

## APPLICATION FOR STRATA SCHEME, STAGED DEVELOPMENT OR AMENDMENT

UNDER THE STRATA TITLES ACT 1998

<b>Proposal</b>						
<b>Location</b>						
<b>Owner</b>						
<b>Applicant</b>	Name					
	Address				Mobile	
	Suburb			Email		
<b>Planning Permit Number</b>				<b>Building/Plumbing Permit Number</b>		
<b>Declaration</b>						
<ul style="list-style-type: none"> <li>I have read the Certificate of Title and Schedule of Easements for the land and are satisfied that this application is not prevented by any restrictions, easements or covenants.</li> <li>I authorise the Council for the purposes of assessment or public consultation to copy documents relating to this application and to provide copies as required to referral agencies. I confirm that I am the copyright owner or have the authority to sign on behalf of any other person with copyright for documents relating to this application.</li> <li>I acknowledge that Council officer may have to enter the land to assess this application.</li> <li>I declare that, if I am not the owner, I have the consent of the owner to submit this application to Council.</li> <li>I acknowledge that if all or a part of the works required by the relevant planning permit, works permit or other Council permit are incomplete or inadequate the application may not be approved until the works are completed.</li> <li>I declare that the above information is true and correct</li> </ul>						
<b>Personal Information Protection Statement</b>						
<p>The personal information requested on this form is required by the Council for processing applications under the Land Use Planning and Approvals Act 1993 and will be used for that primary purpose or directly related purposes.</p> <p>The intended recipients of the information are Council officers, data service providers engaged by Council from time to time any other agent or contractor of Council and State Government Departments to which the application may be referred to for their comment and advice. Council may disclose the information to law enforcement agencies, courts and other organisation authorised to collect it.</p> <p>Failure to provide this information will result in your application not being able to be processed.</p> <p>Personal information will be managed in accordance with the <i>Personal Information Protection Act 2004</i> and you may make application for access or amendment to your information in writing to the General Manager, PO Box 6, Triabunna 7190.</p>						
<input type="checkbox"/> I consent to information being given by means of an electronic communication to the nominated email address above in accordance with the <i>Electronic Transactions Act 2000</i> and acknowledge that information will only be provided in electronic form unless I formally request otherwise.						
<b>Applicant Signature</b>					<b>Date</b>	

## Stratum Title Application Checklist

To ensure that your application is processed as quickly as possible please provide all the relevant information, as listed below.

Before submitting a stratum title application, please read the following checklist carefully and ensure that you have provided all the necessary information. If you require advice, please contact Council on 6256 4777 and ask for the planning department.

Before lodging an application for sealing a Stratum Plan for a development (e.g.; multiple dwellings; commercial buildings), all the relevant conditions of the Planning Permit, and all other approvals for works including building, plumbing, engineering, natural resource management and services to each lot must be completed.

<b>Planning</b>	
Construction of: Storage area of waste and recycling bins	
Outdoor clothes drying facilities	
Mail receptacle(s)	
Provision for outdoor storage for each unit	
Payment of Community Infrastructure Contribution amount, if applicable	
Any other planning permit requirements are completed	
<b>Plumbing/Building</b>	
Certificate of completion (Permit Plumbing Work)	
Certificate of Completion (Permit Building Work)	
** Do not lodge your application until these certificates are available	
<b>Infrastructure</b>	
Crossover from a Council or State Road is completed, inspected and approved	
Car parking spaces, driveway and turning bays constructed, inspected and approved	
Completion of stormwater drainage requirements/connection	
Taswater connections completed (if applicable)	
Completed 'as constructed' plans for infrastructure works provided to Council	
Engineering certifications where required by a permit/approval provided to Council	
Other infrastructure works completed/inspected	
<b>Environmental (NRM)</b>	
All Natural Resource Management conditions completed	
Plans provided where applicable (e.g. Stormwater Management Plan)	

**Documentation required for lodging a Strata Scheme application:**

STRATA PLAN	
A Completed Application Form	
The Application fees paid	
A current copy of the Certificate of Title to the land containing the Search Page, Plan, Sealed Plan or Diagram, any Schedule of Easements, and any Part 5 Agreements	
<p>Strata Plan – Prepared by a Land Surveyor that:</p> <p>States the name of the strata scheme</p> <p>Delineates the external surface boundaries of the site and the location of the buildings in relation to those boundaries</p> <p>States the title reference to the site and other particulars of its location</p> <p>Includes a drawing illustrating the lots and distinguishing them by numbers or symbols</p> <p>Defines the boundaries of each lot</p> <p>Shows the approximate area of each lot</p> <p>States the unit entitlement of each lot</p> <p>States the name of the body corporate to be formed on registration of the plan and its address for service</p> <p>Contains any other requirements</p>	

**Documentation required for lodging a Staged Strata Scheme application:**

STAGED STRATA APPLICATION	
A Completed Application Form	
The application fees paid (you will be invoiced)	
A recent copy of the Certificate of Title to the land containing the Search Page, Plan, Sealed Plan or Diagram, any Schedule of Easements, and any Part 5 Agreements	
<p>A Master Plan:</p> <p>Identifying the site; and</p> <p>Showing, for each stage, the proposed lot boundaries (including the common property), all proposed buildings and any construction or access zones required</p> <p>Sufficient plans to determine whether the proposal can be brought into effect. This may be done by referencing a DA or BA approval that has already been issued. If a DA has been issued and conditions imposed, the documentation needs to show compliance with these conditions</p>	
A completed disclosure statement (The Land Titles Office issues a standard form to assist in this)	