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## **ORDINARY COUNCIL MEETING MINUTES**

TUESDAY 27 JUNE 2023

2:00 PM

Council Chambers, Triabunna

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## NOTICE OF MEETING

Notice is hereby given that the next Ordinary Council Meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday 27 June 2023, commencing at 2:00 pm.

## QUALIFIED PERSON CERTIFICATION

I hereby certify that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

**Dated** this Thursday 22 June 2023



Greg Ingham  
**GENERAL MANAGER**

### IMPORTANT INFORMATION

- As determined by Glamorgan Spring Bay Council in April 2017, all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live.
- A recording of the meeting will be available via the link on the Glamorgan Spring Bay Council website following the meeting.

In accordance with the *Local Government Act 1993* and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

## TABLE OF CONTENTS

<b>1</b>	<b>OPENING OF MEETING .....</b>	<b>5</b>
1.1	Acknowledgement of Country.....	5
1.2	Present .....	5
1.3	Apologies and Leave of Absence .....	5
1.4	In Attendance .....	5
1.5	Late Reports .....	6
1.6	Declaration of Interest or Conflict.....	6
<b>2</b>	<b>CONFIRMATION OF MINUTES .....</b>	<b>7</b>
2.1	Ordinary Meeting of Council - 23 May 2023 .....	7
2.2	Date and Purpose of Workshop(s) Held .....	8
2.3	Minutes of Glamorgan Spring Bay Audit Panel - 24 May 2023 .....	14
<b>3</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>16</b>
3.1	Questions on Notice .....	16
3.2	Questions Without Notice.....	26
<b>4</b>	<b>PLANNING AUTHORITY SECTION .....</b>	<b>27</b>
4.1	Draft Tasmanian Planning Policies – Planning Authority submission to exhibition period .....	28
4.2	Draft Amendment AM2023-02 – Tasmanian Planning Scheme - Glamorgan Spring Bay– Revisions to GSB-S3 Louisville Road Specific Area Plan .....	35
<b>5</b>	<b>FINANCIAL REPORTS .....</b>	<b>44</b>
5.1	Financial Report period ending May 2023 .....	44
<b>6</b>	<b>SECTION 24 COMMITTEES .....</b>	<b>46</b>
6.1	Triabunna Community Hall Committee Minutes - 2 May 2023.....	46
6.2	Bicheno Memorial Hall Committee Minutes - 7 March 2023.....	50
6.3	Triabunna Recreation Ground Advisory Committee Minutes - 25 May 2023 .....	54
6.4	Marine Infrastructure Committee Minutes - 6 June 2023 .....	57
<b>7</b>	<b>INFORMATION REPORTS .....</b>	<b>60</b>
7.1	Director Works and Infrastructure - Peter Porch .....	60
7.2	Community Survey Outcome .....	66
<b>8</b>	<b>OFFICERS' REPORT REQUIRING A DECISION .....</b>	<b>70</b>
8.1	Budget Estimates and Rates Resolution 2023/24 .....	70

8.2	2023/24 Fees and Charges .....	80
8.3	Motions for Local Government Association of Tasmania (LGAT) General Meeting - 30 June 2023.....	83
8.4	Community Small Grant Application - East Coast Anglican .....	87
8.5	Late Agenda Report - Insurance Renewal 2023-24 JLT .....	91
<b>9</b>	<b>NOTICES OF MOTION .....</b>	<b>95</b>
<b>10</b>	<b>PETITIONS .....</b>	<b>96</b>
<b>11</b>	<b>COUNCILLORS .....</b>	<b>97</b>
11.1	Questions on Notice by Councillors .....	97
11.2	Comments/statements .....	97
<b>12</b>	<b>CONFIDENTIAL ITEMS (CLOSED SESSION) .....</b>	<b>98</b>
<b>13</b>	<b>CLOSE.....</b>	<b>99</b>

## **1 OPENING OF MEETING**

The Mayor welcomed Councillors and staff and declared the meeting open at 2:01 pm.

### **1.1 Acknowledgement of Country**

*The Glamorgan Spring Bay Council acknowledges the Traditional Owners of our region and recognises their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.*

### **1.2 Present**

#### **Present:**

Mayor Cheryl Arnol  
Deputy Mayor Michael Symons  
Clr Rob Churchill  
Clr Neil Edwards  
Clr Greg Luck  
Clr Carole McQueeney  
Clr Jenny Woods  
Clr Robert Young

### **1.3 Apologies and Leave of Absence**

Nil.

### **1.4 In Attendance**

General Manager, Mr Greg Ingham  
Executive Officer, Mrs Jazmine Kerr  
Director Planning and Development, Mr Alex Woodward  
Director Works and Infrastructure, Mr Peter Porch  
Director Corporate and Community, Mrs Elysse Blain  
Senior Planning Consultant, Mr Mick Purves  
Senior Planner, Mr James Bonner

## **1.5 Late Reports**

### **DECISION 114/23**

Moved Cllr Jenny Woods, seconded Deputy Mayor Michael Symons:

That Council accepts late report item Insurance Renewal 2023-24 JLT as late agenda item 8.5

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **1.6 Declaration of Interest or Conflict**

*The Mayor requests Elected Members to indicate whether they have:*

- 1. any interest (personally or via a close associate) as defined in s.49 of the Local Government Act 1993; or*
- 2. any conflict as described in Council's Code of Conduct for Councillors,*  
*in any item included in the Agenda.*

**Nil.**

## **2 CONFIRMATION OF MINUTES**

### **2.1 Ordinary Meeting of Council - 23 May 2023**

#### **RECOMMENDATION**

That the Minutes of the Ordinary Meeting of Council held on 23 May 2023 at 2:00pm be confirmed as a true and correct record.

#### **DECISION 115/23**

Moved Deputy Mayor Michael Symons, seconded Cllr Rob Churchill:

That the Minutes of the Ordinary Meeting of Council held on 23 May 2023 at 2:00pm be confirmed as a true and correct record.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **2.2 Date and Purpose of Workshop(s) Held**

### **MONDAY 29 MAY 2023**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1:40pm to 5.00pm on Monday 29 May 2023 at the Council Offices, Triabunna.

#### **Present:**

Mayor Cheryl Arnol (from 3:00pm)  
Deputy Mayor Michael Symons (from 3:00pm via remote video conference)  
Clr Rob Churchill  
Clr Neil Edwards  
Clr Greg Luck  
Clr Carole McQueeney  
Clr Robert Young

#### **Apologies:**

Clr Jenny Woods

#### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Peter Porch, Director Works and Infrastructure  
Mrs Elysse Blain, Director Corporate and Community  
Senior Planning Consultant, Mr Mick Purves  
Senior Planner, Mr James Bonner  
Accountant, Mr Brendan Ryan

#### **Guests**

- Nil

#### **Agenda**

- Planning Policies
- Draft 2023/24 Budget

### **RECOMMENDATION**

That Council notes the information.



**DECISION 116/23**

Moved Cllr Jenny Woods, seconded Deputy Mayor Michael Symons:

That Council notes the information.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **TUESDAY 6 JUNE 2023**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 11:00am to 1:30pm on Tuesday 6 June 2023 at the Council Offices, Triabunna.

### **Present:**

Mayor Cheryl Arnol  
Clr Rob Churchill  
Clr Neil Edwards  
Clr Greg Luck  
Clr Carole McQueeney  
Clr Jenny Woods

### **Apologies:**

Deputy Mayor Michael Symons  
Clr Robert Young

### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Peter Porch, Director Works and Infrastructure  
Mrs Elysse Blain, Director Corporate and Community  
Accountant, Mr Brendan Ryan (via remote video conference)

### **Guests**

- Nil

### **Agenda**

- Fees and Charges
- 2023/24 Budget
- Provision of Primary Health Services Tender

### **RECOMMENDATION**

That Council notes the information.

**DECISION 117/23**

Moved Cllr Carole McQueeney, seconded Cllr Neil Edwards:

That Council notes the information.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **TUESDAY 13 JUNE 2023**

In accordance with the requirement of Regulation 8(2)(c) of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a Council Workshop was held from 1:30pm to 5:00pm on Tuesday 13 June 2023 at the Council Offices, Triabunna.

### **Present:**

Deputy Mayor Michael Symons (from 3:30pm, via remote video conference)  
Clr Rob Churchill  
Clr Greg Luck  
Clr Carole McQueeney  
Clr Jenny Woods  
Clr Robert Young

### **Apologies:**

Mayor Cheryl Arnol (due to medical leave)  
Clr Neil Edwards (due to personal appointment)

### **In Attendance:**

Mr Greg Ingham, General Manager  
Mr Peter Porch, Director Works and Infrastructure  
Senior Planning Consultant, Mr Mick Purves  
Senior Planner, James Bonner

### **Guests**

- Nil

### **Agenda**

- Motions for LGAT General Meeting - 30 June 2023
- DRAFT - 2023/24 Annual Plan
- Submission to Local Government Board - Future of Local Government
- Solis (Louisville Road) SAP amendment
- Public consultation proposal for Exhibition Gallery at ECHM gallery naming
- Waste Strategy Update
- Draft Letter - Included with the Rates Notice

### **RECOMMENDATION**

That Council notes the information.

**DECISION 118/23**

Moved Deputy Mayor Michael Symons, seconded Cllr Jenny Woods:

That Council notes the information.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **2.3 Minutes of Glamorgan Spring Bay Audit Panel**

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Audit Panel Minutes 2023-05-24 (1) [2.3.1 - 3 pages]
2. Audit Panel Review of Draft 2023-24 Budget Comments 2023.05.24 [2.3.2 - 2 pages]

### **PURPOSE**

To recommend that Council receives and notes the attached Minutes from the Glamorgan Spring Bay Council Audit Panel.

### **BACKGROUND/OVERVIEW**

The Glamorgan Spring Bay Council Audit Panel (the Panel) plays a vital role in assisting Elected Members of the Glamorgan Spring Bay Council in fulfilling responsibilities relating to the review of the Council's performance and effectiveness as well as safeguarding its long-term financial position.

The Panel met on 24 May 2023 at the Triabunna Council Office. The Panel has made a number of recommendations and a summary of the key actions are provided at the end of the Minutes. The majority of these require action by Council staff or the Chair of the Panel.

### **STRATEGIC PLAN REFERENCE**

#### **Guiding Principles**

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

#### **Key Foundations**

1. Our Governance and Finance

#### **What we plan to do**

- Set realistic budgets and monitor income and expenditure closely.

### **STATUTORY IMPLICATIONS**

- Local Government Act 1993
- Glamorgan Spring Bay Audit Charter
- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

### **BUDGET IMPLICATIONS**

Nil.

## **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				Nil.
No material risk associated with adopting the recommendation.				
<b>Do not adopt the recommendation</b>				Nil.
There is no material risk from not adopting this recommendation				

## **OFFICER'S COMMENTS**

The audit function is recognised as a critical component in the accountability and governance framework of any local government entity, and, under the Act, all Tasmanian councils are required to establish and maintain an audit panel. Not doing so would be a breach of the Act and significantly reduce oversight of Councils finances.

The Audit Panel has been pleased to note the ongoing improvement in Councils organisational financial controls towards the resulting positive financial audit results.

Some of the recommendations from the Audit Panel Review of the draft 2023-24 Budget paper have since been implemented by Council into the 2023-24 Budget.

## **OFFICER'S RECOMMENDATION**

That Council receives and notes the attached Minutes of the Glamorgan Spring Bay Council Audit Panel Meetings held on the 24 May 2023.

## **DECISION 119/23**

Moved Cllr Robert Young, seconded Cllr Carole McQueeney:

That Council receives and notes the attached Minutes of the Glamorgan Spring Bay Council Audit Panel Meetings held on the 24 May 2023.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

### 3 PUBLIC QUESTION TIME

Public Question Time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the *Local Government (Meeting Procedures) Regulations 2015*, Questions on Notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which a member of the public would like a question answered.

#### 3.1 Questions on Notice

##### John Gault

*There has been extensive publicity given to continuing statements from GSBC regarding the apparent anomaly’s seen in the allocation of Grants from the State Grants Commission (SGC).*

*It is and has been stated often over the past twelve month and more by Councillors and senior staff that the ratepayers of GSBC are being discriminated against as a consequence of an anomalous and unfair distribution from the SGC.*

*In February 2023, I personally wrote to the Chairman of the SGC asking for his explanation as to the seeming “anomaly” upon which the GSBC have been relying to “explain” the differing grants from the SGC which at face value would appear to disproportionately disadvantage ratepayers in GSBC. I received a very considered, reasoned and courteous response from the Chairman of the SGC, and as a consequence of his explanations, I am completely satisfied that any grants provided by the SGC are done so under a very strictly controlled set of principles applied nationally, and have been done so for many years.*

*Should Council require a copy of the exchange of e-mails I had with the Chairman of the SGC, then I am happy to provide same.*

*There is little if any doubt that the allocation to GSBC each year is an order of significant magnitude less than the average grant allocated by the SGC to other Councils in Tasmania, especially when compared to Councils of similar size and nature.*

**Q1.** Does GSBC still hold the view that the Council has been dealt with unfairly by the SGC?

##### Response from General Manager, Greg Ingham

It is evident from the Base Grant dividends provided through the State Grants Commission that there is significant inequality in the distribution of grants to the 29 Councils in Tasmania. GSBC is a stark outlier.



## Financial Assistance Grants Base Allocation - 2021/22 - 2022/23

COUNCIL	2021-2022	2022-2023	INCREASE
Break O'Day	\$1,314,545	\$1,446,000	\$131,455
Central Coast	\$2,430,646	\$2,673,711	\$243,065
Glamorgan Spring Bay	\$203,876	\$203,900	\$24
Huon Valley	\$1,973,673	\$2,131,423	\$157,750
Meander Valley	\$2,095,489	\$2,305,038	\$209,549
Sorell	\$1,310,848	\$1,352,685	\$41,837
Southern Midlands	\$1,841,481	\$1,927,766	\$86,285
West Tamar	\$2,262,102	\$2,488,822	\$226,720

One of the principles of the State Grant Commission distribution is Horizontal Fiscal Equalisation:

### 1. Horizontal Fiscal Equalisation

General-purpose grants will be allocated to local governing bodies, as far as practicable, on a full horizontal equalisation basis as defined by the Act. This is a basis that ensures each local governing body in the State or Territory is able to function, by reasonable effort, at a standard not lower than the average standard of other local governing bodies in the State or Territory. It takes account of differences in the expenditure required by those local governing bodies in the performance of their functions and in the capacity of those local governing bodies to raise revenue.

That the property values being higher is being used as the means for determining that Glamorgan Spring Bay residents do not require the level of assistance provided to other Council areas, by some margin, and hits the mark for horizontal equalisation is an argument that Council cannot support. Where is consideration of capacity to pay for the many residents on fixed income? Where is the consideration of investment portfolios, financial assets, art collections to name only a few of the non-property related options for people across the state where average income is higher and median age of population is lower? The model is silent on anything but property value.

Yes, GSBC holds the view that the Council has been dealt with unfairly by the State Grants Commission.

*Q2. In the light of the advice from the SGC that no anomalies exist in the manner in which grants are allocated to GSBC when compared to other Councils, can GSBC provide any explanation to ratepayers as to why grants to GSBC are such an order of magnitude less than to other similar sized Councils?*

### Response from General Manager, Greg Ingham

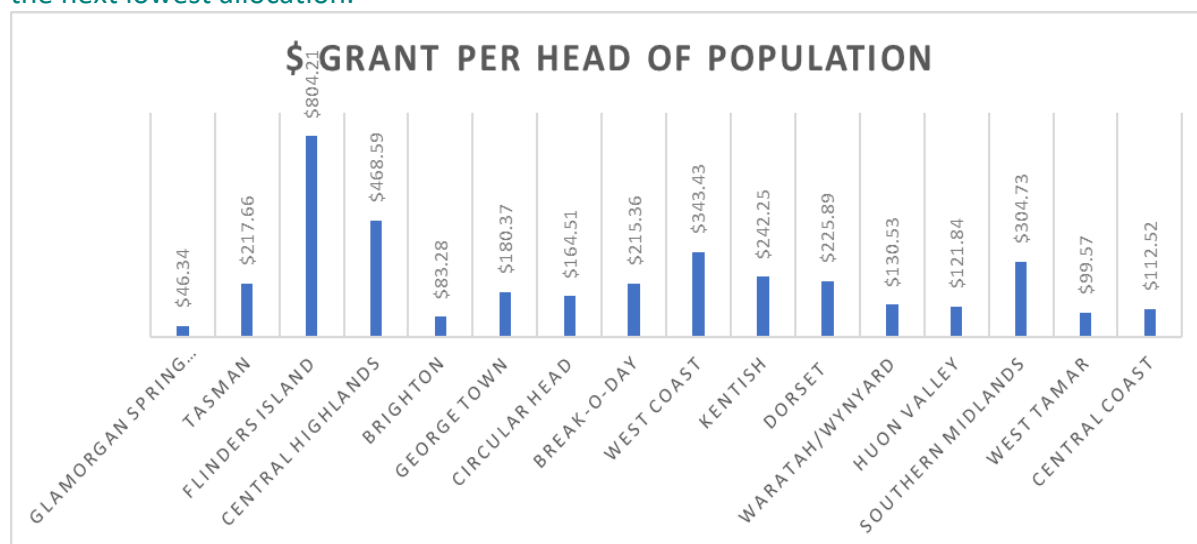
GSBC has endeavored to gain an explanation of the anomaly of the State Grant Commission's distribution. The State Grant Commission have been invited to Council twice in the last two years to explain the methodology of the grant distribution, and for Council to gain an understanding of why the current and historical situation exists.

Council learnt from the State Grant Commission that the maths in their formula is audited and the State Grant Commission stands by it. The result of the maths is not in dispute. What is in dispute is the fairness and equity of the result and the methodology and input measures being used to make their determination.

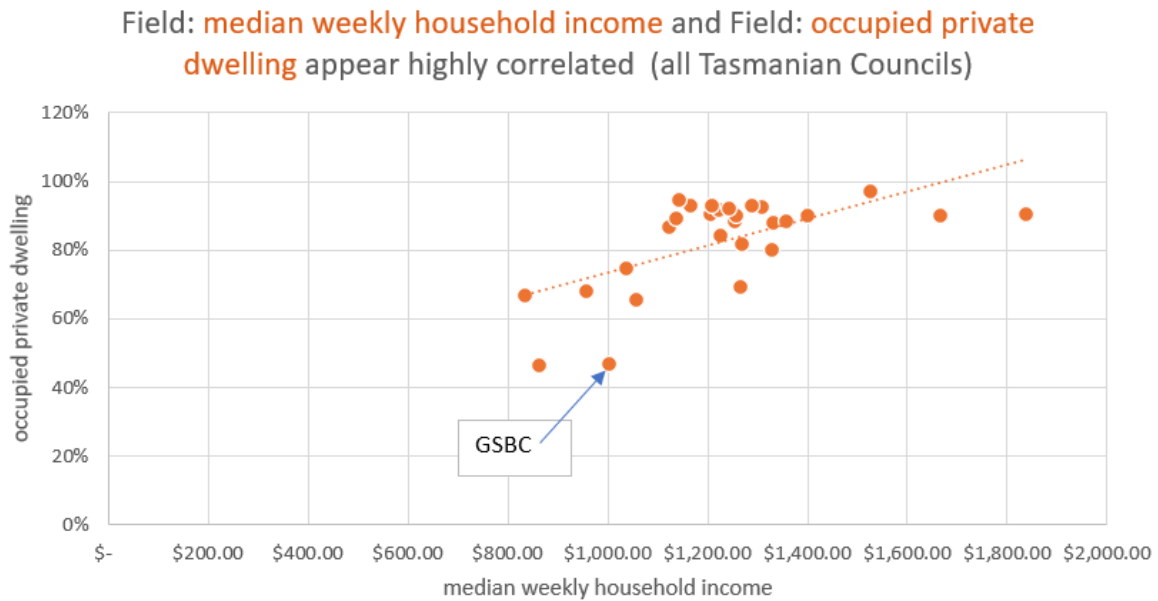
Council has suggested that the inequity needs to be addressed as a matter of urgency and has engaged with various Ministers on the matter. We note that the Local Government Reform process currently underway recognises the inequity of grant distribution in Tasmania as an issue. It appears that the State Grant Commission is independent of Government in that the Government has been unable, to date, to influence an outcome to address the inequity and help our community.

For example, Glamorgan Spring Bay has high property values as assessed by the Valuer General and these are the values used in the assessment. Glamorgan Spring Bay has a low resident population, less than 50% of residences occupied, at census night and this value is used in the calculation. It presently matters not that a census in the middle of tourist seasons would produce a much different result. Glamorgan Spring Bay is among the lower income per household in the state on census night. Yet while the model equates high income properties with capacity to pay it makes no allowance for the low income of a higher proportion of our full-time resident population than other localities. So even if the amount the state has to distribute were based on a simple and equal per capita distribution, the amount per head of population for our residents would increase.

The chart below is an indicator of per-capita allocation from the grants as distributed, based on the 2016 census population to a range of Councils. Glamorgan Spring Bay is just over half the next lowest allocation.



When assessed for correlation between low income and low occupancy of dwellings, the results indicate that the more properties that are occupied in a Council area at census (winter) has a direct correlation to the higher income of the resident population. Glamorgan Spring Bay has low income and low occupancy yet is assessed as having greater capacity to pay and less need for financial assistance through the grants. Surely a dense population of high earning households has less need for assistance than a sparse population of low income earners.



Council is unable to reconcile the disparity between average income per household which is amongst the lowest in the state and grant distribution which is the lowest in the state by some margin.

Q3. *What steps is Council undertaking to ensure that in future, the financial affairs of Council are so managed as to enable Council to apply for allocations from the SGC more closely aligning with the quantum of similar SGC grants made to other Councils across Tasmania?*

*I look forward to Council being able to provide answers to these questions.*

#### Response from General Manager, Greg Ingham

The grants provided by the State Grant Commission are not applied for by Councils. They are allocated based on the criteria and formulae of the grant model. While ever the model is distributed under the present model the residents of Glamorgan Spring Bay will be adversely impacted by the inequitable distribution. We have been successful in having the State Grant Commission recognise that Glamorgan Spring Bay is an outlier in the distribution and to consider adjustments which would better reflect the aging population and fixed income of a far greater proportion of this municipality's residents than is the case elsewhere.

Glamorgan Spring Bay Council has been on a journey of responsible financial management with a goal for long term financial sustainability in recent years. The Council efforts in becoming a well-run financially sustainable organization has been recognised by important stakeholders including – the Tasmanian Government, the Tasmanian Audit Office (TAO), Council's Independent Audit Panel and sectors in the community. Difficult but responsible decisions were made on that journey and the Council has been recognised for that.

Council has adopted Asset Management Plans (AMP's) and a Long-Term Financial Management Plan (LTFMP) as part of its strategic plan journey, again recognised by important stakeholders as significant improvement. The LTFMP sets out how Council governs the

financial aspects of its Strategic Framework. Underpinning this is Council's goal of managing its operations in a financially sustainable manner now and into the future.

We want the best for our community and believe that the 'shortfall' evident in untied grant fund distribution of a million dollars annually compounding over several years would have made a significant positive impact on our revenue and would therefore have obviated the need for such high rate increases and enabled council to build some cash reserve.

**Robyn Moore**

*Q1. The State Grants Commission uses average per capita spending of all councils in Tasmania over the previous three years to calculate the expenditure requirement for each individual council, with adjustments made for factors such as absentee population, weather events, geographical isolation, population, socio-economic disadvantage and tourism. According to this data on the SGC's grant allocation spreadsheet, GSBC's expenditure requirement for planning and community amenities in 2022-2023 was \$1 million. GSBC spent \$3 million. Please explain GSBC's overspending on this item and supply the breakdown of planning and community amenities spending as per the State Grants Commission spreadsheet.*

**Response from General Manager, Greg Ingham**

I appreciate the interest and opportunity being provided through this question and a similar question posed by Robyn Moore through various media. This enables of more detailed information to be provided to dispel assumptions that will mislead.

In regard to the assertion of overspending in planning and community amenities spending, it is important to understand that this category is made up of two distinct classes of expenditure. The first one being 'Community and Regional Development'. This incorporates the traditional planning, building and plumbing statutory requirements. The second class is 'Community Amenities' which covers outlays on administration, provision and or operation of street lighting, crematoria, cemeteries, public conveniences, and other public amenities. The break down of this expenditure is approximately 50% for each class.

Each Council has different services within its municipal area and when completing Consolidated Data Collection (CDC) survey may allocate expenditure inconsequently. This could be evidenced by GSBC's allocation being higher for some classes but lower for others. The CDC data provided by Councils informs the State Grant Commission spreadsheet you refer to.

Furthermore, the difference between the actual and adjusted figures that you reference is not an overspend. This is the allocation of expenditure the State Grant Commission uses to attempt to standardize the State spending for each expenditure category based on the 2021 census to determine population.

Q2. *According to data on the SGC's grant allocation spreadsheet, GSBC's expenditure requirement for administration was approximately \$2.5 million and GSBC spent approximately \$3.5 million. Please explain GSBC's overspending on this item and supply the breakdown of administration spending as per the State Grants Commission spreadsheet.*

**Response from General Manager, Greg Ingham**

There appears to be some misinterpretation around the numbers presented in the State Grant Commission grant allocation spreadsheet, specifically around the calculations of standardised expenditure. To assist with this, I would like to clarify how each number is generated and what they mean.

For some background, this information is collected from each Council each year via a Consolidated Data Collection (CDC) survey and the numbers in the current 2022-23 Model Summary are based off the 2021 financial data provided in December 2021. Through this data collection process, each Council is given some guidance about how to most appropriately allocate the expenditure into various categories. It is at the discretion of each Council to interpret this information and most appropriately allocate expenses based on this direction. This does create anomalies where Councils allocate data into different categories causing misalignment and difficulties for comparison purposes.

Following on from the above we come to the first metric in the 2022-23 Model Summary, "Actual Expenditure (net of Other Financial Support)". As it reads, this is the actual expenditure incurred by each Council and then allocated into each category based on the interpretation of each Council.

The second metric is "Average Expenditure". This is calculated by combining the expenditure allocated to a category from every Council to get a total expenditure for the category. This is then reallocated to each Council based on the population on Census night back in August 2021 for a theoretical average. For Glamorgan Spring Bay, our population on Census night for purposes of this calculation is 4,768 (Break O'Day had a population of 6,506 for comparison) which can be seen at the top of the 2022-23 Model Summary.

The next metric is a "Cost Adjustor". Council do not have full clarity on how this is exactly calculated however, the State Grant Commission provide some guidance on what goes into the calculation on their website. Some of the factors include Absent Population, Climate, Dispersion, Isolation etc. They account for these various factors but it is not clear as to the extent they affect the adjustment factor.

After all the above numbers have been calculated Council receive a theoretical allocation of "Adjusted Expenditure". This is calculated by taking the "Average Expenditure" of a category and multiplying it by the "Cost Adjuster" to give an "Adjusted Expenditure" allocation. This is not to be confused with what the State Grant Commission believes each Council should be spending in each category as this is not a value they can determine, it is merely a method they have used to attempt to standardise the expenditure allocation across all Councils. An example of this is some Council's may not have need to expend money under a certain category however, based on their population, they will receive an allocation of expenditure for that category whether they require it or not. This also holds true in reverse where a

Council needs to expend a certain amount on a category but will receive a lesser expenditure allocation due to their low population.

Based on the above breakdown we hope to have explained that the numbers in question are not comparable and that a higher "Actual Expenditure" compared to "Adjusted Expenditure" does not translate to an overspend for a category, such as Administration, in this circumstance.

### Annette Peach

*Further to the letter one of our group sent last week we felt that an additional explanation may be of benefit to all as to how a Council's AAV impacts on its grant allocation, to further everyone's understanding of the grant allocation methodology of the State Grant Commission (SGC).*

*The following table uses the selected Council grant allocations that Glamorgan Spring Bay Council (GSBC) have been posting online and in the Great Oyster Bay News, to show that GSBC receives less grants than other Councils. Without the additional information we have provided on our table, on the face of it this does appear unfair. Once you include the additional data you can see that there is logic to the allocation system and the complaints coming from GSBC have not considered the entire picture and merely looked at the final allocation.*

Grant Calcs for 2022/23										
	Revenue Capacity (A)	Adjusted Expenditure (B)	Needs Requirement (B-A)	Needs Grant	Population Grant	Total Base Grant (before Cap)	Total Base Grant (after Cap)	Council AAV	Population	AAV/ Population
Break O'Day	\$11,395,397	\$16,065,841	\$4,670,444	\$1,272,373	\$150,082	\$1,422,455	\$1,446,000	\$79,572,976	6506	\$12,231
Central Coast	\$22,194,052	\$30,345,862	\$8,151,810	\$2,220,804	\$511,560	\$2,732,364	\$2,673,711	\$166,760,720	22176	\$7,520
GSBC	\$12,310,431	\$12,418,430	\$107,999	\$32,645	\$109,989	\$142,634	\$203,900	\$98,378,124	4768	\$20,633
Huon Valley	\$20,297,915	\$26,459,397	\$6,161,482	\$1,678,578	\$420,740	\$2,099,318	\$2,131,423	\$160,359,924	18239	\$8,792
Meander Valley	\$23,578,064	\$30,341,133	\$6,763,069	\$1,842,468	\$468,792	\$2,311,260	\$2,305,038	\$180,401,603	20322	\$8,877
Sorell	\$17,592,961	\$21,116,529	\$3,523,568	\$959,928	\$374,397	\$1,334,325	\$1,352,685	\$146,881,008	16230	\$9,050
Southern Midlands	\$8,831,248	\$15,235,134	\$6,403,886	\$1,744,616	\$149,782	\$1,894,398	\$1,927,766	\$58,080,041	6493	\$8,945
West Tamar	\$23,116,586	\$30,061,704	\$6,945,118	\$1,892,064	\$566,762	\$2,458,826	\$2,488,822	\$188,074,177	24569	\$7,655

*There are nuances in the calculations however the biggest influence on the grant is the AAV or Assessed Annual Value. The Government assessed annual value of a property.*

*An example is Southern Midlands (SM) vs Break O'Day (BOD). SM and BOD have very similar populations however SM receives a higher grant than BOD. SM has a lower AAV than BOD and therefore a lower revenue earning capacity, ergo has a higher needs requirement (Column B-A) and a higher grant allocation follows. With this initial guide, the table is self-explanatory.*

*The increases in property values in GSBC have been celebrated by Council in recent history, with news stories linked on this very topic on the GSBC website. The increased AAV seems to*



*have come at a cost of our grant share. As has been stated over prior years by GSBC, the GSBC grant has been reducing over time. The increasing AAV appears to be the main cause of this.*

*In summary, on paper GSBC simply does not have the same needs as the other regions, due to the high AAV over our population (see final column). GSBC is a standout in this column, as highlighted. Michael Ferguson recently quite clearly explained this situation when John Tucker raised the issue in the House of Assembly on June 6th 2023.*

*Given all this,*

*Q1. Does Council agree with the concept that our high AAV influences the needs grant and GSBC receives a lower grant because of our high AAV, and that the high AAV means GSBC can raise higher revenue via rates than Councils with lower AAV's?*

### **Response from General Manager, Greg Ingham**

The AAV of properties is determined by the Valuer General for all properties within the state and so Council, like all other landowners is required to accept the values provided. Council does not agree that it can or should raise higher rates than other Councils simply because of a lower distribution of Commonwealth funding per head than any other Council.

To accept this method is to say that our residents do not deserve an equal share of funds provided by the Commonwealth for the provision of services in our area. Many of our residents live in properties worth less than those of other Council areas and are on fixed incomes in retirement. Should they receive one tenth of the allocation per capita than a resident of the Central Highlands? Council understands the long-term financial needs for the renewal of infrastructure and provision of services. Any assistance provided by these untied grants year on year will provide rate relief for our property owners.

The population is taken at census time in August, during winter. The population of the area is determined to be that, yet the occupancy of property is almost equal lowest in the state by a long margin at 47%. The highest occupancy for a Council on census night is 97% with the state average around 83%. Yet we know the population of our area effectively doubles in holiday seasons. So our servicing is for a population double the census figure, unlike other Council areas where population is stable in winter and likely reduces in holiday periods as people come to areas like ours to use services. Using the peak period population figures would arguably better reflect the demand on infrastructure and services provided for the community by Council. So we consider the population value used is not reflective of the service demand and is a considerable contributor to the outlier status of this Council area in the distribution.

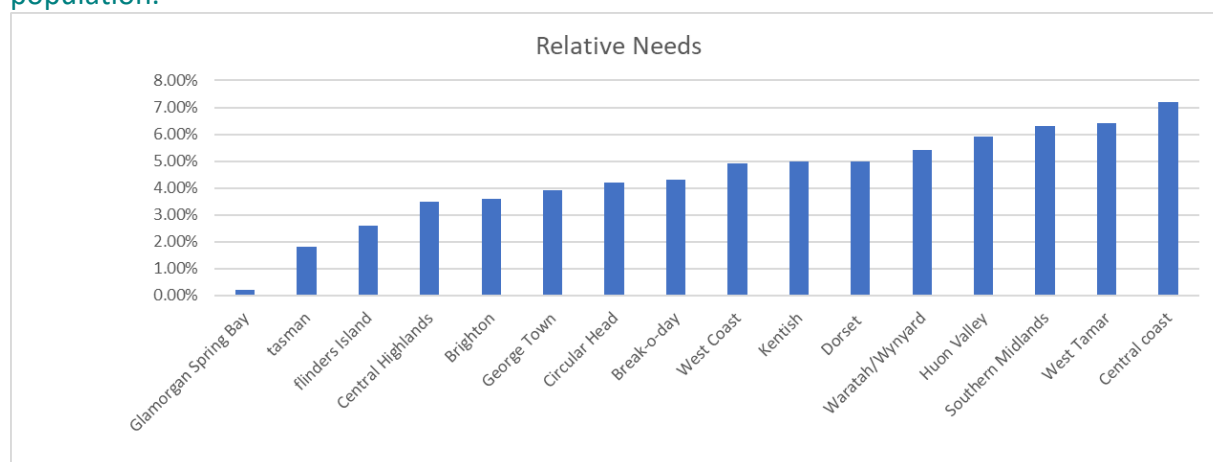
*Q2. When looking at it on paper, the calculation seems fairly reasonable. How do Council believe that this situation is unfair, as this is the position that has been presented by Council and Councillors on social media and in publications? Our understanding is that this methodology is applied across Australia. In your answer, please explain how Council considers that the allocation based on AAV and population, with factors considered for variables like absentee population, weather etc, is unfair. What would Council change and how would that influence the outcome of GSBC's grant and Council's like Southern Midlands with much lower AAV's? This will make things clearer*

*for ratepayers as the current stance of "it's not fair" does not give anyone any clarity to the situation.*

### Response from General Manager, Greg Ingham

Certainly, if we only look at the information provided by the Commission one will agree that all is reasonable. However, a closer examination will raise many questions.

The State Grants Commission has advised that there is another Council in Victoria which is very similar in its assessed criteria to Glamorgan Spring Bay and this Council also is a significant outlier. It has been acknowledged by the State Grants Commission that the assessment methodology does not provide an equitable outcome for the Glamorgan Spring Bay population.



The chart above shows the "Relative Needs" as assessed under the model. Apparently West Tamar property owners, a municipality with average household income 1.3 times that of our council area has a relative need 32 times that of our property owners.

Brighton, with a population where income under \$650 per week is 15% of population and income over \$3000 per week is 13%, compared to Glamorgan Spring Bay where 27% of the population receives less than \$650 per week and 8% earns over \$3000 per week has a relative need 36 times Glamorgan Spring Bay. 0.1% compared to 3.6% in the 22-23 model.

Councils like Southern Midlands have been receiving significant annual grant funds \$1.927M in 22-23, while amassing millions of unspent funds in the bank (14.636M cash and cash equivalents 21/22 annual report). What is the relative need of a council which can apparently meet all their community needs and continue to rate properties to amass such funds? What is their relative need? Apparently it is 60 times that of Glamorgan Spring Bay at 6%.

If a council can amass millions of dollars above the State Audit Office recommended cash provisions where is their need for any assistance? Why are they effectively banking the grant? Isn't this evidence of a lack of "relative need"?

Council acknowledges that the State Grants Commission is working within the parameters it has to gradually address the anomalous situation we have identified but is limited in its capacity to respond. However, the various elected members of state and federal politics, who have capacity to influence other grants and concessions for your council to assist in providing services to you at the lowest cost, may be encouraged to address the inequity outside the grants commission process with other mechanisms available to them.



**Mayor Cheryl Arnol made the following statement in relation to the General Manager's responses to the above Questions on Notice:**

*I thank the General Manager for his responses to questions on notice in relation to the State Grants Commission.*

*Council has engaged with Federal and State politicians, the State Grants Commission and anyone else who would listen about our concerns in relation to the methodologies used to determine the Federal Assistance Grant Allocation over the past 18 months.*

*We have scrutinized our inputs to the Consolidated Data Collection surveys over the years and have not been able to identify any errors that may have impacted on the base grant allocation.*

*In recent days, and following some super sleuthing by a Councillor who has extensive experience in the Federal and State Government grant funding space, it has been identified that there may be a problem with how the State Grants' Commission has interpreted and applied the Base Grant principles that the Federal Government applies for distributing the grant funding across councils. Probably the most significant factor is that the State Grants Commission information identifies that it has been over 20 years since the Federal government has done a public review of how the State Grants' Commission distributes the base grants across Tasmanian Councils.*

*Council, through the Office of the Mayor, will now work with our local Federal Members of Parliament and other Federal government departments to have an urgent review of the principles undertaken that hopefully will result in a much better and welcome outcome for Glamorgan Spring Bay.*

### 3.2 Questions Without Notice

*Glamorgan Spring Bay Council will allow questions to be provided by written notice by 12 noon the day before the Ordinary Council Meeting by either emailing [general.manager@freycinet.tas.gov.au](mailto:general.manager@freycinet.tas.gov.au) or alternatively left in the post box outside the Council Chambers located at 9 Melbourne Street, Triabunna.*

#### **Robyn Moore**

Q1. I'm writing to draw your attention to the fact that my first question asked you to provide the breakdown of planning and community amenities spending as per the State Grants Commission spreadsheet. Similarly, my second question asked you to provide the breakdown of administration spending as per the State Grants Commission spreadsheet.

Please amend your responses to include this information.

#### **Response from General Manager, Greg Ingham**

The spreadsheet is developed by the State Grants Commission (SGC), Council does not compile this data for SGC, we simply provide raw data and they group it into relative functions. How they compile this should be a question for the SGC.

We recommend that to gain a better understanding of Council's operating budget for each area you view the Profit and Loss statements for each department within the Information Briefing Documents found on Council's website via the following link <https://gsbc.tas.gov.au/council/information-briefing-document/>

## 4 PLANNING AUTHORITY SECTION

*Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2015, the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 4 of the Agenda.*

### **RECOMMENDATION**

That Council now acts as a Planning Authority at [time].

### **DECISION 120/23**

Moved Deputy Mayor Michael Symons, seconded Cllr Carole McQueeney:

That Council now acts as a Planning Authority at 2.10pm.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

#### **4.1 Representation to exhibition of the draft Tasmanian Planning Policies**

Author: Senior Planning Consultant (Town Planning Solutions Pty Ltd)

Responsible Officer: Director Planning and Development

#### **ATTACHMENT/S**

1. Draft Tasmanian Planning Policies (Policies)
2. Draft Tasmanian Planning Policies – Background Report (Background Report)
3. Tasmanian Planning Policies, 12E Representation to Exhibition, Glamorgan Spring Bay Council

#### **PURPOSE**

The purpose of this agenda item is for the Planning Authority (Authority) to consider a submission to the statutory exhibition of the draft Tasmanian Planning Policies (Policies).

The Policies are a significant reform to the land use planning system that can have significant impacts for both the future development of the Council and the Glamorgan Spring Bay community.

A recommendation was provided for the Authority to consider. The Policies and Background Report were provided as Attachments 1 and 2 to this report. A suggested representation was provided as Attachment 3 to this report.

#### **BACKGROUND/OVERVIEW**

The Authority will recall that submissions were made by the Officers of Council and also the Authority to the previous consultation process in November and December 2022 respectively. Both submissions expressed concern over the content of the draft policies, their ability to be implemented, a lack of clarity and significant concern over the potential for unintended or adverse consequences to the Council and Council area.

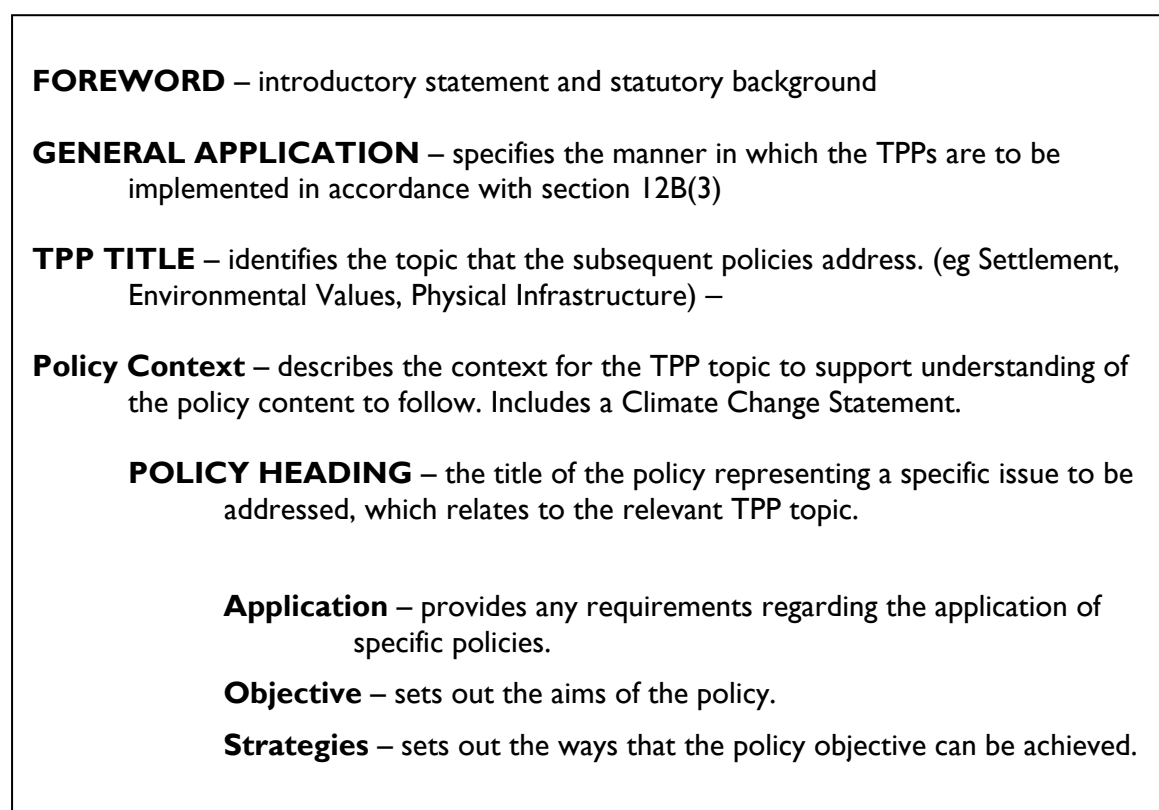
The Planning in Tasmania website identified similar concerns across the Local Government sector and planning profession. The State Planning Office assessed the various submissions and reviewed the draft Policies and completed a report on the consultation and response to submissions (available [here](#)). The revised policies were then lodged with the Tasmanian Planning Commission for exhibition and assessment under the *Land Use Planning and Approvals Act 1993* (Act). The revised Policies were placed on exhibition for three months from 28 March to 26 June 2023.

Tasmania has been without a comprehensive suite of strategic documents to inform the land use planning process at the State level.

The Regional Land Use Strategies (RLUS) were established in the south, north and north-west regions as part of earlier reform programs, and provided some guidance at the regional level since their inception in 2013. State Planning Policies were intended to provide this guidance at the State level, however this intent was not achieved for a range of reasons.

The State previously conducted consultation on the issues that the Policies would address and their structure in later 2019. Following the previous consultation processes, the Policies were reviewed by Government and consulted on the following matters.

The structure of the TPP was revised following the previous consultation as shown in Diagram 1 and Table 1.



### Diagram 1 – Structure of the Tasmanian Planning Policies

A workshop was held with Council on 29 May about the Policies, and the author attended the Local Government Association of Tasmania (LGAT) workshop on 14 June. Both workshops informed the content and development of the Representation.

The Recommendation was added following the LGAT workshop to clearly establish the key outcomes for the Authority in the assessment of the Policies by the Commission.

<b>Tasmanian Planning Policy (Topic)</b>	<b>Policy heading (issues to be addressed)</b>
1. Settlement	1.1 Growth 1.2 Liveability 1.3 Social Infrastructure 1.4 Settlement Types 1.5 Housing 1.6 Design
2. Environmental Values	2.1 Biodiversity 2.2 Waterways, Wetlands and Estuaries 2.3 Geodiversity 2.4 Landscape Values 2.5 Coast
3. Environmental Hazards	3.1 Bushfire 3.2 Landslide 3.3 Flooding 3.4 Coastal Hazards 3.5 Contaminated Air and Land
4. Sustainable Economic Development	4.1 Agriculture 4.2 Timber production 4.3 Extractive Industry 4.4 Tourism 4.5 Renewable Energy 4.6 Industry 4.7 Business and Commercial 4.8 Innovation and Research
5. Physical Infrastructure	5.1 Provision of Services 5.2 Energy Infrastructure 5.3 Roads 5.4 Passenger Transport Modes 5.5 Ports and Strategic Transport Networks
6. Cultural Heritage	6.1 Aboriginal Cultural Heritage 6.2 Historic Cultural Heritage
7. Planning Processes	7.1 Public Engagement 7.2 Strategic Planning 7.3 Regulation

### **STRATEGIC PLAN REFERENCE**

The Policies will have significant impact on Council's Strategic Plan objectives to grow a sustainable population, improve housing affordability, enhance, maintain and protect the Council's agricultural sector, diversify and support a local economy and preserve the natural environment. Strategic Plan focus areas include:

#### **Guiding Principles**

1. Balance economic and tourism growth with preserving our lifestyle, celebrating our rich history and protecting the region's unique and precious characteristics.
2. Reinforce and draw on the strengths of our communities at both a local and regional level.
5. Ensure that our current expenditure and ongoing commitments fall within our means so that rates can be maintained at a manageable and affordable level.

6. Draw on the knowledge and expertise of local people and communities in shaping and delivering our initiatives and plans - listening to and taking account of ideas and feedback from residents, businesses and ratepayers.
7. Communicate and explain Council's decisions and reasons in an open and timely manner.

#### **Key Foundations**

1. Our Governance and Finance

#### **What we plan to do**

- Advocate and lobby effectively on behalf of the community.

Given the expected impact on the future of the area, the Strategic Plan supports making a representation to the Policies.

### **STATUTORY IMPLICATIONS**

Land Use Planning and Approvals Act 1993

Part 2 Tasmanian Planning Policies;

- 12D Public exhibition of draft of the TPP's
- 12E Representation
- 12F Report by Commission
- 12G Making of the TPPs

Section 12D of the Act provides for exhibition of draft Tasmanian Planning Policies as the Minister for Planning considers appropriate.

Section 12E of the Act provides for representations to be made during the public exhibition period.

Section 12F(1)(c) of the Act provides the Commission with the discretion to hold hearings if it sees fit under.

This report provides for the Council representation and specifically requests that the Commission holds hearings into the representations and implementation of the Policies.

### **BUDGET IMPLICATIONS**

Ongoing participation on the planning reform process was addressed as part of Council's operational budget.

## **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				None required.
Nil				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Moderate	Make submission to current and future consultation programs
Adverse strategic impacts to future development of the Municipality				

## **OFFICER'S COMMENTS**

The lack of state level policies for land use planning has complicated many processes for the Authority, development sector and wider community. Assessment of the Glamorgan Spring Bay Local Provisions Schedule was completed in 2021, at significant cost to Council and community. The lack of a clear strategic and policy basis for many of the controls within the Tasmanian Planning Scheme at the State level complicated that process and added to the cost and timeframe of that process.

Drawing on that experience, the legislated purpose of the Policies, to set out the aims or principles to be achieved or applied through RLUS and the TPS, is critical, necessary and must be supported.

Section 12B of the *Land Use Planning and Approvals Act 1993* (Act) establishes that the Policies must clearly establish the aims and principles for review of the Regional Land Use Strategies (RLUS) and TPS.

Section 12F requires that the assessment report by the Commission must contain the following:

- (a) *a summary of the issues raised in the representations in relation to the draft of the TPPs; and*
- (b) *a statement as to whether the Commission is satisfied that the draft of the TPPs meets the TPP criteria; and*
- (c) *a statement as to whether there are any matters of a technical nature, or that may be relevant, in relation to the application of the TPPs to –*
  - (i) *the Tasmanian Planning Scheme; or*
  - (ii) *each regional land use strategy –**if the TPPs were made under [section 12G\(2\)](#) in the terms of the draft of the TPPs.*

The TPP Criteria under the Act require that the Schedule 1 Objectives of the Act are furthered, and consistency with State Policies (section 12B(4) of the Act).



The previous Council submissions took a relatively high level approach that had limited impact in the exhibited TPP's. Many other submissions from the Local Government sector took a similar approach. Review of the previous and current versions of the TPP's identify that limited changes were made as a result of the previous submission.

Following a workshop with the Councilors on the current exhibition process, a relatively detailed submission was prepared to ensure that as many concerns were identified as possible with the exhibited TPP. That assessment was attached to this report.

The assessment must still function at a relatively high level, due to the nature of the current process. Key points were identified at the Executive Summary and Recommendation sections within the representation.

Given the issues identified in the representation, it is appropriate that Council formally registers its concerns, comments and interests to the statutory exhibition process.

### **OFFICER'S RECOMMENDATION**

That the Planning Authority:

1. Endorse the Attachment 3, *Tasmanian Planning Policies, 12E Representation to Exhibition, Glamorgan Spring Bay Council* as its submission to the exhibition of the Tasmanian Planning Policies; and
2. Requests the Commission seek an extension of time to the 90-day timeframe under section 12F(2) of the Act for submission of the report to the Minister for Planning to enable a proper assessment of the exhibited Tasmanian Planning Policies; and
3. Requests that the Commission hold public hearings into the representations on the TPP under section 12F(1)(c) of the Act; and
4. Requests that the Commission engage with the Council and the Local Government sector to investigate and evaluate issues associated with the implementation and operation of the Policies.

### **DECISION 121/23**

Moved Deputy Mayor Michael Symons, seconded Clr Rob Churchill:

That the Planning Authority:

1. Endorse the Attachment 3, *Tasmanian Planning Policies, 12E Representation to Exhibition, Glamorgan Spring Bay Council* as its submission to the exhibition of the Tasmanian Planning Policies; and
2. Requests the Commission seek an extension of time to the 90-day timeframe under section 12F(2) of the Act for submission of the report to the Minister for Planning to enable a proper assessment of the exhibited Tasmanian Planning Policies; and
3. Requests that the Commission hold public hearings into the representations on the TPP under section 12F(1)(c) of the Act; and
4. Requests that the Commission engage with the Council and the Local Government sector to investigate and evaluate issues associated with the implementation and operation of the Policies.

### **THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

## **4.2 Draft Amendment AM2023-02 – Tasmanian Planning Scheme - Glamorgan Spring Bay– Revisions to GSB-S3 Louisville Road Specific Area Plan**

Author: Senior Planning Consultant (Town Planning Solutions Pty Ltd)

Responsible Officer: Director Planning and Development

### **ATTACHMENT/S**

1. *Section 37 Application, Spring Bay – Louisville Road Specific Area Plan, Spring Bay Estate, Tasman Highway, May 2023*
2. *GSBC Planning Scheme Amendment Assessment Report AM2023-02 Section 37 Application, Spring Bay – Louisville Road Specific Area Plan, Spring Bay Estate, Tasman Highway, May 2023*
3. *Wyminga v Glamorgan Spring Bay Council [2022] TASCAT 4*
4. Extract of GSB-S3 Louisville Road Specific Area Plan from Glamorgan Spring Bay Local Provisions Schedule

### **PURPOSE**

The purpose of this agenda item is for the Planning Authority to consider a request for an amendment to the *Tasmanian Planning Scheme – Glamorgan Spring Bay* (Scheme) to revise provisions within the GSB-S3 Louisville Road Specific Area Plan (SAP)

#### **GSB-S3.7.5 Energy and water efficiency**

- rename the standard GSB-S3.7.5 Solar Access; and
- delete *minimise energy and water* use from the objective and replace with *solar access*; and
- delete A2/P2 and A3/P3;

#### **GSB-S3.8.3 Services Energy and water efficiency**

- delete the existing provisions A3/P3 and replace with new provisions; and
- delete A4/P4.

JMG (Applicant), provided a detailed supporting report, *Section 37 Application, Spring Bay – Louisville Road Specific Area Plan, Spring Bay Estate, Tasman Highway, May 2023* (JMG Report), that provided a the background and request at sections 1 and 2 (provided as Attachment 1 to this agenda item).

A detailed assessment of the request and JMG Report was provided in the *Further descriptions and details were provided in the Planning Scheme Amendment Report, Glamorgan Spring Bay Local Provisions Schedule, Amendment AM2023-02, Amendment to revise provisions under GSB-S3 Louisville Road Specific Area Plan* (GSB Report), refer Attachment 2.

### **BACKGROUND/OVERVIEW**

JMG lodged an application under Section 37 of the *Land Use Planning and Approvals Act 1993* (Act) to revise provisions for subdivision and energy efficiency in the SAP.

The SAP was transitioned from the former Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme) as part of the approval process for the LPS. As a transitional provision, changes to the substantive content of the SAP were not allowed. A copy of the SAP was provided as Attachment 4 to this agenda item.

A recent appeal identified operational problems with the ability to meet the requirements established under GSB-S3.7.5 and GSB-S3.8.3 of the LPS. *Wyminga v Glamorgan Spring Bay Council* [2022] TASCAT 4) (Wyminga) contested compliance with the subject clauses and confirmed the requirements of clause F3.7.3 A4(b) regarding stormwater management were not met. The Wyminga decision identified that the subject clauses were clear and certain in their outcome, though likely onerous and that resolution of the subject issue may require an amendment to the Scheme (provided as Attachment 3, refer paragraph 57).

Draft AM2023-02 (AM2023-02) seeks to make the following changes to the LPS:

GSB-S3.7.5 Energy and water efficiency

- rename the standard GSB-S3.7.5 Solar Access;
- delete *minimise energy and water* use from the objective and replace with *solar access*; and
- delete A2/P2 and A3/P3;

GSB-S3.8.3 Services Energy and water efficiency

- delete A3/P3 and replace with the following:

<p><b>A3</b></p> <p>Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of connecting to a public stormwater system.</p>	<p><b>P3</b></p> <p>Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of accommodating an on-site stormwater management system adequate for the future use and development of the land, having regard to:</p> <p>(a) the size of the lot;</p> <p>(b) topography of the site;</p> <p>(c) soil conditions;</p> <p>(d) any existing buildings on the site;</p> <p>(e) any area of the site covered by impervious surfaces; and</p> <p>(f) any watercourse on the land.</p>
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and

- delete A4/P4.

AM2023-02 was prepared in response to the application that was lodged under section 37 of the Act. The applicant provided a more detailed description of the background to AM2023-02 at sections 1 and 2 of the JMG Report that is supported.

The applicant worked with Council staff to identify the changes required to address the outcome of the Wyminga decision.



**Figure 1 – Site and context**

There is a popular belief that the SAP requires development of the site as a complete and integrated project. There are no existing provisions within the SAP that achieve that outcome. AM2023-02 will not impact any existing approvals over the site.

### **STRATEGIC PLAN REFERENCE**

#### **Guiding Principles**

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

#### **Key Foundations**

1. Our Governance and Finance

### **What we plan to do**

- Advocate and lobby effectively on behalf of the community.

### **STATUTORY IMPLICATIONS**

#### *Land Use Planning and Approvals Act 1993*

##### Division 3B – Amendments to LPS's

- S.37 – request to amend LPS;
- S.38 – decision in relation to request;
- S.40 – additional information may be requested;
- S.40D – preparation of draft amendments;
- S.40F – certification of draft amendments;
- S.40G – Notice of exhibition
- S.40H – Exhibition

The application was made for a combined amendment to the LPS under sections 37 of the Act.

The request for the amendment can be either supported or not supported. If it is not supported, then a similar request cannot be lodged for 2 calendar years under section 39 of the Act.

If the request is supported, AM 2023-02 will be certified and then commence the 28 -day statutory exhibition period under section 40H of the Act. Adjoining property owners are not required to be notified. The Planning Authority may determine to notify adjoining property owners and occupiers.

Following the detailed assessment of the requested amendment, a recommendation was provided to support draft planning scheme amendment AM2023-02.

### **BUDGET IMPLICATIONS**

Ongoing maintenance of the Scheme was addressed as part of Council's operational budget. The required application fees were paid by the applicant.

## **RISK CONSIDERATION/S**

Risk	Likelihood	Consequence	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				None required.
Nil				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Moderate	The report is re-presented to the next meeting for consideration, or The Commission takes over the functions of the Planning Authority under Section 44 of the Act.
Breach of the statutory timeframes				

## **OFFICER'S COMMENTS**

AM2023-02 was made for a planning scheme amendment to revise the provisions of the SAP that address energy use and stormwater management for normal development applications and subdivision following the Wymina decision. AM2023-02 addresses the requested amendment.

The JMG Report identified the reasons for the amendment at section 2, which essentially follows the difficulties complying with the subject provisions that were tested in Wyminga v GSB. A detailed description of the amendment, options and reasons was provided at section 5 of the JMG Report.

In part, AM2023-02 results from a change to the approach for development of the Solis site. The original proposal is understood to have been for a complete, integrated residential community, golf course estate and eco-retreat that was to be developed as whole project without staging.

While the concept is understood to be consistent with the original, recent applications identify that a staged approach will be taken towards development of the site. This is a departure from the original concept.

The GSB Report provided a detailed assessment of that request against the full statutory requirements under the Act.

The proposal is consistent with the STRLUS, Structure Plan and requirements of the Scheme and seeks to correct an unintended outcome resulting from previous versions of the provisions and their translation into the LPS. Assessment against the Act identified that AM2023-02 complies with the following:

- LPS criteria at section 32 of the Act;
- certification criteria at section 40F of the Act;
- Schedule 1 objectives of the Act;
- Southern Tasmanian Regional Land Use Strategy;

- Council Strategic Plan 2020-2029; and
- current State Policies.

As demonstrated above and detailed in the JMG and GSB Reports, AM2023-02 is consistent with the relevant provisions of the Act.

Certification of AM2023-01 can be supported. A recommendation was provided to reflect this assessment.

As previously noted, adjoining property owners are no longer required to be notified of planning scheme amendments. This change previously caused some concern within the Planning Authority. As a result, item c of the recommendation provides for adjoining property owners to be notified of AM2023-02 if it is initiated and exhibited.

The Authority may wish to include or delete item c of the recommendation.

### **OFFICER'S RECOMMENDATION**

That the Planning Authority:

- a. Pursuant to Section 38 of the *Land Use Planning and Approvals Act 1993*, support the request for amendment AM2023-02 to:
  1. delete the heading *GSB-S3.7.5 Energy and water efficiency* and insert *GSB-S3.7.5 Solar Access*; and
  2. delete *minimise energy and water use* from the objective and replace with *solar access*; and
  3. delete A2/P2 and A3/P3 at clause GSB-S3.7.5 Energy and water efficiency; and
  4. delete A3/P3 at GSB-S3.8.3 Services Energy and water efficiency and insert:

<p><b>A3</b></p> <p>Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of connecting to a public stormwater system.</p>	<p><b>P3</b></p> <p>Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of accommodating an on-site stormwater management system adequate for the future use and development of the land, having regard to:</p> <ol style="list-style-type: none"> <li>(a) the size of the lot;</li> <li>(b) topography of the site;</li> <li>(c) soil conditions;</li> <li>(d) any existing buildings on the site;</li> <li>(e) any area of the site covered by impervious surfaces; and</li> </ol>
--	--



	(f) any watercourse on the land.
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5. Delete A4/P4 at GSB-S3.8.3 Services Energy and water efficiency.
  - b. Pursuant to Section 40F of the *Land Use Planning and Approvals Act 1993*, certifies that AM2023-02 meets the LPS criteria;
- and
- c. Instructs that adjoining property owners and occupiers must be notified of the draft planning scheme amendment.

### **DECISION 122/23**

Moved Cllr Jenny Woods, seconded Deputy Mayor Michael Symons:

That the Planning Authority:

- a. Pursuant to Section 38 of the *Land Use Planning and Approvals Act 1993*, support the request for amendment AM2023-02 to:
  1. delete the heading *GSB-S3.7.5 Energy and water efficiency* and insert *GSB-S3.7.5 Solar Access*; and
  2. delete *minimise energy and water use* from the objective and replace with *solar access*; and
  3. delete A2/P2 and A3/P3 at clause GSB-S3.7.5 Energy and water efficiency; and
  4. delete A3/P3 at GSB-S3.8.3 Services Energy and water efficiency and insert:

<b>A3</b> Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of connecting to a public stormwater system.	<b>P3</b> Each lot, or a lot proposed in a plan of subdivision, excluding for public open space, a riparian or littoral reserve or Utilities, must be capable of accommodating an on-site stormwater management system adequate for the future use and development of the land, having regard to: <ol style="list-style-type: none"> <li>(a) the size of the lot;</li> <li>(b) topography of the site;</li> <li>(c) soil conditions;</li> <li>(d) any existing buildings on the site;</li> <li>(e) any area of the site covered by impervious surfaces; and</li> <li>(f) any watercourse on the land.</li> </ol>
---	---

5. Delete A4/P4 at GSB-S3.8.3 Services Energy and water efficiency.
  - b. Pursuant to Section 40F of the *Land Use Planning and Approvals Act 1993*, certifies that AM2023-02 meets the LPS criteria;
- and
- c. Instructs that adjoining property owners and occupiers must be notified of the draft planning scheme amendment.

**THE MOTION WAS PUT AND CARRIED 6/2**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney and Cllr Jenny Woods

Against: Cllr Rob Churchill and Cllr Robert Young

*Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2015, the Chairperson hereby declares that the Council is no longer acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 4 of the Agenda.*

**RECOMMENDATION**

That Council no longer acts as a Planning Authority at [time].

**DECISION 123/23**

Moved Clr Jenny Woods, seconded Clr Neil Edwards:

That Council no longer acts as a Planning Authority at 2:27pm

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

*Senior Planning Consultant, Mr Mick Purves left the meeting at 2:27pm*

## 5 FINANCIAL REPORTS

### 5.1 Financial Report period ending May 2023

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

#### ATTACHMENT/S

1. Group Financial Statements 2023-05 [5.1.1 - 5 pages]

#### BACKGROUND/OVERVIEW

The financial reports for the period ended May 2023 as attached to this report are presented for the information of Council.

#### STATUTORY IMPLICATIONS

- Australian Accounting Standards Board (AASB)
- International Financial Reporting Standards (IFRS)

#### BUDGET IMPLICATIONS

There are no budget implications recognised in the receipt and noting of these reports by Council.

#### RISK CONSIDERATIONS

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				
There are no material risks from adopting this recommendation.				
<b>Do not adopt the recommendation</b>				
By not receiving and reviewing the major financial reports on a regular basis, such as the Profit & Loss, Statement of Cash Flows, Capital Works and Balance Sheet, Council risks not meeting its financial management obligations.	Likely	Likely	High	By not adopting the recommendation Council is not endorsing the financial reports for the period. Council needs to endorse.

#### OFFICER'S RECOMMENDATION

That Council receives and notes the Financial Reports as attached to this report for the period ended May 2023.

**DECISION 124/23**

Moved Cllr Robert Young, seconded Cllr Rob Churchill:

That Council receives and notes the Financial Reports as attached to this report for the period ended May 2023.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## 6 SECTION 24 COMMITTEES

### 6.1 Triabunna Community Hall Committee Minutes - 2 May 2023

#### Triabunna Community Hall Committee (TCHC)

Meeting Minutes

2/5/23

##### Opening

The regular meeting of the Triabunna Community Hall Committee (TCHC) was called to order at 11:05pm on 2/5/23 in the TCH by Chairperson David Kirk,.

##### Present

Malcolm Bishop, Kaylene Lee, Chairperson David Kirk, Secretary/Treasurer Gavan Barber & Council Rep Robert Young, and 1 member of public as an observer Faith Clearwater.

##### Apologies

Nil

##### Declaration of Interest/Conflict

Nil

##### Approval of Minutes

Minutes of committee meeting on 7/2/23, as circulated, were accepted.

**MOVED:** Robert Young

**SECONDED:** Kaylene Lee

**CARRIED:** Unanimously

##### Business Arising from Minutes

- Tapestries – All remedied.
- Meals on Wheels invoices  
Kaylene apologised for not forwarding the invoices for 21/22 & 22/23 financial years to Meals on Wheels for processing. She has now sent them on.

##### Correspondence

- Nil

##### Financial Report

Balance in account at date of meeting is \$10,344.56.

##### Acceptance of Financial Report

**MOVED:** Kaylene Lee

**SECONDED:** Robert Young

**CARRIED:** Unanimously

### **New Business**

- Fees and Charges

The Committee has decided to set the fees as per the attached fee schedule.  
Acceptance of new fees and charges.

**MOVED:** Robert Young

**SECONDED:** Malcolm Bishop

**CARRIED:** Unanimously

- Refundable deposit for cleaning – This was discussed, and the Committee decided not to go ahead with refundable deposit at this time.  
Cleaning of Hall after the Dance Group & lights being left on was brought up by Kaylene Lee.  
**ACTION:** Gavan to send an email to Danielle Crack re the cleanliness of the Hall, and lights being left on, after dance group on Thursday afternoons.
- Promotional brochure – to be on next agenda.  
Robert Young said that the most important thing was to promote that we had a hall for hire.  
it was also suggested that the Committee hold a morning tea/open day for the community to promote the Hall.  
Committee members asked to come to next meeting with ideas for a promotional brochure.  
Gavan & David are meeting with Maggie Mars in June to discuss showing films at the Hall again.

### **Other Business**

Malcolm Bishop brought to the attention of the Committee that the security flood light on the SE corner of the building was flashing.

**ACTION:** Gavan to contact Council re the faulty light on SE corner of building.

### **Close**

Meeting was closed at 11:40pm by Chairperson David Kirk,

**Next meeting - 11:00am on July 25, 2023, @ the TCH**

Minutes submitted by: Gavan Barber

Approved by: David Kirk

## Motion / Action Tracking

**ACTION:** Gavan to contact Council as to why there are no hall hire fees in the 22/23 Fees and Charges schedule form Council.

**MOTION:** Acceptance of new fees and charges.

**MOVED:** Robert Young

**SECONDED:** Malcolm Bishop

**CARRIED:** Unanimously

**ACTION:** Gavan to send an email to Danielle Crack re the cleanliness of the Hall, and lights being left on, after dance group on Thursday afternoons.

**ACTION:** Gavan to contact Council re the faulty light on SE corner of building



## **Hall Hire Fees 2023/2024**

Hall Hire – hourly rate (not for profit) \$12

Hall Hire – half day rate (not for profit) \$25

Hall Hire – full day rate (not for profit) \$50

Hall Hire – evening rate (not for profit) \$25

Hall Hire – half day rate (commercial) \$90

Hall Hire – full day rate (commercial) \$180

Hall Hire – evening rate (commercial) \$70

Large events – weddings/birthdays \$200

Prepaid bond relating to large events \$200

### **RECOMMENDATION**

That the Minutes of the Triabunna Community Hall Committee meeting held on 2 May 2023 be received and noted.

### **DECISION 125/23**

Moved Cllr Robert Young, seconded Cllr Neil Edwards:

That the Minutes of the Triabunna Community Hall Committee meeting held on 2 May 2023 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## 6.2 Bicheno Memorial Hall Committee Minutes - 7 March 2023

### ATTACHMENTS

1. Bicheno Memorial Hall Update March 23 3 [6.2.1 - 12 pages]



### BICHENO MEMORIAL HALL COMMITTEE

Tuesday 7<sup>h</sup> March 2023

5:30 – 7:00 pm

**Attendance:** Anna King (Chair), Mick Ciavarella, Michael Symons (GSBC), Kathleen Davis (Secretary),

**Apologies:** Nic Wardlaw, Amelia Ramsay, Leon Yates

**Meeting opened** 5:30pm

Item	Discussion and outcome	Moved/Seconded	Action
Previous Minutes	<p><b>Business arising:</b></p> <p><b>Lock Box</b> at front door code has been changed and distributed to hall members and the committee</p> <p><b>Annex floor</b> upgrade needs to be discussed with council.</p>	Anna/Kathleen	

	<p><b>Demonstration of the IT upgrade</b> in the Hall by Anna who used the results from a survey of hall.</p> <p>A wireless connection was installed but only responds to Microsoft computers not Apple. Persons hiring the hall will need to bring their own devices in the future. A limitation is there is only sound from the wireless connection. However, it is be possible for computers to link projection and the sound system by using a HDMI cord. Need to test this function using an apple computer.</p>		Anna to follow up with Council
<b>Report from the Chair</b>	<p><b>Survey of Users:</b> 13 hall users were surveyed about their experience using the hall. The survey included regular member users of the hall. Responses of the survey, using Survey Monkey were collated and projected to the committee. The results were;</p> <p><b>General satisfaction</b> of users was, one dissatisfied, 5 satisfied, 4 very satisfied</p> <p><b>Equipment</b> users recommend that equipment especially, AV equipment needs to be improved.</p> <p><b>Entry and exit procedures</b> on the booking could be enhanced.</p> <p><b>Use:</b> Hall use has significantly increased in 2023.</p> <p>A formal quote for the lighting in the hall has been requested from an installer.</p>		

<b>Treasurers Report</b>	Financial performance 2022. Income \$19,723 Expenditure \$12559 = Net \$7164 of which \$5000 was a donation from the community health group for the membership program. The financial viability of the hall needs to be managed closely.  As per Power-point developed by Anna		
<b>General Business</b>	Request that the power-point presentation designed and delivered by Anna be forwarded to the council along with the next minutes.  Circulate a committee contact list to all members of the committee	Mick S/Mick C  Anna/ Mick S	Anna to include with minutes when forwarding to council  Kathleen to update and circulate draft.

**Meeting closed 6:15pm**

**Next Meeting: 9<sup>th</sup> of May 2023 5:30-7:00pm**

### **RECOMMENDATION**

That the Minutes of the Bicheno Memorial Hall Committee meeting held on 7<sup>th</sup> March 2023 be received and noted.

**DECISION 126/23**

Moved Cllr Jenny Woods, seconded Cllr Neil Edwards:

That the Minutes of the Bicheno Memorial Hall Committee meeting held on 7 March 2023 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil



## GLAMORGAN SPRING BAY COUNCIL

Section 24 Advisory Committee Meeting  
Triabunna Recreation Ground

# MINUTES

**MEETING HELD** – *Thursday 25<sup>th</sup> May 2023 - Recreation Room*

**MEETING OPENED:** 5.35 pm

**PRESENT:** Councillor Jenny Woods, Councillor Neil Edwards, Mandy Raspin,  
Steven Davies, Jan Sweet

**APOLOGIES:** Nerissa Alomes

**ABSENT:** Geoff Gadd

**CONFIRMATION OF LAST MINUTES:** (30<sup>th</sup> March 2023 )

Moved: Mandy Raspin                      Seconded: Councillor Jenny Woods                      Carried

### CORRESPONDENCE IN:

- Quote from Office National for folding tables
- Grant application notification from PUBS for \$1500 donation for purchase of chairs & tables
- Invoice from Synthetic Grass Solutions Tasmania
- Invoice from TasPest (purchased business from Hawes Pest Control)

### CORRESPONDENCE OUT:

- Grant application to PUBS (Pop up Book Stall) for purchase of chairs and tables

### MATTERS ARISING FROM PREVIOUS MINUTES

- Councillor Jenny Woods met with Peter Porch - Director of Works & Infrastructure - GSBC to discuss repairs and general maintenance to facility.
- Jan Sweet to contact Tennis, Football (Senior & Junior) & Cricket clubs inviting suggestions/ideas for an upgrade/enhancement to the entrance of the Triabunna Recreation Ground. A meeting to be held early in September 2023 with representatives from all clubs to discuss works.

## **TREASURERS REPORT -**

### Working Financial

Opening Balance	\$ 10,266.77
Income	\$ 1,500.00
Expenditure	\$ 801.72
<b>Closing Balance</b>	<b>\$ 10,965.05</b>

Moved: Steve Davies

Seconded: Councillor Neil Edwards

Carried

## **NEW BUSINESS**

- Councillors Jenny Woods & Neil Edwards to meet with Peter Porch – Director of Works & Infrastructure to discuss installation of security cameras and the locking of netball courts.
- Steve Davies to purchase new chairs and tables from PUBS donation.
- Jan Sweet to place notices on power meter box and empty fridges reminding users to turn off hot water & power after training/games.
- Councillor Neil Edwards to apply for grant with Tas Community Fund for solar panels at Recreation Ground.
- Steve Davies to organise with Bendigo Bank for access to internet banking. Committee agreed – 3 members to have full access. Amanda Rospin (Chairperson). Jan Sweet (Secretary) and Steven Davies (Treasurer).  
Moved: Councillor Jenny Woods Seconded: Councillor Neil Edwards Carried

**NEXT MEETING:** 7<sup>th</sup> September, 2023 at 5.30pm

There being no further business, the meeting was declared closed at 6.58 pm

## **RECOMMENDATION**

That the Minutes of the Triabunna Recreation Ground Advisory Committee meeting held on 25 May 2023 be received and noted.

**DECISION 127/23**

Moved Cllr Jenny Woods, seconded Cllr Carole McQueeney:

That the Minutes of the Triabunna Recreation Ground Advisory Committee meeting held on 25 May 2023 be received and noted.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil



## 6.4 Marine Infrastructure Committee Minutes - 6 June 2023

### ATTACHMENTS

1. Marine Infrastructure Committee - David Goodfellow [6.4.1 - 2 pages]
2. Marine Infrastructure Committee - Geoff Kennedy [6.4.2 - 2 pages]
3. Marine Infrastructure Committee- Peter Aulich [6.4.3 - 2 pages]
4. Marine Infrastructure Committee - Steven Thompson [6.4.4 - 2 pages]

## MARINA INFRASTRUCURE COMMITTEE MEETING MINUTES

6<sup>th</sup> June 2023 @ 1:30pm

Triabunna Council Chambers.

*Please note that the Minute Secretary was not available for this meeting so the Chairperson took the minutes.*

### 1. Present

John Hall – John Bourke – Peter Warner – Col Barney – Neil Edwards – Jenny Woods

### In Attendance

Peter Porch Director of Works and Infrastructure

### Apologies

Alistair King – Garry Laredo – Adrian O’Leary

### 2. Confirmation of Minutes Tuesday 7<sup>th</sup> March 2023

**Moved** Peter Warner – **Seconded** Neil Edwards

That the minutes of said meeting are true and correct

Motion put – **Unanimous 7/0**

Some discussion was held about the minutes.

### 3. Discussion about Expressions of Interest for membership to the s24 Special Committee of Council Marine Infrastructure

It was pleasing to receive four (4) applications and it was agreed by all members at the table, that all applicants would bring new light to the committee, and that is welcoming.

**Moved** John Hall moved – **Seconded** Col Barney

that the Committee accept all four (4) nominations for a position on the Marine Infrastructure.

Motion put – **Unanimous 7/0**

#### **4. Discussion on the review of the Terms of Reference for this Committee**

It was decided that Jenny Woods would send out a new version of the revised ToR for Committee to comment on and they will then be presented to Council for ratification.

#### **5. Discussion on the Fees and Charges for the Marina**

Much discussion was held.

It was the general consensus around the table that there should be no increase in the Marina Fees and Charges. The marina berth holders have had quite a significant increase of the last 2 ratable years (15% in 2021-22 year and 15% in 2022-23 year).

Neil and Jenny to gather information about a model on a 2% - 5% increase and compare to the CPI increase of 6.9% (which has been proposed), and distribute for further comment to Committee Members so that it can be taken back to Council budget deliberations.

#### **6. General discussion**

##### John Hall

Car parking on the Eastern side of the Marina. Peter Porch to look into his concerns  
Walk way to a berth at the Northern end of the Marina. It was fixed but is dangerous as it has a hinge in it. Peter Porch will check this out.

Walk way turns into a lake when it rains – ongoing

John informed us that he will be away for the 5<sup>th</sup> September meeting.

##### John Bourke

What will become of the Committee if we are amalgamated? This is not something that can be answered as it is the unknown.

John informed us that he may be away for the 5<sup>th</sup> September meeting.

##### Peter Warner

Peter informed us that he will be away for the 5<sup>th</sup> September meeting.

##### Col Barney

Gordon Street boat ramp in Swansea remediation works has begun.

##### Neil Edwards

Request for in-depth detail on Fees and Charges for the Marina.

#### **7. There being no more business to discuss the meeting closed at 2:50pm**

Next meeting 5<sup>th</sup> September 2023 at 1:30pm

### **RECOMMENDATION**

1. That the Minutes of the Marine Infrastructure Committee meeting held on 6 June 2023 be received and noted  
  
and;
2. That the recommendation contained therein for the appointment of David Goodfellow, Geoff Kennedy, Steven Thompson and Peter Aulich be approved.

### **DECISION 128/23**

Moved Cllr Jenny Woods, seconded Cllr Neil Edwards:

1. That the Minutes of the Marine Infrastructure Committee meeting held on 6 June 2023 be received and noted  
  
and;
2. That the recommendation contained therein for the appointment of David Goodfellow, Geoff Kennedy, Steven Thompson and Peter Aulich be approved.

### **THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **7 INFORMATION REPORTS**

### **7.1 Director Works and Infrastructure - Peter Porch**

*Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; Cemeteries*

#### **ATTACHMENTS**

Nil

#### **PURPOSE**

This report provides information on the ongoing tasks of the Department in relation to Asset Management; Roads, Bridges and Footpaths; Stormwater; Waste Management; Public Amenities; Parks, Reserves and Walking Tracks; and Cemeteries.

#### **OFFICER'S COMMENTS**

##### **ASSET MANAGEMENT**

Asset Management practice is the strategic driver for the activities of the Department and is partnered by works that operate to maintain essential services to the community.

The process of asset “take-up” for new assets donated through subdivision or constructed through the capital program is progressing with the task requiring completion shortly after the end of financial year. Budget preparation is informing the development of an updated draft Strategic Asset Management Plan.

##### **CONSULTANT SERVICES**

Consultant services are required to deliver specialised services to Council for a range of generally short-term requirements. Current consultant activities comprise:

- Tender specification development for landslide projects
- Technical supervision of civil works
- Development Engineering services
- Major Project delivery
- Technical expertise in asset system management and reporting
- Survey – as required
- Hydrological engineering – as required

##### **OPERATIONAL WORKS**

##### **ROADS, BRIDGES, FOOTPATHS, KERBS**

##### **Unsealed roads**

- Unsealed road inspections: 5

- Old Coach Rd land slide due to wet weather- barricaded, signed posted and managed.
- Springs Rd/Crossing Rd maintenance grade- completed.
- Flacks Rd maintenance grade- completed.
- River & Rocks Rd maintenance grade- completed.
- Old Coach Rd maintenance grade- Underway
- Flood mitigation on River and Rocks Rd- completed

### **Sealed Roads:**

Cold mixing of potholes across the municipality- Ongoing

- Box out road failures:
  1. Road failure- Harold St, Coles Bay- Ag drain installed and is now drying out, awaiting re-seal (been too wet) – reseal completed, more sub drain work required.
  2. Road failure, Cosgrove St, Coles Bay- Ag drain installed and now waiting for pavement to dry out- planning reseal.
  3. Rosedale Rd, Bicheno- 8 X box outs and reseals- completed.
  4. Harvey Farm Rd road failure- boxed out- reseal completed.
- Milling/box outs and reseal of pavement failures:
  1. Saltworks Rd, 15 box outs and reseals- box outs completed, reseals progressing.
  2. Alma Rd, Orford- completed.
  3. Dolphin Sands Rd follow up works - completed.
  4. Bradley Drive, Coles Bay- completed.
  5. Triabunna Marina seal failures along in front of PWS building x 2- completed.
  6. Rheban Rd pavement failure past 1<sup>st</sup> cattle grid- box out and reseal completed.
  7. Barton Ave road failure, box out and reseal- completed.

### **Bridges**

- Mount Pleasant Rd, Swansea. Bridge deck replacement- deck change out June 2023.
- Rosedale Rd bridge over Apsley River- cleanout of debris and river rock from under bridge completed.

### **STORMWATER, DRAINAGE**

- Open drain clean outs, Rheban Rd across from Spring Beach public toilets- completed.
- End of East Shelly Rd, stormwater extension to foreshore at Luther Pt to mitigate property flooding- awaiting cultural permit.
- Open drain and culvert/cross over maintenance- ongoing across municipality
- West Shelly Rd open drain cleaning- completed.
- Riverside Drive(beside Blue Waters) culvert upgrade- completed.
- Drainage issues from dam at #1 Pine Hills Crt- completed.

- Victoria St, Triabunna beside netball courts, repair storm water pipe from rec ground and reshape open drains- completed.
- 32 Franklin St, Triabunna- reshape open drains to mitigate flowing of #32- completed.
- 27/29 Tasman Hwy, Orford. Flood mitigation- completed.
- Walkway across open drain beside Blue Waters parallel to Tasman Hwy- underway.
- Install new culvert under Hoods Rd to mitigate flooding of properties- completed.
- Open drain cleaning along Strip Road- completed.
- #1 Pine Hills Crt, Orford. New drain from dam overflow to mitigate flooding of properties in East Shelly- completed.
- Freycinet Drive, Coles Bay- GSBC grader completed a section of road shouldering and drain formation along Freycinet Drive south of the PWS building.

## **WASTE MANAGEMENT**

- A second mulcher has come to market and a trial of this is being organised to see if a better product can be achieved.
- Council is assisting Parks with removal and disposal of the community collected illegally dumped waste from the recent community initiative.
- Further investigation is being conducted in conjunction with our Landfill services Contractor, Southern Waste, to see if there is a viable way to compact our waste from the transfer stations to reduce transport movements and costs. This may include a grant application from the waste levy to assist in establishment costs of a waste compactor at one of our transfer stations.
- 60 litre vehicle LPG tank found in scrap metal pile at Orford WTS still ½ full of LPG- Signs have been erected at all WTS's stating gas cylinders not accepted at sites.

## **PARKS, PLAYGROUNDS, RESERVES, WALKING TRACKS, CEMETERIES**

- Tree trimming in high-risk locations (parks and public spaces) across municipality - More work planned for June 2023
- 2 tree risk assessments completed.
- 10 Playground inspections completed.
- Bicheno walking tracks from Murray St to Champ St, southern sides of road - DSG approved TMP.
- Bicheno footpath between Sealife Centre and skate park- concreting, top soiling and seeding completed.
- Extra no bicycle signage for narrow parts of walking track between Luther Pt and Quarry Pt, Orford- completed.
- 30-minute parking signage for outside Triabunna post office- completed.
- Re-planting of marina gardens outside PWS building- underway
- Waterloo Point walking track, Swansea. reinstallation of sand dune stabilisation fencing- completed.
- Resheeting of Raspin's beach northern car park completed.
- Waterloo Point walking track, Swansea. Installation of new safety fence along previous landslip area- completed.

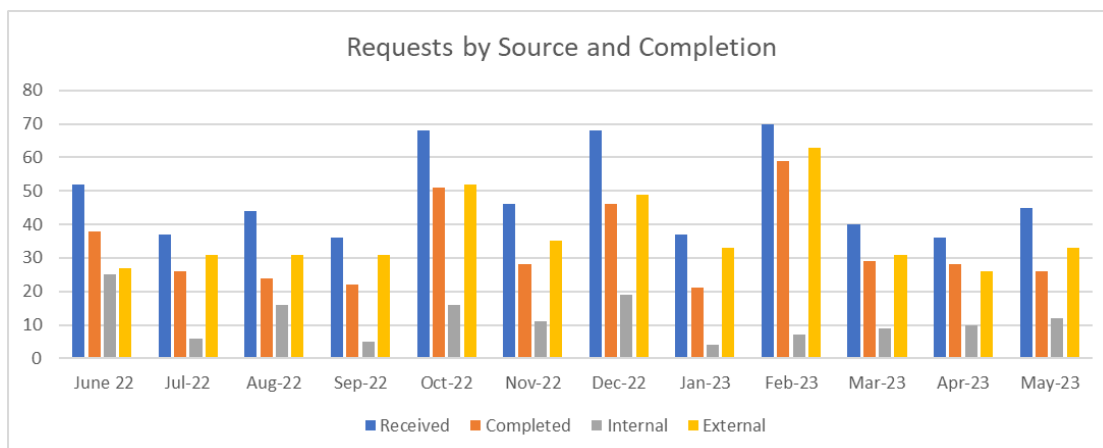
- 1 X strong wind events in May 23- numerous trees down that required removal
- Waterloo Point walking track, Swansea, new advisory and information signage for track- ordered.
- Upgrade of toilet cisterns in Burgess St, Bicheno public toilets- Cisterns received and issued to plumber to install.

## EMERGENCY MANAGEMENT

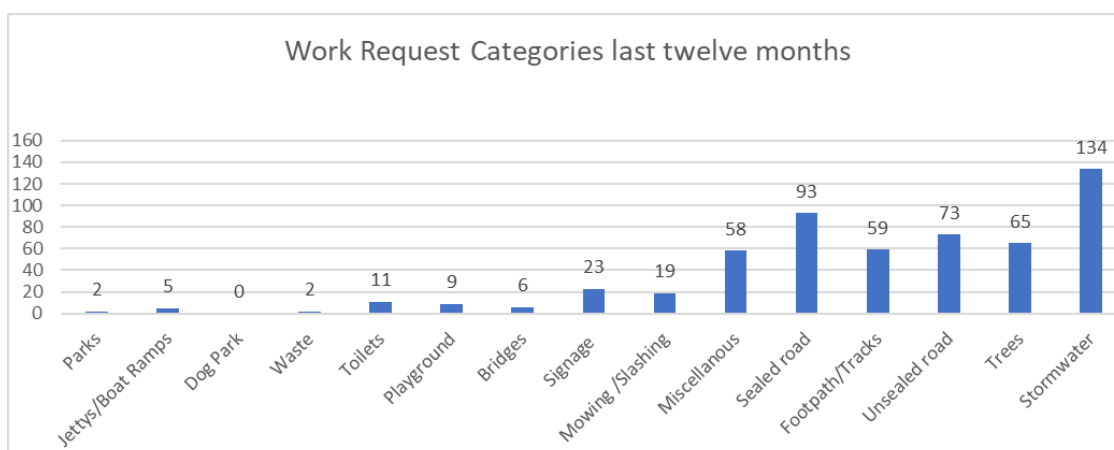
After hours rostering carried out as scheduled.

## CUSTOMER REQUESTS

The chart below summarises the requests received year to date by the total numbers received; the number completed; those generated by the public and those generated by officers.



The requests are sorted into categories to provide an overview of the areas showing the most interest or greatest need for attention as per the bar chart below:



## CAPITAL WORKS

- Holkham Crt upstream open drains/creek- scheduling stage 2.
- Swansea Helicopter pad- survey and design underway

- Bicheno walking bridge (Deep Hollow Creek) replacement - DSG approvals received, planned for July 2023.
- Burgess St, Swansea, form section of road through to Gordon St for emergency use (grant)- 99% completed.
- Swansea main street upgrade- 90% completed.
- Spring Beach public toilet refurbishment- underway- roof installed and concrete path completed.
- Wielangta Rd land slip/corner upgrade- site works 20% complete with a firm foundation established to commence fill activity.



- Sand River Rd corner upgrade- scheduled to commence 19<sup>th</sup> June.
- Rheban Rd landslide rehabilitation – Design progressing. Natural Values report being generated to meet Parks requirements. Arrangements for a detour are being investigated as the road works will require a road closure.
- Old Coach Road slip rehabilitation – design progressing.

### Grant funded

- Bicheno Gulch – It is planned to go to tender on the proposed works package very early in the new financial year. This is likely to be before we have final approval from Parks to enable the DA process to proceed. In order to meet grant deed requirements the tender time frame needs to be met. It is hoped the DA process can still be achieved to enable the tender outcome to proceed with minimal alteration to project scope or extent subject to the DA outcome.
- Swansea Main St: the project is reaching final stages with the corner of Maria and Franklin St to commence shortly.  
The project is reduced in scope due to the cost of works as tendered. While the design encompasses a broader scope, all the works cannot be achieved within budget. This however enables future stages to be undertaken out of the scope designed to date without further consultant costs being incurred.



- Coles Bay Foreshore works are in 2 parts. The contract for the track works will start when the contractor is free from present commitments and is likely to be August. The road works section can be done sooner and is likely to commence before the track works.
- Bicheno Triangle – council has received comments back from the architect with proposed reduction in scope. We are progressing to construction packages in line with this with a view to delivering a reduced scope within budget for the core elements of the project.

## **PLANT AND VEHICLES**

- One mower to be delivered in July.

## **RESERVE BOOKINGS AND ROAD CLOSURES**

Road closures for the events noted will be carried out under section 19.1(a) of the *Local Government Highways Act 1982* requiring consultation with the Commissioner of Police:

- Nil

## **RECOMMENDATION**

That Council notes the information.

## **DECISION 129/23**

Moved Cllr Robert Young, seconded Cllr Rob Churchill:

That Council notes the information.

## **THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## 7.2 Community Survey Outcome

### ATTACHMENT/S

1. Glamorgan Spring Bay Council - Community Survey Report ( Screen - Final v 2) [7.2.1 - 22 pages]

### PURPOSE

The purpose of this report is to provide a summary of the outcome of a community survey conducted primarily to inform budget development for the 2023-24 financial year.

### BACKGROUND/OVERVIEW

Council has a Communication and Engagement Framework which informed the development of the Annual Plan and Community Engagement Plan 2023-24. Council endorsed this plan in February 2023 and has implemented the actions required to follow that through.

During March, council conducted a community survey to provide a benchmark for performance as assessed by the community and to determine the priorities of the community in forming its budget for the 2023-24 financial year.

Additional information was sought on preferences for communication to assist in future consultation processes.

There were 452 survey responses from a population of 5012. This response has exceeded expectations and provides a high degree of confidence that the response summaries reflect the wider population views.

### **Priorities for the Budget**

The attached report provides the results of the survey. Council is considering the priorities identified in the survey in formulating the budget for the 2023-24 financial year.

The consultation plan also referenced a review of the customer requests to see how these aligned with the survey. As these requests relate to faults or failures in council's infrastructure or services, the numbers of requests by category indicate where service failures most occur and should align with the surveyed priorities of the community.

The top 5 priorities from each are in the table below.

Request Statistics		Survey Results	
Roads	145	Roads	92%
Stormwater	129	Maintenance and cleaning of public spaces	89%
Trees	54	Drainage and stormwater	87%
Footpath/Tracks	52	Footpaths	79%
Miscellaneous	49	Recycling and waste	79%

Roads, Stormwater and Footpaths are closely aligned for faults reported and priority for budget. Miscellaneous is unfortunately vague while trees feature prominently in requests for action they do align with maintenance of public spaces.

Recycling and waste is noted as a high priority for the community but there are few requests recorded. This may be that most issues relating to waste are referred to council's contractor and not logged in the request system and are issues relating to bin collection.

The survey identified the services where the community is least satisfied with council performance. There is common ground with the areas of priority for funding. Where the community priority for funding is high, the satisfaction with service delivery is low.

The five areas where satisfaction is lowest are Roads, Stormwater and drainage, Footpaths, Environment and sustainability and cycling and pedestrian infrastructure.

The survey and request data provide clear guidance to council from community, to prioritise these service areas.

### **Communication Preferences**

In the collection of the data further analysis of preferred methods of communication were sought and the collection method enables a break down by age group for preferences.

The older 3 age groupings of 65+, 55-64 and 45-54 represents 75% of the survey responses and these are the age groups where there may be misconceptions over preferences.

There is an assumption that persons over particular ages engage in certain ways and not others. The evidence suggests that communication method preferences are changing with many in the older age brackets pivoting to newer methods. It is reasonable to suggest that no method will be preferred by all people and some people will not engage with particular methods be they older or younger.

The breakdown of preferences by age group provides a reference check to these assumptions. The numbers on the right signify the number of respondents from the age bracket who preferred the method.

Of 139 respondents in the age range 65+, the preferred method to be contacted is:

- 1 Council's Website 60 (respondents)
- 2 Seaspeak 59
- 3 Facebook/Social Media 49

Of 120 respondents in the age range 55-64, the preferred method to be contacted is:

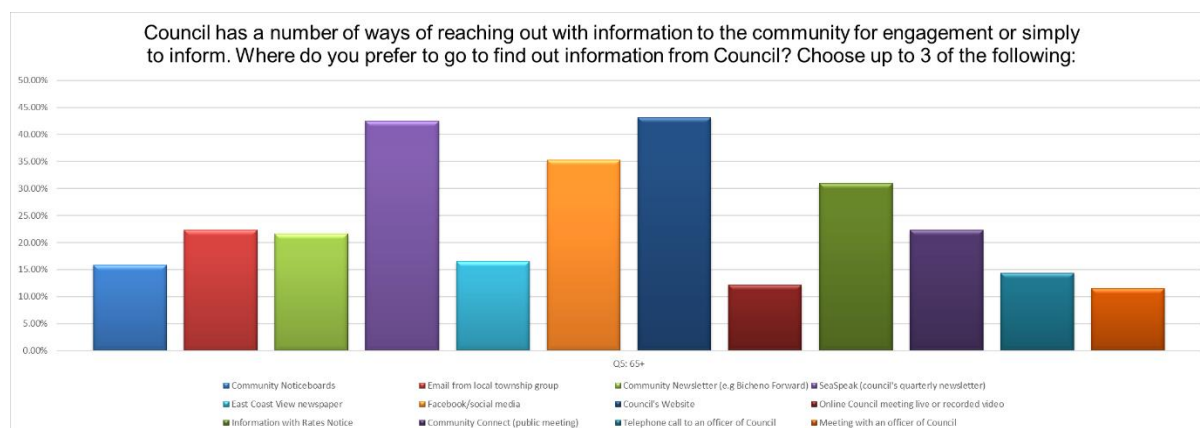
- 1 Facebook/Social Media 68
- 2 Council's Website 56
- 3 Rates Notice 32

Of 81 respondents in the age range 45-54, the preferred method to be contacted is:

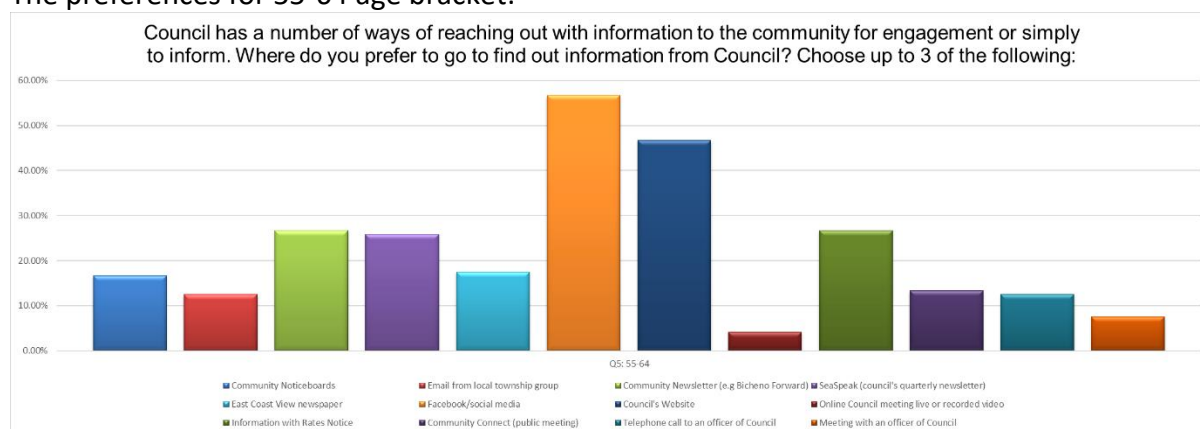
- 1 Facebook/Social Media 58
- 2 Website 35
- 3 Rates Notice 24

These are further represented in the charts below which are not included in the report but have been produced by more detailed interrogation of the data.

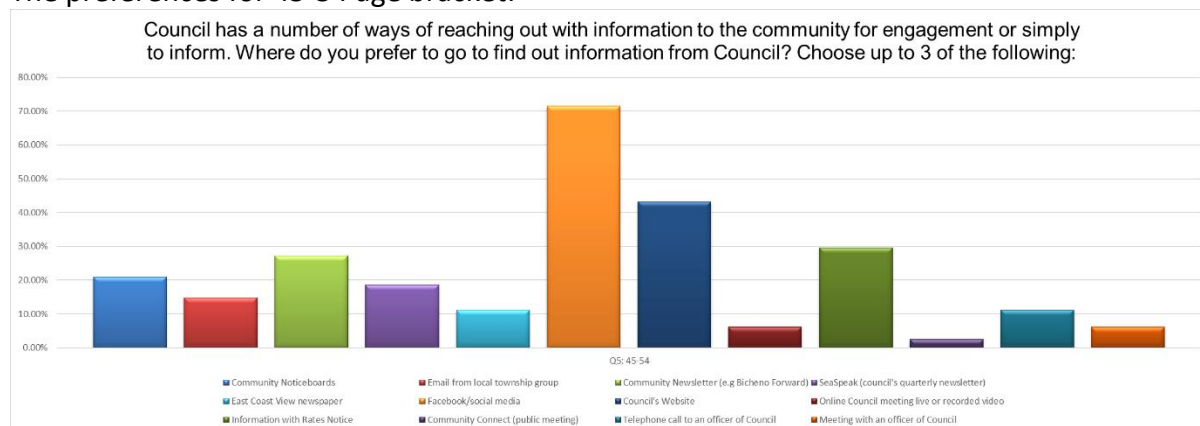
The preferences for 65+ ages:



The preferences for 55-64 age bracket:



The preferences for 45-54 age bracket:



## **Council Performance**

The survey sought a rating for community satisfaction. Given some turbulent years and a significant need for improved finances the results for this were not expected to be high. It is important that council accept the rating as a benchmark for the present and work to improve the community perception and experience over the coming years.

- 22% of people are either very satisfied or satisfied with council's performance.
- 38% of people are somewhat satisfied with council's performance.
- 40% of people are dissatisfied (not very satisfied or not at all satisfied) with council's performance.

## **STATUTORY IMPLICATIONS**

Given this report is for information only, there are no statutory implications.

## **BUDGET IMPLICATIONS**

Given this report is for information only, there are no budgetary implications.

## **RISK CONSIDERATION/S**

No risk associated with receiving an information report.

## **OFFICER'S RECOMMENDATION**

That Council acknowledges the high level of public participation in the survey and receives and notes the report on the community consultation. Council will use the information to inform: the budget priorities for 2023-24; its communication methodology, and opportunities for improvement in service delivery.

## **DECISION 130/23**

Moved Cllr Neil Edwards, seconded Cllr Rob Churchill:

That Council acknowledges the high level of public participation in the survey and receives and notes the report on the community consultation. Council will use the information to inform: the budget priorities for 2023-24; its communication methodology, and opportunities for improvement in service delivery.

## **THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **8 OFFICERS' REPORT REQUIRING A DECISION**

### **8.1 Budget Estimates and Rates Resolution 2023/24**

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: General Manager (Greg Ingham)

#### **ATTACHMENT/S**

1. Budget 2023-24 Profit & Loss [**8.1.1** - 1 page]
2. Budget 2023-24 Balance Sheet [**8.1.2** - 1 page]
3. Budget 2023-24 Cashflow [**8.1.3** - 1 page]
4. Budget 2023-24 Capital Works [**8.1.4** - 2 pages]
5. Budget 2023-24 Loan Summary [**8.1.5** - 1 page]
6. Rates Resolution 2023-2024 [**8.1.6** - 3 pages]

#### **PURPOSE**

To recommend that Council adopts the 2023/24 Budget and Rates Resolution.

#### **BACKGROUND/OVERVIEW**

The 2023/24 budget has been produced during a period economic turmoil. The environment is seeing significant inflation issues with Hobart Consumer Price Index at 6.9%, large and persistent reserve bank increases to interest rates, cost rises in staff wage agreements 5.5%, shortages in availability of raw materials and contractors plus significant increases to the costs of goods and services. This has created pressure on affordability of daily expenses for everyone.

On top of these unforeseen charges, next year will also see unprecedented increases to waste management costs including State Government imposed landfill levies for the mandated use of the facility at Copping as well as increases to waste collection charges totaling \$0.6 million, for no change in service.

This 2023/24 budget is year three of its governance plans that were created following the State Government Performance Improvement Directive mandate in 2020 that saw conventional asset and financial plans and processes put in place to create stable and transparent business practices. The most urgent targets were to address the lack of expenditure on the deteriorating condition of community infrastructure assets coupled with prudent financial management.

Despite the significant cost pressures occurring in this current year, the Budget for 2023/24 has been set to remain largely in line with the Long-Term Financial Management Plan set in 2021, prior to knowledge of these market shocks, that is long term plan CPI and wage rates planned for 3%. Holding the budget to plan is enabled from continuous and prudent assessment for value with every cost incurred and review of all available income options. This long term plan continues to provide focus for Council to be sustainable for future generations.

The key components of the budget 2023/24 are outlined below.

### 2023/24 General

This budget focuses on the balance of necessary costs to continue core services, and to provide funding as broadly as possible to minimise impact on residential ratepayers. To achieve this, costs that can be reduced have been reviewed or deferred and all available funding sources assessed to contribute to the goal.

Aligning with the direction of the long term plan, the 2023/24 Budget continues to see a tight cash position for the coming year, however this forecast does accommodate the prioritisation and continuation of all core services, target objectives of the Annual Plan, Asset Management Plan targets, debt and contract obligations.

Despite the significant cost increases impacting Council for 2023/24 driven from the economic environment, this budget has targeted to keep rate increases limited to between \$3.00 to \$6.00 per week to accommodate the most vulnerable of our residents. Council is very aware of the cost pressures the economy has created, and has with judgment assessed how best to manage our assets maintenance so costs do not balloon beyond recovery in future years.

### Asset Renewal

This budget responds to the Asset Management Plan reviews that have taken place over the last year, asset revaluations as required by the Tasmanian Audit Office, market forces for contracted works and other moving external costs.

Maintaining community assets are by far the largest cost for Council. Councils' new asset management protocols have identified asset maintenance has not been adequately funded for at least 10 years creating a backlog of work particularly evident in the current condition of the roads, stormwater and bridges. Records indicate asset maintenance has been funded at an average renewal rate of 71% of its required cost which calculates to a spending shortfall of \$9.7 million over the last 10 years. This is consistent with community feedback on priorities from the Budget Survey issued in March 2023. Responding to this, the 2023/24 budget includes an increase in funding for asset renewal expenditure to reach 100% of the required annual spend as indicated in the Asset Management Plans, an increase of \$0.9 million from last year. This investment to the 100% measure will see significant reduction in deterioration of asset condition in the coming year.

There is currently no additional funding assigned to address the \$9.7 million backlog of works in this 2023/24 budget however with this information Council can now refocus investment efforts to recover this backlog on behalf community. This will need to be balanced with the capacity to raise funding from as many sources as possible such as Grants and to not leave this burden to future generations. This is where an appropriate allocation of Federal Assisted Grants untied funding would be most beneficial to the Glamorgan Spring Bay community.

The asset management processes now in place have enabled the identification of a significant number of infrastructure assets that have not previously been recorded. Having no record of them does not enable Council to plan for their replacement or carry out timely maintenance and is a hidden cost to the future community when they fail. These assets are now included in Councils long-term planning requirements. While it means additional depreciation allocation it also means timely repair and spending a small amount now to save a larger expense tomorrow.

Found assets are valued in the order of \$9.72 million. There is some offset however, as \$4.9 million has also been removed from the depreciation schedule having been incorrectly categorised in previous years.

### Capital Works

The 2023/24 Capital Works budget is \$7.3 million including \$4.9 million for grant funded projects and \$2.4 million for Council funded projects and is scheduled to increase as the cash position improves. A listing of the Capital Works program is outlined in Attachment 1. Capital works for the Budget include carry over works that were not completed in 2022/23 due to delays in access to subcontractors and designers. These delays also hold up receipt of funding as grant monies are tied to completion of works. Key priorities of the capital program are the continued renewal for unsealed and sealed roads works include projects funded through the black summer bushfire grants program.

### Cost Changes

To offset the large cost increases in asset renewals, waste, and cost inputs, focus has been given to identify any areas where operational expenditure can be reduced or deferred.

- The most significant cost reduction came from reviews conducted on mowing grass. This review identified Council can continue to maintain mowing of parks, roadside reserves and key traffic areas at present levels and save \$0.3 million by cutting back on mowing of housefront verges. These funds can then be diverted to core asset maintenance (renewal) activities. These housefront verge mowing services have been removed from the budget. It is to note that this is not a service provided by other Councils.
- Deferral for one year for fleet replacement for a Hino truck for \$175,000 and two light vehicles at approximately \$40,000 each to assist with cash balance provisions.
- Review of two vacant critical staff roles to be combined or amended to part-time capacity, in the short term and subject to being able to fill these, may need to be reviewed in the following year, approximately \$60,000 reduction to overheads.

### Alternative Funding Sources

Maximising alternative revenue sources will assist to take pressure off the sole reliance on rate revenue. Council has reviewed current sources with a view to provide such relief in 2023/24.

- Review of all Council owned vacant land that cannot be developed by Council, to contribute \$300,000.
- Review of Council owned premises of commercial nature to identify where upkeep costs and rental would be appropriate. This will occur throughout the year.
- Seek further Grant funding to support asset maintenance or creation. Often this will require co-contribution with Council funds, requiring available cash reserves. This will occur throughout the year.

### Rates and Charges

For 2023/24 Council have evaluated several alternative estimates on levying rates for the coming year. Council evaluated the Land Use Groups, provided by the Office of the Valuer General, in considering impacts of any changes for these areas and elected members workshopped various scenarios for guidance. The resulting rates resolution (see Attachment 2) complies with the objectives of the Long-Term Financial Management Plan and the following principles set out in S.86A(1) of the Act:



- a) *Rates constitute taxation for the purposes of local government, rather than a fee for service;*
- b) *The value of ratable land is an indicator of the capacity of the ratepayer in respect of that land to pay rates.*

Included in the 2023/24 budget is an increase in total rate revenue of \$1.8 million. This increase has been managed through a significant increase in the waste levy charges with the balance collected through allocation across the various Land Use Groups.

The proposed rates resolution (see Attachment 2) includes the following changes from the previous year:

- Industrial and Commercial properties, both vacant and non-vacant, continue to be a differential higher rate in the dollar than other ratable properties moving to 11.5 cents in the dollar per AAV from 10.180 cents in the dollar per AAV.
- Residential vacant has been introduced to be a differential higher rate in the dollar than other ratable properties moving to 6.68 cents in the dollar per AAV from 5.121 cents in the dollar per AAV.

All other properties are to remain paying the same rate of 5.74 cents in the dollar per AAV.

In terms of other rates and charges, there is no proposed change to the Medical Levy. The new waste levy imposed by State Government for landfill costs, has been applied to all ratable properties and will increase by \$53 to \$158. Waste collection charges for bins will increase by \$55 per ratable residential property to \$166 from \$111, and by \$125 per ratable commercial property to \$375 from \$250.

Of the scenarios reviewed by Council, the proposed approach was selected for recommendation as it minimised the change as much as possible across each Land Use Group and met the objectives of the review.

#### Fees and Charges

Fees and charges for user pay services have increased in line with CPI. This is to cover the associated labour and or contracted costs for work required for those activities that are estimated to also increase at least by CPI and other similar factors.

#### Budget Financial Components

<b>Financial Components</b>	<b>2023/24 Budget</b>
Operating Revenue	\$ 19.1 million
Operating Expenditure excl depreciation	\$ 14.1 million
Depreciation and asset write off	\$ 3.4 million
Capital expenditure	\$ 7.3 million
Underlying Operating Surplus	\$ 1.5 million
Cash Balance at 30 June 2024 *	\$ 3.8 million

\* including restricted cash such as security bonds, grant received not spent, reserves.

The underlying financial result for Council for 2023/24 (excluding capital grants) is a net surplus of \$1.531 million, an improvement against the Long-Term Financial Management Plan target of \$0.133 million. This creates the cash necessary to repay the State Government \$1.5 million State Government Loan provided through the Covid pandemic to assist in managing

any Covid related financial shocks. Two smaller loans during 2022/23 however have been deferred for repayment due to the low cash balance.

Historically, Council cash and cash equivalents at year end has been unacceptably low with little or no capacity to manage unexpected costs or natural disasters. Council's Statement of Cash Flow estimates that Council will move to a positive cash on hand status to meet its foreseeable obligations during 2023/24 albeit with little contingency. Gradual rebuilding of balance is built into the long term plan to manage risk, and create a prudent reserve that allows for unforeseen costs and potentially capacity for funding of discretionary projects. Council's Financial Reserves Policy that was established in 2020 provides governance around specific cash reserve requirements.

Delays in completion of grant funded Capital works has required Council to bankroll expenditure until grant milestones are completed in 2023/24, at which time grant funding will be released to replenish the cash balances.

#### Audit Panel Comments

The Glamorgan Spring Bay Council Audit Panel were presented with and supported the proposed 2023/24 budget at the meeting on 24 May 2023 with strong support for asset maintenance renewal increasing to 100% per year.

### **STRATEGIC PLAN REFERENCE**

#### **Guiding Principles**

5. Ensure that our current expenditure and ongoing commitments fall within our means so that rates can be maintained at a manageable and affordable level.

#### **Key Foundations**

1. Our Governance and Finance

#### **What we plan to do**

- Set realistic budgets and monitor income and expenditure closely.

### **STATUTORY IMPLICATIONS**

Section 82 of the Local Government Act 1993 requires the General Manager to prepare estimates of Council's revenue and expenditure for each financial year.

#### *Section 82*

*(2) Estimates are to contain details of the following:*

- (a) the estimated revenue of the council;*
- (b) the estimated expenditure of the council;*
- (c) the estimated borrowings by the council;*
- (d) the estimated capital works of the council;*
- (e) any other detail required by the Minister.*

*(3) Estimates for a financial year must –*

- (a) be adopted by the council, with or without alteration, by absolute majority; and*
- (b) be adopted before 31 August in that financial year; and*
- (c) not be adopted more than one month before the start of that financial year.*

## **BUDGET IMPLICATIONS**

As outlined in the attached budget estimates:

- 2023/24 Operational Budget, including Balance Sheet and Cash Flow Forecast
- 2023/24 Capital Works Budget
- 2023/24 Loan Borrowings

The Budget is developed with reference to:

- The International Infrastructure Financial Management Manual 2020
- Institute Of Public Works Engineering Australia, Practice Note 6, 2012, Long-Term Financial Planning
- Australian Accounting Standards Board Standards
- Glamorgan Spring Bay Financial Reserves Policy 2020
- Glamorgan Spring Bay Long Term Financial Management Plan 2021

## **RISK CONSIDERATION/S**

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	Minor	Unlikely	Moderate	Regular reviews of the budget are updated through the year and reported to Council.
Economic changes result in estimates that are not materially accurate, leading to a opportunity to revise estimates during the year.				
There may be some members of the community who do not support the proposed recommendations which could result in negative publicity for Council.	Moderate	Possible	High	Explain the rationale as to the reasons for the recommendations and ensure that adequate information is provided to the community.
<b>Do not adopt the recommendation</b>	Major	Likely	Extreme	Immediately workshop a revised budget following guidance on what requires amendment for consideration at the next Council Meeting.
An alternative Annual Budget would need to be developed and endorsed within a limited time, resulting in delayed implementation of issuing of rates for 2023/24 and financial uncertainty for the Council and community.				
Ongoing substantial budget deficits leading to depleted cash reserves and lack of investment into asset maintenance leads to a loss of financial sustainability and recoverability.	Catastrophic	Likely	Extreme	Immediately workshop a revised budget for consideration at the next Council Meeting.

Not adopting could place Council in breach of various sections of the <i>Local Government Act 1993</i> and the <i>Local Regulations Act 2015</i>	Possible	Moderate	Moderate	A revised Rates Resolution and Fees and Charges will require workshopping to obtain direction from Council on what requires amendment with re-presenting at the next available Council Meeting.
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### **OFFICER'S COMMENTS**

Council is facing significant cost pressures with the availability and cost of goods and services rising sharply during the past 12 months. This budget has been developed after extensive consultation with elected members and will ensure that Council continues to deliver effective and efficient services with more emphasis on recovery of asset maintenance gaps.

This budget for 2023/24 is being managed within the limited capacity to generate revenue to pay for it. Council continues to align with contemporary practices benchmarks and at the same time is achieving satisfactory reports from audits by external parties.

It is noted that there was specific community consultation throughout the year on the current financial position of Council and proposed 2023/24 budget seeking feedback from the community at the community connect sessions held in each the major towns and a Community Survey.

### **OFFICER'S RECOMMENDATION**

That Council

1. APPROVE the Glamorgan Spring Bay Council 2023/24 Budget Estimates as set out in Attachment 1, consisting of Profit and Loss Statement, Statement of Financial Position, Cash Flow Statement, Capital Works Detail and Loan Summary.
2. ADOPT the Rates Resolution for 2023/24 as set out in Attachment 2.
3. NOTE that the Long Term Financial Management Plan financial modelling for the next 10 years was reviewed during the development of the 2023/2024 Budget and shall be reviewed further to confirm strategic targets ahead of finalisation of the 2024/25 budget.

**Moved** Clr Rob Churchill, **seconded** Clr Jenny Woods:

That Council:

1. APPROVE the Glamorgan Spring Bay Council 2023/24 Budget Estimates as set out in Attachment 1, consisting of Profit and Loss Statement, Statement of Financial Position, Cash Flow Statement, Capital Works Detail and Loan Summary.
2. ADOPT the Rates Resolution for 2023/24 as set out in Attachment 2.
3. NOTE that the Long Term Financial Management Plan financial modelling for the next 10 years was reviewed during the development of the 2023/2024 Budget and shall be reviewed further to confirm strategic targets ahead of finalisation of the 2024/25 budget.

An **AMENDED** motion was put:

Moved Clr Jenny Woods, seconded Clr Carole McQueeney:

That Council

1. APPROVE the Glamorgan Spring Bay Council 2023/24 Budget Estimates as set out in Attachment 1, consisting of Profit and Loss Statement, Statement of Financial Position, Cash Flow Statement, Capital Works Detail and Loan Summary.
2. ADOPT the Rates Resolution for 2023/24 as set out in Attachment 2.
3. NOTE that the Long Term Financial Management Plan financial modelling for the next 10 years was reviewed during the development of the 2023/2024 Budget and shall be reviewed further to confirm strategic targets ahead of finalisation of the 2024/25 budget and
4. Give an undertaking to ratepayers that the mowing of grass verges throughout the municipality that have been removed, will be reviewed throughout the 2023/24 year and that the community will be consulted regarding the findings.

**THE MOTION WAS PUT AND CARRIED 7/1**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Clr Rob Churchill

*Mayor Cheryl Arnol adjourned the meeting at 3:38pm for 15 minutes to seek clarification around the motions that had been moved.*

*The meeting reconvened at 3:57pm and Mayor Cheryl Arnol advised that the amended motion was being withdrawn on the basis that it was invalid in accordance with regulation 17 of the Local Government Meeting Procedures 2015.*

An **AMENDED** motion was put:

Moved Cllr Greg Luck, seconded Cllr Neil Edwards:

That Council:

1. APPROVE the Glamorgan Spring Bay Council 2023/24 Budget Estimates as set out in Attachment 1, consisting of Profit and Loss Statement, Statement of Financial Position, Cash Flow Statement, Capital Works Detail and Loan Summary.
2. ADOPT the Rates Resolution for 2023/24 as set out in Attachment 2.
3. NOTE that the Long Term Financial Management Plan financial modelling for the next 10 years was reviewed during the development of the 2023/2024 Budget and shall be reviewed further to confirm strategic targets ahead of finalisation of the 2024/25 budget.
4. Give an undertaking to ratepayers that the mowing of grass verges throughout the municipality that have been removed, will be reviewed throughout the 2023/24 year and that the community will be consulted regarding the findings
5. That Council investigates insurance risks and liabilities and advises ratepayers associated with mowing Council verges.

**THE MOTION WAS PUT AND CARRIED 7/1**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Cllr Rob Churchill

## **DECISION 131/23**

Moved Cllr Greg Luck, seconded Cllr Neil Edwards:

That Council:

1. APPROVE the Glamorgan Spring Bay Council 2023/24 Budget Estimates as set out in Attachment 1, consisting of Profit and Loss Statement, Statement of Financial Position, Cash Flow Statement, Capital Works Detail and Loan Summary.
2. ADOPT the Rates Resolution for 2023/24 as set out in Attachment 2.
3. NOTE that the Long Term Financial Management Plan financial modelling for the next 10 years was reviewed during the development of the 2023/2024 Budget and shall be reviewed further to confirm strategic targets ahead of finalisation of the 2024/25 budget.
4. Give an undertaking to ratepayers that the mowing of grass verges throughout the municipality that have been removed, will be reviewed throughout the 2023/24 year and that the community will be consulted regarding the findings
5. That Council investigates insurance risks and liabilities and advises ratepayers regarding mowing of naturestrips.

The **AMENDMENT BECAME THE MOTION** and was **PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **8.2 2023/24 Fees and Charges**

Author: General Manager (Greg Ingham)

Responsible Officer: General Manager (Greg Ingham)

### **ATTACHMENT/S**

1. Fees Charges 2023 2024 [8.2.1 - 9 pages]

### **PURPOSE**

To recommend that Council adopts the Fees and Charges Register for the 2023/24 financial year.

### **BACKGROUND/OVERVIEW**

Council every year as a part of its budget deliberations sets its fees and charges for a number of functions, including:

- Administrative Fees
- Marine Infrastructure Fees
- Waste Management Transfer Station Fees
- Cemetery Fees
- Kerbside Vendor and Stall Fees
- Planning and Development Fees
- Building Fees
- Plumbing Fees
- Environmental Health Fees
- Dog Management Fees

These fees reflect Council's desire to maintain a system of fees and charges based on the user pays principle, while also recognising the community service obligation inherent in certain service functions. In reviewing the fees and charges, the impact of any increases on the community has been considered. The fees and charges can be found in Attachment 1. Overall, a small number of fees have been amended and also new ones added. Fees have increased in line with CPI (Consumer Price Index, Hobart, March 2023 at 6.9%) for most activities to align with the associated CPI increases to input costs required to conduct each activity. A small number of fees and charges have not increased to the same extent to reflect parity with other Local Government Authorities or other reasons.

The draft Fees and Charges Register for 2023/24 was presented to Council at the 9<sup>th</sup> May and 6<sup>th</sup> June 2023 Workshops. The recommended fees and charges in Attachment 1 reflect a reasonable partial recovery of cost for statutory charges whilst being in line with neighboring Councils. Minor amendments have been made to the final register following feedback from the Council workshop.



## **STRATEGIC PLAN REFERENCE**

### **Guiding Principles**

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

### **Key Foundations**

1. Our Governance and Finance

### **What we plan to do**

- Set realistic budgets and monitor income and expenditure closely.

## **STATUTORY IMPLICATIONS**

Fees and Charges – S.205 and S.206 of the Local Government Act 1993

## **BUDGET IMPLICATIONS**

The fee increases align with Council's budget and long-term financial plan.

## **RISK CONSIDERATION/S**

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	Minor	Possible	Low	Ensure that the content of the report is considered in open Council to outline the rationale for the increases. Demonstrate that the fees are largely in line or with neighboring Councils.
With any increase in fees, there is a risk that some parties may be dissatisfied.				
<b>Do not adopt the recommendation</b>	Moderate	Almost Certain	Medium	Council could adopt the proposed fees or provide alternatives
If the identified fee structure is not adopted as recommended, any shortfall created by input costs exceeding the fee for a service will mean Council will be required to increase fees for another unrelated service to recover the loss.				

## **OFFICER'S COMMENTS**

It is recommended to proceed with the proposed increase to the fees and charges for 2023/24 to ensure that there is some funds recovered for the work that Council conducts, rather than relying solely on cost recovery through General Rates. For some fees groups the increase for 2023/24 is less than CPI to acknowledge increases in 2022/23 when CPI was lower.

### **OFFICER'S RECOMMENDATION**

That Council receive and adopt the fees and charges register in Attachment 1 to this report for the 2023/2024 financial year.

### **DECISION 132/23**

Moved Deputy Mayor Michael Symons, seconded Cllr Rob Churchill:

That Council receive and adopt the fees and charges register in Attachment 1 to this report for the 2023/2024 financial year.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

### **8.3 Motions for Local Government Association of Tasmania (LGAT) General Meeting - 30 June 2023**

Author: General Manager (Greg Ingham)

Responsible Officer: General Manager (Greg Ingham)

#### **ATTACHMENT/S**

1. Short Stay Motion - LGAT [8.3.1 - 1 page]
2. LGAT Motion Restrictive Covenants [8.3.2 - 1 page]

#### **PURPOSE**

For Council to consider the LGAT General Meeting motions prior to the LGAT General Meeting on 30<sup>th</sup> June 2023 to allow Council to inform the voting delegate of what position it wishes to take in relation to voting on specific matters.

#### **BACKGROUND/OVERVIEW**

The LGAT General Meeting is scheduled for 30<sup>th</sup> June 2023. There are two items for decision included in the LGAT General Meeting Agenda which have been previously discussed at a Council Workshop on held on 13<sup>th</sup> June 2023.

As Council provides direction to the voting delegate in relation to voting on this matter, this is a matter for Council to decide.

The background information in relation to the items for decision are included in the attachments to this report.

#### **STRATEGIC PLAN REFERENCE**

##### **Guiding Principles**

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

##### **Key Foundations**

1. Our Governance and Finance

##### **What we plan to do**

- Advocate and lobby effectively on behalf of the community.

#### **STATUTORY IMPLICATIONS**

Nil.

#### **BUDGET IMPLICATIONS**

N/A

## **RISK CONSIDERATION/S**

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Risk Mitigation Treatment</b>
<b>Adopt the recommendation</b>				
No material risk associated with adopting the recommendation.				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Moderate	Council reviews the recommendation and reconsiders.
Opportunity for collective Council position becomes lost.				

## **OFFICER'S RECOMMENDATION**

That Council notes the Local Government of Tasmania 30 June 2023 General Meeting and supports the voting delegate voting in favour of the following items listed for a decision:

### **MOTION - RESTRICTIVE COVENANTS ON USE OF LAND AND PROPERTY**

#### **Council – Clarence City Council**

That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for:

- a) public, social or affordable housing; or
- b) tenants or occupants based on their source of income, or social or financial circumstances.

### **MOTION - SHORT STAY**

#### **Local Government Association**

That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on:

- What further data and support is required to assist local government in responding to the housing crisis.
- What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating.
- What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.

**Moved** Clr Jenny Woods, **seconded** Clr Rob Churchill:

That Council notes the Local Government of Tasmania 30 June 2023 General Meeting and supports the voting delegate voting in favour of the following items listed for a decision:

**MOTION - RESTRICTIVE COVENANTS ON USE OF LAND AND PROPERTY**

**Council – Clarence City Council**

That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for:

- a) public, social or affordable housing; or
- b) tenants or occupants based on their source of income, or social or financial circumstances.

**MOTION - SHORT STAY**

**Local Government Association**

That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on:

- What further data and support is required to assist local government in responding to the housing crisis.
- What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating.
- What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.

**MOTION WITHDRAWN WITH THE SUPPORT OF THE SECONDER**

### **DECISION 133/23**

Moved Deputy Mayor Michael Symons, seconded Clr Jenny Woods:

That Council notes the Local Government of Tasmania 30 June 2023 General Meeting and supports the voting delegate voting as directed by Council on the following item listed for a decision:

<b>MOTION - RESTRICTIVE COVENANTS ON USE OF LAND AND PROPERTY</b>
---

<b>Council – Clarence City Council</b>
--

That LGAT lobby the State Government urging legislative change to outlaw the creation of covenants which place restrictions on the use of land and property for:
--

- |   |
|---|
| a) public, social or affordable housing; or<br>b) tenants or occupants based on their source of income, or social or financial circumstances. |
|---|

### **THE MOTION WAS PUT AND LOST 3/5**

For: Clr Rob Churchill, Clr Greg Luck and Clr Carole McQueeney

Against: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Neil Edwards, Clr Jenny Woods and Clr Robert Young

### **DECISION 134/23**

Moved Deputy Mayor Michael Symons, seconded Clr Rob Churchill:

That Council notes the Local Government of Tasmania 30 June 2023 General Meeting and supports the voting delegate voting as directed by Council on the following item listed for a decision:

<b>MOTION - SHORT STAY</b>
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<b>Local Government Association</b>
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That LGAT convene an expert reference group from member councils to develop recommendations for the sector to consider on:
--

- |  |
|--|
| <ul style="list-style-type: none"><li>• What further data and support is required to assist local government in responding to the housing crisis.</li><li>• What changes are required to manage short stay accommodation's contribution to housing availability, local amenity, economic development and equitable rating.</li><li>• What tools are available to encourage owners of unoccupied dwellings to make their properties available as long term rentals.</li></ul> |
|--|

### **THE MOTION WAS PUT AND CARRIED 6/2**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Greg Luck, Clr Carole McQueeney and Clr Jenny Woods

Against: Clr Neil Edwards and Clr Robert Young

## **8.4 Community Small Grant Application - East Coast Anglican**

Author: Community & Communications Officer (Eliza Hazelwood)

Responsible Officer: Director Corporate and Community (Elysse Blain)

### **ATTACHMENT/S**

1. Community Grant East Coast Anglican [8.4.1 - 3 pages]

### **PURPOSE**

Recommendation for Council to approve a Community Small Grant application for \$1,000 to East Coast Anglican as a contribution towards 'Lunch with Mates Program' in Triabunna.

### **BACKGROUND/OVERVIEW**

Community Small Grant funding is available to assist the undertaking of programs and activities within the Glamorgan Spring Bay municipal area. The assessment criteria is outlined in the Community Small Grants Fund policy, including:

- Grants are restricted to \$1,000, with exceptions up to \$1,500 at Councils discretion.
- Grants are available to not for profit individuals, community organisations and groups.
- Grants are intended to assist projects that (1) address relevant community issues of significance (2) are initiated within the community and actively involve local people and (3) improve access and encourage wider use of facilities

"Lunch with Mates" is a program run by the East Coast Anglican Church and The Salvation Army with assistance from community volunteers and is held at the Triabunna RSL club.

The program aims to provide a weekly free lunch for disadvantaged people or those seeking connections who are often isolated or feeling alone. The program has demonstrated attendees are mainly men who live alone. Lunch with mates generally has 20-30 people attend per week and attendees usually provide donations that are taken to contribute towards costs of the program. The East Coast Anglican Church and The Salvation Army have applied for a \$5,000 grant through the Tasmanian Christian Fund and are expecting an outcome in July 2023. The cost of running the program has increased recently due to input costs rises despite receiving donations and discounted items.

The RSL has advised that the Lunch with Mates program has been running for many years and has served many people with healthy hearty meals.

### **Estimated costs requested:**

The applicant has advised that expenses vary from week to week depending on what is on the menu for the program. All food is purchased locally through the Spring Bay IGA and the local butcher, the butcher provides a discount when possible. Community members donate seasonal vegetables from their gardens which also assists with costs. Below is an estimate for a week of costs for the Lunch with Mates program.

The applicant indicates their costs are approximately \$100 per week. A contribution of \$1,000 from the Community Small Grant would be of great assistance towards these expenses prior to receipt of the Tasmanian Christian Fund grant.

## **STRATEGIC PLAN REFERENCE**

### **Guiding Principles**

2. Reinforce and draw on the strengths of our communities at both a local and regional level.

### **Key Foundations**

2. Our Community's Health and Wellbeing

### **What we plan to do**

- Support and facilitate social and community events that promote community health and wellbeing.

## **STATUTORY IMPLICATIONS**

*Section 77 of the Local Government Act 1993* outlines the statutory requirements in relation to grants.

### *77. Grants and benefits*

(1) A council may make a grant or provide a pecuniary benefit or a non-pecuniary benefit that is not a legal entitlement to any person, other than a councillor, for any purpose it considers appropriate.

(1A) A benefit provided under subsection (1) may include –

- a. in-kind assistance; and
- b. fully or partially reduced fees, rates or charges; and
- c. remission of rates or charges under Part 9.

(2) The details of any grant made, or benefit provided are to be included in the annual report of the council.

## **BUDGET IMPLICATIONS**

Applications for funding are considered throughout the financial year until such time as the available funds are exhausted. There is a \$30,000 Community Small Grants Program provision in the 2022/23 budget. As at 31 May 2023 there is \$17,171 of the budget available to support this application.



## **RISK CONSIDERATION/S**

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>				Nil
Nil				
<b>Do not adopt the recommendation</b>	Possible	Moderate	Moderate	Council provide alternate funding support options and or ideas for
The program may run out of funding and be unable to continue providing lunch with friends to the community				

## **OFFICER'S COMMENTS**

This application satisfies the necessary criteria of the relevant policy.

Seniors who regularly eat alone are often at higher risk for a variety of health issues, especially malnutrition. Lunch with Mates provides people with the opportunity to come out in a friendly environment and enjoy a meal with other people. The program is great for our community and would be a wonderful thing for Council to support.

### Integrity Assessment:

Integrity Assessment: The Glamorgan United Church (East Coast Anglican) are a registered charity. ABN: # [48049926766](#)

## **CRITERIA ASSESMENT**

Funding value is within the acceptable allowance	Yes
Applicant is a not-for-profit community organisations and groups or individual.	Yes
Grant is to assist projects that: 1. Address relevant community issues of significance - 2. Are initiated within the community and actively involve local people. 3. Improve access and encourage wider use of facilities	Yes

## **OFFICER'S RECOMMENDATION**

That Council approve the application for Community Small Grant funding of \$1,000 to the **East Coast Anglican Church** to support the Lunch with Mates Program.

**DECISION 135/23**

Moved Cllr Jenny Woods, seconded Deputy Mayor Michael Symons:

That Council approve the application for Community Small Grant funding of \$1,500 to the **East Coast Anglican Church** to support the Lunch with Mates Program.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Cllr Rob Churchill, Cllr Neil Edwards, Cllr Greg Luck, Cllr Carole McQueeney, Cllr Jenny Woods and Cllr Robert Young

Against: Nil

## **8.5 Late Agenda Report - Insurance Renewal 2023-24 JLT**

Author: Director Corporate & Community (Elysse Blain)

Responsible Officer: Director Corporate and Community (Elysse Blain)

*This Late Agenda Report Item is submitted in accordance with r.8(6) of the Local Government (Meeting Procedures) 2015.*

### **ATTACHMENT/S**

1. JLT Insurance Renewal Report 2023-24 [**8.5.1** - 112 pages]

### **PURPOSE**

To recommend approval of renewal of the JLT Insurance package for 2023-24.

### **BACKGROUND/OVERVIEW**

Jardine Lloyd Thompson (JLT) are insurance brokers that supply most of the insurances for Tasmanian Councils. JLT advised the following considerations in compiling premiums for the coming year.

There have been three major factors dominating this year's renewal discussions with Insurers; inflation, natural catastrophes, and data, all which continue to drive hard market conditions and govern insurer appetites.

Insurers have also raised concerns relating to the poor and at times non-existent information/data provided by some Councils. Overall, insurers are struggling with the quality and timing of information received which has significantly declined, particularly the accuracy of information for property. This is a clear issue that JLT Public Sector will be working on with all Councils ahead of the 2024-25 renewal period. This has caused significant delays in providing information to insurers which, in-turn has delayed negotiations and the delivery of reports.

On 19 June 2023 JLT provided the renewal documentation for their policies for 2023-24. The insurance policy values and changes are below.

<b>Insurance Type</b>	<b>22/23 Premium</b>	<b>23/24 Premium</b>	<b>Change</b>
Community Liability Pack	\$ 5,209.17	\$ 6,331.12	\$ 1,121.95
Councillors & Officers liability	\$ 24,692.37	\$ 24,692.37	\$ -
Motor vehicle	\$ 24,506.80	\$ 41,507.04	\$ 17,000.24
Crime	\$ 19,982.63	\$ 15,110.26	-\$ 4,872.37
Personal Accident	\$ 743.45	\$ 769.62	\$ 26.17
Corporate Travel	\$ 95.18	\$ 99.93	\$ 4.75
Workers Compensation	\$ 235,111.08	\$ 228,240.00	-\$ 6,871.08
JLT Discretionary Trust (membership)	\$ 57,436.35	\$ 64,201.08	\$ 6,764.73
Fee	\$ 7,757.43	\$ 8,299.50	\$ 542.07
<b>TOTAL</b>	<b>\$ 375,534.46</b>	<b>\$ 389,250.92</b>	<b>\$ 13,716.46</b>
Cyber Liability added through the year	\$ 5,134.52	\$ 27,253.33	\$ 22,118.81
<b>AMENDED TOTAL</b>	<b>\$ 380,668.98</b>	<b>\$ 416,504.25</b>	<b>\$ 35,835.27</b>

Notes for the main changes for the policies above are as follows.

Motor vehicles have until now included only light vehicles. This group now covers all plant items.

The Crime policy for the previous period covered 18 months. This premium is now for 12 months.

Cyber was added this year covering Mar-Jun 2023 due to the high risk of unauthorized data access breach for fraud. This premium is now for a further 12 months.

The JLT Discretionary Trust is where the insurance for council infrastructure and buildings resides.

## **STRATEGIC PLAN REFERENCE**

### **Guiding Principles**

7. Communicate and explain Council's decisions and reasons in an open and timely manner.

### **Key Foundations**

1. Our Governance and Finance

### **What we plan to do**

- Manage cash flow tightly to ensure current liabilities can be paid from unrestricted (available) cash.

## **STATUTORY IMPLICATIONS**

N/A

## **BUDGET IMPLICATIONS**

Per Councils' procurement policy, insurance provided by a broker is exempt from appointment by means of tender. It is therefore accepted to receive quotation from our broker in the manner currently in place.

As this insurance renewal was received after the budget 2023-24 estimates for insurance were submitted to Council, budget estimates were based on current year premiums of \$448,000.

This updated JLT premium of \$416,504 plus the public liability insurance premium estimate (yet to be received) of \$82,349 is anticipated to exceed the budget estimate by \$50,853.

#### **RISK CONSIDERATION/S**

Risk	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<b>Adopt the recommendation</b>	Minor	Low	Low	Review policy throughout the year to assess adequacy of cover relative to the business needs.
Events covered by the policy are not relevant to the business creating over insurance or events that occur during the insured period are not covered by the insurance provided.				
<b>Do not adopt the recommendation</b>	Major	High	Extreme	Transfer of risk to insurance policies.
Events occur during 2023-23 exposing council to significant expenditure that causes significant harm to council financial health and or reputation.				

#### **OFFICER'S COMMENTS**

- The assessment of this insurance renewal has been performed as thoroughly as possible in the time frame provided with an acceptable level of comfort achieved. The understanding that the approach taken by the broker is knowledgeable of council obligations compliance requirements and nature of business is reassuring. A general observation is that the language and exhaustive nature of the Report and Policy documents is extensive and complex making review of the package challenging.
- The provision of insurance data by the Council team for 2023-24 insurance assessments was this year thorough and accurate that involved completion of at least eight separate and extensive web-based questionnaire surveys often taking several days each to complete. These were supplied by the required dates.
- JLT do not supply Public and Product Liability insurance, this is supplied by Municipal Association of Victoria (MAV) in the Liability Mutual Insurance Scheme (LMI).

### **OFFICER'S RECOMMENDATION**

That Council:

1. Authorise the General Manager to accept the proposal from Jardine Lloyd Thompson for insurance policies renewal for 2023-24 to cover Community Liability, Councillor & officer liability, Motor Vehicle, Crime, Personal Accident, Corporate Travel, Workers Compensation and JLT Discretionary Trust; and
2. Authorise the General Manger to approve payment of the associated premium totaling \$416,504.25 for 2023-24.

### **DECISION 136/23**

Moved Clr Rob Churchill, seconded Clr Carole McQueeney:

That Council:

1. Authorise the General Manager to accept the proposal from Jardine Lloyd Thompson for insurance policies renewal for 2023-24 to cover Community Liability, Councillor & officer liability, Motor Vehicle, Crime, Personal Accident, Corporate Travel, Workers Compensation and JLT Discretionary Trust, Cyber Liability and;
2. Authorise the General Manager to approve payment of the associated premium totaling \$416,504.25 for 2023-24.

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young

Against: Nil

## **9       NOTICES OF MOTION**

Nil.

## **10     PETITIONS**

Nil.



## **11 COUNCILLORS**

### **11.1 Questions on Notice by Councillors**

Nil.

### **11.2 Comments/statements**

#### **Mayor Cheryl Arnol**

*I would like to thank and acknowledge the Deputy Mayor for taking over the role of Acting Mayor while I was in hospital, and I would particularly like to thank Councillors and staff, and the community for their concern around my recovery. I am very grateful for their kindness, so thank you.*

## 12 CONFIDENTIAL ITEMS (CLOSED SESSION)

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Mayor is to declare the meeting closed to the public in order to discuss the following matter/s:

- Item 1: Minutes of Closed Session – Ordinary Council Meeting held on 23 May 2023**  
As per the provisions of Regulation 15 (2) (a) and (d) of the *Local Government (Meeting Procedures) Regulations 2015*.
- Item 2: Orford Transfer Station Land Purchase Proposal**  
As per the provisions of Regulation 15 (2) (f) of the *Local Government (Meeting Procedures) Regulations 2015*.

### **RECOMMENDATION**

That Council moves into Closed Session at [time].

### **DECISION 137/23**

Moved Clr Jenny Woods, seconded Clr Carole McQueeney,

That Council moves into Closed Session at 4:55pm

**THE MOTION WAS PUT AND CARRIED UNANIMOUSLY 8/0**

For: Mayor Cheryl Arnol, Deputy Mayor Michael Symons, Clr Rob Churchill, Clr Neil Edwards, Clr Greg Luck, Clr Carole McQueeney, Clr Jenny Woods and Clr Robert Young  
Against: Nil

***The Mayor confirmed that the recording had been terminated.***

## 13 CLOSE

The Mayor declared the meeting closed at 4:59 pm.

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Cheryl Arnol**