GLAMORGAN SPRING BAY COUNCIL



GLAMORGAN SPRING BAY COUNCIL

Annual Report 2019/2020 – Part A

Glamorgan Spring Bay Council Annual Report 2020

Graphic Design by Diane Bricknell

Front cover Milky Way and Airglow Over Friendly Beaches by Rebecca Brogan (cropped from landscape image)

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MUNICIPAL OVERVIEW

The municipality of Glamorgan Spring Bay is situated amongst some of the most beautiful coastal scenery in Tasmania. It has an area of 2,522 square kilometres and is bounded by the Denison River in the North and the base of Bust Me Gall Hill in the South. The western boundary essentially follows the ridgeline of the Eastern Tiers. It is 160 kilometres from end to end and contains two significant National Parks, Freycinet and Maria Island.

The population of the Glamorgan Spring Bay local government area is 4,400 people, which is 0.86% of Tasmania's population. Indigenous people make up 4.9% of the population and live mainly in Triabunna and Orford. Seventy nine percent (79.%) of the population is born in Australia.

The main townships include Bicheno, Coles Bay, Swansea, Triabunna, Orford and Buckland. Bicheno has the largest population (943), followed closely by Triabunna (874). Swansea has the highest median age at 64 years and Triabunna the lowest at 49 years.

The population is ageing and the median age is 56 years compared to 42 for Tasmania. The average number of persons per household is 2.1 and the average number of children per family is 2.0. There is a high percentage of couples/families without children, which reflects the age of the community.

The 2016 census data tells us that 947 people attend an educational institution. Of these 25.1% are in primary schools, 15.1% in secondary schools and 7.6% are undertaking technical and tertiary studies. Three percent (3.5%) of people are undertaking university studies.

Income generally is lower than Tasmania and Australia. Agriculture, forestry and fishing is the largest employer with 19% of people working in these sectors. This is followed by accommodation and food services (15%) and construction (13%). In 2011, accommodation and food services was the largest employment sector at 17.5%. Tourism attracts 30% of Tasmania's interstate and international visitors. Intrastate visitation is strong, with 53% of dwellings across the municipality being holiday homes. During holiday periods, the population more than doubles and this has implications for infrastructure and service provision. The highest numbers of holiday dwellings are in Coles Bay and Orford.

At the time of the 2016 census 1,648 people were in the labour force of which 50% worked full time and 41% part time. Two percent (2%) were unemployed which compares with 7% for Tasmania and 7% for Australia.

Glamorgan Spring Bay Council provides a wide range of services including roads and bridges, medical centres, planning and building services, street lighting, recreational facilities and programs, visitor centres, parks, public toilets, street cleaning, waste management, boat ramps and marinas.

MISSION, VISION, VALUES

OUR VISION

Glamorgan Spring Bay, a welcoming community which delivers sustainable development, appreciates and protects its natural environment and facilitates a quality lifestyle.

OUR MISSION

- Represent and promote the interests of the communities in our municipality.
- Provide sound community governance, practices and processes.
- Plan, implement and monitor services according to our agreed priorities and available resources.
- Seek and secure additional funds, and grants to augment our finances.
- Manage the finances and administer the Council.
- Establish and maintain mutually beneficial strategic partnerships with State and Federal Government and private businesses and industry.

OUR VALUES

Our agreed organisational and individual values are:

- Honesty and integrity, in all we do and all we say.
- Transparency and accessibility, in our practices and processes.
- Teamwork and efficiency, in our departmental and organisational work.
- Creativity and initiative, in seeking new ways and new solutions.
- Recognition and reward, for individual, team and organisational performance.
- Value and respect each other and our stakeholders.

CORE BUSINESS

The core business of Glamorgan Spring Bay Council is:

- To develop and deliver essential facilities and services on behalf of residents and visitors in our municipality through sound community governance and management.
- The core business of Glamorgan Spring Bay Council will be driven by the Councillors and delivered by management and staff via the service departments:
    - Corporate Services
    - Community Development
    - Planning and Development
    - Works and Infrastructure
    - Tourism Services
    - Buildings and Marine Infrastructure
    - Natural Resource Management (NRM)

MAP OF MUNICIPALITY



COUNCIL IN BRIEF

COUNCIL

Headquarters	9 Melbourne Street, Triabunna	
Council Depots	Melbourne Street, Triabunna	
	Maria Street, Swansea	
	Burgess Street, Bicheno	
	Percy Street, Coles Bay	
Elected Members	8	
Employees	52 full time equivalents (Last year 51)	
Recurrent Operating Income*	$13,420,000 (Last year $12,958,000)	
Total Operating Expenses	$14,600,000 (Last year $12,666,000)	
Total Capital Income	$2,395,000 (last year $2,779,000)	
Loan Debt	$7,236,000 (last year $7,039,000)	
Property Assessments	6012 (Last year 5817)	
PROPERTY VALUATIONS		
Land only	$1,063,331,000 (Last year $1,050,422,500)	
Capital Value of Properties	$1,963,111,000 (Last year $1,923,142,000)	
ASSESSED ANNUAL		
Value of Properties	$85,223,454 (Last year $83,555,878)	
ADJUSTED ASSESSED ANNUAL		
Value of Properties	$99,623,658 (Last year $86,550,984)	
Infrastructure	174 kms Local Government Sealed Roads	
	199 kms Local Government Unsealed Roads	
	4 Sporting Ovals	18 Public Toilet Blocks
	9 Community Halls	56 Bridges
	4 Waste Transfer Stations	18 Large Culverts

OTHER STATISTICS – ABS CENSUS DATA

Population:	1996 (4,035) 2001 (4,080) 2006 (4,302) 2011 (4,133) 2016 (4,400)
Place of usual residence:	2006 (4,189) 2011 (4,190) 2016 (3,846)
Median Age:	56 years compared to Tasmania 42 years and Australia 38 years

** Excludes capital grants, profit and loss on sale of assets and non monetary contributions.*

MAYOR'S REPORT

Thank you for taking the time to read over our 2019-2020 report and acquainting yourself with the operations of your Council. There is little doubt that the financial year was challenging.

Throughout the 2019-2020 year we dealt with a wide range of matters, made all the more complex with COVID-19 and the resignation of a General Manager along with some of our senior staff.

As mentioned COVID-19 made things a little difficult, which saw Council meetings and workshops being held via the platform Zoom. This has its own glitches however with help from Council staff and some quick learning we managed to keep things ticking along. Technical issues meant that our Zoom meetings were not lived-streamed. Along with this we had to cease our very popular Community Connect sessions due to the restrictions that COVID-19 presented, and of course those restrictions were imposed on the public, by not being able to attend our monthly Ordinary Council meetings.

The second half of the financial year saw a large downturn in tourism across the municipal area with the flow on effect passed on to other businesses. It was a challenging time for anyone in business, Council was no different in trying to manage a large budget in an environment where 'work from home' became the norm for many.

The 2019-2020 Annual Plan consisted of significant infrastructure work that was funded in large part by Federal Government Grants. I am pleased to report that, even with the challenges we faced in resourcing, a large portion of the projects were completed.



Deputy Mayor Jenny Woods

It is at this time we would like to acknowledge the part played by our committed volunteer members, which are many throughout your area. You are such an integral part of what makes our Municipality the envy of many. Thank you for your tireless work during trying times.

In closing I would like to acknowledge and thank the staff and Councillors, who worked tirelessly through the financial year to ensure that our objectives and strategic direction were for the large part achieved in what was an operating environment like no other that any of us has experienced.

Councillor Jenny Woods [1]
DEPUTY MAYOR

1 This was written by me, your Deputy Mayor with the permission of Mayor Robert Young.



Thornbill on Rosemary, Harvey's Farm Road, Bicheno by R Richards

COUNCIL REPRESENTATION

Council Representation on Section 24 Committees and Other Organisations July 2019 to June 2020

Mayor Debbie Wisby:
Marine Infrastructure Committee
Triabunna Hall Committee
Prosser River Mouth Master Plan Advisory Group

Deputy Mayor Jenny Woods:
Orford Hall Committee
Triabunna Recreation Ground Advisory Committee
Prosser River Mouth Master Plan Advisory Group

Clr Cheryl Arnol:
Tasmanian Seafarers' Memorial Committee
Natural Resource Management Committee
Youth Council

Clr Keith Breheny:
Marine Infrastructure Committee
Triabunna Hall Committee
Swansea Hall Committee
Spring Bay Eldercare Committee
Prosser River Mouth Master Plan Advisory Group

Clr Annie Browning:
Buckland Hall Committee
Cranbrook Hall Committee
Natural Resource Management Committee

Clr Rob Churchill:
Coles Bay Hall Committee
Youth Council

Clr Michael Symons:
Bicheno Hall Committee
Coles Bay Hall Committee

Clr Keith Pyke:
Buckland Hall Committee
Triabunna Recreation Ground Advisory Committee

OTHER ORGANISATION REPRESENTATION:

East Coast Tourism Organisation:
Councillor Jenny Woods

Australian Coastal Councils Association Inc.
Councillor Annie Browning

South East Regional Development Association
Mayor Debbie Wisby, Deputy Mayor Jenny Woods (Proxy)

Southern Tasmanian Councils Authority
Mayor Debbie Wisby, Deputy Mayor Jenny Woods (Proxy)

TasWater
Councillor Annie Browning

COUNCIL REPRESENTATIVES – JULY 2019 TO JUNE 2020



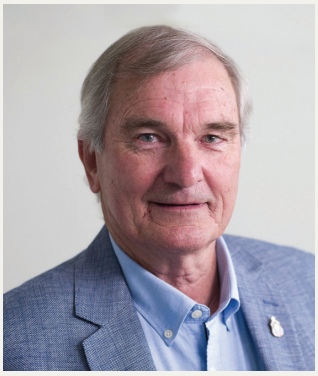
Mayor Debbie Wisby



Deputy Mayor Jenny Woods



Clr Cheryl Arnol



Clr Keith Breheny



Clr Annie Browning



Clr Rob Churchill



Clr Michael Symons

Clr Keith Pyke

**Clr Keith Pyke resigned as an elected member on 20 February 2020 and was replaced by Clr Grant Robinson pictured below*



Clr Grant Robinson

COUNCIL REPRESENTATIVES

Elected Member Overview

Members of the Glamorgan Spring Bay Council from 1 July 2019 until 30 June 2020 were:

Mayor Debbie Wisby	Mayor and Councillor
Deputy Mayor Jenny Woods	Deputy Mayor and Councillor
Councillor Cheryl Arnol	Councillor
Councillor Keith Breheny	Councillor
Councillor Annie Browning	Councillor
Councillor Rob Churchill	Councillor
Councillor Michael Symons	Councillor
*Councillor Keith Pyke	Councillor
Councillor Grant Robinson	Councillor

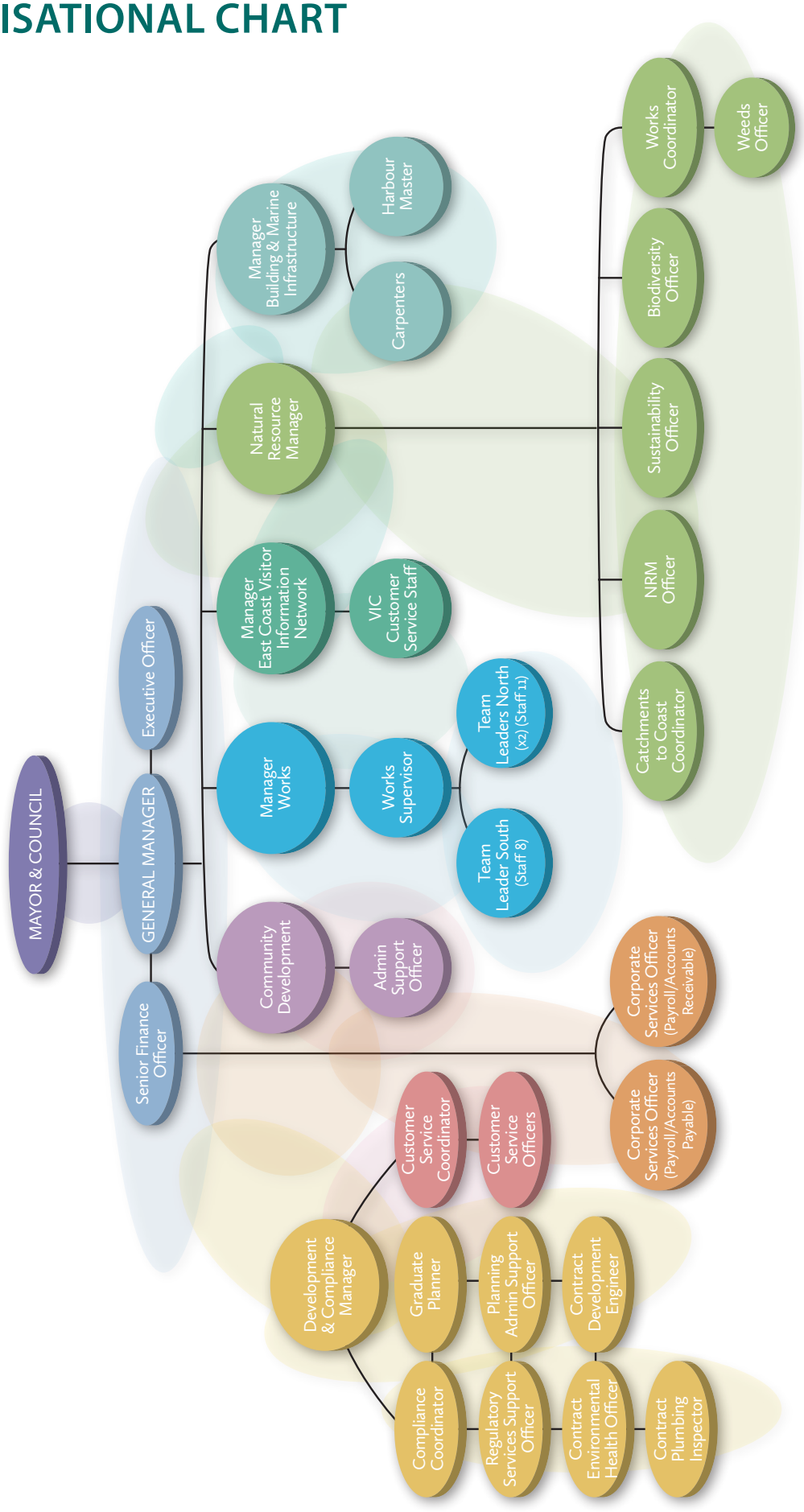
** Keith Pyke resigned as a Councillor on 20 February 2020. The vacancy was filled by Grant Robinson on 13 March 2020.*

Schedule of attendance at meetings:

Name	No. of meetings
Mayor Debbie Wisby	17
Deputy Mayor Jenny Woods	15
Cheryl Arnol	12
Keith Breheny	15
Annie Browning	17
Rob Churchill	16
Michael Symons	15
Keith Pyke	10
Grant Robinson	7

Total number of meetings held during this period was 17 including 5 special meetings.

ORGANISATIONAL CHART



GENERAL MANAGER'S REPORT

This message for the Glamorgan Spring Bay Council 2019/2020 Annual Report is written with the benefit of hindsight as I started my current role as the organisation's General Manager in late September 2020 some three months after the end of the financial year.

The departure of Council's long serving General Manager in July 2020 after a six month leave period, provided Council with some challenges. A succession of short-term Acting General Managers and the departure of management staff created an unsettled internal environment.

During October members of the community at Bicheno, Coles Bay, Swansea, Triabunna and Orford participated in facilitated Community Connect sessions and Strategic Planning workshops with the elected members and staff. Council was very grateful for those people who gave up weekend and other time to share their thoughts about our municipality's future direction. The productive community consultation sessions helped Councill develop and finalise its ten-year Strategic Plan.

Council has continued to advocate State and Federal Government for extra support in growing our community and strengthening our economy. This year $6.1 million of infrastructure projects were funded including

- $1 million for a foreshore walk at Coles Bay. Planning and design will start in 2020
- $1 million Swansea urban street upgrades
- $1 million Dolphin Sands Road widening.

After an extended dry period for eastern Tasmania in particular, Council also acquired $1 million of drought recovery funding.

One of the exciting projects to be funded from the Drought Relief funding was the renovation of the former SES building in Swansea into a Community Hub. Stress and a level of uncertainty have been high amongst our residents and the Hub provides a wonderful community space complete to assist in mitigating anxiety and mental wellbeing in young and old, with a PCYC gym, Mens Shed, meeting space with kitchen and ablutions and a reuse shop all operating in 2020.

A fire near Swansea in November 2019, started by a lightning strike, destroyed nearly 5,000ha before being brought under control. The following month the Tasmanian Fire Service declared a total fire ban for all municipalities in the southern region including Glamorgan Spring Bay.

From late February 2020, Glamorgan Spring Bay Council had to transition and focus on the rapidly developing COVID-19 pandemic to ensure the safety and wellbeing of our community and staff. Council led an effective response to the pandemic recognizing the ongoing need for services to our community and identifying the challenges and risks the pandemic created.

It was a response that showed the dedication and commitment of the Council workforce in supporting the Glamorgan Spring Bay community with many staff going beyond the call of duty to assist during uncertain times.

Zoom suddenly became a well-known term as we had to adapt to a changed environment to manage the risk of the virus spreading. Remote meetings and working from home became the norm as communication changed to the flat screen. COVID-19 not only put an end to public forums such as Community Connect and Council Ordinary meetings with public attendance, but unfortunately also several annual community events facilitated by Council.

Local Government in Australia is not just about roads, rates and rubbish and Glamorgan Spring Bay Council bears testament to this fact in the diverse activities it undertakes.

During the year Council received a Certificate of Recognition for its health and wellbeing infrastructure investment, including the Orford Surf Life Saving Building,



Little Bluestone Bay, Cape Tourville by D Harasyn

the Triabunna Sports Pavilion, the Triabunna Marina and the Orford Hall upgrade. It also received architectural recognition for the recently constructed unique and iconic 'loo with a view' in Swansea.

The Bicheno Triangle Project is an important initiative in one of our major tourism towns. The project is being undertaken by Council in partnership with the Bicheno Community Development Association (BCDA). A concept plan has been developed that reflects the needs and aspirations of the local community to provide a usable and attractive public open space. The project will now progress to final design and construction.

Despite the impacts of COVID-19 Council continued to engage with its community as much as possible working closely with various stakeholders and community groups.

This financial year has shown that we are a resilient and innovative community, but we continue to have challenges, particularly in the areas of balancing growth with impacts. Council, like its community, wants to have economic growth and a financially sustainable future but development must not come at a cost to our wonderful natural environment. We must all work together to strike the right balance for our future.

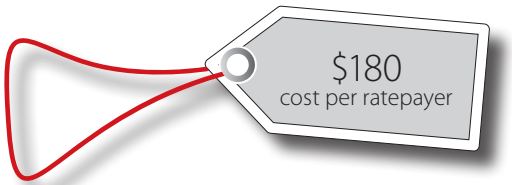
I want to thank the staff and community at Glamorgan Spring Bay municipality for pulling together and making this year one of solidarity.

Greg Ingham
GENERAL MANAGER

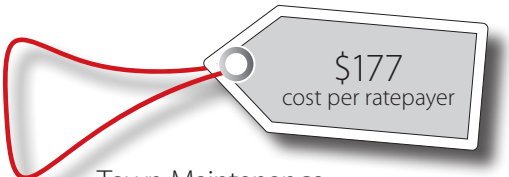
SNAPSHOT

How is the 'General Rate' spent?

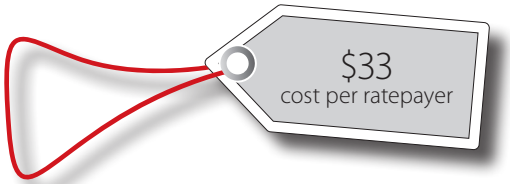
Residents and ratepayers often ask what is the 'General Rate' on the rates notice and how is it spent. This is separate from the service rates that are charged in relation to Waste, Garbage Collection, the Medical Levy and the Fire Levy. The Fire Levy is collected on behalf of the Tasmanian Fire Service. Service charges are designed to recover costs of the service delivered. However, often they are supported by a portion of the General Rate e.g. Medical Services. The medical levy does not cover the cost of delivering the medical services.



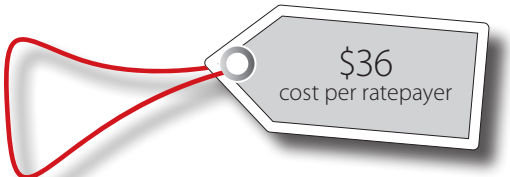
Local Roads and Footpaths, General Rate $1,084,416



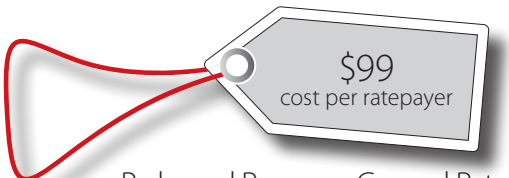
Town Maintenance, General Rate $1,068,702



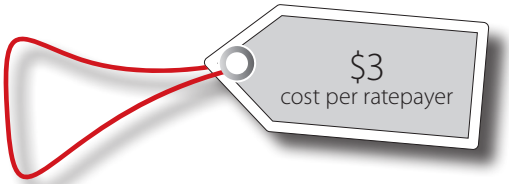
Community Development, General Rate $201,968



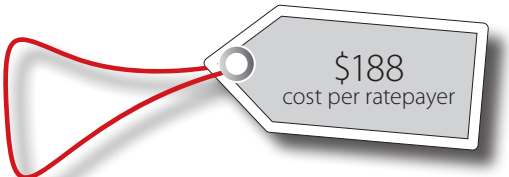
Bridges, Culverts and Stormwater, General Rate $217,887



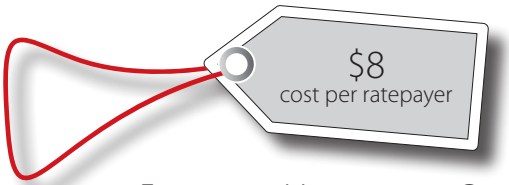
Parks and Reserves, General Rate $598,241



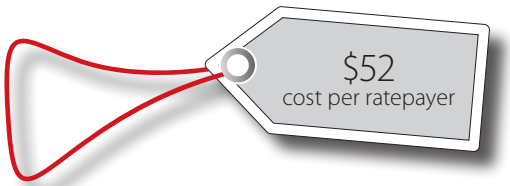
Marina and Wharf General Rate $20,589



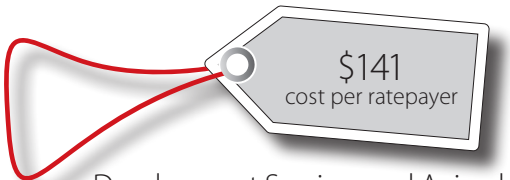
Governance and Corporate Services General Rate $1,131,162



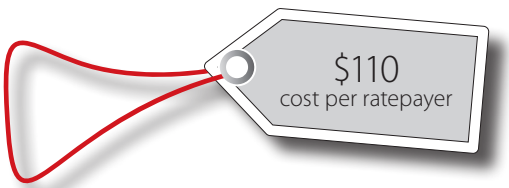
Emergency Management, General Rate $48,073



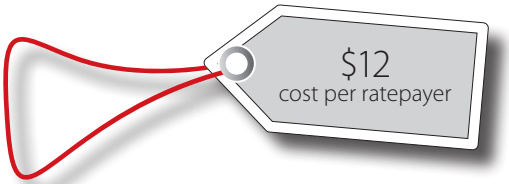
Visitor Information Centres, General Rate $313,228



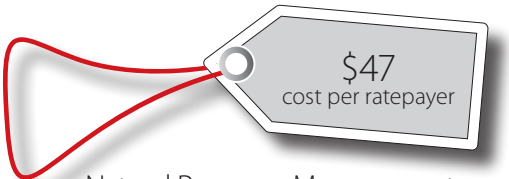
Development Services and Animal Control, General Rate $851,834



Building and Facilities, General Rate $662,842



Economic Development and Tourism, General Rate $74,819



Natural Resource Management General Rate $283,996

SOME FACTS AND FIGURES FOR 2019/2020 YEAR……

It is the range of everyday services provided throughout the Municipality that accounts for the major part of our Council's expenditure, these key areas are demonstrated on this page.

Local Roads and Footpaths
$2.7 million

$450 spent per ratepayer

Bridges, Culverts and Stormwater $279,219

$46 spent per ratepayer

Town Maintenance
$1,068,626

$177 spent per ratepayer

Boatramps, Jetties and Triabunna Marina $368,204

$61 spent per ratepayer

Community Development
$259,374

$43 spent per ratepayer

Emergency Management
$52,648

$9 spent per ratepayer

Building and Facilities
$828,214

$137 spent per ratepayer

Development Services and Animal Control
$1,532,295

$254 spent per ratepayer

Parks and Reserves
$606,472

$101 spent per ratepayer

Waste Management
$1,011,515

$168 spent per ratepayer

Visitor Information Centres
$689,895

$114 spent per ratepayer

Medical Services
$1.4 million

$246 spent per ratepayer

Governance and Corporate Services
$2,858,725

$475 spent per ratepayer

Natural Resource Management (NRM)
$362,892

$60 spent per ratepayer

MEDICAL ADMINISTRATION SERVICES

The Glamorgan Spring Bay Council recognises that Health Services is a service provided by the Department of Health and Human Services under the State Government banner. However, it has become paramount that Council becomes more involved with this community service provision as a means of ensuring sustainability of medical services into the future.

Council's medical services comprise the following areas:

- Community Medical Sustainability

Objectives

- To ensure the community has adequate access to medical services across our municipal area.
- To ensure the delivery of an appropriate emergency medical service.
- To work in collaboration with State Government and the community to ensure this vital service delivery is sustainable for our area into the future.

Annual Aims for 2019-2020

- Regularly communicate progress and achievements to our community in this area. ***(Ongoing)***
- Work with Doctors through "East Coast Health" to ensure the future sustainability of health services within the community of Glamorgan Spring Bay. ***(Ongoing)***



Programs and Projects for 2019-2020	Community Strategic Plan Linkage
Develop and implement a Community Health Development Strategy for the whole municipality, with the aim of ensuring there is an effective medical system available to Glamorgan Spring Bay residents including a 24 hour, 7 day a week medical service in emergency situations. ***(Ongoing)***	2.2 6.2 6.7

Performance Measures

- Measure of medical services delivered in the Glamorgan Spring Bay Municipal area and especially the consistency of GP service delivery. ***(Ongoing)***

CORPORATE SERVICES

The Corporate Services team is entrusted with the provision of quality customer service and administration to the community. This team manages accounting, rates, payroll, accounts payable and receivable, records management and reception staff. Corporate Services is responsible for the effective corporate delivery of Council operations. It is also entrusted with supervising and facilitating the financial operations and long term financial management of the Council.

The unit comprises the following units:

- Financial systems for Asset Management
- Financial Management
- Financial Operations
- Information Technology
- Risk Management

The Corporate Services team consists of a Senior Finance Officer, 2 Corporate Services Officers, a Records Management Officer, a Customer Services Coordinator, a Customer Services Officer and a Business Administration Trainee.

The team is multi skilled to ensure they can fill in and assist when someone is away and generally help across different roles.

The Corporate Services team welcomed a new employee this year, Bev Allen our Municipal Emergency Management Coordinator. Bev has assisted with implementing all our COVID-19 Safe Plans and procedures, review and update of our Municipal Emergency Management Plan and Risk Management Strategy, Policy and Register.

Council also engages the services of a Business Consultant with a wealth of experience in Local Government who works closely with the Corporate Services Team to ensure all business processes run smoothly and financial reporting is compliant with current legislation.

Council continues to engage the services of a Human Resources consultant who works with the Corporate Services and Management teams on an ongoing basis to deliver a high standard of human resource management and ensure compliance with legislative requirements.



The Corporate Services Team

This year Council engaged the provider Beyond IT Solutions to assist with our IT management. Beyond IT work closely with staff to problem solve, support staff, manage key equipment such as firewall, servers and operating systems and help with risk management, recovery strategies and data backup.

The 2019/2020 financial year was a difficult one for many residents and businesses in the Glamorgan Spring Bay community due to mandatory closures experienced during and following COVID-19 restrictions. For this reason Council instituted a Financial Hardship policy for residents as well as a Commercial Addendum to include all adversely affected. Some residents have met the criteria surrounding these policies and have been provided relief.

During the year the Corporate Services team focused on improving our records management system. The team had to remove all the files from the old council building, sort, index and store in a pest free, dust free, clean storage facility where records can now be easily retrieved as required.

A new electronic records system was built by our Records Officer that has now been implemented across most departments which will have Council moving towards a paperless future.

CORPORATE SERVICES

Our Objectives

- To continually monitor and review Council's financial situation.
- Continue to comply with current legislation, regulations and policies of Council in all functional areas.
- Ensure Council's information technology network is contemporary and effective.
- Maintain staff at an optimum level with an emphasis on professional development as a basis for improvement in service levels.
- To coordinate, advise and assist the Council on all matters pertaining to emergency management within the Glamorgan Spring Bay municipality.
- Records will continue to evolve and work to deliver a high standard of Record Keeping and aim to become a best practise organisation.

Annual Aims for 2019-2020

- To continually monitor and review Council's financial situation and report findings to Council in a clear and transparent format on a monthly basis. ***(Achieved)***
- Ensuring the issue of accounts for rates, water and dog notices to our customers are in accordance with Council instructions. ***(Achieved)***
- Prepare the Annual Financial Statements by the 14th August 2020. ***(Achieved)***

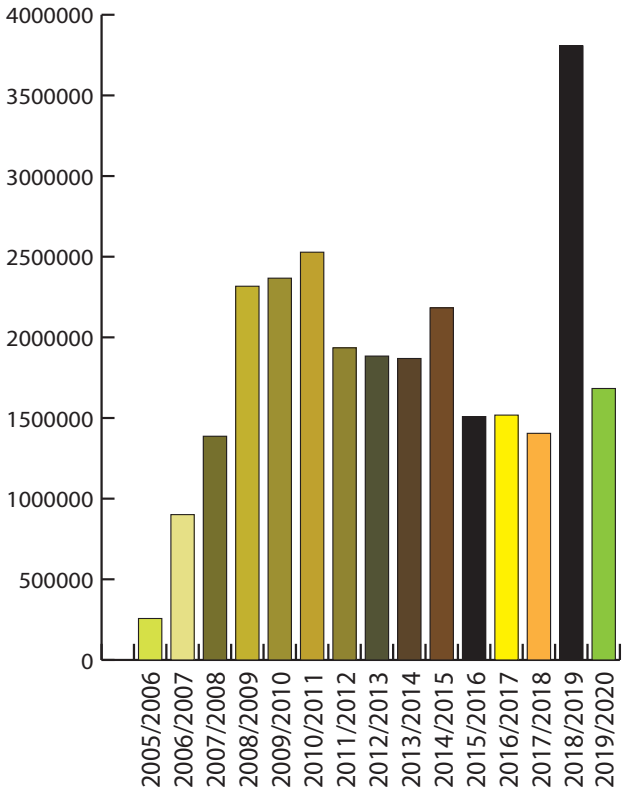


Packing up old Council files

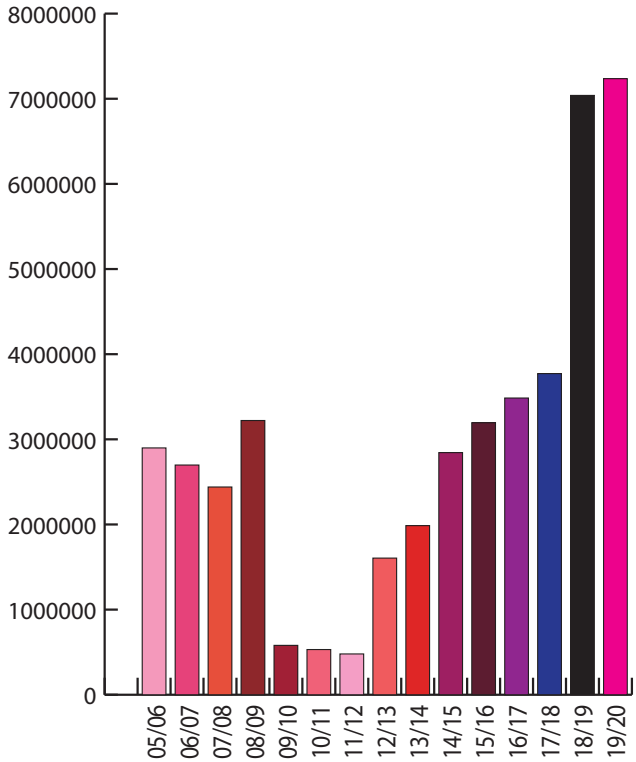


Files all moved and stored properly

CASH and INVESTMENTS

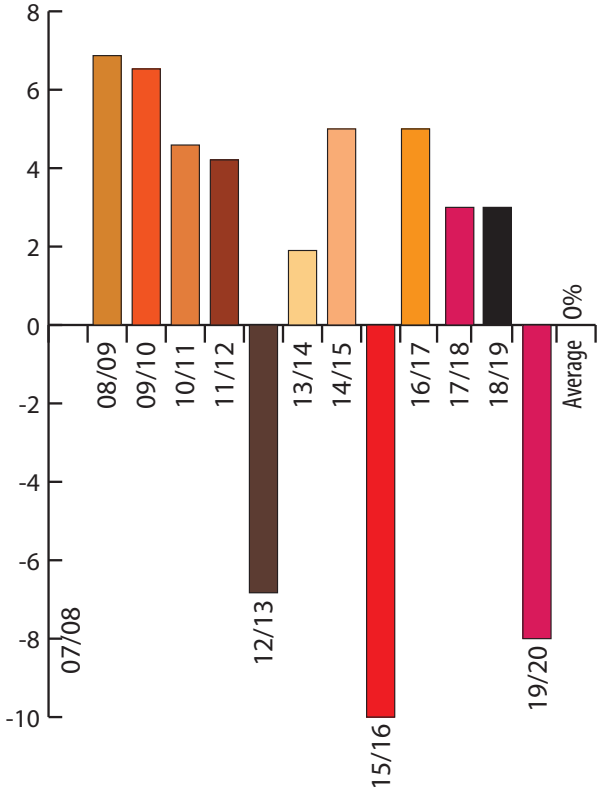


BORROWINGS

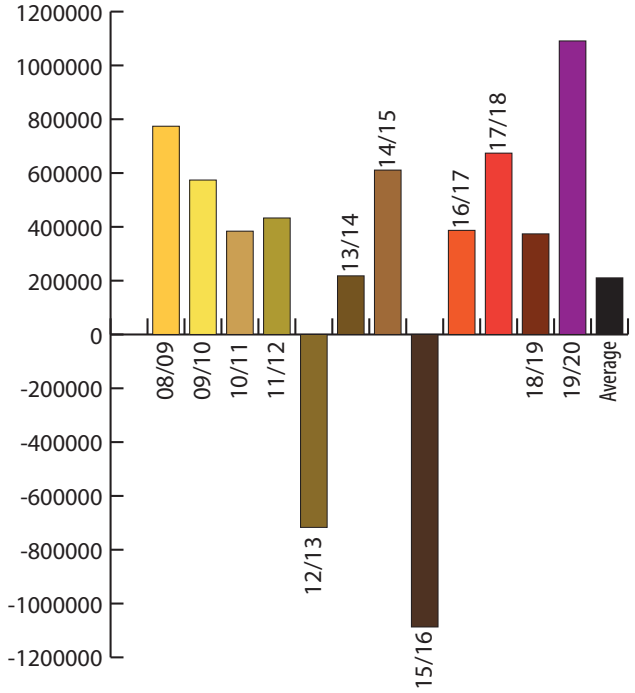


OPERATING SURPLUS RATIO OVER TIME

Benchmark >0



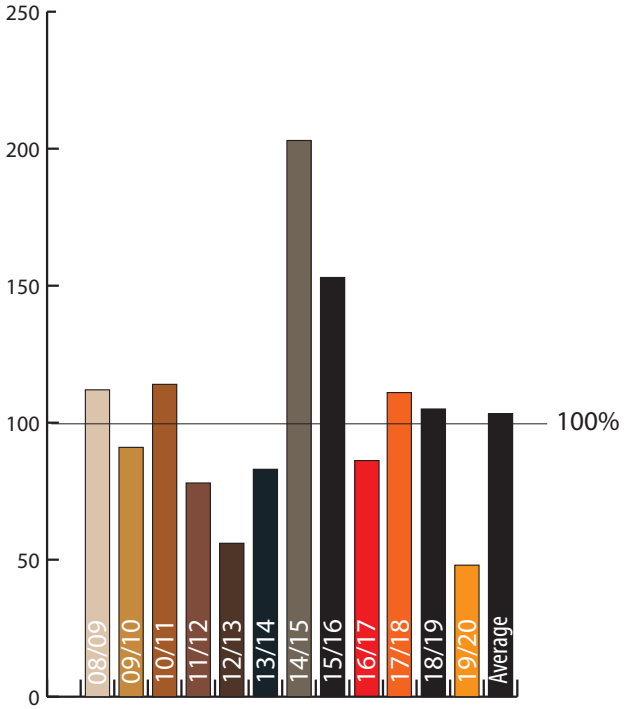
OPERATING SURPLUS OVER TIME $



CORPORATE SERVICES

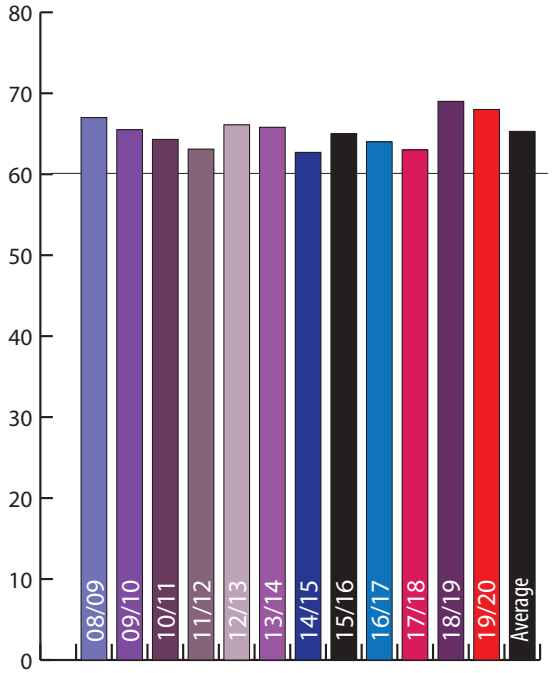
ASSET SUSTAINABILITY RATIO

Benchmark > 100%



ROAD ASSET CONSUMPTION RATIO

Benchmark > 100%



LOAN SUMMARY 2019-20

Purpose	Loan Amount	Opening Balance 1/07/2019	New Borrowings	Principal Repayment	Interest Repayment	Closing Balance 30/06/2020
Waste Management	**824,000**	22,216		22,216	460	-
Orford Bowls Club	**70,000**	15,257	-	5,821	868	9,435
Marina	**2,700,000**	2,513,405		161,222	102,130	2,352,183
Plant	**2,059,531**	487,733	-	152,258	17,900	335,475
Prosser Plains Raw Water Scheme	**4,000,000**	4,000,000	1,600,000	1,061,394	111,672	4,538,606
Total		**7,038,610**	**1,600,000**	**1,402,911**	**233,031**	**7,235,699**

SECTION 72(1)(E) CONTRACTS VALUED AT MORE THAN $250,000 REGULATION 29(1),

LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015

Contract Description	Contract Start Date	Original Contract Expiry Date or Date for Completion at Award	Amended Contract Expiry Date	Total Period of any Option to Extend the Contract	Total Value of Tender Awarded (exc GST)	Business Name of Successful Contractor	Location of Contractor Business
Road repairs	8/12/2020	8/6/2021	N/A	N/A	$432,441.57	KJC Industrial Pty Ltd	Margate, TAS
Waste Collection contract	01//09/2015	1/09/2020	N/A	N/A	$629,332.56	J J Richards and Sons Pty Ltd	Mowbray, TAS
Road sealing (Nugent Rd and Dolphin Sands)	6/4/2020	30/6/2020	N/A	N/A	$383,469.78	Crossroads Civil Contracting	Rocherlea, TAS
PPRWS construction	27/03/2019	28/08/2019	31/1/2020	N/A	$ 2,730,458.31	Batchelor Construction Group Pty Ltd	Kingston, TAS
Gravel supply	01/07/2019	30/06/2020	N/A	N/A	$250,541.47	Wallaroo Contracting Pty Ltd	Bicheno, TAS

CORPORATE SERVICES

CONTRACTS VALUED AT MORE THAN $100,000 BUT LESS THAN $250,000 REGULATION 29(3),

LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015

Contract Description	Total Value of Tender Awarded (exc GST)	Business Name of Successful Contractor	Location of Contractor Business
Plant Replacement	$101,427.20	William Adams (Cat)	Clayton, VIC
Consulting Services – Planning	$115,089.64	Town Planning Solutions	Launceston, Tas
Bridge and culvert replacements	$137,017.00	TasSpan Pty Ltd	Latrobe, TAS
Mowing and slashing	$154,707.50	Mulch Management Pty Ltd	Evandale, TAS
Insurance	$175,896.79	Marsh Pty Ltd	Hobart, TAS
PPRWS – project management and operation	$103,567.83	Macquarie Franklin	East Devonport, TAS
PPRWS - engineering design	$117,497.57	IPD Consulting	Launceston, Tas
Consulting Services - Planning	$165,895.00	ERA Planning and Environment	Hobart, TAS
PPRWS - switchboards	$183,831.30	Engineered Switchboards	Derwent Park, TAS
Medical Services	$180,715.14	Dr Liz Grey/Brown	Bicheno, TAS
Road sealing and road repairs	$103,884.43	Downer EDI Works	North Ryde, VIC
Consulting Services – Accounting and Acting GM	$170,404.00	Cloud9 Business Consulting Pty Ltd	Launceston, Tas
PPRWS - Project management	$104,319.00	Burt Family Enterprises Pty Ltd T/A (B.E.S.T)	Lauderdale, TAS
Shared services – Development Engineering, Records Management and IT	$153,231.99	Brighton Council	Brighton, TAS
VIC Booking System	$207,675.27	BookEasy Australia Ltd	Australia Fair, QLD
Triabunna Tennis Courts	$149,055.82	Blacktac Pty Ltd	Prospect, TAS
Telecommunications	$119,026.97	Bendigo Telco Ltd T/As Tastel	Bendigo, VIC
Gravel supply	$223,384.64	B C and J L McConnon	Levendale, Tas
Power	$213,854.29	Aurora Energy	Hobart, TAS
Development appeal distribution of costs	$ 110,363.08	Abetz CurtisLlaw Practice Trust Account	Hobart, TAS

INSTANCES OF NON-APPLICATION OF THE PUBLIC TENDER PROCESS REGULATION 29(2),

LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015

Supplier	Services Provided	Value of goods and services provided	Reasons for not inviting public tenders
Dr Winston Johnson	Medical Services	$348,305.33	Critical shortage of medical resources

SAFETY AND RISK MANAGEMENT

The Safety and Risk Management unit is responsible for implementing quality process and practices that in turn reduce the likelihood and/or severity of an incident or accident occurring.

In ensuring we have contemporary systems in place, substantially reduces or mitigates the risk to Council and its community, which would otherwise be adversely affected by potential litigation or negative publicity.

The unit comprises the following areas:

- Work Health and Safety
- Risk Management

Objectives

- To enhance safety awareness across the Council and municipal area.
- To implement quality work health and safety and risk management processes.
- To ensure all personnel are adequately trained and accredited so that they can do their jobs safely and competently.
- To liaise with community groups and key stakeholders to better inform our community on risk management issues and collectively implement strategies to overcome these.

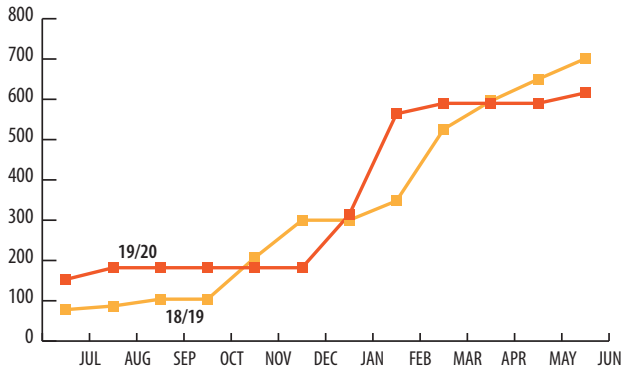
Annual Aims for 2019-2020

- Conduct a review of standard operating procedures for staff and create procedures where we may be deficient.
- Reduce the number of workplace injuries and lost time to Council.
- Aim to reduce the number of incidents attributed to Council from visitors and the community alike.

Programs and Projects for 2019-2020	Community Strategic Plan Linkage
Review the Work Health and Safety Plan for approval by the General Manager and commence implementation of the strategies. ***(Ongoing)***	4.1
Conduct a self assessment of existing practices and ensure any deficiencies are subsequently included in the Work Health and Safety Plan to be improved. ***(Ongoing)***	4.1
Continue to implement, and enhance where required, the existing Risk Management Plan. ***(Ongoing)***	4.1
Continue to consult our community groups who manage Council assets to collectively enhance existing practices. ***(Ongoing)***	4.1 6.3

Performance Measures

During this financial year the number of lost time injuries declined by two and the number of **lost time hours** decreased by 12% to 616 hours from 701 hours in 18/19 as shown in the graph below:



- The number of incidents or accidents reported by our community was nil this financial year.
- The Work Health and Safety Committee will continue to review the safe operating procedures (SOP) of the organisation and Safe Work Method Statements (SWMS) for high risk tasks undertaken by workers within the organisation each financial year.
- The Work Health and Safety Committee remain committed to increasing the awareness of Work Health and Safety in the organisation by ensuring employees are provided with opportunities to undertake training and accreditation so that they can do their jobs safely and competently.

COMMUNITY DEVELOPMENT

The Community Development department provides community support and wellbeing opportunities to the residents of our area that fosters and develops a caring community.

It is responsible for a range of services and activities that increase the wellbeing and quality of life of our citizens. This department is instrumental in supporting community organisations and identifying opportunities for them to prosper both socially and financially as well as facilitating collaborative practices with external partners to provide opportunities for special projects and activities in our community.

The department is staffed by the Manager Community Development and part-time Administrative Assistant.

The department comprises the following areas:

- Community Development
- Events and Activities
- Youth
- Community Safety
- Education
- Health Promotion
- Social, Recreation and Sporting
- Some Volunteers
- Communications
- Aged and Community Care

Objectives

- Deliver a range of quality community services that develop and foster a caring and cohesive community.
- Enhance the opportunities for the community to participate in social and cultural events and activities.
- Promote awareness of Council services to encourage participation in community affairs, activities and events.
- Support the provision of emergency services with particular emphasis on community recovery.
- Work co-operatively with young people, the community and governments to plan and manage appropriate responses to the needs of young people.
- Support programs and activities promoting the health and wellbeing of the community.
- Provide appropriate and-up-to date service information to the community.
- Continue to support Aged and Community Care organisations in their planning and development of health, residential and community care services.
- Support and encourage community volunteers by recognising and acknowledging their contributions to our area.
- Administering of Council's Community Small Grants Program.
- Support the relevant organisations in attracting volunteers.

Programs and Projects for 2019-2020	Community Strategic Plan Linkage
Manage the Elderly Persons Units in Triabunna. ***(Ongoing)***	2.1
Continue to provide programs for the aged as appropriate. ***(Ongoing)***	2.3
Co-ordinate events for our area such as Australia Day, Festival of Voices, Carols at the Marina, Seniors' Week. ***(Achieved)***	5.5
Co-ordinate Art Prize 2020	3.2
Help facilitate events that promote East Coast wine, food and produce. ***(Ongoing)***	3.2
Co-ordinate annual photography competition. ***(Achieved)***	3.2
Production and distribution of the 2020 calendar. ***(Achieved)***	3.2
Co-ordinate community newsletter. ***(Ongoing)***	6.4
Work with health professionals to increase opportunities for older people to enhance their physical wellbeing. ***(Ongoing)***	2.2
Ongoing support of the Glamorgan Spring Bay Youth Council. ***(Ongoing)***	6.4
Manage the Community Small Grants Program. ***(Ongoing)***	6.2
Support activities that build the capacity of communities to self- manage. ***(Ongoing)***	6.4
Support initiatives that encourage co-operation between townships. ***(Ongoing)***	6.4

The following report outlines some of the events and activities carried out during the 2019/20 financial year. Unfortunately, a number of planned events were cancelled due to COVID-19.

Festival Of Voices – Tasmania Sings

Council has worked collaboratively with Festival of Voices – Tasmania Sings since 2016. In July 2019, school choirs from across Tasmania came together under the direction of guest conductor Christie Anderson. The choirs performed a varied program of choral music over two nights with 250 singers on each night.

Twenty (20) students from the Swansea Primary School took part in the Combined Choir at the City Hall in Hobart on Wednesday, 3 July, 2019. They also attended workshops with Christie Anderson prior to the evening performance. This was the fourth year that Swansea Primary School had participated in the event and the students were a credit to the school. Swansea Grade 6 pupil, Matilda Wilson, was chosen, along with a secondary student from Friends School, to MC the event.

Reclink Youth Football League

Glamorgan Spring Bay Council works collaboratively with Reclink Australia and Southern Midlands Council to provide students at Oatlands, Campania, Bothwell, Tasman and Triabunna District Schools with an opportunity to play some competitive football and to mix socially with their opponents at a barbecue following the games. Approximately 120 players participate at each game and the teams consist of a mix of both girls and boys. The teams play one match per month in May, June, July and August and a Gala Day is held at the end of the season.

The Gala Day was held at the Hutchins School Oval, Sandy Bay and we are extremely grateful to Hutchins for providing the venue and all facilities free of charge. Hutchins students also assisted with boundary and goal umpiring, time-keeping and scorekeeping.

In 2019 it was the 10th year since the Reclink Youth AFL Football was established and the Chief Executive Officer of Reclink, John Balis, flew in from Melbourne that morning to attend the Gala Day. He thanked Glamorgan Spring Bay and Southern Midlands Councils for their support and commitment to the Reclink Youth Football League and said it was such an excellent model that Reclink State Manager is in discussion with other southern rural councils to look at establishing something similar in other municipal areas where schools are disadvantaged by distance and student numbers.

Sally Wise Cooking Classes

Community Development staff organised two cooking classes with Sally Wise for men living alone or are carers for their partners. The classes were held on 3 September and 12 November, 2019 at the South-East Trade Centre (Triabunna Campus).

Sally Wise is a best-selling author of a number of cooking books and runs a cooking school at Molesworth. Sally is also a regular guest on ABC local radio and has been a presenter at events such as Melbourne Food and Wine Festival, Gardening Australia Expos, Open Gardens Australia and many community functions. Sally was Tasmanian Senior Australian of the Year for 2019.

A total of 19 men attended the cooking classes and learnt a lot of new cooking skills. Sally included recipes that were versatile and flexible, with multiple applications.

The first class prepared and cooked pumpkin soup, scones, sausage rolls, meatballs, beef and stout casserole and apple crumble. Sally also demonstrated how to make focaccia.

The second class learnt how to make seafood mornay, mini quiches, blueberry muffins, boiled fruit cake, butter cake and jelly cakes.





COMMUNITY DEVELOPMENT

The food was eaten for morning tea and lunch and there was enough left for the men to take some home for dinner that night. The event was a huge success and thoroughly enjoyed by all who attended. Apart from learning new cooking skills and recipes, it was also a great social occasion for the men.
Andrew Baker, Outreach Worker for Rural Alive and Well (RAW), thanked Council for providing this opportunity for men in our community and said it would be great if more such classes could be held in the future.

RUOK? Day

Council worked collaboratively with Spring Bay Community and Health Centre and Royal Flying Doctor Services staff to hold an RUOK? Day event at the Community Shed, Esplanade, Triabunna. Members of the Community Shed supported and assisted with the event.
More than 80 people came together at the Community Shed on 9 September, 2019 where they were given the opportunity to socialize, inspect the wonderful work and activities being undertaken at the Shed, listen to a talk on mental health by local general practitioner, Winston Johnson, and enjoy a sausage sizzle and cakes.
RUOK? encourages everyone to connect with the people around them and start a conversation with anyone who may be struggling with life. It is not necessary to be an expert to reach out – just a good friend and a great listener.

Utas School of Medicine Rural Week 2019



The Mayor welcomed eighteen (18) second-year medical students to a morning tea on Monday, 16 September, 2019 at the Triabunna Community Hall. The students spent the week in Triabunna for Rural Week. The aim of Rural Week is for the students to gain an understanding of the network of care available to members of rural communities and how that impacts upon the lives of people with a range of acute and chronic conditions in those communities.
The students had a full program and at the end of the week, members of the community came to a morning tea where they were able to chat with the students prior to a presentation by the students of their week's activities.

Live Theatre – Two One-Act Plays

Council, in collaboration with Salon South, presented two one act plays titled *The Committee Chair* and *Trixie Causes Trouble*, on Wednesday, 11 September at the Triabunna Community Hall. Approximately 90 people attended the event by award-winning theatre group Square Pegs. The plays were directed by Peter Orpin, with the cast of Ian McQueen, Peter Miller, Scott Hunt and Kathy Spencer.
The plays brought much laughter from the audience and there was a great deal of positive feedback from those who attended, many saying how wonderful it was to have some live theatre in Triabunna.

Taswater Worksafe Month Activities Triabunna

On Thursday, 21 October, 2019, TasWater's Health and Safety team conducted a safety session in the Triabunna Community Hall. These sessions were open to members of the community, local government employees, tourism workers, emergency services volunteers and business operators. This was just one of many events that TasWater held throughout the State during National Safe Work Month.
The sessions included:

- Vehicle/Driver Safety – this involved the operation of a vehicle simulator within a range of different operating situations.
- Fatigue exercises – beer goggle and marijuana goggle exercises.
- Mental health awareness session (PowerPoint presentation)
- Cheeky Check-Up Awareness Session (testicular and breast cancer)

Approximately 25 people attended the session, including two councillors and two employees from the Tasman Council.

At the end of the event, a defibrillator was presented to each

Council by Tas Water's Health and Safety Advisor, Greg Slore. Cr. Cheryl Arnol accepted the defibrillator on behalf of Council.

Glamorgan Spring Bay Council Art Prize 2020

The opening of Council's 7 Art Prize was held in the Swansea Town Hall on Friday, 7 February, 2020. Approximately 100 people attended the event to view the artwork and to hear the winners announced.

The Mayor thanked the judges, Frances Butler, Caine Chennatt and Chantale Delrue who had committed their time to travel to Swansea to judge the Art Prize. The Mayor also thanked the sponsors for their generous contributions, without which the event would not take place and the artists for participating in the competition.

This year the number of entries was reduced from two to one entry per person. A total of 49 entries were received and all artwork was able to be hung in the main hall. As well as entries from local artists, works were also received from Hobart and surrounds, St. Helens and Devonport.

The winner of the Federal Group Open Award for $3,000 was Rob McKenna of Bellerive, with his solar plate etching *"To the ghosts of 30 million trees II"*.



Winner of the Federal Group Award was Rob McKenna for his solar plate etching "To the ghosts of 30 million trees II".

Other award winners were:-

- Glamorgan Spring Bay Council Award for Works on Paper $2,000 Winner – Karen Marlowe
- Swansea/Bicheno Community Bank Award – Seascape $1,000 Winner – Phillip R. Austen
- Tassal Award – Oil $1,000 Winner – Alison Westwood



Art Prize Curator Dorothy Duncombe-Jackson receiving flowers from Mayor Wisby.



Britt Steiner receiving the Twamley Farm Award.



- Milton Vineyard Award for a work associated with any aspect of the East Coast Wine Industry $1,000
  (Not awarded due to insufficient entries)
- Avalon Coastal Retreat Award – Landscape $500
  Winner – Margaret Coombes
- Twamley Farm Award – Abstract $250
  Winner – Britt Steiner
- Spring Bay Studio and Gallery Award – Residents and Ratepayers $250 Winner – Isaie Alloin
- Artery People's Choice Award $250 voucher
  Winner– Phillip R. Austen
- Glamorgan Spring Bay Council Acquisition $1,000
  Winner – Ben Miller
  (The Glamorgan Spring Bay Council Acquisition painting *"Looking across the bay with our wine glasses on"* by Ben Miller is hanging in the front office in Triabunna).

A total of eight (8) paintings were sold during the exhibition which resulted in $856.40 being raised by way of commission.

COMMUNITY DEVELOPMENT

Citizenship Ceremonies

Mayor, Cr. Debbie Wisby, officiated at two (2) Citizenship Ceremonies during 2019/20. A total of eight (8) conferees took the Oath of Allegiance and became Australian Citizens.





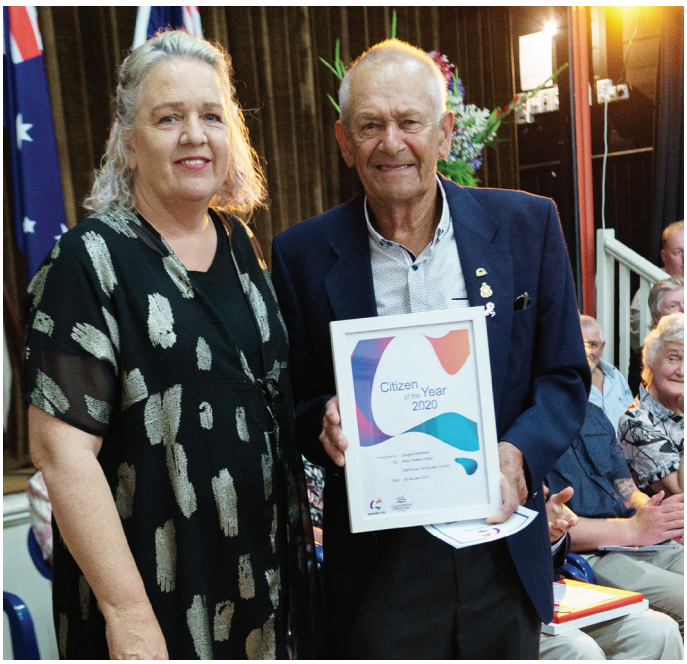


Australia Day Citizen of the Year Awards

The Glamorgan Spring Bay Council Australia Day Awards Presentation Ceremony was held in the Swansea Town Hall on Sunday, 26 January, 2020 at 2.00 pm. The Town Hall was filled to capacity for the event.

Martin Crawford did an excellent job as Master of Ceremonies and Ange Boxall delighted the audience with her amazing voice when she sang some well-known Australian songs, including *My Island Home, Land Down Under, Better Be Home Soon, I Still Call Australia Home, Waltzing Matilda and I Am Australian.*

The programme also included a wonderful rendition of Mick Colliss' poem *Australia Day Poem* read by Noel Stanley.



Community members who received awards are:-

Citizen of the Year – Douglas Renshaw (above)

Senior Citizen of the Year – Yvonne Turvey

Young Citizen of the Year – Ryan Sweet (top right)

Emergency Services Volunteer of the Year – Malcolm Sinclair

Volunteer of the Year – Jane and Tom Teniswood.





The Mayor also presented Certificates of Appreciation to the following volunteers who were nominated for an Australia Day Award.

- Mary Arnol
- Laurence Cowle
- John Dymott
- Kelvin Jones (above)
- Judith Pyke
- Paul Wright



Ange Boxall performing at the Australia Day event with recipients.

Concert – Kirk Lightsey

A special event featuring legendary jazz pianist Kirk Lightsey, was held in the Orford Hall on

22 January, 2020. Kirk, originally from Detroit but who now lives in Paris, was visiting friends in Hobart and agreed to do a one-off concert at Orford.

The hall was filled to capacity by locals and visitors, some travelling from Hobart and as far afield as Evandale. One lady even travelled from Sydney especially for the event saying it was cheaper than going to Paris! The May Shaw Health Centre brought a small bus-load of residents to the concert who enjoyed the performance immensely.

Kirk took the audience on a totally immersive journey in a program which included a variety of musical genres ranging from cool jazz, to swinging blues and pieces which included musical motifs from the music of Ravel and Bill Evans.



COMMUNITY DEVELOPMENT

Christmas Event at the May Shaw Health Centre Inc.

As in past years, Council supported a special Christmas event at the May Shaw on 13 December, 2019. Mervyn Magee, as "The Dame" entertained the residents of the May Shaw with old, familiar songs. The residents, particularly those suffering from dementia, seemed to come alive and joined in singing or tapping their fingers or feet to the music. Staff indicated that it was lovely to see everyone in the room engaged as it is rare to have everyone engaged at the same time.

"The Dame" had also purchased soft toys which he distributed to all of the residents and this brought smiles to their faces.



Photography Competition 2020

The 2020 Glamorgan Spring Bay Photography Competition attracted entries with some amazing images.
The entries were judge by independent judges, Jan Perkins and Terry Pinfold and the overall winner is:
John Collighan with his image *Archie Sunrise* taken at Nine Mile Beach, Dolphin Sands (see image below on the front of the 2021 calendar).

Runners-up (in no particular order) are:-
Jennifer Yates – *The Blowhole,* Bicheno
Maurice Banks – *The Golden Hour,* Jubilee Beach, Swansea
Rebecca Brogan – *Bishop and Clerk,* Maria Island
Britt Steiner – *Lean-to Bust Me Gall Hill,* Buckland
John Smith – *Male Sea Dragon with Brood,* Waubs Bay, Bicheno
Rebecca Brogan – *Wineglass Bay from Mount Amos,* Freycinet.
Eliza-Kate Walker – *Barnyard at Twamley Farm,* Buckland
Geoff Martin – *Solitude Red Bill Beach,* Bicheno
Aaron Saunders – *Saltworks,* Little Swanport
Ian Cumming – *The Hazards,* Freycinet
Sarah Buckley – *King Protea,* Swansea
Congratulations to all the above winning photographers and thanks to everyone who entered the competition. The winning photographs will feature in the 2020 calendar and a number of the other images will be included as smaller photos throughout the calendar.

2020 Calendar

The 2020 calendar featuring photographs of winning entries from the photography competition once again proved to be very successful. The calendar is self-funding and profits are used for projects and activities for our youth and elderly. The calendar is also an excellent promotional tour for our municipal and ends up in homes all over Australia and around the world.



Kindness Bags

Community Development staff put together some "Kindness Bags" for elderly, vulnerable people living alone in our community with limited or no support from family and friends. These bags contained information on COVID-19, word search puzzles, large print crosswords, a Guide to Services from Buckland to Swansea developed by Eastcoast Regional Development Organisation and some small grocery items and chocolates. A total of 116 bags were distributed throughout the municipal area during April and May with the assistance of councillors, staff, community nurses, community volunteers and the Bicheno doctor. Community Development staff also made telephone calls to elderly people to check on them and to see if they required any assistance.

Easter Eggs For May Shaw



Each year since 2009, Council staff have donated Easter eggs for distribution to residents at the May Shaw Health Centre Inc. Normally the Mayor assists with the distribution of the eggs, however, because of COVID-19 it was not possible in 2020, however, the Easter Bunny handed out the eggs at a special May Shaw Easter lunch. The residents are always very appreciative, especially those who have no family.

Community Small Grants Program

Council's Community Small Grants Program provides financial assistance to community groups and organisations for projects, events and equipment that provide a benefit to the Glamorgan Spring Bay community. Council determines its allocation during budget deliberations and applications are considered throughout the year until those funds are expended.

The following grants were approved under the Community Small Grants Programme in 2019-2020:

Rural Alive and Well Inc.	1,000
Spring Maritime and Discovery Centre Inc. Spring Bay Community Shed	1,000
Buckland Cricket Club	1,000
Spring Bay Community Boat Shed	1,000
Olivia Connors – Representing Tasmania in the National Championships – In-Line Hockey Australia	200
Eastcoast Regional Development Organisation Inc.	1,000
Orford Primary School	200
Swansea Community Christmas	500
Bicheno Memorial Hall	1,000
Coles Bay Volunteer Fire Brigade	500
Buckland Volunteer Fire Brigade	500
Freycinet Association Inc.	500
Lions Club of Spring Bay – Christmas Parade	1,000
Triabunna Volunteer Fire Brigade	500
Schools End of Year Book Prizes	650
Jemma Clark (representing the State Internationally)	200
Bicheno Community Development Association	500
Coles Bay Triathlon	1,500
Freycinet Association Inc.	1,000
Spring Bay Suicide Prevention Network	2,000
Bicheno RSL Sub-Branch	1,000
Freycinet Volunteer Marine Rescue Association	1,000
Swansea Primary School	350
Swansea Cricket Club	1,000
Buckland Cricket Club	$750

TOURISM AND VISITOR CENTRES

Council has three Visitor Centres at Triabunna, Bicheno, and Swansea that are all accredited "Yellow I" centres. It is envisaged that over time these centres may obtain a breakeven financial status by sharing facilities and staff although this is becoming increasingly difficult with the new electronic age taking over many of the traditional services that these centres are providing.

They aim to provide quality advice and information to tourists and visitors to our area and act as a Council agency. Each Centre reports to a Manager Visitor Information Services.

Volunteers form an integral part of our centres.

The unit comprises the following areas:

- Visitor Information Services
- Advertising of local businesses
- Product and event sales
- Council agency

Objectives

- To maximise the economic benefits of tourism to Glamorgan Spring Bay Municipality.
- To establish fully operational, and in the future work towards self funded Visitor Centres in Swansea, Triabunna and Bicheno.
- To deliver to the community and visitors alike, a welcoming and informative experience to our Visitor Information Centres.
- To acknowledge and encourage participation from our volunteers.
- To utilise the Visitor Information centres in Swansea and Bicheno as Council service centres for residents and ratepayers

Annual Aims for 2019-2020

- To encourage visitors to stay longer within the Glamorgan Spring Bay area. ***(Ongoing)***
- Identification of funding opportunities to enhance our Centres. ***(Ongoing)***
- To deliver high quality support services to our community and our customers. ***(Achieved)***
- Ensure effective communication with the East Coast Regional Tourism Organisation (ECRTO) as the entity that undertakes marketing and promotional activities of our area. ***(Achieved)***
- To maintain 'Yellow I' status for the network. ***(Achieved)***
- To have the Swansea and Bicheno centres established as Council service centres, in adiditon to the visitor information role. ***(In progress awaiting Council's main systems to be converted to cloud based systems. This will then enable our centres to be fully operational Council agencies).***

Performance Measures

- Success in our grant submissions.
- Progress towards break-even status.
- Results of the visitor surveys.
- Volunteer numbers increased and skills enhanced.
- Increased numbers utilising the 'Book Easy' functionality.
- Increased revenue from retail sales.

Programs and Projects for 2019-2020	Community Strategic Plan Linkage
Maintain sales at all Visitor Centres. ***(Achieved)***	5.3
Undertake a volunteer drive. ***(Not Achieved)***	5.3
Undertake a quality training and development program of our staff and volunteers engaged at the Centres. ***(Achieved)***	5.3
Implement procedures and practices that will streamline operations and create efficiencies at the Centres including a revision of the existing Staff Induction and Procedures Manual. ***(Achieved)***	5.3
Implement a visitor survey which will gauge satisfaction of our services and provide the ability for suggestions to be made regarding the improvement of our Centres. ***(Achieved)***	5.3
Implement Council's policy aimed at recognising the contribution made by volunteers by making a donation to them to offset costs incurred in order to assist at the Centres. ***(Achieved)***	5.3
Make substantial progress towards the Centres being self-sustainable. ***(In Progress)***	5.3
Promote community and tourism business awareness of the Centres and what their main purpose is. ***(Ongoing)***	5.3
Undertake specific skills training with staff encompassing Certificate III in Tourism.***(Achieved)***	5.3
Maintain involvement in the Regional Tourism Awards and also look to submitting an application for the TICT Tasmanian Tourism Awards. ***(Achieved)***	5.3



Solitude Redbill Beach by G Martin

NATURAL RESOURCE MANAGEMENT

The Natural Resource Management Department comprises the following areas:

- Natural Resource Management
- Integrated Catchment Management
- Climate Change / Sustainability

Our aim is to continue to make a significant contribution to the understanding, use, management and protection of the natural environment in Glamorgan Spring Bay.

Council will continue to engage in Natural Resource Management and Sustainability and support the community in their establishment and management of relevant projects and initiatives.

Objectives

Legislation, policy and plans

- Review and enhance the communication mechanisms and events that enable Councillors, staff, residents and visitors to understand and appreciate the value and benefit of Commonwealth and State legislation, as well as relevant regional and local plans, policies and practices as they pertain to Natural Resource Management.

Environmental Values

- Continuously inform and educate residents and visitors on environmental values and their contribution to social and economic wellbeing, management and protection.

Climate Change and Sustainability

- Continue to engage with local, regional, State and national climate change and sustainability programs and support communities in their establishment and management of relevant projects and initiatives.

Natural Assets, National Parks and Crown Reserves

- Continue to strengthen strategic partnerships between all sections of Council, NRM South, State and Commonwealth Government Departments with the aim of improving communications with and assisting in the management of our many natural assets from those in National Parks, State and private reserves as well as those leased, licensed and owned by Council.

Resources

- In conjunction with State libraries, schools, resource centres and community organisations, facilitate public access to a wide range of environmental and sustainability reports, books, resources and tools.

Integrated Catchment Management

- Engage with key stakeholders and the broader community in the development and implementation of catchment management planning projects and processes.

Marine, Coastal and Estuarine

- In partnership with State and Commonwealth Government Departments and communities, participate in relevant strategies, plans and projects that protect marine, coastal and estuarine resources and complement commercial and recreational fishing and aquaculture.

Built Environments

- Ensure all growth or redevelopment of built environments is well managed, serviceable and sustainable and will provide communities with benefits which are environmentally, socially and economically balanced.

Contemporary / Historical Indigenous Tasmania

- Strengthen relationships with the Tasmanian Aboriginal community and ensure that Council has the necessary systems and capacity to protect and enhance Aboriginal heritage values.

Programs and projects 2019-2020	Community Strategic Plan Linkage
Continue to support integrated catchment management through the Catchments To Coast program and the implementation of catchment management plans. ***(Ongoing)***	4.1 4.6 6.4
Continue to implement the GSB Weed Management Plan. ***(Ongoing)***	4.1, 4.6 6.4
Continue to be involved in and seek funding/ resources from regional, state and national NRM programs. ***(Ongoing)***	4.1, 3.1 4.6, 6.4
Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums. ***(Ongoing)***	4.1 4.3 4.6

Programs and projects 2019-2020	Community Strategic Plan Linkage
Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives. ***(Ongoing)***	4.1 4.6 6.4 6.5
Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPWE, Department of State Growth (DSG) and other agencies with regards to NRM values on public land. ***(Ongoing)***	4.1
Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan. ***(Ongoing)***	4.1 4.4 3.5
Continue support for annual community events such as National Tree Day, Clean Up Australia Day, and Tidy Towns as well as other markets, festivals and school activities. ***(Ongoing)***	4.1, 2.3 5.5, 6.4
Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles. ***(Ongoing)***	4.1 4.3 4.6
Continue participation and development of sustainability initiatives, including energy use management both for Council and the community. ***(Ongoing)***	4.1 4.4 6.4
Develop systems and capacity to protect and enhance Aboriginal heritage values whilst building relationships with the community. ***(Ongoing)***	4.3
Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of Native Flora and Fauna Management plans for reserves in each town. ***(Ongoing)***	4.1 1.2 1.3
Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to the community whenever possible. ***(Ongoing)***	3.4 6.4

The NRM Department consists of a full time manager, part time Natural Resource Management (NRM) Officer, Sustainability Officer, and Biodiversity Officer. Two part time On Ground Works Officers work across the NRM and Works Departments primarily focused on weed control activities, planting native vegetation and also support communities volunteering on Council managed land as well as other public and private land. The works program is overseen by the NRM Works Coordinator. Two of the NRM staff have almost completed Certificate IV in Conservation Land Management and one has nearly completed Certificate IV in Horticulture with TAFE Tasmania. The NRM Officer is soon to graduate from the University of Tasmania with a Professional Honours in Natural Resource Management.

The NRM Department continues to support and report to the Glamorgan Spring Bay NRM Committee (NRMC). The NRMC is a Section 24 Special Committee of Council and currently has 18 members representing a broad range of community, government and businesses interested in the sustainable management of our natural resources. The NRMC continues to be involved in initiatives to address a number of ongoing key issues including the illegal harvesting of firewood, clearing of vegetation on public land and the sustainable management of water.

The GSB NRM Committee was nominated as a finalist in the 2019 Tasmanian Landcare Awards.

SUCCESSFUL GRANTS

Communities Combating Pests and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds – Round 1

- Serrated tussock management in drought affected South Eastern Tasmania

In 2018/19 a collaboration with Tasman Council the NRM team was successful in receiving funding from the Australian Government Department of Agriculture and Water Resources for a serrated tussock (Nasella trichotoma) project. An extension for the project was granted as some elements of the project, such as the workshop and survey work with volunteers, was postponed during the early COVID-19 lockdown measures.

Over 2019/20 the on ground works on thirteen farms undertaking serrated tussock control measures were completed. Control strategies depended upon the severity

NATURAL RESOURCE MANAGEMENT

and extent of the problem and involved chemical control, and/or pasture regeneration actions.

Strategic searching for plants outside of the core known areas was conducted with serrated tussock detection dog Fonz, together with landowners and volunteers. With the assistance of a volunteer with specialist experience in GIS mapping we have used GPS technology to to gain a clearer understanding of the extent of the serrated tussock infestations in Glamorgan Spring Bay.

A successful workshop was held for primary producers managing serrated tussock was held at the Triabunna Town Hall in October. Victorian agronomist, with years of experience in serrated tussock, Charles Grech joined via video link. A successful field trip was also held after the workshop at Little Swanport to look at the work undertaken using pasture management to control dense tussock infestation.

Weed Action Plans for each property will be developed in the New Year as a final activity to complete the project.

Communities Combating Pests and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds – Round 2

- Combating Zone A Priority Declared Weeds On Farms During Drought in Glamorgan Spring Bay

This successful Round 2 grant application for $174,000 was received from The Department of Agriculture, Water, and the Environment's in late 2020. The project will assist drought affected primary producers in Glamorgan Spring Bay with the strategic management of Zone A priority Declared Weeds.

Glamorgan Spring Bay Council was the only eligible Council in Tasmania to apply for this grant. Only properties classified as primary production were eligible to be included. Round 2 – builds on our successful application in Round 1 in which we focused on serrated tussock on 10 properties.

The project will be undertaken on 19 farms across the municipality. All participants in the project will match the funding with cash or in kind. The focus is on Zone A priority declared weeds – serrated tussock, Spanish heath, bridal creeper, Paterson's curse and pampas grass.

The project will involve not only the chemical control of weeds but also will include broad hectare cultivation to decrease future spread and treatment expenses for serrated tussock, and build on the work undertaken during the Round 1 grant.

Delimitation of serrated tussock using the conservation detection dog and volunteers to conduct surveys outside of core areas. A drone will be used to undertake remote area searching for serrated tussock as a trial. This work will build on that undertaken during the Round 1 project, with all the weed mapping data being uploaded to the Tasmanian Natural Values Atlas.

Serrated Tussock field day



Tasmanian Government WEED ACTION FUND

Drought and Weed Management Program

Glamorgan Spring Bay, Sorell, Southern Midlands, Break O'Day and Tasman Councils were targeted by the State Government to participate in this grant opportunity. Each Council has been provided with $55,000 to enable Council to offer facilitation support and a small grant funding opportunities to farmers impacted by drought to control and manage weed infestations. Unlike other programs which have targeted priorities for funding, this project allows the farmers to determine the weed priorities.

The five Councils, together with officers from Biosecurity Tasmania, worked together to develop the program guidelines, with each Council tailoring an application form to suit their municipality. A small volunteer technical committee is working with the NRM On Ground Works Coordinator to assess projects and provide support for the project.

Four projects have been approved. One project has enabled serrated tussock control of an infestation that was detected through the searching undertaken through the Federally funded Round 1 Serrated tussock project. Without this project support for this landholder in undertaking early eradication actions would not have been possible. The earlier and quicker weed control is undertaken the better chance there is for an eradication outcome.

Weeds Action Fund Grants – Round 1: Rural Residential Communities working together to eradicate serrated tussock on private property in Greater Little Swanport

Council NRM staff worked with the Friends Of Rocky Hills (FORH) to develop this successful project which involves FORH working together with the GSBC to organise up to four community working bees to search for (using conservation detection dog Fonz as required) and undertake control actions (manual chipping only) on 10 rural residential properties with known infestations of Serrated tussock at Rocky Hills and Pontypool in Little Swanport.

To participate all landholders will be required to join the Friends Of Rocky Hills and attend at least one working bee. As a number of the properties are adjoining more than one property will be visited during each working bee. All of the landholders included in this application have agreed to participate in the project. Maps will be prepared of all the searched areas and information on plants found and treated will be uploaded into the Natural Values Atlas. Each landholder will work with Council staff to develop or update (existing) Weed Management Plans (some but not all already have Weed Action Plans from previous Serrated tussock projects) which will include biosecurity advice in line with obligations under Tasmanian Weed Management Act 1999 (the Act).

Communications

Communications continue to be a key priority for Council's NRM Department. Information is communicated via a variety of channels; newsletters, newspapers, radio, brochures, flyers, Council's website, post, email, public events/markets, schools, interpretation signs, and Visitor Information Centres. Unfortunately due to COVID-19 and other internal reasons our capacity to implement our usual communications activities was significantly constrained during this reporting period.

Reporting

Monthly reports to Council and quarterly reports to the GSB NRM Committee are provided in line with the GSBC Annual Plan and Budget Estimates, and the GSB Community Strategic Plan.

Weed Management

The NRM Department is responsible for the implementation of the GSB Weed Management Plan 2015-2020. Review of the plan has been included in the Council Corporate Calendar. The on ground works team undertake strategic weed control activities, including asset protection works, on Council managed land as well as delivering private works for a number of clients. The on ground works team often also deliver grant funded weed control activities on private land depending on the project and the landholder.

Presentations on the work of Glamorgan Spring Bay Council and NRM Committee in the serrated tussock space, together with demonstration of the skills of the serrated tussock detection dog Fonz, where undertaken at the Biosecurity Tasmania Network Gathering in Campbell Town, the Conservation Landholders Network meeting in Ross, and with the Triabunna District School students. Two students from the school attended the Tasmanian Landcare Conference at the Blundstone Area, and assisted in a serrated tussock detection demonstration with Fonz to the conference audience.

NATURAL RESOURCE MANAGEMENT

Flora and fauna management plans and native vegetation landscaping

The NRM Department works closely with the Works and Building Departments in the management of native vegetation and fauna values on Council managed land. This ranges from the protection of important fauna values such as shorebirds to designing native plant gardens such as that in the award winning Gatehouse in Triabunna, to undertaking fire management works along coastal reserves. Additional flora and fauna management plans have been developed for smaller Council reserves in Swansea and Triabunna.

Much of the day to day work was able to continue during COVID-19 restrictions however community volunteering on Council managed land has been curtailed for much of early 2020. Sadly the illegal clearing of foreshore vegetation for view fields continues to be an issue, particular in Bicheno.

As per Councils Corporate Calendar Flora and Fauna Plans are overdue to be reviewed. This is due to commence in the new financial year.

Catchments to Coast (CtC)

Council and NRM South have co-funded a part time CtC Co-ordinator now for many years, a key role of which was to oversee the delivery of many different externally funded NRM projects across land tenure. This program ceased at the end of the 2017/2018 financial year as the Australian Government vastly changed their model of funding delivery to all the NRM Regional bodies around Australia. Council NRM staff continue to work closely with NRM South to identify opportunities to source funding for NRM projects important for our municipality. Over a number of years we have worked on the development of a large integrated cross land tenure RAMSAR project for Moulting Lagoon and Apsley Marshes. This project is yet to be finalised.



Picnic Maria Island by P Gutierrez

A presentation on NRM, landcare and catchment management in the Little Swanport catchment was given at the Tasmanian Land Conservancy Celebration of the Little Swanport Covenant, held at the Spring Bay Mill in early September 2019.

Community Engagement

Council's NRM Department continues to undertake a range of community engagement activities including; community education and awareness raising; accessing grants for both Council and community on ground works; ongoing implementation of the Glamorgan Spring Bay Weed Management Plan; and supporting community groups with on ground and strategic activities on many public reserves throughout Glamorgan Spring Bay. Council's NRM Department continues to support local community groups and individual volunteers.

Despite the disruption caused by COVID-19 restrictions and lockdown there were still a number of the notable community engagement outcomes during this period. This includes the launch of the Pulchella Community Nursery Landcare Group at the Spring Bay Mill nursery. The launch in early October 2019 had over 30 people attend. The Pulchella group has a steady number of volunteers that are involved in collecting seed, propagation and planting natives across the municipality. Although still early days there is a great future for this group and many benefits not only to Council (through revegetation and beautification projects on Council managed land) but also to community members who are benefiting from the skills sharing that happens up at the Spring Bay Mill with the horticulture team.



In October 2019 the NRM team assisted the Friends Of Triabunna Reserves who hosted Dr. Eric Woehler, Convenor of BirdLife Tasmania in doing a presentation on shorebirds and seabirds of the Tasmanian east coast. The event was well attended with 36 guest.

The NRM team continues to work closely with Orford locals, Parks and Wildlife and Birdlife Tasmania in undertake education and management activities to protect the nationally threatened Fairy Terns and other breeding shorebirds such as the Hooded, and Red Capped Plovers, Pied Oyster Catchers and many other foraging shorebirds and coastal birds, such as ducks and pelicans, that depend upon the Orford Bird Sanctuary for their survival. The 2019/20 season was a great success at the Sanctuary with the greatest number of Fairy Terns fledging than ever recorded before.



Cat Management

Council has continued to be involved in the Southern Tasmania Cat Management Working Group, one of three Working Groups in Tasmania rolling out the Tasmanian Cat Management Plan. The focus over 19/20 is the development of a Regional Cat Management Strategy for Southern Tasmania. A number of great publications and education initiatives have come out of the statewide TassieCat project and are being disseminated via Council as opportunities allow.

TassieCat
www.tassiecat.com

Sustainability

The second Great Eastern Clean Up was planned for early 2020. Unfortunately COVID-19 put an end to that. Behind the scenes work was ongoing to facilitate the Electric Vehicle Charging Station in Swansea by Electric Vehicles Tasmania, with State Government funding. It is anticipated that this will be realised over 2020/2021.

Climate change –Regional Climate Change Initiative (RCCI)

Council continues to be an active participant in the Southern Tasmanian Councils Authority (STCA) Regional Climate Change Initiative. A key projects that we are involved this financial year included the preparation of Climate Profiles for the municipality based on UTAS Climate Futures Program data, the development of a Regional Coastal Hazards Strategy and Regional Climate Change Strategy, and templates for Council Climate Action Plans. Unfortunately COVID-19 impacted on the roll out of some of these projects to individual Councils however they will continue until completion when the opportunities allow as they are key STCA RCCI projects and critical for local government in southern Tasmania.

PLANNING AND DEVELOPMENT SERVICES

ENGINEERING AND TECHNICAL SERVICES

The Engineering and Technical Services unit has the responsibility of ensuring the technical needs of the community are met by the provision of quality engineering advice.

The unit comprises the following areas:

- Condition assessment of some classes of assets.
- Technical input into development/subdivision applications.
- Caravan licensing
- Fire abatement
- By-law enforcement

Objectives

- Provide accurate technical input into development/ subdivision applications and other necessary applications made to Council.
- Assist with the design of capital projects
- Provide assistance ensuring designs include regard for the future demands.

Programs and Projects for 2019-2020

Programs and projects 2019-2020	Community Strategic Plan Linkage
Provide timely and accurate professional assistance to Council and the public. ***(Ongoing)***	1.0
Ensure that Council infrastructure assets associated with public and private development/subdivision complies with statutory requirements. Undertake project supervision as required. ***(Ongoing)***	1.3
Ensure that the data capture related to development/subdivision infrastructure is accurate and populated to Councils asset register. ***(Ongoing)***	1.0
Carry out regular inspections of properties in relation to fire abatements and undertake enforcements where necessary. ***(Ongoing)***	6.7

Performance Measures

- Investigate requests promptly and take follow up action where necessary.
- Quality major program delivery, within required timeframes, on budget.
- Administer external contracts in relation to major projects.
- Increase in the number of caravan registrations.
- Less fire abatement complaints received.

Sixteen (16) fire abatement notices were issued for the financial year and three hundred and eighty (338) caravan licences were issued. Council has an Environmental Health By-Law that includes regulations for the use of caravans within our municipal area.

PLANNING

All individuals, communities and developers who undertake a development or project within the Glamorgan Spring Bay Municipality will need to comply with the Planning Scheme and associated policies and procedures.

The Planning unit is staffed by a part time Administration Officer,a full time planner and contract planners. The unit's role is to manage the assessment process for Planning Applications across the municipal area in line with the Planning Scheme. This unit has an extensive interface with the community in order to provide information, and where possible guidance to potential developers within our area.

The unit comprises the following areas:

- Planning Assessment
- Strategic Land Use Planning
- Development Compliance
- Information and Support Services to Developers

Objectives

- To provide a framework to encourage development within our area that meets the needs of the community

and encourages the sustainable use of the area's resources in accordance with the provisions of the Land Use Planning and Approvals Act 1993.
- Ensure that all developments and the land and building environments meet all statutory requirements, are complementary to the natural heritage and meet community expectations.
- To administer the Glamorgan Spring Bay Interim Planning Scheme 2015 up until the implementation of the proposed new state wide planning scheme.

Programs and projects 2019-2020	Community Strategic Plan Linkage
Assess development applications against the requirements of the Glamorgan Spring Bay Interim Planning Scheme 2015. ***(Ongoing)***	4.2
Ensure compliance with Councils planning scheme and government legislation. ***(Ongoing)***	4.3
Facilitate economic development through streamlining pre development process.***(Ongoing)***	3.1
Utilise technology to streamline the lodgement process for development and building approvals. ***(Ongoing)***	3.5
Promote the electronic lodgement of development applications. ***(Ongoing)***	3.5

Performance Measures

- Processing of development applications within the required legislative timeframes.
- Assist developers in submitting their applications both over the counter and electronically.
- Technical data is captured in the GIS system.

Development applications indicated steady development and building activity during the year. The total number of developments received for the financial year was 353 of which 28 were subdivisions/boundary adjustments. One hundred and nine (109) applications were assessed to be NPR (no permit required).The unit approved 244 development applications including 28 subdivisions/boundary adjustments for the 2019 - 2020 year in accordance with time limits prescribed under the *Land Use Planning and Approvals Act 1993*.

The new Glamorgan Spring Bay Interim Planning Scheme was declared by the Minister on 29 July 2015 and became operational from 5th August 2015. The new scheme and maps are available online at www.iplan.gov.au. This scheme was the result of the regional planning initiate in Southern Tasmania and the planning scheme is largely consistent with other southern schemes.

Council also resolved to submit its draft Local Provisions Schedule (LPS) to the Tasmanian Planning Commission. The LPS is Council's part of the future Tasmanian Planning Scheme.

BUILDING

Council operates as a Building Permit Authority with all applicants providing self-certification of building plans.

The role of this unit is primarily a regulatory one, to ensure compliance with legislative requirements in relation to building applications and enforcement. The primary aim is to undertake this role in a cost effective manner, while ensuring the appropriate standards of service are maintained.

This division was staffed by one full time Administration Officer supported by Manager Buildings and Marine Infrastructure performing the role of Permit Authority.

The Plumbing Authority and Building Surveying Services are provided under contract. A total of 205 building applications were received and 198 of the applications were approved for the financial year.

The unit comprises the following areas:

- Permit Authority Function
- Plumbing Assessments
- Building Assessments (where applicable)
- Regulatory Compliance and Enforcement
- Information and support Services to Developers

Objectives

- To perform technical assessments of applications received in accordance with the requirements of the *Building Act 2016, and the Local Government Act (Building and Miscellaneous Provisions) Act 1993;*
- To ensure compliance with the National Construction Code of Australia and Tasmanian Building Regulations (2016), an external building surveyor provides building control functions on behalf of Council for building permits issued prior to 2006.

PLANNING AND DEVELOPMENT SERVICES

Programs and projects 2019-2020	Community Strategic Plan Linkage
Process building applications promptly within the time limits prescribed under the Building Regulations. ***(Ongoing)***	3.5
Enforce the standard of building, plumbing and drainage regulated by the Building Code of Australia and its associated Regulations. ***(Ongoing)***	4.4
Implement the electronic lodgement of building applications including video conferencing and document sharing as part of the Digital Local Government program. ***(Achieved)***	3.5

Performance Measures

- Assist developers in submitting their applications both over the counter and electronically.
- Applications are processed within the required timeframes.
- Efficiency of the administrative systems and unit.

ANIMAL/PARKING CONTROL

The animal/parking control program undertakes a regulatory role in relation to the control of dogs and other livestock. Council's Municipal Inspector carries out all animal control functions in accordance with the *Dog Control Act 2000* as well as the parking control program which undertakes to enforce and monitor parking functions within municipal streets for Council in accordance with the *Traffic Act 1925*.

Successful dog control and other animals rely upon education and promotion of responsible dog ownership, in addition to the collection and impounding of stray animals and administering the registration of dogs within the municipal area.

Council employed one full time Municipal Inspector/ Regulatory Services Officer. Responsibilities include; animal control, dog management, caravan registration, recreational water monitoring and investigation of nuisance complaints. Properties throughout the municipality are routinely surveyed for health nuisances and fire hazards.

The unit comprises the following areas:

- Dog Control
- Other Animal Control
- Education of Owners
- Annual Dog Registrations
- Parking Control

Objectives

- To provide effective control of dogs and other animals within the municipal area in accordance with the requirements of the Dog Control Act 2000, including educating our residents in relation to their responsibilities as dog owners under the *Dog Control Act 2000*.
- To provide effective dog control measures to ensure a safe environment
- To minimise the amount of stray dogs within our area
- To educate our residents in relation to Council's parking regulatory obligations in accordance with Section 9(3) of the *Traffic Act 1925*.
- To proactively follow up on any issues or concerns raised in relation to Traffic/parking issues and take appropriate action where necessary.

Programs and projects 2019-2020	Community Strategic Plan Linkage
Manage regulatory compliance in animal control. ***(Ongoing)***	4.1
Ensure all infringements issued are in line with Council's obligations under the *Dog Control Act 2000, Traffic Act 1925* and *Monetary Penalties Act 2008*. ***(Ongoing)***	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on environmental and animal control issues. ***(Ongoing)***	6.3
Implement Parking Control .***(Ongoing)***	1.0

Performance Measures

- Increase in the number of dog registrations.
- Less dog complaints received.
- Complaints and enforcements acted upon in an efficient and effective manner.

During the year, 7 dogs were impounded, 0 dogs seized, 17 dogs reported lost and 1046 dog registrations issued.

ENVIRONMENTAL HEALTH

Public Health Statement

The Environmental Health Program plays a key role in the provision of a range of public and environmental health services to the community, ranging from environmental management issues, pollution to development proposals. This department also has a legislative requirement to operate taking into account Council's Bylaw, the *Environmental Management and Pollution Control Act 1994*, *Public Health Act 1997* and the *Food Act 2003*.

Section 72(1) (ab) of the *Local Government Act 1993* requires Council to prepare a statement that describes the extent to which Council has carried out its functions under the *Public Health Act 1997* and the *Food Act 2003* during the financial year. The statement must also outline the resources allocated to public health by Council and the extent to which its goals, objectives, policies and programs in relation to public health meet the needs of people within our municipal area.

The program also regulates food business registration under the *Food Act 2003*. As part of food business regulation, the Council proactively checks food businesses throughout our area in order to protect public health.

The Environmental Health section comprises of a consulting Environmental Health Officer with support of an administrative officer and Medical Officer of Health, Dr Andrew Grove.

The unit comprises the following areas:

- Place of Assembly Licences
- Food Business Registrations and Renewals
- Private Water and Water Cartage Registrations and Renewals
- School Immunisation
- Assessment of development and various applications
- Compliance and enforcement of Environmental Guidelines
- By-Law enforcement

Objectives

- To protect and enhance the public health and safety of the community by means of environmental monitoring and regulation
- To enforce the requirements of the *Environmental Management and Pollution Control Act 1994*
- Increase public awareness and participation in public health initiatives and programs
- Implement requirements of the *Public Health Act 1997*
- To proactively follow up on any issues or concerns raised in relation to Council By-Laws and take appropriate action where necessary.

Programs and projects 2019-2020	Community Strategic Plan Linkage
Assist the Emergency Management Committee in their efforts to develop Community Recovery and Pandemic Preparedness strategies. ***(Ongoing)***	6.7
Conduct a Food Safe program aimed at education of food handlers in the municipality. ***(Achieved)***	4.1
Inspection of food premises in accordance with the requirements of the *Food Act 2003* and take action where necessary. This includes annual registration and licensing of premises and food businesses in accordance with *Food Act 2003*. ***(Ongoing)***	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on Environmental Health issues. ***(Ongoing)***	6.3

Performance Measures

- Well documented food safety audits of food businesses conducted annually.
- Number of operators participating in food safety education campaigns.
- School immunisation program carried out as required under the Public Health Act
- Complaints and enforcements acted upon in an efficient and effective manner.

PLANNING AND DEVELOPMENT SERVICES

FOOD SAFETY

Council is also responsible for registering and issuing licenses for places of assembly and food businesses, including temporary food premises. This year 137 food businesses were registered, 7 temporary food businesses were registered and 119 inspections were carried out as a requirement of the Tasmanian Food Act 2003. There were twenty seven (27) reported environmental nuisance complaints that were investigated under *EMPCA 1994*.

IMMUNISATIONS

A general immunisation support service was provided to the general public, including technical advice and record verification. Council's Environmental Health Department provided certificates to parents indicating that their child had been immunised.

Medical Officer of Health, Dr Andrew Grove, in conjunction with Council's Environmental Health Department, carried out the immunisation program at Triabunna District School.

Year 7 and 10 high school students are required to be immunized under the Council program. Year 7 students were vaccinated against Human Papillomavirus (HPV), Diphtheria, Tetanus (dTpa) and Pertussis (whooping cough) in accordance with the national immunisation schedule. Year 10 students were vaccinated against Meningococcal (ACWY).

There were a total of 35 persons immunised during the reporting period. This does not include Council Staff who were vaccinated for flu.

NOTIFIABLE DISEASES

No notifiable disease incidents were reported for the financial year.

BEACH SAMPLING

Beaches in the municipality are regularly sampled during the Christmas and up to Easter periods for contamination. There were no beach closures - all passed sampling. Additional sampling of other areas is also conducted if a concern is raised. Ninety six (96) beach samples were taken for the reporting period.

SUPPLIERS OF PRIVATE WATER

The Public Health Act in relation to private water supplies is currently being reviewed; therefore, there were no registered private water supplies.



Golden hour, Jubilee Beach, Swansea by M Banks

BUILDINGS AND MARINE INFRASTRUCTURE

PUBLIC AMENITIES AND BUILDINGS

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of, quality infrastructure services.

The role of this unit is to provide a maintenance framework that ensures all buildings are being provided with adequate maintenance so that buildings remain maintained at an appropriate standard.

The unit is staffed by the Manager Buildings and Marine Infrastructure and employs two full-time carpenters.

The unit comprises the following areas:

- Maintenance Schedules
- Provision of maintenance based on asset management principles
- Conditions assessments
- New buildings constructed as required
- Buildings renovated or upgraded when required

Council manages and operates many building across the municipality as detailed in Council's Asset Management Plan for Buildings (Part C).

Category	No.	Sub-Category	No.
Community Facility	27	Halls	7
		Community Services	20
Municipal Facility	15	Council Depot structures	14
		Administrative Office structures	1
Recreation Facility	14	Change Rooms	2
		Club Rooms	6
		Playing Surface (Tennis)	2
		Structure	4
Public Toilets	19	Toilets	19
Shelters and Monuments	23	Monuments	1
		Public Shelters	22
Waste Management Facility	4	Buildings and Sheds	4
Total Buildings Listed	102		102

Objectives

- To ensure that Council's assets are well maintained and cleaned regularly.
- To provide a framework for maintenance activities to ensure funding is being attributed to the assets in most need.
- To continually inspect these assets to ensure our legislative obligations are met and that condition assessments are updated.

Programs and projects 2018-2019	Community Strategic Plan Linkage
Maintain a maintenance schedule for all buildings. ***(Ongoing)***	1.3
Maintain Council owned recreational facilities and buildings. ***(Ongoing)***	6.3
Regular inspections and documenting undertaken. ***(Ongoing)***	1.3
Update condition assessments for asset management principles. ***(Ongoing)***	
Undertake inspections for all buildings to ensure Council meets legislative obligations. ***(Ongoing)***	1.3
Completion of maintenance works within budget constraints. ***(Achieved)***	1.3
Maintain community halls in conjunction with committees. ***(Ongoing)***	1.3
Continue to provide disabled access to all Council buildings. ***(Ongoing)***	1.3
Provide well maintained Elder Care Unit facilities. ***(Ongoing)***	2.1
Carry out the projects listed by the Council for the Drought Communities Grant Funding Round 1. ***(Complete)***	1.3
Construct new tennis courts and clubroom at the Triabunna Recreation Ground including a new disabled toilet facility. ***(Completed)***	1.3
Renovate the old SES building into a Community Hub. ***(Completed)***	1.3
Construct two new storage sheds at the Swansea Depot. ***(Completed)***	1.3

BUILDINGS AND MARINE INFRASTRUCTURE

Performance Measures

- Community feedback is satisfactory in relation to Council buildings.
- Maintenance objectives undertaken in line with asset management principles.
- Condition assessments updated.

Drought Communities Grant Funding Round 1

The Council secured one million dollars in grant funding under the Drought Communities grant funding round 1. The Councillors complied a list of Projects across the municipality to spread the funding evenly. The projects included –

- Upgrading community halls with new chairs, painting and new window furnishings.
- The Gulch toilets were extended with two more unisex toilets built alongside the existing disabled accessible toilet.
- New fencing around the Bicheno Lions Park.
- Astro turf installed at the cricket practice nets, Bicheno Recreation Ground
- Fencing around play equipment at the Swanwick Rec ground
- Fencing around play equipment at the Coles Bay Hall reserve
- Coles Bay hall had interior painting, new chairs and blind as well as the toilets re-furbished.
- A disabled accessible toilet in the Coles Bay Hall was part of the re-furbishement
- Re-furbish the Cricket ground Orford and install cricket practice nets
- Construct dog exercise areas

TRIABUNNA TENNIS COURTS AND CLUBROOM

Construction work to build new Tennis Courts and a clubroom at the Triabunna Recreation ground is complete. This facility replaces the courts and clubroom that were at the old Council offices.



BICHENO GULCH TOILETS

Two new unisex toilets were added to the existing disabled accessible toilet at the Gulch, Bicheno.



SWANSEA COMMUNITY HUB

Construction to re-furbish the old emergency services building in Arnol Street, Swansea, into a community hub is complete.

The building has four sections-

- A gymnasium run by the PCYC
- A community shed run by a committee
- A community meeting room
- A re-use shop



BOAT RAMPS AND JETTIES

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of quality infrastructure services which includes boat ramps and jetties for recreational use.
This unit is fundamentally associated with the delivery of maintenance services in order to preserve the life of council's existing assets.
There are twelve (12) boat ramps across our municipal area and the majority of these have jetties. Council has the responsibility of maintaining these boat ramps, launching ramps and jetties that, although owned by the Crown, are required to be maintained under Council's lease arrangements.
The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to boat ramps and jetties.

The unit comprises the following areas:

- Maintenance of boat ramps, launching ramps and jetties under Council control.
- In conjunction with Marine and Safety Tasmania, develop new boat ramps where required.
- Upgrade existing boat ramps and jetties when required.

Objectives

- To ensure that existing infrastructure is maintained to a satisfactory level.
- That these facilities continue to be available to the general public.
- Facilitation of the use of these assets to our community and customers.

Programs and projects 2019-2020	Community Strategic Plan Linkage
Maintain Council owned boat ramps and infrastructure to a satisfactory level. ***(Ongoing)***	1.4
Continue to facilitate this type of infrastructure across the municipal area and make available to the public. ***(Ongoing)***	1.4
Undertake regular inspections by qualified people to ensure optimum safety standards ***(Ongoing)***	1.3
Work in partnership with Marine and Safety Tasmania to collectively tackle maintenance and upgrade issues.***(Ongoing)***	1.3
In conjunction with MAST upgrade Swan River boat ramp. ***(In progress)***	1.4

Performance Measures

- Grant funding secured relating to major projects.
- Asset maintenance undertaken in line with asset management principals.

Glamorgan Spring Bay Council has a good working partnership with MAST to ensure appropriate maintenance levels are achieved in providing an acceptable and safe standard for recreational use. Marine engineers inspect these facilities as required.

SWAN RIVER BOAT RAMP

Construction to upgrade the Swan River boat ramp and Jetty is complete. A new concrete ramp was constructed previously and Stage 2 to replace the landing jetty and gangway is complete.

ALL BOAT RAMPS

Glamorgan Spring Bay Council's Natural Resource Management Team are cleaning the recreational boat ramps in our municipality with a high pressure steam cleaner every



six months now to improve the safety on the ramps. The build-up of algae was creating a dangerous slip hazard to recreational boat users while launching and retrieving their vessels.

BUILDINGS AND MARINE INFRASTRUCTURE

TRIABUNNA WHARF AND MARINA

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of, quality marine infrastructure services.

The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to the Triabunna Marina.

The unit comprises the following areas:

- Operations and maintenance of the Marina precinct at Triabunna.
- Operations and maintenance of the Triabunna wharf.

Objectives

- To ensure that the management and operation of the Triabunna marina is sufficient to enable a proper operating port to be available for the commercial and recreational boating public.

Programs and projects 2019-2020	Community Strategic Plan Linkage
Ensure the marina and wharf is inspected by qualified professionals as to its suitability and purpose. ***(Achieved)***	1.3
Ensure that annual maintenance to the marina and wharf is carried out by suitably qualified contractors. ***(Ongoing)***	1.3
Seek to obtain grant funding to assist in the redevelopment of the Triabunna wharf and marina.***(Ongoing)***	1.4
Continue to provide further berthing facilities for commercial and recreational users as required. ***(Ongoing)***	5.3
Provide berthing facilities in Triabunna for the Maria Island ferry service and other tourism operators. ***(Achieved)***	5.4
Ensure the management and operation of the Triabunna Marina and wharf is sufficient to enable a proper operating port to be available for the commercial and recreational boating public. ***(Ongoing)***	3.1
Provide efficient wharf facilities for local and external commercial fishing boats and visiting tourist yachts. ***(Ongoing)***	3.1
Develop a Triabunna Wharf and Marina parking plan. ***(Ongoing)***	1.4

Performance Measures

- Measure of satisfaction from commercial, tourism and recreational boat owners and operators.
- The expansion of the facilities.
- Efficient financial reporting and backup.

Glamorgan Spring Bay Council now has 110 Marina berths catering for a mixture of commercial fishing, tour operating and pleasure boats.

WORKS AND INFRASTRUCTURE

One of Glamorgan Spring Bay Council's primary functions is providing direct, essential services in accordance with local government legislation. To this end, a key foundation underpinning Councils ongoing success is the delivery of quality, cost effective infrastructure and services that meet the needs of our communities, residents and visitors as identified in our 10 year Strategic Plan.

Council infrastructure assets are a major component of the operational business. Roads, Bridges and the Stormwater network make up about 60% of Councils total fixed asset value. Therefore, as core business, Councils needs to ensure it maintains its assets in accordance with best practice asset management principles and guidelines.
Whilst COVID-19 impacted on the delivery of some services and projects Councils Works and Infrastructure team ensured that critical community services were still delivered and Council contractor's worked to assist in delivering a significant capital works program in the order of $8million.
Key Departmental responsibilities include:

- Roads, Footpaths, Kerbs
- Stormwater, Drainage
- Bridges, Culverts
- Town Maintenance
- Parks, Reserves, Walking Tracks, Cemeteries
- Waste Management Transfer Stations
- Garbage and Recycling

Roads, Footpaths, Kerbs

Council is responsible for managing a total of 174.3km of bitumen sealed roads, 199.7km of gravel unsealed roads, 21.7km of footpaths and 74.3km of concrete kerb and gutter within our Council area. Continuation of the annual bitumen resealing program for urban and rural sealed roads throughout the Council area is based on Council's Transport Infrastructure Asset Management Plan and determined pavement deterioration condition ratings.

Roads bitumen resealed in 2019-20 include:

- Nugent Road, Buckland (6.6KM)
- Coles Bay boat parking
- Charles Street, Orford
- Salt Works Road

Roads resheeted in 2019-20 include:

- Nugent Road
- Earlham Road
- Cutting Grass Road
- Rosedale Road, Bicheno

Concrete Footpath Program

The construction of concrete footpaths and car parks were completed at Cosgrove Street to Garnett Street, Coles Bay and continues the ongoing capital allocation for footpath establishment and renewal.





Dolphin Sands Shared Pathway Project

The Dolphin Sands Shared Pathway Project was started in January 2020 and is now complete. This project was funded under the Federal Government's Community Development Grants Programme.
The upgraded roadway delivers a safer environment for cyclists, pedestrians and motorists who all use the busy road, and provides the necessary 1.5 metre clearance between passing bikes and cars.
This will encourage both locals and visitors to use the improved route and engage in healthy outdoor activities,

WORKS AND INFRASTRUCTURE

which is expected to improve the health of the local community and the broader region.

Annual Aims for 2019-2020

- To maintain Council's Asset Management System for roads, kerbs and footpaths. ***(Ongoing)***
- To ensure that current assets are maintained in a usable and safe condition. ***(Ongoing)***
- To address and repair isolated failures in accordance with defined intervention levels. ***(Ongoing)***
- Carryout regular inspections for defects. ***(Ongoing)***

Programs and projects 2019-2020	Community Strategic Plan Linkage
Implement and maintain the transport asset management plan. ***(Ongoing)***	1.1
Undertake the capital works program for roads, footpaths and kerbs. ***(Achieved)***	1.1
Ensure that current assets are maintained in a useable and safe condition. ***(Ongoing)***	1.1
To address and repair isolated failures in accordance with defined intervention levels. ***(Ongoing)***	1.1
Carry out regular inspections for defects. ***(Ongoing)***	1.1
Completion of adopted Capital Works Programme in relation to construction, maintenance works and reseal activities. ***(Achieved but with some deferred works)***	1.1
Road detail inputs for the GIS. ***(Ongoing)***	1.1

STORMWATER DRAINAGE

Stormwater Management Plans are required for council to inform long term financial plans and future capital design and construction programs. This year works commenced on the development of the plan which is expected to be completed in the next financial year. The process requires the collection of information about council's storm water assets including their size and location. They are spatially mapped through GIS systems and through this process, gaps in stormwater management systems are identified to enable the prioritisation of issues and development of capital work solutions. This information also informs the assessment of developments in order to better manage downstream impacts.

Stormwater maintenance works carried out included the extension of the main at Pelican Walk and Meredith St Triabunna.





Objectives

- To provide residents with an appropriate level of infrastructure that minimises the risk of flooding.
- To ensure assets are in a good working condition in line with Council's asset management plans.

Programs and projects 2019-2020	Community Strategic Plan Linkage
Manage stormwater flows and drainage systems. ***(Ongoing)***	4.1
Ensure that stormwater assets are maintained in a useable and safe condition. ***(Ongoing)***	4.1
Manage the stormwater and drainage Asset Management Plan and Register ensuring the capture of data related to condition assessments is accurate and populated into the asset management plan. ***(Ongoing)***	4.1
To address and repair isolated failures in accordance with defined intervention levels. ***(Ongoing)***	4.1

BRIDGES, CULVERTS

Council maintains 56 bridges across our municipal road network that are either timber / concrete structures or large box culverts. They are all condition assessed twice per year for compliance and integrity.

General maintenance works were carried out this financial year on a number of bridges and large culvert structures to ensure structural integrity and the appropriate approach standards were achieved and maintained.

In April, significant rainfall impacted council's roads stormwater and bridge network. The photo shows Griffiths creek on Rheban Road at Earlham. Severe flooding washed the bridge away at this location.

10 bridge locations were impacted across the council district with reconstruction or remediation projects identified for these locations, to restore services, totalling in excess of $900,000.

Objectives

- To ensure that all structures are maintained to a safe standard.
- To ensure all bridges and culverts are in a good working condition in line with Council's asset management plans.
- To ensure all bridges are condition assessed at regular intervals.

Annual Aims for 2019-2020

- To maintain an annual maintenance and replacement programme in conjunction with the consultant's engineering recommendations. ***(Achieved)***
- Manage the Bridges Asset Management Register and ensure the capture of data related to condition assessments is accurate and populated into the asset management plan. ***(Ongoing)***

Programs and projects 2019-2020	Community Strategic Plan Linkage
Implement and maintain the bridges and culverts asset management plan. ***(Ongoing)***	1.1
Maintain an annual maintenance and replacement programme in conjunction with the consultant's engineering recommendations. ***(Achieved)***	1.1
Replace sub-standard bridge structures as per works schedule and capital budget. ***(Not applicable)***	1.1
Continue general maintenance programme for all other structures. ***(Ongoing)***	1.1

PARKS, RESERVES, WALKING TRACKS, CEMETERIES

These council assets provide valuable open space for residents and visitors to the council area. They provide essential services, opportunities for passive recreation, quiet contemplation and community activity. Council maintained its reserves and carried out cemetery services meeting its objectives.

Objectives

- Maintain and upgrade Council's passive and active recreational areas to a standard that is acceptable, safe and encourages community and visitor use.
- In consultation with relevant Community groups, plan future improvements to parks and reserves areas that will meet the needs of the general community.
- Continuation of a proactive maintenance programme for all recreational areas, playgrounds, park furniture and walking tracks to ensure appropriate standards are maintained.

Annual Aims for 2019-2020

- To provide and maintain all areas to an acceptable standard to ensure risk safety compliance. ***(Ongoing)***
- Maintain related infrastructure assets i.e. playgrounds, BBQ areas etc to appropriate levels. ***(Ongoing)***
- Manage the Bicheno and Triabunna Cemetery Registers. ***(Ongoing)***

Programs and projects 2019-2020	Community Strategic Plan Linkage
Manage and maintain the Bicheno and Triabunna cemeteries and registers. ***(Ongoing)***	1.3
Maintain parklands, sports fields and associated structures. ***(Ongoing)***	1.3 6.3
Maintain all areas to an acceptable standard to ensure risk safety compliance. ***(Ongoing)***	1.3
Maintain related infrastructure assets i.e. playgrounds, BBQ areas etc to appropriate levels. ***(Ongoing)***	1.3 6.3
Management of foreshore reserves and walking tracks. ***(Ongoing)***	1.3 6.3
Develop and maintain a GIS layer for all parks, reserves and walking tracks. ***(Ongoing)***	1.3

Performance Measures

- Number of complaints in relation to Parks and Reserves.
- Condition of relevant infrastructure.

WORKS AND INFRASTRUCTURE

WASTE MANAGEMENT TRANSFER STATIONS

Council has four Waste Transfer Stations (WTS) in operation within the municipal area: Orford, Swansea, Bicheno and Coles Bay with a smaller collection point at Buckland.
All waste disposed of at the WTS is transported to Copping Landfill site by Council's contractor, JJ Richards.
Council's current kerbside collection and transport contract expires in September 2022.

Objectives

- To maintain and promote Waste Transfer Stations that provide residents and commercial operators with a high level of service that is equivalent to community expectations.
- Manage relevant leases and contracts.

GREENWASTE

Council offers free green-waste disposal allowing residents the opportunity to clean up their properties in preparation for the bushfire seasons each year. It should be noted that Council also encourages residents to clean up all types of vegetation from around their properties especially declared weeds such as Gorse and Spanish Heath.
Burning of accumulated green-waste is being carried out at Orford, Swansea and Bicheno WTS's under strict conditions from the Department of Tourism, Arts and the Environment Division with approximately eight burns per year per site currently being carried out.
Green-waste from Coles Bay WTS is transported to and dealt with at the Bicheno WTS because of restrictions in place prohibiting the burning of green-waste over old landfill sites.
Due to the total annual volume of green-waste received at our four WTS's, burning is currently carried out because of overall cost savings to the ratepayer.

RECYCLING

Council continues to offer 'CMS Ecocycle' large green steel recycling skip bins at each of Council's WTS to allow residents to dispose of recyclable materials thus reducing the amount of waste going into landfill.
Types of recyclable materials now collected include: light globes/, batteries, x-ray films, copper, brass, stainless steel, gas bottles and general E-waste.

Annual Aims for 2019-2020

- Maintenance of WTS's to ensure operations are maintained at an acceptable standard. ***(Ongoing)***
- Encourage recycling through education and participation. ***(Ongoing)***
- To provide an efficient and cost effective service in an environmentally friendly manner. ***(Ongoing)***
- Review of fee structure and opening hours. ***(Ongoing)***

Programs and projects 2019-2020	Community Strategic Plan Linkage
Provide waste management and recycling services. ***(Ongoing)***	4.1
Maintenance of WTS's to ensure operations are maintained at an acceptable standard. ***(Ongoing)***	4.1
Review of fee structure and opening hours. ***(Achieved)***	4.1
To provide an efficient and cost effective service in an environmentally friendly manner. ***(Ongoing)***	4.1
Investigate cost saving options via the regional waste strategy for the overall municipality including transport, recycling, and compaction. ***(Achieved)***	4.1
Continue the e-waste and general recycling programme at all WTS's to provide residents / commercial operators with an environmentally friendly alternative to landfill. ***(Ongoing)***	4.1
Undertake feasability study for the introduction of a 'tip shop' in the municipal area. ***(Complete)***	4.1

GARBAGE, RECYCLING

The majority of residential and commercial properties receive a weekly kerbside garbage collection with the recycling

collection carried out on a fortnightly basis.
All waste generated from residential/commercial weekly kerbside garbage collection is disposed of at the Waste Transfer Stations and transported to Copping Landfill site.
Kerbside collected recycling material is transported to a Recycling Facility for processing by council's contractor.
JJ Richards, provides our waste/recycle kerbside collection and continues to service our community.

Objectives

- Maintain and promote a waste management collection programme, which provides residents and commercial operators, with a high level of service.
- Manage relevant contracts.

Annual Aims for 2019-2020

- Community education and encouragement of recycling within the municipal area to reduce landfill waste stream. ***(Ongoing)***

Programs and projects 2019-2020	Community Strategic Plan Linkage
Provide waste management and recycling services. ***(Ongoing)***	4.1
Community education and encouragement of recycling within the Municipality to reduce landfill waste stream. ***(Ongoing)***	4.1
Investigate any cost saving options for kerbside collection that may be available. ***(Ongoing)***	4.1

STATE EMERGENCY SERVICES

Glamorgan Spring Bay SES Unit Manager is Kelvin Jones.
The local unit prioritised the main rescue truck for maintenance with the light mast and internal lights upgraded and replaced giving a much safer work environment, allowing for member and public safety at incident scenes. This upgrade complimented the recently finished fit out of the secondary rescue vehicle. Also recently fitted were vehicle trackers to both of the rescue vehicles providing improved volunteer safety and real time vehicle movements to enable better resource management during incidents.
Just before Christmas saw new members join, giving a much needed boost heading into the busier Christmas holiday period. This trend of new volunteers has continued with 7 new members in total bringing unit numbers to 14. These members are undertaking a training blitz which had been delayed due to the COVID-19 outbreak. All unit members give so much to the unit with enthusiasm, dedication and life experiences as they become more familiar with the differing aspects of the unit they will enhance the Unit's support for other agencies and community in new and exciting ways, better improving our response and building community resilience capabilities.
The Unit's primary role of Road Rescue was well used with 22 Motor vehicle accidents attended for the financial year including 1 rescue. Most were only minor accidents involving driver error getting into difficulty on our narrowing gravel verged roads. Most casualties only received minor injuries with most transported to hospital for further observation.
The unit has a major role to play at these scenes not only in the managing of the motor vehicle accident but also in managing the traffic flow around the scene keeping all involved safe.
December saw unit volunteers assist the TFS with the McNeil's Road fire at Swansea. The fire was an extended campaign going for over a month. Our crews assisted TFSand Parks with staging area operations for the duration of the fire providing radio communications, log taking, catering, welfare checks, and rapid impact assessments and generally helping where required.
Crews were rostered on and supported by other SES unit volunteers where we were unable to provide sufficient numbers (This is the busiest time of the year for most of our members with most involved in the tourist sector) our volunteers performed extremely well adapting to their tasks as required.
Corona-virus suddenly restricted our movements. Regular training was suspended immediately postponing plans for training new members. Callouts suddenly had restrictions placed around them of extra PPE, sanitisation and social distancing.
During these restrictions the district experienced a significant rain event impacting the central East coast with flooding encountered in Orford as well as river rises from

WORKS AND INFRASTRUCTURE

Bicheno to Buckland. Over 150mm of rain fell in the Orford area resulting in our volunteers attending 18 Requests for Assistance (RFA's). Many of these were from blocked drains caused by excessive debris or excessive run off from roads and hills surround Orford.

SES crews were dispatched from Mornington to assist us with the RFA's but due to the rise in the Prosser River were unable to get through. Crews from the Triabunna Fire Brigade joined our local SES crews to complete all RFA's and check for other issues in the area as well as give an emergency service presence in Orford allowing residents to come out to ask for assistance or advice.

A number of residents were relocated to alternate accommodation on the night due to severe water ingress to their properties. These properties were deemed to be unliveable at the time of attending by crews.

In order to provide this level of response unit volunteers attend fortnightly training, usually around 2.5 hours in duration. The major focus is road crash rescue with traffic management being our other key skill for the last year with our new members.

July last year saw Unit Manager Kelvin Jones attend the Australasian Road Rescue Challenge in Dubbo NSW. This is a competition with representative from all states and territories as well as New Zealand and Hong Kong a great learning experience that has been passed back on to our local volunteers. Where possible we have also tried to maintain all of our other skill sets required but due to COVID-19 have had a few gaps encountered.

Volunteers have attended state training in leadership and land search. We were also very fortunate to have the Careflight Medisim course attend Swansea again providing some great trauma training for volunteers this was provided free by Careflight.

Acknowledgement is made of the time that our volunteers have spent keeping our unit operational from vehicle and equipment checks and maintenance, repairs, COVID-19 restriction compliance and attending meetings. These are the little things that keep the Unit operational and ready to respond.

Special mention is made of the hard work by one of our Unit volunteers, Mr Alan Gifford in his pursuit of a language Identification APP (LIPS). Alan has seen a gap in the communication between our volunteers and our international visitors, he has approached UTAS and has been lucky enough to get a graduate team working on the LIPS project to develop an APP based program capable of identifying the spoken language of the individual.

It is hoped that eventually this can be used to further alleviate the language barrier commonly encountered on the road lessening the anxiety of all involved. The LIPS project is well underway and hopefully we will see the finished product by the end of the year.

Our community contact has continued with visits to both Triabunna District High and Bicheno Primary school by our volunteers showing them our equipment and discussing emergency management in our area we were also fortunate to be able to team with the Bicheno Fire Brigade and the Triabunna Fire Brigade to assist.

Triabunna High students had a full motor vehicle accident mock-up demonstrated at the school where students got to see first-hand the work that is undertaken by our volunteers during an accident. It was hoped that we would have got to Orford but unfortunately COVID-19 has postponed this for a while.

Other community events included the TasWater safety day, Seafarers Memorial, Swansea Christmas Parade, Clean-up Australia day and the Coles Bay Half triathlon.

Once again I would like to personally invite any of councillors or staff to visit our facility at any time to get a better understanding of what we have and offer the community. We thank Council for its ongoing support of the unit and its volunteers for without this our job would be much harder.

MISCELLANEOUS

CODE OF CONDUCT COMPLAINTS

SECTION 72(1)(BA)
There was one code of conduct complaint referred to Department of Premier and Cabinet.

ENTERPRISE POWERS

SECTION 72(1)(CA)
Council did not exercise any of the powers available under section 21 of the *Local Government Act 1993* in the 2019-20 financial year.

LAND DONATED UNDER SECTION 177

SECTION 72(1)(DA)
Council did not make any donations of land pursuant to section 177 of the Local Government Act 1993 during the 2019-20 financial year.

PUBLIC INTEREST DISCLOSURE

There were no public interest disclosures made during the year.

FINANCIAL STATEMENTS

For the year ended 30 June 2020

Part B to this Annual Report contains the complete Financial Report of Council for the year ended 30 June 2020. A full copy of the financial report is available for inspection at the Council Chambers, or can be downloaded from Council's website at www.gsbc.tas.gov.au

Tasmanian Audit Office

Independent Auditor's Report

To the Councillors of Glamorgan Spring Bay Council

Report on the Audit of the Financial Report

Opinion

I have audited the financial report of Glamorgan Spring Bay Council (Council), which comprises the statement of financial position as at 30 June 2020 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the statement of certification by the General Manager.

In my opinion the accompanying financial report:

(a) presents fairly, in all material respects, Council's financial position as at 30 June 2020 and its financial performance and its cash flows for the year then ended

(b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

My audit responsibility does not extend to the budget figures included in the financial report, the Significant Business Activities disclosed in note 10.4, nor the asset renewal funding ratio disclosed in note 10.5 to the financial report and accordingly, I express no opinion on them.

...1 of 4

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgement, were of most significance in my audit of the financial report of the current period. These matters were addressed in the context of my audit of the financial report as a whole, and in forming my opinion thereon, and I do not provide a separate opinion on these matters.

Why this matter is considered to be one of the most significant matters in the audit	Audit procedures to address the matter included
Valuation of property and infrastructure *Refer to notes 6.1 and 9.10*	
Property and infrastructure at 30 June 2020 includes a number of assets recorded at fair value, including land, land under roads, leased land, buildings, heritage buildings, roads, bridges, drainage, footpaths and cycleways, totalling $103.67m. The fair values of these assets are based on either market values or current replacement cost. Council undertakes formal revaluations on a regular basis to ensure valuations represent fair value. During 2019-20 Council undertook a detailed revaluation of land under roads. Land under roads was revalued applying a relevant rate provided by an external expert to the area of the land within the municipality. Capital expenditure in 2019-20 totalled $6.69m on a number of significant programs to upgrade and maintain assets. Capital projects can contain a combination of enhancement and maintenance activity which are not distinct and therefore the allocation of costs between capital and operating expenditure is inherently judgemental.	• Assessing the scope, expertise and independence of experts involved in the valuations. • Evaluating the appropriateness of the valuation methodology and the key assumptions used. • Evaluating the assumptions and inputs applied in the valuation of land under roads • Testing on a sample basis, capital work-in-progress to ensure that active projects result in usable assets and that assets commissioned are transferred in a timely manner. • Evaluating the adequacy of disclosures made in the financial report, including those regarding key assumptions used.

Responsibilities of the General Manager for the Financial Report

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the *Local Government Act 1993* and for such internal control as determined necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

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FINANCIAL STATEMENTS *continued*

In preparing the financial report, the General Manager is responsible for assessing Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Council is to be dissolved by an Act of Parliament or the Councillors intend to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the General Manager.
- Conclude on the appropriateness of the General Manager's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the General Manager regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

...3 of 4

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From the matters communicated with the General Manager, I determine those matters that were of most significance in the audit of the financial report of the current period and are therefore the key audit matters. I describe these matters in my auditor's report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, I determine that a matter should not be communicated in my report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.



Ric De Santi
Deputy Auditor-General
Delegate of the Auditor-General

Tasmanian Audit Office

29 January 2021
Hobart

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NOTES

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