



**GLAMORGAN  
SPRING BAY  
COUNCIL**

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**ORDINARY COUNCIL MEETING AGENDA**

TUESDAY 23 JUNE 2026

2:00 PM

Council Chambers, Triabunna

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## **ACKNOWLEDGEMENT OF COUNTRY**

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past and present.*

## **NOTICE OF MEETING**

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 23 June 2026, commencing at 2:00 pm.

## **QUALIFIED PERSON CERTIFICATION**

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

**Dated** this Thursday 18 June 2026

Dick Shaw

**ACTING CHIEF EXECUTIVE OFFICER**

*The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the Local Government Act 1993 (Tas).*

### **IMPORTANT INFORMATION**

- All Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 43, these video/audio files will be retained by Council for at least 2 years and made available for viewing live, as well as online within 5 business days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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## **1 OPENING OF MEETING**

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

### **Mayor's Opening Statement:**

*Please be advised that this meeting is being audio and visually recorded. I ask that all attendees remain respectful and considerate of others and advise that offensive, defamatory, or threatening language or behaviour to those present or listening, is not acceptable.*

### **1.1 Attendance and Apologies**

### **1.2 Late Reports**

*(Motion to receive required)*

### **1.3 Declaration of an Interest in a matter of a Councillor**

*The Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in The Model Code of Conduct for Councillors, in any item included in the Agenda.*

## **2 CONFIRMATION OF MINUTES**

### **2.1 Ordinary Meeting of Council - 26 May 2026**

#### **RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on Tuesday 26 May 2026 at 2:03pm be confirmed as a true and correct record.

## **2.2 Date and Purpose of Workshop(s) Held**

### **9 June 2026**

In accordance with the requirement of Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, it is reported that a Council Workshop was held from 1:30PM to 4:45pm on Tuesday 9 June 2026 at the Council Offices, Triabunna.

#### **Present:**

Mayor Cheryl Arnol  
Deputy Mayor Michael Symons  
Clr Rob Churchill  
Clr Neil Edwards  
Clr Kenneth Gregson  
Clr Jenny Walker  
Clr Robert Young

#### **Apologies:**

Nil.

#### **In Attendance:**

Dick Shaw, Acting Chief Executive Officer  
Tasha Tyler-Moore, Acting Director Planning and Development  
Danielle Tuck, Acting Director Corporate and Financial Services - Online Via Teams  
Jill Dabrowski, Compliance Co-ordinator  
Isabelle Clarkson, Executive Officer

#### **Guests**

- John Brown, Chief Executive Officer Break O' Day Council

#### **Agenda**

- Projects Update – *East Coast Strategic Regional Partnership*
- Draft Rates Policy & Rates Resolution
- Draft Dog Management Policy
- Draft CCTV Policy

#### **RECOMMENDATION**

That Council notes the information.

### **3 PUBLIC QUESTION TIME**

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2025*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

#### **3.1 Responses to Previous Questions on Notice Taken on Notice**

Nil.

#### **3.2 Responses to Previous Questions Without Notice Taken on Notice**

Nil.

### **3.3 Questions on Notice**

Nil.

### **3.4 Questions Without Notice**

*Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing [general.manager@freycinet.tas.gov.au](mailto:general.manager@freycinet.tas.gov.au) or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.*

## **4 PLANNING AUTHORITY SECTION**

Nil Reports.

## 5 FINANCIAL REPORTS

### 5.1 Financial Reports for May 2026

Author: Accountant (Mary Oyeyiola)

Responsible Officer: Acting Director Corporate and Communications (Danielle Tuck)

#### ATTACHMENT/S

1. Capital Works Project 2026-05 [5.1.1 - 2 pages]
2. Group Financial Statements 2026-05 [5.1.2 - 3 pages]

#### BACKGROUND/OVERVIEW

The financial reports for the period from 1 July 2025 until 31 May 2026 (of which is attached to this report) are presented for the information of Council.

The first of the attachments is the Capital Works Program (**CAPEX**) for the 2025/2026 Financial Year. This attachment details that Council has budgeted (revised budget) to spend just over \$9M in Capital Works for the 2025/2026 Financial Year.

The major components of the program are Roads, Footpaths and Kerbs (38%), Parks, Reserves, Walking Tracks and Cemeteries (17%), Buildings (15%) and Plant Equipment (14%) and other capital works (16%).

As at 31 May 2026, Council has spent 56% of the revised budget for the 2025/2026 Financial Year (\$5,098,140/\$9,151,947). There is therefore 44% of the revised budget left to spend from now until 30 June 2026. Based on the budget year being for 12 months, there is therefore less than one month to complete the CAPEX, it is highly unlikely that Council will expend the rest of the revised budget this Financial Year (\$4,053,807).

The second attachment is the Group Financial Statements. Included within these statements are the following sections.

The first section in the Group Financial Statements is the Profit and Loss Statement as at 31 May 2026. The Profit and Loss Statement details that the Year-to-Date Actuals are \$3.7M in front of the Year-to-Date Budget.

The second section is the Statement of Financial Position (Balance Sheet) as at 31 May 2026. The Statement of Financial Position details that the Net Assets are \$263M as at 31 May 2026 (\$262M as at 30 June 2025).

The final section is the Statement of Cashflows as at 31 May 2026. The statement of cashflows details a net change in cash of \$1.5M from 30 June 2025 (\$12.7M) to \$14.2M as at 31 May 2026. This is an increase of 12.18% from 30 June 2025.

### **STATUTORY IMPLICATIONS**

- Australian Accounting Standards Board (AASB).
- International Financial Reporting Standards (IFRS).

### **BUDGET IMPLICATIONS**

There are no budget implications regarding this report as it is an information report.

### **RISK CONSIDERATION/S**

By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.

### **RECOMMENDATION**

That Council receives and notes the Financial Reports as attached to this report for the period ending 31 May 2026.

## **6 SECTION 24 COMMITTEES**

Nil.

## **7 INFORMATION REPORTS**

### **7.1 Acting Chief Executive Officer - Dick Shaw**

*Governance, Human Resources, Work Health and Safety, Economic Development, Community Development*

#### **ATTACHMENTS**

Nil.

#### **PURPOSE**

This report provides information on the ongoing tasks of the Department in relation to Governance, Human Resources, Work Health and Safety, Economic Development, Community Development.

#### **OFFICER'S COMMENTS**

#### **COMMUNICATIONS AND MEDIA**

##### **Communications and Promotion**

Council's Facebook page remains the most effective channel to communicate with the community. Community noticeboards are also used and updated on a regular basis.

Topics featured on the Councils Facebook page throughout May included:

- Arthritis and Osteoporosis Tasmania
- Works Projects:
  - Wielangta Bridge
  - Triabunna Tomorrow Streetscape Project
  - Bark Mill Footpath
  - Triabunna Playground
- Suicide Prevention Network – Annual Winter Solstice Swim
- Small Business Growth Strategy Session
- GSBC Positions Vacant
- Environmental Protection Authority
- Media Release – Bicheno-Australia's Best Town Award
- National Volunteer Week
- Spring Bay Community Food Hub
- East Coast Catchments Committee
- Mayor's visit to Swansea Primary School
- Triabunna Village Native Plant Workshop
- Council Meeting Live Stream

##### **Publications**

- The Winter edition of SeaSpeak is finalised and scheduled for public release.

## **COMMUNITY DEVELOPMENT**

During May community engagement activity was strong and the team undertook stakeholder liaison and communications responsibilities, including building new relationships with Triabunna School and Swansea Primary School and working collaboratively with the schools on upcoming events.

Staff are now based in Bicheno on Tuesdays, and this will increase council visibility and strengthen engagement with key partners and community members.

The Team has also engaged with the “HeartBeat” Group at Coles Bay and will aim to have a monthly presence in Coles Bay moving forward. Collaboration with Recovery and Resilience Tasmania continues to be a key operational focus.

### **Recovery and Community Engagement**

The final stage of the Recovery Process is “Outreach” (doorknocking) which the Community Team will conduct alongside Red Cross staff. Planning is well under way for this event which will take place on 12<sup>th</sup> and 13<sup>th</sup> June.

## **STAFF MOVEMENTS**

### Departures

- Plumbing Inspector

### Recruitment

- Senior Planner - final stages of recruitment
- Plumbing Inspector – final stages of recruitment

### Appointments

- Casual Senior Planner

### Resource sharing

- Glenorchy City Council - Plumbing Inspector – to support the interim vacancy
- Southern Midlands Council – Engineer

## **WORK HEALTH AND SAFETY**

### Works Completed

- Desk top review of all the Safe Work Method Statements in use.
- Reviewed the register of the MSDS / SDS for the chemical stored in the Depot’s in preparation to install information points for the fire brigade.
- 1 x Depot inspection on Chemical Storage Compliance.
- Marina Fuel Storage review with the Bennetts Compliance Manager.
- Closed out findings of Ergonomic assessments.
- Developed a Safe Work Method Statement for use by the Inspection and Planning Team.
- Reviewed workplace inductions in readiness for new arrivals.
- Reviewed Contractor safety documentation requirements.

### Works Ongoing

- Review and enhance Psychosocial Safety Protocols and Plans.
- Continue to review all current Safe Operating Procedures to ensure compliance to legislation.
- Planning for the Annual Winter Solstice Swim on the 20 June at Raspins Beach Orford.
- Develop a look ahead Wellness Calendar for use across all works teams.
- Completed routine inspections of Depot's and Council Work Site's.

### Incidents / Return to Work

- Zero incidents.
- 2 x return-to-work currently being managed.

### **RISK CONSIDERATION/S**

Nil to report.

### **RECOMMENDATION**

That the Acting Chief Executive Officer's report for the month of May 2026 be received and noted.

## **7.2 Director Works and Infrastructure - Ron Sanderson**

Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; Cemeteries

### **ATTACHMENTS**

Nil.

### **PURPOSE**

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; and Cemeteries.

### **OFFICER'S COMMENTS**

#### **OPERATIONAL WORKS**

##### **ROADS, BRIDGES, FOOTPATHS, KERBS**

- Cold mixing of potholes across the municipality - Ongoing across municipality approx. 4 ton of cold mix placed for May.
- Roadside weed spraying of sealed and unsealed roads – ongoing.
- Maintenance grade of Old Coach Rd, Cranbrook – underway.
- New footbridge at Swanwick Rd, Swanwick to replace damaged wooden bridge- bridge deck ordered. New abutments to be installed mid/late-June.
- Road failure box outs Sally Peak Rd, Buckland – underway.
- Road failure box outs Nugent Rd, Buckland – underway.
- Jet Patch repairs of seals in Buckland area - Mid June 2026.
- Open drain reshaping/rock lining and 7 driveway culvert upgrades on Rheban Rd, Spring Beach- underway.
- Asphalt shouldering of Freycinet Drive, Coles Bay - awaiting quote from contractor.
- Small landslide on Wielangta Rd, Orford - repaired and being monitored.

##### **STORMWATER, DRAINAGE**

- Ongoing cleanouts and maintenance across the municipality.

##### **WASTE MANAGEMENT**

- All WTS's to return to Winter operating hours on 13th April.
- New security fence and gates at Bicheno WTS - completed.
- New Coles Bay WTS perimeter fence - materials received.

## PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES

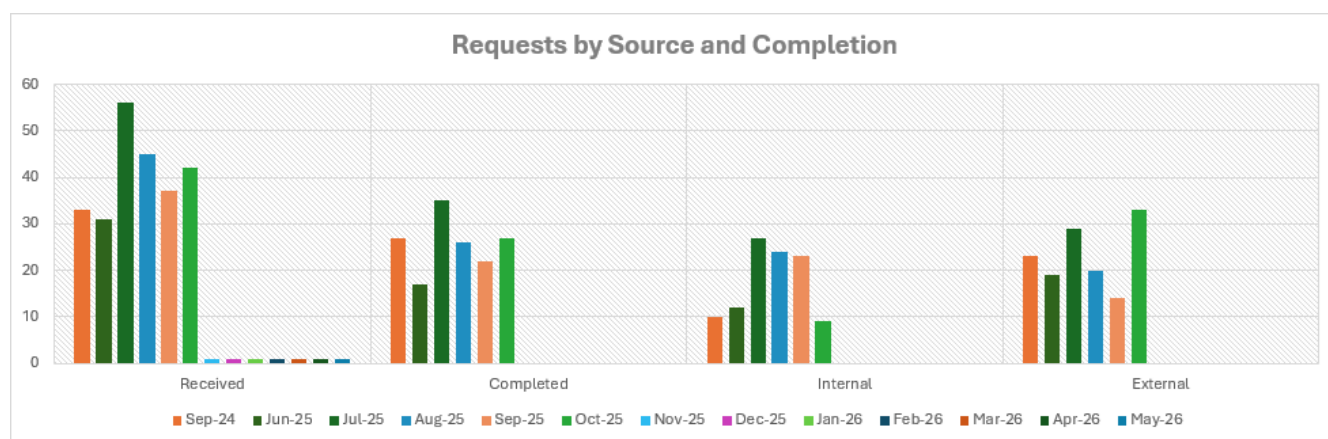
- Ongoing general maintenance across the municipality.
- Replenishing soft fall in numerous playgrounds across municipality – ongoing.
- Mulching and trimming of public gardens across Orford/Triabunna/Spring Beach- completed.
- Construct beach access ramp next to Gordon St boat ramp, Swansea - completed.
- Install new playground fencing at Triabunna Rec ground playground - completed
- Arborist/Tree trimming scopes- 4 days completed for May across the municipality.
- Install goal post net on Northern end of Triabunna oval- mid/late June 2026.
- New barrier fence along Duck Park/Esplanade, Swansea - materials received.

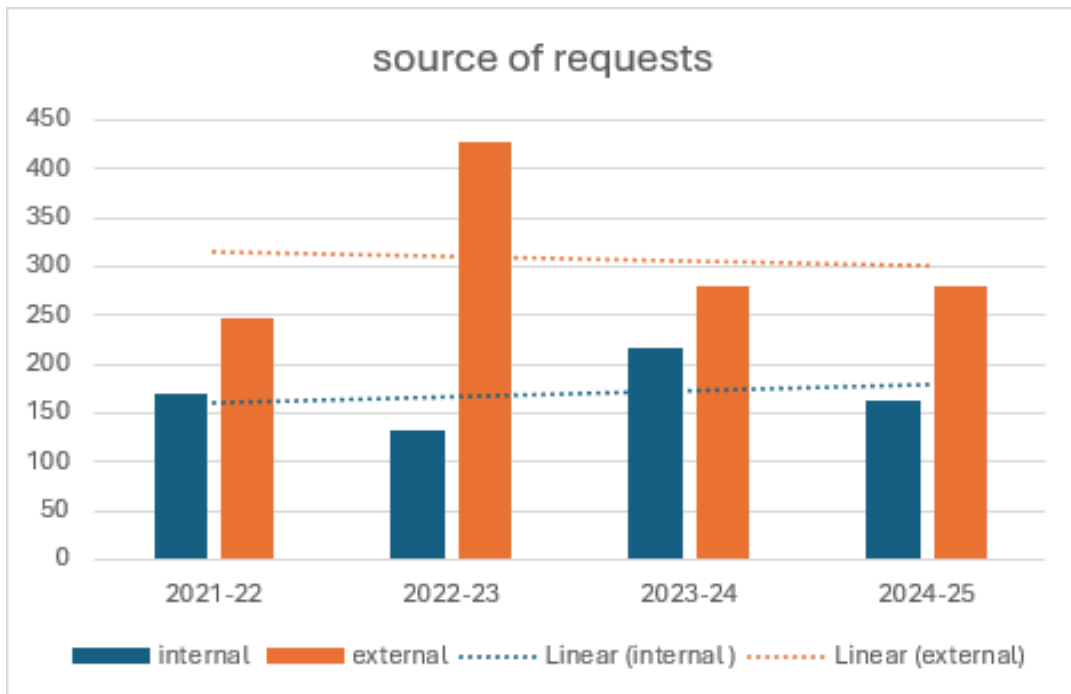
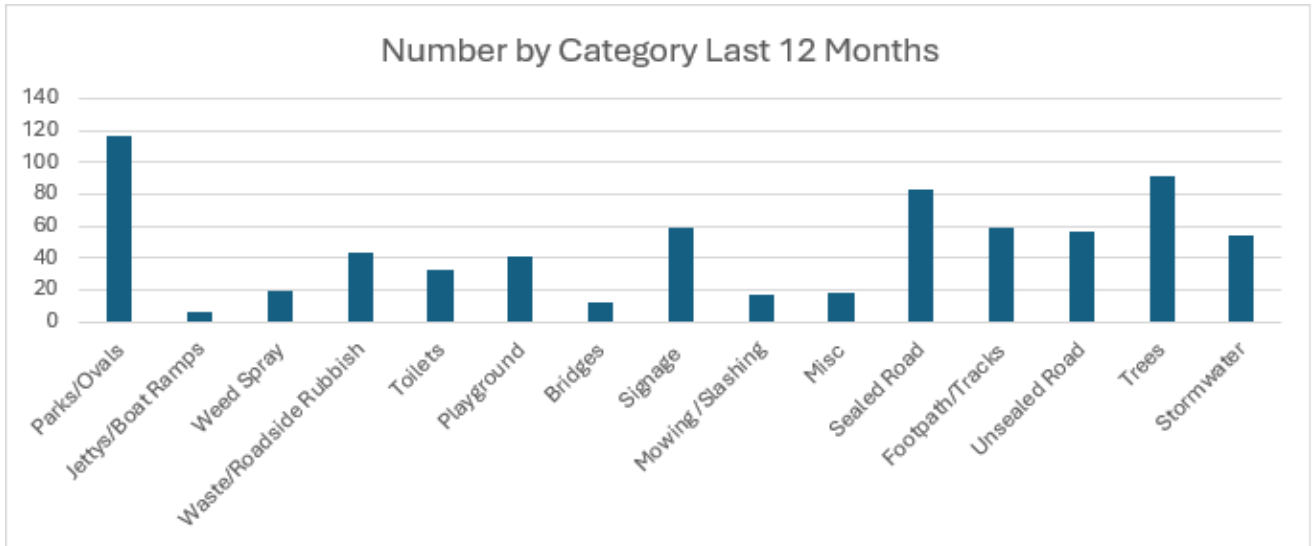
## EMERGENCY MANAGEMENT

- After hours rostering carried out as scheduled.
- Review of Glamorgan Spring Bay Municipal Emergency Management Plan- underway 90% completed.
- Review of Dolphin Sands Associate Emergency Management Plan- underway 90% completed.
- Appointment of Darren Smith to Municipal Coordinator (formerly Deputy Coordinator) and Hayden Arnol as Deputy Coordinator – completed.

## CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.





The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:

### CAPITAL WORKS

- Wielangta Rd Bridge (Sandspit Overflow) #55 upgrade – completed, guard rail to be installed mid-July.
- New BBQ/shelter installation at Spring Beach, Orford, including new underground power supply- completed except for removal of second old BBQ, this will be completed in 4 weeks.
- Playground upgrade/renewals:
  1. New exercise equipment for Our Park. Orford – ordered.
  2. Supply and install of Kompan 4 panel custom school play at Triabunna Rec Ground-ordered.

- Duck Park, Swansea pedestrian bridge replacement- tender awarded/CH survey completed. PWS permit applied for.
- New playground, Lion Park, Bicheno- tender awarded, materials ordered.
- Ryans Rd, Spring Beach stormwater upgrade- 90% completed.
- Reseal/Reclaiming for 26/27 FY- working on scope.
- Bridge #51, 17 Acre Creek, now downgraded to 5t load limit (was 10t) - Tender awarded, replacement bridge kick off date 3<sup>rd</sup> August 2026, letters sent to all affected residents.

#### **Grant funded**

- Disaster Ready Fund - Round 3 - project DRFR300037 Building Flood Resilience in key areas of Glamorgan Spring Bay, Tasmania has been successful for funding through the Australian Government's Disaster Ready Fund (DRF) Round Three- Implementation Plan now approved.
- Coles Bay Black Water Station, Harold St Reserve-PWS permit approved and plumbing permit approved. PO issued to supplier/installer to get works underway- this is 80% completed.
- Triabunna Tomorrow Vicary St Upgrade- contract signed and forwarded to successful tenderer. - Works underway.
- Disaster Ready Fund - Round 4- currently preparing the grant application.

#### **PLANT AND VEHICLES**

- Approved/compliant lifting jib for Triabunna Komatsu loader- received and in service
- Smaller mulcher/woodchipper purchase- out to tender
- 26/27 outdoor work ute replacement (4 of)- out to tender

#### **GENERAL**

- Removal of real-estate signs on council nature strips- underway, a very large quantity has been removed from Orford/Triabunna nature strips- ongoing
- Reach slashing- nil for May
- Request For Quote (RFQ) to supply arborist services across the municipality- RFQ's received and assessed. 1+1+1-year contract awarded to local company.
- Request For Quote (RFQ) to supply town maintenance services (toilets/rubbish servicing weekends/holidays) for Triabunna/Orford/Buckland, boat ramp cleaning and building roof gutter cleaning (previous contract has expired)- out for quoting
- Some work scopes impacted by rain in May/early June.

#### **RESERVE BOOKINGS AND ROAD CLOSURES**

- Bicheno Beams 27<sup>th</sup> June till 25<sup>th</sup> July, Lion Park.

#### **RECOMMENDATION**

That the Director Works and Infrastructure's information report for the month of May 2026 be received and noted.

### **7.3 Acting Director Planning and Development - Tasha Tyler-Moore**

*Animal Control and Compliance; Building and Plumbing; Environmental Health; Natural Resource Management; Planning and Property*

#### **ATTACHMENT/S**

Nil.

#### **PURPOSE**

The purpose of this report is to provide an update on the activities on the Planning and Development Directorate and to specifically report on the development approvals issued under delegation.

#### **BACKGROUND/OVERVIEW**

##### **Animal Control and Compliance:**

The draft revised Dog Management Policy 2026–2031 was presented at a recent Councillor workshop. If the draft report on the agenda is endorsed, the draft policy will proceed to the public consultation phase.

For the reporting period, 8 dogs were registered. Dog registration renewals will be sent out in the coming weeks.

##### **Building and Plumbing:**

For the reporting period, 1 Building Permits, 1 Approvals for Notifiable Building Works, 0 Low Risk Building Approvals, 1 Permit of Substantial Compliance, 0 Temporary Occupancy Permit, 1 Plumbing Permit, 4 Approvals for Notifiable Plumbing Works, 3 Low Risk Plumbing approvals, 0 Building & Plumbing Notices were issued, 1 Building Order & 0 Plumbing Orders were issued.

##### **Environmental Health:**

**Food License Renewals** have been sent out, ready for the new financial year.

Glamorgan Spring Bay Council has 120 food businesses registered under the provisions of the *Food Act 2003*, with registration expiring on 30 June each year. As such, renewal applications are sent out to the operators of each registered food business in May/June each year. This enables Council to keep track of food businesses operating throughout the municipality, their appropriate risk rating (based on the specific food safety practices required for that business) and in turn the operators can update their details/types and any changes to the types of activities undertaken/foods prepared.

In addition, we have 4 food businesses that are simply classified as ‘notifiable’ – a once off approval for lower risk rated businesses that don’t require annual renewal.

**Water Carters and Cooling Towers** are also required to be registered with Council in accordance with the *Public Health Act 1997*. Water carters deliver potable (drinking) water

across the municipality sourced from TasWater fill stations, with the single cooling tower typical of industrial sized plants providing an efficient means of cooling warm water for re-use onsite. Control and monitoring of microbial growth is key, with cooling towers routinely sampled and analysed for Legionella species.

There are twelve water carters across the municipality and one cooling tower (located at TASSAL's Triabunna rendering plant) registered with Council. Renewal applications will be sent to the operators of each of these businesses this week.

#### Planning:

For the May period Council received 13 development and subdivision applications and 9 applications were approved.

No permits were issued under General Manager delegation where more than two representations were received since the last reporting period.

There are currently no active planning appeals

#### Property and Projects:

Review of leases and licenses has continued for several properties throughout the municipality.

The project for website update has made good progress and optimistic that a more detailed update will be provided soon.

#### **STATUTORY IMPLICATIONS**

Given this report is for information only, there are no statutory implications.

#### **BUDGET IMPLICATIONS**

Given this report is for information only, there are no budgetary implications.

#### **RISK CONSIDERATION/S**

No risk associated with receiving an information report

#### **OFFICER'S RECOMMENDATION**

That the Director Planning and Development's information report for the month of May 2026 be received and noted.

#### **7.4 Acting Director Corporate and Financial Services - Danielle Tuck**

*Financial Management, Information Technology, Customer Service, Risk Management, Records, Corporate Service and Rates.*

#### **ATTACHMENTS**

Nil.

#### **PURPOSE**

This report is an information report that provides information on a monthly basis of what is being undertaken in the Directorate of Corporate and Financial Services.

#### **OFFICER'S COMMENTS**

This current information report is for the month of May 2026.

The following sections detail what has been undertaken in the Corporate and Financial Services Directorate from 1 May 2026 until 31 May 2026.

#### **FINANCIAL MANAGEMENT**

Staff have continued working through the Draft Budget Timetable for the 2026/2027 Financial Year.

The Fees and Charges were adopted by Council at the May meeting with the Budget and Rates Resolution to go up to the June meeting.

We have commenced the interim audit with Audit Tasmania as per the Financial Audit Strategy, with the final audit to occur in September.

#### **INFORMATION TECHNOLOGY**

We are currently through several processes and policies relative to Information Technology, some new and some existing, to ensure we remain compliant and in line with current practices, some of which will soon come to Council for review and adoption.

#### **RECORDS**

Nothing to report for May 2026

#### **CUSTOMER SERVICE**

Nothing to report for May 2026

#### **RISK MANAGEMENT**

Nothing to report for May 2026

### **CORPORATE SERVICE AND RATES**

It is a busy time of year for the rates department. The rates resolution will go to the June Council meeting; upon adoption the rates will be issued to ratepayers within the fortnight (pending issue timeframes with the printing company).

### **RISK CONSIDERATION/S**

Nothing to report for May 2026

### **RECOMMENDATION**

That the Director Corporate and Financial Services's report for the month of May 2026 be received and noted.

## **7.5 Action Register - May 2026**

*Governance, Human Resources, Work Health and Safety, Economic Development, Community Development*

### **ATTACHMENTS**

1. Action Register - May 2026 [7.5.1 - 1 page]

### **PURPOSE**

To document and track the status of actions arising from each Ordinary Council Meeting.

### **OFFICER'S COMMENTS**

Three Actions remain in progress.

1. Sale of Beattie Avenue, Bicheno – intent is to present a paper for decision-making to Council in July
2. Wielangta Forest Mountain Bike Trail – Council working through minor amendments to the Memorandum of Understanding with Sorell Council prior to execution between the two parties.
3. Drafting of the Councillor Expenses Reimbursement and Provision of Facilities Policy continues.

### **RECOMMENDATION**

That Council receives and notes the Action Register report for May 2026.

## **8 OFFICERS' REPORT REQUIRING A DECISION**

### **8.1 Rates Policy**

Author: Acting Director Corporate and Financial Services} (Danielle Tuck)

Responsible Officer: Acting Chief Executive Officer (Dick Shaw)

#### **ATTACHMENT/S**

1. DRAFT 2026 Rates and Charges Policy [8.1.1 - 10 pages]

#### **PURPOSE**

To recommend that Council adopts the revised Rates and Charges Policy as attached to this agenda item.

#### **BACKGROUND/OVERVIEW**

The rates policy has been updated to include information in relation to the rates model and specifically the application of differential general rates relative to specific land use codes as provided by the Office the Valuer General (OVG).

#### **Key Updates and Enhancements:**

##### **SHORT STAY VISITOR ACCOMMODATION**

Including a provision for Council to provide intent around the application of a differential rate to those properties with a Land Use Code of R7 – Short Stay Visitor Accommodation. The OVG have advised, that to qualify as an “R7 - Short Stay Visitor Accommodation” the entire premises must be permanently available for visitor letting not simply a room within a dwelling where the owner or occupier is on vacation or temporarily absent.

##### **STRATEGIC EMPHASIS**

Updated the % in the reference around the Long-Term Financial Management plan in line with the recent update.

##### **CHARITABLE ORGANISATIONS**

Removed the request for annual application for charitable organisations. As they form an exemption under the act, this is not a requirement.

#### **STRATEGIC PLAN REFERENCE**

##### **Key Foundations**

1. Our Governance and Finance

##### **This means**

Best practice governance, risk, and financial management.

## **STATUTORY IMPLICATIONS**

- Local Government Act 1993
- Local Government Regulations 2015

## **BUDGET IMPLICATIONS**

Initially there will be no direct budget implications, however as the rates resolution is altered in line with the differential rates, this could see an increase in rates revenue within a specific land use code.

## **RISK CONSIDERATION/S**

Risk rating colour code:	Low	Medium	High	Extreme
--------------------------	-----	--------	------	---------

Area of Risk	Rating	Officer Comments
Reputation	Low	Policy changes can attract community scrutiny.

## **OFFICER'S COMMENTS**

This policy has been reviewed and updated in line with budget discussions and areas amended in line with legislative requirements.

## **OFFICER'S RECOMMENDATION**

That Council adopts the Draft *Rates and Charges Policy* as attached to this report item.

## 8.2 Budget 2026/27

Author: Contract Accountant (Marissa Walters)

Responsible Officer: Acting Director Corporate and Financial Services (Danielle Tuck)

### **ATTACHMENT/S**

1. DRAFT Budget Estimates 2026-2027 [**8.2.1** - 6 pages]

### **PURPOSE**

To recommend that Council adopts the Draft Budget Estimates 2026-2027 under the *Local Government Act 1993*.

### **BACKGROUND/OVERVIEW**

The Draft Budget Estimates for 2026-2027 have been prepared in line with the recently adopted Long Term Financial Management Plan and it has been developed to ensure the continued delivery of core Council services, maintain infrastructure, and support community outcomes across the municipality.

The draft budget reflects:

- Increasing cost pressures across, materials, labour and service delivery.
- A continued focus on asset renewal and infrastructure sustainability.
- A measured approach to revenue generation, primarily through rates and user charges.

Total operating income is projected to be \$21.13 million, with total operating expenses of \$20.79 million, resulting in a modest operating surplus of \$0.34 million.

The preparation of the Draft Budget Estimates for 2026-2027 has occurred during a period of ongoing uncertainty characterised by:

#### Inflationary Pressures

- Continued increases in construction, materials and contractor costs.
- Rising fuel and insurance costs impacting operational expenditure.
- Significant increases in the State Waste Levy in addition to increased cartage and disposal costs for household waste.

#### Workforce and Labour Market Constraints

- Tight labour market contributing to wage growth and recruitment challenges.
- Employee costs forecast to increase to \$6.67m, placing upward pressure on the operating base.

#### Cost of Living Pressures on the Community

- Households are experiencing financial pressures due to inflation and interest rate rises.
- This has been carefully balanced by setting rate revenue increases at a modest level.

## **STRATEGIC PLAN REFERENCE**

### **Key Foundations**

1. Our Governance and Finance
2. Our Community
3. Infrastructure and Services

### **This means**

- Best practice governance, risk, and financial management.
- Planned asset renewal expenditure based on agreed asset management plans.
- A dedicated process to ensure rates and other fees are collected in a timely manner.
- Cash flow managed to ensure current liabilities can be paid from unrestricted (available) cash.
- Realistic budgets with income and expenditure monitored closely.
- Advocating and lobbying effectively on behalf of the community.
- Developing our facilities to be accessible and inclusive for all.
- Support and facilitation of social activities that promote community wellbeing.
- Improvement of access for all abilities across internal and external environments.
- Support for the arts, cultural activities, programs and events.
- Support to create an informed and involved community by developing relevant and accessible communication channels.
- The resourcing and maintenance of organisational capacity to prevent, prepare for, respond to and promote recovery from emergencies impacting our communities.
- Continuation of our asset management journey to maturity of processes and policy conformance across all Council assets.
- Providing and managing a safe and well-maintained road and bridge network across the municipality.
- Maintaining public amenities, marine and recreational facilities, and plan for future needs.
- Setting clear annual budget priorities to meet needs and community expectations in consultation with the community.
- Securing grants and contributions to deliver capital works projects and operating programs effectively
- Implementing maintenance and renewal programs for Council's buildings portfolio and develop plans for future needs.
- Providing a range of cost-effective waste services to meet community needs.
- Developing and implementing infrastructure provision strategies and plans that consider whole of municipality service priorities.

## **STATUTORY IMPLICATIONS**

Section 82 of the Local Government Act 1993 requires the General Manager to prepare estimates of Council's revenue and expenditure for each financial year.

### *Section 82*

*(2) Estimates are to contain details of the following:*

*(a) the estimated revenue of the council;*

- (b) the estimated expenditure of the council;
- (c) the estimated borrowings by the council;
- (d) the estimated capital works of the council;
- (e) any other detail required by the Minister.

(3) Estimates for a financial year must –

- (a) be adopted by the council, with or without alteration, by absolute majority; and
- (b) be adopted before 31 August in that financial year; and
- (c) not be adopted more than one month before the start of that financial year.

## **BUDGET IMPLICATIONS**

The Draft Budget Estimates 2026-2027 have been prepared in line with the Council’s Long Term Financial Management and will set the new budget for the coming financial year.

## **RISK CONSIDERATION/S**

<b>Risk rating colour code:</b>	<b>Low</b>	<b>Medium</b>	<b>High</b>	<b>Extreme</b>
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<b>Area of Risk</b>	<b>Rating</b>	<b>Officer Comments</b>
<b>Financial</b>	Medium	The current economic uncertainty may mean that costs rise more than expected and will require monitoring throughout the year. Council remains in a strong position to be able to respond to such challenges in the short term.

## **OFFICER’S COMMENTS**

The modest operating surplus of \$342,604 reflects a deliberate strategy to maintain financial sustainability, avoid excessive rate burden and continue service delivery at current standards.

### **Revenue**

Key revenue streams:

- Rates of \$15.78 million, based on a flat increase in the General rates of \$100 per property and an increase in Waste rates and charges to meet rising costs.
- Operating grants of \$2.0 million including an increase in the Financial Assistance Grants Allocation of \$260,000 and Heavy Vehicle Motor Tax of \$70,000.
- User charges of \$790,396

### **Expenditure**

Major costs:

- Materials and services \$9.26 million
- Employee costs \$6.67 million
- Depreciation \$4.41 million

### **Capital Works Program**

Total capital investment is budgeted at approximately \$8.81 million for 2026-2027.

Key investment areas include:

- Roads and transport infrastructure.
- Stormwater and flood mitigation.
- Bridges and community assets.
- Plant and fleet renewal.

This program reflects Council's commitment to:

- Asset renewal and risk mitigation
- Maintaining service levels
- Supporting long-term economic resilience

### **Financial Position**

Council's financial position remains strong:

- Net assets of \$271.08 million
- Total liabilities \$6.12 million

Low debt levels provide capacity to respond to future economic shocks or funding opportunities. Council is not planning on taking on any new debt 2026-2027 and will avoid the impact of rising interest rates with current loans on fixed rates.

### **Cash Flow**

- Operating cash flow remains positive at \$11.78 million
- Net cash flow is projected at -\$1.29 million, reflecting spending of capital grant funds already received for projects such as Triabunna Tomorrow.

This indicates strong underlying operations and strategic reinvestment in infrastructure including meeting over 100% renewal funding for assets.

The budget aligns with Council's strategic objectives by:

- Ensuring long-term financial sustainability
- Maintaining and renewing infrastructure assets
- Supporting community wellbeing despite economic pressures.

### **Conclusion**

The Draft Budget Estimates for 2026-2027 represents a balanced and responsible budget developed in response to a challenging economic environment. It maintains a modest operating surplus, delivers a significant capital works program and preserves Council's strong financial position. However, ongoing vigilance will be required to manage cost pressures throughout the year.

### **OFFICER'S RECOMMENDATION**

That Council adopts the Draft Budget Estimates 2026-2027, as attached to this agenda item.

### 8.3 Rates Resolution 2026/27

Author: Acting Director Corporate and Communications (Danielle Tuck)

Responsible Officer: Acting Director Corporate and Communications (Danielle Tuck)

#### ATTACHMENT/S

1. DRAFT Rates Resolution 2026-2027 [8.3.1 - 3 pages]

#### PURPOSE

To recommend that Council adopts the 2026/2027 Rates and Charges Resolution under the Local Government Act 1993 and the Fire Service Act 1979.

#### BACKGROUND/OVERVIEW

Council have discussed the Rates Resolution during the past two (2) workshops.

#### STRATEGIC PLAN REFERENCE

##### **Key Foundations**

1. Our Governance and Finance

##### **This means**

Best practice governance, risk, and financial management.

#### STATUTORY IMPLICATIONS

Part 9 of the Local Government Act 1993 outlines the requirements in relation to rates. This proposal is in line with these requirements.

#### BUDGET IMPLICATIONS

The Rates Resolution presented has been modelled to provide a sufficient level of funding for the 2026/27 financial year budget.

#### RISK CONSIDERATION/S

<b>Risk rating colour code:</b>	<b>Low</b>	<b>Medium</b>	<b>High</b>	<b>Extreme</b>
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<b>Area of Risk</b>	<b>Rating</b>	<b>Officer Comments</b>
<b>Contractual and Legal</b>		The proposed rates resolution meets the legislative requirements of the Local Government Act 1993.
<b>Financial</b>		When combined with other revenue streams, the proposed rates resolution provides the required

	combined income to meet Council's operating and capital budget obligations and aspirations for 2026-27 financial year.
<b>Reputation</b>	The rates resolution provides a predictable increase for the 2026-27 year in line with the long-term financial plan.

### **OFFICER'S COMMENTS**

For the setting of Rates, Council is required to comply with the principles set out in S.86A(1) of the Local Government Act:

- a) Rates constitute taxation for the purposes of local government, rather than a fee for service;*
- b) The value of ratable land is an indicator of the capacity of the ratepayer in respect of that land to pay rates.*

There has been no change in the Cents in the Dollar from last year, but rather a set increase of \$100 on the fixed general rate for every ratepayer.

There has been a provision added to allow the Council to set a differential rate around Short Stay Accommodation. With the aim for this land use code to eventually pay a rate similar to that of Commercial properties, it has been added with the idea of a gradual increase over a number of years. This year, the cents in the dollar (CID) is proposed to remain at the same as the Residential CID (4.149080) this will then allow the commencement of capturing the appropriate data to then be able to undertake more in-depth modelling with greater data in future financial years.

Both the increase in waste management costs as well as the increase in fire levy has been determined by the levies that the State Government impose on Council.

The increase to the Swanwick Sewer Charge was 3%.

The overall increase is in line with the long-term financial management plan and delivery of a sound and responsible budget that addresses the continued cost pressures faced by Council and continued delivery of current service levels to meet community needs and expectations.

### **OFFICER'S RECOMMENDATION**

That in accordance with the provisions of the Local Government Act 1993, Council adopts the 2026/2027 Rates Resolution as attached for the period 1 July 2026 to 30 June 2027.

## 8.4 DRAFT Dog Management Policy

Author: Compliance Co-Ordinator / Permit Authority (Jill Dabrowski)

Responsible Officer: Acting Director Planning and Development (Tasha Tyler-Moore)

### ATTACHMENT/S

1. DRAFT Dog Management Policy 2026-2031 v 8 [8.4.1 - 47 pages]

### PURPOSE

The purpose of this agenda item is for the Council to consider endorsing the draft revised *Dog Management Policy* to proceed to public consultation.

### BACKGROUND/OVERVIEW

Glamorgan Spring Bay Council has an existing *Dog Management Policy* (available on Council's website) as required under the *Dog Control Act 2000*. It is a requirement under the Act that dog management policies be reviewed every five years; the current version is 2020-2026.

The objectives of the *Dog Management Policy* are to:

- Ensure owners of dogs in the Glamorgan Spring Bay Municipal area comply with the requirements of the *Dog Control Act, 2000*;
- Actively promote responsible dog ownership through education and information, supported by regulatory measures when required and;
- Provide for reasonable exercise and recreational needs of dogs and their owners whilst respecting the rights of the broader public and protecting natural values.

### **Dog Policy Review Working Group**

In November 2022, Council resolved to commence a review of the *Dog Management Policy* and establish a working group to assist with the review. Following this resolution, a working group was established consisting of the following members:

- Cllr Carole McQueeney (GSBC)
- Alex Woodward - Chair (GSBC)
- Robyn Moore (East Coast Catchments Committee representative)
- Melissa Fraser (Tas Dog Walking Clubs representative)
- Kath Hitchcock (Parks & Wildlife Service South)
- Eric Woehler (BirdLife Tas)
- Narelle Barker (Bicheno community member)
- Sharon Henderson (Dolphin Sands community member)
- Libby Wardlaw (Swansea community member)
- Louise Stalker (Orford community member)
- Coral Ward (Triabunna community member)
- Andy Ryan (Parks & Wildlife Service - Observer)
- Jill Dabrowski (GSBC - Observer)
- Jason Arnol (GSBC – Observer)

The working group established core principles and completed a review of the policy, specifically the declared areas. Below are the agreed principles:

1. An acknowledgement of the importance the role of dog walking and ownership in health, wellbeing, and social connection.
2. High value flora and fauna areas are protected by prohibition of dogs.
3. A commitment to at least one-off lead dog exercise area per township.
4. A commitment to have at least one accessible dog walking beach per township.
5. A commitment to have at least one dog-free beach per township.
6. Dog off-lead restricted time periods for bird nesting areas are consistent at all locations in GSBC and are in line with breeding periods.
7. Carparks and Walking Tracks will always be on-lead.
8. Dogs are sentient beings that have physical and mental needs that have to be met in order to live a fulfilling life.

Whilst the review recommends some changes, overall, the majority of areas remain unchanged. The group recognises that any changes to the dog management policy may be contentious, but all changes were recommended with the above principles in mind.

The updated draft *Dog Management Policy* can be viewed in [Attachment 1](#).

### **Summary of key changes by area**

The proposed substantive changes proposed are listed below categorised into each township/area. The Draft Policy (attachment 1) provides rationale and justification for each change.

#### **ALL:**

- Recreational water season extended to reflect summer season defined in the *State Recreational Water Quality Guidelines* (1<sup>st</sup> December – 31<sup>st</sup> March each year).
- Dog off-lead parks are now included in the policy.
- Update breeding season dates for important shorebirds.
- All playgrounds nominated as prohibited as per the *Dog Control Act 2000*.

#### **BICHENO:**

- Denison River – Increased dog prohibited time frames to 1st Dec to 31st March.
- Redbill Beach – Increased dog prohibited time frames to 1st Dec to 31st March and removed timeframes during this time.
- Redbill Beach – Removal of effective control, replaced with dog on-lead at all other times.
- Waubs Beach – Removal of dog prohibited and changed to on-lead at all times.

#### **COLES BAY:**

- Rita and Doris Reserve – Changed from on-lead to effective control.
- Muirs Beach - Removed time period for the first 200m, making it on lead at all times in this area.
- Track name change from “Telstra Track” to “Coles Bay to Swanwick Fire Trail”.

- Foreshore of Hazards View Drive and Swanwick (Coles Bay Conservation Area and Moulting Lagoon Game Reserve) including Swanwick Bay - Removed time period for off-lead. Change to on-lead at all times.

#### SWANSEA/DOLPHIN SANDS:

- Nine Mile Beach (excluding Swan & Meredith River mouth areas) – Added in dogs on lead along first and last 200m of Nine Mile Beach but retained off-lead for the remainder of the beach.
- Meredith River to Maria Street – Changed from effective control out of hours to on-lead at all times.
- Jubilee Beach, beach, jetty and parkland / playground / BBQ area between Maria street to Northern end of Waterloo Beach – Change from on-lead outside of recreational water quality season to dogs prohibited at all times.
- Loontitetermairrelehoiner (Waterloo Point) Walking Track – Change to dogs prohibited at all times.
- Schouten Beach to Gordon Street Boat ramp (excluding the Loontitetermairrelehoiner Track) – Change from on-lead to effective control.
- Gordon Street Boat Ramp along beaches south to Stoney River (Coswell Beach Conservation Area) - Change from effective control outside of recreational water quality season to dogs on-lead at all times

#### CRESSY, SPIKY, KELVEDON AND MAYFIELD:

- Cressy Beach Conservation Area – Change from on-lead and under effective control to dogs prohibited.
- Mayfield Beach Conservation Area – Removal of prohibited area and change effective control to begin 100m south of the campground from three-arch bridge to Mayfield Jetty Ruins. Must be kept on wet sand.

#### SALTWORKS, LITTLE SWANPORT AND BOLTONS BEACH:

- Saltworks Coastal Reserve and the northern side of the Little Swanport River mouth - Removed timeframes
- Southern side of the mouth of the Little Swanport River – Removed entirely as private land.

#### TRIABUNNA:

- 2A Davidson Plc, Council Public open space area, access via Davidson place, Morley Pde, Tapner Crt & Spencer St – Dog on-lead area.
- Barton Ave foreshore from Double Creek on the Tasman Hwy to Louisville – Changed to on-lead from effective control.

#### ORFORD TO RHEBAN:

- Raspins Beach Conservation Area northern side of Surf Club to the end of Raspins Beach – Change from effective control to on-lead at all times.
- Raspins Beach Conservation Area Excluding the sandspit which is dog prohibited – Extended prohibited area from the Surf Club to the Orford Bird Sanctuary.
- Orford / Millington's Beach (Millington's Beach Conservation Area) from Esplanade around to Calder Street – Change from under effective control and outside of recreational water quality season to on-lead at all times.

- Millington Beach from Calder Street to end of West Shelley Beach at the Jetty Road Car Park – Changed from on-lead to effective control.
- Removal of “10-Minute Walking Track” from the Policy.
- East Shelley Beach from Jetty Road Carpark to end of beach – Change from effective control outside of recreational water quality season, to on-lead at all times.
- Spring Beach – Change from on-lead during bird breeding season to prohibited and then from effective control to on-lead out of season.
- Northern end of Rheban Beach – Removed entirely as private land. (NOTE: refer to comments in *Officer’s Comments* later in the report, regarding a forecasted change to Rheban Beach reference).

**BUCKLAND:**

- Boomer Common, East St, Buckland – new zone created to prohibited area.

**STRATEGIC PLAN REFERENCE**

**Key Foundations**

4. Our Environment

**Relevant meanings in the strategy include:**

- Improvement of access for all abilities across internal and external environments.
- Implementing community consultation to inform critical Council decisions.
- Reviewing and updating existing Council strategies and plans.
- The provision of services and policies to ensure the natural and built spaces are safe from unwanted animal activity and protect native flora and fauna.

**STATUTORY IMPLICATIONS**

The *Dog Control Act 2000* (section 7) requires Council to consult the community on its revised Draft Dog Management Policy and declared areas. This public consultation provides the basis for all points of view and interests across the community to have equal access and say in Council’s making of the *Dog Management Policy*.

**BUDGET IMPLICATIONS**

Apart from costs associated with the public consultation, there will be no additional budget implications.

When the final version is adopted, there will be costs associated with formal public notice requirements in circulating newspapers and replacement/updates to dog control signage.

**RISK CONSIDERATION/S**

An identified risk is that if the dog management policy is not reviewed and public consultation not undertaken, Council would be breaching the requirements of the *Dog Control Act 2000*.

## **OFFICER'S COMMENTS**

It is recognised that there are varying opinions in relation to dog management and specifically declared areas. The intention of this draft is to attempt to strike a balance between the various uses, including recreational, and environmental values at each site. It is also an excellent opportunity to open discussions about responsible dog ownership and improve awareness on the issue.

### **Review Process**

The Draft *Dog Management Policy 2026-2031* was compiled with the assistance of a number of key stakeholders and community members. Officers would like to thank each member of the working group for their time and contribution in developing this draft policy to this point. Officers would also like to thank Parks and Wildlife Staff for their assistance with this process as the majority of land captured by this Policy is Crown land.

The working group developed key principles in relation to how each location was assessed. In addition, valuable data was provided from Birdlife on nesting areas of important shorebirds and the community members provided valuable local input. Every recommendation had these values considered as part of the discussions and there was overall consensus with the end proposal.

### **Parks and Wildlife Involvement**

The majority of beaches are located on Crown Land and are managed by Parks & Wildlife Service (PWS). Approval from the Deputy Secretary of PWS was received in May 2026 to progress to consultation.

### **Forecasted Change**

Since the time of the document drafting and approval by Parks and Wildlife, it has come to Council's attention that the ownership of Rheban Beach is private (not under Council or Crown jurisdiction), as previously thought and used by the public. Therefore, it is anticipated reference to Rheban Beach will be removed from the Policy.

Council Officers have confirmed this ownership and lack of jurisdiction with Parks and Wildlife.

### **Consultation Plan**

A detailed consultation plan has been developed for this matter; key elements include:

Commencement date of consultation:	Within 2 weeks of Council Meeting
Time period of consultation:	4 weeks
Notification of consultation to be delivered via:	<ul style="list-style-type: none"><li>-Notices in the Mercury and the Examiner</li><li>-Notices/articles in other local news publications</li><li>-Community Notice Boards</li><li>-Social Media (which any interested party can share on their own social media platforms)</li><li>-Council's website</li></ul>

	<p>-Onsite posters at key dog use areas such as dog parks.</p> <p>All of the above will have either a hyperlink or a QR code that lands on the applicable part of Council website where all information and online survey will be held.</p>
Supporting information for the consultation to include:	<p>-Draft Dog Management Policy</p> <p>-Council report endorsing consultation period</p> <p>-Factsheet (Q&amp;A Sheets)</p> <p>-Interactive and simple maps (e.g. dog-on-lead zones, prohibited areas, off-lead areas)</p> <p>-“Have your say” (online survey) instructions</p> <p>-Feedback/ survey submission link</p>
Submissions can be submitted via:	<p>-Online survey, available on Council website</p> <p>-Letters or emails addressed to Council</p>

### **Following Consultation**

Once the consultation has been concluded Council officers will review the submissions and the draft policy adjusted accordingly. A final approval from PWS will be required, then the final draft will be workshopped with Councillors and brought back to another Council meeting for final adoption.

### **OFFICER’S RECOMMENDATION**

That:

- (a) The draft *Dog Management Policy 2026-2031* attached to this report be amended prior to public consultation to remove inclusion of Rheban Beach; and
- (b) Once amended in accordance with the part (a) of this recommendation, the draft *Dog Management Policy 2026-2031*, be endorsed for community consultation for a period of four weeks.

## 8.5 1 Cross Street, Orford - Tree Removal

Author: Director Works and Infrastructure (Ron Sanderson)

Responsible Officer: Director Works and Infrastructure (Ron Sanderson)

### ATTACHMENT/S

1. Tree- Management- Policy-2022 [8.5.1 - 8 pages]
2. Work- Within- Road- Reserve- Permit [8.5.2 - 5 pages]

### PURPOSE

To consider the request from the owners of 1 Cross Street, Orford to remove a large gumtree located on the verge adjacent to the front boundary of the property.

### BACKGROUND/OVERVIEW

The following has been copied from an email on 10 June from the property owners to Mayor Arnol, Cr Edwards and Cr Walker.

*Dear Elected Members*

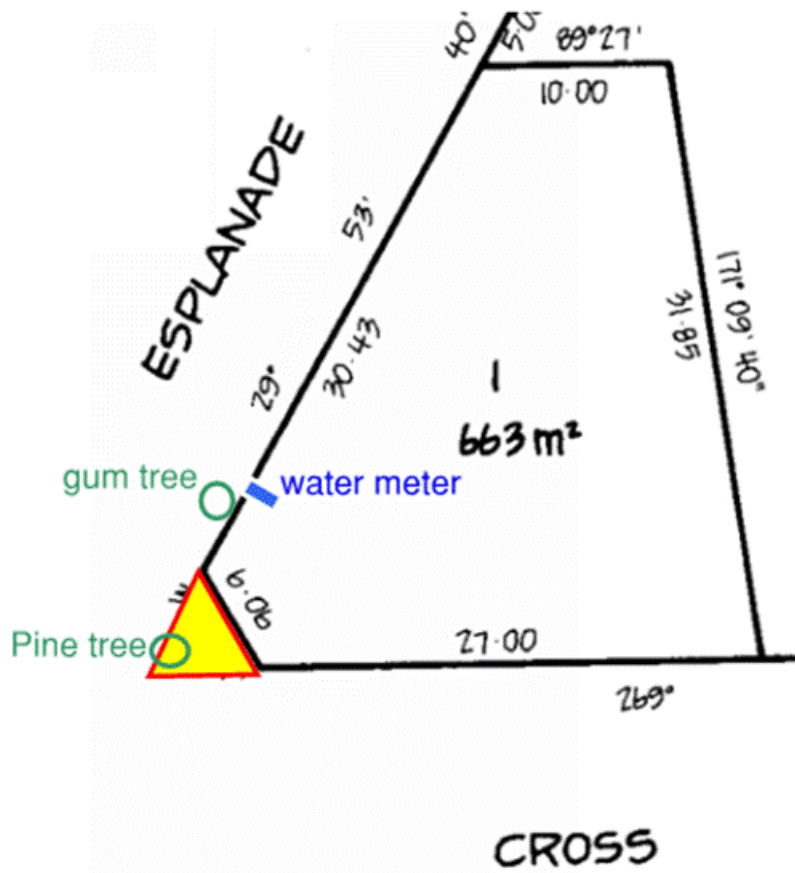
*I refer to our property at 1 Cross Street Orford in relation to have a large gumtree removed being on the agenda for June council meeting seeking removal.*

*The tree is located on the verge located adjacent to our front boundary having caused root damage on a number of occasions including unknown structural damage to our dwelling, also due to the growth of this tree as our Title the gumtree compromises a legal access.*

*The owners have had fortunate dealings with council officers Mr Darren Smith and more recently Mr Ron Sanderson who requested that we apply for a formal request for the June council agenda to seek your approval have the tree removed at the owners' expense.*

*When purchasing the property in 2016 the owner have enjoyed having this gumtree, however overtime this tree has only given the owners grief, with tree roots now on 2 occasions damaging the main water line and upon arrival to enjoy time at our property with family/friends finding the dwelling having no water due to the water line was cracked from a growing tree root and needing travel back home ruining a planned weekend, I have attached photos below.*

*Also, the owner wishes to correct/relocate the existing front fence as to the current Title 22229/1 at their own expense. This is due to the corner of the original Title decades ago, see image highlighted in yellow was removed from the original Title possible due to a subdivided and the area in yellow given to council for future road widening. The fencing will be corrected as to current Title where the crossover will be a safer distance from the corner, however crossover width will then not comply in width with the urban driveways by Tasmanian Municipal Standard Drawings administered by the Local Government Association of Tasmania (LGAT), where the owners are seeking your approval at their expense and remove the gumtree.*



Trees and roots - 1 Cross Street Orford



Front boundary line

Line of tree root toward dwelling



**STRATEGIC PLAN REFERENCE**

**Key Foundations**

2. Our Community

**This means**

Improvement of access for all abilities across internal and external environments.

**STATUTORY IMPLICATIONS**

- Local Government Act 1993
- Local Government Highways Act 1982
- Roads & Jetties Act 1935
- Land Use and Planning Approvals Act 1993

**BUDGET IMPLICATIONS**

None as all costs for the tree removal would be borne by the property owner of 1 Cross Street, Orford.

## RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		Council liabilities are covered in the Work Within Road Reserve Permit requirements
Work Health and Safety		Council liabilities are covered in the Work Within Road Reserve Permit requirements
Public Liability		Council liabilities are covered in the Work Within Road Reserve Permit requirements

## OFFICER'S COMMENTS

The Tree Management Policy (Policy) includes the following objectives:

- To address the issues of tree management, tree planting, tree removal, tree pruning and damage caused by trees on Council managed land.
- To provide clear guidelines for Council officers as they respond to tree related enquiries, to ensure that any associated risks are managed or controlled.

The tree in question for removal is a tree of significance in that it has a major impact on the landscape, is more than 15m high and is likely older than 40 years. The removal of a tree of significance requires Council approval under the Policy.

The property owners have been advised that the following requirement of the Tree Management Policy would apply for the requested tree removal.

*If a healthy tree is requested to be removed by a property owner as a result of driveway alterations or development etc. and approved by Council, the owner of the property shall incur all costs associated with the initial tree assessment, the removal of the said tree and root system, and pay for purchase and planting of a suitable replacement at a location agreed with Council.*

If Council approves the removal of the tree, the owners would be required to obtain a Council Work Within Road Reserve Permit prior to any works to remove the tree are undertaken.

## OFFICER'S RECOMMENDATION

That Council approves the removal of the large gumtree adjacent to the boundary of 1 Cross Street, Orford with all costs associated with the removal of the tree being borne by the property owners and that no works to remove the tree are commenced without an approved Council Work Within Road Reserve Permit.

## 8.6 Proposed community storage facility - Bicheno Depot

Author: Director Works and Infrastructure (Ron Sanderson)

Responsible Officer: Director Works and Infrastructure (Ron Sanderson)

### ATTACHMENT/S

1. Bicheno Community Development Association - Funding Request – Purchase of Shipping Container for Community Storage [8.6.1 - 4 pages]

### PURPOSE

To consider a request from the Bicheno Community Development Association (BCDA).

### BACKGROUND/OVERVIEW

**Council received the following request from the BCDA:**

*The Bicheno Community Development Association (BCDA), on behalf of its sub-committees **Bicheno Beams** and **Christmas Elves**, respectfully seeks grant funding of **\$3,300** for the purchase of a secure shipping container to provide dedicated storage for community-owned equipment and seasonal infrastructure. This amount includes delivery of a container to approved site.*

**The proposal addresses the following storage issues:**

*Bicheno Beams' plant and equipment — including:*

- 6 × Laser units
- 6 × Smoke machines
- Control systems and cabling (all housed in road cases)

*— occupies approximately **two pallet spaces** and is currently stored in the Tennis Club shed.*

*Additionally, Bicheno Beams currently stores its laser “pods” at the Council Works Yard on Tram Road, Bicheno.*

*The Christmas Elves' assets include:*

- The “Christmas Penguin Colony” display
- Assorted festive decorations and infrastructure
- A Nativity scene mounted on a **3m × 1.5m pallet platform**, installed annually outside the Church

*These items require substantial storage space and are currently housed across shared and temporary locations.*

**The BCDA offer the following community benefit from the provision of this storage:**

*Provision of secure storage will:*

- *Protect valuable community-funded equipment*
- *Support continued delivery of tourism-enhancing events*
- *Reduce risk of damage, loss, or deterioration*
- *Improve volunteer efficiency and event preparation*
- *Consolidate assets currently dispersed across multiple sites*

*Bicheno Beams and the Christmas Elves initiatives have become important elements of Bicheno’s identity, contributing to community pride, visitor experience, and local economic activity.*

**STRATEGIC PLAN REFERENCE**

**Key Foundations**

2. Our Community

**This means**

Developing our facilities to be accessible and inclusive for all. Support for the arts, cultural activities, programs and events.

**STATUTORY IMPLICATIONS**

A grant would be made in accordance with the Local Government Act 1993 Section 77 Grants and benefits.

**BUDGET IMPLICATIONS**

Approximate cost of \$3,500. Note the estimated cost determined by Council is marginally higher than the approximate cost proposed by the BCDA.

**RISK CONSIDERATION/S**

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Political and Governance	Low	Risk that other groups would seek a similar arrangement.

**OFFICER’S COMMENTS**

Two questions were asked of the BCDA:

**Could the storage container be located somewhere other than the Council depot, given that it is an active workspace?** The response from BCDA:

*As you noted, the Bicheno Beams Laser Pods are currently stored in the Council yard without issue, as they only need to be accessed twice each year — just prior to Beams in late June, and again in mid-July when the event concludes. Other Beams equipment would likewise only need to be accessed at those times.*

*Similarly, the Bicheno community Christmas decorations (managed by the Christmas Elves sub-committee), including the Penguin Colony and related displays, would only need to be accessed twice annually — once in early December for installation and again just prior to the New Year when they are packed away.*

*Given this limited usage, neither group would require frequent access, and therefore it should not create any significant interruption to Council staff or operations.*

*While the Bicheno Beams equipment is insured, security is naturally an important consideration, and locating the container on Council land would provide an added level of protection.*

**Has the use of a local commercial storage facility been considered?** The response from BCDA:

*I undertook some research and found that one facility would cost approximately \$2,640 per year (based on \$220 per month for 12 calendar months), or \$2,860 per year if calculated on four-week months. While this is approximately \$500 less than the upfront cost of purchasing a storage container, it represents an ongoing annual expense. In contrast, the container would be a one-off cost, delivering a more cost-effective long-term solution.*

*A second facility was considerably more expensive, at \$95 per week, equating to approximately \$4,940 per year. Over time, both options would significantly exceed the cost of a storage container, without providing the same long-term value.*

There is not enough storage space in the existing buildings at the Bicheno Depot to house these items. There is sufficient space to house a container at the depot.

The author proposed to put a recommendation to council to purchase a container for this purpose rather than to provide the BCDA with funds to purchase one. This would then be available for storage of other community assets as well as those for these two purposes.

The representative of the BCDA agreed with this approach.

### **OFFICER'S RECOMMENDATION**

That Council approve the purchase of a new container for approximately \$3,500 for the storage of community assets at the Bicheno Depot.

## **8.7 Request for Event Support: JAMSET Pty Ltd - Freycinet Challenge 2026**

Author: Community and Communications Officer (Eliza Hazelwood)

Responsible Officer: Community Development Coordinator (Bernadette Pogorzelski)

### **ATTACHMENT/S**

1. Event- Support- Grant- Application- Form-2026 [8.7.1 - 19 pages]

### **PURPOSE**

To request for Council to provide Event Funding of \$2000 and in-kind support to Jamset Pty Ltd for Freycinet Challenge 2026.

### **BACKGROUND/OVERVIEW**

Council periodically provides a level of financial and in-kind assistance to community events that aim to involve, engage and provide benefit to community groups within the Glamorgan Spring Bay municipality. Events supported by Glamorgan Spring Bay Council celebrate and engage local communities and promote tourism to our region. Councils ongoing support to organisations and groups assists in the delivery of events in the Glamorgan Spring Bay municipal area that have creative, community and economic outcomes.

#### **ABOUT THE EVENT ORGANISER: JAMSET PTY LTD ABN: 82 659 528 524**

The Freycinet Challenge is delivered by Jamset Pty Ltd (ABN 82 659 528 524), a private event management company responsible for the planning and coordination of the event. The organisation delivers the event annually in the Coles Bay and Freycinet region, working with local stakeholders and service providers to ensure safe and successful delivery.

#### **ABOUT THE EVENT**

The Freycinet Challenge is a two-day multisport event held in the Coles Bay and Freycinet region, incorporating running, mountain biking, road cycling and kayaking. The event aims to promote participation in outdoor recreation, encourage healthy and active lifestyles, and provide an inclusive sporting experience for participants of varying ages and abilities.

The event attracts approximately 270 athletes, supported by around 350 support crew members, with entry fees ranging from \$100 to \$200 per participant. While participation is fee-based, the event is free for spectators, allowing broad community access and engagement.

The event also provides opportunities for junior participation and is designed to be accessible to both competitive and recreational athletes, with a focus on affordability and high-quality event delivery.

## **BENEFITS TO COMMUNITY**

The Freycinet Challenge delivers direct economic benefits to Glamorgan Spring Bay businesses, particularly within the accommodation, hospitality, and retail sectors. The influx of athletes, support crews, and spectators increases demand for local services over the event period, contributing to increased visitor expenditure and local economic activity.

## **ACKNOWLEDGEMENT OF COUNCIL CONTRIBUTION / ASSISTANCE**

The event organiser proposes the following methods of acknowledging Glamorgan Spring Bay Council's contribution and support:

1. The Mayor (or nominated Council representative) is invited annually to attend and assist with the prize presentation at the conclusion of the event, with athletes, families, and friends in attendance.
2. Council's contribution is acknowledged as a sponsor on each page of the event website, including Council branding.
3. Council support is acknowledged during live event commentary across the two-day event, as well as during the official awards ceremony.
4. The Glamorgan Spring Bay Council logo is displayed on signage within the transition area and at the finish line, and is also featured at the awards ceremony.

## **WHAT THE GRANT FUNDING WILL GO TOWARDS**

Funding assistance is sought to support essential safety requirements required for the delivery of the event, with athlete safety identified as the highest priority.

The paddling component of the event requires a minimum of three Surf Life Saving boats each day. In 2025, additional support from the Swansea Marine Rescue vessel contributed to a total water safety cost of approximately \$3,500. The cost of SES support is also expected to increase from \$6,500 in 2025 to approximately \$7,500 in 2026 due to accommodation requirements in Coles Bay.

## **IN-KIND SUPPORT REQUESTED**

The event organiser is also seeking the following in-kind support from Council:

- Wheelie bin hire and delivery of bins for use during the event period, with Council to collect emptied bins post-event
- Permit waiver for use of the Village Green
- Provision of power supply at the Village Green event hub

## **PREVIOUS COUNCIL SUPPORT (FINANCIAL AND IN-KIND)**

Glamorgan Spring Bay Council has provided financial assistance to the Freycinet Challenge in recent years as follows:

- 2022: \$509
- 2023: \$1,500
- 2024: \$2,000
- 2025: \$2,000

In addition to financial contributions, Council has also provided in-kind support to assist with the delivery of the event. This has included the provision of wheelie bins for event operations (with Council responsible for collection of emptied bins post-event), a waiver of permit fees for use of the Village Green, and provision of power supply at the event hub.

## **STRATEGIC PLAN REFERENCE**

### **Key Foundations**

#### **2. Our Community**

#### **This means**

Support for the arts, cultural activities, programs and events.

## **STATUTORY IMPLICATIONS**

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

#### *77. Grants and benefits*

*(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.*

*(1A) A benefit provided under subsection (1) may include –*

*a. in-kind assistance; and*

*b. fully or partially reduced fees, rates or charges; and*

*c. remission of rates or charges under Part 9.*

*(2) The details of any grant made or benefit provided are to be included in the annual report of the council.*

## **BUDGET IMPLICATIONS**

Applications for funding are considered throughout the financial year until such time as the available funds are exhausted. There is a \$50,000 Event Support Grants Program provision in the 2025/26 budget. (\$45,000 as \$5,000 is withheld for Council run Community events)

To date \$36,855 has been distributed to external events and consequently there is \$8,145 remaining for this event application.

### **Event Support Grant Recipients 2025/2026**

<b>Name</b>	<b>In-kind Assistance</b>	<b>Amount donated \$</b>	<b>Date Approved</b>
Freycinet Winter Challenge 2025 (SES Water and Road Safety)	Social media and marketing support . • Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$2,000	22 July 2025

Swansea Chamber of Commerce – Local Events Committee (Mental Health Roadshow)	Nil	\$1,100	22 July 2025
Bicheno Festivals Committee Inc – Bicheno Food and Wine Festival	Provide in-kind support of: • Permit fees waiver • Venue/Site hire waiver • Power for event • Collection of recycling post event	\$2,000	22 July 2025
Swansea Community Christmas	Nil	\$2,000	26 August 2025
Pop Up Books Stall (PUBS) Inc.	Nil	\$1,745	28 October 2025
Friends of Buckland Church Inc	Nil	\$1,000	28 October 2025
Spring Bay Rotary	Nil	\$1,850	28 October 2025
Triabunna Christmas Crew	Road closures for event and additional waste bins	\$2,500	25 November 2025
SpringBay Arts Group Inc	Provision of Wheelie bin for month of January and event promotion support	\$1,260	25 November 2025
Maria Voices Inc	Nil	\$1,000	9 December 2025
Bicheno Community Development Association	Nil	\$1,500	9 December 2025
Spoke Motorcycle Festival	Nil	\$2000	24 February 2026
ECHO Festival	Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$4,000	24 February 2026
Bicheno Surf Life Saving Club – Devil of a Swim	Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$2,500	24 February 2026
Swansea Local Events Committee (Auspiced by Swansea Community	Provision of extra wheelie bins and	\$2,000	24 February 2026

and Men's Shed – Swansea Car, Bike and Truck Show	removal of bins at the conclusion of the event.		
Bicheno Community Development Association – Skate of Art	Nil	\$2,000	March 2026
Bicheno Youth Crays Club Inc – Surfing Lessons	Nil	\$1,400	March 2026
Spring Bay RSL Sub-branch – Anzac Day 2026	Nil	\$1,000	28 April 2026
Triabunna Football Club Inc 'Back to Swansea Football Match'	Nil	\$2,000	26 May 2026
Bicheno Community Development Association - Sub Committee Bicheno Beams	Nil	\$2,000	26 May 2026

\* and any potential shortfall

### RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		Food handling, waste management, and public and environmental health matters must meet Council and health regulations.
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		
Political and Governance		
Professional Indemnity		

<b>Property and Infrastructure</b>		Use of council assets (e.g. parks, stages, utilities) may require maintenance or restoration post-event.
<b>Public Liability</b>		Essential to ensure appropriate insurance is in place to cover injuries or damages.
<b>Reputation</b>		May result in missed opportunities for community development.
<b>Other</b>		

### **OFFICER'S COMMENTS**

The Freycinet Challenge is a privately operated multisport event that contributes to visitation and local economic activity in the Glamorgan Spring Bay region.

The event provides opportunities for volunteering and offers free community spectator access.

The funding request of \$2,000 is to assist with essential safety costs, with in-kind support consistent with previous Council assistance.

In terms of in-kind assistance, the request falls within the normal scope of support that Council provide to event organisers.

### **OFFICER'S RECOMMENDATION**

That Council approve the Event Support Grant Application for \$2,000 and in-kind support submitted by **JAMSET PTY LTD** to support the delivery of the Freycinet Challenge event 2026.

## 9 COUNCILLOR MOTIONS WITH NOTICE

Nil.

## **10    PETITIONS**

Nil.

## 11 COUNCILLORS QUESTION TIME

### 11.1 Questions Taken on Notice from previous meeting

Clr Kenneth Gregson asked the following questions

Q. Could the below two events undertaken by the community development team be expanded upon.

- Craigie Knowe Free Event - Minnie and the Moonrakers
- CSIRO Field Day Demonstrations

A. These events were not attended by Community Team.  
They were advertised via social platforms on behalf of the organisers.

Q. *Will council consider a third flagpole for first nations people?*

A. Yes, the cost will be determined.

Q. *Could Communications around the McNeils Road, Swansea Fire be provided?*

A. No, this would be highly inappropriate.

Q. *Would Council consider making Arnol Street, Swansea one-way near the childcare centre?*

A. An initial assessment will be undertaken.

Q. *People crossing on mobility scooters at the Corner Wellington and Victoria Streets, Swansea, could council contact Building Tasmania to see whether that can be improved for safe passage for people with mobility scooters?*

A. An initial assessment will be undertaken.

Q. *When would the Friends of Waubs Bay be presenting at the Council Workshop?*

A. Friends of Waubs Bay declined the offer to present at the council workshop without reason.

Q. Could Council install on the Corner of Arnol and Franklin Streets, Swansea a blue sign saying men's shed and reuse shed?

A. Blue Signs have been ordered.

### 11.2 Questions with Notice

Nil.

### 11.3 Questions without Notice



## 12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2025*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

**Item 1.1 Requests for Leave of Absence**

As per the provisions of Regulation 17 (2) (i) of the *Local Government (Meeting Procedures) Regulations 2025*.

**Item 1.2 Notification of Leave of Absence for parental leave**

As per the provisions of Regulation 17 (2) (j) of the *Local Government (Meeting Procedures) Regulations 2025*.

**Item 2.1: Minutes of Closed Session – Ordinary Council Meeting held on Tuesday 26 May 2026**

As per the provisions of regulation 39 of the *Local Government (Meeting Procedures) Regulations 2025*.

**Item 3.1: Future Provision of General Practice Services - Discussion Paper**

As per the provisions of Regulation 17 (2) (c), (d) and (e) of the *Local Government (Meeting Procedures) Regulations 2025*.

**Item 3.2: Appointment of Chief Executive Officer**

As per the provisions of Regulation 17 (2) (a) and (b) of the *Local Government (Meeting Procedures) Regulations 2025*.

### **RECOMMENDATION**

That Council moves into Closed Session at [time].

***The Mayor to confirm that the recording has been terminated.***

## **13 CLOSE**

The Mayor to declare the meeting closed at [time].

**CONFIRMED** as a true and correct record.

**Date:** **Mayor Cheryl Arnol**