton Nelms, have lived in Bicheno for 12 years and have operated a holiday accommodation 'Beachend' during this time. They have travelled extensively, both interstate and internationally, and have compared development and design styles from many countries, helping to shape their vision for Wildflower Sands. From their local business and their own comings and goings, they understand why visitors and holidaymakers want to come to Bicheno and why they want to return.

Dr Gould's Masters of Environmental Management guides an understanding of protecting natural values, and for selecting which experts to use as resources, consultants, or contractors. All consultants are Tasmanian.

Dr Gould has also been the face of East Coast tourism promotions in her capacity as a national sporting icon and both Milt and Shane are 'locals' who also understand the marketing and economics of tourism. Mr. Nelms has hosted elite athletes in Bicheno as they trained for Olympic Games representation. They both believe that visitor groups such as athletes, bird watchers, golfers, walkers and photographers could use paired holiday houses to stay within proximity of each other, such as what the owners of visitor accommodations in Wildflower Sands could provide.

Dr/Mrs. Shane Gould for Shane Gould Enterprises P/L

February 2022

DRAWING INDEX

DEVELOPMENT APPROVAL SET

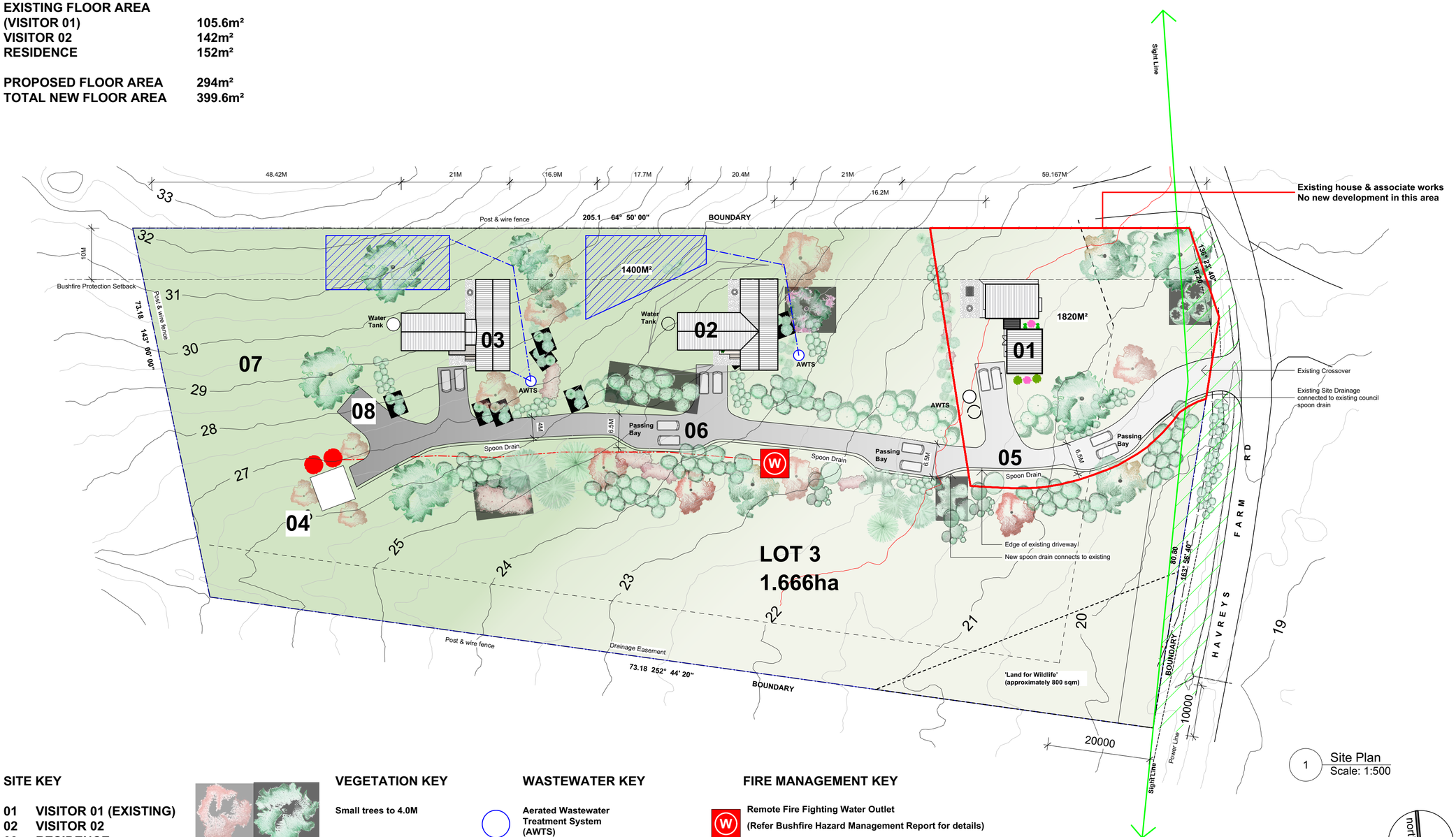
Drawing List					
Sheet No.	**Sheet Name**	**Sheet Size**	**Rev. No.**	**Rev. Date**	**Project No.**
DA - 101	LOCATION PLAN	A2			1904
DA - 102	SITE PLAN 01	A2			1904
DA - 103	PARKING & EXCAVATION PLAN 01	A2			1904
DA - 104	VISITOR HOUSE 01 FLOOR PLAN	A2			1904
DA - 105	VISITOR HOUSE 02 FLOOR PLAN	A2			1904
DA - 106	RESIDENCE PLAN	A2			1904
DA - 201	VISITOR TWO ELEVATIONS 01	A2			1904
DA - 202	VISITOR TWO ELEVATIONS 02	A2			1904
DA - 203	RESIDENCE ELEVATIONS 01	A2			1904
DA - 204	RESIDENCE ELEVATIONS 02	A2			1904
DA - 205	SITE ELEVATIONS	A2			1904
DA - 206	VEGETATION GROWTH	A2			1904

WILD FLOWER SANDS
50 HARVEYS FARM ROAD
BICHENO
TASMANIA

pandani
building
design

AREA INFORMATION

SITE AREA	**1.666HA**
EXISTING FLOOR AREA	
(VISITOR 01)	**105.6m²**
VISITOR 02	**142m²**
RESIDENCE	**152m²**
PROPOSED FLOOR AREA	**294m²**
TOTAL NEW FLOOR AREA	**399.6m²**

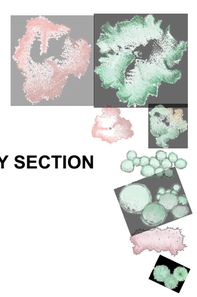


1 Site Plan
Scale: 1:500

SITE KEY

01 VISITOR 01 (EXISTING)
02 VISITOR 02
03 RESIDENCE
04 SHED
05 EXISTING DRIVEWAY
06 NEW GRAVEL DRIVEWAY SECTION
07 EXISTING PADDOCK
08 GUEST PARKING

VEGETATION KEY



Small trees to 4.0M
Shrubs to 2.0M
Shrubs to 1.0M
Shrubs to 1.0M
Ground Cover
Grasses & Herbs

WASTEWATER KEY

Aerated Wastewater Treatment System (AWTS)
(Refer Engineer's detail report)

Subsurface irrigation (250m2 per lot)
(Refer Engineer's detail report)

Subsurface irrigation Pipes

FIRE MANAGEMENT KEY

Remote Fire Fighting Water Outlet
(Refer Bushfire Hazard Management Report for details)

50mm Sub-Surface Water pipe

2/15,000 LTR Fire Tanks
(Services 3 Houses)

STORMWATER MANAGEMENT

Refer Flussig Engineer's report
'50 Harveys Farm Road, Bicheno. Stormwater Management Plan'
FS-HOB-2280

north

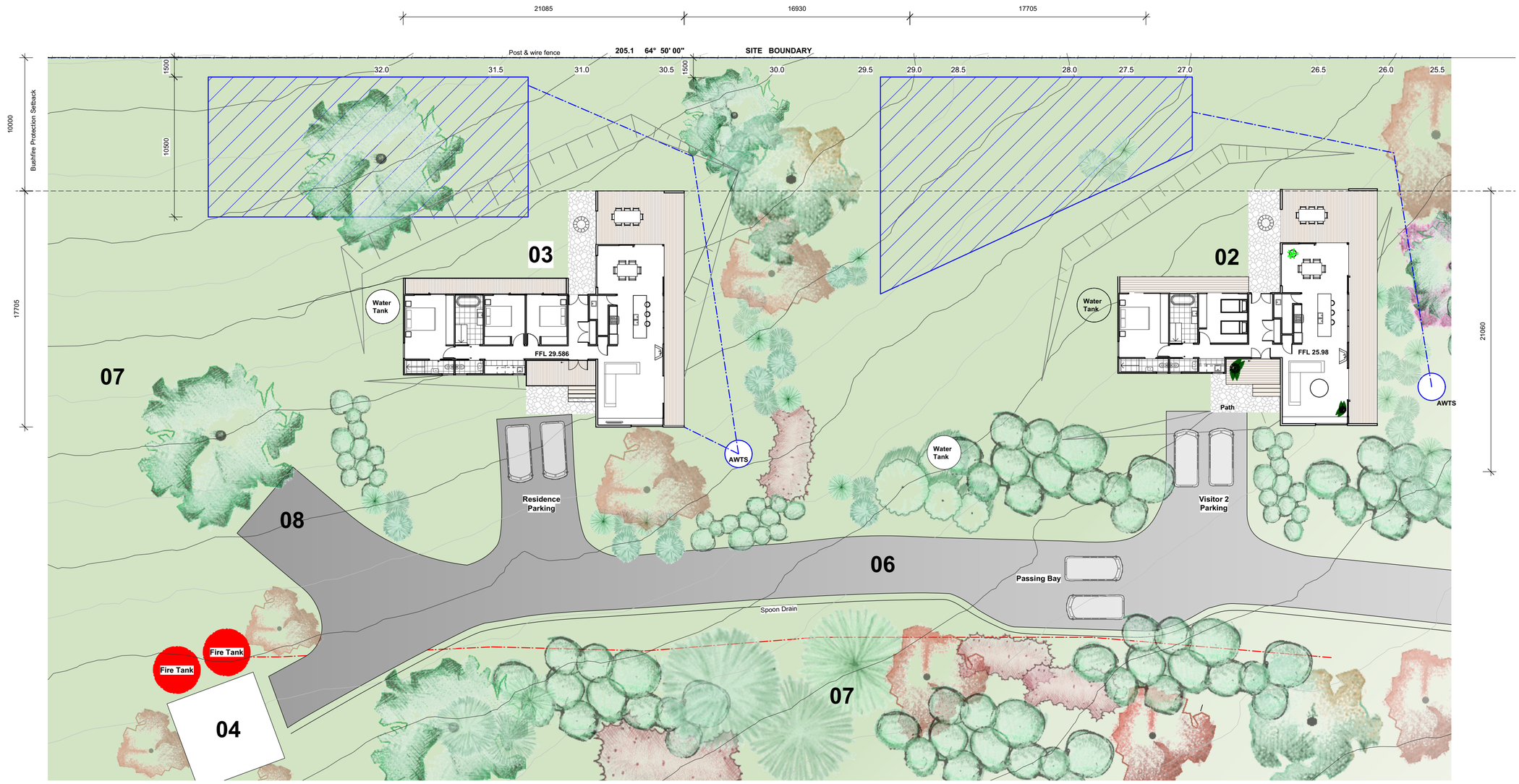
This drawing is to be read in conjunction with all associated specifications, consultants drawings, geotechnical report and other written instructions

All works are to comply with the Building Code of Australia, relevant Australian Standards, Local and other relevant Authority regulations and By-laws

DO NOT SCALE OFF DRAWINGS
Report all discrepincies with Dan MacGregor

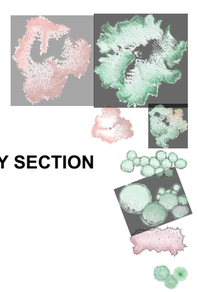
ISSUE	DATE	REVISION
PROJECT	Wild Flower Sands - 50 Harveys Farm Road	PROJECT # 1904
CLIENT	Shane Gould Enterprises P/L	DATE # 15-12-2021
		SCALE @ A2 1:500
DWG	LOCATION PLAN	DRAWN dlm
		CHKD --
		DWG # DA - 101
		REVISION

pandani building design
3 Eldon Street, Lindisfarne Acc. No. CC7328
0466828778
dan@pandanidesign.com.au



SITE KEY

01 VISITOR 01 (EXISTING)
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VEGETATION KEY

Small trees to 4.0M

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Shrubs to 1.0M

Shrubs to 1.0M

Ground Cover

Grasses & Herbs

WASTEWATER KEY

Aerated Wastewater Treatment System (AWTS)
(Refer Engineer's detail report)

Subsurface irrigation (250m2 per lot)
(Refer Engineer's detail report)

Subsurface irrigation Pipes

Area of proposed cut

Area of proposed fill

FIRE MANAGEMENT KEY

Remote Fire Fighting Water Outlet
(Refer Bushfire Hazard Management Report for details)

50mm Sub-Surface Water pipe

2/15,000 LTR Fire Tanks
(Services 3 Houses)

NOTE:
REFER SURVEYORS DRAWINGS FOR ACCURATE STRATA BOUNDARY SETOUT

north

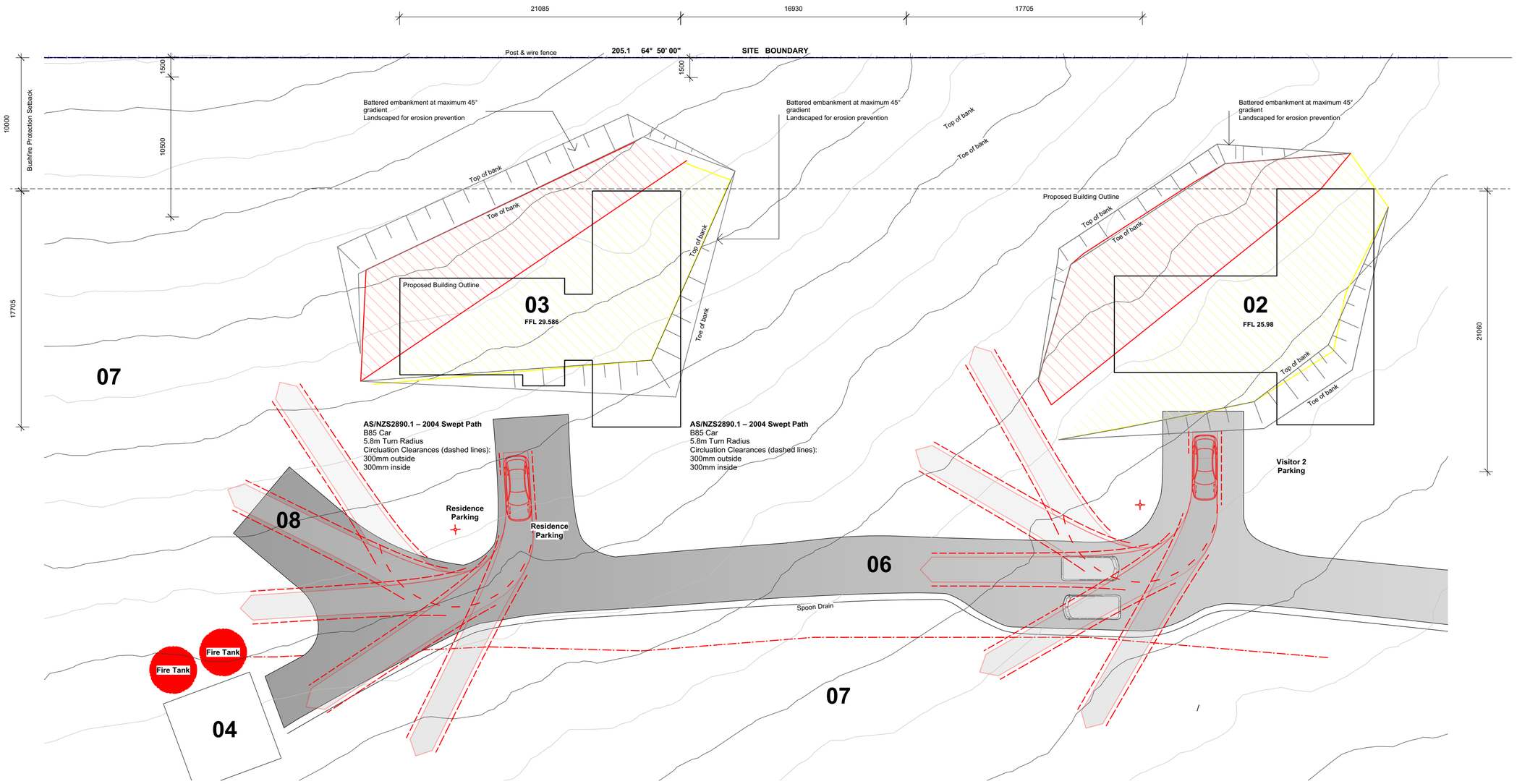
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PROJECT	Wild Flower Sands - 50 Harveys Farm Road		PROJECT # 1904
CLIENT	Shane Gould Enterprises P/L	DATE # 15-12-2021	DWG # DA - 102
DWG	SITE PLAN 01	SCALE @ A2 1:500	
		DRAWN dlm	
		CHKD --	REVISION

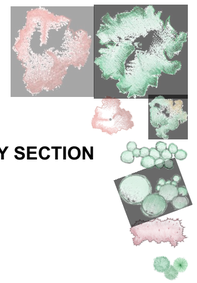
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SITE KEY

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VEGETATION KEY



Small trees to 4.0M

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(Refer Engineer's detail report)

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Subsurface irrigation Pipes

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Remote Fire Fighting Water Outlet
(Refer Bushfire Hazard Management Report for details)

50mm Sub-Surface Water pipe

2/15,000 LTR Fire Tanks
(Services 3 Houses)

NOTE:
REFER SURVEYORS DRAWINGS FOR ACCURATE STRATA BOUNDARY SETOUT

north

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PROJECT	Wild Flower Sands - 50 Harveys Farm Road	PROJECT # 1904
CLIENT	Shane Gould Enterprises P/L	DATE # 15-12-2021
		SCALE @ A2 1:500
DWG	PARKING & EXCAVATION PLAN 01	DRAWN dlm
		CHKD --
		DWG # DA - 103
		REVISION

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dan@pandanidesign.com.au

ROOM KEY

01	OUTDOOR LIVING
02	KITCHEN
03	DINING
04	LIVING
05	ENTRY
06	BEDROOM
07	BATHROOM
08	LAUNDRY
09	STORE
10	DECK
11	COVERED DECK
12	PARKING



1 Visitor House 01 (Existing)
Scale: 1:100

This drawing is to be read in conjunction with all associated specifications, consultants drawings, geotechnical report and other written instructions

All works are to comply with the Building Code of Australia, relevant Australian Standards, Local and other relevant Authority regulations and By-laws

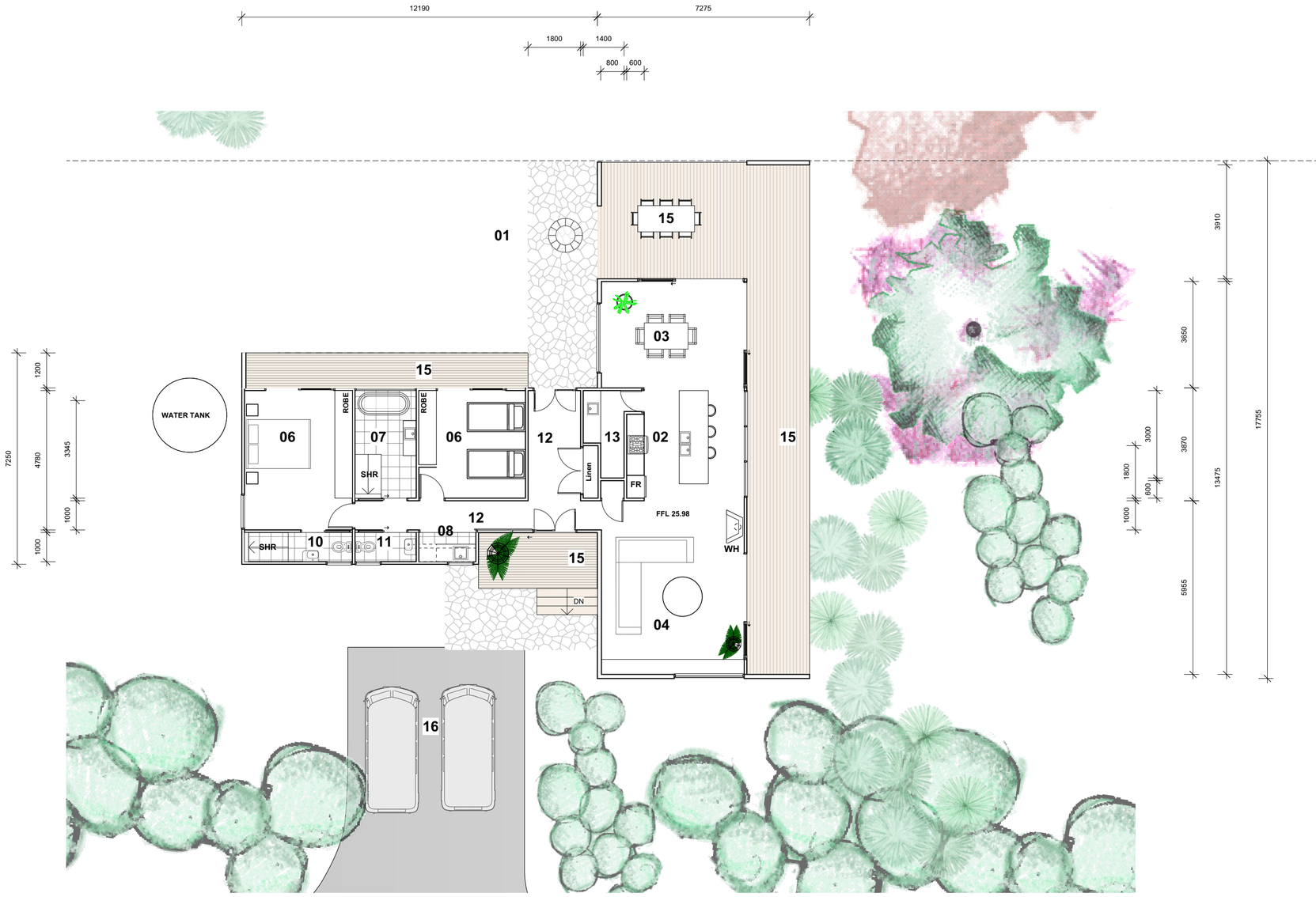
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PROJECT	Wild Flower Sands - 50 Harveys Farm Road	PROJECT # 1904
CLIENT	Shane Gould Enterprises P/L	DATE # 15-12-2021
		SCALE @ A2 1:100
DWG	VISITOR HOUSE 01 FLOOR PLAN	DWG # DA - 104
		DRAWN dlm
		CHKD -- REVISION

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dan@pandanidesign.com.au

ROOM KEY

01 OUTDOOR LIVING
02 KITCHEN
03 DINING
04 LIVING
05 ENTRY
06 BEDROOM
07 BATHROOM
08 LAUNDRY
09 STORE
10 ENSUITE
11 WC
12 PASSAGE
13 PANTRY
14 DECK
15 COVERED DECK
16 PARKING



1 Visitor House 02
Scale: 1:100

north

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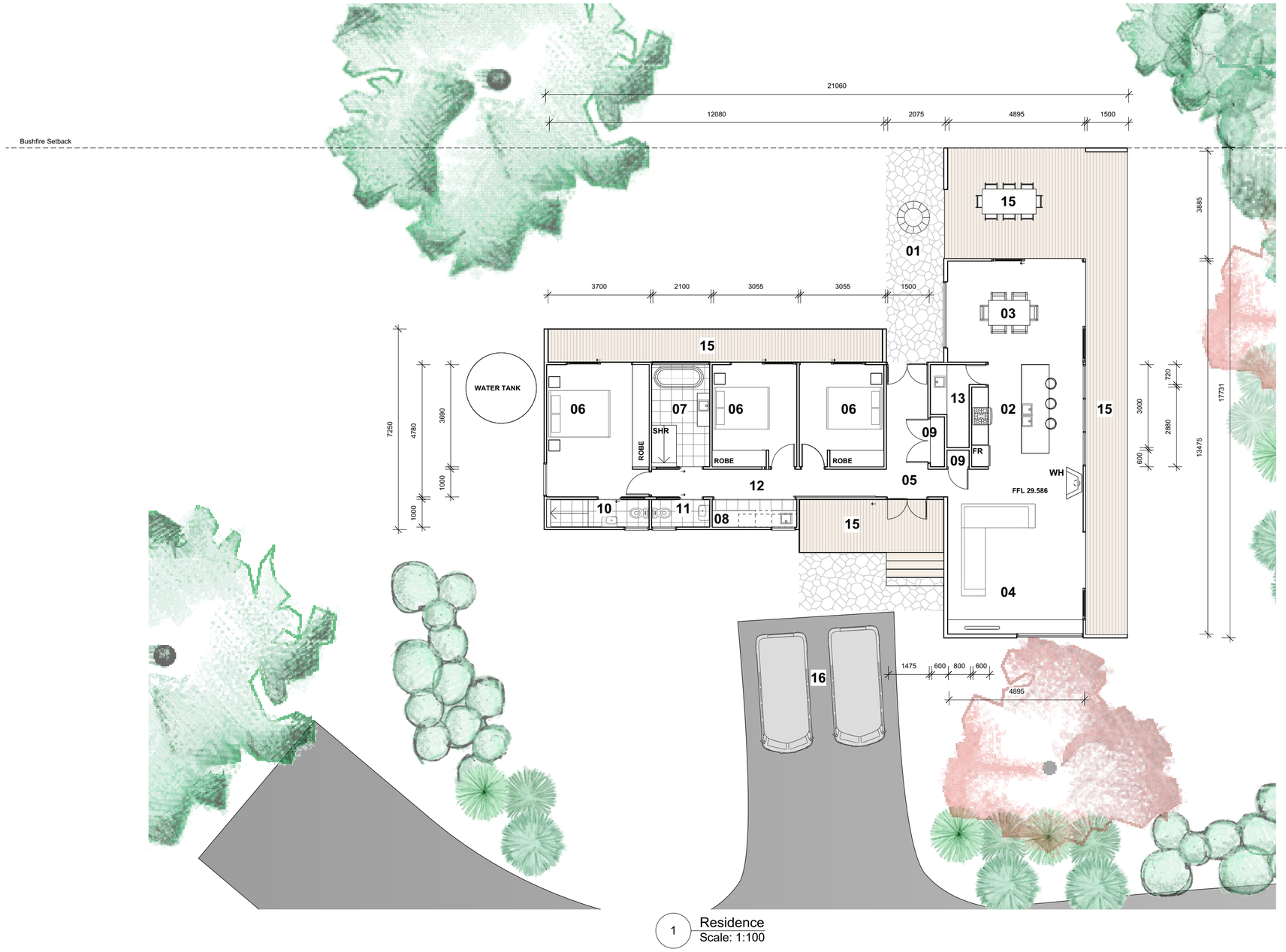
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DO NOT SCALE OFF DRAWINGS
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ISSUE	DATE	REVISION

PROJECT: Wild Flower Sands - 50 Harveys Farm Road — PROJECT # 1904
CLIENT: Shane Gould Enterprises P/L — DATE # 15-12-2021 — DWG # DA - 105
DWG: VISITOR HOUSE 02 FLOOR PLAN — SCALE @ A2 1:100 — DRAWN dlm — CHKD -- — REVISION

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0466828778
dan@pandanidesign.com.au



1 Residence
Scale: 1:100

north

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CLIENT	Shane Gould Enterprises P/L	DATE # 15-12-2021	DWG # DA - 106
		SCALE @ A2 1:100	
DWG	RESIDENCE PLAN	DRAWN dm	
		CHKD --	REVISION

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1 Visitor Two North Elevation
Scale: 1:100



2 Visitor Two East Elevation
Scale: 1:100

FC1 - VERTICAL SHEET CLADDING (SCYON AXON OR COLORBOND CUSTOM ORB) PAINT FINISH COLOUR TO DARK GREY
PW1 - MARINE PLYWOOD CLADDING CLEAR COAT FINISH
GL - ALUMINIUM FRAMED DOUBLE GLAZING - COLOUR 'BLACK'
CC - COLORBOND CUSTOM-ORB CLADDING COLOUR TO BE DARK GREY
WT - WATER TANK

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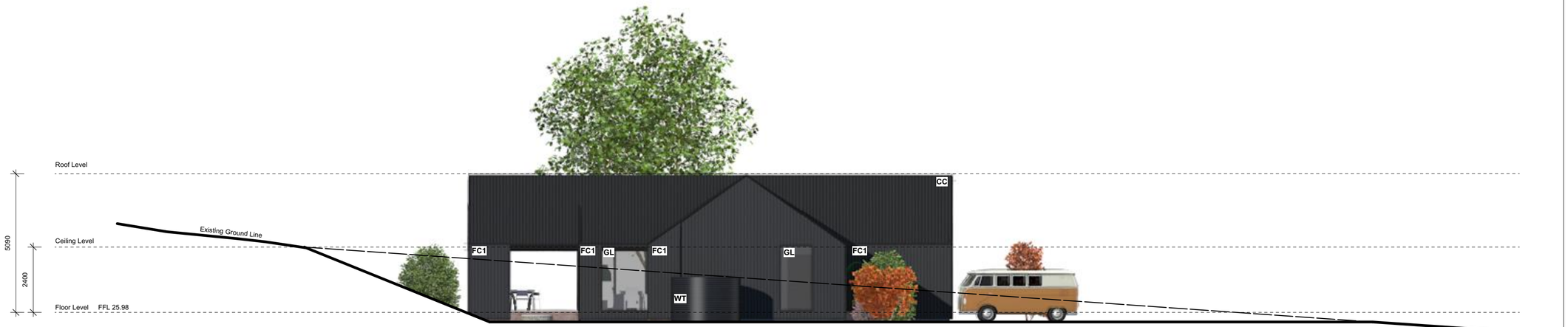
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CLIENT	Shane Gould Enterprises P/L	DATE # 15-12-2021	DWG # DA - 201
		SCALE @ A2 1:100	
DWG	VISITOR TWO ELEVATIONS 01	DRAWN dlm	
		CHKD --	REVISION

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dan@pandanidesign.com.au



1 Visitor Two South Elevation
Scale: 1:100



2 Visitor Two West Elevation
Scale: 1:100

FC1 - VERTICAL SHEET CLADDING (SCYON AXON OR COLORBOND CUSTOM ORB) PAINT FINISH COLOUR TO DARK GREY
PW1 - MARINE PLYWOOD CLADDING CLEAR COAT FINISH
GL - ALUMINIUM FRAMED DOUBLE GLAZING - COLOUR 'BLACK'
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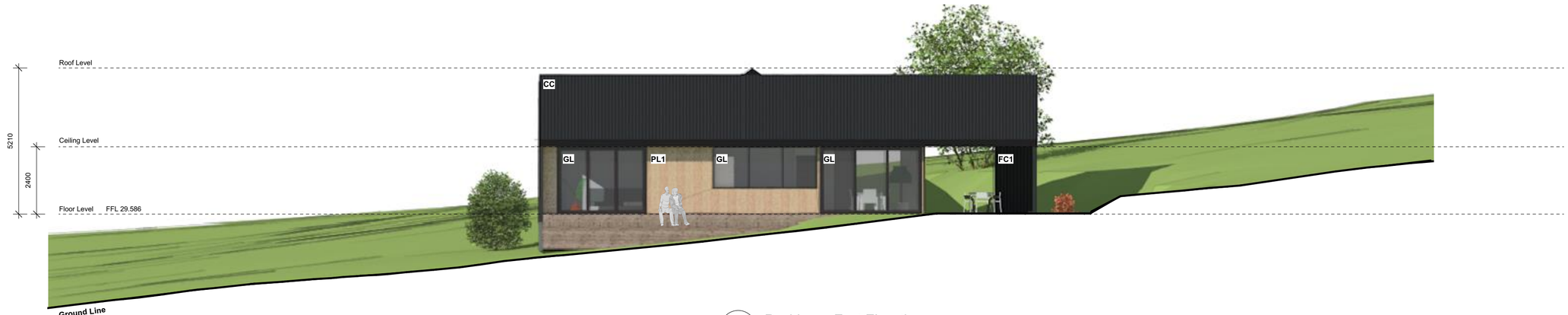
ISSUE	DATE	REVISION

PROJECT: Wild Flower Sands - 50 Harveys Farm Road — PROJECT # 1904
CLIENT: Shane Gould Enterprises P/L — DATE # 15-12-2021 — DWG # DA - 202
SCALE @ A2 1:100
DWG: VISITOR TWO ELEVATIONS 02 — DRAWN dlm — CHKD -- — REVISION

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dan@pandanidesign.com.au



1 Residence North Eleavtion
Scale: 1:100



2 Residence East Elevation
Scale: 1:100

FC1 - VERTICAL SHEET CLADDING (SCYON AXON OR COLORBOND CUSTOM ORB)
PAINT FINISH
COLOUR TO DARK GREY

PW1 - MARINE PLYWOOD CLADDING
CLEAR COAT FINISH

GL - ALUMINIUM FRAMED DOUBLE GLAZING - COLOUR 'BLACK'

CC - COLORBOND CUSTOM-ORB CLADDING
COLOUR TO BE DARK GREY

WT - WATER TANK

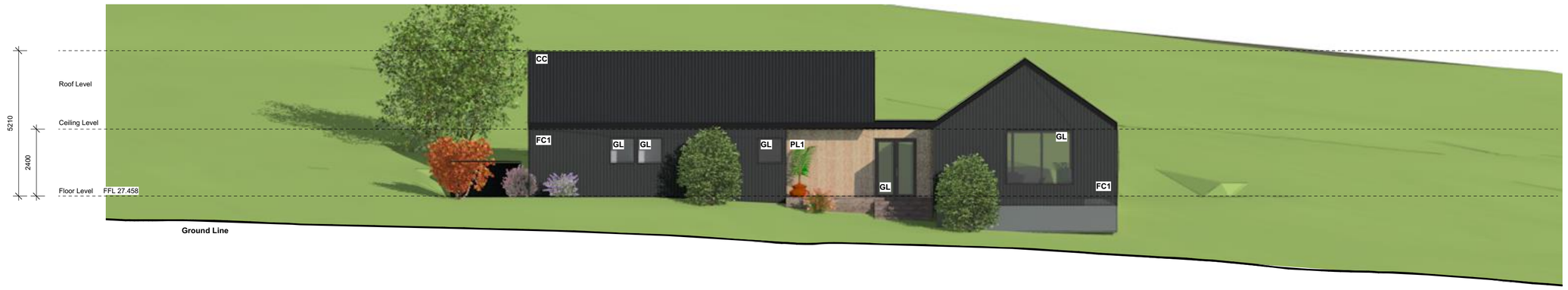
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DWG	RESIDENCE ELEVATIONS 01	DRAWN dlm	
		CHKD --	REVISION

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dan@pandanidesign.com.au



1 Residence South Elevation
Scale: 1:100



2 Residence West Elevation
Scale: 1:100

FC1 - VERTICAL SHEET CLADDING (SCYON AXON OR COLORBOND CUSTOM ORB)
PAINT FINISH
COLOUR TO DARK GREY

PW1 - MARINE PLYWOOD CLADDING
CLEAR COAT FINISH

GL - ALUMINIUM FRAMED DOUBLE GLAZING - COLOUR 'BLACK'

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COLOUR TO BE DARK GREY

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CLIENT: Shane Gould Enterprises P/L — DATE # 15-12-2021 — DWG # DA - 204
DWG: RESIDENCE ELEVATIONS 02 — SCALE @ A2 1:100 — DRAWN dm — CHKD -- — REVISION

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02 Site South Elevation
Scale: 1:300

FC1 - VERTICAL SHEET CLADDING (SCYON AXON OR COLORBOND CUSTOM ORB) PAINT FINISH COLOUR TO DARK GREY
PW1 - MARINE PLYWOOD CLADDING CLEAR COAT FINISH
GL - ALUMINIUM FRAMED DOUBLE GLAZING - COLOUR 'BLACK'
CC - COLORBOND CUSTOM-ORB CLADDING COLOUR TO BE DARK GREY
WT - WATER TANK

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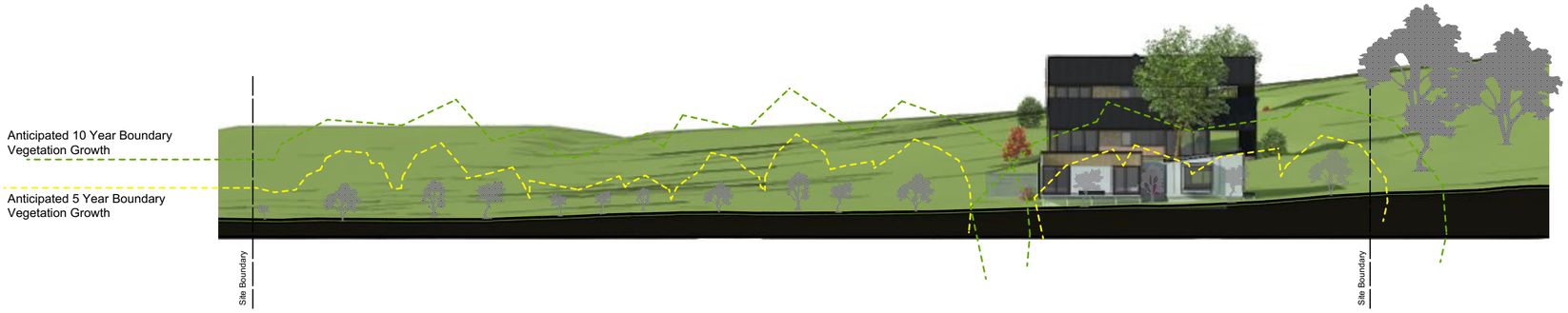
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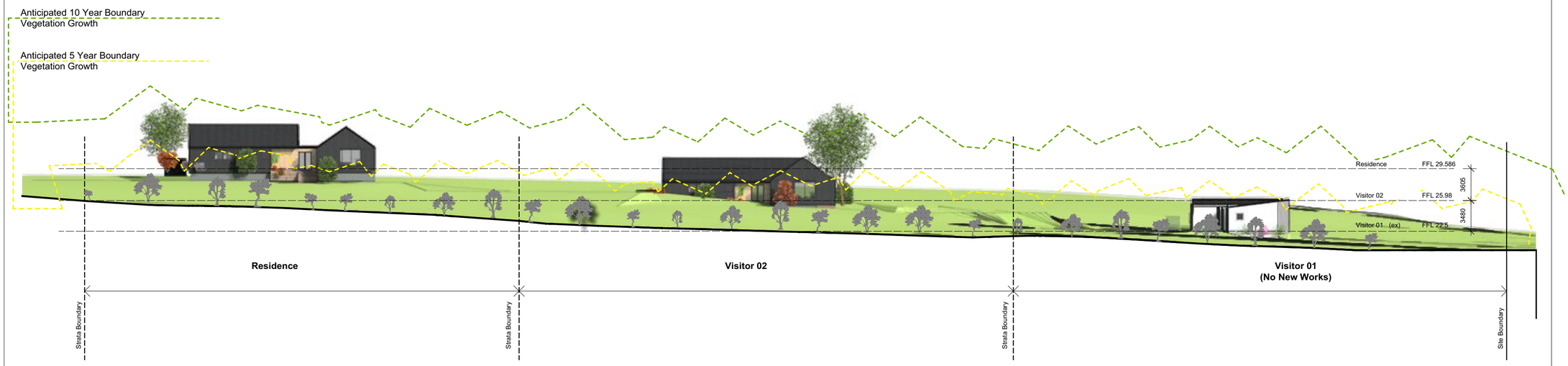
ISSUE	DATE	REVISION

PROJECT: Wild Flower Sands - 50 Harveys Farm Road — PROJECT # 1904
CLIENT: Shane Gould Enterprises P/L — DATE # 15-12-2021 — DWG # DA - 205
DWG: SITE ELEVATIONS — SCALE @ A2 1:100 — DRAWN dlm — CHKD -- — REVISION

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01 Site East Elevation
Scale: 1:300



02 Site South Elevation
Scale: 1:300

FC1 - VERTICAL SHEET CLADDING (SCYON AXON OR COLORBOND CUSTOM ORB)
PAINT FINISH
COLOUR TO DARK GREY

PW1 - MARINE PLYWOOD CLADDING
CLEAR COAT FINISH

GL - ALUMINIUM FRAMED DOUBLE GLAZING - COLOUR 'BLACK'

CC - COLORBOND CUSTOM-ORB CLADDING
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CLIENT	Shane Gould Enterprises P/L	DATE # 15-12-2021	DWG # DA - 206
		SCALE @ A2 1:300	
DWG	VEGETATION GROWTH	DRAWN dlm	
		CHKD --	REVISION

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0466828778
dan@pandanidesign.com.au

Bushfire Hazard Management Report:

Report for: **Shane Gould, Milt Nelms,**

Property Location: **50 Harveys Farm Road, Bicheno**

Prepared by: Scott Livingston
Livingston Natural Resource Services
299 Relbia Road
Relbia, 7258

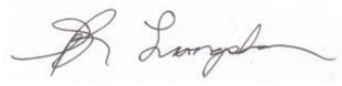
Date: 7th January 2022
Version 2



Summary

Client:	Shane Gould, Milt Nelms
Property identification:	CT 45761/3 PID 7829508 50 Harveys Farm Road, Bicheno Current Zoning; Rural Living, *Glamorgan Spring Bay Interim Planning Scheme 2015*
Proposal:	The owner intends to construct 2 new dwellings and an outbuilding.
Assessment comments:	A field inspection of the site was conducted to determine the Bushfire Attack Level and Risk.

Assessment by:



_____

Scott Livingston,

Master Environmental Management,
Natural Resource Management Consultant.

Accredited Person under part 4A of the Fire Service Act 1979:
Accreditation # BFP-105
Scope 1,2, 3A, 3B, 3C.

Contents

VERSION ii
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FIREFIGHTING WATER SUPPLY 2
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LIMITATIONS

This report only deals with potential bushfire risk and does not consider any other potential statutory or planning requirements. This report classifies type of vegetation at time of inspection and cannot be relied upon for future development or changes in vegetation of assessed area.

VERSION

This report and BHMP supersede SRL21/45B dated 6th July 2021, with changes to the number of buildings proposed.

INTRODUCTION

The proponents intend to construct 2 additional dwellings and an outbuilding and associated infrastructure at 50 Harveys Farm Road, Bicheno. The area is mapped as bushfire on planning scheme overlays.

SITE DESCRIPTION

The property contains one existing dwelling adjacent to Harveys Farm Road. The property apart from managed land around the dwelling and adjacent land to the east, south and west is grassland while land to the north has an access driveway along the boundary and a mosaic of woodland with managed land around dwellings further north. The proposed outbuilding is greater than 6m from a habitable building.

The property is bounded to the east by Harveys Farm Road. The area is serviced by a reticulated water supply, but that supply has no nearby fire hydrants.

See Appendix 1 for photos and Appendix 2 for maps.

BAL AND RISK ASSESSMENT

The lot is mapped as Bushfire Prone Area in Planning Scheme Overlays.

VEGETATION AND SLOPE

Vegetation & Slope from building facades

		North	East	South	West
Building 2	Vegetation, within 100m of dwelling	0-14m grassland, 14-22m access, 22-100m woodland low threat mosaic	0-85m grassland, 80-100m low threat	0-100m grassland	0-100m grassland
	Slope (degrees, over 100m)	Upslope/flat	Downslope 0-5°	Downslope 0-5°	Upslope/flat
	BAL Rating – current vegetation	BAL FZ	BAL FZ	BAL FZ	BAL FZ
	BAL Rating with HMA	BAL 12.5	BAL 12.5	BAL 12.5	BAL 12.5
Building 3	Vegetation, within 100m of dwelling	0-14m grassland, 14-22m access, 22-100m woodland	0-100m grassland (some low threat)	0-100m grassland	0-100m grassland

		North	East	South	West
		low threat mosaic			
	Slope (degrees, over 100m)	Upslope/flat	Downslope 0-5°	Downslope 0-5°	Upslope/flat
	BAL Rating – current vegetation	BAL FZ	BAL FZ	BAL FZ	BAL FZ
	BAL Rating with HMA	BAL 19	BAL 19	BAL 12.5	BAL 19 part* BAL 12.5

Setback distances for BAL Ratings with HMA have been calculated based on the vegetation that will exist after development and management of land within the property and have also considered slope gradients.

The BAL ratings applied are in accordance with the Australian Standard AS3959 *Construction of Buildings in Bushfire Prone Areas*, and it is a requirement that any habitable building, or building within 6m of a habitable building be constructed to the BAL ratings specified in this document as a minimum.

The Fire Danger Index for Tasmania is **50**

Table 2: BAL Levels

Bushfire Attack Level (BAL)	Predicted Bushfire Attack & Exposure Level
BAL-Low	Insufficient risk to warrant specific construction requirements
BAL-12.5	Ember attack, radiant heat below 12.5kW/m²
BAL-19	Increasing ember attack and burning debris ignited by windborne embers together with increasing heat flux between 12.5-19kW/m²
BAL-29	Increasing ember attack and burning debris ignited by windborne embers together with increasing heat flux between 19-29kW/m²

PROPOSED DWELLING BAL RATING

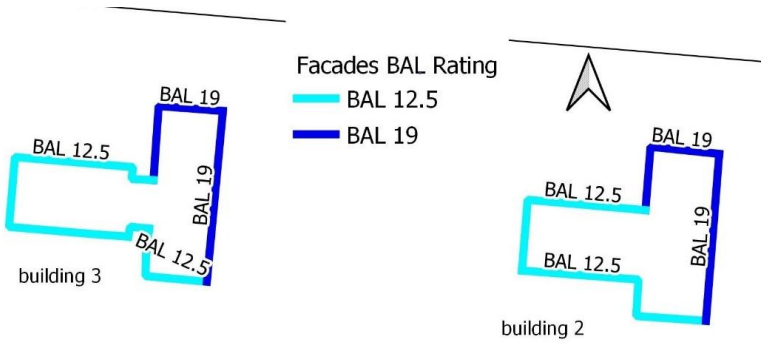


Figure 1: Facade BAL rating

HAZARD MANAGEMENT AREAS

All land within 10m upslope or level with and 11m downslope of a BAL 19 rated façade and 14m upslope or level with and 16m downslope of a BAL 12.5 rated façade must be managed as low threat vegetation from commencement of construction of a habitable building, this includes areas between building areas if construction is staged. The diagram below includes the HMA for existing building 1 for clarity.

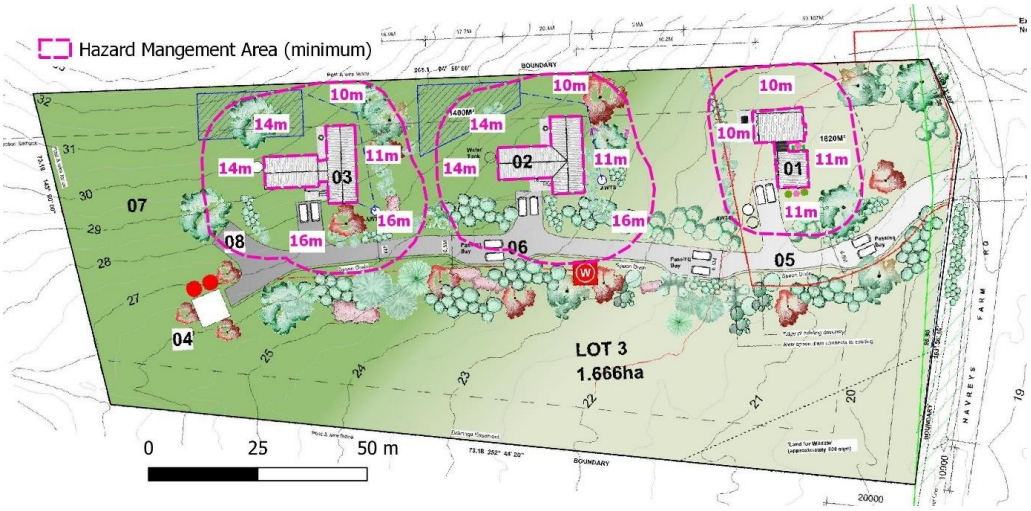


Figure 2: Hazard Management Area

ACCESS

Access to habitable buildings and water supply point will be longer than 30m but less than 200m, in total. The initial portion provides access to 3 or more buildings however the 6m wide drive and ample pull off and turn facility and as shown in site plans is considered to be compliant with element B & D in Table 4.2 of the Director of Building Control's *Determination Requirements for Building in Bushfire-Prone Areas*

Table 4.2 Requirements for Property Access

Column 1		Column 2
Element		**Requirement**
A.	Property access length is less than 30 metres; or access is not required for a fire appliance to access a fire fighting water point.	There are no specified design and construction requirements.
B.	Property access length is 30 metres or greater; or access is for a fire appliance to a fire fighting water point.	The following design and construction requirements apply to property access: (a) All-weather construction; (b) Load capacity of at least 20 tonnes, including for bridges and culverts; *(c)* Minimum carriageway width of 4 metres; (d) Minimum vertical clearance of 4 metres; (e) Minimum horizontal clearance of 0.5 metres from the edge of the carriageway; (f) Cross falls of less than 3° (1:20 or 5%); (g) Dips less than 7° (1:8 or 12.5%) entry and exit angle; (h) Curves with a minimum inner radius of 10 metres; (i) Maximum gradient of 15° (1:3.5 or 28%) for sealed roads, and 10° (1:5.5 or 18%) for unsealed roads; and (j) Terminate with a turning area for fire appliances provided by one of the following: i. A turning circle with a minimum outer radius of 10 metres; ii. A property access encircling the building; or iii. A hammerhead "T" or "Y" turning head 4 metres wide and 8 metres long

Column 1		Column 2
Element		**Requirement**
C.	Property access length is 200 metres or greater.	The following design and construction requirements apply to property access: (a) The Requirements for B above; and (b) Passing bays of 2 metres additional carriageway width and 20 metres length provided every 200 metres.
D.	Property access length is greater than 30 metres, and access is provided to 3 or more properties.	The following design and construction requirements apply to property access: (a) Complies with Requirements for B above; and (b) Passing bays of 2 metres additional carriageway width and 20 metres length must be provided every 100 metres.

FIREFIGHTING WATER SUPPLY

The lot is serviced by a reticulated supply, with a water main on the eastern side of Harveys Farm Road, however no hydrants are within 120m of the proposed buildings. A static firefighting supply must be installed in compliance with all elements of Table 4.3B of the Director of Building Control's *Determination Requirements for Building in Bushfire-Prone Areas* for each building area.

The requirement will be satisfied by the proposed combined static water supply, which must total 20,000 L, for new buildings and 30,000L if it also replaces existing static supply for Building 1. The supply point may be a remote offtake, provided that offtake is within 3m of hardstand and appropriately plumbed and signed.

Table 4.3B Requirements for Static Water Supply for Fire fighting

Column	Element	Column 2 Requirement
A.	Distance between building area to be protected and water supply	The following requirements apply: a) The building area to be protected must be located within 90 metres of the water connection point of a static water supply; and b) The distance must be measured as a hose lay, between the water point and the furthest part of the building area.
B.	Static Water Supplies	A static water supply: a) May have a remotely located offtake connected to the static water supply; b) May be a supply for combined use (fire fighting and other uses) but the specified minimum quantity of fire fighting water must be available at all times; c) Must be a minimum of 10,000 litres per building area to be protected. This volume of water must not be used for any other purpose including fire fighting sprinkler or spray systems; d) Must be metal, concrete or lagged by non-combustible materials if above ground; and e) If a tank can be located so it is shielded in all directions in compliance with Section 3.5 of AS 3959-2009, the tank may be constructed of any material provided that the lowest 400 mm of the tank exterior is protected by: (i) metal; (ii) non-combustible material; or (iii) fibre-cement a minimum of 6 mm thickness.

Column	Element	Column 2 Requirement
C.	Fittings, pipework and accessories (including stands and tank supports)	Fittings and pipework associated with a water connection point for a static water supply must: (a) Have a minimum nominal internal diameter of 50mm; (b) Be fitted with a valve with a minimum nominal internal diameter of 50mm; (c) Be metal or lagged by non-combustible materials if above ground; (d) Where buried, have a minimum depth of 300mm (compliant with *AS/NZS 3500.1-2003 Clause 5.23);* (e) Provide a DIN or NEN standard forged Storz 65 mm coupling fitted with a suction washer for connection to fire fighting equipment; (f) Ensure the coupling is accessible and available for connection at all times; (g) Ensure the coupling is fitted with a blank cap and securing chain (minimum 220 mm length); (h) Ensure underground tanks have either an opening at the top of not less than 250 mm diameter or a coupling compliant with this Table; and (i) Where a remote offtake is installed, ensure the offtake is in a position that is: (i) Visible; (ii) Accessible to allow connection by fire fighting equipment; (iii) At a working height of 450 – 600mm above ground level; and (iv) Protected from possible damage, including damage by vehicles
D.	Signage for static water connections	The water connection point for a static water supply must be identified by a sign permanently fixed to the exterior of the assembly in a visible location. The sign must (a) comply with: Water tank signage requirements within AS 2304-2011 *Water storage tanks for fire protection systems; or* (b) comply with water tank signage requirements within *Australian Standard AS 2304-2011 Water storage tanks for fire protection systems*; or (c) comply with the Tasmania Fire Service Water Supply Signage Guideline published by the Tasmania Fire Service.

Column		Column 2
Element		**Requirement**
E.	Hardstand	A hardstand area for fire appliances must be provided: (a) No more than three metres from the water connection point, measured as a hose lay (including the minimum water level in dams, swimming pools and the like); (b) No closer than six metres from the building area to be protected; (c) With a minimum width of three metres constructed to the same standard as the carriageway; and (d) Connected to the property access by a carriageway equivalent to the standard of the property access.

CONCLUSIONS

The proponents intend to construct an additional 2 dwellings and an outbuilding at 50 Harveys farm Road, Bicheno, the area is bushfire prone.

Construction of habitable buildings must be to at least BAL 19 standards for facades within 18m of bushfire prone vegetation off the lot to the north and BAL 12.5 for other facades. The outbuilding is greater than 6m from a habitable building and is not required to meet bushfire standards.

Hazard management areas as shown on the Bushfire Hazard Management Plan will require managed of fuels from commencement of construction of each habitable building as low threat vegetation, managed gardens or lawns maintained to < 100mm in height.

Access must be constructed to the requirements of Table 4.2 of the Director of Building Control's *Determination Requirements for Building in Bushfire-Prone Areas* and be in place prior to commencement of construction.

Static water supply must be installed prior to commencement of construction to meet the requirements of Table 4.3 of the Director of Building Control's *Determination Requirements for Building in Bushfire-Prone Areas*, this may be a combined storage with remote offtake.

REFERENCES

Director of Building Control, (2017) *Directors Determination- Categories of Building Control and Demolition Work*

Director of Building Control, (2017) Directors Determination- Application of Requirements for Building in Bushfire Prone Areas.

Director of Building Control, (2017) *Directors Determination- Requirements for Building in Bushfire Prone Areas.*

Director of Building Control (2021) Director's Determination for Bushfire Hazard Areas v1.1 2021

Standards Australia. (2009). *AS 3959, Construction of Buildings in Bushfire Prone Areas*

Glamorgan Spring Bay Council (2015). *Glamorgan Spring Bay Interim Planning Scheme 2015*

APPENDIX 1 – PHOTOS



Figure 3: existing dwelling



Figure 4: west along northern boundary



Figure 5: south Harveys Farm Road



Figure 6: East along southern boundary



Figure 7: north from proposed dwelling site

APPENDIX 2 - MAPS

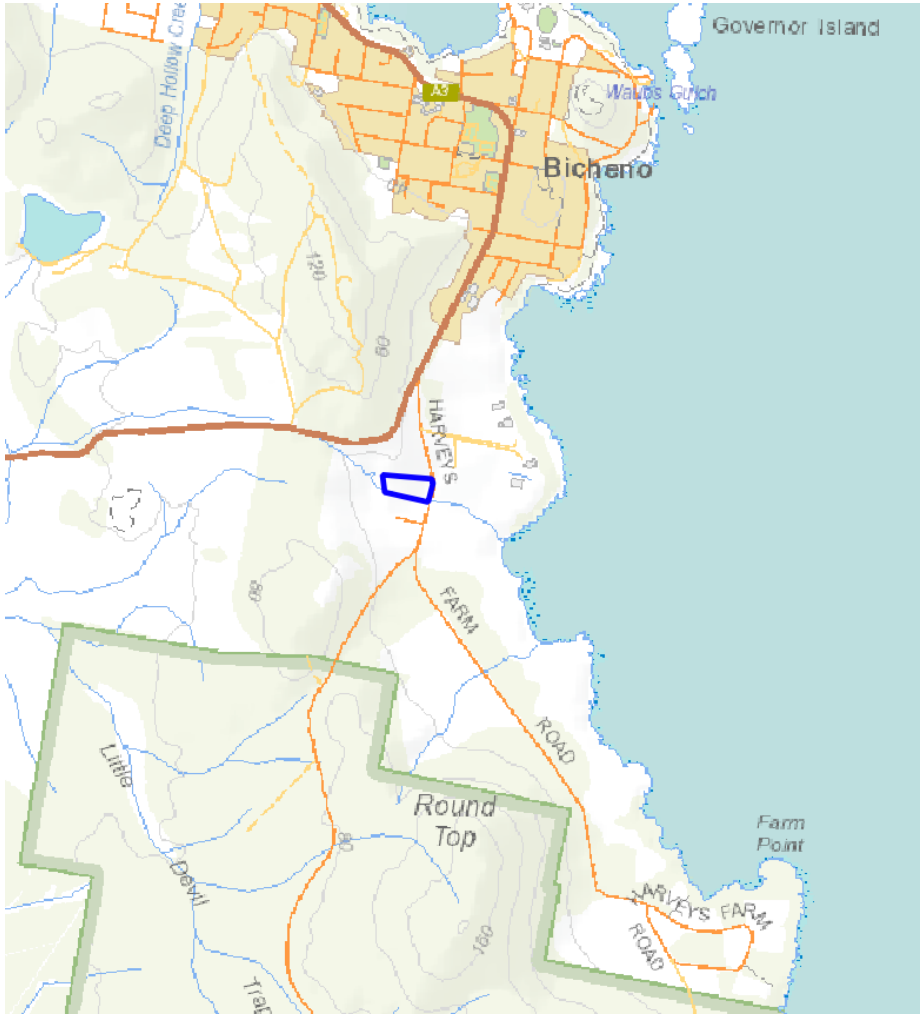


Figure 8: Location, property shown in blue



Figure 9: aerial image

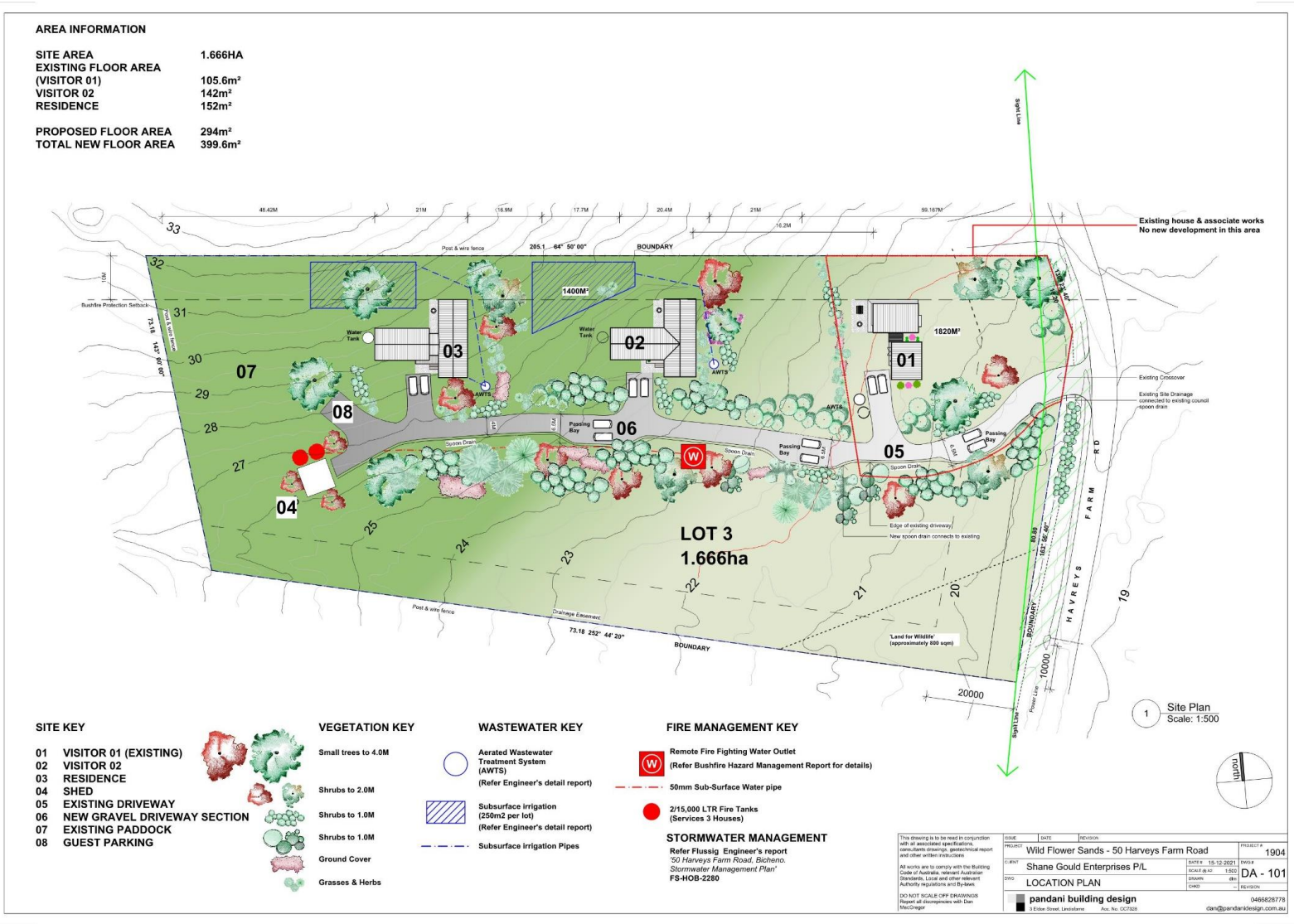
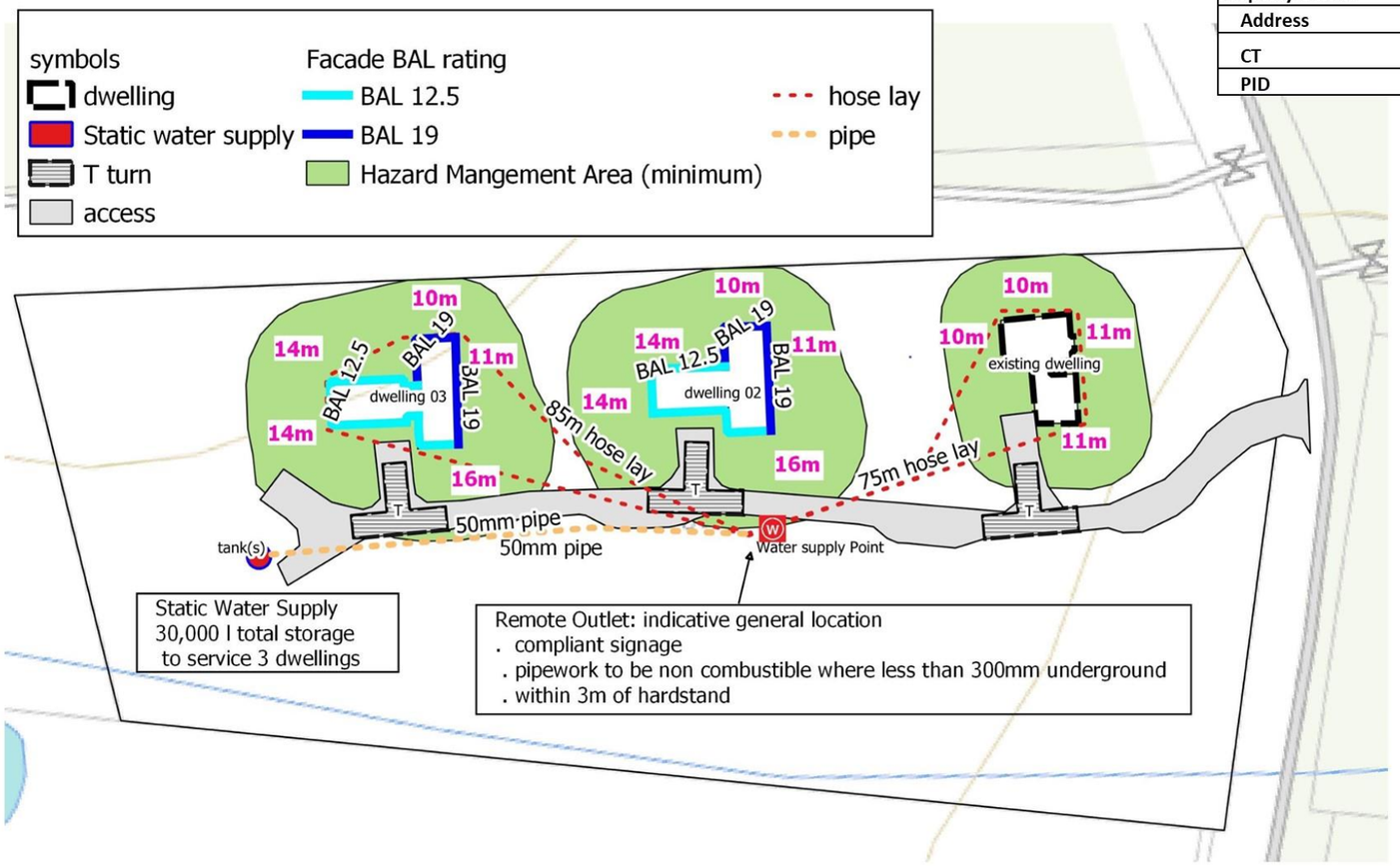


Figure 10: Site Plan

Bushfire Hazard Management Plan:

Proposed Development	Construction of 2 dwellings
Site Plan	Danny Leigh McGregor Designs
Property Owner	Shane Gould, Milt Nelms
Address	50 Harveys Farm Road, Bicheno
CT	45761/3
PID	7829508



Construction: BAL 12.5 / BAL 19 as shown

Buildings in Bushfire Prone Area to be built in accordance with the Building Code of Australia and Australian Standard AS3959.

Building setbacks / BAL ratings apply to habitable buildings (Class 1, 2 3, 8 or 9) and class 10a buildings within 6m of a habitable building.

Staging of Development

All land within 10m upslope or level with and 11m downslope of a BAL 19 rated façade and 14m upslope or level with and 16m downslope of a BAL 12.5 rated façade must be managed as low threat vegetation from commencement of construction of a habitable building.

Hazard Management Area

Hazard management areas include the area to protect the buildings as well as the access and water supplies.

All land within the area shown as Hazard Management Area must be managed as low threat vegetation from commencement of construction of a habitable building.

Access

Access to the water supply point m and habitable buildings must be in place prior to commencement of construction.

See report for specifications.

Water Supply

Static Water supply of at least 10,000l per building area must be in place prior to commencement of construction.

See report for specifications,

This BHMP has been prepared to satisfy the requirements of habitable building. Compliant with Directors Determination Requirements for Building in Bushfire Prone Areas (v2.1) and Director's Determination for Bushfire Hazard Areas v1.1 2021

This plan should be read in conjunction with the report titled: Bushfire Hazard Management Report 50 Harveys Farm Road, Bicheno v2. Livingston Natural Resource Services .

Scott Livingston
Accreditation: BFP – 105
Date 7/1/22

SRL19/45B2

1

CERTIFICATE OF QUALIFIED PERSON – ASSESSABLE ITEM **Section 321**

Form **55**

To: Shane Gould & Milt Nelms *Owner /Agent*

45-47 Tasman Highway *Address*

Bicheno 7215 ☐ *Suburb/po*

Qualified person details:

Qualified person: Scott Livingston

Address: 299 Relbia Road Phone No: 0438 951 201

Relbia 7258 Fax No:

Licence No: BFP-105 Email address: scottlivingston.lnrs@gmail.com

Qualifications and Insurance details: Accredited Bushfire Assessor under Part IVA of the Fire Service Act 1979 *(description from Column 3 of the Director's Determination - Certificates by Qualified Persons for Assessable Items*

Speciality area of expertise: Bushfire Hazard Assessment *(description from Column 4 of the Director's Determination - Certificates by Qualified Persons for Assessable Items)*

Details of work:

Address: 50 Harveys Farm Road Lot No: 3

Bicheno 7215 Certificate of title No: 45761

The assessable item related to this certificate: Bushfire Attack Level (BAL)

(description of the assessable item being certified)
Assessable item includes –
- *a material;*
- *a design*
- *a form of construction*
- *a document*
- *testing of a component, building system or plumbing system*
- *an inspection, or assessment, performed*

Certificate details:

Certificate type: *(description from Column 1 of Schedule 1 of the Director's Determination - Certificates by Qualified Persons for Assessable Items n)*

This certificate is in relation to the above assessable item, at any stage, as part of - *(tick one)*

building work, plumbing work or plumbing installation or demolition work: ☐

or

a building, temporary structure or plumbing installation: ☐

Director of Building Control – Date Approved 1 January 2017*Building Act 2016* - Approved Form No. 55

In issuing this certificate the following matters are relevant –

Documents:	Bushfire Attack Level Assessment Report and Bushfire Hazard Management Plan, (Livingston Natural Resource Services)
Relevant calculations:	N/A
References:	• Australian Standard 3959 Building Amendment Regulations 2016 Director of Building Control, Determinations • Categories of Building Control and Demolition Work (July 2017) • Requirements for Building in Bushfire Prone Areas. (July 2017) • Application of Requirements for Building in Bushfire Prone Areas. (Feb 2017) Director of Building Control (2021) Director's Determination for Bushfire Hazard Areas v1.1 2021 Glamorgan Spring Bay Council (2015). *Glamorgan Spring Bay Interim Planning Scheme 2015*

Substance of Certificate: (what it is that is being certified)

1. Assessment of the site Bushfire Attack Level (BAL) to Australian Standards 3959

Assessed as – BAL 12.5 / 19

2. Bushfire Hazard Management Plan

Proposal is compliant with DTS requirements, clauses 4.1, 4.2, 4.3 & 4.4 Directors Determination Requirements for Building in Bushfire Prone Areas (v2.1)

And

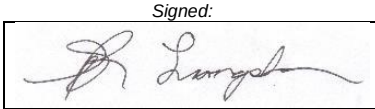
Proposal is compliant with DTS requirements, tables 1, 2, 3A/3B & 4, Director's Determination for Bushfire Hazard Areas v1.1 2021.

Scope and/or Limitations

Scope:
This report was commissioned to identify the Bushfire Attack Level for the existing property. All comment, advice and fire suppression measures are in relation to compliance with Planning Directive No 5.1, Bushfire-Prone Areas Code issued by the Tasmanian Planning Commission, the Building Code of Australia and Australian Standards, AS 3959-2018, Construction of buildings in bushfire-prone areas.

Limitations:
The inspection has been undertaken and report provided on the understanding that;-
1. The report only deals with the potential bushfire risk all other statutory assessments are outside the scope of this report.
2. The report only identifies the size, volume and status of vegetation at the time the site inspection was undertaken and cannot be relied upon for any future development.
3. Impacts of future development and vegetation growth have not been considered.
4. No assurance is given or inferred for the health safety or amenity of the general public or occupants in the event of a bushfire.
5. No warranty is offered or inferred for any buildings constructed on the property in the event of a bushfire.

I certify the matters described in this certificate.

	Signed:	*Certificate No:*	*Date:*
Qualified person:		SRL21/45B2	7/1/2022

23 November 2021

FS_HOB_2280

50 Harveys Farm Road BICHENO
STORMWATER MANAGEMENT PLAN



Prepared for: Shane Gould Enterprises P/L

flussig ENGINEERS

Level 4 - 116 Bathurst Street
HOBART TASMANIA 7000

ABN 16 639 276 181

Document Information

Title	Client	Document Number	Project Manager
50 Harveys Farm Road, Bicheno. Stormwater Management Plan	**Shane Gould Enterprises P/L**	FS-HOB-2280	**Max W. Möller** *BEng,FIEAust,EngExec,CPEng,NER,APEC Engineer, IntPE(Aus)* *Managing Director /* *Principal Hydraulic Engineer*

Prepared by: ..... Date: 23rd November 2021
Max W. Möller

Reviewed by: ..... Date: 23rd November 2021
John Holmes

Authorised by: ..... Date: 23rd November 2021
Max W. Möller

Revision History					
Rev No.	**Description**	**Prepared by**	**Reviewed by**	**Authorised by**	**Date**
00	50 Harveys Farm Road, Bicheno Stormwater Management Plan	Max W. Möller	John Holmes	Max W. Möller	23/11/2021
01	Note amended	Max W. Möller	John Holmes	Max W. Möller	10/10/2021
02	Revised building areas	Max W. Möller	John Holmes	Max W. Möller	13/01/2022

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1. Introduction

Flüssig Engineers has been engaged to undertake a site-specific Stormwater Management Plan (SWMP) for the new visitor accommodation development at number 50 Harveys Farm Road, Bicheno including, but not limited to, lot drainage analysis including stormwater drainage and MUSIC Modelling to stated stormwater quality standards. The purpose of this report is to determine the hydraulic characteristics and stormwater infrastructure capacity of a 5% AEP storm event and treatment on the existing and post-development scenarios.

1.1 Scope

This engagement includes:

1. Pre-construction drainage capacity at 5% AEP of existing design.
2. Pre-construction overland flow behaviour of existing stormwater design.
3. Post-construction drainage capacity at 5% AEP of new design.
4. Post-construction overland flow behaviour of new stormwater design.

2. Site Characteristics

2.1 Site Location

50 Harveys Farm Road is located within Bicheno, Tasmania in the municipality of the **Glamorgan Spring Bay Council.** The site is approximately 16,660 m^2 lot with a proposed 2 new visitors accommodation buildings and the existing dwelling to remain inside the lot development.

The development site is surrounded by rural living zoning area.



Figure 1. 50 Harveys Farm Road, Bicheno Development Location

2.2 Topography

50 Harveys Farm Road is approximately 1.66 ha area draining from approximately 28m AHD to 20m AHD to an existing stormwater culvert in the east boundary. The land use is predominantly rural living zone area. As can be seen by the topography in Figure 2, the area slopes southeast towards Harvey Farm Road.

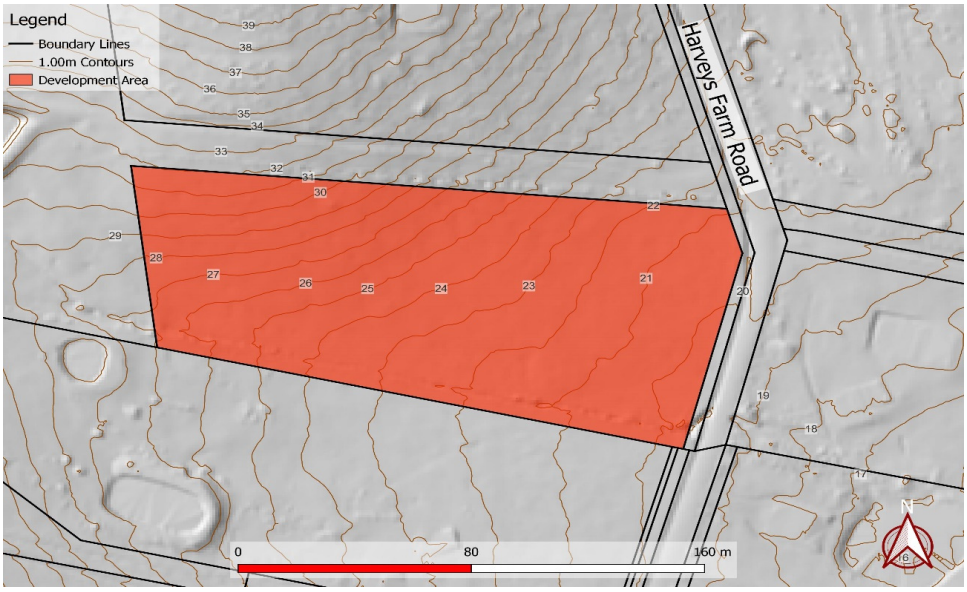


Figure 2. Catchment Boundary (approximate boundary only)

3. Proposal

3.1 Proposed Development

The proposed development consists of 3 new visitor accommodation buildings including a driveway access road. Connection to Harveys Farm Road is to be at the existing lot access. Design of the development was not undertaken as part of the engagement by Flüssig Engineers. Figure 3 shows the road and services plan proposed by others.

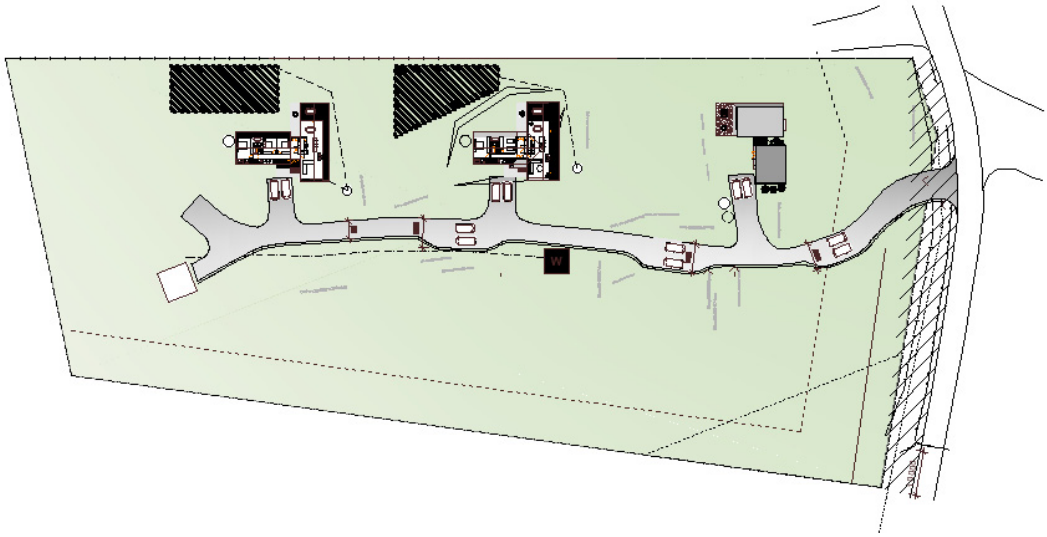


Figure 3. Planning Subdivision Design

4. Data

4.1 Survey Data

All survey data was supplied by the client as a processed AutoCAD. The provided data has been incorporated into various software to undertake the analysis.

5. Stormwater Quantity

5.1 Catchment Analysis

The catchment was modelled using Rafts Hydrology software within Infoworks ICM. RAFTS software uses the Laurenson runoff-routing method to calculate runoff using the catchment properties including size, slope and % impervious. This method is accepted within ARR2019 for areas larger than single dwelling lot.

5.2 Catchment Conditions

The development site lies within a catchment area that extends from Harveys Farm Road to the top of the adjacent hill with an overall catchment area of 30.00ha approximately. The soil onsite is predominately weathered dolerite <500mm deep overlain on dolerite bedrock. This allows for drainage directly to a stream or piped infrastructure.

5.2.1 Design Intensity Storms

Design storm durations and temporal pattern were calculated using Australian Rainfall and Runoff 2019 (ARR19) guidelines, running ten temporal pattern events through each duration to determine the worst-case duration using the median temporal pattern. Figure 4 below shows the 5% AEP rainfall event as the 1-hour storm event.

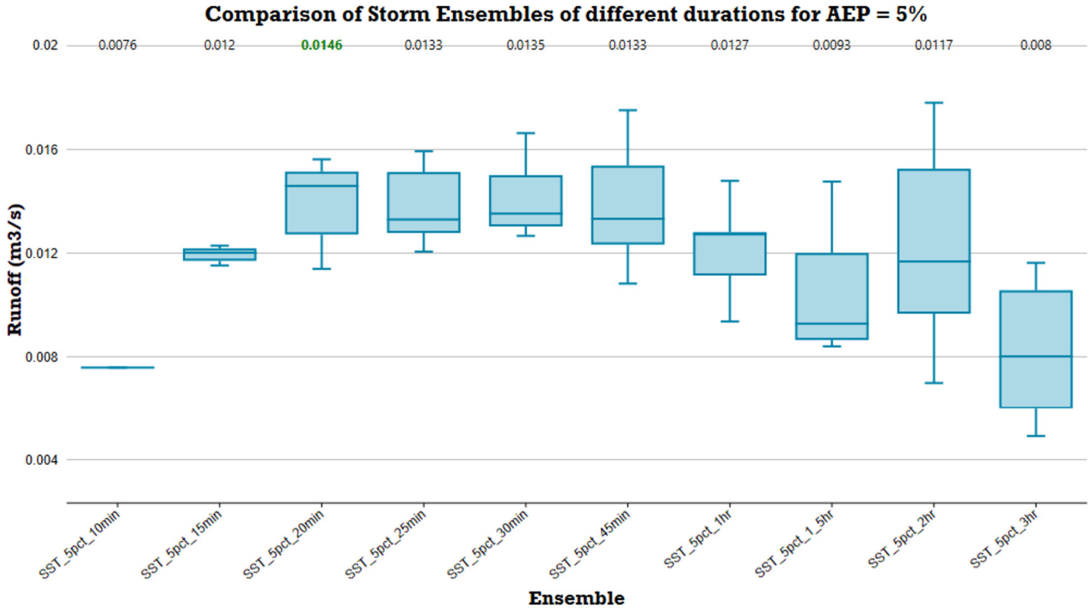


Figure 4. 5% Temporal Storms Box and Whisker Plot

5.2.2 Land use

Land use for the development both pre- and post-development were derived from plans and aerial imagery. Land use values are as follows in Table 1.

Table 1. Land Use Area

	Pre-Development		Post-Development	
Land Use	**Area (ha)**	**% Total land**	**Area (ha)**	**% Total land**
Total Impervious	0.05	3	0.19	11
Total Pervious	1.61	97	1.47	89

As this is a visitor accommodation development, new building and driveways areas were based on the architectural drawings.

5.2.3 Manning's n and losses

Losses for this catchment were derived from ARR19 data hub. As per ARR19, losses were taken at 60% of prescribed value to account for effective impervious area. See Table 2 for loss values. Manning's n values were taken directly from best practice manuals as shown in Table 3.

Table 2. Runoff Coefficients

Surface	Initial losses (IL) mm	Continuing Losses (CL) mm/ hr
Pervious	12	1.8
Impervious	1	0

Table 3. Manning's N coefficients

Land Use	Manning's n
Swale Channel	0.025
Road	0.018
Gravel	0.025
Urban Yards	0.045
Buildings	0.3

5.3 Development Runoff

Stormwater runoff from the development site has been assessed under pre- and post-development models to determine the potential impact the development at 50 Harveys Farm Road has on the immediate local flows. As per planning guidelines it is a requirement that this does not worsen from pre to post development.

Using the above parameters, the site was calculated using Infoworks ICM software and ARR19 best practice manuals. Site characteristics for the pre- and post-development model are summarised in Table 4.

Table 4. Site Characteristics

Catchment	Area (ha)	Maximum Slope (%)	Total Land use pervious/ impervious (ha)	Storm duration and pattern
Pre-Development	30.0	17	1.6/ 0.05	5% 20-minute storm pattern 6
Post-Development	30.0	17	1.47/ 0.19	5% 20-minute storm pattern 6

5.4 Model Results

The pre- and post-development scenarios were calculated using Infoworks ICM software against the 5% and 1% AEP storm events. The storm durations were derived from the worst case median temporal pattern for these two events which were both 20 minutes duration.

The pre and post conditions can be seen in Figure 5 below showing the peak discharge and increase in peak discharge from pre to post development.

As per the Glamorgan Spring Bay Interim Planning Scheme 2015, E7.0 (Stormwater Management) the post-development allowable site discharge must not exceed the pre-development site discharge. As can be seen from Table 5, this is exceeded in the 5% AEP by a peak discharge of 0.053m^3/s, more than the allowable site discharge of 0.0196m^3/s. Therefore, the site must detain the difference using an onsite stormwater detention (OSD) system.

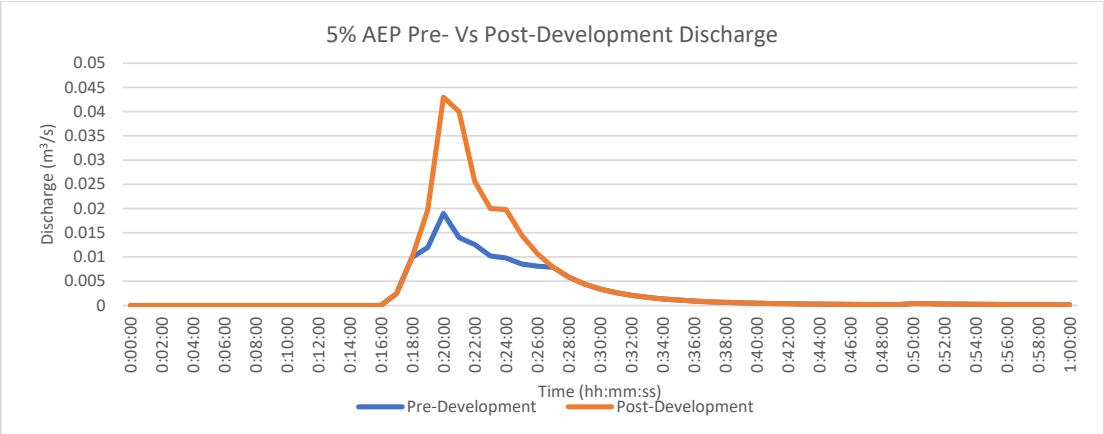


Figure 5. Site Discharge Curves Pre vs Post-Development

5

The required storage is the difference between the pre- and post-development curves shown in Figure 5 above. This area between the curve equates to a storage requirement which can be seen in Table 5.

Table 5. Discharge volume rates pre- and post-development scenarios

	Discharge Volume (m^3)			
Design Event (AEP)	**Pre-Development**	**Post-Development**	**Permissible Site Discharge**	**Required Subdivision Detention**
5%	0.019	0.053	0.0196	13.5

5.5 On-Site Detention Sizing and Configuration

As shown in Table 5, the site discharge increase due to development needs to be detained or otherwise agreed. The sections below outline the requirements for house and road storage.

5.5.1 Subdivision Detention

Stormwater from the development including road surface is serviced by open drain, 300mm lot drainage and several stormwater drainage pits. Stormwater drainage runs to proposed detention tanks and to a new absorption trench located within the proposed area. As can be seen from Table 5 after allowance has been made to detain each future dwellings the total volume discharged in the storm event still exceeds pre-development flows. Therefore, when looking at Table 5 the development would still require detaining 224m^3. Refer to “APPENDIX A Calculations”

Due to site topography, would be practical to install detention of this size within the road reserve.

5.6 Maintenance

Soakage trench maintenance plan is required to be complete once a year.

- Visually inspect for sediment and debris accumulation within the trench areas annually.
- Clean trench if sediment/debris accumulates taking up 20% of the storage capacity.
- Detailed inspection of sediment accumulation (sediment survey) every 5-7 years. Inspect drainage area for erosion and possible illicit discharges.
- Repair clogging or erosion at the inlets, outlets, and overflow.
- Perform any mowing or weed control needed.
- Identify erosion and repair as needed.

5.7 1% AEP Overland Flow Path (OFP)

As per Glamorgan Spring Bay Council requirements, runoff for the 1% AEP is not required to be captured by infrastructure nor detained onsite in an OSD. However, the 1% AEP storm must be able to drain through the site and not cause additional impedance on the neighbours or future residents.

Figure 6 below shows the pre-development overland flow path for the site in the event of a 1% AEP storm.



Figure 6. 1% AEP OFP Pre-Development

Post development flow paths can be seen in

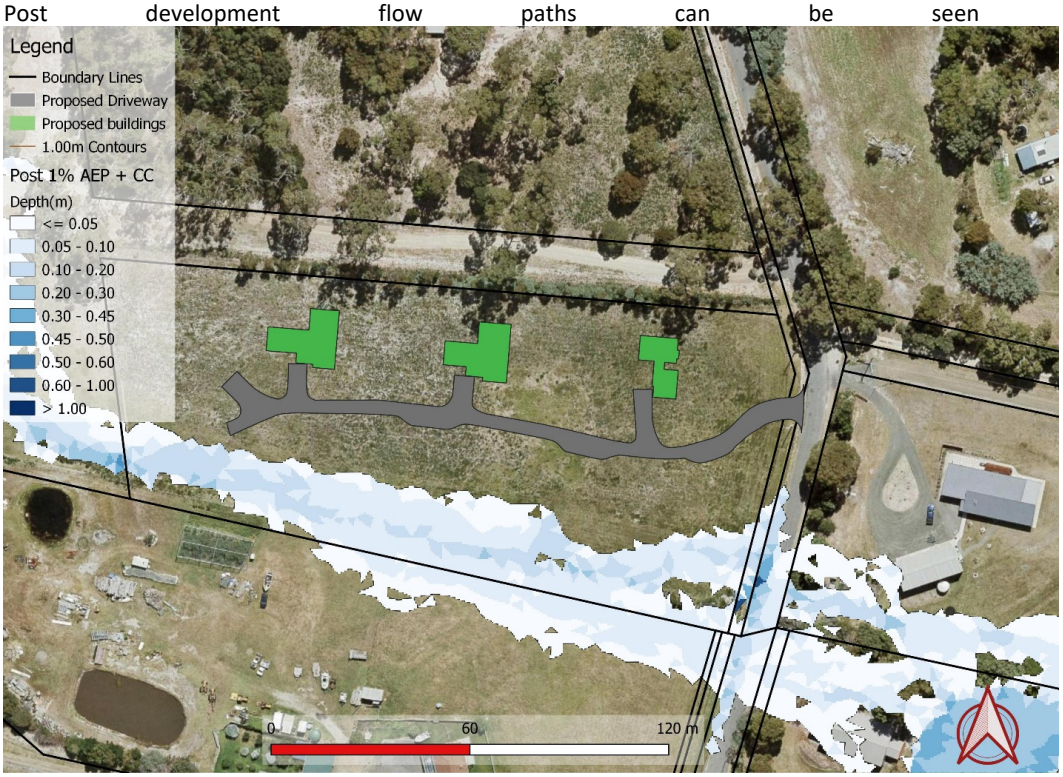


Figure 7. The existing overland flow path shown outside of the proposed development areas and into Harveys Farm Road.

7



Figure 7. 1% AEP OFP Post-Development

5.8 Quantity Summary

The SMP quantity report has been designed from the GSBC IPS2015 and best practice design and guidelines. The following is a summary of the requirements for stormwater management for the development at 50 Harveys Farm Road, Bicheno:

1. Each developed lot is required to detain runoff from impervious areas to pre-development discharge.
2. Storage requirements from the development runoff would require a volume of 13.5kl detention system to be situated within the road lot area.
3. The 1% AEP runoff overland flow paths can be directed from development site via open channel.

6. Water Quality

Water quality modelling for the site has been undertaken with the urban stormwater improvement conceptualisation software MUSIC. The modelling conducted in MUSIC has been done in accordance with MUSIC Modelling Guidelines and the Tasmanian State Stormwater Strategy. This document provides a guide to water quality modelling methodology and outlines the assumptions that should be made when selecting input parameters.

Recommendation for the improvement of the water quality on site would include the diversion of stormwater flows from the subdivision to primary treatment system (treatment train). This would reduce the pollutants in the receiving waters further and be a safe design option if future usage of this sub catchment provides higher pollutant storm water runoff.

6.1 Stormwater Quality Treatment (construction phase)

During construction, many pollutants are generated from various sources. These pollutants can easily be captured in stormwater runoff and introduced into the downstream receiving environment polluting the waterways. Listed below are some of the main construction phase pollutants:

- Litter from construction – material packaging, paper, plastic, food packaging, off cuts etc.
- Sediment erosion and transports from excavated material and fresh surfaces.
- Hydrocarbons – equipment and machinery
- Toxic material – cement, solvents, paints, cleaning agents etc.
- pH altering substances – cement, cleaning agents etc

Construction phase pollutants should be planned and mitigated for by a designed site-specific SWMP as part of the drawing set. This should detail controls including but not limited to:

- Diversion of upslope water (where applicable)
- Stabilised exit/ entry points
- Minimise site disturbance where possible
- Implement sediment control along downslope boundaries
- Appropriate location and protection for stockpiles
- Capture on-site runoff that may contain pollutants
- Maintain control measures
- Stabilise site after disturbance (revegetate etc)

6.2 Stormwater Quality Modelling

Stormwater pollutant modelling for the 50 Harveys Farm Road development was undertaken using Model for Urban Stormwater Improvement Conceptualisation (MUSIC) software, version 6.3.0, under the guidelines of the State Stormwater Strategy and Interim Planning Scheme

This model splits the catchment into the following typical areas:

- Residential Catchment
- Road Catchment (including bank runoff)

The following fraction impervious and land areas having been adopted in the modelling as per the concept design measurements. See Table 6 below for fraction imperviousness (fi).

Table 6. Adopted Fraction Impervious

Catchment Area (ha)	Roof		Road		Driveway		Backyard	
	Area (ha)	fi	Area (ha)	fi	Area (ha)	fi	Area (ha)	fi
1.66	0.065	1	0	0.80	0.122	0.9	1.47	0

6.2.1 Council Planning Quality Removal Standards

The Clarence Interim Planning Scheme 2015 has adopted the pollutant removal targets and best practice from the State Stormwater Strategy 2010. See Table 7 for target removal rates.

Table 7. State Stormwater Strategy Pollutant Removal Targets

Parameter (kg/year)	Result Pollutant Retention on Developed Site
Total Suspended Solids (TSS)	80%
Total Phosphorous (TP)	45%
Total Nitrogen (TN)	45%
Gross Pollutants	90%

6.3 Treatment Train

To achieve stormwater pollutant removal targets outlined above and considering site constraints. This model utilised grassed swales, rainwater tanks and soakage trench (Figure 8). The treatment train consists of gravel access and houses draining through stormwater infrastructure to a soakage trench.

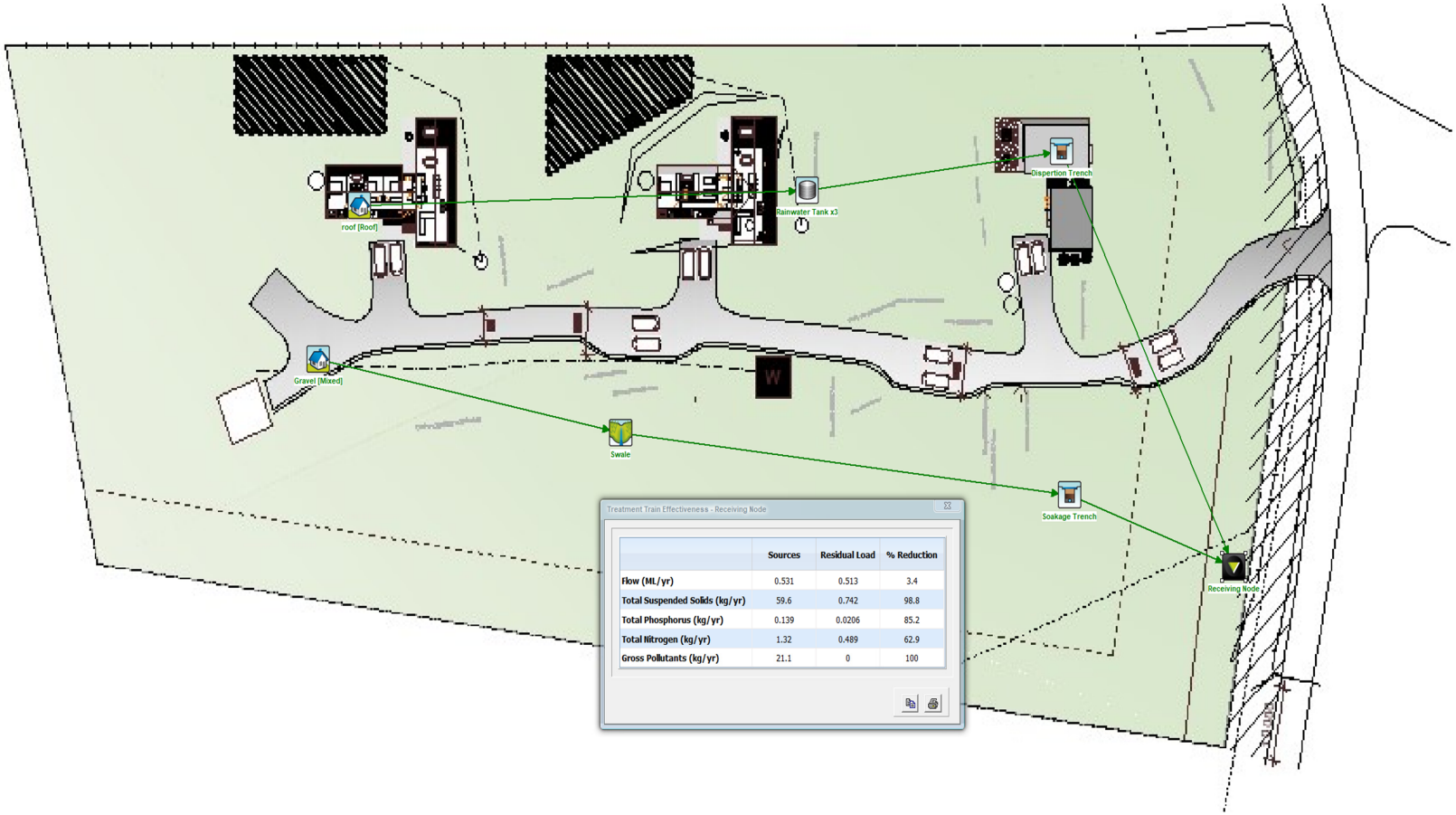


Figure 8. MUSIC Treatment Train Effectiveness Result

6.4 Quality Results

The MUSIC pollutant load reductions are detailed in Table 8 below. As can be seen when comparing the MUSIC results to the required state stormwater strategy target load reductions, the specified treatment train outlined above and as seen in Figure 8 show that all targets either meet or exceed state reduction targets.

Table 8. Pollutant Removal Achieved vs Targets

Parameter (kg/year)	Target Load Reduction (%)	MUSIC Modelled Load Reduction (%)	State Stormwater Targets Achieved (Y/N)
Total Suspended Solids (TSS)	80.0	98.8	Y
Total Phosphorous (TP)	45.0	85.2	Y
Total Nitrogen (TN)	45.0	62.9	Y
Total Pollutants	90.0	100	Y

Based on the water quality assessment using the MUSIC software, it is found that the pollutant reduction improvement can be achieved by adopting the Stormwater Quality Improvement Devices (SQIDs) specified in **Error! Reference source not found.**.

6.5 Maintenance

To ensure ongoing operation of all treatment systems, the developer would be required to perform regular maintenance on all treatment devices to ensure they remain in good working order. This would include, but not be limited to, the information described in Table 9.

Table 9. Concept Maintenance Plan

Task	Action	Frequency
General Cleaning	Clear all pollutants from storage and device filters, ensure operational	Approximately every 6 months
Specialised cleaning and inspection	Inspect all storage, inflow and outflow – clean and flush if required. Visually inspect main device for defects	Yearly
Maintenance	Perform detailed inspection and maintenance of trench and associated infrastructure by a qualified person.	Every 5 years.

The above maintenance plan is generic and based on removal rates and best practice advice.

6.6 Quality Summary

Flüssig Engineers recommends the following be undertaken to ensure the ongoing stormwater quality from the developed site:

1. Construction quality control should be implemented to prevent pollution during construction.
2. Installation of treatment devices in the order specified in this document (Figure 8), not including individual lot devices.
3. Maintenance plans need to be created and adhered to ensure the ongoing operation of the systems.
4. Flüssig Engineers notes that some of the specified treatment products are proprietary products and although suitable in this instance, does not limit the developer to this product. However, any product selected by the developer should meet removal properties of these products for the MUSIC model to be valid.
5. Flussig Spatial notes that the installation of soakage trench or swales may not be feasible due to site restrictions. Should this be the case Flüssig Engineers recommends a contribution to Council for improvements to public stormwater treatment systems downstream be made in lieu of the installation of soakage trench and swales.

7. Conclusion

The post-development quantity and quality scenarios for the Stormwater Management Plan for 50 Harveys Farm Road, Bicheno have been investigated. Post-development quantity and quality have been assessed against both the Glamorgan Bay Interim Planning Scheme 2015, Planning Conditions, and the State Stormwater Strategy to ensure the post-development flows meet specified standards.

The following conclusions were derived in this report:

1. A comparison of the post-development peak flows for the 5% AEP storm event were undertaken against the pre-development flows and found to increase site discharge.
2. Storage detention basin is required for the subdivision.
3. The 1% OFP was assessed through the site and shown that it can directed away from neighbouring properties and critical infrastructure on site.
4. Treatment system designed and sized using MUSIC can achieve required pollutant removal through the installation of treatment device.
   .

Under the Stormwater Management Plan, the development site will meet current specified standards for both quantity and quality control.

8. Limitations

Flüssig Engineers were engaged by the developer of 50 Harveys Farm Road, Bicheno for the purpose of a site-specific stormwater management plan as per E7.0 of the Glamorgan Spring Bay Planning Scheme 2015. This study is deemed suitable for purpose at the time of undertaking the study. If conditions of the development change, the plan will need to be reviewed against all changes.

This report is to be used in full and may not be used in part to support any other objective other than what has been outlined within, unless specific written approval to do otherwise is granted by Flüssig Engineers.

Flüssig Engineers accepts no responsibility for the accuracy of third-party documents supplied for the purpose of this stormwater management plan.

APPENDIX A – Performance Solution Report and On-site Detention Calculations

flüssig ENGINEERS

HYDRAULIC DESIGN REPORT

FS-HOB-2280 PERFORMANCE SOLUTION REPORT

Site Address	**50 Harveys Farm Road, Bicheno**
Project Number	FS-HB-2280_REV02
Date:	13 January 2022
Client:	Pandani Building Design
Report By:	Max W. Moller
Checked By:	Max W. Moller
Appendices:	A – Stormwater Design Drawing B – Detention Computation

Max W. Möller

BEng, FIEAust, EngExec, CPEng, NER, APEC Engineer, IntPE(Aus)

Managing Director / Principal Hydraulic Engineer

Licence: 650370893

flüssig Engineers – Level 4, 116 Bathurst Street, Hobart 7000, TASMANIA – Ph 03 6288 7704

flüssig ENGINEERS

INTRODUCTION

This report details the stormwater management strategies for the proposed **50 Harveys Farm Road, Bicheno**. The objective of the report is to demonstrate how stormwater runoff would be captured and conveyed from the subject site safely to the receiving drainage network while considering stormwater quality management and the incorporation of soakage trench system elements.

The owner is proposing to install new detention tanks and a dispersion trench to provide the function of detention and dispersion of the outflow runoff from the new roof areas and overflow from the proposed water tanks. A soakage trench is proposed is proposed for the detention and dispersion of the outflow runoff from the new gravel driveway areas.

EXISTING CONDITIONS AND ASSUMPTIONS

The site covers an area of approximately 16,644m^2, 654m^2 roofed, 1,219m^2 gravel driveway areas accounting for an impervious area of approximately 1,873m^2. The site in its current state discharges to existing ground conditions.

The proposed development would result in an increase of impervious area of approximately 11.3%.

Stormwater from the site would be routed through the proposed conventional underground drainage system comprising of Grated Sumps and PVC Pipes, coupled with the use of water tanks elements system and soakage trench for on-site detention.

The stormwater management report is prepared in accordance with the design criteria listed below:

- The stormwater drainage system is designed using Bureau of Meteorology (BOM) published rainfall Intensity Frequency Duration (IFD) data as a minor / major system to accommodate the 5% AEP / 20 min storm events.
- The flow rate of stormwater leaving the site shall be designed so that it does not exceed the pre-developed flow rate for both the minor and major rain events.
- The total site discharges are modelled as described in *Storm Drainage Design in Small Urban Catchments,* a handbook for Australian practice by *Australian Rainfall and Runoff (ARR2019)*, Book 9 – Runoff in Urban Areas.

Existing site conditions are to remain except the new roof impervious areas are to discharge to the water tanks and then outflow into the proposed 20m2 dispersion trench. The new ground impervious areas are to discharge through a dish drain and into the proposed 150m2 soakage trench. The stormwater solution is to be implemented for operational purposes and improvement.

PERFORMANCE SOLUTION COMPLIANCE

AS 3500.3 – CL 7.10 ARR2019 Book 9	7.10.1 – Overflow is safe and does not compromise freeboard to habitable spaces. 7.10.3 – Tank to be od approved zinc coated steel or poly tank. On-Site Detention
General	• AS/NZS 3500.3: Part 3 Stormwater Drainage • Australian Rainfall and Run-off Volume 8: Urban Stormwater Management • Australian Runoff Quality – A Guide to Water Sensitive Urban Design • Storm drainage design in small urban catchments: A handbook for Australian practice • Water Sensitive Urban Design (WSUD) Engineering Procedure: Stormwater • Water Services Association of Australia Code (WSAA).

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DETENTION DESIGN

Detention calculations are provided in Appendix B with the following summary for design:

Section	Area(m^2)	PSD(L/s)	Detention volume(L)	Type
Impervious roof	654	6.07	6,000	3 X 2,000L rainwater tanks and 20m^2 dispersion trench
Impervious ground(Gravel)	1219	11.49	8,000	Dish drain along length of gravel road and 150m^2 soakage trench
Total	**1873**			

Detention Volume = 6,000 L (Roofed Areas)

Detention Volume = 8,000 L (Ground Areas)

Stored Volume = 0L

	Pre-Development New Impervious Areas Only		Post-Development New Impervious Areas Only	
Land Use	**Area m^2**	**% Total land**	**Area m^2**	**% Total land**
Total Pervious	1,359	73	0	0
Total Impervious	514	27	1,873	100

As per Council's Interim Planning Scheme 2015, E7.0 (Stormwater Management) the post-development allowable site discharge must not exceed the pre-development site discharge. As can be seen from Table above, this is exceeded in the 5% AEP 20min storm duration by a Permissible Site discharge as shown above. Therefore, the site must detain the difference using an onsite stormwater detention (OSD) system with 3 detention tanks with 2,000 Litres minimum capacity each and a soakage trench with 8,000L minimum capacity.

Task	Action	Frequency
General Cleaning – gutters, downpipe, filters etc.	Clear all debris from gutters and tank filters, ensure operational	Approximately every 3 months
Specialised cleaning and inspection	Inspect all gutters downpipes, inflow and outflow – flush if required. Inspect all filters replace if required. Inspect main tank for defects	Yearly
Maintenance	Perform detailed inspection and maintenance of tank and associated infrastructure by a qualified person.	Every 5 years.

SUMMARY AND CONCLUSIONS

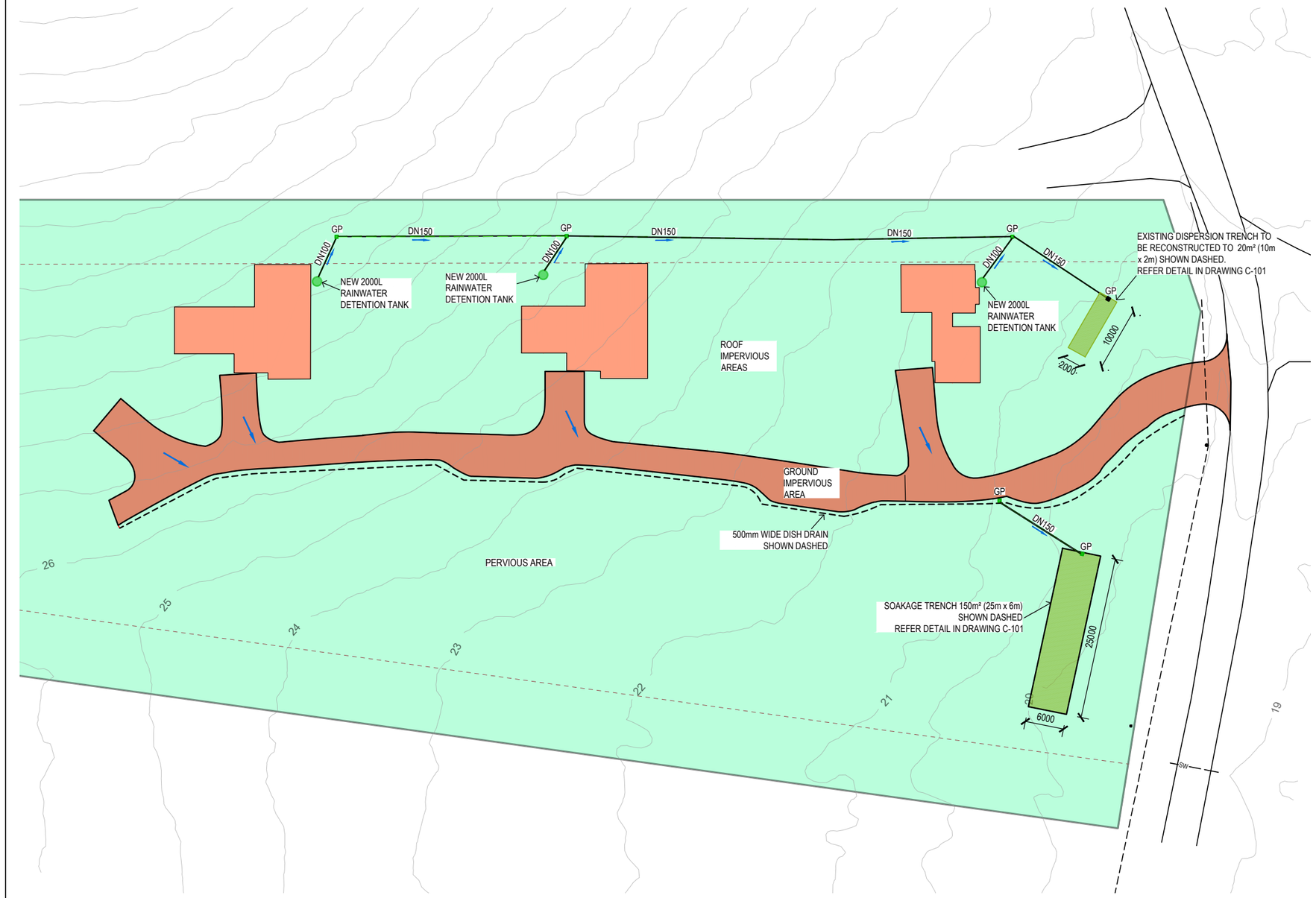
- Detention /Retention tank to be adopted as per design and documentation.
- The designed solution complies with the Performance solution design check carried out above.
- The detention tanks have been sized to detain 6,000 litres over a 20min storm duration.
- The soakage trench has been sized to detain 8,000 litres over a 20min storm duration.

End of Report

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APPENDIX A

STORMWATER DESIGN DRAWINGS



STORMWATER PIPE

STORMWATER FLOW DIRECTION

GRATED STORMWATER PIT. 600x600 CLASS A

ACO DRAIN TYPE 66 POLYCRETE PIT OR SIMILAR ENGINEER APPROVED

ACO GALVANISED HEELGUARD OR SIMILAR ENGINEER APPROVED

RAINWATER DETENTION TANK. DN30 UNDERFLOW AND DN100 OVERFLOW

EXISTING SURFACE AREAS

SITE AREA =16,644m²

EXISTING IMPERVIOUS AREA = 514m²

EXISTING PERVIOUS AREA = 16,130m²

NEW SURFACE AREAS

TOTAL PROPOSED ROOF AREA=654m²

TOTAL PROPOSED PERVIOUS AREA = 14,771m²

TOTAL PROPOSED GROUND AREA =1,219m²

PROPOSED IMPERVIOUS ROOF 654m²

PROPOSED PERVIOUS AREA 14,771m²

PROPOSED GROUND AREA 1219m²

STORMWATER SERVICES NOTES:

1. ALL SITE SAFETY & MANAGEMENT PROCEDURES SHALL BE IN ACCORDANCE WITH THE DEPARTMENT OF STATE GROWTH SPECIFICATIONS: SECTION 168 OCCUPATIONAL HEALTH AND SAFETY & SECTION 176 ENVIRONMENTAL MANAGEMENT.
2. ALL PIPES UNDER TRAFFIC ABLE AREAS ARE TO BE BACK FILLED FULL DEPTH WITH 20 F.C.R. AND FULLY COMPACTED.
3. ALL STORM WATER PIPES TO BE PVC-U-SWJ CLASS "SN8" TO AS 1254 UNO.
4. ALL DRAIN AND TRENCH CONSTRUCTION SHALL COMPLY WITH THE LGAT STANDARD DRG TSD G01.
5. ANY EXCAVATED TRENCHES IN EXCESS OF 1.5M IN DEPTH ARE TO BE ADEQUATELY SHORED TO PREVENT COLLAPSE DURING WORKS.

STORMWATER DETENTION PLAN

SCALE 1: 600

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REV:	DESCRIPTION:	BY:	DATE:
02	REVISED AREAS	MM	13.01.22
01	TRENCH NOTES	MM	10.12.21

STATUS: DRAFT

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a: 116 Bathurst St, Level 4 Hobart, 7000, TASMANIA

CLIENT: PANDANI BUILDING DESIGN

SITE: 50 HARVEYS FARM ROAD, BICHENO

TITLE: STORMWATER DESIGN

PROJECT: WILD FLOWER SANDS- 50 HARVEYS FARM ROAD

SCALE AT A3:	DATE:	DRAWN:	CHECKED:
AS SHOWN	13.01.2022	AP	MM

PROJECT NO:	DRAWING NO:	REVISION:
FS-HBO-2280	C-100	02

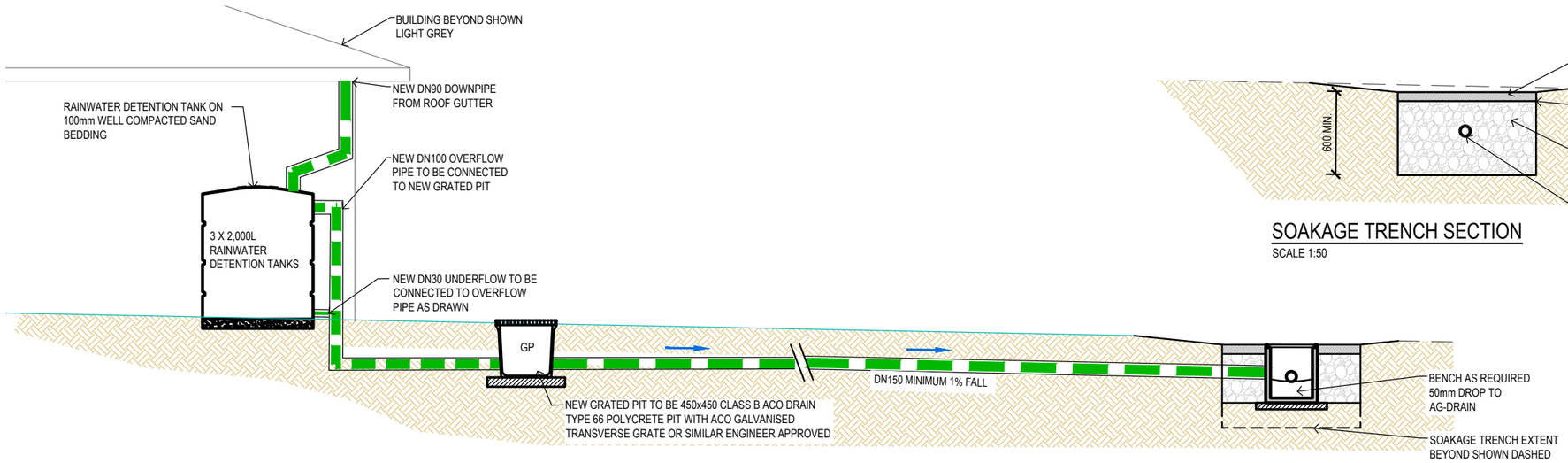
NEW SERVICES

STORMWATER PIPE

STORMWATER FLOW DIRECTION

GRATED STORMWATER PIT.
600x600 CLASS A
ACO DRAIN TYPE 66 POLYCRETE PIT OR SIMILAR ENGINEER APPROVED
ACO GALVANISED HEELGUARD OR SIMILAR ENGINEER APPROVED

RAINWATER DETENTION TANK.
DN30 UNDERFLOW AND DN100 OVERFLOW



A C100 SCHEMATIC SECTION
SCALE 1:50

SOAKAGE TRENCH SECTION
SCALE 1:50

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REV:	DESCRIPTION:	BY:	DATE:
02	REVISED AREAS	MM	13.01.22
01	TRENCH NOTES	MM	10.12.21

STATUS: DRAFT

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CLIENT: PANDANI BUILDING DESIGN

PROJECT: WILD FLOWER SANDS- 50 HARVEYS FARM ROAD

SITE: 50 HARVEYS FARM ROAD, BICHENO

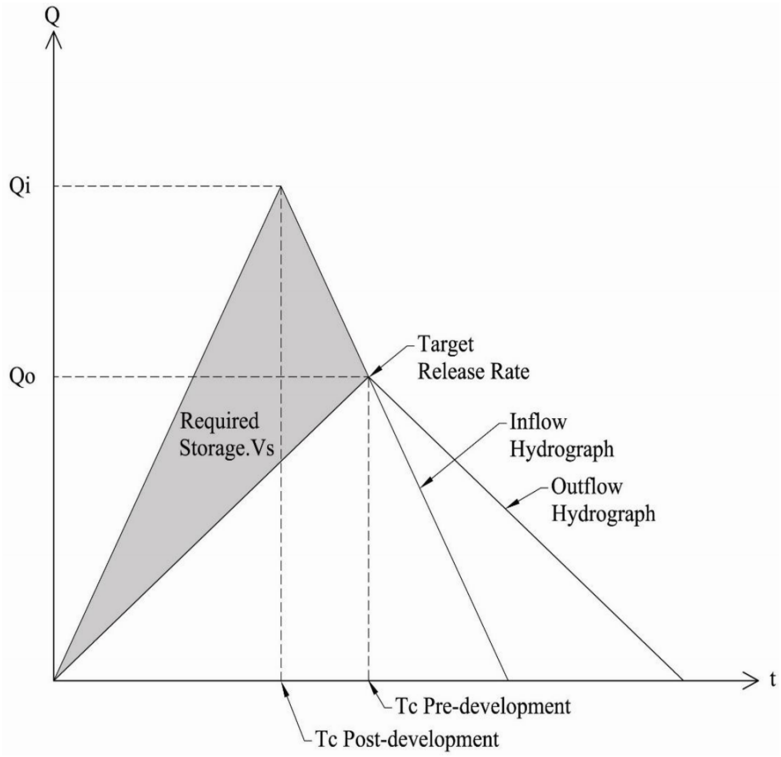
TITLE: STORMWATER DESIGN

SCALE AT A3:	DATE:	DRAWN:	CHECKED:
AS SHOWN	13.01.2022	AP	MM

PROJECT NO:	DRAWING NO:	REVISION:
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APPENDIX B
DETENTION COMPUTATIONS



Triangular Hydrograph Method Schematic

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Engineer: AP
50 Haverys Farm Road, Bicheno

STORMWATER DETENTION V5.04 A | Flussig Engineers

Location: **Bicheno, TAS**
Site: **654m² with tc = 20 and tcs = 15 mins.**
PSD: **AEP of 5%, Above ground PSD = 6.07L/s**
Storage: **AEP of 5%, Above ground volume = 4.80m³**

Design Criteria (Custom AEP IFD data used)

Location = Bicheno, TAS
Method = E (A)RI 2001,A(E)P 2019

PSD annual exceedance probabiliy (APE) = 5 %
Storage annual exceedance probabiliy (APE) = 5 %

Storage method = A (A)bove,(P)ipe,(U)nderground,(C)ustom

Site Geometry

Site area (As) = 654 m² = 0.0654 Ha
Pre-development coefficient (Cp) = 0.50
Post development coefficient (Cw) = 0.70

Total catchment (tc) = 20 minutes
Upstream catchment to site (tcs) = 15 minutes

Coefficient Calculations

Pre-development

Zone	Area (m²)	C	Area * C
Concrete	0	0.90	0
Roof	157	1.00	157
Gravel	0	0.50	0
Garden	497	0.30	149
Total	654 m²		306

Cp = ΣArea*C/Total = 0.468

Post development

Zone	Area (m²)	C	Area * C
Concrete	0	0.90	0
Roof	654	1.00	654
Gravel	0	0.50	0
Garden	0	0.30	0
Total	654 m²		654

Cw = ΣArea*C/Total = 1.000

Permissible Site Discharge (PSD) (AEP of 5%)

PSD Intensity (I) = 66.5 mm/hr For catchment tc = 20 mins.
Pre-development (Qp = Cp*I*As/0.36) = 6.04 L/s
Peak post development (Qa = 2*Cw*I*As/0.36) = 16.92 L/s =(0.254 x I) Eq. 2.24

Storage method = A (A)bove,(P)ipe,(U)nderground,(C)ustom
Permissible site discharge (Qu = PSD) = 6.065 L/s

Above ground - Eq 3.8

$0 = PSD^2 - 2*Qa/tc*(0.667*tc*Qp/Qa + 0.75*tc+0.25*tcs)*PSD + 2*Qa*Qp$
Taking x as = PSD and solving
a = 1.0 b = -39.8 c = 204.6
PSD = $-b \pm \sqrt{(b^2-4ac)}/(2a)$
PSD = 6.065 L/s

Below ground pipe - Eq 3.3

$Qp = PSD*[1.6*tcs/\{tc*(1-2*PSD/(3*Qa))\}-0.6*tcs^{2.67}/\{tc*(1-2*PSDp/(3*Qa))\}^{2.67}]$
= 6.04
PSD = 6.046 L/s

Below ground rectangular tank - Eq 3.4

$t = tcs/(tc*(1-2*PSD/(3*Qa)))$ = 0.973
$Qp = PSD*[0.005-0.455*t+5.228*t^2-1.045*t^3-7.199*t^4+4.519*t^5]$
= 6.04
PSD = 5.824 L/s

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STORMWATER DETENTION V5.04 A | Flussig Engineers

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Design Storage Capacity (AEP of 5%)

Above ground (Vs) = $[0.5*Qa*td-[(0.875*PSD*td)(1-0.917*PSD/Qa)+(0.427*td*PSD^2/Qa)]]*60/10^3$ m^3 Eq 4.23
Below ground pipe (Vs) = $[(0.5*Qa-0.637*PSD+0.089*PSD^2/Qa)*td]*60/10^3$ m^3 Eq 4.8
Below ground rect. tank (Vs) = $[(0.5*Qa-0.572*PSD+0.048*PSD^2/Qa)*td]*60/10^3$ m^3 Eq 4.13

td (mins)	I (mm/hr)	Qa (L/s)	Above Vs (m^3)	Pipe Vs (m^3)	B/G Vs (m^3)
5	125.6	31.9	3.33		
8	105.9	26.9	4.16		
9	100.7	25.6	4.34		
10	96.0	24.4	4.48		
12	88.0	22.4	4.68		
13	84.5	21.5	4.74		
14	81.3	20.7	4.79		
15	78.4	19.9	4.82		
17	73.1	18.6	4.83		
18	70.8	18.0	4.82		

Table 1 - Storage as function of time for AEP of 5%

Type	td (mins)	I (mm/hr)	Qa (L/s)	Vs (m^3)
Above	14.3	80.4	20.4	**4.80**
Pipe				
B/ground				

Table 2 - Storage requirements for AEP of 5%

Frequency of operation of Above Ground storage

Qop2 = 0.75 Cl 2.4.5.1
Qp2 =Qop2*Qp1 (where Qp1=PSD) = 4.55 L/s at which time above ground storage occurs
$I = 360*Qp2/(2*Cw*As*10^3)$ = 17.9 mm/h Eq 4.24

Period of Storage

Time to Fill:

Above ground (tf) = td*(1-0.92*PSD/Qa) Eq 4.27
Below ground pipe (tf) = td*(1-2*PSD/(3*Qa)) Eq 3.2
Below ground rect. tank (tf) = td*(1-2*PSD/(3*Qa)) Eq 3.2

Time to empty:

Above ground (te) = $(Vs+0.33*PSD^2*td/Qa*60/10^3)*(1.14/PSD)*(10^3/60)$ Eq 4.28
Below ground pipe (te) = $1.464/PSD*(Vs+0.333*PSD^2*td/Qa*60/10^3)*(10^3/60)$ Eq 4.32
Below ground rect. tank (te) = $2.653/PSD*(Vs+0.333*PSD^2*td/Qa*60/10^3)*(10^3/60)$ Eq 4.36

Storage period (Ps = tf + te) Eq 4.26

Type	td (mins)	Qa (L/s)	Vs (L/s)	tf (mins)	te (mins)	Ps (mins)
Above	14.3	20.4	4.8	10.4	16.6	27.0
Pipe						
B/ground						

Table 3 - Period of Storage requirements for AEP of 5%

Orifice

Permissible site discharge (Qu=PSD) = 6.07 L/s (Above ground storage)
Orifice coefficient (CD) = 0.6 For sharp circular orifice
Gravitational acceration (g) = 9.81 m/s^2
Maximum storage depth above orifice (H) = 1800 mm
Orifice flow (Q) = CD*Ao*√(2*g*H)

Therefore:
Orifice area (Ao) = 1701 mm^2
Orifice diameter ($D = \sqrt{(4*Ao/\pi)}$) = 46.5 mm

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STORMWATER DETENTION V5.04 A | Flussig Engineers

Location: **Bicheno, TAS**
Site: **1219m² with tc = 20 and tcs = 12 mins.**
PSD: **AEP of 5%, Underground rectangular tank PSD = 11.49L/s**
Storage: **AEP of 5%, Underground rectangular tank volume = 7.07m³**

Design Criteria

(Custom AEP IFD data used)

Location = Bicheno, TAS
Method = E (A)RI 2001,A(E)P 2019

PSD annual exceedance probabiliy (APE) = 5 %
Storage annual exceedance probabiliy (APE) = 5 %

Storage method = U (A)bove,(P)ipe,(U)nderground,(C)ustom

Site Geometry

Site area (As) = 1219 m² = 0.1219 Ha
Pre-development coefficient (Cp) = 0.50
Post development coefficient (Cw) = 0.70

Total catchment (tc) = 20 minutes
Upstream catchment to site (tcs) = 12 minutes

Coefficient Calculations

Pre-development

Zone	Area (m²)	C	Area * C
Concrete	0	0.90	0
Roof	0	1.00	0
Gravel	357	0.50	179
Garden	862	0.30	259
Total	1219 m²		437

Cp = ΣArea*C/Total = 0.359

Post development

Zone	Area (m²)	C	Area * C
Concrete	0	0.90	0
Roof	0	1.00	0
Gravel	1219	0.50	610
Garden	0	0.30	0
Total	1219 m²		610

Cw = ΣArea*C/Total = 0.500

Permissible Site Discharge (PSD) (AEP of 5%)

PSD Intensity (I) = 66.5 mm/hr For catchment tc = 20 mins.
Pre-development (Qp = Cp*I*As/0.36) = 11.27 L/s
Peak post development (Qa = 2*Cw*I*As/0.36) = 31.54 L/s =(0.474 x I) Eq. 2.24

Storage method = U (A)bove,(P)ipe,(U)nderground,(C)ustom
Permissible site discharge (Qu = PSD) = 11.488 L/s

Above ground - Eq 3.8

$0 = PSD^2 - 2*Qa/tc*(0.667*tc*Qp/Qa + 0.75*tc+0.25*tcs)*PSD + 2*Qa*Qp$

Taking x as = PSD and solving

a = 1.0 b = -71.8 c = 710.7

PSD = $-b \pm \sqrt{(b^2-4ac)}/(2a)$

PSD = 11.855 L/s

Below ground pipe - Eq 3.3

$Qp = PSD*[1.6*tcs/\{tc*(1-2*PSD/(3*Qa))\}-0.6*tcs^{2.67}/\{tc*(1-2*PSDp/(3*Qa))\}^{2.67}]$

= 11.27

PSD = 11.863 L/s

Below ground rectangular tank - Eq 3.4

$t = tcs/(tc*(1-2*PSD/(3*Qa)))$ = 0.792

$Qp = PSD*[0.005-0.455*t+5.228*t^2-1.045*t^3-7.199*t^4+4.519*t^5]$

= 11.27

PSD = 11.488 L/s

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Design Storage Capacity (AEP of 5%)

Above ground (Vs) = $[0.5*Qa*td-[(0.875*PSD*td)(1-0.917*PSD/Qa)+(0.427*td*PSD^2/Qa)]]*60/10^3$ m^3 Eq 4.23
Below ground pipe (Vs) = $[(0.5*Qa-0.637*PSD+0.089*PSD^2/Qa)*td]*60/10^3$ m^3 Eq 4.8
Below ground rect. tank (Vs) = $[(0.5*Qa-0.572*PSD+0.048*PSD^2/Qa)*td]*60/10^3$ m^3 Eq 4.13

td (mins)	I (mm/hr)	Qa (L/s)	Above Vs (m^3)	Pipe Vs (m^3)	B/G Vs (m^3)
5	125.6	59.5			6.99
5	125.6	59.5			6.99
5	125.6	59.5			6.99
5	125.6	59.5			6.99
6	118.2	56.0			7.76
6	118.2	56.0			7.76
6	118.2	56.0			7.76
6	118.2	56.0			7.76
6	118.2	56.0			7.76
6	118.2	56.0			7.76

Table 1 - Storage as function of time for AEP of 5%

Type	td (mins)	I (mm/hr)	Qa (L/s)	Vs (m^3)
Above				
Pipe				
B/ground	5.1	124.8	59.2	**7.07**

Table 2 - Storage requirements for AEP of 5%

Frequency of operation of Above Ground storage

Qop2 = 0.75 Cl 2.4.5.1
Qp2 =Qop2*Qp1 (where Qp1=PSD) = 8.89 L/s at which time above ground storage occurs
$I = 360*Qp2/(2*Cw*As*10^3)$ = 18.8 mm/h Eq 4.24

Period of Storage

Time to Fill:

Above ground (tf) = td*(1-0.92*PSD/Qa) Eq 4.27
Below ground pipe (tf) = td*(1-2*PSD/(3*Qa)) Eq 3.2
Below ground rect. tank (tf) = td*(1-2*PSD/(3*Qa)) Eq 3.2

Time to empty:

Above ground (te) = $(Vs+0.33*PSD^2*td/Qa*60/10^3)*(1.14/PSD)*(10^3/60)$ Eq 4.28
Below ground pipe (te) = $1.464/PSD*(Vs+0.333*PSD^2*td/Qa*60/10^3)*(10^3/60)$ Eq 4.32
Below ground rect. tank (te) = $2.653/PSD*(Vs+0.333*PSD^2*td/Qa*60/10^3)*(10^3/60)$ Eq 4.36

Storage period (Ps = tf + te) Eq 4.26

Type	td (mins)	Qa (L/s)	Vs (L/s)	tf (mins)	te (mins)	Ps (mins)
Above						
Pipe						
B/ground	5.1	59.2	7.1	4.4	28.1	32.5

Table 3 - Period of Storage requirements for AEP of 5%

Orifice

Permissible site discharge (Qu=PSD) = 11.49 L/s (Underground storage)
Orifice coefficient (CD) = 1 For sharp circular orifice
Gravitational acceration (g) = 9.81 m/s^2
Maximum storage depth above orifice (H) = 600 mm
Orifice flow (Q) = CD*Ao*√(2*g*H)

Therefore:
Orifice area (Ao) = 3348 mm^2
Orifice diameter ($D = \sqrt{(4*Ao/\pi)}$) = 65.3 mm

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Dispersion Trench Size- Roof areas

A = total impervious area collected	654	sqm
C = coefficient	1	
ARI = Annual Recurrence Interval	20	yr
Hydraulic conductivity K (absorption rate)	0.0833	mm/min
Adjusted rate (15% clogging factor)	0.070805	mm/min
length, L	10	m
width, B	2	m
depth, h	0.6	m
base area, BA	20	sqm
Void space	35%	
Pit storage		
Available storage	4.2	cum
	4200	L

Checking storms						
	duration (min)	Intensity (mm/hr)	Vol in (L)	Vol out (L)	Storage (L)	Hours to empty
5Mins	5	124	6758	7	**6751**	80
6Mins	6	120	7848	8	**7840**	92
10Mins	10	95.2	10377	14	**10363**	122
20Mins	20	66	14388	28	**14360**	169
30Mins	30	51.6	16873	42	**16831**	199
1Hr	60	33.4	21844	85	**21759**	257
2Hrs	120	22.1	28907	170	**28737**	340
3Hrs	180	17.8	34924	255	**34669**	411
6Hrs	360	12.7	49835	510	**49325**	587
12Hrs	720	9.23	72437	1020	**71417**	853
24Hrs	1440	6.44	101082	2039	**99043**	1190
48Hrs	2880	4.09	128393	4078	**124315**	1511
72Hrs	4320	2.96	139380	6118	**133263**	1640

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Soakage Trench Size- Ground areas

A = total impervious area collected	1219	sqm
C = coefficient	1	
ARI = Annual Recurrence Interval	20	yr
Hydraulic conductivity K (absorption rate)	0.0833	mm/min
Adjusted rate (15% clogging factor)	0.070805	mm/min
length, L	25	m
width, B	6	m
depth, h	0.6	m
base area, BA	150	sqm
Void space	35%	
Pit storage		
Available storage	31.5	cum
	31500	L

Checking storms						
	duration (min)	Intensity (mm/hr)	Vol in (L)	Vol out (L)	Storage (L)	Hours to empty
5Mins	5	124	12596	53	**12543**	20
6Mins	6	120	14628	64	**14564**	23
10Mins	10	95.2	19341	106	**19235**	30
20Mins	20	66	26818	212	**26606**	42
30Mins	30	51.6	31450	319	**31132**	49
1Hr	60	33.4	40715	637	**40077**	64
2Hrs	120	22.1	53880	1274	**52605**	85
3Hrs	180	17.8	65095	1912	**63183**	102
6Hrs	360	12.7	92888	3823	**89064**	146
12Hrs	720	9.23	135016	7647	**127370**	212
24Hrs	1440	6.44	188409	15294	**173115**	296
48Hrs	2880	4.09	239314	30588	**208726**	376
72Hrs	4320	2.96	259793	45882	**213912**	408

flüssig ENGINEERS

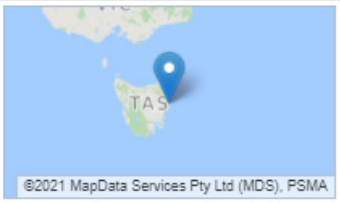
IFD Design Rainfall

Location

Label: 50 harveys farm road, Bicheno

Latitude: -41.8887 [Nearest grid cell: 41.8875 (S)]

Longitude: 148.2992 [Nearest grid cell: 148.2875 (E)]



IFD Design Rainfall Intensity (mm/h)

Issued: 10 November 2021

Rainfall intensity for Durations, Exceedance per Year (EY), and Annual Exceedance Probabilities (AEP).
FAQ for New ARR probability terminology

Table | Chart

Unit: mm/h

	Annual Exceedance Probability (AEP)						
Duration	**63.2%**	**50%#**	**20%***	**10%**	**5%**	**2%**	**1%**
1 min	90.5	102	141	170	201	245	281
2 min	75.8	85.0	114	134	154	179	198
3 min	67.9	76.2	103	122	141	165	184
4 min	61.9	69.6	95.0	113	132	156	176
5 min	57.1	64.3	88.3	106	124	149	169
10 min	42.1	47.6	66.3	80.3	95.2	117	135
15 min	34.2	38.7	53.9	65.4	77.7	95.7	111
20 min	29.3	33.1	46.0	55.7	66.0	81.1	93.8
25 min	25.8	29.2	40.4	48.8	57.8	70.7	81.4
30 min	23.3	26.3	36.3	43.8	51.6	62.8	72.1
45 min	18.5	20.8	28.6	34.2	40.0	48.0	54.6
1 hour	15.7	17.7	24.1	28.7	33.4	39.7	44.8
1.5 hour	12.6	14.1	19.2	22.6	26.1	30.7	34.2
2 hour	10.8	12.1	16.4	19.3	22.1	25.8	28.7
3 hour	8.70	9.82	13.3	15.6	17.8	20.7	22.8
4.5 hour	7.05	7.99	10.9	12.8	14.6	16.9	18.7
6 hour	6.07	6.90	9.45	11.1	12.7	14.8	16.4
9 hour	4.88	5.59	7.75	9.18	10.6	12.4	13.8
12 hour	4.16	4.77	6.69	7.98	9.23	11.0	12.3
18 hour	3.26	3.76	5.36	6.46	7.54	9.07	10.3
24 hour	2.70	3.13	4.51	5.47	6.44	7.80	8.89
30 hour	2.31	2.68	3.90	4.76	5.63	6.86	7.84
36 hour	2.02	2.35	3.44	4.21	5.01	6.12	7.00
48 hour	1.62	1.89	2.78	3.42	4.09	5.00	5.74
72 hour	1.16	1.35	2.00	2.47	2.96	3.62	4.14
96 hour	0.907	1.06	1.56	1.92	2.31	2.81	3.20
120 hour	0.749	0.871	1.28	1.58	1.89	2.28	2.59
144 hour	0.643	0.746	1.09	1.34	1.60	1.92	2.17
168 hour	0.567	0.657	0.955	1.17	1.39	1.67	1.88

Note:
The 50% AEP IFD **does not** correspond to the 2 year Average Recurrence Interval (ARI) IFD. Rather it corresponds to the 1.44 ARI.
* The 20% AEP IFD **does not** correspond to the 5 year Average Recurrence Interval (ARI) IFD. Rather it corresponds to the 4.48 ARI.

CERTIFICATE OF THE RESPONSIBLE DESIGNER

Section 94
Section 106
Section 129
Section 155

Form **35**

To: Shane Gould Enterprises PTY LTD *Owner name*

Address

Suburb/postcode

Designer details:

Name: Max W. Moller

Category: Civil

Business name: Flussig Engineers

Phone No: 03 0431 080 279

Business address: L4 116 Bathurst St

HOBART 7000

Fax No: N/A

Licence No: 650370893

Email address: max@flussig.com.au

Details of the proposed work:

Owner/Applicant Shane Gould Enterprises PTY LTD

Designer's project reference No. FS-HOB_2280

Address: 50 Harveys Farm Road

Lot No:

Bicheno

Type of work: Building work ☐ Plumbing work ☒ *(X all applicable)*

Description of work:

On-Site stormwater system - design

(new building / alteration / addition / repair / removal / re-erection water / sewerage / stormwater / on-site wastewater management system / backflow prevention / other)

Description of the Design Work (Scope, limitations or exclusions): *(X all applicable certificates)*

Certificate Type:	Certificate	Responsible Practitioner
	☐ Building design	Architect or Building Designer
	☐ Structural design	Engineer or Civil Designer
	☐ Fire Safety design	Fire Engineer
	☒ Civil design	Civil Engineer or Civil Designer
	Hydraulic design	Building Services Designer
	☐ Fire service design	Building Services Designer
	☐ Electrical design	Building Services Designer
	☐ Mechanical design	Building Service Designer
	☐ Plumbing design	Plumber-Certifier; Architect, Building Designer or Engineer
	☐ Other (specify)	

Deemed-to-Satisfy: ☐ Performance Solution: ☒ (*X the appropriate box*)

Director of Building Control - date approved: 2 August 2017 *Building Act 2016* - Approved Form No 35

Other details: Onsite stormwater retention

Design documents provided:

The following documents are provided with this Certificate –

Document description:

Drawing numbers: FS-HOB-2280_REV02	Prepared by: Flussig Engineers	Date: 13.01.22
Schedules:	Prepared by:	Date:
Specifications: Performance Solution Report	Prepared by: Flussig Engineers	Date: 13.01.22
Computations: Performance solution Report	Prepared by: Flussig Engineers	Date: 13.01.22
Performance solution proposals: Onsite stormwater retention	Prepared by: Flussig Engineers	Date: 13.01.22
Test reports:	Prepared by:	Date:

Standards, codes or guidelines relied on in design process:

AS1547-2012 On-site domestic wastewater management.

AS3500 (Parts 0-5)-2013 Plumbing and drainage set.

Any other relevant documentation:

Stormwater Performance Solution Report

Attribution as designer:

I Max W. Moller, am responsible for the design of that part of the work as described in this certificate;

The documentation relating to the design includes sufficient information for the assessment of the work in accordance with the *Building Act 2016* and sufficient detail for the builder or plumber to carry out the work in accordance with the documents and the Act;

This certificate confirms compliance and is evidence of suitability of this design with the requirements of the National Construction Code.

Max W. Moller  13.01.22

Licence No: 650370893

Director of Building Control - date approved: 2 August 2017 *Building Act 2016* - Approved Form No 35

Assessment of Certifiable Works: (TasWater)

Note: single residential dwellings and outbuildings on a lot with an existing sewer connection are not considered to increase demand and are not certifiable.

If you cannot check ALL of these boxes, LEAVE THIS SECTION BLANK.

TasWater must then be contacted to determine if the proposed works are Certifiable Works.

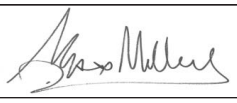
I confirm that the proposed works are not Certifiable Works, in accordance with the Guidelines for TasWater CCW Assessments, by virtue that all of the following are satisfied:

- [x] The works will not increase the demand for water supplied by TasWate
- [x] The works will not increase or decrease the amount of sewage or toxins that is to be removed by, or discharged into, TasWater's sewerage infrastructure
- [x] The works will not require a new connection, or a modification to an existing connection, to be made to TasWater's infrastructure
- [x] The works will not damage or interfere with TasWater's works
- [x] The works will not adversely affect TasWater's operations
- [x] The work are not within 2m of TasWater's infrastructure and are outside any TasWater easement
- [x] I have checked the LISTMap to confirm the location of TasWater infrastructure
- [x] If the property is connected to TasWater's water system, a water meter is in place, or has been applied for to TasWater.

Certification:

I ..... Max W. Moller..... being responsible for the proposed work, am satisfied that the works described above are not Certifiable Works, as defined within the *Water and Sewerage Industry Act 2008,* that I have answered the above questions with all due diligence and have read and understood the Guidelines for TasWater CCW Assessments.

Note: the Guidelines for TasWater Certification of Certifiable Works Assessments are available at: www.taswater.com.au

	Name: (print)	*Signed*	*Date*
Designer:	Max W. Moller		13.01.22

Contact Project Manager:

flussig ENGINEERS

P: 03 6288 7704
M: 0431 080 279
E: max@flussig.com.au
W: www.flussig.com.au
A: Level 4, 116 Bathurst Street, Hobart TAS 7000

flussig SPATIAL

Representations prepared for GSB Council Meeting

27 April 2022

received for

DA2022/33

50 Harveys Farm Road Bicheno

Representation 1

The General Manager.

Dear Mr Ingham,
thanks for your letter notifying us of the renewed proposed development at 50 HFR, [redacted]. Although there is one less visitor accommodation planned to be honest it doesn't appear to be much different from the last proposal that was withdrawn. We think the developers should have to be straight up and declare just how many dwellings in total they are planning on building on the block as there is room for another 3 or 4 on the southern side of the driveway. If that's the case then all these engineering reports on stormwater management will be useless as they are modelled on these 3 dwellings. We had gravel filled soakage trenches on our last house and they are about as useless as a wooden frying pan, one decent heavy downpour and water starts bubbling up through the ground. The spoon drain running down beside the driveway would feed into the council drain that flows into the south-western corner of our block and then flows on to our adjoining neighbours and often causes flooding for us. If this proposal is permitted then the GSBC should be responsible for mitigating the runoff through our properties.
Harveys Farm Rd is not suited to this type of development as it is Rural Residential, a narrow potholed road and where this development is planned is on a dangerous bend with limited vision in either direction. Holiday cabins bring increased traffic with boat trailers and vans adding to the problem. The Sandpiper Cottages this is modelled on is on the main Tasman Highway and so is their own Beachend accomodation, Diamond Island Resort has already set a precedent there so why don't they build it there? We could end up with a sea of roofs like a caravan park looking down on us and invading our privacy which the current accommodation already does.

Representation 2

Dear Glamorgan Spring Bay Council,

I am pleased with the revised plans for 50 Harveys Farm Road, DA 2022/33, however I do have some concerns.

The plans are for a new dwelling and extra visitors accommodation. We are concerned that the dwelling may also be used as short term visitors accommodation and would strongly oppose this use.
We also hope that the council will regularly monitor the sewage reticulation system so that there is no runoff into the lower area of the property and subsequent adjacent properties. We would hope there is a corresponding risk management strategy in case this does eventuate.

We are also concerned about future subdivision and strata title for this property. We would oppose any strata title of the rural residential zoned land and would insist that all subdivisions be in accordance with the current rural residential zoning.
We also will oppose any future residential accommodation being built on this land.

Representation 3

[redacted]

24 March, 2022

Mr Greg Ingham
General Manager
Glamorgan Spring Bay Council
9 Melbourne Street
PO Box 6
TRIABUNNA Tas 7190

Dear Mr Ingham,

Planning ref: DA 2022 / 033

I am writing to express our strong opposition to the above planning application which has been made by Shane Gould Enterprises Pty Ltd.

The key elements of our opposition are as follows:

1. **Stormwater (and probably wastewater) runoff.** We already have personal experience of this problem. Water from the land in question (50 Harveys Farm Road) flows under the road and down across our property to the sea. We have owned our land [redacted] for many years and we have observed how the quality of the runoff water has deteriorated since 50 Harveys Farm Road has been developed. The quantity of runoff appears to have increased, as would be expected with the construction of buildings and impermeable / semipermeable surfaces – but we cannot quantify this. However, one aspect is without doubt: the quality of the water running across our property had deteriorated – there is much more mud and silt than before building commenced on 50 Harveys Farm Road. It is certain that this situation will only worsen with the construction of more buildings and hard surfaces.

2. **Noise, activity and general disturbance to the ambience of the area.** The 'atmosphere' associated with the local area is something which we residents really appreciate and enjoy. There are lovely views and the area is quiet and tranquil. A commercial development such as is proposed by Shane Gould Enterprises will significantly detract from this. When Shane Gould and Milton Nelms bought this block, we expected they would build a house and live there – so we immediately visited, met with Milt, and welcomed them with open arms. But it is now apparent that they are, in fact, simply commercial property developers. First one

house has been approved and built. Now it is proposed to build two more houses. And the layout of houses on the block strongly suggests that there may eventually be up to eight (8) houses covered by strata title. This is not what the residents of Harveys Farm Road want. There will be boats and trailers, caravans and vehicles jostling for access through a narrow entrance on a dangerous bend in the road. And all these houses and vehicles, clustered together on what is quite a small block in a rural area, will be an eyesore – how much more pleasant a single house (such as now exists on the block) would be. We personally have had experience with rental property next door to us and we can assure you that such a situation detracts from the enjoyment of life of permanent residents nearby.

In summary, this proposed development clearly offers the potential for Shane Gould Enterprises to make a lot of money. But there are only downsides to such a development for the nearby residents of Harveys Farm Road – there is not one single upside to this development from our point of view. Such a commercial development is totally inappropriate in this beautiful rural environment.

We strongly request that this building application be rejected by council. Let us keep Harveys Farm Road for the residents rather than move one more step towards being a Surfers Paradise on the beautiful east coast of Tasmania.

[redacted]

[redacted]

Representation 4

Greg Ingham
General Manager
Glamorgan Spring Bay Council
planning@freycinet.tas.gov.au

Dear Mr Ingham

Re: Response to Application DA 2022 / 033 50 Harveys Farm Road

We raise a number of issues for Council's consideration in relation to the proposed development at 50 Harvey's Farm Road. It is noted that this application is an amendment to previous application DA2021/234 (withdrawn). This current proposal still indicates a level of accommodation density which is not consistent with the rural living experience along Harveys Farm Road (HFR) and not in accordance with the Rural Living Zone guidelines.

We refer to the Guideline No. 1 Local Provisions Schedule (LPS): zone and code application June 2018[i] and point out areas of the application that would seem to be in contravention of the guidelines.

Due to the density of development proposed on the site, the proposal fails to protect

- residential amenity (11.1.1 RLZ1 (a))
- existing natural and landscape values of the area – especially being the rural character of the community (11.1.1 (b))

The proposal will cause loss of amenity to the predominately permanent neighbours through increase noise, scale intensity, traffic generation and movement in the area. (11.1.3)

The proposed visitor accommodation is not compatible with the residential character of the immediate surrounds. (11.1.4)

As noted in the planning application, a range of residences, including visitor/holiday accommodation exist along HFR. A key difference, however, is that existing accommodation is low density, has minimal visual impact from neighbouring properties, and the majority accommodate permanent residents.

The number of dwellings proposed in this application will have a significant impact on already overburdened infrastructure on HFR including increased traffic, increased demand on water supply, and potential for increased run-off into neighbouring dams. The proposal indicates a level of accommodation density that is more suited to a holiday village in a residential zone with appropriate infrastructure.

This is the second planning application to come before Council for this property in a relatively short period of time. This drip-feed approach to development of this property is concerning.

Residents of HFR have significantly invested to reside in a rural living zone. The impact of such a development as proposed at 50 HFR will be considerable, and will likely lead to setting a precedent, altering the rural living qualities that currently exist. Certainty and consistency regarding Council's planning process would assure residents of HFR that a rural lifestyle will be maintained in this rural living zone.

[i] Tasmanian Planning Commission under section 8A of the Land Use Planning and Approvals Act 1993 with the approval of the Minister for Planning and Local Government.

Representation 5

Greg Ingham
General Manager
Glamorgan Spring Bay Council
planning@freycinet.tas.gov.au

25 March, 2022

Dear Mr Ingham

Planning ref: DA 2022 / 033

1. Increased Traffic

Harveys Farm Road is narrow. There are areas that require one car to pull onto the verge if there is an oncoming car. While the application did not tick the box for commercial vehicles accessing the site, there will be the need for the linen truck, the cleaners, wood deliveries and various maintenance vehicles. If each bedroom on the development site has one car, that equates to an extra 7 vehicles entering and exiting the most dangerous corner on Harveys Farm Road. Last year there was an accident that saw a car written off on the power pole coming around that corner.

As a cyclist in Bicheno, I find Harveys Farm Road one of the more difficult roads to navigate in Bicheno. Additional vehicles on the road, not only during construction, but also if the project is completed, will make this a more hazardous road for me.

2. Increased population density

According to Booking.com the current visitor accommodation at 50 Harveys Farm Road will accept 5 adults in the 2 bedroom residence.

The proposal is for an additional 1 x 3 bedroom and 1 x 2 bedroom. Given that the current 2 bedroom unit accepts 5 people (sofa bed available according to website), it can be assumed that the 1 x 3 bedroom unit will accept will 7-8 people and the 1 x 2 bedroom up to 5 people. This equates to potentially 17-18 visitors onsite every night.

These calculations assume that all guests adhere to the maximum capacity. There have been several times since Wildflower Sands Coastal Retreat opened where there were well over the 5 adult maximum. I understand that this is difficult to manage when the owners do not live onsite, however it should be taken into consideration that there will be times when there will be more than 18 visitors onsite.

Such a density is not in keeping with the semi-rural lifestyle that the residents of Harveys Farm Road have bought into and thus agreed upon. There are many other places in Bicheno where this density is feasible and expected. Harveys Farm Road is not one of them.

3. Decrease air quality

The proposed buildings all have wood heaters. The site is in a low section of Harveys Farm Road. At night time this low area is visible as the fog gathers on the road around this property, starting at the driveway to number 32 Harveys Farm Road and extending to Courland Bay Road turnoff. Wood smoke generated by the three wood fire heaters will collect and decrease the air quality of the surrounding properties.

4. Storm water discharge

The current disposal of storm water on Harveys Farm Road is inadequate. A look at the road after even a moderate rain event sees driveways washed across the road, water collecting in the ditch and verge. The storm water from 50 Harveys Farm Road currently flows into the dams at 43 and 59 Harveys Farm Road.

I use the water from the dam at 59 Harveys Farm Road for irrigating an extensive vegetable garden that feeds not only us, but also other areas of the community. It is imperative that the water in this dam is not contaminated.

It is unavoidable that with an extra 13 people, 4 bathrooms, potentially 2 outdoor showers and 2 washing machines, there will be issues with grey water in our dam. With the removal of vegetation there will also be extra run off from the site. During building, while not legal, it seems unavoidable that there will be run off from paint washing, concreting and plastering. No matter how well a site is managed, there is always building material run off.

I strongly oppose the development on this ground.

5. Increased light pollution

The external lights on the existing building are overpowering. Adding another 2 buildings will increase light pollution which in turn affects wildlife and adds a visual disturbance to negotiating the corner at night.

I would like to end on a note regarding the attached letter from Dr Shane Gould and Milton Nelms in the section “Developer Details”. Their accomplishments are, undoubtedly, praiseworthy. However, an individual’s accomplishments should not factor in an Application Permit to the Council. We all have our own accomplishments that often go unpraised and uncertified. We all contribute to the Community of Bicheno in various ways that keep our town ticking behind the scenes. We do it without public acknowledgement. To imply that their public achievements and public servitude gives a greater weight than the residents of Harveys Farm Road is offensive.

GLAMORGAN/SPRING BAY COUNCIL

NOTICE OF PROPOSED DEVELOPMENT

Notice is hereby given that an application has been made for planning approval for the following development.

SITE: 55 Waubs Esplanade Bicheno

PROPOSAL: House Relocation

Any person may make representation on the application(s) by letter (PO Box 6, Triabunna) or electronic mail (planning@freycinet.tas.gov.au) addressed to the General Manager. Representations must be received before midnight on 25 March 2022.

APPLICANT: Paul Miltenburg
DATE: 11 March 2022
APPLICATION NO: DA 2022 / 048

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
☎ 03 6256 4777
🖷 03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

Application for Planning Approval

OFFICE USE ONLY	
DATE RECEIVED:	PID:
FEE	RECEIPT No:
DA:	PROPERTY FILE:

Advice:

Use this form for all no permit required, permitted and discretionary planning applications includingsubdivision as well as for planning scheme amendment & minor amendments to permits.

Completing this form in full will help ensure that all necessary information is provided and avoid any delay. The planning scheme in clause 6.0 provides details of other information that may be required and in each applicable Code.

Often, it is beneficial to provide a separate written submission explaining in general terms what isproposed and why and to justify the proposal against any applicable performance criteria.

If you have any queries with the form or what information is required please contact the office.

Details of Applicant & Owner

Applicant:	PAUL MILTENBURG		
Contact person: (if different from applicant)			
Address:	12 FRANKLIN STREET	Phone	
	GLENBROOK 7027	Mobile:	0435 501 006
Email:	PROS.TASMANIA@GMAIL.COM		

NOTE: All correspondence with the applicant will be via email unless otherwise advised

Owner: (if different from applicant)			
Address:		Phone:	
		Mobile:	
Email:			

Details of Site and Application
Please note if your application is discretionary the following will be placed on public exhibition.

Site Details

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
☎ 03 6256 4777
🖷 03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

Address / Location of Proposal:	55 WAUBS ESPLANADE			
Suburb: BICHENO	Post Code: 7215			
Size of site	m^2 976	or	Ha	
Certificate of Title(s):	207891			
Current use of site:	VACANT			

General Application Details
Complete for All Applications

Proposal details	RELOCATED DWELLING
Estimated value of works (design & construction)	$

Stormwater

How will stormwater from buildings and hardstand areas be managed (details must be clearlyshown / noted on plans)	Discharge to a main:	X
	Discharge to kerb & gutter:	
	Discharge to roadside table drain:	
	Discharge to natural watercourse:	
	Retained on site:	

For all non-residential applications

Hours of Operation	
Number of Employees	
Describe any delivery of goods to and from the site, including the types of vehicles used and the estimated average weekly frequency	
Describe any hazardous materials to be used or stored on site	
Type & location of any large plant or machinery used (refrigeration, generators)	
Describe any retail and/or storage of goods or equipment in outdoor areas	

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

Personal Information Protection Statement:

The personal information requested will be managed in accordance with the *Personal Information Protection Act 2004*. The personal information is being collected by Glamorgan Spring Bay Council for the purposes of managing, assessing, advising on and determining the relevant application in accordance with the *Land Use Planning and Approvals Act 1993*(LUPPA) and other related purposes, including for the purpose of data collection.

The information may be shared with contractors and agents of the Council for this purpose, law enforcement agencies, courts and other organisations and it may also be made publicly available on the Council's website and available for any person to inspect in accordance with LUPAA. If you do not provide the information sought, Council will be unable to accept and/or process your application.

Declaration:

I/we hereby apply for planning approval to carry out the use or development described in this application andthe accompanying documents and declare that: -

- The information in this application is true and correct.
- I/we authorise Council employees or consultants to enter the site in order to assess the application.
- I/we have obtained all copy licences and permission from the copyright owner for the publication,communication and reproduction of the application and reports, plans and materials provided as part of the application and for the purposes of managing, assessing, advising on and determining the application.
- I/we authorise the Council to:
- Make available the application and any and all information, reports, plans and materials provided with or as part of the application in electronic form on the Council's website and in hard copy at the Council's office and other locations for public exhibition if and as required;
- Make such copies of the application and any and all information, reports, plans and materials providedwith or as part of the application which are, in the Council's opinion, necessary to facilitate a consideration of the application; and
- Publish and or reproduce the application and any and all information, reports, plans and materials provided with or as part of the application in Council agendas, for representors, referral agencies and other persons interested in the application.
- You indemnify the Council for any claim or action taken against the Council for breach of copyright in respect of the application and any and all information, report, plan and material provided with or as part ofthe application.
- I/we authorise Council to provide a copy of any documents relating to this application to any person for the purpose of assessment or public consultation and agree to arrange for the permission of the copyrightowner of any part of this application to be obtained.
- I/We declare that the Owner has been notified of the intention to make this application in accordance withsection 52(1) of the *Land Use Planning and Approvals Act 1993*.

Applicant Signature:		Date: 1/3/2022	

If application is on or affects Council or Crown owned or administered land

If land affected by this application is owned or administered by the Crown or Council then the written permission of the relevant Minister (or their delegate) and/or the General Manager must provided. For Crown land a copy of the instrument of delegation must be provided.

I declare that I have given permission for the making of this application for use and/or development.

Signature of Owner:		Date: 1/3/2022	

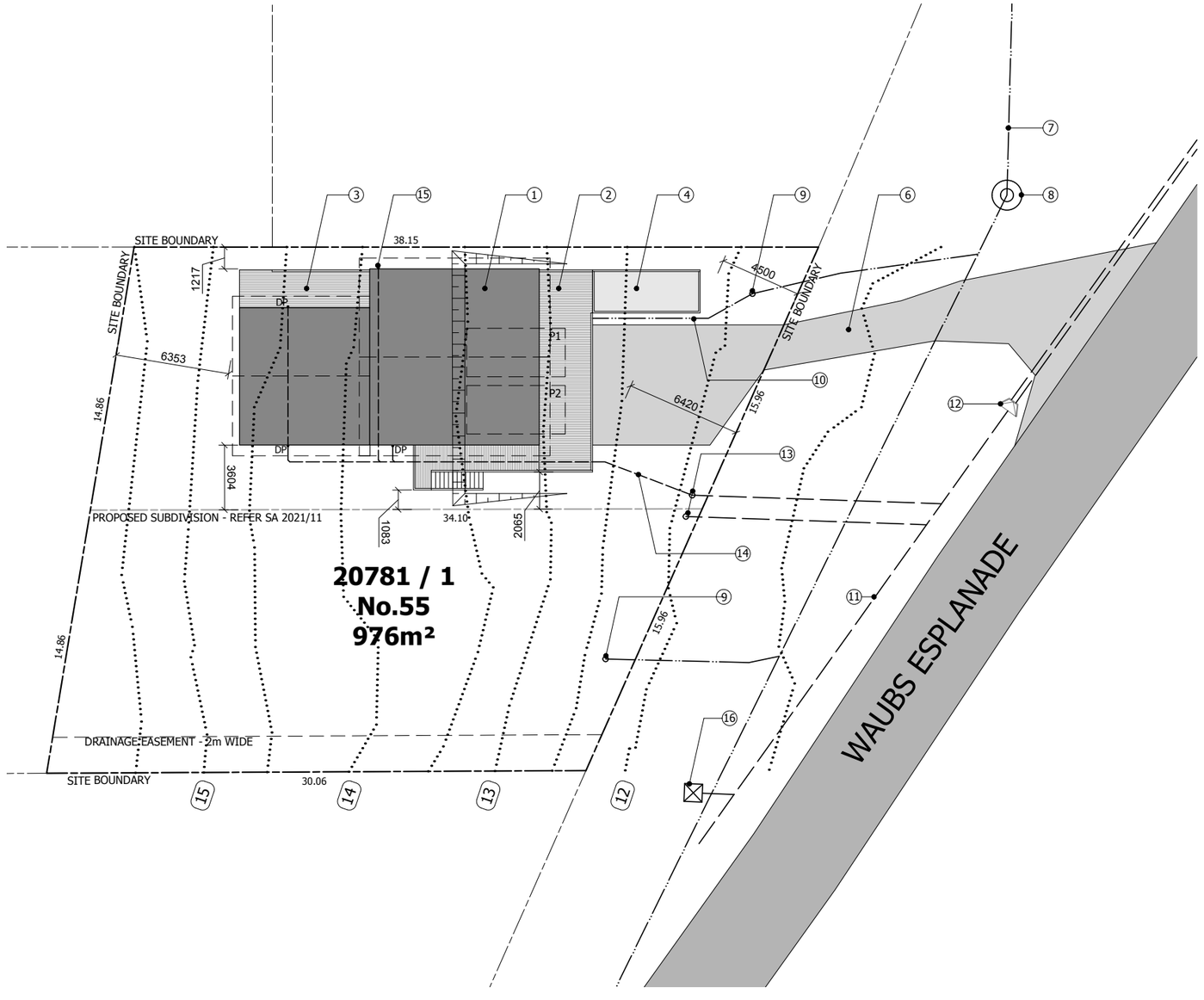
It is the applicant's responsibility to obtain any consent prior to lodgement. Written requests for Council consentare via the General Manager. Request for Ministerial consent is to be directed to the relevant department.

MILTENBURG HOUSE RELOCATION
55 WAUBS ESPLANADE
BICHENO, TASMANIA

SITE AREA (Site Area after Subdivision):	**976m²** (528m²)
GFA HOUSE (Relocated from Glaziers Bay) :	**148.2m²**
DECK1:	**44.9m²**
DECK2:	**15.3m²**
POOL:	**14.6m²**
TOTAL:	**223.0m²**
SITE COVERAGE:	**22.85%** (42.23%)
TITLE REFERENCE:	**20781 / 1**
ZONE:	**10.0 GENERAL RESIDENTIAL**

DRAWING SCHEDULE:

Sk.01	SITE PLAN
Sk.02	FLOOR PLAN
Sk.03	ELEVATIONS 1
Sk.04	ELEVATIONS 2



LEGEND:

1. Proposed House - relocated from Glaziers Bay - 148.2m²
2. Deck 1 - 44.9m²
3. Deck 2 - 15.3m²
4. Shipping container pool - 14.6m²
5. New gravel driveway and parking. Parking located under the house.
6. Existing crossover.
7. Existing 150Ø sewer main.
8. Sewer manhole - Top: 11.53 / Inv: 10.95
9. New sewer connection point. Location to be verified on site.
10. 100Ø uPVC sewer to be connected to site connection point.
11. Existing 150Ø stormwater.
12. Existing culvert, 300Ø RCP.
13. Proposed 150Ø RCP stormwater connection.
14. 100Ø uPVC stormwater to be connected to site connection point.
15. 90Ø uPVC downpipes throughout.
16. Grated pit.

gary reed building design

residential, commercial and industrial building design, plumbing and drainage design, construction management, housing energy rating, thermal performance efficiency accreditation no. CC841f

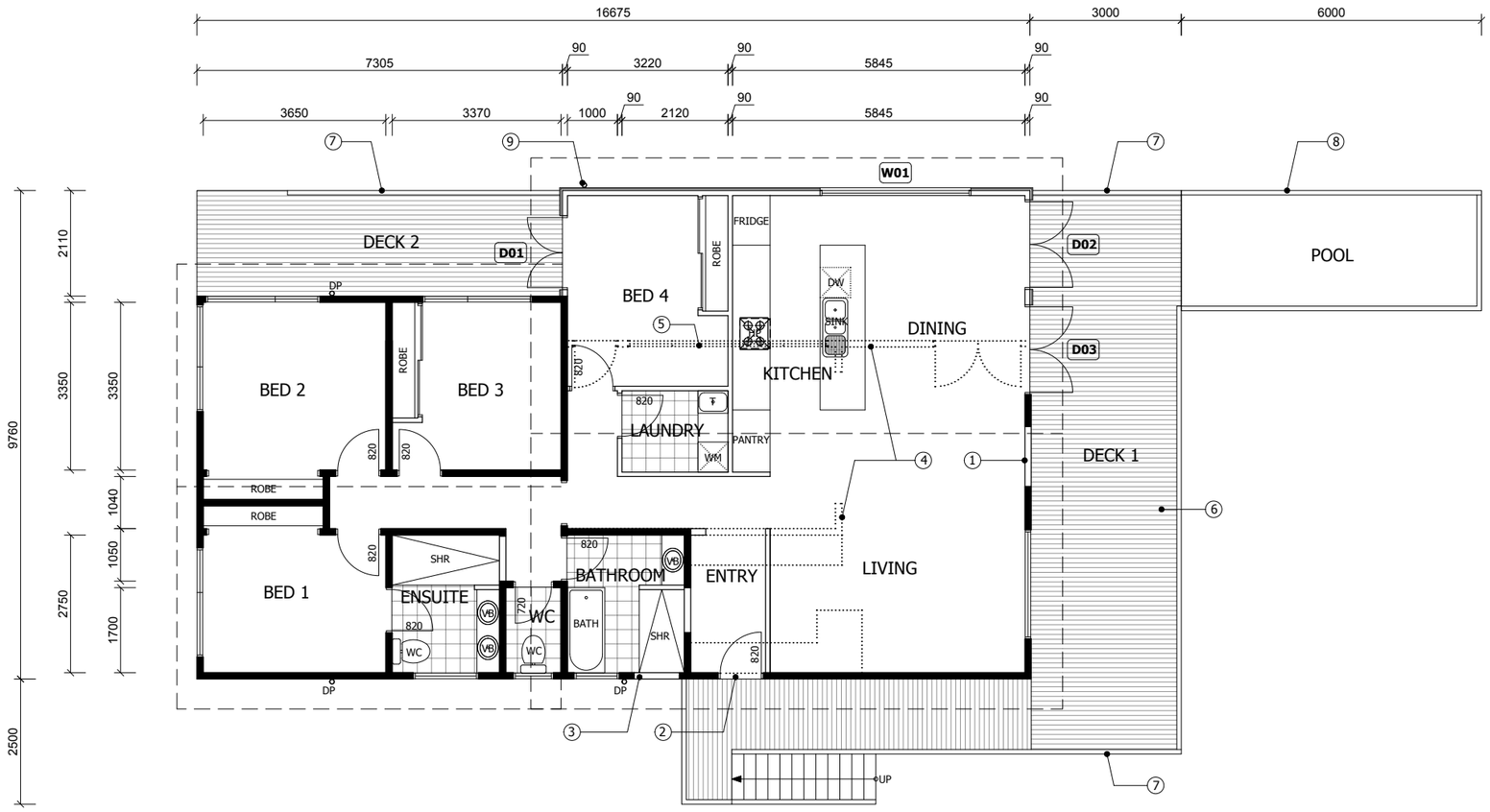
103 bayview road lauderdale tasmania 7021
abn 56 498 752021
mob 0418526785
email greedesign@bigpond.com

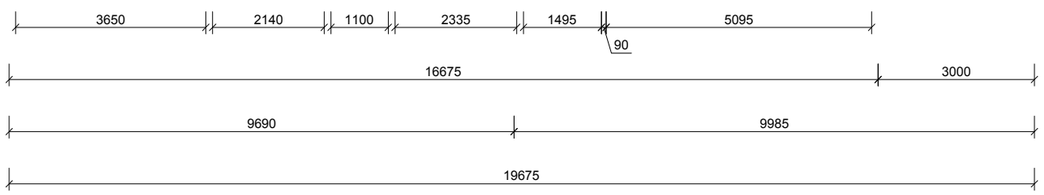
MILTENBURG HOUSE RELOCATION
55 WAUBS ESPLANADE
BICHENO TAS

Drawn: L Mrosek Date: February 2022 Scale: 1:250 at A3 Project No: 21.009

Site Plan

DRAWING NO: Sk.01 OF 04





LEGEND:

1. Infill 90x35 studwork at former fire place location. Line internally with plasterboard to math existing and make good. Weatherboard cladding to match existing.
2. Remove existing window, form new opening to suit new entry door and make good to existing.
3. Remove existing door, infill framing, line with plasterboard and make good to existing.
4. Demolish existing internal and external walls as shown and make good.
5. Retain existing window (W01).
6. 22mm selected TP decking. Glav. 'Titadek' nail to joist.
7. 1700mm high privacy screen.
8. Pool privacy screen.
9. 90∅ uPVC downpipes throughout.

WINDOW & DOOR/ LINTEL SCHEDULE:

	HEIGHT	WIDTH	TYPE
W01	1290	3015	EXISTING
D01	2100	1480	FRENCH DOOR
D02	2100	1790	FRENCH DOOR
D03	2100	1790	FRENCH DOOR

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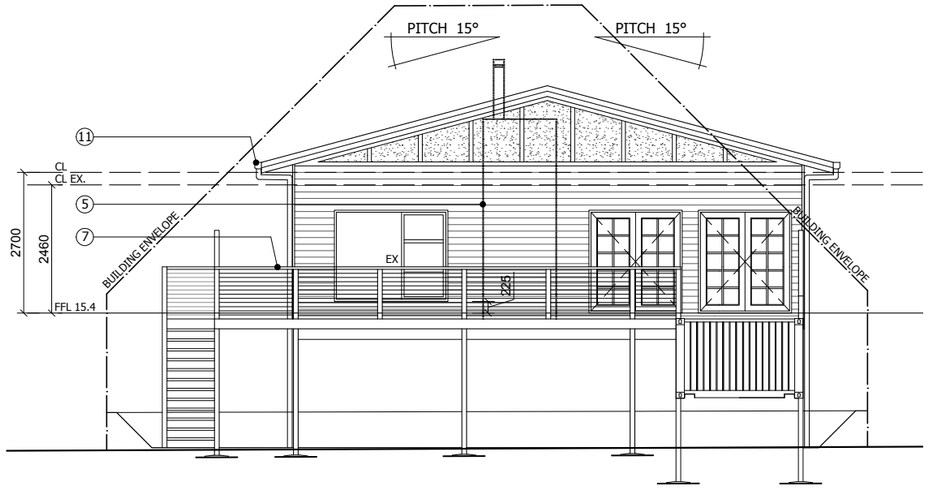
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MILTENBURG HOUSE RELOCATION
55 WAUBS ESPLANADE
BICHENO TAS

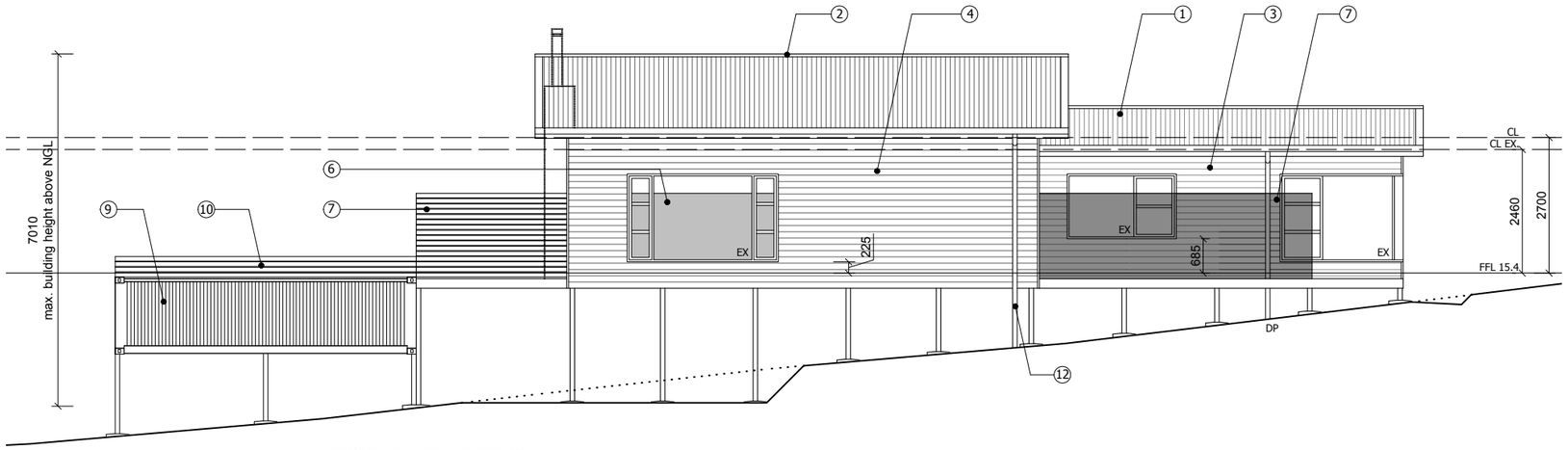
Drawn: L Mrosek Date: February 2022 Scale: 1:100 at A3 Project No: 21.009

Floor Plan

DRAWING NO: Sk.02 OF 04



NORTH ELEVATION



WEST ELEVATION

LEGEND:

1. Existing corrugated roofing and flashing.
2. New corrugated roofing and flashing to match existing.
3. Existing weatherboard cladding.
4. New weatherboard cladding to match existing.
5. Infill 90x35 studwork at former fire place location. Weatherboard cladding to match existing.
6. Translucent privacy screen to 1.7m above FFL.
7. 1700 high privacy screen.
8. 1000 high wire balustrade.
9. Shipping container pool.
10. Pool privacy screen.
11. Colorbond fascia gutters throughout. Set fall to DP's. Colour to match roofing.
12. 90Ø uPVC downpipes throughout.

gary reed building design

residential, commercial and industrial building design, plumbing and drainage design, construction management, housing energy rating, thermal performance efficiency accreditation no. CC841f

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tasmania 7021

abn 56 498 752021

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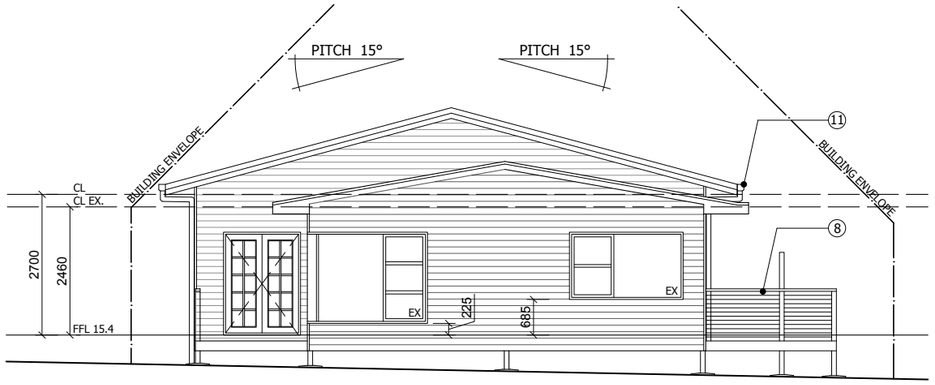
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MILTENBURG HOUSE RELOCATION
55 WAUBS ESPLANADE
BICHENO TAS

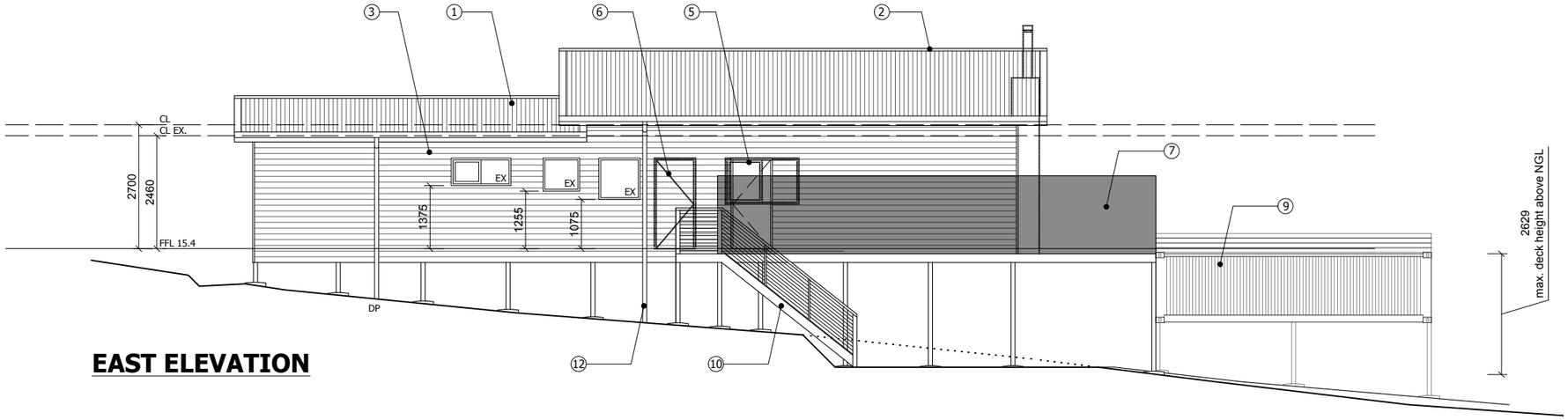
Drawn: L Mrosek Date: February 2022 Scale: 1:100 at A3 Project No: 21.009

Elevations 1

DRAWING NO: Sk.03 OF 04



SOUTH ELEVATION



EAST ELEVATION

LEGEND:

1. Existing corrugated roofing and flashing.
2. New corrugated roofing and flashing to match existing.
3. Existing weatherboard cladding.
4. New weatherboard cladding to match existing.
5. Remove existing window, form new opening to suit new entry door and make good to existing.
6. Remove existing door, infill framing, clad with weatherboards to match existing.
7. 1700 high privacy screen.
8. 1000 high wire balustrade.
9. Shipping container pool.
10. TP stairs
11. Colorbond fascia gutters throughout. Set fall to DP's. Colour to match roofing.
12. 90Ø uPVC downpipes throughout.

gary reed building design

residential, commercial and industrial building design, plumbing and drainage design, construction management, housing energy rating, thermal performance efficiency accreditation no. CC841f

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MILTENBURG HOUSE RELOCATION
55 WAUBS ESPLANADE
BICHENO TAS

Drawn: L Mrosek Date: February 2022 Scale: 1:100 at A3 Project No: 21.009

Elevations 2

DRAWING NO: Sk.04 OF 04

Representations prepared for GSB Council Meeting

27 April 2022

received for

DA2022/48

55Waubs Bay Esplanade Bicheno

Representation 1

Attention: The General Manager

Please see below my request for further information regarding planning Application DA 2022 / 048, re: 55 Waubs Esplanade, Bicheno.

A] The stated area of land on application of 976 square metres is misleading as the property (No.55) has been or is about to be subdivided. The actual size of the area of land on which the relocated house will sit is 528m2. Is this correct?
B] The proposed building is only 1.27m from the existing house (at No.57), and this measurement is a lot less when the roof overhang is taken into account. This is extremely close, especially in the case of fire.
When the next door block is built on, to within 1metre of the boundary, then you have an extremely compact area that is not in keeping with the ambience of Bicheno, and may result in loss of amenity. Council are well aware and have promoted the Bicheno amenity.
C] The Pool. A suspended industrial steel container within close proximity to existing house in the area is less than desirable. No mention of height and finish coating of container. Height of container privacy screen is far too low for privacy and safety. What are the screens to be built with?
D] Will the relocated house be stored on the land before reconstruction commences and if so for how long? Will a permit be required?
E] Does the council have any requirements that all exterior materials of the relocated house are finished off to a reasonable/high standard? For example, will the roof have to be painted or at least the new material match the existing and so on? The concern is the potential of this project to detrimentally affect the amenity of the neighbourhood.
F] The planning application form is missing some detail re property ownership ?

Representation 2

Attention: General Manager

Re: Planning Application DA 2022/048
House Relocation - 55 Waubs Esplanade Bicheno

We wish to place an objection to the planning application above due to it being in excess of the building height permitted in this protected area.

However, we are supportive of the proposed house relocation if it can be erected at the allowed height requirement.

We are the owners of a property at [redacted] We look directly over the above property and feel concerned that the current proposed height of the building is detrimental to the area and skyline. If permitted, this will set a precedence for future applications in this protected area.

We would appreciate a reply in receipt of this emailed objection.

Representation 3

Attention: General Manager

I have a few concerns about the DA for 55 Waubs Esplanade, Bicheno

As the proposed house is a relocated house, what is the condition of the house?

Will the house have to be upgraded to todays standards, eg insulation, double glazed windows , electric wiring replaced etc etc?

The drawings of the house show only one outside entrance

As for the swimming pool being a second hand steel shipping container on stilts, how second hand can that be!!

How long do the security screens have to stay in place, as per the house on James Street that over looks my property

The DA seems to be a bit unusual as the owners ID has been covered up. It is only on one half of 55 Waubs Esplanade which will make it a small block, when it is subdivided. At the moment there is no water supply from TasWater for the house site.

As this is a discretionary application do we as neighbours have access to see the final plans?

The storm water from the proposed 2 blocks will not be able to go into mains as shown because of the capacity.

My wife and myself have been involved with Bicheno from the mid 1950's. The town has changed a lot, of course, in that time. Early times it had 2 hotels, 2 supermarkets, 2 service stations and a butchers shop. We have lived here permanently for 12 years and things have changed a lot, not for the better. The ambiance of the town has changed a lot in that time with people buying blocks of land and putting 2 or 3 units on them or building huge houses which cover the whole block and block out existing houses

Bicheno is loosing its fishing village feel, which is what people loved it for

Regards

Profit and Loss

Glamorgan Spring Bay Council
For the 9 months ended 31 March 2022

Account	YTD Actual	YTD Budget	Budget Var	Var %	2021/22 Budget	Notes
Trading Income						
Rate Revenue	9,862,154	9,848,476	13,678	0%	9,867,631	
Statutory Charges	628,771	543,006	85,765	16%	724,013	
User Charges	670,200	492,129	178,071	36%	656,156	1
Grants	758,002	640,340	117,662	18%	1,617,100	
Interest & Investment Revenue	328,320	223,826	104,494	47%	519,441	2
Contributions	190,530	105,001	85,529	81%	140,000	3
Other Revenue	1,661,504	1,681,071	(19,567)	-1%	2,275,056	
Total Trading Income	**14,099,481**	**13,533,849**	**565,632**	**4%**	**15,799,397**	
Gross Profit	**14,099,481**	**13,533,849**	**565,632**	**4%**	**15,799,397**	
Capital Grants						
Grants Commonwealth Capital - Other	371,428	2,717,462	(2,346,034)	-86%	5,717,462	
Grants Commonwealth Capital - Roads to Recovery	664,065	516,021	148,044	29%	664,065	
Grants State Capital - Other	131,123	349,122	(217,999)	-62%	532,903	
Total Capital Grants	**1,166,616**	**3,582,605**	**(2,415,989)**	**-67%**	**6,914,430**	4
Other Income						
Net Gain (Loss) on Disposal of Assets	48,405	0	48,405	0%	0	
Other Income - PPRWS Reimbursement of Principal Loan	0	0	0	0%	102,609	
Total Other Income	**48,405**	**0**	**48,405**	**0%**	**102,609**	
Operating Expenses						
Employee Costs	3,444,252	3,731,868	(287,617)	-8%	4,975,840	
Materials & Services	5,731,899	6,045,037	(313,138)	-5%	7,952,266	
Depreciation	2,151,812	2,151,812	0	0%	2,869,085	
Interest	99,295	170,325	(71,030)	-42%	227,106	5
Other Expenses	159,405	169,119	(9,714)	-6%	225,505	
Total Operating Expenses	**11,586,662**	**12,268,161**	**(681,499)**	**-6%**	**16,249,802**	
Net Profit	**2,512,819**	**1,265,688**	**1,247,131**	**99%**	**(450,405)**	
Total Comprehensive Result (incl Capital Income)	**3,727,840**	**4,848,293**	**(1,120,453)**	**-23%**	**6,566,634**	
Capital Works Program (Current Year WIP)						
Work in Progress Capital Works - Plant Internal	81,182	0	81,182	0%	0	
Work In Progress Payroll - Salaries and Wages	86,649	0	86,649	0%	0	
Work in Progress Capital Works - On Costs	41,158	0	41,158	0%	0	
Work in Progress Capital Works - Contractor Costs	1,529,203	0	1,529,203	0%	0	
Work in Progress Capital Works - Other Costs	85,712	0	85,712	0%	0	
Work in Progress Capital Works - Materials	502,107	0	502,107	0%	0	
Work in Progress Capital Works - Consultancy	100,125	0	100,125	0%	0	
Work in Progress Capital Works - Plant Hire External	7,176	0	7,176	0%	0	
Total Capital Works Program (Current Year WIP)	**2,433,311**	**0**	**2,433,311**	**0%**	**0**	

NOTES

1 Higher Prosser water scheme water usage fees due to excess rainfall $120k, higher than forecast planning / animal management fees $10/$15k, private works $26k, Waste management fees $12k.

2. Unexpected Water Corporation dividend $103k

3. Higher stormwater and public open space contributions than forecast.

4. Expenses yet to be incurred for grant revenue to be claimed.

5 Interest of loans is recognised at milestones throughout the year, with the variance indicating a timing difference to budget.

Statement of Financial Position

Glamorgan Spring Bay Council
For the 9 months ended 31 March 2022

Account	31 Mar 2022	30 Jun 2021
Assets		
Current Assets		
Cash & Cash Equivalents	3,577,661	3,018,850
Trade & Other Receivables	2,317,506	926,374
Other Assets	40,800	273,191
Total Current Assets	**5,935,967**	**4,218,415**
Non-current Assets		
Trade & Other Receivables	0	3,243
Investment in Water Corporation	30,419,394	30,419,394
Property, Infrastructure, Plant & Equipment	143,629,340	144,779,771
Total Non-current Assets	**174,048,734**	**175,202,408**
Total Assets	**179,984,701**	**179,420,823**
Liabilities		
Current Liabilities		
Trade & Other Payables	728,631	1,189,660
Trust Funds & Deposits	359,718	361,562
Provisions	664,932	664,932
Contract Liabilities	0	949,850
Interest bearing Loans & Borrowings	137,338	458,263
Trade & Other Payables - Debtor Suspense Account	250	0
Total Current Liabilities	**1,890,869**	**3,624,268**
Non-current Liabilities		
Provisions	69,486	69,486
Interest Bearing Loans & Borrowings	7,838,574	7,844,169
Total Non-current Liabilities	**7,908,059**	**7,913,655**
Total Liabilities	**9,798,928**	**11,537,922**
Net Assets	**170,185,773**	**167,882,901**
Equity		
Current Year Earnings	2,291,614	1,683,188
Retained Earnings	82,682,948	81,033,102
Equity - Asset Revaluation Reserve	84,672,844	84,672,844
Equity - Restricted Reserves	538,367	493,767
Total Equity	**170,185,773**	**167,882,901**

Statement of Cash Flows

Glamorgan Spring Bay Council

For the 9 months ended 31 March 2022

Account	YTD Actual	2020/2021 Actual
Operating Activities		
Receipts from customers	11,456,595	11,963,619
Payments to suppliers and employees	(10,109,917)	(13,745,304)
Receipts from operating grants	758,002	1,343,056
Dividends received	310,500	207,000
Interest received	17,820	20,989
Cash receipts from other operating activities	613,978	1,149,744
Net Cash Flows from Operating Activities	**3,046,978**	**939,104**
Investing Activities		
Proceeds from sale of property, plant and equipment	51,275	217,237
Payment for property, plant and equipment	(2,700,050)	(7,759,220)
Receipts from capital grants	1,424,816	3,826,281
Other cash items from investing activities	215,234	(212,892)
Net Cash Flows from Investing Activities	**(1,008,725)**	**(3,928,594)**
Financing Activities		
Trust funds & deposits	(62,339)	(172,910)
Net Proceeds/(Repayment) of Loans	(326,520)	1,066,733
Other cash items from financing activities	(1,090,582)	3,422,376
Net Cash Flows from Financing Activities	**(1,479,442)**	**4,316,199**
Net Cash Flows	**558,811**	**1,326,709**
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	2,951,806	1,625,097
Cash and cash equivalents at end of period	3,510,616	2,951,806
Net change in cash for period	**558,811**	**1,326,709**

Capital Works Detail

Glamorgan Spring Bay Council

For the period 1 July 2021 to 31 March 2022

New Capital	Actual YTD	Adj Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Roads, Footpaths, Kerbs							
Freycinet Drive - Kerb at Kayak Rental to stop flooding	32,695	32,695	32,695		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Strip Rd Little Swanport - concrete overlay to hardstand floodway	4,580	30,000	30,000		complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
R2R - Nugent Rd Seal	-				Complete		
Bicheno walkway	286,801	343,790	403,000		complete	Carried Forward from 2020/21	Drought Relief
DRG Swanwick Rd Footpath	-				Complete stage 1		
CDG Dolphin Sands Road shared pathway	-				Retention paid		
Triabunna Road Realignment re Cenotaph/RSL corner	184,580	315,000	315,000		Commenced	Carried Forward from 2020/21	Drought Relief
Swansea Main Street Paving	63,081	932,309	1,000,000		Design progressing		Fed Grant Funding
Total Roads, Footpaths, Kerbs	**571,738**	**1,653,794**	**1,780,695**	**-**			
Parks, Reserves, Walking Tracks, Cemeteries							
Swansea Cricket Practice Nets	-						Community Infrastructure Fund - Round 2
Swansea Boat Trailer Parking	168,292	254,000	500,000		Complete	Carried Forward from 2020/21	DPIPWE Funds
Bicheno Triangle	37,288	557,696	600,000		Design continuing		Fed Grant Fund
Bicheno Gulch	64,619	1,420,655	1,500,000		Design continuing		Fed Grant Fund
Coles Bay Foreshore	77,811	932,147	1,000,000		Design continuing		Fed Grant Fund
Jetty Rd Bicheno - Beach Access, timber walkway installation	14,131	10,500	10,500		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Buckland Walk - rehabilitation	-	35,000	-	35,000	complete	Carried Forward from 2020/21	
	362,142	**3,209,998**	**3,610,500**	**35,000**			
Stormwater & Drainage							
Freycinet Drive CB Rock Line drain and culvert	18,728	30,000		30,000	complete	Carried Forward from 2020/21	
Triabunna Yacht club main install	24,521	15,000		25,000	Complete	Carried Forward from 2020/21	
Bicheno Esplanade install new mains to 3 houses	5,063	25,000		15,000	complete	Carried Forward from 2020/21	
49 Rheban Rd to West Shelley Beach instal	426	70,000		70,000	complete	Carried Forward from 2020/21	
Holkham Crt Flood Mitigation	33,670	258,500		125,000	planning replacement	Carried Forward from 2020/21	
Total Stormwater & Drainage	**82,408**	**398,500**	**-**	**265,000**			
Plant & Equipment							
Crane Gantry Swansea - safe water tank removal	19,649	22,765	-	22,765	complete		
Total Plant & Equipment	**19,649**	**22,765**	**-**	**22,765**			
Total New Capital	**1,035,936**	**5,285,057**	**5,391,195**	**322,765**			

Renewal of Assets	Actual YTD	2021/22 Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Roads, Footpaths, Kerbs							
RTR - RSPG Rheban Rd Resheeting / realignment for bridge	-	100,000	50,000	50,000	complete	Carried Forward from 2020/21	RTR
Resheet - Old Coach Rd 3km	59,481	50,200		50,200	complete		
Resheet - Sally Peak Rd 1km	16,053	16,800		16,800	Complete		
Resheet - Sand River Rd 1km	15,000	16,800		16,800	Complete		
Resheet - Seaford Rd 1km	17,450	33,470		33,470	complete		
Resheet - Strip Rd 2km	-	8,222		8,222			
Resheet - Bresnehans Rd 0.5km	12,000	17,000		17,000	complete		
Resheet - Medora St Pontypool 1km	301	33,478		33,478			
Resheet Nugent Rd	17,216	17,216		17,216	Complete		
Reseal	116,013	443,300		443,300	commenced		
Resheet - Mt Murray Rd	29,775	30,174		30,174	complete		
Emergency repairs Wielangta Rd	-	106,000			barrier hire/ co-contribution for State Govt Grant		
Community Infrastructure Fund - Round 3	-	35,000	221,174		projects confirmed		Community Infrastructure Fund - Round 3
Redesign and relocation of the Triabunna School crossing	5,654	31,000	31,000		programming works		Community Infrastructure Fund - Round 3
TRRA 001 Rosedale Rd Drainage	3,916	84,709	-	84,709	In progress		
Design	10,980	29,200		29,200			
Contingency	-	170,000		170,000	council contributions to Mar2021 flooding		
Total Roads, Footpaths, Kerbs	**303,838**	**1,222,569**	**302,174**	**1,000,569**			
Parks, Reserves, Walking Tracks, Cemeteries							
Spring Bay Recreation Ground Upgrade	-	150,000	150,000			New Grant	State Government
Bicheno BMX track refurbishment	21,358	20,000	20,000		complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Total Parks, Reserves, Walking Tracks, Cemeteries	**21,358**	**170,000**	**170,000**	**-**			
Stormwater, Drainage							
Alma Rd and Fieldwick Lane - Rockline drain and culvert improvements	92,229	125,000	125,000		90% complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Stormwater management planning, investigation & design	43,272	85,000		85,000	continued	Carried Forward from 2020/21	
39 West Shelley Beach Orford Main Upgrade	84,340	50,226			complete	Carried Forward from 2020/21	
Stormwater and drainage to be allocated	-			-	complete	Carried Forward from 2020/21	
Total Stormwater, Drainage	**219,841**	**260,226**	**125,000**	**85,000**			
Buildings & Facilities							
RSL Cenotapth - new memorial c/fw project	-	18,442		10,000	complete	Carried Forward from 2020/21	
Triabunna Medical Centre - Car Park reseal and line mark	25,658	45,000	45,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Bicheno Medical Centre - Car Park reseal and line mark	25,596	52,305	55,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Triabunna Marina - improve public facilities and shelters	40,016	40,863	40,863		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Triabunna Marina Area Shelter	-	15,000			Complete		Community Infrastructure Fund - Round 2
Coles Bay Tennis Courts - Basketball hoop installation	1,365	1,910	3,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund - Round 2
Buckland Community Hall - ramp access	5,564	42,845	45,000		In progress	Carried Forward from 2020/21	Community Infrastructure Fund
Buckland Community Hall - stairs	51,230	51,230	55,000		Complete	Carried Forward from 2020/21	Drought Relief
Bicheno Medical Centre - Refurb Treatment Room	25,000	25,000	25,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Swansea Courthouse Drainage Works	-	10,000	25,000		Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Swansea Child Care Fencing	1,170	15,260			Complete		Community Infrastructure Fund - Round 2
Swansea Community Hall - Toilet Refurbishment	53,705	53,705			Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Swansea SES CCTV	1,163	1,718			Complete	Carried Forward from 2020/21	Community Infrastructure Fund
Install Solar Panels on the Swansea Community Hub building	-	636			Complete	Carried Forward from 2020/21	Men's Shed grant fund
Swansea Cricket Practice Nets	-	35,000				Community Infrastructure Fund - Roun	Community Infrastructure Fund - Round 3
Swansea Courthouse - refurbish toilet and install disabled/unisex toilet	-	75,000	60,000		Concept		Community Infrastructure Fund - Round 3
Coles Bay Community Hall - Replacement of Annexe, Medical Room, Kitchen and Library	1,450	180,000	180,000		Design progressing		Community Infrastructure Fund - Round 3
Spring Beach Toilet Refurbishment	-	65,000	65,000		Sched 2022		Community Infrastructure Fund - Round 3
Total Buildings & Facilities	**231,916**	**728,914**	**598,863**	**10,000**			

Marine Infrastructure	Actual YTD	2021/22 Budget	Government Funding	Council Funding	Project Progress	Details	Government Funding
Pylon Replacement - Marina	49,875	100,000		100,000	In progress		
Saltworks Toilet	-	100,000	245,000		Design progressing		Community Infrastructure Fund - Round 3
Saltworks Jetty Upgrade	-	99,123	100,000		Design progressing	Carried Forward from 2020/21	State Grant
Total Marine Infrastructure	**49,875**	**299,123**	**345,000**	**100,000**			
Bridges, Culverts							
Orford Bridge Replacement	10				complete	Contract Complete. Rehabilitation to finalise project	$1.02m project started May 2019. Fully Federal Grant funded
Holkham Crt Culvert	2,275	56,087	56,087		Final Design received	Carried Forward from 2020/21	Community Infrastructure Fund
TRRA 004 Bridge 47 Griffiths Rivulet Wielangta Rd	91	84,709	-	84,709	In progress		
RTR - EMF Rheban Rd Griffith River Bridge	428,669	277,526	300,000		complete	Carried Forward from 2020/21	RTR 25% EMF75%
Total Bridges, Culverts	**431,045**	**418,322**	**356,087**	**84,709**			
Plant & Equipment							
IT Computer Equipment	30,457	30,000		30,000			
Medical Equipment	-	20,000		20,000			
Misc. Plant & equipment replacements/contingency	2,478	13,062		13,062			
Replace vehicle loading crane	18,325	16,659		16,659	complete		
Replace Ute x 2 (2007/2008)	55,365	58,009		58,009	complete		
Replace Mayor Vehicle (2016)	-	-		-			
Replace Tipper Truck (2014)	-	76,675		76,675	complete		
Replace Medium Truck (2014)	-	93,006		93,006	progressing		
Replace Toro Groundmaster (2014)	27,995	25,450		25,450	complete		
Replace Tandem Trailer	4,883	4,883		4,883	complete		
Total Plant & Equipment	**139,503**	**337,744**	**-**	**337,744**			
Total Renewal Capital	**1,397,375**	**3,436,898**	**1,897,124**	**1,618,022**			
Total Capital Works	**2,433,311**	**8,721,955**	**7,288,319**	**1,940,787**			

GLAMORGAN SPRING BAY COUNCIL

COMMUNICATION AND ENGAGEMENT FRAMEWORK

Adopted:
Minute No.

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Introduction

Council's Communication and Engagement Framework ("The Framework") outlines how we communicate and engage with the community, as well as the key initiatives and actions that we will take to improve communication and engagement between Council, stakeholders and the community.

We aim to build upon our current communication and engagement methods and activities ensuring consistent messaging across all platforms to reach a greater percentage of the community, to increase their knowledge of Council's activities and decisions, the outcomes of those decisions and how they can be involved.

The Framework has been developed to:

- Continue to improve the flow of information between Council and the community;
- Further increase transparency and provide opportunity for two-way communication;
- Ensure that all Council communications are timely and easily understood by all of our stakeholders;
- Ensure Council's communication and engagement activities meet the requirements set out in the *Local Government Act 1993;* and
- Consistently reflect Council's Purpose, Vision, Values and Objectives as outlined and adopted in Council's *Strategic Plan 2020-2029*

Council's *Strategic Plan 2020-2029,* focuses on Council's role in delivering the community's vision for the Glamorgan Spring Bay Municipality. This Framework is fundamentally linked to the objectives of the Strategic Plan, in particular objective six 'Draw on the knowledge and expertise of local people and communities in shaping and delivering our initiatives and plans - listening to and taking account of ideas and feedback from residents, businesses and ratepayers.'. Further to this, the development of a Communications and Engagement Framework was identified as an action in the *Annual Plan 2021-2022*.

Council are committed to the process of transparently sharing information and recognise the benefits that effective communication and engagement has for building the community's confidence in Council.

Effective communication and engagement requires input from all stakeholders. Both Council Staff and Councillors are responsible for the organisation's reputation. Everything we say and do impacts on the public's perception of Council. It is intended to undertake ongoing review of the effectiveness of communication activities implemented.





Community Engagement Overview

Community Engagement is defined as a process whereby Council and the community exchange information and ideas. Engagement is focused on group shared roles and responsibilities, not personal interactions. Effective engagement should influence and inform decisions of Council and the community.

When effectively delivered, community engagement can lead to better outcomes for all with the following benefits:

To the Community

- Improved community participation in Council's decisions.
- Better informed and resourced community with improved understanding of Council's policies, projects and decisions and actions.
- Enhanced feeling of inclusion and reduced feeling of real or perceived alienation and marginalisation, including the disenchantment associated with it. Even those whose opinions are not accepted have expressed their right to be heard and informed about the basis of the decision.
- Improved levels of satisfaction and ownership of problems and solutions.
- Appreciation of local knowledge systems and expertise.
- Empowerment for social change.

To the Council

- Better quality decisions informed by an understanding of community values, needs and aspirations.
- Help plan and prioritise services to meet community expectation, including efficient use of resources.
- Provides opportunity to help the community understand issues, alternatives, opportunities and solutions.
- Builds positive image and confidence in Council's ability to deliver on services.
- Gains early buy in and strengthens trust and partnership.
- Proactive treatment of unforeseen issues and problems.

Context

Key Communication and Engagement Objectives

The Framework will support our Vision, Guiding Principles and Key Foundations of Glamorgan Spring Bay Council, specifically:

Guiding Principle:

Draw on the knowledge and expertise of local people and communities in shaping and delivering our initiatives and plans – listening to and taking account of ideas and feedback from residents, businesses and ratepayers.

Key Foundation:

Cohesive, inclusive and resilient communities.

What we plan to do:

Create an informed and involved community by developing relevant and accessible communication channels.

Council recognises that there is scope to build upon current community understanding of what Council does, Council's activities, how community feedback and interest is taken into account during decision making, as well as how Council advocates on behalf of the community.

The key objectives of The Framework are to:

1. Continue to assess the different communication needs of our community and apply appropriate engagement methodologies for the range of communication opportunities.
2. Increase the community's knowledge and understanding about Council decisions, policies, activities and services.
3. Make the most effective use of appropriate media and technologies.
4. Ensure that internal communication is effective.
5. Consult and engage regularly, and in a timely manner, with the community.
6. Promote Glamorgan Spring Bay Council and its activities in an articulate and consistent way.
7. Make it easy for people to find out about the Glamorgan Spring Bay Municipality.
8. Ensure what Council says about itself is consistent with the customer experience of Council.
9. Improve the way we communicate the outcomes of our projects, programs, activities and decisions.
10. Commit to detailing and communicating how community feedback influenced Council's plans, actions and advocacy.

Principles That Guide the Way We Communicate and Engage

The Framework has been developed based on the following guiding principles for effective communication and engagement:

1. Prioritise communication and engagement that is proactive, positive, consistent and transparent.
2. Provide supporting information to assist stakeholders to make informed opinions.
3. Be inclusive and accessible to all members of the community.
4. Ensure that the broader views of the community are considered in the planning and decision making processes.



Communications and Engagement Framework

The Communications and Engagement Framework outlines our approach to engaging with the community and stakeholders. It provides transparency and clarity for all stakeholders so they can understand their role in the decision-making process. The Framework outlines why, who and how we will engage on plans and policies, it also then identifies how we will evaluate and report. The level of community involvement varies depending on the project and the potential impact of the decision.

Why we communicate and engage?

Council recognises the right of the community to be informed and have input into decisions which affect their lives. We value effective engagement in developing a positive relationship with our community, and acknowledges that in doing so, this will lead to better decision-making. We seek to take account of the views, needs, issues and aspirations expressed by the community and to balance these with other influences, such as budgetary and legislative constraints, to make informed decisions

Who we communicate and engage with?

The key stakeholders Glamorgan Spring Bay Council regularly communicates and engages with include:

- Residents and rate payers;
- Local businesses;
- Community groups including but not limited to 'Friends of' groups; Groups representing localities within the municipality and Special Interest groups;
- Visitors and tourists;
- Councillors;
- Politicians, both Federal and State;
- Agencies such as Federal and State Government departments, industry groups including Chambers of Commerce and not-for-profit groups; and
- Regulatory and peak bodies such as auditors, Local Government Association (LGAT), Local Government Division, Southern Tasmanian Councils Authority, Environmental Protection Authority etc.
- Partnership Engagement: Municipal, regional and state based stakeholders for inter-agency outcomes

These groups are unique and have different interests in Council functions and activities. Therefore, our communication and engagement approach with these groups needs to suit their differing requirements, whilst also being consistent with Council's objectives. Partnership Engagement also provides two way communication where the municipalities interests are communicated to wider interests and the impacts from wider interests are made known for communication into community.

How We Communicate and Engage

The IAP2 (International Association of Public Participation) Spectrum (www.iap2.org.au) shows that differing levels of participation are legitimate depending on the goals, timeframes, resources and levels of concern in the decision to be made.

Public Participation Goal	Promise to the Public	Examples
Inform	Provide Information to the Community	Fact Sheets Website
Consult	Obtain community input	Focus Groups Surveys
Involve	Work directly with the community throughout the process	Workshops
Collaborate	Create partnerships with groups within the community to be involved on an ongoing basis	Resident Advisory Committees
Empowerment	To place final decision making in the hands of the community	Ballots Elector Polls



Council provides a range of ways for the community and stakeholders to participate in the decision-making process, these are outlined in the following table

Participation	Channel	In Practice
Inform	**Website and social media**	Provide information via Facebook and the Council's website.
	Advertisements, signs, letters and notices	A letter, sign, advertisement or notice may: • invite the community to participate in engagement • describe the matter, project or issue • outline how people can find out more information • advise how to make a comment or be involved • outline the timeframe for consultation.
	Council Office	Information is made available during exhibition the Council Office.
	Newsletters and publications	Information will be made available through community newsletters and publications such as, SeaSpeak, East Coast View and The Mercury and Examiner Newspapers.
Consult and involve	**Community Connect meetings**	Informal community meetings held in locations around the Municipality. An opportunity for residents to engage with the Mayor, Councillors and Council Management Team on local issues of concern in an informal setting
	Council meetings	All Council decisions are made at the monthly meeting, and these are open to the public to attend, with meetings agendas available four days beforehand. Agendas contain extensive reporting on Council activities, projects and programs.
	Public exhibitions and submissions	The exhibition process seeks written community and stakeholder feedback on a plan, policy or project.
	Surveys	Using market research software for telephone, online, and offline surveys optimised for mobile phones and language translations.
	Drop-in sessions and pop up stalls	Provide a face to face opportunity for the community to attend a drop- in session or a pop up stall often held as part of a wider event to gather information and provide feedback on an issue or project/policy related decision.
Collaborate and empower	**Section 24 Special Committees of Council**	These committees are made up of various members of our community and Councillors who advise the Council on views, needs, and interests in the local area. Committee members are selected because of their experience or skill in the area relating to that committee interest.
	Community and stakeholder reference groups	Groups of community and stakeholders that meet with staff, Councillors, or others to work through an issue, determine a decision for a project, policy or plan and provide advice on the decision.

Evaluation

Feedback mechanisms will be incorporated into communication and engagement activities to track and measure how effective they have been. The Engagement Evaluation Template is to be used for engagement activities.

Other evaluation mechanisms include:

- Website/social media analytics
- Surveys
- Meeting/email feedback
- Customer Service feedback

Evaluation will focus on consistency of message, levels of awareness, understanding and commitment of stakeholders, pockets of confusion and frequency. Stakeholder engagement activities and messages will be updated based on evaluation and feedback results

Evaluating and debriefing your engagement activity

Evaluation may be carried out during the implementation phase to see if the engagement activities are delivering the right information or attracting the right stakeholders; as well as at the end of the process to see what could be done differently.

Evaluation and debriefing an engagement activity is important for staff development and training; and to work through any difficulties raised.

Report

The most important part of any community engagement activity is demonstrating to participants that their views have been heard and that their time and input is valued.

A process must be established and identified within the engagement framework and plan. The community should be advised upfront so participants can understand how their information will be used throughout the project. The process used will depend on the depth of engagement you are conducting.

It does not mean that every sentiment or statement collected from the community can be implemented; there may be conflicting opinions in the community, or the subject may require more research. Rather it is a promise that a participant's time and contribution will be considered and respected.

Feedback to the participants can be in the form of a community engagement summary (synthesised findings) or a write up (verbatim) of the community's comments. It can be used as a way of keeping up the momentum of a project, while the project moves through Council's process (e.g. interim to a Council report).

The outcomes of how their contribution has affected decisions will also be communicated. Closing the loop is essential in building trust and transparency in the decision-making process

The Action Plan

The Framework will be resourced under existing budget allocations wherever possible. Any identified programs and projects which require funding will be subject to approval in Council's Annual Plan and Budget.

OBJECTIVES	ACTIONS
1. Continue to assess the different communication needs of community.	**Key Stakeholder Interviews** Meet with key stakeholder groups to gain a deeper understanding of communication and engagement issues and seek effective solutions for them. **Analyse the Customer Relationship Management (CRM) Data** See what people are contacting Council about and how we can address this at a communication and engagement level.
2. To increase the community's knowledge and understanding about Council decisions, policies, activities and services.	**Current Projects Tab** Include a 'Current Projects' tab (or similar) on the website that is visible and regularly updated to ensure the most up to date information, with photos included where appropriate, is available. **Have Your Say** Develop a 'Have Your Say' section on the website. This could include details of what community members are currently being asked to comment on, surveys and polls, upcoming community connect sessions, Council Meeting dates, Special Meeting dates and a link to the feedback form. **Promote the Ways People Can Get Involved with Council** Regularly promote the ways residents can become involved with Council via the website, social media channels and East Coast View advert. **Promote Councils Lobbying Efforts Better** Develop media releases and social media posts that demonstrate and promotes Council's advocacy activities and priorities.
3. To make the most effective use of appropriate media and technologies.	**Online Accessibility** Work towards implementing online communication materials that meet accessibility requirements for residents of all abilities. **Social Media Trends** Keep up to date with the current trends in social media to ensure we are communicating via the channels our community is most engaged with. **Emails** Trial using an email provider such as Mail Chimp to communicate Council works updates, Council decisions and Have Your Say items.

4. To ensure that internal communication is effective.	**Intranet Review and Refresh** Undertake a review of the Intranet and implement identified actions from the staff survey to ensure the Intranet becomes the core hub for internal communication. Actions to implement include: • A live Corporate Calendar • A Council Noticeboard • HR Updates • Council's social media pages posts • Events Calendar • Link to job vacancies on website • Staff contact listing and seating chart • General Managers Updates • Current Council Works and Projects
5. To consult and engage regularly with the community.	**Have Your Say** Develop a Have Your Say section on the website. This could include details of what community members are currently being asked to comment on, surveys and polls, upcoming community conversation sessions, Council Meeting dates, Special Meeting dates and a link to the feedback form. **Promote the Ways People Can Get Involved with Council** Regularly promote the ways residents can become involved with Council via the website, social media channels and East Coast View advert. **Review the Structure of Community Connect Sessions** Review the structure of these meetings to ensure they are meeting the needs of Council and the community. **Project Management Plans** Review the 'Stakeholder Engagement' sections of the Project Management Plan templates to ensure they meet the requirements of the community.
6. To promote Glamorgan Spring Bay Council and its activities in an articulate and consistent way.	**Branding Audit** Complete an audit of Council's branding to ensure consistency in its use across the Municipality. **Style Guide** Create a Council Style Guide to provide guidelines for the way all Council branded documents and publications should be presented from both a graphic and language perspective.
7. To make it easy for people to find out about the Glamorgan Spring Bay Municipality.	**Website Review** Undertake a review of Council's public website. Investigate an upgrade to make it more user friendly and easier for people to find the information and/or documentation they need (subject to budget and/or resourcing approval). Ensure all information is presented in an articulate and consistent way in line with Council's objectives and key messages. Actions include: • Create a *Current Projects* tab • Create a *Have Your Say* tab • Tourist Information tab

8. Ensure what Council says about itself is consistent with the customer experience of Council.	**Customer Service Charter** Refresh all staff on the standards outlined in the Customer Service Charter. **Customer Service Survey** Analyse the data from the Customer Service Survey to find out how we are going and areas for improvement. **Councillor Feedback** Periodically ask Councillors what feedback they are receiving about Council.
9. To improve the way we communicate the outcomes of our programs and activities.	**Go One Step Further** When communicating the outcomes of Council projects, programs and decisions make the outcomes for the community clear, relatable, measurable and in plain English, including before and after photos where appropriate.
10. A commitment to detailing and communicating how community feedback influenced Council's plans, actions and advocacy.	**Community Conversations Report** Report yearly on the issues and themes identified at Council's Community Connect meetings and Council's response and actions taken to address them. **Community Consultation Feedback** Following community consultation Council will report back to the community and provide clear feedback on how their input influenced the plan/strategy/decision.



GLAMORGAN SPRING BAY COUNCIL

DELEGATIONS REGISTER

Reviewed April 2022

Adopted:
Minute No.

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DELEGATION

A Council, in writing, may delegate with or without conditions to the General Manager, any of its functions or powers under any Act.

S.22 Local Government Act 1993 (subject to restrictions).

The General Manager, in writing, may delegate to an employee of the Council
(a) any functions or powers under any Act, other than this power of delegation; and
(b) any functions or powers delegated by the Council which the Council authorised the General Manager to delegate.

S.64 Local Government Act 1993.

If an Act confers a power on a person to delegate a function or power, the person may, in accordance with the Act, delegate the function or power to
(a) a person by name; or
(b) the holder of a particular office or position by reference to the title of the office or position concerned, whether or not the office or position is vacant at the time of the delegation.

S.23AA(1) of the Acts Interpretation Act 1931.

If a function or power is delegated to a particular officer or the holder of a particular office or position
(a) the delegation does not cease to have effect merely because the person who was the particular officer or the holder of the particular office or position when the function or power was delegated ceases to be that officer or the holder of that office or position; and
(b) *the function or power may be performed or exercised by the person for the time being occupying or acting in the office or position concerned.*

S.23AA(5) of the Acts Interpretation Act 1931.

A function or power that has been delegated may, notwithstanding the delegation, be exercised by the delegator.

S.23AA(6) of the Acts Interpretation Act 1931.

Pursuant to the powers of the *Local Government Act 1993* the Council hereby delegates the exercise and performance of the following functions and powers to the General Manager and/or an Officer/employee of Council on the following conditions:

I Each delegation is subject to the conditions or restrictions (if any) referred to in the table to this delegation.

II Each delegation is subject to such policies, policy guidelines and directions as the Council may from time to time approve.

III Each delegation is subject to Council's By-laws or the provision of any Act.

IV Each delegation includes any person acting in the delegated positions.

For and on behalf of the Glamorgan Spring Bay Council

The Glamorgan Spring Bay Council pursuant to a resolution of Council Number <insert number> dated **26 April 2022** hereby approved these delegation.

Signed on the <insert date>

Robert Young
MAYOR

Greg Ingham
GENERAL MANAGER

1. ARCHIVES ACT 1983

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.10(1)	**Preservation of State Records** Council is to keep proper records of the business of the local authority for which that relevant authority is responsible.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community	• Council
2	S.11	**Transfer of State records to Archives Office** Council is to transfer state records to archives office.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community	• Council
3	S.15(3)	Conditions may be imposed on the making of State archives available for public inspection.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community	• Council

2. BUILDING ACT 2016

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.24(2)	**Who is the Permit Authority** The General Manager of a Council must appoint a person as a Permit Authority for the Municipal area of that Council.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Plumbing Surveyor	• General Manager
2	S.27(3) & (4)	**Records of Permit Authority** Make information retained pursuant to S.27(2) available to the persons specified in S.27(3), and to provide a copy of that information upon payment of a fee	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer • Compliance Coordinator • Compliance Officer • Plumbing Surveyor	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
3	S.41(1)	**Councils** Take steps to a) Ensure that the owners of property are informed of their duties under this Act i) In relation to any building work, plumbing work or demolition work; and ii) In maintaining and using a building; and b) Make itself aware of i) Building work, plumbing work or demolition work being performed in the municipal area; and ii) The use and occupation of buildings in its municipal area; and c) If applicable, ensure proceedings are instituted against any person or body failing to comply with this Act; and d) Enforce an order issued by a building surveyor, if appropriate to do so.	The ability to take steps pursuant to this section can be delegated. However the Council itself will retain an obligation to comply with these requirements.	• General Manager • Director of Planning & Development • Environmental Health Officer • Plumbing Surveyor • Compliance Coordinator • Compliance Officer	• Council
4	S.41(2)	**Councils** The General Manager of a Council may, at all reasonable times, enter any premises or land where there is a building, temporary structure, building work, plumbing work or demolition work, if necessary to perform a function or exercise a power under this Act.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager
5	S.70(1)	**Works on contaminated or undrainable premises** Be satisfied that land which is contaminated, unhealthy and not suitable for a particular purpose, has been cleaned or remedied.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager
6	S.70(2)	**Works on contaminated or undrainable premises** Be satisfied that the surface of land is capable of being drained into an existing stormwater drain or channel or other suitable outlet	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
7	S.73	**Works involving, or in proximity of, existing drains** A person cannot perform any building work over any existing drain without the written consent of the general manage of Council. (2) The general manager may impose any reasonable condition on written consent given under subsection (1) . (3) The general manager may require an owner of a building to give a written undertaking not to hold the council liable for damage or inconvenience arising from the building work performed in accordance with the written consent of the general manager under this section.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager
8	Part 6	**Protection Work** Take all steps required to be taken in relation to protection work and insurance cover in circumstances where the Council is either the owner of the premises where building work, plumbing workd or demolition work will be carried out, or the responsible person for that work.	Excludes the ability to pay or agree to pay compensation pursuant to s.89	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager
9	Part 6	**Notice of proposed Protection Work** Take all steps required to be taken in relation to protection work and insurance cover in circumstances where the Council is the owner of an adjoining premises to a premises where building work, plumbing work or demolition work will be carried out.	Excludes the ability to pay or agree to pay compensation pursuant to S.89.	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager
10	S.241	**Dilapidated Building Report** Form a belief that a building may be dilapidated, and to inspect that building and prepare a dilapidated building report upon it. To obtain information as to any matter relating to a dilapidated building report from any building services provider or other person	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager
11	S.242	**Dilapidated building notice** A general manager may issue a dilapidated building notice to an owner of a building if a dilapidated building report under section 241 states that the building is a dilapidated building.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
12	S.244	**Revocation of notices** A person who issued a notice under this Division may revoke the notice if satisfied that it is appropriate to do so after.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager
13	S.245(1)	**Emergency Order** Make an emergency order if satisfied that a threat to life may arise out of the condition or use of a building, temporary structure, or plumbing installation, and provide a copy to the permit authority.	Nil Conditions or Restrictions	• Director of Planning & Development • Environmental Health Officer	• General Manager
14	S.245(6)	**Emergency Order** Revoke an emergency order if the circumstances giving rise to the making of the order have changed.	Nil Conditions or Restrictions	• Director of Planning & Development • Environmental Health Officer	• General Manager
15	S.245(7)	**Emergency Order** Provide a copy of an emergency order to the relevant permit authority within 7 business days after making the order.	Nil Conditions or Restrictions	• Director of Planning & Development • Environmental Health Officer	• General Manager
16	S.251	**Court Orders** Apply to a court for an order in relation to a contravention or likely contravention of the Act or a notice, order or determination under the Act.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager
17	S.265(3) & (4)	**Failure to comply with emergency, building or plumbing order** Perform works where there has been failure to comply with an emergency, building or plumbing order, including the power to: a) Enter on the land where the work is to be done with the appropriate equipment; and b) Exclude other persons from the place where the work is being done; and c) If anything is to be altered, determine the form of the alteration so far as it was not previously specified; and d) If anything is to be taken down, demolished or removed, determine in what condition the remainder is to be left; and e) Carry away to some convenient place any materials removed; and f) Sell any materials so carried away and deduct the	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
		proceeds from the cost of the work.			
18	S.266	**Possession of building** Take proceedings to obtain possession of a building or temporary structure if any occupier fails to allow any person to do work pursuant to S.265.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer	• Council
19	S.267(1) & (2)	**Demolition order** Serve an order to demolish building work.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Compliance Coordinator • Compliance Officer	• Council
20	S.267(3)	**Demolition Order** Council may enter onto land and demolish any building work in respect of an order to demolish building work.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Compliance Coordinator • Compliance Officer	• Council
21	S.269	**Recovery of performance costs** If a person fails to perform the work required by any order under this Part within a specified time, the council may enter land or a building and perform the required work and may recover its expenses as a charge on the land and recoverable as if it were rates or charges under the Local Government Act 1993	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Corporate & Community • Compliance Coordinator • Compliance Officer	• Council
22	S.271(1)	**Purchasing buildings and materials** Councils may sell a building for removal or after demolishing a building, sell the materials on the premises for removal.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Corporate & Community	• Council
23	S.271(2)	**Purchasing buildings and materials** Grant the purchaser of a building sold pursuant to S271(1) all of the powers Council has under S.265.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
24	S.271(6)	**Purchasing buildings and materials** Authority to pay, on behalf of the Council, the owner of the building or materials sold under subsection (1) the balance of any proceeds of the sale after deducting any reasonable expenses incurred by it.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Corporate & Community	• Council
25	S.272	**Police Assistance** A General Manager may request the assistance of a police officer – a) In evacuating a building or temporary structure in accordance with an emergency order; or b) In removing any person from a building or temporary structure in respect of which an emergency order, building order or plumbing order is in effect.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Plumbing Surveyor	• General Manager
26	S.275(1)	**Compliance with Act in certain circumstances** Require a building permit to be obtained for works in compliance with an emergency order.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer	• General Manager
27	S.275(2)	**Compliance with Act in certain circumstances** Waive requirement to obtain a building permit to be obtained for works in compliance with a building order or demolition order.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer	• General Manager
28	S.308(2)	**Habitation of certain buildings** Provide consent to inhabit a building that is not built as a dwelling for a cumulative period that exceeds 30 days.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer	• General Manager
29	S.309	**Restriction on use of land** Provide consent to erect a fence, building or other structure so as to restrict the use, in connection with a building, of any unoccupied area of the land on which it is built.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
30	S.310	**Prosecution of offences** Proceedings for an offence against this Act or the regulations are to be commenced by an authorised person within the period of 2 years from the date on which evidence of the alleged offence first came to the attention of any authorised person.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer	• General Manager
31	S.324	**Infringement notices** Issue an infringement notice on a person if satisfied that the person has committed a prescribed offence against this Act or the regulation.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Coordinator • Compliance Officer • Environmental Health Officer	• General Manager

3. BUILDING REGULATIONS 2016

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	R.43(1)	**Plumbing work involving network utility operator's stormwater drainage systems** A person must not perform plumbing work unless written consent to do so has been obtained from the relevant network utility operator.	Nil Conditions or Restrictions	• Director of Planning & Development • Director of Works & Infrastructure • Development Engineer • Works Manager • Plumbing Surveyor	• Council
2	R.43(3)	**Plumbing work involving network utility operator's stormwater drainage systems** If not satisfied that a stormwater drainage system is sealed in accordance with the Act, enter the premises and perform any work necessary.	Nil Conditions or Restrictions	• Director of Planning & Development • Director of Works & Infrastructure • Works Manager • Environmental Health Officer • Plumbing Surveyor	• Council
3	R.43(5)(a)	**Plumbing work involving network utility operator's stormwater drainage systems** Recover costs as a charge under the *Local Government Act 1993.*	Nil Conditions or Restrictions	• Director of Planning & Development • Works Manager • Environmental Health Officer • Plumbing Surveyor	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
4	R.53	**Riverine inundation** Assessment of land as having a reasonable probability of flooding.	Nil Conditions or Restrictions	• Director of Planning & Development • Development Engineer	• Council
5	R.61(4)	**Significant works in landslip areas** Provide written authorisation for work in a landslip hazard area.	Nil Conditions or Restrictions	• Director of Planning & Development • Development Engineer	• General Manager
6	R.78(3)	**Permit authorities may perform maintenance work** Recover costs as a charge under the *Local Government Act 1993.*	Nil Conditions or Restrictions	• Director of Planning & Development	• Council
7	R.83	**Building certificates** Issue building certificate certifying that Council does not intend to take any action under the Act.	Nil Conditions or Restrictions	• Director of Planning & Development	• General Manager

4. BURIAL AND CREMATION ACT 2019

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
CEMETERIES					
1		**COUNCIL AS CEMETERY MANAGER** The Council delegates the following functions and powers of the Council in its capacity as cemetery manager pursuant to the *Burial and Cremation Act 2019* (except the setting of fees), to the General Manager and authorises the General Manager to delegate those functions and powers.	The ultimate responsibility for the cemetery will remain with the Council, as cemetery manager.	• General Manager • Director of Works & Infrastructure	• Council
2	S.29(1)(c)	**Interment otherwise than in cemetery** The General Manager's written permission (and the landholder's and Director of Public Health) is required to inter human remains otherwise than in a cemetery.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Environmental Health Officer	• General Manager
3	S.29(4)	**Interment otherwise than in cemetery** The General Manager must ensure Council keep a record of the proposed interment and ensure it is included on any S.337 LGA certificate issued by Council.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Environmental Health Officer	• General Manager
4	S.29(5)	**Interment otherwise than in cemetery** Permission given by the General Manager under S.29(1)(c) may be subject to any conditions necessary to ensure that the proposed interment will not be prejudicial to public health or public safety.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Environmental Health Officer	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
5	S.32 (1)	**Approval of persons as cemetery manager** A person must not manage a cemetery unless – (a) the person has been approved under this section to be the cemetery manager for the cemetery; or (b) the person is deemed under this Act to be the cemetery manager for the cemetery.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Environmental Health Officer	• General Manager
6	S.34(1)	**Duties and powers of cemetery managers** Keep a cemetery in accordance with the Act so as not to be prejudicial to public health or public safety.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Environmental Health Officer	• General Manager
7	S.34(2)	**Duties and powers of cemetery managers** Ensure that as far as reasonably practicable the cemetery is maintained to prevent it from falling into disrepair, or from being defaced or damaged. Rectify and disrepair or defacement as soon as possible.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
8	S.34(4)	**Duties and powers of cemetery managers** Keep all prescribed records (as per 2002 Act – see Schedule 1 Part 2).	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
9	S.34(5)	**Duties and powers of cemetery managers** Permit any person access free of charge at any reasonable time.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
10	S.34(7)	**Duties and powers of cemetery managers** A cemetery manager may a) Improve, embellish and enlarge a cemetery under the management of that manager; and b) Restrict interments in any portion of the cemetery, except as may be required by an exclusive right of burial; and c) Take any other action as may be required for the reasonable management and maintenance of the cemetery.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
11	S.36 (1)	**Cemetery managers to ensure application of revenue of cemeteries** A cemetery manager must make adequate provision, out of any revenue received in respect of each cemetery for which he or she is the cemetery manager, for the purposes of – (a) defraying the cost of its establishment or acquisition, including interest and such amount as the manager thinks proper for administrative expenses; and (b) the maintenance, management and improvement of	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Director of Corporate & Community • Works Manager	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		the cemetery.			
12	S.39(1)	**Monuments, &c.** The cemetery manager may permit any vault or grave to be made or dug, and any monument to be erected or placed, in any portion of the cemetery on payment of the fee which has been fixed for doing so.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Director of Corporate & Community • Works Manager	• General Manager
13	S.39(2)	**Monuments, &c.** The cemetery manager may determine the position of any monument to be erected or placed according to its description, size and character and having regard to the general plan for ornamenting the cemetery in an appropriate manner.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
14	S.39(3)	**Monuments, &c.** The cemetery manager may enter into an agreement for the maintenance of a vault, grave or monument.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
15	S.40(1)	**Requirement to remove monuments** The cemetery manager may provide notice to require a person to take down or remove a monument or to render it safe, if a monument has been erected or placed contrary to the terms and conditions on which the permission to erect or place it was granted or, in the opinion of the cemetery manager, it is unsafe.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
16	S.40(3)(c)	**Removal of certain monuments in cemeteries** To make enquiries to find a person who erected or placed a monument.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
17	S.40(3)(d)	**Removal of certain monuments in cemeteries** Render the monument safe or take the monument down and remove.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
18	S.40(3)(e)	**Removal of certain monuments in cemeteries** Recover in a court the reasonable cost of rendering the monument safe or taking a monument down and removing it.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
19	S.40(6)	**Removal of certain monuments in cemeteries** Provide notice of the removal of a monument and arrange for it to be re-erected if there is an agreement pursuant to S.40(4) which meets the requirements of the Act.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
20	S.41(2)	**Exclusive right of burial** Grant an exclusive right of burial. Note: The cemetery manager must issue a certificate of exclusive right under the *Burial and Cremation Regulations 2015* R.37.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
21	S.42(2)	**Notification of possible cemeteries** The General Manager of a Council is to notify the regulator as soon as practicable after becoming aware land within municipal area is a cemetery or contains more than one monument and is not covered by an entry in the register (S.14).	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
22	S.52(1)(a)	**Sale of Cemetery – Notice** Cemetery manager must publish notice of intention (in prescribed form see S.52(2)) to sell cemetery.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
22	S.52(1)(b)	**Sale of Cemetery – Notice to Exclusive right holders** Cemetery manager must notify in writing each person who holds exclusive right of burial or other exclusive write of intention to sell cemetery.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
24	S.52(1)(c)	**Sale of Cemetery – Certificate of Compliance** Cemetery manager must apply for certificate of compliance in respect of proposed sale.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
25	S.53	**Sale of Cemetery – Audit** Cemetery manager must ensure audit undertaken within 6 months of issue of notice of intention to sell.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
26	S.57	**Notification of decision to not sell cemetery** If cemetery manager, having given notice, decides not to sell cemetery they must notify regulator.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
27	S.58(1)	**Cemetery disclosure document** Cemetery manager must provide disclosure document to proposed purchaser.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
28	S.61	**Notification to purchase cemetery** If Council purchases a cemetery it must give notice to the regulator of the transfer within 30 days of it occurring.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
29	S.63	**Closure of cemeteries for reasons of public health or public safety** The general manager may give notice to cemetery manager that the whole or portion of cemetery is to be closed.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Environmental Health Officer	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
30	S.64	**Intention to close (no interments for 50 years +) – notice/apply** The cemetery manager must give notice of intention to close and apply to regulator for approval.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
31	S.65(1)(a)	**Intention to close cemetery (no interments for 50 years +)** If the regulator approves the closure the cemetery manager must notify the holder of exclusive rights.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
32	S.65(1)(b)	**Close cemetery (no interments for 50 years+)** On receipt of notification from the regulator of approval to close the cemetery, the cemetery manager may close the cemetery.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
32	S.66	**Effect of closure of cemetery** Cemetery manager must forward all records to the State archivist and may take steps in relation to altering or moving tombstones in accordance with this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
33	S.67	**Exclusive rights of burial in closed cemetery** Cemetery manager must enter into an agreement with a person who holds an exclusive right of burial in a closed cemetery, and take action as agreed and prescribed in this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
34	S.68	**Actions by cemetery manager in closed cemeteries** The cemetery manager may apply to the regulator for approval to lay out a closed cemetery as a park or garden, and take related steps.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
35	S.70	**Removal of grave etc or human remains in closed cemeteries** A cemetery manager must not remove a grave etc or human remains from a closed cemetery without giving public notice and preparing a statement prescribed in this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
36	S.71	**Application to reduce time to take action in closed cemetery** A cemetery manager may apply to take action under S.66 or S.68 even though 100 years has not passed.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
37	S.72	**When land ceases to be cemetery** Council can sell land that has ceased to be a cemetery but must comply with this section in relation to persons who hold an exclusive right of burial	No authority for the General Manager to sub-delegate	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
38	S.72(6)	**When land ceases to be cemetery** A cemetery manager must notify regulator after dealing with land under this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
39	S.73	**Declaration land is not a cemetery** If Council intends to sell land subject to a declaration under this section it must notify the prospective purchaser of matters specified in this section.	No authority for the General Manager to sub-delegate	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
CREMATORIA					
40	S.82	**Closure of crematorium – public health or public safety** The general manager may give notice that a crematorium is to be closed on a particular date if prejudicial to public health or safety.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Environmental Health Officer	• General Manager
41	S.84	**Monuments containing cremated remains** The person in charge of the monument must give notice of intention to remove and comply with other obligations under this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
42	S.85	**Granting of exclusive rights in relation to monuments** The person in charge of a monument may grant exclusive rights to place cremated remains in that monument in accordance with this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
43	S.86	**Closure of monument** The person in charge of a monument to be closed must grant a holder of exclusive rights in the monument exclusive rights in another monument.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager

5. BURIAL AND CREMATION REGULATIONS 2015

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
CEMETERIES					
1		**COUNCIL AS CEMETERY MANAGER** The Council delegates the following functions and powers of the Council in its capacity as cemetery manager pursuant to the *Burial and Cremation Act 2019* (except the setting of fees), to the General Manager and authorises the General Manager to delegate those functions and powers.	The ultimate responsibility for the cemetery will remain with the Council, as cemetery manager.	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
2	R.27	**Issue of certificate of exclusive right of burial** The cemetery manager must issue a certificate of exclusive right of burial.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
3	R.28	**Amendment of certificate of exclusive right of burial** The cemetery manager may amend a certificate of exclusive right of burial.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
4	R.29	**Cancellation or transfer of certificate of exclusive right of burial** The cemetery manager may cancel or transfer a certificate of exclusive right of burial.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
5	R.30(3)	**Permission to inter human remains** A cemetery manager may grant or refuse permission to inter human remains in a cemetery. The permission may be subject to conditions. Notice of the grant or refusal of permission is to be given.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
6	R.39	**Plan of cemetery** A cemetery manager must keep a plan of the cemetery showing the graves and plots set aside in respect of an exclusive right of burial.	Nil Conditions or Restrictions	• Director of Works & Infrastructure	• General Manager
7	R.40	**Register of instruments** A cemetery manager must keep a register of instruments as set out in this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager • Records Officer	• General Manager
8	R.42	**Driving in cemeteries** A cemetery manager can give reasonable directions to a driver which it is an offence not to obey.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
9	R.44	**Power of cemetery manager in relation to graves and plots** A cemetery manager may take certain action in cemeteries in relation to the appearance of the cemetery and public health and safety.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
10	R.45	**Power of cemetery manager to approve permanent items** A cemetery manager may approve certain items or classes of items that may be permanently affixed to or next to a grave or plot.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
11	R.46(1)	**Power of cemetery manager to remove persons** A cemetery manager may require a person to leave and not re-enter a cemetery as set out in this section.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
12	R.46(3)	**Power of cemetery manager to remove persons** A cemetery manager may use reasonable force to remove from a cemetery or prevent the entry of a person into a cemetery in contravention of a requirement under S.46(1).	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager
13	R.47	**Duty of cemetery manager on removal of monument** A cemetery manager must take photos as prescribed if removing a monument and provide the photos to the Heritage Council.	Nil Conditions or Restrictions	• Director of Works & Infrastructure • Works Manager	• General Manager

6. DOG CONTROL ACT 2000

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.9(1)	Application for registration	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
2	S.10(1)	**Registration disc** On the registration of a dog, the general manager is to – a) Allocate a registration number to the dog; and b) Issue to the owner a disc or tag clearly and durably marked with – i) The name of the Council; and ii) The registration number of the dog; and iii) The expiry date of registration.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
3	S.12(2)	Cancellation of registration	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
4	S.15(1)	**Register** A general manager is to keep a register in respect of registered dogs.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
5	S.15(4)	**Register** A general manager may amend or cancel any item in the register in order to maintain the register.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
6	S.15A(3)	Implanting of microchips	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
7	S.19AA(2)	**Collection and analysis of a sample from a dog** A general manager who receives a request under subsection 19(1) in relation to a dog may authorize – a) An approved person to collect a non-intimate sample from the dog; or b) A veterinary surgeon to collect an intimate or non-intimate sample from the dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
8	S.19AA(5)	**Collection and analysis of a sample from a dog** A general manager may authorize a qualified person to conduct analysis of a sample that has been collected in accordance with subsection (2).	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
9	S.19A(2)	**Subsequent attack by dangerous dog** The general manager may destroy a dog seized and detained under subsection (1).	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
10	S.19A(3)	**Subsequent attack by dangerous dog** The general manager, by notice in writing served on the owner of the dog, is to notify the owner of the general manager's decision to destroy the dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
11	S.19AC(3)	**Collection and analysis of a sample from a dog** A general manager who receives a request under subsection 19AC(2) in relation to a dog may authorize a veterinary surgeon to collect an intimate or non-intimate sample from the dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
12	S.20	**Exercise areas** A Council may declare an area to be an area where dogs may be exercised subject to any conditions specified in the declaration.	Nil Conditions or Restrictions	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
13	S.21	**Training areas** A Council may declare an area to be an area where dogs may be trained subject to any conditions specified in the declaration.	Nil Conditions or Restrictions	• General Manager	• Council
14	S.22	**Prohibited areas** A Council may declare an area containing sensitive habitat for native wildlife to be an area where dogs are prohibited from entering.	Nil Conditions or Restrictions	• General Manager	• Council
15	S.23	**Restricted areas** A Council may declare an area to be an area where dogs are restricted from entering a) During specified hours, days or seasons; or b) During specified hours, days or seasons unless they are on a lead; or c) At all times.	Nil Conditions or Restrictions	• General Manager	• Council
16	S.24	Public notice of intention to declare areas	Nil Conditions or Restrictions	• General Manager	• Council
17	S.25	Date and period of declaration	Nil Conditions or Restrictions	• General Manager	• Council
18	S.26	Review of declaration	Nil Conditions or Restrictions	• General Manager	• Council
19	S.27	**Signs** A Council is to erect and maintain signs sufficient to identify any exercise area, training area, prohibited area or restricted area.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Works Manager • Compliance Officer • Compliance Coordinator	• Council
20	S.29	Declaration of particular dangerous dog	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
21	S.30	**Guard dogs** The owner of a dog used to guard premises that are not residential must notify the general manager, by notice in writing, that the dog is a guard dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
22	S.30	**Guard dogs** On receipt of notification under S.30(1) the general manager is to declare the dog to be a dangerous dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
23	S.30	**Guard dogs** The general manager may revoke a dangerous dog declaration if a dog is no longer a guard dog and is not a dangerous dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
24	S.32A(3)	Dangerous dogs and restricted breed dogs to be de-sexed and microchipped.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
25	S.34	**Dangerous dog or restricted breed dog missing, dying, &c.** If a dangerous dog or a restricted breed dog goes missing, strays or dies, or is lost, sold or given away to another owner, the owner or a person on behalf of the owner of that dog must notify the general manager.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
26	S.34A	Application for approval to transfer ownership of dangerous dog or restricted breed dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
27	S.34B	Offence to transfer ownership of dangerous dog or restricted breed dog without approval.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
28	S.35(2)	**Seizure and detention of dogs at large** If a dog is seized and its owner is identifiable, the general manager is to notify in writing the owner of the dog that – a) The dog has been seized and detained; and b) The owner may reclaim the dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
29	S.35(3)	**Seizure and detention of dogs at large** If, after 5 working days after the notice has been given to the owner, the owner does not reclaim the dog, the general manager may sell, destroy or otherwise dispose of the dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
30	S.35(4)	**Seizure and detention of dogs at large** If a dog is seized and its owner is not identifiable, the general manager, not less than 3 working days after its seizure, may – a) Sell, destroy or otherwise dispose of the dog if it is not a dangerous dog or a restricted breed dog; or b) Destroy the dog it is a dangerous dog or a restricted breed dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
31	S.35(5)	**Seizure and detention of dogs at large** The general manager is to take reasonable steps and make reasonable inquiries to identify the owner of a dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
32	S.35(6)	**Seizure and detention of dogs at large** The general manager may cause a dog that is seized under this section to be implanted in an approved manner with an approved microchip.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
33	S.39A(1)	**Destruction of dangerous dog if enclosure not suitable** The general manager is not to release a dangerous dog to its owner unless the general manager is of the opinion that the owner has a suitable enclosure or satisfactory alternative arrangements have been made.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
34	S.39A(2)	**Destruction of dangerous dog if enclosure not suitable** If the owner of a dangerous dog does not have an enclosure referred to in subsection (1), the general manager may, by notice in writing served on the owner, require the owner to build, or have built, such an enclosure within 28 days after service of the notice.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
35	S.39A(3)	**Destruction of dangerous dog if enclosure not suitable** The general manager may extend the 28 day period to build the enclosure if of the opinion that sufficient progress towards the completion of the enclosure has been made.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
36	S.39A(4)	**Destruction of dangerous dog if enclosure not suitable** If the owner does not build, or have built, a suitable enclosure within the period specified in the notice or such other period as the general manager allows or does not make satisfactory alternative arrangements for	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		housing the dog, the general manager may destroy the dog.			
37	S.39A(5)	**Destruction of dangerous dog if enclosure not suitable** Before destroying the dog under section 39A, the general manager must, by notice in writing served on the owner, notify the owner of the general manager's intention to destroy the dog.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
38	S.41(2)	**Attacking dogs** A person who restrains a dog under subsection (1) is to notify the general manager as soon as possible.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
39	S.42(3)	**Destruction of dog** If a dog destroyed under subsection 42(1) was wearing a registration disc or any other means of identification, the general manager is to notify the dog's owner in writing of – a) The destruction of the dog; and b) The reasons for the destruction.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
40	S.47(1)	Complaints relating to nuisance	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
41	S.48(1)	**Investigation of complaint** On receipt of a complaint, the general manager is to investigate the subject matter of the complaint.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
42	S.48(2)(a)	**Investigation of complaint** If the general manager considers that the complaint has substance, the general manager may institute proceedings for an offence under section 46.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
43	S.48(2)(b)	**Investigation of complaint** If the general manager considers that the complaint has substance, the general manager is to refund the fee that accompanied the complaint to the complainant.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
44	S.49A	Abatement notices	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
45	S.51(1)	**Application for licences** A person can apply to the general manager for a licence to keep more than 2 dogs or more than 4 working dogs.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
46	S.51(3)	**Application for licences** The general manager can require a licence applicant to give public notice of application for licence to keep several dogs.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
47	S.52	Objections to licence.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
48	S.54	Refusing application.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
49	S.55(1)	**Granting application** The general manager may grant an application for a licence to keep several dogs in certain circumstances.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
50	S.55(2)	**Granting application** The general manager may issue a licence that has been granted specifying certain matters.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
51	S.57(2)	Renewal of licence	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
52	S.58(1)	**Cancellation of licence** The general manager may cancel a licence in certain circumstances.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
53	S.58(2)	**Cancellation of licence** The general manager must give notice and consider representations prior to cancelling a licence.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
54	S.73(6)	Entering land.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
55	S.75	Use of tranquiliser devices.	Nil Conditions or Restrictions	• Director of Planning & Development • Compliance Officer • Compliance Coordinator	• General Manager
56	S.80(2)(a)–(c)	**Fees** A general manager may a) Waive a fee; b) Refund part or all of a fee; or c) Discount a fee.	Nil Conditions or Restrictions	• Director of Planning & Development • Director of Corporate & Community • Compliance Officer • Compliance Coordinator	• General Manager
57	S.81	Payment by instalments.	Nil Conditions or Restrictions	• Director of Planning & Development • Director of Corporate & Community • Compliance Officer • Compliance Coordinator	• General Manager

7. ENVIRONMENTAL MANAGEMENT AND POLLUTION CONTROL ACT 1994

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.17A(10)	Provide notice to the Director, EPA of an intention to prepare a draft emergency plan, and the approval of an emergency plan.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
2	S.20A	Duty of Council to prevent or control pollution.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Works Manager • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
3	S.20B	Council may ask Board to exercise powers.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
4	S.21	**Council Officers** A Council may appoint an employee of the Council to be a Council Officer.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
5	S.22(1A)	Registers of environmental management and enforcement instruments.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer • Records Officer	• Council • General Manager
6	S.23(1)(2)	**Trade secrets** If it appears to the Board or a Council that – a) Any information that could be kept as a trade secret would be available to the public; and b) The release of that information would be likely to cause financial loss to any person – The Board or Council must consult with that person before including the information on any register kept under this Act.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
7	S.24(1)	**Assessment of permissible level 1 activities** Council must refer application to the Board if directed to do so.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council
8	S.25(1)(b)	**Assessment of permissible level 2 activities** Planning Authority to refer the application to the Board as soon as practicable, but any case within 21 days, after the date of lodgement of the application.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council
9	S.25A(1D)(a)	Assessment of applications for permits that are combined with applications for planning scheme amendments.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council
10	S.27AC(5)	**Directions in relation to permits in respect of EL activities** Notify the Board of the grant of the permit and provide to the Board a copy of the permit.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
11	S.27AD	**Minor variations of planning permit in relation to EL activities** Application to the Board for approval to amend a planning permit.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council
12	S.43	**Power to require information** Notify the Director, EPA of the issue of an emergency order and provide a copy of the order.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council
13	S.44(4)	**Environment protection notices** Where an environment protection notice is issued by a council officer, the council must, as soon as practicable and in any event within 7 days, advise the Director in writing of that fact and of any amendment or revocation of the notice.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
14	S.46(4)	Registration of environment protection notices.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
15	S.47(3)(4)	Action on non-compliance with environment protection notice.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
16	S.48(1)	**Civil enforcement proceedings** Where – a) A person has engaged, is engaging or is proposing to engage in conduct in contravention of this Act; or b) A person has refused or failed, is refusing or failing or is proposing to refuse or fail to take any action required by this Act; or c) A person has caused environmental harm by contravention of this Act, any other Act or the repealed	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
		Act – The Director, a council or a person who has, in the opinion of the Appeal Tribunal, a proper interest in the subject matter may apply to the Appeal Tribunal for an order.			
17	S.74	**Environmental Impact Assessment Principles** An environmental impact assessment may be required when an environmentally relevant activity is proposed to be undertaken by the public or the private sector.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
18	S.94 (3)	**Provisions relating to seizure** Where a thing has been seized or made subject to a seizure order under this Division, the thing must, if it has been seized, be held pending proceedings for an offence against this Act related to the thing seized unless the Director, Commissioner or the council, as the case may require, on application, authorizes its release to the person from whom it was seized, or to any person who had legal title to it at the time of its seizure.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

8. FOOD ACT 2003

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.33	**Making an order** An order may be made by a relevant authority to prevent or reduce the possibility of a serious danger to public health or to mitigate the adverse consequences of a serious danger to public health .	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
2	S.34(2)	**Nature of order** An order may be varied or revoked by the relevant authority who made the order.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
3	S.37	Power to make a determination in relation to an application for compensation where there were insufficient grounds for making an order	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
4	S.50(2)	**Forfeiture of item** Items forfeited under this section may be destroyed, sold or otherwise disposed of.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
5	S.52(1)	**Return of forfeited item.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
6	S.53(4)(2)(3)	**Compensation to be paid in certain circumstances** The enforcement agency is to pay such compensation as is just and reasonable in relation to any item seized under this Part by an authorized officer appointed by it.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
7	S.55	**Enforcement agency entitled to answer application** The enforcement agency is entitled to appear as respondent at the hearing of an application made under Section 54.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
8	S.65	**Power to make an order for an authorised office to inspect a vehicle or equipment.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
9	S.68(2)(3)	**Compensation** If there were no grounds for the issuing of an order, the enforcement agency that issued the order is to pay such compensation as is just and reasonable.	Nil Conditions or Restrictions	• General Manager	• Council
10	S.83H	**Priority classification system and frequency of auditing.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
11	S.87(1)(5)(6)(7)	**Power to register food businesses.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
12	S.89(3)(5)	**Power to grant or refuse applications for renewal of registration for food businesses.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
13	S.91	**Power to vary the conditions of, or suspend or cancel the registration of a food business.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
14	S.94	**Duty to prepare and maintain a register of food businesses.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
15	S.97	**Functions of council** A council is to – a) Take adequate measures to ensure that the provisions of this Act are complied with; and b) Carry out any other function the Minister or Director of Public Health determines.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
16	S.98(4)	**Power of Director of Public Health to order council to perform functions** A council may request the Director of Public Health to exercise any of its powers or perform any of its functions at the council's expense.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
17	S.100(1)(2)	**Reports by councils** The council is to report to the Director of Public Health on the performance of functions under this Act. In addition, the council is to forward to the Director of Public Health details of any proceedings for an offence under this Act taken by an officer, employee or agent of the council.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
18	S.101	**Power to appoint Authorised Officers under the Food Act**	Nil Conditions or Restrictions	• General Manager	• Council
19	S.102	**Power to provide an Authorised Officer with a Certificate of Authority**	Nil Conditions or Restrictions	• General Manager	• Council
20	S.104(1)	**Institution of proceedings** Proceedings for an offence under this Act may only be instituted by the Minister, an authorized officer, council, or Director of Public Health. They may only be instituted within 3 years after the date on which the offence is alleged to have been committed or within 120 days after the date on which a sample is obtained.	Nil Conditions or Restrictions	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
21	S.118(1)	**Infringement notices** An authorized officer or council may serve an infringement notice on a person, other than a person under the age of 16 years, if of the opinion that the person has committed a prescribed offence.	An infringement notice is not to relate to 4 or more offences. An infringement notice is to be in accordance with Section 14 of the *Monetary Penalties Enforcement Act 2005*	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

9. HEAVY VEHICLE NATIONAL LAW (TASMANIA) ACT 2013

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.118(1)(b)	Granting consent for exemption on mass or dimension restriction.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
2	S.124(1)(b)	Granting consent for exemption (permit) on mass or dimension restriction.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
3	S.145(1)(b)	Granting consent for a class 2 heavy vehicle authorization.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
4	S.156(2)	Asking the Regulator for a longer period to decide whether to grant consent for a mass or dimension authority.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
6	S.156A	Decide whether to grant consent, after considering the specific matters in S.156A and provide written reasons to the Regulator for the decision in relation to consent.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
7	S.158	Deal with a request for consent and decide to give or not give consent for a mass or dimension authority.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
8	S.159(2)	Notifying the Regulator that route assessment is required by the road manager in deciding whether to give consent and the fee payable.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
9	S.160(1)	Specifying road condition(s) to which the granting of consent is subject.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
10	S.160(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
11	S.161(1)	Specifying travel condition(s) to which the granting of consent is subject.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
12	S.161(2)	Providing the Regulator with a written statement explaining the road manager's decision to grant consent subject to road conditions.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
13	S.162(2)	Requesting specified vehicle condition(s) be imposed on the mass or dimension authority.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
14	S.167(2)(b)	Giving notice to the Regulator of objection to the application of this section [which provides for expedited process for renewal of mass or dimension authority].	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
15	S.169	Giving consent to the grant of a mass or dimension authority for a trial period or no more than 3 months.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
16	S.170	Provide the Regulator with a written objection to a renewal of a mass or dimension authority.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
17	S.174(2)	Asking the Regulator to amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
18	S.176(4)(c)	Provide consent to an amendment of a permit for a mass or dimension authority.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
19	S.178(2)	Asking the Regulator amend or cancel the mass or dimension authority granted by Commonwealth Gazette notice due to adverse effect of heavy vehicles.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager
20	S.645	Decide a review of a reviewable decision under the Act.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council • General Manager

10. HISTORIC CULTURAL HERITAGE ACT 1995

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.36(2)	**Permit application to be sent to and considered by Heritage Council** The relevant planning authority must give a copy of the permit application to the heritage council as soon as practicable after the application day.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
2	S.37	**Procedure if Heritage Council requires additional information to consider permit application** Planning authority must as soon as practicable require the applicant for a permit application to provide additional information required by the Heritage Council and provide it to the Heritage Council.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
3	S.38	**Procedure if Heritage Council has no interest in permit application** Planning authority determination of permits applications. Notifying the Heritage Council and applicants of determinations and representations.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
4	S.39	**Procedure if the Heritage Council wishes to be involved in determining discretionary permit application** Determining discretionary permit applications. Notifying the Heritage Council and Applicants of determinations and representations.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
5	S.39A	**Procedure if Heritage Council wishes to be involved in determining combined permit application** Determining combined permit applications. Notifying the Heritage Council and Applicants of determinations and representations.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
6	S.39B	**Provision of further information to Heritage Council** Provide any further information received from permit applicant to Heritage Council.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
7	S.50	**Notification of Recorder of Titles** Planning authority must lodge for registration with the Recorder of Titles notice of heritage agreements that come into effect or the variation or termination of a heritage agreement.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
8	S.89	**Assistance to Heritage Council** A planning authority is to give all reasonable assistance to the Heritage Council to enable it to perform its functions and exercise its powers.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Senior Planner	• Council

11. LAND USE PLANNING AND APPROVALS ACT 1993

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
	PART 2A	**TASMANIAN PLANNING POLICIES**			
1	S.12C	Consult with the Minister regarding a draft of the Tasmanian Planning Policies, on behalf of the Planning Authority.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
	PART 3	**PLANNING SCHEMES**			
2	Part 3 – Generally	As a consequence of any decision by the Council to initiate preparation of a planning scheme or a planning scheme amendment or to provide its views and opinions on any representation received on a draft planning scheme or draft amendment: i) Authority to give such advice, consultation, referral or notification as required under this Part; ii) Authority to initiate public notification of a draft scheme or draft amendment; iii) Authority to submit a draft scheme or a draft amendment for approval if no representations are received during the exhibition period; iv) Authority to modify a draft planning scheme or draft amendment if only to correct any error, remove an anomaly, clarify or simplify a provision, remove any inconsistency with other regulation, make procedural changes or to bring the planning scheme into conformity with a mandatory planning instruction; v) Represent the Council and to give evidence and make submissions before any hearing conducted by the Tasmanian Planning Commission.	Nil	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
	PART 3A	**LOCAL PLANNING SCHEDULE (LPS)**			
3	Part 3A – Generally	In accordance with a decision of the Planning Authority (or a requirement of the Minister) to – a) Prepare a draft LPS under S.35; b) Indicate its views and opinions in relation to each representation received on a draft LPS; c) Indicate its satisfaction that a draft LPS meets the criteria in S.34; d) Make recommendations in relation to how a draft LPS should be determined in accordance with S.35F; and e) Conduct and respond on a review of the LPS	Nil	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority • General Manager
		The following functions and powers of the Planning Authority are delegated – a) Prepare the required documentation for a draft LPS; b) Submit the draft LPS to the Tasmanian Planning Commission (TPC) under S.35(1); c) Make any modifications to the draft LPS which may be instructed by the TPC under S.35(5)(b); d) Give notice under S.35C of the exhibition of a draft LPS, including for any instruction issued by the TPC under S.35B; e) Undertake exhibition of the draft LPS in accordance with S.35D; f) Provide a report to the TPC pursuant to S.35F; g) Prepare and submit any modifications required by the TPC to a draft LPS in accordance with S.35K; h) Give notice in accordance with S.35M(2) of the approval of the LPS; i) Provide a report to the TPC on the outcomes of a review of the LPS conducted by the Planning Authority in accordance with S.35O, including provide notice of the review and receive comments from the public pursuant to S.35P.	Nil	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
	DIVISION 7	**SPECIAL LOCAL PROVISIONS SCHEDULES**			
	PART 3B	**AMENDMENT OF THE LPS**			
4	General	In accordance with a decision of the Planning Authority in relation to – a) Preparation of a draft amendment to the LPS under S.38 or S.40D; b) Preparation of a draft amendment under S.38 and a draft permit under S.40Y; and c) Its views and opinions in relation to each representation received on a draft LPS and on any draft permit; d) Its satisfaction that the draft LPS meets the criteria in S.34; and e) Recommendations in relation to how the draft LPS should be determined in accordance with S.35F. The following functions and powers of the Planning Authority are delegated – a) Give notice in accordance with S.38(3) of a decision in relation to a request to initiate a draft amendment to the LPS; b) Give notice in accordance with S.40W of a decision under S.40Y in relation to a request to consider a permit in combination with a request to initiate a draft amendment to the LPS; c) Request additional information under S.40 and S.40U; d) Provide any material requested by the TPC in accordance with S.40A, S.40B or S.40V; e) Prepare the draft LPS amendment documents; f) Certify a draft amendment to the LPS in accordance with S.40F; g) Give notice in accordance with S.40G of exhibition of a draft amendment to the LPS, and including any exhibition of a permit application under S.40Z;	Nil	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority • General Manager
	General *Continued*	h) Undertake exhibition of the draft amendment to the LPS in accordance with S40H, and including any permit application approved under S.40Y;	Nil	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		i) Provide a report to the TPC in accordance with S.40K and S.42 if there are no representations making objection on the draft amendment to the LPS and to any permit application requested under S.40T; j) Provide a report to the TPC in accordance with S.40K and S.42 in relation to the Planning Authority's – i. Views and opinions on each representation received during the exhibition period; ii. Compliance to S.34; and iii. Its recommendations on how the draft LPS or the permit application under S.40T should be determined k) Make modifications to a draft LPS amendment if instructed by the TPC in accordance with S.40O or S.40P; l) Re-exhibit a modified draft amendment to the LPS under S.40G and S.40H if instructed by TPC in accordance with S.40P; m) Give notice of an approved amendment to the LPS in accordance with S.40S; n) Grant an extension of time under S.42C for a permit granted under S.42B; o) Correct a mistake under S.42D in a permit granted under S.42B; and p) Make minor amendments in accordance with S.43 to a permit granted under S.42B.			• General Manager
	PART 4	**ENFORCEMENT OF PLANNING CONTROL**			
5	Part 4 - Generally	Authority to require the making of a permit application and to undertake actions and proceedings in pursuance of the Council's obligations as a planning authority to observe and enforce compliance of a planning scheme; including – i) To give such advice, consultation, referral or notification as required under this Part; ii) To represent the Council and to give evidence before the Resource Management and Planning Appeal Tribunal in respect of	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		any appeal against a decision on a planning permit; iii) To initiate legal proceedings for any use of land, development or act if:- - Contrary to a State Policy, planning scheme or special planning scheme; - An obstruction of a planning scheme or special planning scheme; or - A breach of a condition or restriction of a planning permit.			
6	S.35C	Notice of exhibition of draft LPS.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
7	S.35F	Report by Planning Authority to Commission about exhibition.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
8	S.35G	Planning Authority may notify Minister as to whether amendment of SPPs is required.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
9	S.35I	Withdrawal of draft LPS.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
10	S.35M	Notice of approval of Local Provisions Schedules.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
11	S.35P	Conduct of Review (of an LPS or a part of an LPS).	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
12	S.40G	**Notice of exhibition** A planning authority, as soon as practicable after providing to the Commission under section 40F(4) a copy of a draft amendment of an LPS or receiving under section 35KB(4)(b)(i) a notice in relation to a draft amendment of an LPS, must ensure an exhibition notice in relation to the draft amendment of an LPS is published in accordance with this section, unless the planning authority receives a notice under section 40I(1) in relation to the draft amendment.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
13	S.40U	**Additional Information** A Planning Authority, within 28 days from the day on which it receives from a person an application for a permit, may, by notice in writing, require the person to provide to the Planning Authority additional information before it considers the application.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
14	S.40W	Determination of amendment where concurrent permit application sought.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
15	S.43(2)	**Minor amendment of permit** The Planning Authority may amend or refuse to amend the permit.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
16	S.43(6)	**Minor amendment of permit** If the Planning Authority amends a permit, it must, by notice in writing served on the following persons, notify them of the amendment: a) The applicant for the amendment; b) The owner of the land; c) Any person or body who or that made a representation; d) The owner or occupier of any property which adjoins the land to which the permit relates.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
17	S.43(7)	**Minor amendment of permit** If the Planning Authority amends a permit that contains a condition or restriction that the Board of the Environment Protection Authority has required under Section 25(5) of the Environmental Management and Pollution Control Act 1994, the Planning Authority must, by notice in writing served on the Board, notify it of the amendment.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
18	S.43(9)	**Minor amendment of permit** If the Planning Authority amends a permit in respect of which the Commission has modified, deleted or added conditions or restrictions, the Planning Authority must, by notice in writing served on the Commission, notify it of the amendments made to the permit.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
19	S.43(10)	**Minor amendment of permit** If the Planning Authority amends a permit containing a condition or restriction which the Heritage Council has specified, the Planning Authority must, by notice in writing served on the Heritage Council, notify the Council of the amendment.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
20	S.48AA	**Enforcement of major project permits**	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
21	S.48A	**Notice to remove signs.**	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner • Compliance Officer • Compliance Coordinator • Works Officer	• Planning Authority
22	S.51	**Permits** A person must not commence any use or development which requires a permit unless the Planning Authority which administers the scheme, the Commission, or the Tribunal, has granted a permit in respect of that use or development and the permit is in effect or a major project permit has been granted in respect of that use or the development and the permit is in effect.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
23	S.52(1B)	**What if applicant is not the owner?** If land in respect of which an application for a permit is required is Crown land, is owned by a Council or is administered or owned by the Crown or a Council and a planning scheme does not provide otherwise, the application must – a) Be signed by the Minister of the Crown responsible for the administration of the land or by the General Manager of the Council; and b) Be accompanied by the written permission of that Minister of General Manager to the making of the application.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
24	S.53(5A)	**When does a permit take effect?** Where a Planning Authority grants a permit, the	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		permit takes effect on the day on which it is granted by the authority or, where there is a right of appeal against the granting of the permit, at the expiration of 14 days from the day on which the notice of the granting of the permit was served on the person who has the right of appeal.		• Director of Planning & Development • Senior Planner	
25	S.54	**Additional Information** A Planning Authority that receives an application for a permit (other than a permit referred to in section 40T) may require the applicant to provide it with additional information before it considers the application.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
26	S.55	**Correction of mistakes** A Planning Authority may correct a permit granted by it if the permit contains – a) A clerical mistake or an error arising from any accidental slip or omission; or b) An evident material miscalculation of figures or an evident material mistake in the description of any person, thing or property referred to in the approval.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
27	S.56	**Minor amendments of permits issued by a Planning Authority –** S.56(1A): Planning Authority that receives a request under subsection (1) for amendment to permits – a) Within 28 days after the request was received, amend, or refuse to amend the permit and; b) must within 7 days i. after amending the permit or ii. after refusing to amend the permit, give notice of the refusal to the person who made the request.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
28	S.57(2)	**Applications for discretionary permits** The Planning Authority may, on receipt of an application for a permit to which this section applies, refuse to grant the permit.	1. No authority to sub-delegate in respect of the delegation 2. If the proposed use or development is prohibited by the scheme	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
29	S.57(3)	**Applications for discretionary permits** Unless the Planning Authority requires the applicant to give notice, the authority must give notice, as prescribed, of an application for a permit.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
30	S.57(5)	**Applications for discretionary permits** Any person may make representations relating to the application during the period of 14 days commencing on the date on which notice of the application is given or such further period not exceeding 14 days as the Planning Authority may allow.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
31	S.57(6)	**Applications for discretionary permits** Grant a discretionary permit with or without conditions.	1. No authority to sub-delegate in respect of the delegation 2. Delegates are only to exercise this power where the decision is to: • Grant the permit and does not have the power to refuse a permit 3. The power to grant the permit can only be exercised when either of the following applies: • No representations have been received in respect of the application; or • Where the only representations received are in support of the proposal and any suggested condition of approval be included in a planning permit 4. The power to grant or refuse the permit can only be exercised when the following applies: • Where Council is not	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
			able to determine the application within the time period specified in Section 57(6)(b) of the *Land Use Planning & Approvals Act 1993;* following advice to Councillors; or • Where an applicant does not agree to an extension of time.		
32	S.57(6A)	**Applications for discretionary permits** A further period agreed to by a Planning Authority and an applicant may be extended or further extended by agreement, in writing, between the Planning Authority and applicant at any time before the expiration of the period to be extended and, when so extended, is taken to be the further period referred to in that subsection.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
33	S.57A	**Mediation** Power to enter into mediation on behalf of the Planning Authority regarding an application for a permit	1. No authority to sub-delegate in respect of the delegation 2. Authority to undertake mediation on any appeal arising out of a decision on a planning permit and to bind Council to agreements within the mediation on any matter that the Council has a proper power relevant to the permit application under LUPAA	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
34	S.58	**Application for other permits** This section applies to an application for a permit in respect of a use or development for which, under the provisions of a planning scheme, a Planning Authority is bound to grant a permit either unconditionally or subject to conditions or restrictions.	1. No authority to sub-delegate in respect of the delegation 2. Grant of a permit if the use or development complies to all applicable regulatory requirements 3. The delegation to Building Services Coordinator is to	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
			exercise this delegated power for minor works only as determined by policy of Council 4. The power to grant or refuse the permit can only be exercised when an applicant does not agree to an extension of time.		
35	S.59(7)	**Failure to determine an application for a permit** Notwithstanding the provisions of this Division, a Planning Authority may make a decision on an application for a permit to which section 57 or 58 applies at any time before the lodging of an application.	1. No authority to sub-delegate in respect of the delegation 2. Subject to the same qualifications as applied to a S.57 decision	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
36	S.60	**Council responding and issuing notices relating to compliance with certain permit conditions.**	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
37	S.60H(3)	**Minister may request information from Council or relevant state entity.**	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
38	S.60I(3)	**Council to give notice in relation to eligibility of major project proposals.**	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
39	S.60S(4)(b)	**Refund of ordinary permit where declaration of major project is made.**	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
40	S.60ZX(1)	**Provision to Panel of further information** A person to whom a request is made under section 60ZW(1) is to take all reasonable steps to provide to the Panel, as soon as practicable the information specified in the request.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
41	S.61	**Appeals against planning decisions**.	1. No authority to sub-delegate in respect of the delegation 2. Not if the decision of the Council is contrary to the written recommendation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
42	S.63	**Obstruction of sealed schemes** Initiate legal proceedings for obstruction of a planning scheme.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
43	S.63A	**Enforcing compliance with planning schemes.**	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
44	S.63B(3)	**Notice of suspected contravention, &c., may be given**	1. No authority to sub-delegate in respect of the delegation 2. Delegation/provision will commence when *Land Use Planning & Approvals Act 2013* is enacted	• General Manager	• Planning Authority
45	S.64	**Civil enforcement proceedings** Where a person contravenes or fails or is likely to contravene or fail to comply with a provision of this Part, a person, other than the Commission or a Planning Authority, who has, in the opinion of the Appeal Tribunal, a proper interest in the subject matter may apply to the Appeal Tribunal for an order.	1. No authority to sub-delegate in respect of the delegation 2. The General Manager may only apply to the Resource Management and Planning Appeal Tribunal for an order upon the advice from the Manager Development Services that the application is in compliance with the relevant legislation	• General Manager	• Planning Authority
46	S.65B(5)	**Notice of intention to issue enforcement notice** The planning authority must notify in writing an owner of land, in relation to which a notice of intention to issue an enforcement notice is served under subsection (1) , if the person on whom the notice is served is not the owner of the land.	1. No authority to sub-delegate in respect of the delegation 2. The General Manager may only apply to the Resource Management and Planning Appeal Tribunal for an order upon the advice from the Manager Development Services that the application is in compliance with the relevant legislation	•	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
47	S.65G	**Cancellation of permits**	1. No authority to sub-delegate in respect of the delegation 2. Delegation/provision will commence when *Land Use Planning & Approvals Act 2013* is enacted	• General Manager	• Planning Authority
48	S.65I(2)	**Authorised officers** A general manager of a council may authorise a person to be, for the purposes of this Act, an authorised officer in respect of the municipal area of the council.	Nil	• General Manager • Director of Planning & Development • Senior Planner •	• Planning Authority
49	Part 4 - Generally	**Enforcement of planning control** Authority to represent the planning authority or to appoint a person to represent the planning authority and to give evidence, on a planning appeal or other action, including any mediation, before the Resource Management and Planning Appeals Tribunal or any other body of competent jurisdiction.	1. No authority to sub-delegate in respect of the delegation. 2. Except where the Council makes such decision contrary to the written advice or recommendation of the Director Land and Environmental Services.	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
	PART 5	**AGREEMENTS**			
50	S.71	Planning Authority may enter into agreements.	1. No authority to sub-delegate in respect of the delegation 2. The General Manager may only enter into an agreement upon the advice from the Director of Planning & Development or the Senior Planner that the application to which the agreement relates to is in compliance with the relevant legislation 3. Except where the Council makes such decision contrary to the written advice or recommendation of the Director Land and	• General Manager	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
			Environmental Services		
51	S.74(3)	**Duration of Agreement** An agreement may be ended by the Planning Authority with the approval of the Commission or by agreement between the authority and all persons who are bound by any covenant in the agreement.	1. No authority to sub-delegate in respect of the delegation 2. The General Manager may only end an agreement upon the advice from the Director of Planning & Development or the Senior Planner that the application to which the agreement relates to is in compliance with the relevant legislation	• General Manager	• Planning Authority
52	S.75	Amendment of agreements.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
53	S.76	Agreement to be lodged with Commission.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
54	S.78	Registration of agreements, &c.	No authority to sub-delegate in respect of the delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
55	S.80	**Application to Appeal Tribunal** An owner of land may apply to the Appeal Tribunal for an amendment to a proposed agreement if – a) Under a planning scheme, use or development for specified purposes is conditional upon an agreement being entered into; and b) The owner objects to any provision of the agreement.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
56	S.84	**Serve notices or other documents** A notice or other document is effectively served under this Act if it is – i. Given to the person; or ii. Left at, or sent by post to, the person's postal or residential address or place or address of business or employment last	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		known to the server of the notice or other document; or iii. Sent by way of facsimile to the person's facsimile number.			
	SCHEDULE 6	**Savings and Transitional Provisions – Land Use Planning and Approvals Amendment (Tasmanian Planning Scheme) Act 2015**	**NOTE 1:** The transitional provisions in Schedule 6 provide for the transition from the current process under LUPAA and the current schemes to the Tasmanian Planning Scheme and the processes in the *new* LUPAA. **NOTE 2:** Planning Schemes remain in operation until the Local Provision Schedules come into effect. **NOTE 3:** Where an application to amend a Scheme has been made prior the amended LUPAA coming into effect **17 December 2015** then the previous legislation continues to operate for the purposes of that legislation until the Local Provision Schedules come into effect. The provisions of the previous legislation are set after these notes and the Schedule 6 provisions and are shaded. **NOTE 4:** Where an application to amend a Scheme has been made prior the amended LUPAA coming into effect **17 December 2015** but has not been approved prior to the Local Provision Schedules come into effect the situation is different. In that case the provisions of the amended LUPAA apply. Council's have additional powers to alter a draft amendment in that situation as set out below under Sch 6(4) and (5).		
AMENDMENT OF SCHEMES AND INTERIM SCHEMES					
Provisions of the LUPAA (pre-Tasmanian Planning Scheme amendments) which apply under Schedule 6 of the amended LUPAA (see Note 3 above)					
57	34(1)	Initiate amendment of planning scheme.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
58	34(3)	Withdrawal of amendment of planning scheme.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
59	34(4)	Notice of Withdrawal of amendment of planning scheme.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
60	38(1)	Public exhibition of draft amendment.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
61	39(2)	Representations to be provided to Commission in respect of draft amendments.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
62	43J	Correction or mistake in permits referred to in S.43H.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority
63	43K	Minor amendment of permits referred to in S43.H.	No authority to sub-delegate in respect of the delegation	• General Manager	• Planning Authority

12. LAND USE PLANNING AND APPROVALS REGULATIONS 2004

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	R.5	Notification of approval of Local Provisions Schedule.	No authority to sub-delegate in respect of delegation	• General Manager	• Planning Authority
2	R.7	Advertisement of exhibition of draft amendment, &c (to a planning scheme).	No authority to sub-delegate in respect of delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
3	R.8	Notification of approval of draft amendment.	No authority to sub-delegate in respect of delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority
4	R.8A	Notice of approval of Local Provisions Schedule.	No authority to sub-delegate in respect of delegation	• General Manager	• Planning Authority
5	R.9	Notice of application for permit.	No authority to sub-delegate in respect of delegation	• General Manager • Director of Planning & Development • Senior Planner	• Planning Authority

13. LITTER ACT 2007

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.8	**Power of councils to appoint employees as authorized officers** The general manager of a council may appoint an employee of the council to be an authorized officer for the purposes of this Act.	Nil	• Environmental Health Officer • Director of Planning & Development • Director of Works & Infrastructure • Compliance Coordinator • Compliance Officer	• General Manager
2	S.38	Recovery of costs arising from litter abatement notices.	Nil	• Environmental Health Officer • Director of Planning & Development • Director of Works & Infrastructure • Director of Corporate & Community • Compliance Coordinator • Compliance Officer	• Council

14. LOCAL GOVERNMENT ACT 1993

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.20A	In order that a Council may perform its functions or exercise its powers under this or any other Act, the General Manager authorises a person to enter land for a specific purpose or in general	1. The General Manager must give notice to the owner or occupier of the land before entry is made unless: • An emergency exists; or • The entry is in relation to an application by the owner or occupier for a licence, permit or other approval given by the Council; or • Notice would defeat the purpose of entry. 2. A person entering land under this section is to produce the identity card issued to that person.	• Director of Planning & Development • Director of Works & Infrastructure • Works Manager • Works Supervisor • Plumbing Surveyor • Compliance Coordinator • Compliance Officer • Environmental Health Officer • Senior Planner	• General Manager
2	S.22	Delegation (of functions and powers) by Council.	Subject to the rates and charges policies and procedures, not to be sub-delegated (see S.22)	• General Manager	• Council
3	S.22(2)	Power to approve Rate Remissions for interest and penalties up to the value of $150.00 per property per financial year.	1. No authority for the General Manager to sub-delegate 2. Request from the ratepayer must be received in writing 3. A list of delegations approved by the General Manager will be provided in the Council Agenda each month under the General Manager's Report under "Actions Approved under Delegation"	• General Manager	• Council
4	S.28D	Documents relating to agendas.	Nil Conditions or Restrictions	• General Manager	• Council
5	S.28T(6)	**Code of conduct** The general manager is to make a copy of the council's code of conduct available – a) For public inspection, free of charge, at the public office of the council during ordinary office hours and on its website; and b) For purchase at a reasonable charge.	Nil Conditions or Restrictions	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
6	S.28T(7)	**Code of conduct** A council is to review its code of conduct within 3 months after each ordinary election.	Nil Conditions or Restrictions	• General Manager	• Council
7	S.28Y	Initial assessment of complaint by general manager.	Nil Conditions or Restrictions	• General Manager	• Council
8	S.28ZK	Notification of determination of code of conduct complaint.	Nil Conditions or Restrictions	• General Manager	• Council
9	S.55D	Register of pecuniary interests of members of audit panel.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community	• Council
10	S.56B	Gifts and donations register.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community • Executive Officer	• Council
11	S.65	Duty to ensure that advice, recommendations or information given is by a qualified person and certify the same to Council.	Nil Conditions or Restrictions	• General Manager	• Council
12	S.74	**Expenditure** A Council may expend its funds for the purpose of exercising its powers or carrying out its functions under this or any other Act within the estimates adopted under Section 82.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community • Director of Planning & Development • Director of Works & Infrastructure • Works Operations Manager	• Council • General Manager
13	S.75	**Investments** A Council may invest any money – (a) In any manner in which a trustee is authorised by law to invest trust funds; and (b) In any investment the Treasurer approves.	In accordance with Council's investment policies as reviewed from time to time	• General Manager • Director of Corporate & Community	• Council • General Manager
14	S.72	Providing Annual Report.	Nil Conditions or Restrictions	• General Manager	• Council
15	S.72B	Notice of AGM.	Nil Conditions or Restrictions	• General Manager	• Council
16	S.76	**Writing off bad debts** A council may write off any debts owed to the council if there are no reasonable prospects of recovering the debt; or if the costs of recovery are likely to equal or exceed the amount to be recovered.	1. No authority for the General Manager to Sub-delegate 2. The General Manager may only write off debts that do not exceed the amount of $150.00	• General Manager	• Council
17	S.77	**Grants and benefits** A council may make a grant or provide a pecuniary benefit or a non-pecuniary	1. No authority for the General Manager to Sub-delegate 2. The General Manager may only	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.	approve any such grant or benefit upon receiving setting out the nature, date and location of the sporting event for which the grant is sought or details of academic assistance sought 3. That only one (1) grant of up to $200 per applicant per calendar year can be approved by the General Manager 4. That a copy of the grant application must be included in the Council Information Papers 5. That the total expenditure for a financial year under this delegation must be reported under the "Grants and Benefits" section of the Annual Report		
18	S.81	**Authorised deposit-taking institution accounts** A Council may establish and maintain in its corporate name such authorized deposit-taking institution accounts as it considers necessary.	This applies to all account signatories.	• General Manager • Director of Corporate & Community	• Council
19	S.84(1)(3) (4)	**Financial Statements** The general manager is to prepare and forward to the Auditor General a copy of the council's financial statements for each financial year in accordance with the Audit Act 2008.	This section will be affected by Part 4 of the *Local Government (Miscellaneous Amendment) Act 2013* which is yet to commence.	• General Manager	• Council
20	S92(2)(3)	**Adjustment of amount payable** The General Manager is to issue a supplementary notice in accordance with section 122 in respect of any amount payable as a result of an adjustment under this section. The General Manager may refund or give credit for any amount paid in respect of a rate in excess of the amount payable as a result of an adjustment under this section.	In accordance with Rates and Charges Policy.	• Director of Corporate & Community	• General Manager
21	S.110	Record of Rates	Nil Conditions or Restrictions	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
				• Director of Corporate & Community	
22	S.111	**Ownership** If the general manager is of the opinion that a person may or may not be the owner of land, the general manager may require that person to make a statutory declaration in respect of his or her interest in that land.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community	• Council
23	S.124	**Instalment payments** A Council may permit a ratepayer to pay in instalments. The Council may decide that any rates are payable by instalments.	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community	• Council
24	S.126	**Conditions of postponement** A council may grant a postponement of the payment of rates for a specified period if satisfied that such payment would cause hardship.	Request for postponement of the payment of rates must be received in writing addressed to the General Manager	• General Manager	• Council
25	S.127	**Postponement ceses to operate** A council may, at any time, revoke a postponement of payment of rates by giving 60 days notice in writing to the ratepayer of the date on which the postponement ceases to operate.	No authority for the General Manager to sub-delegate	• General Manager	• Council
26	S.129	**Remission of rates** The general manager is to keep a record of the details of any remission granted under this section.	No authority for the General Manager to sub-delegate	• General Manager	• Council
27	S.132(4)	**Certificate of liabilities** On receipt of an application, the general manager is to issue a certificate containing the details referred to in subsection (1).	Nil Conditions or Restrictions	• Director of Corporate & Community	• General Manager
28	Div 10 S.133-135	**Recovery** A Council can recover debts due to unpaid rates.	No authority for the General Manager to sub-delegate	• General Manager	• Council
29	S.139A	Register of Money (relevant to sale of land)	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community	• Council • General Manager
30	S.175	**Purchase or lease of land** A council may purchase or lease land for any purpose which it considers to be of	• Restricted to leasing of land to Council and for a maximum of	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		benefit to the council or the community.	three (3) years; and does not include purchase or land. • Relates to land leased to Council not land leased by Council.		
31	S.176	**Acquisition of land** A council may acquire land for prescribed purposes in accordance with the Land Acquisition Act 1993.	Restricted to the delegated provisions of S.37(d)(e)(ea) of the Local Government (General) Regulations 2005.	• General Manager	• Council
32	S.182	**Fencing land** The general manager, by notice in writing served on the owner or occupier of land, may require the owner or occupier to fence the land.	Nil Conditions or Restrictions.	• Director of Planning & Development • Director of Works & Infrastructure	• General Manager
33	S.183	**Land reinstated** The general manager, by notice in writing, may require the owner or occupier to rehabilitate land from which soil, rock, sand or material has been extracted at any time after the commencement of this Act.	Nil Conditions or Restrictions.	• Environmental Health Officer • Director of Planning & Development • Senior Planner	• General Manager
34	S.185	**Compliance with notice** A person served with a notice under this Division must undertake any work required to be done under the notice in accordance with the terms of the notice and within the period specified in the notice.	Nil Conditions or Restrictions.	• General Manager • Environmental Health Officer • Director of Planning & Development	• Council • General Manager
35	S.189	**Closure of local highways (markets)** Power to allow a person to conduct a market and to close a local highway or part of a local highway for the purpose of any such market.	• Under Section 189(2) the General Manager has a duty to publish a notice of intention in a public newspaper if it is intended that a local highway or any part of a local highway is to be closed. • Delegated to the General Manager only.	• General Manager	• Council
36	S.190(3)	**Objections** A council is to consider any objection before closing a local highway or part of a local highway.	Nil	• General Manager • Director Works & Infrastructure	• Council
37	S.193	**Establishment of pounds** A council may establish pounds for the detention of stray animals.	Nil	• General Manager • Director Planning & Development	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
38	S.194	**Impounding of animals** Power to impound any animal found straying or at large.	Nil	• Director of Planning & Development • Works Manager • Compliance Coordinator • Compliance Officer	• General Manager
39	S.195	**Notice of impounding** Power to issue a notice to the owner if the animal is unclaimed.	Nil	• Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager
40	S.196	**Fees, costs and charges** Power to require an owner to make payment of costs and charges incurred from the impounding of their animal by notice and to detain any such animal until payment is received.	Nil	• Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager
41	S.197	**Sale or destruction of unclaimed animals** Power to sell, give away, or destroy an impounded animal.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Compliance Coordinator • Compliance Officer	• Council • General Manager
42	S.198	**Destruction of animals** Power to arrange for an impounded animal to be destroyed.	Nil	• Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager
43	S.200	**Abatement notices** If a council is satisfied that a nuisance exists, the general manager must serve a notice on – a) Any person whose act or default contributes to or causes the nuisance whether or not that act or default occurs wholly or only partly in the municipal area; or b) If the person cannot be ascertained or found, on the owner or occupier of the land on, or from which, the nuisance arises.	Nil Conditions or Restrictions	• General Manager • Environmental Health Officer • Director of Planning & Development • Compliance Coordinator • Compliance Officer	• Council • General Manager
44	S.201	**General manager may take necessary action** Power to take necessary action to abate a nuisance if – a) There is an immediate danger to any person or property; or b) The person causing the nuisance	Nil	• Environmental Health Officer • Director of Planning & Development • Compliance Coordinator • Compliance Officer	• General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		cannot be ascertained or found; or c) An abatement notice has not been complied with.			
45	S.207	**Remission of fees and charges** Power to remit any charges up to $750 ordinarily imposed as a hire fee under Section 205(1)(a) of the *Local Government Act 1993* for the use of any property or facility owned or managed by the Council.	1. No authority for the General Manager to Sub-delegate. 2. The General Manager may only remit charges up to $750 for a particular applicant in a financial year, when the use of the facility is not covered by an existing lease of that facility by the applicant. Upon receiving an application in writing advising of the nature, date, reasons for the request and benefits it represents to the community and location of the event for which the waiver is sought.	• General Manager	• Council
46	S.261(1)	**List of electors** The general manager is to – a) Prepare and keep a list of electors from the electoral roll kept under S.258(1) as at the time of closure referred to in S.260; and b) Certify that the list is correct.	Nil	• General Manager • Executive Officer	• Council • General Manager
47	S.333A	**Tender** A council must invite tenders for any contract it intends to enter into for the supply or provision of goods or services valued at or above the prescribed amount.	Nil	• General Manager • Director Works & Infrastructure	• Council
48	S.336	Power to use the Council arms in any manner they think fit.	Nil	• General Manager	• Council
49	S.337	**Council land information certificate** A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.	Subclause (8) in accordance with Council's Schedule of Fees and Charges.	• Director of Planning & Development • Compliance Coordinator	• General Manager
50	S.344	Rounding of rates, &c.	Nil	• General Manager	• Council

15. LOCAL GOVERNMENT (BUILDING AND MISCELLANEOUS PROVISIONS) ACT 1993

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.83	Power for approval of plan of subdivision	No authority for the General Manager to sub-delegate.	• General Manager	• Council
2	S.84	**Power not to approve a subdivision** If – a) Any proposed lot has not the qualities of a minimum lot; or b) It includes any lot or other block of land smaller than is required or permitted by a finally approved planning scheme; or *c)* The subdivision includes any road or other works whereby drainage will be concentrated and discharged into any drain or culvert on or under any State highway.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
3	S.85	Power for refusal of application for subdivision	No authority for the General Manager to sub-delegate.	• General Manager	• Council
4	S.86	**Security for payment** Before approving a plan of subdivision, the council may a) Require security for payments and the execution of works; and *b)* Refuse to approve the application until such security is given.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
5	S.89	Power to approve and seal final plans.	1. No authority for the General Manager to sub-delegate. 2. The General Manager may only approve and seal a final plan where it is in accordance with a planning permit. 3. The General Manager is not to approve a final plan unless he has received advice from the Senior Planner or the Director of Planning & Development that the application is compliant with all of the relevant legislation.	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
6	S.91(3)	Power to object to the making of a correction to a final plan by the Recorder of Titles.	1. No authority for the General Manager to sub-delegate. 2. The General Manager may only object to the making of a correction to a final plan upon advice from the Senior Planner or the Director of Planning & Development that the application is compliant with all of the relevant legislation.	• General Manager	• Council
7	S.92	Power for amendments to final plans.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
8	S.93	Power for cancellation of final plans.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
9	S.96	**Dedication as highway** If a sealed plan shows provision for widening or deviating a way on, or adjoining, land comprised in the plan, an obligation runs with that land to dedicate it as a highway if required to do so by the highway authority.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
10	S.103	Power to amend sealed plans.	1. No authority for the General Manager to sub-delegate. 2. The General Manager may only amend sealed plans upon advice from the Senior Planner or the Director of Planning & Development that the amendment complies with the relevant legislation.	• General Manager	• Council
11	S.104(1)	Power for hearing in respect of amendment of plans.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
12	S.105(2)	Power for compensation in respect of amendments.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
13	S.107	**Access orders** The council considers that work of a substantial nature is needed to provide	1. No authority for the General Manager to sub-delegate. 2. The General Manager may only make	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		access for vehicles from a highway onto the block, it may refuse to seal the final plan under which the block is created until the owner has carried out the work specified in the order within the specified period or given the council security for carrying out that work if called upon by it to do so.	an order upon advice from the Senior Planner or the Director of Planning & Development that the amendment complies with the relevant legislation		
14	S.109(6)	**Minimum lots** If land may be used only as a place of business the restriction on it use – a) Is to be set out above the council's seal on the final plan of the subdivision; and b) Is enforceable by the Council.	No authority for the General Manager to sub-delegate	• General Manager	• Council
15	S.110	**Adhesion orders** The council may make an adhesion order if a block a) Has the qualities of a minimum lot; and b) Comprises 2 parcels or more that may, without the approval of any plan by the council, lawfully be sold separately so as to create a block which i) Would not have the qualities of a minimum lot; and ii) Is or in the opinion of the council is likely to be, built on or bought for building.	1. No authority for the General Manager to sub-delegate. 2. The General Manager may only make adhesion order upon advice from the Senior Planner or the Director of Planning & Development that the amendment complies with the relevant legislation.	• General Manager	• Council
16	S.112	**Purposes for which plan approved** The council is to state on the plan one of the following purposes for which the plan is approved: i) For the purpose of enabling the approved lot to form a single parcel; ii) For the purpose of enabling a purchaser to acquire all the sub-minimum lots which together form the minimum lot shown on the plan; iii) For the purpose of enabling the portions of the approved lot to form a	No authority for the General Manager to sub-delegate.	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		single parcel or for enabling a purchaser to acquire all the sub-minimum lots which together are to form the minimum lot, as well as for the purpose of giving effect to the subdivision.			
17	S113(4)	**Bringing land under Land Titles Act 1980** If a plan of subdivision approved by the council and lodged in the office of the Recorder of Titles includes any adjoining land to be added that is not under the provisions of the Land Titles Act 1980, the Recorder is not to take any further action upon the plan until applications to bring the land under those provisions have been made under Section 11 of that Act.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
18	S.115	**Exemption** Power to exempt a subdivision from the provisions of Part 3.	1. No authority for the General Manager to sub-delegate. 2. The General Manager may only exempt a subdivision from the provisions upon advice from the Senior Planner or the Director of Planning & Development that the amendment complies with the relevant legislation.	• General Manager	• Council
19	S.116	Power for limitation on requirement for public open space.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
20	S.117	**Payment instead of increasing public open space** Instead of requiring an owner to increase the area for public open space, the council, before approving a plan of subdivision may require security for the payment of an amount.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
21	S.118	**Council schemes** Before the council disposes of lands in circumstances in which, if the disposition were that of a private person the plan would require approval under this Part, it is to prepare a plan of subdivision that it would approve if it were a private person's	No authority for the General Manager to sub-delegate.	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		plan.			
22	Part 7	Long Service Leave and Employees Assurance Scheme.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
23	S.241(1)	**Preservation orders** A council, on the recommendation of the National Trust of Australia (Tasmania) may by order – a) Prohibit the demolition of a building that is by itself or with others of historical or architectural interest or of special beauty; and b) Prohibit the alteration of or adding to the building except as the council may approve; and c) Require the owner to keep the building in good and tenantable repair.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
24	S.243	**Preservation order is enforceable** A preservation order – a) Operates as a covenant between the owner and the owner and the council that the owner, executors, administrators and assigns will comply with the order; and b) Runs with the land in equity; and c) Is enforceable by the council as if it were owner of all other lands in the municipal area and the tenants were natural persons holding of the council for life.	No authority for the General Manager to sub-delegate.	• General Manager	• Council
25	S.244	**Registering preservation order** On receipt of a sealed copy and certificate under subsection (1) the Recorder of Titles is to – (a) register the preservation order by entering a memorial on the folio of the Register identified by the certificate; and (b) endorse the memorial on the folio of the Register, under the Land Titles Act 1980 , for the land.	No authority for the General Manager to sub-delegate.	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
26	S.246	**Advertising hoardings** A person must not, within a municipal area, erect, put up, place or use or permit to be erected, put up, placed or used, any hoarding or similar structure for advertising purposes without a licence from the council.	Nil	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
27	S.247	Power to require the removal of an advertising hoarding.	Nil	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council
28	S.248	Power to demolish, remove or remedy any building erected or constructed over or under a Council drain or a drain connected to a Council drain.	No authority to sub-delegate in respect of this delegation.	• General Manager • Director of Planning & Development	• Council

16. LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	R.23(2)(3)(4)(5)	**Public tenders** A council, through a public tender process, may establish a standing contract in which a single tenderer or multiple tenderers may be contracted for a specified period to provide specified goods or services during that period without the need for a further tender process.	• Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Works & Infrastructure • Director of Corporate & Community • Works Manager	• Council
2	R.24	**Open tenders** The general manager is to ensure that prospective tenderers are provided with the following in order to make a tender: a) Details of the goods or services required; b) Details of the duration of the contract, including any extensions that are specified in the contract; c) The criteria for evaluating tenders; d) The method of evaluating tenders against the evaluation criteria; e) Any mandatory tender specifications and contract conditions; f) A reference to the council's code relating to tenders and contracts.	• Nil Conditions or Restrictions	• Director of Planning & Development • Director of Works & Infrastructure • Director of Corporate & Community • Works Manager	• General Manager
3	R.25	**Multiple use register** A council may establish a multiple-use register of suppliers who meet criteria established by the council in respect of the supply of particular categories of goods or services.	• Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Works & Infrastructure • Director of Corporate & Community • Works Manager	• Council
4	R.26(1)	**Multi stage tender** A multiple-stage tender process is a process by which suppliers are evaluated through stages against criteria determined by the council.	• Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Works & Infrastructure • Director of Corporate & Community • Works Manager	• Council

17. LOCAL GOVERNMENT (HIGHWAYS) ACT 1982

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.6	Power to make, widening and c., of highways by corporations.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council
2	S.7	Limitation on opening of highways in cities and towns by private persons.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council
3	S.8	Maintenance of highways opened outside cities or towns by private persons.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council
4	S.10	Obligations on landowners opening highways.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
5	S.11	Enforcement of obligations of landowners opening highways.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure	• Council
6	S.14	Closure and diversion of highways.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
7	S.15	Dealing with sites of closed highways.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
8	S.17	Definition of boundaries of highway	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
9	S.19	Power to close a local highway, forbid the use of a local highway or grant licences for the use of a closed local highway	In consultation with Commissioner of Police. Delegation excludes Section 19(1)(c).	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
10	S.20	Power to close part of a local highway for the purpose of the sale of goods or entertainment on a Saturday, Sunday or statutory holiday	In consultation with Commissioner of Police and Transport Commission.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
11	S.21	**General responsibility of corporations** The Corporation of a municipality is charged with the duty of maintaining the local highways in the municipality that are maintainable by the corporation as shown on its municipal map, and, in any particular case, it shall discharge that duty in such manner as, having regard to all the circumstances of the case, it considers practicable and appropriate.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
12	S.24	**Highways on boundaries of municipalities** Where 2 corporations would, apart from this subsection, each be liable to repair one side of a local highway that forms or follows the common boundary of the municipal districts of those corporations, they are jointly liable to repair the whole width of that highway.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
13	S.25	**General supplementary provisions as to carrying out of highway works.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
14	S.26(4)	**Obtaining of materials for highway works.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
15	S.27	**Use of adjoining lands in carrying out highway works.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
16	S.28	**Shifting of apparatus, &c., in roads.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
17	S.30	**Improvements, &c., of highways.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
18	S.31	**Obstructions for prohibition or restriction of vehicular traffic.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
19	S.32	**Power to light and arrange for lighting of local highway.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
20	S.33	**Lighting or private ways and courts.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
21	S.34	**Power to make, cleanse and keep open Council drains and watercourses in and through land adjoining or near a local highway.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
22	S.35	**Crossings over footpaths, table-drains, and gutters** Where the corporation is of the opinion that works are necessary to be carried out in a highway under local management for the construction or repair of a vehicular crossing over a table-drain, gutter, or	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		footpath at or opposite the entrance to land adjoining the highway, it may serve a written notice on the owner of the land requiring him to carry out those works within the time specified.			
23	S.36	**Fencing of streets in towns.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
24	S.37	**Alterations, &c., of entrances to highways.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
25	S.38	**Power to remove trees as required for the facilitation and good management of local highways**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
26	S.39	**Power to require an occupier of land to cut, trim or reduce the height of vegetation to reduce or remove danger from the obstruction of their view**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
27	S.40	**Animal barriers on highways**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
28	S.41	**Prohibition of traffic likely to cause damage to highways.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
29	S.42	**Power to close a dangerous highway.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
30	S.44	**Protection of bridges from excessive loading.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
31	S.45(4)	**Removal and disposal of abandoned articles** Where it appears to the corporation that an article has, without lawful authority, been abandoned on a highway under local management, it may remove the article from the highway.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Officer • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
32	S.45(5)(6)(7)(8)(9)(10)(12)	**Removal and disposal of abandoned articles** where an article has been removed from a highway under this section, the corporation may, subject to this section, dispose of it in such manner as it thinks fit.	• Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Officer • Works Manager	• Council
33	S.46(2)	**Permission to carry out various works in relation to highways** Subject to any directions given by the corporation, its powers to grant a permission may be exercised on its behalf by its mayor or by some other person authorized by it for that purpose.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
34	S.46	**Permission to carry out various works in relation to highways** A corporation may, in accordance with it by-laws, grant a person written permission to do any one or more of the following things: a) Open or break up the soil or pavement of a local highway; b) Make a drain leading to a local highway; c) Put or place a pipe or make a drain leading into a sewer or drain or other work of the corporation in or under a local highway; d) Make an excavation, vault or cellar in or under a local highway; e) Install, under a local highway, pipelines, pipe systems or other infrastructure required for the transmission, distribution or supply of natural gas or other gaseous fuels; *f)* Erect a hoarding or scaffolding for building or any other purpose in or on a local highway.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
35	S.50	Management of local highways not maintainable by the corporation.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
36	S.51	Making good of back roads, lanes, &c., at frontagers' expense.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
37	S.52	**Projections on to highways, &c.** At such time as is agreed with the occupier of a building, or after giving at least 30 days' notice of its intention to do so, the corporation may remove or	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		alter an obstruction to which this section applies that has been erected or placed against or in front of the building.			
38	S.53	Low-lying land near highways.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
39	S.54	**Names of highways, &c.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Coordinator • Works Manager	• Council
40	S.55	**Numbering of buildings, &c.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Coordinator • Works Manager	• Council
41	S.59	**Development of land in connection with highway improvements.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure	• Council
42	S.60(3)	**Restrictive covenants for benefit of highway** A corporation may, at any time, by agreement with the person against whom there is enforceable a covenant, discharge the covenant or may agree to a variation of the covenant.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure	• Council
43	S.62	**Special provisions as to acquisition for widening or other alteration** A corporation may take land for the widening or other alteration of a highway. Land shall not be taken under this section, unless a) Every part of it is within 3 metres of the boundary of an existing highway and *b)* No building is situated wholly or partly on the land or within 3 metres of its boundary.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure	• Council
44	S.63	**Letting of highways not presently used** Where the corporation has acquired highway rights over any land, it may, if the land is not presently required to be opened as a highway, let that land to the owner of any adjoining land.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
45	S.66	**Proof that Street is subject to Part V** The carriage-way of a street shall be deemed to have been well and sufficiently made only if it was made well enough to be an all-weather road for light or heavy traffic or both according to the standards accepted at the time of its making.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
46	S.67(2)	**Street works in streets not previously made up** Where a street has not at any time been well and sufficiently made, the corporation may, in accordance with a scheme under this Part, carry out such street works as it considers necessary to put that street in a proper condition in substantial conformity with the standard requirements, recovering the cost of the works in the manner provided in this Part.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
47	S.68	**Scheme of street construction** Where the corporation intends to carry out street works in a street, it shall cause to be prepared a scheme for the carrying out of those works.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
48	S.71	**Notice of preparation of scheme.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
49	S.72	**Objection by owners (to the scheme)**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
50	S.74	**Execution of scheme.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
51	S.76	**Payment by frontagers (under the scheme).**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
52	S.77	**State contribution** Where a corporation has prepared a scheme for the carrying out of street works that comprise or include the construction of a carriage-way, the Minister for State Highways may, on the application of the corporation, undertake to make a contribution to the corporation of an amount equal to one-third of the cost of the construction of the carriage-way.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
53	S.79	**Urgent works** If it considers it urgently necessary to do so, a corporation may, without a scheme, carry out in a street any part of the works referred to in section 67, and the cost of carrying out those works may be included in a scheme subsequently made by the corporation in respect of the remainder of those works carried out in that street, and, with any necessary modifications, this Part applies to the scheme as if the part of the works previously carried out were part of the works to be authorized by the scheme.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
54	S.81	**Record of charges.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Coordinator • Compliance Officer • Works Manager	• Council
55	S.95	**Establishment of controlled parking (a parking meter or voucher machine).**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Coordinator • Compliance Officer • Works Manager	• Council
56	S.96	**Hours of operation of controlled parking.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Coordinator • Compliance Officer • Works Manager	• Council
57	S.99	**Closure of parking spaces in certain cases.**	S.99(7) allows the General Manager to issue authorisations; Council delegation also covers this.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Coordinator • Compliance Officer • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
58	S.100(1A)	**Infringement notices** (in respect of an offence relating to a vehicle).	Nil Conditions or Restrictions.	• General Manager • Director of Planning & Development • Works Manager • Director of Planning & Development • Compliance Coordinator • Compliance Officer	• Council • General Manager
59	S.102	**Removal of vehicles in certain cases from parking spaces.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
60	S.104	**Permits for use of parking spaces without operation of meters or use of parking vouchers.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
61	S.109	**Lighting of certain State highways:** Contributions by corporations to lighting of certain State highways.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
62	S.110	**Powers and duties of corporations in relation to State highways** A corporation may exercise the powers conferred by section 30 in respect of a State highway in the municipality and, in relation to the exercise of those powers in respect of that highway, this Act has effect as if it were a local highway maintainable by the corporation.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
63	S.112	**Liability of corporation to maintain road works carried out by the Crown**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
64	S.114	**Right of private persons opening new streets to obtain contributions.**	Delegation excludes S.114(8).	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
65	S.115	**Retention of petrol-pumps in highways.**	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
66	S.116	**Tramways along or across highways** The Governor may authorize the laying down, construction, and maintenance of a tramway or railway along or across a local highway, subject to such terms and conditions as may be recommended by the corporation.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
67	S.119	**Determination of compensation** Where a corporation or other person is entitled to be paid compensation under this Act, that compensation shall, unless provision is otherwise made for its determination, be determined by agreement between the parties or, in default of agreement, by action in a court of competent jurisdiction.	Nil Conditions or Restrictions.	• General Manager • Director of Works & Infrastructure • Director of Corporate & Community	• Council

18. LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	R.7(1)(2)	**Notice of Meetings**	Nil Conditions or Restrictions	• General Manager	• Council
2	R.8(1)(3)	**Agenda** The general manager is to – a) Prepare an agenda for each council meeting and council committee meeting; and b) In the case of a council meeting, provide each councilor with the agenda and any associated reports and documents; and c) In the case of a council committee meeting, provide each member of the committee with the agenda and associated reports and documents at least 4 days before the council committee meeting.	Nil Conditions or Restrictions	• General Manager	• Council
3	R.9(1)	**Public access to documents** As far as practicable, the general manager is to make available for inspection by members of the public a copy of the agenda of a meeting and any associated reports and documents.	Nil Conditions or Restrictions	• General Manager	• Council

19. MONETARY PENALTIES ENFORCEMENT ACT 2005

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.17(2)	**Options for dealing with infringement notice** – approve or refuse an application for the withdrawal of an infringement notice or a variation of an infringement notice, and notify the applicant of the approval or refusal.	Nil Conditions or Restrictions.	• General Manager	• Council
2	S.18(1)	**Referral to Director of infringement notice issued by fee-paying public sector body.**	Nil Conditions or Restrictions.	• General Manager • Director of Corporate & Community • Director Planning & Development • Rates Officer • Accounts Payable Officer • Customer Services Officer • Technical Officer Development Services	• Council
3	S.23	**Withdrawal of infringement notice.**	Nil Conditions or Restrictions.	• General Manager	• Council
4	S.28(3)-(4-)	**Application to fee-paying public sector body for variation of payment conditions.**	Nil Conditions or Restrictions.	• General Manager	• Council
5	S.39(1)	**Hearing of offence by court – commencement of proceedings.**	Nil Conditions or Restrictions.	• General Manager	• Council
6	S.40(3)	**Application to court to set aside conviction.**	Nil Conditions or Restrictions.	• General Manager	• Council

20. PLACE NAMES ACT 2020

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.11 (2)	**Naming of roads, streets, &c.** As a responsible authority the council has a responsibility to name, alter or revoke a name of a place.	Nil	• General Manager	• Council
2	S. 11(3)	**Naming of roads, streets, &c.** The responsible authority for a place referred to in section 4(1)(c) must ensure that any naming action,	Nil	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		performed in respect of the place, complies with – (a) the relevant provisions of the guidelines; and (b) this Act and any other applicable Act; and (c) the relevant procedures of the responsible authority.			
3	S.11 (4)	**Naming of roads, streets, &c.** As soon as practicable after performing a naming action in respect of a place, the responsible authority for the place is to submit details of the action to the Registrar for recording in the register.	Nil	• General Manager	• Council

21. PUBLIC HEALTH ACT 1997

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.11(1)(2)	**Appointment of officers**	Nil Conditions or Restrictions	• General Manager	• Council
2	S.32(1)(2)	**Production of Records**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
3	S.33(a)(b)	**Production of things** A council or an authorized officer may require a person to produce for inspection anything in the person's possession if – a) The council or the officer reasonably believes that it may disclose evidence of the commission of an offence under this Act; or b) It is otherwise necessary for the purposes of this Act.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development	• Council • General Manager
4	S.34(a)(b)	**Production of licence** A council or an authorized officer may – a) Require a person to produce for inspection any licence the person holds or should hold; and b) Examine, remove and take photographs or copies of, or extracts or notes from, any licence.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
5	S.35	**Photographs, sketches, measurements and recordings** For the purposes of this Act, a council or an authorized office may: a) Take any photograph, film or video recording; and b) Take any measurements; and c) Make any sketches or drawing; and d) Make any other recording by any other means.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer • Compliance Coordinator • Compliance Officer	• Council • General Manager
6	S.36(1)(2)	**Information requirements** A council or an authorized officer may require a person to – a) Give his or her full name and residential address; b) Give details of any licence, permit or exemption under this Act; c) Provide any information relating to public health reasonably required for the purposes of this Act. A council or an authorized officer may require any person to give information about that person's or another person's activities in respect of any matter under this Act.	Nil Conditions or Restrictions	• General Manager	• Council • General Manager
7	S.57	**Council immunization programs.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
8	S.77(1)(3)	**Grant or refusal of licence for Place of Assembly.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
9	S.78	**Issue of licence for Place of Assembly.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
10	S.81	**Renewal of licence of Place of Assembly.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
11	S.82	**Variation of licence of Place of Assembly.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
12	S.83	**Cancellation of licence of Place of Assembly.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
13	S.84(2)	**Overcrowding** A council, an authorized officer, a person authorized by the Commissioner for Licensing or a person authorized by the State Fire Commissioner may –	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		a) Cause the doors of a place of assembly to be closed; b) Evacuate the place of assembly; or c) Cause any event occurring at that place of assembly to be cancelled in circumstances referred to in paragraph (b).			
14	S.87	**Closure order of Unhealthy premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
15	S.88	**Service of closure order of Unhealthy premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
16	S.89	**Revocation of closure order of Unhealthy premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
17	S.92(1)(4)(6)	**Rectification notice** A council, on the advice of an environmental health officer or building surveyor, is to serve a rectification notice in an approved form. If a person fails to comply with a notice, the council may cause any necessary work to be carried out at that person's expense. A council, upon the certificate of an environmental health officer or building surveyor that the condition of the premises is no longer, or is not likely to become, offensive, injurious or prejudicial to health, is to revoke a rectification notice.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
18	S.97	**Grant or refusal of registration of premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
19	S.98	**Issue of certificate of registration of premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
20	S.101	**Renewal of registration of premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
21	S.102	**Variation of registration of premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
22	S.103	**Cancellation of registration of premises.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
23	S.106	**Grant or refusal of licence (to carry out any Public health risk activity).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
24	S.107	**Issue of licence (to carry out any Public health risk activity).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
25	S.110	**Renewal of licence (to carry out any Public health risk activity).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
26	S.111	**Variation of licence (to carry out any Public health risk activity).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
27	S.112	**Cancellation of licence (to carry out any Public health risk activity).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
28	S.115	**Grant or refusal of registration of regulated system.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
29	S.116	**Issue of certificate of registration (of a regulated system).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
30	S.119(1)(3)	**Notice to comply with direction.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
31	S.121	**Renewal of registration (of any regulated system).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
32	S.122	**Variation of registration (of any regulated system).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
33	S.123	**Cancellation of registration (of any regulated system).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
34	S.128	**Notification of quality of water.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
35	S.129(1)	**Orders relating to water quality.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
36	S.130(1)(3)	**Monitoring and review (of the quality of water within the municipal area).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
37	S.131	**Samples** An authorized officer or a council may take a sample from any water. Any sample taken under this section is to be analysed and tested in accordance with the requirements of the Director.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
38	S.135	**Grant or refusal of registration (as a supplier of water).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
39	S.136	**Issue of certificate of registration (as a supplier of water).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
40	S.136AA	**Renewal of registration (as a supplier of water).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
41	S.136B	**Variation of registration (as a supplier of water).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
42	S.136C	**Cancellation of registration (as a supplier of water).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
43	S.136H	**Issue of certificate of registration (as a water carrier).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
44	S.136I	**Renewal of registration (as a water carrier).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
45	S.136K	**Variation of registration (as a water carrier).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
46	S.136L	**Cancellation of registration (as a water carrier).**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
47	S.144	**Registers kept by Councils** A council is to keep – a) A register of registered regulated systems; and b) A register of registered users and suppliers of water from private water sources; and c) A register of registered premises used for public health risk activities.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
48	S.148(1)	**Requirement for information** The Director, any council or an authorized officer may require a person to provide information relating to public health which is reasonably needed for the purposes of this Act.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
49	S.152(1)	**Costs incurred in exercising power.**	Nil Conditions or Restrictions	• General Manager	• Council
50	S.158(1)	**Proceedings** Proceedings for an offence under this Act may only be instituted by – a) The Minister or a person authorized by the Minister; or b) An authorized officer; or c) A nominated officer in relation to proceedings for an offence under Part 4; or d) A police officer; or e) A council.	Nil Conditions or Restrictions	• General Manager	• Council
51	S.169(1)	**Infringement notices** An authorized officer or a council may serve an infringement notice on a person if of the opinion that the person has committed a prescribed offence.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
52	S.190(1),(3) & (4)	**Sale or disposal of forfeited things.**	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community • Director of Planning & Development • Environmental Health Officer	• Council • General Manager
53	S.191(3)	**Return of and access to seized things.**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
54	S.192(1)	**Sale or disposal of seized things.**	Nil Conditions or Restrictions	• General Manager • Director of Corporate & Community • Director of Planning & Development • Environmental Health Officer	• Council • General Manager

22. PUBLIC INTEREST DISCLOSURE ACT 2002

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.29B	**Referral of disclosure to Integrity Commission** Where a public body believes a disclosure relates to misconduct defined in the Integrity Commission Act 2009, the public body may refer the disclosure to the Integrity Commission.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
2	S.29D(1)	**Notice of referral** If public body refers a disclosure to the Integrity Commission, they must notify the person who made that disclosure of the referral.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
3	S.33(1)	**Determination by public body of disclosure as to public interest disclosure** Public body to determine whether disclosure is a public interest disclosure within 45 days.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
4	S.34(1)	**Procedure where public body determines disclosure to be public interest disclosure** Notifications where disclosure is determined a public interest disclosure.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
5	S.35(1)	**Procedure where public body determines disclosure not to be public interest disclosure** Notifications where disclosure is deemed not to be public interest disclosure.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
6	S.62B	**Delegation by Principal officer** The principal officer may by instrument in writing delegate to a public interest disclosure officer specified in the instrument the performance or exercise of such of his or her functions or powers under this Act (other than this power of delegation) as are specified in the instrument, and may, by instrument in writing, revoke wholly or in part any such delegation.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
7	S.64	**Matter that do not have to be investigated** A public body may decide not to investigate a disclosure.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
8	S.65(1)	**Decisions by public body not to investigate** Notification of decision not to investigate.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
9	S.68	**Referral to Ombudsman by public body** A public body may refer the investigation of a disclosed matter to the Ombudsman if the public body considers that its own investigation is being obstructed or that it is otherwise not within the capacity of the public body to complete the investigation.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
10	S.70	**Provision of information to Ombudsman** Public body must give the Ombudsman in writing any information it has in respect to a disclosed matter.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
11	S.72(1)	**Notice of referral** Notice to be given where public body refers an investigation to the Ombudsman.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
12	S.74	**Information about progress of investigation** Public body must at the request of the person who made the disclosure or the Ombudsman, give all reasonable information about the investigation with 28 days.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
13	S.76(1)	**Report on investigation** Public body must notify the Ombudsman and the relevant person on completing an investigation of a disclosed matter.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
14	S.77(1)	**Report to person making disclosure** Public body must inform the person who made the disclosure of the findings.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
15	S.77A(2)	**Investigations to be completed within 6 months** A public body may apply to the Ombudsman for an extension of up to 6 months in which to complete the investigation.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager
16	S.77A(4)	**Investigations to be completed within 6 months** If investigation is not complete within time specified in 77A(1), public body must refer the disclosure to the Ombudsman.	Nil Conditions or Restrictions	• General Manager • Executive Officer • Director of Corporate & Community	• Council • General Manager

23. RIGHT TO INFORMATION ACT 2009

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.10	**Electronic information** If information is stored in an electronic form, a Minister or public authority may refuse an application if – a) The information cannot be produced using the normal computer hardware and software and technical expertise of the public authority; and b) Producing it would substantially and unreasonably divert the resources of the public authority from its usual operations.	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
2	S.12	**Information to be provided apart from Act** This Act does not prevent and is not intended to discourage a public authority or a Minister from publishing or providing information, otherwise than as required by this Act.	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community • Executive Officer	• Council • General Manager
3	S.13(5)(6)(7)(8)	**Application for assessed disclosure of information.**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
4	S.14(1)	**Transfer of applications (for assessed disclosure of information).**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
5	S.15	**Time within which applications for assessed disclosure of information are to be decided.**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
6	S.16	**Charges for information** All applications for assessed disclosure of information must be accompanied by an application fee of 25 fee units. The application fee may be waived if – a) The applicant is impecunious; or b) The applicant is a Member of Parliament acting in connection with his or her official duty; or ba) The applicant is a journalist acting in connection with their professional duties; or c) The applicant is able to show that he or she intends to use the information for a purpose that is of	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		general public interest or benefit.			
7	S.17	**Deferment of provision of information.**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
8	S.18	**Provision of information.**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
9	S.19	**Requests may be refused if resources unreasonably diverted.**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
10	S.20	**Repeat or vexatious applications may be refused.**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
11	S.21(1)	**Decision to be made on behalf of public authority by authorised person** A decision in respect of an application for information made to a public authority is to be made by – a) The responsible Minister; or b) The principal officer of the public authority or c) A delegated officer.	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
12	S.21(2)	**Decision to be made on behalf of public authority by authorised person** A person who makes a decision I accordance with this Act is to act impartially in making that decision.	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
13	S.22	**Reasons to be given (when a decision in relation to an application for information is made).**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council
14	S.23	**Other responsibilities of principal officer.**	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community • Executive Officer	• Council • General Manager
15	S.33	**Public Interest Test** In this Division, information is exempt information if the principal officer of the public authority or Minister considers, after taking into account all relevant matters, that it is contrary to the public interest to disclose the information.	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community • Executive Officer	• Council • General Manager
16	S.36(2)	**Personal information of person** If a) An application is made for information under this Act; and	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community • Executive Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		b) The information was provided to a public authority or Minister by a third party; and c) The principal officer or Minister decides that disclosure of the information concerned may be reasonably expected to be of concern to the third party – the principal officer or Minister is to, by notice in writing to the third party – d) Notify that person that the public authority or Minister has received an application for the information; and e) State the nature of the information that has been applied for; and f) Request that, within 15 working days from the date of the notice, the person provide his or her view as to whether the information should be provided.			
17	S.36(3)(5)	**Personal information of person** If a public authority or Minister, after receipt of a person's view, decides to provide the information, the public authority or Minister must, by notice in writing given to that person, notify that person of the decision. See subsection 5 for caveats.	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community • Executive Officer	• Council • General Manager
18	S.37(2)	**Information relating to business affairs of a third party** If – a) An application is made for information under this Act; and b) The information was provided to a public authority or Minister by a third party; and c) The principal officer or Minister decides that disclosure of the information concerned may be reasonably expected to be of substantial concern to the third party – the principal officer or Minister must, before deciding whether the disclosure of the information under this Act would be likely to expose the third party that provided the information to substantial harm to the third party's competitive position, by notice in writing given to the third party – d) Notify the third party that the public authority or Minister has received an application for the information; and e) State the nature of the information applied for; and f) Request that, within 15 working days from the date	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community • Executive Officer	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		of the notice, the third party provide the third party's view as to whether the information should be provided.			
19	S.37(3)(5)	**Information relating to business affairs of a third party** If a public authority or Minister, after receipt of a third party's view, decides to disclose the information, the public authority or Minister must, by notice in writing given to the third party, notify the third party of the decision. See subsection 5 for caveats.	A delegation may be for a period not exceeding 3 years.	• General Manager • Director of Corporate & Community • Executive Officer	• Council • General Manager
20	S.43(4)(5)	**Internal review (of a decision in respect of an application).**	A delegation may be for a period not exceeding 3 years.	• General Manager	• Council

24. ROADS AND JETTIES ACT 1935

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.22LGA	To agree with the Minister for the maintenance or reconstruction of a State highway or a subsidiary road otherwise than in accordance with S.11(1).	Nil Conditions or Restrictions	• General Manager	• Council
2	S.22LGA	To carry out the Council's power to move, keep or impound any vehicle causing an obstruction or danger etc and related action pursuant to S.48B.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Works & Infrastructure • Works Manager • Compliance Coordinator • Compliance Officer	• Council
3	S.11	Maintenance of State highways, &c. in cities, &c.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
4	S.11(2)	To agree with the Minister for the maintenance or reconstruction of a State highway or a subsidiary road otherwise than in accordance with S.11(1).	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
5	S.28	Acquisition of land for quarry, &c.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
6	S.29	Intention to acquire land may be abandoned if compensation excessive.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
7	S.32	Entry by Council upon land and staking out of same.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
8	S.33	Rental of land (for the purpose of obtaining materials therefrom for the construction or maintenance of any road or street).	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
9	S.34	Use of uncultivated land for temporary road.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
10	S.35	Taking of timber, &c., from land (for making, repairing, or fencing any road, or for any other purposes of this Act).	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
11	S.36	Quarries, &c., to be fenced and filled up or otherwise secured.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
12	S.37	Fences to be restored.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
13	S.38	**Deviations to be fenced** Where any road has been diverted, the road authority shall, if required by the owner or occupier of any land through which such road passes, cause such road to be well and sufficiently fenced where it so passes.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
14	S.39	Entry upon adjoining lands for road maintenance or reconstruction.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
15	S.40	Power to make, cleanse and keep open drains or watercourses in and through land adjoining or near any road	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
16	S.41	Timber growing near roads may be cut down: Consent of owner required in certain cases.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
17	S.42	Hedges, &c., obstructing view of traffic to be cut or trimmed.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
18	S.44	Culverts to be constructed by owners at entrances to lands adjoining roads.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager • Development Engineer	• Council • General Manager
19	S.45	Power of Minister in certain cases to erect gates across roads.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
20	S.46	Damage caused by overweight vehicles.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
21	S.47	Road metal, &c., may be placed on side of road.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
22	S.47A	Warning gantries for bridges with overhead members.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Works Operations Manager	• Council • General Manager
23	S.48	Power of road authority, with the consent of the Governor, to permit tramway or railway along or across road.	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Works Operations Manager	• Council • General Manager
24	S.48A	Removal and disposal of abandoned articles.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager • Director Planning & Development • Compliance Coordinator • Compliance Officer	• Council • General Manager
25	S.48B	Power to remove vehicles causing obstruction or danger.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Officer • Works Manager	• Council • General Manager
26	S.49	Obstructing roads: Notice to remove obstructions.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Works Manager • Compliance Officer	• Council • General Manager
27	S.50B	**Excavations** A person must not make any excavation, vault or cellar beneath a street in a town without the consent of the	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
		appropriate council.			
28	S.51	Laying down timber, &c., on roads.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager

25. STRATA TITLES ACT 1998

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.31AA	**Requirement for staged development scheme** Where an application for a certificate of approval is made wholly or partly in respect of vacant land, the council may refuse the application on the ground that an application for a staged development scheme under section 38 should be made.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
2	S.31(2A)	**Application for, and grant of, certificate of approval** The Council must within 30 days of receiving an application issue or refuse to issue a certificate of approval.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
3	S.31(2B)	**Application for, and grant of, certificate of approval** The Council may give the applicant notice requiring further information in order to determine the application.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
4	S.31(3)	**Application for, and grant of, certificate of approval** The Council may issue a certificate of approval for a strata plan after satisfying itself of certain matters.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
5	S.31(4)	**Application for, and grant of, certificate of approval** The Council must return sketches, plans and models if it refuses to issue a certificate of approval.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
6	S.31(6)	**Application for, and grant of, certificate of approval** The Council must refuse to issue a certificate of approval if it considers the proposal is actually a subdivision.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or 7the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
7	S.36(1)	**Application for council approval** (in relation to a staged development scheme).	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
8	S.37(1)(a)	**Approval of scheme in principle** Before giving in principle approval for a staged development scheme council can require specified changes to the scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the	• General Manager • Director of Planning & Development • Senior Planner	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
			relevant legislation		
9	S.37(1)(b)	**Approval of scheme in principle** Before giving in principle approval for a staged development scheme council can require the demolition or alteration of buildings on the site.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
10	S.37(2)(a)	**Approval of scheme in principle** Council can approve a staged development scheme unconditionally.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
11	S.37(2)(b)	**Approval of scheme in principle** Council can approve the staged development scheme subject to specified conditions.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
12	S.37(2)(c)	**Approval of scheme in principle** Council can refuse to approve the staged development scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
13	S.37(4)	**Approval of scheme in principle** If council approves the proposed staged development scheme it must issue a certificate of approval.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or	• General Manager • Director of Planning & Development • Senior Planner	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
			the Director of Planning & Development . that the application complies with the relevant legislation		
14	S.41(2)	**Progressive development** The council may refuse to approve a particular stage in a staged development scheme if an earlier stage of the scheme has not been completed as required under the terms of the registered scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
15	S.42(2)	**Application for variation of scheme** The application is to be made in the first instance to the council for the area in which the site is situated.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development 16. that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
16	S.42(5)	**Application for variation of scheme** The council may dispense with the consent of a present or prospective owners of lots in the staged development scheme in relation to a proposed variation if satisfied of certain matters.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
17	S.42(6)	**Application for variation of scheme** The council may approve the variation unconditionally, or approve the variation subject to specified conditions or refuse to approve the variation.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
18	S.45	**Injunction** Council (as an "interested person" under the Act) can apply for a mandatory injunction requiring the developer of a staged development scheme to complete the scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
19	S.54(1)(a)	**Approval of scheme** Before giving in principle approval for a community development scheme council can require specified changes to the scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
20	S.54(1)(b)	**Approval of scheme** Before giving in principle approval for a community development scheme council can require the demolition or alteration of buildings on the site.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
21	S.54(2)(a)	**Approval of scheme** Council can approve a proposed community development scheme unconditionally.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
22	S.54(2)(b)	**Approval of scheme** Council can approve the proposed community development scheme subject to specified conditions.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development	• General Manager • Director of Planning & Development • Senior Planner	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
			. that the application complies with the relevant legislation		
23	S.54(2)(c)	**Approval of scheme** Council can refuse to approve the proposed community development scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
24	S.54(4)	**Approval of scheme** If council approves the proposed community development scheme it must issue a certificate of approval.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
25	S.57(2)	**Progressive development** The council may refuse to approve a particular stage of a community development scheme in certain circumstances.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
26	S.58(2)	**Application for variation of scheme** The application is to be made in the first instance to the council for the area in which the site is situated.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
27	S.58(5)	**Application for variation of scheme** The council may dispense with the consent of a present or prospective owners of lots in the community	No authority to sub-delegate in respect of the delegation Any action taken may only be done so	• General Manager • Director of Planning & Development • Senior Planner	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
		development scheme in relation to a proposed variation if satisfied of certain matters.	upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation		
28	S.58(6)	**Application for variation of scheme** The council may approve the variation unconditionally, or approve the variation subject to specified conditions or refuse to approve the variation.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
29	S.61	**Injunction** Council (as an "interested person" under the Act) can apply for a mandatory injunction requiring the developer of a community development scheme to complete the scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
30	S.65(a)	**Assignment of interest in land subject to scheme** If the owner of land subject to a registered community development scheme proposes to sell or dispose of land subject to the scheme the owner must given written notice of the proposed transaction to the Council for the area in which the site is situated.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
31	S.65(b)(i)	**Assignment of interest in land subject to scheme** If the owner of land subject to a registered community development scheme proposes to sell or dispose of land subject to the scheme the person who is to acquire title to the land in consequence of the transaction must give to the council a written undertaking	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council

No	Statutory Ref	Functions or Power	Conditions or Restrictions	Delegation	Original Source of Power
		to develop the land in accordance with the registered scheme.			
32	S.65(b)(ii)	**Assignment of interest in land subject to scheme** If the owner of land subject to a registered community development scheme proposes to sell or dispose of land subject to the scheme the person who is to acquire title to the land in consequence of the transaction must give the council any security required by the council, within 28 days after notice of the transaction was given to the council, for the development of the land in accordance with the scheme.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council
33	S.142(2)(b)	Recording of certain orders.	No authority to sub-delegate in respect of the delegation Any action taken may only be done so upon advice from the Senior Planner or the Director of Planning & Development . that the application complies with the relevant legislation	• General Manager • Director of Planning & Development • Senior Planner	• Council

26. SURVEY CO-ORDINATION ACT 1944

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.4(2)	**Public authorities to compile and forward to Surveyor-General lists of existing plans** Every public authority shall, upon being so required by the Surveyor-General, appoint a fit and proper person as the proper officer of that authority for the purposes of this Act.	Nil Conditions or Restrictions	• General Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
2	S.5	Public authorities to give notice of intention to commence new surveys.	Nil Conditions or Restrictions	• General Manager	• Council

27. TRAFFIC ACT 1925

Notes on Legislation S.3(2):

This Act is to be read together with the Vehicle and Traffic Act 1999 as a single Act and accordingly –

(a) Words and expressions used in this Act that are defined under the Vehicle and Traffic Act 1999 (and not in this Act) have, unless the contrary intention appears, the same respective meanings; and
(b) A reference to "this Act" extends, unless the contrary intention appears, to both Acts.

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.43(2)	**Removal of things obstructing public streets** An authorized person may remove, take and detain articles placed or left in public streets to the obstruction, annoyance or danger of other persons.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Officer • Works Manager	• Council
2	S.43(3)(4)(5)	**Removal of things obstructing public streets** A relevant authority must notify articles owner of removal and/or dispose of articles not removed.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Compliance Officer • Works Manager	• Council

28. URBAN DRAINAGE ACT 2013

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.5(4)	**Council to provide adequate public stormwater system** A council may appeal to the Appeal Tribunal against an order under subsection 5(3) within the period	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
		specified in the order.)			
2	S.5(6)	**Council to provide adequate public stormwater system** Council to provide public stormwater system. If found not too, they must comply with the orders in notice of default.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
3	S.7	**Service of notice relating to negotiations for provisions of stormwater services.**	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
4	S.11(1)	**Power of council to adopt stormwater systems** General manager may agree with a person who has a private stormwater system or is proposing to construct stormwater system that if it is constructed in accordance with the terms of the agreement that the council will declare the works to be vested in the council.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
5	S.11(4)	**Power of council to adopt stormwater systems** General manager may require person constructing a drain to construct it in a different way.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
6	S.11(8)	**Power of council to adopt stormwater systems** Where a council imposes a requirement under S.11(4) they must pay extra costs incurred by person constructing the drain.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
7	S.12	**Council to maintain maps.**	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
8	S.13	**Protection of stormwater assets** General manager granting consent as to protection of stormwater assets. Issuing of notices requiring removal where consent has not been granted.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
9	S.13(4)	**Protection of stormwater assets** If a person fails to carry out the works required in the notice within the specified period, the council may demolish, remove or remedy the building or construction and carry out any works necessary for restoring or reinstating the public stormwater system.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
10	S.13(5)(b)	**Protection of stormwater assets** If the council carries out works under S.13(4) expenses are recoverable in a court of a competent jurisdiction.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
11	S.14	**Interference with public stormwater systems** General manager granting consent as to interference with stormwater systems. Issuing of notices requiring removal where consent has not been granted.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
12	S.14(4)	**Interference with public stormwater systems** If a person fails to comply with the notice issued under 14(2) within the specified period, the council may demolish, remove or remedy the works and carry out any works necessary for restoring or reinstating the infrastructure.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
13	S.14(5)(b)	**Interference with public stormwater systems** If the council carries out works under S.14(4) expenses are recoverable in a court of a competent jurisdiction.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
14	S.15(13)	**Power of authorised officers to carry out work on or adjacent to public land** A council must make good, to the satisfaction of the authority responsible for the land, any damage caused by the exercise of powers under this section as soon as practicable.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
15	S.16(9)	**Power of authorized officers to enter private land** The council must make good any damage caused by the exercise of powers under this section as soon as practicable or pay reasonable compensation for the damage.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager • Works Supervisor • Team Leader – Bicheno • Team Leader – Swansea • Team Leader – Triabunna	• Council
16	S.17	**Power to undertake construction of public stormwater systems** Without the permission of the relevant general manager, a person must not discharge, or cause or permit to be discharged, stormwater into any system other than the public stormwater system.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
17	S.18(3)	**Discharge of matter into public stormwater system** General Manager must give permission to discharge matter into public stormwater systems.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
18	S.20	**Limits on connection point** General manager to provide approval in relation to limits on connection points for public and private stormwater systems.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
19	S.21(1)	**Requirement to connect** General Manager may service notice requiring connection to public stormwater systems.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
20	S.21(3)	**Requirement to connect** Where notice has been served, council may recover costs if it is not complied with.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
21	S.22(1)	**Requirement to disconnect** General manager may service notice to property owner requiring the removal of existing connections between the property and public stormwater systems and recover costs where notice is not complied with.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
22	S.22(3)	**Requirement to disconnect** Where notice has been served, council may recover costs if it is not complied with.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
23	S.23(2)(a)	**Property owners not to direct stormwater onto neighbouring properties** General manager to issue notice giving property owner creating nuisance 28 days to stop.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
24	S.23(2)(b)	**Property owners not to direct stormwater onto neighbouring properties** If a property owner does not comply with a notice under S.23(2)(a) the council can carry out such works that are necessary to rectify the nuisance.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council
25	S.23(3)	**Property owners not to direct stormwater onto neighbouring properties** Any costs incurred under S.23(2)(b) are recoverable in a court of competent jurisdiction.	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council

29. VEHICLE AND TRAFFIC ACT 1999

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.56C(2)(3) (4)(5)	**Certain activities prohibited on public streets** (ie selling goods, or a business, calling, or employment) in accordance with the provisions of Section 56C(2)(3)(4)(5) of the Vehicle and Traffic Act 1999	Nil Conditions or Restrictions	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager

30. WEED MANAGEMENT ACT 1999

No	Statutory Ref	Function or Power	Conditions or Restrictions	Delegation	Original Source of Power
1	S.34(3)	**Appointment of Inspectors**	Nil Conditions or Restrictions	• General Manager • Director of Planning & Development • Director of Works & Infrastructure • Works Manager • Parks & Reserves Team Leader • Weeds Officer	• Council • General Manager
2	S.66(a)	**Payments to council or Consolidated Fund** Any payments made in respect of an infringement notice – a) Are payable to a council, if the notice was served by an inspector appointed under S.34(3); or b) Are payable into the Consolidated Fund if the notice was served by an inspector appointed under S.34(1).	Nil Conditions or Restrictions	• General Manager	• Council

31. MISCELLANEOUS POWERS AND FUNCTIONS TO THE GENERAL MANAGER AND AN OFFICER / EMPLOYEE

No	Function or Power	Delegation	Original Source of Power
1	To call for and accept quotations, tenders or auction the disposal of surplus or redundant plant, equipment or materials.	• General Manager • Director of Works & Infrastructure • Director of Corporate & Community • Works Manager	• Council • General Manager
2	To approve the taking over by the Council of engineering works involved in the development of a subdivision subject to certification by the Engineering Technical Officer or Consultant Engineer that all the items, including maintenance, have been satisfactorily completed and "as constructed" drawings have been received.	• General Manager • Director of Works & Infrastructure • Development Engineer	• Council • General Manager
3	To institute, defend, abandon, settle or compromise any proceedings before any tribunal for the recovery of debts due to the Council or for breaches of any By-laws or statutes affecting the Council, or to protect, recover or secure recompense for damage to or loss of any property of the Council.	• General Manager • Director of Corporate & Community • Director of Planning & Development • Director of Works & Infrastructure	• Council • General Manager
4	To authorise and to institute proceedings for non-compliance with any order or notice	• General Manager	• Council

No	Function or Power	Delegation	Original Source of Power
	lawfully made or given by or on behalf of the Council, and where such order or notice is not complied with, to authorise the carrying out of the necessary work where the Council has the power to do so.	• Environmental Health Officer • Director of Planning & Development • Director of Corporate & Community • Director of Works & Infrastructure	• General Manager
5	To issue or publish or cause to be issued or published statements of fact relating to Council's activities or policies.	• General Manager • Director of Works & Infrastructure • Director of Planning & Development • Director of Corporate & Community • Works Manager • Community & Communications Officer	• Council
6	To seek legal advice and to complete affidavits on behalf of Council in accordance with Council policies.	• General Manager	• Council
7	To sign all contracts, leases and agreements on behalf of Council in accordance with Council policies.	• General Manager	• Council
8	To control and supervise all contracts and to approve expenditure authorised thereunder in the relevant budget, including contingency provisions.	• General Manager • Director of Corporate & Community • Director of Works & Infrastructure • Director of Planning & Development	• Council • General Manager
9	To authorise the carrying out by Council of private works for other parties.	• General Manager • Director of Planning & Development • Director of Works & Infrastructure • Works Manager	• Council • General Manager
10	To authorise the joining in or the contribution by the Council, to the erection or repair of any fence between land of the Council and adjoining land in accordance with the Boundary Fences Act 1908 and in keeping with the Council budget estimates.	• General Manager • Director of Works & Infrastructure	• Council • General Manager
11	To determine the use of public roads for walk-a-thons, charitable collections or other like events.	• General Manager • Director of Corporate & Community • Director of Works & Infrastructure	• Council • General Manager
12	To authorise the closure of roads or parts thereof temporarily for repairs or construction.	• General Manager • Director of Works & Infrastructure	• Council • General Manager
13	To authorise the total or partial release of bonds, guarantees and security deposits where the relevant Manager has certified that the work or thing which the bond, guarantee or security deposit relates has been satisfied in whole or in part and to call on any bonds, guarantees or security deposits where the work secured has not been carried out in accordance with Council requirements.	• General Manager • Director of Corporate & Community • Director of Planning & Development	• Council • General Manager
14	To authorise the use of Council's plant and equipment in emergencies at the request of the State Emergency Services, Tasmania Police or the State Fire Authority.	• General Manager • Director of Works & Infrastructure	• Council • General

No	Function or Power	Delegation	Original Source of Power
		• Works Manager	Manager
15	To make payments and donations in keeping with Council policy.	• General Manager • Director of Corporate & Community	• Council • General Manager
16	To approve or disapprove, upon written application, requests to consume intoxicating liquor on Council reserves or premises.	• General Manager	• Council
17	To lend materials from Council stores stock in emergency circumstances as determined by the General Manager subject to the provision of a written acknowledgement of receipt of an undertaking to replace within a set time.	• General Manager • Director of Works & Infrastructure • Works Manager	• Council • General Manager
18	Power to approve demolition of buildings not classified by the National Trust or Heritage listed.	• General Manager • Director of Planning & Development • Director of Works & Infrastructure	• Council • General Manager
19	To approve conditionally or otherwise all temporary signs and hoardings.	• General Manager • Director of Planning & Development • Senior Planner	• Council • General Manager
20	Authority to appoint "Authorised Officers" or "Council Officers" where such are required to be appointed under the Local Government Act 1993 or any other Act and to issue "Certificates of Authority" to those officers where required.	• General Manager	• Council
21	The Affixing of the Common Seal as per the following conditions: 1. The General Manager may only affix the Council Seal to Sealed Plans 2. The General Manager may only affix the Council Seal to Grant Deeds/Funding Agreements 3. All use of the Seal must be reported to Council at its next Ordinary Meeting	• General Manager	• Council
22	To act in the role of Permit Authority to facilitate the powers and functions in administration, enforcement and responsibilities in accordance with the provisions of the Building Act 2016. **NOTE CONDITION: 1. This authority does not grant the Officers the power to delegate this function to any other persons.	• Director Planning & Development • Compliance Coordinator • Compliance Officer • Plumbing Surveyor	• General Manager

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

COMMUNITY SMALL GRANTS APPLICATION FORM

Name of applicant	Bicheno Beams
Postal address	[redacted]
Contact person	David Reed
Role if group applying	Sub Committee of the BCDA - the incorporated Body
Contact number	[redacted]
Email address	
Is your organisation an incorporated body?	☑ Yes ☐ No

Project title and brief description (If insufficient space, please attach additional sheet)

Bicheno Beams is a mesmerising laser light show with multi coloured lasers dancing across the night sky choregraphed to a music track that is streamed on line that resonates with indigenous undertones and pulsating rythyms

If you came across it in Paris you would be startled - if you paid for it in Sydney you would be thrilled to discover it in Bicheno for free - you would be astounded !

Established in August 2021 with significant grant monies - this high value production cannot be replicated regionally without major resources being applied

The experience is enhanced by a personal "meet and greet" from local volunteers who host the show each night.

Outline intended outcomes of the project (for example, benefits of the project to the community, support from any other groups or organisations.

This project puts a real focus on Bicheno and the East Coast as a winter destination in its second year - Bicheno Beams is set to improve July dramatically from a quiet time of year to a height of evening family activity.

Last Year 7000 visitors attended Bicheno Beams over 6 weeks - we are expecting the same this year in the 4 weeks of July

it is a "winter activation project" that bings the town together , builds confidence and continues economic activity into the off season

Funding sought from Council	$1000
Funding to be contributed by you or your organisation	$8000
Funding to be contributed from other organisations (Provide details below of confirmed or anticipated contributions *)	$62000
Total Project Expenses	$71000

Signed	[redacted]
Name (Please print)	David Reed
Date	16 Feb 2022
*Details of other contributors:	The Major funding partner is Austrade - who granted funds over 2 years to make this event happen as a regional rejuvenation program post covid .

From: Elysse Blain
To: Eliza Hazelwood
Subject: Bicheno Beams 2022 Event Funding Request
Date: Wednesday, 13 April 2022 5:04:32 PM

From: David Reed <david@reedconsulting.com.au>
Sent: Wednesday, 13 April 2022 3:22 PM
To: Eliza Hazelwood <Eliza.Hazelwood@freycinet.tas.gov.au>
Subject: Re: Community Small Grant Program

Hi Eliza

I have asked the BCDA to get a document together about our committee arrangements for you.

On the other matter of what we are short of - we have an income of $46627and an expenditure of $61655- and so we have a shortfall of $15028

we are raising monies through various means and receiving wholehearted business and community support.

we would love to consider any further funding avenues that you might suggest

one of the costs is the hire of Bicheno Carriers to use their truck and crane to move equipment before and after the event to and from Lions Park

The cost is $1650. if that could be met that would be terrific and that money is being spent in our local community.

I wonder if that is the sort of element you might have been considering?

Kind regards

David.

BICHENO COMMUNITY DEVELOPMENT ASSOCIATION INC.
P.O. Box 3 Bicheno, Tasmania 7215

14 April 2022

Dear Sir / Madam

This is to certify that the Bicheno Destination Marketing Group (DMG) is a sub-committee of the Bicheno Community Development Association Inc (BCDA). David Reed is the Chair of this sub-committee.

The DMG is responsible for the running of the Bicheno Beams event, including creation of the laser shows, staging the event each night and organising volunteers and paid staff. BCDA owns the laser equipment and provides statutory and accounting support to the DMG.

Kind regards,

Tony McLeod

BCDA President

0412 631 821

GLAMORGAN SPRING BAY COUNCIL

Expressions of Interest
Application Form for Membership
Section 24 Special Committees of Council

Date: 22/02/2022

First Name: Howard

Surname: Colvin

Address: 19-21 Wedge St
Swansea 7190

Phone:

Mobile: 0438 881736

E-mail Address: hd.colvin@bigpond.com

Name of Section 24 Special Committee of Council:

Natural Resource Management Committee

Please briefly describe your reasons for wanting to be a member of this committee:

I've been a GSB ratepayer for some years but only recently been able to move here and retire. This is an opportunity to contribute to my community utilising several decades of professional NRM experience.

Relevant skills, interests or expertise you will bring to the committee:

Inaugural Executive Officer; NRM North (oversight over development of the Northern Tasmanian Regional NRM Strategy). Consultant negotiator of RFA conservation agreements and forest practices compensation agreements. Evaluation Officer; Natural Heritage Trust Unit. Chair; 1997 State of the Environment Report Lands Advisory Committee. Governance Support Officer; Tasmanian Landcare Association. Facilitated numerous vegetation, water and land management projects and strategies. Established NRM partnership agreements with the 9 Northern councils. Wide experience in community development, mediation and disaster resilience/recovery.

Please list any potential conflicts of interest:

My partner is employed in an administration role at NRM North until 16 March 2022 (then retiring).

I have no political or NRM related allegiances or memberships.

Applicant Declaration:

I have read the Glamorgan Spring Bay Council Guidelines for Section 24 Special Committees of Council and understand that should my application be successful as a volunteer member of a Section 24 Special Committee of Council I would be expected to behave in accordance with these guidelines and the Terms of Reference for the committee I am a member of.

Print Name: Howard Colvin

Signed: .....

Date: 23-2-22

Prosser River Mouth Master Plan - Advisory Group Terms of Reference

Background:

The Prosser River Mouth in the coastal township of Orford is a unique coastal foreshore popular for a range of recreational activities for permanent and non-permanent residents.

It is also significant for its natural values in particular the ephemeral sand spit, which is formally recognised by BirdLife International as the *Orford (Tasmania) Important Bird Area (IBA)*[1]. The IBA supports breeding populations of shorebirds and small terns. Both the Fairy Terns and Hooded Plovers that nest within the IBA are listed under the Federal *Environmental Protection and Biodiversity Conservation (EPBC) Act 1999*. The IBA is also used throughout the year for feeding and roosting by migratory shorebirds from New Zealand and the Northern Hemisphere.

Over 2017-2018 Marine and Safety Tasmania (MAST) together with the Department of State Growth and the Glamorgan Spring Bay Council (GSBC) undertook a project to dredge and channelise the river to provide a pleasure boat facility. This has involved the installation of large sandbags on either side of the entrance. There are ongoing management implications associated with this project, potentially also outside of the actual project footprint, including dredging and sand relocation.

There are a number of public land titles within the greater area and the land tenure of each title varies and as such is covered by different legislation with differing management arrangements. The attached map (Appendix A) is the suggested area that the Master Plan is considering although the focus of the *Advisory Group* would be the public land.

The physical changes to the river mouth has already had significant implications not only for the natural values within the area (*BirdLife Tasmania Technical Report 2018-10*) but overall to the way that the area is now used. Combined with the ever increasing visitor numbers to the area together with the impacts of climate change such as coastal inundation (*AECOM, 2016)* and flooding there will continue to be changes to how the area is and can be used and therefore to how it is managed.

The idea of developing a Master Plan evolved from many discussions around the implications of these changes by various stakeholders including GSBC staff, Parks and Wildlife Service (PWS), Taswater, State Growth and MAST. The development and implementation of a Master Plan needs to involve all key stakeholders (GSBC, MAST, Birdlife Tasmania and Community Groups/Associations).

In order to identify some key physical and environmental elements within the area, an early draft Master Plan map of the core river mouth area was developed by Gilby + Brewin Architecture / Urban Design.

In November 2018, the newly elected Council held a workshop following concerns expressed by the community that fencing of the area had been undertaken without consultation and without formal

[1] http://datazone.birdlife.org/site/factsheet/orford-(tasmania)-iba-australia

Council endorsement. It was subsequently agreed that a working group would be established involving representatives from Council, local residents/ratepayers and relevant stakeholder groups to consider options for presentation to the Council prior to formal release to the community for broader input.

Objectives of Prosser River Master Plan Advisory Group (the *Group)*:

To develop options for a Master Plan to facilitate improved shared use and strategic management of the area by:

- Identifying options to protect the important bird values within the Orford Bird Sanctuary;
- Identifying public works to improve the appearance, amenity and use of the area including but not limited to walking tracks, picnic tables, vehicle parking, toilets, seating, fences/barriers, and vegetation management;
- Identifying preferred locations and design parameters or concept designs that consider public use, vistas, key views lines, recreational uses, cultural values and environmental values in the site;
- Providing an overall plan for parking including boat trailer parking at the public boat ramp; and
- Improving connectivity throughout the area from either the northern or southern entrance to the town centre via strategic wayfinding through paths and signage the direct people to appropriate locations for specific activities.

Term:

The Advisory Group will remain in place until such time as it has fulfilled the above objectives. It is expected that the proposed Master Plan with associated options will be presented to Council within four months of the group being formed.

Membership:

- Glamorgan Spring Bay Council (elected representatives and relevant staff)
- Local Residents/Ratepayers (a maximum of four positions to be sourced via an EOI process, with a Council subcommittee to determine representation)
- DPIPWE land management agencies (Parks and Wildlife Service and Crown Land Services)
- Marine and Safety Tasmania (MAST)
- Bird Life Tasmania (BLT)
- Tarfish

*Other specialists may be invited as required by the Group for example coastal process experts, Surf Life Saving Tasmania, DPIPWE Natural and Cultural Heritage.

Roles and Responsibilities:

The *Group* is accountable for:

- fostering collaboration;
- removing obstacles to the successful development, delivery and adoption of the Master Plan;
- maintaining at all times the focus of the *Group* on the agreed scope, outcomes and benefits; and
- monitoring and managing the factors outside the *Group*'s control that are critical to its success.

The membership of the *Group* will commit to:

- attending all scheduled *Group* meetings (or participating via telephone or video link);
- sharing all relevant communications and information across all *Group* members;
- making timely recommendations and taking action so as to not hold up the project; and
- notifying members of the *Group*, as soon as practical, if any matter arises which may be deemed to affect the development of the Master Plan.

Members of the Group will expect:

- that each member will be provided with complete, accurate and meaningful information in a timely manner;
- to be given reasonable time to make key recommendations;
- to be alerted to potential risks and issues that could impact the project, as they arise; and
- open and honest discussions, without resort to any misleading assertions

Out of Scope:

- Actions that contravene current National and state legislation.
- Intervention in current activities undertaken by land managers and or contractors.
- Making decisions or statements on behalf of the GSBC. The Group is an advisory body with powers limited to that of making recommendations to the Council (elected members) for decision.

Meetings

A meeting quorum will be half the number of total members of the *Group*.

Meeting agendas and minutes will be provided by nominated Council officer this includes:

- Preparing agendas and supporting papers
- Preparing meeting notes and information.

Meetings will be held monthly for no more than two hours at the Glamorgan Spring Bay Council offices or onsite as required.

References

AECOM *Communities and Coastal Hazards Report Local Area Report – Triabunna and Orford* 2016.

BirdLife Tasmania Technical Report 2018-10 *Shorebird and tern populations, Prosser River 2017/18*

Minister for State Growth
Minister for Environment
Minister for Climate Change
Minister for Local Government and Planning
Minister for Aboriginal Affairs
Minister for Heritage
Level 9 15 Murray Street HOBART TAS 7000 Australia
GPO Box 123 HOBART TAS 7001 Australia
Ph: +61 3 6165 7670
Email: minister.jaensch@dpac.tas.gov.au

Tasmanian Government

24 JAN 2022

Councillor Robert Young
Mayor
Glamorgan Spring Bay Council
admin@freycinet.tas.gov.au

Dear Mayor

The Tasmanian Government is endorsing a Commonwealth Government-funded business engagement program called Plastic Free Beaches which is being delivered by Boomerang Alliance. This program aims to assist local food retail businesses in selected municipalities adjacent to areas with significant natural values to switch away from using single-use plastic items.

The Department of Natural Resources and Environment Tasmania (formerly DPIPWE) has provided advice to Boomerang Alliance indicating that your municipality fits the environmental and social profile required for this project.

Plastic Free Beaches is a part of the national Plastic Free Places program, which has helped businesses across Australia eliminate nearly 10 million single-use plastic items. It is a partnership between Boomerang Alliance and the Australian Packaging Covenant Organisation. Projects operate across Australia, including Rockhampton, Noosa, Sydney, Perth, Adelaide and Cairns.

Boomerang Alliance works directly with food retailers and provides free assistance to make the transition away from single-use plastics (such as beverage containers, cutlery and coffee cups and lids) as simple as possible. It gives personalised advice on alternative products and solutions, and show businesses how to reduce packaging costs and waste. It also works with the supply chain to ensure suitable alternative products can be obtained.

Boomerang Alliance will support your local food businesses which get involved in the program to reduce plastic, litter and waste. Boomerang Alliance has indicated that it will provide measurable results.

For more information, please visit www.plasticfreeplaces.org/council-overview

The program is free, and Boomerang Alliance advises they only require the following program support from participating councils:

1. Assistance to promote the program to your local food retail businesses.
2. Introductions to any relevant stakeholder organisations, e.g. trader's associations, business associations, Chambers of Commerce, tourism associations.

MIN21/44029

3. Promotion of the program and its members to the local community through media or social media opportunities.
4. Assist with any media (provide quotes or attend media opportunities).

Boomerang Alliance will work directly with councils to provide this assistance.

If you would like to participate, or require further information about the program, please contact Kellie Lindsay from Boomerang Alliance via email on kellie.lindsay@boomerangalliance.org.au by 4 February 2022.

For more information about other Tasmanian Government initiatives around improving waste and resource recovery in Tasmania, please contact Alasdair Wells, Program Manager (Waste Policy and Programs), Natural Resources and Environment via email: Alasdair.Wells@nre.tas.gov.au

Yours sincerely

Hon Roger Jaensch MP
Minister for Environment

CC:

Kellie Lindsay, Boomerang Alliance, kellie.lindsay@boomerangalliance.org.au
Toby Hutcheon, Boomerang Alliance, toby.hutcheon@boomerangalliance.org.au

Glamorgan Spring Bay Council

22nd March 2022

Attn: Planning Department

Dear Sir/Madam,

I am writing this letter on behalf of Buckland residents, regarding the danger to children and their parents trying to walk to the school bus stops or the Buckland roadhouse.

Tasman highway as we are all aware is a very busy road at times. When school aged children and some younger children need to walk several hundred metres to school bus stops or the roadhouse, there is no footpath.

At present children and parents walk on the ashphalt edge of the road until oncoming traffic forces them to move to the gravel verge. This verge is steeply graded in places, making it difficult with small children and especially so with a pram or stroller.

We are requesting a footpath to be constructed along Tasman highway in the Buckland township zone to prevent this very dangerous situation for our residents who wish to walk their children to the bus stops or roadhouse.

The names and addresses of concerned Buckland residents are listed below.

We expect the council to support and initiate the necessary action to remedy this problem as soon as possible.

Yours sincerely,

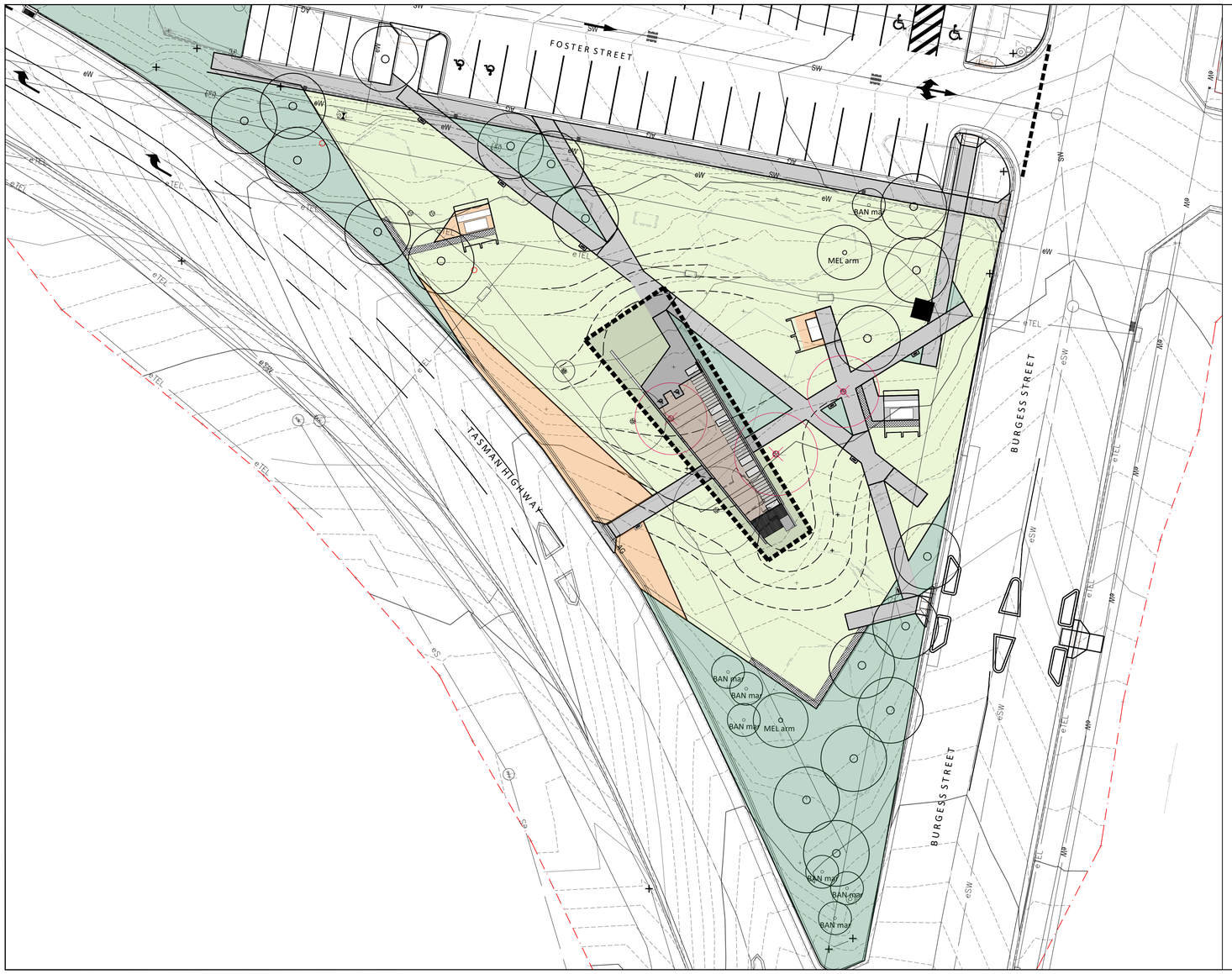
Tony Dowling for the Buckland residents.

Tony. 0418480133

email tonydowling1951@gmail.com

Name	Address	Phone
Vanessa Hitchens	6148 Tasman Hwy	0413545202
Rex or Cheryl Hitchens	6107 Tasman Hwy	62575775
Elizabeth Turrey	431 Twamley Rd, Buckland	0437 746 031
Alistair Turvey	6297 Tasman Hwy, Buckland	0400 622 050
Susan Conisk	9 Kent St Buckland	0407 513 216
Tammika Higgs	3426 Nugent Rd	0400197020
Kiri Hewitt	3378 Nugent Rd	0400221818
Bianca Walker	13 Cruttenden St	0435854413
Jayne Ryan	5050 Tasman Hwy	0439 775 237
GEOFF RYAN	5050 TASMAN HWY	0412159917
Scott Press	6148 Tasman Hwy	0431 214 656
Natalie Stucky	30 Sally Peak Rd	0439269016.
DARREN BRITTAN	26 KENT ST	61457732445
JOE TONKS	33 KENT ST	62575163
CYNTHIA TONKS	33 KENT ST	62575163
PETER MANNERS	39 KENT ST	0428196045
Ian Downes	3410 Nugent Rd	0417676011.
Sally Murfet	3446 Nugent Road	0409 196 861
Eliza Onn	6088 High street	0419 729977
CRAIG COWEMAN	6125 TASMAN HWY	0438 493 260
Dave Walker	63 Kent St	0478 225 868
Harley Stupples	18 cruttenden st	0435854526
Eliza-Kate Turvey	6297 Tasman Hwy	0424157442
Nathan Onn	6088 High St, Buckland	0400091276

Name	Address	Phone
Zac Palmer	6023 High St	0473 946 825
A. Palmer	5944 Tasman HWY Buckland	0419 575144
Y. Sawford	9 Cruttenden st.	0421 766 871



FOR APPROVAL

SCHEDULE OF DRAWINGS

COVER SHEET AND CONTEXT SITE PLAN	2021014-000
SITE PLAN	2021014-001
SURFACES PLAN - GROUND LEVEL PLAN	2021014-201
SURFACES PLAN - AUDITORIUM FLOOR PLAN	2021014-202
SURFACES PLAN - TOILET BLOCK DETAIL PLAN	2021014-202
SECTION	2021014-801
ELEVATIONS: SHEET 1	2021014-802
ELEVATIONS: SHEET 2	2021014-803
INDICATIVE MATERIALS PALETTE	2021014-901

AUDITORIUM

Site Plan
Scale 1:200@A1

place design group. JAMES BIRRELL DESIGN LAB

SUNSHINE COAST
Level 1, 24 Duporth Avenue
Maroochydore QLD 4558
T + 61 7 5499 6188

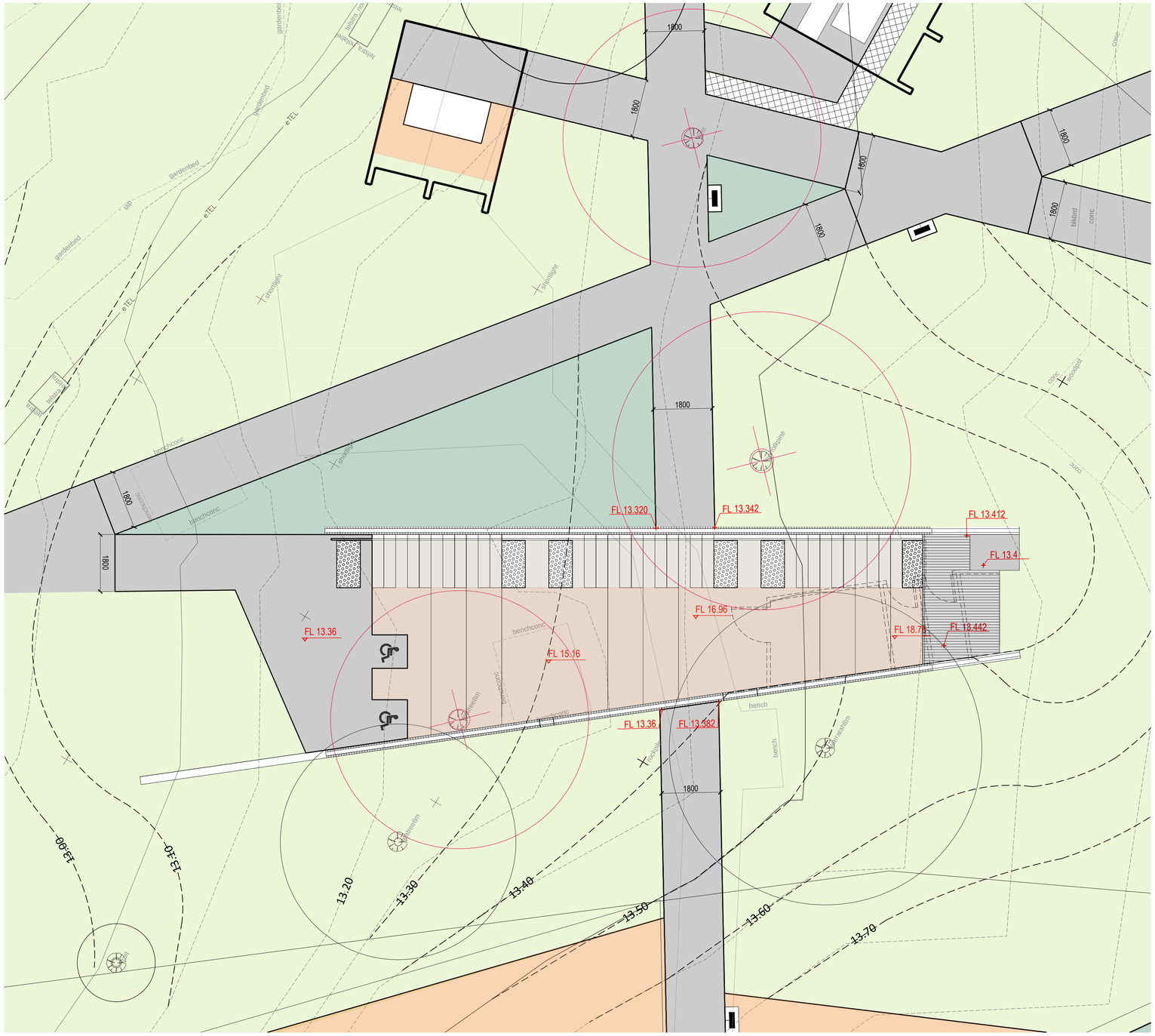
GLAMORGAN SPRING BAY COUNCIL

BICHENO TRIANGLE PARK STRUCTURE

COUNCIL APPROVAL

Glamorgan Spring Bay Council

PROJECT NUMBER : 2021014
DRAWING NUMBER : 2021014-000
DATE : 10.12.2021
REVISION : 03



SITE INFORMATION

PROJECT DESCRIPTION: CLASS 10 BUILDING
NON-HABITABLE STRUCTURE

STRUCTURE SITE COVER: 106,76 m²

TREE TO BE RETAINED

TREE TO BE REMOVED

PROPOSED NEW TREE

PROPOSED NEW CONTOUR

xx.xx LEVELS

place design group.

SUNSHINE COAST
Level 1, 24 Duporth Avenue
Maroochydore, QLD 4558
T + 61 7 5499 6188
F + 61 7 5499 6711

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PROJECT

BICHENO TRIANGLE PARK - STRUCTURE

CLIENT

Glamorgan Spring Bay Council

NOTES:
DESIGN INTENT ONLY, NOT FOR CONSTRUCTION

FOR APPROVAL

ISSUE	CODE	ISSUE DESCRIPTION	BY	CHK	DATE
01	CA	COUNCIL APPROVAL	JR	JB	18/11/2021
02	CA	COUNCIL APPROVAL	JR	JB	19/11/2021
03	CA	COUNCIL APPROVAL	VS	JB	10/12/2021

PRE - Preliminary | CA - Council Approval | T - Tender | CON - Construction

DRAWING TITLE

SITE PLAN

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

NORTH

0.5 0 0.5 1 1.5 2.0 2.5 metres

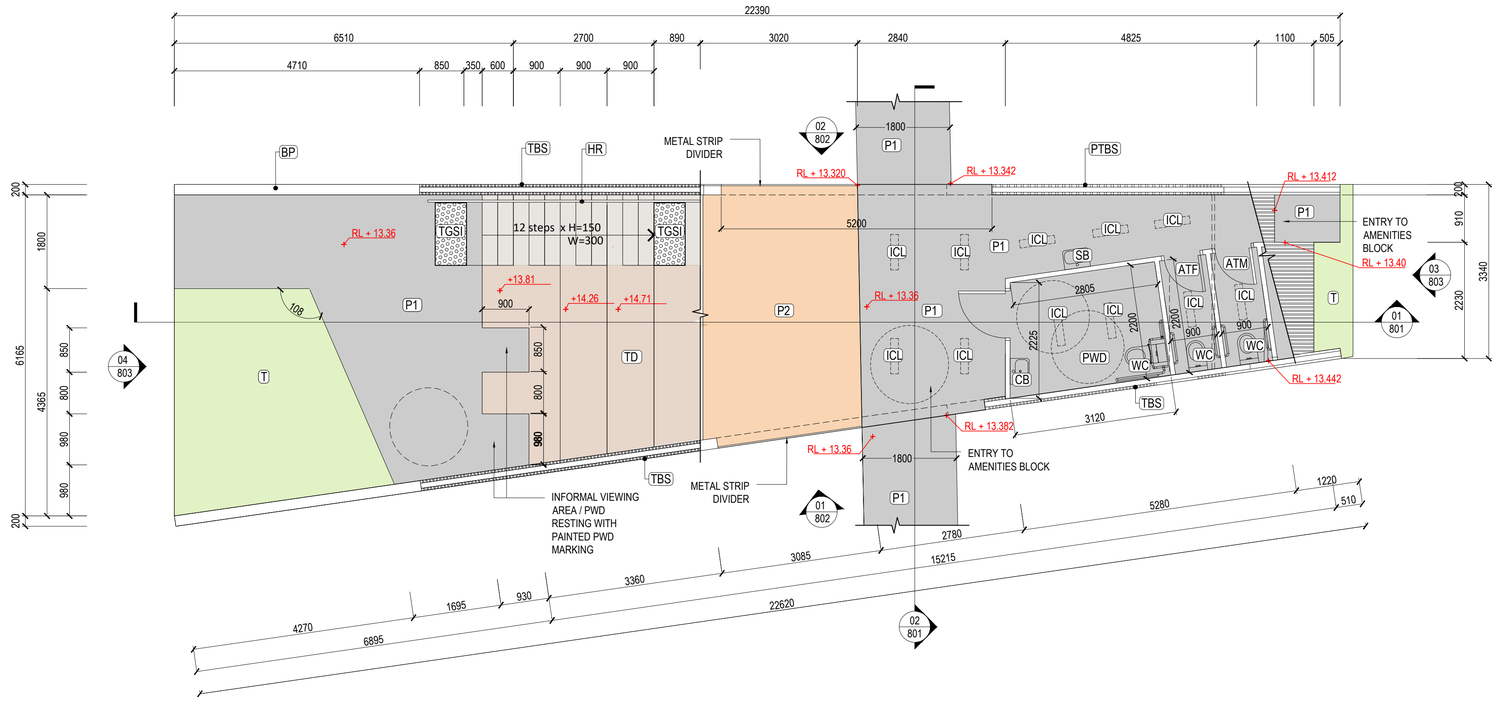
SCALE 1:50 @ A1 1:100 @ A3

DRAWING NUMBER 2021014-001

REVISION 03

MATERIALS LEGEND

P1	PAVING TYPE 1 - CONCRETE
P2	PAVING TYPE 2 - COMPACTED GRANITE GRAVEL
TD	TIMBER DECK
T	TURF
GB	GARDEN BED
TBS	TIMBER BATTEN SCREEN
PTBS	PERFORATED TIMBER BATTEN SCREEN
BP	BRASS METAL PANEL
BTS	BRASS METAL TOILET SIGNING
TGSI	TACTILE GROUND SURFACE INDICATORS
HR	HANDRAIL
PWD	PWD TOILET UNISEX
ATF	AMBULANT TOILET FEMALE
ATM	AMBULANT TOILET MALE
ICL	INTERNAL CEILING LIGHT
SB	SHARED BASIN
CB	CUBICLE BASIN
WC	WATER CLOSET
TS	TOP OF STRUCTURE
FL	FINISHED FLOOR LEVEL
RL	RELATIVE LEVEL



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PROJECT

BICHENO TRIANGLE PARK - STRUCTURE

CLIENT

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DRAWING TITLE

GROUND LEVEL PLAN

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

NORTH

0.5 0 0.5 1 1.5 2.0 2.5 metres

SCALE 1:50 @ A1 1:100 @ A3

DRAWING NUMBER 2021014-201

REVISION 03

MATERIALS LEGEND

P1	PAVING TYPE 1 - CONCRETE
P2	PAVING TYPE 2 - COMPACTED GRANITE GRAVEL
TD	TIMBER DECK
T	TURF
GB	GARDEN BED
TBS	TIMBER BATTEN SCREEN
PTBS	PERFORATED TIMBER BATTEN SCREEN
BP	BRASS METAL PANEL
BTS	BRASS METAL TOILET SIGNING
TGSI	TACTILE GROUND SURFACE INDICATORS
HR	HANDRAIL
PWD	PWD TOILET UNISEX
ATF	AMBULANT TOILET FEMALE
ATM	AMBULANT TOILET MALE
ICL	INTERNAL CEILING LIGHT
SB	SHARED BASIN
CB	CUBICLE BASIN
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TS	TOP OF STRUCTURE
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AUDITORIUM
FLOOR PLAN

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

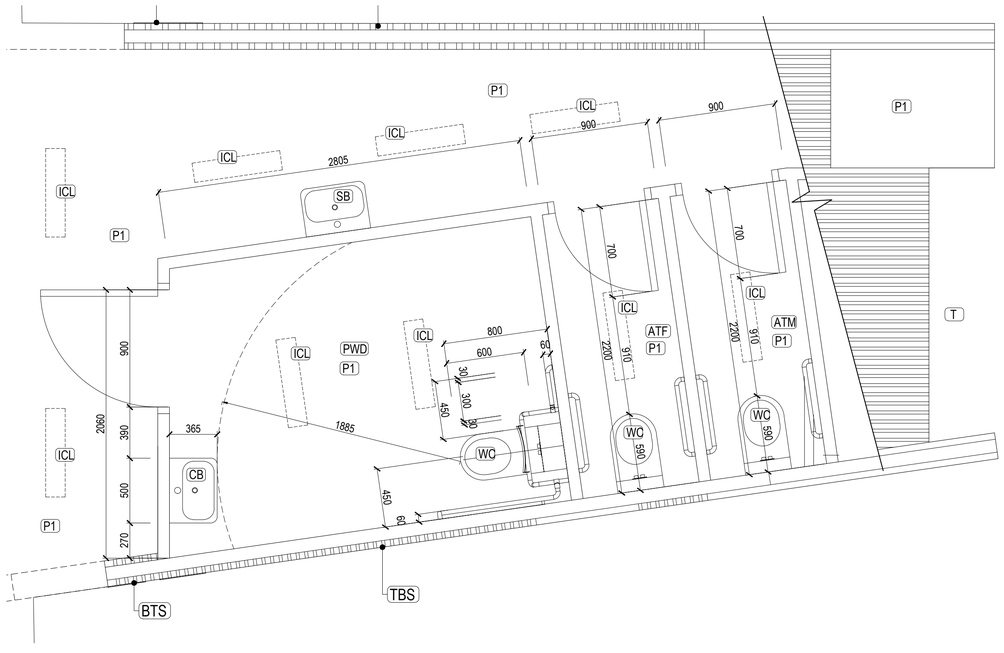
NORTH

0.5 0 0.5 1 1.5 2.0 2.5 metres

SCALE 1:50 @ A1 1:100 @ A3

DRAWING NUMBER 2021014-202

REVISION 03



MATERIALS LEGEND

P1	PAVING TYPE 1 - CONCRETE
T	TURF
TBS	TIMBER BATTEN SCREEN
PTBS	PERFORATED TIMBER BATTEN SCREEN
BTS	BRASS METAL TOILET SIGNING
PWD	PWD TOILET UNISEX
ATF	AMBULANT TOILET FEMALE
ATM	AMBULANT TOILET MALE
ICL	INTERNAL CEILING LIGHT
SB	SHARED BASIN
CB	CUBICLE BASIN
WC	WATER CLOSET

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TOILET BLOCK
DETAIL PLAN

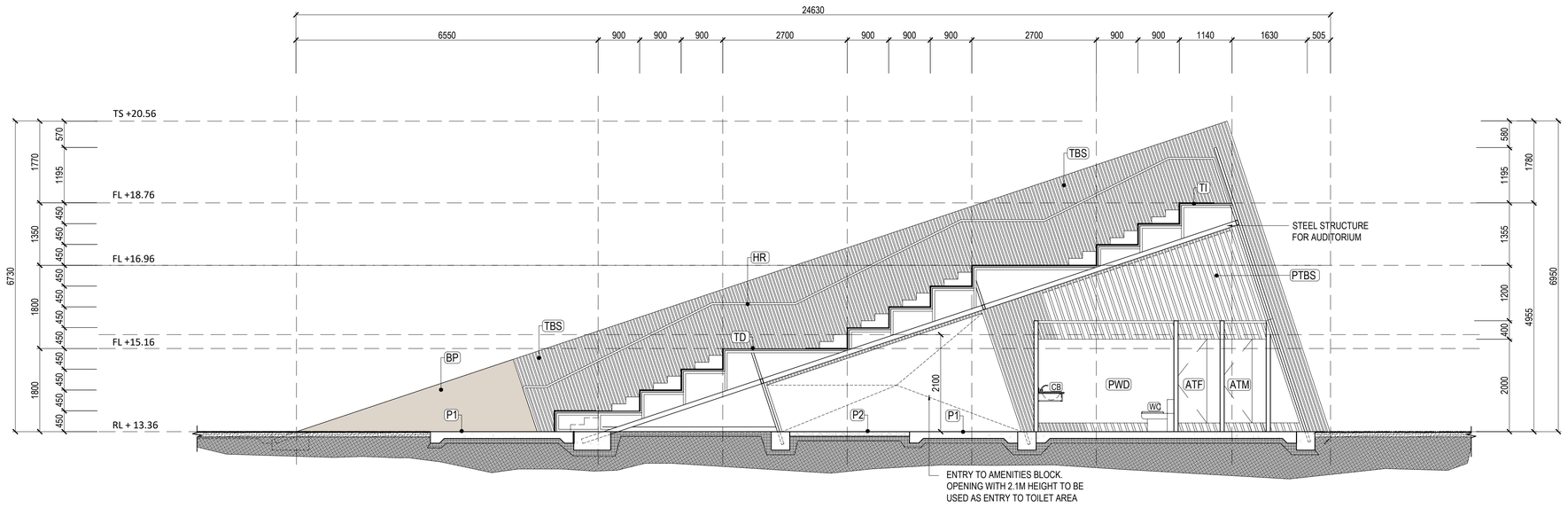
DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

NORTH

200 0 200 400 600 800 1000 millimetres

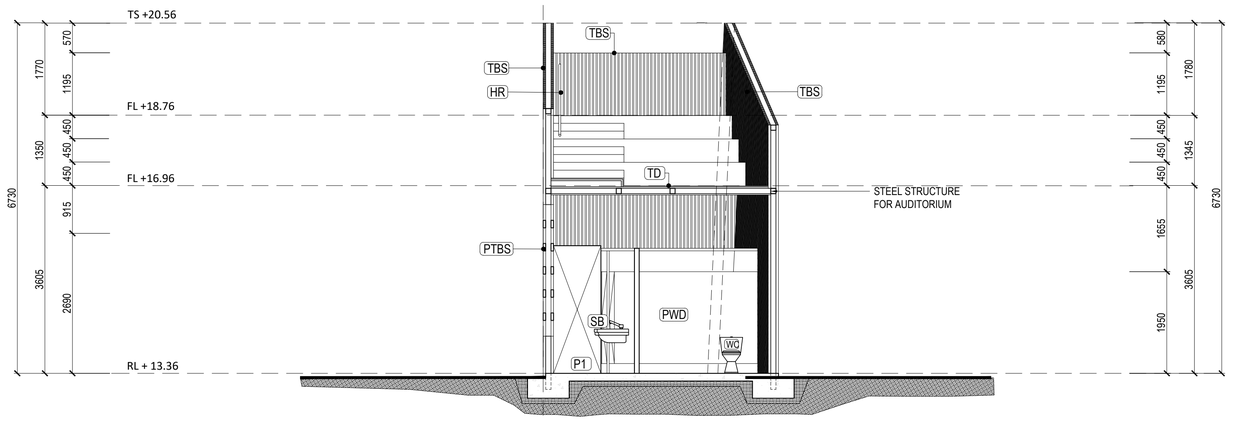
SCALE 1:20 @ A1 1:40 @ A3

DRAWING NUMBER 2021014-203
REVISION 03



01/801 SECTION 1

Scale 1:50@A1; 1:100@A3



02/801 SECTION 2

Scale 1:50@A1; 1:100@A3

MATERIALS LEGEND

P1	PAVING TYPE 1 - CONCRETE
P2	PAVING TYPE 2 - COMPACTED GRANITE GRAVEL
TD	TIMBER DECK
T	TURF
GB	GARDEN BED
TBS	TIMBER BATTEN SCREEN
PTBS	PERFORATED TIMBER BATTEN SCREEN
BP	BRASS METAL PANEL
BTS	BRASS METAL TOILET SIGNING
TGSI	TACTILE GROUND SURFACE INDICATORS
HR	HANDRAIL
PWD	PWD TOILET UNISEX
ATF	AMBULANT TOILET FEMALE
ATM	AMBULANT TOILET MALE
ICL	INTERNAL CEILING LIGHT
SB	SHARED BASIN
CB	CUBICLE BASIN
WC	WATER CLOSET
TS	TOP OF STRUCTURE
FL	FINISHED FLOOR LEVEL
RL	RELATIVE LEVEL

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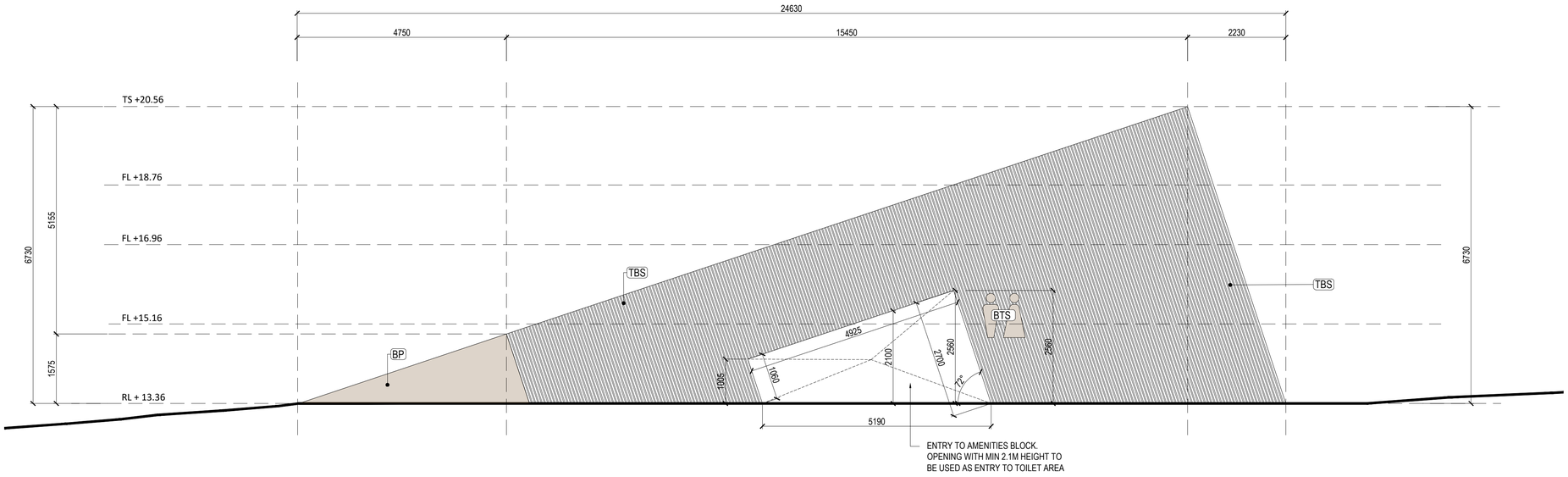
DRAWING TITLE

SECTIONS

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

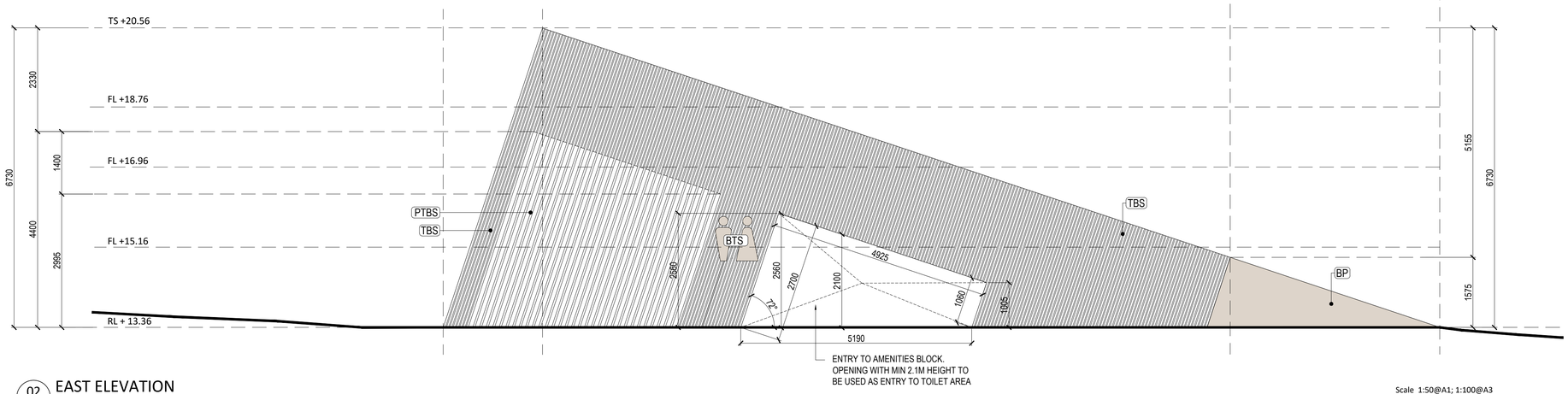
0.5 0 0.5 1 1.5 2.0 2.5 metres
SCALE 1:50 @ A1 1:100 @ A3

DRAWING NUMBER 2021014-801
REVISION 03



01/802 WEST ELEVATION

Scale 1:50@A1; 1:100@A3



02/802 EAST ELEVATION

Scale 1:50@A1; 1:100@A3

MATERIALS LEGEND

BP	BRASS METAL PANEL
HR	HANDRAIL
TD	TIMBER DECK
TBS	TIMBER BATTEN SCREEN
PTBS	PERFORATED TIMBER BATTEN SCREEN
BTS	BRASS METAL TOILET SIGNING
PWD	PWD TOILET UNISEX

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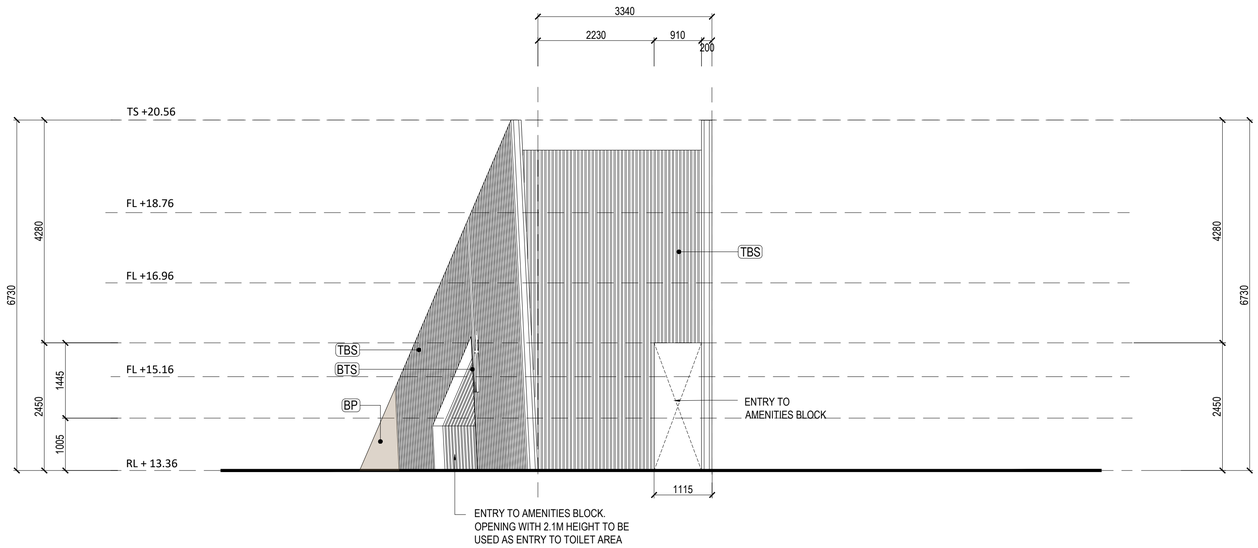
ELEVATIONS: SHEET 1

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

0.5 0 0.5 1 1.5 2.0 2.5 metres

SCALE 1:50 @ A1 1:100 @ A3

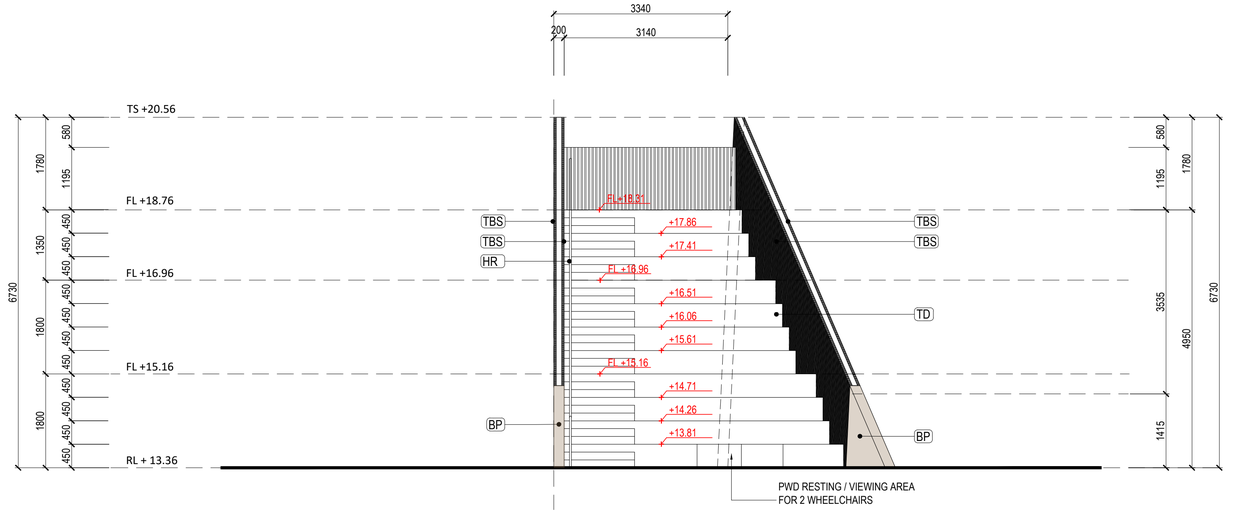
DRAWING NUMBER	REVISION
2021014-802	03



03
803

WEST ELEVATION

Scale 1:50@A1; 1:100@A3



04
803

EAST ELEVATION

Scale 1:50@A1; 1:100@A3

MATERIALS LEGEND

BP	BRASS METAL PANEL
HR	HANDRAIL
TD	TIMBER DECK
TBS	TIMBER BATTEN SCREEN
PTBS	PERFORATED TIMBER BATTEN SCREEN
BTS	BRASS METAL TOILET SIGNING
PWD	PWD TOILET UNISEX

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DRAWING TITLE

ELEVATIONS: SHEET 2

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

0.5 0 0.5 1 1.5 2.0 2.5 metres

SCALE 1:50 @ A1 1:100 @ A3

DRAWING NUMBER	REVISION
2021014-803	03


1


2


3


4

1 CONCRETE PATH
2 COMPACTED GRANITE GRAVEL
3 BICHENO BUS SHELTER - TIMBER BATTEN SCREEN
4 CELERY TOP PINE BATTENS

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INDICATIVE MATERIALS
PALETTE

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

DRAWING NUMBER	REVISION
2021014-901	03

METRICS GROUP
BUILDING SURVEYORS



ACCESSIBILITY
AUDIT

Bicheno Triangle Park
PID 5286554 Burgess Street

Bicheno TAS 7215



Report No:	**210139**
Revision:	0
Date:	25/11/2021

UNIVERSAL Access for EVERYBODY

BUILDING SURVEYORS | ACCESS CONSULTANTS | BUSHFIRE ASSESSORS

ABN 82 618 177 629 ACN 618 177 629

Client

Client:	James Birrell	Contact Person:	James Birrell
Address:	Level 1, 24 Duporth Avenue Maroochydore QLD 4558	Phone No:	0417 415 048
		Fax No:	
		Email address:	James.b@placedesigngroup.com

Owner:	Glamorgan Spring Bay Council	Contact Person:	Graeme Edwards
Address:	9 Melbourne Street Triabunna TAS 7190	Phone No:	0418 140 500
		Fax No:	
		Email address:	graeme.edwards@freycinet.tas.gov.au

Reporting Access Consultant

Building Surveyor:	Gabriel Barnes	Category:	BS
Business Name:	**METRICS GROUP - BUILDING SURVEYORS**	Phone No:	0438 134 073
Business Address:	18 Mulgrave Street SOUTH LAUNCESTON TAS 7249	Fax No:	
Licence No:	CC1569I	Email address:	mail@metricsgroup.com.au

Authorised by: 29/11/2021

Report is only valid when signed by the Director of Metrics Group or their nominee

Access Institute Qualified Access Consultant Gabriel Barnes

AIBS FELLOW Australian Institute of Building Surveyors

Revision No	Date of Issue	Purpose / Nature of Revision	Authorised by
0			

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General Scope & Limitations

Scope - This report was commissioned as specified in Section 1 to Audit the proposed development for compliance with reference to the *Disability Discrimination Act 1992, the Access to Premises Standard 2010, and/or the National Construction Code and Australian Standard 1428.*

Limitations - The assessment has been undertaken and report provided on the understanding that; -

1. The report only deals with potential universal access issues and is limited to identification of non-compliance and or risks associated with non-compliance of the specified Act and Standards.
2. While all care is taken to provide accurate and up to date comments the report and recommendations contained within do not claim to encompass every aspect which may arise from the broader definition of "Access" under the Disability Discrimination Act.
3. To assure the integrity of the assessment the Auditor maintains a 3rd party independence from the design process.
4. The report only provides comments on access issues identified at the time and cannot be relied upon for any future or further development.
5. This report is site and solution specific it cannot be reproduced in-part or in-full for any other site or any other solution.
6. No assurance is given or inferred for the health, safety or amenity of the public, individuals or future occupants who utilise the accessible facilities and infrastructure that may be installed as a result of this report.
7. Due to the nature and complexity of access compliance it is highly recommended all construction works are supervised by a "Qualified & Experienced Access Assessor" to ensure that exposure to any claim under the Disability Discrimination Act can be minimised.
8. All other statutory assessments are outside the scope of this report.
9. The opinions held by the Author are based on material available at the time.
10. This report and its contents ARE NOT for general publication without the **expressed written consent** of the Author.

No action or reliance is to be placed on this report; other than for which it was commissioned.

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1.0. Scope

Metrics Group was commissioned to undertake a Access Compliance Audit of the project as detailed against the intent of the Disability Discrimination Act 1992 and the Access to Premises Standard 2010.

2.0. Introduction

All organisations have a responsibility, under the federally legislated *Disability Discrimination Act 1992*, (DDA) to provide equitable access to goods and services and to premises used by the public including a workplace. Premises are broadly defined and would include all areas within a building.

The DDA provides uniform protection against unfair and unfavourable treatment for people with a disability in Australia. It also makes it unlawful to discriminate against associates, such as a career, friend or family member. The DDA supports the principle that people with a disability have the same fundamental rights as the rest of the community and this includes the opportunity to be employed, purchase goods and services, gain access to premises used by the public and the like.

Equitable and dignified access must be provided and where appropriate dignified access is not provided a complaint can be made under the DDA through the Human Rights and Equal Opportunity Commissioner.

3.0. Legislative Compliance

Disability Discrimination Act 1992

The Federal Act has established the principals for uniform protection against unfair and unfavourable treatment for people with a disability in Australia and compels all organisations to provide “Access with dignity” for persons with a disability.

The Disability (Access to Premises – Buildings) Standards 2010

Subordinate legislation (regulations) made under the Commonwealth’s Disability Discrimination Act 1992 codifies the general building access requirements. It is referenced in the Tasmania Appendix to the BCA as a document to assist in the interpretation for implementation of the provisions in BCA Part D3.

The Tasmanian Building Act & Regulations 2016

The state legislation for the control of building work, it requires all building and plumbing works to be undertaken to the National standards through the adoption of the National Construction Code, Building Code of Australia as the technical document for compliance of building & plumbing works. The Act establishes the certification & inspection process for ensuring standards are applied.

Building Code of Australia (BCA) / National Construction Code (NCC)

The Building Code of Australia (Volume One of the National Construction Code series) is the legal standard for the design and construction of building work on Class 2 – 9 buildings. Since the 2011 edition, the BCA in Part D3 has incorporated revised access provisions that are almost identical to the provisions in the Disability (Access to Premises – Buildings) Standards 2010. Part D3 of Volume One contains the provisions for access for persons with a disability.

Australian Standard 1428.1 2001 & 2009

This Australian Standard covers general technical requirements for the design for access and mobility. Because AS1428.1 is referenced in the BCA and in the Disability (Access to Premises – Buildings) Standards 2010, compliance with its provisions satisfies compliance with BCA Volume One Part D3.

Referenced Documents

- Disability (Access to Premises – Buildings) Standard 2010
- National Construction Code (NCC) (Building Code of Australia (BCA) Volume 1)
- AS1428.1 2009 Design for Access and Mobility – General Requirements for Access – New Building Works
- AS1428.1 2001 Design for Access and Mobility – General Requirements for Access – New Building Works

4.0. Development Details

Address:	Bicheno Triangle Park PID 5286554 Burgess Street Bicheno TAS 7215	Lot No:	1
		Certificate of title No:	165800/1
Project Description:	Development of Recreation Park, Public Toilets, Shelters & Amenities	*(main use)*	



5.0. Access Audit

5.1. On Street Accessible Parking

Where opportunities allow, the provision of on-site accessible parking spaces is to considered, designated on street . Generally accessible parking spaces should be provided at the following key destinations:

- **Village main streets/ activity strips** – commercial, retail, business hubs
- **Transport** – Railway stations, bus/rail interchanges
- **Community/cultural** – Near civic centres, cultural institutions, town halls, libraries, community centres, and health care
- **Parks/recreation** – destination/ high visitation facilities such as swimming pools, leisure centres regional/ district parks, foreshore, and sporting venues
- **Education** -Schools, tertiary institutions.

Guideline contains requirements and considerations for the design and placement of designated on street accessible parking **at key destinations** in the public space.

Objectives

As far as is practicable, new or relocated designated on street accessible parking spaces at key destinations is to be designed to be accessible to people with a range of disabilities, ambulant and non-ambulant.

The placement of designated on street accessible parking spaces is to take into consideration the accessibility of the street environment and existing infrastructure to ensure access outcomes are maximised.

Compliance Metric	**Reference**
1) As far as is practicable, new or relocated designated on street accessible parking spaces should be compliant with AS2890.5 (1993) Parking facilities Part 5: On Street Parking. In particular: a) Spaces should be, as far as is possible, between 5.5 and 6.7m long as required by AS2890.5 Figure 4.2(a). b) Spaces should be, as far as is possible, 3.2m wide as required by AS2890.5 Figure 4.2(a).	AS2890.5 1993
2) As an alternative solution designated on street accessible parking spaces should be placed at the end bay in the block to provide close proximity to existing kerb ramps at intersections, reducing the need for dedicated kerb ramps as shown in AS2890.5 Figures 4.2(a) and 4.2(b).	Alternative solution
3) The most accessible parking space within the each vicinity should be delivered. The following considerations will be made to maximise access outcomes for each space: a) The placement of new accessible parking spaces will take into consideration objects and infrastructure on the footpath adjacent to the accessible parking space to ensure there are no obstructions to access between the parking space and the kerb.	Additional guidance

b) As far as is feasible, future accessible parking spaces will not be placed on uphill gradients, to avoid the risk while entering and exiting the vehicle. c) As far as is feasible, future accessible parking spaces will not be placed on bending roads with low visibility.	

Project Specific Comment

1. Designated accessible parking should be located as close as practical to the entrance to the park.

2. Parking bay should be associated with a dedicated kerb ramp in front of the parking bay providing direct access from the bay to the footpath. This prevents people having to walk behind motor vehicles on the roadway towards a footpath kerb ramp crossing.



5.2. Footpaths

Footpaths enable pedestrians to make their journey in the public space, and provide opportunities for street trees and plants, street furniture and other infrastructure.

Objectives

1. Footpaths should allow for a continuous accessible path of travel so that people with a range of disabilities are able to use it without encountering barriers or hazards.

2. As far as possible, the continuous accessible path of travel on the footpath will be consistent and predictable. A predictable path of travel is one where the location can be anticipated by users through predictable layout or environmental cues.
3. Where a hazard exists or protrudes within the continuous accessible path of travel, additional hazard warnings will be included to alert people who are blind or have low vision.
4. People who are blind or have low vision will be able to navigate along the footpath.

Compliance Metric	Reference
Continuous accessible path of travel 1) A continuous accessible path of travel should be the most commonly used and direct path of travel. 2) Features such as stairways, escalators, street furniture, landscaping and moving pathways, where they exist, should be located adjacent to and should not obstruct the continuous accessible path of travel. 3) In most circumstances, footpath widths will be consistent with to accommodate a continuous accessible path of travel in both directions with a width of no less than 1800mm. 4) Where the 1800mm width required cannot be met, a minimum of 1200mm (with frequent 1800mm passing opportunities for people passing in wheelchairs) is acceptable. In addition: 5) Frequent passing opportunities should be provided at intervals of no less than every 20m where a direct line of sight is not available. 6) A minimum clearance of 900mm between the back of a tree pit and the property boundary is permitted only on narrow footpaths where there is an existing street tree. 7) A minimum of 2000mm height clearance should be provided and maintained on all continuous accessible paths of travel, except where the path of travel is also a shared path, in which case it should be 2400mm. 8) Wherever possible, the continuous accessible path of travel should extend from the property line with no obstructions or projections in order to provide the most predictable and best possible shore line for all users including people who are blind or have low vision.	Australian Human Rights Commission 2013 Advisory Note on Streetscapes, public outdoor areas, fixtures, fittings and furniture Clause 8.2.10 AS 1428.2 Clause 6.5a Australian Human Rights Commission: Access to Premises
9) Where a hazard exists, or protrudes within the continuous accessible path of travel, additional hazard warnings will be included to alert people who are blind or have low vision. These may include but are not limited to: a) higher luminance contrast (45 – 60%) of obstacle with surrounding paving materials, and b) appropriate use of Hazard TGSIs to warn of obstacle.	Alternative solution
Gradient, surface and cross fall 1) While a footpath necessarily follows the natural topography of the area, in the best possible circumstances a continuous accessible path of travel along a footpath will: a) have a gradient of no steeper than 1 in 20 b) have a cross fall of no steeper than 1 in 40 (or no steeper than 1 in 33 for bitumen surfaces)	Australian Human Rights Commission: Access to Premises – Frequently Asked Questions AS 4586 2013

c) be as smooth as possible without raised or cracked paving or tree root damage, and d) have a slip resistant surface during dry and wet conditions. Specifically, footpath materials when new will have a minimum slip resistance rating: • P 5 for ramps and footpaths steeper than 1:14. • P 4 for ramps and footpaths under 1:14. Note: A continuous accessible path of travel in the public domain does not require that access ramps complying with AS1428.1 are provided in instances where the gradient on the path of travel is in excess of the thresholds of 1 in 20.	Australian Human Rights Commission 2013 Advisory Note on Streetscapes, public outdoor areas, fixtures, fittings and furniture Clause 8.7

5.3. Drain Grates & Pits

To prevent p[pedestrian obstructions, slips trip[s and falls

Objectives

Grates will be heel-proof and be designed and oriented to ensure that they are not a trip risk for people using prams or accessible aids and wheelchair users.

Compliance Metric	**Reference**
1) All grates on footpaths, and other pedestrian surfaces (such as bridge decking) will be designed and installed in accordance with AS1428.1 Clause 7.5.	AS1428.1 2009 Clause 7.5

5.4. Street Furniture

Street furniture includes public seating, garbage bins, water fountains, bicycle parking infrastructure and tree guards. Permanent furniture is fixed in the streetscape or in civic spaces. This infrastructure provides safety and amenity and supports people to enjoy their outing or journey. Providing seating increases accessibility and usability of facilities as the availability of rest stops can increase the walking range of people.

Objectives

1. Streetscapes and civic spaces will be designed so that street furniture does not obstruct the continuous accessible path of travel.
2. Should street furniture obstruct the continuous accessible path of travel, appropriate hazard warnings will be provided.
3. Street furniture will be designed to be accessible and visually detectable to people who are blind and have low vision, and people with accessible disabilities.
4. Seating will be provided at regular intervals to provide predictable rest opportunities.

Note: Where there are numerous seating opportunities available, a range of seating styles may be provided in addition to seating that complies with current Australian Standards

Compliance Metric	**Reference**
1) Street furniture (including seating, garbage bins, and water fountains, bicycle parking infrastructure and public telephones), will be located	Australian Human Rights Commission

within a dedicated street furniture zone, located kerb-side or on kerb blisters, in order to keep the pedestrian zone and the continuous accessible path of travel free of obstructions. In particular: a) seats shall set back by a minimum of 500mm from the path of travel, and b) in civic spaces, all street furniture should be positioned on one side only of the continuous accessible path of travel.	2013 Advisory Note on Streetscapes, public outdoor areas, fixtures, fittings and furniture Clause 8.7.1 AS1428.2 1992 Clause 27.1
2) Where street furniture obstructs the continuous accessible path of travel, additional hazard warning features will be incorporated as needed. These can include but are not limited to the following example: • the placement of hazard TGSIs in accordance with AS1428.4.1 Clause 2.6. 3) Where the placement of street furniture creates impediments or hazards with less than 2000mm height clearance within or adjacent to the continuous accessible path of travel (such as public telephones and advertising boards that are not detectable by cane at ground level) contact with an overhead hazard shall be prevented by a suitable barrier such as: a) enclosing the area, or b) providing handrails with kerb rails in accordance with AS1428.1. In the absence of a suitable barrier, TGSIs shall be installed.	AS1428.4.1 2009 Clause 2.6
4) Street Furniture, including seating, tables, water fountains, and bins will be designed to be compliant with AS1428.2. Clause 27. In particular: a) Street furniture will be made of materials that have a minimum luminance contrast of 30% as per AS1428.2 Clause 27.1 (b). The contrast will be assessed with surrounding paving materials. b) As far as practicable, bubblers and water fountains will incorporate body lever controls (rather than push buttons) so as to be accessible to people with limited manual dexterity. They will also be designed to be accessible for wheelchair users.	AS1428.2 1992 Clause 27 Additional guidance
5) Where only one style of permanent seating is provided, it will be designed to be compliant with AS1428.2 Clause 27.2 Seating in pedestrian areas. In particular: a) Seating will generally be a consistent height of 450mm as per AS1428.2 Clause 27. b) Seating will include arm rests at a height between 220mm and 300mm above seat, to provide to support people who have difficulty being seated or getting up from a seated position.	AS1428.2 1992 Clause 27.2
6) Within civic spaces that provide numerous different seating opportunities, a variety of styles which maximise the range of people that can be seated should be provided. These include: a) A minimum of 25% of seating options will have back and arm rests and will be compliant with AS1428.1 Clause 27. Specifically: (i) arm rests at a height between 220mm and 300mm above seat	AS1428.2 1992 Clause 27.2

(ii) a range of different seating heights (350mm, 450mm and 520mm) consistent with guidelines in AS1428.2 Clause 27). 7) Some improvised and integrated seating – which may not be fully compliant with AS1428.2 – is permitted where there are some seating options within the immediate seating zone that comply with AS1428.2.	
8) Within civic spaces, as far as practicable, accessible seating, compliant with AS1428.2 Clause 27 will be provided at key locations such as at major entrances, at viewing areas, beneath shelter/shade.	Best practice
9) Consideration of the needs of wheelchair and accessible scooter users and families with prams will be made as far as possible throughout the site. This includes: a) A minimum of 1200mm circulation space around picnic furniture will be provided and maintained. b) Where a row of continuous seating is provided (either as singular unit or several units side by side), spaces for wheelchairs and prams will be provided at regular intervals so that people can sit with their family and friends.	AS1428.2 1992 Clause 24.1
Notes: • AS1428.2 recommends providing rest opportunities every 60m • Set seats and resting areas back from pathways should be at least 600mm to allow for suitable leg room and to ensure path clearances are maintained • Wheelchair resting places to be allocated next to bench seating • Minimum footprint for wheelchair resting places should be 800x1300mm • Armrests should be a flat profile for pushing off to stand • Seating/Benches without a seat back do not comply. Seating must have a back rest to comply with DDA provisions • Back rest maximum angle 105 degrees • Total back height between 750 and 800mm	Best practice

Examples



Backrest & Handrails



Backrest & Handrails



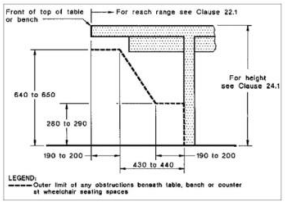
Wheelchair Bench Seat



Wheelchair Bench Seat





Wheelchair Space Beside Bench	Wheelchair Space Beside Bench
 Wheelchair Space BBQ Table	 AS1428.2 guide to table dimensions to provide clearance for wheelchair users.

5.5. Lighting

Street lighting supports pedestrians to travel in the public domain at night, with safety and confidence. Lighting levels, quality and directionality are particularly important to people with low vision. Inappropriate lighting can disorient people with low vision.

Objectives

1. Lighting will improve amenity and safety of all pedestrians.
2. Appropriate lux levels will provide people with greater confidence to independently navigate the streetscapes at night.
3. Lighting will facilitate orientation and wayfinding and assist in creating a safe and legible night time environment for all users.
4. Lighting infrastructure will not obstruct the continuous accessible path of travel.
5. Lighting along footpaths will be consistent.
6. The impact of glare will be minimised.

5.6. Signage & Wayfinding

A successful wayfinding system should be easy to understand, minimise anxiety, confusion, and allow for everyone to equitably access all information provided. Wayfinding relies on a succession of communication cues provided throughout an environment. Cues may be visual, audible or tactile.

The information below relates to pedestrian signage and wayfinding.

Objectives

Wayfinding signage systems in the public domain will assist everyone, including people who are blind or have low vision and people with intellectual disability, to navigate around the municipality with ease and confidence. Wayfinding signage systems in the public domain should:

1. not obstruct the continuous accessible path of travel
2. be located in prominent positions adjacent to the continuous accessible path of travel so people can easily find and access information signs
3. be legible to people who are blind or have low vision
4. provide confirmation of destination
5. provide confirmation of current position and orientation
6. clearly identify the location of key destinations and amenities in the area, and
7. indicate the presence of any stairs.
8. Tactile and braille street signage will enable people who are blind or have low vision to identify their current location at every signalised intersection.

Compliance Metric	Reference
1) Wayfinding signage in the streetscape will: a) be consistent with AS1428.2 Clause 17 (including Braille, tactile, viewing distances, sizing and placement of information on signage) b) use appropriate logos and international symbols for access c) be visible and recognisable d) use legible typeface with a minimum of 30% luminance contrast e) be accessible in other languages via mobile and digital technology	2) AS1428.2 1992 Clause 17
2) Wayfinding signage will be located: a) within the street furniture zone so as to not obstruct the continuous accessible path of travel, and b) as far as possible on an accessible surface.	3) Best practice

5.7. Directional Tactile Ground Surface Indicators

Tactile Ground Surface Indicators (TGSIs) are installed on the ground or floor surface, designed to provide pedestrians who are blind or vision-impaired with warning or directional orientation information. TGSIs are discerned underfoot, by cane tip or by their contrasting colour. There are two types of TGSIs:

- **Raised dots** are hazard or warning TGSIs which indicate a nearby hazard.
- **Parallel raised lines** are directional TGSIs, which indicate the direction of travel.

For information about the use of hazard TGSI with other elements please refer to:

- Section 8 for Kerb ramps

The use of Directional Tactile Ground Surface Indicators should be avoided as far as possible, as they can create discomfort to other pedestrians.

Objectives

1. The design of the streetscape or open space should as far as possible provide effective shorelines or environmental cues for people who are blind or have low vision to:
2. locate key infrastructure and destinations in open spaces
3. locate kerb ramps on the streetscape
4. navigate safely through medians and pedestrian islands.
5. Where no other shoreline is available or can be provided in the above circumstances, directional TGSI will be installed in line with the specifications of AS1428.4.1.

Compliance Metric	Reference
1) In accordance with AS1428.4.1 (2009), Tactile Ground Surface Indicators may only be used in circumstances where: a) there are insufficient shorelines or tactile environmental cues (such as handrails, building lines, and bollards) available to assist people to navigate to key destinations safely, and b) it is supported and required by AS1428.4.1,specifically (as per Appendix A3.3) i) at mid-block crossings to indicate the position of crossings, bus or tram stops	AS1428.4.1 2009, Appendix A3 and C3

ii) at intersections that incorporate slip lane crossings to indicate the position of the crossing and the direction of travel across the island where the path of travel has not been cut through the island iii) at intersections where the point of entry to the road is more than 3000mm from the property line (see appendix C), and iv) across an open space from point A to point B where there are no other tactile or environmental cues. Note: Further detail on the use of directional tactile ground surface indicators is available in AS1428.4.1 (2009) A3 and C3. Readers are encouraged to review this appendix.	

5.8. Kerb Ramps

Kerb ramps support wheelchair users, people with limited accessibility and parents with prams to smoothly transition from the footpath to the pedestrian street crossing environment in a safe and dignified way.

Kerb ramps also enable people who are blind or have low vision to detect that they are about to cross a road. When properly designed, they allow people who are blind or have low vision to orient themselves to the direction of travel across the road.

Objectives

1. Kerb ramps will be designed to be detectable to people who are blind or have low vision, either by appropriate gradient of ramp or use of TGSIs.
2. Kerb ramps will assist people to safely cross the road by indicating the safe direction of travel though appropriate orientation and alignment of the kerb ramp with the direction of travel. The ramp will be aligned with the kerb ramp on the opposite side of the street, including at T intersections and mid-block crossings.
3. Kerb ramps will be designed to accommodate all pedestrians – including wheelchair users – without hazard.

Compliance Metric	**Reference**
1) Public footpaths will have appropriate kerb ramps in accordance with AS1428.1. In particular, kerb ramps will: a) Be oriented in the direction of travel. Ramps on both sides of a carriageway must be aligned to one another and the direction of travel. In particular the crease between the ramp and the wings must align with the safe direction of travel to allow people who are blind or have low vision to orient themselves in the direction of travel. This includes at T intersections and mid block crossings. Ensure a smooth transition from the roadway to the ramp.	AS1428.1 2009 Clause 10.7
2) Tactile Ground Surface Indicators will be fitted at kerb ramps in accordance with AS1428.4.1. Refer Appendix C3 which emphasises that use of TGSIs should be minimised at kerb ramps. a) In particular warning TGSIs will be *only* provided on kerb ramps: i) where the gradient is shallower than 1 in 8.5, and ii) that do not comply with the requirements of AS1428.1.	AS1428.4.1 2009 Appendix C3

3) Both directional and hazard TGSIs will be provided with kerb ramps where the top of the AS1428.1 compliant ramp is more than 3000mm from the property line or the ramp is not aligned with the building line. Directional indicators will be provided from the property line to the top of the ramp and hazard TGSIs will be provided at the ramp. 4) TGSIs will NOT be installed at kerb ramps where the following circumstances are met, as these conditions provide adequate change in level and orientation to be detectable by people who are blind or have low vision: a) the distance between the building line/boundary and the top of the kerb ramp is less than 3m; b) the change in gradient between that of the pedestrian surface at the top of the kerb ramp and the gradient of the kerb ramp surface lies between 1 in 8 to 1 in 8.5m; c) the kerb ramp is aligned with the building line and in the direction of travel across the carriageway. Note: Further detail on different kerb ramp design scenarios is available in AS1428.4.1 (2009) Appendix C3. Readers are encouraged to review this appendix.	

5.9. Stairs & Ramps

Natural topography will always dictate whether a continuous accessible path of travel can be easily provided in a public space. In settings where stairs are required – spaces other than footpaths – for example, malls and plazas or other open spaces – every effort practicable should be made to maximise the accessibility of the area.

Objectives

1. As far as is feasible, stairways, where they exist, should not be part of a continuous accessible path of travel and should be located adjacent to the continuous accessible path of travel.
2. Where the primary path of travel contains a topographical barrier requiring stairs, as far as is feasible, an alternative accessible route should be available nearby to ensure equity of access. This should be clearly signposted.
3. People who are blind or have low vision will be able to detect the presence of stairs before they have stepped onto them, to allow adequate warning and facilitate their safe use of the stairs.
4. Stairs will include handrails to assist those who need support to climb and descend stairs safely.
5. Stairs with diminishing risers will have additional contrast to be visually detectable from a range of approaches.
6. Ramps will be designed to provide accessible gradients, cross fall, appropriate turning points and landings, and handrails where appropriate.
7. Hazards adjacent to or underneath stairs and ramps will be detectable by people who are blind or have low vision.

Compliance Metric	**Reference**
1) Stairs will be designed to be compliant with AS1428.1 and AS1428.4.1, specifically: a) Handrails shall be provided for all stairs in the public domain. They shall be designed to be compliant with AS1428.1 Clauses 11.2 and	AS1428.1 2009 Clause 11.2

12. Handrails should be provided on both sides of the stairs. Where this is not feasible, then a central handrail is acceptable. b) As far as is practicable stairs shall be set back by a minimum of 900mm so that the handrail and the TGSIs do not interrupt the continuous path of travel in accordance with AS1428.1 Clause 11.1 part (a). c) Stairs shall have opaque risers in accordance with AS1428.1 Clause 11.1 part (c). d) Stair risers should be consistent in height, and in the range between 115mm and 190mm height for each riser e) Open risers should not be used on stairways. f) Stair nosings shall have a minimum 30% luminance contrast with surrounding stair materials to make them visually detectable for people who have low vision in accordance with AS1428.1 Clause 11.1 part (f). g) TGSIs shall be installed at the top and bottom of stairways, ramps, escalators, and moving walks in accordance with AS1428.4.1. Clause 2.4.	AS1428.1 2009 Clause 12 AS1428.1 2009 Clause 2.4 NCC 2019 Vol 2 3.9.1.2 Stairway construction
2) As far as is feasible, where stairs are provided, an alternative accessway such as a ramp should be provided as close as possible (less than 50m away) to ensure equity of access. In addition: a) Where stairs cannot be avoided in a public domain setting and where the alternative accessway is more than 50m away, wayfinding information will direct pedestrians to the nearest accessible alternative route. b) The use of stair lifts should be avoided, as they are prone to breakdown if not regularly maintained.	Disability Access to premises – Building Standards 2010
3) In accordance with AS1428.4.1 Clause 2.6, where there are impediments or hazards with less than 2000mm height clearance within or adjacent to the continuous accessible path of travel (for example. under a stairway, ramp or walkway), contact with overhead hazard shall be prevented by a suitable barrier such as: a) enclosing the area, or b) providing handrails with kerb rails in accordance with AS1428.1. In the absence of a suitable barrier, TGSIs shall be installed.	AS1428.4.1 2009 Clause 2.6
4) Where stairs are incorporated within integrated seating, for example bleacher seating: a) TGSIs shall only be included at the top and bottom of the stair component – not at the top and bottom of the any other integrated elements, such as seating – so that a safe place to descend/ascend stairs is identifiable. b) Stairs shall be easily discernible from surrounding bleacher seating and have defined and consistent edging. This can be achieved through: i) the use of contrasting materials for the stairs and seating (minimum 30% luminance contrast), and ii) defined edges, and/or	Additional Guidance

iii) luminance contrasting strips on the nose of the bleacher seating, in addition to those required on the nose of the stair riser. Both should have minimum 30% luminance contrast. c) Additional elements should be put in place to prevent people who are blind or have low vision from stepping off the top bleacher. These can include, but are not limited to: i) barriers ii) seating, and iii) planting.	
5) Where stairs in the public domain are provided on sloping topography resulting with diminishing risers, both stair risers and stair nosing's shall have a minimum 30% luminance contrast with surrounding stair materials.	Best Practice
6) Ramps will be designed to be compliant with AS1428.1 and AS1428.4.1, specifically: a) Where a ramp is provided it will be designed in accordance with AS1428.1 Clauses 10.3 and 10.8 and AS1428.4.1 Clause 2.4 to ensure the inclusion appropriate gradients, width, cross fall, use of TGSIs, handrails and landing platforms. b) As far as practicable, ramps will be set back from the site boundary by 900mm so that the handrail and TGSIs do not protrude into the continuous path of travel. Refer AS1428.1 Clause 10.3 part (f). c) Maximum gradient 1:14 with horizontal landing to provide rest area at every 9.0m and each change in direction. Handrails and kerbs both sides. d) Gradients greater than 1:20 allow more generous allowances for horizontal landing provisions.	AS1428.1 2009 Clause 10.3 AS1428.4.1 2009 Clause 2.4

Project Specific Comment
1. See comments in section 5.11 Spectator & Viewing Areas

5.10. Barbecue & Cooking Facilities

The design and placement of outdoor cooking facilities should allow everyone to cook and share a meal together.

Objectives

1. Barbeques and cooking facilities should include:
2. controls that are easy to see and use at the front of the hot plate
3. controls that can be used with a closed fist or open palm
4. controls that incorporate raised tactile and braille elements
5. hot plates that can be reached by a person when standing or seated, and

6. some low height benches with adequate leg clearance underneath, adjacent to the barbecue hot plate.	
Compliance Metric	**Reference**
1) The top of the low height bench space should be at a height between 830 – 870mm above the floor or ground level with leg clearance at a height of 800 – 840mm underneath for minimum of 900mm. 2) Appropriate reach ranges and controls should be incorporated in accordance with AS1428. 2 Clauses 22 and 23. 3) Consideration should be given to size and location of the hard surface on which the cooking facilities are located, to ensure that over time trip hazards do not arise where heavy wear of grass surfaces in the immediate vicinity causes a substantial drop in height between the hard surface and the grass.	Sports and recreation Victoria 2015 Design for Everyone Guide AS1428.2 1992 Clauses 22 and 23

5.11. Spectator & Viewing Areas

Spectator and viewing areas can include:

- **Formal spectator areas** that are designed for the primary purpose of spectating and are defined as spectator spaces. These include platforms without seating or stadia style seating.
- **Informal viewing areas** that provide opportunity for spectating, but have other uses. Examples include integrated amphitheaters or bleacher style seating.

Objectives

All formal spectator areas and informal viewing areas:

1. will be connected to a continuous accessible path of travel from the site entry
2. will be located off the continuous accessible path of travel, so they don't create an obstruction to path users
3. will be on an accessible surface
4. will provide clear lines of sight to activities, events or a scene being viewed, and
5. should incorporate shade and shelter over at least part of permanent viewing and spectator areas that are located outdoors.

Where formal spectator areas include seating:

1. Seating will not obstruct the continuous accessible path of travel.
2. Where there is seating in rows, adequate space between the rows will be provided to allow people to easily move through.
3. Accessible seating spaces will be available in a variety of equitable locations throughout the formal spectator area. These will allow wheelchair users, families with prams or a person using an assistance animal to sit together with friends and family.
4. An appropriate kerb and handrails will be provided on any raised viewing platform to prevent people from falling or rolling over an edge.
5. A hearing augmentation system is provided where an inbuilt amplification system is used.

Where informal viewing areas are provided:

1. Bleacher style seating will be designed to be distinguishable from stairs and incorporate appropriate design features to minimise risk to people who are blind or have low vision.

Compliance Metric	Reference
Formal spectator areas and informal viewing areas 1) A continuous accessible path of travel will be provided from the site entry to and through any formal spectator areas and informal viewing areas. a) See 2.1 for detailed criteria of a continuous accessible path of travel. b) If a ramp is required, appropriate turning points and handrails will be provided in accordance with AS1428.1 Clause 10 and 11.	Australian Human Rights Commission 2013 Advisory Note on Streetscapes, public outdoor areas, fixtures, fittings and furniture Clause 8.2.2 AS1428.1
2) All formal spectator areas and informal viewing areas should include a hardstand area to allow people who use wheelchairs to spectate. 3) All formal spectator areas and informal viewing areas should be set back by a minimum of 500mm from the continuous accessible path of travel.	Sports and Recreation Victoria 2015 Design for Everyone Guide
4) All formal spectator areas and informal viewing areas should provide clear lines of sight to activities, events or a scene being viewed, including for people who need to remain seated, in areas where viewing is predominantly undertaken by people who are standing.	Sports and Recreation Victoria 2015 Design for Everyone Guide
5) \Where formal spectator areas with seating are provided, seating will not obstruct the continuous accessible path of travel. a) Seating shall be set back by a minimum of 500mm away from the path of travel.	AS1428.2 1992 Clause 27
6) Consideration should be given to the provision of shade and shelter over parts of the formal spectator areas and informal viewing areas that are located outdoors.	Sports and Recreation Victoria 2015 Design for Everyone Guide
Formal Spectator Areas 7) Seating in formal spectator areas, should include back rests and arm supports in a minimum of 25% of spaces should provide: a) arm rests at a height between 220mm and 300mm above seat b) a minimum of 1000mm space between rows of seating in viewing areas as far as possible. Where this is not feasible, a minimum of 1000mm in areas that provide access to allocated wheelchair seating spaces must be provided c) additional space available next to seating for assistance animals, prams, or other items. 8) Wheelchair spaces will be a minimum of 850mm wide (800mm acceptable if located at the end of a row) and a minimum of 1250mm deep. 9) Formal spectator areas will include appropriate number and distribution of spaces to accommodate wheelchair users as defined by the Disability (Access to Premises - Building) Standards (2010) for class 9b Buildings.	Disability (Access to premises – Building) Standards 2010
10) An appropriate kerb and handrail should be provided on any raised viewing platform to prevent people from falling or rolling over an edge.	AS1428.1 Clause 10.3 (j) and 12

a) A minimum 150 mm kerb on raised viewing platforms where required for safety. b) Appropriate handrails will be provided in accordance with as AS1428.1 Clause 10.3 and 12. Care will be taken to ensure rails do not obstruct sight lines, including for people who are not able to stand.	
11) Where a public-address system is installed, a hearing augmentation system should be provided. 12) The system should cover 80% of the floor area served by inbuilt amplification or 95% of the space if a system using receivers or the like is in use.	Sports and Recreation Victoria 2015 Design for Everyone Guide
Informal viewing areas 13) Where stairs are incorporated within integrated seating for example bleacher seating: a) TGSIs shall only be included at the top and bottom of the stair component – not at the top and bottom of the any other integrated elements, such as seating – so that people who are blind or have low vision do not confuse the bleacher for stairs and can easily identify a safe place to descend/ascend stairs. b) Stairs shall be easily discernible from surrounding bleacher seating and have defined and consistent edging. This can be achieved through: (i) the use of contrasting materials for the stairs and seating (minimum 30% luminance contrast), and (ii) defined edges, and/or (iii) luminance contrasting strips on the nose of the bleacher seating, in addition to those required on the nose of the stair riser. Both minimum 30% luminance contrast. c) Additional elements should be put in place to prevent people who are blind or have low vision from stepping off the top bleacher. These can include, but are not limited to: (i) barriers (ii) seating (iii) planting. 14) Integrated seating such as bleacher style seating should consider the provision of the following: a) backrests and arms rests for some of the seating element b) additional space available next to seating for assistance animals, prams, or other items.	Additional Guidance AS1428.2 Clause 27.1 (b)

Fixed Seating Ratio

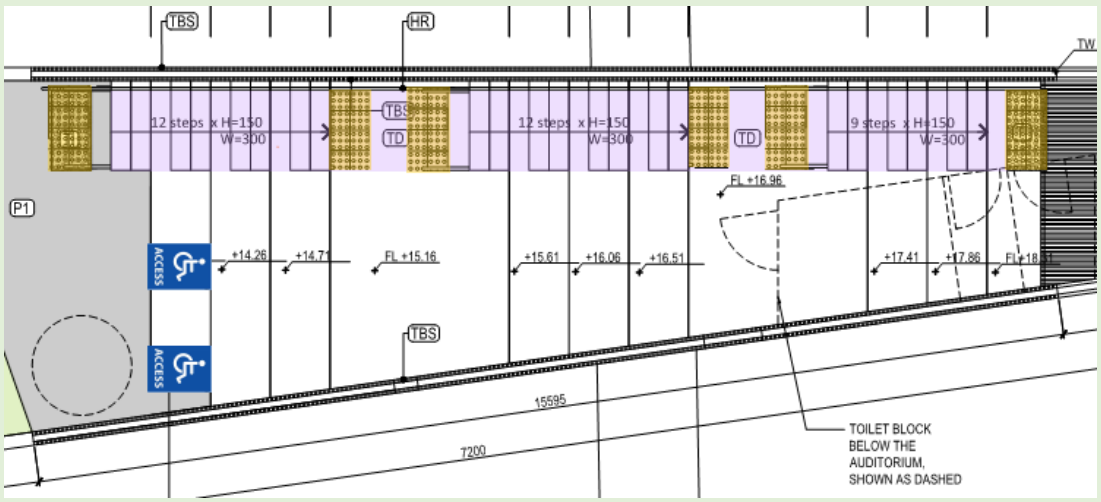
Number of fixed seats in a room or space	Number of wheelchair seating spaces	Location & Grouping
Up to 150	3 spaces	1 single space; and 1 group of 2 spaces
151 to 800	3 Spaces plus 1 additional space for each additional 50 seats or part thereof in excess of 150 seats	Not less than 1 single space; and not less than 1 group of 2 spaces; and not more than 5 spaces in any other group
801 to 10,000	16 spaces plus 1 additional space for each additional 100 seats or part thereof in excess of 800 seats	Not less than 2 single spaces; and not less than 2 group of 2 spaces; and not more than 5 spaces in any other group; and the location of the spaces is to be representative of the range of seating provided
More than 10,000	108 spaces plus 1 additional space for each additional 200 seats or part thereof in excess of 10,000 seats	Not less than 5 single spaces; and not less than 5 group of 2 spaces; and not more than 10 spaces in any other group; and the location of the spaces is to be representative of the range of seating provided

Project Specific Comment

1. Bleacher area should be nominated as an “Informal Viewing Area” to satisfy compliance with wheelchair provisions.
2. Although Informal allocation should be made for wheelchair seating 850 wide x 1250 deep and adjacent to regular seating
3. 20% of the areas of bleacher seating to be provided with backrests and handrails
4. Stairs to be separately highlighted with 30% contrasting difference to informal seating area of bleachers.
5. TGSI to be installed at the top and bottom of every stair flight



Allocated wheelchair spaces



Stairs to be separately highlighted with a 30% contrast to that of the bleacher seating areas

TGSI to be install at intervals as shown

Areas of Bleacher seating to have backrests and arm rests

5.12. Public Toilets

Public toilets are essential facilities for all residents, workers and visitors to participate in community life. Convenient and accessible toilets enhance people's freedom to travel. These facilities improve quality of life, accessibility, and dignity for all people and particularly for people with disability or health problems, older people and families with young children.

Objectives

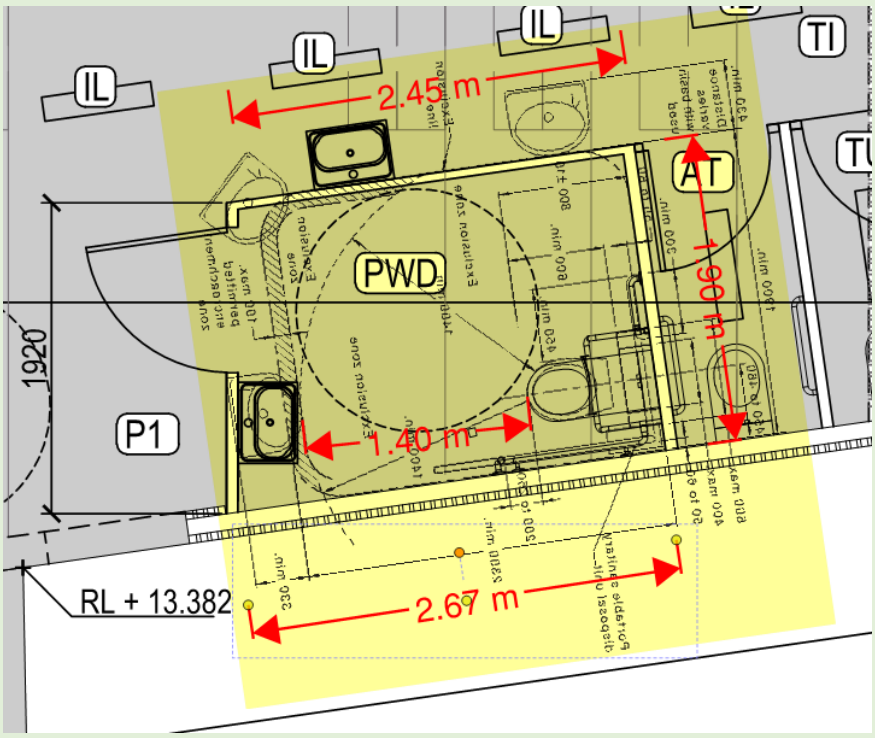
1. New public toilets will be designed to be accessible and inclusive of people of all ages, abilities, gender and non-binary identities to secure confidence, dignity, safety and independence.
2. They will be connected to a continuous accessible path of travel.
3. Dignified access for all users is secured by providing a range of unisex, gender specific and non-binary facilities across the public toilet network.
4. Both left land and right hand transfer arrangements for accessible facilities are to be provided across the public toilet network.
5. Visitors will be able to access the facilities.
6. The facilities will be easily located.
7. Opening hours are to be clearly displayed and operating hours should be reflective of the demand.

Note: Where out of hours access may be required or security is a concern reference should be made to the installation of the MLAK (Master Locksmiths Association Key) toilet key system for accessible toilets. This allows registered users to obtain a key for access out of hours.

Compliance Metric	Reference
1) All new public toilets will include accessible toilets compliant with AS1428.1 (2009), in particular clauses 13, 15, 16 and 17.	AS1428.1 2009 Clauses 13, 15, 16 and 17

2) Toilet facilities should not be located in an area where a gradient less than 1:20 is required to the connecting continuous accessible path of travel.	AS1428.1 2009
3) Where the gradient of the path of travel to the toilet facility is less than 1:20, handrails and TGSIs will be required on external access ramps in compliance with AS1428.1. 4) Where more than two accessible toilet facilities (or cubicles) are provided, a mix of left hand (LH) and right hand (RH) transfer will be employed. 5) Where gender cubicles are to be provided in addition after the provision of an accessible toilet facility. A gender specific "Ambulant" toilets are to be included in the first instance. 6) At locations with only one accessible toilet – consideration will be given to the transfer-side arrangements of nearby facilities. 7) Consideration should be given to door opening, and where practicable, automated doors will be provided. Fixtures, fittings and signage will reflect best practice inclusive access including child friendly features where appropriate, for example, at parks.	Best practice
8) Taking into consideration the needs of the local community, nearby facilities, venues, amenities and the like Consideration is to be given to the availability of unisex, gender specific and non-binary facilities of to ensure safe and dignified access for all users.	Best practice

Project Specific Comment
1. The design shows an accessible toilet, ambulant toilet and a general toilet BCA Provisions require the installation of a unisex accessible toilet and male and female ambulant toilets Unisex ambulant toilets are not permitted as a Deemed to Satisfy Solution ands will require a preparation of a Performance Solution. 2. Internal measurements of accessible cubicle specified in AS1428.1 is to be the minimum internal clear floor area of all linings. The scaled measurements show the internal measurements of the cubicle to be 1850mm x 2450mm. This floor area is not compliant with AS1428.1 3. Door circulation space inside the access cubicle is obstructed by the hand basin 4. Single unisex ambulant toilet as shown is too small. Male and female ambulant toilets required and increased circulation space inside and out side of toilet required.



Minimum width of cubicle to be 1900mm clear of ALL internal linings (Plaster Tile or Like)

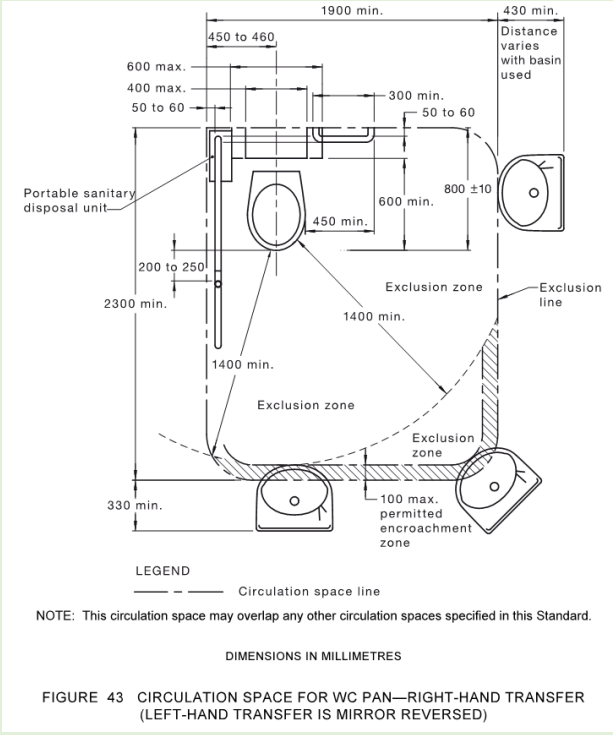
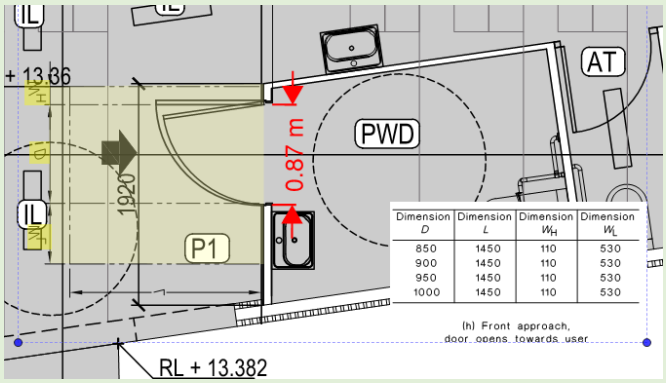
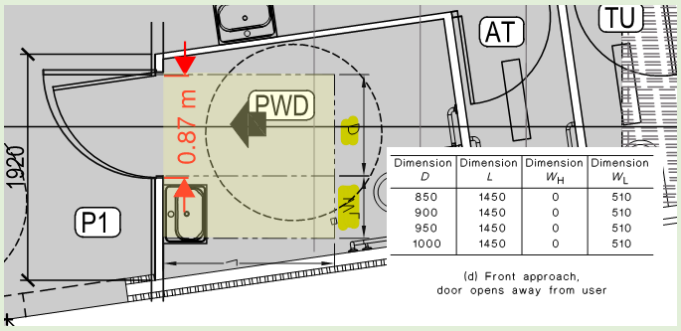


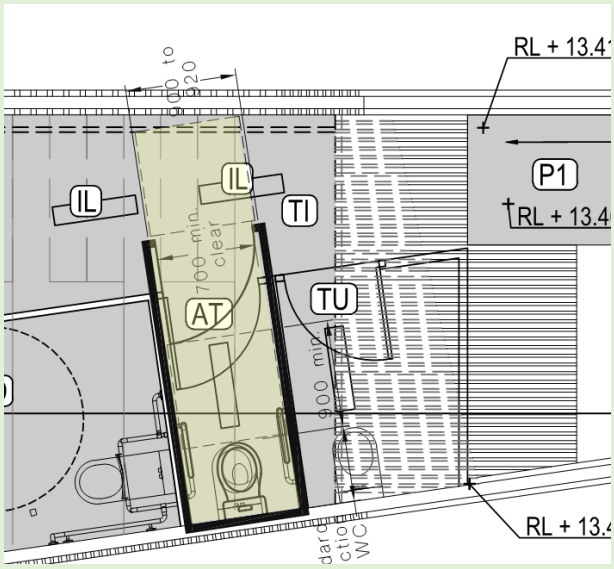
FIGURE 43 CIRCULATION SPACE FOR WC PAN—RIGHT-HAND TRANSFER
(LEFT-HAND TRANSFER IS MIRROR REVERSED)



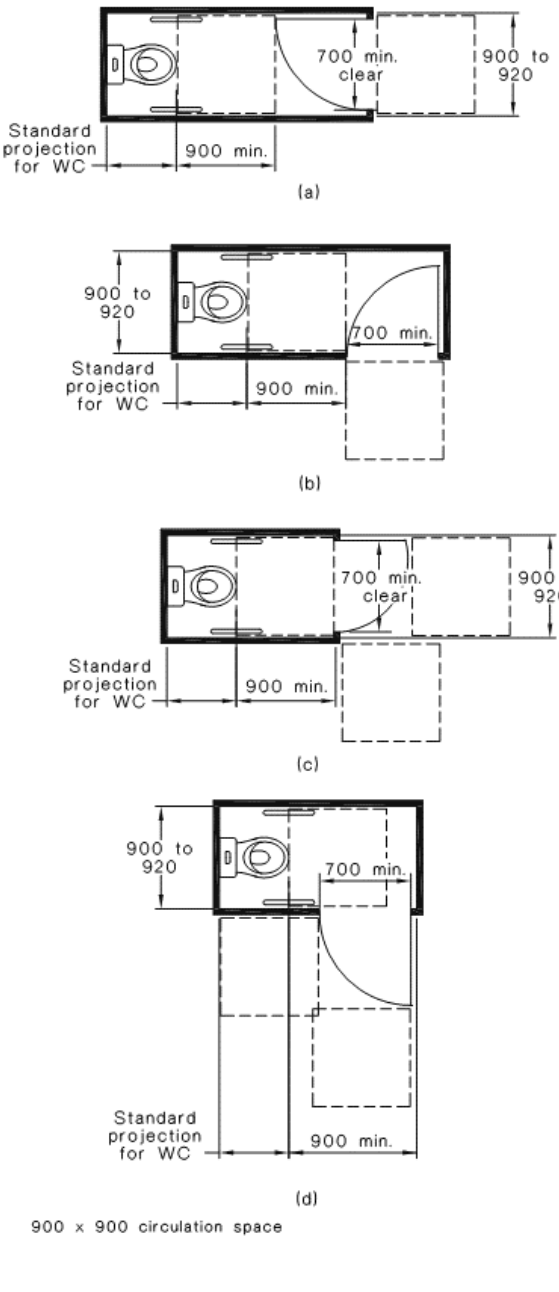
Door circulation space at doorway entering cubicle is compliant



Door circulation space inside the cubicle is obstructed by the hand basin and NON COMPLIANT



Single unisex ambulant toilet as shown is too small. Male and female ambulant toilets required and increased circulation space inside and out side of toilet required



DIMENSIONS IN MILLIMETRES

FIGURE 53(B) SANITARY COMPARTMENT FOR PEOPLE WITH AMBULANT DISABILITIES—DOORWAY OPTIONS

5.13. Green Spaces, Street Trees, Garden Verge, and the like

Green spaces street trees, garden verges and other panting on the street beautify and soften streetscapes, provide wildlife habitat and play a significant role in determining the character of the space.

Trees are critical in the maintenance of a healthy environment as they produce oxygen, trap airborne pollutants absorb carbon dioxide, provide shade and reduce the heat island effect.

Objectives

1. Streetscapes should be designed so that green spaces street trees, garden verges and other greening elements do not obstruct the continuous accessible path of travel.
2. Elements on the streetscape, including street trees, will be coordinated to minimise pinch points.
3. Tree pit surfaces will be level with surrounding paving.
4. Where tree guards are used they will be visually detectable to all users with a 30% luminance contrast.
5. Where garden verges and other street greening areas requires mulch, the mulching material will be chosen to avoid potential slip and trip hazards

Compliance Metric	**Reference**
1) Street trees and garden verges will be located within the street furniture zone of the footpath so as not to obstruct the continuous accessible path of travel. In particular: a) A minimum 600mm from the kerb edge. b) A minimum of 1200mm clearance from the edge of the tree pit to the boundary of the building will be provided, as far possible. c) In circumstances where footpaths are less than 1800mm wide, or where the location or size of existing trees warrant, a minimum clearance of 900mm between the back of the tree pit and building/boundary line will be accepted. In these circumstances, the following conditions must be met: i) that there are no obstructions overhanging the building line and encroaching onto the footpath from the front yard of the adjacent property (e.g. shrubs and vines) ii) that the lower branches of the tree can be pruned to a height of at least 2000mm, and iii) consideration will be given to the placement of other infrastructure on the street. A 900mm width clearance should be of no greater length than 1500mm. Beyond that, regular passing opportunities of 1800mm should be provided as far as possible to minimise pinch points. 2) As far as is possible, the tree pit surface will be installed level with surrounding paving, leaving surface roots exposed where necessary. 3) In high pedestrian areas, resin bond will be used on tree pits to minimise risk of trip hazards resulting from loose soil, gravel or bark. 4) Permanent tree guards will have minimum 30% luminance contrast with surrounding paving materials	Australian Human Rights Commission 2014 Frequently asked questions: Access to premises: What is an accessible footpath?
5) Where garden verges or gardens in kerb extensions require mulch, the use of loose hard pebbles should be avoided.	Best Practice

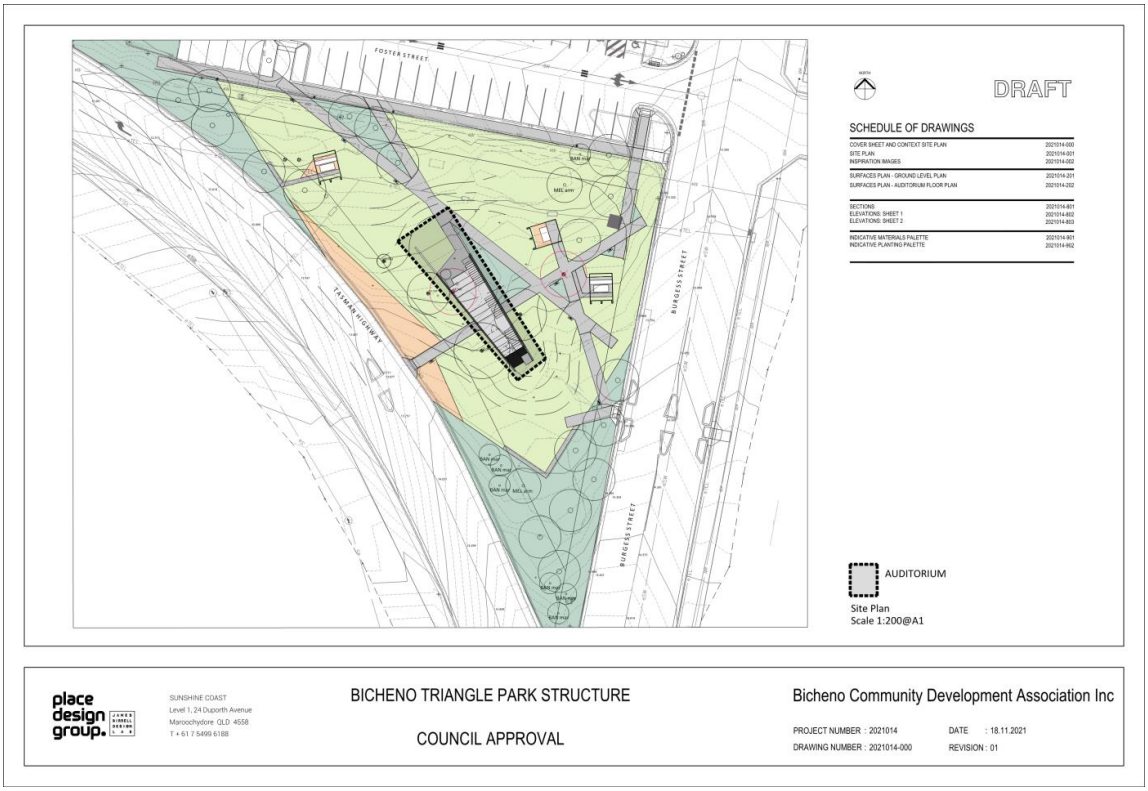
6.0…Conclusion

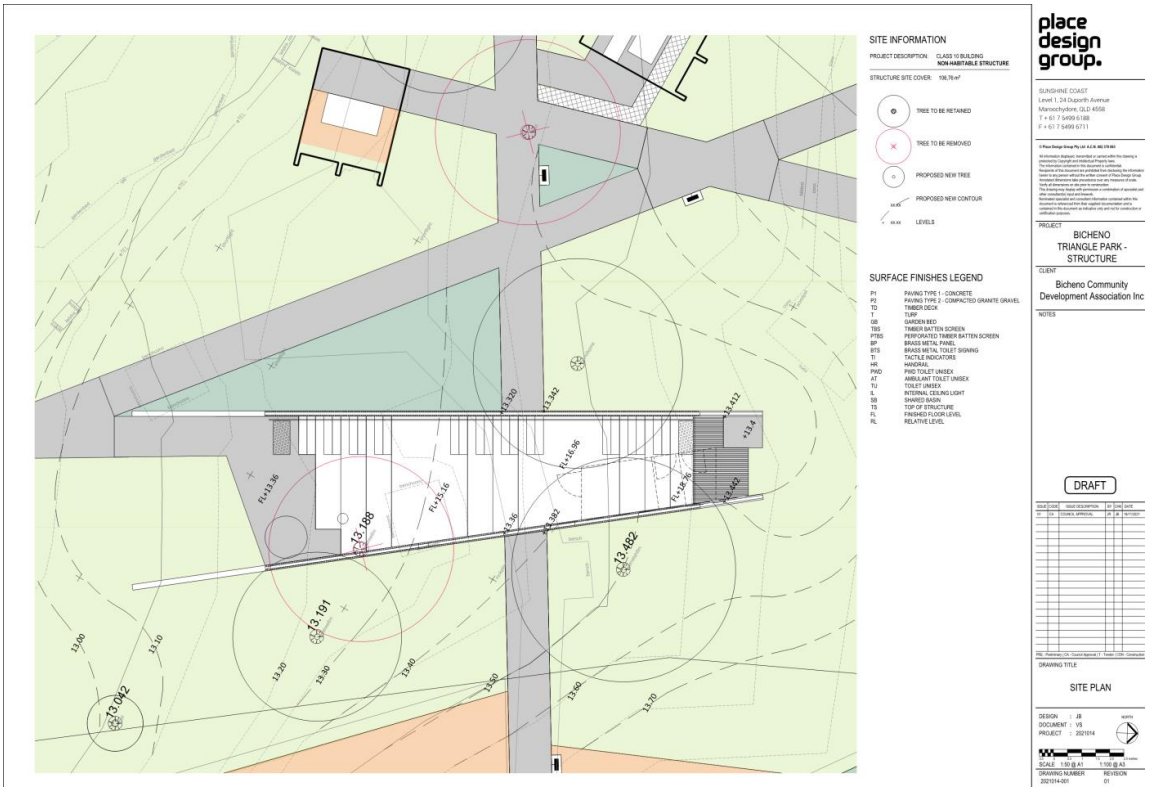
The proposed development is likely to satisfy the Access with dignity metric established in the Disability Discrimination Act 1992 if the design has considered the above report and implemented the controls within the design.

The development is likely to provide substantive equal access for the 80 to 90 percentile and is unlikely to have an adverse effect on the safety health or amenity of people with a disability using the facilities.

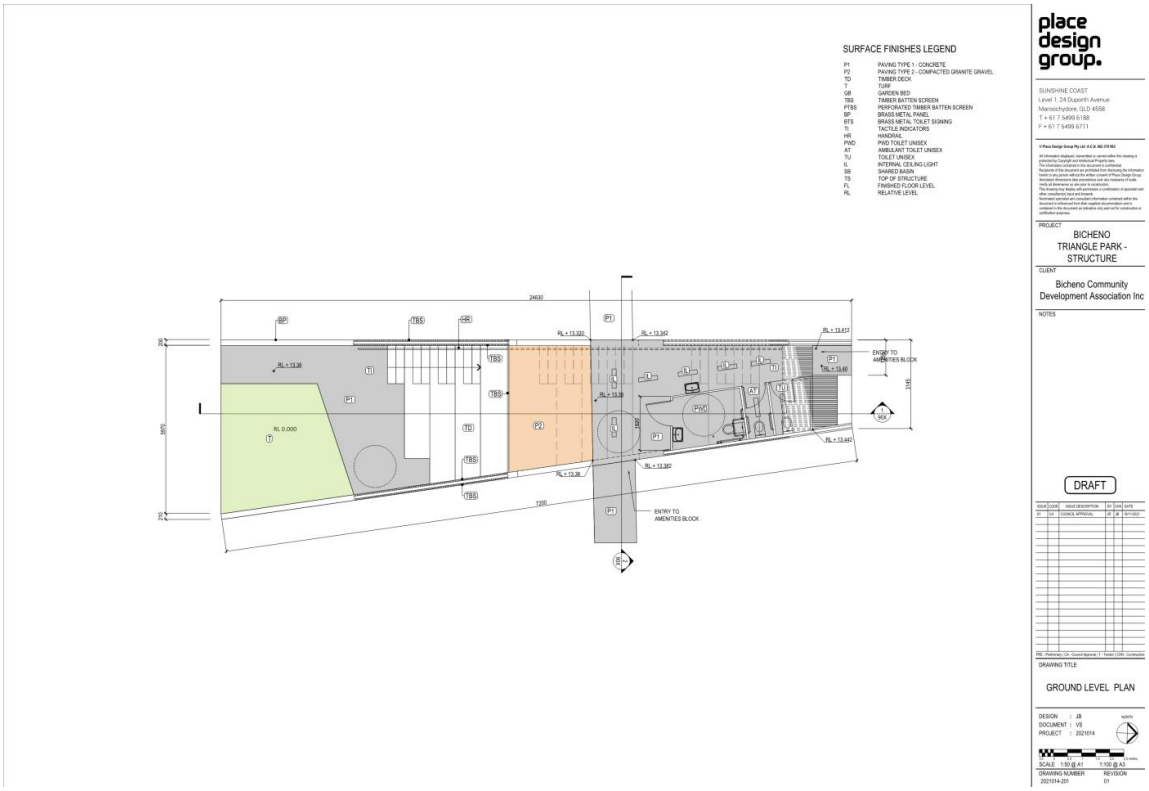
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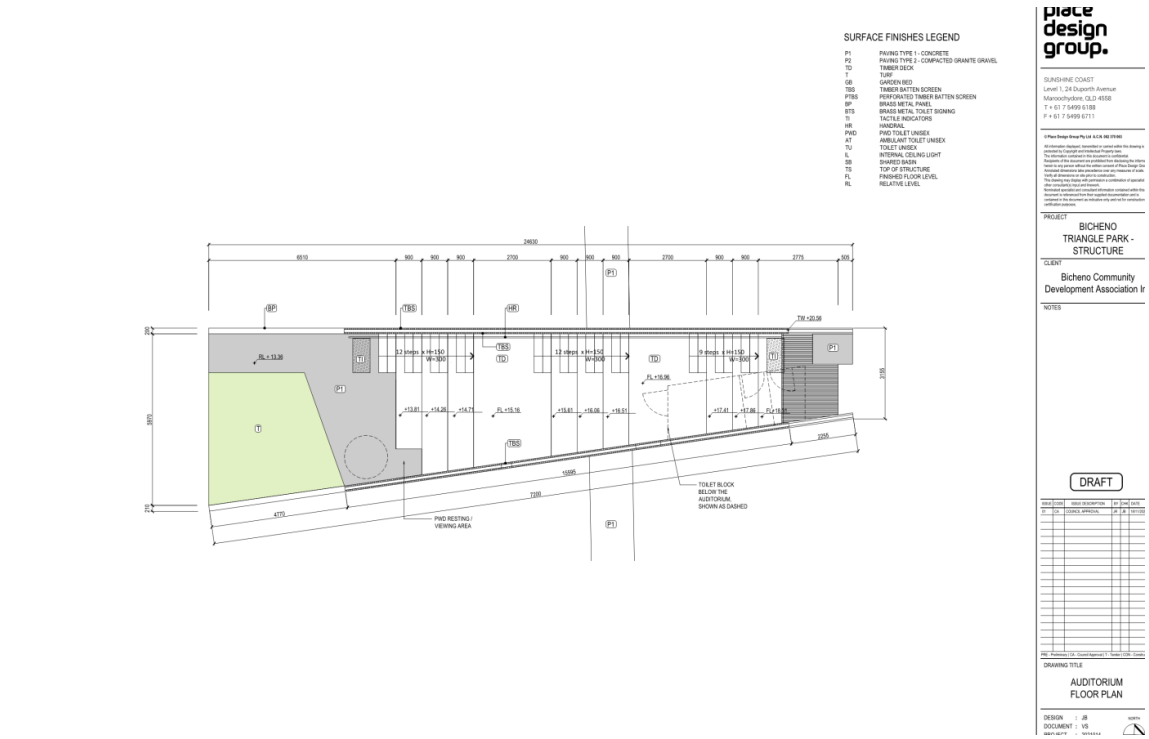
Appendix A – Referenced Plans

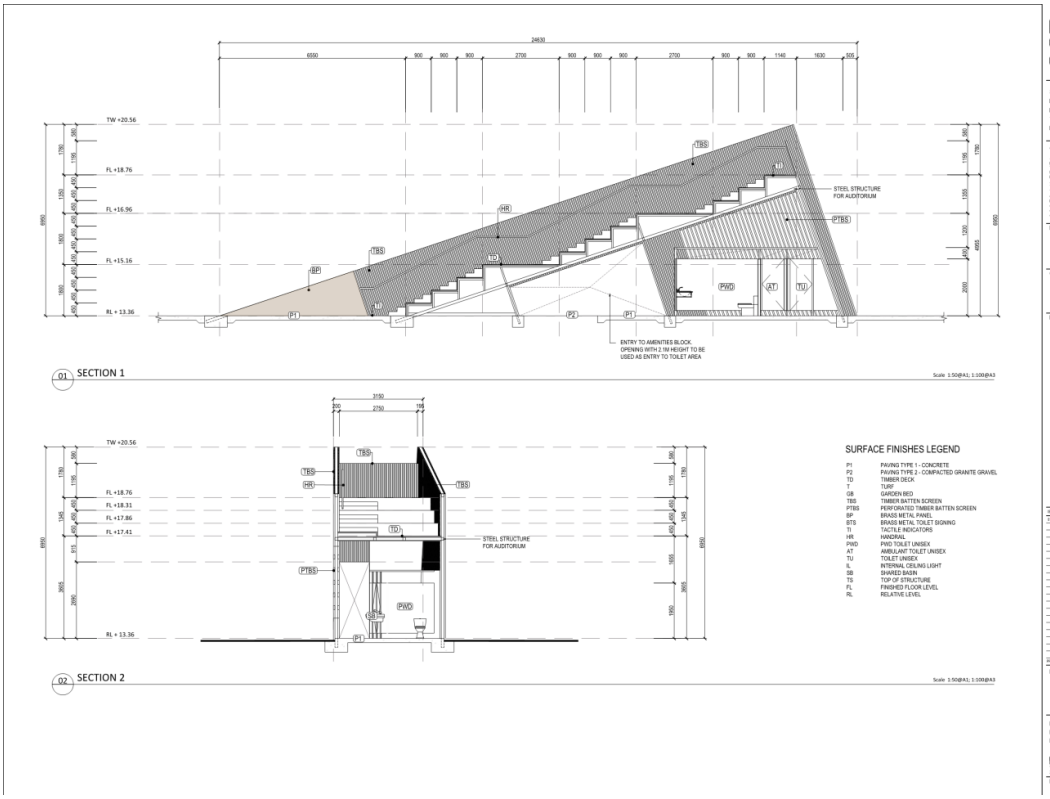



SITE INFORMATION
PROJECT DESCRIPTION: CLASS 10 BUILDING NON-HABITABLE STRUCTURE
STRUCTURE SITE COVER: 106.76 m²
TREE TO BE RETAINED
TREE TO BE REMOVED
PROPOSED NEW TREE
PROPOSED NEW CONTOUR
LEVELS
SURFACE FINISHES LEGEND
P1 PAVING TYPE 1 - CONCRETE
P2 PAVING TYPE 2 - COMPACTED GRANITE GRAVEL
TD TIMBER DECK
T TURF
GB GARDEN BED
TBS TIMBER BATTEN SCREEN
PTBS PERFORATED TIMBER BATTEN SCREEN
BP BRASS METAL PANEL
BTS BRASS METAL TOILET SIGNING
TI TACTILE INDICATORS
HR HANDRAIL
PWD PWD TOILET UNISEX
AT AMBULANT TOILET UNISEX
TU TOILET UNISEX
IL INTERNAL CEILING LIGHT
SB SHARED BASIN
TS TOP OF STRUCTURE
FL FINISHED FLOOR LEVEL
RL RELATIVE LEVEL
13.320
13.342
13.312
13.4
13.188
13.191
13.482
13.042
13.00
13.10
13.20
13.30
13.40
13.60
13.70
place design group.
SUNSHINE COAST
Level 1, 24 Duporth Avenue
Maroochydore, QLD 4558
T + 61 7 5499 6188
F + 61 7 5499 6711
PROJECT
BICHENO TRIANGLE PARK - STRUCTURE
CLIENT
Bicheno Community Development Association Inc
NOTES
DRAFT
DRAWING TITLE
SITE PLAN
DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014
SCALE 1:50 @ A1 1:100 @ A3
DRAWING NUMBER 2021014-001
REVISION 01


1 UNIQUE LAND-FORM AND NATURAL COLOURS
2 NATIVE VEGETATION
3 ICONIC PLAYGROUND
4 BICHENO SLSC TIMBER NATTEN FENCE FACADE
5 VISUAL ANCHOR FOR PASSING MOTORIST
6 THE 'TRIANGLE' SHAPE
7 SEATING RETAINING LAWN AREAS
place design group.
SUNSHINE COAST
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F + 61 7 5499 6711
PROJECT
BICHENO TRIANGLE PARK - STRUCTURE
CLIENT
Bicheno Community Development Association Inc
NOTES
DRAFT
DRAWING TITLE
INSPIRATION IMAGES
DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014
DRAWING NUMBER 2021014-002
REVISION 01


SURFACE FINISHES LEGEND
P1 PAVING TYPE 1 - CONCRETE
P2 PAVING TYPE 2 - COMPACTED GRANITE GRAVEL
TD TIMBER DECK
T TURF
GB GARDEN BED
TBS TIMBER BATTEN SCREEN
PTBS PERFORATED TIMBER BATTEN SCREEN
BP BRASS METAL PANEL
BTS BRASS METAL TOILET SIGNING
TI TACTILE INDICATORS
HR HANDRAIL
PWD PWD TOILET UNISEX
AT AMBULANT TOILET UNISEX
TU TOILET UNISEX
IL INTERNAL CEILING LIGHT
SB SHARED BASIN
TS TOP OF STRUCTURE
FL FINISHED FLOOR LEVEL
RL RELATIVE LEVEL
ENTRY TO AMENITIES BLOCK
place design group.
SUNSHINE COAST
Level 1, 24 Duporth Avenue
Maroochydore, QLD 4558
T + 61 7 5499 6188
F + 61 7 5499 6711
PROJECT
BICHENO TRIANGLE PARK - STRUCTURE
CLIENT
Bicheno Community Development Association Inc
NOTES
DRAFT
DRAWING TITLE
GROUND LEVEL PLAN
DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014
SCALE 1:50 @ A1 1:100 @ A3
DRAWING NUMBER 2021014-201
REVISION 01


SURFACE FINISHES LEGEND
P1 PAVING TYPE 1 - CONCRETE
P2 PAVING TYPE 2 - COMPACTED GRANITE GRAVEL
TD TIMBER DECK
T TURF
GB GARDEN BED
TBS TIMBER BATTEN SCREEN
PTBS PERFORATED TIMBER BATTEN SCREEN
BP BRASS METAL PANEL
BTS BRASS METAL TOILET SIGNING
TI TACTILE INDICATORS
HR HANDRAIL
PWD PWD TOILET UNISEX
AT AMBULANT TOILET UNISEX
TU TOILET UNISEX
IL INTERNAL CEILING LIGHT
SB SHARED BASIN
TS TOP OF STRUCTURE
FL FINISHED FLOOR LEVEL
RL RELATIVE LEVEL
PWD RESTING / VIEWING AREA
TOILET BLOCK BELOW THE AUDITORIUM, SHOWN AS DASHED
place design group.
SUNSHINE COAST
Level 1, 24 Duporth Avenue
Maroochydore, QLD 4558
T + 61 7 5499 6188
F + 61 7 5499 6711
PROJECT
BICHENO TRIANGLE PARK - STRUCTURE
CLIENT
Bicheno Community Development Association Ir
NOTES
DRAFT
DRAWING TITLE
AUDITORIUM FLOOR PLAN
DESIGN : JB
DOCUMENT : VS



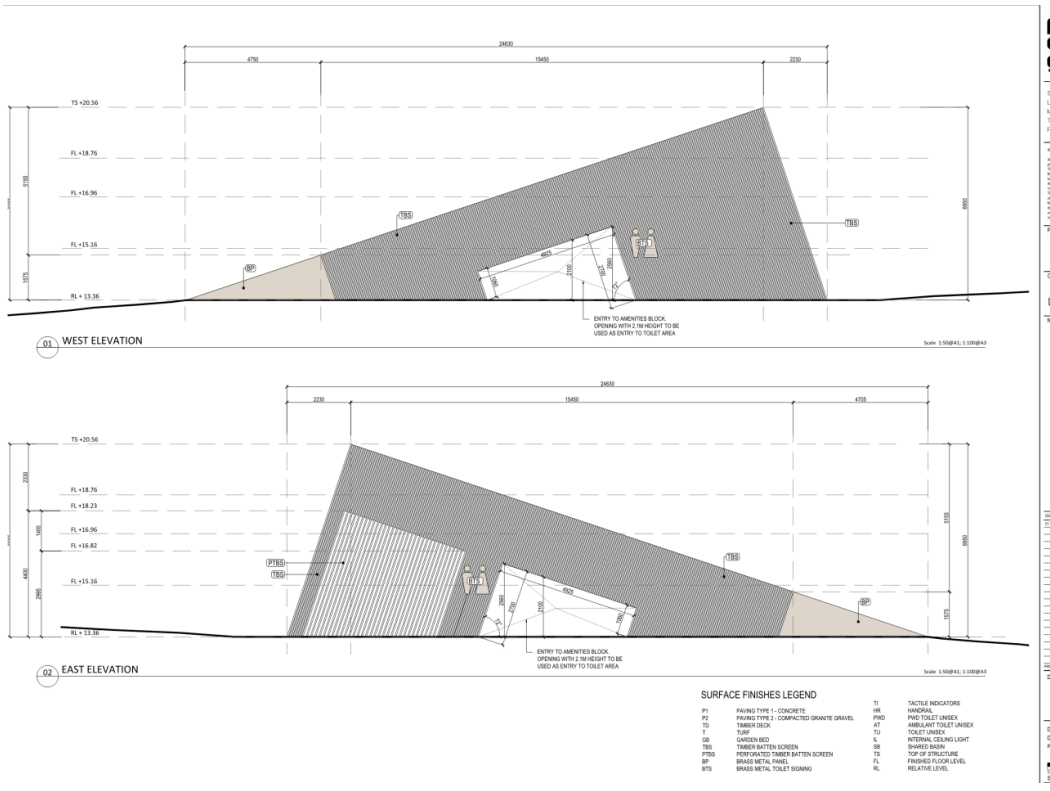
place design group.
SUNSHINE COAST
Level 1, 24 Duporth Avenue
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F + 61 7 5499 6711

PROJECT
BICHENO TRIANGLE PARK - STRUCTURE
CLIENT
Bicheno Community Development Association
NOTES

DRAFT

DRAWING TITLE
SECTIONS

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DOCUMENT : VS
PROJECT : 2021014
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DRAWING NUMBER 2021014-B01
REVISION 01



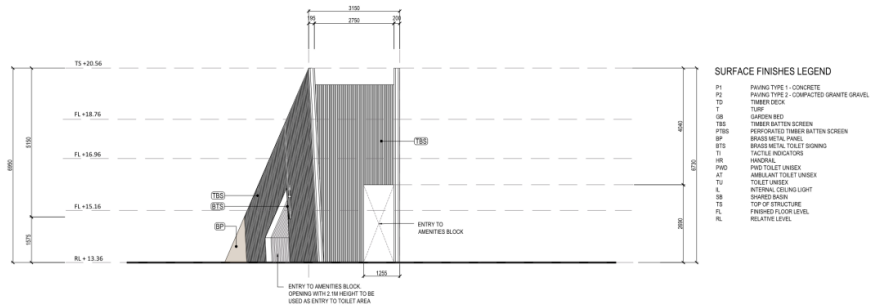
place design group.
SUNSHINE COAST
Level 1, 24 Duporth Avenue
Maroochydore, QLD 4558
T + 61 7 5499 6188
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PROJECT
BICHENO TRIANGLE PARK - STRUCTURE
CLIENT
Bicheno Community Development Association I
NOTES

DRAFT

DRAWING TITLE
ELEVATIONS: SHEET 1

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014
SCALE 1:50 @ A1 1:100 @ A3



place design group.

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PROJECT
BICHENO TRIANGLE PARK - STRUCTURE

CLIENT
Bicheno Community Development Association

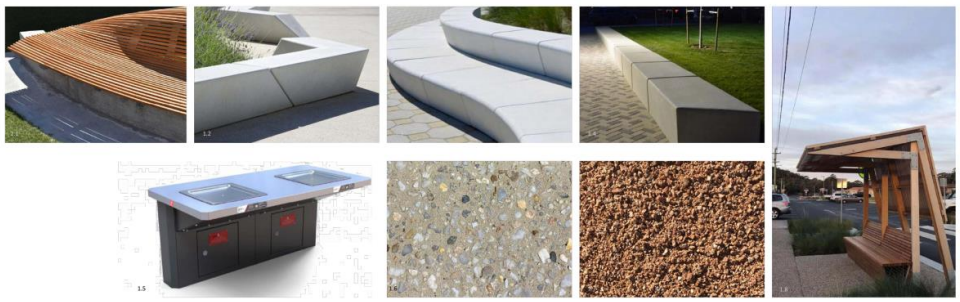
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ELEVATIONS: SHEET

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014

SCALE 1:50 @ A1 1:100 @ A3
DRAWING NUMBER 2021014-803
REVISION 01



1.1 CELERY TOP PINE
1.2 PRECAST CONCRETE BENCH
1.3 PRECAST CONCRETE BENCH
1.4 PRECAST CONCRETE BENCH
1.5 GRILLEX - DOUBLE PLATE BBQ
1.6 CONCRETE PATH
1.7 SHELTER

place design group.

SUNSHINE COAST
Level 1, 24 Duporth Avenue
Maroochydore, QLD 4558
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F + 61 7 5499 6711

PROJECT
BICHENO TRIANGLE PARK - STRUCTURE

CLIENT
Bicheno Community Development Association

NOTES

DRAFT

DRAWING TITLE
INDICATIVE MATERIALS PALETTE

DESIGN : JB
DOCUMENT : VS
PROJECT : 2021014




place design group.
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F + 61 7 5499 6711
PROJECT
BICHENO TRIANGLE PARK - STRUCTURE
CLIENT
Bicheno Community Development Association
NOTES
DRAFT
DRAWING TITLE
INDICATIVE PLANTING PALETTE
DESIGN : JB
DOCUMENT : VS
PROJECT : 202014
SCALE 1:50 @ A1 1:100 @ A3

Department of State Growth
STATE ROADS DIVISION

Salamanca Building Parliament Square
4 Salamanca Place, Hobart TAS
GPO Box 536, Hobart TAS 7001 Australia
Ph: (03) 6165 5356
Email: denise.mcintyre@stategowth.tas.gov.au
Web www.stategrowth.tas.gov.au
Our Ref D21/169772/2

Tasmanian Government

Greg Ingham
General Manager,
Glamorgan Spring Bay Council
By email: greg.ingham@freycinet.tas.gov.au

Wielangta Road sealing feasibility

Dear Greg

I refer to my letter dated 26 July 2021 regarding the on-going management of Wielangta Road and the Tasmanian Government's intention to explore the feasibility of sealing the road following the temporary closure of the Tasman Highway at Paradise Gorge.

The Department of State Growth has now commenced a preliminary assessment of options and costings but also wishes to gauge the views and preferences of the various owners. Some of the owners have since responded to my previous letter but we had not heard further from Council. Does Glamorgan Spring Bay Council have any comments it wishes to contribute to the discussion at this time?

Once the views of the owners and results of the assessment are at hand, the Department will advise on the outcomes and again seek your input.

If you have any further questions, please contact Darren McConnon, Project Manager on 6166 3452 or via email on darren.mcconnon@stategrowth.tas.gov.au.

Yours sincerely

Denise McIntyre
GENERAL MANAGER STATE ROADS

13 September 2021

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

COMMUNITY SMALL GRANTS PROGRAM APPLICATION PACKAGE

A funding scheme initiated by the Glamorgan Spring Bay Council to assist community development in the municipality.

GUIDELINES FOR APPLICANTS

The Glamorgan Spring Bay Council's Community Small Grants Program provides small grants to individuals and community organisations and groups to assist them to undertake programs and activities within the Glamorgan Spring Bay municipal area.

Council receives requests for more funding than is available and consequently funds under the programs are limited. The majority of grants will be restricted to no more than $1,000, however, in certain circumstances, Council may consider increasing the allocation.

There is no specific funding period. Applications for funding assistance shall be considered throughout the year until such time as the available funds have been exhausted.

ELIGIBILITY

- Applications must be from not-for-profit organisations as defined as follows:
  - Its main operating purpose is other than to provide goods and services for profit.
  - Other than in the case of winding up, no member/owner has the right to surpluses of the entity.
  - That entity does not have the right to transfer ownership to members/owners.

- Any resident of the Glamorgan Spring Bay municipal area who has been selected on merit to participate or compete in any event or project of state, national or international significance may seek funding assistance.

- Projects should aim to:
  - Address relevant community issues of significance.
  - Be initiated within the community and actively involve local people.
  - Improve access and encourage wider use of facilities.

COUNCIL PROCESS REQUIREMENTS

- Application:
  - Complete the Community Small Grants Application form.
  - Provide a plan or sketch of the proposed project (if applicable).
  - Provide a copy of the project budget and evidence of basis of costs.

- Successful applicants after project completion:
  - Complete the Community Small Grants Acquittal form.
  - Provide a brief written report of the success or otherwise of the project prior to the conclusion of the financial year, together with a photo (if applicable).
  - Provide most recent financial statement or evidence of expenditure.

For further information, please contact the Community & Communications Officer
Phone: (03) 6256 4777
Email: community@freycinet.tas.gov.au
PO Box 6, Triabunna 7190

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
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COMMUNITY SMALL GRANTS APPLICATION FORM

Name of applicant	Friends of Orford Bird Sanctuary
Postal address	74 East Shelley Road, Orford
Contact person	Gary Whisson
Role if group applying	Secretary
Contact number	0439522479
Email address	garywhisson@gmail.com
Is your organisation an incorporated body?	☐ Yes ☐ No

Project title and brief description (If insufficient space, please attach additional sheet)

Outline intended outcomes of the project (for example, benefits of the project to the community, support from any other groups or organisations.

Funding sought from Council	$ 1000
Funding to be contributed by you or your organisation	$ 1144
Funding to be contributed from other organisations (Provide details below of confirmed or anticipated contributions *)	$
Total Project Expenses	$ 2144

Signed	G Whisson
Name (Please print)	Gary Whisson
Date	11/4/2022
*Details of other contributors:	

GLAMORGAN SPRING BAY COUNCIL

9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
03 6256 4777
03 6256 4774
admin@freycinet.tas.gov.au
www.gsbc.tas.gov.au

COMMUNITY SMALL GRANT ACQUITTAL FORM
(To be filled out by successful recipient of Grant Funds)

Name of successful applicant	
Postal address	
Contact person	
Role if group applying	
Contact number	
Email address	
Is your organisation an incorporated body?	☐ Yes ☐ No

Project title and brief description of how the project achieved the outcomes intended.

INCOME	
Funds received from Council	$
Funding from your organisation	$
Funding from other organisations	$
TOTAL funding received	**$**
EXPENDITURE List expenditure receipts	
	$
	$
	$
	$
	$
	$
TOTAL expenditure	**$**

Signed by recipient	
Date signed	

Project Title:

Representatives of the *Friends of the Orford Bird Sanctuary* (FoOBS) attendance at the BirdLife Australia's National Beach-nesting Birds Conference.

Brief description:

Two representatives of the *Friends of the Orford Bird Sanctuary* (OBS) will attend the BirdLife Australia's National Beach-nesting Birds Conference in Moonta, South Australia from 13th-15th of May 2022.

The Conference is aimed at sharing the latest research findings and stakeholder knowledge around beach-nesting bird species, their habitats, threats and conservation management.

Outline of intended outcomes of the project:

Volunteers from the Friends of the Orford Bird Sanctuary (an official community Landcare Tasmania group) have worked closely with BirdLife Tasmanian, the Glamorgan Spring Bay Council (GSBC) and the Parks and Wildlife in protecting the significant values of this internationally recognized Important Bird Area (by BirdLife International) for many years.

FoOB members have volunteered their time since mid 2019 in undertaking weekly monitoring of the birds in the OBS, together with the former GSBC Biodiversity Officer Dr Nicky Meeson. Since Nicky's retirement the group have committed to continuing the monitoring to ensure this important data collection continues.

The FoOBS volunteers have long undertaken bird protection and education actions however we recognise that there are many challenges faced and solutions devised to protect shorebird all around Australia. The group would welcome the opportunity to meet others involved in shorebird protection.

The conference attracts a diversity of representatives from local and state government, coastal committees of management, volunteers, community groups, researchers and students. There will be a range of presentations, workshops and field trips on offer that are aimed at building and extending knowledge and skill sets around threatened species protection and coastal management.

The attendance at the Conference by local community members enables this important knowledge to be brought back to our municipality where we can share it with others interested and involved in shorebird conservation.

The shorebird values in on the Tasmanian east coast are many and we hope by attending this conference we can continue expanding and improving on our collective shorebird conservation work across the municipality.

Outline of Project Costs

Flights
Direct flight to Adelaide - Qantas $190 each
Direct return - Qantas $155 each

Car rental $530 total Inc full insurance

3 nights at Moonta:

2 bedroom cabin $364, or 2 bedroom cottage $426

1 night at Adelaide Airport Hotel $145 each for 2 rooms.

Conference $135 each

Cost per person $1072 each or $1134 each (depending on Moonta accommodation)

Total Cost $2144 or $2268 (depending on accommodation option)



BirdLife Australia's National Beach-nesting Birds Conference

May 13th - 15th 2022, Moonta, South Australia

BirdLife Australia's Beach-nesting Birds Conference is aimed at sharing the latest research findings and stakeholder knowledge around beach-nesting bird species, their habitats, threats and conservation management. There will be many opportunities to meet other participants in the program from across the Australian coast and to hear about challenges faced and solutions devised to overcome these. The conference attracts a diversity of representatives from local and state government, coastal committees of management, volunteers, community groups, researchers and students. We have a range of presentations, workshops and field trips on offer that are aimed at building and extending knowledge and skill sets around threatened species protection and coastal management.

Day 1	**Friday 13th May**
Arrival/registration	from 9:30 am
Conference	10:00am – 2:15pm, Moonta Town Hall, 71 George St, Moonta
Local walks	2:30pm – 4:00pm
Dinner (optional)	5:30pm, Port Hughes Tavern, Minnie Terrace, Moonta (near the Jetty)
Day 2	**Saturday 14th May**
Arrival/registration	from 9:00am
Conference	9:30am – 1:30pm, Moonta Town Hall, 71 George St, Moonta
Workshops	1:30pm – 4:30pm, see program for options available
Day 3	**Sunday 15th May**
Field trips	from 8:00 am, see program for options available

REGISTER AND PURCHASE TICKETS BY MIDNIGHT Monday 2nd MAY:

STEP 1: REGISTER HERE https://www.surveymonkey.com/r/2022RegistrationBNBConference
STEP 2: PURCHASE TICKETS HERE
https://events.humanitix.com/national-beach-nesting-birds-conference-2022

This event is Covid Safe. ***Vaccination certificates are required to be sighted prior to entry****. Masks are optional. If car pooling, masks are highly recommended. Mask requirements will be reviewed closer to the date to adhere to State Government Advice.*

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Conference Registration Process and Costs

Registering for this conference is a two-step process:

1. Fill out our online survey form to *register your attendance* and to select field trips and workshop preferences. This will ensure we can suitably cater for the event and can assign workshops to the appropriately sized rooms based on how popular these are: https://www.surveymonkey.com/r/2022RegistrationBNBConference

2. *Purchase tickets* for the event below. Please note that there will be a small administration fee added onto the payment by the online ticket provider, so costs may be more than advertised below. We have selected Humanitix as it is a non-for-profit, where 100% of your administration fee is put back into humanity projects to help children's charities. https://events.humanitix.com/national-beach-nesting-birds-conference-2022

Below is an outline of costs for the event. Please note that there is a discount if a two-day (Friday and Saturday) ticket is purchased, and Volunteers, Community and Students also receive a discounted attendance price. Sunday is free to attend but there is the option of purchasing a packed lunch for the trip.

Ticket types	**Cost/unit**
Land Manager/Professional – Two day ticket (Friday and Saturday)	$135
Land Manager/Professional – One day ticket (Friday **OR** Saturday only)	$80
Volunteer/Community/Student – Two day ticket (Friday and Saturday)	$65
Volunteer/Community/Student – One day ticket (Friday **OR** Saturday only)	$40

Optional Extras:

Friday night Conference Dinner Port Hughes Tavern Menu	Pay at venue, bookings essential.
Sunday field trip packed lunch	$15

Please contact bnb.events@birdlife.org.au if you require help with registering.



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8th National Beach-nesting Birds Conference Program



DAY 1 Friday 13th May

Day one consists of conference presentations followed by local walks or visiting the Tech Hub after lunch.

Where?	Moonta Town Hall, 71 George St, Moonta
9:30	**Arrival – Check in at the Registration table (grab a cup of tea or coffee)**
10:00 – 10:30	Welcome to Country
10:30 – 10:40	Housekeeping
10:40 – 11:00	BirdLife Australia's Dr. Grainne Maguire will present the highlights of the Beach-nesting Birds project that have occurred in the past two years.
11:00 – 11:15	Hear from Northern and Yorke Landscape Board's Max Barr about the conservation efforts for Yorke Peninsula for all species, including the new predator proof fence.
11:15 – 11:30	Yorke Peninsula Council's Letitia Dahl-helm will concentrate on Council's efforts to protect Hooded Plovers, their Coastal Action Plan, new dog bylaws and management efforts.
11:30 – 12:00	**Morning Tea**
12:30 – 13:15	Five presentations including one from Victoria's Department of Environment, Land, Water and Planning about "Operation SoHo (Save Our Hooded Plovers)," one from Green Adelaide about their "Our Plover Coast" weed program, one from a Deakin Honours student about Hooded Plover winter habitat use, one on Western Australia Fairy Tern latest research findings and one on an intensive disturbance research project in Victoria's western coastline.
13:15 – 14:15	**Lunch**
14:15 – 16:45	Two optional local walks, one focusing on birds, the other on local plants. There will also be a Tech Hub set up in the Hall, for anyone who wants to have a chat about the Portal, Hub, Birdata or any other tech queries (see program below for detail).
17:30 - 22:00	**Optional Dinner:** Port Hughes Tavern, Minnie Terrace, Moonta (near the Jetty). Dinner is selected from their menu, and you pay for yourself on the night. The Booking is under "BirdLife Australia." Please note, we will be in the restaurant with the general public, and dinner needs to be ordered by 6pm.

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DAY 2 Saturday 14th May

Day two consists of conference presentations followed by workshops that will allow you to build on your skills and knowledge across a range of themes related to the Beach-nesting Birds conservation and monitoring.

Where?	Moonta Town Hall, 71 George St, Moonta
9:00	**Arrival – Check in at the Registration table (grab tea or coffee)**
9:30 – 9:45	Housekeeping
9:45 – 11:00	Five talk slots including Eyre Peninsula Landscape Board highlighting the local Hooded Plover conservation efforts, one about protecting inland habitat (salt lakes) for Western Australia Hooded Plovers, one highlighting examples of working with local councils on Fleurieu Peninsula and in Adelaide and a new social project into vehicle use on beaches.
11:00 – 11:30	**Morning Tea**
11:30 – 12:30	Five talk slots including BirdLife Australia's Bird Island Fairy Tern Project, BirdLife Australia's insights and challenges for monitoring remote areas, one on Citizen Science and the use of technology, plus an international example of beach-nesting bird conservation.
12:30 – 13:30	**Lunch**
13:30 – 16:30	***Workshop Sessions***
13:30 – 14:30	Workshop one (choose from a range of workshop topics, see program below). At least four workshops will run simultaneously and you will be assigned to one of your top preferences.
14:30 – 15:30	**Afternoon tea**
15:30 - 16:30	Workshop two (choose from a range of workshop topics, see program below). At least four workshops will run simultaneously and you will be assigned to one of your top preferences
16:30 – 16:45	**Closing Remarks**



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Saturday Workshop Session Topics

Saturday afternoon will allow you a choice of workshops, either one long session or a choice of two shorter sessions. The shorter topics will run simultaneously for an hour each, followed by afternoon tea, then another series of workshop sessions. The long session will run for the entire timeframe, with afternoon tea still provided in the middle. We break out into smaller rooms, or short walks to different venues for each of these sessions. We need to seek your preferences for the different topics on offer to determine if all topics will run on the day, and also so as not to exceed seating capacity for each workshop. This may mean that you are given your second and third preferences, or on rare occasions third and fourth preferences, because of logistical constraints.

Long Workshop session:	**Description:**
Building connection with nature through Art	BirdLife Australia is working to create an interactive art piece that will be installed on the Yorke Peninsula, and we're giving you the opportunity to be a part of making it! This art piece will allow kids (and adults) to interact with a Hoodie mosaic game, where they learn about the Hooded Plover through the artwork. Karen Carr, from Squashed Cocky is coming from Port Lincoln, to run this workshop, where you'll get your hands dirty with clay to help create pieces that will be incorporated into the final product. A great way to spend an afternoon, and to create a long-lasting Hoodie legacy for the Yorke Peninsula.

Short Workshop sessions:	**Description:**
Beach-nesting shorebird behaviours and monitoring tips	Detailed descriptions alongside stunning photography of the breeding behaviours of our beach-nesting shorebirds such as Hooded Plovers, Oystercatchers, Red-capped Plovers and the Beach Stone-curlew. Learn how to safely monitor these birds and get tips from the experts on unravelling the mysteries of these cryptic birds!
Small tern breeding behaviours and monitoring tips	An introduction to identifying terns you will commonly see in Southern Australia, followed by an insight into how to safely recognise and monitor breeding colonies. This includes tips on ageing Fairy terns and some of the most beautiful photos by researcher Claire Greenwell.
Sharpen your bird photography skills	Photography extraordinaire Craig Greer shares tips on achieving those photographs of birds and their behaviours that we all desire to take. He will also touch on important ethical and safety considerations for the birds. For a sneak peek of the incredible photos Craig has taken, including some of the best Hooded Plover photos out there, check him out on http://craiggreer.com/ or follow @craiggreerphotos on Facebook
Antarctica and the Sub-Antarctic Islands	A lot of planning goes into making the trip of a lifetime to Antarctica and the Sub-Antarctic islands and Mark Lethlean, an incredibly talented photographer and birder, will share the details of such a trip with you. You will get to see some of the most stunning photos of Antarctic wildlife and hear tips about achieving these images, particularly the challenges of photographing pelagic birds in flight! Follow him on @markslethlean on Instagram
Migratory Shorebird Identification and counting tips	Ever been overwhelmed by a mixed flock of grey/brown shorebirds and wondered where to start in terms of identifying the different species and then counting such a huge flock! Well this is the workshop for you. You will receive lots of tips on key details to look out for that help you remember which species is which, and also advice on building up your knowledge so that you don't feel overwhelmed.

Wetland Bird Identification and monitoring tips	Wetland birds can be equally challenging to identify and there are many with cryptic behaviours and densely vegetated habitats, which can make monitoring difficult. Hear from one of BirdLife Australia's wetland bird experts and get tips on how to identify and monitor wetland birds. It's not all foul.

Sunday Field trips

On Sunday we are offering field trips for people interested in seeing more of the Yorke Peninsula, and the amazing birds and habitats it has to offer.

Some field trips will have capped numbers. It is likely you will be able to attend your first preference of trip, but we ask you rank order of preference in case one trip is oversubscribed. We will send an email a fortnight before the conference to confirm the trip you have been assigned and provide more details about meeting places and the agenda for the day.

There is no cost to attend Sunday, however if you would like to pre-order a packed lunch, this can be purchased for $15 in advance. Lunches will be given to the field trip leader to hand out. Please bring your own lunch if you haven't ordered one as there won't be an opportunity to stop to purchase lunch on the day. You should pack plenty of water for the day, bring along binoculars and a camera if you wish, and wear appropriate clothing for the weather and walking shoes. It may be wise to have a light raincoat just in case, as well as sunscreen.

Field Trip	**Description**	**Notes**
Dhilba Guuranda-Innes National Park	Visit Dhilba Guuranda-Innes National Park where you'll meet a local Ranger who will give a talk on the significance and history of the Park. You'll visit some of the key lookouts with opportunities for photographing stunning views. You'll also visit some of the Hooded Plover breeding territories and enjoy the day in this stunning location. Estimated field trip time: 8am – 4:30pm	2 hour drive from Moonta. A coach is provided for travel with a stop on the way there and back. Short walks on sand and uneven surfaces.
Indigenous Protected Area	Visit Point Pearce Peninsula that is part of the Wardang Island Indigenous Protected area. The Nurangga people will tell you about the local area, the importance of the area and dreamtime stories of the Yorke Peninsula. Visit some of the coastal areas and learn about how the indigenous community is working on country to protect native wildlife. Estimated field trip time: 8:30am – 3:00pm	45 minutes from Moonta. Short walks on sand and uneven surfaces. Own transport required.
Salt Lake Trail	The Salt Lake Trail is a self-drive tour that will take you past stunning pink, orange, blue and white salt lakes. This will be done as a car convoy type arrangement. Estimated field trip time: 9am – 3:00pm	1 hour 20mins from Moonta. Short walks on uneven surfaces. Own transport required.
Clinton Birdwatching	Visit three different locations that offer some of the best birding opportunities the Yorke Peninsula has to offer! Clinton and Macs Beach. Estimated field trip time: 9am – 2pm	50 minutes from Moonta. Short walks on uneven surfaces. Own transport required.

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Thompson Beach	For those heading back to Adelaide that morning, we have a field trip at Thompson Beach, which is the northern gateway of Adelaide International Bird Sanctuary. You may see some migratory shorebirds, and can be guaranteed red-capped plovers and other water birds. Field trip starts at 12pm, meet at Dublin Hotel Carpark	1 hour 30 mins from Moonta (towards Adelaide). Short/Moderate walks on uneven surfaces. Own transport required.



Funder Acknowledgements

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Additional funding for this conference has been provided by the South Australian Shorebird Foundation and Australian Bird Environment Fund.

Thank you to Friends of Hooded Plover Yorke Peninsula for their assistance with planning the conference.

Thank you to all our presenters, workshop and field trip leaders for the generosity of their time and expertise.