



GLAMORGAN SPRING BAY  
COUNCIL

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# Minutes of Meeting

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For the Ordinary  
Meeting of  
Council held at  
the Triabunna  
Council Offices

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24<sup>th</sup> April, 2018

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 24<sup>th</sup> April, 2018 commencing at 5.00pm.



**Dated** this Thursday 19<sup>th</sup> April, 2018

**David Metcalf  
GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

**Note : Section 65 of The Local Government Act 1993 states –**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf  
GENERAL MANAGER**

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# Audio/Video Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live. A link is available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live and watch recordings of previous Council meetings.

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

## 1. Opening

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.00pm.

### 1.1 Present and Apologies

**Present:** Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

**Apologies:** Cllr Debbie Wisby

### 1.2 In Attendance

David Metcalf (General Manager), Shane Wells (Manager Planning and Special Projects), Tony Pollard (Manager Works), Angela Turvey (Executive Officer) and approximately 16 members of the public.

### 1.3 Declaration of Pecuniary Interests

*In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.*

- Deputy Mayor Cheryl Arnol declared an interest in Item 7.6 due to being the Vice President of the Spring Bay RSL sub branch.
- Cllr Jenifer Crawford declared an interest in Item 3.2.

## 2. Confirmation of Minutes

### 2.1 Ordinary Meeting of Council – March 27, 2018

**Decision: 39/18**

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that the Minutes of the Ordinary Meeting held Tuesday 27<sup>th</sup> March 2018 be confirmed as a true and correct record.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

### 2.2 Special Meeting of Council – April 10, 2018

**Decision: 40/18**

Moved Cllr Mick Fama, seconded Cllr Jenny Woods, that the Minutes of the Special Meeting held Tuesday 10<sup>th</sup> April 2018 be confirmed as a true and correct record.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

### 2.3 Workshop Held – April 10, 2018

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a workshop was held at 7pm on Tuesday 10<sup>th</sup> April in Triabunna. This workshop was facilitated by Shane Wells, Manager Planning and Special Projects to provide Councillors with information on the new planning scheme.

**Present:** Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Britt Steiner, Cllr Richard Parker, Cllr Debbie Wisby.

**Resolved**

That Council notes this information.

### **3. PLANNING AUTHORITY SECTION**

**Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.**

**Decision: 41 /18**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Jenifer Crawford, that Council now acts as a Planning Authority. (Time: 5.02pm)

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

### 3.1 DA18029 – Dwelling, RA318 Rheban Road, Spring Beach

#### Planning Assessment Report

<b>Proposal:</b>	<b>Dwelling</b>
<b>Applicant:</b>	<b>David Wakefield &amp; Associates</b>
<b>Location:</b>	<b>RA318 Rheban Road, Spring Beach</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Low Density Residential Zone</b>
<b>Application Date:</b>	<b>13 February 2018</b>
<b>Statutory Date:</b>	<b>27 April 2018 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Two</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### Decision: 42 /18

Moved Cllr Jenny Woods, seconded Cllr Mick Fama, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for dwelling at 318 Rheban Road, Spring Beach (DA2018/29), be APPROVED subject to conditions 1-8.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:



### 3.2 DA18044 – Retail Complex, 53B & 53C Burgess, Bicheno

Planning Assessment Report	
<b>Proposal:</b>	<b>Retail Complex</b>
<b>Applicant:</b>	<b>Seanor Holdings Pty Ltd</b>
<b>Location:</b>	<b>53B + 53C Burgess Street, Bicheno</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Local Business Zone</b>
<b>Application Date:</b>	<b>2 March 2018</b>
<b>Statutory Date:</b>	<b>27 April 2018 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Three</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

**Please note: Cllr Jenifer Crawford left the meeting at 5.06pm due to a declared interest.**

#### **Decision: 43 /18**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Britt Steiner, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for multi tenancy retail shops at Lot 202 and 203, Burgess Street, Bicheno (DA2018/44), be APPROVED subject to conditions 1-13.

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

**Please note: Cllr Jenifer Crawford returned to the meeting at 5.12pm.**

### 3.3 AM2018/03 – Specific Area Plan and Other Amendments, Cambria Estate, Swansea

#### Planning Assessment Report

<b>Proposal:</b>	<b>Specific Area Plan and other amendments.</b>
<b>Requested by:</b>	<b>Irene Inc Planning and Urban Design</b>
<b>Location:</b>	<b>Cambria Estate, Swansea</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Application Date:</b>	<b>20 March 2018</b>
<b>Statutory Date:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Attachment A – proposed SAP; Applicant’s planning report</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### Decision: 44/18

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that:

-Pursuant to section 34(1) (a) planning scheme amendment AM 2018/03 be initiated and certified as being in accordance with sections 30(0) and 32 of LUPAA.

-Pursuant to section 38 of LUPAA, AM 2018/03 be placed on public exhibition for no less than 42 days.

**The motion was put and carried  
(4 Votes to 3)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Britt Steiner, Cllr Richard Parker.

### **Foreshadowed Motion**

**(Motion was not put)**

Moved: Cllr. Jenifer Crawford    Seconded:

1. The GSB Planning Authority writes to the Tasmanian Planning Commission requesting permission to extend the timeframe for the consideration of Agenda Item 3.3 (AM2018/03 – Specific Area Plan and Other Amendments, Cambria Estate, Swansea) until the 29 May 2018.
2. That a workshop be held between interested Councillors and the Planning Manager, Mr Shane Wells on Agenda Item 3.3 (AM2018/03 – Specific Area Plan and Other Amendments, Cambria Estate, Swansea) prior to 11 May 2018.
3. If the extension of time request is refused by the Tasmanian Planning Commission, Council agrees to hold a Special Council meeting at 5pm Tuesday 1st of May 2018 to deal with Agenda Item 3.3 (AM2018/03 – Specific Area Plan and Other Amendments, Cambria Estate, Swansea).

### 3.4 AM2018/04 – Extend the Spring Bay Industrial Specific Area Plan

#### Planning Assessment Report

<b>Proposal:</b>	<b>Extend the Spring Bay Industrial Specific Area Plan.</b>
<b>Requested by:</b>	<b>N/A</b>
<b>Location:</b>	<b>11 &amp; 49 Slipway Road, Triabunna and adjoining crown land and road reservation</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Application Date:</b>	<b>N/A</b>
<b>Statutory Date:</b>	<b>N/A</b>
<b>Attachments:</b>	<b>Proposed Amendment</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### Decision: 45/18

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Mick Fama, that:

- A.** Pursuant to section 34(1)(b) planning scheme amendment AM 2018/04 be initiated and certified as being in accordance with sections 30(0) and 32 of LUPAA to apply the Spring Bay Industrial Specific Area Plan as shown in Attachment A and to:
  - 1. 49 Slipway Road, Triabunna (CT 137724/2),
  - 2. 11 Slipway Road, Triabunna (CT 18880/1),
  - 3. Part of 336 Okehampton Road, Triabunna (CT 121810/1), and
  - 4. adjoining Crown Land including and adjoining road reservations
- B.** Pursuant to section 38 of LUPAA, AM 2018/04 be placed on public exhibition for no less than 28 days.
- C.** Pursuant to section 39 of LUPAA, if no representations are received during public exhibition, Council directs the General Manager to advise the Tasmanian Planning Commission in writing that no representations have been received.

**The motion was put and carried  
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford

**Decision: 46/18**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Britt Steiner that Item 7.1 on the agenda be moved to the Planning Authority section and becomes Item 3.5.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

**Please Note: Item 7.1 became Item 3.5 in the agenda.**

### **3.5 Endorsement of informal public exhibition process for the draft Glamorgan Spring Bay Planning Scheme**

**Responsible Officer – Manager Planning and Special Projects**

#### **Recommendation**

That:

A. Council endorse that it is satisfied that the attached Local Provisions Schedule for Glamorgan Spring Bay meets the LPS Criteria of Section 34 of LUPAA.

B. That Council endorses the Local Provisions Schedule for Glamorgan Spring Bay and the supporting report for submission to the Tasmanian Planning Commission under Section 35(1).

C. Council delegates to the General Manager & Manager Planning and Special Projects its powers and functions to:

- a) submit the LPS to the Commission pursuant to Section 35(1) of LUPAA in the form outlined in this report;
- b) submit the provisions for transition under Schedule 6 of LUPAA to the Minister for Planning;
- c) modify the LPS if a notice is received from the Commission pursuant to Section 35(5)(b), and advise the Council of any such modification;
- d) exhibit the LPS pursuant to Sections 35B, 35C and 35D;
- e) Represent the Council at hearings pursuant to Section 35H.

D. Informal public consultation continue with regular updates reports to Council and the TPC until such time that the TPC has provided approval for formal public exhibition.

**Decision: 47/18**

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol,

That:

A. Council endorse that it is satisfied that the attached Local Provisions Schedule for Glamorgan Spring Bay meets the LPS Criteria of Section 34 of LUPAA.

B. That Council endorses the Local Provisions Schedule for Glamorgan Spring Bay and the supporting report for submission to the Tasmanian Planning Commission under Section 35(1).

C. Council delegates to the General Manager & Manager Planning and Special Projects its powers and functions to:

- a) submit the LPS to the Commission pursuant to Section 35(1) of LUPAA in the form outlined in this report;
- b) submit the provisions for transition under Schedule 6 of LUPAA to the Minister for Planning;
- c) modify the LPS if a notice is received from the Commission pursuant to Section 35(5)(b), and advise the Council of any such modification;
- d) exhibit the LPS pursuant to Sections 35B, 35C and 35D;
- e) Represent the Council at hearings pursuant to Section 35H.

D. Informal public consultation continue with regular updates reports to Council and the TPC until such time that the TPC has provided approval for formal public exhibition.

**The motion was put and carried  
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Richard Parker.

**Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

**Decision: 48/18**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Mick Fama, that Council no longer acts as a Planning Authority. (Time: 5.50pm )

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:



## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

### 4.1 Mr Adrian Murray (Question Taken on Notice)

*My second question relates to development application DA17144. That is basically the pipeline across Spring Bay for the new water supply. I note that the development is critically dependent on permission from the use of Crown Land and the letter from DPIPWE states that endorsement would remain dependent upon strong community support for this rezoning. Can I ask how Council plans to assess the strength of community support for this rezoning and whether the current part of state of the Prosser Catchment is likely to impinge on that. Thank you.*

*They said in that letter that final endorsement would remain dependent upon strong community support. Does the Council plan to assess the strength of support regarding this?*

### Response from Shane Wells, Manager Planning and Special Projects

You mention pipeline and rezoning as well. The correspondence you refer to is from Crown Land Services. I think it's a question you need to put to Parks and Wildlife (PWS) if you want an answer. They did consent to the lodgment of the application. There is no indication that further consent is required. We will take it on notice.

**Please note:** This question is currently being followed up with PWS for clarity.

#### 4.2 Ms Julie Connaughton (Question Taken on Notice)

*Thank you Mr Mayor. When a customer writes or e-mails into the Council you have certain protocols in place to acknowledge written requests or enquiries within 2 working days, is that correct and where necessary provide a response within 14 working days? I placed something on the agenda and at this stage have not received a response from the Councillor concerned at all and I refer to this letter of the 15<sup>th</sup> March and that was for Clr Wisby from the February Council meeting and I have not received any correspondence from her or Council at this stage. Is that the normal protocol for Council or am I wrong?*

128778

RECEIVED  
13 APR 2018

BY: .....

Dear Mr Mayor

I refer to my letter dated 15<sup>th</sup> March 2018 which was placed in the Agenda for the Council meeting held on 27<sup>th</sup> March 2018.

I put my question in writing at the request of Councillor Wisby from the February Council Meeting and it is disappointing that she has still not answered my question. The question asked was straight forward and I cannot understand why there has been no response.

It is now 2 months since the question was originally asked. I would assume that the following policy also relates to Councillors as they are an integral part of "Council". Councils Customer Service Policy on your website states:-

***When a customer writes or emails***

*We will acknowledge all written requests or enquiries within two (2) working days and where necessary provide a response within fourteen (14) working days. Our response will be either in full, or an update on the item outlining the name of the person handling the matter. Such acknowledgement may be by telephone or in writing as appropriate. All correspondence will be as prompt as possible, courteous and written in plain English.*

I again raise the question:-

*"Why did you say in a local pub that my sisters house in Inkerman Street was sold for the value of unpaid rates, before it went on the open market, and you were going to bring it up at the next Council meeting?"*

Again, I request an answer from Clr Wisby to my question and that this letter be placed in the Agenda under public question time.

Regards



Julie Connaughton  
13<sup>th</sup> April 2018

#### Response from Mayor

I will try and answer the best way possible. The individual you are referring to is absent. As you can see and obviously it will be placed on the next agenda and my personal view for what it is worth, not necessarily Council's is that it is probably a matter outside Council, but that's my personal view and we'll put it back on the agenda. Hopefully the Councillor will be here or speak to you prior to the next Council meeting.

#### **4.3 Mr Grant Andrews**

*My question is regarding the aquifer. I've read most of the report and there is no assurance of protection for the aquifer as far as I've read it. This is going to be an issue that is going to keep coming up. So my question is, is there an assurance that in the future that the aquifer will be protected? And also of concern is leeching/run off from the golf course into the aquifer through the use of pesticides and fertilizer.*

#### **Response from General Manager**

Mr Mayor we would have to take that on notice. I assume that if this development gets the green light or the planning scheme amendment gets the green light there will have to be development applications and within those development applications those specific things would be taken care of.

#### **Response from Manager Planning**

Today, the area where the golf course is envisaged is zoned rural resource. Today they could apply for a golf course, it would be discretionary subject to bio diversity codes and various coastal hazard codes and other considerations. If the specific area plan is approved there will be no change to that. The golf course would still be discretionary, subject to public notification, subject to biodiversity provisions and all the other hazard based codes in the planning scheme. In effect the specific area plan has a lot going on but the golf course is a status quo.

## **5. Information Reports**

### **5.1 General Manager, David Metcalf**

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Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

### **5.2 Manager Works, Mr Tony Pollard**

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Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks,  
Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### **5.3 Manager Regulatory Services, Mrs. Winny Ennis**

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### **5.4 Manager Community Development & Administration, Mrs Lona Turvey**

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Community Development · Administration Services ·

### **5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O’Leary**

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Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### **5.6 Manager Natural Resource Management, Ms Melanie Kelly**

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Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

#### **Resolved:**

That the Management Reports be received and noted.

## **6. Minutes of Section 24 Committees**

### **COMMENTS:**

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

**Please note: There are no minutes of Section 24 Committees for the April agenda.**

**David Metcalf**  
**General Manager**

## 7. Officers' Reports Requiring a Decision

**Please Note:** Item 7.1 became Item 3.5 in the agenda.

### 7.2 Council Representation on the Coles Bay Hall Committee

**Responsible Officer – General Manager**

#### **Recommendation**

That Council nominates a new Councillor representative for the Coles Bay Hall Committee.

#### **Decision: 49/18**

Moved Cllr Mick Fama, seconded Cllr Jenny Woods, that Council nominates Cllr Jenifer Crawford as the Councillor representative for the Coles Bay Hall Committee.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

### 7.3 Kerbside Vendors Policy

**Responsible Officer – Manager Planning and Special Projects**

#### **Recommendation**

That Council resolves to:

Commence proceeding to engage with the community and existing licence holders requesting feedback on this report to assist with the review of the Kerbside Vendors Licence Policy.

#### **Decision: 50 /18**

Moved Deputy Mayor Cheryl Arrol, seconded Cllr Jenny Woods, that Council resolves to commence proceeding to engage with the community and existing licence holders requesting feedback on this report to assist with the review of the Kerbside Vendors Licence Policy.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arrol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

## 7.4 By-Law Review/Renewal

### Responsible Officer – Manager Regulatory Services

#### Recommendation

1. In accordance with and for the purposes of s.156 (1) of the Local Government Act 1993, Council hereby resolves by absolute majority that it intends to make a Regulatory Services/Environmental Health by-law.
2. Council directs the General Manager to take all necessary steps under s.156A of the Local Government Act 1993 to prepare and submit a regulatory impact statement in respect of the proposed Regulatory Services/ Environmental Health by-law to the Director of Local Government.

#### **Decision: 51/18**

Moved Cllr Mick Fama, seconded Cllr Britt Steiner, that:

1. In accordance with and for the purposes of s.156 (1) of the Local Government Act 1993, Council hereby resolves by absolute majority that it intends to make a Regulatory Services/Environmental Health by-law.
2. Council directs the General Manager to take all necessary steps under s.156A of the Local Government Act 1993 to prepare and submit a regulatory impact statement to Council before the proposed Regulatory Services/ Environmental Health by-law is submitted to the Director of Local Government.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:



## 7.5 Freycinet Volunteer Marine Rescue (VMR) Association

**Responsible Officer – Manager Community Development & Administration**

### **Recommendation**

That Council approves a grant of \$767.00 to the Freycinet Volunteer Marine Rescue (VMR) Association towards the cost of equipment and training.

### **Decision: 52/18**

Moved Cllr Jenifer Crawford, seconded Cllr Jenny Woods, that Council approves a grant of \$767.00 to the Freycinet Volunteer Marine Rescue (VMR) Association towards the cost of equipment and training.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

## **7.6 Spring Bay RSL Sub-Branch Inc.**

**Responsible Officer – Manager Community Development & Administration**

### **Recommendation**

That Council approves a grant of \$700 to the Spring Bay RSL Sub-Branch Inc. towards the cost of the ANZAC Day breakfasts and lunches (\$500) and the purchase of ten (10) trestle tables (\$200).

**Please note: Deputy Mayor Cheryl Arnol left the meeting due to a declared interest at 6.05pm.**

### **Decision: 53 /18**

Moved Cllr Jenny Woods, seconded Cllr Mick Fama, that Council approves a grant of \$700 to the Spring Bay RSL Sub-Branch Inc. towards the cost of the ANZAC Day breakfasts and lunches (\$500) and the purchase of ten (10) trestle tables (\$200).

**The motion was put and carried unanimously  
(6 Votes to 0)**

For: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Mick Fama, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against:

**Please note: Deputy Mayor Cheryl Arnol returned to the meeting at 6.07pm.**

## 7.7 Swansea Chamber of Commerce and Tourism – DAP Group

**Responsible Officer – Manager Community Development & Administration**

### **Recommendation**

That Council approves a grant of \$500 to the Swansea Chamber of Commerce towards the cost of the Co-ordinator of the Swansea Destination Action Plan sub-committee of the Swansea Chamber of Commerce and Tourism attending the Tasmanian Tourism Industry Conference in Launceston.

### **Attachment: Tasmanian Tourism Industry Conference Program**

#### **Decision: 54/18**

Moved Cllr Mick Fama, seconded Deputy Mayor Cheryl Arnol, that Council approves a grant of \$500 to the Swansea Chamber of Commerce towards the cost of the Co-ordinator of the Swansea Destination Action Plan sub-committee of the Swansea Chamber of Commerce and Tourism attending the Tasmanian Tourism Industry Conference in Launceston.

**The motion was put and carried  
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Mick Fama, Cllr Richard Parker, Cllr Jenny Woods.

Against: Cllr Britt Steiner, Cllr Jenifer Crawford.

## **8. Miscellaneous Correspondence**

### **8.1 Thank you letter: GSBC Art Prize 2018**

## 9. Motion Tracking Document

*Last updated 18/04/2018*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
21 <sup>st</sup> January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	No further action required.  Complete
25 <sup>th</sup> November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
23 <sup>rd</sup> February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 <sup>th</sup> January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
28 <sup>th</sup> June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process. Currently in discussions with interested community groups.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 <sup>th</sup> September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Latest workshop held in June 2017.	In Progress
27 <sup>th</sup> September	10.1	134/16	Notice of Motion: Boatel Development at the Triabunna Marina and Wharf Precinct	Clr Jenny Woods	General Manager has contacted Crown Land Services who are in the process of confirming the status of the boatel development with the developers.	In Progress
24 <sup>th</sup> January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress
24 <sup>th</sup> January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
27 <sup>th</sup> June	8.5	88/17	Section 137 – Notice of Intention to Sell Land	GM	Service of notice to be progressed by admin staff.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> February	7.1	20/18	Approval of borrowing budget amendments, pipeline approvals and construction.	GM	GM authorised to proceed with Stage 1 Prosser Plains Raw Water Scheme (PPRWS) and Council to enter into an agreement with Tassal for delivery of raw water to Okehampton Bay on full cost recovery basis.	In Progress
27 <sup>th</sup> March	7.1	31/18	Endorsement of informal public exhibition process for the draft Glamorgan Spring Bay Planning Scheme	MPSP	Deferred to April 2018 Council Meeting so workshop can be held.	In Progress
27 <sup>th</sup> March	7.2	32/18	Tip Shop Feasibility Study	MW	Report received and to be considered in budget discussions.	In Progress
27 <sup>th</sup> March	7.3	34/18	Greenwaste Disposal – Waste Transfer Stations	MW	Free green waste disposal from 1 <sup>st</sup> July, 2018	Complete
27 <sup>th</sup> March	7.4	36/18	Dolphin Sands Ratepayers Association (DSRA)	MCD	Council to request the DSRA re-submit a grant application for a specific project.	In Progress
27 <sup>th</sup> March	7.5		Bicheno Destination Action Plan	GM	Resolved that the Bicheno DAP is received by Council.	Complete

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Resolved:**

That Council receives and notes the information contained within the Motion Tracking Document.

## 10. Questions Without Notice

## 11. Close

The Mayor declared the meeting closed at 6.20pm

***The live streaming and recording of meetings will now be switched off. Mayor to check that the streaming has been terminated.***

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor, Cllr Michael Kent AM**