



ORDINARY COUNCIL MEETING AGENDA

TUESDAY 25 OCTOBER 2022

2:00 PM

Council Chambers, Triabunna

NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 25 October 2022, commencing at 2:00 pm.

QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated this Thursday 20 October 2022



Greg Ingham
GENERAL MANAGER

IMPORTANT INFORMATION

- As determined by Glamorgan Spring Bay Council in April 2017, all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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1 OPENING OF MEETING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

1.1 Acknowledgement of Country

The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

1.2 Present and Apologies

1.3 In Attendance

1.4 Late Reports

1.5 Declaration of Interest or Conflict

The Mayor requests Elected Members to indicate whether they have:

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*
in any item included in the Agenda.

2 CONFIRMATION OF MINUTES

2.1 Ordinary Meeting of Council - 27 September 2022

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on 27 September 2022 at 2:00pm be confirmed as a true and correct record.

2.2 Council Workshop - Tuesday 11 October 2022

Tuesday 11 October 2022

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1:30pm to 4:30pm on Tuesday 11 October 2022 at the Council Offices, Triabunna.

Present:

Mayor Robert Young
Deputy Mayor Jenny Woods
Clr Cheryl Arnol
Clr Keith Breheny
Clr Annie Browning
Clr Rob Churchill

Apologies:

Clr Grant Robinson
Clr Michael Symons

In Attendance:

Mr Greg Ingham, General Manager
Mr Alex Woodward, Director Planning and Development
Mr Peter Porch, Director Works and Infrastructure
Mrs Elysse Blain, Director Corporate and Community

Guests

Nil

Agenda

- 2021/2022 Annual Report
- Onsite Wastewater Project
- Final Orford Foreshore Master Plan
- Mulching Trial 2022 – Orford Transfer Station

RECOMMENDATION

That Council notes the information.

2.3 Unconfirmed Glamorgan Spring Bay Municipal Emergency Management Committee Minutes – Wednesday 21 September 2022.



Minutes (Unconfirmed)

Committee:	Glamorgan Spring Bay Municipal Emergency Management Committee
Chairperson:	Mayor
Executive Officer:	Municipal Coordinator
Meeting Date:	Wednesday 21 st September 2022 1030 – 1230hrs
Location:	GSBC Council Offices, 9 Melbourne Street, TRIABUNNA and online through Teams

1. **WELCOME / OPENING** – by the Vice Chairperson.

2. PRESENT / INTRODUCTIONS

Teams participants: Lynley Hocking SES, Miriam Nuttall, Kim Fazackerley, Mark Klop, Chris Bond, Krissy Ward

On site: Gavin Hallett, Tony Peters, Rhiannon Hunt red Cross, John Rallings THS, Col Barney, Gary Stoward SES, Darren Smith Deputy MEMC, Peter Porch

3. **APOLOGIES:** Mayor Robert Young, Tim Dooley, Kelvin Jones, Fiona Onslow-Agnew, Robert Elliott, Monique Johnson, Bruce Conner, John Kennedy,

4. CONFIRMATION OF MINUTES

That the Minutes of the Meeting held on **16th March 2022** at the **GSBC Council Offices, 9 Melbourne St Triabunna** be confirmed as a true and correct record.

Moved: Col Barney

Seconded: Gavin Hallett

Minutes Approved.

5. MATTERS ARISING FROM PREVIOUS MINUTES

- Proposal to recommend to council the development of property at the rear of the Emergency Services combined depot in Maria St Swansea for Helipads.
 - Progressing preliminary design for Development application.
- Tasman Highway speed limit reduction proposal at Pondering Frog
 - Letter sent to Manager State Growth Roads and Infrastructure division Denise McIntyre requesting consideration of speed reduction and corner reconstruction in future budget.

Glamorgan Spring Bay SES Unit Report for Municipal Emergency Management Meeting 14.09.2022

The below refers to the discussion around the speed reduction in the Pondering frog/Coles Bay Turnoff area of the Tasman Hwy

Summary of Incidents attended by Unit located @ Tasman Hwy Coles Bay Turnoff /Pondering frog

01.10.2021 TFS Incident # 21-028088

23.09.2021 TFS Incident # 21-027223

18.06.2021 TFS Incident # 21-020251

01.01.2021 TFS Incident # 21-038089

31.12.2020 TFS Incident # 20-038002

02.05.2022 TFS Incident # 20-015436

12.06.2019 TFS Incident # 19-019801

04.08.2019 TFS Incident # 19-023324

25.03.2019 TFS Incident # 19-006634

28.08.2018 TFS Incident # 265336

These are reported incidents attended by our SES crews they don't reflect incidents attended by only Ambulance Tasmania , RACT or other tow agencies or Tasmania Police.

Local Tow operator East Coast Towing has indicated that he has attended approx. 15 incidents in this location over the last 3 years.

The area between Coles Bay turnoff and the pondering has seen a much higher proportion of incidents than any other location in our response area. Such reasons that have attributed could be the incorrect camber on the south bound lane coming around the corner, soft deep road verges, excessive speed coming through the area.

Our local SES unit would strongly back any plan to review the speed limit through this area with the goal to reduce the speed to 80km/h.

- Red Cross Black Summer Bushfires Program – update (Rhiannan Hunt)
 - Coordinator appointed
 - Planning commenced
 - Rhiannan update: funding to run community resilience program over next two years in GSBC area. Handout provided to forward by email to online participants. Community connectedness intended outcome. Training opportunities being provided to community and organisations with a n interest. Stakeholder engagement plan – Miriam highlighted the need to connect with SES after the meeting to coordinate efforts where possible.

6. ORGANISATION UPDATES

- SES Regional
 - Miriam/Kim – all hazards approach context. SEMC meeting last week. Shift in organization into NEMA and TEMA updates required for

appropriate references. TFS briefing 18th October at Tramsheds Launceston for those who can attend. Evac centre training invite has gone out for 3 days in November. New TasAlert website has gone live. Changes to MEM plans – warning and alert changes to incorporate. Kim 9 weeks in role now. Glamorgan Spring Bay unit is in a good place with membership and involvement. The unit is well resourced and in good hands under Kelvin.

- Lynley Hocking – riverine flooding project – Orford
 - Local community flood guides being produced
 - Community engagement in planning
 - Community protection planning is being carried out
 - Public facing guide being produced for resident reference.
 - SES are asking the MEM committee for support for the project
 - Moved Mark Klop, seconded Gavin Hallet: ***That the GSBC MEMC supports the implementation of the Orford community protection flood planning initiative and community engagement.*** – no one opposed – motion carried. MEMC to provide letter of support.
- SES Swansea
 - Current Membership is 17 members (3 of which are inactive)
 - 4 new members progressing thru basic training
 - We also have 3 prospective new members
 - All members have the necessary skills to serve the unit and the community
 - The unit has attended 15 Motor Vehicle accidents, 4 Motor Vehicle Rescues, 8 Flood Incidents, 2 Storm Incidents and 2 Assist TFS and Ambulance since our last meeting
 - Seem to be getting a few repeat callout for floods either due to blocked drainage or just lack of maintenance. Others seem to think it's a council problem. These have been advised to take remedial action to help themselves where possible.
 - Still haven't seen the influx of international tourists on our roads.
 - We need to get out more into the community and do some flood/storm awareness, make the community more resilient and prepared many properties only need minor thing done to reduce the potential risk.
 - Councils proactive approach to checking drainage etc prior to predicted weather events is working well.
 - Training is going well with a recent joint exercise organised by our local paramedics at Cranbrook being well received.
 - Discussions with Peter last week should sort us a training area for Road Crash Rescue shortly
 - No foreseeable issues moving forward
- Tasmania Police
 - Country relief policy to backfill country postings is operating well.
 - Search and rescue exercise at weekend involving search and rescue and marine and surf rescue teams.
 - Spate of burglaries recently – someone has been charged over these.
- Tasmania Fire Service
 - Fire season preparation underway
 - Volunteer engagement initiatives continuing
 - Engagement with community on Bushfire ready plans
- Community Nursing THS

- John Rallings: Community Nursing has experienced a great increase in activity and demand for services.
- Local team covers Sorell to Bicheno
- Proportions of response have shifted to greater demand from Sorell region when previously it was to the north.
- Increase in walk-ins for emergency response. Patients arrive and say that Doctors are referring people to the centre which isn't necessarily the case.
- The centre is not geared up for walk-ins but based on scheduled service provision.
- A rumour that there is no ambulance service in Triabunna is false. There has been a change in personnel and the service is operational.
- Vulnerable client list is held and released through health incident controller if required based on emergency status.
- Parks and Wildlife
 - Krissy – apology by chat message: attending to whale stranding on West Coast.
- Sustainable Timber
 - Chris Bond: updated water points in preparation for the fire season. Fire season prep done – roster for the state commencing beginning of October.
- Freycinet Volunteer Marine Rescue
 - Col Barney – weekend exercise surf rescue incorporated in marine – 24/7 duty officers, equipment brought in from Port Sorell and Kingston and personnel also.
 - Good value exercise.
 - Volunteers hard to find and getting older.
- Council
 - Recovery Coordinator update
 - Participated in multi-agency Disaster Recovery exercise in St Helens 1st June considering the long-term recovery cycle and impact of multiple/overlapping emergency events.
 - Continued update of community contacts
 - Liaison with Red Cross re Black Summer project
 - Black Summer funded projects in planning stages
 - EM Coordinator update
 - Regular closures of Rosedale, Grange, Glen Gala and Old Coach roads in high rainfall events. Less regular closure of Woodsdale and Brockley Roads.
 - Bridge repair works from March 2021 flooding progressing
 - Stormwater management plan: catchment plans developed for 5 Orford Urban catchments which identify numerous projects required to mitigate low level flooding to private land in Orford. Most pressing unfunded project is Orford Rivulet levy and associated works.

7. GSBC EMERGENCY MANAGEMENT PLANS

- MEM Maintenance Schedule –
 - Plan Conduct and Review an EM related exercise – October
 - Review EM Plan and all appendices (including risk assessments and treatment strategies) lodge plan with SREMC

- Contact List – update

8. GENERAL BUSINESS

- Prevention/mitigation activities ahead of the 2022/23 fire season
 - Activity happening up the coast re bushfire readiness and discussions
- Speed limit Swansea north end 100k moved to before corner SES concerned
 - Committee agreed to write to state growth and request moving the speed limit past the corner.
 - Simulation exercise by red cross next weekend at Swansea for volunteers
 - Miriam: emerging threat of bio-security lumpy skin disease and foot and mouth disease. Presentation to come through all MEMC's. Impact on state and contextualized to municipal areas.

9. ANY OTHER BUSINESS

Nil

10. NEXT MEETING

Wed 15th March 2023 (Third Wednesday)

11. CLOSE 11:40am

RECOMMENDATION

That the Minutes of the Glamorgan Spring Bay Municipal Emergency Management Committee meeting held on 21 September 2022 be received and noted.

2.4 Minutes of Glamorgan Spring Bay Audit Panel - 20 September 2022

Author: Director Corporate and Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

ATTACHMENT/S

Minutes of Glamorgan Spring Bay Audit Panel – 20 September 2022.

BACKGROUND/OVERVIEW

The Glamorgan Spring Bay Council Audit Panel (the Panel) plays a vital role in assisting Elected Members of the Glamorgan Spring Bay Council in fulfilling responsibilities relating to the review of the Council's performance and effectiveness as well as safeguarding its long-term financial position.

As required by the Audit act, Tasmanian councils are audited annually through submission of their financial statements to the Auditor-General via the Tasmanian Audit office (TAO). The Audit panel plays an important role in reviewing these documents and has noted in their minutes the very pleasing result for the 2021/22 financial year reports. The TAO financial audit report for June 2022 has been circulated to the elected members.

The Panel met for its quarterly meeting on 20 September 2022 at the Triabunna Council Office. A summary of the key actions are provided at the end of the Minutes. The majority of these require action by Council staff or the Chair of the Panel.

STATUTORY IMPLICATIONS

- Local Government Act 1993
- Glamorgan Spring Bay Audit Charter
- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

BUDGET IMPLICATIONS

Nil

RISK CONSIDERATIONS

Risk		Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	There are no material risks from adopting this recommendation.				Nil
Do not adopt the recommendation	There is no material risk from not adopting this recommendation.				Nil

OFFICER'S COMMENTS

The audit function is recognized as a critical component in the financial and governance framework of any local government entity, and, under the Act, all Tasmanian councils are required to establish and maintain an audit panel. Not doing so would be a breach of the Act and significantly reduce oversight of Councils financial governance.

It has been pleasing to note the panels' contribution towards the ongoing improvement of Council's financial governance resulting in the excellent end of year financial audit opinion.

OFFICER'S RECOMMENDATION

That Council receives and notes the attached Minutes of the Glamorgan Spring Bay Council Audit Panel Meeting held on the 20 September 2022.

3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

3.1 Questions on Notice

Nil.

3.2 Questions Without Notice

Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

4 PLANNING AUTHORITY SECTION

Nil Reports.

5 FINANCIAL REPORTS

5.1 Financial Reports for the period ending 30 September 2022

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

ATTACHMENT/S

1. Profit and Loss [5.1.1 - 1 page]
2. Statement of Cash Flows [5.1.2 - 1 page]
3. Statement of Financial Position [5.1.3 - 1 page]
4. Capital Works [5.1.4 - 2 pages]

BACKGROUND/OVERVIEW

The financial reports for the period ended 30 September 2022 as attached to this report are presented for the information of Council.

STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

BUDGET IMPLICATIONS

There are no budget implications recognised in the receipt and noting of these reports by Council.

RISK CONSIDERATIONS

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation				
There are no material risks from adopting this recommendation.				
Do not adopt the recommendation	Likely	Likely	High	By not adopting the recommendation Council is not endorsing the financial reports for the period ending 31 July 2021. Council needs to endorse.
By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.				

OFFICER'S RECOMMENDATION

That Council receives and notes the Financial Reports as attached to this report for the period ended 30 September 2022.

6 SECTION 24 COMMITTEES

Nil.

7 INFORMATION REPORTS

7.1 Director Works and Infrastructure - Peter Porch

Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; Cemeteries

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; and Cemeteries.

OFFICER'S COMMENTS

ASSET MANAGEMENT

Asset Management practice is the strategic driver for the activities of the Department and is partnered by works that operate to maintain essential services to the community.

A review of the asset management plans has commenced, as is required by the Local Government Act, with the process likely to take six months. This meets the requirement to review these plans within six months of a council election and is critical to providing up to date information to direct the Long Term Financial Plan review.

Bridges, which were included in the road infrastructure plan previously, have been separated out to provide more detailed assessment and reporting of this particularly critical asset class. A draft of this plan has been developed and is presently under review.

CONSULTANT SERVICES

Consultant services are required to deliver specialised services to Council for a range of generally short-term requirements. Current consultant activities comprise:

- Consultant engineering services to design a repair to the Rheban Road landslide
- Consulting Hydrologist to provide stormwater catchment modelling for council stormwater management plan
- Project management for major projects

OPERATIONAL WORKS

ROADS, BRIDGES, FOOTPATHS, KERBS

- Unsealed road inspections carried out: 5
- Unsealed road maintenance grading completed for the following roads:
 - Sally Paek Rd
 - East St Buckland and Woodsden Rd
 - Brockley and Twamley Roads
 - Sand River Road including pavement failure repairs
 - Wielangta Rd
- Potholing to unsealed roads generally - ongoing
- Potholing of sealed roads – 5t coldmix applied during September
 - Hazards View Drive Swanwick – box out of failures awaiting seal application
 - Esplanade Coles Bay – box out of failures awaiting seal application
 - Road failure Harold St Coles Bay – Investigations continue
 - Road failure – Cosgrove St Coles Bay Ag drain installed, waiting for pavement to dry out
 - Bernacchi Drive Orford – road failure being assessed
 - Opposite 42 Rosedale Rd Bicheno – box out completed awaiting seal application

Wet weather creating road failures in numerous locations

Nugent Road Bridge rail replacement – completed

Orford Rivulet Wielangta Rd – replace timber posts and rails – completed

Roadside slashing completed: Levendale Back rd, Cutting Grass Rd, Hoods Rd, Esplanade East Triabunna, McNeills Rd, Crossins Rd, Glan Gala Rd.

STORMWATER, DRAINAGE

September saw a significant uplift in requests from property owners relating to flooding and run off from adjacent properties. While 30 requests were recorded for September not all enquiries result in a works request being generated. The average is 12 requests per month.

Generally catchments have been full and ground conditions completely sodden. Water tanks are full with overflows often not plumbed into stormwater systems increasing low level flooding between properties.

Continued high volume rainfalls exceed stormwater system capacities, increasing the list of stormwater improvement projects required to manage regular rain events into the future.

- Open Drain/culvert clearing and forming – backlog of works due to ground conditions being too wet to access
- Clearing drains in Harvey Farm Road 80% complete
- Walking track Sea Eagle Drive Bicheno – grates ordered for supplementary drainage to install
- Permanent folding road closure signs being installed at Brockley Rd, Rosedale Rd, Grange Rd, Glen Gala Rd and Old Coach Rd.

- Negotiated with private stormwater system owner at Swanwick for La Nina water level reductions in duck pond to increase run off storage capacity.
- Swanwick blocked drains cleared to improve runoff.
- Catchment modelling for Bicheno continues
- Minor design and modelling for West Shelly drainage solutions continues

Bicheno, where a high number of requests relating to flooding have come from, received its highest rainfall on record for the month of September at 189mm. The highest rainfall at Bicheno in any month on record is 386.8mm in December 1993.

WASTE MANAGEMENT

- Bin guard replaced on Bin 1 at Orford
- Mulching trial for greenwaste at Orford

PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES

- 16 weekly playground inspections completed across the municipality
- Mega Toy climber at Our Park returned to service after turn buckle repairs implemented
- Soft fall replenishment at Our Park completed
- Numerous tree inspections carried out in multiple locations
- Two large trees assessed as high risk removed from road reserve in East Shelly Road
- Weed spraying to road reserves continues

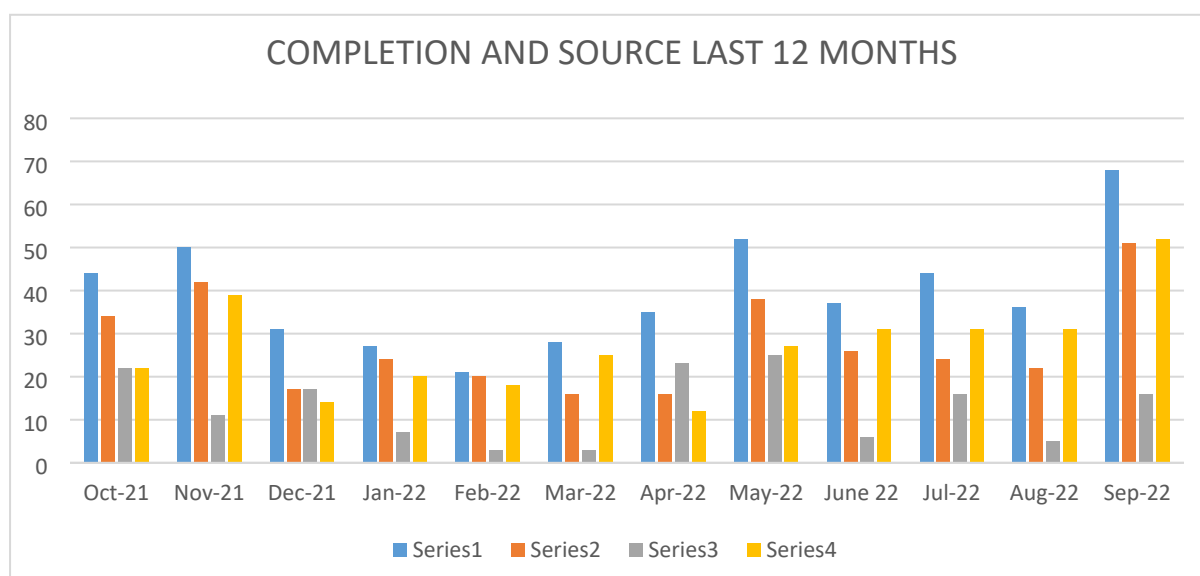
EMERGENCY MANAGEMENT

- Road closures implemented to flooded roads as necessary
- Six monthly Emergency Management Committee meeting held at Triabunna
- After hours rostering carried out as scheduled.
- Review of Municipal Emergency Management Plan commenced
- Two staff participated in Red Cross Evacuation Centre establishment training in Bicheno
- Training in Emergency Management inter-operational web-based platform completed
- Liaison commenced with SES for Orford community resilience riverine flooding awareness program. Scheduling for December engagement.
- Inspection of fire break at Orford with Tas Fire in planning for fire break maintenance
- Fire break maintenance at Bicheno completed by Tas Fire

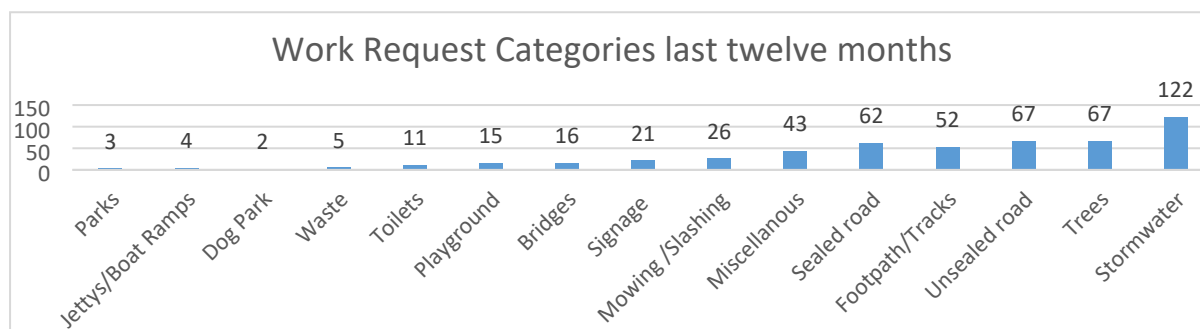
CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.

September saw a doubling of the average number of total requests per month as a result of rainfall.



The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:



CAPITAL WORKS

- The resheeting program has been completed
- Tenders for the reseal program have closed and are being evaluated
- A number of competing stormwater projects are being assessed for inclusion in the pit and pipe program with final cut yet to be resolved
- Design has commenced on prospective works for next year's program
- Wet ground conditions are preventing completion of works at Holkham Court drainage. Works have been suspended until the ground is sufficiently dry.

Grant funded

Generally the grant funded projects are experiencing delays as consultation with major stakeholders is slower to progress than anticipated:

- Draft design completed for review for Helipad Swansea
- Reseal Program tender closed – evaluating tenders
- Swansea Streetscape works have commenced and are progressing from the north to the south with 150 metres of footpath, from the school to Maria St completed to date.



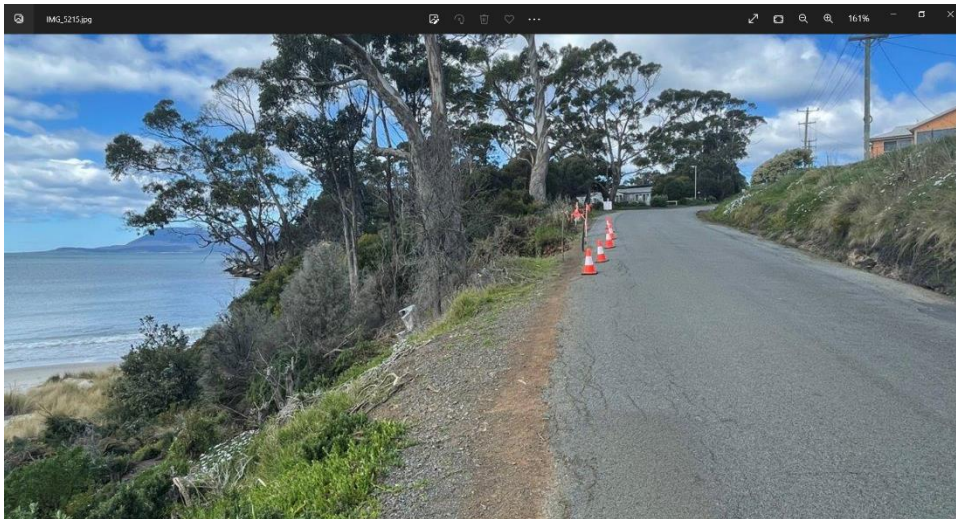
- Coles Bay walking track – meetings held with prospective tenderers to gauge the level of documentation required for tender. This informs the level of documentation required for public consultation prior to tender, reducing design costs.
- Bicheno Triangle detailed design still coming in – tender dependent on all documentation being ready
- Bicheno Gulch DA lodgement being worked through
- Bicheno Skatepark (community funded) heritage report draft received. When finalised this goes to Aboriginal community for comment then can accompany the DA lodgement.

GENERAL

Strong rains in September and a roadside drainage blockage resulted in a small but expensive landslide on Rheban Road at Spring Beach.

The land slip has impacted the road shoulder which will require capital funds (no present allocation) to repair. A rough estimate for the repair is in the order of \$100,000 subject to design requirements. A notification has been provided through SES to trigger an assessment of co-funding of the works through the Premier's Disaster Relief fund however this is not guaranteed. This may provide 50% of the required funds with the balance required from council new capital funds in the next financial year.

Water filled plastic barriers have been hired in and placed to keep traffic away from the edge and temporary cautionary signage implemented. The repairs cycle will be in the order of twelve months. Maintenance works on the stormwater blockage



RESERVE BOOKINGS AND ROAD CLOSURES

Road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police:

- Remembrance day Triabunna 11 Nov
- Bicheno Food and Wine Festival Nov 17-21
- Squid Festival Triabunna 25-27 November

RECOMMENDATION

That Council notes the information.

8 OFFICERS' REPORT REQUIRING A DECISION

8.1 Road asset take up

Author: Director Works & Infrastructure (Peter Porch)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

ATTACHMENT/S

Nil

PURPOSE

Response to August 2022 Agenda Item 9.2 Notice of Motion: That council seek a report from officers providing information on the mechanisms for developing a road to an acceptable standard and the impacts for council and property owners of those processes.

BACKGROUND/OVERVIEW

There are a range of mechanisms by which council may accept roads as assets to be maintained by council. The most common way is through the subdivision process.

In this process, a developer who owns a large tract of land, creates smaller parcels of land which are serviced by infrastructure designed and constructed to specifications and standards, acceptable to council, at the developers cost. Such infrastructure comprises roads, stormwater, lighting, footpaths or other as deemed appropriate to the zoning of the land. The cost of designing and constructing this infrastructure is met by the developer and is incorporated as a cost of the development of each block in the subdivision. When a purchaser buys a lot from the subdivision they are also paying for the construction of the road assets included in the development and sale price of the land. Once the infrastructure is built to council's satisfaction, all that new infrastructure is donated to council. These assets then become council assets to maintain and renew.

A less common way is through the Local Government Highways Act Part 5 which deals with the construction of unmade streets in towns, cities and other urban areas. The statutes in Part 5 provide a mechanism for council to advise frontagers of the development of a design, provide advice of costs and proceed to construct all or parts of a road and attribute charges for the cost of the works to the frontagers (properties) abutting the road.

The principle in both these mechanisms is that the properties directly benefiting from the new infrastructure pay for that infrastructure which contributes to the value of the properties fronting the road.

Property access may also be across private land via a right of way. In these circumstances a property owner may assume the right of way is a public road when in fact it is not. These areas are maintained by the properties to which they provide access.

Previous developers of land parcels may have gained approval for private access roads and similar mechanisms as a cost saving to them in the division of land process. New owners of these properties may assume council has a responsibility for maintenance of an access where this is actually a responsibility of the new owner. The 337-certificate process and legal advice at purchase are mechanisms by which prospective property purchasers can discover their road maintenance obligations.

Property access may be along a crown land reserve. In this circumstance, the road may have been surveyed long ago but never developed and donated to council. The road reserve remains a crown reserve with access to properties by license from the crown.

Part 2 of the Local Government Highways Act provides the right for council not to accept a road or highway opened outside a city or town by a private person if it considers that the highway is not, or will not be, useful enough to the inhabitants of its district to justify it being maintained by council. This applies to numerous single property accesses throughout the council area where historically, council has not accepted responsibility for road access, and has no obligation to do so, that a property owner desires to have maintained by council.

Acceptable standards for development and construction of roads and associated assets are detailed in the LGAT/IPWEA Subdivision standards as detailed in the drawings and specifications available to view on the internet at:

[Tasmanian-Municipal-Standard-Specifications-March-2020.pdf \(lgat.tas.gov.au\)](https://www.lgat.tas.gov.au/Tasmanian-Municipal-Standard-Specifications-March-2020.pdf)

[Tasmanian-Municipal-Standards-Drawings-v3-December-20202.pdf \(lgat.tas.gov.au\)](https://www.lgat.tas.gov.au/Tasmanian-Municipal-Standards-Drawings-v3-December-20202.pdf)

Council's engineering staff provide advice with respect to the relevant standards and details required for particular zones and localities.

Additionally there are a class of roads known as "User Roads". Council may construct and maintain these roads while ownership remains with the landowner. This is the case with a section of Rosedale Road.

Council may assume or negotiate ownership and maintenance responsibility for many road designations at any time however the capacity for council to pay for the new assets and the precedent this may create needs to be considered in conjunction with any legal compulsion, or absence of legal compulsion, for council to do so.

STRATEGIC PLAN REFERENCE

Guiding Principles

5. Ensure that our current expenditure and ongoing commitments fall within our means so that rates can be maintained at a manageable and affordable level.
7. Communicate and explain Council's decisions and reasons in an open and timely manner.

Key Foundations

4. Infrastructure and Services

What we plan to do

- Complete all asset management plans and policies for Council infrastructure (including assessment of condition) in 2020.
- Develop plans, policies and guidelines for built assets.

STATUTORY IMPLICATIONS

Roads and Jetties Act 1935

Local Government Highways Act 1982

OFFICER'S COMMENTS

Council has a road network comprising some 380 kilometres of sealed and unsealed roads. The renewal and maintenance requirements of this amount of road infrastructure is such that the financial capacity of council is stretched to manage the safety of the asset holding. There are as many roads not maintained by council within the municipality as there are presently maintained by council so the financial implications for increasing council's liabilities through adoption of assets is high.

New roads are created through subdivision each year and donated to council, increasing council's financial liabilities and maintenance responsibilities. Where council is required to accept assets as a result of the planning processes associated with subdivision and development the construction and quality of the assets is managed through to asset adoption.

Where council receives requests to adopt or maintain other roads, consideration is given to the community benefit derived from community expenses being attributed to ongoing maintenance or upgrade; the condition of the road in its current form; the land tenure arrangements and precedents and other issues specific to the particular land and its history.

OFFICER'S RECOMMENDATION

That council accepts the report and notes the information.

8.2 Marine Infrastructure Committee

Author: Director Works & Infrastructure (Peter Porch)
Responsible Officer: General Manager (Greg Ingham)
Manager of Buildings & Marine Infrastructure (Adrian O'Leary)

ATTACHMENT/S

Nil

PURPOSE

To provide a recommendation to council for the future of the Marine Infrastructure governance mechanisms.

BACKGROUND/OVERVIEW

A number of years ago, Council determined it required a designated committee to oversee and recommend actions associated with multiple marina proposals and marine infrastructure. This resulted in the establishment of a Section 24 committee which performed a range of activities between 2007 and 2018 including the development of the Triabunna Marina. The committee worked successfully with MAST on a range of marine infrastructure projects putting forward projects to MAST for funding.

From 2018 the operation of the committee changed to the present form. The Triabunna marina development is now at an end, and for the foreseeable future further marina development by council in any location is not envisaged. The Triabunna Marina is running in a stable and orderly manner under the administration of operational staff including the Manager of Buildings and Marine and a Harbour Master.

The development of marine infrastructure is expected to be limited in the foreseeable future.

Council operational staff presently manage the day-to-day maintenance and renewal of marine infrastructure and the Triabunna Marina with council making determinations about marina fees on advice from staff as a part of setting annual fees and charges.

Volunteer effort is vital to many functions within the community. A mark of respect for volunteerism is to ensure that there is meaningful work associated with the volunteer positions. With the evolution of staff management structures within council to support marine infrastructure, the tasks for this committee have effectively passed across to operational staff.

In addition, an asset management plan has been developed and adopted to strategically manage marine infrastructure assets maintenance and renewal cycles and inform the Long-Term Financial Plan.

Committee members have been asked about their view of the need for the committee into the future and the majority agree that disbanding the committee would not be detrimental.

STRATEGIC PLAN REFERENCE

Guiding Principles

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

Key Foundations

1. Our Governance and Finance
4. Infrastructure and Services

What we plan to do

- Review and update existing Council strategies and plans.

STATUTORY IMPLICATIONS

Local Government Act s24

BUDGET IMPLICATIONS

No material budget implications.

RISK CONSIDERATION/S

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation			Low	Operational staff manage the marina and marine infrastructure day-to-day. Marine Infrastructure asset management plan.
No material risk				
Do not adopt the recommendation	Possible	Moderate	Moderate	No treatment options.
Community members are engaged for a low return on their time and effort.				

OFFICER'S COMMENTS

The marine infrastructure day to day operational processes are adequately managed by operational staff and senior management. Long term plans for the marine infrastructure asset class are described and planned within the Marine Infrastructure Asset Management Plan and council operates to approve the fees and charges and any other substantial issues that seldom arise as with the resolution of the arrangements with the Encounter Ferry.

The committee has carried out its requirements through, the much appreciated, volunteer efforts of the various members of the committee from time to time. The lapse in meetings in recent times reflects the minimal role the committee now plays in providing a useful service to the ongoing administration of the Marina and planning for marine infrastructure. With permanent operational staff managing the day-to-day operations of the Triabunna Marina and other marine infrastructure, there is a mechanism for people to obtain information about marine operations informally through the General Manager or formally through reporting to council.

In summary, the committee has done a good job in the past but provides little value adding for the time impost on community members at the present. This is recognised by a majority of present committee members.

It is recommended that the committee members be thanked for their efforts and the committee be dissolved.

OFFICER'S RECOMMENDATION

That council:

1. Authorise the General Manager to write to the current members of the s24 Marine Infrastructure Committee to thank them for their valued contributions to the community through their work on the s24 Marina committee.
2. Authorise that the Section 24 Marina Committee be disbanded as of the 25th October 2022.

8.3 Orford Foreshore Masterplan

Author: Director Planning & Development (Alex Woodward)

Responsible Officer: Director Planning and Development (Alex Woodward)

ATTACHMENT/S

1. Final Orford Foreshore Master Plan [8.3.1 - 98 pages]

PURPOSE

To present the final Draft of the Orford Foreshore Masterplan for Council's endorsement.

BACKGROUND/OVERVIEW

In February 2022, Council was presented with a Draft Orford Foreshore Masterplan (the 'Masterplan') developed after targeted consultation with key stakeholders. This Masterplan identified the following Aims and Objectives:

Aim of the Masterplan:

The aim of this Masterplan is to assist land managers and the community to:

- better understand, conserve and manage natural and cultural values, in particular the Important Bird Area (IBA);
- improve community and visitor experience;
- improve the provision of appropriate recreational facilities; and
- enhance community connectivity between the Orford foreshore and the town centre.

Specific Objectives of the Masterplan:

The project objectives are to, having regard for land tenure and relevant legislation; improve the shared use and strategic management of the Orford foreshore by delivering the following under each subheading below:

Natural and cultural values, with special attention given to the IBA

- Identify options to protect the IBA and recognise the international significance of the sanctuary
- Provide an options analysis to manage visitation in a way that is consistent with the area's natural and cultural values
- Identify options to provide contemporary presentation and interpretation of these values
- Recommend preferred options to protect the natural and cultural values of the area, in particular the IBA

Visitors and their recreational pursuits

- Prepare an options analysis for the provision of suitable recreational pursuits for the area, and the appropriate locations for these activities, whilst considering existing public use, vistas and key views lines, current recreational users and with regard to the natural and cultural values of the area.

- Provide an overall contemporary plan to improve visitor parking, amenities and opportunities for recreational activities that are consistent with the management recommendations determined for the area's natural and cultural values.
- Include design parameters or concept designs that factor in the above considerations.
- Identify public works options to support the recreational pursuits identified above and to improve the appearance, amenity and use of the area

Community

- Improve community awareness and understanding of the natural and cultural values of the Orford foreshore
- Improve pedestrian and vehicular connectivity and wayfinding between the town centre and the adjoining foreshore
- Ensure the area remains a space for local residents to enjoy

Ongoing maintenance and management responsibilities:

- Identify the responsible management authority, or authorities, for delivering the recommended outcomes and ongoing maintenance of facilities and infrastructure.

At the February meeting Council voted to release the Draft Masterplan for public exhibition and comment. It was also noted that the final draft Masterplan would incorporate community feedback provided during public engagement and would be presented to Council at a future meeting. Following the meeting the consultation was conducted via a survey which was available in both electronic and hard-copy versions. Further to this, six written submissions were also made. A summary of the online survey responses is provided in Appendix C of the Masterplan, and other consultation results were outlined in Section 2.5 (See Attachment 1).

Community Consultation Results:

There were 84 surveys completed of which 67 respondents provided their address – 76% of the addresses were from within the municipality (Orford being the highest mentioned address) and 24% from outside the municipality (mostly from Hobart but this may include some people with a holiday shack in the municipality).

Of the recommendations listed in the short term (commence and complete within 2 years), 17 of 20 received majority support of 70% or more (i.e., response being strongly, agree or agree). The 3 remaining recommendations had over 60% support. All 15 of the recommendations listed in the mid-term (commence and complete within 5 years) received majority support over 70. From this consultation it was clear that there is overall general support for the Masterplan and the identified actions.

The feedback from the surveys and written submissions was reviewed by the Steering Committee and suggestions were incorporated into the final draft.

STRATEGIC PLAN REFERENCE

Guiding Principles

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.
6. Draw on the knowledge and expertise of local people and communities in shaping and delivering our initiatives and plans - listening to and taking account of ideas and feedback from residents, businesses and ratepayers.

Key Foundations

1. Our Governance and Finance
4. Infrastructure and Services
5. Our Environment

What we plan to do

- Advocate and lobby effectively on behalf of the community.
- Maintain public amenities and recreational facilities.
- Develop plans, policies and guidelines for built assets.
- Involve, engage and equip groups and individuals in Natural Resource Management.

STATUTORY IMPLICATIONS

By adopting the Masterplan, this does not have any statutory implications for Council.

BUDGET IMPLICATIONS

The Masterplan identifies a number of potential improvements to the Orford Foreshore area. These range from small incidental costs to significant capital investments. If the plan is adopted, Council will need to consider how to fund these improvements in future budgets. It would be recommended that grant funding is sought for the improvements that attract significant investment.

RISK CONSIDERATION/S

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation				
The Masterplan creates an expectation that Council will deliver all actions identified in the Plan in the short-term.	Possible	Minor	Moderate	Ensure that clear messaging is provided to the community regarding implementation of the plan.
Council will receive negative public relations on the Masterplan.	Possible	Moderate	High	Ensure that clear messaging is provided to the community regarding the Masterplan and consultation undertaken.
Do not adopt the recommendation				
Opportunities to upgrade the Orford Foreshore via Tasmanian and Australian Government grants missed due to a lack of a plan for the precincts.	Possible	Moderate	High	Continue to apply for grants on an ad-hoc basis and refer to existing strategies.
Continued impact of the high natural values of the area due to no vision/management of the area	Likely	Major	Extreme	Put in temporary measures to address impacts on native flora and fauna.
Council will receive negative public relations on the perceived inadequate management of the area.	Likely	Moderate	High	Identify the key issues in the Draft Masterplan and revise them to desired outcomes.

OFFICER'S COMMENTS

The final draft of the Masterplan has been developed with extensive stakeholder and community consultation. The results from the consultation demonstrated strong support on the recommendations and confidence in the process undertaken to develop the Masterplan.

It is the Officers opinion that the final draft has achieved the aims of the project in that it assists land managers and the community:

- better understand, conserve and manage natural and cultural values, in particular the Important Bird Area (IBA);
- improve community and visitor experience;
- improve the provision of appropriate recreational facilities; and
- enhance community connectivity between the Orford foreshore and the town centre.

By having a well-researched, community endorsed plan, this will assist Council in seeking grant funding to implement the improvements identified. A key issue identified in the document is that Council work closely with Crown Land Service and Parks and Wildlife to investigate tenure agreements. This will assist in a number of key outcomes. It is noted however that Council staff do not recommend obtaining a lease/licence agreement over the sandbags or associated infrastructure do not accept ongoing responsibility for this area.

Officers would like to acknowledge the work of the consultants in developing this fantastic vision, and also to the members of the Steering Committee for their work and commitment to develop such a Masterplan. Members of the community are also thanked for their contribution into the process and feedback through the consultation process.

The final Draft Orford Foreshore Masterplan is recommended for adoption.

OFFICER'S RECOMMENDATION

That Council:

1. Endorse the Orford Foreshore Masterplan (Masterplan) in the form of Attachment 1.

8.4 Mulching Green Waste

Author: Director Works & Infrastructure (Peter Porch)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

ATTACHMENT/S

Nil

PURPOSE

To provide information and seek a decision of council for the treatment and access to mulched green waste.

BACKGROUND/OVERVIEW

Council has a permit to burn green waste collected at transfer stations. This permit is issued for a set period of time and on the basis that council is working towards establishing alternative methods for dealing with green waste.

Council is required to demonstrate that it has taken reasonable measures to develop an alternative method for processing green waste for the burn permit to be extended.

Officers have investigated available options and continues to engage with industry to identify emerging options for green waste treatment to provide value to the community and manage the environmental aspects of carbon release or capture.

Until recently the commercial options for chipping or shredding of greenwaste were not available to council. There are only two known commercial chippers within Tasmania. Both are fully subscribed with no capacity to include Glamorgan Spring Bay needs to their schedules.

One of these operators has ordered a second chipper to deal with the additional demand they are encountering. Indicative costs for engaging this service have been sought with the likely annual cost projected to be around \$150,000. Hire of this machine includes a base fee for a volume of material that is at least 4 times the maximum volume we collect before burning. There are logistical issues for managing this amount of greenwaste which officers will continue to consider for aspects of efficiency and risk.

In recent weeks council also became aware of another provider who has a new crusher, which has options for green waste shredding. Shredding produces a more course material than chipping but at a more cost-effective rate.

On the basis of a more affordable rate than the higher quality alternative, officers engaged the shredder operator for a trial on greenwaste collected at Orford. The photos show the results of the trial.







Within hours of shredding, the piles could be seen to be generating heat as evidenced by the arising steam and elevated temperature of the pile to the touch.

The heat is important in destroying plant seeds within the piles but introduces a risk of spontaneous combustion. Pile size and location need to be considered in managing the fire risk and may limit the heat produced and consequent effectiveness of seed destruction.

The shredded material produces a very coarse mulch which may be of interest to property owners in private garden maintenance. 80% of the material would be useful as a coarse garden mulch with up to 20% too coarse for a mulch, but may be of value to burn in wood heaters. Otherwise it would go to land fill.

STRATEGIC PLAN REFERENCE

Guiding Principles

5. Ensure that our current expenditure and ongoing commitments fall within our means so that rates can be maintained at a manageable and affordable level.

Key Foundations

4. Infrastructure and Services

What we plan to do

- Invest in external expertise and capacity to complement GSBC resources.

STATUTORY IMPLICATIONS

Environmental Management and Pollution Control Act 1994

Environmental Protection Notice No. 298/3

BUDGET IMPLICATIONS

Management of greenwaste is expensive with the projected cost of management not being recouped by gate fees.

Costs for this one visit are about \$8000 and represent the volume collected in a two month period. For Orford, this would amount to around \$50k per year to process the volume generated. Costs for Bicheno and Swansea are likely to be in the order of \$50k combined for a total of \$100k additional greenwaste processing cost. The operational budget already includes Coles Bay shredding so this is not an additional cost to council.

The alternative cost, for Orford alone, to process all the material into a regular chipped saleable mulch is considerably higher per visit at \$18,000 plus labour.

Green waste income 2021-22 and year to date:

Location	21/22 green waste income	22/23 first quarter income
Orford	\$11,258	\$3,260
Swansea	\$3,568	\$1,236
Bicheno	\$7,632	\$2,522
Coles Bay	\$4,552	\$700
Totals	\$27,010	\$7,718
		Projected income \$30,870

Costs projected to be \$100k. Income projected to be \$30k = loss of \$70k on this additional green waste process. Should the management of the stockpiles and process become more onerous and complex, additional costs will be incurred from labour and plant useage in material management.

RISK CONSIDERATION/S

Officers propose to provide the material back to the (domestic) public on days when the transfer station is open. This is after a period of treating with heat naturally generated from the piles to kill the majority of weed seeds.

It is proposed that customers would load their own ute or trailer at no cost and manage any untreated weed spread at their own risk.

Risks include:

- Fire from heat generated in mulch stockpiles
- Spread of weeds in untreated seed distribution

Risk Mitigation

Reduction in greenhouse gases derived from burning

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation	Possible	Moderate	Moderate	Advise the public of the risk should they take the material
Increase the risk of weed distribution				
Do not adopt the recommendation	Possible	Moderate	Moderate	No risk mitigation
Greenwaste must be distributed on council land or go to landfill incurring additional costs				

OFFICER'S COMMENTS

Council is on notice to improve its mechanism for managing greenwaste. The mulching of collected greenwaste is the first step in producing an alternative solution to burning. Officers have engaged the most effective method for mulching identified to date and trialled the process.

Council now has, and will regularly generate, considerable amounts of greenwaste that require distribution to useful purposes or delivery to landfill. Some can be used on council managed land.

It is proposed to offer the mulched greenwaste to the public for free pick up in domestic quantities. The transfer station visitor will load the material themselves into their own vehicles at no cost.

The outcome of the process will be monitored to identify any emerging issues from the process with modifications implemented for minor issues or further reports to council for more substantial issues.

Should the process be effective for Orford, officers will extend the process to Swansea and Bicheno.

OFFICER'S RECOMMENDATION

That council advise the public that a coarse mulch is available to pick up in domestic quantities from the Orford Transfer Station at the property owner's risk and from time to time at no cost.

8.5 Coles Bay EV charging Station survey

Author: Director Works & Infrastructure (Peter Porch)

Responsible Officer: Director Works and Infrastructure (Peter Porch)

ATTACHMENT/S

1. Data All 221003 [8.5.1 - 6 pages]
2. Data Q 6 221003 [8.5.2 - 5 pages]

PURPOSE

To provide information and seek a decision from council on a proposal for EV charging station at a specific location in Coles Bay.

BACKGROUND/OVERVIEW

Council received an expression of interest from a commercial operator with an interest in establishing an EV charging station on council land.

With a view to conducting an open Expression of Interest process, council has conducted a survey to determine the level of public support for establishing an EV charger at a car park in Coles Bay, at the Hall, which is presently under-utilised.

The results of the survey are now being presented to council to consider further action.

STRATEGIC PLAN REFERENCE

Guiding Principles

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.
6. Draw on the knowledge and expertise of local people and communities in shaping and delivering our initiatives and plans - listening to and taking account of ideas and feedback from residents, businesses and ratepayers.

Key Foundations

4. Infrastructure and Services

What we plan to do

- Maintain public amenities and recreational facilities.

STATUTORY IMPLICATIONS

None identified

BUDGET IMPLICATIONS

There are no budget implications with proceeding with the establishment of a slow charge facility at the Hall Car Park.

Costs can be incorporated into a commercial arrangement should the proposal proceed.

RISK CONSIDERATION/S

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
Adopt the recommendation			Low	
No material risk identified				
Do not adopt the recommendation				
Risk subject to alternative proposition				

OFFICER'S COMMENTS

The survey has identified that there is strong belief that the demand for EV chargers and the use of electric vehicles will grow.

The survey results reflect an almost even level of agreement and disagreement with the proposal. Comments include reference to the visitor carpark development being undertaken by Parks. This project is advancing with planning presently engaging with council and State Growth on traffic movement.

It is understood that Parks are considering the incorporation of EV facilities within their development and decisions relating to this have yet to be resolved.

Given the likelihood of incorporation of EV facilities within the visitor car park and no definite mandate from the survey, it is proposed to sit this initiative aside for the time being and reconsider options after Parks have resolved their plans.

OFFICER'S RECOMMENDATION

That council note the report and monitor the hall car park usage and review the visitor centre plans when approved for construction.

8.6 2021/2022 Annual Report

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: General Manager (Greg Ingham)

ATTACHMENT/S

Nil

PURPOSE

For Council to adopt the 2021/2022 Annual Report.

OFFICER'S COMMENTS

A draft Glamorgan Spring Bay Council Annual Report was discussed at a Council workshop held on Tuesday 11 October 2022.

OFFICER'S RECOMMENDATION

That the Mayor and General Manager report be accepted and that the contents of the Annual Report for 2021/2022 be endorsed.

9 NOTICES OF MOTION

Nil.

10 PETITIONS

Nil.

11 QUESTIONS FROM COUNCILLORS

11.1 Questions on Notice by Councillors

Councillor Annie Browning

How much it costs to maintain the Surf Club for a year at Raspin Beach? Breaking it down into all components. What facilities does it have? How many groups use this building? Do we receive any fees from users? What is the hourly / daily use per week of this building? If it is found to be under-utilized should Council not be offering it to other groups so that the community recovers the best return on the facility in all forms including financial? Also, what is the arrangement with the Surf Club in Bicheno if any?

Response from General Manager, Greg Ingham

Glamorgan Spring Bay Council guidelines on “Public Questions Time – How do I ask a question” stipulate that there is a limit of two (2) questions per person either in writing or in person. Council has endeavoured to stay consistent with this guideline with members of the public to ensure that Ordinary Meetings do not get mired with an unreasonable quantity of questions.

Councillor Browning asks several questions, that for the purposes of this response, the general manager recommends that there is a wider discussion with the Council elected members, in the form of a workshop on several building facilities within the municipality, including Raspins and Bicheno surf clubs.

The intent of this workshop would be to make Council aware of;

- Ownership, liability for building facilities that council owns, including insurance costs
- Ongoing maintenance and renewal costs
- Power and water costs
- Land taxes
- Usage of facilities
- Rental/lease income, if any.

Council needs to have a strategic approach to the provision of the various facilities to the community and the value they provide for the cost. This is in accordance with the adopted Building AMP. Following the suggested workshop an information report will be provided to a Council Ordinary meeting on the status of individual building facilities. It is important for reasons of transparency and accountability, that this information is available to the public.

11.2 Questions Without Notice by Councillors

12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

Item 1: Tender Reseal Program 2022-2023

As per the provisions of Regulation 15 (2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

RECOMMENDATION

That Council moves into Closed Session at [time].

The Mayor to confirm that the recording has been terminated.

13 CLOSE

The Mayor to declare the meeting closed at [time].

CONFIRMED as a true and correct record.

Date:

Mayor Robert Young