



GLAMORGAN SPRING BAY
COUNCIL

Notice of Meeting and Agenda

For the Ordinary
Meeting of
Council to be
held at the
Triabunna
Council Offices

27th March, 2018

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 27th March, 2018 commencing at 5.00pm.



Dated this Thursday 22nd March, 2018

**David Metcalf
GENERAL MANAGER**

"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

Note : Section 65 of The Local Government Act 1993 states –

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf
GENERAL MANAGER**

Table of Contents

AUDIO/VIDEO RECORDING OF ORDINARY MEETINGS OF COUNCIL	5
1. OPENING	5
1.1 PRESENT AND APOLOGIES	5
1.2 IN ATTENDANCE	5
1.3 DECLARATION OF PECUNIARY INTERESTS.....	5
2. CONFIRMATION OF MINUTES.....	6
2.1 SPECIAL MEETING OF COUNCIL – FEBRUARY 20, 2018.....	6
2.2 ORDINARY MEETING OF COUNCIL – FEBRUARY 27, 2018	6
2.3 WORKSHOP HELD – MARCH 13, 2018.....	6
3. PLANNING AUTHORITY SECTION.....	7
3.1 DA17308 – CAR PARKING DECK AND VEHICLE ACCESS, 40 WAUBS ESPLANADE, BICHENO	8
3.2 DA18014 – MULTIPLE DWELLINGS AND OUTBUILDING, 7 REDBILL DRIVE, BICHENO.....	24
4. PUBLIC QUESTION TIME	43
5. INFORMATION REPORTS	46
5.1 GENERAL MANAGER, DAVID METCALF	46
5.2 MANAGER WORKS, MR TONY POLLARD.....	60
5.3 MANAGER REGULATORY SERVICES, MRS. WINNY ENNISS.....	65
5.4 MANAGER COMMUNITY DEVELOPMENT & ADMINISTRATION – MRS. LONA TURVEY	73
5.5 MANAGER BUILDINGS & MARINE INFRASTRUCTURE, MR ADRIAN O’LEARY	75
5.6 MANAGER NATURAL RESOURCE MANAGEMENT, MS MELANIE KELLY.....	79
6. MINUTES OF SECTION 24 COMMITTEES.....	85
6.1 TRIABUNNA RECREATION GROUND ADVISORY COMMITTEE MINUTES – 8 FEBRUARY, 2018	86
6.2 NRM SPECIAL COMMITTEE MEETING MINUTES – 14 FEBRUARY, 2018	88
6.3 ORFORD COMMUNITY HALL COMMITTEE MEETING MINUTES – 21 FEBRUARY, 2018.....	95
6.4 MARINE INFRASTRUCTURE COMMITTEE MEETING MINUTES – 26 FEBRUARY, 2018.....	97
6.5 TRIABUNNA COMMUNITY HALL COMMITTEE MEETING MINUTES – 7 AUGUST, 2017.....	102
6.6 TRIABUNNA COMMUNITY HALL COMMITTEE MEETING MINUTES – 20 NOVEMBER, 2017.....	105
7. OFFICERS’ REPORTS REQUIRING A DECISION.....	108
7.1 ENDORSEMENT OF INFORMAL PUBLIC EXHIBITION PROCESS FOR THE DRAFT GLAMORGAN SPRING BAY PLANNING SCHEME	108

7.2	TIP SHOP FEASIBILITY STUDY.....	128
7.3	GREENWASTE DISPOSAL – WASTE TRANSFER STATIONS	130
7.4	DOLPHIN SANDS RATEPAYERS ASSOCIATION (DSRA)	133
7.5	BICHENO DESTINATION ACTION PLAN	137
8.	MISCELLANEOUS CORRESPONDENCE.....	141
8.1	THANK YOU LETTER: GSBC ART PRIZE 2018.....	141
9.	MOTION TRACKING DOCUMENT	142
10.	QUESTIONS WITHOUT NOTICE	145
11.	CONFIDENTIAL ITEM (IN CLOSED SESSION)	145
12.	CLOSE.....	145

Audio/Video Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be audio/visually recorded and streamed live. A link is available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live and watch recordings of previous Council meetings.

In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.

1. Opening

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

1.1 Present and Apologies

1.2 In Attendance

1.3 Declaration of Pecuniary Interests

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.

2. Confirmation of Minutes

2.1 Special Meeting of Council – February 20, 2018

Please note: The Special Meeting of Council held on February 20, 2018 was incorrectly abandoned. Legal advice was received on the matter and is included in the minutes of the meeting. There is no prescribed formal resolution in the *Local Government (Meeting Procedures) Regulations 2015* to specifically address this circumstance. Councillors were given the opportunity to call another special meeting but this did not occur. The motions legally sit in 'abeyance'.

Recommendation

That the Minutes of the Special Meeting held Tuesday 20th February 2018 be confirmed as a true and correct record.

2.2 Ordinary Meeting of Council – February 27, 2018

Recommendation

That the Minutes of the Ordinary Meeting held Tuesday 27th February 2018 be confirmed as a true and correct record.

2.3 Workshop Held – March 13, 2018

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, it is reported that a workshop was held at 3pm on Tuesday 13th March in Triabunna. This workshop was facilitated by Shane Wells, Manager Planning and Special Projects to provide Councillors with information on the new planning scheme.

Present: Deputy Mayor Cheryl Arnol, Cllr Jenny Woods.

Recommendation

That Council notes this information.

3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

<p>Recommendation</p>

<p>That Council now acts as a Planning Authority. (Time:)</p>

3.1 DA17308 – Car Parking Deck and Vehicle Access, 40 Waubs Esplanade, Bicheno

Planning Assessment Report

Proposal:	Car parking deck & vehicle access
Applicant:	Alpine (Tas) Pty Ltd
Location:	40 Waubs Esplanade, Bicheno (CT 172507/1)
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	The Gulch Particular Purpose Zone
Application Date:	15 December 2017
Statutory Date:	30 March 2018 (by consent of applicant)
Discretions:	Four
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

1. Executive Summary

- 1.1. Planning approval is sought for a car parking deck & vehicle access at 40 Waubs Esplanade, Bicheno.
- 1.2. The application is discretionary as it relies on a performance criteria.
- 1.3. Two representations were received.
- 1.4. The proposal is recommended for conditional approval.
- 1.5. The final decision must be made by the Planning Authority or by full Council acting as a planning authority due to the receipt of representations via the public exhibition period.
- 1.6. The key planning consideration is the design of the structure and its relationship to the existing character of the area.

2. Legislative & Policy Content

- 2.1. The purpose of this report is to enable the Planning Authority to determine application DA 2017/308.
- 2.2. This determination must be made no later than 30 March 2018, which has been extended beyond the normal statutory timeframe with the consent of the applicant.
- 2.3. The relevant legislation is the *Land Use Planning and Approvals Act 1993 (LUPAA)*. The provisions of LUPAA require a planning authority to take all reasonable steps to ensure compliance with the planning scheme.
- 2.4. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2005*.
- 2.5. This report has been prepared with appropriate regard to the State Policies that apply under the *State Policies and Projects Act 1993*.
- 2.6. This report has been prepared with appropriate regard to Council's Strategic Plan and other Council policies, and the application is not found to be inconsistent with these. Nevertheless, it must be recognised that the planning scheme is a regulatory document that provides the overriding consideration for this application. Matters of policy and strategy are primarily a matter for preparing or amending the planning scheme.

3. Risk & Implications

- 3.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 3.2. Implications for Council include general matters related to rate income, asset maintenance and renewal and responding to future building applications, however these are not significant issues given the scale of the proposal.

4. Relevant Background and Past Applications

- 4.1. Nil of note.

5. Site Detail

- 5.1. The site is a crown land lease within the Gulch, Bicheno. The lease is approximately 1250m² and contains three buildings and plant associated with seafood packaging and retail of seafood. The northwest extent of the lease is undeveloped coastal scrub. The southern extent of the lease is developed for the buildings. Access to the site is from the parking area associated with the nearby boat-ramp.
- 5.2. The site is within Particular Purpose Zone 4: the Gulch of the Glamorgan Spring Bay Interim Planning Scheme 2015.

- 5.3. DA 2017/158 was approved at the September 2017 Council meeting for an upper level addition to the existing premise which is currently under construction. That permit required a cash in lieu of one car parking space payment.
- 5.4. All land within 40m of the high water mark is subject to the Waterways and Coastal Protection Area.
- 5.5. The lease is also subject to the Inundation Prone Areas Overlay. However, more recent hazard mapping shows that the lease is not at risk of inundation and the building floor levels are above the minimum requirements. As such, the proposal complies with the relevant acceptable solution.
- 5.6. The lease is also subject to the Landslide Prone Areas Code as a low risk area. As buildings in low risk areas are addressed through the building system this issue is not discussed in further detail below.



Figure 1: An aerial photograph of the subject area.



Figure 2: View from boat ramp. Addition under construction. Proposal is to the right of the existing structures and approx. 0.5m higher than roofline of white building.



Figure 3: View from Waubs Esplanade where deck is proposed.

6. Proposal

- 6.1. Planning approval is sought for car parking deck & vehicle access at 40 Waubs Esplanade, Bicheno.
- 6.2. The access and car park deck are located at the north-west corner of the lease. The car park deck is 12m x 12m and can accommodate three vehicles. A 0.5m high nib wall runs along the outer edge of the deck. The highest point of the structure is the nib wall and is 4.1m high above natural ground level at its maximum. Steel stairs will connect to the ground level.
- 6.3. The access will require the removal of two trees in the road reserve. Within the lease boundary, the car park deck is located in a work site used for storage and largely clear of vegetation. A row of trees exists along (and inside) the northern boundary of the lease, which will be retained.

7. Assessment against planning scheme provisions

- 7.1. An application must meet every applicable standard to be approved.
- 7.2. Each standard can be met by either an acceptable solution or performance criteria. If a performance criteria is relied upon, an application is discretionary and may be approved or refused depending on if the performance criteria is satisfied.
- 7.3. The following provisions are relevant to the proposed use and development;
 - Particular Purpose Zone 4 – the Gulch
 - E5.0 Road & Rail Asset Code
 - E6.0 Parking and Access Code
 - E7.0 Stormwater Management Code
 - E11.0 Waterway and Coastal Protection Code
- 7.4. The proposal is classified as a Resource Processing use which has a Permitted use status in the zone. The commercial elements of the site are considered incidental to Resource Processing rather than a separate use. Clause 8.2.2 of the planning scheme states, *“A use or development that is directly associated with and a subservient part of another use on the same site must be categorised into the same use class as that other use.”*
- 7.5. The proposal complies with all applicable acceptable solutions other than the following where the proposal is reliant on the associated performance criteria.

		Acceptable Solution Requirement	Proposed
1	New building 35.4.3 A1	Buildings are additions or alterations only.	A new building.
2	Front setback 35.4.2 A1	12m setback, measured from road centreline (due to lack of lot boundaries in sections of the Gulch)	A 5.0m approx. setback.
3	Stormwater Clause E7.7.1 A1	Stormwater is connected to a public system.	Stormwater is piped directly to the foreshore.
4	Waterway and coastal protection code E11.7.1 A1	No new building or works	A new building.

7.6. Discretion 1 – New Building

7.6.1. The relevant performance criteria for new buildings and works is:

Buildings and works must satisfy all of the following:

- (a) *be of a scale consistent with other buildings in the zone;*
- (b) *uses materials compatible with other buildings in the zone;*
- (c) *minimise the extent of cut and fill required;*
- (d) *minimises the loss of native vegetation;*
- (e) *maintains coastal views from Waubs Esplanade.*

7.6.2. The objective for the standard is “to ensure that building design does not result in unreasonable adverse impact on visual and environmental amenity of the land, particularly the coastal setting of the zone.”

7.6.3. The scale of the building is minor. The car parking deck will have a floor level slightly lower than the road and will not be a strong visual element for passing traffic.

7.6.4. On the coastal side the deck is positioned at the 8m contour level as shown on the plans. This is the same elevation as the exiting building. The height of the proposed structure is 4.1m which will be only slightly higher than the existing structure. The proposal has an open sub-floor and accordingly no wall bulk whilst the deck will create shade which minimises visibility. From the coast, the existing vegetation on the lease and off the lease together with the open nature of the structure will ensure that there is minimal impact or change to the scenic values of the site.

7.6.5. The material criteria is not relevant for this type of building.

7.6.6. The proposal avoids any significant cut and fill. The crossover will be on fill to maintain grade as there is approximately 1.5m fall between the pavement edge and the lease boundary.

7.6.7. The proposal does require the removal of two casuarina trees from the road reserve for the new access location. This will affect the appearance of the site but not fundamentally alter the appearance of the site in a demonstrably negative manner. There is a largely uninterrupted strip of vegetation along the road side and no practical alternative location for an access that would minimise impact to native vegetation. The proposal – being on Crown land – requires the consent of Crown Land Services who in turn consult with all relevant State agencies.

7.6.8. Views from Waubs Esplanade are not significantly affected by the proposal.

7.7. Discretion 2 – Front setback

7.7.1. The relevant performance criteria states:

Building setback from the centreline of Waubs Esplanade must satisfy all of the following:

- (a) *be sufficient to prevent unreasonable adverse impact on use of adjoining land;*
- (b) *be sufficient to prevent unreasonable loss of visual amenity of the site when viewed from surrounding locations;*
- (c) *minimise loss of vegetation between the building and Waubs Esplanade;*
- (d) *be compatible with the existing informal characteristics of the streetscape with buildings positioned at a lower elevation than Waubs Esplanade and accessed predominantly from the side or rear.*

7.7.2. As a car parking deck there is no building bulk evident at street level and (a) and (b) are therefore satisfied.

7.7.3. The extent of vegetation loss is the minimum necessary for this form of development and access.

7.7.4. In addition to 7.7.2, the proposal will provide an additional access. The main access will be from the existing access adjacent to the boat ramp car park and therefore (d) is satisfied.

7.8. Discretion 3 - Stormwater

7.8.1. Stormwater is currently discharged via pipework direct to the foreshore. There are three 100mm white plastic pipes in the foreshore for the purpose (although one appears to be take condensation from plant) and one further outlet that discharges directly within the lease.

7.8.2. The relevant performance criteria is:

Stormwater from new impervious surfaces must be managed by any of the following:

- (a) *disposed of on-site with soakage devices having regard to the suitability of the site, the system design and water sensitive urban design principles*

- (b) *collected for re-use on the site;*
- (c) *disposed of to public stormwater infrastructure via a pump system which is designed, maintained and managed to minimise the risk of failure to the satisfaction of the Council.*

7.8.3. The new hardstand area will be connected to existing downpipes and will not affect the existing management measures or increase discharge.

7.8.4. The existing arrangement consists of a number of outflows direct to the foreshore. Given the rocky foreshore this does not cause any environmental issue but is unsightly. It is considered beyond the scope of this application to require any changes but advice could be included on any permit granted requesting the leaseholder either consolidates all outfalls into one or paint and reshape all outfalls to match the landform.

7.9. Discretion 4 – Waterway Code

7.9.1. The relevant performance criteria provides:

Building and works within a Waterway and Coastal Protection Area must satisfy all of the following:

- (a) *avoid or mitigate impact on natural values;*
- (b) *mitigate and manage adverse erosion, sedimentation and runoff impacts on natural values;*
- (c) *avoid or mitigate impacts on riparian or littoral vegetation;*
- (d) *maintain natural streambank and streambed condition, (where it exists);*
- (e) *maintain in-stream natural habitat, such as fallen logs, bank overhangs, rocks and trailing vegetation;*
- (f) *avoid significantly impeding natural flow and drainage;*
- (g) *maintain fish passage (where applicable);*
- (h) *avoid landfilling of wetlands;*
- (i) *works are undertaken generally in accordance with 'Wetlands and Waterways Works Manual' (DPIWE, 2003) and "Tasmanian Coastal Works Manual" (DPIPWE, Page and Thorp, 2010), and the unnecessary use of machinery within watercourses or wetlands is avoided.*

7.9.2. Clauses (d) to (h) are not relevant to the site. Native vegetation has been discussed above. Construction works can cause sedimentation if not appropriately managed and it is considered that any permit granted should require a soil and water management plan.

8. Referrals

8.1 TasWater

The proposal did not require referral to TasWater.

8.2 Council's Technical Officer

Council's Technical Officer provided the following comments.

The lease currently has vehicle access via the parking area for the public boat ramp. The applicant proposes a new vehicle access and raised car parking deck from Waubs Esplanade. The new access location has adequate sight distance to both directions and should not create any safety issues, nor adversely affect the efficiency of the road network.

The car parking deck complies with AS2890.1 in terms of the design of car parking spaces and is slightly oversized in this respect.

Stormwater will be directed to existing private services.

8.3 Councils NRM Department

Council's NRM Department note that declared weeds exist on the site and should be controlled and eradicated through any future development.

9. Concerns raised by representors

The following table outlines the issues raised by the two representations.

Issue	Response
The car park deck is above the public walkway and would block access. The community plans to upgrade the walkway in the future.	<p>The works are 100% contained within the lease boundary and at least 2.5m from the boundary with the walkway. See photos earlier.</p> <p>The BCDA do have plans to upgrade walking trails in Bicheno. This is a very useful project and may require Council funding to assist.</p> <p>In 2018-19 a master planning exercise for the Gulch will take place. Upgrades to public access to and through the site will form a key part of that work and the existing tracks are far from adequate.</p>
Impact to Penguins and engagement with PWS.	The site is a crown lease. PWS have consented to the application being lodged and are therefore aware of the proposal. Being a lease area the site of the works does form part of commercial activities at present and there are no known burrows in the specific location of works.

<p>Proposal is inconsistent with character of the area and alternatives exist.</p> <p>The large structure will have a significant and undesirable impact on the immediate area and is totally unwarranted.</p> <p>Vegetation removal is unwarranted for 3 car parking spaces.</p>	<p>It is considered that the deck can fit within the landscape of the area without adverse impact to any significant degree, as discussed above.</p> <p>Car parking is an ongoing issue at the Gulch. The future master plan will develop solutions to address this which may take the form of additional parking spaces or investments in tracks to encourage walking. There are also opportunities to park nearby (on Waubs Esp east of the sportsground) and encourage people to take the short walk to the coast.</p> <p>In the immediate area, conflicts and complaints have increased this summer with conflicting views on causes and solutions. The proposal provides an immediate and long-term solution to the lease's car parking demand. Alternatives to increase supply in this section of the Gulch are limited due to the need to meet peak demand for boat trailer parking at the boat ramp.</p>
<p>The area requires an overall vision and investment in appropriate infrastructure.</p>	<p>Agree. PWS have indicated support to Council officers for a master plan for the Gulch to be prepared in 2018-19.</p>

10. Conclusion

The proposal satisfies the relevant provisions of the *Glamorgan Spring Bay Interim Planning Scheme 2015* as outlined in this report and is recommended for conditional approval.

11. Recommendations

That:

- A. Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for a car parking deck and vehicle access and 40 Waubs Esplanade, Bicheno (DA2017/308), be APPROVED subject to the following conditions:

1. Use and development must be substantially in accordance with the endorsed plans and documents unless modified by a condition of this permit.

Advice: Any changes may either be deemed as substantially in accordance with the permit or may first require a formal amendment to this permit or a new permit to be issued.

2. Vegetation removal for the access must be the minimum necessary for the construction of the access. Suitable barriers must be installed during construction to avoid non-essential disturbance.
3. Existing trees within the lease area located along the northern boundary of the lease are to be retained during the construction of the approved works.

4. To the satisfaction of Council's General Manager, the internal driveway including turning areas and any area set-aside for vehicle parking:
 - (a) Be constructed with a durable all weather pavement;
 - (b) Have a sealed surface of either concrete or asphalt; and
 - (c) Be formed to ensure stormwater is suitably contained, drained and managed including a cut-off drain along the frontage.
5. To the satisfaction of Council's General Manager, surface water runoff from the internal driveway and areas set-aside for vehicle parking and turning must be controlled and drained to avoid unreasonable impact to adjoining land and directed to a legal point of discharge.

Advice: The design of drainage associated with driveways, parking areas and buildings is regulated under the Building Act 2016 and may require a Certificate of Likely Compliance or Plumbing Permit under the Building Act 2000.

6. Prior to the commencement of the use, a reinforced concrete access must be constructed from the edge of the seal of the public road to the boundary of the lot at the location shown on the endorsed plans.

The width, gradient and construction must be in accordance with standard drawing TSD-R09-v1.

Advice: standard drawings are available at
<http://www.lgat.tas.gov.au/page.aspx?u=658>

7. Prior to the issue of a building permit, a detailed car parking plan prepared and certified by a qualified civil engineer or other competent person must be submitted showing:
 - a. Location and dimension of all car parking spaces, access, aisles and turning areas;
 - b. Turning paths;
 - c. Pavement construction;
 - d. Line marking or other delineation.
 - e. Design surface levels and drainage.

If satisfactory, the car parking plan will be endorsed and will form part of this permit.

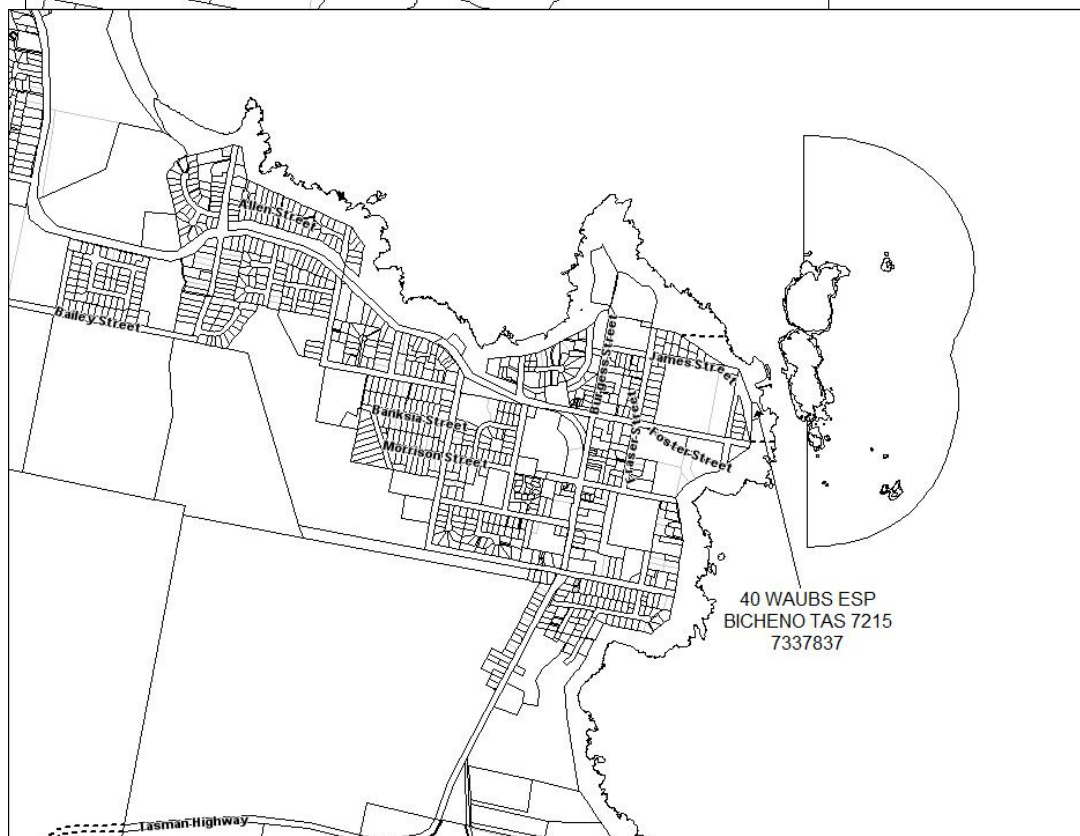
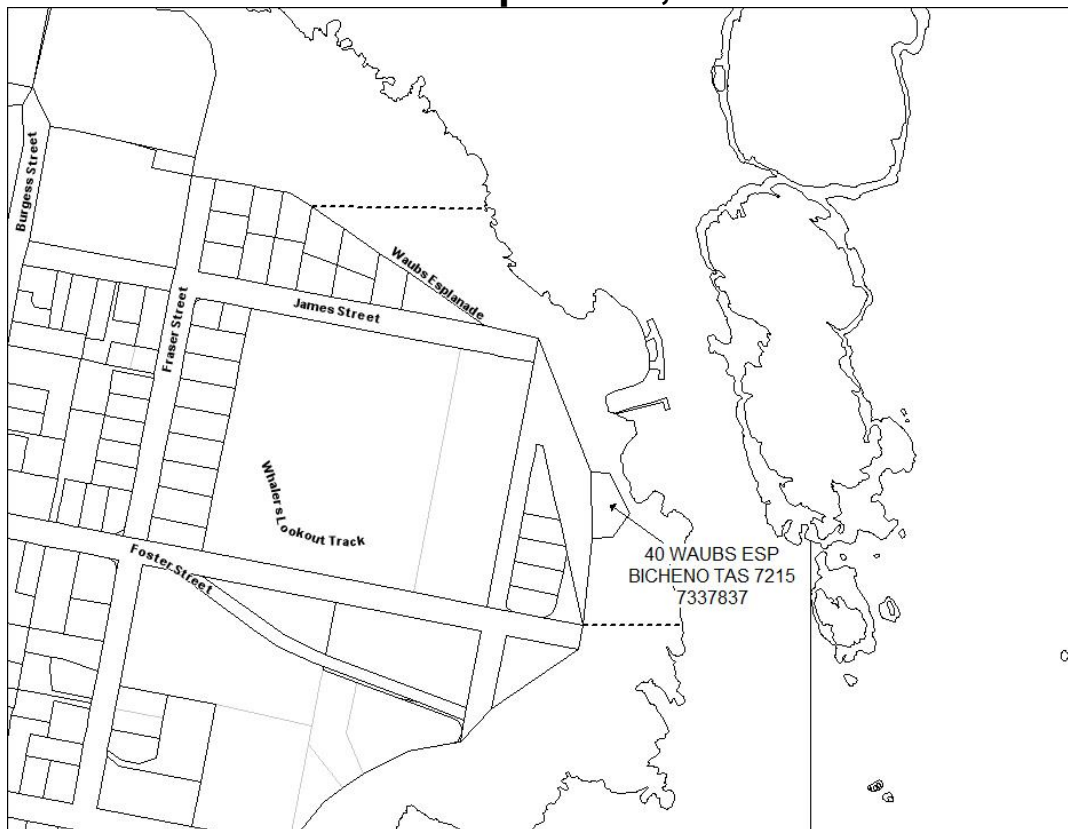
Construction amenity

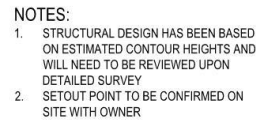
8. No work (clearing vegetation or construction) is to be undertaken during the penguin breeding and moulting season which is between August and April unless advice is obtained from a suitably qualified person that no penguins are on or near the site.
9. A weed management plan must be submitted to Council prior to the commencement of any construction works. The plan must detail measures to minimise the spread of weeds to and from the site and measures to eradicate all declared and environmental weeds from the site upon completion of the works.
10. The developer must implement a soil and water management plan (SWMP) to ensure that soil and sediment does not leave the site during the construction process.
11. Works associated with the development of the land must only be carried out between the following hours unless otherwise approved by the Council's General Manager:

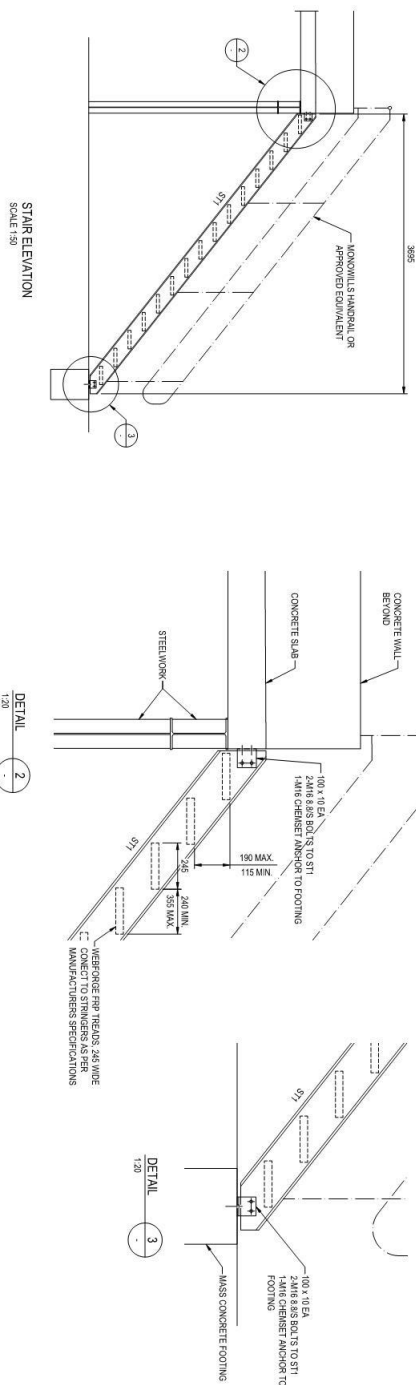
• Monday to Friday	6:00 a.m. to 7:00 p.m.
• Saturday	9:00 a.m. to 6:00 p.m.
• Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.
12. All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
 - a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
 - b. The transportation of materials, goods and commodities to and from the land.
 - c. Obstruction of any public footway or highway.
 - d. Appearance of any building, works or materials.
13. Public roadways, footpaths or other public land must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
14. The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development.
15. The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

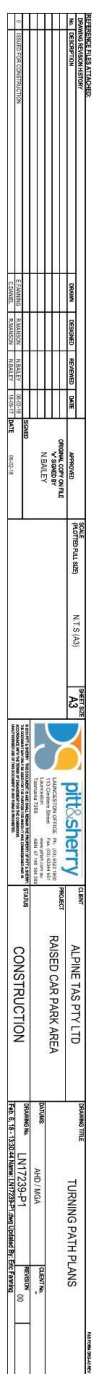
Advice: The developer may submit photographs showing the existing condition of roads, footpaths, kerb and gutter and similar in the nearby area as evidence of the existing conditions prior to any works occurring.

DEVELOPMENT APPLICATION 17308 Carparking Deck & Vehicle Access 40 Waubs Esplanade, Bicheno





[illegible]



3.2 DA18014 – Multiple Dwellings and Outbuilding, 7 Redbill Drive, Bicheno

Planning Assessment Report

Proposal:	Multiple Dwellings (2) & Outbuilding
Applicant:	Design to Live
Location:	7 Redbill Drive, Bicheno
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	General Residential Zone
Application Date:	30 January 2018
Statutory Date:	30 March 2018 (by consent of applicant)
Discretions:	Five
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

1. Executive Summary

- 1.1. Planning approval is sought for two multiple dwellings and an outbuilding at 7 Redbill Drive, Bicheno.
- 1.2. The application is discretionary as it relies on a number of performance criteria.
- 1.3. Five representations were received.
- 1.4. The proposal is recommended for conditional approval.
- 1.5. The final decision must be made by the Council acting as a planning authority due to the receipt of representations via the public exhibition period.
- 1.6. The key concerns raised relate to the appearance of the development and the behaviour of the owners. Neither are relevant issues for the planning scheme notwithstanding that these are or may be significant concerns to the neighbours.

2. Legislative & Policy Content

- 2.1. The purpose of this report is to enable the Planning Authority to determine application DA 2018/14.
- 2.2. This determination must be made no later than 30 March 2018, which has been extended beyond the normal statutory timeframe with the consent of the applicant.
- 2.3. The relevant legislation is the Land Use Planning and Approvals Act 1993 (LUPAA). The provisions of LUPAA require a planning authority to take all reasonable steps to ensure compliance with the planning scheme.
- 2.4. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the Judicial Review Act 2000 and the Local Government (Meeting Procedures) Regulations 2005.
- 2.5. This report has been prepared with appropriate regard to the State Policies that apply under the State Policies and Projects Act 1993.
- 2.6. This report has been prepared with appropriate regard to Council's Strategic Plan and other Council policies, and the application is not found to be inconsistent with these. Nevertheless, it must be recognised that the planning scheme is a regulatory document that provides the overriding consideration for this application. Matters of policy and strategy are primarily a matter for preparing or amending the planning scheme.

3. Risk & Implications

- 3.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 3.2. Implications for Council include general matters related to rate income, asset maintenance and renewal and responding to future building applications, however these are not significant issues given the scale of the proposal.

4. Relevant Background and Past Applications

- 4.1. Nil of note.

5. Site Detail

- 5.1. The site is located at 7 Redbill Drive, Bicheno and is within the General Residential Zone of the Glamorgan Spring Bay Interim Planning Scheme 2015.
- 5.2. The site is a 729m² irregular shaped lot with frontage to Redbill Drive and Tasman Highway (to rear). Adjoining land contains existing dwellings.
- 5.3. The site contains native vegetation with one eucalypt tree. It has a south-west gradient with minimal fall.
- 5.4. The site and adjoining land is within the General Residential Zone, other than the Tasman Highway which is in the Utilities Zone.

- 5.5. No overlays apply to the site.
- 5.6. The site is serviced by water, sewer, stormwater, electricity and telecommunications.



Figure 1: Aerial imagery.



Figure 2: Site from Redbill Drive



Figure 3: Site from Tasman Highway

6. Proposal

- 6.1. Planning approval is sought for multiple dwellings (2) and outbuilding at 7 Redbill Drive, Bicheno.
- 6.2. The multiple dwellings are identical. Each is a single storey, two bedroom structure with small deck to the western side. The total floor area is 63m² each. They are positioned side by side and towards the rear of the lot. Cladding is Trimdeck which is a steel cladding that will be fitted with the ribbed profile vertical.
- 6.3. An exempt outbuilding is also shown on the proposal plans.
- 6.4. Vehicle access is proposed from an existing asphalt crossover. The proposed driveway and open car parking areas are gravel.
- 6.5. 6 car parking spaces are proposed, all of which are open.

7. Assessment against planning scheme provisions

- 7.1. An application must meet every applicable standard to be approved.
- 7.2. Each standard can be met by either an acceptable solution or performance criteria. If a performance criteria is relied upon, an application is discretionary and may be approved or refused depending on if the performance criteria is satisfied.
- 7.3. The following provisions are relevant to the proposed use and development;
 - General Residential Zone
 - E5.0 Road & Rail Asset Code
 - E6.0 Parking and Access Code
 - E7.0 Stormwater Management Code
- 7.4. The proposal is classified as a Multiple Dwellings use which has a Permitted use status in the zone.

7.5. The proposal complies with all applicable acceptable solutions other than the following where the proposal is reliant on the associated performance criteria.

		Acceptable Solution Requirement	Proposed
1	Front setback 10.4.2 A1 (a)	A 4.5m front setback to the Tasman Highway.	A 0.6m setback to the outbuilding.
2	Side setback / Building envelope 10.4.2 A3 (b)	1.5m side setback unless walls are less than 9m long/one-third length of boundary.	A 1.0m setback to the east boundary for a 11.6m long wall. Two-thirds of the 11.6m long wall is within the 1.5m setback.
3	Waste management 10.4.8 A1 (a)	Bin storage areas are to the side or rear of a dwelling.	Bin storage area to the front of both units.
4	Vehicle passing E6.7.3 A1	Vehicle passing bay provided at the kerb.	Vehicle passing provided in the mid-section of the driveway.
5	Driveway surfacing E6.7.6 A1	Sealed driveway.	Gravel driveway.

7.6. Discretion 1 – Front setback

7.6.1. The relevant performance criteria for a dwelling with a front setback of less than 4.5m to the primary frontage is:

A dwelling must:

- (a) have a setback from a frontage that is compatible with the existing dwellings in the street, taking into account any topographical constraints; ...

7.6.2. The adjoining site to the west has an outbuilding setback approximately 1m from the Tasman Highway. The outbuilding in this application adjoins that.

7.6.3. A site two properties to the east has an outbuilding with a similar setback to the Tasman Highway.

7.6.4. The proposed outbuilding is similar in scale to these other outbuildings and with a similar setback. In this light the outbuilding is compatible with the streetscape and the performance criteria is considered to be satisfied.

7.7. Discretion 2 – Side Setback / Building Envelope

7.7.1. The following performance criteria is applicable:

The siting and scale of a dwelling must:

- (a) not cause unreasonable loss of amenity by:
 - (i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or
 - (ii) overshadowing the private open space of a dwelling on an adjoining lot; or

- (iii) overshadowing of an adjoining vacant lot; or
 - (iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and
- (b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.

7.7.2. The eastern elevation of Unit 2 is setback 1.0m at the rear corner. The lot widens towards the front and the 1.5m setback is achieved on the front corner of the eastern elevation. Approximately two-thirds of the wall is within the setback distance.

7.7.3. The building is low level with limited impact by way of overshadowing to the property on the eastern boundary. The buildings windows are minimal and comply with the privacy standards. The building scale has no bulk of any kind. The building will not cause any unreasonable impact to adjoining properties through a loss of amenity.

7.7.4. Two of the adjoining properties have outbuildings (similar size to proposed Unit 2) along or in close proximity to boundaries. The setback proposed is not considered to be incompatible with that prevailing in the surrounding area on this basis and the performance criteria is considered to be satisfied.

7.8. Discretion 3 – Waste management

7.8.1. The acceptable solution requires sufficiently large areas of bin storage that are not in front of a dwelling. The relevant performance criteria provides:

A multiple dwelling development must provide storage, for waste and recycling bins, that is:

- (a) capable of storing the number of bins required for the site; and
- (b) screened from the frontage and dwellings; and
- (c) if the storage area is a communal storage area, separated from dwellings on the site to minimise impacts caused by odours and noise.

7.8.2. The location of the bin storage is not convenient to the units and is not sightly or screened.

7.8.3. A condition on any permit granted should require bins be adjacent to the rear of each dwelling.

7.9. Discretion 4 & 5 – Driveway: vehicle passing and surfacing.

7.9.1. The performance criteria for vehicle passing is:

Vehicular passing areas must be provided in sufficient number, dimension and siting so that the access is safe, efficient and convenient, having regard to all of the following:

- (a) avoidance of conflicts between users including vehicles, cyclists and pedestrians;
 - (b) avoidance of unreasonable interference with the flow of traffic on adjoining roads;
 - (c) suitability for the type and volume of traffic likely to be generated by the use or development;
 - (d) ease of accessibility and recognition for users.
- 7.9.2. Given the cul-de-sac location and low speed environment the existing crossover will be adequate and will provide safe, efficient and convenient access. Users have a clear line of sight from the driveway to the street and can queue as necessary on site. The performance criteria is satisfied.
- 7.9.3. The performance criteria for vehicle surfacing is:
- Parking spaces and vehicle circulation roadways must not unreasonably detract from the amenity of users, adjoining occupiers or the quality of the environment through dust or mud generation or sediment transport, having regard to all of the following:
- (a) the suitability of the surface treatment;
 - (b) the characteristics of the use or development;
 - (c) measures to mitigate mud or dust generation or sediment transport.
- 7.9.4. Multiple dwellings require sealed (asphalt or concrete) driveways to manage the additional traffic and multiple ownership. A condition to this effect should be included on any permit granted.

8. Referrals

8.1 TasWater

The proposal was referred to TasWater who do not object to the DA and impose no conditions.

8.3 Council's Technical Officer

Council's Technical Officer provided the following comments.

The property has frontage to Redbill Drive. The property has an existing vehicular access constructed as part of the original subdivision. The access is adequate for the proposed use given the road is a short cul-de-sac with low traffic speed.

The property has an existing stormwater connection to a DN 225 WS main in Redbill Drive. The driveway will need to be sealed and all run-off directed to this stormwater main. A cut-off drain along the frontage should be installed given the size of the car parking area.

12. Concerns raised by representors

The following table outlines the issues raised by the two representations.

Issue	Response
<p>The nature of the buildings, dual water meters and the toilet in the outbuilding indicates that there is an allowance for caravans and the proposal is commercial in nature.</p>	<p>The application is for residential use only. There is nothing on paper that suggests any commercial elements other than possible visitor accommodation as enabled by the Government's sharing economy policy.</p> <p>Each unit within a multiple dwelling proposal will have separate water meters and billing.</p> <p>Caravans are regulated by Council's by-law. As registered vehicles they cannot be a relevant consideration under a planning scheme which regulates buildings and works.</p> <p>Council may choose to advise the owners that no caravans will be permitted on the site under the by-law.</p>
<p>The proposal does not meet Planning Directive 6 which regulates visitor accommodation.</p>	<p>The application is for multiple dwellings rather than visitor accommodation. Future owners could proceed with a change of use in the future which is likely to be either permitted or exempt under that Planning Directive which implements the government's sharing economy policy.</p>
<p>Six car parking spaces greatly increases traffic which may allow a significant number of people to be accommodated on the site.</p>	<p>The minimum number of spaces required by the planning scheme is 5. One extra is proposed. There is no issue per-se with additional car parking. The planning scheme does not provide any consideration in this zone for the design implications of car parking forward of the building line.</p>
<p>Past and current issues of noise and dogs.</p>	<p>Noted.</p>
<p>Container like buildings do not fit the character of the area and will detract from the streetscape.</p>	<p>Noted. The planning scheme offers no design standards.</p> <p>Landscaping can and should be required to the car parking area to screen those spaces and mitigate some streetscape impacts.</p>
<p>Inconsistent with civil covenants that limited development to one dwelling only.</p>	<p>Civil covenants are not a relevant consideration. It should be noted that no such limit is purported to apply via civil covenants.</p>
<p>Impact of large vehicles and boats using the cul-de-sac.</p>	<p>Noted. A general comment on the area.</p>
<p>Runoff from large driveway area.</p>	<p>As noted above, the driveway will need to be sealed. Drainage will be required and should include a cut-off drain installed in driveway.</p>
<p>Application does not mention tree removal.</p>	<p>The applicant also advised in writing that tree removal was not required.</p> <p>The tree is located at the northern elevation of Unit 1. Precise measurements are not available but it is likely that Unit 1 is under the tree.</p>

	<p>Removal of native vegetation does not require planning approval in this instance – principally because the site is an urban lot.</p> <p>The tree is also centrally located within the lot. Avoidance by any housing development is unlikely.</p>
<p>“The proposed landscaping plants do not replace the destroyed and removed covenanted vegetation on the Tasman Highway boundary and the development is now visible from the highway.” Such works occurred through the illegal construction of the outbuilding to which retrospective approval is sought.</p>	<p>Noted.</p> <p>The covenant sought to maintain all vegetation within 1m of the Tasman Highway. The retrospective approval of the outbuilding is within the 1m.</p>
<p>“The owners may not regularly empty the bins placed near permanent residents’ boundaries.”</p>	<p>Noted.</p>
<p>Driveway and parking is too close to boundaries and will cause impacts particularly if used by Caravan’s that normally occupy the site.</p>	<p>Car parking spaces are relatively consistent with what occurs elsewhere in urban environments and the planning scheme has no particular considerations of this issue.</p>
<p>The placement and removal of a shipping container via crane was near a neighbour who was not consulted.</p>	<p>Noted.</p>
<p>Smoke from outdoor fireplace.</p>	<p>Noted.</p> <p>This is an EMPCA issue. Complaints can result in monetary penalties.</p>

13. Conclusion

The proposal satisfies the relevant provisions of the Glamorgan Spring Bay Interim Planning Scheme 2015 as outlined in this report and is recommended for conditional approval.

14. Recommendations

That:

- A. Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for multiple dwellings (two) and outbuilding at 7 Redbill Drive, Bicheno (DA2018/14), be APPROVED subject to the following conditions:
 1. Use and development must be substantially in accordance with the endorsed plans and documents unless modified by a condition of this permit.

Advice: Any changes may either be deemed as substantially in accordance with the permit or may first require a formal amendment to this permit or a new permit to be issued.

2. Bin storage areas must be provided on concrete or paved areas that are 1.5m² in size and located to the Tasman Highway side of each dwelling.
3. Prior to the commencement of the use, the private open space areas must be formed so that they are suitable for use and be fenced and landscaped in accordance with the endorsed plans and to the satisfaction of Council's General Manager.
4. Prior to the commencement of the use, the mail box, clothes lines and external recycling / rubbish wheelie bin storage areas must be provided.
5. Prior to the commencement of use, that part of the site located between the driveway and the 'visitor parking' space must be landscaped by a mixture of shrubs and ground covers to partially screen the driveway and car parking areas from view from the street.

A landscape plan must be submitted to the satisfaction of Council's General Manager showing how this outcome will be achieved prior to the landscaping works occurring.

Landscaping must be maintained in good condition at all times.

6. Prior to the commencement of use, all car parking spaces and vehicle manoeuvring areas shown on the endorsed plan must be provided on-site and must be available for car parking at all times.

Each external space must be at-least 5.4m long and 2.4m wide with an additional 0.3m clearance from any nearby wall, fence or other obstruction.

The maximum gradient of each space is 1 in 20 measured parallel to the angle of parking and 1 in 16 in any other direction.

7. To the satisfaction of Council's General Manager, the internal driveway including turning areas and all areas set-aside for vehicle parking:
 - (a) Be constructed with a durable all weather pavement;
 - (b) Have a sealed surface of either concrete or asphalt; and
 - (c) Be formed to ensure stormwater is suitably contained, drained and managed including a cut-off drain along the frontage.
8. To the satisfaction of Council's General Manager, surface water runoff from the internal driveway and areas set-aside for vehicle parking and turning must be controlled and drained to avoid unreasonable impact to adjoining land and directed to a legal point of discharge.

Advice: The design of drainage associated with driveways, parking areas and buildings is regulated under the Building Act 2016 and may require a Certificate of Likely Compliance or Plumbing Permit under the Building Act 2000.

9. Prior to the issue of a building permit, a detailed car parking plan prepared and certified by a qualified civil engineer or other competent person must be submitted showing:

- a. Location and dimension of all car parking spaces, access, aisles and turning areas;
- b. Turning paths;
- c. Pavement construction;
- d. Line marking or other delineation.
- e. Design surface levels and drainage.

If satisfactory, the car parking plan will be endorsed and will form part of this permit.

10. Stormwater drainage must drain to a legal discharge point to the satisfaction of Council's General Manager and in accordance with a Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016.

11. Through the construction process to the satisfaction of Council's General Manager, and unless otherwise noted on the endorsed plans or approved in writing by Council's General Manager, the developer must:

- a. Ensure soil, building waste and debris does not leave the site other than in an orderly fashion and to be disposed of at an approved facility.
- b. Not burn debris or waste on site.
- c. Promptly pay the costs associated with any alteration, extension, reinstatement, repair or cleaning of Council infrastructure, public land or private property.
- d. Ensure public land, footpaths and roads are not unreasonably obstructed by vehicles, machinery or materials or used for storage.

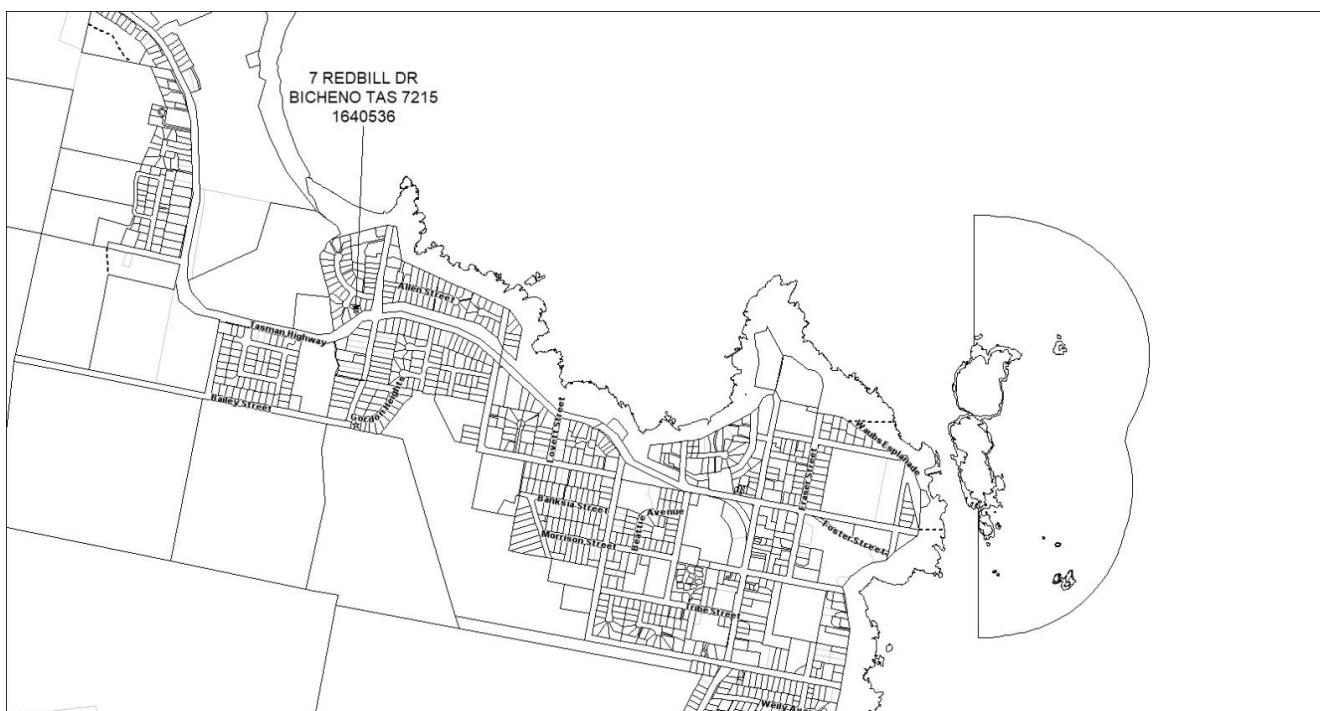
12. No top soil is to be removed from the site.

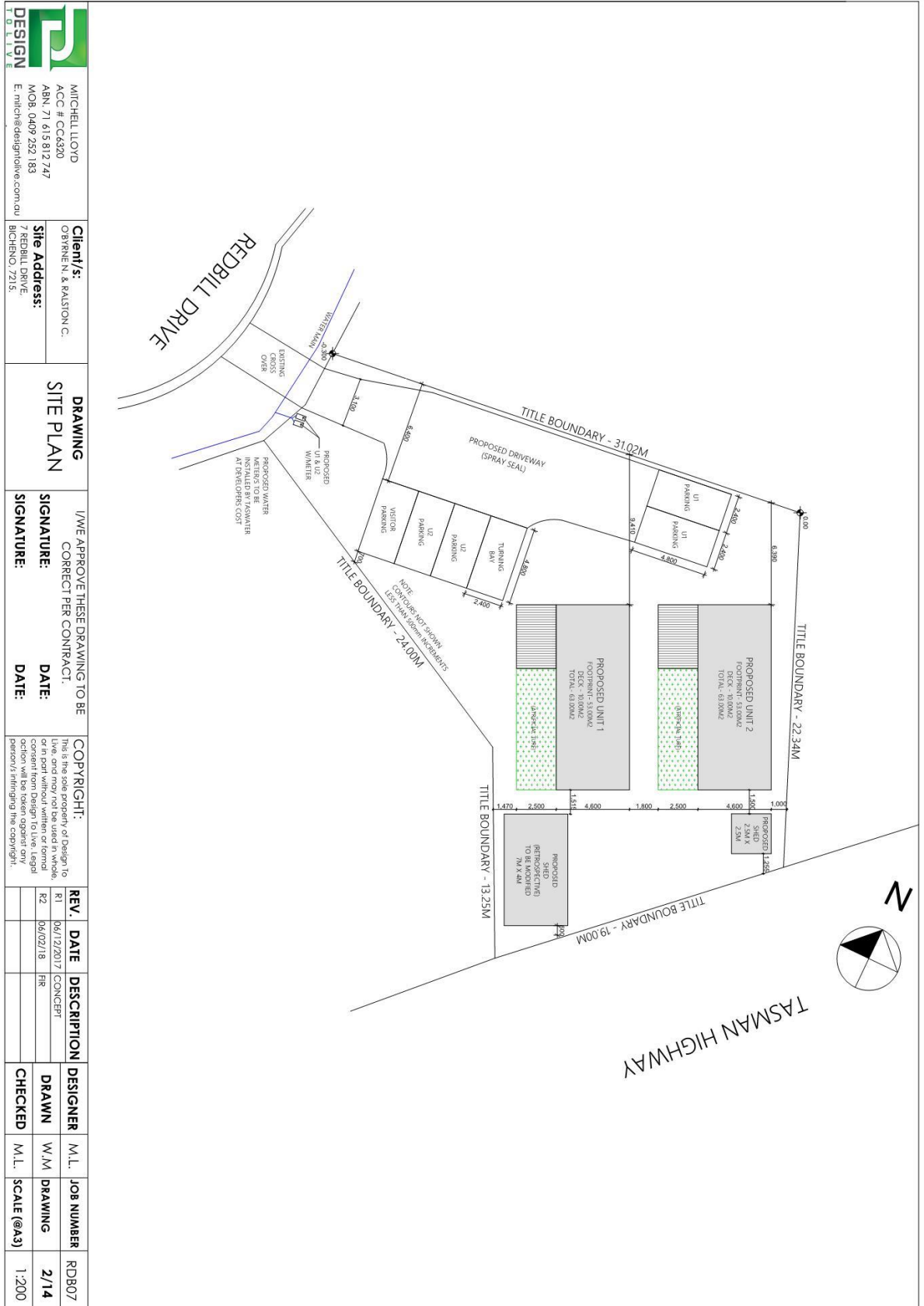
13. The developer shall provide a commercial skip for the storage of builders waste on site and arrange for the removal and disposal of the waste to an approved landfill site by private contract.

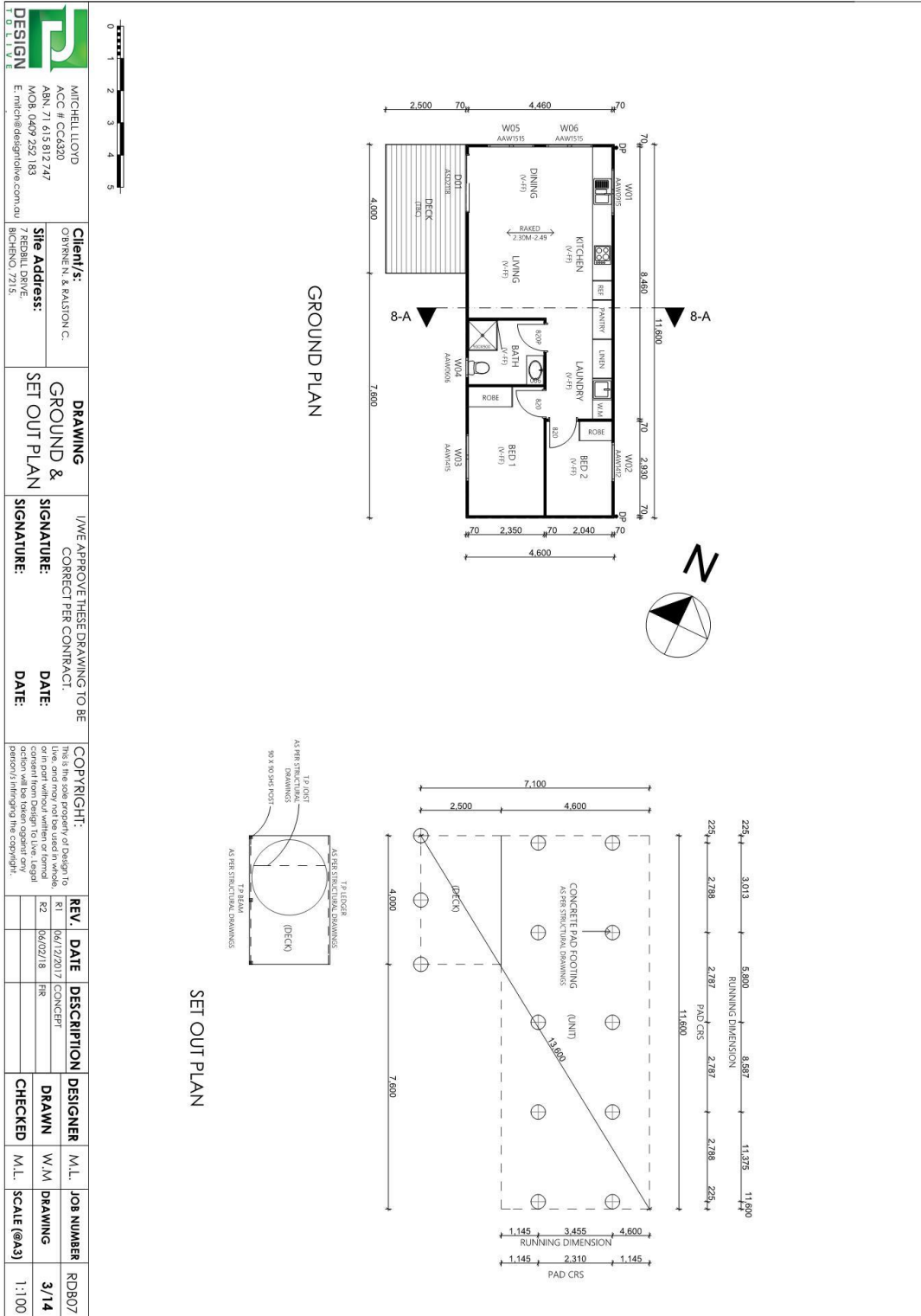
14. The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

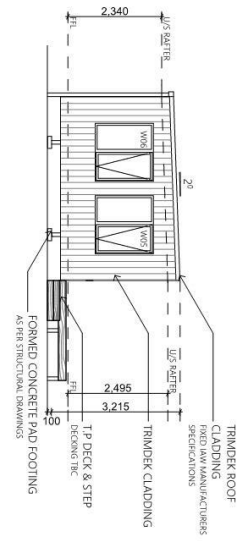
Advice: The developer may submit photographs showing the existing condition of roads, footpaths, kerb and gutter and similar in the nearby area as evidence of the existing conditions prior to any works occurring.

DEVELOPMENT APPLICATION 18014 Multiple Dwellings & Outbuilding 7 Redbill Drive, Bicheno

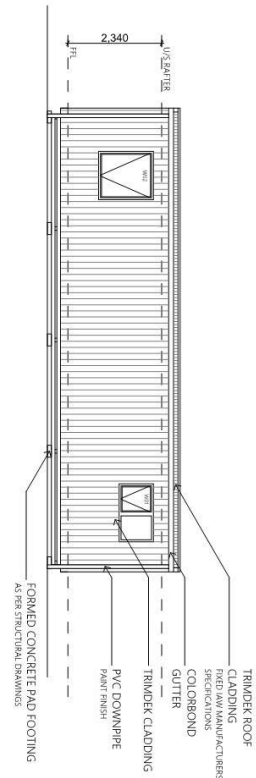




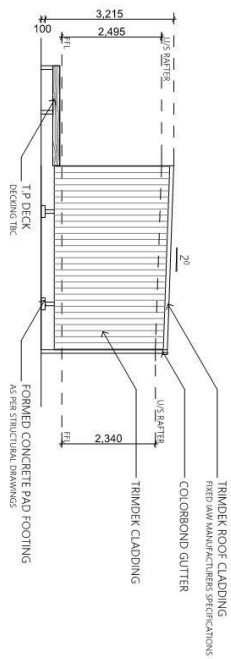




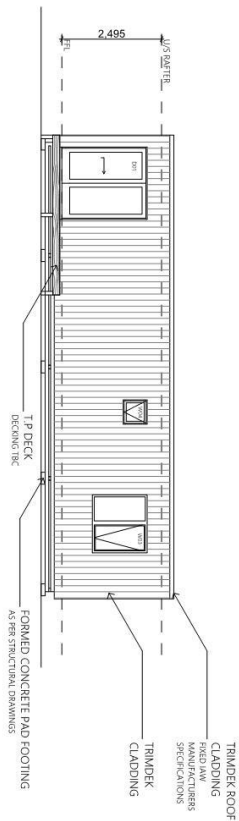
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EASTERN ELEVATION

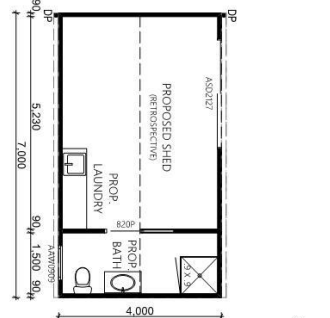


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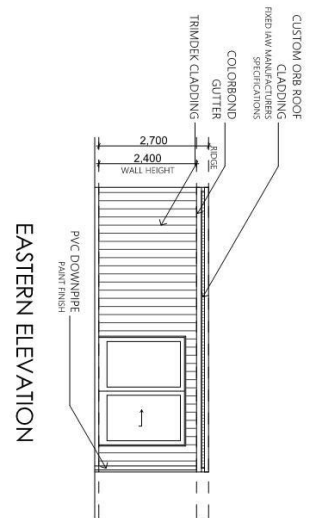


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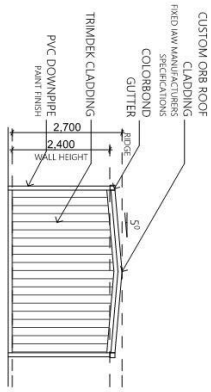
<div><div><div>DESIGN LIVE</div><div></div></div><div><div>MITCHELL LLOYD ACC# CC6320 ABN: 71 615 812 747 MOB: 0409 252 183 E: mitch@designlively.com.au</div><div><div>Client/s: O'BRIEN, N. & RASTON C.</div><div><div>Site Address: 7 REDHILL DRIVE, BICHENO, 2715.</div></div></div></div></div>		<div>DRAWING</div> <div>ELEVATIONS</div>		<div>I/WE APPROVE THESE DRAWING TO BE CORRECT PER CONTRACT.</div> <div><div>SIGNATURE:</div><div>DATE:</div></div>		<div>COPYRIGHT:</div> <div>This is the sole property of Design to Live, and may not be used in whole or in part without written or formal consent from Design to Live. Legal action will be taken against any person infringing the copyright.</div>		<div><div><div>REV.</div><div>DATE</div><div>DESCRIPTION</div></div><div><div>R1</div><div>06/12/2017</div><div>CONCEPT</div></div><div><div>R2</div><div>06/02/18</div><div>FR</div></div></div>		<div><div><div>DESIGNER</div><div>M.L.</div></div><div><div>DRAWN</div><div>W.M</div></div><div><div>CHECKED</div><div>M.L.</div></div></div>		<div><div>JOB NUMBER</div><div>RD807</div></div> <div><div>DRAWING</div><div>7/14</div></div> <div><div>SCALE (A3)</div><div>1:100</div></div>	
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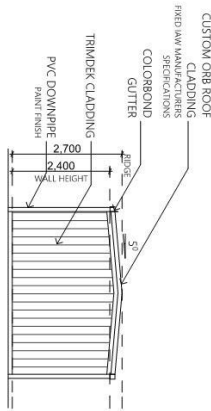
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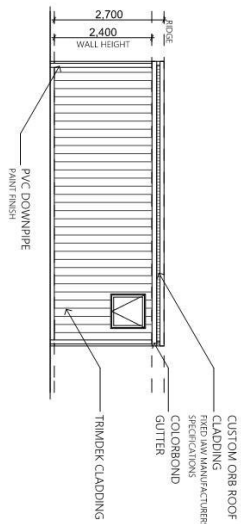
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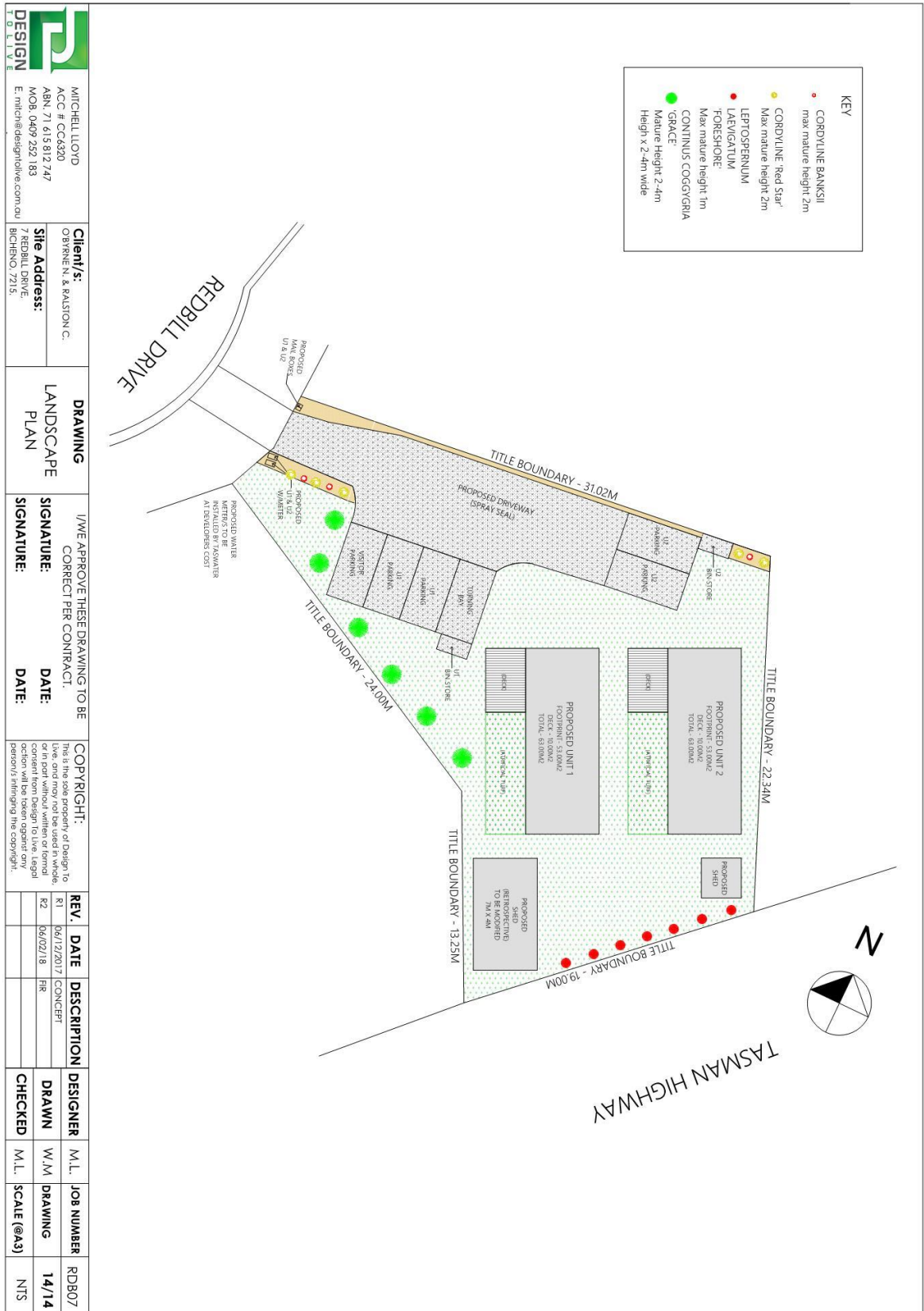


SOUTHERN ELEVATION



WESTERN ELEVATION

 <p>DESIGN E: mitch@designinotive.com.au</p>	<p>MITCHELL LLOYD ACC # CC6520 ABN: 71 615 812 747 MOB: 0409 252 183</p>		<p>Client/s: OBYRNEN & RALSTON C.</p>		<p>DRAWING SHED PLAN & ELEVATIONS</p>		<p>I/WE APPROVE THESE DRAWING TO BE CORRECT PER CONTRACT.</p>		<p>COPYRIGHT: This is the sole property of Design To Live, and may not be used in whole, or in part without written or formal consent from Design To Live. Legal action will be taken against any person/s infringing the copyright.</p>		<p>REV.</p>	<p>DATE</p>	<p>DESCRIPTION</p>	<p>DESIGNER</p>	<p>M.L.</p>	<p>JOB NUMBER</p>	<p>RDB07</p>
	<p>Site Address: 7 REEBILL DRIVE BICCHENO, 2215.</p>		<p>SIGNATURE: DATE:</p>		<p>SIGNATURE: DATE:</p>		<p>REV. DATE DESCRIPTION</p>		<p>DRAWN W.M.</p>		<p>CHECKED M.L.</p>	<p>SCALE (@A3)</p>	<p>11/14</p>	<p>1:100</p>			



Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.

Recommendation

That Council no longer acts as a Planning Authority. (Time:)

4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

4.1 Mr Murray (Questions taken on notice)

- *Thank you Mr Mayor. You personally have made much of the outcome of the survey of residents and ratepayers into potential council amalgamations and Council received at its January meeting an eloquent, and in my professional opinion as a statistician a highly appropriate analysis and interpretation of those findings/results. Do you personally Mayor and does Council in general share the view of many ratepayers that this represents a massive vote of no confidence in the administrative competence and effectiveness of the current Council?*

Response from the Mayor

For my better judgement I will take it on notice and respond accordingly.

Cllr Jenifer Crawford

I'm happy to respond for myself. I think that it was 76% of 9% and the questionnaire that some Councillors put out afterwards, I think that I would like to see a further survey done asking that question and actually having more information that's actually accurate for those people that actually voted for amalgamations. It was 9% of the 76%. Yeah that would be my preference to actually see where those problems actually are and if they actually just feel more attuned to North or whether they are actually disgruntled for some other reason.

Response from General Manager (Taken on Notice)

The Council in recent years has had to make some very challenging and hard decisions. Hard decisions are often not popular decisions. We feel this was reflected in the survey as those that felt strongly about a range of Council decisions were perhaps more likely to be interested in voluntary amalgamations. As a Council we have to deal with the applicable laws and as such we are not always popular.

- I have a second question if I may? With reference to Agenda Item 7.1 – does Council agree that this might reasonably be considered by the population as administrative incompetence if a more thorough and complete analysis of the fiscal consequences for any of the possible scenarios here were not considered in more detail and more importantly if there was not a thorough, complete, transparent and publicly accessible risk analysis of this involving all of the stakeholders, including of course current ratepayers who will of course be left with the baby if this does go pear shaped?*

Response from the Mayor

We will certainly take that on notice and respond in writing.

Response from General Manager (Taken on Notice)

These risk analyses and a business plan were part of the original development proposal and permit submissions for the Prosser Plains Raw Water Scheme (PPRWS). Council has considered all the relevant details and considers that the project is a low risk to ratepayers, with the benefits for the community far outweighing any potential negative consequences.

4.5 Ms Julie Connaughton

Mr Mayor this is a question for Councillor Debbie Wisby. Why did you say in the local pub that my sister's property in Inkerman Street was sold for a value of unpaid rates and before it went on the open market and that you were going to bring it up in the next Council meeting?

Mr Mayor can we then put this on record and I can put something in writing and have you consider this because it is quite serious.

Clr Debbie Wisby (Taken on Notice)

At the local pub? I'm sorry I've got no idea what you are talking about. Maybe you can write me a letter or something. It's not to be debated. If you would like to let me answer that would be great....Mayor Kent I'm not going to answer because the lady in the corner is being really inappropriate.

Please note: At the time of publication no written response was available from Clr Wisby to Ms Connaughton's letter on the following page.

128190

RECEIVED
15 MAR 2018

BY:

Dear Mr Mayor

I refer to my question at public question time at the last Council meeting. Councillor Wisby requested that I put my question in writing, then asked that I let her answer the question to then only say that she wasn't going to answer the question as the lady in the corner was being inappropriate. I assume that this comment was directed to me as I was in the corner but I'm not sure why I was being inappropriate.

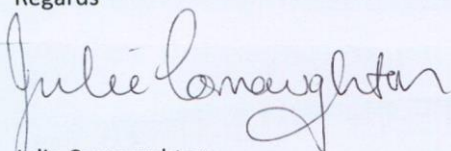
My question to Councillor Wisby was as follows:-

"Why did you say in a local pub that my sister's house in Inkerman Street was sold for the value of unpaid rates, before it went on the open market, and you were going to bring it up at the next Council meeting?"

I would like to have it on record that my sister's house was not sold for unpaid rates and I find this statement highly offensive coming from an elected member of council. It is very serious as it implies that my family does not pay its bills. How this property was sold is none of anyone's business except my family and the new owner and to my knowledge, it's not illegal to sell a house by private sale.

I still request an answer from Cllr Wisby to my question and that this letter be placed in the Agenda under public question time. Hopefully this will put the matter to an end.

Regards



Julie Connaughton
15th March 2018

5. Information Reports

5.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management
· Visitor Centres

Council Governance

Council meetings are being conducted monthly with special meetings being called by the Mayor or Councillors when required. Council meetings are usually held on the fourth Tuesday of the month and commence at 5.00pm. Generally workshops are scheduled on the second Tuesday of each month and on the day of a Council meeting, unless otherwise required. The March Council meeting is on Tuesday 27th at 5.00pm in Triabunna.

Live Streaming of meetings is progressing well since commencing in November 2017. From November 2017 to February 2018 an average of 15 people per month have viewed the Council meeting live online via the YouTube platform as the meeting took place. The total number of views for each meeting video on YouTube as of 20th March 2018 is.....

26 September 2017	128 views
24 October 2017	44 views
28 November 2017	56 views
12 December 2017	78 views
9 January 2018	90 views
30 January 2018	175 views
20 February 2018	159 views
27 February 2018	331 views

Medical Services

Council operates administration services for the Bicheno General Practice and Dr Winston Johnson in Triabunna.

Corporate Services

Review of Council reporting underway. Several long term reports need updating. These will be presented to the April 2018 meeting and sent well in advance. They have been slightly delayed because of delays in receiving audited reports and work loads. Advertising has commenced regarding a call for budget submissions (individuals and community groups) for upcoming budget deliberations.

Cash and Investments

Cash and Investments at the end of February 2018 were \$1,528k against February 2017 \$1,484k, February 2016 \$1,728k and February 2015 \$1,975k. Considering the level of capital works carried out in the last five years, and the transfer of cash to enable the purchase of the new Council offices in Triabunna (settled on 20th December 2013), and the building of the new emergency services building in Swansea (completed in 2016), it is a pleasing result. This has caused a cash drain of over \$2 million whilst other capital and new works have been above the KPI set by the audit office. Surplus properties are being placed on the market. A contract for purchase has been received for the old SES building in Swansea. The block at Harvey's Farm Road Bicheno will be transferred to the State Government for valuation.

'Community Connect' Sessions

In discussion with the Mayor and Deputy Mayor, it has been decided to reintroduce the "Community Connect" sessions that the former Mayor and I conducted in the community. However, these will be on a less formal basis than before and will occur every two months in different towns. The first of these sessions was held at the Bicheno Men's Shed on Monday the 4th December and approximately 30 members of the Bicheno community attended.

The next session will be held at **Coles Bay on Wednesday March 21st at 11am**. This *Community Connect* will be hosted by the Coles Bay Men's Shed at the Coles Bay Hall. The Mayor and General Manager will be in attendance and all Councillors are invited to attend.

It is proposed that the next session will be held in Swansea, in conjunction with the Swansea Chamber of Commerce and Tourism. This is proposed for **June 6th at 6pm at the May Shaw Health and Welbeing Centre, Swansea**.

Statement of Cash Flows

Glamorgan Spring Bay Council

For the 8 months ended 28 February 2018

Account	Jul 2017-Feb 2018
Operating Activities	
Receipts from customers	12,521,291.06
Payments to suppliers and employees	(8,284,300.46)
Cash receipts from other operating activities	(258,016.96)
Net Cash Flows from Operating Activities	3,978,973.64
Investing Activities	
Proceeds from sale of property, plant and equipment	3,172.45
Payment for property, plant and equipment	(252,348.42)
Other cash items from investing activities	(3,635,030.53)
Net Cash Flows from Investing Activities	(3,884,206.50)
Financing Activities	
Other cash items from financing activities	(86,417.17)
Net Cash Flows from Financing Activities	(86,417.17)
Net Cash Flows	8,349.97
Cash and Cash Equivalents	
Cash and cash equivalents at beginning of period	1,518,345.43
Cash and cash equivalents at end of period	1,527,695.40
Net change in cash for period	8,349.97

Property Information

Property transactions for the YTD in February are 20% up on last year. This is showing a very pleasing trend as investors and families invest in our area. There are an extra 111 property transactions this financial year compared to the year before.

Property Settlement Certificates												
	132-2012	337-2012	132-2013	337-2013	132-2014	337-2014	132-2015	337-2015	132-2016	337-2016	132-2017	337-2017
July	32	13	36	18	14	6	42	17	42	18	47	18
August	21	10	23	11	16	11	30	14	50	26	58	28
September	33	14	22	13	38	21	34	18	43	20	51	27
October	47	26	49	24	40	24	40	18	37	18	57	37
November	32	15	42	25	42	23	43	24	53	30	60	32
December	18	8	33	17	37	20	48	21	35	17	38	18
January	39	21	39	26	46	26	62	28	46	23	59	29
February	21	11	38	18	49	26	45	26	72	33	75	40
March	37	22	36	24	48	26	46	21	87	41		
April	33	18	47	22	37	21	39	24	48	21		
May	24	14	50	27	58	30	58	31	50	27		
June	22	9	27	16	24	16	26	10	31	16		
Total	359	181	442	241	449	250	513	252	594	290	445	229
TOTAL		540		683		699		765		884	674	

CURRENT RATES BALANCE 28th February 2018

Balance Brought Forward	-\$29,742.47
Plus:	
Interest Charged	\$8,989.47
Rates Levied	\$7,515,325.80
Debit Journals	\$38,718.37
Sub Total	\$7,533,291.17
Less:	
Receipts	\$5,931,028.17
Pension Rebates	\$242,653.94
Credit Journals	\$73,664.71
Supplementary Credits	\$46,688.71
Discounts	\$72,466.65
Rates Balance	\$1,166,788.99
Discount Date/Rate 01/08/2016 3.0%	
Installments	
	26/08/2017
	6/10/2017
	12/01/2018
	6/04/2018

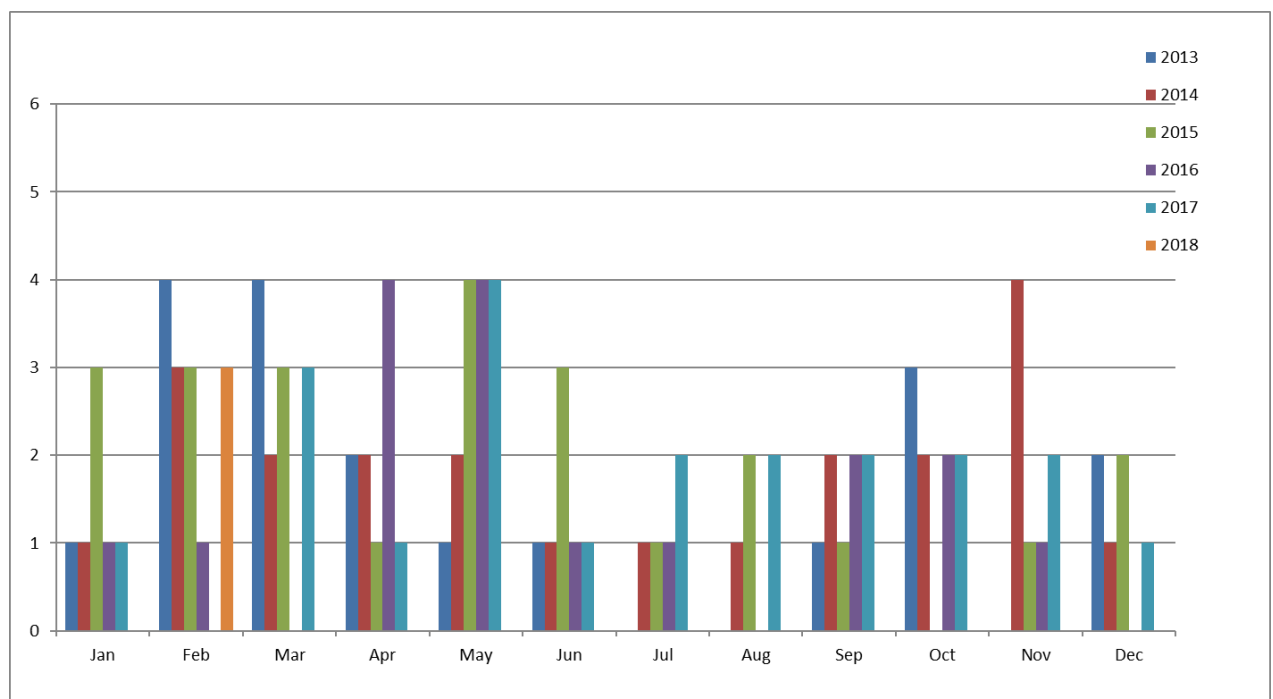
Human Resources

Our Human Resource consultant has commenced work with the management team on developing a new performance management system for all Council workers. Some additional draft LGAT Workplace Behaviour Policies have also been reviewed and will be implemented next month. This includes a Training and Development Policy.

Health, Safety, Other

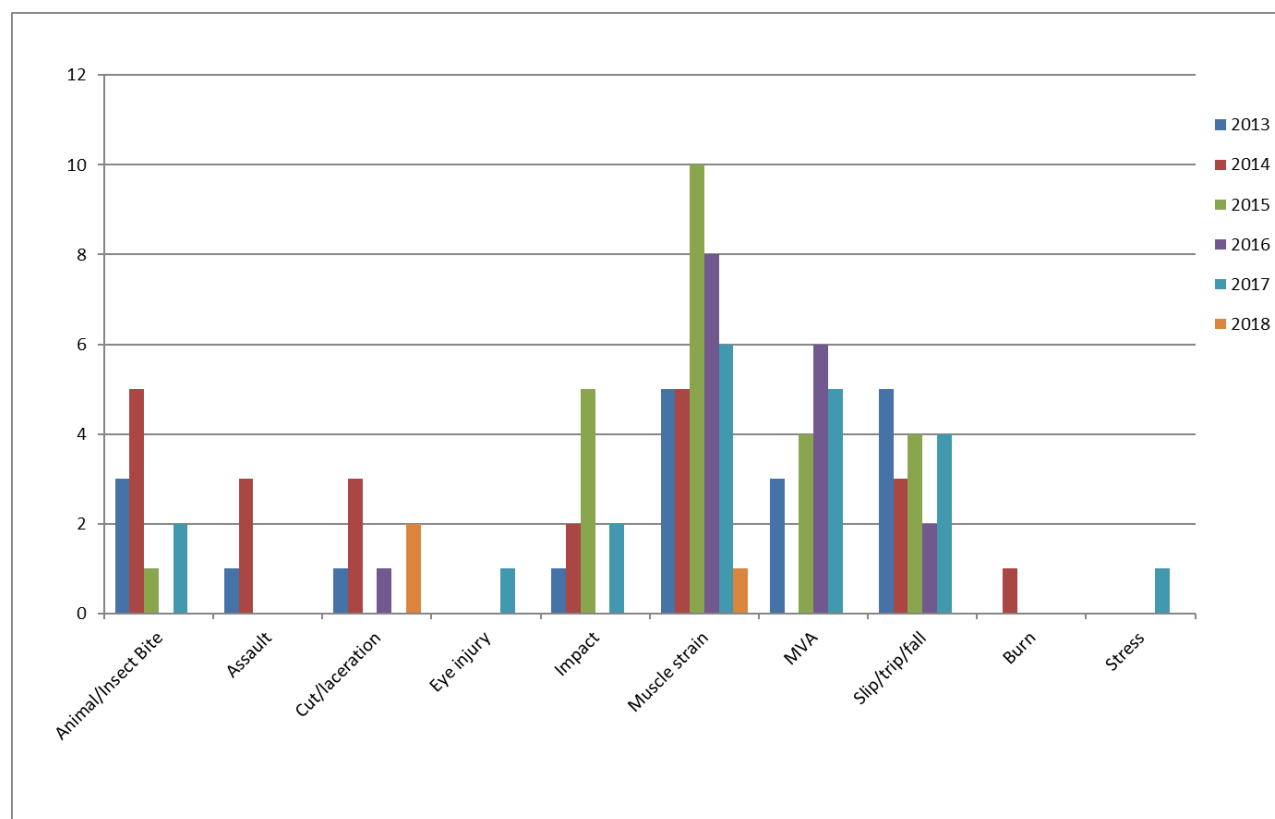
There was three (3) lost time injuries YTD amounting to 1,057 lost time hours. There has been one (1) motor vehicle claim this year. There have been 13 workplace reported incidents YTD, 1 community incident reported YTD and there was 1 staff resignation in February.

Incident / Accident Reporting Numbers 2013 till February 2018



Analysis: Incident / Accident reports for 2017 are trending as per last years.

Incident / Accident Reporting by type 2013 till February 2018



Analysis: The incident / accident reporting for 2017 mirror the report types from previous years. The only identifiable trend in the reporting for 2017 is that MVA and muscle strain remains the main incident / accident area.

Visitor Centres

Glamorgan Spring Bay Council operates three visitor centres throughout the municipal area. They are all Yellow "I" centres. Visitor numbers through the centres are up by 27% on last year to date, meaning an extra 17,431 visitors have used the network. Triabunna has seen the largest increase of the visitor numbers since last October.

Visitor Numbers												
MONTH	BICHENO 2015-2016	BICHENO 2016-2017	BICHENO 2017-2018	SWANSEA 2015-2016	SWANSEA 2016-2017	SWANSEA 2017-2018	TRIABUNNA 2015-2016	TRIABUNNA 2016-2017	TRIABUNNA 2017-2018	TOTAL 2015-2016	TOTAL 2016-2017	TOTAL 2017-2018
JULY	765	819	886	774	749	809	905	1095	1459	2444	2663	3154
AUGUST	609	659	736	686	634	765	729	924	1234	2024	2217	2735
SEPTEMBER	1447	1405	1285	1106	1143	973	1095	1317	2566	3648	3865	4824
OCTOBER	2133	2112	2395	1617	1635	1965	1824	2192	3990	5574	5939	8350
NOVEMBER	2686	2493	2829	2474	2208	2473	2696	2414	5431	7856	7115	10733
DECEMBER	3409	2877	3368	2598	2633	2424	2865	3338	7057	8872	8848	12849
JANUARY	5073	4886	6111	3968	4670	4689	4695	6567	10252	13736	16123	21052
FEBRUARY	4245	4704	4733	5141	4778	3774	5290	7734	9213	14676	17216	17720
MARCH	3414	3629		3794	4505		4044	6167		11252	14301	0
APRIL	2183	2331		2146	2420		2766	6050		7095	10801	0
MAY	1085	1086		1048	1241		1124	1985		3257	4312	0
JUNE	707	706		784	685		1077	1174		2568	2565	0
TOTAL	27756	27707	22343	26136	27301	17872	29110	40957	41202	83002	95965	81417

Update from East Coast Regional Tourism Organisation (ECRTO)

Destination Action Plans:

We have been working with several communities in the municipal area to develop Destination Action Plans (DAPs). These plans are being rolled out across the state and allow for communities to prioritise and act upon smaller projects they feel are vital for ensuring their community is a vibrant and welcoming visitor destination.

Plans have been developed for Freycinet, Bicheno, Swansea, the wine industry and the Spring Bay area. The groups are all progressing well with their plans and have strong community support.

Of particular note is the recent highly successful launch event held for the Spring Bay Destination Action Plan. Over 40 community members attended the event which was held in the gardens of Sanda House. The DAP leadership group did an excellent job organising the event and the obvious commitment of the leadership committee and the support of the community for the initiatives the group has developed will be highly beneficial for the future of the visitor industry. Our thanks to Cllr Mick Fama for attending the event.

Staff accommodation shortages:

The Coordinator General's office has commenced a project to look at the staff accommodation issues around Freycinet, Bicheno and Swansea.

Freycinet Master Plan:

Work on the Freycinet Master Plan has progressed significantly and the plan is expected to be released for public consultation in April 2018.

Wi-Fi:

We have negotiated an agreement with State Growth to take over free wi-fi services along the East Coast. We are working closely with them on the cut-over from our current service and expect the changes will be completed in the next few weeks.

Maria Island:

As part of the Maria Island Rediscovered project with the Parks and Wildlife Service we organised a photo shoot and subsequent social media campaign to promote Maria Island. This campaign has been rolled out via the East Coast Regional Tourism Organisation (ECRTO) and Parks social media channels and via ECRTO's consumer mailing list.

Election outcomes:

In the lead up to the state election we lobbied strongly for projects on the East Coast, particularly in support of the feedback we received from the industry on their needs. Some key outcomes for tourism on the coast include.....

- In the first 100 days, the Hodgman Government has committed to put out a Request for Tender to increase mobile coverage to at least 95% of the Great Eastern Drive. The government has committed to fund at up to 50% of the anticipated \$7 million required to complete this project.
- **Roads:**
 - **\$12 million** over five years to improve the Tasman Highway over the Sideling to Scottsdale on to St Helens and down the East Coast on the Great Eastern Drive. This will include courtesy stopping bays and passing lanes to allow for the growing number of slower vehicles such as caravans and campers to pull over, allowing normal-speed traffic to pass by.

- **\$9 million** over five years for road widening and safety treatments, including at entries to popular tourism experiences on the Great Eastern Drive including wineries and cellar doors. This work will include general road edge-widening and sealing extensions.
- **\$8.3 million** to construct overtaking lanes in each direction on the Tasman Highway between St Helens and Diana's Basin, and other general road improvements.
- **\$4.5 million** for extending the Great Eastern Drive north from St Helens to Bay of Fires (to commence in 2019/20)
- **National Parks:**
 - **\$4 million** to further improve infrastructure and heritage sites on Maria Island, and open an EOI for the Bernacci Terraces, to develop new tourist accommodation that adds another option for travellers;
 - **State wide: \$8 million** over 4 years for Parks maintenance and **\$7 million** over 4 years to increase frontline staff and rangers.
 - **Walking trail** - potential opportunity for the East Coast (Freycinet):
 - Government will invest up to **\$20 million** to deliver Tasmania's next iconic multi-day, hut-based walk. As part of our investment, we will conduct feasibility studies into possible walk sites, including:
 - o Freycinet Peninsula
 - o South West Conservation Area
 - o The Walls of Jerusalem
 - o The Tarkine
 - o Southwest National Park
 - The government will immediately commence feasibility studies and business cases, with \$500,000 over 2018-19, with \$1 million for the necessary track survey work and approvals in 2019-20, before starting design and construction of the successful next iconic multi-day walk in 2020-2021.

Ruth Dowty
Chief Executive Officer
East Coast Tourism



As at 28 February 2018						
CAPITAL NEW // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS						
Department	Description	Budget Est	Budget Est	YTD	On-Site Progress	Comments
Roads, Footpaths, Kerbs						
Coles Bay - Freycinet Drive	Kerbing Esplanade to Reserve Road	47,000				
Bicheno - Foster Street Kerb	Murray St to Barrett Ave - North Side 95m	28,500				Future
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - North Side 95m	28,500				Future
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - South Side 95m	28,500				Future
Bicheno - Foster Street Footpath	Barrett Ave to end (medical centre) 130m	23,100				Future
Bicheno - Foster Street Footpath	Murray St to Barrett Ave - North Side 130m	23,100				Future
Swansea - Old Spring Bay Road	Kerb and gutter Aqua Sands to Cathcart western side	65,000				
Orford - Rheban Road, Spring Beach	Road sealing	38,000		38,636	COMPLETE	
Triabunna - Tasman Hwy / Vicary St Roundabout	Roundabout Construction	240,000				Future
Triabunna - Vicary St, Stage 1	Tas Hwy to school boundary and 100m Esplanade	400,000				Future
TOTAL			921,700	38,636		
PG, Walking Tracks, Cemeteries						
Bicheno Triangle Upgrade	Development construction (stage one)	650,000		25,224	In Progress	Future
Buckland Streets	Tree Planting stage 2	2,000			COMPLETE	
Triabunna - Cemetery	Concrete burial beams in new lawn section	3,500				
TOTAL			655,500	25,224		
Stormwater, Drainage						
Triabunna - Lord St	Stormwater line extension 100m Installation	14,500		26,597	COMPLETE	
Coles Bay - Freycinet Dv and Esplanade	Stormwater upgrade	65,000		16,500	In Progress	
Stormwater Catchment Plans	Orford and Swansea	30,000				
TOTAL			109,500	43,097		
Bridges and Culverts						
Swansea - Old Spring Bay Road	Road Culvert Crossing	78,500				Future
TOTAL			78,500	0		
Council Buildings						
Triabunna Rec Ground Clubrooms	Construct new extension	10,000			In Progress	
Triabunna - New Visitors Centre	New Building	750,000				Future
Bicheno Medical Centre	Monitored Security Installation	10,000			In Progress	
Swansea Loo with a View	New constructed toilets / disability access	240,000		20,955	In Progress	
Swansea SES Storage Shed	Construct storage shed behind new facility	22,000		15,521	COMPLETE	
Swansea House - 8 Noyes Street	Carport and Driveway/crossover	10,000		32,746	COMPLETE	
TOTAL			1,042,000	69,222		
Marine Infrastructure						
Triabunna - Marina Extension	Stages 3 and 4	100,000			COMPLETE	
Triabunna - New Tourist Berth Facility	New Berth	500,000		300,596	In Progress	Grant
Swansea Boat Ramp	Construction Contribution	955,000		672,776	COMPLETE	Grant
Orford - Prosser River	Dredging and construction work	125,000		205,733	In Progress	Grant
TOTAL			1,680,000	1,179,105		
Plant & Equipment						
Free Roll	Compaction Roller	49,000		47,700	COMPLETE	
Water Tank trailer 1000 litre	Trailer mounted pressure pump and tank	15,000		14,365	COMPLETE	
Replacement Vehicles / Plant	Lease	170,000			In Progress	Lease
TOTAL			234,000	62,065		
Waste Transfer Stations						
Swansea - WTS Lease Extension	Perimeter farm fencing - lease establishment	7,500				
Swansea - WTS Tip Shop	Feasibility study to confirm business case	6,000		4,200	COMPLETE	
TOTAL			13,500	4,200		



As at 28 February 2018						
CAPITAL RENEWAL // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS						
Department	Description	Budget Est	Budget Est	YTD	On-Site progress	Comments
Sealed Road Reseals						
S - Old Spring Bay Road	Reseal - Seal Change to Merideth	11,456				
S - Old Spring Bay Road	Reseal - Merideth to Pyke	3,720				
S - Old Spring Bay Road	Reseal - Pyke to Francis	5,224				
S - Old Spring Bay Road	Reseal - Francis to End Kerb	7,280				
S - Old Spring Bay Road	Reseal - End Kerb to Aqua Sands	5,856				
S - Old Spring Bay Road	Reseal - Aqua Sands to End Kerb	8,400				
S - Old Spring Bay Road	Reseal - End Kerb to Kennedia	5,520				
S - Old Spring Bay Road	Reseal - Kennedia to End Seal	10,384				
S - Kennedia Place	Reseal	8,960				
B - Foster Street	Reseal - Lovett to Barrett	4,400				Future
B - Foster Street	Reseal Barrett to Murray	4,456				Future
T - Davidson Place	Asphalt Overlay	24,500				
O - Rudd Avenue	Reseal - Walpole to Change	1,500				
O - Rudd Avenue	Reseal - Change to End	11,500				
Buckland	Jetpatcher Costs	20,000				
Triabunna	Jetpatcher Costs	20,000		4,459	In Progress	
Orford	Jetpatcher Costs	20,000				
Swansea	Jetpatcher Costs	20,000				
Bicheno	Jetpatcher Costs	20,000				
Coles Bay	Jetpatcher Costs	20,000				
TOTAL			233,156	4,459		
Sealed Road Pavements						
S - Road Repairs	General Road Repairs Swansea	30,000				
S - Esplanade turnaround area	Asphalt resurface	8,500			COMPLETE	
B - Road Repairs	General Road Repairs Bicheno	30,000				
C - Road Repairs	General Road Repairs Coles Bay	30,000		17,400	In Progress	
O - Road Repairs	General Road Repairs Orford	30,000				
O - Lousiville Road recon	R2R Reconstruction - Tasman Hwy to Benarchie Dv	490,000				
T - Road Repairs	General Road Repairs Triabunna	30,000				
TOTAL			648,500	17,400		
Unsealed Road Pavements						
S - Old Coach Road	Resheet 500m	45,000			In Progress	
B - Rosedale Road	Resheet 500m	45,000				
O - Wielangta Road	Reconstruction 21.5 kms	815,000		607,756	In Progress	DPIPWE allocation
T - Okehampton Road	Reconstruction 2.10 kms	90,000				
T - Seaford Road	Reconstruction 1.50 kms	70,000				
TOTAL			1,065,000	607,756		
Kerb & Gutter						
S - Wellington Street	replace section adj MayShaw onstreet carpark	28,500				
TOTAL			28,500			
Footpaths						
S - Wellington Street	replace section adj MayShaw onstreet carpark	32,000		0		
TOTAL			32,000	0		



CAPITAL RENEWAL cont. // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS						
Department	Description	Budget Est	Budget Est	YTD	On-Site progress	Comments
Parks & Reserves						
A - Park Furniture replacement	Replacement	\$8,000		3,212	In Progress	
A - Playground Repairs - General	Replacement	\$15,000			In Progress	
Bicheno Lions Park Perimeter Fence	Replacement of corroded fence and posts \$100/m	\$38,000				
Bicheno Lions Park BBQ's	Replace 2 corroded units	\$21,500		11,250	COMPLETE	
Bicheno Walking Track	Upgrade Foster St section (part) to asphalt	\$12,000				Future
Bicheno Rec Ground	Replace goal posts with 'removable' ones	\$5,000		5,000	COMPLETE	
Swansea - Playground Equipment	Duck Park - replace substandard equipment	\$26,000				Future
Replacement stands and bins	Orford / Triabunna	\$9,500			In Progress	
Triabunna Rec Ground Playground	Install new net climber	\$18,500				
Triabunna Rec Ground Irrigation repairs	Repairs to existing underground lines and sprinklers	\$9,500		11,269	COMPLETE	
Spring Beach - Landscaping upgrade	Upgrade to reserve area and landscaping at Spring Beach	\$20,000		1,786	COMPLETE	
Park / Street bins - General	Replace old larger bins where required	\$12,000		11,978	COMPLETE	
TOTAL			195,000	44,495		
Stormwater & Drainage						
O - Upgrade culvert crossing Holkam Crt	Upgrade pipe size	\$55,000				
Swanwick - Swanwick Dve stormwater pits	Replace undersize grated pits	\$20,000		31,941	COMPLETE	
TOTAL			75,000	31,941		
Council Buildings						
Orford - Community Hall Toilet Upgrade	Extension toilets in main building	\$145,000			In Progress	
Coles Bay Hall	Underpin Foundations	\$15,000		16,822	COMPLETE	
Coles Bay Hall	Engineering Drawings for Extension	\$10,000			In Progress	
Swansea Depot Shed	Replace old NRM / Works shed	\$45,000				Future
Swansea Museum	Interior and fence painting	\$6,000			In Progress	
Asbestos Assessment and Register	For all Council Bldgs as per Building regulations	\$20,000				
Triabunna Toilet Replacement	Replace existing toilet block at Wharf reserve	\$65,000		48,756	In Progress	
TOTAL			306,000	65,578		
Marine Infrastructure						
Coles Bay Boatramp	Muir's Beach (erosion issue)	\$18,000				
Bicheno Coastal Erosion Control	Erosion control at Waubs Beach	\$20,000			In Progress	
Swanwick Coastal Erosion Control	Erosion control Sandpiper Beach	\$85,000		1,795	In Progress	
TOTAL			123,000	1,795		
Bridges and Culverts						
Swansea - Glen Gala Creek, Glen Gala Road	Replacement	\$140,000		57,713	COMPLETE	
Spring Beach - Two Mile Creek, Rheban Road	Replacement - final costs	\$10,000		10,523	COMPLETE	
Earlham - Earlham Creek, Earlham Road	Replacement - final costs	\$15,500		14,042	COMPLETE	
General Structure	Replacement - deck timbers	\$45,000		34,939	COMPLETE	
TOTAL			210,500	117,217		
Plant & Equipment						
Small plant replacement	Replacements	\$25,000			In Progress	
Plant & Machinery	Replacements	\$205,000			In Progress	Lease
TOTAL			230,000	117,217		
CAPITAL TOTAL			\$7,881,356	\$2,429,407	30.77%	COMPLETED DOLLAR VALUE



Profit & Loss					
Glamorgan Spring Bay Council					
ADMIN CORP,ECONOMIC,GOVERNANCE,SAFETY & RISK,TOURISM					
For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
CONTRIBUTIONS	\$0.00	\$23,006.00	-\$23,006.00	-100.0%	(1)
GRANTS	\$67,247.50	\$117,318.00	-\$50,070.50	-42.7%	(2)
INTEREST	\$25,458.64	\$15,000.00	\$10,458.64	69.7%	(3)
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$328,928.15	\$327,382.00	\$1,546.15	0.5%	
NET GAIN/(LOSS) ON ASSETS	\$0.00	\$0.00	\$0.00		
OTHER INCOME	\$428,547.82	\$274,719.00	\$153,828.82	56.0%	(9)
RATES AND CHARGES	\$5,805,085.03	\$5,899,234.00	-\$94,148.97	-1.6%	
SHARE OF GENERAL RATE	-\$4,020,744.00	-\$4,020,744.00	\$0.00	0.0%	
STATUTORY FEES AND FINES	\$59,012.24	\$49,344.00	\$9,668.24	19.6%	(5)
USER FEES	\$0.00	\$0.00	\$0.00		
Total Income	\$2,693,535.38	\$2,685,259.00	\$8,276.38	0.3%	
Gross Profit	\$2,693,535.38	\$2,685,259.00	\$8,276.38	0.3082%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$75,432.00	\$75,432.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$314,159.05	\$374,543.00	-\$60,383.95	-16.1%	(6)
FINANCE COSTS	-\$17,117.40	\$0.00	-\$17,117.40		(7)
IMPAIRMENT OF RECEIVABLES	\$0.00	\$0.00	\$0.00		
MATERIALS AND SERVICES	\$1,384,373.06	\$1,302,122.00	\$82,251.06	6.3%	
OTHER EXPENSES	\$110,608.81	\$135,080.00	-\$24,471.19	-18.1%	(8)
Total Operating Expenses	\$1,867,455.52	\$1,887,177.00	-\$19,721.48	-1.0%	
Operating Profit	\$826,079.86	\$798,082.00	\$27,997.86	3.5081%	
(1) Hard to budget					
(2) Timing					
(3) Timing re accruals and actual					
(4) Unpredicatble payments					
(5) 132 & 337 above budget					
(6) Under budget at this time					
(7) Timing re accruals and actual					
(8) Below budget at this time					
(9) Timing Pensioner remission invoicing					



Profit & Loss Glamorgan Spring Bay Council Visitor Centres For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
OTHER INCOME	\$35,759.36	\$9,500.00	\$26,259.36	276.4%	(3)
SHARE OF GENERAL RATE	\$220,000.00	\$220,000.00	\$0.00	0.0%	
USER FEES	\$361,045.02	\$435,590.00	-\$74,544.98	-17.1%	(1)
Total Income	\$616,804.38	\$665,090.00	-\$48,285.62	-7.3%	
Gross Profit	\$616,804.38	\$665,090.00	-\$48,285.62	-7.26%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$2,400.00	\$2,400.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$306,972.19	\$236,988.00	\$69,984.19	29.5%	(4)
MATERIALS AND SERVICES	\$277,625.33	\$306,384.00	-\$28,758.67	-9.4%	(2)
Total Operating Expenses	\$586,997.52	\$545,772.00	\$41,225.52	7.6%	
Net Profit	\$29,806.86	\$119,318.00	-\$89,511.14	-75.019%	
(1) Income slightly below budget at this stage					
(2) Timing issue with accrual from last year					
(3) Income received in advance (Timing)					
(4) Will level out by 30th June 2018					



Profit & Loss Glamorgan Spring Bay Council MEDICAL SERVICES For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$20,801.00	\$7,500.00	\$13,301.00	177.3%	(1)
INTEREST	\$130.94	\$80.00	\$50.94	63.7%	
OTHER INCOME	\$579,680.85	\$653,800.00	-\$74,119.15	-11.3%	(2)
RATES AND CHARGES	\$306,363.09	\$304,485.00	\$1,878.09	0.6%	
SHARE OF GENERAL RATE	\$0.00	\$0.00	\$0.00		
USER FEES	\$0.00	\$0.00	\$0.00		
Total Income	\$906,975.88	\$965,865.00	-\$58,889.12	-6.1%	
Gross Profit	\$906,975.88	\$965,865.00	-\$58,889.12	-6.097%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$51,152.00	\$51,152.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$303,995.46	\$361,056.00	-\$57,060.54	-15.8%	(3)
MATERIALS AND SERVICES	\$489,327.58	\$505,854.00	-\$16,526.42	-3.3%	(3)
Total Operating Expenses	\$844,475.04	\$918,062.00	-\$73,586.96	-8.0%	
Net Profit	\$62,500.84	\$47,803.00	\$14,697.84	30.7467%	
(1) Unexpected final RPHS grant					
(2) Below budget at this time-Doctor illness and holidays. Will adjust over time					
(3) Below budget at this time related to 2					



Profit & Loss					
COUNCIL TOTAL					
For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
CONTRIBUTIONS	\$61,683.14	\$60,856.00	\$827.14	1.4%	
GRANTS	\$1,754,183.50	\$2,132,366.00	-\$378,182.50	-17.7%	(8)
INTEREST	\$25,574.84	\$15,080.00	\$10,494.84	69.6%	(2)
INVESTMENTS: DIVIDENDS WATER CORPORATION	\$328,628.15	\$327,382.00	\$1,246.15	0.4%	
NET GAIN/(LOSS) ON ASSETS	\$0.00	\$0.00	\$0.00		
OTHER INCOME	\$2,034,641.78	\$1,111,749.00	\$922,892.78	83.0%	(4)
RATES AND CHARGES	\$7,321,683.00	\$7,402,142.00	-\$80,459.00	-1.1%	
SHARE OF GENERAL RATE	\$0.00	\$0.00	\$0.00		
STATUTORY FEES AND FINES	\$352,539.71	\$267,885.00	\$84,654.71	31.6%	(6)
USER FEES	\$686,009.67	\$813,672.00	-\$127,662.33	-15.7%	(9)
Total Income	\$12,564,943.79	\$12,131,132.00	\$433,811.79	3.6%	
Gross Profit	\$12,564,943.79	\$12,131,132.00	\$433,811.79	3.576%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$1,391,926.00	\$1,392,170.00	-\$244.00	0.0%	
EMPLOYEE BENEFITS	\$2,789,516.59	\$2,957,142.00	-\$167,625.41	-5.7%	(10)
FINANCE COSTS	\$30,095.40	\$99,901.00	-\$69,805.60	-69.9%	(7)
IMPAIRMENT OF RECEIVABLES	\$0.00	\$0.00	\$0.00		
MATERIALS AND SERVICES	\$4,601,836.51	\$3,773,208.00	\$828,628.51	22.0%	(4)
OTHER EXPENSES	\$109,591.57	\$135,080.00	-\$25,488.43	-18.9%	(1)
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$140,950.00	\$240,080.00	-\$99,130.00	-41.3%	(11)
Total Operating Expenses	\$9,063,916.07	\$8,597,581.00	\$466,335.07	5.4%	
Operating Profit	\$3,501,027.72	\$3,533,551.00	-\$32,523.28	-0.9204%	
(1) Below budget at this time					
(2) Timing					
(4) Related to extra expenses to be incurred					
(6) Increased activity					
(7) Timing					
(8) Timing					
(9) Invoicing not complete					
(10) Below budget at this stage due to contracting in parks and gardens					
(11) More capital works than predicted					

5.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemeteries - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

ROADS, FOOTPATHS, KERBS:

NORTH

Maintenance works undertaken when required during the month.
Unsealed road patrol grading – Springs Road, Friendly Beaches Road and Old Coach Road.

SOUTH

Maintenance works undertaken when required during the month.

WASTE TRANSFER STATIONS:

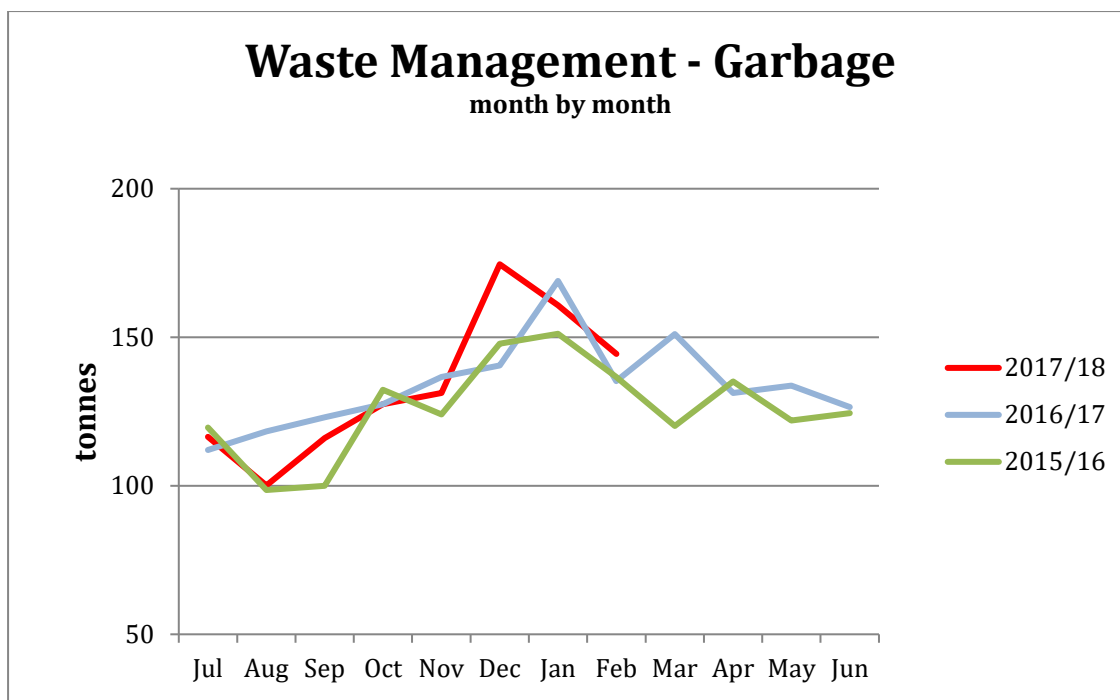
- All waste transfer stations are operating within prescribed EPA guidelines.
- The Tasmania Fire Service has now established an area adjacent the scrap steel stockpile at the Orford waste transfer station to store old abandoned cars as part of their accident rescue training.
- Scrap steel piles are currently being arranged to be collected from all sites.

GARBAGE, RECYCLING SERVICES:

- JJ Richards current waste management contract expires in September 2022.

<u>MONTH</u>	<u>BICHENO Collection & WTS</u>	<u>BICHENO WTS only</u>	<u>COLES BAY WTS only</u>	<u>SWANSEA WTS only</u>	<u>ORF-TRIA-CB- SW Collection & ORF WTS</u>	<u>ORFORD WTS only</u>	<u>TOTAL (tonnes)</u>
-	-	-	-	-	-	-	-
JULY '17	38.86	8.16	11.24	28.08	111.58	25.82	189.76
AUG	29.02	10.82	12.99	28.30	95.04	13.14	165.35
SEPT	43.48	18.78	15.70	29.92	130.88	39.52	219.98
OCT	50.68	22.64	16.10	37.50	121.52	22.04	225.80
NOV	48.54	18.83	16.74	34.62	120.18	18.64	220.08
DEC	76.32	38.27	33.70	52.20	141.28	39.21	303.50
JAN '18	57.38	21.28	40.48	55.86	145.00	20.31	298.72
FEB	51.22	18.46	30.40	43.48	126.76	15.11	251.86
MARCH							0.00
APRIL							0.00
MAY							0.00
JUNE							0.00
TOTALS	395.50	157.24	177.35	309.96	992.24	193.78	1875.05

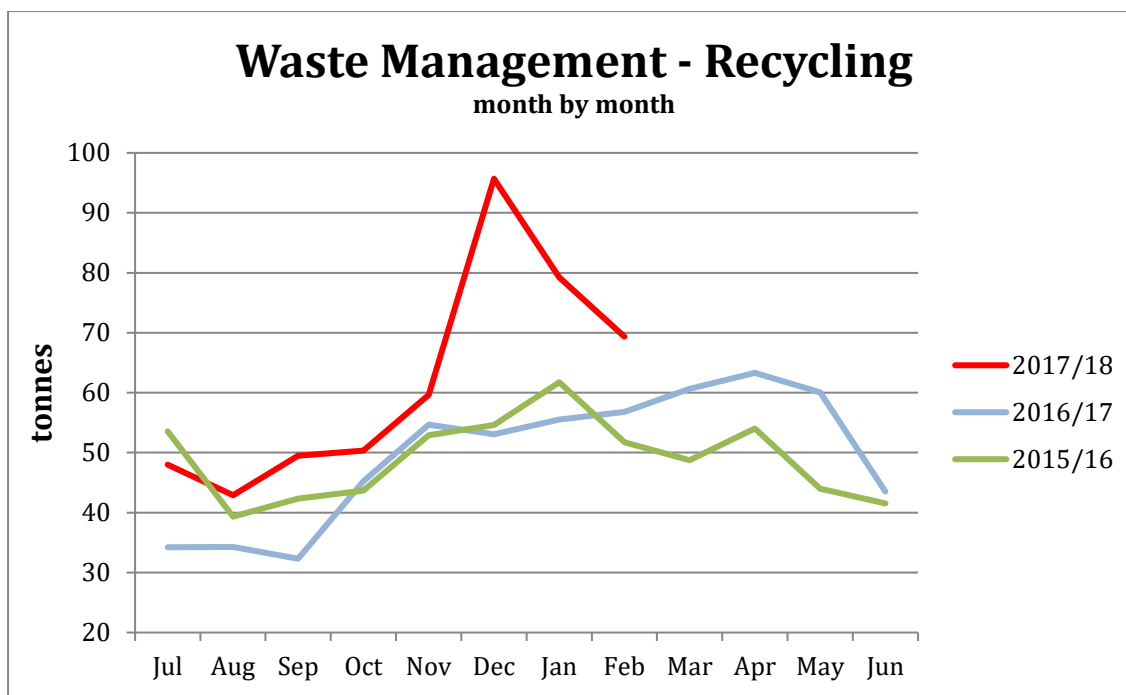
**Garbage deposited at transfer stations and transported to Copping landfill site (tonnes)
(includes kerbside collected waste)**



Kerbside garbage collected and transported to waste transfer stations: (tonnes)

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
JULY '17	2558	1250	2184	2066	1647	9705	116.46
AUG	1517	1085	2071	2120	1549	8342	100.11
SEPT	2058	1207	2222	2119	2066	9672	116.06
OCT	2337	1634	2348	2207	2101	10627	127.52
NOV	2476	1606	2476	2261	2119	10938	131.25
DEC	3171	2173	3238	2966	3000	14548	174.57
JAN '18	3008	2223	2918	2319	2931	13399	160.79
FEB	2730	1856	2665	2268	2515	12034	144.41
MARCH							
APRIL							
MAY							
JUNE							
TOTALS	19855	13034	20122	18326	17928	89265	1071.17

Kerbside Garbage Collected: Bin numbers



Kerbside recyclables collected and transported directly to Sorting Facility: (tonnes)

MONTH	BICHENO	COLES BAY	SWANSEA	TRIABUNNA	ORFORD	TOTAL BINS	TOTAL (tonnes)
JULY '17	594	598	569	642	762	3999	47.99
AUG	895	543	710	777	650	3575	42.90
SEPT	929	593	981	899	723	4125	49.50
OCT	1103	764	1051	714	891	4527	50.32
NOV	1126	795	1155	986	909	4971	59.65
DEC	1736	1296	1749	1490	1703	7974	95.69
JAN '18	1542	1056	1492	1036	1478	6604	79.25
FEB	1346	990	1250	1003	1191	5780	69.36
MARCH							
APRIL							
MAY							
JUNE							
TOTALS	9271	6635	8957	7547	8307	41555	494.66

Kerbside recyclables collected: Bin numbers

TOWN MAINTENANCE:

- Ongoing general maintenance is being carried out in all our town areas to ensure an acceptable level of overall presentation is maintained.
- Rubbish bin stands being replaced in Orford and Triabunna area.
- Additional bins placed at the Triabunna marina area to accommodate increased visitation.

PARKS, RESERVES, WALKING TRACKS, CEMETERY:

- Continuation of general maintenance within our townships and along the foreshore areas.

STORMWATER, DRAINAGE:

- Drainage pits and culverts cleaned in Orford and Spring Beach areas.
- Underground stormwater pipe issues are currently being addressed in Burgess Street, Bicheno. Sections of road are failing along the concrete pipe alignment and to determine the extent of damage a special pipe camera was utilised to view the inside of the pipe along its full length. It was found that the majority of the pipe joints over the 130 metre section have failed.
The stormwater line replacement will be listed in next year's draft budget.

BRIDGES, CULVERTS:

- Ongoing maintenance when required.
- Previous heavy rains have deposited a large amount of timber debris at the inlet of the double corrugated arch culverts at the Sandspit River crossing on Wielangta Road. A 20 tonne excavator with a log grab had to be utilised to remove the blockage so that road infrastructure is not damaged during future rain events.

EMERGENCY MANAGEMENT:

- One motor vehicle accident attended since last report. The two vehicle head-on collision was at the Wye River Bridge on the Tasman Highway at Swansea. No major injuries but traffic was delayed in both directions for quite some time.
- Members provided traffic management control at the recent Coles Bay Triathlon event.
- We have received 4 more cars for our road rescue training which are in the process of being collected by our volunteers.
- Training is continuing with our focus now turning towards flood and storm damage including working at heights.

Visit our website at www.swansea-ses.weebly.com

Kelvin Jones ESM, Unit Manager, Glamorgan Spring Bay SES Unit

2017–2018 CAPITAL WORKS UPDATE

- Gravel resheeting works have been undertaken along Old Coach Road Swansea from West Swan River heading west.
- The double driveway which is being used as a turn-around area opposite the Blackwater Disposal Station on the Esplanade in Swansea has been resurfaced with asphalt.
- Road reconstruction works along the last 11 kilometre gravel section of Wielangta Road will be recommencing in late March and programmed to be completed by the end of May. Conditions are very dry at the moment and establishing a reliable water supply south of Orford for the road works is a bit concerning.



Profit & Loss					
Glamorgan Spring Bay Council					
WORKS DEPARTMENT					
For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$271,052.37	\$717,280.00	-\$446,227.63	-62.2%	(1)
OTHER INCOME	\$129,186.74	\$139,521.00	-\$10,334.26	-7.4%	(2)
RATES AND CHARGES	\$1,126,024.11	\$1,115,603.00	\$10,421.11	0.9%	
SHARE OF GENERAL RATE	\$2,549,000.00	\$2,549,000.00	\$0.00		
USER FEES	\$78,088.25	\$70,186.00	\$7,902.25	11.3%	(7)
Total Income	\$4,153,351.47	\$4,591,590.00	-\$438,238.53	-9.5%	
Gross Profit	\$4,153,351.47	\$4,591,590.00	-\$438,238.53	-9.5444%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$931,420.00	\$931,480.00	-\$60.00	0.0%	
FINANCE COSTS	\$1,545.55	\$4,358.00	-\$2,812.45	-64.5%	(4)
EMPLOYEE BENEFITS	\$895,276.94	\$1,094,661.00	-\$199,384.06	-18.2%	(5)
MATERIALS AND SERVICES	\$833,821.58	\$1,120,748.00	-\$286,926.42	-25.6%	(6)
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$194,332.50	\$266,007.00	-\$71,674.50	-26.9%	(3)
Total Operating Expenses	\$2,856,396.57	\$3,417,254.00	-\$560,857.43	-16.4%	
Net Profit	\$1,296,954.90	\$1,174,336.00	\$122,618.90	10.4416%	
(1) Timing of receipt of grant re RTR					
(2) Timing of invoicing will adjust over time					
(3) Plant Hire used on capital works instead of expense					
(4) Minimal Dollars					
(5) Well below budget at this stage now in contractors					
(6) Well below budget at this stage-contractor invoices to come					
(7) Waste Transfer fees ahead of Budget					

5.3 Manager Regulatory Services, Mrs. Winny Enniss

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

Animal Control

Six (6) dogs were registered in February with 1008 YTD total. YTD, 15 dogs has been impounded, 62 infringements issued, 14 warnings given, 2 animals surrendered, no dogs seized and no dogs have been euthanized. There have been 4 lost dog calls and 16 complaints received YTD. This department is operating with the Regulatory Services Officer/Municipal Inspector only.

Engineering & Technical Services

This department provides general engineering and technical advice regarding development applications. The department currently consists of 1 contract engineer, with assistance from the Regulatory Services Officer.

Environmental Health

Three (3) food business registrations were renewed this month. No temporary food business registrations were issued for the month. YTD 1 place of assembly licence has been issued, 52 immunizations have been conducted and there are 20 suppliers of private water. There were 12 food business inspections carried out this month totalling 43 YTD.

This department consists of a permanent full time Health Administration Officer and a contract Environmental Health Officer with assistance from the Regulatory Services Officer conducting abatement inspections.

Statutory Building

Council received 19 applications for February and approved 15 applications. The building department currently consists of a permanent full time Building Administration Officer and 2 contractors, namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

Statutory Planning

Council received 21 applications in February and approved 19 applications. Six (6) applications were placed on section 54 for the month. There were 6 NPR applications for the month with 56 YTD (no permits required). The planning department consists of 1 permanent Manager Planning & Special Projects, one permanent part time Planning Administration Officer and a portion of the permanent Manager Regulatory Services. Other resources are contracted as required. Applications are being processed within the required timeframes.

An audit of all signs within the municipality has commenced in accordance with the endorsed recommendations of the *Signage Working Group*. The first informal letters giving options are scheduled to go out next month.

The new Interim Planning Scheme was declared by the Minister on 29th July 2015 and became operational from 5th August 2015. The new scheme and maps are available online at www.iplan.gov.au or you can go via Council's website at www.gsbc.tas.gov.au.

The Regulatory Services Department operates under strict timeframes dealing with a whole host of issues. Recently a letter of thanks was received acknowledging the efforts of staff and is copied below.

"I have recently completed a new house. I'd like to congratulate your staff for making it as easier process as possible. Unfortunately some councils seem determined to put barriers in the way of development, but Glamorgan Spring Bay were a pleasure to deal with. Nothing was too much trouble and all approvals etc were as quick and efficient as could be hoped for. In particular, Jane Wing, Jazmine Murray, Shane Wells and Bill Butler helped make the process as painless as possible. Once again, thanks."

Bendigo Bank

The Bendigo Bank Agency opened on 21st August 2013 and operates from the Regulatory Services Department. Four staff members are trained to perform the Agency requirements of the Bank. This month there were 117 deposits (948 YTD), 40 withdrawals (278 YTD), 11 transfers (73 YTD), 0 new account enquiries (0 YTD) and 26 general enquiries (137 YTD). There has been 1 day where no transactions/enquires have occurred for this financial year and this was due to computer problems.

PLANNING	MTD	YTD
Application Received	21	210
Applications Approved	19	189
Placed on Section 54	6	
Applications Refused		3
Applications Withdrawn		
NPR – No Permit Required	6	56
Visitor Accommodation Approvals	1	33
BUILDING		
Application Received	19	159
Applications Approved	15	147
ANIMAL CONTROL		
Dogs Registered	6	1008
Kennel Licences Issued/renewed		5
Dogs Impounded	1	15
Dogs Siezed		
Dogs Surrendered		2
Dogs Euthanized		
Warnings Issued	1	14
Complaints	1	16
Infringements	1	62
Lost Dog calls	1	4
Other		5
ENVIRONMENTAL HEALTH		
Immunisations		52
Food Business Registrations	3	103
Temporary Food Business Registrations		11
Food Business Inspections	12	43
Place of Assembly Licences		1
Environmental Nuisances		
Abatement Notices		15
Notifiable Diseases		1
Recreational Water Sampling	5	15
Suppliers of Private Water		20
Water Carriers	1	3
Regulated System Registration		2
Major Incidents notified to DPIPWE		
BENDIGO BANK		
Deposits	117	948
Withdrawals	40	278
Transfers	11	73
New Accounts		
Other	26	137
No of days whereby no transactions/enquiries carried out		1

APPLICATIONS RECEIVED AND APPROVED FOR February 2017

Type: D – Discretionary P – Permitted E – Exempt NPR – No permit required

Planning DA No	Type	Location	Description	Status	Received	Resolved
15156	D	Crown land below Esplanade West & Melbourne Street, Triabunna	Public Shelter	Approved		27-02-18
17245	D	1 Aqua Sands Drive, Swansea	Multiple Dwellings	Approved		19-02-18
17304	D	96 Gordon Street, Swansea	Dwelling & Outbuilding	Approved		08-02-18
17305	D	13 Van Leeuwen Crescent, Spring Beach	Two Outbuildings	Approved		05-02-18
18001	D	Earlham Road, Rheban	Dwelling & Outbuilding	Approved		05-02-18
18003	D	22 Denison Court, Bicheno	Outbuilding	Approved		18-02-18
18006	P	12 Swanwick Drive, Coles Bay	Change of use to visitor accommodation	Approved		01-02-18
18010	D	13 Cathcart Street, Swansea	Dwelling & Outbuilding	Approved		15-02-18
18011	D	62A Bernacchi Drive, Orford	Dwelling	Approved		15-02-18
18015	NPR	21a Boyle Street, Triabunna	Outbuilding (container)	Approved		06-02-18
18019	NPR	8 Esplanade, Orford	Addition to Dwelling	Approved	01-02-18	20-02-18
18020	P	1/3 Old Convict Road, Orford	Addition to Dwelling	Approved	05-02-18	19-02-18
18021	NPR	5 Meredith Court, Swansea	Addition to Dwelling (Deck)	Approved	02-02-18	20-02-18
18022	D	22 Erica Street, Orford	Outbuilding	In Progress	06-02-18	
18023	NPR	6 French Street, Orford	Dwelling	Approved	8-02-18	20-02-18
18024	D	Tasman Highway, Swansea	Solar panels & battery storage	In progress	08-02-18	
18025	NPR	Lot 7 Douglas Street, Bicheno	Outbuilding	Approved	13-02-18	20-02-18
18026	NPR	67 Swanwick Road Coles Bay	Dwelling & Outbuilding	Approved	13-02-18	20-02-18
18027	P	14 Sea Eagle Drive, Bicheno	Change of use to visitor accommodation	In progress	14-02-18	
18028	D	7 Freycinet Court, Swansea	Dwelling & Outbuilding	In progress	13-02-18	
18029	D	318 Rheban Road, Spring Beach	Dwelling	In progress	19-02-18	
18030	D	6 Aqua Sands Drive, Swansea	Multiple Dwellings (2)	In progress	16-02-18	
18031	P	1046 Dolphin Sands Road, Swansea	Outbuilding	In progress	23-02-18	

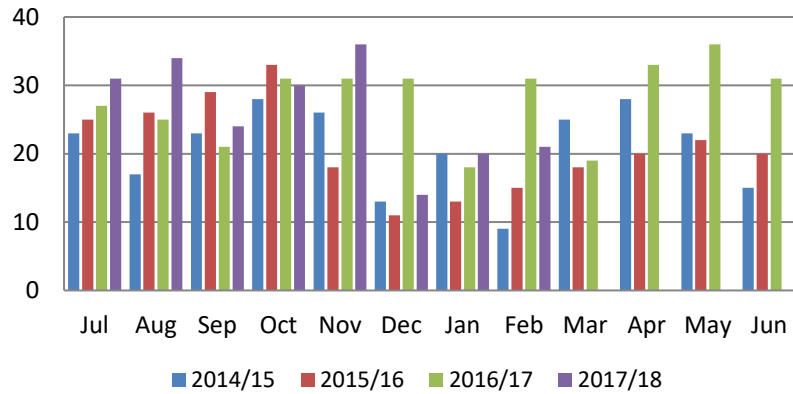
18032	P	346 Dolphin Sands Road, Swansea	Addition to Dwelling	In progress	26-02-18	
18033	P	1319 Wielangta Road, Rheban	Addition to outbuilding & dwelling	In progress	26-02-18	
18034	D	41 Harveys Farm Road, Bicheno	Addition to Dwelling & new outbuilding	In progress	27-02-18	
18035	NPR	46 Gordon Street, Bicheno	Addition to dwelling & new outbuilding	In progress	22-02-18	
18036	NPR	2 Gordon Heights, Bicheno	Outbuilding (Carport)	In progress	27-02-18	
18037	D	22 River & Rocks Road, Coles Bay	Dwelling & Outbuilding	In progress	27-02-18	

SUBDIVISIONS SA No					
17010	139 Saltworks Road, Little Swanport	Subdivision into three lots	Approved		19-02-18
17027	130 Spring Vale Road & 56 Glen Gala Road, Cranbrook	Boundary Adjustment	Approved		05/02/18
17030	22 Fraser Street, Bicheno	Subdivision into two lots	Approved		01-02-18
18003	334 Rheban Road, Spring Beach	Subdivision into eleven lots	In Progress	19-02-18	
18004	16 Chadwin Ave, Bicheno, 5 Jetty Road, Bicheno	Boundary Adjustment	In progress	19-02-18	

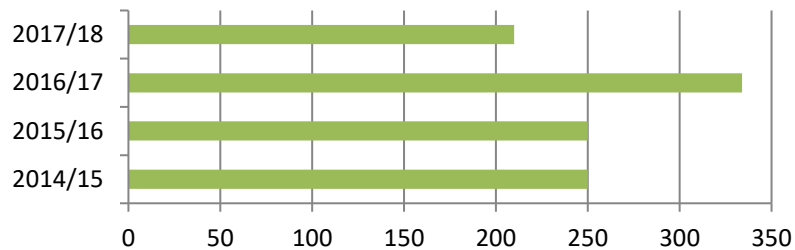
BUILDING BA No					
17199	24 Harold Street, Coles Bay	Studio, Shed, retaining walls	Approved		26-02-18
17220	308 Dolphin Sands Road, Swansea	Plumbing only – septic tank replacement	Approved		16-02-18
17224	3 Sandbar Place, Coles Bay	Dwelling	Approved		07-02-18
17229	66 Alma Road, Orford	Outbuilding	Approved		28-02-18
18008	71 Cambria Drive, Dolphin Sands	Dwelling & Deck	Approved		05-02-18
18009	46 West Shelly Road, Orford	Dwelling alterations & additions	Approved		01-02-18
18010	298 Rheban Road, Spring Beach	Plumbing only – septic tank replacement	Approved		05-02-18
18011	48 Cambria Drive, Swansea	Alterations & additions to dwelling	In progress	06-02-18	
18012	4 Esplanade, Orford	Addition to Dwelling	Approved	07-02-18	13-02-18

18013	12 Barrett Ave, Bicheno	Plumbing only	Approved	08-02-18	15-02-18
18014	4 Garnet Ave, Coles Bay	Café & Accommodation Unit	In progress	13-02-18	
18015	23 Jetty Road, coles Bay	Outbuilding	In progress	13-02-18	
18016	14 Charles Street, Orford	Alterations & additions to dwelling	Approved	13-02-18	16-02-18
18017	2 Vicary Street, Triabunna	Alterations & additions to dwelling	Approved	13-02-18	16-02-18
18018	6 Noyes Street, Swansea	Alterations & additions to dwelling	Approved	13-02-18	16-02-18
18019	9 Rose Street, Bicheno	Dwelling & outbuilding	Approved	14-02-18	20-02-18
18020	32 Old Spring Bay Road, Swansea	Dwelling	Approved	15-02-18	20-02-18
18021	30 Suncoast Drive, Bicheno	Outbuilding	In progress	15-02-18	
18022	12990 Tasman Highway, Swansea	Dwelling	Approved	19-02-18	28-02-18
18023	14 Nailer Ave, Bicheno	Building Certificate	In progress	20-02-18	
18024	5602 Tasman Highway, Buckland	Plumbing Only – upgrade septic tank	In progress	21-02-18	
18025	7 Royle Avenue, Coles Bay	Plumbing Only – upgrade septic tank	In progress	22-02-18	
18026	349 Harveys Farm Road, Bicheno	Outbuilding	In progress	27-02-18	
18027	101 Sally Peak Road, Buckland	Plumbing only	In progress	27-02-18	
18028	6 Howells Place, Triabunna	Plumbing only	In progress	28-02-18	
18029	17 Chadwin Ave, Bicheno	Dwelling	In progress	28-02-18	

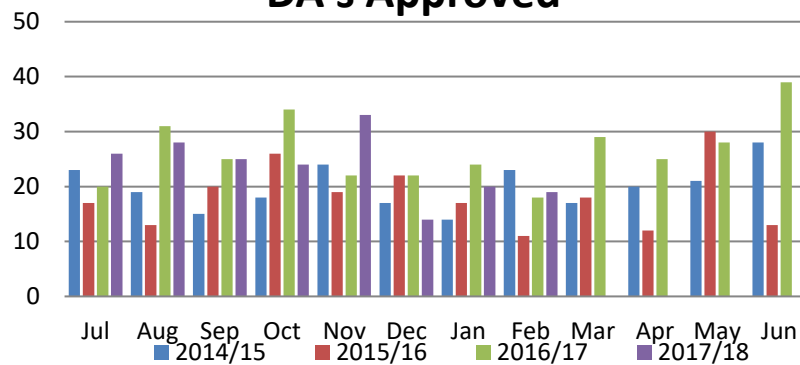
DA's Received



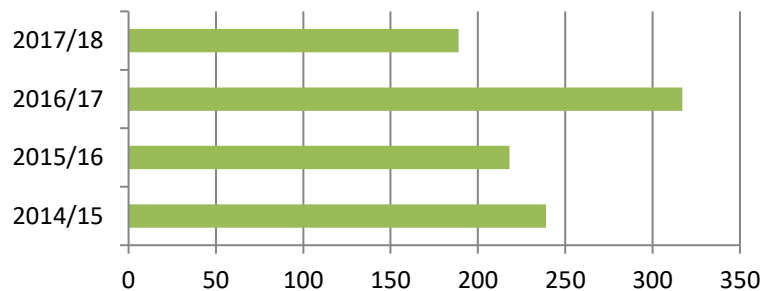
DA Received Financial Year Totals

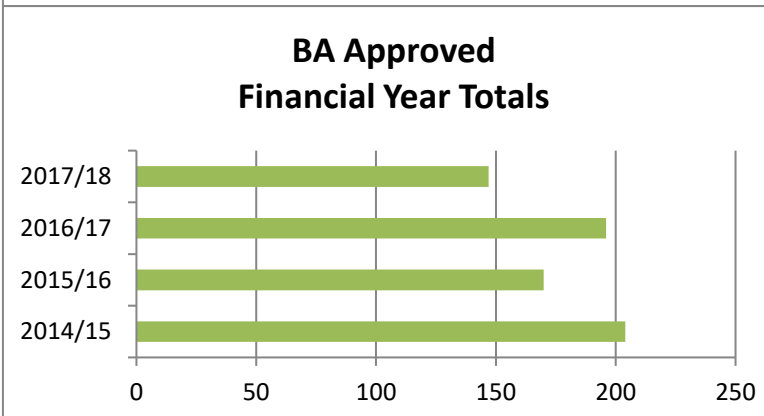
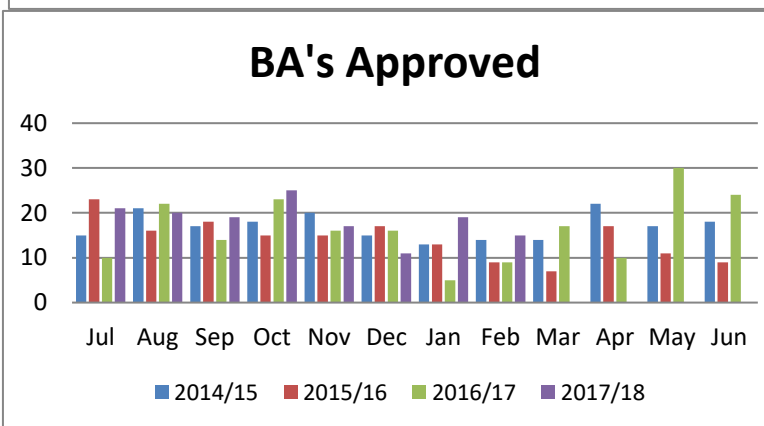
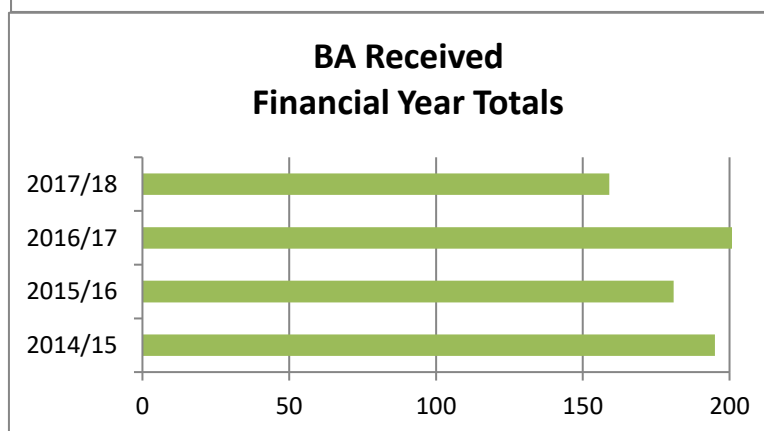
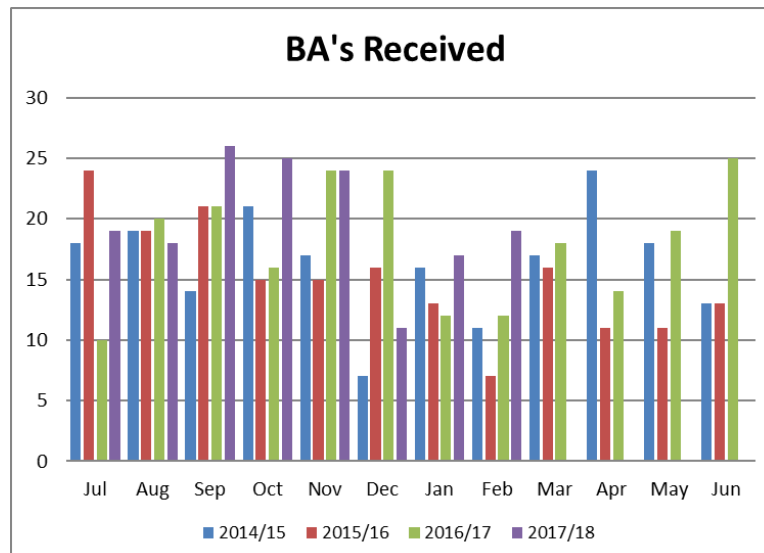


DA's Approved



DA Approved Financial Year Totals







Profit & Loss					
Glamorgan Spring Bay Council					
REGULATORY SERVICES					
For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
CONTRIBUTIONS	\$61,683.14	\$37,850.00	\$23,833.14	63.0%	(1)
OTHER INCOME	\$12,268.46	\$14,086.00	-\$1,817.54	-12.9%	(1)
RATES AND CHARGES	\$83,048.50	\$82,820.00	\$228.50	0.3%	
SHARE OF GENERAL RATE	\$322,000.00	\$322,000.00	\$0.00	0.0%	
STATUTORY FEES AND FINES	\$290,983.80	\$218,541.00	\$72,442.80	33.1%	(2)
USER FEES	\$8,956.36	\$13,710.00	-\$4,753.64	-34.7%	(3)
Total Income	\$778,940.26	\$689,007.00	\$89,933.26	13.1%	
Gross Profit	\$778,940.26	\$689,007.00	\$89,933.26	13.0526%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$15,320.00	\$15,320.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$404,384.84	\$316,547.00	\$87,837.84	27.7%	(4)
FINANCE COSTS	\$0.00	\$1,200.00	-\$1,200.00	-100.0%	
MATERIALS AND SERVICES	\$303,025.83	\$215,137.00	\$87,888.83	40.9%	(5)
Total Operating Expenses	\$722,730.67	\$548,204.00	\$174,526.67	31.8%	
Net Profit	\$56,209.59	\$140,803.00	-\$84,593.41	-60.0793%	
(1) Public Open Space & subdivision contrlbutions above budget					
(2) Related to increased activity					
(3) Below budget timing					
(4) Will level out over time and increased activity refer income					
(5) Timing issues and related to increased activity					

5.4 Manager Community Development & Administration – Mrs. Lona Turvey

Community Development & Administration Services

Support for East Coast Businesses

State Growth will be presenting a free forum for local business operators to promote the Tasmanian Government's free services and programs available to assist small businesses.

The forum will be held on **Wednesday, 18th April, 2018** from 6.15 pm – 7.45 pm at Gallery Art Spaces.

Well-known Tasmanian business person, **Wendy Kennedy**, will be one of the guest speakers and will provide tips on running a successful business.

Festival of Voices Coastal

The opening night of Festival of Voices Coastal 2018 will be held in the **Tasmanian Bushland Garden** at Buckland on Friday evening, 29th June.

Guest artists will be **Frank Sultana** and **Mental As Anything**.

Events will be held along the East Coast over that weekend.

The National Boys Choir of Australia

The National Boys Choir of Australia will be performing at the **Triabunna Community Hall** on **Tuesday, 25th** and **Wednesday 26th September**.

The choir was founded in 1964 and has established itself as one of Australia's finest treble choirs.

The choir is made up of approximately 200 boys aged between 7 – 15, commencing with a 2 year training period before moving into the Performing Choir.

Repertoire includes music ranging from early motets through to contemporary commissioned works and fully staged children's operas, as well as musical comedy, art songs and folk songs from around the world.

Forty-two (42) boys will be coming to Tasmania and will also be performing in Launceston and Hobart, including Government House.

The choir performed at Orford in 2013 and attracted more than 200 people to the performance.

COMMUNITY SMALL GRANTS PROGRAM

NAME	DONATED	COUNCIL MINUTE
Bayview Bush Babies Inc.	2,000	112/17
Triabunna District School Parents & Friends Association – Flower and Craft Show	500	139/17
Swansea Community Christmas Parade Group	1,000	
Freycinet Association Inc.	1,000	150/17
Swansea Primary School	1,000	22/18
Total	5,500	



Profit & Loss					
Glamorgan Spring Bay Council					
COMMUNITY DEVELOPMENT AND ADMINISTRATION					
For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$0.00	\$0.00	\$0.00		
OTHER INCOME	\$22,350.82	\$3,600.00	\$18,750.82	520.9%	(1)
SHARE OF GENERAL RATE	\$546,008.00	\$546,008.00	\$0.00	0.0%	
Total Income	\$568,358.82	\$549,608.00	\$18,750.82	3.4%	
Gross Profit	\$568,358.82	\$549,608.00	\$18,750.82	3.4117%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$20,320.00	\$20,320.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$237,372.54	\$266,903.00	-\$29,530.46	-11.1%	(2)
MATERIALS AND SERVICES	\$57,776.10	\$77,854.00	-\$20,077.90	-25.8%	(3)
Total Operating Expenses	\$315,468.64	\$365,077.00	-\$49,608.36	-13.6%	
Operating Profit	\$252,890.18	\$184,531.00	\$68,359.18	37.0448%	
(1) Unexpected Income					
(2) Below budget at this stage					
(3) Below budget at this stage					

5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

Public Amenities and Buildings:

- General building maintenance to all buildings is carried out when required.
- **Swansea Loo with a View**
Preliminary plans for the Swansea 'Loo with a View' toilet facility at Jubilee beach have been finalised. The Development Application has been approved and the project has Planning Permission. Engineering specifications and construction details are now finalised for the construction phase. Building and plumbing permits are being certified by the Building Surveyor.
- **Orford Community Hall**
Planning and Building permits for the proposed extension and new toilet facility for the Orford Community Hall are now in place. Construction will start shortly with an expected completion by July 2018.
- **Triabunna Wharf Toilet block**
Construction of the temporary toilet block at the Triabunna Wharf is complete. The facility has a timber access landing that will be re-located with the toilet block to the boat ramp when a new tourist facility and ferry terminal is built. The new toilet block has a disabled access unisex toilet and three standard unisex toilets, all with vanity basins.

Council Buildings			
Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Service Buildings	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	12	Change Rooms	2
		Club Rooms	4
		Pavilion	1
		Playing Surface (Tennis)	1
		Misc. Structures	4
Public Toilets	18	Toilets	18
Shelters & Monuments	14	Monuments	1
		Public Shelters	13
Waste Management Facility	4	Buildings & Sheds	4
Total Buildings Listed	91		91

MARINE INFRASTRUCTURE:

Boat Ramps and Jetties:

- General maintenance is carried out on Council owned boat ramps and jetties.
- **All Boat Ramps**
Glamorgan Spring Bay Council's Natural Resource Management team have cleaned all the public boat ramps in the Municipality ready for the summer period. They have used the high-pressure steam cleaner to remove and reduce the algae growth so they will not be slippery and dangerous.
- **Swansea Swan River Road Boat Ramp**
Council is working with MAST to design a replacement loading jetty at the Swan River boat ramp North of Swansea. Once a design has been decided and costed, Council will apply for funding through the Recreational Boating Fund. Applications close for this at the end of March 2018.
The existing ramp jetty is badly weathered and constantly needing repair.

Triabunna Wharf and Marina:

- Ongoing general maintenance and inspections are carried out as required.
- Council is installing two new tour boat berths adjacent to the new ferry terminal. This forms part of the project to accommodate the new Navigators' ferry "Osprey" as well as catering for other tour boats in the Triabunna Marina. A large loading platform is also being installed at the ferry terminal.
- The Council is currently working on a parking plan to maximise the available areas for parking. Council is installing traffic calming measures to maximize safety around the marina and wharf complex.

Prosser River:

- **Prosser River Stabilisation Project**
The Prosser River Stabilisation Project is almost finished and has been open for the summer. There is still some work to be done and this will now take place in April 2018 due to the bird-nesting season limiting access to the site. These works will include completion of the training walls, re-nourishment of Raspins Beach and final clean up around the site.



Council Marine Infrastructure	
Public Boat Ramps throughout Municipality	14
Fishing Boats paying yearly fee at the Triabunna Wharf	3
Marina Berths occupied by Commercial Fishing Boats (Triabunna)	34
Marina Berths occupied by Recreational Boats (Triabunna)	63
Marina Berths occupied by Ferries or Tour Boat operators	3
Waiting list for Large Commercial Fishing Boat Berths (Triabunna)	4
Waiting list for Recreational Boat Berths (Triabunna)	16
Available Small Boat Berths (Triabunna)	8



Profit & Loss					
Glamorgan Spring Bay Council					
BUILDINGS AND MARINE INFRASTRUCTURE					
For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$1,152,621.00	\$1,247,127.00	-\$94,506.00	-7.6%	(3)
OTHER INCOME	\$996,493.43	\$12,200.00	\$984,293.43	8068.0%	(1)
SHARE OF GENERAL RATE	\$146,632.00	\$146,632.00	\$0.00	0.0%	
USER FEES	\$236,794.63	\$294,486.00	-\$57,691.37	-19.6%	(2)
Total Income	\$2,532,541.06	\$1,700,445.00	\$832,096.06	48.9%	
Gross Profit	\$2,532,541.06	\$1,700,445.00	\$832,096.06	48.934%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$191,298.00	\$191,298.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$91,350.55	\$88,791.00	\$2,559.55	2.9%	
FINANCE COSTS	\$43,718.60	\$69,943.00	-\$26,224.40	-37.5%	(4)
MATERIALS AND SERVICES	\$1,266,405.88	\$138,119.00	\$1,128,286.88	816.9%	(1)
Total Operating Expenses	\$1,592,773.03	\$488,151.00	\$1,104,622.03	226.3%	
Net Profit	\$939,768.03	\$1,212,294.00	-\$272,525.97	-22.4802%	
(1) Revenue offset with expenditure					
(2) Not fully charged as yet					
(3) Timing					
(4) Timing					

5.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

Programs and Projects

Continue to support integrated catchment management through the Catchments to Coast (C2C) program and the implementation of catchment management plans.

Catchment plans

Dr Nicky Meeson is working on the review of the draft Prosser Catchment Plan in consultation with the relevant stakeholders.

Bushwatch

Illegal firewood harvesting

Ongoing participation in the working group to progress this issue. A key site at Buckland that is regularly targeted by illegal firewood collectors will be surveyed to determine the extent of timber being removed along with evidence of relevant legislation breaches.

Catchments To Coast

Due to Federal Government requirements, this financial year's NRM South funded projects are required to be completed by the end of March, meaning it has been a busy month for all staff involved in these projects.

NRM South funded weed control (primarily gorse) at Moulting Lagoon is in process across land tenure and will be completed by the end of March.

Threat abatement in the form of weed control (primarily gorse) to protect *Eucalyptus ovata* – *Callitris oblonga* forest is underway in the Swan Apsley Catchment and will be completed by the end of March. This forest community is listed as threatened under Commonwealth legislation and *Callitris oblonga* is listed as a threatened species under State and Commonwealth legislation.

Fencing to protect saltmarsh from the impacts of stock and vehicles is underway at Moulting Lagoon Ramsar Wetland. Saltmarsh is listed as a threatened vegetation community under Commonwealth legislation.

The Catchments to Coast Co-ordinator attended the post-shorebird breeding season South East Regional Shorebird Alliance meeting at Sorell Council.

The Denison Beach Shorebird Project is in process in partnership with CLS and PWS. This has comprised a partnership mail-out to property owners in the Denison Beach area consisting of a letter, two page newsletter and survey. Surveys have been returned and will be used to inform the development of a local area action plan.

The Catchments to Coast Coordinator and NRM Officer attended a Riparian Rehabilitation Workshop at Malahide near Fingal. This workshop was facilitated via the Agricultural Landscape Rehabilitation Scheme. It was an excellent opportunity to learn from experts in the field about the 'whys, hows and pitfalls' of riparian rehabilitation and revegetation including the importance of riparian rehabilitation, riverbank stabilisation, associated fencing, erosion prevention and mitigation, and what is being done elsewhere in Tasmania in regards to riparian rehabilitation.

Continue to implement the GSB Weed Management Plan.

Response to requests for advice and support around weed issues is ongoing. Reports of Chilean Needle Grass infestations has been followed up with samples being sent through to the Tasmanian Herbarium.

Additional priority weed control work along the State Growth network in the municipality is underway.

Continue to be involved in and seek funding/resources from regional, state and national NRM programs.

Ongoing

NRM South funding will be used to replace a very old, deteriorated Coastcare interpretation sign at the first walking track to the beach off Cambria Drive (Dolphin Sands).

The Tasmanian Bushfire Mitigation Grant project *Building upon Community Bushfire Preparedness in Dolphin Sands and Great Oyster Bay Estate* is now complete.

A grant application was submitted for the Inspiring Australia Science Engagement Program. The project proposal is titled the 'Science Stories VR Roadshow'. The aim of the project is to bring science storytelling via virtual reality experiences to three locations, Orford/Triabunna, Swansea and Bicheno. The grant was successful although the amount offered was less than requested. The terms have been accepted and the plan is to organise the roadshows for the July school holidays.

Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums.

Ongoing including participation in the statewide planning scheme as it relates to the management of natural resources.

Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives.

GSB NRM Committee meeting no.59 will be held on Wednesday 9th May 2018 in Swansea. The Committee's Landcare Tasmania membership has been renewed.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association (DSRA), the Swanwick Association, Friends of Triabunna Reserves, the Bushland Gardens Committee and the Orford Community Group (OCG) as well as individual volunteers.

Friends of Freycinet approached us to ask for support for their application to the Tasmanian Community Fund for a grant to establish a lookout structure at Friendly Beaches. Council and the NRM Committee were able to provide letters of support for this proposed project. The Friends of Freycinet are an invaluable, long running volunteer group in GSB and we wish them well with their grant application and hope they are successful.

Attended the Orford Primary School Twilight Fair with a stall promoting the Cat Tracker Project and responsible dog management.

Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPWE, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.

Ongoing follow up with a number of agencies regarding weed issues and management for special values.

At the request of the State Government's Save the Tasmanian Devil Program Roadkill Project team, we have circulated Project information to our local newsletters for consideration for publication, as well as including it in SeaSpeak. The information includes FAQ about the Project and a map specific to Glamorgan Spring Bay showing roadkilled devils from 2012 – present. It is hoped that this will raise awareness within the municipality about the Save the Tasmanian Devil Program Roadkill Project.

Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan (CCCAP).

Communities and Coastal Hazards Project

The working group agreed to the attached Terms Of Reference. The working group will meet quarterly to progress actions to this end.

Cities Power Partnership

Draft pledges were submitted to council. Key actions and timelines to deliver the pledges to be submitted at a later date, following a request from Council.

Continue support for annual community events such as National Tree Day, Clean Up Australia Day, Tidy Towns as well as other markets, festivals and school activities.
Ongoing.

Currently working with Triabunna District School to set up Terracycle oral care and beauty products recycling as a Student Representative Council project as well as battery recycling collection at the school office.

Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles.
Ongoing input into Development Applications as required.

Continue participation and development of sustainability initiatives, in particular energy use, sustainable waste management, community gardens, both for Council and the community.

The Regional Climate Change Initiative 'Southern Tasmanian Bulk Purchase' project finished on March 14. A report will be provided by Sustainable Living Tasmania soon which will enable the success of the scheme for GSB residents to be assessed. The report will be presented to council when it is received. The full Battery Recycling bucket at The Triabunna Council Office has been collected and an empty bucket left as a replacement. There is no charge to deposit batteries for recycling and any members of the public as well as council staff are encouraged to make use of the scheme. More collection points will be made available in the next weeks.

Correspondence has been received from JJ Richards in response to a request from GSBC that collection services be provided for commercial quantities of cardboard. JJ Richards are working on a proposal which will most likely involve installing cardboard collection capacity at the Waste Transfer Stations with the possibility of providing services for individual businesses in the future. Full proposal has not yet been received although communication is ongoing.

Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.
Ongoing

Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of vegetation management plans for reserves in each town.
Ongoing.

Native Flora and Fauna plans have developed for small areas of reserves that were not picked up in the current plans. Sites for National Tree Day events are being prepared.

Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans.
Ongoing.

Research into the establishment of the Pulchella Community Nursery is ongoing.

Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible.
Ongoing

Communities and Coastal Hazards In Glamorgan Spring Bay

WORKING GROUP Terms of Reference

Background:

The Community and Coastal Hazards Report (the Report) provides a first pass assessment focused on coastal hazards in Triabunna and Orford and is designed to stimulate further conversations around adaptation to identified coastal hazards.

The Report provides a high level risk assessment of the study area to determine the areas and assets vulnerable to the impacts of coastal hazards, particularly coastal inundation and erosion, present now until 2050.

In light of the Report a Working Group has formed involving the key stakeholder agencies who will be impacted by the coastal hazards

Objectives:

To work collaboratively to progress the recommended actions identified in the Local Area Report – Orford and Triabunna.

To work collaboratively to develop a strategic response to coastal hazards within the Glamorgan Spring Bay Municipality.

Membership:

Participation includes but not limited to:

Glamorgan Spring Bay Council
Taswater
Department of State Growth
Department of Premier and Cabinet Climate Change Office
Marine and Safety Tasmania
Parks and Wildlife Service
Crown Land Services

Frequency and duration of meetings:

Meetings to occur on a quarterly basis or as required.



Profit & Loss					
Glamorgan Spring Bay Council					
NRM					
For the month ended 28th February 2018					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$55,525.00	\$46,664.00	\$8,861.00	19.0%	(1)
OTHER INCOME	\$3,038.91	\$800.00	\$2,238.91	279.9%	(6)
SHARE OF GENERAL RATE	\$237,104.00	\$237,104.00	\$0.00	0.0%	
USER FEES	\$19,560.00	\$0.00	\$19,560.00		(5)
Total Income	\$315,227.91	\$284,568.00	\$30,659.91	10.8%	
Gross Profit	\$315,227.91	\$284,568.00	\$30,659.91	10.7742%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$10,984.00	\$10,984.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$201,229.69	\$174,530.00	\$26,699.69	15.3%	(4)
FINANCE COSTS	\$0.00	\$0.00	\$0.00		
MATERIALS AND SERVICES	\$6,053.57	\$4,420.00	\$1,633.57	37.0%	(3)
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$6,225.00	\$4,800.00	\$1,425.00	29.7%	(2)
Total Operating Expenses	\$224,492.26	\$194,734.00	\$29,758.26	15.3%	
Net Profit	\$90,735.65	\$89,834.00	\$901.65	1.0037%	
(1) Grant received in advance					
(2) Extra weed spraying					
(3) Includes carry over from last year					
(4) Related to extra grants					
(5) Private works State Growth					
(6) Minimal Dollars					

Recommendation:

That the Management Reports be received and noted.

6. Minutes of Section 24 Committees

COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

- 1. Triabunna Recreation Ground Advisory Committee Minutes – 8 February, 2018**
- 2. NRM Special Committee Meeting Minutes – 14 February, 2018**
- 3. Orford Community Hall Committee Minutes – 21 February, 2018**
- 4. Marine Infrastructure Committee Minutes (Draft) – 26 February, 2018**
- 5. Triabunna Community Hall Committee Minutes – 7 August, 2017**
- 6. Triabunna Community Hall Committee Minutes – 20 November, 2017**

David Metcalf
General Manager

6.1 Triabunna Recreation Ground Advisory Committee Minutes – 8 February, 2018

GLAMORGAN SPRING BAY COUNCIL

Section 24 Advisory Committee Meeting
Triabunna Recreation Ground

MINUTES

MEETING HELD – *Thursday 8th February, 2018 - Triabunna Recreation Ground*

MEETING OPENED: 5.40 pm

PRESENT: Tony Pollard – Manager Works', Steve Davies, Phil Giffard, Jan Sweet

APOLOGIES: Chris Chapman, Neil Edwards, Councillor Britt Steiner, Jim Walters

ABSENT:

CONFIRMATION OF LAST MINUTES: (6th December , 2017)

Moved: Phil Giffard

Seconded: Steven Davies

CORRESPONDENCE IN:

- Letter from Sharon Gray on behalf of Triabunna Football Club re: insurance cover for TFC trophy cabinet & contents
- Inventory list and costing of contents & building for Recreation Club Room submitted by Keith Pyke, (Treasurer) on behalf of Triabunna Football Club.
- Letter from TasWater to Tony Pollard – Manager Works' re: water leak notification for recreation ground.

CORRESPONDENCE OUT: Nil

MATTERS ARISING FROM PREVIOUS MINUTES

- Steven Davies had made enquiries regarding costs to replace existing goal posts. Approx \$12,000 for permanent posts, \$30,000 for removable goal posts. Phil Giffard to contact other clubs (who no longer participate in football) and enquire as to whether they would consider selling their goal posts.
- Steven Davies reported that new sprinkler system has been installed on oval and is working well. Steven advised that fine tuning of new system may have contributed to TasWater's notification to Council. Tony Pollard – Works' Manager accepted explanation.

TREASURERS REPORT

Opening Balance	\$	71,955.28
Income	\$	000.00
Expenditure	\$	1,651.00
Closing Balance	\$	70,304.28

Moved: Steven Davies

Seconded: Phil Giffard

NEW BUSINESS

- Jan Sweet to send letter of thanks to Stephen (Barney) Bluett of Barney's Digger Hire and Neil Edwards for their donation of labour, equipment and materials for installation and maintenance of new sprinkler system.
- Jan Sweet to acknowledge letters from Sharon Gray and Keith Pyke from Triabunna Football Club.
- It was passed at meeting to accept plans drawn by Gary Reed Building Design dated 2.2.18 to enable lodgement of application for a building permit. Moved. Phil Giffard. Seconded Steven Davies.
- Following the recent theft of a substantial amount of alcohol from the Recreation Rooms, a new key system is to be implemented. Tony Pollard to contact current master key company. John Alomes and Chris Chapman to be asked as to number of keys needed for Junior Football. It was suggested that new keys to be signed out and returned to Tony Pollard at end of each sporting season.
- Phil Giffard to contact Adrian O'Leary – Marine Infrastructure & Building Manager and request that a slide bolt be installed on door of visiting (football) teams change room door and if security cameras can be installed on the 3 exit doors of the Club rooms.

NEXT MEETING

Wednesday 14th March, 2018 at 5.30 pm at Recreation Ground.

There being no further business, the meeting was declared closed at 7.05 pm.

Confirmed **Date**

Chairperson

6.2 NRM Special Committee Meeting Minutes – 14 February, 2018

GSBC NRM Special Committee Meeting # 58 Minutes

Triabunna Recreation Room
Wednesday 14th February 2018, 10:30am.

1.0 PRESENT

David Tucker (Chair), Mel Kelly (GSBC Manager Natural Resources), Cynthia Maxwell-Smith (GSBC Sustainability Officer), Terry Higgs (Catchments to Coast Coordinator), Nicky Meeson (GSBC Biodiversity Officer), Rosie Jackson (GSBC NRM Administration), Deputy Mayor Cheryl Arnol, Kath Hitchcock (PWS Triabunna Field Centre), Annie Browning (ECPA), Gary Stoward (Dolphin Sands), Alan Morgan (Coles Bay), Tim Stephens (Tassal), Hayden Dyke (Oyster Bay Oysters), Rose Jarvis (Bicheno), Leigh Castle (Fisherman), Amanda Brooks (GSBC Weeds Officer), Derek Madsen (*Banwell*).

The Chair welcomed new members Tim, Hayden, and Leigh to the Committee and invited them to introduce themselves.

Guests: Scott Williams (Tasmanian Irrigation), Jarrah Vercoe (Biosecurity Tasmania).

2.0 APOLOGIES

Judy Broadstock (Bicheno), Jane Wing (Orford Community Group), Keith Davis (NRM South), Diana Nunn (Coles Bay), Steve Heggie (PWS Freycinet).

3.0 APPOINTMENT OF CHAIR AND VICE CHAIR

Following Chair Bertrand Cadart's resignation from Council due to serious illness, David as Vice Chair acted as Chair for the November Committee meeting. A letter was sent to Bertrand from the Committee and David read out Bertrand's response.

As per the Committee's Terms of Reference, an election for the position of Chair is held at the first meeting each year.

David vacated the Chair. Mel called for nominations for the position of Chair.

David nominated Cheryl for the position of Chair. Rose seconded the nomination. Passed unanimously.

Alan nominated David for the position of Vice Chair. Gary seconded the nomination. Passed unanimously.

Cheryl took the Chair.

4.0 CONFIRMATION OF PREVIOUS MINUTES

Confirmation of previous minutes from GSB NRM Committee meeting no. 57:

Moved: David **Seconded:** Derek *Carried unanimously.*

5.0 MATTERS ARISING FROM THE MINUTES OF LAST MEETING

Send a thank you letter to Bertrand Cadart: Done.

Invite DPIPWE's Nasella Project Officer to attend a future Committee meeting: Done, attending today as a guest speaker.

Write a letter to the GM and PWS requesting an update on the Coles Bay slipway: Mel advised that this was not required as Steve Heggie was able to progress the audit report. However, there are still some outstanding actions that Mel will follow up with Steve and relevant Council officers.

Contact DPIPWE, TasWater and Tasmanian Irrigation regarding a meeting about Swansea water and the Swan River, and attending a Committee meeting: Mel advised that a Tasmanian Irrigation staff member is attending today. Held off on getting in touch with DPIPWE and TasWater in light of NRM South advising Mel that they have funding for a 'high level' water quality modelling project for the Swan Apsley Catchment. This project will feed into NRM South's National Landcare Program phase 2 project planning should their tender be successful.

Write a letter to the DPIPWE and DSG Secretaries, with CC's to the GM of PWS and other relevant agencies, from the GSBC Mayor, GM and NRM Committee requesting an update regarding the illegal firewood harvesting and destruction of swift parrot habitat from the Crown Land west of Buckland: Mel read out the letter she has drafted. If any Committee member would like input into the letter please let Mel know. There was discussion about whom to send this letter to and who ought to receive CC's. Cheryl suggested that she, David and Mel meet to decide who the recipients should be. All present agreed this was the best way forward.

6.0 COMMITTEE CORRESPONDENCE

Outgoing:

As mentioned earlier, a letter has been sent to Bertrand Cadart.

Incoming:

Thank you card from Bertrand Cadart.

Email from Keith Davis advising that he will be leaving NRM South at the end of February.

Email from Keith Davis requesting that the Committee provide a partnership letter of support for NRM South's tender bid to the Australian Government's National Landcare Program phase 2. Rosie read out the email.

All present agreed to send a letter of support for NRM South's tender bid.

Tim offered to follow up on funding opportunities from a marine perspective and report back at the next meeting.

7.0 BUSINESS ARISING FROM CORRESPONDENCE

Nil further.

8.0 GUEST SPEAKER FROM TASMANIAN IRRIGATION

The Chair welcomed Scott Williams, Swan Valley Scheme Operator, Tasmanian Irrigation (TI) to the meeting.

The projector could not be used due to a power failure. Scott passed around hard copies of his presentation – copy available on request.

Scott advised that there is 2000ML of entitlements and 16 irrigators. Each irrigator with TI has a water meter. A flow of 103 ML/d is required before TI can pump. Currently there is 640ML in storage, including water for TasWater. Water quality monitoring is undertaken at 16 sites. Quarterly sampling goes to the laboratory. The first irrigation season will be 18-19 after the dam is filled.

In regards to biosecurity TI are required to meet Walnuts Australia biosecurity standards when they enter their property. Floating offtake reduces potential for any seeds in the dam to be spread around the scheme. Screens in outlets also allow for any material in pipes to be caught before it exits outlet valves, allowing organic matter to be collected if it presents an issue.

Amanda spoke about the work Council had done with the TI contractors (Total Eden) in regards to biosecurity practices and awareness raising, serrated tussock and the spray of the pipeline footprint pre-construction. Amanda asked about the requirements for TI to follow up monitoring and spraying. Scott advised that he was not familiar with this and that he will look into it.

Mel noted that the TI scheme sets the bar for water management, it is a well planned, managed and monitored scheme that is good for the area. The future Prosser irrigation scheme was discussed and agreed that it should also be of the same standard if Council ends up being responsible for managing it.

David noted that the real impact on the Swan River is not what TI take. It's the other takes that aren't metered or monitored.

All present agreed that it was important to follow up again with DPIPWE about this. If any Committee members want to have input into the correspondence to DPIPWE please send it to Mel by Friday 23/2/18.

Cynthia noted that water use is a shared responsibility, it is not only about the agricultural sector, domestic users also have a role to play.

9.0 GUEST SPEAKER FROM BIOSECURITY TASMANIA

The Chair welcomed Jarrah Vercoe, Coordinator Established Pests and Weeds Program, Biosecurity Operations Branch, Biosecurity Tasmania, DPIPWE to the meeting.

Jarrah displayed some samples of grasses to help demonstrate the difference between native grasses and serrated tussock. He also provided some tips on identification. Jarrah explained why serrated tussock is one of Australia's worst agricultural weeds. One of the key reasons is due to the lack of nutritional value and is capable of reducing pasture productivity by up to 95%. If stock graze pastures containing only serrated tussock, the leaves can form indigestible balls in the stomach, causing a loss of condition and eventual death. Wool growers should be particularly vigilant.

Jarrah noted that the GSB municipality is prime area and conditions for serrated tussock and that GSBC do more than any other Council to support landholders to control it which is why it is not disastrous here yet however we must remain vigilant. Serrated tussock is drought resistant and can seed twice per summer.

In Tasmania new serrated tussock sites are often related to lack of/inadequate machinery hygiene practices and development, particularly in subdivisions on former grazing land.

Chilean needle grass is also taking off in Tasmania and there has been a recent discovery of a large population in the south of the state.

Awareness raising is important and a key focus for Biosecurity Tasmania.

Amanda explained to Jarrah the need to do a follow up check of the TI pipeline now construction is complete. Jarrah said he would be happy to help Scott do a check of the pipeline. Scott said he would like to invite Jarrah to a future TI meeting.

Hayden and Derek both described their many years of costly, time consuming serrated tussock control on their properties.

Nicky suggested that a map indicating serrated tussock areas could be placed in the next edition of SeaSpeak. Mel agreed this would be a good idea.

The Chair thanked Scott and Jarrah for coming to the meeting.

Lunch 12:45pm – 1:15pm.

Scott and Jarrah both departed at lunch.

10.0 CATCHMENTS TO COAST REPORT

Terry provided a Catchments to Coast update:

- Team have attended the Bicheno market, Swansea Australia Day and Orford Australia Day events as part of community engagement activities.
- Rosie attended a meeting at NRM South regarding final stages of National Landcare Program 1 and preliminary expectations for National Landcare Program 2.

- Activities for this year's Moult Lagoon project are underway including weed control (primarily gorse) on public and private land and a revegetation trial.
- Temporary shorebird fencing and signage has been installed at Spring Beach as required. Some has also been installed at the Meredith River mouth between Swansea and Dolphin Sands, even though this is Crown Land.
- Additional permanent fencing and sign has been installed at the Orford Bird Sanctuary.
- The Denison Beach Shorebird Project mail out has been completed and results will be used to inform the development of a local area action plan.
- Working on a replacement shorebird interpretation sign for one of the Cambria Drive beach accesses.
- Terry and Amanda are planning weed control works as part of the *Callitris oblonga* project.
- Will be talking to the Bicheno Men's Shed about making some penguin boxes.
- NRM South funded component of Bicheno priority weed control on Crown Land is complete, seeking a co-contribution from CLS.
- Looking at options for Clean Up Australia Day.

11.0 SUSTAINABILITY REPORT

Cynthia provided a sustainability update:

- The Home Energy Bulk Buy project is in its final month. After it is complete we'll get a report on how many households in GSB participated. More information is available on Council's website.
- New recycling initiatives for batteries, oral care and beauty care products are progressing well.
- The Works Manager is in the process of negotiating a new arrangement for the recycling of e-waste.
- The tip shop feasibility study is nearing completion.
- Working on a solution to the cardboard recycling issue with JJ Richards.
- The Cities, Power, Partnership climate change project continues. Suggested Pledges have been drafted and will be submitted to Council at the next meeting.
- Recycling is all good and well but consumers have to buy the recycled products too.

Tim noted that Enviroinex collect a variety of materials from Tassal for recycling.

Mel mentioned a paper Council had received from some research we participated in that indicated most marine debris is in fact domestic rubbish that has come from the land. Tim agreed that this was their experience from many of the clean up events that they participate in. Tim also advised that Tassal works with BirdLife Tasmania in regards to shorebirds and staff don't go on the beach during the breeding season.

Hayden advised that the Little Swanport marine farmers have for many years had an annual clean up event and at the same time undertake rice grass control. He also reported that in their clean up activities their findings are similar to those of Tim's, most of the rubbish they find is domestic, not from aquaculture activities. But he is interested in participating in a bigger picture marine debris project. It was agreed to look at the options for organising a larger marine clean up event.

12.0 TREASURER'S REPORT

Mel distributed copies of and spoke to the treasurers report.

13.0 GSBC NRM DEPARTMENT REPORTS

Mel emailed the November, December and January NRM Department reports to Council to the Committee prior to the meeting.

Cheryl noted that as a Councillor she likes that the NRM reports to Council each month are directly linked to the strategic plan.

Mel provided an update on the working group that has formed as an outcome of the Orford/Triabunna Coastal Hazards Project funded by DPAC's Climate Change Office. The report is on the Council website. TasWater, DSG, PWS, DPAC, MAST and Council have formed a coastal hazards working group which has broadened their objectives to consider municipal wide coastal hazards.

14.0 OTHER BUSINESS

Seaweed proposal: The Mayor was contacted by someone who has a proposal to address the Swansea "seaweed problem". Mel has spoken to the proponent and invited him to talk to the Committee in the future. Mel will forward the information to the Committee.

Committee round table:

David: at our last meeting we had a discussion about progressing the proposals for follow up weed control and walking track development on unmade road reserves in Swansea. David requested that this be added as an action item in the minutes of this meeting.

David: asked if he could present on briar rose at the next Committee meeting? Nicky will provide David with relevant GPS records for his presentation.

Tim: will liaise with Mel to organise a tour of Tassal's Okehampton Bay site.

Alan: the draft Freycinet Peninsula Master Plan is due to be released soon for public comment. Has Council's NRM Department been consulted?

Mel advised that she and Nicky have met with the consultants and had input into the process. Mel suggested that we invite the PWS Project Manager to a Committee meeting as the same PWS Officer is the Project Manager for the new Maria Island Plan. When the draft Freycinet Peninsula Master Plan is released Mel will forward to the Committee.

Cheryl noted that Council has raised concerns with DPAC about some existing infrastructure not coping with the volume of tourists visiting GSB currently, and that planning for increased tourist numbers is required.

Cheryl thanked new Committee members, continuing members for their commitment to the Committee, David for all his years as Chair and agreeing to be Vice Chair, and NRM staff.

Derek thanked David for all his work as Chair over many years.

Meeting closed at 2:30pm.

NEXT MEETING

Next Meeting Location: Swansea

Next Meeting Date: Wednesday 9th May 2018

ACTION ITEMS

1. Finalise the letter regarding illegal firewood harvesting and destruction of threatened species habitat and determine who it needs to be sent to. Who: Cheryl, David and Mel.



2. Provide a partnership letter of support for NRM South's tender bid to the Australian Government's NLP2. Who: Mel.
3. Contact DPIPWE and TasWater regarding a meeting about Swansea water and the Swan River, and attending a Committee meeting. Who: Mel.
4. Prepare a map depicting serrated tussock areas in GSB for the next edition of SeaSpeak. Who: Nicky.
5. Forward information to the Committee about the Swansea seaweed proposal. Who: Mel.
6. With input from interested Committee members, put together a proposal to CLS for follow up weed control and walking track development on unmade road reserves in Swansea. Who: Mel and interested Committee members.
7. Present at next meeting on briar rose. Who: David (Nicky to provide David with GPS records).
8. Invite the Freycinet Peninsula and Maria Island Master Plan Project Manager to speak to the Committee. Who: Mel.

Signed by the Chair

Date:

6.3 Orford Community Hall Committee Meeting Minutes – 21 February, 2018

Orford Community Hall Section 24 Committee Meeting

MINUTES (*draft*)

MEETING HELD – *Wednesday 21st February 2018, Triabunna Council Office*

MEETING OPENED

The Committee Chairperson welcomed members and declared the meeting open at 5.00pm.

PRESENT:

Tony Pollard (Chairperson), Angela Higgs (Secretary), Nicole Hobden (Treasurer), and Lona Turvey.

APOLOGIES:

Cllr Jenny Woods and Tracey Castle

CONFIRMATION OF LAST MINUTES- (14th February 2017)

Moved: Nicole Hobden

Seconded: Angela Higgs

CARRIED

MATTERS ARISING FROM PREVIOUS MINUTES:

1. To be discussed in General Business

GENERAL BUSINESS:

1. Proposed Hall Extensions

The design plans for the hall upgrade have now been fully approved and work is expected to commence in late March.

The plans were distributed at the meeting for member discussion.

The Committee thought it would be beneficial to hold the next meeting at the hall after 'lock-up' stage of the redevelopment was completed to inspect the works.

CORRESPONDENCE – Nil received

TREASURERS REPORT

Opening Balance	\$9,466.67	
Income	\$1,335	Hall Hire
Expenditure	\$260	Cleaning

Closing Balance \$10,541.67

Recommendation

That the Treasurer's report dated 21st February 2018 for the Orford Community Hall is accepted.

Moved: Nicole Hobden Seconded: Tony Pollard

CARRIED

NEXT MEETING Early May 2018

There being no further business, the meeting was declared closed at 5.35 p.m.

Confirmed **Date**

Chairperson

6.4 Marine Infrastructure Committee Meeting Minutes – 26 February, 2018

Minutes

MARINE INFRASTRUCTURE COMMITTEE

**Venue: Triabunna Council Chambers
Monday 26 February, 2018**

1. Present & Apologies

Present: J Hall (Chair), Clr J Crawford, C Barney, H Harris, D Wisby,
P Warner, J Spencer.

Members of the Public: Nil

Meeting Opened: 12:24 pm

Apologies: Clr M Fama, G Elphinstone.

In attendance: Constable C Chivers, A O’Leary (Mgr Building & Marine
Services), G Laredo (Harbour Master) & J Dabrowski (Minutes
Secretary).

Absent: Nil

1. Confirmation of minutes 22 May, 2017.

Moved: P Warner **Seconded:** C Barney that the minutes of the previous
meeting be confirmed as a true and correct record.
Carried (5 votes to 0) (J Crawford abstained from voting).

2. Business arising from last meeting

- i. J Hall asked if the following tasks had been carried out?
 - a. Has the General Manager written to N Cruse cancelling his membership due to a lack of attendance?
 - b. Has the vacant position on the Committee been advertised in Council's Seaspeak?
 - c. Has the Mayor written to Mr M Fergusson thanking him for his contribution on this Committee?
J Dabrowski to confirm and advise the Chair.
- ii. A O'Leary spoke about parking at the Triabunna Marina, advising the Committee that Council's General Manager has engaged James Burbury Consulting to re-design the carpark, A O'Leary is still waiting on Mr Burbury's report.
A O'Leary advised Mr T Pollard has installed one way traffic along a section of the marina's internal roadway. Council are hoping to budget in the next financial year for the installation of a gravel carpark adjacent to Stage 1 of the marina.
Land at the former Council chambers is being investigated as an option for overflow Triabunna marina carparking.
- iii. J Hall asked if the OH&S issues raised by Mr B Adkins, and raised again by Cllr M Fama had been addressed?
G Loreda and A O'Leary advised that this is an issue, which appears difficult to address at the unloading wharf. This was discussed at length.
A O'Leary agrees further investigation is needed, with J Hall suggesting that retractable barrier tape perhaps be utilised?
D Wisby suggested the unloading area be line marked in yellow road paint.
Room at the unloading wharf and the re-fueling wharf was discussed at length in regards to unloading of commercial fishing boats.
- iv. A O'Leary advised that Council have met with Mr Graeme Elphinstone and Mr Ben West from the Spring Bay Boat Club in regards to possible placement of future dredge material when the straitening of the channel works commence and options for possible future Boat Club expansion.

- v. A O'Leary advised the Committee that the masterplan which was presented to this Committee in 2012 is the document which Council have been working from, with some minor amendments being made which didn't require Council approval. However, Council did require and obtained Crown Land Services approval.
- vi. D Wisby raised the issue of non-insured boats in berthing in the Triabunna Port, including casual berthing of non-insured boats, boats refueling and boatramp users. This was discussed at length.
A O'Leary advised that Council clearly state in their covering letter which is sent to all Triabunna Marina Berth Lease holders stating that they need to hold adequate insurance cover. Failure to provide a copy of their vessels current insurance policy may result in their agreement being terminated.
A O'Leary suggested that perhaps a "Please declare your insurance" signage needs installing at the Triabunna marina?
A O'Leary and J Dabrowski to review all current marina berth leases as a matter of urgency and determine whom has yet to provide Council with a copy of adequate insurance details.
- vii. J Hall asked was the current fuel capacity at the Marina adequate, as boats are waiting for the refueling truck?
A O'Leary explained that the larger boats prefer to wait for the fuel trucks as refueling is quicker. Transportation of fuel to the Wharf by private operators/individuals was discussed.
- A O'Leary confirmed that the additional security cameras had now been installed at the Triabunna Marina.

4. Other Business

(a) Update from A O'Leary.

A O'Leary's presented his report Committee.

- D Wisby, in regards to the Riverside Drive, Orford boat ramp is there any intention to improve this area?
A O'Leary advised that he met with Mr P Hopkins from MAST who advised that MAST have flagged the idea of applying for an extra ramp at this facility.

Mr T Pollard has suggested moving the boatramp further along the river towards the playground? Mr Hopkins agrees this is a good idea but suggested we wait to see if the stabilisation project is successful.

- Sandbags in the Prosser River – damage to these bags was discussed.
- Cllr Crawford raised the issue of parking and using the expertise of the Committee members to come up with possible solutions.
A O’Leary explained parking is an issue that needs to be dealt with within budget constraints after all parking alternatives have been explored.
- H Harris asked about the land adjacent to the Fire station.
A O’Leary advised that this land could possibly be sold along with the former Council Chambers
- Cllr Crawford, asked why limit the carparking area to the Triabunna marina precinct? Why not move it out to other areas?
A O’Leary advised if we make a parking area too far away from the marina people won’t use it.
- D Wisby raised the issue of the large void area in the center of the Triabunna marina carpark?
A O’Leary advised he is waiting on a plan from James Burbury Consulting to address carparking issues.

Motion

The Committee requests that the Chair contacts the General Manager and request the proposed parking plan for the Triabunna Port be provided to the Committee by the next meeting.

Moved: H Harris **Seconded:** D Wisby

Carried (5 votes to 0).

- A O’Leary has had discussions with Mr J Burbury regarding the straitening of the channel. The lack of a dredge within the State at the moment is an issue, however Gradco are considering the acquisition of a floating excavator. No works can commence until March and A O’Leary is still waiting on the report from Burbury Consulting.
- H Harris asked if Council has considered liaising with the jetty owners adjacent to the Spring Bay Boat Club to see if there is a use for the excess dredging materials.
A O’Leary advised there has already been a meeting with Council’s Planner and the Boat Club. A discussion was held in relation to an area where the dredge materials could be utilised.

2:08 D Wisby & P Warner left the meeting

5. Round Table Discussion/Any Other Business

a) G Laredo

Reiterated that safety is an issue at the Triabunna marina unloading area. Safety measures will need to be implemented.

b) H Harris

Consideration needs to be given to setting the fees and charges at the next meeting.

c) A O'Leary

Fees & charges need to be incorporated to cover Council's costs in cleaning up the wharf area after the Commercial users.

d) C Barney

Advised the Committee that boat trailer parking will be increased at Coles Bay and Swansea under a promise by the Liberal Government if they are re-elected.

e) Clr J Crawford

Perhaps we need to learn from the mistakes of the mainland in relation to carparking. We need to think about developing a 40 to 50 year plan. Baggot Point, Dolphin Sands issue – Clr Crawford has heard talk of boat ramp options?

A O'Leary advised that no one has approached him but believes this is a beach boat ramp, he suggested anyone with suggestions or concerns should speak with Mr Peter Hopkins or Mr Justin Foster from MAST.

Clr Crawford was not of the belief that Crown Land is interested in installing a boatramp at Baggot Point and believes that people should be utilising the Yellow Sand Banks Road boatramp.

f) J Hall

Meeting dates were suggested and agreed upon as follows:

21 May 2018

24 September 2018

26 November 2018

6. Next meeting

The next scheduled meeting will be held **21 May 2018** at 12:30pm, Triabunna Council Chambers.

Meeting Closed: 2:30pm

6.5 Triabunna Community Hall Committee Meeting Minutes – 7 August, 2017

Triabunna Community Hall Committee

Meeting Minutes

7/8/17

Opening

The regular meeting of the Triabunna Community Hall Committee was called to order at 5:30pm on 7/8/17 in TCH by Jenny Woods.

Present

Chairperson Jenny Woods, Judy Mollineaux, David Kirk, Tony Pollard, Malcolm Bishop & Secretary/Treasurer Gavan Barber

Apologies

Keri Handley, Howard Harris & Kaylene Lee

Approval of Minutes

Minutes as circulated were accepted.

MOVED: Gavan
SECONDED: Judy
CARRIED: Unanimously

Business Arising from Minutes

- Insurance re hall capacity (is insurance voided if the hall capacity is exceeded?) – Gavan has contacted the insurance company and they are going to send a reply via Lona Turvey Manager Community Development GSBC.
- Judy thanked the Hall Committee for the loan of the trestle tables to PUBS on the June long weekend.

Correspondence

- Letter from TCF (6/7/17) stating that they have accepted the acquittal for the last TCF Grant Round 26 \$30,778.60
- Letter from Council concerning the electricity costs for halls – hire fees should reflect a ‘user pays’ approach for electricity and that cleaning of halls is to be done by hirers and/or volunteers.

Financial Report

Balance in account at date of meeting is \$3,847.99

Hire fees for Triabunna Football Club’s Winter Ball still to be transferred from Council.

Gavan reimbursed \$99.80 for items purchased for Hall.

Acceptance of report:

MOVED: Tony
SECONDED: Judy
CARRIED: Unanimous

Page | 1

New Business

- **Hall usage by Council**

General discussion about electricity costs associated with Council using the facility – Jenny informed the Committee that the issue of electricity costs for halls is still to be workshopped by Council and will be reported back to the Committee.

- **Operation of AV Equipment - Gavan**

Gavan is yet to produce a Hall Hirers booklet with instructions on general use of the Hall and especially the AV Equipment. David suggested that Gavan be available to operate the AV equipment for hall users, in the future we may be able find a suitable volunteer/student who may be interested in learning to use the equipment.

ACTION: Gavan to continue working on a booklet.

- **TCF Grant funding**

Discussion re applying for future TCF funding for the kitchen renovations - it was decided to finalise a design for the kitchen so that we had something to present to the TCF

Microwave oven and new urn have been put in kitchen (owned by Gavan & Odeon respectively) - old microwave too old and slow and tap on old urn has a tendency to leak. New urn to be electrically tagged.

ACTION: Gavan to contact Ian Enniss re tagging urn.

ACTION: David to contact Bunnings re getting a quote on a kitchen design.

- **Facebook Page - Tony**

Discussion re layout of Facebook page – it would be better if it could start up in Events/Calendar mode.

ACTION: Gavan to investigate possibility of changing the layout.

- **Post hall hire inspections - Keri**

Keri wanted to talk to this issue, but is an apology.

Currently pre & post event inspections are carried out by Gavan, plus any necessary cleaning.

- **Spring window cleaning - professionals - Keri**

Keri wanted to talk to this issue, but is an apology.

The outside of the windows need to be cleaned and it is impossible to reach the higher windows without specialist equipment.

ACTION: Jenny to ask Adrian O'Leary about getting the windows cleaned.

- **TCH Committee business cards - Tony**

Tony tabled the new business cards and committee badges. The business cards were discovered to be imperfect (white edge on left and right card) - see about sending them back.

ACTION: David to talk to Patricia Kirk (Designer).



- **Steps onto stage - Judy**

Discussion about access to stage from auditorium. Recently there were some issues with access to the stage during a couple of performances. The original steps giving access to the stage have been retained, restored and modified to be free-standing and moveable. They have since been used successfully at several events. There was discussion about whether they would meet OH&S standards; this will be checked with Adrian O'Leary.

ACTION: Gavan to check with Adrian O'Leary.

- **Hall lighting - Gavan**

Gavan has, on loan, some LED floodlights to trial for working lights in the hall to be mounted under the cable trays on each side of the hall.

ACTION: Gavan to trial the lights to see if they are effective.

- **Other Business**

NIL

Close

Meeting was closed at 6:10pm by Jenny Woods. The next meeting will be at 5:30pm on November 20, 2017, in Triabunna Community Hall.

Minutes submitted by: Gavan Barber

Approved by: Jenny Woods

6.6 Triabunna Community Hall Committee Meeting Minutes – 20 November, 2017

Triabunna Community Hall Committee

Meeting Minutes

20/11/17

Opening

The regular meeting of the Triabunna Community Hall Committee was called to order at 5:30pm on 20/11/17 in TCH by Councillor Jenny Woods.

Present

Chairperson Councillor Jenny Woods, Kaylene Lee, Judy Mollineaux, David Kirk, Tony Pollard, Keri Handley & Secretary/Treasurer Gavan Barber

Apologies

Howard Harris & Malcolm Bishop

Approval of Minutes

Minutes as circulated were accepted.

MOVED: David
SECONDED: Judy
CARRIED: Unanimously

Business Arising from Minutes

- Insurance issues re Hall capacity has still not been resolved. Gavan will contact insurance company again – they were supposed to send a letter to Lona Turvey with the information.
- Hall usage by Council – still to be discussed at a Council workshop.
- Booklet for use of Hall is ongoing.
- TCF Grant funding – David has contacted Bunnings re kitchen quote, they have been to the Hall, looked at the kitchen and will forward a quote and design.
- The urn in the kitchen has been tagged.
- Facebook page – Facebook have recently made available some new profiles, and there is one that is aimed at events type venues. Gavan will try out this new profile once he is certain that changing to that profile will not lose any of the old data.
- Post Hall Inspections – it is the responsibility of the hall hirer to clean up after them, Gavan always goes in afterwards to check on the cleanliness.
- Steps onto stage – Adrian O’Leary is arranging a building surveyor/engineer to check the steps and determine if they are acceptable to use.
- Hall lighting – Gavan has the lights to trial and will get to trying them when time permits.
- Business Cards – the business will have to be used with the white edges as it is too difficult to have them altered. They will be stored in the right hand drawer of the box office desk.

Page | 1



Correspondence

- Letter from GSBC General Manager re hanging the tapestries, that were in the Triabunna Information Centre, in the Triabunna Community Hall.

Financial Report

Balance in account at date of meeting is \$4,498.19.

Acceptance of report:

MOVED: Gavan
SECONDED: Kaylene
CARRIED: Unanimous

New Business

- **Tapestries**

General discussion about the letter that was sent to the Committee from GSBC General Manager, David Metcalf. He has decided that the tapestries will be displayed in the Hall across the face of the mezzanine on a rotational basis as there is insufficient room to display them all.

After general discussion about this proposal David raised the following queries:

Are the tapestries to be professionally restored, cleaned and re-framed?

Are they going to be put under museum-quality glass?

Where is it suggested the proposed "interpretation panel" for the tapestries is to be located?

Why was the TCH Committee's Feb '17 decision and recommendation to Councillors regarding the re-location of the tapestries ignored?

Why was no written response from them forthcoming?

ACTION: Jenny will take the above queries to Council

- **Orford Odeon Schedule - David**

Orford Odeon film & set-up schedule for 2018 tabled.

ACTION: Gavan to send schedule to Council for booking.

- **Spring Bay Yoga Schedule - Keri**

Spring Bay Yoga will be using the Hall on Wednesday 15:00 to 16:00 and Friday 09:00 to 10:00. Actual schedule to be finalised when Convenor (Sue Nettlefold) decides the start date for 2018

ACTION: Sue Nettlefold will deliver the schedule to Council when it is available.

- **Birds in roof - Keri**

There are birds in the roof of the Hall again. Adrian has been informed and he has also been told where they are getting in. He will organise Neil Barber to inspect the roof and block any entry points.



- **Cleaning of windows - Keri**

It is difficult, and unsafe, to try and reach the top of the windows and wanted to know if we could get a professional window cleaner in. Local person Mark (no surname given) was mentioned by Jenny and Judy as a possible cleaner. Gavan also mentioned that the broken window in the ladies' toilet has been reported again and Adrian has said that the repair is in hand.

ACTION: Jenny will follow up with Adrian O'Leary on the above issues.

- **Seasonal cleaning - Keri**

Keri wants to organise another cleaning session, but will hold off until we know the outcome of the window cleaning issue.

- **Air-conditioning - Keri**

Keri raised the issue that at some sessions of yoga the air-conditioning had not turned on or was not warming.

ACTION: Gavan will check the programming of the air-conditioning and arrange to meet Sue Nettlefold and Keri at the Hall to give a tutorial on the operation of the air-conditioning.

- **Festival of Small Halls - Gavan**

Gavan wanted get a poster of the Festival of Small Halls to put in the Hall's notice board - Tony had brought one to the meeting. Also, Gavan wanted to contact Lona Turvey to find out if any of the Hall's equipment will need to be used for the performance on Wed 17th Jan 2018.

ACTION: Gavan to contact Lona Turvey re technical requirements for the FoSH show.

- **Other Business**

- Gavan will be operating the sound equipment for John Read's Farewell (Wed 22nd Nov)
- Judy thanked the Committee again for the loan of the tables for the last book sale
- Kaylene raised the issue of toilet lights being left on - reminder to everyone to be vigilant about turning all lights and air-conditioning off when leaving the Hall and to reinforce this message to Hall-hirers
- Keri raised concern about the possibility of mud being transferred into the Hall in wet weather and asked Tony (as GSBC Works Manager) if he knew when the disability ramp up to the Stage Door and general weatherproofing of the area was going to be completed. He reported that the designs have been done but Council is yet to receive the final plans for Stage 1 up to the TDS boundary. No work will commence until later in the 17/18 financial year as all work crews are tied up on Weilangta Road.
- Committee minutes to submit to Council – last minutes were submitted as draft. Gavan to follow up with Jenny to sign off on the minutes of 7/8/17

ACTION: Gavan to get Jenny's signature for minutes of 7/8/17

Close

Meeting was closed at 6:20pm by Councillor Jenny Woods. **Next meeting - 5:30pm on February 19, 2018, @ the TCH**

Minutes submitted by: Gavan Barber

Approved by: Councillor Jenny Woods

Page | 3

7. Officers' Reports Requiring a Decision

7.1 Endorsement of informal public exhibition process for the draft Glamorgan Spring Bay Planning Scheme

Responsible Officer – Manager Planning and Special Projects

Background

The purpose of this report is to allow for the submission of the Local Provisions Schedule (LPS) to the Tasmanian Planning Commission (TPC) for their approval to formally exhibit a draft LPS for community consultation.

The LPS makes up the local component of the Tasmanian Planning Scheme (TPS). The future TPS will have two parts:

1. The State Planning Provisions (SPP) which contain the majority of development control rules for the 23 zones and 16 codes that will make up the new planning scheme. The SPP is the rule book for the new planning scheme. The SPP has been approved by the Minister for Planning following a public exhibition process and TPC review.
2. The Local Provisions Schedule (LPS) which provides the zone and overlay maps, Particular Purpose Zones (such as for Spring Bay Mill) and any site specific development control.

Council staff have prepared a draft Local Provisions Schedule (LPS). This draft has been placed on informal public exhibition and has been developed through a process that has involved a number of steps, including:

- Reviewing the current interim planning scheme and public representations received on that scheme;
- Reviewing the 1994 planning scheme;
- Reviewing Guideline No. 1 Local Provisions Schedule (LPS): zone and code application, which outlines how the SPP zones and codes are to be used in the LPS;
- Numerous Technical Reference Group meetings with staff from Southern Council to clarify LPS policy and technical issues and achieve a consistent approach. The TRG has coordinated two consultancies funded by the State: (1) that identified priority vegetation and (2) on zoning agricultural land on a consistent, regional and best-practice basis having regard to the State Government directions contained in Guideline No 1.
- Briefings and information sessions with the TPC Panel that has been appointed to the initial processes of approving a draft for formal public exhibition.
- Informal consultation with the community and State agencies and infrastructure providers.

The SPP has been completed and approved by the Minister for Planning. The SPP, associated guidelines and other explanatory material can be viewed at www.planningreform.tas.gov.au.

The LPS is being prepared by Council. Once the LPS is complete, the LPS and SPP are essentially combined and the new planning scheme will be in force. To complete the LPS, Council requires the approval of the TPC following formal public consultation and public hearings.

Informal consultation has occurred. This is summarised in the supporting report at Attachment 1. Some modifications to the draft LPS have been made as a result of this process. A Council workshop on the LPS occurred on 13 March 2018.

Composition of the current draft LPS for consideration for submission under s35(1)

The documentation that comprises the current draft LPS and which is subject to this report consists of:

- Draft zone mapbooks (11k town & 55k rural)
- Specific area mapbook
- Electricity transmission infrastructure protection mapbook
- Priority vegetation area mapbook
- Refugia and waterway and coastal protection area mapbook
- Scenic protection code mapbook
- Road attenuation area mapbook
- Coastal inundation area mapbook
- Coastal erosion mapbook
- Attenuation area mapbook

All of the above are available on the GSBC website and are the versions used for informal consultation. These maps are to be modified in accordance with the description of modifications contained in Attachment 3 to this report.

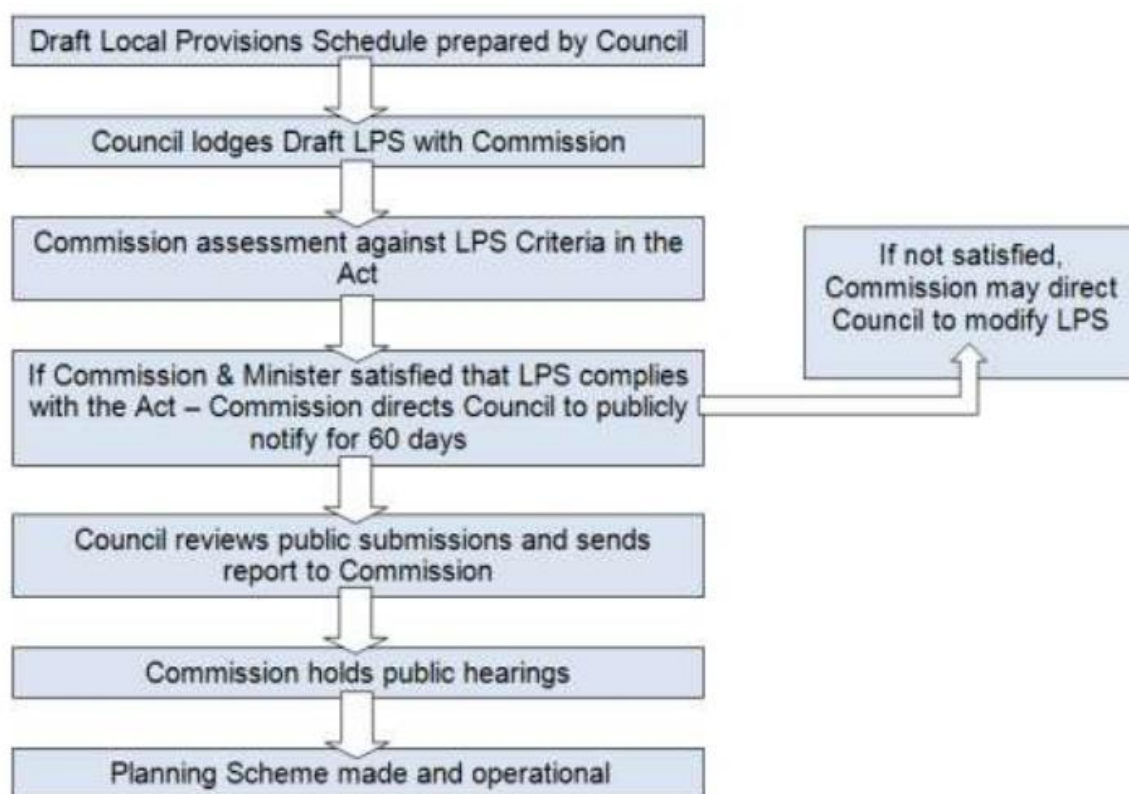
- Draft Local Provisions Schedule V2, which is Attachment 2 to this report, which includes modifications detailed in Attachment 3.
- Supporting Report which is Attachment 1 to this report.

Process

The statutory process for consideration of a LPS is set out in Part 3A of LUPAA and is summarised in the diagram below. Because the process is lengthy, there is an opportunity to continue with informal consultation with the community so that those interested are informed as possible for when the formal process commences.

It is expected that the statutory process – which starts with the endorsement of the recommendations in this report – is expected to take at least 12 months to complete.

Upon submission of its LPS, the planning authority is required to demonstrate that the LPS meets the LPS Criteria set down in Section 34 of LUPAA, prior to submission to the TPC under Section 35.



In preparing and submitting its LPS, Council must demonstrate that the LPS is in compliance with the requirements of LUPAA. This is outlined in the attached supporting report.

Council must determine the most appropriate zones to apply to land from the list of available zones in the SPP's and the application of relevant codes. Council must also determine whether overriding local provisions are to be included in Particular Purpose Zones, Specific Area Plans or Site Specific Qualifications. When including local provisions that substitute, modify or add to the SPP's, Section 32(4) of the Act requires that Council demonstrate that the matter requires a tailored approach and provide justification that:

- the use or development to which the provision relates is of significant social, economic or environmental benefit to the State, region or municipal area; or
- that the area of land has particular environmental, economic, social or spatial qualities that require unique provisions.

Many existing provisions of the interim planning scheme (for particular purpose zones and specific area plans) are 'protected' and can transition into the LPS without any merit based assessment against section 32(5). A Ministerial declaration will formalise this transition in due course. Preliminary advice is outlined at Attachment 4.

Statutory Implications

The report seeks to start the legislative process that will result in a new planning scheme.

Budget Implications

There is no budget allocation for the LPS. Work undertaken is supported by State Government funding provided to the Southern Tasmanian Council's Authority. The LPS will require some relatively minor expenditure on GIS and mapping which can be accommodated within existing budgets.

Recommendation

That:

A. Council endorse that it is satisfied that the attached Local Provisions Schedule for Glamorgan Spring Bay meets the LPS Criteria of Section 34 of LUPAA.

B. That Council endorses the Local Provisions Schedule for Glamorgan Spring Bay and the supporting report for submission to the Tasmanian Planning Commission under Section 35(1).

C. Council delegates to the General Manager & Manager Planning and Special Projects its powers and functions to:

- a) submit the LPS to the Commission pursuant to Section 35(1) of LUPAA in the form outlined in this report;
- b) submit the provisions for transition under Schedule 6 of LUPAA to the Minister for Planning;
- c) modify the LPS if a notice is received from the Commission pursuant to Section 35(5)(b), and advise the Council of any such modification;
- d) exhibit the LPS pursuant to Sections 35B, 35C and 35D;
- e) Represent the Council at hearings pursuant to Section 35H.

D. Informal public consultation continue with regular updates reports to Council and the TPC until such time that the TPC has provided approval for formal public exhibition.

Attachments:

1. **Modifications to Draft LPS (December 2017 – March 2018)**
2. **Audit of Particular Purpose Zones, Specific Area Plans, Site Specific Qualifications and Code-applying Provisions**
3. **Consultation on Provisions in Existing Planning Schemes – Information Sheet**
4. **Flow chart – Draft Local Provisions Schedule Approval Process**



Attachments Item 7.1:

Modifications to Draft LPS post informal consultation during December 2017 to March 2018
Up to 11 March 2018

Change Zones	Description	CT	Source	Rationale
1	Change McNeills Road property to Rural Zone rather than Environmental Management Zone	214131/1	Community input	Site contains bluestone resource and managed as rural property
2	Square up Light Industrial Zone at Bicheno Waste Transfer Station	244861/1	Community input	More uniform layout
3	Change zone at Bresnahan's Road from split zone (Ag / Rural) to 100% Rural	172777/1	Community Input	Split zone not justifiable
4	Remove Future Urban Zone at North Bicheno and replace with particular purpose zone	170106/1, 100235/2, 143985	Community Input	Intent is to retain existing particular purpose zone. Future urban is an conceivable alternative but is not supported
5	Apply the Local Business Zone to all land now used by the Bicheno Council depot	PID 5285092, 5285084 and road reserve	Community input	The Depot occupies crown land and road reserve. The Depot is currently split zone along the road centreline due to convention, rather than practicalities.
6	Zone Picnic Island Rural	127120/1	Community input	Rural is consistent with other private islands in South-East Tasmania Priority vegetation area applies (habitat)
7	Zone number of TLC covenanted land as Rural along Crossins Road rather than Agriculture	170050/1 170049/7 170049/6 170049/5 170049/4 170051/8 170049/9 113932/8*	Advice of AK consultants & community input	AK consultants have provided advice to Southern Region Planning Authorities on application of the Agriculture Zone – large band of covenanted land
8	Zone two lots near Dry Creek East Nature Reserve as Rural rather than Agriculture	229188/1 62262/1	Advice of AK consultants	See above – marginal land, other lots in same ownership are Rural



9	Zone one parcel near Rocky Hills as Agriculture rather than Rural	125239/1	Advice of AK consultants	See above – large lot that is part of commercial enterprise – limited biodiversity values
10	Zone three Mayfield parcels Agriculture rather than Rural	139900/3 139900/4 251152/3	Advice of AK consultants	See above – to maintain consistent zone approach
11	Zone one parcel of Lisdillon Agriculture rather than Rural	33610/3	Advice of AK consultants	See above – to maintain consistent zone approach
12	Zone two parcels along Seaford Road Rural rather than Agriculture	122504/1 122504/2	Advice of AK consultants	See above – owned by Oyster company
13	Zone larger properties near Boltens Beach as Agriculture rather than Rural	7969/1 7969/2 7969/3 251825/1	Advice of AK consultants	See above – viable agricultural lots exist here
14	Zone land on Sally Peak Road Rural rather than Agriculture	100065/1 12961/1 119116/1 (split from southern corner of 12961/1 southwards following mining lease boundary)	Advice of AK consultants	See above – Rural zone better for mining lease and PTR
16	Zone part of Three Thumbs reserve Environmental Management	123972/2 and lot to north	Advice of AK consultants	See above – State reserves
17	Zone land near Cockle Bay Lagoon Rural	156870/1 156871/1	Advice of AK consultants	See above – part conservation covenants, spot zoning
18	Delete 25554/2		Written submission	Part of Sorell – GIS data issue See separate document
19	Zone 42561/1 Low Density Residential rather than Future Urban	42561/1		
20	Include foreshore between Spring Bay Mill and wharf in PPZ and all foreshore on western side of SBM.		Officer review	Drafting error
21	Consider Rural Zone to Future		Advice of AK	Future Potential Production Forest along Weillengta Road is



	Potential Production Forest		consultants	included in the Environmental Management Zone. Seek advice of Sustainable Timbers Tasmania and consider Rural Zone.
22	Zone Solis Rural		Officer review	Was included in a particular purpose zone. Rural preferred. Specific Area Plan applies regardless of zone.
23	Zone Triabunna Port waters Open Space		Officer review	Development controlled by Specific Area Plan. Zoning waters Open Space ensures only one zone underpins the Specific Area Plan.
24	Zone corner of Rheban and Weilangta Rd Low Density Residential rather than Future Zone	50621/1	Officer review	Future Urban zone was proposed on the basis of the Triabunna Structure Plan recommendations. Serviced residential development is not possible as much of the land cannot gravity connect to sewer (TasWater advice) and development is limited by flooding, the location of Orford Rivulet and native vegetation along the Rivulet. The zone would allow some lots to be created with onsite wastewater with a subdivision that would likely take some public open space along the Orford rivulet.
Codes				
Priority Vegetation Area				
25	Remove small patches of Priority Vegetation Area from developed lots in settlements land in the GRZ, LDRZ and LBZ (file: PriorityVeg_Deletes)	Numerous	Officer Review	The data used to develop the priority vegetation area is not 100% accurate or current. Accordingly, it may extend into lots where no vegetation exists due to errors in data (TasVeg), past removal or imprecise vegetation mapping. The Priority Vegetation Area applies to subdivision only where the GRZ or LDRZ apply. Larger, infill lots with known biodiversity values will be retain a Priority Vegetation Area so the issue can be assessed at the subdivision stage.
26	Incorporate modifications made to the Regional Ecosystem Model (files:REM1801_Opt1_gsb_olaydiss)	Numerous	Natural Resource Planning Pty Ltd	Modifications have been made and some coding issues corrected in the dataset. The modifications do enlarge the overall extent of the Priority Vegetation Area placed on public exhibition.
Waterway and Coastal Protection Area				
27	Delete from the Gulch PPZ. Largely	Numerous	Officer review	The default position is that a 40m wide coastal protection



	all developed. Crown land. Delete from Silver Sands, Bicheno Delete from all public jetties, Spring Bay Mill Wharf (limited to footprint of existing jetty and hardstand) Delete from exiting industrial and commercial properties with development in place Correct overlay at Swanwick			area applies to all land from the high water mark. This is also the position of the current interim scheme. If the default distances are used the coastal protection areas will apply to existing buildings, hardstand, car parks and jetties and other modified coastal areas. Under the drafting of the associated code any building additions in these circumstances will be discretionary as there is no consideration in any standard to the extent of existing development. In other words the standard assumes a natural environment and it is therefore necessary to modify the map accordingly.
LPS				
28	Modify Future Urban Zone to allow caravan park and visitor accommodation in relocatable structures	All	Community input	Multiple owners in this zone desire such activity. Limited investment required and unlikely to prejudice the zone purposes
29	Apply 'Specific Extent' to relevant listings.		Officer review	Limits the heritage listing to the area or curtilage around the heritage building, as opposed to an entire lot. Relevant for farming properties. Default is 100m from external walls of the heritage value.
30	Hepburn Point, Swanwick landscape management objectives	6472/1	Community input	Outlined in representations
31	Correct all typo's		Officer review	



Glamorgan Spring Bay Interim Planning Scheme 2015

Audit of Particular Purpose Zones, Specific Area Plans, Site-specific Qualifications and Code-applying Provisions

1. PPZs, SAPs and SSQs existing immediately before 17 December 2015

Particular Purpose Zone	Draft Recommendation
34.0 Particular Purpose Zone – Dolphin Sands	Subject to the transitional provisions under Schedule 6, Clause 8(1) of the Act.
35.0 Particular Purpose Zone – The Gulch	Subject to the transitional provisions under Schedule 6, Clause 8(1) of the Act.
36.0 Particular Purpose Zone – Spring Bay	Subject to the transitional provisions under Schedule 6, Clause 8(1) of the Act.
37.0 Particular Purpose Zone – North Bicheno	Subject to the transitional provisions under Schedule 6, Clause 8(1) of the Act.

Specific Area Plan	Draft Recommendation
F1.0 Spring Bay Marina Specific Area Plan	Subject to the transitional provisions under Schedule 6, Clause 8(1) of the Act.
F2.0 Bicheno Golf Club Specific Area Plan	Subject to the transitional provisions under Schedule 6, Clause 8(1) of the Act.
F3.0 Louisville Road Specific Area Plan	Subject to the transitional provisions under Schedule 6, Clause 8(1) of the Act.

Site-specific Qualification	Draft Recommendation
Rural Resource Zone – 26.2 Use Table Storage discretionary 'Only if a contractors yard, freezing and cool storage, liquid fuel depot, solid fuel depot or woodyard, or within a building existing at the effective date at 6092 High Street, Buckland (folio of the Register volume 102967 folio 1)'.	For discussion with council. Further review will be required dependant on the SPP zone chosen for the site. <i>Note: SSQ may be unnecessary as both the SPP Rural Zone and SPP Agriculture Zone use tables provide for these types of storage uses.</i>

2. PPZs, SAPs and SSQs inserted or amended after 17 December 2015

Particular Purpose Zone	Draft Recommendation
Nil	



Specific Area Plan	Draft Recommendation
Nil	

Site-specific Qualification	Draft Recommendation
Nil	

3. Code-applying provisions existing immediately before 17 December 2015

Code	Draft Recommendation
E1.0 Bushfire-Prone Areas Code	Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act. <i>Reason: The code contains no relevant code-applying provisions.</i>
E2.0 Potentially Contaminated Land Code	Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act. <i>Reason: The code contains no relevant code-applying provisions.</i>
E3.0 Landslip Code	Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act. <i>Reason: The LPS requirements at clause LP1.7.12 of the SPPs specify the mapping to be used to create the Landslip Hazard Area overlay for the SPP Landslip Hazard Code.</i>
E5.0 Road and Railway Assets Code	Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act. <i>Reason: The code contains no relevant code-applying provisions.</i>
E6.0 Parking and Access Code	Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act. <i>Reason: The code contains no relevant code-applying provisions.</i>
E7.0 Stormwater Management Code	Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act. <i>Reason: The code does not relate to an equivalent SPP Code.</i>



Code	Draft Recommendation
E8.0 Electricity Transmission Infrastructure Protection Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: The LPS requirements at clause LP1.7.3 of the SPPs specify the mapping to be used to create the various overlays for the SPP Electricity Transmission Infrastructure Protection Code.</i></p>
E9.0 Attenuation Code	<p>The Attenuation Areas overlay is subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act for application through the LPS as the Attenuation Area overlay for the SPP Attenuation Code.</p> <p><i>Reason: The Attenuation Areas overlay is substantially similar to the Attenuation Area overlay in the SPP Attenuation Code.</i></p>
E10.0 Biodiversity Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: The LPS requirements at clause LP1.7.5 of the SPPs and guidelines NAC 7 to NAC 12 of Guideline No.1 specify how the Priority Vegetation Area overlay is to be generated for the SPP Natural Assets Code.</i></p>
E11.0 Waterway and Coastal Protection Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: Guidelines NAC 1 to NAC 3 of Guideline No.1 specify how the Waterway and Coastal Protection Area is to be created for the SPP Natural Assets Code.</i></p>
E13.0 Historic Heritage Code	<p>The Heritage Places overlay and Table E13.1 are subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act for application through the LPS as the Local Heritage Places overlay and Local Heritage Places list for the SPP Local Historic Heritage Code, excluding any places inserted or removed by amendment after the commencement day.</p> <p><i>Reason: The Heritage Places overlay and Table E13.1 is substantially similar to the Local Heritage Places overlay and Local Heritage Places list for the SPP Local Historic Heritage Code.</i></p> <p><i>Note: The Minister may also declare that council is not required to prepare a statement of local historic heritage significance if such a statement is not currently available for the listed places.</i></p>
E14.0 Scenic Landscapes Code	<p>The Scenic Landscapes Area overlay is subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act for application through the LPS as the Scenic Protection Area overlay for the SPP Scenic Protection Code, excluding any land that is not in a zone listed in clause C8.2.1 of the SPPs.</p> <p><i>Reason: The Scenic Landscapes Area overlay is substantially similar to the Scenic Protection Area overlay in the SPP Scenic Protection Code.</i></p>



Code	Draft Recommendation
E15.0 Inundation Prone Areas Code	<p>Declare that only the Riverine Inundation Hazard Area overlay is subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act for application through the LPS as the Flood-Prone Hazard Area overlay for the SPP Flood-Prone Areas Hazard Code.</p> <p><i>Reason: The Riverine Inundation Hazard Area overlay is substantially similar to the Flood-Prone Hazard Area overlay for the SPP Flood-Prone Areas Hazard Code. The LPS requirements at clause LP1.7.9 of the SPPs specify the mapping to be used to create the Coastal Inundation Hazard Area overlay for the SPP Coastal Inundation Hazard Code. Guideline CIHC 2 of Guideline No. 1 specifies how the Coastal Inundation Hazard Bands AHD Level table is to be populated.</i></p>
E16.0 Coastal Erosion Hazard Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: The LPS requirements at clause LP1.7.8 of the SPPs specify the mapping to be used to create the Coastal Erosion Hazard Area overlay for the SPP Coastal Erosion Hazard Code.</i></p>
E17.0 Signs Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: The code contains no relevant code-applying provisions.</i></p>
E18.0 Wind and Solar Energy Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: The code does not relate to an equivalent SPP code.</i></p> <p><i>Note: Table E18.1 Distance from a Sensitive Use is covered by Table C9.1 in the SPP Attenuation Code. Controls on the height of wind turbines are managed through the SPP zone provisions.</i></p>
E19.0 Telecommunications Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: The code contains no relevant code-applying provisions.</i></p>
E24.0 Coastal Development Code	<p>Declare that the provisions of the code are not subject to the transitional provisions under Schedule 6, Clause 8D(2) of the Act.</p> <p><i>Reason: The code does not relate to an equivalent SPP Code.</i></p>
<p><i>Note: Codes that are spatially applied by reference to an overlay may also meet the definition of a SAP under the transitional provisions at Schedule 6, Clause 1 of the Act. It is recommended that codes that are substantially similar to a SPP code not be subject to the transitional provisions that relate to a SAP.</i></p>	



4. Advice on provisions that are not subject to the transitional provisions of the Act (do not meet the definition of a SAP or SSQ)

Provision	Advice
Environmental Management Zone – 29.2 Use Table Residential discretionary – ‘Only if for a single dwelling on land fronting River and Rocks Road, Coles Bay, as described by Folios of the Register Volume 105248 Folios 1 to 9 inclusive and Volume 115540 Folios 1 to 4 inclusive’.	Does not meet the definition of a SSQ under Schedule 6, Clause 1 of the Act as the provision applies to multiple areas. Does not meet the definition of a SAP under Schedule 6, Clause 1 of the Act as the provision does not specifically map the area to which it applies.

DRAFT

Information Sheet

CONSULTATION ON PROVISIONS IN EXISTING PLANNING SCHEMES (LUPAA TRANSITIONAL PROVISIONS)

Purpose

This advice is issued by the Planning Policy Unit (PPU), Department of Justice to provide information to local government on the consultation process for considering provisions in existing planning schemes that are subject to the transitional provisions under Schedule 6, Clause 8 of the *Land Use Planning and Approvals Act 1993* (the Act) and the additional transitional provisions under the *Land Use Planning and Approvals Amendment (Transitional Provisions) Bill 2017* (the Amendment Bill).

Background

The transitional provisions under Schedule 6, Clause 8 of the Act, and the additional transitional provisions under the Amendment Bill, provide for a range of provisions in existing planning schemes to be automatically transferred to draft Local Provisions Schedules (LPSs) and approved LPSs.

The transitional provisions in the Act and the Amendment Bill:

- require a draft LPS, and an approved LPS, to contain any particular purpose zones (PPZs), specific area plans (SAPs) and site-specific qualifications (SSQs) that existed immediately before the commencement day (including any urgent amendments made after the commencement day), unless otherwise declared by the Minister;
- provide the Minister with the ability to declare that a draft LPS, and an approved LPS, must contain a PPZ, SAP or SSQ that was inserted after the commencement day;
- provide the Minister with the ability to declare that a draft LPS, and an approved LPS, must contain any non-urgent amendments that were made after the commencement day to a PPZ, SAP or SSQ that existed immediately before the commencement day; and
- require a draft LPS, and an approved LPS, to contain any code-applying provisions that existed immediately before the commencement day, unless otherwise declared by the Minister.

Department of Justice

CONSULTATION ON PROVISIONS IN EXISTING PLANNING SCHEMES (LUPAA TRANSITIONAL PROVISIONS)

Further information on the transitional arrangements for existing provisions can be found in the *Minister's Advisory Statement – Transitional Arrangements for Existing Provisions* on the Department of Justice's Tasmanian planning reform website:

http://www.planningreform.tas.gov.au/updates/ministers_advisory_statements

Draft audit and recommendations

The PPU has undertaken an audit of all existing planning schemes to identify existing PPZs, SAPs, SSQs and code-applying provisions covered by the transitional provisions.

The audit identifies the relevant provisions consistent with the transitional provisions under Schedule 6 of the Act, and the Amendment Bill, along with draft recommendations for the purposes of consultation with councils.

The audit specifically identifies:

- PPZs, SAPs and SSQs that existed immediately before the commencement day;
- PPZs, SAPs and SSQs that were inserted or amended after the commencement day;
- code-applying provisions that existed immediately before the commencement day;
- provisions that do not meet the definition of a SAP or SSQ under Schedule 6, Clause 1 of the Act, based on legal advice.

The audit includes draft recommendations on which provisions are considered suitable for 'automatic transfer' to the relevant draft LPS and the approved LPS. Recommendations are also made on existing codes that are suitable for transfer to the LPS as a SAP.

Some draft recommendations may identify the need for further review or discussion with councils. This may include seeking advice on:

- provisions relating to zones that are not included in the SPPs, such as the Environmental Living Zone, Rural Resource Zone or Significant Agriculture Zone; and
- provisions that meet the definition of both a SAP and SSQ.

Further advice will be required from councils prior to finalising these recommendations.

Which provisions have been recommended as unsuitable for 'automatic transfer' to the LPS?

The draft recommendations align with the general guidance provided in the Minister's Advisory Statement on which provisions are considered unsuitable for 'automatic transfer' to a draft LPS and approved LPS.

The PPU has sought legal advice on the transitional provisions under the Act, particularly interpretation of the definitions of a SAP and SSQ under Schedule 6, Clause 1 of the Act.

CONSULTATION ON PROVISIONS IN EXISTING PLANNING SCHEMES (LUPAA TRANSITIONAL PROVISIONS)

What is a SAP?

Provisions referred to as a SAP in existing planning schemes meet the definition under Schedule 6, Clause 1 of the Act. Provisions not referred to as SAP also meet the definition if they consist of:

- a map or overlay that specifically delineates the particular area to which the provisions apply; and
- provisions that apply to the specified area of land in addition to, in modification of, or in substitution for, a provision, or provisions, in the planning scheme.

Provisions that are only identified by reference to a town, suburb or locality within a particular zone do not meet the definition of a SAP. It must include a map or overlay specifically for the purposes of delineating the application of that provision. The provisions must also be an alteration to, or departure from the provisions that would normally apply under the planning scheme and not just establish specific requirements, such as minimum lot sizes, for different areas.

Some codes or schedules in existing planning schemes may meet the definition of a SAP for the purposes of the transitional provisions if spatially defined by an overlay. Any codes and schedules that are substantially similar to a SPP code should be managed through the applicable SPP code. Some code provisions, such as code overlays and code lists, may also be subject to transitional provisions under future Schedule 6, Clause 8D of the Act.

What is a SSQ?

For an existing provision to be considered as a SSQ for the purposes of the transitional provisions under the Act, it must be a provision, or provisions, that:

- modifies, is in substitution for, or adds to, a requirement in the existing planning scheme for a particular area of land;
- only applies to that particular area of land; and
- clearly specifies the particular area of land to which it applies.

As for SAPs, a SSQ must be an alteration to, or departure from the provisions that would normally apply under the planning scheme and not just establish specific requirements, such as minimum lot sizes, for different areas. The following provisions also cannot be considered as a SSQ for the purposes of the transitional provisions:

- provisions that apply to multiple areas of land, such as a use table qualification or minimum lot size that applies to multiple, non-contiguous areas of land;
- provisions that do not clearly specify a particular area of land, such as:

CONSULTATION ON PROVISIONS IN EXISTING PLANNING SCHEMES (LUPAA TRANSITIONAL PROVISIONS)

- a setback or use table qualification for a general class of land that abuts a particular road; or
- a general reference to a locality within a particular zone; and
- a use table qualification that applies by excluding a particular area of land from the qualification;

Consultation

Before finalising the draft recommendations, the PPU is seeking comment from councils on the draft audit and recommendations, particularly:

- any errors or omissions;
- feedback on the draft recommendations;
- advice on any provisions that are no longer required, such as provisions that:
 - have become redundant as a consequence of the use or development being complete, been acted upon, or otherwise no longer applicable; or
 - are superseded due to broader changes in regional or local land use planning policy; and
- advice on any draft recommendations that identify the need for further review or discussion.

Councils should also indicate if they intend to request the Minister to make a declaration, under the future Schedule 6, Clause 8D(5) of the Act (when the Amendment Bill has been proclaimed), which allows existing heritage places to be transferred to the LPS without the need to prepare a statement of local heritage significance, if a satisfactory statement does not already exist.

The PPU is currently preparing draft amendments to the SPPs Local Historic Heritage Code to align with the Amendment Bill. Further guidance material will also be produced to reflect the new transitional provisions, including revisions to Guideline No. 1.

Comments should be provided in writing to the PPU at planning.unit@justice.tas.gov.au by close of business on **Monday, 11 September 2017**.

If you require further time to provide comment, or would like to discuss any of these issues further, please contact the PPU at the above email address or the phone number listed below. The PPU will work with each council in finalising the draft recommendations.

What is the process following consultation?

Following consultation, the PPU will finalise the draft recommendations for consideration by the Minister for Planning and Local Government. The Minister is required to consult with the Tasmanian Planning Commission (the Commission) before making any declarations under the transitional provisions. Declarations will only be made after the Amendment Bill has received royal assent.

CONSULTATION ON PROVISIONS IN EXISTING PLANNING SCHEMES (LUPAA TRANSITIONAL PROVISIONS)

Consideration of relevant provisions inserted or amended after the commencement day will be ongoing until each draft LPS is approved. The PPU will carefully manage the process of auditing, consulting and declarations for any relevant provisions inserted or amended after the commencement day to avoid multiple declarations and to provide clarity and certainty to councils and the Commission in the preparation and approval of draft LPSs.

What is the process for including existing provisions in a draft LPS?

Alterations will most likely be required to provisions in existing planning schemes that are automatically transferred to a draft LPS, and an approved LPS, to:

- conform to the structure required by the State Planning Provisions (SPPs), including the application of appropriate numbering;
- conform with the terminology used in the SPPs;
- make correct references to relevant provisions in the LPS; and
- provide for the effective operation of the provision.

The additional transitional provisions included in the Amendment Bill provide for these alterations. It is strongly recommended that councils undertake these alterations before submitting their draft LPS to the Commission under section 35 of the Act. The Commission also has a responsibility for ensuring these alterations are made prior to the approval of the LPS.

What options are available if the Minister declares that an existing provision is not subject to the transitional provisions?

A PPZ, SAP or SSQ declared not suitable by the Minister for 'automatic transfer' to a LPS through transitional provisions may still be considered by the Commission in its assessment of the draft LPS, provided it can meet the requirements for the contents of LPSs in Part 3A, Division 2 of the Act.

Code-applying provisions declared not suitable by the Minister for 'automatic transfer' to a LPS may also be considered by the Commission in its assessment of the draft LPS, provided they can meet the LPS requirements in the SPPs, the requirements for the contents of LPSs in Part 3A, Division 2 of the Act, and Guideline No.1.



CONSULTATION ON PROVISIONS IN EXISTING PLANNING SCHEMES (LUPAA TRANSITIONAL PROVISIONS)

Where can I get more information?

General information about the Tasmanian Planning Scheme and the preparation of draft LPSs can be found on the Department of Justice's [Tasmanian planning reform website](#).

General enquiries about the transitional provisions under the Act should be directed to:

Planning Policy Unit, Department of Justice
GPO Box 825 HOBART TAS 7001
Ph (03) 6166 1429
email planning.unit@justice.tas.gov.au

Enquiries on the assessment process for draft Local Provisions Schedules should be directed to:

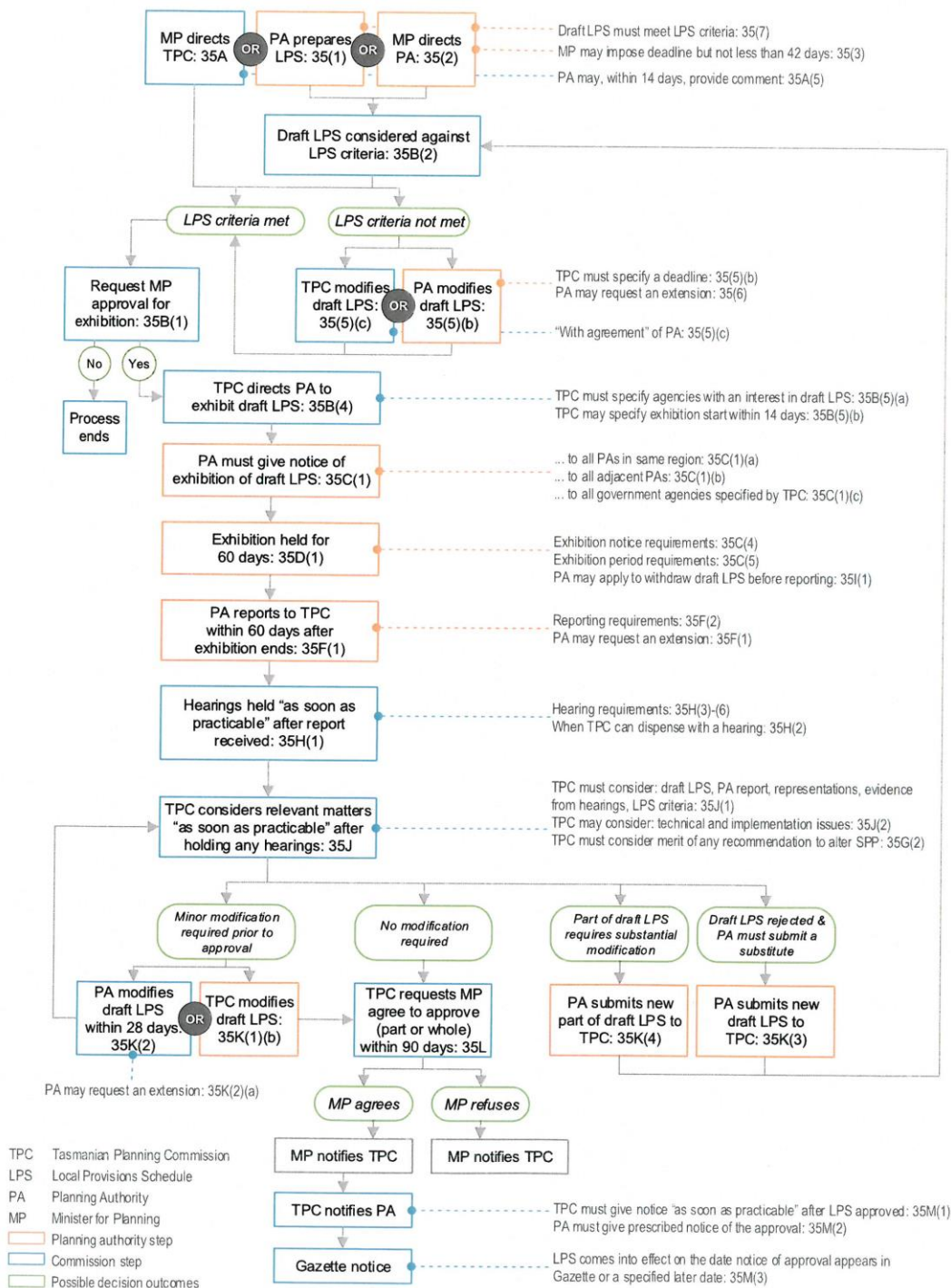
The Tasmanian Planning Commission
GPO Box 1691 HOBART TAS 7001
Ph (03) 6165 6828
email tpc@planning.tas.gov.au

7 August 2017

TASMANIAN PLANNING COMMISSION

Draft Local Provisions Schedule Approval Process

with references to the *Land Use Planning and Approvals Act 1993*



APRIL 2017

7.2 Tip Shop Feasibility Study

Responsible Officer – Manager Works

Comments

The Tip Shop Feasibility Study report has been undertaken by Just Waste Consulting on behalf of Council to research and evaluate the benefits of establishing a 'Tip Shop' within our municipal area.

The study evaluates the sites, management scenarios, markets for sourcing and selling material, as well as the costs and benefits of introducing a 'Tip Shop' within our municipal area.

The proposal is aimed to satisfy the demand that has been expressed in the community and to divert material that has not yet reached the end of its life whilst offering affordable household items to the public.

Statutory Implications

Nil

Budget Implications

Please see attached feasibility study.

Recommendation

Council receive the *Tip Shop Feasibility Study 2018 (Final - 7 March)*, undertaken by Just Waste Consulting and discuss the proposed development at the upcoming budget workshops.

Attachment: *Tip Shop Feasibility Study, Just Waste Consulting, March 2018*

Attachment Item 7.2: Tip Shop Feasibility Study, Just Waste Consulting, March 2018



7.3 Greenwaste Disposal – Waste Transfer Stations

Responsible Officer – Manager Works

Council manages four Waste Transfer Stations:

BICHENO -	servicing Bicheno township and surrounds
COLES BAY -	servicing Coles Bay / Swanwick townships and surrounds
ORFORD -	servicing Triabunna / Orford townships and surrounds.
SWANSEA -	servicing Swansea township, Dolphin Sands and surrounds

STANDARD OPENING TIMES:

Sunday	12.30 to 4.30pm
Monday to Friday	2.30 to 4.30pm
Saturday	CLOSED

WINTER PERIOD OPENING HOURS

Reduced opening hours for all waste transfer stations apply during the winter period.

♦ Monday	2.30 to 4.30pm
♦ Tuesday	CLOSED
♦ Wednesday	2.30 to 4.30pm
♦ Thursday	CLOSED
♦ Friday	2.30 to 4.30pm
♦ Saturday	CLOSED
♦ Sunday	12.30 to 4.30pm

COUNCIL ADOPTED FEE STRUCTURE:

(as per Council's adopted Fees and Charges 2017-2018)

Type	Budget 2017-2018	Budget 2016-2017
Garbage – per cubic metre	\$25 (min \$5)	\$23 (min \$5)
Greenwaste – per cubic metre	\$5	\$5
Compactor Vehicle – per cubic metre	\$35	\$35
Tyre – car	\$8	\$8
Tyre – light truck	\$10	\$10
Tyre – truck	\$20	\$20
Recyclable materials – per cubic metre	\$25 (min \$5)	\$23 (min \$5)
Metals / Oils / Batteries	Free	Free

GREENWASTE

Greenwaste disposal at our waste transfer stations is very popular with local residents for fire danger season preparedness and general residential yard cleanups.

Council has over past financial years kept greenwaste disposal fees to a minimum to assist with fire management within the community and reduce the amount of illegal roadside dumping, although it is still prevalent in certain areas.

Currently free greenwaste disposal programmes are conducted throughout the year at all waste transfer stations during the following periods:

- ✚ First week of January
- ✚ October School Holidays

There has also recently been a request to Council to introduce an additional program in July of each year in the lead up to a summer season.

Due to the volumes of greenwaste received at our sites, Council has obtained permission from Environment Protection Authority EPA, to carry out periodic greenwaste burns. Although this method is not considered to be Best Environmental Practice, through agreement with the EPA due to special circumstances of remoteness and not having access to a cost effective alternate product use, permission was granted.

Prior to each burn Council must provide notification to the EPA on the burn date and site. A fire permit is also required from Tasmania Fire Service and the local Chief must also be advised.

This exercise is carried out at minimal cost to ratepayers.

Controlled burning takes place at each waste transfer station apart from Coles Bay where the greenwaste is required to be transported to the Bicheno waste transfer station as Council is not permitted to burn greenwaste on top of old landfill sites due to possible sub-surface combustion risks.

The cost of transportation is approximately \$10,000 per annum and is currently funded by the annual greenwaste disposal fees collected at all sites throughout a financial year.

Council has previously undertaken a shredding exercise of all deposited greenwaste as an alternative to burning to produce chips for mulching. The stockpiles at our sites were mulched in a single process which produced a 'very coarse' product.

Unfortunately this did not deal with the resultant generated product volume at each site which was an issue due to the actual working space available.

This exercise costed approximately \$26,000 and Council was also left with the piles of coarse material at each site to deal with. If the product was produced much finer, to obtain a reasonable mulch product, then an additional cost of \$15,000 would have been applicable.

If the shredding option was adopted then the annual cost to ratepayers would have been approximately \$80,000 pa (minimum), which is extremely difficult to justify.

Also the sheer volume of mulch that would have been produced each year would also be very costly to deal with and has not been addressed in this report.

Over the past few years residents are becoming more passionate regarding fire management on their properties and take advantage of the free greenwaste disposal programs offered during the year.

Given the Glamorgan Spring Bay municipal area has a number of declared weeds under the Weed Management Act 1999, for example; Gorse, Serrated Tussock and Spanish Heath – just to name a few, burning of deposited green waste is highly recommended to avoid the transfer of seeds and plant viruses which could occur if the mulch was given back to the residents for their gardens.

Given the efficiencies and cost savings that have been achieved in the overall area of waste management over the last 5 years it is recommended that Council remove the greenwaste charge altogether from 'Fees and Charges'.

There would however have to be restrictions in place to limit the type / amount of greenwaste accepted at our waste transfer stations so as to comply with EPA guidelines and control burn site operations.

The allowable maximum accepted volumes must be restricted similarly to current operations, by only accepting household type cleanup material limited to utility / trailer quantities only.

Material from land clearing activities, subdivision developments or timber larger in size than 200mm in diameter must be redirected to alternate sites, for example local quarries.

It is an EPA requirement that our greenwaste burns at all sites are 'quick burns' thus limiting the size of timber able to be accepted.

All of our waste transfer station sites have operational space issues so it is expected that an additional 2 burns per year per site, excluding Coles Bay, would be required to be undertaken to cater for the additional material being received.

Greenwaste Disposal data for 2016-17:

Income

Gate Fees	\$ 15,915	
		\$ 15,915

Expenditure

Cartage - Coles Bay to Bicheno	\$ 10,000	
Advertising greenwaste programs	\$ 2,000	
Signage alterations	\$ 1,000	
		\$ 13,000

If Council approve free greenwaste disposal for all sites, the annual operational cost would be in the estimated order of \$15,000 per annum, given the increase in volumes having to be transported from Coles Bay to Bicheno.

Although this proposal introduces an additional annual cost for Council, the importance of encouraging residents to keep their properties clean and to keep roadside dumping to a minimum, free greenwaste disposal throughout the year would be beneficial to our municipal area.

Recommendation

Council approve the removal of greenwaste disposal fees for trailer / utility loads at all waste transfer stations as of 1st July 2018, with the current material restrictions for volume / size maintained.

7.4 Dolphin Sands Ratepayers Association (DSRA)

Responsible Officer – Manager Community Development & Administration

Comments

An application has been received from the Dolphin Sands Ratepayers Association (DSRA), seeking financial assistance of \$1,000 under the Community Small Grants Program towards its running costs, in particular new web page development, meeting venue hire and catering, guest speaker fees, stationary, printing, postage and advertisements.

The Dolphin Sands Ratepayers Association (DSRA) is a local community, non-profit association representing ratepayers and residents of Dolphin Sands and Cambria Estate. It acts as an advocate for local ideas and issues. It holds regular committee and public meetings, communicates and consults with members and other stakeholders and gathers specialist information on issues.

In the past, communicating with members has been minimal due to cost of printing and postage (it costs up to \$400 for each mail out). The community has expressed a desire for improved communication, hence the need for a user-friendly web page that is easy to navigate and functions well.

More frequent meetings are planned than in the past and hence there will be more expenses re venue hire.

The membership includes all 343 ratepayers of the area. Financial membership recently doubled to 105 and community engagement has increased. There are several projects underway. The grant would assist with associated costs in the growing membership.

The DSRA addresses relevant local community issues of significance such as fire prevention, litter control, boat launching facilities, road traffic safety. It also initiates projects within the community in response to community sentiment and actively involves local residents.

In the past, Tasmania Fire Service and Neighbourhood Watch have supported the DSRA.

The DSRA will contribute to the project by providing volunteer labour and all additional costs.

A copy of the Association's Profit & Loss Statement for the period 1st January, 2017 to 31st December, 2017, is attached.

Statutory Implications

Not applicable

Budget Implications

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program, of which \$14,500 remains.

Recommendations

That Council approves a grant of \$1,000 to Dolphin Sands Ratepayers Association Inc. towards the running costs of the Association.



DOLPHIN SANDS RATEPAYERS ASSOCIATION INC

PROFIT & LOSS 01.01.17 TO 31.12.17

INCOME ITEM		AMOUNT	
Membership Subscriptions (2017 Year)			\$390.00
Membership Subscriptions (2018 Year)			\$285.00
Donations			\$35.00
Petty Cash on Hand			\$45.64
NHW Grant - Fire Signs			\$600.00
TOTAL INCOME			\$1,355.64
EXPENDITURE			
Dolphin Sands Bush Fire Signs x 6	Cheque	122	\$704.00
Department of Justice	Cheque	119	\$61.20
Membership Dues (Enviro Defender)	Cheque	123	\$35.00
Membership Dues (NHW)	Cheque	121	\$25.00
Post Box Rental	Cheque	118	\$31.00
Fire Trailer Registration	Cheque	120	\$78.60
Swansea Corner Store re:AGM 2016	Cheque	117	\$103.39
Petty Cash	Cash		\$50.00
DSRA Membership Cards x 250	Cheque	124	\$34.00
TOTAL EXPENDITURE			\$1,122.19
OPERATING PROFIT/LOSS			\$233.45

PETTY CASH PAYMENTS		
Carried Over	01.01.17	\$64.44
Transfer from General Funds - Cash	15.01.17	\$50.00
Total Petty Cash Deposits For 2017		\$114.44
Expenses AGM 2017 (Cups & Plates)	03.01.17	\$17.80
Expenses AGM 2017 (Coffee, tea, coldslaw)	15.01.17	\$17.00
Stationary (Stamps)	07.03.17	\$6.80
Petrol 5 litres - Fire Trailer	18.08.17	\$7.00
Photo Copier - Fire Tank Signs	05.11.17	\$5.00
Receipt Books x 2 Officeworks	14.12.17	\$15.20
Total Petty Cash Expenses 2016		\$68.80
PETTY CASH ON HAND	31.12.17	\$45.64



DOLPHIN SANDS RATEPAYERS ASSOCIATION INC
ACCUMULATION FUNDS 01.01.17 TO 31.12.17

ACCUMULATED FUNDS 01.01.17
ADD SURPLUS/LOSS
ACCUMULATED FUNDS 31.12.17
(Bank Statement 31.12.17 + Petty Cash \$45.64)

AMOUNT	DETAILS
\$1,277.15	
\$233.45	
\$1,510.60	



DOLPHIN SANDS RATEPAYERS ASSOCIATION INC
BANK RECONCILIATION 01.01.17 TO 31.12.17

ITEM	AMOUNT	REMARKS
OPENING BALANCE	\$1,277.15	
DEPOSITS	\$1,355.64	
PAYMENTS	\$1,122.19	
BALANCE AT BANK 31.12.17	\$1,464.96	
PLUS Petty Cash Held 31.12.17	\$45.64	
Total Monies Held 31.12.17	\$1,510.60	
LESS O/S DEPOSITS	Nil	

25/01/2018

Bank Reconciliation

grs

7.5 Bicheno Destination Action Plan

Responsible Officer – General Manager

Comments

East Coast Tourism in conjunction with the Department of State Growth, has facilitated the development of Destination Action Plans (DAP) for each of the major towns/areas on the East Coast. A DAP for the East Coast wine industry has also been developed. These plans were developed from a series of community based workshops, conducted in each of the relevant towns.

The Bicheno Destination Action Plan Group has asked that Council be formally presented with the Bicheno DAP, with an opportunity to become familiar with the priorities and actions within it.

The plan identifies the challenges and opportunities facing the area and establishes achievable and affordable priorities, that if delivered have multiple benefits for the local Bicheno visitor economy. The Group's vision is for **Bicheno to be the most pedestrian friendly village in Tasmania.**

The Bicheno Destination Action Plan Group looks forward to working closely with Council as it works towards achieving the key actions identified and would like to thank Council for its ongoing support of our local tourism industry and visitor economy.

Statutory Implications

Nil

Budget Implications

Nil

Recommendation

That Council receives the Bicheno Destination Action Plan 2017-2019, as presented and congratulates the working group on their effort with the document.

Attachments:

- Letter from Bicheno Destination Action Plan Group
- Bicheno Pedestrian Village – Action Plan and Strategy
- Bicheno Destination Action Plan, August 2017

Attachments Item 7.5: Bicheno Destination Action Plan

BICHENO DESTINATION ACTION PLAN GROUP

Glamorgan Spring Bay Council
9 Melbourne St
TRIABUNNA TAS 7190

The East Coast Regional Tourism Organisation sponsored a series of Workshops during 2017, which culminated in the attached document Bicheno Destination Action Plan August 2017. The vision is to make Bicheno more pedestrian friendly.

The Bicheno Destination Action Plan Group formed and held its first meeting on 14 September 2017. The group has developed the attached documents and met with Council staff on 29 January to discuss the plans.

We look forward to progressing these plans over the coming months.

Kind regards,

Steve McDermott
DAP President

Tony McLeod
DAP Secretary

Bicheno Pedestrian Village

A Development Action Plan Proposal and Strategy

Vision.

To be the most pedestrian friendly village in Tasmania.

How we will achieve this.

- By identifying a number of iconic walks in the area with varying lengths and degrees of difficulty.
- By making necessary improvements to each walk to ensure it is well and appropriately signed.
- Ensuring paths/tracks are safe and fit for purpose relative to their degree of difficulty.
- Landmarks are identified and iconic views are available to be enjoyed.

Considerations.

- Link in with development works being undertaken in "The Triangle".
- Link in with the History Walk currently being developed by the BCDA.
- Bring value to local community and visitors – both key stakeholders.
- Gain the support of the local community.
- Consider sources of funding which can be used to further leverage funds.
- Work with Council.
- Work with Parks and Wildlife.

Process.

There are many tracks in the Bicheno area with a wide variety of:

- length,
- degree of difficulty / accessibility, and
- type of improvements needed.

The Committee has prioritised the works required into short, medium and longer term goals.

Short term goal (6-12 months).

The focus here is to make improvements to 2 walks - between The Triangle, Waubs Bay and The Gulch. In particular:

- Improve and make safe the access points at the north and south end of Waubs Beach.
- Identify where concrete footpaths / gravel tracks / boardwalks are required.
- Identify signage points and other means needed to promote the walks to visitors. Signage is a key part of the project and needs to be something everyone finds attractive and easy to understand. It is envisaged that a competition would be a good way of encouraging input from a wide range of people.
- Identify places where additional seating, tables, rubbish bins, doggy bag dispensers etc are required.
- Seek funding.

Medium term goal (1-3 years).

The next step is to apply the same process as above to tracks further afield. This will incorporate Redbill Beach.

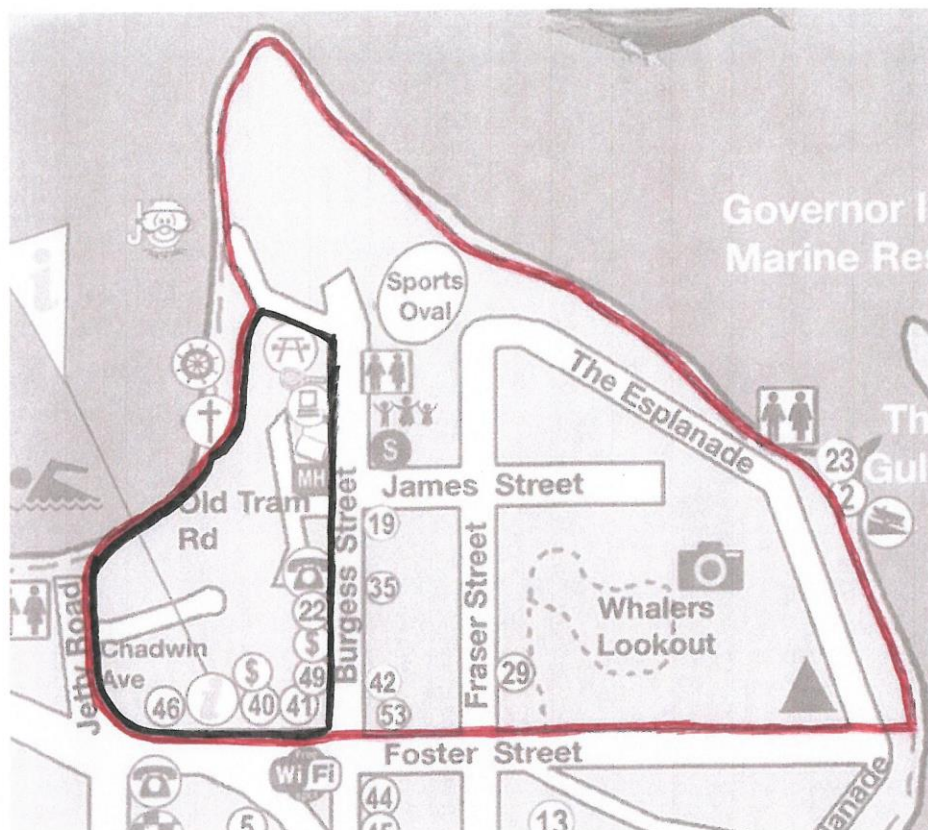
Long term goal (3-5 years).

Extend the track from The Blow Hole to Lennys Point. Improve the walk from Redbill Beach to The Blow Hole via Gordon and Douglas Streets.

Short Term Goal.

Two walks will be studied in the short term, as shown in the map below.

The shorter black walk will be referred to as Waubs Bay Walk, and the longer red walk as The Gulch Walk. Note that the Gulch Walk incorporates a section of Waubs Bay Walk.



Waubs Bay Walk.

A separate sheet has been drawn up and is attached. It details the construction works and signage points required. Note that the team has identified a need for some additional seats / tables, dog bag dispensers and rubbish bins. The detailed siting of these items is to be discussed with Council.

The Gulch Walk.

The DAP team has decided to start work on this walk once the plans for the Waubs Bay Walk have been successfully put to Council and the works plan is agreed.



8. Miscellaneous Correspondence

8.1 Thank you letter: GSBC Art Prize 2018

128065

16 Andrew Street
North Hobart, 7000
5th March 2018

Lona Turvey
Community Development Manager
Glamorgan Spring Bay Council
PO Box 6
9 Melbourne Street
Triabunna 7190

RECEIVED
- 7 MAR 2018

BY:

Dear Ms Turvey,

Tassal Award for Sculpture
Glamorgan Spring Bay Council 6th Art Prize 2018

Thank you for your letter containing the certificate for the Tassal Award for Sculpture together with the cheque. It was quite unexpected as I did not realise that I had won the award.

I would like to thank the Council for spending resources in creating the opportunity for myself and other artists to engage with the community. For me, the chance to enter such exhibitions provides an incentive and a goal for which to strive.

I procrastinated for quite a while as to whether to enter the exhibition, but obviously am very pleased I did, and dead chuffed to be the winner of the award.

I am already looking forward to your next exhibition in 2020.

Yours sincerely,

Richard Whitaker

9. Motion Tracking Document

Last updated 21/03/2018

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
21 st January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
25 th November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
23 rd February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 th January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
28 th June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process. Currently in discussions with interested community groups.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
27 th September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 th September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Latest workshop held in June 2017.	In Progress
27 th September	10.1	134/16	Notice of Motion: Boatel Development at the Triabunna Marina and Wharf Precinct	Clr Jenny Woods	General Manager has contacted Crown Land Services who are in the process of confirming the status of the boatel development with the developers.	In Progress
24 th January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress
24 th January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
27 th June	8.5	88/17	Section 137 – Notice of Intention to Sell Land	GM	Service of notice to be progressed by admin staff.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
27 th February	7.1	20/18	Approval of borrowing budget amendments, pipeline approvals and construction.	GM	GM authorised to proceed with Stage 1 Prosser Plains Raw Water Scheme (PPRWS) and Council to enter into an agreement with Tassal for delivery of raw water to Okehampton Bay on full cost recovery basis.	In Progress
27 th February	7.2	21/18	Petition received under Section 57 of the Local Government Act	GM	Petition received, no further action to be taken.	Complete
27 th February	7.3	22/18	Swansea Primary School Association	MCD	Grant approved and disbursed.	Complete
27 th February	7.4	23/18	Cities Power Partnerships (CPP) – National Climate Change Program	MNRM	Pledges endorsed by Council	Complete

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Recommendation:

That Council receives and notes the information contained within the Motion Tracking Document.

10. Questions Without Notice

11. Confidential Item (In Closed Session)

The Mayor to declare the meeting closed to the public in order to discuss the Tasmanian Audit Office Memorandum of Audit Findings for Glamorgan Spring Bay Council Year Ended 30 June 2017.

Under regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* Statutory Rules 2015, No.38 the meeting will be closed to the public according to regulation 15 (2) (g) *information of a personal and confidential nature or information provided to the council on the condition it is kept confidential.*

- Item 1: Memorandum of Audit Findings – Financial Reports the Year Ended 30 June 2017.

12. Close

The Mayor to declare the meeting closed at (Time).

The live streaming and recording of meetings will now be switched off. Mayor to check that the streaming has been terminated.

CONFIRMED as a true and correct record.

Date:

Mayor, Cllr Michael Kent AM