



ORDINARY COUNCIL MEETING AGENDA

TUESDAY 27 MAY 2025

2:00 PM

Council Chambers, Triabunna

ACKNOWLEDGEMENT OF COUNTRY

The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past and present.

NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 27 May 2025, commencing at 2:00 pm.

QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated this Thursday 22 May 2025



Peter Porch

ACTING GENERAL MANAGER

IMPORTANT INFORMATION

- As determined by Glamorgan Spring Bay Council in April 2017, all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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1 OPENING OF MEETING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

1.1 Present

1.2 Apologies and Leave of Absence

1.3 In Attendance

1.4 Late Reports

(Motion to receive required)

1.5 Declaration of Interest or Conflict

The Mayor requests Elected Members to indicate whether they have:

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in The Model Code of Conduct for Councillors, in any item included in the Agenda.*

2 CONFIRMATION OF MINUTES

2.1 Ordinary Meeting of Council - 29 April 2025

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday 29 April 2025 at 2:00pm be confirmed as a true and correct record.

2.2 Date and Purpose of Workshop(s) Held

TUESDAY 13 MAY 2025

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1.30pm to 5.00pm on Tuesday 13 May 2025 at the Council Offices, Triabunna.

Present:

Mayor Cheryl Arnol
Clr Rob Churchill (arrived at 2.00pm)
Clr Neil Edwards
Clr Kenneth Gregson
Clr Carole McQueeney
Clr Jenny Walker (left at 1.50pm and returned at 4.01pm)
Clr Robert Young

Apologies:

Deputy Mayor Michael Symons (due to work commitments)

In Attendance:

Peter Porch, Acting General Manager
James Bonner, Acting Director Planning and Development
Dannielle Tuck, Acting Director Corporate and Communications (via remote video conference)
Marissa Walters, Consultant Accountant
Bernadette Pogorzelski, Community Development Coordinator

Guests

- Craig Wilson
- Kennedy Kurwaisimba

Agenda

- Presentation by Sustainable Timber
- Fees and Charges
- 2025/26 Community Survey Outcome
- Operational Budget
- Rates and Charges Policy
- Financial Hardship Policy

RECOMMENDATION

That Council notes the information.

3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

3.1 Responses to Previous Questions Without Notice Taken on Notice - 29 April 2025

David Edwards

Q1. *DA 2025/29 is for retrospective approval of a frontage fence - front fence and 4.5 m long side fences. Construction commenced over sixteen months ago.*

The first fence (black steel fence) was constructed entirely on the road reserve so that the gates opened out right to the edge of the road.

The second fence (galvanised steel picket fence) is also on the road reserve. It is 2.1 m high when measured from existing ground level.

Infill has been placed (without GSBC approval) on the road reserve to raise the level of the ground to make it appear that the fence is only 1.8 m high.

If GSBC had received a Development Application for the fence and infill as now exists before construction commenced, would GSBC have:

- *Rejected the Development Application?; or*
- *Accepted the Development Application and imposed conditions requiring the fence to be on or within the property boundary, limited in height to 1.8 m, and not allowing infill on the road reserve?*

Response from Acting General Manager, Peter Porch

Council often deals with matters retrospectively. This is sometimes necessary, as private property owners occasionally undertake works that should have been subject to a permit. We have established processes to work with property owners to reach outcomes that are acceptable to both Council and the broader community. The question posed is hypothetical, and I won't speculate on whether we would have acted differently. We are dealing with the situation as it stands.

Q2. *In DA 2025/29 (View 1 of front fence prior to landscaping) the remains of the black steel fence are described as “temporary”.*

In Agenda item 4.2 (DA2025/029 – 56 Barton Ave, Triabunna – Front Fence) the Response to Representation 1 states that “The black fence and gates are temporary ...”.

Why is a black steel fence with poles concreted into the ground, erected at least 18 months ago without planning permission, considered a temporary fence?

Response from Acting General Manager, Peter Porch

As to the consideration of it being a temporary fence, given that there is a recommendation before council to determine actions associated with that, it could be determined as temporary fence if the council determine to do something other than to accept it as it is.

3.2 Questions on Notice

Nil.

3.3 Questions Without Notice

Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

4 PLANNING AUTHORITY SECTION

Nil Reports.

5 FINANCIAL REPORTS

5.1 Financial Reports for April 2025

Author: Accountant (Mary Oyeyiola)

Responsible Officer: Acting General Manager (Peter Porch)

ATTACHMENT/S

1. Group Financial Statements 2025-04 [5.1.1 - 3 pages]
2. Capital Works Projects 2025-04 [5.1.2 - 2 pages]

BACKGROUND/OVERVIEW

The financial reports for the period ended April 2025 as attached to this report are presented for the information of Council.

STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

BUDGET IMPLICATIONS

There are no budget implications recognised in the receipt and noting of these reports by Council.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		
Financial		By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.
Industrial Relations		
Information Technology		
Natural Hazards		

Work Health and Safety		
Political and Governance		
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		
Other		

OFFICER'S RECOMMENDATION

That Council receives and notes the Financial Reports as attached to this report for the period ended April 2025.

6 SECTION 24 COMMITTEES

6.1 Spring Bay Eldercare Committee Minutes - 17 February 2025

ATTACHMENT/S

1. Garden Gazebo shed [6.1.1 - 2 pages]

S24 Committee Eldercare Units - Minutes

Location: Meeting Room

Date: Monday 17 February 2025

Time: 10:15 am

MINUTES DETAILS:

1. ATTENDANCE AND APOLOGIES:

Attendees:

Mrs Kath Fergusson (Community Member, A/ Chair)

Mr Tony Brown (Rotary Representative)

Mrs Margaret McElwee (RSL Representative)

Mr Robert Kelly (Community Member)

Apologies

Clr Jenny Walker (Council Representative/Chair)

Mrs Lona Turvey (Community Member)

Mr Jason Watson (Property & Special Projects Officer)

Mr Daniel Herman (Facilities Co-Ordinator)

2. Confirmation of Previous Minutes

The minutes of the Spring Bay Eldercare Committee held Monday 17 February 2025, be confirmed as a true record of proceedings.

Moved: Rob Kelly

Seconded: Tony Brown

Vote: Carried unanimously.

3. Maintenance Update

No known major repair issues.

4. Financial Statement:

No statement available - Committee appreciates being supplied the financial statements to facilitate discussion on rent matters and possible project expenditure, etc.

5. General Business:

a. Rent Review:

Noted last unit rent increase was introduced 1 January 2024 with current charge being \$130 pw. Following discussion, the following was moved:

That it be recommended to Council that an increase in unit rental of \$5 per week be introduced effective from January 1, 2026.

Moved Tony Brown

Seconded Margaret McElwee

Vote Against: Rob Kelly

Vote For: Tony Brown, Margaret McElwee, Kath Fergusson

Motion Carried.

b. Maintenance and improvements:

- 1. Kitchen storage: lower shelves to be replaced with drawers to facilitate access.*
- 2. Storage facilities: old hot water cupboards to be fitted with shelving but leaving space for storage of tall items e.g. brooms.*
- 3. Garden Storage units: individual units to place against wall at rear of units to store garden tools - - for spades, forks, etc.*
- 4. Utilise area reserved for units 1 and 2 between Esplanade and unit 3: consideration and cost estimates for a structure that provides sheltered space for residents to socially gather together or entertain family members on special occasions, noting units provide limited space on those occasions. Structures considered were a gazebo type or more appropriately an enclosed shed with attached covered deck area. If the latter were constructed in materials similar to the units, it would be visually part of the Eldercare complex and not seen as a public facility accessible by the public.*

It was unanimously agreed and approved that Tony Brown consult with Daniel Herman about all of the above items of improvements, with Daniel's recommendations to be presented to the Committee at the July meeting.

c. Unit familiarisation inspection:

The Committee, newest members in particular, need to gain an appreciation of the units' current design and fit-out. It was suggested that the chairman approach Unit 7 resident to see if this could be arranged.

6 Close

Chairperson closed meeting @ 11:15 am

Next committee meeting – 14th July 2025

Up- Coming meetings - 13th October 2025

RECOMMENDATION

That the Minutes of the Spring Bay Eldercare Committee meeting held on 17 February 2025 be received and noted.

6.2 Triabunna Community Hall Minutes - 15 April 2025

ATTACHMENT/S

1. Statement Account - 14 th April 2025 [6.2.1 - 1 page]
2. JULY 2024 TO CURRENT Copy [6.2.2 - 2 pages]

TRIABUNNA COMMUNITY HALL

A Section 24 Committee of the GSBC

3 Vicary St Triabunna Tasmania 7190
E: admin@crpgroup.com.au
M: 0437 134 133 – President / Secretary

MINUTES			
TIME & DATE	11:00 AM 15th April 2025	LOCATION	Triabunna Community Hall
ATTENDEES	COMMITTEE Greg Crump Kaylene Lee Malchom Bishop Kerry Chaproniere	TYPE	COMMITTEE MEETING

Minutes Taken by G Crump

ITEM	ACTION
<p>APOLOGIES: Robert Young</p> <p>CONFIRMATION OF PREVIOUS MEETING MINUTES:</p> <p>All attendees at the previous meeting confirmed the minutes of that meeting were a true and accurate account of the meeting.</p> <p>Moved: Kaylene Lee Seconded: Kerry Chaproniere Approved: Unanimously</p> <p>NEW OFFICE BEARERS</p> <p>In accordance with the regulations covering S24 committees the Triabunna Hall Committee ratified the following positions</p> <p>Gregory J Crump – President & Secretary & backup banking on-line signatory Kerry K Chaproniere – Treasurer Kaylene Lee – adding as a third on-line signatory on the Halls Bendigo Bank account. Malchom Bishop to remain on the Executive and retain his position as a signatory on the Bendigo Bank Account cheque book</p> <p>Moved that the positions be ratified: Kaylene Lee Seconded: Malchom Bishop Approved: Unanimously</p> <p>TREASURERS REPORT</p> <p>Kerry tabled the financial report as at April 15. – Attached</p> <p>Moved that the report is accurate: Kaylene Lee Seconded: Malchom Bishop Approved: Unanimously</p>	

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HALL BOOKING PROCEDURE

The following is now the agreed booking procedure for the Hall

1. An application is received to the email ' admin@crpgroup.com.au '
2. The application is reviewed for hire availability
3. The application is approved along with the Hall Hire fee quoted as per the Halls listed fees and advise the hiree
4. Application is signed of by either President or the Treasurer
5. The Treasurer sends a confirmation of the booking back to the applicant along with bank details, for payment 7 days prior to booking date unless a different payment date is agreed
6. Treasurer/Secretary submits the event into the GSBC 'events calendar'
7. Secretary/Treasurer sends an email to all Hall Committee members advising that a booking has been made & accepted
8. Treasurer to follow up on payment prior to booking date

Greg/Kerry
Greg/Kerry
Greg/Kerry
Greg/Kerry
Kerry

Greg/Kerry
Kerry

Kerry

HALL KEYS

As agreed at the previous meeting a Hall key inventory needs to be made. Once completed a 'Key Register' to be established. A list to be provided at the next meeting

Greg

ITEMS FOR DISCUSSION & APPROVAL

Hall Key Lockbox

It was agreed that we need to install a coded key lock box
APPROVED

Hall Cleaning

It was agreed that the Hall would be commercially cleaned once per month by 'All-Mighty Services' that also does council chamber cleaning. The next clean is scheduled for May 05 following the voting at the Hall
APPROVED

Reimbursements to Gavan Barbers Estate

There are currently 2 outstanding costs that had been paid for by G Barber that are the be reimbursed to his estate.

1. Hall cleaning dated as 07/02/2025 for \$147.00
 2. Cleaning and fireproofing of the Hall curtains dated as 20/07/2024 - \$884.07
- Total of \$1031.07

APPROVED – Kerry to action with P Kirk

Kerry

Reimbursements for Hall Supplies

TRIABUNNA COMMUNITY HALL

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Kerry purchased Toilet paper, bin liners, dishwashing liquid and Chux wipes - dated as 09/04/2025 - \$45.12
APPROVED

Hall Maintenance & Repairs

Broken Windows

As some stage over the past weeks the windows in the kitchen have been vandalised and now have holes in them. Kerry to advise Danial Herman

Kitchen Completion

It was discussed and agreed that to get more hall event bookings the Hall kitchen needs to be finished and be compliant with current building codes. The following projects require completion

1. There is a new commercial exhaust fan that needs to be installed over the commercial oven and cook top that is in the kitchen
2. There is a dishwasher that needs to be installed
3. In order to meet 'Licencing & Gaming' laws we need wine glasses with an approved 'weights and measures' 150ml mark on them to meet licencing requirements

It was agreed these items need to be completed.

Greg to liaise with D Herman of GSBC to ascertain the best way of installing and completing the kitchen upgrade

Greg to get advise from the Blue Waters Hotel as to the best place to source the approved glasses and report at the next meeting

NEW COMMITTEE MEMBERS

The committee discussed and agreed that it would be good if we could recruit a person for the role of 'Secretary'.

HALL INVENTORY

It was agreed that an inventory of all Hall chattels, furniture, A/V equipment, kitchen ware and other non-fixed items be written up. Greg & Kerry agreed to prepare this

NEXT MEETING

It was agreed that where possible the Hall Committee would meet at 11:00 am on the 4th Tuesday of each month prior to the GSBC monthly meetings

Kerry

Greg

Greg

All

Greg/Kerry
Kaylene

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Greg

Greg

All

Greg/Kerry
Kaylene

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The next meeting is scheduled for Tuesday May 22, 2025

This meeting closed at 12:00

Greg Crump
President

Kerry Chaproniere
Treasurer

20/04/2025

RECOMMENDATION

That the Minutes of the Triabunna Community Hall Committee meeting held on 15 April 2025 be received and noted.

7 INFORMATION REPORTS

7.1 Director Works and Infrastructure - Peter Porch

Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; Cemeteries

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; and Cemeteries.

OFFICER'S COMMENTS

ASSET MANAGEMENT

Asset Management practice is the strategic driver for the activities of the Department and is partnered by works that operate to maintain essential services to the community.

Staff are liaising with the software provider for access to councils data in the new system.

CONSULTANT SERVICES

Consultant services are required to deliver specialised services to Council for a range of generally short-term requirements. Current consultant activities comprise:

- Design works Civil
- Design works Building
- Project Management

OPERATIONAL WORKS

ROADS, BRIDGES, FOOTPATHS, KERBS

- Maintenance grade on Rosedale Rd, Bicheno - underway
- Courland Bay Rd, Bicheno maintenance grade - May 2025
- Part of Ferndale Rd, Bicheno maintenance grade - May 2025
- Old Coach Rd, Cranbrook maintenance grade - May/June 2025
- Potholing Earlham Rd, Earlham - completed
- Cold mixing of potholes across the municipality - Ongoing across municipality- approx. 4 ton of cold mix placed for April.

- Gravel shouldering of some sealed roads across municipality - currently planning with a contractor
- Bridge removal at Seabyrne Ck, Banwell Rd, Little Swanport and install floodway - underway
- Replace missing bullnose on bridge at Rocky Hills Drive, Rocky Hill - ordered
- Removal of gravel/debris build up on deck of Griffith Rivulet timber bridge, Wielangta Rd as per AusSpan request - completed
- 4 Unsealed road inspections conducted
- Roadside and fire break slashing (deck slashing) – Some completed around Swansea and Dolphin Sands in April.
- Roadside weed spraying of sealed and unsealed roads - ongoing
- State Growth Priority weed contract - 85% completed

STORMWATER, DRAINAGE

- Open drain and culvert/cross over maintenance - ongoing across municipality
- Vac truck cleaning of Orford/Triabunna stormwater pits & grates - completed
- Parks and garden works around Triabunna RSL/Gate House for Anzac Day - completed
- Numerous subdivision inspections across the whole municipality - Ongoing

WASTE MANAGEMENT

- All WTS stations will start operating on Winter hours - from Monday 28th April
- Mulching of green waste piles at all transfer stations- planned for May/June 2025 for all WTS's

PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES

- 15 weekly playground inspections for the month across the entire municipality.
- Installation of new deck/landing on "Hang & Glide" at Duck Park, Swansea- May 2025
- Installation of rubber cushion pads under swings/slides at Buckland playground & Riverside Drive playground (Orford)- completed
- Replenish Buckland playground soft fall- completed
- Quantified tree risk assessment process (QTRA) – 1 X QTRA completed for April.
- Contract arborist tree trimming in high-risk locations (parks and public spaces) across municipality- Bicheno cemetery, removal of 3 trees - completed

BUILDINGS AND MARINE INFRASTRUCTURE

- Estimates and quotes being prepared for capital projects for 2025-26
- Gate house toilet floor grinding booked for June
- New light poles installed at Bicheno boat ramp – light poles to be affixed in July
- Ladies amenities at Spring Beach – repairs after vandalism – fire
- Marina operations ongoing

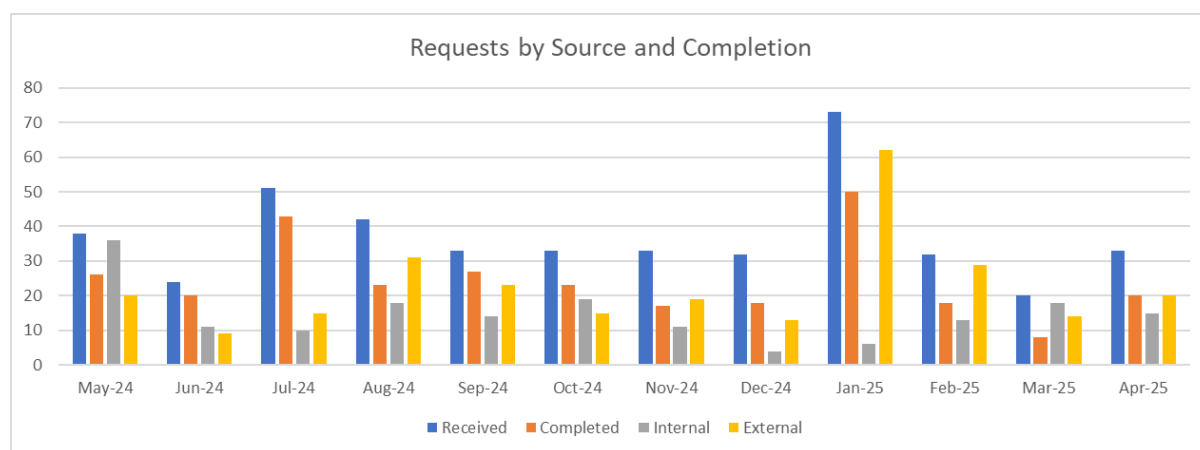
EMERGENCY MANAGEMENT

After hours rostering carried out as scheduled.

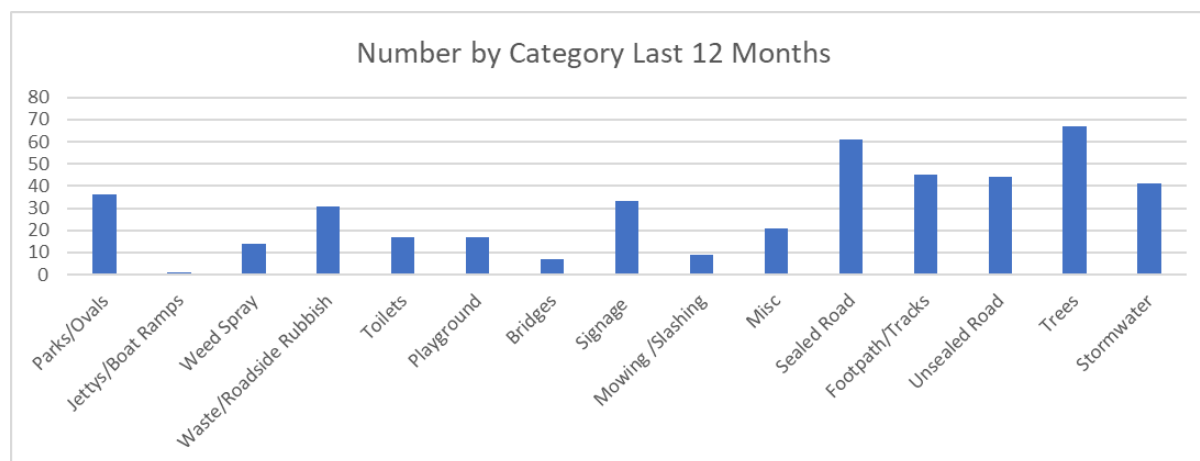
Participation in Recovery Tasmania Disaster Resilience Strategy consultation

CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:



CAPITAL WORKS

- “Loo with a View” footings scheduled for May installation. Structure to crane into position soon thereafter.
- KC and footpath replacement for 24/25 scope:
 1. New kerb install Fraser St, Bicheno (outside Bicheno school)- completed
 2. Footpath replacement Cnr Selwyn St and Howells Place, Triabunna- completed

- Pit and Pipe replacement:
 1. Culvert upgrade near carpark in Riverside Drive, Orford- 95% completed
 2. 5 X side entry pit upgrades in Morrison St/Banksia St Bicheno- planned for June 2025
- Gross Pollutant Trap install, West Shelly boat ramp, Orford- quotes received
- Lion Park, Bicheno playground replacement- currently requesting quotes from suppliers. One site visit completed with a contractor.
- Holkham Crt, Orford flood mitigation- notification letters sent to all affected landowners, a third party now undertaking a natural values assessment.
- TasWater infiltration project- Esplanade, Swansea- scoped, materials ordered- scheduled for May 2025
- Upgrade entrance/driveway to Triabunna Rec Ground- completed

Grant funded

Generally the grant funded projects are experiencing delays as consultation with major stakeholders is slower to progress than anticipated:

- Coles Bay Annex – complete. (locks to be master keyed)
- Bicheno Skate Park toilet and car park progressing – issues with TasWater connection associated with landowner consent process. Asphalt and concrete kerb progressing.
- Swanwick Footpath extension underway.

PLANT AND VEHICLES

- 5 of 5 20m3 waste bins delivered for waste transfer station operations.

GENERAL

- With Easter and ANZAC day many staff take a break making the month a short one for works activities.

RESERVE BOOKINGS AND ROAD CLOSURES

Road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police:

- Triabunna Anzac Day Ceremony- 25th April - completed
- Triabunna relay for life- 12th April - completed
- Swansea car & truck show- 19th April- completed
- Supply of signs for Bicheno Anzac Day ceremony- completed

RECOMMENDATION

That Council notes the information.

8 OFFICERS' REPORT REQUIRING A DECISION

8.1 2025/26 Community Survey Outcome

Author: Acting General Manager (Peter Porch)

Responsible Officer: Acting General Manager (Peter Porch)

ATTACHMENT/S

1. Community Survey Summary Report 2025-2026 [**8.1.1** - 1 page]
2. Data Q 6 250508 [**8.1.2** - 6 pages]
3. Data Q 7 250508 [**8.1.3** - 8 pages]

PURPOSE

This report summarizes the outcome of a community survey and other consultation mechanisms conducted to inform priorities for Council and budget development for the 2025-26 financial year.

BACKGROUND/OVERVIEW

Council has a range of methods for consulting with community, measuring performance and providing information on activities. Following similar survey's over the last two years, during March 2025, Council conducted a community survey to evaluate performance against previous years' ratings. The survey also aimed to ascertain community priorities, informing the budgetary decisions for the 2025-26 financial year.

The survey results are considered for alignment with customer request categories which form a valuable data set providing information on community concerns and actions to consider in level of service provision. There are also other intentional actions associated with community engagement which are initiated to improve on areas where community indicate service levels are below the desired standard. The measures of these actions assist Council to inform and interpret community sentiment.

Councillors and officers provided "Pop-Up" sessions in 6 locations for the second year after the warm reception these received in 2024-25. These sessions are also assessed in our overall evaluation of community engagement on levels of service. The Pop-Up sessions were once again considered by the community and Councillors who attended to be a very positive means for communicating.

Council conducted its annual Community Survey from March 3rd to March 31st, 2025, receiving 227 responses from residents across various locations within the municipality. This equates to approximately 4.5% of the municipality's total population. Around 55 people were directly engaged through the Pop-Up sessions, resulting in 21 completed hard copy forms. Customer requests have surpassed 400 for the year, and total survey responses from various enquiries throughout the year are in the order of 550.

An increase on the previous year, a significant portion of respondents, over 71%, were aged 55 and above, reflecting the Council's aging population, which has a median age of 57 years.

There were no responses from persons aged under 24 years of age. This leaves a gap in our knowledge about the whole community.

The survey aimed to prioritise spending areas for the upcoming year and gauge residents' perceptions of the Council and its service delivery.

Aligned with the Council's vision of being "Prosperous, vibrant, and inclusive. A place where people want to live, work, and visit," This vision is shared by the community who emphasised the importance of spending on roads, drainage and stormwater management, maintenance and cleaning of public spaces. Dissatisfaction with the condition of footpaths, local roads, and cycling and pedestrian infrastructure was evident, indicating areas requiring attention. Conversely, the community expressed less interest in increased investment in public art, sports facilities, and maintenance of town halls, with higher satisfaction reported in these areas.

Residents overwhelmingly preferred receiving Council-related information via social media platforms, particularly Facebook, over traditional Council meetings.

Priorities for the Community

The attached data reports provide the results of the community survey and this report more broadly provides the outcomes of the range of methods used for community engagement. Council is considering the priorities identified in the survey for alignment with the direction articulated in its strategic planning suite of documents and for formulating the budget for the 2025-26 financial year.

An evaluation of the top 5 priorities for community levels of service from the survey and customer requests is shown in the table below. As customer requests relate to faults or failures in Council's infrastructure or services, the numbers of requests by category indicate where service failures most occur and should align with the surveyed priorities of the community.

The top 5 priorities from each are in the table below. While there is no change to last year the order has changed a little.

Customer Request Statistics		2025-26 Survey Results in order of priority
Trees	69	Maintenance and cleaning of public spaces
Sealed Road	66	Roads
Stormwater	50	Drainage and Stormwater Management
Footpaths/Tracks	48	Footpaths
Unsealed Road	45	Cycling and Infrastructure

In customer requests, tree requests have retained first place, with removal or trimming the general motivation. Roads has overtaken stormwater in the survey. Stormwater has dropped a further level in priority due to the continuing dry weather yet still remains in the top 5 priorities for requests.

Maintenance and cleaning of public places has topped the survey priority list.

Signage which came in the top 5 last year has dropped out of the request top numbers. and footpaths are closely aligned for faults reported and priority for budget.

Maintenance and cleaning of public spaces has reached the top priority for community, with Roads second, Drainage/stormwater, Footpaths then Cycling and Infrastructure are third, fourth and fifth respectively.

In correlating the two information sources we might consider that trees are a key aspect of parks and public open space and provides a correlation between these high priorities.

In the Pop-Up sessions, issues identified aligned strongly with the high priority requests and survey results. The issues were more targeted at particular infrastructure deficiencies at the Pop-Up localities while fitting into the broader categories collected in these other methods.

Communication Initiatives

Previous surveys have identified the preferred communication methods for community from Council. This has been actioned throughout the year with particular initiatives. More content and information is being provided in the annual information sheet which goes with the rates notice which is popular.

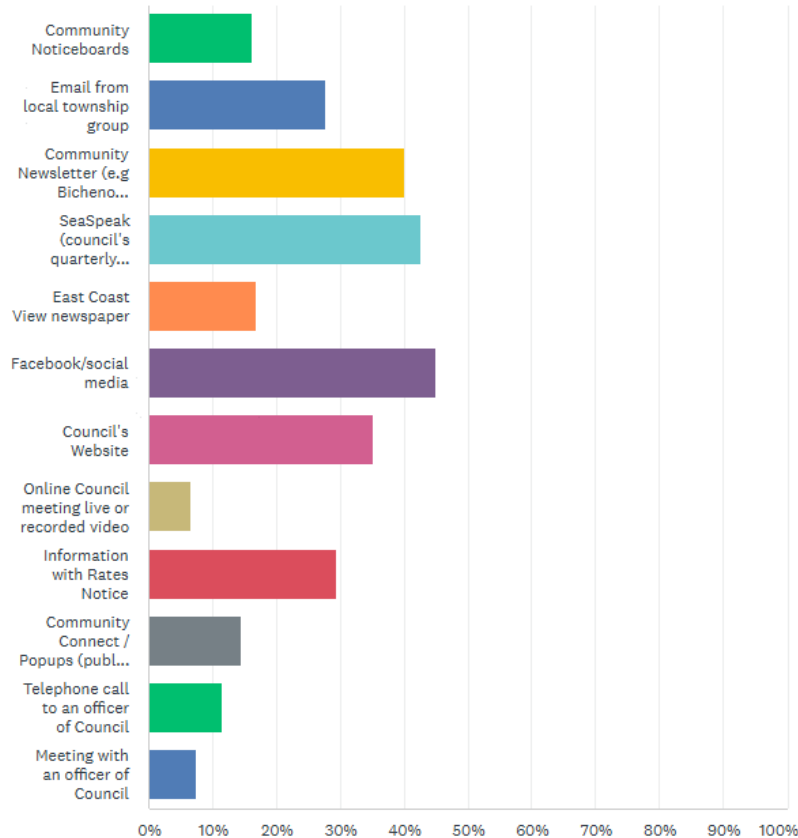
Cessation of the Community Connect session format and the continuation of the Pop-Up sessions. Building up of email groups and for targeted information sharing and social media for broad and swift information dissemination.

Steady growth has been achieved in the voluntary email subscriptions for information with 600+ now on the email list.

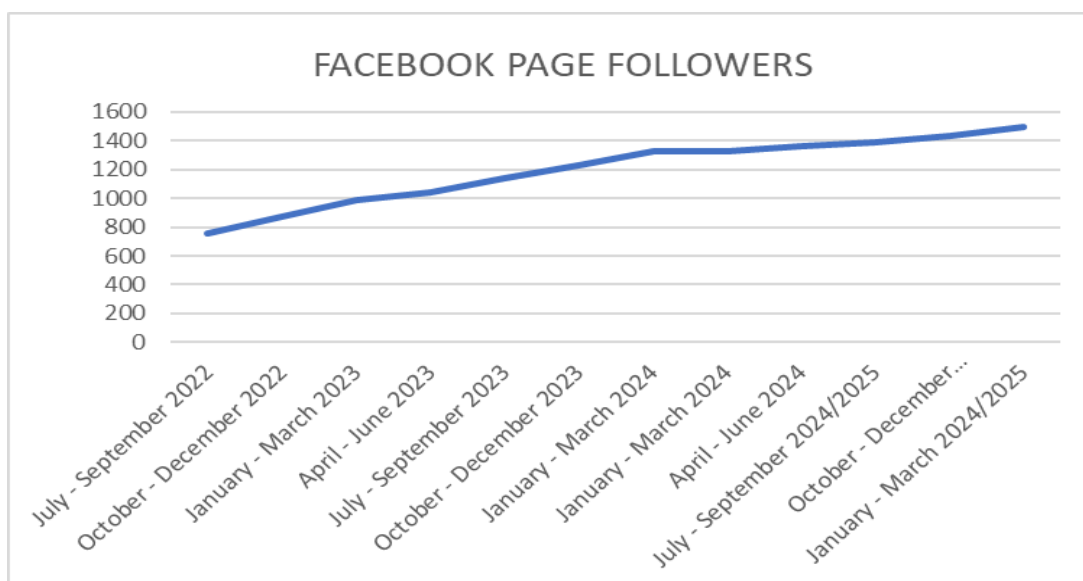
The preferences for communication methods are shown in the chart below:

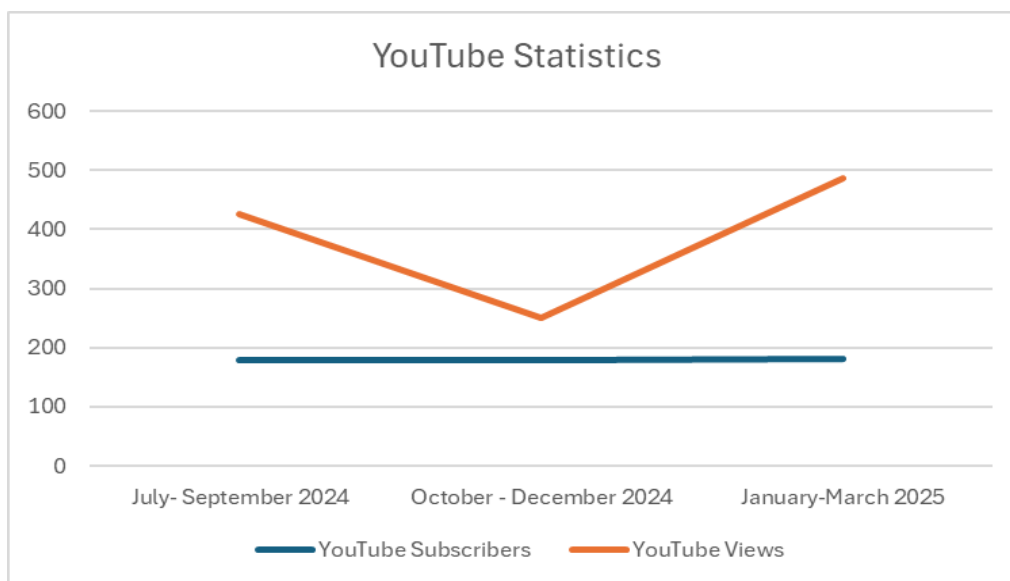
Council has a number of ways of reaching out with information to the community for engagement or simply to inform. Where do you prefer to go to find out information from Council? Choose up to 3 of the following:

Answered: 227 Skipped: 0



The charts below show the steady growth in reach for some of our key communication methods.



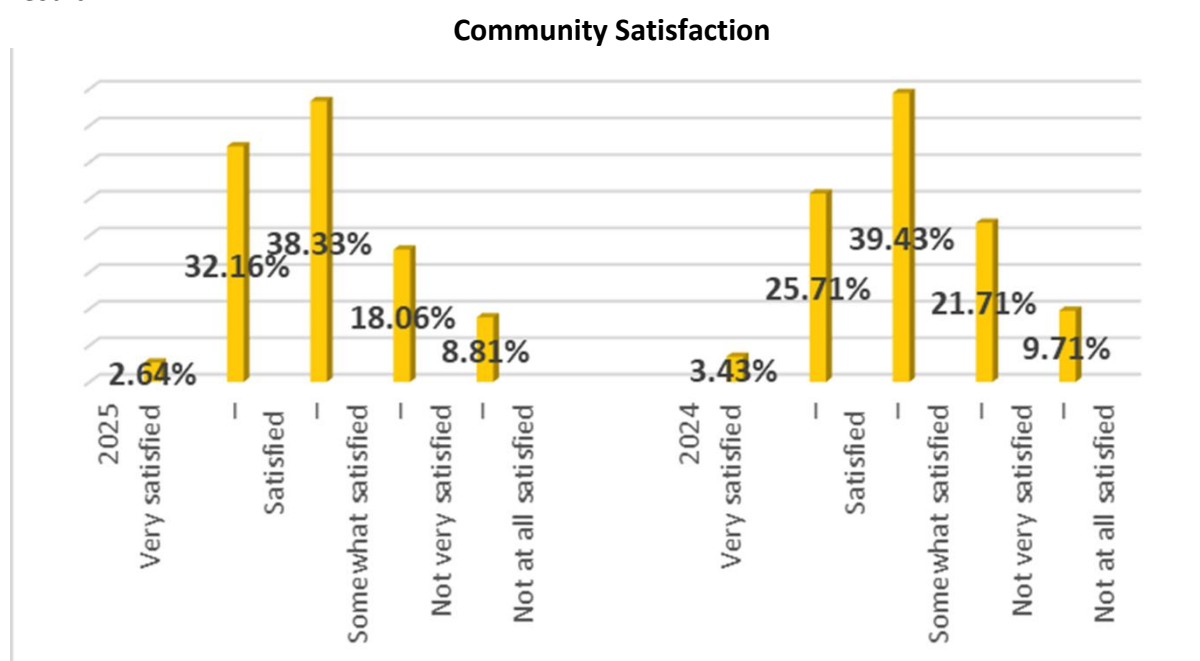


Council Performance

The survey sought a rating for community satisfaction which enables a comparison to the benchmark set last year and enables Council to consider the effectiveness of its response and advocacy for community levels of service.

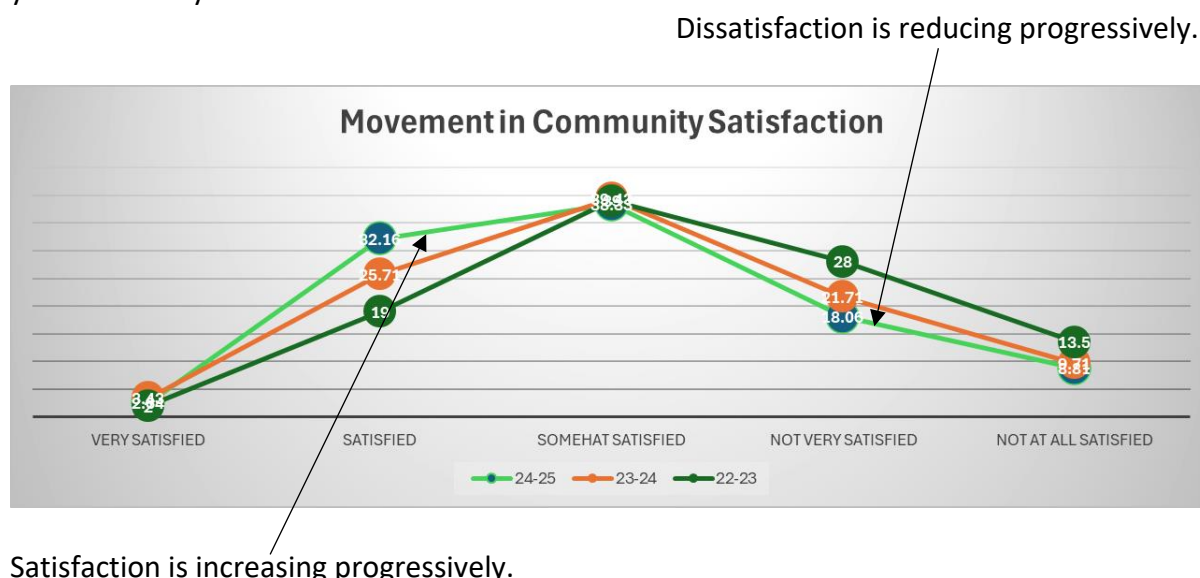
It is acknowledged that there is always work to do and absolute satisfaction can't be achieved yet we strive to improve across the board. The survey results do suggest an improvement in community experiences with Council and the overall perception of Council performance within the last few years is improving.

There is a smaller proportion reporting dissatisfaction and a higher proportion in the satisfied category. The table below shows the results of the present year survey against last year's result:



The results show a modest improvement in community satisfaction and minimal change in community priorities for budget.

The three years of survey are represented in the chart below. The arrows indicate community sentiment moving more towards satisfaction with the council's performance over the three years of survey.



The survey asks for comments at questions 6 and 7. What are the greatest aspects of living in our area? And: What are the greatest challenges?

A summary of all the comments provided has been assembled. Comments of a similar kind have been grouped into common descriptors. Descriptors with the highest number of similar comments indicate the "Greatest Challenge" and "Best Things" respectively:

Greatest challenges	
footpaths/active infrastructure	34
sustainable development	34
infrastructure	30
too much development/airbnb/tourism etc	29
funding	22
accommodation	22
health services / elderly care / community services	22
Environmental protection	19
cost of living	19
roads	17
open space development/management	16
increasingly aged population	15
Tourist information/signage etc	12
service businesses / retail	12
employment	11
polarising views/ fragmentation of community	9
recycling / waste management	8
sewage management	8

facilities/amenities	8
stormwater and flood management	7
climate change challenges	6
bushfire management	6
jobs / employment	4
education	4
transport	4
child care	3
long term planning	2
free camping - toilet problems	1
maintaining access to parks	1
maintaining GSBC council area	1

Best things about GSBC	
landscapes and environment / beaches / national parks	87
friendly communities , good community, volunteers etc	70
life style	29
natural values	23
Living close to nature	21
peaceful	19
coastal recreation	16
climate / weather	15
Community activities, aged care facilities	11
the space	11
low population	10
clean	5
rural living	4
excellent medical services	3
Café's eateries	2
councillors who listen	1
childcare	1

Council will review and reflect on the information in these two questions to inform actions and priorities.

STATUTORY IMPLICATIONS

There are no statutory implications.

BUDGET IMPLICATIONS

The information and results described in this report assist Council to prioritise budget determinations however, there are no immediate budgetary implications in accepting the report.

RISK CONSIDERATION/S

No risk associated with receiving this information report.

OFFICER'S RECOMMENDATION

That Council acknowledges the level of public participation in the range of consultation mechanisms deployed and receives and notes the report on community consultation. Council will use the information to inform: the budget priorities for 2025-26; its communication methodology, and opportunities for improvement in service delivery.

8.2 2025/26 Fees and Charges

Author: Acting General Manager (Peter Porch)

Responsible Officer: Acting General Manager (Peter Porch)

ATTACHMENT/S

1. DRAFT Fees Charges Template 2025 26 [**8.2.1** - 10 pages]

PURPOSE

To recommend that Council adopts the Fees and Charges Register for the 2025/2026 financial year.

BACKGROUND/OVERVIEW

Council every year as a part of its budget deliberations sets its fees and charges for multiple functions, including:

- Administrative Fees
- Building Fees
- Cemetery Fees
- Dog Management Fees
- Environmental Health Fees
- Marine Infrastructure Fees
- Planning and Development Fees
- Plumbing Fees
- Waste Management Transfer Station Fees

This year new fees have been included for private works as a response to a Tasmanian Audit Office Audit recommendation.

These fees reflect Council's desire to maintain a system of fees and charges based on the user pays principle, while also recognising the community service obligation inherent in certain service functions.

In reviewing the fees and charges, the impact of any increases on the community has been considered. The fees and charges can be found in [Attachment 1](#). Overall, a small number of fees have been removed and also new ones added, and the majority of fees have increased in line with CPI (Consumer Price Index, Hobart, March 2025 at 2.4%) to better align with the external market and to assist with Council's cost recovery.

The draft Fees and Charges Register was workshopped to Council at the 13th May 2025 Workshop. A variety of scenarios were presented to consider costs borne by Council for these activities and impacts on user groups. The recommended fees and charges in Attachment 1 reflect a reasonable partial recovery of cost for statutory charges whilst being in line with neighboring Councils.

STRATEGIC PLAN REFERENCE

Key Foundations

1. Our Governance and Finance

This means

Best practice governance, risk, and financial management.

STATUTORY IMPLICATIONS

Fees and Charges – S.205 and S.206 of the Local Government Act 1993

BUDGET IMPLICATIONS

There are no material human resource implications. In terms of financial implications, it is noted that the fee increases align with Council's budget and long-term financial plan.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		
Political and Governance		Conforms with legislative requirements
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		
Other		

OFFICER'S COMMENTS

In response to a Tasmanian Audit Office recommendation, some rates have been included for private works.

It is recommended to proceed with the proposed increase in the fees and charges to ensure that some funds are recovered for the work that Council Officers complete, rather than relying on rates revenue alone to cover these costs.

OFFICER'S RECOMMENDATION

That Council receive and adopt the fees and charges register in Attachment 1 to this report for the 2025/2026 financial year.

8.3 Financial Hardship Assistance Model Policy

Author: Acting Director Corporate and Communications (Danielle Tuck)

Responsible Officer: Acting General Manager (Peter Porch)

ATTACHMENT/S

Financial Hardship Assistance Model Policy

PURPOSE

To recommend that Council adopts the revised Financial Hardship Assistance Model Policy as attached to this agenda item.

BACKGROUND/OVERVIEW

In order to promote and continue to improve the good governance within Glamorgan Spring Bay Council, the Financial Hardship Assistance Model Policy has been reviewed.

The purpose of the Policy is to enable Council to provide a consistent approach to assisting community members and commercial operators across the Glamorgan Spring Bay Council, who are suffering financial hardship by providing an appropriate level of relief from Local Government rates.

The Policy applies to ratepayers experiencing genuine and serious financial hardship and needing assistance to meet both their basic needs and their rate payment obligations to Council.

The Policy is designed to address the following key areas:

- Identification of Genuine Financial Hardship
- Requirements for Evidence of Financial Hardship
- A Scaled Approach to Rates Relief for Community Operators
- The Role of Council in Providing Assistance

The revised Financial Hardship Assistance Model Policy was presented to Council at a Workshop held on 13th May 2025. If adopted by Council, the Policy will be made available on Council's website and staff and Councillor intranet.

STRATEGIC PLAN REFERENCE

Key Foundations

1. Our Governance and Finance

This means

Best practice governance, risk, and financial management.

STATUTORY IMPLICATIONS

Local Government Act 1993, Part 9 – Rates and Charges¹, particularly:

- Section 86A – General principles in relation to making or varying rates
- Sections 125-127 – Postponement of payment
- Section 128 – Late payments
- Section 129 – Remission of rates

BUDGET IMPLICATIONS

Minimal budget implications – only implication would be if/when a write off of rates were to occur

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		Policy manages legal risks.
Environmental and Public Health		
Financial		Potential loss of revenue if applied too broadly or without proper checks.
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		
Political and Governance		
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		
Other		

OFFICER'S COMMENTS

The draft Policy has been reviewed in accordance with Council's Corporate Calendar and is recommended for adoption.

OFFICER'S RECOMMENDATION

That Council adopts the Financial Hardship Assistance Model Policy as attached to this report item effective 27th May 2025.

8.4 Rates and Charges Policy

Author: Acting Director Corporate and Communications (Danielle Tuck)

Responsible Officer: Acting General Manager (Peter Porch)

ATTACHMENT/S

1. REVISED - 2025 Rates and Charges Policy [8.4.1 - 10 pages]
2. [Previous policy - Rates and Charges Policy](#) [8.4.2 - N/A]
3. [Previous policy - Rate Relief for Community Groups Policy](#) [8.4.3 - N/A]
4. [Previous policy - Rate Relief for Religious Organisations](#) [8.4.4 - N/A]

PURPOSE

To recommend that Council adopts the revised Rates and Charges Policy as attached to this agenda item.

BACKGROUND/OVERVIEW

In order to promote and continue to improve the good governance within Glamorgan Spring Bay Council, the Financial Hardship Assistance Model Policy has been reviewed.

The revised *Rates and Charges Policy* consolidates and replaces the following existing documents:

- Rate Relief for Community Groups
- Rate Relief for Religious Organisations
- Rates and Charges Policy

Key Updates and Enhancements:

Consolidation of Policies

The new policy integrates three separate policies into a single, streamlined document to reduce duplication and improve clarity.

Supplementary Valuations

Additional detail has been included to define what constitutes a rateable property and to explain the reasoning behind the processing of supplementary valuations. This aims to provide clearer internal guidance and improve transparency in decision-making.

Supplementary Base Value Threshold

The threshold for issuing supplementary notices has been increased from \$10 to \$20. This adjustment better reflects the administrative effort involved and aligns more closely with practices in other councils (e.g., some use \$50).

- **Note:** This change applies only to properties where rates have increased. Credits will continue to be issued for any amount.

Charges Adjustments

- The **Medical Charge** has been removed.

- The **Swanwick Charge** has been added.
- Content has been reorganized for improved flow and usability.

These updates are designed to improve policy clarity, operational efficiency, and alignment with best practices across local government.

The revised *Rates and Charges Policy* was presented to Council at a Workshop held on 13th May 2025. If adopted by Council, the Policy will be made available on Council's website and staff and Councillor intranet.

STRATEGIC PLAN REFERENCE

Key Foundations

1. Our Governance and Finance

This means

Best practice governance, risk, and financial management.

STATUTORY IMPLICATIONS

- Local Government Act 1993
- Local Government Regulations 2015

BUDGET IMPLICATIONS

Minimal implications, the only monetary change is the alteration to the issuing of supplementary valuations under \$20.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal	Low	
Environmental and Public Health	Low	
Financial	High	Misapplication or miscalculation of rates and charges may impact Council revenue. Incorrect charges may also lead to refunds or legal challenges.
Industrial Relations	Low	
Information Technology	Low	
Natural Hazards	Low	

Work Health and Safety		
Political and Governance		
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		Policy changes can attract community scrutiny.
Other		

OFFICER'S COMMENTS

The draft Policy has been reviewed in accordance with Council's Corporate Calendar and is recommended for adoption.

OFFICER'S RECOMMENDATION

That That Council adopts the *Rates and Charges Policy* as attached to this report item effective 27 May 2025.

8.5 Public Toilet Strategy

Author: Senior Planner (James Bonner)

Responsible Officer: Acting Director Planning and Development (James Bonner)

ATTACHMENT/S

1. Public Toilet Strategy 2025-2035 [**8.5.1** - 24 pages]

PURPOSE

To recommend that Council adopts the draft Public Toilet Strategy 2025-2035 as attached to this agenda item.

BACKGROUND/OVERVIEW

In 2023- 2024 Council staff undertook an audit of the existing public toilets in the municipality to identify the condition and suitability of each facility and to identify where there might be gaps in the provision of public toilets.

An online community survey was also undertaken in early 2024 to gather insights from the public that could be used to guide the development of a public toilet strategy.

The audit and survey both found that while the availability of toilets throughout the municipality adequately services the community and visitors, a number of issues were identified such as accessibility, maintenance, age of a facility and wayfinding that can impact on the useability of a facility.

The strategy includes recommendations on ways to improve the usability of the toilet facilities through improvements to wayfinding signage, display of cleaning rosters, updating the National Public Toilet Register to developing an action plan to identify projected times frames for improvements to existing facilities and the provision of new facilities.

The purpose of the action plan is to identify which facilities need to be upgraded or replaced within recommended time frames, and to also identify where new facilities may be located.

STRATEGIC PLAN REFERENCE

Key Foundations

2. Our Community

3. Infrastructure and Services

This means

Developing our facilities to be accessible and inclusive for all.
Improvement of access for all abilities across internal and external environments.
Securing grants and contributions to deliver capital works projects and operating programs effectively

Implementing maintenance and renewal programs for Council's buildings portfolio and develop plans for future needs.

STATUTORY IMPLICATIONS

Local Government Act, 1993

BUDGET IMPLICATIONS

Upgrades to existing facilities and new facilities will need to be included in future budgets.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		
Political and Governance		
Professional Indemnity		
Property and Infrastructure		Medium risk if toilet facilities are not maintained and upgraded or replaced as they age
Public Liability		
Reputation		Medium risk to Council's reputation if toilet facilities are not maintained and/or replaced to meet acceptable standards.
Other		

OFFICER'S COMMENTS

The audit and survey found that generally the existing public toilet facilities serve the community noting that as facilities age and the community grows there is a need to budget for upgrades and replacement of toilet facilities.

OFFICER'S RECOMMENDATION

That Council adopts the Public Toilet Strategy 2025-2035 as attached to this report and supports the development of an action plan to implement the strategy.

8.6 Bicheno Beams - Event Support Grant Application

Author: Community Development Coordinator (Bernadette Pogorzelski)

Responsible Officer: Acting General Manager (Peter Porch)

ATTACHMENT/S

Nil

PURPOSE

To request Council provide Event Funding to Bicheno Community Development Association for the Bicheno Beams 2025 event.

BACKGROUND/OVERVIEW

Council periodically provides a level of financial and in-kind assistance to community events that aim to involve, engage and provide benefit to community groups within the Glamorgan Spring Bay municipality. Events supported by Glamorgan Spring Bay Council celebrate and engage local communities and promote tourism to our region. Councils ongoing support to organisations and groups assists in the delivery of events in the Glamorgan Spring Bay municipal area that have creative, community and economic outcomes.

Bicheno Community Development Association are a not-for-profit incorporated organisation that work with the community to improve the local environment and strengthen the Bicheno community through advocacy, networking, raising funds for the community and so much more.

The Bicheno Beams event was established in August 2021 with the support of Federal grant funding under the Recovery for Regional Tourism program. Bicheno Community Development Association have since taken over this event. Bicheno Beams is a laser light show that is scheduled for three weeks of July 2025 (28 June – 19 July 2024), consisting of multi coloured lasers into the night sky choreographed to a music track streamed online that resonates with indigenous undertones and pulsating rhythms. The experience is enhanced by a personal 'meet and greet' from local volunteers who host the show each night.

The Bicheno Beams event is designed to activate Bicheno and its neighboring areas, particularly during the off-season, transforming it into a sought-after winter destination. This event's impact is felt across various businesses and accommodation providers in Bicheno and its surroundings. The event is open to the public and tickets are free.

This event has significantly contributed to the surge in visitor numbers along the East Coast. Below are attendance figures from recent years:

- In 2024, the event attracted 12,000 attendees over three weeks.
- In 2023, the event attracted 12,000 attendees over three weeks.
- In 2022, there were 10,640 visitors who participated in the event over four weeks.
- In 2021, the event drew in 7,000 attendees throughout a six-week period.

Previous Council Support:

Since inception of the event, Council has supported Bicheno Beams event in several ways including cash and in-kind support such as provision of storage for the event's equipment while not in use at Council facilities, provided use of the Bicheno Lions Park for the event and payment for broadcast music via a copyright licence every year. The last two years included:

- 2024 - \$2,000 cash plus in kind support
 - 2023 - \$2,500 cash plus in kind
 - 2022 - \$2,650 cash plus in kind

Request for support from Council:

The festival organiser's request for assistance as follows;

Financial Contribution

- o \$2,500 cash to contribute towards creating another new ethereal laser/programmed to music for a 15 minute show. Each new show developed and programmed costs approximately \$10,000.00. To maintain excitement and encourage repeat visitation, we aim to produce at least one new light show annually. Creating a new show keeps the event fresh and dynamic.

In-kind Assistance

- o Permit for the use of the Bicheno Lions Park
- o Event marketing reach and impact via inclusion in newsletter and social media.
- o Provision of Council's storage for event equipment while not in use
- o Copyright licence for permission to broadcast music (\$800) each year. Renewal of this licence occurs July 1, 2024.

STRATEGIC PLAN REFERENCE**Key Foundations****2. Our Community****This means**

Support and facilitation of social activities that promote community wellbeing.

STATUTORY IMPLICATIONS

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

- a. in-kind assistance; and*
- b. fully or partially reduced fees, rates or charges; and*
- c. remission of rates or charges under Part 9.*

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

BUDGET IMPLICATIONS

The Council has allocated \$23,000 in the 2024/25 budget for events and programs. Of this total \$4,000 has been quarantined for Council run events with the remainder available for external event support.

To date \$23,000 has been distributed to external events and consequently there is \$0 remaining for this event application.

To date these are the events that Council has funded:

Freycinet Challenge	\$2,000
Winter Challenge	\$2,000
Bicheno Food and Wine Festival	\$4,500
Great Eastern Wine Trail	\$1,000
Festival of Small Halls	\$1,000*
Coles Bay Triathlon	\$4,000
Triabunna Christmas Crew	\$2,500
Spoke Motorcycle Festival	\$2,000
ECHO Festival	\$2,000
Bicheno Devil of a Swim	\$2,000
Total YTD	\$23,000

* and any potential shortfall

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		Food handling, waste management, and public and environmental health matters must meet Council and health regulations.
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		Outdoor events may be impacted by adverse weather. Contingency plans required.
Work Health and Safety		Setup, crowd management, and on-site activities must comply with WHS regulations.
Political and Governance		
Professional Indemnity		

Property and Infrastructure		Use of council assets (e.g. parks, stages, utilities) may require maintenance or restoration post-event.
Public Liability		Essential to ensure appropriate insurance is in place to cover injuries or damages.
Reputation		May result in missed opportunities for community development.
Other		

OFFICER'S COMMENTS

The Bicheno Beams event has been successful in boosting tourism and economic activity within our community, particularly during the off-season.

The event organiser will be required to supply photographs to the Council and grant permission for their use, place Council logo on the event website and the event's electronic and social media posts in addition to displaying the Council logo at the event.

Integrity Assessment:

Bicheno Community Development Association is a registered business ABN 85 159 008 989

OFFICER'S RECOMMENDATION

That Council approves the application for event support to Bicheno Community Development Association in the form of \$2,000 cash contribution by accessing part of the the amount quarantined by Council (\$4000) and in-kind support for the Bicheno Beams 2025 event.

8.7 The Freycinet Challenge 2025 - Event Support Grant Application

Author: Community Development Coordinator (Bernadette Pogorzelski)

Responsible Officer: Acting General Manager (Peter Porch)

ATTACHMENT/S

Nil

PURPOSE

To request for Council to provide Event Funding of \$2,000 to Jamset Pty Ltd for the Freycinet Challenge 2025 event.

BACKGROUND/OVERVIEW

Council periodically provides a level of financial and in-kind assistance to community events that aim to involve, engage and provide benefit to community groups within the Glamorgan Spring Bay municipality. Events supported by Glamorgan Spring Bay Council celebrate and engage local communities and promote tourism to our region. Councils ongoing support to organisations and groups assists in the delivery of events in the Glamorgan Spring Bay municipal area that have creative, community and economic outcomes.

JAMSET Pty Ltd – ABN. 82 659 528 524

About the event and organiser:

The Freycinet Challenge event is run by a private company Jamset Pty Ltd (ABN 82 659 528 524) who took over the event in 2022 following its absence during the Covid period. Freycinet Challenge sources its funding through entry fees, sponsorship, grants and donations to support the cost of the event. The event is a two-day multi-sport event hosted at Coles Bay, Tasmania, within the Freycinet National Park. The 2024 Freycinet Challenge is scheduled to run on Saturday 4th and Sunday 5th October 2025.

The event offers participants a local opportunity to engage in four different sports over two days, including road cycling on Coles Bay Road, mountain biking on trails near Friendly Beaches, running along the Hazards-Wineglass Bay loop and Muir's Beach, and paddling along the coastline off Muirs and Richardsons beaches.

The event will start and finish at the Village Green in Coles Bay, where all leg transitions occur, and where spectators gather during the two days.

BENEFITS AND IMPACT ON THE GLAMORGAN SPRING BAY COMMUNITY

The Freycinet Challenge, held annually since 1999, has become a hallmark event on Tasmania's sporting calendar. As a well-established multi-sport competition, it attracts over 400 athletes each year from across Tasmania, mainland Australia, and internationally. Held in

October, the event injects significant vitality into the East Coast tourism economy, marking a strong start to the summer season after Tasmania's long winter.

Economic and Tourism Impact

The influx of athletes, supporters, and spectators provides a direct economic boost to local businesses throughout the Glamorgan Spring Bay municipality. Over the course of the weekend, shops, cafés, accommodation providers, and fuel stations benefit from increased patronage. In addition, the event management contracts with local businesses to supply hundreds of meals, snacks, and beverages for competitors and volunteers, ensuring that funding circulates within the local economy.

Community Health and Wellbeing

The Freycinet Challenge promotes mental and physical wellbeing among participants and the broader community. The preparation and training required for the event encourage year-round physical activity, while the event itself offers a rewarding experience that contributes to enhanced mental health and community connection.

Social and Cultural Benefits

Coles Bay comes alive during the event, particularly around the Village Green and the central event hub on the Esplanade. These areas serve as gathering points where spectators and athletes celebrate together in a vibrant, carnival-like atmosphere. This centralisation fosters a strong sense of community and camaraderie among residents and visitors alike.

Community Engagement and Volunteer Opportunities

Local residents are presented with numerous opportunities to engage with the event. Many become involved as volunteers, playing crucial roles in delivering a safe and successful weekend. Others attend as spectators, enjoying high-level athletic performances and connecting with people from various regions.

Promotion of Local Attractions and Services

The event highlights the natural beauty of Freycinet National Park and showcases the local hospitality industry. Community partners and sponsors—including Freycinet Lodge, The Iluka Tavern, Granite Bakery, local vineyards, and emergency service organisations like SES and Surf Lifesaving clubs—are actively involved, enhancing visibility and promoting the region's offerings.

There will be a requirement for road closures. Private operators do not have authority to close a road and are required to apply to the road owner, for a permit. Most of the impacted area is for State Growth roads, however two Council managed areas, Coles Bay Esplanade intersection and the Village Green will required a Council Permit.

Ticket Costs:

1-DAY CHALLENGE	
\$159.00	Solo competitor (18+ years)
\$129.00	Part of a 2 person senior team (18+ years)
\$99.00	Part of a 3- or 4-person senior team (18+ year)
\$79.00	Part of a 2-person junior team (14-17 years)
\$49.00	Part of a 3- or 4-person junior team (14-17 years)
2-DAY CHALLENGE	
\$229.00	Solo competitor (18+ years)
\$199.00	Part of a 2 person senior team (18+ years)
\$159.00	Part of a 3 or 4 person senior team (18+ years)
\$99.00	Part of a 2 person junior team (14-17 years)
\$85.00	Part of a 3 or 4 person junior team (14-17 years)

Request for support from Council

Jamset Pty Ltd has applied for sponsorship from Council for \$2,000 and in-kind support to assist with:

- Costs towards provision of the three safety boats for the event.
- Social media and marketing support through Councils communication channels to help promote the event and encourage people to compete and or/spectate.
- Provision of extra wheelie bins positioned in locations primarily where spectators and competitors will be congregating throughout the two days i.e., the Village Green) and removal of bins at the conclusion of the event.

Estimated costs for event activities to be covered by Event funding:

Item	Cost
Contribution towards SES for provision of safety boats and road safety.	\$2,000

Previous Council Support:

2023	<ul style="list-style-type: none"> • \$1,500 cash contribution towards the cost of three safety boats • Provision of additional wheelie bins and kerbside collection • Social media and marketing support through Council's existing channels to help promote the event.
2022	<ul style="list-style-type: none"> • \$509 Cash contribution of towards road traffic signs procurement • Provision of additional wheelie bins and kerbside collection • Social media and marketing support through Council's existing channels to help promote the event.

STRATEGIC PLAN REFERENCE**Key Foundations****2. Our Community****This means**

Support and facilitation of social activities that promote community wellbeing.

STATUTORY IMPLICATIONS

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

a. in-kind assistance; and

b. fully or partially reduced fees, rates or charges; and

c. remission of rates or charges under Part 9.

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

BUDGET IMPLICATIONS

The Council has allocated \$27,000 in the 2024/25 budget for events and programs. Of this total \$4,000 has been quarantined for Council run events with the remainder available for external event support.

To date \$23,000 has been distributed to external events and consequently there is \$0 remaining for this event application.

(Please note that there is another Event Support application being assessed and if both applications are approved there will not be any remaining funds. This would leave \$0 from the quarantined amount for Council run events for the remainder of the 2024/2025 budget – there are currently no council run events scheduled.)

To date these are the events that Council has funded:

Freycinet Challenge	\$2,000
Winter Challenge	\$2,000
Bicheno Food and Wine Festival	\$4,500
Great Eastern Wine Trail	\$1,000
Festival of Small Halls	\$1,000*
Coles Bay Triathlon	\$4,000
Triabunna Christmas Crew	\$2,500
Spoke Motorcycle Festival	\$2,000
ECHO Festival	\$2,000
Bicheno Devil of a Swim	\$2,000
Total YTD	\$23,000

* and any potential shortfall

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		Food handling, waste management, and public and environmental health matters must meet Council and health regulations.
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		Outdoor events may be impacted by adverse weather. Contingency plans required.
Work Health and Safety		Setup, crowd management, and on-site activities must comply with WHS regulations.
Political and Governance		
Professional Indemnity		
Property and Infrastructure		Use of council assets (e.g. parks, stages, utilities) may require maintenance or restoration post-event.
Public Liability		Essential to ensure appropriate insurance is in place to cover injuries or damages.
Reputation		May result in missed opportunities for community development.
Other		

OFFICER'S COMMENTS

For this amount of sponsorship plus in-kind support by Council, this event is an effective way of bringing people together during the winter period, boosting visitors to the Coles Bay area during the quieter season. The event is a great motivation to encourage exercise outdoors, where people can congregate in groups, socialize, and improve their physical well-being and mental health and increase support for local businesses.

Provision of the \$2,000 cash support is recommended on the basis that it aligns with our key foundations to facilitate social and community events that promote community health and

wellbeing. The value is greater than prior years' sponsorship levels, but is similar to other events in the region.

In terms of in-kind assistance, Council will provide support for provision of:

- Wheelie bin supply as resources permit.
- Access to power supply.
- Social media and marketing support through existing Council channels to promote the event and encourage people to compete and or/spectate over the course of the event.

Council will request that the event acknowledge this support through displaying the Council logo at the event and include Council as a sponsor on the Freycinet Challenge website.

Integrity Assessment:

JAMSET Pty Ltd – ABN. 82 659 528 524

OFFICER'S RECOMMENDATION

That Council approves the application from Jamset Pty Ltd for the Freycinet Challenge event for event support towards the costs of three safety boats for the event, and in-kind support as resources permit.

This support will be provided in the form of \$2,000 cash contribution, by accessing part of the amount quarantined by Council (\$4000) and in-kind support for the Freycinet Challenge 2025 event.

9 NOTICES OF MOTION

Nil.

10 PETITIONS

Nil.

11 COUNCILLORS

11.1 Questions on Notice by Councillors

Nil.

11.2 Comments/statements

12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

Item 1.1: Minutes of Closed Session – Ordinary Council Meeting held on 29 April 2025

As per the provisions of regulation 34 of the *Local Government (Meeting Procedures) Regulations 2015*.

Item 2.1: Report on Grants Commission Meetings

As per the provisions of Regulation 15 (2) (g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Item 2.2: Acting General Manager – Peter Porch

As per the provisions of Regulation 15 (2) (a) (i) of the *Local Government (Meeting Procedures) Regulations 2015*.

Item 3.1: Remit Interest Accrued

As per the provisions of Regulation 15 (2) (g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Item 3.2: East Coast Tourism Funding

As per the provisions of Regulation 15 (2) (d) of the *Local Government (Meeting Procedures) Regulations 2015*.

Item 3.3 LGAT President Nomination

As per the provisions of Regulation 15 (2) (g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Item 3.4: Personnel Matter

As per the provisions of Regulation 15 (2) (a) of the *Local Government (Meeting Procedures) Regulations 2015*.

RECOMMENDATION

That Council moves into Closed Session at [time].

The Mayor to confirm that the recording has been terminated.

13 CLOSE

The Mayor to declare the meeting closed at [time].

CONFIRMED as a true and correct record.

Date: **Mayor Cheryl Arnol**