



**GLAMORGAN
SPRING BAY
COUNCIL**

ORDINARY COUNCIL MEETING AGENDA

TUESDAY 24 MARCH 2026

2:00 PM

Council Chambers, Triabunna

ACKNOWLEDGEMENT OF COUNTRY

The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past and present.

NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 24 March 2026, commencing at 2:00 pm.

QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated this Thursday 19 March 2026

Dick Shaw

ACTING CHIEF EXECUTIVE OFFICER

The title Chief Executive Officer is a term of reference for the General Manager as appointed by Council pursuant s.61 of the Local Government Act 1993 (Tas).

IMPORTANT INFORMATION

- All Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 43, these video/audio files will be retained by Council for at least 2 years and made available for viewing live, as well as online within 5 business days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

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1 OPENING OF MEETING

The Mayor to welcome Councillors and staff and declare the meeting open at [time].

Mayor's Opening Statement:

Please be advised that this meeting is being audio and visually recorded. I ask that all attendees remain respectful and considerate of others and advise that offensive, defamatory, or threatening language or behaviour to those present or listening, is not acceptable.

1.1 Attendance and Apologies

1.2 Late Reports

(Motion to receive required)

1.3 Declaration of an Interest in a matter of a Councillor

The Mayor requests Elected Members to indicate whether they have:

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in The Model Code of Conduct for Councillors, in any item included in the Agenda.*

2 CONFIRMATION OF MINUTES

2.1 Ordinary Meeting of Council - 24 February 2026

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday, 24 February 2026 at 2:03pm be confirmed as a true and correct record.

2.2 Date and Purpose of Workshop(s) Held

DAY DATE 2025

In accordance with the requirement of Regulation 10(3)(c) of the *Local Government (Meeting Procedures) Regulations 2025*, it is reported that a Council Workshop was held from 1:30pm to 4:30pm on Tuesday, 10 February 2026 at the Council Offices, Triabunna.

Present:

Mayor Cheryl Arnol
Deputy Mayor Michael Symons
Clr Rob Churchill
Clr Neil Edwards
Clr Kenneth Gregson
Clr Carole McQueeney
Clr Jenny Walker
Clr Robert Young

Apologies:

Nil.

In Attendance:

Dick Shaw, Acting Chief Executive Officer
Ron Sanderson, Director Works and Infrastructure
James Bonner, Acting Director Planning and Development
Craig Bennett, Director Corporate and Financial Services
Shannon Mitchelmore, Information and Technology Officer

Guests

- Mel Fazackerly, Senior NRM Advisor – Landscape Recovery Foundation
- Claudia Butler, Claudia Butler Consultancy Services

Agenda

- GSB Weed Biosecurity Program scope additions
- Triabunna Tomorrow Marina Precinct Infrastructure Project
- Update on the future options for the chipper and associated state government grant deed
- Information and discussion for adopting a parking facilities by-law for the Municipality
- Council Meeting/Workshop Agendas and Meeting Procedures

RECOMMENDATION

That Council notes the information.

3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2025*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

3.1 Responses to Previous Questions on Notice Taken on Notice - 24 February 2026

Mr Leon Richardson

Q1. Can Council redirect funds from the 2025-26 budget to finance the mitigation works raised and outlined in relation to Questions with Notice?

A. The funds for the BBQ have already been committed and are not available for another purpose.

3.2 Responses to Previous Questions Without Notice Taken on Notice - 24 February 2026

Ms Sue Nettlefold

Q1. Would Council consider a proposal to enliven a community focused project following recent vocal support by the Mayor and Councillors at the Spring Bay Studio exhibition opening and the subsequent success of the exhibition.

A. Council is always open to considering proposals that align with the needs of Council and the community, noting budgetary constraints.

Mr John Patterson

Q1. Could the Council reconsider fixing my driveway (60 Boyle Street) crossover?

A. Council does not maintain or install driveways for private properties. Council records show that this property in the past had 2 driveways on Freestone Point Road and 1 on Boyle Street. All these driveways had pipes installed at that time.

3.3 Questions Without Notice

Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing general.manager@freycinet.tas.gov.au or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.

4 PLANNING AUTHORITY SECTION

Nil Reports.

5 FINANCIAL REPORTS

5.1 Financial Reports for February 2026

Author: Accountant (Mary Oyeyiola)

Responsible Officer: Director Corporate and Financial Services (Craig Bennett)

ATTACHMENT/S

1. Capital Works Projects 2026-02 [5.1.1 - 2 pages]
2. Group Financial Statements 2026-02 [5.1.2 - 3 pages]

BACKGROUND/OVERVIEW

The financial reports for the period from 1 July, 2025 until 28 February, 2026 (as attached to this report) are presented for the information of Council.

The first of the attachments is the Capital Works Program (**CAPEX**) for the 2025/2026 Financial Year. This attachment details that Council has budgeted (revised budget) to spend just over \$9M in Capital Works for the 2025/2026 Financial Year.

The major components of the program are Roads, Footpaths and Kerbs (38%), Parks, Reserves, Walking Tracks and Cemeteries (17%), Buildings (15%) and Plant Equipment and Other (14%).

As at 28 February 2026, Council has spent 44% of the revised budget for the 2025/2026 Financial Year (\$4,004,284/\$9,071,947). There is therefore 56% of the revised budget left to spend from now until 30 June 2026. It is highly unlikely that Council will expend the rest of the revised budget this Financial Year (\$5,067,663).

Based on the budget year being for 12 months, Council is 67% of the way through the Financial Year. There is therefore only four more months to complete the CAPEX.

The second attachment is the Profit and Loss Statement as at 28 February 2026. This attachment details that the Year-to-Date Actuals are \$2.5M in front of the Year-to-Date Budget.

The third attachment is the Statement of Financial Position (Balance Sheet) as at 28 February 2026. This attachment details that the Net Assets are \$266M as at 28 February 2026 (\$262M as at 30 June 2025).

The final attachment is the Statement of Cashflows as at 28 February 2026. This attachment details a net change in cash of \$1.235M from 30 June 2025 (\$12.7M) to \$13.9M as at 28 February 2026. This is an increase of 9.72% from 30 June 2025.

STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB).

- International Financial Reporting Standards (IFRS).

BUDGET IMPLICATIONS

There are no budget implications regarding this report as it is an information report.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Financial		By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.

OFFICER'S RECOMMENDATION

That Council receives and notes the Financial Reports as attached to this report for the period ending 28 February 2026.

6 SECTION 24 COMMITTEES

6.1 Swansea Courthouse Management Committee's 2025 Annual Report to Council

ATTACHMENT/S

1. Swansea Courthouse Management Committee's 2025 Annual Report [6.1.1 - 6 pages]

RECOMMENDATION

That the Swansea Courthouse Management Committee's 2025 Annual Report to Council be received and noted. be received and noted.

6.2 Marine Infrastructure Committee Meeting - Minutes - 17 February 2026

ATTACHMENT/S

1. Marine Infrastructure Minutes - 17 th Feb 2026 [**6.2.1** - 4 pages]

RECOMMENDATION

That the Minutes of the Marine Infrastructure Committee Meeting - Minutes - 17 February 2026 be received and noted.

7 INFORMATION REPORTS

7.1 Acting Chief Executive Officer's Report – Dick Shaw

Governance, Human Resources, Work Health and Safety, Economic Development, Community Development

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the Department in relation to Governance, Human Resources, Work Health and Safety, Economic Development, Community Development.

OFFICER'S COMMENTS

January is typically a month where capacity exists to plan for the year ahead. January 2026 proved to be an incredibly busy month for all of Council – this rapid start to the year was experienced by many Councils and the workload simply transferred into February. The administration is having to triage tasks more so than normal – whilst matters are delegated where reasonable and practical to do so, the demands on officers and Executive are significant, with some tasks simply not actioned in-line with the standards we set ourselves and the expectations of the broader community.

Our Council is a small organisation that experiences high demand for our services and expertise. There are many matters that come before Council with a request to contribute and/or participate, and whilst Executive aims to respond to all such requests 1. In order to play our part, and 2. To ensure the views and position of our rural and regional community are captured and reflected, the Executive is having to more heavily scrutinize what tasks are performed and in what order.

The Executive continues to review corporate and strategic documents where deficiencies are identified. The following provides a summary of works underway:

- Council Owned Vehicle Policy – The recent purchase of new fleet vehicles has triggered a review of the Policy that was last subject to review in 2019.
- Annual General Meeting Procedures – Council has commenced the drafting of AGM Procedures to guide and support administrative processes, with particular reference to decision-making.
- Councillor Allowances & Expense Reimbursement Policy - Council has commenced a review of the policy in response to a Motion carried at the February Ordinary Council Meeting.
- Ordinary Council Meeting (OCM) Agenda – A review of the current OCM format has commenced. A trigger for this initiative is a need to find operational efficiencies in the administration of Council meetings. The project will review the legislative requirements and compare that to current format and practice. A revised OCM agenda will be developed and supported with explanatory notes and presented to Council in the April Workshop and OCM.

In response to community input and concern over parking in Triabunna particularly over the summer period (and shoulder season), Council Executive identified the need for a Parking by-law to be developed – the by-law will importantly provide authorised (Council) officers with enforcement powers (subject to drafting). As part of the process to adopt a by-law, Council must complete a Regulatory Impact Statement (RIS). Key elements of the RIS include:

- The nature of any restriction on competition, or
- An assessment of the costs and benefits of:
 - Any restriction on competition, or
 - Any impact on the conduct of business.
- An assessment of the direct and indirect economic, social and environmental impact of the by-law.

Should the by-law come into effect, it will apply across the municipality. This initiative is long overdue and demonstrates that Council is conscious of the pressures the community is under during peak periods and that it is committed to working with community to identify solutions that will benefit residents, businesses and visitors alike.

COMMUNICATIONS AND MEDIA

Key Activities and Highlights

Communications and Promotion

Council's Facebook page remains the most effective channel for community communication and the noticeboards are updated frequently throughout the municipality. Topics featured throughout February included:

- Tribe Exhibition
- Tivoli Theatre
- Bicheno Triangle Opening
- Dolphin Sands Residents Information Session
- Census – positions vacant
- Active Tasmania Grants
- MAST
- Waste Management
- Friends of Buckland Church Event
- Qi Gong in Triabunna
- Triabunna Easter Fair
- Triabunna Market
- GSBC Positions Vacant
- Rockpool Event
- International Women's Day Events
- Swansea Car, Bike and Truck Show

Publications

- The Autumn edition of SeaSpeak has been released.

COMMUNITY ENGAGEMENT

Community Development Team – Monthly Report

Overview

The Community Development Team has maintained a high level of engagement over the past month, delivering a range of activities across community recovery, events, stakeholder liaison and communications. Ongoing collaboration with Recovery and Resilience Tasmania remains a key focus.

Recovery and Community Engagement

Community Development officers have continued to attend regular meetings relating to recovery and emergency management processes, including participation in the Dolphin Sands Cleanup Program Advisory Group which has now transitioned to the Dolphin Sands Recovery Coordination Group. Officers continue to meet with members of the Dolphin Sands community on Thursdays at Swansea. An Information Session for Dolphin Sands residents was held on February 17th at the Swansea Courthouse. The event was attended by Pitt and Sherry representatives, Tas Recovery staff, Batchelor Construction Group staff, James Bonner, Director of Planning, Bernadette Pogorzelski, Megan Watts and around twenty Dolphin Sands residents. The meeting was productive and attendees asked many questions relating to the clean-up project and ongoing support. Pitt and Sherry along with the Batchelor Group and the State Government were acknowledged as having done an outstanding job and residents were happy with the results.

Events and Community Partnerships

The official opening of the Bicheno Triangle and Amphitheatre was held on Saturday, 7 February. The event was attended by invited guests and community members, including Rebecca White MP, Mayor Cheryl Arnol, Deputy Mayor Mike Symons, Councillor Kenneth Gregson, Council staff and local residents.

The opening represented a significant milestone, formally acknowledging the completion of the project and its ongoing value to the community. The event was positively received; however, attendance was lower than anticipated due to a community memorial service being held at the same time to honour a respected local identity.

Throughout the month, the Community Development Team engaged with a range of organisations and stakeholders to progress upcoming events and collaborative initiatives. Meetings were held with representatives from Tour de Cure, 2026 Census staff, the Cranbrook Hall Committee, Bicheno Crays Youth Group, the Swansea Chamber of Commerce, Lyn Taylor (Bicheno Health Group), ABC Back Roads staff, the Southern Councils Street to Home project, the Spring Bay Maritime Museum, and the Triabunna Hall Committee.

Summary

The Community Development Team continues to deliver strong engagement across recovery support, community events, stakeholder collaboration and communications. The focus remains on fostering resilient communities through clear communication, accessible local engagement and effective partnership development.

MEETINGS

- 4 February 2026 – Review of Gas Guns at Dolphin Sands
- 5 February 2026 – Swansea Men’s shed site visit
- 5 February 2026 – Cranbrook Hall site meeting
- 12 February 2026 – Southern Tasmanian Organics Working Group (STOWG)
- 13 February 2026 – Parks and Wildlife Service - Hobart
- 20 February 2026 – Triabunna Tomorrow Marina Precinct Infrastructure Project (TMP/IP) Project Group meeting, Triabunna
- 20 February 2026 – Tempus Group Site Visit, Swansea
- 25 February 2026 – Regular Cohealth online meeting
- 26 February 2026 – Navigators Group, Triabunna

CORRESPONDENCE DISTRIBUTED

Please note the below correspondence has been provided to Councillors via email. Hard copies are available on request.

January 2026

- GSBC Letter re Recognition of Service Kath Fergusson
- GSBC Letter to Clr Jenny Walker – Representation s.24 Committee of Council

February 2026

- GSBC letter to Shaw Contracting – Bicheno Gulch – Completion Certificate
- GSBC Letter to Tas Police re Bicheno ANZAC Parade
- GSBC Letter to Tas Police re Swansea ANZAC Parade
- GSBC Letter to Roads to Recovery Program – Management Representation
- GSBC Letter re Change of Use 94-96 Foster Street, Bicheno
- GSBC STRLUS Submission
- LGAT submissions:
Gifts & Donations Submission;
20-year preventative Health & LG Reform Bill 2025

STAFF MOVEMENTS

Retirement

- Acting Director Planning and Development, James Bonner, advised of his pending retirement, end April 2026.

Resignations

- Plumbing Inspector resigned. The position description for this role is currently being reviewed ahead of advertising.

Recruitment process underway

- Property and Projects officer recruitment process is underway
- Plumbing Inspector recruitment process is underway

Appointments

- Health Safety and Wellbeing Advisor scheduled to commence April 2026

WORK HEALTH AND SAFETY

- One active investigation. No new workers compensation claims made during the reporting period.

RISK CONSIDERATION/S

Nil risks to consider.

RECOMMENDATION

That Council notes the information.

7.2 Director Works and Infrastructure - Ron Sanderson

Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; Cemeteries

ATTACHMENTS

Nil

PURPOSE

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Buildings and Marine Infrastructure, Parks, Reserves and Walking Tracks; and Cemeteries.

OFFICER'S COMMENTS

OPERATIONAL WORKS

ROADS, BRIDGES, FOOTPATHS, KERBS

- Resheeting of 1.2km section Oakhampton Rd, Triabunna- completed
- Resheeting of 2km section of Flacks Rd, Coles Bay- completed
- Maintenance grade of remainder of Flacks Rd, Coles Bay- completed
- Cold mixing of potholes across the municipality - Ongoing across municipality approx. 4.5 ton of cold mix placed for February.
- Roadside weed spraying of sealed and unsealed roads – ongoing
- Dolphin Sands Rd pavement failures (2 of) repair- Was planned for 8th of Dec but was cancelled due to the fires on the 4th of Dec. Will be rescheduled once the bushfire cleanup is completed- April 2026
- New 2H parking signs in Charles St, Triabunna- sleeves installed awaiting posts and signs to install.

STORMWATER, DRAINAGE

- Drain cleanout and re-shape from Maria St, Swansea to Saltwater creek- completed
- Open drain cleanouts Esplanade East, Triabunna- completed

WASTE MANAGEMENT

- All WTS's to return to Winter operating hours on 13th April
- Drum Muster are now also introducing Bag Muster for recycling of bulk bags, this will be implemented at the Swansea WTS alongside the Drum Muster program- training for personnel been organised currently

PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES

- Ongoing general maintenance across the municipality

CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:

CAPITAL WORKS

- Wielangta Rd Bridge (Sandspit Overflow) #55 upgrade – materials ordered, work pack being developed. Plan start date April 2026.
- Morrison St, Bicheno. Kerb install at cul-de-sac (cemetery) and asphaltting – completed
- First stage of Nailor Ave, Bicheno works – completed
- Asphalt footpath to Bark Mill, Swansea - permit now approved by State Growth, boxing/edge materials ordered- April/May 2026
- New BBQ/shelter installation at Spring Beach, including new underground power supply- underway
- New BBQ for Harold St Reserve (at hall)- underway
- Playground renewal and upgrades
 1. New exercise equipment for Duck Park, Swansea- completed
 2. New exercise equipment for Our Park. Orford- ordered
 3. New basketball hoop for Our Park, Orford- received, awaiting installation.
 4. Refurbishment of Triabunna Rec Ground bike/BMX track- March/April 2026
- Swansea main street stone wall repairs- PO issued to Stone Mason.

Grant funded

Generally, the grant funded projects are experiencing delays as consultation with major stakeholders is slower to progress than anticipated:

- Disaster Ready Fund - Round 3- project DRFR300037 Building Flood Resilience in key areas of Glamorgan Spring Bay, Tasmania has been successful for funding through the Australian Government's Disaster Ready Fund (DRF) Round Three- Implementation Plan now submitted to DPAC as per grant requirements.
- Coles Bay Black Water Station, Harold St Reserve-Permit for work now in with PWS for review- The proposed location has PWS approval in principle, awaiting design and plumbing permit- Plumbing permit and associated documentation now approved and forwarded to PWS to review and approve.

PLANT AND VEHICLES

- Tender for new water cart/truck for grader crew - PO issued to successful supplier, expected delivery March 2026- Pre delivery inspection booked for 10th March in Launceston.
- Swansea Mower tilt trailer- ordered
- Approved/compliant lifting jib for Triabunna Komatsu loader- ordered

GENERAL

- Removal of real-estate signs on council nature strips- underway, a very large quantity has been removed from Orford/Triabunna nature strips.
- Further vegetation management on two existing fire breaks on Dolphin Sands Rd- planned
- Pressure cleaning of boat ramps across the municipality- planned for 23rd March

- Coles Bay and Bicheno street signage survey (damaged/faded/not legible)- completed and new signs ordered.

RESERVE BOOKINGS, EVENTS AND ROAD CLOSURES

Road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police:

- 7th Feb- opening ceremony for the Bicheno Triangle Amphitheatre- completed

RECOMMENDATION

That the Director Works and Infrastructure's report be received and noted.

7.3 Acting Director Planning and Development - James Bonner

Animal Control and Compliance; Building and Plumbing; Environmental Health; Natural Resource Management; Planning and Property

ATTACHMENT/S

NIL

PURPOSE

The purpose of this report is to provide an update on the activities on the Planning and Development Directorate and to specifically report on the development approvals issued under delegation.

BACKGROUND/OVERVIEW

Animal Control and Compliance:

Draft Dog Management Policy 2024-2029 - Council has received further feedback from the Parks and Wildlife Service (PWS), which is currently under review. Following the incorporation of any required amendments, the revised draft will be returned to PWS for approval then presented to Council for endorsement to proceed to public consultation.

For the reporting period 7 dogs were registered, totalling 979 dogs for the year.

Fire abatement inspections have continued, 9 fire abatement notices have been issued for the reporting period. 2 infringement notices were issued for failing to comply with an abatement notice.

Building and Plumbing:

For the reporting period: 3 Building Permits, 9 Approvals for Notifiable Building Works, 0 Low Risk Building approvals, 3 Certificates of Substantial Compliance, 1 Temporary Occupancy Permit, 1 Plumbing Permit, 7 Approvals for Notifiable Plumbing Works, 0 Low Risk Plumbing approvals 0 Building & Plumbing Notices were issued, and 2 Building Orders & 1 Plumbing Order were issued.

Environmental Health:

Planning is underway for the School Based Immunisation Program 2026 that will see the introduction and implementation of the new online system combining consent and data collection in a single system. This is a significant step away from paper based processes and will hopefully lead to increased participation by students in the program. In collaboration with the Department of Health, Council aims to deliver this program in Term 1 of the school year, before the onset of the 'flu season'. The program covers year 7 and 10 at Triabunna District School, providing vaccination for HPV (human papillomavirus vaccine) and dTpa (Diphtheria, tetanus, pertussis and whooping cough) for year 7 and Meningococcal ACWY for Grade 10 students.

A range of complaints regarding food premises, environmental nuisance/harm continue to be received and addressed on a case-by-case basis. Issues have included failing on-site wastewater systems, noise and labelling of packaged food.

Publicly accessible pools and spas continue to be monitored on a monthly basis by owners/operators, while sampling of popular recreational beaches was conducted in February by Council Officers. Eight of the nine beach samples collected in February complied with the threshold microbiological values as provided by the *Recreational Water Quality Guidelines 2007* (the Guidelines) while the Muirs Beach sample exceeded the trigger level for re-sampling. Subsequent re-sampling of Muirs Beach returned a compliant result, without the need for further action. Sample results are published on Council's website. Sampling will continue during March, as required under the Guidelines.

While a Place of Assembly licence was not required for the Spoke Motorcycle Festival (27 Feb – 1 March), various activities at the event were regulated by Council. This was because a public health risk activity was conducted (tattooing) with both the operators (2 x tattooists) licenced and the premises from which they operate (stall/tent/gazebo) registered by Council in accordance with the *Public Health Act 1997*. Food vendors were also registered in accordance with the *Food Act 2003*.

Council's EHO attended a two-day online training course with the University of Technology Sydney on contaminated sites, focusing on the identification of sites/ assessment of applications and reports where a risk of contamination is likely. The course was tailored for state and local government officers and noted as particularly relevant to council settings.

Planning:

For the February period Council received 23 development and subdivision applications and 18 applications were approved.

Council has provided delegation to the General Manager to approve an application where no more than two representations are lodged against the application. No applications assessed during the period received 1-2 representations. There are currently no active planning appeals.

STATUTORY IMPLICATIONS

Given this report is for information only, there are no statutory implications.

BUDGET IMPLICATIONS

Given this report is for information only, there are no budgetary implications.

RISK CONSIDERATION/S

No risk associated with receiving an information report

OFFICER'S RECOMMENDATION

That Council receives and notes the report on the activities on the Planning and Development Directorate.

7.4 Director Corporate and Financial Services - Craig Bennett

Financial Management, Information Technology, Customer Service, Risk Management, Records, Corporate Service and Rates.

ATTACHMENTS

Nil

PURPOSE

This report is an information report that provides information on a monthly basis of what is being undertaken in the Directorate of Corporate and Financial Services.

OFFICER'S COMMENTS

This current information report is for the month of February 2026.

The following sections detail what has been undertaken in the Corporate and Financial Services Directorate from 1 February 2026 until 28 February 2026.

FINANCIAL MANAGEMENT

A Council workshop was held on Tuesday 10 February 2026.

The following two items were discussed with Councillors at this workshop:

- The Draft Long Term Financial Management Plan (LTFMP); and
- The Revised Capital Works Program (CAPEX) for the 2025/2026 Financial Year.

The LTFMP is being reported back to the 28 April 2026 Ordinary Council meeting for review and adoption. The LTFMP runs from 1 July 2026 until 30 June 2036 (10 years).

The revised CAPEX for the 2025/2026 Financial Year was included as a separate report to the February 24 2026 Ordinary Council Meeting (Report Number 8.1).

The following Resolution was passed at the February 24 2026 Ordinary Council Meeting:

That Council adopt the proposed increase in the Capital Works Program for the 2025/2026 Financial Year of \$1,732,649, from an adopted budget position of \$7,339,298 to a revised budget position of \$9,071,947, as at 24 February 2026 and authorise for \$179,514 of the funding to be allocated from the Recreation Reserve for the Bicheno Triangle Project.

Staff have also been busy working on the Draft Budget Timetable for the 2026/2027 Financial Year.

This included preparing the required documentation and responsible officers having meetings in order to provide input into the draft budget.

Council workshops will be held in April, May and possibly June 2026 regarding the Draft Budget for the 2026/2027 Financial Year.

INFORMATION TECHNOLOGY

Nothing to report for February 2026.

CUSTOMER SERVICE

Nothing to report for February 2026.

RISK MANAGEMENT

Nothing to report for February 2026.

RECORDS

Nothing to report for February 2026.

CORPORATE SERVICE AND RATES

Nothing to report for February 2026.

RISK CONSIDERATION/S

Nothing to report for February 2026.

RECOMMENDATION

That the Director Corporate and Financial Services information report for the month of February 2026 be received and noted.

7.5 Action Register

Governance, Human Resources, Work Health and Safety, Economic Development, Community Development

ATTACHMENTS

1. Action Register - February 2026 [**7.5.1** - 1 page]

PURPOSE

To provide Council with an update on current and outstanding Active Resolutions at February 2026.

OFFICER'S COMMENTS

The register tracks the status of Actions to arise from an Ordinary Council Meeting via the Active Resolution Report.

The register seeks to ensure transparency, support effective governance and maintain clear oversight of Council's decision-making processes.

RECOMMENDATION

That Council receives and notes the Active Resolution report.

8 OFFICERS' REPORT REQUIRING A DECISION

8.1 Annual General Meeting Procedures

Author: Director Works & Infrastructure - Ron Sanderson

Responsible Officer: Acting Chief Executive Officer

ATTACHMENT/S

Draft Annual General Meeting Procedures

PURPOSE

To provide procedures for the conduct and control of Council's Annual General Meeting

BACKGROUND/OVERVIEW

The Local Government Act and Meeting Procedures are silent on the actual procedures for conducting an annual general meeting.

These procedures will assist Council in conducting annual general meetings in the future.

STRATEGIC PLAN REFERENCE

Key Foundations

Our Governance and Finance

This means

Best practice governance, risk and financial management

STATUTORY IMPLICATIONS

Holding an annual general meeting is required under Section 72B of the Local Government Act 1993

BUDGET IMPLICATIONS

None

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Political and Governance	Low	
Reputation	Low	

OFFICER'S COMMENTS

The adoption of these procedures will assist Council's conducting future annual general meetings and provide information for the public attending the meetings.

OFFICER'S RECOMMENDATION

That Council approve the draft Annual General Meeting Procedures.

8.2 Councillor Expense Reimbursement

Author: Director Works and Infrastructure (Ron Sanderson)

Responsible Officer: Acting Chief Executive Officer (Dick Shaw)

ATTACHMENT/S

None

PURPOSE

To clarify the intent and application of the motion passed at the 24 February council meeting regarding the reimbursement of internet/administration expenses incurred by councillors.

BACKGROUND/OVERVIEW

Council passed the following motion at its 24 February 2026 ordinary council meeting:

That the Councillor Allowance and Reimbursement Policy be forthwith amended to include a regular monthly reimbursement payment to each councillor of \$140 to cover the use of all telephone, telephone rental, Microsoft Zoom, Facetime and like services, the use of the internet regulatory and statutory access; and general like expenses.

Following the meeting there was some confusion about the implementation of this motion such as; does this replace the existing policy of \$50/month, should all councillors be eligible for this and should invoices be required prior to this reimbursement.

The current policy includes the following:

Council will provide Elected Members with a consumables allowance of \$50.00 per month for cost incurred that are directly related to Council business, including phone, internet access and stationery and administrative expenses.

STRATEGIC PLAN REFERENCE

Key Foundations

1. Our Governance and Finance

This means

Best practice governance, risk, and financial management.

STATUTORY IMPLICATIONS

Local Government (General) Regulations 2025

BUDGET IMPLICATIONS

Minor. A maximum additional cost of \$8,640 per annum if all 8 councillors received the increased amount.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Political and Governance		
Reputation		

OFFICER'S COMMENTS

The decision should be amended to retain the existing \$50/month reimbursement with the option of councillors to receive \$140/month instead of \$50/month and state that invoices will not be required to be eligible for this reimbursement.

OFFICER'S RECOMMENDATION

- A. That the Council Allowance and Reimbursement Policy be amended to provide Elected Members with a consumables expenses reimbursement of \$50.00 per month for cost incurred that are directly related to Council business, including phone, internet access and stationery and administrative expenses; and
- B. That at the discretion of the Chief Executive Officer Elected Members may be provided with a consumables expenses reimbursement of \$140 per month instead of the \$50 per month due extenuating circumstances such as extraordinary internet costs; and
- C. That this takes effect immediately; and
- D. That invoices will not be required for this reimbursement.

8.3 Small Grant Application - Tivoli Theatre

Author: Community Development Coordinator (Bernadette Pogorzelski)

Responsible Officer: Acting Chief Executive Officer (Dick Shaw)

ATTACHMENT/S

1. Community Small Grant Application - Tivoli Theatre [8.3.1 - 4 pages]
2. Tivoli 1 [8.3.2 - 3 pages]
3. Tivoli 2 [8.3.3 - 3 pages]

PURPOSE

Recommendation for Council to approve a Small Grant application for \$1,000 to **Triabunna Tivoli Theatre Incorporated** for financial support for the ongoing operational expenses of providing a monthly community event.

BACKGROUND/OVERVIEW

Small Grant funding is available to assist the undertaking of programs and activities within the Glamorgan Spring Bay municipal area. The assessment criteria is outlined in the Community Small Grants Fund policy, including:

- Grants are restricted to \$1,000, with exceptions up to \$1,500 at Councils discretion.
- Grants are available to not-for-profit individuals, community organisations, and groups.
- Grants are intended to assist projects that (1) address relevant community issues of significance (2) are initiated within the community and actively involve local people and (3) improve access and encourage wider use of facilities.
- Triabunna Tivoli Theatre Incorporated – **IA 13099**

This application from Triabunna Tivoli Theatre Incorporated is for a contribution towards the ongoing operational expenses of providing a monthly community event.

Triabunna Tivoli Theatre Incorporated

The Triabunna Tivoli Theatre Incorporated is operated by a small group of volunteers who deliver monthly community film screenings.

The Triabunna Tivoli Theatre Incorporated provides a valuable community activity that supports social interaction, community connection, and overall wellbeing. All films are selected in accordance with Australian Government classification ratings to ensure accessibility and suitability for a broad audience, including people of all ages and diverse backgrounds. During school holiday periods, specific screenings are programmed for local and visiting children and families.

The Triabunna Tivoli Theatre Incorporated works collaboratively with other community organisations to align film screenings with gazetted days and weeks of significance, including National Reconciliation Week, Mental Health Week, and Seniors Week. Through these

activities, the group promotes inclusive participation and positive community engagement and continues to explore new opportunities to strengthen connections with the wider community.

The Triabunna Tivoli Theatre Incorporated held its first screening in October 2023. To date, the group has screened 24 films, with an average attendance of approximately 35 people per screening.

Estimated costs for event activities to be covered by Community Small Grant funding:

Item	Cost
Licensing – Liquor permit per year	\$486.20
Internet per year	\$447.96
ATO Annual Return fees	\$74.80
TOTAL	\$1,008.96

(Please see attachment for detailed on-going operational expenses)

STRATEGIC PLAN REFERENCE

Key Foundations

2. Our Community

This means

Support and facilitation of social activities that promote community wellbeing. Support for the arts, cultural activities, programs and events.

STATUTORY IMPLICATIONS

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

a. in-kind assistance; and

b. fully or partially reduced fees, rates or charges; and

c. remission of rates or charges under Part 9.

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

BUDGET IMPLICATIONS

Applications for funding are considered throughout the financial year until such time as the available funds are exhausted. There is a \$25,000 Community Small Grants Program provision

in the 2025/26 budget. As of 20 January 2026, there is \$15,174.80 of the budget available to support this application.

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		
Financial		Without financial support for operational costs, the ongoing community event may not be viable.
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		
Political and Governance		
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		Council’s reputation may be damaged by not supporting this ongoing community event which positively impacts the community
Other		

OFFICER’S COMMENTS

This application satisfies the necessary criteria of the relevant policy.

Integrity Assessment:

The Triabunna Tivoli Theatre Group Incorporated are a registered incorporated association
Registration Number: # IA13099

Criteria Assessment:

Funding value is within the acceptable allowance	Yes
Applicant is a not-for-profit community organisations and groups or individual	Yes
Grant is to assist projects that: 1. address relevant community issues of significance – 2. are initiated within the community and actively involve local people (3) improve access and encourage wider use of facilities	Yes

OFFICER’S RECOMMENDATION

That Council approve the application for Community Small Grant funding of \$1,000 to Triabunna Tivoli Theatre Group Incorporated for provision towards ongoing operational costs.

8.4 Event Support Request - Coastrider Surf Academy Surf Event

Author: Community and Communications Officer (Eliza Hazelwood)

Responsible Officer: Acting Chief Executive Officer (Dick Shaw)

ATTACHMENT/S

1. Event Support Request Application Bicheno Crays Youth Club Inc [8.4.1 - 4 pages]
2. Quotation - Coastrider Surf [8.4.2 - 2 pages]

PURPOSE

To request for Council to provide Event Funding of \$1,400 to Bicheno Crays Youth Club Inc for the Bicheno Surf School Event.

BACKGROUND/OVERVIEW

Council periodically provides a level of financial and in-kind assistance to community events that aim to involve, engage and provide benefit to community groups within the Glamorgan Spring Bay municipality. Events supported by Glamorgan Spring Bay Council celebrate and engage local communities and promote tourism to our region. Councils ongoing support to organisations and groups assists in the delivery of events in the Glamorgan Spring Bay municipal area that have creative, community and economic outcomes.

BICHENO CRAYS YOUTH CLUB INC – IA13072

About Event Organiser:

The Bicheno Crays Youth Club Inc is a community-based organisation founded by local parents to provide activities and engagement opportunities for children and young people in Bicheno. The Club runs programs that promote social connection, wellbeing, and participation, often collaborating with local groups to deliver events and skill-building opportunities.

Event Description:

The Bicheno Crays Youth Club will host their first-ever **Learn to Surf** event, delivered by the professional team at **Coast Rider Surf Academy**. This two-day course will give children the chance to learn surfing in a safe, supportive environment, with a **BBQ for children and families** on each day.

Date:

11th and 12th April

Expected Attendees:

Up to 20 children per day, plus family members attending.

Event Overview:

This beginner surf program will accommodate 20 participants per day, with professional

instructors providing guidance and support. Families are invited to join a community BBQ, creating a welcoming environment for social connection and participation.

Community Contribution:

The event encourages local engagement, promotes physical activity, and provides a safe, inclusive space for children and families to connect.

Benefits to the Glamorgan Spring Bay Residents:

- Encourages community participation and connection
- Promotes health, safety, and physical activity
- Supports sport and recreational opportunities for young people

Request for support from Council:

The request from Bicheno Crays Youth Club Inc is for a \$1,400 financial contribution towards the surfing event.

Estimated costs for event activities to be covered by Community Small Grant funding:

Item	Cost
Surfing Lesson for Lesson for Bicheno Youth Club	\$1,400.00
Total	\$1,400.00

STRATEGIC PLAN REFERENCE

Key Foundations

2. Our Community

This means

Support for the arts, cultural activities, programs and events.

STATUTORY IMPLICATIONS

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

a. in-kind assistance; and

b. fully or partially reduced fees, rates or charges; and

c. remission of rates or charges under Part 9.

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

BUDGET IMPLICATIONS

Applications for funding are considered throughout the financial year until such time as the available funds are exhausted. There is a \$50,000 Event Support Grants Program provision in the 2025/26 budget. (\$45,000 as \$5,000 is withheld for Council run Community events)

To date \$28,455 has been distributed to external events and consequently there is \$16,545 remaining for this event application.

Event Support Grant Recipients 2025/2026

Name	In-kind Assistance	Amount donated \$	Date Approved
Freycinet Winter Challenge 2025 (SES Water and Road Safety)	Social media and marketing support . • Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$2,000	22 July 2025
Swansea Chamber of Commerce – Local Events Committee (Mental Health Roadshow)	Nil	\$1,100	22 July 2025
Bicheno Festivals Committee Inc – Bicheno Food and Wine Festival	Provide in-kind support of: • Permit fees waiver •Venue/Site hire waiver • Power for event •Collection of recycling post event	\$2,000	22 July 2025
Swansea Community Christmas	Nil	\$2,000	26 August 2025
Pop Up Books Stall (PUBS) Inc.	Nil	\$1,745	28 October 2025
Friends of Buckland Church Inc	Nil	\$1,000	28 October 2025
Spring Bay Rotary	Nil	\$1,850	28 October 2025
Triabunna Christmas Crew	Road closures for event and additional waste bins	\$2,500	25 November 2025
SpringBay Arts Group Inc	Provision of Wheelie bin for month of January and event promotion support	\$1,260	25 November 2025

Maria Voices Inc	Nil	\$1,000	9 December 2025
Bicheno Community Development Association	Nil	\$1,500	9 December 2025
Spoke Motorcycle Festival	Nil	\$2,000	24 February 2026
ECHO Festival	Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$4,000	24 February 2026
Bicheno Surf Life Saving Club – Devil of a Swim	Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$2,500	24 February 2026
Swansea Local Events Committee (Auspiced by Swansea Community and Men’s Shed – Swansea Car, Bike and Truck Show	Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$2,000	24 February 2026

* and any potential shortfall

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		

Political and Governance		
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		Not approving the recommended grant may result in missed opportunities for community development
Other		

OFFICER'S COMMENTS

This application meets the requirements of the relevant policy.

As Bicheno Crays Youth Club Inc are a newly established group in Bicheno, Council officers met with their representatives and provided advice on Council support including promotion of events and available grants.

We look forward to working with the Club and supporting their initiatives. The Bicheno Crays Youth Club inc activities are a positive contribution to the youth community in Bicheno, and the proposed event aligns well with the our coastal community.

OFFICER'S RECOMMENDATION

That Council approve a grant of \$2,000 to the Bicheno Community Development Association Subcommittee to support the delivery of the Skate of Mind event at Bicheno Skate Park, providing skateboarding and creative workshops for young people in the community.

8.5 Event Support Request - Skate of Mind - Big Hart Project

Author: Community and Communications Officer (Eliza Hazelwood)

Responsible Officer: Community Development Coordinator (Bernadette Pogorzelski)

ATTACHMENT/S

1. Event Support Grant Application Form - BCDA - Skate of Mind - Big Heart Project [8.5.1 - 6 pages]
2. Skate event brief Skate of Mind [8.5.2 - 3 pages]

PURPOSE

To request for Council to provide Event Funding of \$2,000 to Bicheno Community Development Association – Skate Park Subcommittee for the Skate of Mind Big Hart Project event.

BACKGROUND/OVERVIEW

Council periodically provides a level of financial and in-kind assistance to community events that aim to involve, engage and provide benefit to community groups within the Glamorgan Spring Bay municipality. Events supported by Glamorgan Spring Bay Council celebrate and engage local communities and promote tourism to our region. Councils ongoing support to organisations and groups assists in the delivery of events in the Glamorgan Spring Bay municipal area that have creative, community and economic outcomes.

BICHENO COMMUNITY DEVELOPMENT ASSOCIATION INC - 02958C

About Event Organiser: Skate of Mind is delivered by Big hART, a nationally recognised organisation specialising in youth wellbeing, creative development and community engagement. The event will be supported locally by the Bicheno Community Development Association, who oversee the Bicheno Skate Park Subcommittee. Information provided indicates that Big hART will supply the program facilitators, equipment and onsite coordination.

Event Description: Skate of Mind is a free, one-day youth-focused community event featuring skateboarding workshops, creative arts sessions (film, photography, digital art, music), live demonstrations, mentoring, and open skate time. The program aims to create an inclusive, supportive environment for young people of all abilities to participate in creative and physical activities.

Date: Sunday 29 March | 11:00 am – 3:00 pm

Expected Attendees: The organiser anticipates approximately 100–150 attendees, made up of young people, families and community members from Bicheno and surrounding areas.

Event Overview: The event will be delivered by a touring team of eight professional skateboarders, artists and mentors. Activities include structured skateboarding lessons, creative workshops, a live demonstration, informal skill-sharing and mentoring. Equipment such as skateboards and helmets will be available for participants who do not have their own. The program is designed to be accessible, free of charge and open to people of varying skill levels.

Community Contribution:

The Bicheno Skate Park Subcommittee will assist with local coordination, provision of first aid arrangements, and on-site supervision. Local groups such as the Lions Club will be invited to provide a BBQ.

Funding contributions identified by the applicant include:

- Big hART – \$5,000 (program delivery costs)
- BCDA Skate Park Account – \$1,500
- Additional \$1,500 proposed to be raised through community sponsorship and local fundraising initiatives.

Council funding of \$2,000 is being requested through this application.

Benefits to the Glamorgan Spring Bay Residents: The applicant has identified the following benefits for residents:

- Increased opportunities for youth engagement in a safe and supportive setting.
- Access to free, inclusive skateboarding and creative workshops.
- Positive role modelling through interaction with professional, nationally recognised skateboarders and creative mentors.

Request for support from Council:

The request from Bicheno Community Development Association Inc is for a \$2,000 financial contribution towards the professional skateboard coaching event.

Estimated costs for event activities to be covered by Community Small Grant funding:

Item	Cost
Event delivery by Big hART (staff, facilitators, equipment, touring team).	\$5,000
Total	\$5,000

STRATEGIC PLAN REFERENCE

Key Foundations

2. Our Community

This means

Support for the arts, cultural activities, programs and events.

STATUTORY IMPLICATIONS

Section 77 of the Local Government Act 1993 outlines the statutory requirements in relation to grants.

77. Grants and benefits

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

a. in-kind assistance; and

b. fully or partially reduced fees, rates or charges; and

c. remission of rates or charges under Part 9.

(2) The details of any grant made or benefit provided are to be included in the annual report of the council.

BUDGET IMPLICATIONS

Applications for funding are considered throughout the financial year until such time as the available funds are exhausted. There is a \$50,000 Event Support Grants Program provision in the 2025/26 budget. (\$45,000 as \$5,000 is withheld for Council run Community events)

To date \$28,455 has been distributed to external events and consequently there is \$16,545 remaining for this event application.

Event Support Grant Recipients 2025/2026

Name	In-kind Assistance	Amount donated \$	Date Approved
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Swansea Chamber of Commerce – Local Events Committee (Mental Health Roadshow)	Nil	\$1,100	22 July 2025
Bicheno Festivals Committee Inc – Bicheno Food and Wine Festival	Provide in-kind support of: <ul style="list-style-type: none"> • Permit fees waiver • Venue/Site hire waiver • Power for event • Collection of recycling post event 	\$2,000	22 July 2025
Swansea Community Christmas	Nil	\$2,000	26 August 2025
Pop Up Books Stall (PUBS) Inc.	Nil	\$1,745	28 October 2025
Friends of Buckland Church Inc	Nil	\$1,000	28 October 2025
Spring Bay Rotary	Nil	\$1,850	28 October 2025
Triabunna Christmas Crew	Road closures for event and additional waste bins	\$2,500	25 November 2025
SpringBay Arts Group Inc	Provision of Wheelie bin for month of January and event promotion support	\$1,260	25 November 2025
Maria Voices Inc	Nil	\$1,000	9 December 2025
Bicheno Community Development Association	Nil	\$1,500	9 December 2025
Spoke Motorcycle Festival	Nil	\$2,000	24 February 2026
ECHO Festival	Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$4,000	24 February 2026
Bicheno Surf Life Saving Club – Devil of a Swim	Provision of extra wheelie bins and removal of bins at the conclusion of the event.	\$2,500	24 February 2026
Swansea Local Events Committee (Auspiced by Swansea Community and Men’s Shed – Swansea Car, Bike and Truck Show	Provision of extra wheelie bins and removal of bins at the	\$2,000	24 February 2026

	conclusion of the event.		

RISK CONSIDERATION/S

Risk rating colour code:	Low	Medium	High	Extreme
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Area of Risk	Rating	Officer Comments
Contractual and Legal		
Environmental and Public Health		
Financial		
Industrial Relations		
Information Technology		
Natural Hazards		
Work Health and Safety		
Political and Governance		
Professional Indemnity		
Property and Infrastructure		
Public Liability		
Reputation		Not approving the recommended grant may result in missed opportunities for community development
Other		

OFFICER’S COMMENTS

The Skate of Mind event at Bicheno Skate Park presents a valuable opportunity for young people in the community to participate in skateboarding and creative workshops, develop new skills, and connect with peers and positive role models. The program is free and inclusive, providing access to equipment, mentoring, and creative activities, making it a low-barrier, high-impact event for youth engagement.

OFFICER’S RECOMMENDATION

That Council approve a grant of \$2,000 to the Bicheno Community Development Association Subcommittee to support the delivery of the Skate of Mind event at Bicheno Skate Park, providing skateboarding and creative workshops for young people in the community.

9 COUNCILLOR MOTIONS WITH NOTICE

The below Motion was received from Clr Churchill via email on Monday 16 March 2026 at 5:19pm.

Motion on Notice – Large Grant applications/opportunities

I move -

That any Council grant with a value of over ten thousand dollars (\$10,000) must involve appropriate due diligence and transparency including:

A robust needs based assessment that involves review of an entity's relevant financials; the opportunity to apply for the grant be made available to all 'like' entities/individuals in the municipality; and must be considered in open session of Council, with any key confidential information managed by way of related redaction, to ensure appropriate ratepayer transparency and confidence.

Context/rationale

- A grant from Council, versus a contract for services, is essentially a 'gift' of ratepayers' money to the recipient entity/individual;
- A Council grant of over \$10,000 is a major gift, given Glamorgan Spring Bay Council's paltry share of Tasmania's Local Government Base funding;
- The Australian and State governments provide funding through grant and incentive mechanisms, across many business areas for rural based organisations.
- Council received legal advice in 2023/24 that a then existing practice of annual payments to a private business was illegal, and that it didn't meet community expectation.
- Officers noted when presenting the 2023/24 legal advice that the practice of providing money to private organisations had caused ratepayer concern within the community.
- Council supported a motion to allow receipt of sizeable grant requests on the basis that any such grant request would necessarily involve a needs based assessment based on review of any entity/individual's business financials.
- Officers also noted an expectation that if a grant request was received, that other 'like' entities/individuals in the municipality should also be provided with the opportunity to submit a grant application.
- Ratepayers have a right to expect a transparent and diligent assessment of any large grant of their rates.

10 PETITIONS

Nil.

11 COUNCILLORS QUESTION TIME

11.1 Questions Taken on Notice from previous meeting

Q. Cllr Wallker Why Australia Day Awards ceremony is not held on Australia day 26 January?

A. There is some official guidance about when Australia Day ceremonies (including awards and citizenship ceremonies) *can* be held, but it mostly applies to *citizenship ceremonies* under federal law.

1. **Federal Rules (Citizenship Ceremonies)**

Under the **Australian Citizenship Ceremonies Code**, local governments used to be required to hold citizenship ceremonies *on* Australia Day (26 January).

In 2022 the **Australian Government revised the Code** so councils are now allowed to conduct their *Australia Day citizenship ceremonies*:

- On 26 January, or
- Within three days before or after (i.e., from 23–29 January) where necessary.

This greater flexibility was introduced to help councils manage scheduling, staff availability and attendance, while still recognising the significance of the national day.

2. **Awards Ceremonies and Other Events**

For Australia Day Awards ceremonies, there is no strict national legal requirement about the exact date. Many councils choose to:

- Hold them on 26 January, or
- Hold them adjacent to the date (before or after) to suit local scheduling needs, community participation, or staff availability.

Recent Glamorgan Spring Bay Council's Australia Day Ceremonies

2026 – The Chief Executive Officer, Mr Greg Tory, initially requested that the ceremony be held on 26 January 2026. Once he was advised that both the Mayor and Deputy Mayor were unavailable on that day, and noting that the Mayor is the presiding officer for a Citizenship Ceremony (followed by the Deputy Mayor), Mr Tory chose to schedule the event on a date that suited their availability—22 January 2026.

A condition of the funding and ambassador program from the National Australia Day Council requires that the event be held on either Sunday, 25 January 2026, or Australia Day, Monday, 26 January 2026. Council subsequently wrote to the National Australia Day Council requesting approval for the date change, which was granted. Council also notified the Department of Home Affairs of the new ceremony date, and they had no objections.

2025 - The then Acting General Manager Mr Peter Porch decided to move the ceremony to the day before, and it was held on Saturday 25 January 2025. This change was still in accordance with the official guidelines.

In previous years it was held on 26 January.

Q. Cllr Gregson Could Council check the protocol dates for the Australia Day Award Ceremony?

A. The Officer has provided a thorough explanation.

Clr Gregson Asked for clarification around the TasWaste Soft Plastic Briefing on 20 January 2026.

A. This has been specified under 'Meetings' as an online briefing for CEO's and included in the 24 February 2026 Minutes.

Q. Clr Edwards asked is the Rotary barbecue shelter at Spring Beach scheduled to be removed?

A. The funds for the BBQ have already been committed and are not available for another purpose.

Clr Walker asked can we have a stop sign between Charles and Vicary Streets?

A. This is being followed up with Building Tasmania (formerly State Growth).

Clr Edwards asked could additional speed humps or a 5 km/h speed limit sign be installed between the Parks Office and the zebra crossing?

A. This is being followed up with Building Tasmania (formerly State Growth).

Q. Clr Churchill accordingly, should we update the policy now to reflect this change, or address it as part of the scheduled review in July 2026, including within the section outlined below?

A. Officers to seek clarification of questions asked.

Clr Walker asked who is responsible for the management of the reeds that are in the rivulet that leads to duck park?

A. Tasmanian Parks and Wildlife manage the waterway at Duck Park, Swansea.

Clr Gregson asked has Daniel Wilsmore Open Space Strategy report come to Council?

A. No, it is still under review.

Clr McQueeney asked have we advised State Government that Proposals relating to the use of our infrastructure for expanded service provision that were provided to us on 27 January 2026 are yet to be considered by council and they not endorsed?

A. Officers to seek clarification of questions asked.

Clr McQueeney could you provide an update regarding the animal control and compliance matter, as well as the commitment made concerning the communication strategy, which was to be discussed with the committee after feedback from Parks and Wildlife?

A. The Draft Dog Policy is currently with Tasmanian Parks and Wildlife Service for sign off. Once it has been returned to Council that policy will be reported to Council to go on public exhibition.

Q. Cllr Churchill asked, could Environment be included as one of the four pillars in the risk table?

A. This will be captured as part of the Agenda template update.

11.2 Questions with Notice

Nil.

11.3 Questions without Notice

12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2025*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

Item Requests for Leave of Absence

1.1 As per the provisions of Regulation 17 (2) (i) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item Notification of Leave of Absence for parental leave

1.2 As per the provisions of Regulation 17 (2) (j) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item Minutes of Closed Session – Ordinary Council Meeting held on 24 February 2026.

2.1: As per the provisions of regulation 40 of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 3: Triabunna Tomorrow - Vicary Street Upgrade

As per the provisions of regulation 17 (e) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 4: Stormwater Works 8 Ryans Road, Orford

As per the provisions of regulation 17 (k) of the *Local Government (Meeting Procedures) Regulations 2025*.

Item 5: Triabunna Tomorrow Marina Precinct Infrastructure Project (TTMPIP) – Update

As per the provisions of Regulation 17 (2) (d) (i); (ii); or(iii) (f) (i), or (ii) of the *Local Government (Meeting Procedures) Regulations 2025*.

RECOMMENDATION

That Council moves into Closed Session at [time].

The Mayor to confirm that the recording has been terminated.

13 CLOSE

The Mayor to declare the meeting closed at [time].

CONFIRMED as a true and correct record.

Date: **Mayor Cheryl Arnol**