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## **ORDINARY COUNCIL MEETING MINUTES**

TUESDAY 28 JUNE 2022

2:00 PM

Council Chambers, Triabunna

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## NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 28 June 2022, commencing at 2:00 pm.

## QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

**Dated** this Thursday 23 June 2022



Greg Ingham  
**GENERAL MANAGER**

### IMPORTANT INFORMATION

- As determined by Glamorgan Spring Bay Council in April 2017, all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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## **1 OPENING OF MEETING**

The Mayor welcomed Councillors and staff and declared the meeting open at 2:03 pm.

### **1.1 Acknowledgement of Country**

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

### **1.2 Present and Apologies**

#### **Present:**

Mayor Robert Young  
Deputy Mayor Jenny Woods  
Clr Keith Breheny (via remote video conference)  
Clr Annie Browning  
Clr Rob Churchill  
Clr Grant Robinson

#### **Apologies:**

Clr Cheryl Arnol (approved leave of absence)  
Clr Michael Symons (due to work commitments)

### **1.3 Application for Councillor Leave of Absence**

#### **BACKGROUND/OVERVIEW**

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Councillor Arnol has requested a leave of absence for the 28 June 2022 Ordinary Council Meeting due to personal reasons. Councillor Arnol notified Mayor Robert Young of this request on 27 May 2022 via written correspondence and has sought leave for one (1) day, being the 28 June 2022.

#### **STATUTORY IMPLICATIONS**

Section 39 Local Government Meeting Procedures 2015.

#### **RECOMMENDATION**

That Council grants Councillor Arnol a leave of absence for the 28 June 2022 Ordinary Meeting of Council.

**DECISION 116/22**

Moved Deputy Mayor Jenny Woods, seconded Cllr Annie Browning:

That Council grants Councillor Arnol a leave of absence for the 28 June 2022 Ordinary Meeting of Council.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

#### **1.4 In Attendance**

General Manager, Mr Greg Ingham  
Executive Officer, Ms Jazmine Murray  
Director Planning and Development, Mr Alex Woodward  
Director Works and Infrastructure, Mr Peter Porch  
Community and Communications Officer, Ms Eliza Hazelwood

#### **1.5 Late Reports**

Nil.

#### **1.6 Declaration of Interest or Conflict**

*The Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*  
*in any item included in the Agenda.*

Nil.

## **2 CONFIRMATION OF MINUTES**

### **2.1 Ordinary Meeting of Council - Tuesday 24 May 2022**

#### **RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Tuesday 24 May 2022 at 2:00pm be confirmed as a true and correct record.

#### **DECISION 117/22**

Moved Cllr Annie Browning, seconded Cllr Rob Churchill:

That the Minutes of the Ordinary Meeting of Council held on Tuesday 24 May 2022 at 2:00pm be confirmed as a true and correct record.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil



## **2.2 Date and Purpose of Workshop(s) Held**

### **TUESDAY 31 MAY 2022**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1.30pm to 4.30pm on Tuesday 31 May 2022 at the Council Offices, Triabunna.

#### **Present:**

Mayor Robert Young  
Deputy Mayor Jenny Woods  
Clr Cheryl Arnol  
Clr Keith Breheny  
Clr Annie Browning (via remote video conference)  
Clr Rob Churchill  
Clr Grant Robinson  
Clr Michael Symons (via remote video conference)

#### **Apologies:**

Nil.

#### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Alex Woodward, Director Planning and Development  
Mr Peter Porch, Director Works and Infrastructure  
Mrs Elysse Blain, Director Corporate and Community  
Mrs Marissa Walters, Contract Accountant

#### **Guests**

- Nil

#### **Agenda**

- Draft 2022/23 Budget

### **RECOMMENDATION**

That Council notes the information.

**DECISION 118/22**

Moved Cllr Grant Robinson, seconded Deputy Mayor Jenny Woods:

That Council notes the information.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

## **TUESDAY 7 JUNE 2022**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1.30pm to 5.00pm on Tuesday 7 June 2022 at the Council Offices, Triabunna.

### **Present:**

Mayor Robert Young  
Deputy Mayor Jenny Woods  
Clr Cheryl Arnol  
Clr Keith Breheny  
Clr Annie Browning (via remote video conference)  
Clr Rob Churchill  
Clr Grant Robinson  
Clr Michael Symons (via remote video conference)

### **Apologies:**

Nil.

### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Alex Woodward, Director Planning and Development  
Mr Peter Porch, Director Works and Infrastructure  
Mrs Elysse Blain, Director Corporate and Community  
Mr Mick Purves, Senior Planning Consultant  
Mrs Marissa Walters, Contract Accountant

### **Guests**

- Roger Curtis, Abetz Curtis Lawyers
- Mea Quartararo, Abetz Curtis Lawyers

### **Agenda**

- Cambria Presentation
- Draft 2022/23 Annual Plan
- Draft 2022/23 Budget

### **RECOMMENDATION**

That Council notes the information.

**DECISION 119/22**

Moved Cllr Annie Browning, seconded Cllr Grant Robinson:

That Council notes the information.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

### 3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

#### 3.1 Questions on Notice

Nil.

#### 3.2 Questions Without Notice

*Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing [general.manager@freycinet.tas.gov.au](mailto:general.manager@freycinet.tas.gov.au) or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.*

#### Mr John Heck

*Q1. Please advise the full costs of the long needed corrections for the appropriate pedestrian/handicap access of the Traffic Islands of the Intersection of Charles & Vicary Streets Triabunna.*

#### Response from General Manager, Greg Ingham

The costs for the corrections to the pedestrian traffic islands in Triabunna are \$1,275 per crossing, a total of \$5,100.

## **4 PLANNING AUTHORITY SECTION**

Nil Reports.

## 5 FINANCIAL REPORTS

### 5.1 Financial Reports for the period ending 31 May 2022

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

#### ATTACHMENT/S

1. Group Financial Statements 2022-05 [5.1.1 - 3 pages]
2. Capital Works Projects 2022-05 [5.1.2 - 3 pages]

#### BACKGROUND/OVERVIEW

The financial reports for the period ended 31 May 2022 as attached to this report are presented for the information of Council.

#### STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

#### BUDGET IMPLICATIONS

There are no budget implications recognised in the receipt and noting of these reports by Council.

#### RISK CONSIDERATIONS

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				
There are no material risks from adopting this recommendation.				
<b>Do not adopt the recommendation</b>	Likely	Likely	High	By not adopting the recommendation Council is not endorsing the financial reports for the period ending 31 July 2021. Council needs to endorse.
By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.				

### **OFFICER'S RECOMMENDATION**

That Council receives and notes the Financial Reports as attached to this report for the period ended 31 May 2022.

### **DECISION 120/22**

Moved Cllr Rob Churchill, seconded Deputy Mayor Jenny Woods:

That Council receives and notes the Financial Reports as attached to this report for the period ended 31 May 2022.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil



## **6 SECTION 24 COMMITTEES**

### **6.1 Triabunna Recreation Advisory Committee Minutes - 26 October 2021**

# **GLAMORGAN SPRING BAY COUNCIL**

Section 24 Advisory Committee Meeting  
Triabunna Recreation Ground

## **MINUTES**

**MEETING HELD** – *Tuesday 26<sup>th</sup> October , 2021 - Recreation Room*

**MEETING OPENED:** 5.35 pm

**PRESENT:** Phil Giffard, Jim Walters, Neil Edwards, Councillor Cheryl Arnol,  
Deputy Mayor Jenny Woods, Jan Sweet

**APOLOGIES:** Steve Davies

**ABSENT:** Nerissa Alomes

**CONFIRMATION OF LAST MINUTES:** (20<sup>th</sup> July , 2021 )

Moved: Deputy Mayor Woods      Seconded: Councillor Arnol      Carried

### **CORRESPONDENCE IN:**

- Email from Adrian O'Leary – Manager Building & Marine Infrastructure re: shower room upgrade
- Invoice – Synthetic Grass Solutions – removal of cricket pitch c/- GSBC
- Aurora Invoice C/- GSBC
- Message from Melissa Cruse on behalf of TFC from police re: forced entry into Recreation room on 26<sup>th</sup> September 2022

### **CORRESPONDENCE OUT:**

- Email response to Adrian O'Leary – Manager Building & Marine Infrastructure & Pip Welch (Well Bro Joinery) re: shower room upgrade

## MATTERS ARISING FROM PREVIOUS MINUTES

- Discussion held re: changerooms upgrade
- Further discussion on non attendance at 2 or more consecutive S24 meetings

## TREASURERS REPORT - not presented at meeting

### Working Financial

Opening Balance	\$
Income	\$
Expenditure	\$
<b>Closing Balance</b>	<b>\$</b>

Moved

Seconded:

Carried

## NEW BUSINESS

- Tennis Club have received some complaints from neighbour re: lights shining onto their house during night games.
- Question asked as to who is responsible for ensuring rubbish bins are put out for weekly collection.
- Further discussion concerning securing cameras being installed to deter vandalism.
- Neil Edwards announced his resignation from the S24 committee. Phil Giffard thanked him for his contribution and support and wished him well for the future.

## NEXT MEETING

TBA at 5.30 pm - **Recreation Ground.**

There being no further business, the meeting was declared closed at 6pm

## RECOMMENDATION

That the Minutes of the Triabunna Recreation Ground Advisory Committee meeting held on 26 October 2021 be received and noted.

**DECISION 121/22**

Moved Deputy Mayor Jenny Woods, seconded Cllr Grant Robinson:

That the Minutes of the Triabunna Recreation Ground Advisory Committee meeting held on 26 October 2021 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

## **GLAMORGAN SPRING BAY COUNCIL**

Section 24 Advisory Committee Meeting  
Triabunna Recreation Ground

# **MINUTES**

**MEETING HELD** – *Thursday 5<sup>th</sup> May, 2022 - Recreation Room*

**MEETING OPENED:** 5.35 pm

**PRESENT:** Steve Davies, Nerissa Alomes, Deputy Mayor Jenny Woods, Jan Sweet

**APOLOGIES:** Phil Giffard, Councillor Cheryl Arnol

**ABSENT:** Jim Walters

**CONFIRMATION OF LAST MINUTES:** (26<sup>th</sup> October , 2021 )

Moved: Deputy Mayor Jenny Woods      Seconded: Jan Sweet      Carried

### **CORRESPONDENCE IN:**

- Email from Nerissa Alomes (27<sup>th</sup> October 2021) giving apologies for meeting 26<sup>th</sup> October 2021 and requesting time change for future meetings.
- Notification from GSBC to Chairperson re: review of S24 Special Committees of Council
- Aurora Account

### **CORRESPONDENCE OUT:**

- Nil

## MATTERS ARISING FROM PREVIOUS MINUTES

- Treasurers' Report from previous meeting (26<sup>th</sup> October, 2021) presented & accepted.

## TREASURERS REPORT -

### Working Financial

Opening Balance	\$	15,960.83
Income	\$	0.00
Expenditure	\$	1,371.00
<b>Closing Balance</b>	<b>\$</b>	<b>14,589.83</b>

Moved Steve Davis      Seconded: Nerissa Alomes      Carried

## NEW BUSINESS

- Nerissa Alomes reported that men's toilet needs unblocking. Jan Sweet to contact Adrian O'Leary
- Steve Davies to purchase large floor swivel broom.
- Jan Sweet to contact Hawes Pest Control for installation of external bait stations at Recreation Room to be maintained on a 2-3 monthly basis.
- Jan Sweet to contact Adrian O'Leary to request 1 x "Canteen", 2 x "Toilets" & 3 x "No Smoking" signs for building, the purchase of security cameras & permanent rubbish bin stands installed on perimeter of oval in addition to securing remaining wheelie bins in a lockable cage.
- Committee agreed S24 would pay for new key system for recreation room, umpire changeroom & timekeepers box once replacement doors were installed, if Council could organize.

## NEXT MEETING

28th July, 2022 at 5.30 pm - **Recreation Ground.**

There being no further business, the meeting was declared closed at 6.30 pm

## RECOMMENDATION

That the Minutes of the Triabunna Recreation Ground Advisory Committee meeting held on 5 May 2022 be received and noted.

*Manager of Buildings and Marine Infrastructure, Mr Adrian O'Leary entered the meeting at 2:18pm.*

**DECISION 122/22**

Moved Cllr Annie Browning, seconded Deputy Mayor Jenny Woods:

That the Minutes of the Triabunna Recreation Ground Advisory Committee meeting held on 5 May 2022 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

*Manager of Buildings and Marine Infrastructure, Mr Adrian O'Leary left the meeting at 2:21pm.*

### 6.3 Natural Resource Management Committee Minutes - 18 May 2022



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#### **NATURAL RESOURCE MANAGEMENT COMMITTEE MINUTES No. 73**

WEDNESDAY 18<sup>th</sup> May 2022

Swansea Town Hall, Swansea

Time Commenced: 10am

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## **1. OPENING OF MEETING**

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### **1.1 Acknowledgement of Country**

*The NRM Committee acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters, and culture. We pay our respects to their Elders past, present and emerging.*

### **1.2 Present and Apologies**

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#### **Present:**

Cheryl Arnol (Chair), David Tucker (Vice Chair), Jane Wing, Gary Stoward, Alan Morgan, Howard Colvin, Di Clark, Amanda Brooks.

Welcomed new Committee Member Howard Colvin and introduced him to the Committee Member in attendance. Howard gave us an introduction into his past background and experience as did the Committee Members.

#### **Apologies:**

Jennifer Hemmer, Steve Heggie, Kate Hibbard, Alena Hrasky, Diana Nunn, and Alex Woodward.

Steve Heggie and Diana Nunn have indicated via email they are resigning from the NRM Committee due to other commitments.

### **1.3 Declaration of Interest**

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Nil

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## **2. CONFIRMATION OF MINUTES**

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### **2.1 Minutes of NRM Meeting No. 72 16<sup>th</sup> March 2022**

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Confirmation of minutes were passed with an amendment being added below:

"The Committee will seek clarification on what can be put in the Yellow Lid Recycling Bin e.g., Electronic Batteries and Toothpaste tubes."

Minutes moved - David Tucker  
Seconded - Gary Stoward

### **2.2 Matters arising from minutes**

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- Weed Control on State Growth Roads** - Peter sent an email to the contract manager in State Growth requesting attendance to weed growth on verges of Tasman Hwy. Have not heard back regarding the previous meeting held with Liza Fallon & Jillian Jones.  
The committee recommended Peter to follow up with Jill asap as budgets etc would be under preparation NOW. Concern was also expressed regarding the verges in Orford & Triabunna and how they were being maintained and the ongoing issues with weed control within southern Towns.

2. **Update on Public Convenience Strategy** - The Chair reported that there are Public Toilets being built at the Saltworks. No other details available.
3. **Meeting request from the Director NRE** - A meeting request has been sent to Minister Jo Palmer for the coming weeks. Discussion It is seen as a positive development to have a new minister and to have a new set of eyes and ears on our concerns.
4. **Update on the review of s24 Committees** - Nothing further has progressed. Will discuss further following investigation into proposal from Landscape Recovery Foundation - **Alex Woodward**
5. **Weed Management Plan** - Email was sent to Karen from NRE several weeks ago. Karen called yesterday and Alex will call back this week to progress. Should be able to send a copy of the Draft within the next week or so.
6. **Draft Orford Foreshore** - Survey and media release have now been drafted and ready for release to public. Awaiting approval from P&W's media unit, likely to be published next weekend. Alex will organise a meeting with Jane the week commencing 30/05.
7. **Update on Developments to establish support for the NRM Committee Initiatives**  
*Refer to 4.6 of these minutes*
8. **Container deposit scheme** - Peter has provided information to Di for today.
9. **Bicheno Irrigation Scheme** - Peter has provided information to Di for today.

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### 3. COMMITTEE CORRESPONDENCE

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#### 3.1 Correspondence In/Out

#### 3.2 NRM South Update - Jennifer Hemer

- The Moulting Lagoon project is progressing well with fencing, weeding, revegetation, and controlling erosion all occurring at the moment. The project manager, Laurel, will share details and outcomes of the project with Council.
- NRM South Biodiversity Manager, Cindy Hull, recently attended the National biosecurity conference and returned with sobering messages about the importance of action within the next decade to protect natural values and primary productivity. There were interesting insights from social scientists in regard to community engagement in biosecurity issues, and an overview of a project called the Rabbit Action Network (I recall rabbits were discussed at a previous Committee meeting) - both of which may be relevant to the GSB area.
- NRM South provided a submission to the STCA - Adapting to a Changing Coastline in Tasmania Regional Strategy. Our submission referenced contemporary approaches to nature-based mitigation and policy development.

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## **4. INFORMATION REPORTS**

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### **4.1 Review of Section 24 Committees**

No schedule has been done yet. Small reviews happening but nothing till after budgets. NRM meeting to be confirmed in the future.

### **4.2 Progress on Weed Management Plan Review**

Email sent to Karen Stewart and hoping to see a copy of the draft in the next week or so. Amanda and Niki worked on draft and are waiting on feedback from Karen.

### **4.3 Progress on Orford Foreshore Masterplan**

Awaiting approval from Media Unit. Alex will organise a meeting with Jane Wing at the end of May.

Ready to go but need authority to advertise consultation and then can be advertised,

### **4.4 Update on Container Deposit Scheme**

Discussion took place in respect to an apparent lack of Council involvement in the establishment of Refund Points and or seeking Refund Point Operators (RPO) in the municipality.

Other questions?

- What involvement will Council have and why aren't Ratepayers being informed on where the refund points will be?
- Establish a Link to the Website for members of the public?
- State Government's involvement
- Have any operators been approved and has a date been set for startup.

### **4.5 Update on Bicheno Irrigation Scheme**

The media release provided to the committee gave no additional information. The committee tabled the same media release back in May. The questions to be answered are

- Has Council asked for any more information.
- Is Council aware of any impacts within this municipality.

### **4.6 Landscape Recovery Foundation discussions**

There were significant and lengthy discussions about the future of the GSB NRM Committee.

The Chair and David Tucker reported on a meeting held with Alex Woodward and Josie Kellam and Mel Fazakerley representing the Landscape Recovery Foundation (LRF). LRF provide Natural resource Management support to the Brighton, Derwent valley and Central Highlands Councils. These three Councils contribute an annual sum to LRF who progress priority activities in the NRM space for each of the Councils under the guidance of the Derwent Landcare Group. LRF also pursue external funding, both Government and philanthropists for relevant projects in the Municipalities that are NRM related.

The concept of a similar structure for this municipality was floated with the committee as the ability to seek external funding in this municipality is now lost.

An alliance with LRF would provide the ability to seek external funding and provide the resources to fulfill projects within GSB as was the case in the past.

Following the discussion, it was resolved that Cheryl will send an email to Alex Woodward re investigating the possibility of an alliance with Landscape Recovery Foundation / Enviro Dynamics.

The following motion was passed:

**Moved: Jane Wing Seconded: Howard Colvin**

1. That the Committee advises the Director Planning and Development that they would like to investigate a potential alliance with Landscape Recovery Foundation/Enviro-Dynamics
2. The Committee request the Director Planning and Development ensure that an appropriate amount is provided in the budget to facilitate this alliance in 2022/23 if it proceeds to an MOU.
3. The Committee is keen to remain a s.24 Committee of Council to maintain the NRM connection between Council and the community and remain a conduit to provide related strategic advice to Council.
4. The Committee sees this as an opportunity to ensure the sustainable future of NRM in the GSBC municipal area and seek the support of Council to progress discussions.

Carried unanimously

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## 5. ROUND TABLE

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### 5.1 Round Table

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- Jennifer Hemer's provided an update via email on the Moulting Lagoon Project. This was read out and noted under correspondence in/out
- Are there any implications for the GSB Municipality in respect to the **Adapting to a Changing Coastline** in Tasmania Regional Strategy?
- Greenwaste – The question was asked, Where does the money go for greenwaste dumping at transfer Stations? What is going to happen with greenwaste after the burning ban is applied in the future?
- Howard asked – Does Council request the NRM Committee to give an annual report on what is happening in the community? This has not been done in the past as the NRM manager provided reports for the Annual Report.
- Concern was raised about the proliferation of Rabbits and Deer throughout the Municipality, in particular Orford and Swansea (rabbits) and Coles Bay (deer)
- Talk to NRM South about the priority projects they are involved with at a State level.
- Dolphin Sands Native Garden Project – Amanda and Robyn met and there is no issue with what they would like to plant. There are funds available for fire retardant plants etc. Probably need to have two working Bees.

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## 6. NEXT MEETING

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The NRM Committee Meeting are proposed to be held on the 3<sup>rd</sup> Wednesday every 3 months during 2022. (Covid protocols will apply)

**17<sup>th</sup> August 2022**  
**16h November 2022**

**Triabunna**  
**Swansea**

The Chair, Cllr Cheryl Arnol closed the meeting at approximately 2.30pm and thanked everyone for their attendance.

#### **ACTION ITEMS FROM THE MEETING**

- Confirm Meeting with the new Minister for Water. **Alex**
- It was resolved that Cheryl will send an email to Alex Woodward re investigating the possibility of a potential alliance with Enviro Dynamics. **Cheryl**
- Provide clarification as to what items can be put into the Recycle Bins (yellow lid bins) .Ensure the correct information is provided on the Council website for the community.  
**Director - Works**
- Circulate the DRAFT **Weed Management Plan** to the Committee for comment.  
**Alex**
- Circulate the **Orford Foreshore Masterplan** to the Committee for comment as soon as it is available.  
**Alex**
- Provide answers to the questions raised in these minutes relating to the impending Container Deposit Scheme.  
**Director - Works**
- 
- Greenwaste - The question was asked, Where does the money go for greenwaste dumping at transfer Stations.? What is going to happen with greenwaste after the burning ban is applied in the future? (the end of this year)  
**Director - Works**
- Are there any implications for the GSB Municipality in respect to the **Adapting to a Changing Coastline** in Tasmania Regional Strategy.  
**Alex**

### **RECOMMENDATION**

That the Minutes of the Natural Resource Management Committee meeting held on 18 May 2022 be received and noted.

### **DECISION 123/22**

Moved Cllr Annie Browning, seconded Cllr Rob Churchill:

That the Minutes of the Natural Resource Management Committee meeting held on 18 May 2022 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

## **7 INFORMATION REPORTS**

### **7.1 Director Works and Infrastructure - Peter Porch**

*Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; Cemeteries*

#### **ATTACHMENTS**

Nil

#### **PURPOSE**

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; and Cemeteries.

#### **OFFICER'S COMMENTS**

##### **ASSET MANAGEMENT**

Asset Management practice is the strategic driver for the activities of the Department and is partnered by works that operate to maintain essential services to the community. The works conducted in our asset management program proceed directly from, or contribute to, the fulfillment of the respective Asset Management Plan (AMP) Improvement Plans sections.

- Activity continues on service level development across all asset classes.
- Updating of geographical information systems continues to enable better linkage to budget for planning and expenditure monitoring.
- Tree Inspection information is captured in spreadsheets for management of risk and prioritisation of funds.
- Asset data control taken over from Brighton Council as per Asset Management Improvement Plan task 2 (Hydraulic Services & Roads AMP's).
- Programs being developed and implemented for open drain, pollution traps, pipes and culverts clearing.
- Asset management plan data is being used to inform programs for renewal programs for the capital program as per asset management improvement plan task 3. Roads AMP.
- Subdivision construction inspections being carried out as they fall due across the council area.

##### **CONSULTANT SERVICES**

Consultant services are required to deliver specialised services to Council for a range of generally short-term requirements. Current consultant activities comprise:

- LRCIP capital project design and delivery
- Hydraulic – stormwater advice for engineering assessment of subdivisions
- Stormwater management plan ongoing investigation of urban catchments

## OPERATIONAL WORKS

### ROADS, BRIDGES, FOOTPATHS, KERBS

Rainfall event in the Bicheno area during May resulted in road damage:

- Rosedale Rd, Bicheno- Maintenance grade/ repairs Completed
- Ferndale Road, Bicheno- Maintenance grade/repairs completed
- Old Coach Rd, Cranbrook- Maintenance grade/repairs- completed
- Springs Rd, McNeil Rd, Crossing Rd and Grange Rd - numerous repairs completed

Other works:

- Unsealed maintenance grades, numerous roads around Swansea- underway
- Sally Peak road boxout and asphalt repair completed
- 6 areas of seal failure on Wielangta Rd boxed out and asphalted
- Road inspections Unsealed: 10
- Rosedale Road Bridge – cleanout of river stone choking the bridge completed
- Harvey Farm Rd walking track to foreshore next to #277(due to existing track not on easement)- realignment of track completed
- Pelican Walk, Triabunna - repairs completed following heavy rain damage
- Waubs beach walking track upgrade due to very regular dangerous erosion- completed
- Buckland & Sand River Road reach mowing verges completed.

### STORMWATER, DRAINAGE

- Chadwin Ave, Bicheno upgrade of site entry pits (2) to improve stormwater performance and reduce risk of property flooding - completed
- 11 Banksia St, Bicheno, cross over upgrade to reduce flooding to residents in Foster St(long term issue)- completed
- Seaford Rd drainage works pre-re-sheeting- underway

### WASTE MANAGEMENT

- The long-term Contract for disposal of general waste with Southern Waste through the landfill site at Copping expires in June. Officers have received advice from Southern Waste of cost pressures which will impact our costs for kerbside and transfer station services over the next three years.  
Council has no viable options within the State for landfill services for general waste and proposes to enter a new contract with Southern Waste in accord with clause 10.3 of Council's Code for Tenders and Contracts: *a contract for goods or services supplied or provided by another council, a single authority, a joint authority or the Local Government Association of Tasmania.*
- A review of operations at Swansea Transfer Station is presently underway to resolve anomalies in recycling receipts from recycling contractors.
- New regulations and processes associated with the State Government Waste Levy are being introduced to Local Government. Information has been received with respect to



future reporting obligations for all materials received into the transfer stations. This is being assessed and will be developed into new procedures for regular reporting to State Government agencies.

- Bicheno Transfer Station new entry sealed to boundary. Minor works to manage traffic within the transfer station site occurring.

## **PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES**

- Soft fall to playground top up completed.
- Tree trimming in high-risk locations (parks and public spaces) across municipality - Ongoing
- Playground inspection maintenance report Oct 2021 tasks 75% complete
- Scheduled mowing for Buckland/Orford /Triabunna completed.
- Request For Quote (RFQ) for town maintenance consumables (toilet rolls, bin liners, hand towel, liquid soap, hand sanitiser) has been opened. GSBC spends a considerable amount of money on these consumables every year and this will deliver savings. Vendor Panel will be utilised for the quoting and a supply contract awarded. Also standardising what is used across the municipality (currently 5 different toilet rolls used and 4 different bin liners)
- RFQ for weekend, public holiday public facility servicing (cleaning toilets and stocking, empty bins in public spaces, BBQ cleaning) - RFQ developed and will be put out for expressions of interest in July 2022
- Triabunna Cemetery plot mapping and grid referencing commenced. There are gaps in officer knowledge and records which introduce risks to allocation of plots in part of the cemetery. Activities are being carried out to eliminate risks and provide a reference for plot locations which can be followed by visitors to the cemetery and officers for confident allocation of vacant plots.

## **EMERGENCY MANAGEMENT**

After hours rostering carried out as scheduled.

Council's Municipal Emergency Management Coordinator and Deputy participated in a Disaster Recovery Discussion Exercise, conducted by the National Recovery and Resilience Agency (an Australian Government agency), Tasmanian Government and Break-O-Day Council on the 1<sup>st</sup> June.

The exercise was being conducted in each state with this event held in St Helens, being the event for Tasmania. Numerous councils and infrastructure providers and state agencies participated in the day's activities through their emergency management officers.

Council's role through the invited officers was to consider more broadly the impact of overlapping and long-lasting disasters, the like of which the country has been facing in recent years.

Outcomes from the exercise were:

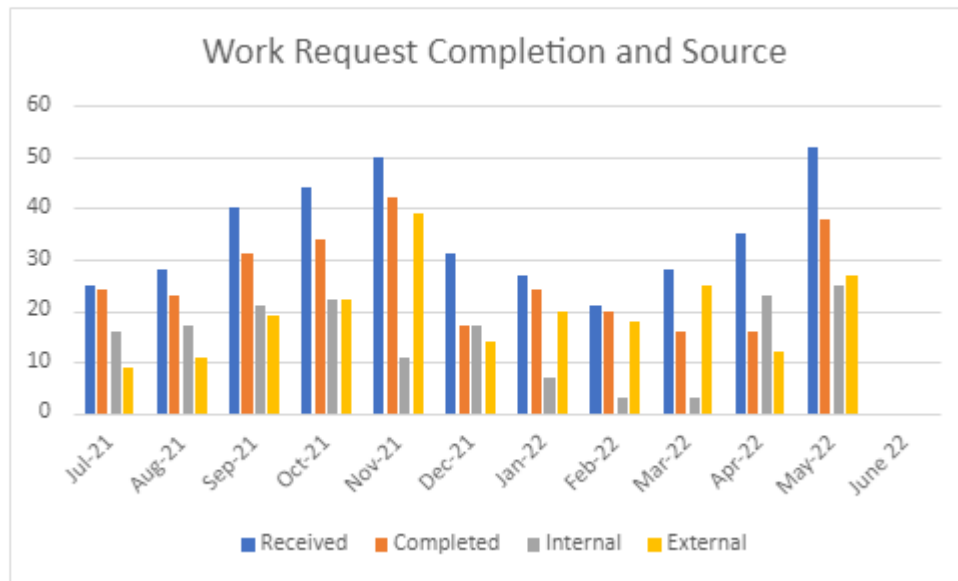
- raising of awareness of the short, medium and long-term impacts across the recovery environments of Infrastructure, Economic, Social and Environment;
- Greater inclusion of diverse groups within communities;
- understanding of the rate at which community recovery occurs (different for every individual and business);

- knowledge of the rate at which rebuilding occurs after homes are lost en-masse;
- Greater understanding of the role of agencies, including Local Government, in assisting community to recover over the long-term.

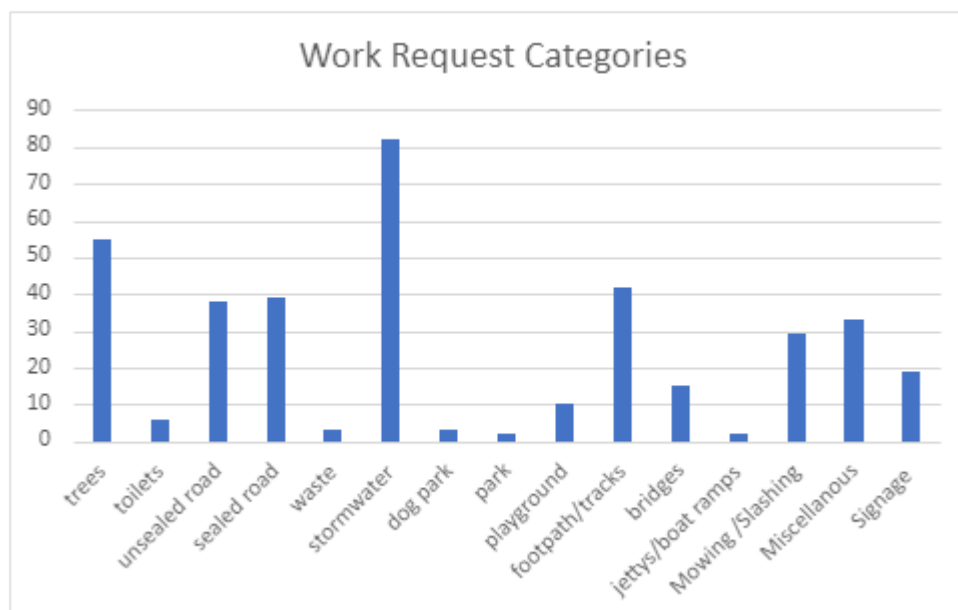
Storm weather bulletins issued during May for Tasmania including the East Coast made little impact to our municipality.

### CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:



Despite the state of council's roads, stormwater remains the number one source of work requests slightly ahead of the combined unsealed and sealed road tally's. Tree requests are frequent and managed through a register and risk approach to minimise costs and limit unnecessary works.

Footpaths and Tracks (gravel) have frequently been impacted by wet weather and consequently produce additional requests while the age and condition of hard footpath also contributes some to request numbers.

## **CAPITAL WORKS**

- Triabunna School Crossing relocation commenced and will be completed in June
- Holkham Court Culvert Upgrade – commenced with delivery of culverts. Installation to commence in June.

## **Grant funded**

- Planning for Black Summer Bushfire Projects commenced. Further meeting with Tas Fire Helipad stakeholders held
- Bicheno Triangle tender documents in development
- Bicheno Gulch consultation with Parks continues. A future report on the outcome of this and the public consultation undertaken will be provided in due course
- Survey work on the Coles Bay walking track to the original concept commenced
- Swansea tender documentation under development
- Nugent road pavement stabilisation and resealing complete
- Charles St Orford pavement stabilisation and resealing complete
- Alma Rd Orford subsoil drainage installed. Scope of pavement stabilisation and seal being resolved with contractor.

## **PLANT AND VEHICLES**

- Due to projected delays in delivery of plant and vehicles in the foreseeable future, quotations for plant listed in the 2022-23 financial year have been sought through Vendor panel to enable timely ordering on adoption of the program for next financial year. No obligations are entered into at this stage as a result of the RFQ process in the event there is any change to the proposed budget.

## **GENERAL**

- The Capital Works projects programmed for completion in 2021-22 are anticipated to be 100% complete by the end of June with multi year projects and new grant projects likely to be the only carried forward projects.
- A grant application for the replacement of the bridge on 17 Acre Creek in Wielangta Road through the Australian Government Bridges Renewal Program was unsuccessful. This project will be removed from the draft capital works program for 2022-23 as a result of the funding shortfall.

The bridge condition will be monitored more closely and a further application will be made for the renewal subject to the State Government scope of work for the proposed sealing of Wielangta Road, which will benefit from a timely replacement of this bridge.

#### **RESERVE BOOKINGS AND ROAD CLOSURES**

- Bicheno Food and Wine Fiesta November 17-21<sup>st</sup>
- Bicheno Triangle Antarctic Festival 15<sup>th</sup> August
- Bicheno Beams Lions Park 1<sup>st</sup> – 31<sup>st</sup> July

#### **RECOMMENDATION**

That Council notes the information.

#### **DECISION 124/22**

Moved Deputy Mayor Jenny Woods, seconded Clr Grant Robinson:

That Council notes the information.

#### **THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Clr Keith Breheny, Clr Annie Browning, Clr Rob Churchill and Clr Grant Robinson

Against: Nil

*Manager of Buildings and Marine Infrastructure, Mr Adrian O'Leary entered the meeting at 2:30pm.*

## **7.2 Manager Buildings and Marine Infrastructure - Adrian O'Leary**

*Boat Ramps and Jetties; Triabunna Marina; Council Buildings*

### **PUBLIC AMENITIES AND BUILDINGS**

General building maintenance is being undertaken to all buildings as required.

#### **Drought Communities Program Round 2**

All projects under the Drought Communities Program Round 2 are complete. A final report has been submitted to the Government Department overseeing this grant. Once the final report and independent audit is accepted by the Department, a final payment of \$100,000 will be paid to Council. The upgraded intersection at the Triabunna RSL was the last project to be completed and this enabled the New Cenotaph, purchased by Council, to be installed in front of the Triabunna RSL.



#### **New Cenotaph installed at the Triabunna RSL**

#### **Local Roads and Community Infrastructure Program Phase 1**

All the projects under LRCI Program Phase 1 are complete including the construction of a new front entrance to the Buckland Hall. The construction included new stairs and a disability access ramp to the main entrance of the Hall. The project was funded by the Drought Communities Program Round 2 for the stairs, and by the LRCI Program for the disability ramp and new entrance awning.





Buckland Hall Front Entrance

### **Local Roads and Community Infrastructure Program Phase 2**

The projects being carried out under the LRCI Program Phase 2 are now complete. A Final report will be submitted for both Phase 1 & 2

### **Local Roads and Community Infrastructure Program Phase 3**

Programming for the projects submitted and approved under the LRCI program Phase 3 by the Glamorgan Spring Bay Council has commenced. The final completion date for these projects is the 30<sup>th</sup> of June 2023.

Included in the list of projects for Phase 3 are;

- A new single disabled unisex toilet at Saltworks boat ramp
- Cricket practice nets at Swansea Recreation ground
- Re-furbish the Spring Beach toilet block
- Funding for the Coles Bay Hall annex replacement
- Re-furbish the toilet at the Swansea Court House
- New shelter at the Triabunna Marina
- Rehabilitation work on Nugent Road Buckland
- Rehabilitation work on Alma Road Orford
- Rehabilitation work on Charles Street, Orford
- Relocate the School crossing in Melbourne Street, Triabunna

### **Coles Bay Hall**

Construction design plans for the Coles Bay Hall annex replacement are now complete. The new annex extension to the hall will include a new library and meeting room, a medical consultation room with an adjoining change room and toilet. A new kitchen and a veranda overlooking the tennis courts is also included in the design. Once complete it is envisaged there will be more community engagement within the community complex.

A tentative application has been submitted to the Community Grants program to add to the \$180,000 already in the budget for these works. Applications for funding through the Community Grants Program open in August and close in September. If successful, work on the new extension will begin early in 2023.

## **MARINE INFRASTRUCTURE**

### **Boat Ramps and Jetties**

General maintenance is carried out on Council owned boat ramps and jetties.

### **Bicheno Boat Ramp**

Construction to extend the jetties at the Bicheno Boat ramp is complete. The jetty extensions will help alleviate congestion during the busy times at the ramp. These extensions were fully funded by Marine and Safety Tasmania.



### **Bicheno Boat Ramp Extensions**

### **Yellow Sand Banks Road Boat Ramp**

Work to concrete the boat ramp at Yellow Sand Banks Road, Dolphin Sands, will commence during winter and be completed ready for the summer season. These works are fully funded by Marine and Safety Tasmania.

### **Triabunna Wharf and Marina**

Ongoing general maintenance and inspections are carried out as required.

### **Triabunna Marina**

Four vacancies became available at the Triabunna Marina, one of these vacancies has been filled and I am currently going through the Marina Berth waiting list to fill the others.

### **RECOMMENDATION**

That Council notes the information.

### **DECISION 125/22**

Moved Deputy Mayor Jenny Woods, seconded Cllr Annie Browning:

That Council notes the information.

### **THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

*Manager of Buildings and Marine Infrastructure, Mr Adrian O'Leary left the meeting at 2:35pm.*



## **8 OFFICERS' REPORT REQUIRING A DECISION**

Nil.

## **9 NOTICES OF MOTION**

Nil.

## **10     PETITIONS**

Nil.

## **11 QUESTIONS FROM COUNCILLORS**

### **11.1 Questions on Notice by Councillors**

Nil.

### **11.2 Questions Without Notice by Councillors**

Nil.

### **11.3 Response to previous Questions Without Notice from Councillors taken on Notice - 24 May 2022**

#### **Deputy Mayor Woods**

Given that Council have looked at a one-way street within this Agenda (item 8.4). Can Council Officers investigate the possibility of making the street from the corner of Vicary and Henry Street Triabunna through to the corner of Charles Street one-way?

This had been mooted sometime ago.

#### **Response from General Manager, Greg Ingham**

The one-way street investigation suggested in the Deputy Mayor's question may have some merit. The environment for this one-way system is more complex than the endorsed investigation and consultation item 8.4 *Triabunna Esplanade*. Consideration will be given at a later stage.

#### **Clr Cheryl Arnot**

Discussion was held at the meeting last week of the NRM Committee in relation to a media release from the then Deputy Prime Minister Barnaby Joyce that announced an investment of \$17.1 million for a distribution network for recycled water and a 100 megalitre storage dam in the Bicheno region. Whilst the outcome of the election may mean this is a moot point now, the NRM Committee has a robust interest in water plans for our region and would like to know

1. Given the GSBC boundary is just north of the township of Bicheno, is the 'Bicheno Region' mentioned in the media release in the our municipal area?

#### **Response from General Manager, Greg Ingham**

It is unclear in the then Deputy Prime Minister Joyce's announcement as to the exact location referred.

2. If so, what if any discussions, were held with Council prior to this announcement.

#### **Response from General Manager, Greg Ingham**

The General Manager is unaware of any discussion held with Council prior to the announcement. Council had been approached by TasWater officers with regard to future opportunities for the use of recycled water. How TasWater was to fund those initiatives was never raised.

## **Clr Keith Breheny**

My question is to the General Manager:

I was made aware by a member of the community of confrontations that were very unpleasant on the walking track in Bicheno. Along the walking track, there are several signs which show a red circle with a cross through it and a bicycle rider, in other words, indicating to a certain extent that it is not a bicycle track. On numerous occasions, on a very slim and not very wide track walkers have been confronted by bike riders from seniors through to kids. When walkers have made a comment to the riders indicating that they have ignored the bicycle signs and that this is a walking track, they have been in some cases abused with foul language.

I am told that a response from one of the riders was that the signs are just a sign and that there is no indication of the authority for that sign, in other words, it doesn't have Council's logo or that it is in order by the General Manager, etc.

The question I have is; are those signs in accordance with protocols?

And if that track is a walking-only track, one of the comments which were made and subject to verification is that they have contacted Council Staff and Council Staff have told them to ignore the signs. I would tend to believe that this was not the case, however, that was an allegation that was made and I hope that we may be able to ensure that in the future the track is properly noted, properly signed, and allocated to who should be using it.

## **Response from General Manager, Greg Ingham**

Anecdotal evidence provided by a long time Bicheno resident suggests that the track was initiated by the Homan's (former Bicheno residents) who raised funds within the community to assist in the establishment of a track for cyclists.

If this is the case the walkers may be infringing on the cyclists' liberty.

The track has been there for a long time, and it seems designed at a time when there were less stringent controls on shared pathways. The track does not meet the width criteria for a shared pathway if being constructed today, and there are narrow passages where pedestrians and cyclists alike would be at risk of an accident due to narrowness and turns and potential speed of any cyclist.

A road, as defined in Roads and Jetties Act 1935, means a highway and includes a path for the use of persons riding bicycles.

The Traffic Act 1925 defines a footpath as a road-related area and includes this classification in its' definition of a road.

Councils have powers to erect signs for various instructions on roads and there are a large number of signs for various purposes that meet Australian Standards. These signs are not required to be endorsed other than with the instruction or caution for which they are

purposed. Standard signs are developed for use in exclusion of bicycles and for the exclusion of pedestrians.

Under the Tasmanian Road Rules, Bicycles are classed as vehicles.

*Excerpt from Tasmanian Road Rules, Section 16: Pedestrians must not cause a traffic hazard by moving into the path of a vehicle.*

*Pedestrians and bicycle paths: You must not use a bicycle path unless you are:*

- *crossing the path by the shortest and quickest route*
- *in or pushing a wheelchair*
- *on rollerblades, roller-skates or other wheeled toys, or*
- *allowed to because of signs on the bicycle path.*

*When crossing a bicycle path you must keep out of the way of those who are allowed to use the path*

*Section 17: Bicycle riders must not cause a traffic hazard by moving into the path of a driver or a pedestrian.*

*Riding on the footpath:*

*You are allowed to ride on the footpath, unless there is a No bicycles sign. Children under the age of 12 can ride on any footpath. You must give way to pedestrians and ride in a manner that does not inconvenience or endanger others.*

If there are presently “No Bicycles” signs displayed in the form of the Australian Standard they are applicable and lawful.

More time needs to be devoted to sifting through council records to determine the purpose of the track if we are to understand the historical intent or dedication of any particular purpose for the track and determine its importance.

It is ideal to include the development of the track in the walking and cycling strategy and consider widening the track for the dual purposes to which it is currently used and on which an under 12-year-old can cycle at any time despite the exclusion signs.

## 12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

- Item 1: Minutes of Closed Session – Ordinary Council Meeting held on 24 May 2022**  
As per the provisions of Regulation 15 (2) (a) and (d) of the *Local Government (Meeting Procedures) Regulations 2015*.
- Item 2: Personnel Matter**  
As per the provisions of Regulation 15 (2) (a) of the *Local Government (Meeting Procedures) Regulations 2015*.

### **RECOMMENDATION**

That Council moves into Closed Session at [time].

### **DECISION 126/22**

Moved Mayor Robert Young, seconded Deputy Mayor Jenny Woods,

That Council moves into Closed Session at 2.36pm

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 6/0**

For: Mayor Robert Young, Deputy Mayor Jenny Woods, Cllr Keith Breheny, Cllr Annie Browning, Cllr Rob Churchill and Cllr Grant Robinson

Against: Nil

***The Mayor confirmed that the recording had been terminated.***

*General Manager, Mr Greg Ingham; Director Planning and Development, Mr Alex Woodward; Director Works and Infrastructure, Mr Peter Porch; Executive Officer, Ms Jazmine Murray and Community and Communication Officer, Ms Eliza Hazelwood left the meeting before the commencement of the Closed Session meeting.*



## 13 CLOSE

The Mayor declared the meeting closed at 3.04pm

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Robert Young**