

Ordinary Council Meeting - 24 March 2026 Attachments

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Capital Works Detail

Glamorgan Spring Bay Council
Budget 2025-26

Dept	Capital Item	Cost YTD	% Cost Spent	Status	Revised Budget 2026	Budget 2025/26	New Budget Adjustments	Actual Carried Forward	Estimated Carry Fwd Amount	New Budget	Council Funded	Grant Funded
Roads, Footpaths, Kerbs												
	Resheet Program	56,004	28%	Underway	200,000	200,000				200,000	200,000	
	Pavement Renewal Program	518,146	94%	In progress	550,000	500,000	50,000	-	-	550,000	440,000	110,000
	Reseal Program	633,730	97%	In progress	650,000	700,000	- 50,000			650,000	190,000	500,000
	Swansea St Margaret's Court seal and kerb	39,182	131%	Completed	30,000	30,000				30,000	30,000	
	Fisheries Coles Bay	39,435	99%	Completed	40,000	40,000				40,000	40,000	
	Triabunna Tomorrow Streetscapes Year 2	75,336	6%	In progress	1,359,420	445,000	299,500	614,920	614,920	744,500	-	1,359,420
	Foothpath Seal to Bark mill	-	0%	Not Started	30,000	30,000				30,000	30,000	
	Foothpath & Disability Compliance Renewal Program	137,956	92%	In progress	150,000	150,000				150,000	150,000	
	Gulch Car Park Pavement Rehabilitation	25,381	100%	Completed	25,381	25,000	381			25,381	25,381	
	Morrison St Bicheno -cul-de-sac head	48,294	97%	Not Started	50,000	50,000				50,000	50,000	
	Cross St to Walpole install Kerb	43,812	100%	Completed	43,812	40,000	3,812			43,812	43,812	
	West Shelly cul-de-sac K&C	55,319	104%	Completed	53,410	65,000	- 11,590			53,410	53,410	
	Kerb & Channel Renenwal Program	56,611	57%	In progress	100,000	100,000				100,000	100,000	
	Nailer Avenue top to Gamble Crescent	61,624	103%	In progress	60,000	60,000				60,000	60,000	
	Design Allocation	8,524	9%	Commenced	100,000	100,000				100,000	100,000	
	Contingency	-		Not Started	-	40,000	- 40,000			-	-	40,000
	Total Roads, Footpaths, Kerbs	1,799,353	52%		3,442,023	2,575,000	252,103	614,920	614,920	2,827,103	1,472,603	1,969,420
Bridges, Culverts												
	Wielangta Pipe Bridge	95,692	100%	Completed	95,692	100,000	- 4,308			95,692	95,692	
	Wielangta Sandspit Bridge Overflow	1,383	1%	Not Started	170,000	100,000	70,000			170,000	170,000	
	Redecking timber Bridges	80,642	81%	In Progress	100,000	100,000				100,000	100,000	
	Duck Park Bridge	32	0%	Tender Phase	390,000	100,000	290,000			390,000	390,000	
	Total Bridges, Culverts	177,748	44%		755,692	400,000	355,692	-	-	755,692	755,692	-
Parks, Reserves, Walking Tracks, Cemeteries												
	CDG Bicheno Triangle	515,354	100%	Completed	515,668	620,190	179,514	- 284,036	620,190	- 104,522		515,668
	Playground Renewals & Upgrade	62,042	31%	Underway	200,000	200,000				200,000	200,000	
	Playground Bicheno Lions Park	11,290	4%	IFC drawing	300,000	90,000	200,000	10,000	90,000	210,000	300,000	
	Orford Foreshore Masterplan	-	0%	Not Started	218,400	218,400			218,400		218,400	
	Our Park Precinct Plan	-	0%	Not Started	10,000	10,000			10,000		10,000	
	FAI Coles Bay History Plaques	-	0%	Not Started	12,000	12,000				12,000	12,000	
	Coles Bay Dump Point	4,000	6%	Not Started	65,000	65,000				65,000		65,000
	Deck/Boardwalk renewal outside loo with a view	23,189	27%	In progress	85,000	85,000				85,000	85,000	
	Barbecue Replacement Program	52,122	69%	In progress	75,000	75,000				75,000	75,000	
	Bicheno Skate Park BBQ shelter	604	1%	Commenced	45,000	45,000				45,000	45,000	
	Total Parks, Reserves, Walking Tracks, Cemeteries	668,599	44%		1,526,068	1,420,590	379,514	- 274,036	938,590	587,478	945,400	580,668
Stormwater & Drainage												
	49 Rheban Rd design to West Shelley Bch Nautilus Detention Basin	-	0%	Not Started	200,000	200,000			200,000	-	200,000	
	Holkham Court	44,476	100%	Completed	44,476	-	3,717	40,759	40,759	3,717	44,476	
	Pit and Pipe Renewal Program	63,595	32%	In progress	200,000	200,000				200,000	200,000	
	Gordon St Bicheno Stormwater	-	0%	Not Started	-	80,000	- 80,000			-	-	
	Morrison St Stormwater replacement	-	0%	Not Started	-	30,000	- 30,000			-	-	
	Nautilus Drive - increased funding	-	0%	Not Started	-	50,000	- 50,000			-	-	
	SQID program	-	0%	Not Started	-	25,000	- 30,000	5,000	-	-	-	
	Total Stormwater & Drainage	108,071	24%		444,476	585,000	- 186,283	45,759	240,759	203,717	444,476	-
Building												
	Public Amenities - Loo with a View	43,785	100%	Completed	43,785		492	43,293	43,293	492	43,785	
	Bicheno Skate Park Toilet	53,513	71%	In progress	75,479			75,479	75,479			75,479
	Cranbook Hall	-	0%	In progress	15,500	15,500				15,500	15,500	
	Harold Street Reserve	-	0%	Not Started	35,000	35,000				35,000	35,000	

Capital Works Projects 2026-02

Capital Works DetailGlamorgan Spring Bay Council
Budget 2025-26

Dept	Capital Item	Cost YTD	% Cost Spent	Status	Revised Budget 2026	Budget 2025/26	New Budget Adjustments	Actual Carried Forward	Estimated Carry Fwd Amount	New Budget	Council Funded	Grant Funded
	Muir's Beach Toilets	1,618	20%	In progress	8,000	8,000				8,000	8,000	
	Toilet Strategy Works	7,810	2%	Not Started	320,000	320,000				320,000	320,000	
	Bicheno Hall new stage lighting	23,982	100%	Completed	23,982	27,500	- 3,518			23,982	23,982	
	Bicheno Surf Club and Toilet Upgrade	11,334	5%	Not Started	250,000	250,000			250,000		100,000	150,000
	Triabunna Recreation Ground	-	0%	Not Started	69,831	70,000	-	169	70,000	- 169	69,831	
	Triabunna Tomorrow New Amenities	740	2%	Design underway	46,606	50,000	-	3,394	50,000	- 3,394		46,606
	Swansea Football Clubrooms	23,077	40%	In progress	57,500	57,500				57,500	57,500	
	Swansea Hall floor revarnish	-	0%	Not Started	8,000	8,000				8,000	8,000	
	Public Amenities Marina Toilets and Shower	676	0%	Not Started	300,000	300,000				300,000		300,000
	Bicheno Lunch room facility	36,805	100%	Completed	36,805	35,000	1,805			36,805	36,805	
	Triabunna Office Carpet Replacement	44,816	81%	Completed	55,000	55,000				55,000	55,000	
	Buckland Blackwater Upgrade	39,240	100%	Completed	39,240	65,000	- 25,760			39,240	39,240	
	Total Building	287,395	21%		1,384,728	1,296,500	- 26,981	115,209	488,772	895,956	812,643	572,085
	Marine Infrastructure											
	Lighting Bicheno Boat Ramp	23,086	100%	Completed	23,085	23,085	-			23,085		23,085
	Marina Renew 6 Piles	-	0%	Not started	54,000	54,000	-			54,000	54,000	
	Saltworks Boat Ramp Upgrade	-	0%	Not started	99,123	99,123	-		99,123	-		99,123
	Total Marine Infrastructure	23,086	13%		176,208	176,208	-	-	99,123	77,085	54,000	122,208
	Sewerage											
	Swanwick Waste System Pump Upgrade	9,131	23%	In progress	40,237	15,000		25,237	25,237	15,000	40,237	-
	Total Sewerage	9,131	61%		40,237	15,000	-	25,237	25,237	15,000	40,237	-
	Plant Equipment & Other											
	Truck 16t tipper replace 2008 Hino16t A85NU Swansea	198,714	100%	Completed	198,714		8,714	190,000	190,000	8,714	198,714	
	Waste Chipper	186,259	101%	Completed	183,571			183,571	183,571		183,571	
	IT - Laptop & PC Replacements	16,568	55%	In progress	30,000	30,000				30,000	30,000	
	IT - Server, NAS and Backup Hard Drives	27,510	100%	Completed	27,510	37,000	- 9,490			27,510	27,510	
	Office Equipment	-	0%	Not started	20,000	10,000		10,000	10,000	10,000	20,000	
	Subaru replacement	-		Defer to Election in	-	40,000	- 40,000			-	-	
	GM Vehicle replacement	54,669	100%	Completed	54,689	60,000	- 5,311			54,689	54,689	
	Waste Bulk Skip Bins	99,078	99%	Underway	100,000	100,000				100,000	100,000	
	Facilities Coordinator ute	43,888	100%	Completed	43,888	48,000	- 4,112			43,888	43,888	
	MUX replacement	43,237	102%	Completed	42,237	50,000	- 7,763			42,237	42,237	
	2 x tilt mower trailers	12,188	61%	In progress	20,000	20,000				20,000	20,000	
	Coles Bay WTS half container	7,308	100%	Completed	7,308	9,000	- 1,692			7,308	7,308	
	Swansea dual cab	48,650	100%	In progress	48,650	48,000	650			48,650	48,650	
	16 tonne - water cart	-	0%	In progress	197,000	200,000	- 3,000			197,000	197,000	
	Rapid Spray water tank	-	0%	Under Procurement	59,800	37,000	22,800			59,800	59,800	
	John Deere mower	29,227	100%	Completed	29,227	32,000	- 2,773			29,227	29,227	
	JCB replacement	104,921	100%	Completed	104,921	130,000	- 25,079			104,921	104,921	
	small plant	10,881	54%	In progress	20,000	20,000				20,000	20,000	
	New Vehicle - Acting Chief Executive Officer	51,804	80%	Underway	65,000		65,000			65,000	65,000	
	New Pool Car	-	0%	Underway	50,000		50,000			50,000	50,000	
	Total Plant Equipment & Other	934,900	72%		1,302,515	871,000	47,944	383,571	383,571	918,944	1,302,515	-
	Total Capital Works	4,008,284	44%		9,071,947	7,339,298	821,989	910,660	2,790,972	6,280,975	5,827,566	3,244,381

Profit and Loss

Glamorgan Spring Bay Council

For the 8 months ended 28 February 2026

Account	YTD Actual	YTD Budget	Budget Var	Var %	Annual Budget	Notes
Trading Income						
Rate Revenue	14,560,798	14,543,079	17,719	0%	14,543,079	
Statutory Charges	552,830	531,255	21,575	4%	793,968	
User Charges	577,963	727,918	(149,955)	-21%	922,390	1
Grants	626,890	612,473	14,417	2%	1,661,585	
Interest & Investment Revenue	652,079	484,191	167,888	35%	828,282	2
Other Revenue	480,514	484,854	(4,340)	-1%	827,915	
Total Trading Income	17,451,074	17,383,770	67,304	0%	19,577,219	
Gross Profit	17,451,074	17,383,770	67,304	0%	19,577,219	
Capital Grants						
Grants Commonwealth Capital - Other	600,000	0	600,000	0%	677,126	
Grants Commonwealth Capital - Roads to Recovery	0	0	0	0%	1,134,041	
Grants State Capital - Other	1,647,957	1,357,845	290,112	21%	1,975,574	3
Total Capital Grants	2,247,957	1,357,845	890,112	66%	3,786,741	
Other Income						
Net Gain (Loss) on Disposal of Assets	122,961	12,500	110,461	884%	50,000	4
Contributions	68,037	120,000	(51,963)	-43%	180,000	5
Other Revenue - Donations, Contributions NON CASH	330,000	0	330,000	0%	0	
Total Other Income	520,998	132,500	388,498	293%	230,000	
Operating Expenses						
Employee Costs	3,441,493	3,868,373	(426,880)	-11%	5,949,486	6
Materials & Services	5,113,532	5,861,591	(748,059)	-13%	8,518,015	7
Depreciation	2,783,679	2,712,207	71,472	3%	4,068,306	
Interest	64,624	64,624	(0)	0%	167,803	
Other Expenses	134,764	197,496	(62,732)	-32%	299,914	8
Total Operating Expenses	11,538,092	12,704,291	(1,166,199)	-9%	19,003,524	
Net Profit	5,912,982	4,679,479	1,233,503	26%	573,695	
Total Comprehensive Result (incl Capital Income)	8,681,937	6,169,824	2,512,113	41%	4,590,436	

NOTES OF BUDGET VARIANCES > \$50k and >10%.

1. **TIMING:** Prosser Plains Raw Water Scheme(PPRWS) is down by 37k, floating structure down by 47k and Marina Fees 3 phase power of \$34k was not in the budget.2. **PERMANENT:** Higher than expected interest on investments.3. **TIMING:**Received capital grant earlier than budgeted.4. **PERMANENT:** Net gain on assest sold.5. **PERMANENT:**Contribution for public open space down by \$52k.6. **PERMANENT:** Staff vacancies resulting in the budget variance.7. **TIMING:** Some periodic charges not received for IT, medical, insurances, water, waste and infrastructure activities.8. **TIMING:**Expected audit cost not received

Statement of Financial PositionGlamorgan Spring Bay Council
As at 28 February 2026

Account	28 Feb 2026	30 June 2025
Assets		
Current Assets		
Cash & Cash Equivalents	14,030,164	12,794,856
Trade & Other Receivables	4,901,640	1,621,436
Other Assets	156,565	44,397
Total Current Assets	19,088,369	14,460,689
Non-current Assets		
Investment in Water Corporation	34,533,233	34,533,233
Property, Infrastructure, Plant & Equipment	219,902,815	222,374,169
Total Non-current Assets	254,436,049	256,907,402
Total Assets	273,524,417	271,368,091
Liabilities		
Current Liabilities		
Trade & Other Payables	707,812	1,431,730
Trust Funds & Deposits	423,228	442,225
Provisions	666,372	666,372
Contract Liabilities	0	1,604,871
Interest bearing Loans & Borrowings	989,725	1,147,209
Trade & Other Payables - Debtor Suspense Account	1,494	0
Trust Funds & Deposits - Retention Monied Held	8,392	19,074
Total Current Liabilities	2,797,022	5,311,481
Non-current Liabilities		
Provisions	69,930	69,930
Interest Bearing Loans & Borrowings	4,287,484	4,287,484
Total Non-current Liabilities	4,357,414	4,357,414
Total Liabilities	7,154,436	9,668,895
Net Assets	266,369,981	261,699,196
Equity		
Current Year Earnings	4,673,653	3,823,579
Retained Earnings	103,282,218	99,458,639
Equity - Asset Revaluation Reserve	156,572,516	156,575,385
Equity - Restricted Reserves	1,841,594	1,841,594
Total Equity	266,369,981	261,699,196

Statement of Cash Flows

Glamorgan Spring Bay Council

For the 8 months ended 28 February 2026

Account	YTD Actual	2025
Operating Activities		
Receipts from Customers	13,161,523	17,755,492
Operating Grants	626,890	1,677,967
Payment to employees and Suppliers	(8,495,422)	(13,630,277)
Other Payments	(144,795)	(244,092)
Finance Costs Paid	(102,438)	(182,876)
Rates Charged - Sewerage	45,599	0
Net Cash Flows from Operating Activities	5,091,357	5,376,214
Investing Activities		
Proceeds from sale of property, plant and equipment	151,544	189,055
Payment for property, plant and equipment	(4,665,825)	(4,979,253)
Receipts from capital grants	845,395	4,520,451
Net Cash Flows from Investing Activities	(3,668,887)	(269,747)
Financing Activities		
Trust funds & deposits	(29,679)	36,380
Proceeds from/ repayment of long term loans	(157,484)	(384,912)
Net Cash Flows from Financing Activities	(187,163)	(348,533)
Net Cash Flows	1,235,308	4,757,934
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	12,701,948	7,944,014
Cash and cash equivalents at end of period	13,937,256	12,701,948
Net change in cash for period	1,235,308	4,757,934

Swansea Courthouse Management Committee Inc.'s 2025 Annual Report to Glamorgan Spring Bay Council.

Background

The Glamorgan Spring Bay Council resolved at their meeting on 25 January 2022 to endorse the Swansea Courthouse Management Committee Inc. to manage the Courthouse building for a further four years until 31 December 2025.

This 2025 annual report describes the achievements, current financial position, and alignment to the business plan.

Achievements

The Swansea Courthouse Management Committee (SCMC) met on seven occasions in 2025 including the AGM held on 26th October 2025. All previous office holders and committee members were re-elected.

In 2024 the voluntary labour contribution of Executive committee members totalled 150 hours @ \$35 per hour worth an estimated \$5, 250. Additional voluntary labour included: working bees at the Courthouse (80 hours); design of gallery track (21 hours); administering web enquiries and committee members attendance at 7 meetings and administration . The southwestern corner office was painted, floor repaired, new notice boards constructed and additional gallery tracks installed.

Current Financial Position

In 2025 the SCMC Inc.'s total income was \$3,199.55. The total liabilities and equity as of 31st December 2025 was \$11,117.66. Note that income includes Swansea Courthouse Arts membership fees and ticket sales. The 2025 **Profit and Loss Statement, Balance Sheet and List of Courthouse Bookings** are appended. The SCMC thanks Council for the purchase of gallery tracking, hangers and clamps.

Useage

The Swansea Courthouse Arts sub committee has been a hive of creative activity, hosting regular weekly arts mornings, spinning wheel groups and local well being organisations undertaking community projects. The Swansea Courthouse was utilised by Council as a Recovery Centre for residents of Dolphin Sands affected by the December 2025 bushfire. In addition the Courthouse was booked on 71 occasions in 2025.

Alignment to Business Plan

The Swansea Courthouse when used as a Recovery Centre following the Dolphin Sands bushfires provided private spaces for confidential meetings. The Courthouse requires further upgrading to ensure that Swansea has a fit for purpose Recovery Centre. The temporary Telstra WiFi facility was unfit for the use by the numerous service providers using the Recovery Centre. A servery to replace the existing Kitchenette would better provide for the refreshment needs of Courthouse users.

Appendices

Appendices include: Balance Sheet; Profit and Loss; and a list of bookings in 2025.

Prepared by R. Bartlett
SCMC Secretary
4. 2. 2026

Date	Booking	Not for profit
13/02/2025	Beginer Art Classes	Yes
20/02/2025	Beginer Art Classes	Yes
27/02/2025	Beginer Art Classes	Yes
06/03/2025	Beginer Art Classes	Yes
17/03/2025	Get Creative with Mosaics	Yes
18/03/2025	Get Creative with Mosaics	Yes
26/03/2025	ADC Office	No
05/04/2025	Dolphin Sands Community Association AGM	Yes
09/04/2025	Courthouse Arts Group	Yes
16/04/2025	Courthouse Arts Group	Yes
19/04/2025	Makers Market	Yes
20/04/2025	Makers Market	Yes
21/04/2025	Makers Market	Yes
23/04/2025	Courthouse Arts Group	Yes
07/05/2025	Courthouse Arts Group	Yes
14/05/2025	Courthouse Arts Group	Yes
21/05/2025	Courthouse Arts Group	Yes
28/05/2025	Courthouse Arts Group	Yes
04/06/2025	Courthouse Arts Group	Yes
11/06/2025	Courthouse Arts Group	Yes
12/06/2025	STUFIT	Yes
18/06/2025	Courthouse Arts Group	Yes
20/06/2025	Cohealth	Yes
25/06/2025	Courthouse Arts Group	Yes
02/07/2025	Courthouse Arts Group	Yes
03/07/2025	NRE Tasmania	No
07/07/2025	Scarecrow Making Workshop	Yes
08/07/2025	Scarecrow Making Workshop	Yes
09/07/2025	Courthouse Arts Group	Yes
10/07/2025	Scarecrow Making Workshop	Yes
11/07/2025	Scarecrow Making Workshop	Yes
16/07/2025	Courthouse Arts Group	Yes
23/07/2025	Courthouse Arts Group	Yes
27/07/2025	Spoonmaking Workshop	Yes
30/07/2025	Courthouse Arts Group	Yes
31/07/2025	CoHealth	Yes
03/08/2025	Spoonmaking Workshop	Yes
06/08/2025	CoHealth	Yes
07/08/2025	CoHealth	Yes
20/08/2025	Services Australia	No
21/08/2025	Services Australia	No
04/10/2025	Surf talk and film	Yes
07/10/2025	Stroll and sketch wet weather option	Yes
09/10/2025	Tak a Tina dance	Yes
06/08/2025	Courthouse Arts Group	Yes

Date	Booking	Not for profit
06/08/2025	Courthouse Arts Group	Yes
13/08/2025	Courthouse Arts Group	Yes
20/08/2025	Courthouse Arts Group	Yes
27/08/2025	Courthouse Arts Group	Yes
03/09/2025	Courthouse Arts Group	Yes
10/09/2025	Courthouse Arts Group	Yes
17/09/2025	Courthouse Arts Group	Yes
24/09/2025	Courthouse Arts Group	Yes
01/10/2025	Courthouse Arts Group	Yes
08/10/2025	Courthouse Arts Group	Yes
15/10/2025	Courthouse Arts Group	Yes
16/10/2025	Historical Society	Yes
22/10/2025	Courthouse Arts Group	Yes
26/10/2025	SCMC AGM	Yes
29/10/2025	Courthouse Arts Group	Yes
05/11/2025	Courthouse Arts Group	Yes
12/11/2025	Courthouse Arts Group	Yes
14/11/2025	Makers Market	Yes
15/11/2025	Makers Market	Yes
16/11/2025	Makers Market	Yes
19/11/2025	Courthouse Arts Group	Yes
26/11/2025	Courthouse Arts Group	Yes
03/12/2025	Courthouse Arts Group	Yes
10/12/2025	Services Australia	No
11/12/2025	Services Australia	No
17/12/2025	Courthouse Arts Group	Yes



Swansea Courthouse Management Committee
 4 Noyes St
 Swansea TAS 7190
 Australia
 ABN: 71 441 710 980

Profit and Loss

	From 01/07/2025 to 31/12/2025
	Balance
Revenue	
41110 Courthouse Hire	1,220.00
42000 Performance Ticket Sales	1,374.69
43010 Family Memberships	280.00
43020 Individual Memberships	80.00
43030 Concession Memberships	105.00
44000 Interest	139.86
Total Revenue	3,199.55
Less Costs of Revenue	
51110 Stripe Fees	64.74
51120 Tyro Fees	1.30
51130 Performance Fees	1,240.00
Total Less Costs of Revenue	1,306.04
Gross Profit	1,893.51
Less Operating Expenses	
61000 Advertising	72.00
61900 Cleaning Consumables	23.95
61910 Printing	31.60
64100 Signage	265.29
Total Less Operating Expenses	392.84
Operating Income (or Loss)	1,500.67
Plus Other Income	0.00
Less Other Expenses	0.00
Net Profit	1,500.67



Swansea Courthouse Management Committee
 4 Noyes St
 Swansea TAS 7190
 Australia
 ABN: 71 441 710 980

Balance Sheet

As of
31/12/2025

Balance

ASSETS	
Current Assets	
Bank and Cash Accounts	
11111 SCMC Working	799.44
11115 Swansea Courthouse Arts Working Account	653.71
11116 Swansea Courthouse Arts Investment Account	3,704.44
11117 Sandhurst Managed Fund	5,842.07
Total Bank and Cash Accounts	10,999.66
Receivables	0.00
Current Assets	0.00
Prepayments	0.00
Total Current Assets	10,999.66
Plus Fixed Assets	118.00
Plus Non-current Assets	0.00
Total ASSETS	11,117.66
LIABILITIES	
Current Liabilities	
Current Liabilities	0.00
Payables	0.00
Total Current Liabilities	0.00
Plus Non-current Liabilities	0.00
Total LIABILITIES	0.00
EQUITY	
Unallocated Earnings	
Current Year Unallocated Earnings	1,500.67
Previous Years Unallocated Earnings	0.00
Total Unallocated Earnings	1,500.67

	As of 31/12/2025
	Balance
Retained Earnings	
Current Year Retained Earnings	
11118 Opening Balance Equity	9,616.99
Total Current Year Retained Earnings	9,616.99
Previous Years Retained Earnings	0.00
Total Retained Earnings	9,616.99
Total EQUITY	11,117.66
LIABILITIES + EQUITY	11,117.66



MARINE INFRASTRUCTURE COMMITTEE MINUTES

Date: Tuesday 17th February 2026
Time: 1:30pm
Location: Council Chambers, 9 Melbourne St, Triabunna

MEETING OPENED: 1:30pm

Each member gave a brief intro of themselves to R. Sanderson, the new Director of Works & Infrastructure.

1. PRESENT AND APOLOGIES.

Present:

Clr J Walker (Chair)
S Thompson
J Hall
C Barney
G Kennedy
P Aulich

Apologies:

D Goodfellow
Clr N Edwards
P Warner

Absent:

In Attendance:

R Sanderson, Director Works and Infrastructure
M Watts (Minutes Secretary)

2. CONFIRMATION OF MINUTES TUESDAY 16TH SEPTEMBER 2025.

MOVED: S. Thompson

SECONDED: C. Barney

That the minutes of the previous meeting be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 5/0

3. INFRASTRUCTURE CONDITION UPDATE

- D. Herman not at meeting

4. CAPITAL WORKS UPDATE

- No updates

5. UPDATE ON TRIABUNNA TOMORROW MARINE PROJECT

- R. Sanderson mentioned that there is a meeting on Friday 20th February so will know more for the next meeting. Reviewing options for the Ferry.

Additional discussion points:

- J. Hall asked about whether the slipway was relocating.
- R. Sanderson stated that the focus should be on the Ferry to help fix parking problems – a percentage of the ferry fee that people pay should go towards parking/maintenance etc.
- P. Aulich asked about casual berth at the Marina and how full the Marina was. M. Watts said that this time of year the Marina is generally full, as we have a lot of casuals. Council keeps a couple of Berths and the rest are sub-leased from other Berth holders. The berth holders get 50% of the fees charged to casuals taken off the following years Marina fees.
- P. Aulich asked about how the Marina is advertised so boaties know what is available at the Marina & how many berths are available etc, C. Barney suggested using the Deckee boating app.

6. SET DATES FOR FUTURE MEETINGS

- S. Thompson worked out the following dates:
 - Tue 19th May 2026
 - Tue 18th August 2026
 - Tues 17th November 2026

Everyone agreed to these dates at 1:30pm at the Council Chambers

7. COST RECOVERY FOR PARKING AT THE MARINA

- C. Barney asked about getting revenue from Marina parking.
- R. Sanderson said this will need a bylaw to be able to fine people for doing the wrong thing. It can sometimes take 12-18 months to finalise a bylaw, but it can be done and it would cover all of GSBC. All members were excited to hear that this could be done, MIC recommended to Council that a parking bylaw be introduced.
- C. Barney asked if individual bylaws need to be done or if multiple issues can be under the one bylaw. R. Sanderson said just one bylaw that has multiple issues.
- R. Sanderson also said that a percentage of the Parks fees from the Ferry should help to pay for more toilets etc.
- G. Kennedy wanted to know if there was a plan/agreement with the Ferry, and if an audit can/should be done to find out how many people use the Ferry & who keeps the records.

8. AMENITIES ON THE NORTHERN SIDE OF THE MARINA

- G. Kennedy asked how this was progressing – D. Herman not at meeting so couldn't be answered.
- J. Hall said the current toilets are overused. No toilets at skate park, open space grassed area – update license & zoning.
- Clr J Woods will check budget at next Council Meeting

9. DISCUSSION ON FEES & CHARGES AT THE MARINA

- M. Watts said that Ian Rimon the Harbour Master (who has been invited to the next meeting) doesn't want the fees to increase, as people are leaving the Marina due to the high fees already. Currently 12 vacant berths that are currently leased out casually but after Easter the Marina will be quiet & more people are talking about leaving. M. Watts supplied copies of the 2024/25 & 2025/26 fees & charges to see how they have increased over the years.
- G. Kennedy asked what the money from the Marina fees go towards & what has been happening at the Marina. D. Herman not at meeting so couldn't be answered.
- R. Sanderson asked if there was anywhere else on the East Coast that people could Moore their boat/yachts? S. Thompson said only St Helens.
- Motion for increasing the Fees & Charges at the Marina due to CPI to take to the next Council meeting:

MOVED: J. Hall	SECONDED: G. Kennedy
CARRIED UNANIMOUSLY 5/0	

10. OTHER BUSINESS

- C. Barney informed the committee that as of 1st March 2026 "all flathead species must be landed whole or as fillets with intact frames (heads & tails attached)". This will cause a smell at the jetties & boat launching facilities as people may not dispose of properly – what is the correct way to dispose of frames etc now???? P. Aulich said on the Mainland in some Towns they have a long pipe that goes out to sea from the fish cleaning facilities. S. Thompson also said he has seen freezers at fish cleaning spots on the Mainland also,

people place frames & fillets into the freezer that Councils then dispose of. More bins may be needed at boat ramps or emptied more regularly.

NEXT MEETING:

The next meeting scheduled will be held on **Tuesday 19th May at 1:30pm** in the Triabunna Council Chambers.

MEETING CLOSED: 2:23pm

ACTION REGISTER

MEETING DATE	ITEM NO.	DECISION NO.	TITLE	ACTION OFFICER	DECISION	OFFICERS UPDATE	STATUS
23 September 2025	8.1	200/25	Sale of 50 Beattie Avenue land and Lions Park Playground Upgrade	DP&D	That Council 1. RESOLVE under section 178 of the Local Government Act 1993 (the Act) to form an intention to dispose, exchange or lease of public land, 50 Beattie Avenue, Bicheno (Title Ref: 62307/50) (the Land). 2. Proceeds with the playground construction for Lions Park, funding the budget shortfall from the land asset sales and public open space financial reserves.		April 2026
27 January 2026	8.1	290/25	Capital Purchase of Two New Vehicles	GOV	That Council authorise an increase to the Capital Works Program for the 2025/2026 Financial Year of \$115,000 to cover the purchase of a new Executive Vehicle and a new Pool.		In Progress
27 January 2026	8.2	291/25	Annual General Meeting - Notice of Motion/Question on Notice - John Heck	GOV	That Council does not proceed with the action stated in the motion 289/25 carried at the 9 December Annual General Meeting of 9 December 2025.		In Progress
24 February 2026	8.2	315/25	Audit Panel Committee Member		That Council appoint Clr McQueeney to the audit panel for the remainder of this council term.		In Progress
24 February 2026	8.3	316/25	Local Government Amendment (Electoral Reforms) Bill 2025		That Council note the attached submission and approve the submission being submitted.		Completed
24 February 2026	8.4	317/25	Review of the Southern Tasmanian Regional Land Use Strategy (STRLUS) - Council Submission	GOV	That a submission be made on the draft Southern Tasmanian Regional Land Use Strategy reflecting the Discussion in this report and the detail commentary provided in Annexure 1.		Completed
24 February 2026	8.5	318/25	Draft 20-Year Preventative Health Strategy	GOV	That the comments and feedback as per attached are noted and approval is given to submit the attached material to LGAT for consideration by LGAT in terms of the submission requested by the Minister.		Completed
24 February 2026	8.6	319/25	Integrity Commission – Gifts and Donations Consultation Paper	GOV	That the comments and feedback as per attached are noted and approval is given to submit the attached material to LGAT for consideration by LGAT in terms of the submission requested by the Integrity Commission.		Completed
24 February 2026	8.7	320/25	Emergency Management Roles	DWI	That Council makes the following nominations to be forwarded to the Minister for appointment in accordance with the Emergency Management Act 2006: Municipal Coordinator - Manager Works and Infrastructure – Darren Smith Deputy Municipal Coordinator - Southern Lead – Hayden Arnol		In Progress
24 February 2026	8.8	322/025	Event Support Request - East Coast Harvest Odyssey Festival (ECHO) 2026	CC	That Council approve the application for event support for East Coast Arts Events Tasmania Ltd for \$4,000 towards the East Coast Harvest Odyssey Event.		In Progress
24 February 2026	8.9	323/25	Event Support Request - Bicheno Surf Life Saving Club Inc (Bicheno Devil of a Swim).	CC	That Council approve the application for event funding of \$2,500 and in-kind assistance to Bicheno Surf Life Saving Club Inc for the Devil of a Swim event.		In Progress
24 February 2026	8.10	324/25	Event Support Request - Swansea Local Events Committee - Auspiced by Swansea Community and Men's Shed Inc (Swansea Car, Bike and Truck Show)	CC	That Council approve the application for event support from Swansea Local Events Committee (auspiced by Swansea Community and Men's Shed) \$2,000 and in-kind assistance towards the Swansea Car, Bike and Truck Show.		In Progress
24 February 2026	8.11	325/25	Event Support Request - Spoke Motorcycle Festival 2026	CC	That Council approve the application for event support from Swansea Motorcycle Association Ltd (Trading as Spoke Motorcycle Festival) for \$2,000 towards the event.		In Progress



**GLAMORGAN
SPRING BAY
COUNCIL**

Annual General Meeting Procedures

Version [1.0]

Adopted:
Minute No.:

DRAFT

Document Control

Policy Name	
First issued/approved	
Source of approval/authority	
Last reviewed	
Next review date	
Version number	
Responsible Officer	
Department responsible for policy development	
Related policies	•
Publication of policy	Website

DRAFT

1 Introduction

1.1 Purpose

To provide clarity for the conduct of council's Annual General Meetings

1.2 Scope

This procedure applies to Annual General Meetings held by the Glamorgan Spring Bay Council.

1.3 Definitions

"elector" means a person entitled to vote in a Glamorgan Spring Bay Council election.

"Chair" means the Mayor of the Glamorgan Spring Bay Council

1.4 Related Policies and Legislation

Section 72B Local Government Act 1993

1.5 Policy Review and Update Cycle

This policy is to be reviewed initially in October 2027 and thereafter, every four years.

2 Policy

2.1 Meeting Registration

All electors attending the Annual General Meeting are required to register to enable a correct record of attendance in the meeting minutes.

2.2 Meeting Procedures

- A member of the public may only speak once and for no longer than 5 minutes.
- No one is to be interrupted while they are speaking.
- All discussions will be addressed through the Chair.
- Speakers are asked to identify themselves before speaking.
- Questions and comments should be concise

No person may:

- Make any personal reflection on any councillor, council employee or member of the public.
- Disrupt the meeting.
- In the opinion of the Chair, use any offensive expression.

2.3 Motions

- An elector may move or second a motion
- A motion must be moved and seconded before debate is permitted.
- A motion at the meeting is passed by a majority of votes taken by a show of hands.
- In speaking to a motion a person may speak only once and for a maximum of five minutes.
- A motion passed at the Annual General Meeting will be considered at the next ordinary meeting of Council.
- The Chief Executive Officer is to keep minutes of the Annual General Meeting.

2.4 Recording

The Annual General Meeting will be audio/visually recorded.

3 Implementation

Implementation of this Policy rests with the Chief Executive Officer.

DRAFT



9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
☎ 03 6256 4777
📠 03 6256 4774
✉ admin@freycinet.tas.gov.au
🌐 www.gsbc.tas.gov.au

COMMUNITY SMALL GRANTS PROGRAM

GUIDELINES FOR APPLICATIONS

The Glamorgan Spring Bay Council's Community Small Grants Program provides small grants to community organisations and groups to assist them to undertake programs and activities within the Glamorgan Spring Bay municipal area.

Council receives requests for more funding than is available and consequently funds under the programs are limited. The majority of grants will be restricted to no more than \$1,000, however, in certain circumstances, Council may consider increasing the allocation.

There is no specific funding period. Applications for funding assistance shall be considered throughout the year until such time as the available funds have been exhausted.

ELIGIBILITY

Applications must be from not-for-profit organisations as defined as follows:

- Its main operating purpose is other than to provide goods and services for profit.
- Other than in the case of winding up, no member/owner has the right to surpluses of the entity.
- That entity does not have the right to transfer ownership to members/owners.
- Any resident of the Glamorgan Spring Bay municipal area who has been selected on merit to participate or compete in any event or project of state, national or international significance may seek funding assistance.

PROJECTS SHOULD AIM TO:

- Address relevant community issues of significance.
- Be initiated within the community and actively involve local people.
- Improve access and encourage wider use of facilities.

COUNCIL PROCESS REQUIREMENTS:

Application:

- Complete the Community Small Grants Application form.
- Provide a plan or sketch of the proposed project (if applicable).
- Provide a copy of the project budget and evidence of basis of costs (Quotation).

SUCCESSFUL APPLICANTS AFTER PROJECT COMPLETION:

- Complete the Community Small Grants Acquittal form.
- Provide a brief written report of the success or otherwise of the project prior to the conclusion of the financial year, together with a photo (if applicable).
- Provide most recent financial statement or evidence of expenditure.

For further information, please contact the Community & Communications Officer

Phone: (03) 6256 4777

Email: community@freycinet.tas.gov.au

PO Box 6, Triabunna 7190

Community Small Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Organisation/ Committee Name:	Triabunna Tivoli Theatre Incorporated		
Contact Person Name:	Kerry Chaproniere		
Position in organisation:	Treasurer		
Postal Address:	3 Vicary St Triabunna TAS 7190		
Phone:		Mobile:	0428 875 665
Email:	tivolitheatre2024@gmail.com		
Legal Status (Please tick which one applies to your group):	<input type="checkbox"/> Registered Not-for-profit <input checked="" type="checkbox"/> Incorporated association.		

PROJECT TITLE AND BRIEF DESCRIPTION (If insufficient space, please attach additional sheet)
Continuation of the monthly running of Triabunna Tivoli Theatre for the community- see attached description



9 Melbourne Street (PO Box 6)
Triabunna TAS 7190
☎ 03 6256 4777
📠 03 6256 4774
✉ admin@freycinet.tas.gov.au
🌐 www.gsbctas.gov.au

BENEFITS OF THE ACTIVITY TO GLAMORGAN SPRING BAY

Please tick or highlight any of the following areas that are relevant to your event:

<input checked="" type="checkbox"/> Community Participation	<input type="checkbox"/> Environment	<input type="checkbox"/> Sport & Recreation
<input checked="" type="checkbox"/> Community Education	<input type="checkbox"/> Tourism & Events	<input type="checkbox"/> Heritage & History
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Multi-Cultural	<input checked="" type="checkbox"/> Arts & Culture

OUTLINE INTENDED OUTCOMES OF THE PROJECT

See Attached

REQUEST FOR FUNDING

Please confirm the dollar amount you are applying for from Council.	\$1000.00
Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: <i>Please provide quotations with your application</i>	
See attached documents	
Funding to be contributed by you or your organisation	\$ 1000 income generated from sales
Funding to be contributed from other organisations	\$0.00
Total Project Expenses	\$ 2000.00

If your application is approved, funding will be paid directly into the nominated bank account. Please provide the following bank account details for this entity:	Account Name:Triabunna Tivoli Theatre
	BSB: 633 000
	Account Number:208791962

CERTIFICATION / DECLARATION

This declaration must be signed by a person authorised to sign on behalf of the organisation.

- I certify to the best of my knowledge that the information given on this form is complete and correct.
- I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant.
- I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements.
- I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards.
- I agree that if funded, funds will be used only for the activity described on this application.
- I consent to the release of activity information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council.
- I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council.

The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.

Name:	Kerry Chaproniere
Signature:	
Position in organisation:	Treasurer

Please return this application to: community@freycinet.tas.gov.au

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Development staff to attend the funded event.

FINAL CHECK LIST	
Action	Completed
Completed all sections of the application form	<input checked="" type="checkbox"/> Yes
Signed the application form	<input checked="" type="checkbox"/> Yes
Attached copies of any required documentation to support this application.	<input checked="" type="checkbox"/> Yes
Attached copies of supporting quotes	<input checked="" type="checkbox"/> Yes



Your Insurance Schedule

Policy Number
109RN48826COM

Type of Policy
Allianz Business Insurance Pack

Policy

Insured	Triabunna Tivoli Theatre
Period of Insurance	
Effective date	14 October 2025
Expiry date	4pm on 14 October 2026
Registered for GST?	No
Insurer	Allianz Australia Insurance Limited ABN 15 000 122 850 AFS Licence No. 234708

Premium

Base premium	\$490.54
Government charges	
Emergency/Fire Services Levies	\$0.00
GST	\$49.05
Stamp duty	\$8.80
Premium	\$548.39
Monthly instalment Premium (including GST of \$4.09)	\$45.70

On receipt of Your payment this Schedule will become Your current Schedule and a tax invoice.

Certain words used in this Schedule and the Policy have special meanings that are set out in the General Definitions Section of the Product Disclosure Statement (PDS), in a particular Section of the PDS or are defined in other Policy documentation We provide You.

Allianz Australia Insurance Limited ABN 15 000 122 850 AFS Licence No. 234708

☎ 1300 131 000 ✉ Allianz Business Centre GPO Box 9870 Melbourne VIC 3001

Page 1 of 5

PDS: POL1013BASBD0424

Policy number 109RN48826COM

Printed: 10/10/2025 08:41

COMNB0003



Roadshow Public Performance Licensing
 Level 3 Hub, Customs House, 31 Alfred Street,
 Sydney, NSW, 2000, Australia
 ABN 28 100 746 870
 +61 (0)2 9552 8600
 publicperformance@roadshow.com.au
 ppl.roadshow.com.au

Tax Invoice

Invoice Ref: **10824818**
 Invoice Date: 22 Oct 2025
 Due Date: 14 Nov 2025
 Customer Code: B4YZW

Licensed To
 Triabunna Tivoli Theatre
 3 Vicary St,
 Triabunna , TAS, 7190, Australia

Invoice To
 Triabunna Tivoli Theatre
 3 Vicary St,
 Triabunna , TAS, 7190, Australia

Site
 Triabunna Tivoli Theatre
 3 Vicary St,
 Triabunna , TAS, 7190, Australia

Booking Ref: NT-35159
 8 Oct 2025 - 8 Oct 2025 (1 day)

Crackerjack (2002) 92 min M (41737) Includes Minimum Guarantee final shortfall of \$AUD77.00	\$AUD 125
---	-----------

Sub Total	\$AUD 125.00
GST	\$AUD 12.50
Total	\$AUD 137.50

The Booking Agreement and the Roadshow Public Performance Licensing General Conditions for a Public Screening set out the terms and conditions upon which Roadshow grants the Exhibitor a limited licence for the non-theatrical exhibition of the Film(s).

Please note that your licence/s will not be valid if we do not receive your payment by the Due Date.

Payment Instructions

Credit Card:

Pay by Credit Card by clicking the below link:
<http://payment.villageroadshow.com.au/RDS/PPLAU/Pay/648774176811>
 A credit card surcharge of 1.5% applies to all credit card transactions.

Cheques are no longer accepted as a method of payment

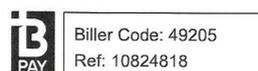
Payment advice to be emailed to accounts_receivable@roadshow.com.au

PAYMENT ISSUES

For queries or issues regarding payment of this invoice please reach out to the Village Accounts Receivable team on 1300 652 436 or accounts_receivable@vrl.com.au

Bank Electronic Funds Transfer:

Bank: ANZ Banking Group, Prahran, VIC
 Account: Roadshow Films Pty Ltd
 BSB: 013 400
 Account Number: 8372 51944



Billor Code: 49205
 Ref: 10824818

Telephone & Internet Banking – BPAY®
 Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: www.bpay.com.au



TIAS154715627



Department of Justice
TASMANIAN INCORPORATED ASSOCIATIONS SYSTEM
ABN 29 206 713 203

Fees payable when lodged: **\$76.40**
(Nil GST)
Service Tasmania Product Code: **TIAS**
Submission Reference Number: **154715627**

Registration Services
Consumer, Building and Occupational Services
PO Box 56
Rosny Park TAS 7018
Email Registration.Services@justice.tas.gov.au
Web www.cbos.tas.gov.au
Enquiries 1300 654 499

Invoice

Association Annual Return Payment Details

Association Name:	TRIABUNNA TIVOLI THEATRE INCORPORATED
Association Registration Number:	IA13099
Form Submission Reference Number:	154715627
Date Lodged:	09 October 2025
Amount Payable:	\$76.40

No GST has been charged

Admin

From: Telstra <no-reply@notify.telstra.com>
Sent: Thursday, 20 March 2025 1:25 PM
To: Admin
Subject: Gregory, here are the details and next steps for your order.

Follow Up Flag: Follow up
Flag Status: Flagged



Your order is confirmed.

Triabunna Tivoli Theatre
ABN 97450419428

Hi Gregory,

Order Reference: C25201365985271

Your order is confirmed, and thanks for choosing Telstra.

[Track my order >](#)

Your cart.

Telstra Upfront Data Plan Small	\$20
0487547144	for the first 12 mths
30GB	then \$25 after that

Commissioner for Licensing

Salamanca Building Parliament Square
4 Salamanca Place HOBART TAS 7000
Telephone: (03) 6166 4040 Facsimile: (03) 6173 0218

Level 3 Henty House | Civic Square LAUNCESTON TAS 7250
Telephone: (03) 6777 2777 Facsimile: (03) 6173 0218

GPO Box 1374 HOBART TAS 7001 Australia

Email: licensing@treasury.tas.gov.au Web: www.liquorlicensing.tas.gov.au

**SPECIAL LIQUOR PERMIT**

Liquor Licensing Act 1990

Permit Number	98863
---------------	--------------

Permit Holder: Gregory Crump
Organisation: Triabunna Tivoli Theatre Incorporated
Premises: Triabunna Hall
Situated at: Vicary Street,
TRIABUNNA TAS 7190

Duration of Permit 14 May 2025 to 13 May 2026

This permit authorizes the sale of liquor on the premises in accordance with the *Liquor Licensing Act 1990* and the conditions below.

The sale of liquor is authorised between 6pm and 9pm on the second Tuesday of each month subject to the following conditions:

CONDITIONS

1. The sale and consumption of liquor is restricted to within the permitted premises.
2. The sale of liquor under this permit is only authorised during movie screening events hosted by Triabunna Tivoli Theatre Incorporated.
3. Persons serving liquor are to be RSA accredited and the permit holder is to hold a copy of the RSA certificate on the permitted premises. The RSA certificate is to be provided to Officers of Tasmania Police and / or Officers of the Commissioner for Licensing upon request.
4. Commissioner for Licensing 'Prove It' and 'Fine Time' signs are to be displayed at the liquor sales point/s.
5. Officers of Tasmania Police and/or Officers for the Commissioner for Licensing may direct that the sale of liquor cease for any period if matters of public concern arise.

JC Root
Commissioner for Licensing

DATED: 29 April 2025

THIS PERMIT MUST BE CONSPICUOUSLY DISPLAYED ON THE PREMISES

View Transaction

State Revenue Office	\$486.20
Retail Purchase	
Paid on	29 Apr 2025
Processed on	1 May 2025 at 2:48am
Reference	2904 AUD000000048620
Description	STATE REVENUE OFFICE, HOBART
Card	5192 44xx xxxx x308
FROM	Statement Account
	633 000 / 208 791 962

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	Alice Cooke		
Position in organisation:	Admin		
Postal Address:	27 Murray St. Bicheno. TAS 7215		
Phone:	0408995519	Mobile:	—
Email:	bichenocraysyc@gmail.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	Bicheno Crays Youth Club
Address:	27 Murray St. Bicheno. TAS.
Website:	—
ABN:	—
Incorporation number:	1A13072
Legal Status (Please tick which one applies to your group):	
<input checked="" type="checkbox"/> Not-for-profit or incorporated association.	
<input type="checkbox"/> Registered business hosting a fundraising event where proceeds are donated to charity.	
<input type="checkbox"/> Registered business hosting a profited event.	

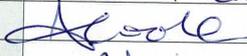
EVENT DETAILS			
Event name:	Coast rider Surf Academy Surf School		
Event description:	learn to surf day		
Event date(s):	11 th April / TBA	Time(s):	TBA
Set up date(s):		Close down date(s):	
Event held previously:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Total no. of people expected to attend at any one time:	40
Entry costs:	Free entry: <input checked="" type="checkbox"/>	Voluntary donation: <input type="checkbox"/>	Admission fees: \$1400

(\$35 per child)

EVENT VENUE	
Venue Name:	Redbill Beach, Bicheno
Venue Address:	Redbill beach, Bicheno 7215
Has permission been obtained from the venue:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Owner / Manager / Committee of Management
Permission to use venue:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the event be held on Council or private land?	<input type="checkbox"/> Council Land <input checked="" type="checkbox"/> Private Land Redbill beach
Event description: <i>(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)</i>	
<p>learn to surf school run by professional Business, Coastride Surf academy. 2 day course. 20 kids each day. TBA if funding is granted (Date will be 11th + 12th April). Bicheno Crays youth club will organise children & BBQ on the day.</p>	
INSURANCE	
Do you hold insurance for this event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please outline the insurance type and value involved: <i>(Attach Certificate of Currency with your application)</i>	
Coastride Surf academy holds insurance for the surf school.	
TEMPORARY ROAD CLOSURES <i>(if applicable)</i>	
Will the event require road closure? <i>(Attach Traffic Management Plan)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Which road(s) will be closed for the event?	
Time of road closures:	

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
<input checked="" type="checkbox"/> Community Participation	<input type="checkbox"/> Environment	<input checked="" type="checkbox"/> Sport & Recreation
<input type="checkbox"/> Community Education	<input type="checkbox"/> Tourism & Events	<input type="checkbox"/> Heritage & History
<input checked="" type="checkbox"/> Health & Safety	<input type="checkbox"/> Multi-Cultural	<input type="checkbox"/> Arts & Culture
What will Glamorgan Spring Bay residents gain from this event?		
Exposure & acknowledgement of the funding to support this event. Bicheno Crays Youth club will do a social media post.		
What will Glamorgan Spring Bay businesses gain from this event?		
The Bicheno Bakery + IGA will get social media posts about their sponsorship for the event. As they both provide Bread + meat for the BBQ on the day.		
Briefly explain how you plan to acknowledge Council's contribution / assistance to the event.		
Via social media exposure through the school (Bicheno Primary) & word of mouth on the day.		
REQUEST FOR FUNDING		
Please confirm the dollar amount you are applying for from Council (per year).	\$ 1400	
Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: <i>Please provide quotations with your application</i>		
\$1400 will cover the cost of 40 children to complete a learn to surf course. Water safety & surfing skills.		
Are you prepared to accept partial funding? <small>(Council's grants are highly competitive and Council may offer less than the amount you request.)</small>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

If your application is approved, funding will be paid directly into the nominated bank account. Please provide the following bank account details for this entity:	Name on Account: <u>Bicheno Crays Committee</u>
	BSB: <u>633 000</u>
	Account Number: <u>193 619 830</u>
IN-KIND SUPPORT	
<i>In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.</i>	
Are you requesting in-kind support from Council?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
What in-kind support would you like?	
<input type="checkbox"/> Wheelie bin hire	<input type="checkbox"/> Venue/Site hire waiver
<input type="checkbox"/> Permit fees waiver	<input type="checkbox"/> Power
Other: _____	

CERTIFICATION / DECLARATION	
This declaration must be signed by a person authorised to sign on behalf of the organisation.	
<ul style="list-style-type: none"> • I certify to the best of my knowledge that the information given on this form is complete and correct. • I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant. • I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements. • I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards. • I agree that if funded, funds will be used only for the event described on this application. • I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council. • I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council. 	
The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.	
Name:	<u>Alice M Cooke</u>
Signature:	
Position in organisation:	<u>Admin</u>
Please return this application to: community@frevcinet.tas.gov.au	



Sportscover Australia Pty Ltd

A.C.N. 006 637 903
A.B.N. 43 006 637 903
AFS Licence No. 230914

CERTIFICATE OF CURRENCY

CERTIFICATE NO. SA25-26

This certificate confirms that the under mentioned policy is effective in accordance with the details shown.

Name of Insured:	SURFING AUSTRALIA LIMITED, WORLD SURF LEAGUE, MYSURF.TV., LICENCED STATE ASSOCIATIONS, LICENCED HOLDERS, MEMBER SURF SCHOOLS, ACCREDITED COACHES, AFFILIATED CLUBS, COMMITTEES, REGISTERED MEMBERS (INCLUDING PROFESSIONAL), VOLUNTARY WORKERS, CONTRACT COACHES, CONTRACT JUDGES, CONTRACT LIFEGUARDS AND DECLARED EVENT CONTRACTORS AND ITS SUBSIDIARY AND RELATED BODIES CORPORATE, AS DEFINED IN THE CORPORATIONS ACT 2001, (INCLUDING THOSE ACQUIRED OR INCORPORATED DURING THE PERIOD OF INSURANCE) FOR THEIR RESPECTIVE RIGHTS, TITLES AND INTERESTS. ABN 91 828 043 399
Club / Association:	Coastrider Surf Academy
Cover:	Public Liability: \$20,000,000 any one occurrence Products Liability: \$20,000,000 any one occurrence and in the aggregate Professional Indemnity: \$10,000,000 any one claim and in the aggregate Management Liability: Not Insured
Sport/Business:	The Running Of Administration Offices, Clubs And Social Activities, Fundraising Events, Competitive Events, Training And Coaching, Gymnasium And Accommodation At High Performance Centre, Filming, Publisher And Broadcaster Of Surf And Other Media Contents Including Websites And Television, Hiring, Tour Operators And Associated Activities Involving Surfing And Surf Schools And Property Owners, And Any Other Occupation Incidental Thereto. In Addition Surfing Means Competition, Training, Social Surfing, Stand Up Paddle Boarding And Body Boarding And All Other Surfing Related Activities Approved Additional Activities: Beach Cricket Beach Volleyball Beach Touch Football Beach Soccer Beach Walking Beach Frizbees Bike Riding but only where participants wear approved helmets Bodyboarding Bushwalking Fishing Flatwater Kayaking Only, All other Kayaking (including but not limited to Whitewater, Surf and Sea) but only where participants wear approved protective helmets Learn to Swim Associated with Surfing

SPORTSCOVER™ MELBOURNE • SYDNEY • LONDON



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Email : info@sportscover.com | Post : Locked Bag 6003, Wheelers Hill, VIC 3150
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	Snorkelling Standup Paddle Surfing Skateboarding but only where participants wear approved protective helmets Yoga Winery tours Prone Paddle Boarding
Excess:	As per policy schedule.
Period of Insurance:	30/09/2025 to 30/09/2026
Underwriter:	Certain underwriters at Lloyd's & HDI Global Specialty SE-Australia
Policy Number:	PMEL99/0125923
Territorial Limit:	Anywhere In Australia
Jurisdictional Limits:	Commonwealth of Australia and New Zealand
Counterparties:	Clarence City Council, Sorrell City Council, Kingborough Council, Tasman Council, Glamorgan/Spring Bay Council, The Crown in Right Tasmania, Burnie Council, Break o Day Council, Central Coast Council, Circular Head Council, Devonport Council, Waratah/Wynny
For full terms, conditions and exclusions please refer to Your Policy Wording version Combined_Liability_Policy_Wording_05.24.	



30/09/2025

DATE

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☎ 03 6256 4774
✉ admin@freycinet.tas.gov.au
🌐 www.gsbc.tas.gov.au

EVENT SUPPORT GRANT APPLICATION

EVENT SUPPORT ASSISTANCE GUIDELINES

ELIGIBLE EVENTS:

The Council will consider requests for assistance by community, sporting and non-profit organisations holding festivals, events or promotions in the Glamorgan Spring Bay.

Festivals and events are defined as activities held within the Glamorgan Spring Bay area that seek funding support and contribute to the region's cultural, social, or economic vibrancy.

ELIGIBLE ORGANISATIONS:

Any community group, organisation or club that is legally incorporated or operating under the auspices of an incorporated body. The organisation must hold and produce evidence of public liability cover for the event.

ELIGIBLE ASSISTANCE:

In-kind support includes provision of such items as wheelie-bins, barricades, delivery and collection of bins, erection of barricades and advertising of street closures (if a council road and it has been approved by Council). The cost to the Council of any in-kind assistance approved will be calculated and costed against the application.

The maximum funding allocation for any event is \$2,000. However, Council reserves the right to vary this amount at its discretion during the decision-making process.

PRIORITIES:

The funding available is limited. Priority will be given to events that:

- Have a significant benefit for a wide range of Glamorgan Spring Bay residents and businesses.
- Are unique within the Glamorgan Spring Bay
- If profit making, put the funds back into the community, preferably through community projects that will benefit a wide cross-section of the community.

Event Support Grant Application

Please make sure you answer all Sections of this form.

APPLICANTS DETAILS			
Contact Person Name:	VICTORIA HEADLAM		
Position in organisation:	SKATE PARK SUBCOMMITTEE MEMBER, BCDA		
Postal Address:	PO BOX 202 BICHENO TASMANIA 7215		
Phone:		Mobile:	0404038837
Email:	victoriaheadlam@gmail.com		

ORGANISATION DETAILS	
Name of group or organisation running the event:	BICHENO COMMUNITY DEVELOPMENT ASSOCIATION
Address:	PO BOX 115 BICHENO TASMANIA 7215
Website:	
ABN:	85159008989
Incorporation number:	
Legal Status (Please tick which one applies to your group):	
<input checked="" type="checkbox"/> Not-for-profit or incorporated association. <input type="checkbox"/> Registered business hosting a fundraising event where proceeds are donated to charity. <input type="checkbox"/> Registered business hosting a profited event.	

EVENT DETAILS			
Event name:	SKATE OF MIND - BIG hART PROJECT		
Event description:	PROFESSIONAL SKATEBOARDERS COACHING GSB YOUTH		
Event date(s):	29/03/2026	Time(s):	11AM-3PM
Set up date(s):	29/02/2026	Close down date(s):	29/03/2026
Event held previously:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Total no. of people expected to attend at any one time:	100
Entry costs:	Free entry: <input checked="" type="checkbox"/>	Voluntary donation: <input type="checkbox"/>	Admission fees: \$0

EVENT VENUE	
Venue Name:	BICHENO SKATE PARK
Venue Address:	TASMAN HIGHWAY, BICHENO
Has permission been obtained from the venue:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Owner / Manager / Committee of Management
Permission to use venue:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Will the event be held on Council or private land?	<input checked="" type="checkbox"/> Council Land <input type="checkbox"/> Private Land
Event description: <i>(Please provide dot points including what you are going to do, the need for the event and why it is of value, any event partners, any further details about location etc.)</i>	
EVENT PARTNERS: BIG hART Event: SKATE OF MIND Skate of mind is a tour of professional skateboarders, artists and youth mentors that tour regional and remote locations. They are participating in youth events in Launceston and have been generous in offering to "piggy back" off that tour to reduce costs and visit Bicheno for a day event. Skate of Mind is a nationally recognised skateboarding and creative wellbeing project delivered by Big hART. The program combines skateboarding, mentorship, creative practice and youth-led storytelling to support young people 's mental health, confidence, connection and sense of belonging. Bicheno event features: skate workshops, live demonstrations, and complementary creative sessions (film, photography, music and digital art). BBQ/Sausage sizzle	
INSURANCE	
Do you hold insurance for this event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Please outline the insurance type and value involved: <i>(Attach Certificate of Currency with your application)</i>	
\$20 million Public Liability Insurance (please see attached)	
TEMPORARY ROAD CLOSURES <i>(if applicable)</i>	
Will the event require road closure? <i>(Attach Traffic Management Plan)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Which road(s) will be closed for the event?	
Time of road closures:	

BENEFITS OF THE EVENT TO GLAMORGAN SPRING BAY		
Please tick or highlight any of the following areas that are relevant to your event:		
<input checked="" type="checkbox"/> Community Participation	<input type="checkbox"/> Environment	<input checked="" type="checkbox"/> Sport & Recreation
<input checked="" type="checkbox"/> Community Education	<input checked="" type="checkbox"/> Tourism & Events	<input type="checkbox"/> Heritage & History
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Multi-Cultural	<input checked="" type="checkbox"/> Arts & Culture
What will Glamorgan Spring Bay residents gain from this event?		
<p>The primary benefit of the event is to create opportunities for skill-building, resilience-building and creative expression for our young people i Glamorgan-Spring Bay. This event is a youth-specific event, targeted at expanding young peoples resourcefulness and skills and having the opportunity to be coached and mentored by professional athletes.</p> <p>It is also an opportunity for connection-building and peer support amongst young people in our community.</p> <p>It is an expection of our funding agreement with TasCommunity Fund, who provided money for the skatepark asset, that the space continues to be used for community engagement purposes.</p>		
What will Glamorgan Spring Bay businesses gain from this event?		
<p>Expenditure from visitors attracted by the event, community groups purchasing food for event BBQ. Sponsor exposure</p>		
Briefly explain how you plan to acknowledge Council’s contribution / assistance to the event.		
<p>There will be extensive print and social media exposure, radio (StarFM, ABC is possible) acknowledging Councils contribution to the event.</p>		
REQUEST FOR FUNDING		
Please confirm the dollar amount you are applying for from Council (per year).	\$2000	
Please outline the amount of funds, if any, you are requesting from Council, and the purpose to which the funds will be applied: <i>Please provide quotations with your application</i>		
\$2000 for the express purpose of funding Skate of Mind/Big hArt (Total cost \$5000)		
Are you prepared to accept partial funding? <i>(Council’s grants are highly competitive and Council may offer less than the amount you request.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

If your application is approved, funding will be paid directly into the nominated bank account. Please provide the following bank account details for this entity:	Bicheno Community Name on Account: Development Association	
	BSB:	633000
	Account Number:	165132986
IN-KIND SUPPORT		
<i>In-kind support (Council contribution) is where Council waives or reduces our fees including permit fees, Council venue or site hire, and bin hire.</i>		
Are you requesting in-kind support from Council?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
What in-kind support would you like?		
<input type="checkbox"/> Wheelie bin hire	<input type="checkbox"/> Venue/Site hire waiver	
<input type="checkbox"/> Permit fees waiver	<input type="checkbox"/> Power	
Other: <u>Provision of portaloos would be greatly received given that the skatepark toilets are still under construction</u>		

CERTIFICATION / DECLARATION	
<p>This declaration must be signed by a person authorised to sign on behalf of the organisation.</p> <ul style="list-style-type: none"> • I certify to the best of my knowledge that the information given on this form is complete and correct. • I understand that approval of the grant is subject to mutual agreement between Glamorgan Spring Bay Council and the applicant. • I understand that if Glamorgan Spring Bay Council approves a grant, I will be required to accept the conditions of the grant in accordance with Glamorgan Spring Bay Council requirements. • I understand that Glamorgan Spring Bay Council does not accept any liability or responsibility for the proposal in this application and that it is the responsibility of the applicant or their sponsor to provide the appropriate insurance cover and abide by all relevant health and safety standards. • I agree that if funded, funds will be used only for the event described on this application. • I consent to the release of event information in this application for promotional and evaluation purposes relevant to Glamorgan Spring Bay Council. • I will seek permission from the group before submitting photographs for use by Glamorgan Spring Bay Council. <p>The above organisation has authorised me to submit this application on their behalf. The information contained herein is, to the best of my knowledge, true and correct.</p>	
Name:	VICTORIA HEADLAM
Signature:	
Position in organisation:	SKATE PARK SUB-COMMITTEE MEMBER
<p>Please return this application to: community@freycinet.tas.gov.au</p>	

Please Note: All successful applicants are required to submit evidence of expenditure in a final report. Included in reporting will be formal receipts, photographs and providing the opportunity for Community Services staff to attend the funded event.

FINAL CHECK LIST	
Action	Completed
Completed all sections of the application form	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Signed the application form	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Attached copies of any required documentation	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Attached copies of supporting quotes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No



Skate of Mind – Bicheno Skate Park Community Event

📍 Location: Bicheno Skate Park, East Coast Tasmania

📅 Date & Time: Sunday March 29th | 11AM – 3 PM

Supported by: Bicheno Community Development Association & Glamorgan Spring Bay Council

Format: Skateboarding workshops, creative workshops, live demo, music, mentoring and giveaways. **Cost to participants:** Free

Presented by Big hART

Skate of Mind is a nationally recognised skateboarding and creative wellbeing project delivered by Big hART. The program combines skateboarding, mentorship, creative practice and youth-led storytelling to support young people’s mental health, confidence, connection and sense of belonging.

Through facilitated skate workshops, live demonstrations, and complementary creative sessions (film, photography, music and digital art), Skate of Mind creates inclusive, aspirational and accessible spaces where young people can learn new skills, connect with positive role models, and express themselves.

Project Overview

One-day **Skate of Mind Community Skate & Creative Workshop** delivered by a touring team of eight professional skateboarders and artists. The event is free, inclusive, and designed for young people of varying skill levels, with strong appeal to broader community members and families. The program balances structured workshops with open, informal mentoring.

Program Schedule

11:00am – 11:45am

- Dedicated skateboarding lessons and facilitated workshops led by professional skateboarders. Provision of 20 x helmets and skateboards for those without equipment.
- Concurrent creative workshops including:
 - Filming and video storytelling
 - Photography
 - Digital art and music production

11:45am – 12:15pm

- Live skateboarding demonstration by the Skate of Mind team
- MC-led engagement and music
- Product giveaways

12:15pm – 2:00pm

- Open skate, continued mentoring and informal skill-sharing
- One-on-one conversations, encouragement and peer connection

Touring Team

The Skate of Mind tour will travel with a diverse, highly skilled team of eight practitioners, offering strong representation across gender, creative disciplines and lived experience.

- **Nixen Osbourne** – Sponsored skateboarder, 2025 Australian Skater of the Year (Slam Skateboarding Magazine); Head Coach & Workshop Mentor
- **Flic Turner** – Sponsored skateboarder; Head Coach & Workshop Mentor
- **Ben Douneen** – Skateboarder, Filmmaker & Workshop Mentor (Video workshops)
- **Sam Larkins** – Sponsored skateboarder & Workshop Mentor
- **Locky Rankin** – Producer, Skateboarder & Workshop Mentor
- **Sabine Bester** – Digital Art & Music Mentor; Skateboarder (Digital art and music workshops)
- **Alex Brennan** – Skateboarder, Photographer & Workshop Mentor (Photography workshops)
- **Gio Cutuli** – Skateboarder & Workshop Mentor

This multidisciplinary team enables young people to engage in ways that reflect their interests whether through skating, creativity, media, or simply connecting with positive mentors.

Outcomes and Benefits

The Skate of Mind event delivers measurable social and community value, including:

- Positive youth engagement in public spaces
- Improved access to creative and physical activities
- Strong role modelling from professional athletes and artists
- Opportunities for self-expression and storytelling
- Strengthened community connection and inclusive participation

The program is particularly effective in engaging young people who may not typically participate in structured sport or arts programs.

Skate of Mind aligns with objectives relating to:

- Youth wellbeing and mental health promotion
- Prevention and early intervention
- Inclusive, youth-led community activation
- Creative engagement and cultural participation
- Safe and positive use of public space

Online presence:

- Website: <https://www.bighart.org/projects/skate-of-mind/>
- Instagram: @bighart (#skateofmind)
- Tour video (Slam Skateboarding Magazine): <https://www.youtube.com/watch?v=Y9Shr-9bfaw>

The event is professionally produced, risk-aware and youth-centred. Big hART provides experienced facilitators, clear scheduling, strong safeguarding practices and an emphasis on inclusion and accessibility. Bicheno Skate Park Subcommittee (BCDA) will be present to oversee the event, with members holding WWVP cards and the group will source provision of first aid. This event is in line with our obligations under funding from TasCommunity Fund, who provided the bulk of funding for construction of the asset.

Similar to our last event, we would like to invite local group (Lions) to provide a food van on the day.

Skate of Mind is a proven, engaging and aspirational platform for youth wellbeing, creativity and community connection. Hosting this event provides a high-impact, low-barrier opportunity to engage young people in a positive, supportive and memorable way.

Budget: Event costs to Big hArt \$5000 (personnel wages and supplies for event)

Glamorgan Spring Bay Council: \$2000

BCDA Skate Park Bank account: \$1500

Remaining \$1500 to be raised via community group and business requests for sponsorship and 2 x meat trays at Bicheno Beachfront prior to event. Subcommittee to write letters for funding requests and contact groups and businesses directly.

Other requirements: BCDA Skatepark committee to source First Aid providers, portaloos, generator and request Lions Park to facilitate BBQ.

Motion on Notice – Large Grant applications/opportunities

I move -

That any Council grant with a value of over ten thousand dollars (\$10,000) must involve appropriate due diligence and transparency including:

A robust needs based assessment that involves review of an entity's relevant financials; the opportunity to apply for the grant be made available to all 'like' entities/individuals in the municipality; and must be considered in open session of Council, with any key confidential information managed by way of related redaction, to ensure appropriate ratepayer transparency and confidence.

Context/rationale

- A grant from Council, versus a contract for services, is essentially a 'gift' of ratepayers' money to the recipient entity/individual;
- A Council grant of over \$10,000 is a major gift, given Glamorgan Spring Bay Council's paltry share of Tasmania's Local Government Base funding;
- The Australian and State governments provide funding through grant and incentive mechanisms, across many business areas for rural based organisations.
- Council received legal advice in 2023/24 that a then existing practice of annual payments to a private business was illegal, and that it didn't meet community expectation.
- Officers noted when presenting the 2023/24 legal advice that the practice of providing money to private organisations had caused ratepayer concern within the community.
- Council supported a motion to allow receipt of sizeable grant requests on the basis that any such grant request would necessarily involve a needs based assessment based on review of any entity/individual's business financials.
- Officers also noted an expectation that if a grant request was received, that other 'like' entities/individuals in the municipality should also be provided with the opportunity to submit a grant application.
- Ratepayers have a right to expect a transparent and diligent assessment of any large grant of their rates.