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## **ORDINARY COUNCIL MEETING AGENDA**

TUESDAY 26 MARCH 2024

2:00 PM

Council Chambers, Triabunna

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## ACKNOWLEDGEMENT OF COUNTRY

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past and present.*

## NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 26 March 2024, commencing at 2:00 pm.

## QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

**Dated** this Thursday 21 March 2024



Greg Ingham  
**GENERAL MANAGER**

### IMPORTANT INFORMATION

- As determined by Glamorgan Spring Bay Council in April 2017, all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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## **1 OPENING OF MEETING**

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

### **1.1 Present**

### **1.2 Apologies and Leave of Absence**

#### **Leave of absence**

*Leave of Absence In accordance with r.39 of the Local Government (Meeting Procedures) Regulations 2015, the Chairperson hereby requests Leave of Absence for Deputy Mayor Michael Symons for this meeting of Council, for personal reasons.*

#### **RECOMMENDATION**

That Council grant Deputy Mayor Symons leave of absence for the meeting of Council held on Tuesday 26 March 2024.

### **1.3 In Attendance**

### **1.4 Late Reports**

*(Motion to receive required)*

### **1.5 Declaration of Interest or Conflict**

*The Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors, in any item included in the Agenda.*

## **2 CONFIRMATION OF MINUTES**

### **2.1 Ordinary Meeting of Council - 27 February 2024**

#### **RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on 27 February 2024 at 2:00pm be confirmed as a true and correct record.

## **2.2 Date and Purpose of Workshop(s) Held**

### **TUESDAY 12 MARCH 2024**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1.30pm to 4.45pm on Tuesday 12 March 2024 at the Council Offices, Triabunna.

#### **Present:**

Mayor Cheryl Arnol  
Deputy Mayor Michael Symons (via remote video conference)  
Clr Rob Churchill  
Clr Kenneth Gregson  
Clr Jenny Woods  
Clr Robert Young

#### **Apologies:**

Clr Neil Edwards  
Clr Carole McQueeney (approved leave of absence)

#### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Alex Woodward, Director Planning and Development  
Mr Peter Porch, Director Works and Infrastructure  
Mrs Elysse Blain, Director Corporate and Community

#### **Guests**

- Andrew Mansfield (TasNetworks)
- Jeshua Brouwer (TasNetworks)
- Connie Steers (ERA)
- Clare Hester (ERA)

#### **Agenda**

- Presentation - TasNetworks future project – Community Batteries Project
- Presentation from ERA - Structure Plans

## **TUESDAY 19 MARCH 2024**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1.30pm to 4.00pm on Tuesday 19 March 2024 at the Council Offices, Triabunna.

### **Present:**

Mayor Cheryl Arnol  
Deputy Mayor Michael Symons (via remote video conference)  
Clr Rob Churchill  
Clr Kenneth Gregson (via remote video conference)  
Clr Jenny Woods  
Clr Robert Young

### **Apologies:**

Clr Neil Edwards  
Clr Carole McQueeney (approved leave of absence)

### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Alex Woodward, Director Planning and Development  
Mr Peter Porch, Director Works and Infrastructure  
Mrs Elysse Blain, Director Corporate and Community  
Mr James Bonner, Senior Planner  
Mr Mick Purves, Planning Consultant

### **Guests**

Nil.

### **Agenda**

- Long Term Financial Plan review
- Open Space developer contributions
- Climate Adaptation Strategy
- Bicheno - Lions Park Master Plan
- Swansea Structure Plan

### **RECOMMENDATION**

That Council notes the information.

## **2.3 Minutes of Glamorgan Spring Bay Audit Panel**

Author: Director Corporate and Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Audit Panel Minutes 2024-02-27 [**2.3.1** - 3 pages]

### **PURPOSE**

To recommend that Council receives and notes the attached Minutes from the Glamorgan Spring Bay Council Audit Panel.

### **BACKGROUND/OVERVIEW**

The Glamorgan Spring Bay Council Audit Panel (the Panel) plays a vital role in assisting Elected Members of the Glamorgan Spring Bay Council in fulfilling responsibilities relating to the review of the Council's performance and effectiveness as well as safeguarding its long-term financial position.

The Panel met on 27 February 2024 at the Triabunna Council Office. The Panel has made a number of recommendations and a summary of the key actions are provided at the end of the Minutes. The majority of these require action by Council staff or the Chair of the Panel.

### **STRATEGIC PLAN REFERENCE**

#### **Key Foundations**

1. Our Governance and Finance

#### **This means**

Realistic budgets with income and expenditure monitored closely.

### **STATUTORY IMPLICATIONS**

- Local Government Act 1993
- Glamorgan Spring Bay Audit Charter
- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

### **BUDGET IMPLICATIONS**

Nil.

## **RISK CONSIDERATION/S**

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Risk Mitigation Treatment</b>
<b>Adopt the recommendation</b>				Nil.
No material risk associated with adopting the recommendation.				
<b>Do not adopt the recommendation</b>				Nil.
There is no material risk from not adopting this recommendation				

## **OFFICER'S COMMENTS**

The audit function is recognised as a critical component in the accountability and governance framework of any local government entity, and, under the Act, all Tasmanian councils are required to establish and maintain an audit panel. Not doing so would be a breach of the Act and significantly reduce oversight of Councils finances.

The Audit Panel has been pleased to note the ongoing improvement in Councils organisational financial controls towards the resulting positive financial audit results.

## **OFFICER'S RECOMMENDATION**

That Council receives and notes the attached Minutes of the Glamorgan Spring Bay Council Audit Panel Meetings held on the 27 February 2024.

### 3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

#### 3.1 Questions on Notice

##### Jen Hackett

*Thanks for trying to answer my question last month about pets in evac centres. I do appreciate the attention given to my question. Despite this effort I am still uncertain as to what people should do in an emergency if they have pets. And if I am, others are too. Emergency instructions need to be accurate and clear, and without risk of misinterpretation. Leaving the decision up to the Centre Manager on the day does not offer this. Pets are part of families. The RSPCA states 86% of families with children under 18 have pets.*

*Given Council was unable to answer my question last month, I will change the question to aid understanding for the community.*

*Why were the pets evacuated with their families from Bagot Point in November 2023 not allowed into the Swansea Evac Centre? The group I am referring to arrived at around 4:30am at the Swansea Evac Centre.*

*People evacuated the next day from the Yellow Sandbanks area with pets chose not to go the evac centre as they knew they would not be accepted.*

*Did Council know this? Is this concerning to Council?*

*I know the Bagot Point pet owners were offered to leave the pets in the car or have Council take them in to care to Council facilities in Triabunna, so that is not the answer I am seeking. That does not answer why pets were not allowed into the centre.*

*I don't know any pet owner who would allow their pets to be taken away to another town to facilities they have never seen in an emergency. And whilst it was not 30+ degrees ambient temperature at 4:30am that morning, in another fire it may be. Pets cannot be left in cars at that temperature.*

*Uncertainty and behaviour linked to uncertainty adds pressure on the system, in particular our emergency volunteers. This is why on the mainland it is standard practice to allow pets to stay with people in evac centres. I have read academic research papers on the issue, all supporting keeping pets with people both for the improved long term psychological affects (Japanese*

*studies) and limiting the risk to human life and impact on emergency resources (Australian studies). The Red Cross will likely confirm this for Council.*

*Council should refer to Government websites like health direct for information on the severity of allergies to pets, as the vast majority of pet allergies are mild. If a person is that allergic to pets that being 20 metres from a cat could cause a severe or fatal reaction, then they should be moved on to the Government offered and funded accommodation as a priority, as you would anyone with COVID, or immuno-compromised people, or people with severe social anxiety for instance. Many people in the evac centre could have pet fur and dander on their clothes and that may cause a reaction to anyone that allergic, so the at risk person needs to be managed out of the centre urgently. Council has tools available to safely manage unique situations.*

*A great philosopher once said, "the needs of the many outweigh the needs of the few" and perhaps this is a time we need to look to this advice.*

### **Response from General Manager, Greg Ingham**

Emergency agencies heavily promote personal responsibility in being ready for foreseeable emergencies. This supports the needs of the many as the few consider what they can personally do in advance.

In an individual's Bushfire Preparedness Plan, (See Tas Fire Website "My Bushfire Plan" section 2, My Plan for Pets and Livestock) owners of pets can plan for and equip themselves with facilities to grab and go. If people have pets, a cage to confine the pet in, both to keep the pet safe and to prevent it running away is a measure pet owners can take for responsible pet care in a shared environment.

I note the reference to Red Cross whose own material, including the Evacuation Centre Field Guide, in providing guidance on establishing an evacuation centre suggests pet facilities are external and potentially off-site.

To answer the question of the pet owners who were not allowed to bring the pet into the evacuation centre, if they had a cage for the animal it could have been brought in. For that situation on that night in that location there were no facilities for pets in the building.

Council's recovery coordinator recently had the opportunity to inspect Kingborough's dedicated resources and site for evacuations. It is an impressive and well resourced centre. They have one centre for evacuations. Glamorgan Spring Bay has four. They have a population of 40,000. Our population is 12.5% of that and our resources scalable.

We encourage all property owners and residents to obtain a Bushfire Plan and work through it to be ready and adequately equipped in the event of an emergency evacuation.

### **3.2 Questions Without Notice**

*Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing [general.manager@freycinet.tas.gov.au](mailto:general.manager@freycinet.tas.gov.au) or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.*

### **3.3 Responses to Previous Questions on Notice Taken on Notice - 27 February 2024**

#### **Yon Kikkert**

The 24 January 2024 Agenda of the Launceston City Council page 44 has an itemised list of TASCAT cases and resultant costs revealing that council spent \$294,797.45 over two years on TASCAT.

Could Glamorgan Spring Bay Council please let ratepayers and residents know exactly how much GSBC has spent on TASCAT cases in each of the last 4 financial years?

How many TASCAT cases were as a result of council refusal of planning application and what was each of the resultant costs?

#### **Response from General Manager, Greg Ingham**

Over last four (4) financial years, 23 planning decisions have been taken to TASCAT (Formally RMPAT). The attached table provides an overview of those that attracted an external cost (legal/professional fees). Of those 11 decisions that attracted costs, three were Council decisions contrary to Council officer recommendations. It is noted that the costs associated with appeals are higher in cases where the council decision differs from the Council officer recommendation. In these cases, Council has an obligation to hire external expert advice to support the council decision as the testimony of council's officers cannot be relied upon as their recommendation differs from the ultimate council decision.

Over the four-year period, a total of 1,211 applications were determined by Council. The number of appeals (23) as a proportion of determinations (1,211) over this period was 1.9% of all determinations.

## **4 PLANNING AUTHORITY SECTION**

Nil Reports.

## 5 FINANCIAL REPORTS

### 5.1 Financial Report for February 2024

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

#### ATTACHMENT/S

1. Group Financial Statements 2024-02 [5.1.1 - 5 pages]

#### BACKGROUND/OVERVIEW

The financial reports for the period ended February 2024 as attached to this report are presented for the information of Council.

#### STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

#### BUDGET IMPLICATIONS

There are no budget implications recognised in the receipt and noting of these reports by Council.

#### RISK CONSIDERATIONS

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				
There are no material risks from adopting this recommendation.				
<b>Do not adopt the recommendation</b>	Likely	Likely	High	By not adopting the recommendation Council is not endorsing the financial reports for the period ending February 2024. Council needs to endorse.
By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.				

### **OFFICER'S RECOMMENDATION**

That Council receives and notes the Financial Reports as attached to this report for the period ended February 2024.

## 6 SECTION 24 COMMITTEES

### 6.1 Marine Infrastructure Committee Minutes - 5 March 2024



## MARINE INFRASTRUCTURE COMMITTEE MINUTES

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<b>Date:</b>	<b>Tuesday 5 March 2024</b>
<b>Time:</b>	<b>1:30pm</b>
<b>Location:</b>	<b>Council Chambers, 9 Melbourne St, Triabunna</b>

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**MEETING OPENED: 1:28pm**

#### 1. PRESENT AND APOLOGIES

**Present:**

Clr J Woods (Chair)  
C Barney  
J Hall  
P Warner  
P Aulich  
S Thompson  
G Kennedy

**Apologies:**

D Goodfellow  
Clr N Edwards

**In Attendance:**

P Porch, Director Works and Infrastructure  
D Herman, Facilities Coordinator  
J Kerr (Minutes Secretary)  
Senior Constable, A King

*Please note that Mr John Burke notified the Chair of his resignation from the Committee via email on the 27 January 2024.*

**1. CONFIRMATION OF MINUTES MONDAY 21 NOVEMBER 2023**

**MOVED:** J Hall                      **SECONDED:** P Warner

That the minutes of the previous meeting be confirmed as a true and correct record.

**CARRIED UNANIMOUSLY 7/0**

**2. COMMITTEE MEMBER RESIGNATION – JOHN BURKE**

Regrettably, the Committee accepted the resignation of John Burke. The Committee expressed its sincere appreciation to John Burke for his dedicated service on the Committee.

**3. REVIEW OF TERMS OF REFERENCE**

The Committee discussed the Terms of Reference provided the following recommendation to Council for consideration:

**MOVED:** C Barney                      **SECONDED:** S Thompson

That the revised Terms of Reference be endorsed.

**CARRIED UNANIMOUSLY 7/0**

**4. MARINA OPERTIONS**

The Committee discussed various aspects of Marina operations and the following was noted:

- D Herman provided an update on Marina operations, including emergency procedures.
- D Herman highlighted insurance compliance issues, with only 50% of insurances returned to Council.
- P Porch mentioned Council's intention to review lease conditions to match other Marinas.
- P Aulich expressed concerns about subleasing and the need for control.
- D Herman reported on divers inspecting Council's marine infrastructure and awaiting their report. Additionally, D. Herman noted the removal of rocks from the Marina, particularly in the vicinity of the fuel berth and Spring Bay Boat Club.
- J Hall expressed concerns regarding individuals residing on boats and raised questions about sewage disposal. D. Herman informed the group that he and the Environmental Health Officer recently addressed a complaint concerning someone living on a boat. The Committee deliberated on the practices concerning boat residents and berth holders who fail to pay fees in other Marinas across Tasmania. A King clarified that the Police cannot evict boat owners for non-payment as it pertains to a private lease agreement between the Council and the berth holder.

- P. Warner inquired about the spill kit and its accessibility. D Herman assured that the spill kit has been inspected and confirmed accessible. Additionally, procedures regarding its usage will be circulated to the committee.
- J Woods queried the status of the cameras at the Marina to which D Herman confirmed that they are all operational now.
- S Thompson advised that the oil bund was full on the eastern side of the Marina.

**ACTION:** Send copy of Emergency Response Plan to the Committee

## **5. OTHER BUSINESS**

- P Porch informed the Committee that the Coles Bay jetty extension is expected to commence after Easter. Regarding the Saltworks boat ramp, Parks and Wildlife are collaborating with property owners in the area for feedback.
- J Woods raised a query about the Swansea boat ramp.  
Geoff Kennedy also inquired about the Swansea Boat ramp and whether there is a long-term plan. The Committee discussed briefly and clarified that MAST is responsible for this jetty, not the Council.
- P Aulich inquired about the long-term expansion of the Marina, considering the current waiting list of approximately 30 individuals. P Porch highlighted the Marina Master Plan accessible on the Council's website and deliberated on potential collaborations with private and state agencies for future expansions. There was a suggestion that a private operator could potentially manage the Marina if the Marina was to be expanded.
- G Kennedy queried the dirt that had been removed from the Marina and Council's plan. P Porch explained that the area on the eastern side of the Marina will be contoured and grassed once the dirt dries out.

## **6. FEES AND CHARGES**

P Porch suggested addressing fees and charges during this meeting instead of waiting until the May meeting. The Committee discussed and the following was noted:

- There was a discussion regarding eco berths, with P Porch suggesting a revised fee for casual hire of these berths.
- P Porch proposed a new set of fees to the committee, suggesting they increase by CPI to keep up with day-to-day costs and the cost of living. The Committee deliberated on the fees. The general consensus among the Committee was that a CPI increase is acceptable, and provided the following recommendation to Council for consideration:

**MOVED:** C Barney

**SECONDED:** P Aulich

That the current Marina fees be adjusted to reflect changes in the Consumer Price Index (CPI), and the following modifications be enacted:

- Implementation of casual fees for Eco-Berths with the following calculations:
  - Per Month fee set at 15% of the annual charge.
  - Per Day Monthly rate: Monthly fee divided by 8.
  - Per Week Monthly rate: Monthly fee divided by 3.

**CARRIED UNANIMOUSLY 7/0**

**NEXT MEETING:**

The next scheduled meeting will be held on **Tuesday 21 May 2024** at **1:30pm** in the Triabunna Council Chambers.

**MEETING CLOSED: 2:27pm**

**RECOMMENDATION**

That the Minutes of the Marine Infrastructure Committee meeting held on 5 March 2024 be received and noted.

## **7 INFORMATION REPORTS**

### **7.1 Director Works and Infrastructure - Peter Porch**

*Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; Cemeteries*

#### **ATTACHMENTS**

Nil

#### **PURPOSE**

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; and Cemeteries.

#### **OFFICER'S COMMENTS**

##### **ASSET MANAGEMENT**

Asset Management practice is the strategic driver for the activities of the Department and is partnered by works that operate to maintain essential services to the community as described throughout this report.

##### **CONSULTANT SERVICES**

Consultant services are required to deliver specialised services to Council for a range of generally short-term requirements. Current consultant activities comprise:

- Hydraulic engineering – catchment modelling
- Project Management
- Civil engineering permit conditioning

##### **OPERATIONAL WORKS**

##### **ROADS, BRIDGES, FOOTPATHS, KERBS**

- 6 unsealed road inspections carried out for February
- Sand River Rd maintenance grade- completed.
- Flacks Rd, Coles Bay maintenance grade- underway
- River & Rocks Rd, Coles Bay maintenance grade- underway
- Cold mixing of potholes across the municipality- Ongoing across municipality- approx 4 ton of cold mix placed for February.
- Buckland Rd seal maintenance- completed.
- West Shelly Rd cul-de-sac repairs- scheduled.
- Installation of extra pedestrian signs along Rheban Rd to Spring Beach- completed.
- Roadside spraying of sealed and unsealed roads- ongoing

- Roadside spraying contract for State Growth- underway.
- Roadside and fire break slashing (deck slashing) – Annual roadside completed.
- Reach Slashing of roadsides not accessible to deck slashing- Orford/Triabunna/Buckland completed. Swansea area scheduled for 18<sup>th</sup> March 2024.
- Numerous subdivision inspections across the whole municipality- Ongoing

## **STORMWATER, DRAINAGE**

- Rheban Rd, Spring Beach drain cleaning and rock lining- scheduled for March 2024
- Installation of Ag pipe along Burgess St/Highway in Bicheno- completed.
- Open drain and culvert/cross over maintenance- ongoing across municipality
- End of East Shelly Rd, stormwater extension to foreshore at Luther Pt to mitigate property flooding- scheduled for March 2024.
- Information gathering complete and modelling of central catchment stormwater and flooding in Bicheno underway. Report to be provided soon.

## **WASTE MANAGEMENT**

- Free mulch now being offered from the Orford Transfer Station
- Winter Schedule for opening commences in April

## **PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES**

- 10 playground inspections completed for February
- Tree trimming in high-risk locations (parks and public spaces) across municipality – Large quantity of trees trimmed across Orford/Triabunna/Cranbrook by arborist in February.
- Removal of large dangerous Eucalypt trees at Spring Beach- completed.
- Removal of large dangerous Eucalypt tree next to Riverside Drive playground- completed.
- Removal of 2 large dangerous Wattle trees at West Shelly- completed.
- Stump grinding of numerous stumps in parks/reserves around Triabunna/Orford/Buckland- completed.
- Maintenance of walking track in Jubilee Park, Swansea- completed.
- Millington Beach toilet repair after been reversed into by truck- completed.
- Mulching of all gardens around Marina on Eastern side- completed.
- Increased watering of gardens/lawns in key locations due to extended dry period- ongoing.
- Ag pipe/pit drainage adjacent to walking track across from Bicheno Beachfront Hotel- completed.
- Playground soft fall top ups- completed.
- Walking track between Erica Crt and Riverside Drive re-sheeting- currently been planned.
- Quantified tree risk assessment process (QTRA) – 4 X QTRA completed for February.

## MARINE INFRASTRUCTURE

- Loose rocks removed from wharf area
- Reclaimed material from dredging loosely spread on eastern side of marina. Once dry enough to support heavy plant the area will be neatly formed and seeded.
- Leases for marina being reviewed for next year

## BUILDINGS

- Numerous plumbing attendances to various amenities to clear blockages and repair cisterns.
- Investigation of cistern and drainage issues at various amenities blocks – bespoke cistern design being developed to ensure enough water is supplied to prevent frequent blockages.
- Critical maintenance painting for Museum windows scheduled.

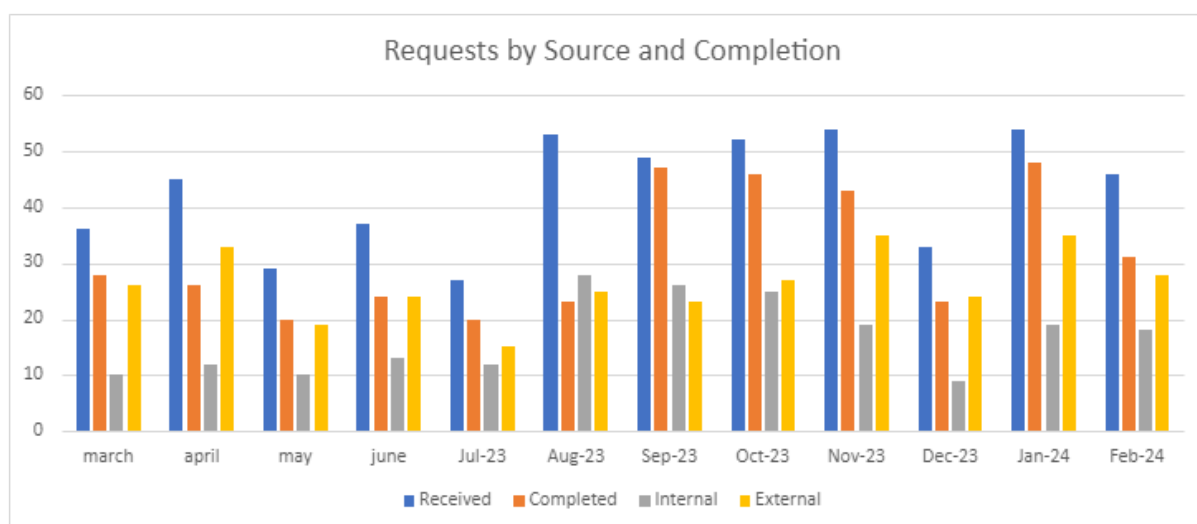
## EMERGENCY MANAGEMENT

After hours rostering carried out as scheduled.

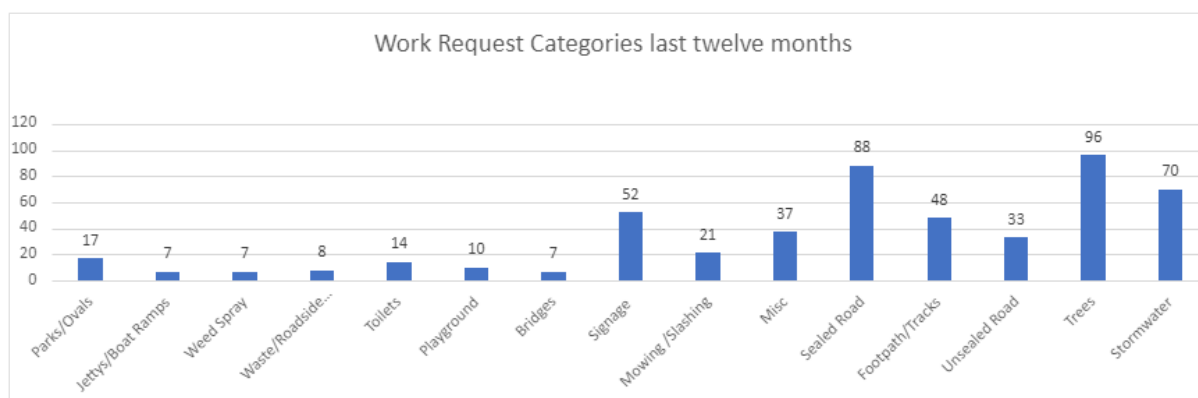
Training for Evacuation Centre Level 1 completed in Coles Bay for staff and volunteers

## CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:



## CAPITAL WORKS

- Footpath and kerb renewal works commenced
- Sand River Rd, Buckland – Section of Resheeting- completed.
- Rosedale Rd bridge 100% deck replacement. Expected completion April 2024.
- Holkham Crt downstream open drains/creek widening- underway
- Spring Beach toilet outdoor shower installation - Shower received awaiting delivery of extra water tank to install to supply shower.
- Footpath/Kerb & Channel replacement - Triabunna scope underway. Bicheno scope planned for April 2024.
- Earham Rd round culvert upgrades (2) to box culverts- new box culverts arrived. Planned to start week of 18<sup>th</sup> March.
- Footing and frame design for the “Loo with a view” commenced.

## Grant funded

Generally the grant funded projects are experiencing delays as consultation with major stakeholders is slower to progress than anticipated:

- Gulch construction works progressing with southern carpark works underway.
- Coles Bay Hall Annex - Design being amended (minor) to reflect Parks approved BAL rating.
- Coles Bay Walking track – negotiations on private lease access progressing to enable the elevated walkway section to progress.
- Bicheno Triangle – Award of Contract progressing

## RESERVE BOOKINGS AND ROAD CLOSURES

- Coles Bay Triathlon- 2<sup>nd</sup> March 24
- Echo festival Swansea- 22<sup>nd</sup> March
- Spoke Festival 1<sup>st</sup> March
- Triabunna Anzac Day Ceremony- 25<sup>th</sup> April 2024.
- Bicheno ANZAC day road closure
- Rockpool Festival- 10<sup>th</sup> March 2024.

Any road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police.

### **RECOMMENDATION**

That Council notes the information.

## **7.2 Director Planning and Development - Alex Woodward**

*Animal Control and Compliance; Building and Plumbing; Environmental Health; Medical Centres; Planning and Property*

### **ATTACHMENT/S**

1. Attachment 1 DA with Representations received Jan March 2024 [**7.2.1** - 3 pages]
2. Attachment 2 Planning Appeals Jan March [**7.2.2** - 1 page]

### **PURPOSE**

The purpose of this report is to provide an update on the activities on the Planning and Development Directorate and to specifically report on the development approvals issued under delegation.

### **BACKGROUND/OVERVIEW**

#### **Animal Control and Compliance:**

A total of 1123 dogs have been registered for the 2023/2024 registration period. Since July 1 there have been 12 formal caution notices and 18 infringement notices issued for various offences under the Dog Control Act 2000. Staff are continuing to monitor and patrol public areas, specifically beaches where dogs are restricted or prohibited.

Council's updated Draft Dog Management Policy will be workshopped with elected members in April and will be presented to the ordinary meeting later that month with an intention to be put out for community consultation.

The fire permit period will soon be coming to an end. Staff will continue to provide advice on matters relating to fire abatement after the period closes.

#### **Building and Plumbing:**

Since July 1, 2023, there have been 119 building applications approved with a total value of \$44,578,095.00. For comparison, this time last financial year 151 approvals were issued with a total value of \$37,658,608.00.

There continues to be a number of building non-compliance matters that are currently being managed. The Permit Authority has issued several Building Notices and Orders and are currently working with the owners to rectify these matters.

#### **Environmental Health:**

Council is currently finalising recruitment for a new Environmental Health Officer. It is hoped that the new staff member will commence in April and will be working three days per week.

Other matters currently being dealt with by staff include nuisance investigations, failing onsite wastewater systems and assessment of environmental health related development applications.

#### Medical Centres:

On the 16<sup>th</sup> October 2023, both the Triabunna and Bicheno medical centres were transferred to co health to manage and operate. The transition was successful and both practices are now being completely operated by co health. Council will receive an annual report on the operation of the centres following the completion of the first year.

#### Planning:

Councils Planning section continue to see a steady flow of Development Applications submitted, however this has declined somewhat likely due to economic pressures at present. Year to date 163 Development Applications have been approved with a total value of \$78,532,839.00. For comparison, this time last year there was 198 Development Applications with a total value of \$47,530,853.00.

The draft structure plans for the townships of Bicheno, Coles Bay, Swansea and Triabunna/Orford are now being developed and workshopped with elected members. The final drafts will be presented to Council at an upcoming ordinary meeting for endorsement to be released for community consultation.

Council is currently advertising for a planner following a resignation. This advertisement will be open for the next several weeks and can be viewed on Council's website.

Presently, Council have provided delegation to the General Manager to approve an application, with or without conditions, where no more than two representations are lodged against the application. A report on these approvals is provided in Attachment 1.

A report on current planning appeals and recently resolved appeals is also provided in Attachment 2.

#### Property:

Officers continue to review rental agreements with tenants of Council's property and deal with agreements as they expire. These new agreements provide a clear outline of obligations and provide secure tenure for our tenants.

The Statutory requirements for the disposal of land at Spencer Street has concluded without any further objections. The property has now been listed with Knight Frank in Swansea and will appear on the market within the next week.

The land at 50 Beattie Avenue is currently being reviewed by staff and will be presented to a future agenda.

A community survey was recently conducted to help guide and inform the Public Toilet Strategy. The survey will be crucial in identifying the public requirements for facilities within the municipality and highlight any additional needs. Staff will now review the submissions on

the survey and produce a draft Stegy. Once this is completed, it will be presented to Council to be released for an additional round of consultation.

A grant application has been submitted to the Local Government Association Tasmania for the redevelopment of the Raspins Beach Public Toilet and Rest area as per the designs in the Orford Masterplan. If successful, this project will include the replacement of the public toilets, upgrade of the car park, upgrade of beach access, improved signage, track upgrades, park furniture and landscaping. Council will be notified in May of the outcome of this application.

### **STATUTORY IMPLICATIONS**

Given this report is for information only, there are no statutory implications.

### **BUDGET IMPLICATIONS**

Given this report is for information only, there are no budgetary implications.

### **RISK CONSIDERATION/S**

No risk associated with receiving an information report

### **OFFICER'S RECOMMENDATION**

That Council receive and note the report on the activities on the Planning and Development Directorate.

## 8 OFFICERS' REPORT REQUIRING A DECISION

### 8.1 Code of Conduct Panel Determination

Author: General Manager (Greg Ingham)

Responsible Officer: General Manager (Greg Ingham)

#### **ATTACHMENT/S**

1. Code of Conduct Panel Determination - Ms Kathleen Ford against Councillor Cheryl Arnol [8.1.1 - 8 pages]

#### **PURPOSE**

To table the Code of Conduct Panel's determination report in relation to a complaint made by Ms Kathleen Ford against Councillor Cheryl Arnol at the first meeting of the Council at which it is practicable to do so and which is open to the public in compliance with s. 28ZK(4) of the *Local Government Act 1993* (the Act).

#### **BACKGROUND/OVERVIEW**

##### **Receipt of determination**

Advice has been received from the Local Government Code of Conduct Panel (Panel) that the Panel has determined a complaint made by Ms Kathleen Ford against Councillor Cheryl Arnol. (Attachment 1).

Section 28ZK(2) of the Act requires that any person who receives a determination report must keep the determination report confidential until the report is included within an item on the agenda for a meeting of the relevant council.

Section 28ZK(4) of the Act requires that the General Manager is to ensure the Report is tabled at the first meeting of the Council at which it is practicable to do so and which is open to the public.

##### **Finding of Code of Conduct Panel**

For the reasons stated in the determination, the Panel found that Councillor Arnol has breached the Code, and therefore the Panel upholds the complaint.

#### **STRATEGIC PLAN REFERENCE**

##### **Key Foundations**

1. Our Governance and Finance

##### **This means**

Best practice governance, risk, and financial management.

## **STATUTORY IMPLICATIONS**

*Local Government Act 1993*  
*Code of Conduct*

## **BUDGET IMPLICATIONS**

The parties to a complaint bear their own costs relating to the investigation and determination of a complaint pursuant to s. 28ZN of the Act.

## **RISK CONSIDERATION/S**

As this report only requires Council to note the tabling of the determination report, there is no risk arising from Council's decision, per se.

## **OFFICER'S RECOMMENDATION**

That Council note the tabling of the Code of Conduct Panel's determination report in relation to a complaint made by Ms Kathleen Ford against Councillor Cheryl Arnol at this, the first meeting of the Council at which it is practicable to do so and which is open to the public, in compliance with s. 28ZK(4) of the *Local Government Act 1993*.

## **8.2 Dealing with Unreasonable Customer Conduct Policy**

Author: General Manager (Greg Ingham)

Responsible Officer: General Manager (Greg Ingham)

### **ATTACHMENT/S**

1. DRAFT - Dealing with unreasonable customer conduct - March 2024 [**8.2.1** - 10 pages]

### **PURPOSE**

To recommend that Council adopts the draft Dealing with Unreasonable Customer Conduct Policy as attached to this agenda item.

### **BACKGROUND/OVERVIEW**

In order to promote and continue to improve the good governance within Glamorgan Spring Bay Council, a draft Dealing with Unreasonable Customer Conduct Policy has been developed. In developing this policy consideration has been given to existing good practice policies in the sector.

The purpose of this policy is to provide guidance to staff on how to deal with unreasonable conduct by persons, either in face to face or virtual interactions.

The Policy applies to all persons who interact with Council staff and Councillors and addresses the following key elements:

- Types of unreasonable customer conduct
  - Unreasonable behaviour
  - Unreasonable demands
  - Unreasonable persistence
  - Unreasonable arguments
  - Unreasonable lack of cooperation
- Managing unreasonable customer conduct
  - Initial response to unreasonable customer conduct
  - Changing or restricting a customer's access to services

The draft policy on Dealing with Unreasonable Customer Conduct was shared with staff for feedback and comments from 29/02/2024 to 08/03/2024. If adopted by Council, the Policy will be made available on Council's website and staff and Councillor intranet.

### **STRATEGIC PLAN REFERENCE**

#### **Key Foundations**

1. Our Governance and Finance

#### **This means**

Best practice governance, risk, and financial management.

## **STATUTORY IMPLICATIONS**

- *Local Government Act 1993*
- *Work Health and Safety Act 2012*
- *Personal Information Protection Act 2004*
- *Right to Information Act 2009*

## **BUDGET IMPLICATIONS**

Nil.

## **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				
As Council works through implementation of this policy, initially there may be non compliances.	Possible	Negligible	Low	Regular reviews of the Policy are undertaken with actions to rectify non compliances in a timely manner.
<b><u>Do not adopt the recommendation</u></b>				
The absence of a Dealing with Unreasonable Customer Conduct Policy leaves a void in providing clear guidance on addressing such matters, potentially causing confusion and ambiguity.	Possible	Moderate	Moderate	Review and amend Policy for presentation at a future Council Meeting.

## **OFFICER'S COMMENTS**

The primary duty of a person conducting a business or undertaking (PCBU) under section 19 of the *Work Health and Safety Act 2012* is to ensure, so far as is reasonably practicable, that the health and safety of workers and others, such as clients, visitors and customers, is to not be put at risk by the work carried out by the business or undertaking. Accordingly, the adoption of this policy is recommended.

## **OFFICER'S RECOMMENDATION**

That Council adopts the Dealing with Unreasonable Customer Conduct Policy as attached to this report item effective 26 March 2024.

### **8.3 Swansea Courthouse Management Committee - 2023 Annual Report**

Author: Executive Officer (Jazmine Kerr)

Responsible Officer: General Manager (Greg Ingham)

#### **ATTACHMENT/S**

1. SCMC 2023 Annual Report [**8.3.1** - 5 pages]
2. Terms of Reference\_-\_ Swansea Courthouse Management Committee [**8.3.2** - 4 pages]

#### **PURPOSE**

The purpose of this report is to present the Swansea Courthouse Management Committee's (SCMC) 2022 Annual Report to Council for consideration and noting.

#### **BACKGROUND/OVERVIEW**

As per the Swansea Courthouse Management Committee's Terms of Reference (see attached), the SCMC are required to provide their Annual Report to Council.

The SCMC are also responsible for the following:

- the regular review of the business plan; hiring out of the Courthouse facilities; supervising the preparation of a Heritage Conservation Plan; applying for building permits; applying for funding assistance; overseeing conservation and improvement works.
- ensuring community commitment to support the on-going use of an upgraded building for community activities and events.
- working in partnership with Council to obtain funds for the Heritage Conservation Plan and for building works.
- Applying for incorporation and to that end voting on and accepting a constitution.

The SCMC have submitted their Annual Report to Council for consideration and have detailed the SCMC activities for 2023, noting the key achievements, current financial position and alignment to SCMC business plan.

#### **STRATEGIC PLAN REFERENCE**

##### **Key Foundations**

1. Our Governance and Finance

##### **This means**

Advocating and lobbying effectively on behalf of the community.

#### **STATUTORY IMPLICATIONS**

N/A

**BUDGET IMPLICATIONS**

N/A

**RISK CONSIDERATION/S**

N/A

**OFFICER'S RECOMMENDATION**

That Council receives and notes the Swansea Courthouse Management Committee's 2023 Annual Report.

## **8.4 Community Small Grant Application - Spring Bay Maritime and Discovery Centre Inc**

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Community Small Grant Application - Spring Bay Maritime and Discovery Centre Inc [8.4.1 - 1 page]
2. Community Small Grant Project Outline - Spring Bay Maritime and Discovery Centre Inc [8.4.2 - 3 pages]

### **PURPOSE**

Recommendation for Council to approve a Small Grant application for \$1,000 to Spring Bay Maritime and Discovery Centre Inc for the beautification of the Spring Bay Maritime and Discovery Centre building entrance and surrounds.

### **BACKGROUND/OVERVIEW**

Small Grant funding is available to assist the undertaking of programs and activities within the Glamorgan Spring Bay municipal area. The assessment criteria is outlined in the Community Small Grants Fund policy, including:

- Grants are restricted to \$1,000, with exceptions up to \$1,500 at Councils discretion.
- Grants are available to not for profit individuals, community organisations and groups.
- Grants are intended to assist projects that (1) address relevant community issues of significance (2) are initiated within the community and actively involve local people and (3) improve access and encourage wider use of facilities.

The Spring Bay Maritime and Discovery Centre functions as an incorporated association, guided by a committee of volunteers. It is also recognised by the name Spring Bay Shed Museum Studio (SMS) that consists of three groups, the Maritime Museum, Community Men's Shed and the Art Studio/Gallery. SMS aims to celebrate the rich local history and foster appreciation for the creative arts in the Spring Bay region.

In an effort to enhance the appearance of the Spring Bay Maritime and Discovery Centre, the SMS are seeking in-kind assistance from Council to remove spiky grass and lay gravel on the narrow strip alongside the Discovery Centre building and a cash contribution of \$1,000 for purchase of decorative wine barrels, soil, plants and the gravel.

The property mentioned by SMS in their project outline is under the ownership of Natural Resources and Environment, with Council holding the lease. Council's Director of Works & Infrastructure, Mr. Peter Porch has evaluated the site and concurs that it is a suitable location for an enhancement, endorsing this initiative by SMS.

The Triabunna Marina area experiences a surge in visitor population during the summer season. In January of this year, SMS documented the highest influx of visitors to their building to date and the enhancing of this area would have a positive impact.

Estimated costs for event activities to be covered by Community Small Grant funding:

Item	Cost
3x empty decorative wine barrels	\$450
Soil and Plants	\$300
20 Tonne Gravel	\$600
<b>Total</b>	<b>\$1,350</b>

## **STRATEGIC PLAN REFERENCE**

### **Key Foundations**

#### 2. Our Community

### **This means**

Support for the arts, cultural activities, programs and events.

## **STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

### *77. Grants and benefits*

*(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*

*(1A) A benefit provided under subsection (1) may include –*

*a. in-kind assistance; and*

*b. fully or partially reduced fees, rates or charges; and*

*c. remission of rates or charges under Part 9.*

*(2) The details of any grant made or benefit provided are to be included in the annual report of the council.*

## **BUDGET IMPLICATIONS**

Applications for funding are considered throughout the financial year until such time as the available funds are exhausted. There is a \$15,000 Community Small Grants Program provision in the 2023/24 budget. As at 29 February 2024 there is \$4,400 of the budget available to support this application.

## **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	NIL	NIL	NIL	Nil
Nil				
<b>Do not adopt the recommendation</b>	Possible	Minor	Moderate	Incorporate the proposed improvements into long-term municipal planning.
The improvements to this shared area may not be implemented. This could lead to a missed opportunity to improve with the area and collaborate with local organisations				

## **OFFICER'S COMMENTS**

This application satisfies the necessary criteria of the relevant policy. Enhancing the Spring Bay Maritime and Discovery Centre area will be more visually pleasing and inviting for visitors and provides a great opportunity to collaborate with local community groups.

### Integrity Assessment:

The Spring Bay Maritime and Discovery Centre are a registered incorporated association  
Registration Number: IA10446

### Criteria Assessment:

Funding value is within the acceptable allowance	Yes
Applicant is a not-for-profit community organisations and groups or individual	Yes
Grant is to assist projects that: 1. address relevant community issues of significance – 2. are initiated within the community and actively involve local people (3) improve access and encourage wider use of facilities	Yes

## **OFFICER'S RECOMMENDATION**

That Council approve the application for Community Small Grant funding of \$1,000 to Spring Bay Maritime and Discovery Centre Inc to beautify of the Spring Bay Martine and Discovery Centre building entrance and surrounds).

## **8.5 Request for Event Support - Bicheno Beams 2024**

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Request for Event Support Application - Bicheno Beams [**8.5.1** - 5 pages]

### **PURPOSE**

To request Council provide Event Funding to Bicheno Community Development Association for the Bicheno Beams 2024 event.

### **BACKGROUND/OVERVIEW**

Council periodically provides a level of financial and in-kind assistance to community events that aim to involve, engage and provide benefit to community groups within the Glamorgan Spring Bay municipality. Events supported by Council celebrate and engage local communities and promote tourism to our region. Councils' ongoing support to organisations and groups assists in the delivery of events in the municipal area that have creative, community and economic outcomes.

Council has been approached from the Bicheno Community Development Association, represented by Glenda Anderson, a volunteer committee member, with a funding request.

Bicheno Community Development Association are a not-for-profit incorporated organisation that work with the community to improve the local environment and strengthen the Bicheno community through advocacy, networking, raising funds for the community and so much more.

The Bicheno Beams event was established in August 2021 with the support of Federal grant funding under the Recovery for Regional Tourism program. Bicheno Community Development Association have since taken over this event. Bicheno Beams is a laser light show that is scheduled for three weeks of July 2024 (26 June – 20 July 2024), consisting of multi coloured lasers into the night sky choreographed to a music track streamed online that resonates with indigenous undertones and pulsating rhythms. The experience is enhanced by a personal 'meet and greet' from local volunteers who host the show each night.

The Bicheno Beams event is designed to activate Bicheno and its neighboring areas, particularly during the off-season, transforming it into a sought-after winter destination. This event's impact is felt across various businesses and accommodations in Bicheno and its surroundings. The event is open to the public and tickets are free.

This event has significantly contributed to the surge in visitor numbers along the East Coast. Below are attendance figures from recent years:

In 2023, the event attracted 12,000 attendees over three weeks.

In 2022, there were 10,640 visitors who participated in the event over four weeks.

In 2021, the event drew in 7,000 attendees throughout a six-week period.

**Previous Council Support:**

Since inception of the event, Council has supported Bicheno Beams event in several ways including cash and in-kind support such as provision of storage for the event's equipment while not in use at Council facilities, provided use of the Bicheno Lions Park for the event and payment for broadcast music via a copyright licence every year. The last two years included:

- 2023 - \$2,500 cash plus in kind
- 2022 - \$2,650 cash plus in kind

**Request for support from Council:**

The festival organiser's request for assistance as follows;

**Financial Contribution**

- \$2,000 cash to contribute towards purchase of microphone, speakers, technology equipment and a technician for safety and maintenance checks.

**In-kind Assistance**

- Permit for the use of the Bicheno Lions Park
- Event marketing reach and impact via inclusion in newsletter and social media.
- Provision of Council's storage for event equipment while not in use
- Copyright licence for permission to broadcast music (\$800) each year. Renewal of this licence occurs July 1, 2024.

**STRATEGIC PLAN REFERENCE****Guiding Principles**

1. Balance economic and tourism growth whilst preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.

**Key Foundations**

2. Our Community's Health and Wellbeing

**What we plan to do**

- Support and facilitate social and community events that promote community health and wellbeing.

**STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

*77. Grants and benefits*

*(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*

*(1A) A benefit provided under subsection (1) may include –*

- a. in-kind assistance; and*
- b. fully or partially reduced fees, rates or charges; and*
- c. remission of rates or charges under Part 9.*

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

### **BUDGET IMPLICATIONS**

Applications for event assistance are considered throughout the year. Council has an allocation of \$27,000 in the 2023/24 budget for Council run programs and other events. As at 28 February 2024 there was \$18,019 remaining from this budget to support this application.

### **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	Low	Low	Low	Nil
The risks associated with providing funding to the event are immaterial				
<b>Do not adopt the recommendation</b>	Low	Low	Low	Council provides alternative funding opportunities for the event.
Event unable to obtain adequate funding to meet basic event needs.				

### **OFFICER'S COMMENTS**

The Bicheno Beams event has been successful in boosting tourism and economic activity within our community, particularly during the off-season.

The event organiser will be required to supply photographs to the Council and grant permission for their use, place Council logo on the event website and the event's electronic and social media posts in addition to displaying the Council logo at the event.

### **OFFICER'S RECOMMENDATION**

That Council approves the application for event support to Bicheno Community Development Association in the form of \$2,000 cash contribution and in-kind support for the Bicheno Beams 2024 event.

## **8.6 Request for Event Support - Van Dieman's Band**

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Glamorgan Spring Bay Community Grant Support Material - Participant Information [8.6.1 - 2 pages]
2. Community Small Grant Additional Information - Van Diemen's Band [8.6.2 - 2 pages]
3. Glamorgan Spring Bay Community Grant Support Material - Participant Information [8.6.3 - 3 pages]

### **PURPOSE**

To provide information on a request for assistance from Van Dieman's Band an incorporated association and seek a level of support from Council for the costs of rehearsing and preparing with the Maria Voices Choir, ensuring that the collaboration maximises their benefits of participation at the 'Songs of the Sea' a five-piece ensemble performing original tunes and sea shanties at Spring Bay Mill, Triabunna.

### **BACKGROUND/OVERVIEW**

Council periodically provides a level of financial and in-kind assistance to community events that aim to involve, engage and provide benefit to community groups within the Glamorgan Spring Bay municipality. Events supported by Glamorgan Spring Bay Council celebrate and engage local communities and promote tourism to our region. Councils ongoing support to organisations and groups assists in the delivery of events in the Glamorgan Spring Bay municipal area that have creative, community and economic outcomes.

Van Diemen's Band is a group of musicians based in Tasmania who specialize in performing music from the Baroque period, which was roughly from the late 16th to early 18th centuries. Van Diemen's Band are a incorporated founded and Led by violinist Julia Fredersdorff.

The Band aims to bring historical accuracy and passion to their performances, using instruments and playing styles true to the period. They're considered one of the best Baroque music ensembles in Australia, and their members have worked with other leading groups around the world. From small chamber ensembles to larger orchestras, Van Diemen's Band brings the beauty and richness of Baroque music to audiences in Tasmania and beyond.

Council has received a funding request from Jennifer Kerr, the Executive Director of Van Dieman's Band to support the 'Songs of the Sea' Collaboration with Maria Voices at the Spring Bay Mill.

'Songs of the Sea' is an event that will be hosted at the Spring Bay Mill in Triabunna in March 2024. Mikelangelo a storyteller along with Van Diemen's Fiddles will take the audience on a

musical journey through maritime tales. The council's support for this activity will ensure that the local choir, Maria Voices, can actively participate and contribute in this performance.

The collaboration between Maria Voices and Van Diemen's Band offers community benefits. Maria Voices members will engage in a high-quality performance alongside Tasmania's leading ensemble. This activity will provide our local choir Maria Voices with media coverage and raise awareness and promote the local arts scene.

Estimated costs for event activities to be covered by Community Small Grant funding:

Item	Cost
Artist Fees (rehearsal material studio recording & preparation)	\$500
Collaboration materials (preparing, sharing and hosting of digital materials)	\$ 150
Staffing / Resourcing (8 hours @ \$41.20/hour + 11% super)	\$ 366
Hospitality/catering (35 people @ \$20/head)	\$700
Marketing & Promotions (to promote the local collaboration)	\$200
Photography (local photographer to capture performance)	\$400
Admin (insurance, comms, contingency)	\$175
<b>Total</b>	<b>2,491</b>

Vand Diemen's Band will be contributing \$1,491.

NB - this budget does not include the costs of touring, presenting and marketing the Songs of the Sea performance, which is supported separately through Arts Tasmania and RANT/Regional Arts Fund. Council support is being sought towards the Maria Voices collaboration costs only.

### **STRATEGIC PLAN REFERENCE**

#### **Key Foundations**

##### **2. Our Community**

#### **This means**

Support and facilitation of social activities that promote community wellbeing.

### **STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

#### **77. Grants and benefits**

*(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*

*(1A) A benefit provided under subsection (1) may include –*

- a. in-kind assistance; and
  - b. fully or partially reduced fees, rates or charges; and
  - c. remission of rates or charges under Part 9.
- (2) The details of any grant made or benefit provided are to be included in the annual report of the council.

### **BUDGET IMPLICATIONS**

Council has an allocation of \$27,000 for events and programs in the 2023/24 budget for events that Council conducts with any excess being available for other events such as this one. As at 28 February 2024 there is \$18,019 from this budget.

### **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				Nil
Nil				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Moderate	Discuss the collaboration with members of the community, the bands, and other local groups to understand their thoughts and concerns.
By not supporting the recommendation, the council may miss out on the opportunity to harness these benefits for the community.				

### **OFFICER'S COMMENTS**

This activity is a positive opportunity for community engagement, bringing people together to celebrate local talent and cultural diversity. This event presents an excellent opportunity for the Maria Voices choir to collaborate with diverse artists and share their experience with the community through events that they're involved in throughout the municipality.

#### Integrity Assessment:

The 'Van Diemens Band' are a registered incorporated association **Registration Number:** # IA11927.

### **OFFICER'S RECOMMENDATION**

That Council approve the application for Community Small Grant funding of \$1,000 to support 'Van Diemen's Band' in covering the costs associated with rehearsing and preparing the Maria Voices Choir for the Songs of the Sea musical at Spring Bay Mill."

## 9 NOTICES OF MOTION

Nil.

## **10     PETITIONS**

Nil.

## **11 COUNCILLORS**

### **11.1 Questions on Notice by Councillors**

Nil.

### **11.2 Comments/statements**

## 12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

**Item 1: Minutes of Closed Session – Ordinary Council Meeting held on 27 February 2024**

As per the provisions of Regulation 15 (2) (a) and (d) of the *Local Government (Meeting Procedures) Regulations 2015*.

**Item 2: Sale of land for unpaid rates**

As per the provisions of Regulation 15 (2) (f) of the *Local Government (Meeting Procedures) Regulations 2015*.

### **RECOMMENDATION**

That Council moves into Closed Session at [time].

***The Mayor to confirm that the recording has been terminated.***

## 13 CLOSE

The Mayor to declare the meeting closed at [time].

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Cheryl Arnol**