

Food Business Application Form

Application for Notification, Registration, or Renewal of a Food Business

For help completing this form, please contact your local council's Environmental Health Officer

PART 1: TYPE OF APPLICATION

- I am notifying my intention to operate a food business (s84); or
- I am applying to register a food business (s87); or
- I am applying to renew a food business' registration (s89)

PART 2: TYPE OF BUSINESS

- The food business is a one-off event
- The food business is an ongoing business
- The food business is mobile food business
- The food business will operate from fixed premises

PART 3: FOOD BUSINESS PROPRIETOR'S DETAILS

Applicant's Full Name (name of the individual or company that will carry on the food business)

ABN / ACN

Date of Birth (for non-ABN/ACN holders)

Business Address

Postal Address (if different from business address)

Business Phone Number/Mobile

Email Address

PART 4: FOOD BUSINESS DETAILS

Trading Name

On-site Contact (if different from applicant)

Phone number

Email Address (on-site contact)

Hours of Operation:

Monday:	Tuesday:	Wednesday:	Thursday:
Friday:	Saturday:	Sunday:	
Proposed start date of trading:			

For Mobile Food Businesses:	
Vehicle registration number (if applicable):	
Address where vehicle is garaged, or equipment is stored:	

PART 5: FOOD AND FOOD HANDLING ACTIVITIES

List the types of foods to be sold (please attach details if insufficient space, a menu or product list may suffice):

Types of food handling activities or processes to be used:

No Processing	<input type="checkbox"/>	Cook-chill / sous vide	<input type="checkbox"/>
Cooking	<input type="checkbox"/>	Vitamising	<input type="checkbox"/>
Cooling	<input type="checkbox"/>	Packaging / Repacking / Labelling	<input type="checkbox"/>
Reheating	<input type="checkbox"/>	Vacuum packing	<input type="checkbox"/>
Hot-holding /Cold-holding	<input type="checkbox"/>	Preparation in advance (>4 hours)	<input type="checkbox"/>
		Other (specify):	

PART 6: FOOD BUSINESS LAYOUT – MOBILE FOOD BUSINESS

For mobile food businesses: please attach an A4 plan or photographs clearly depicting the layout of your vehicle, cart, tent, booth or other mobile structure. Refer to the *Guidelines for Mobile Food Businesses* for more information.

PART 7: FOOD PREPARATION & STORAGE – MOBILE FOOD BUSINESS

If any food sold from a mobile food business is to be prepared and/or stored at another location not mentioned above, please provide details, including the address of any premises where food is to be stored or prepared. Attach details if insufficient space:

PART 8: APPLICANT DECLARATION

I declare that the information provided on this form is true and correct.

I understand and agree that information on this form, and about the business and its on-going operation, may be shared between Authorised Officers, councils, and other jurisdictions to assess this application and the business' compliance with the *Food Act 2003*.

I consent to receiving communications about this application in electronic form.

Applicant Name

Applicant Signature

Date

...../...../.....

Personal Information Protection Act 2004

The personal information requested on this form is personal information for the purposes of the Personal Information Protection Act 2004 ("the Act") and will be managed in accordance with the Act.

The personal information is being collected by Glamorgan Spring Bay Council ("the Council") for the purposes of managing, assessing, advising on and determining the relevant application in accordance with the Food Act 2003 and other related purposes. The personal information may also be used for the purpose of data collection.

The intended recipients of the personal information are Council officers, agents of the Council and/or data service providers and contractors engaged by the Council from time to time. The supply of this information is voluntary. However, if you cannot provide, or do not wish to provide, the information sought, the Council will be unable to accept and/or process your application.