



GLAMORGAN SPRING BAY  
COUNCIL

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# Notice of Meeting and Agenda

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For the Ordinary  
Meeting of  
Council to be  
held at the  
Triabunna  
Council Offices

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28<sup>th</sup> November, 2017

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 28<sup>th</sup> November, 2017 commencing at 5.00pm.



**Dated** this Thursday 23<sup>rd</sup> November, 2017

**David Metcalf**  
**GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

**Note : Section 65 of The Local Government Act 1993 states –**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf**  
**GENERAL MANAGER**

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## Audio/Video Recording of Ordinary Meetings of Council

All Ordinary and Special Meetings of Council have been audio recorded since April 2014 and these electronic recordings have been made available as follows:

*In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.*

As determined by Glamorgan Spring Bay Council in April 2017 all Ordinary and Special Meetings of Council are to be streamed live once the installation of new audio and video equipment is installed, tested and implementation processes undertaken. It is intended that from November 2017 all Ordinary and Special Meetings of Council will be streamed live via the internet. A link will be available on the Glamorgan Spring Bay Council website to the YouTube platform, where the public can view the meeting live.

**Please be aware that the November Ordinary Meeting of Council will be audio and video recorded and made available after the meeting via a link on Council's website to the YouTube platform for viewing and listening by the public after the meeting.**

*In accordance with the Local Government Act 1993 and Regulation 33, these video/audio files will be retained by Council for at least 6 months and made available for viewing live, as well as online within 5 days of the scheduled meeting. The written minutes of a meeting, once confirmed, prevail over the video/audio recording of the meeting.*

### 1. Opening

The Acting Mayor to welcome Councillors, staff and members of the public and declare the meeting open at [time].

#### 1.1 Present and Apologies

#### 1.2 In Attendance

#### 1.3 Declaration of Pecuniary Interests

*In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.*

## **2. Confirmation of Minutes and Workshops**

### **2.1 Ordinary Meeting – October 24<sup>th</sup>, 2017**

<b>Recommendation</b>
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That the Minutes of the Ordinary Meeting held Tuesday 24 <sup>th</sup> October 2017 be confirmed as a true and correct record.
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### **3. PLANNING AUTHORITY SECTION**

**Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.**

<p><b>Recommendation</b></p>
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<p>That Council now acts as a Planning Authority. (Time:    )</p>
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### 3.1 DA17127 – Tree Removal, 56 Glen Gala Road, Cranbrook

#### Planning Assessment Report

<b>Proposal:</b>	<b>Tree removal and new access</b>
<b>Applicant:</b>	<b>A G Greenhill</b>
<b>Location:</b>	<b>56 Glen Gala Road, Cranbrook (CT 198605/1 &amp; 171586/1)</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>Significant Agricultural Zone</b>
<b>Application Date:</b>	<b>5 June 2017</b>
<b>Statutory Date:</b>	<b>28 November 2017 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Five</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### 1. Executive Summary

- 1.1. Planning approval is sought for tree removal and new access to the Amos Family Cemetery at Cranbrook.
- 1.2. The application is discretionary as the cemetery is heritage listed. A number of performance criteria also apply.
- 1.3. Four representations were received. Two other submissions were made but sent to the incorrect email address and are not valid representations but are nevertheless circulated to Councillors. In addition, four statements in support of the proposal have been provided to Council.
- 1.4. The proposal is recommended for conditional approval.
- 1.5. The final decision must be made by the Planning Authority or by full Council acting as a planning authority due to the receipt of representations via the public exhibition period.
- 1.6. The key planning issues relate to the impact of vegetation removal and the adequacy of existing and proposed access to the cemetery. It is considered that the vegetation removal was entirely appropriate and necessary to maintain the heritage values of the cemetery. There are no planning issues with the proposed access.



## **2. Legislative & Policy Content**

- 2.1. The purpose of this report is to enable the Planning Authority to determine application DA 2017 / 00127.
- 2.2. This determination must be made no later than 28 November 2017, which has been extended beyond the normal statutory timeframe with the consent of the applicant.
- 2.3. The relevant legislation is the *Land Use Planning and Approvals Act 1993 (LUPAA)*. The provisions of LUPAA require a planning authority to take all reasonable steps to ensure compliance with the planning scheme.
- 2.4. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2005*.
- 2.5. This report has been prepared with appropriate regard to the State Policies that apply under the *State Policies and Projects Act 1993*.
- 2.6. This report has been prepared with appropriate regard to Council's Strategic Plan and other Council policies, and the application is not found to be inconsistent with these. Nevertheless, it must be recognised that the planning scheme is a regulatory document that provides the overriding consideration for this application. Matters of policy and strategy are primarily a matter for preparing or amending the planning scheme.

## **3. Risk & Implications**

- 3.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 3.2. Implications for Council include general matters related to rate income, asset maintenance and renewal and responding to future building applications. No specific implications for Council have been identified.

## **4. Relevant Background and Past Applications**

- 4.1. On 17 May 2016, Heritage Tasmania issued a Certificate of Exemption to the applicant for the removal of two oak trees and pruning of the hawthorn hedge. The exemption details the basis on which that decision was made and notes that the oak trees "are not significant memorial plantings".
- 4.2. The exemption advises the applicant to consult with Council over any planning requirements. The owner did contact Council and verbal advice provided was that planning approval was not required.
- 4.3. The trees were subsequently removed.
- 4.4. It is understood that the trees were removed for two reasons: (1) by being in close proximity to graves the trees posed a risk of causing damage to the cemetery; and (2) to facilitate pivot irrigation of the surrounding agricultural land.

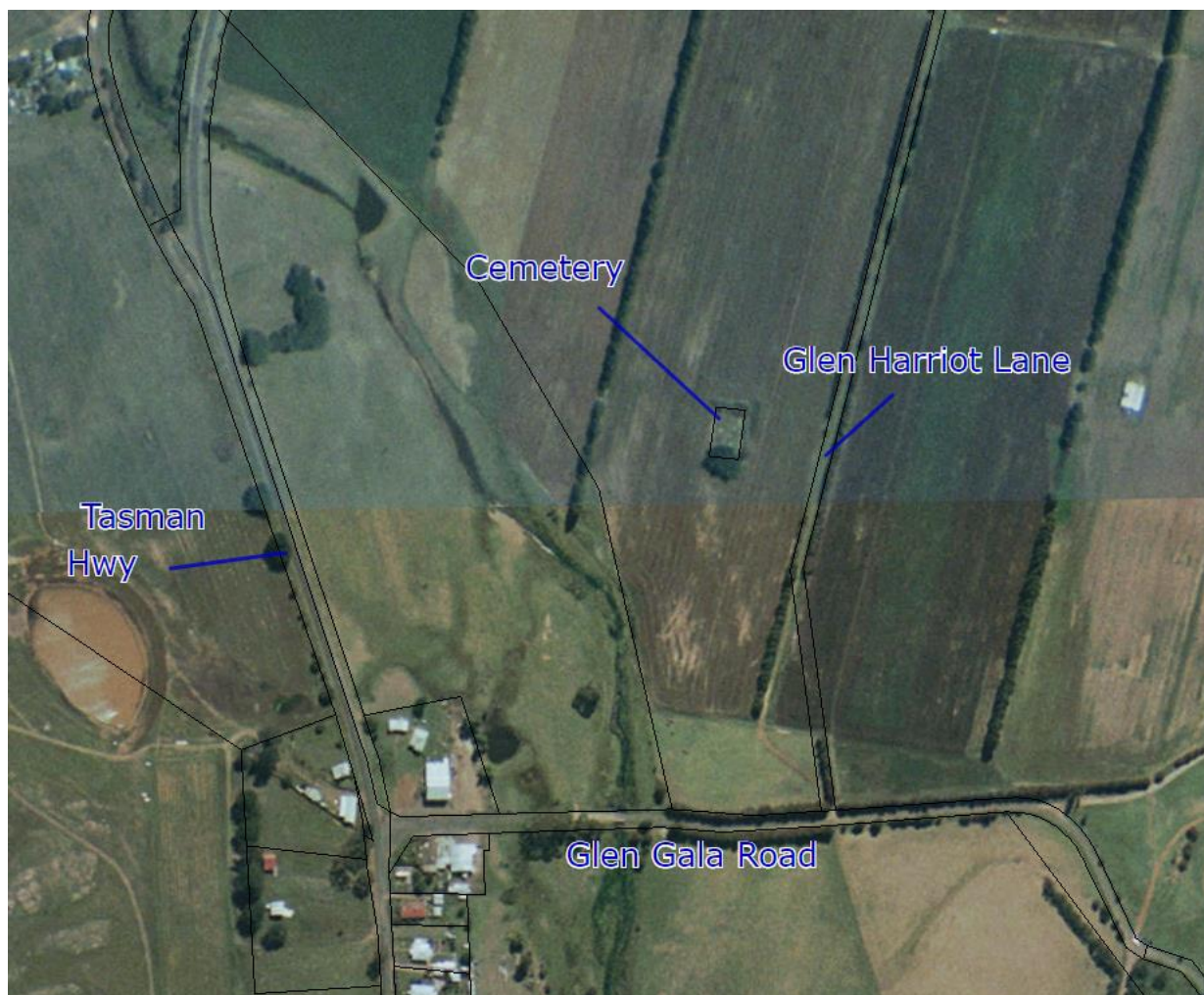
- 4.5. In February 2017, several people submitted 'notice of suspected contravention under s63B' to Council. The notices effectively requested that Council investigate whether the tree removal that had occurred should have had a planning permit. It is a result of these notices that the current application has been lodged.
- 4.6. The cemetery is listed in both the Tasmanian Heritage Register and the planning scheme. A permit is required under the planning scheme as any exemption from Heritage Tasmania does not carry forward as an exemption from the planning scheme. The new planning scheme will not dual list properties and therefore avoid such situations.
- 4.7. Vegetation removal or modification on a place listed in the planning scheme is normally exempt unless that vegetation is described in the heritage listing.
- 4.8. The cemetery is listed in the planning scheme as follows, and as such the vegetation removal was not exempt from the planning scheme:

<b>Ref. No.</b>	<b>Name, Location and/or Address</b>	<b>C.T.</b>	<b>General Description</b>	<b>Specific Extent</b>
25	Amos Family Cemetery 45 Glen Gala Road Cranbrook	CT105790/1 & 2 CT51245/1	Group of graves and burial sites as well as a mature exotic tree association with the Amos family.	Tasmanian Heritage  Register ID 1521

- 4.9. Of the two trees removed, it is not known which one is referred to in the listing.

## 5. Site Detail

- 5.1. The site includes the cemetery which is located on its own title and the adjoining agricultural land, and is within the Significant Agricultural Zone of the Glamorgan Spring Bay Interim Planning Scheme 2015.
- 5.2. The cemetery is approximately 300m east of the Tasman Highway and 250m north of Glen Gala Road and is in relatively close proximity to the Cranbrook village. The cemetery is visible from the Tasman Highway and is on slightly more elevated land than what adjoins the Tasman Highway.
- 5.3. Access to the cemetery is from Glen Gala Road. 'Glen Herriot Lane' is a reserved road running northwards from Glen Gala Road on the eastern side of the cemetery with a connecting right of way. The actual access is not fully contained within this reserved road and is not fully formed.
- 5.4. All land surrounding the cemetery is agricultural land.
- 5.5. A Waterway and Coastal Protection Area applies to Freestone Creek and the access road runs through a small area of this.
- 5.6. No overlays apply to the cemetery.



*Figure 1: Aerial imagery.*

## 6. Proposal

- 6.1. Planning approval is sought for tree removal and new access to the Amos Family Cemetery at Cranbrook.
- 6.2. The tree removal, which has occurred, consists of removal of two oak trees and pruning of a hedge.
- 6.3. A new access is proposed from Glen Gala Road with a gravel surface. The plans indicate future landscaping and planting in the area. The applicant has advised that two new oak trees seeded from the original oaks at Gala are to be planted either side of the new access.
- 6.4. Approval is not required with respect to any agricultural operation or any change to irrigation practices.
- 6.5. Approval is not required with respect to any pruning of any hedge.

6.6. All elements of the application are exempt from Tasmanian Heritage Council approval.

6.7. The use for the access is as a cemetery which is a prohibited use in the zone. The application is therefore subject to clause 9.1.1 which states:

*Notwithstanding any other provision in this planning scheme, whether specific or general, the planning authority may at its discretion, approve an application:*

*(a) to bring an existing use of land that does not conform to the scheme into conformity, or greater conformity, with the scheme; or*

*(b) to extend or transfer a non-conforming use and any associated development, from one part of a site to another part of that site; or*

*(c) for a minor development to a non-conforming use,*

*where there is –*

*(a) no detrimental impact on adjoining uses; or*

*(b) the amenity of the locality; and*

*(c) no substantial intensification of the use of any land, building or work.*

*In exercising its discretion, the planning authority may have regard to the purpose and provisions of the zone and any applicable codes.*

6.8. The following will show that that the proposal is consistent with this section and the application can be approved as such.

## **7. Assessment against planning scheme provisions**

7.1. An application must meet every applicable standard to be approved. Each standard can be met by either an acceptable solution or performance criteria. Where performance criteria is relied upon an application is discretionary and the application may be approved or refused.

7.2. The following provisions are relevant to the proposed use and development;

- Significant Agricultural Zone
- E5.0 Road and Rail Assets Code
- E6.0 Parking and Access Code
- E7.0 Stormwater Management Code
- E13.0 Historic Heritage Code

7.3. The proposal complies with all applicable acceptable solutions other than the following where the proposal is reliant on the associated performance criteria.

		<b>Requirement</b>	<b>Proposed</b>
1	New Access  Clause E5.6.2 A2	No more than one access per property	The new access is one of several accesses to the property
2	Vehicle passing  Clause E6.7.3 A1	Vehicle passing bays required for a driveway longer than 30m	No passing bays are shown and none are likely to be necessary for the needs of this access
3	Vehicle surface  Clause E6.7.7 A1	Sealed surface within 75m of a sealed road	A gravel surface
4	Waterway & Coastal Protection Area  Clause E11.7.1 A1	All works within a Waterway and Coastal Protection Area are assessed against the performance criteria	
5	Works to heritage place  Clause E13.7.2 A1	No acceptable solution is provided and all works are discretionary	

#### 7.4. Discretion 1 – New access

7.4.1. The relevant performance criteria is:

*For roads in an area subject to a speed limit of 60km/h or less, accesses and junctions must be safe and not unreasonably impact on the efficiency of the road, having regard to:*

- (a) *the nature and frequency of the traffic generated by the use;*
- (b) *the nature of the road;*
- (c) *the speed limit and traffic flow of the road;*
- (d) *any alternative access to a road;*
- (e) *the need for the access or junction;*
- (f) *any traffic impact assessment; and*
- (g) *any written advice received from the road authority.*

7.4.2. The new access is for the cemetery only and will be utilised on an irregular basis. Glen Gala Road is a narrow sealed public road. In the vicinity of the access the road is straight and relatively flat and the new access will achieve the minimum sight distance of 105m. The new access raises no particular issues and is considered reasonable.

## 7.5. Discretion 2 – Vehicular passing

7.5.1. The relevant performance criteria is:

*Vehicular passing areas must be provided in sufficient number, dimension and siting so that the access is safe, efficient and convenient, having regard to all of the following:*

- (a) *avoidance of conflicts between users including vehicles, cyclists and pedestrians;*
- (b) *avoidance of unreasonable interference with the flow of traffic on adjoining roads;*
- (c) *suitability for the type and volume of traffic likely to be generated by the use or development;*
- (d) *ease of accessibility and recognition for users.*

7.5.2. Given the purpose and limited use of the access, the provision of passing bays is considered unnecessary.

## 7.6. Discretion 3 – Vehicle surface

7.6.1. The relevant performance criteria provides:

*Parking spaces and vehicle circulation roadways must not unreasonably detract from the amenity of users, adjoining occupiers or the quality of the environment through dust or mud generation or sediment transport, having regard to all of the following:*

- (a) *the suitability of the surface treatment;*
- (b) *the characteristics of the use or development;*
- (c) *measures to mitigate mud or dust generation or sediment transport.*

7.6.2. Given the purpose, limited use and location of the access, a gravel surface is considered reasonable.

## 7.7. Discretion 4 – Waterway and Coastal Protection Area

7.7.1. The relevant performance criteria

Building and works within a Waterway and Coastal Protection Area must satisfy all of the following:

- (a) *avoid or mitigate impact on natural values;*
- (b) *mitigate and manage adverse erosion, sedimentation and runoff impacts on natural values;*
- (c) *avoid or mitigate impacts on riparian or littoral vegetation;*
- (d) *maintain natural streambank and streambed condition, (where it exists);*



- (e) maintain in-stream natural habitat, such as fallen logs, bank overhangs, rocks and trailing vegetation;
- (f) avoid significantly impeding natural flow and drainage;
- (g) maintain fish passage (where applicable);
- (h) avoid landfilling of wetlands;
- (i) works are undertaken generally in accordance with 'Wetlands and Waterways Works Manual' (DPIWE, 2003) and "Tasmanian Coastal Works Manual" (DPIPWE, Page and Thorp, 2010), and the unnecessary use of machinery within watercourses or wetlands is avoided.

7.7.2. The driveway will cross through the waterway area but over existing agricultural land. There will be no direct impact to the waterway and no loss of riparian vegetation.

#### 7.8. Discretion 5 – Works to heritage place

7.8.1. The relevant performance criteria is:

*Development must not result in any of the following:*

- (a) *loss of historic cultural heritage significance to the place through incompatible design, including in height, scale, bulk, form, fenestration, siting, materials, colours and finishes;*
- (b) *substantial diminution of the historic cultural heritage significance of the place through loss of significant streetscape elements including plants, trees, fences, walls, paths, outbuildings and other items that contribute to the significance of the place.*

The heritage significance of the trees primarily centres upon family descendants and their personal views and connections to the trees. There is no broader, community level attachment or association with the trees. Communities do place value and importance on cemeteries as they allow current generations to understand and interpret how social and economic structures have developed. The planning scheme can protect community scale values but it is far more difficult for a planning authority to adjudicate over sensitive family relationships to their history.

There are conflicting views on whether the trees were planted during centennial celebrations, which appears to be of relevance for how descendants value and understand the trees that have been removed.

In terms of the planning scheme, it is unclear whether the wording used in the 'general description' of the planning scheme table was used in a general sense (i.e., a description) or a specific sense (i.e., stating that the tree has particularly importance. The old (or perhaps current) Tasmanian Heritage Council datasheet stated, "*this is a group of graves and burial sites as well as a mature exotic tree*". It is likely that the description in the planning scheme derived from this datasheet and referred to the tree in a general context only similar to the datasheet.

Any tree so close to a headstone has the potential to cause significant damage. Whether the trees caused direct or indirect impact to the headstones to an extent that was more or less than the effect of age or irrigation is unknown and not particularly important. The key issue is the potential damage that a tree directly adjacent to a nearly 200 year old headstone that will eventually arise. No detailed analysis is necessary to support such a view and no reasonable individual would think otherwise.

In summary, the new access will not cause a loss of historic heritage significance. The tree removal has caused a loss of historic heritage significance but the extent of loss is not considered unreasonable having regard to the circumstances of the case.

## 8. Referrals

### 8.1 TasWater

The proposal does not require referral to TasWater.

### 8.2 Council's Technical Officer

The application was referred to Council's Technical Officer who provided the following comments.

*The proposed access extends from an existing farm gate off Glen Gala Road to a private cemetery. Glen Gala Road is signed at 60 km/hr. The vehicle access will need to be constructed from the edge of the road to the property boundary to Council standards.*

*The proposed internal driveway is gravel.*

*The property is rural and there is no Council SW infrastructure in the area.*

## 1. Concerns raised by representors

The following table outlines the issues raised by the representations.

Issue	Response
In opposition	
The applicant does not have consent to lodge.	<p>The title has the cemetery in ownership of Alfred John Amos, Lewis Amos &amp; Adam James Amos, all of who are deceased. It is not uncommon for titles to remain listed as being in the ownership of deceased estates.</p> <p>The title for the cemetery is together with a number of other titles that comprise one property. The applicant is very much of the view that they have notified the owner of the property and that ownership is quite clear based on rates paid and maintenance undertaken for a number of years. Parties with a counter claim over ownership should use the correct avenues to pursue that.</p>
Lack of consultation between decedents of cemetery guests.	This is not a relevant matter under the planning scheme.



The applicant should have known a planning permit was required.	<p>Clearing for agricultural purposes is typically regulated through the forest practices system. This is a unique instance where planning approval is required and the applicant obtained consent from the principal regulator of heritage matters in this State.</p> <p>As noted earlier in the report, the applicant did contact Council prior to removal.</p> <p>There is no limitation on the ability to consider retrospective applications.</p>
Impact to the cemetery from past high pressure irrigation practices.	Irrigation practices do not require planning approval. It should be noted though that pivot irrigation involves lower pressure.
Dispute statements that the oak trees caused damage.	It is not possible in retrospect to conclusively say one way or the other whether the trees directly or indirectly impacted the headstones. That is, the breakages evident on site may simply be a matter of age. It is however entirely reasonable to draw a direct link between trees and the potential to cause damage through root growth or dropped limbs. The removal of the oak trees directly protects the heritage values of the cemetery and avoids any risks.
The site has significance to the wider Amos family.	Noted.
The Oak Trees contribute to the heritage significance of the site.	Noted.
Background on the Amos Cemetery Fund and bicentennial celebrations planned for 2021.	Noted.
"... with the removal of the vehicle access by Adam Greenhill, the cemetery is now very difficult to maintain."	It is understood that the original access remains but was damaged by flooding. It is further understood that access is not restricted. The new access would appear to alleviate this issue.
The historical access should be maintained. A new access is not necessary.	The access is not part of the heritage listing. The historic access is partly located on private land and partly within the Glen Harriot Lane road reservation and the right of way for the cemetery title. The new access would provide a clearer separation between access and agricultural operations and improve the standard of access.
Uncertainty over the age of the oak trees and whether they were planted in 1921 as part of family centennial celebrations & therefore whether Heritage Tasmania erred in their exemption.	Noted.

"Council has the opportunity to right the wrongs by rejecting this application & seeking reinstatement for the damage done."	Reinstatement could be a possible outcome. However, it is one that is not considered advantageous. Irrespective of why the oak trees were planted and the views of individuals that clearly have a strong and understandable attachment to the cemetery, it is considered that trees and cemeteries are not sound partners. Any tree will eventually damage headstones.
The new access is flood prone.	The specific level of hazard and risk is not assessed. Given the purposes of the access it is not necessary. Any damage that may eventuate would be a civil matter.
The use and development is fully described in the application.	The application is not complex. There is more than sufficient detail in the application and no representor has expressed any uncertainty or ambiguity over the proposal.
The certificate of exemption referred to tree removal and pruning of a hedge but the notification referred only to tree removal.	The pruning of the hedge is exempt (E13.4.1 k).
The DA did not include the title documents.	The DA did include the title documents.
In support (note, not received during exhibition)	
The Amos Family Bi-Centenary Committee has agreed to work towards practical access to the cemetery and appropriate plantings and landscaping and to establish a family trust to provide for ongoing management.	Noted.
Statements relating to the detrimental impact caused to the cemetery by the trees prior to their removal.	Noted.
Those who oppose the tree removal have not once spoken to the applicant.	Noted.
Statements that the past irrigation practices have not had any adverse impact to the cemetery.	Noted.

## 2. Conclusion

The proposal satisfies the relevant provisions of the *Glamorgan Spring Bay Interim Planning Scheme 2015* as outlined in this report and is recommended for approval.

### 3. Recommendations

That:

A. Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for tree removal and new access to the Amos Family Cemetery at Cranbrook (DA2017/00127), be APPROVED subject to the following conditions:

1. The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. The new vehicular access from Glen Gala Road to the property boundary must be provided to include:
  - (a) Minimum sight distance of 105m for a 60km/hr area as determined by standard drawing TSD-R F01-v1.
  - (b) A width, gradient, culvert, headwall and guidepost in accordance with standard drawings TSD-R03-v1 and TSD-R04-v1.

*Advice: standard drawings are available at  
<http://www.lgat.tas.gov.au/page.aspx?u=658>*

3. The internal driveway and areas set-aside for vehicle turning must have a minimum width of 3.0m with an additional passing bay where appropriate.
4. The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.
5. To the satisfaction of Council's General Manager, the internal driveway and areas set-aside for vehicle parking and turning must:
  - (a) Be constructed with a durable all weather pavement;
  - (b) Have a gravel surface that is designed, construction and maintained to avoid dust or mud generation, erosion or sediment transfer off site;
  - (c) Drained to an approved stormwater system.
6. To the satisfaction of Council's General Manager, surface water runoff from the internal driveway and areas set-aside for vehicle parking and turning must be controlled and drained to avoid unreasonable impact to adjoining land.
7. The development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
  - a) Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
  - b) The transportation of materials, goods and commodities to and from the land.
  - c) Obstruction of any public footway or highway.
  - d) Appearance of any building, works or materials.

8. Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
9. The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's General Manager.

## DEVELOPMENT APPLICATION 17127 Tree Removal and Access RA56 Glen Gala Road, Cranbrook



## APPLICATION FOR PROPOSED DEVELOPMENT

### REMOVAL OF 2 OAK TREES FROM OUR FAMILY GRAVEYARD

#### SUPPORTING INFORMATION THAT IS NOT IN ORIGINAL APPLICATION TO HERITAGE COUNCIL

- I am a proud 6 generation decedent of the original Amos settlers. My family are proud custodians of the Amos family museum which is on our farm and we spend a lot of time showing distant relatives around the farm and museum as they retrace their ancestry.
- I was of the understanding that I had followed all due process by obtaining a certificate of exemption from the Tas Heritage Council
- At the time the trees were removed, I was unaware, as was the GSBC that a Development Application was required in addition to the Heritage council Certificate of Exemption
- No Amos Family member has contacted me in regard to the tree removal. After a lot of misinformation about the situation which has been relayed to me via neighbours and others in the community I contacted three members of the Amos family to give them a copy of the Heritage council application and certificate of exemption in order to get some facts out to the greater community. Most who have read this information have found it easier to accept the situation.
- The Heritage Council and my direct family believe that the grave stones are the primary heritage value of the site. The stones mark the graves of our forefathers and are at least twice as old as the oak trees. This means that their heritage value is greater than that of the trees and they should be protected accordingly
- I believe that the trees should have been removed long ago before the grave stones were damaged.
- Since the trees removal we have heard a suggestion that the trees were planted on the centennial celebrations of the Amos's settlement. My side of the Amos Family does not believe that this is correct because any ceremonious planting of such trees would not have been allowed so close to the actual graves (trees butts are now 10 cm from graves) or in such a random configuration
- The extent of damage that the trees were causing to the graves cannot be denied and I have left the stumps of the two trees in the ground as a reference until this issue has been resolved
- I have been in consultation with Julian Amos and Rod Amos (both are on the Amos Family Bicentennial Committee) in regard to future ownership and or management options for the grave yard to assure that such a situation does not reoccur
- Julian Amos is happy to be contacted about his involvement and possible solutions to resolve the long term issues associated with the graveyard.
- As far as I am aware, the last time that any of the Amos Family (other than my direct family) tended the graveyard was when Rob Amos visited nearly 2 years ago. My mother has requested help maintaining the graveyard since this day but no one has obliged.

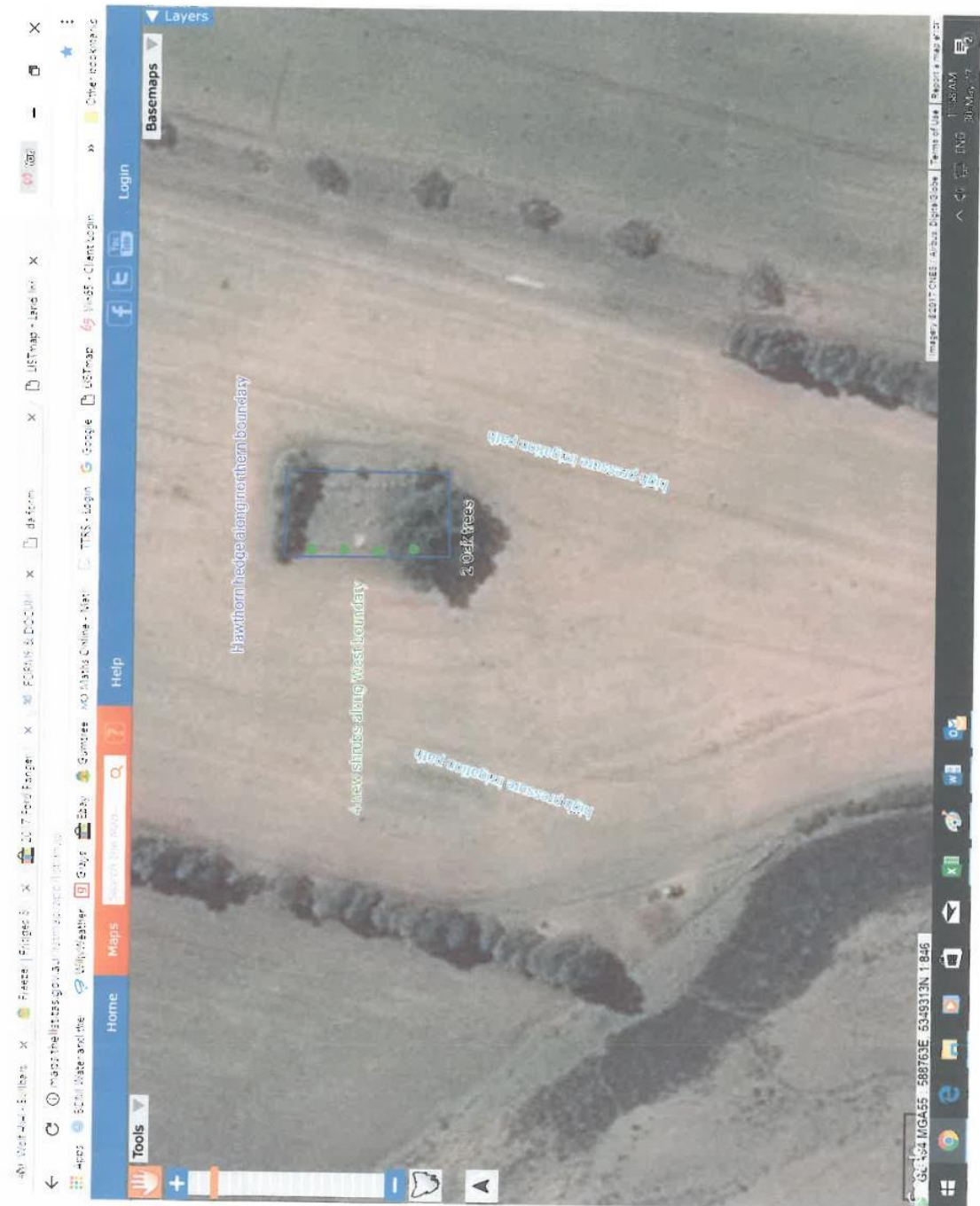


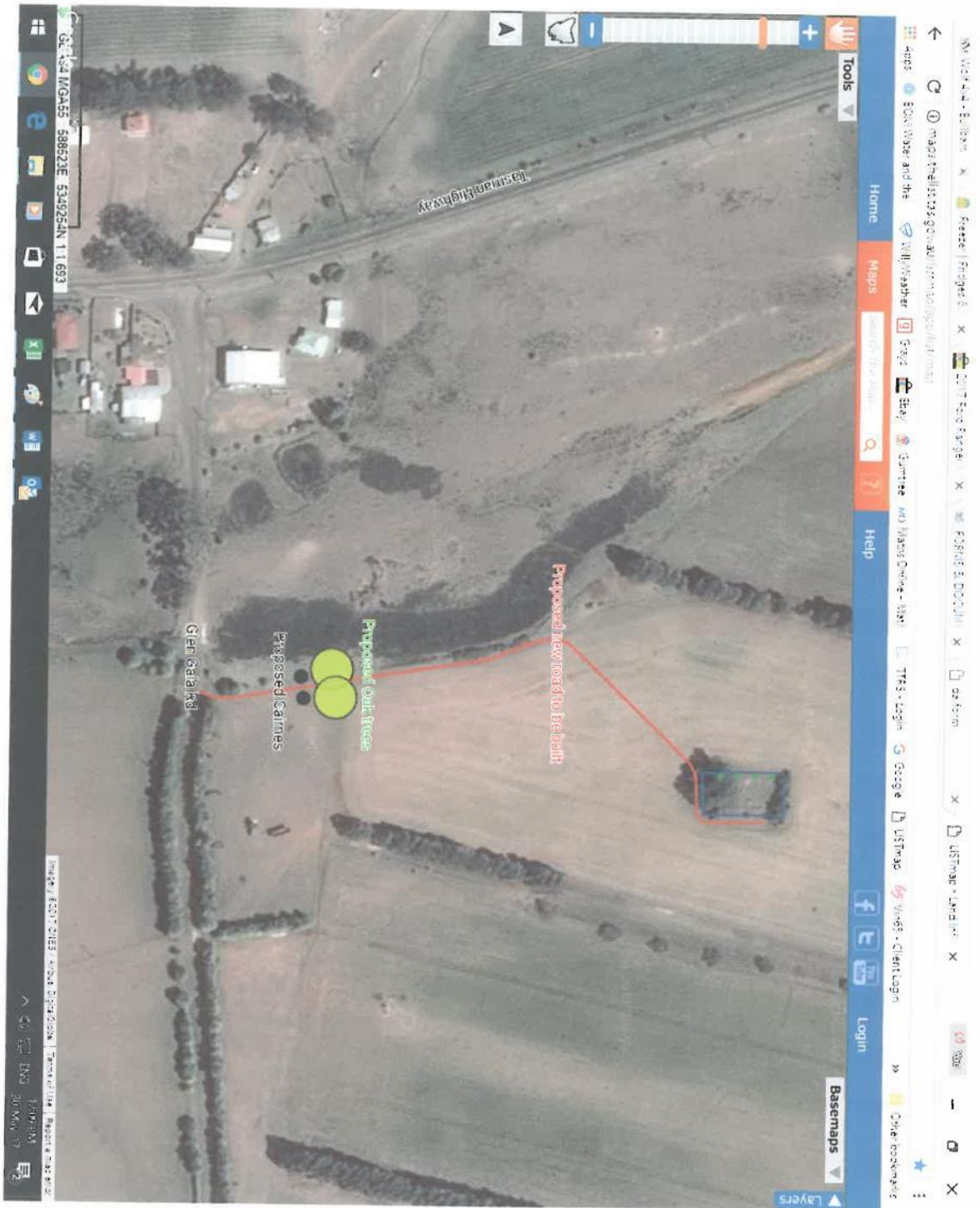
- Since the trees have been removed, the hawthorn hedge has come back strong and is now much healthier than it was prior to being pruned
- Since the trees have been removed, we have mowed the graveyard several times and planted shrubs in an effort to beautify the site. We intend to work with a proposed new committee (being formed by Rob and Julian Amos) to landscape the site and then deal with the costs of ongoing maintenance. One suggestion is that we put a hawthorn hedge right around the edge of the yard. Other suggestions are the planting of 2 new trees on the road into the graveyard and possibly the erection of a Scottish Carine also on the track in.
- No member of the Amos family have ever offered help or financial contribution to the upkeep of an access to the graveyard.

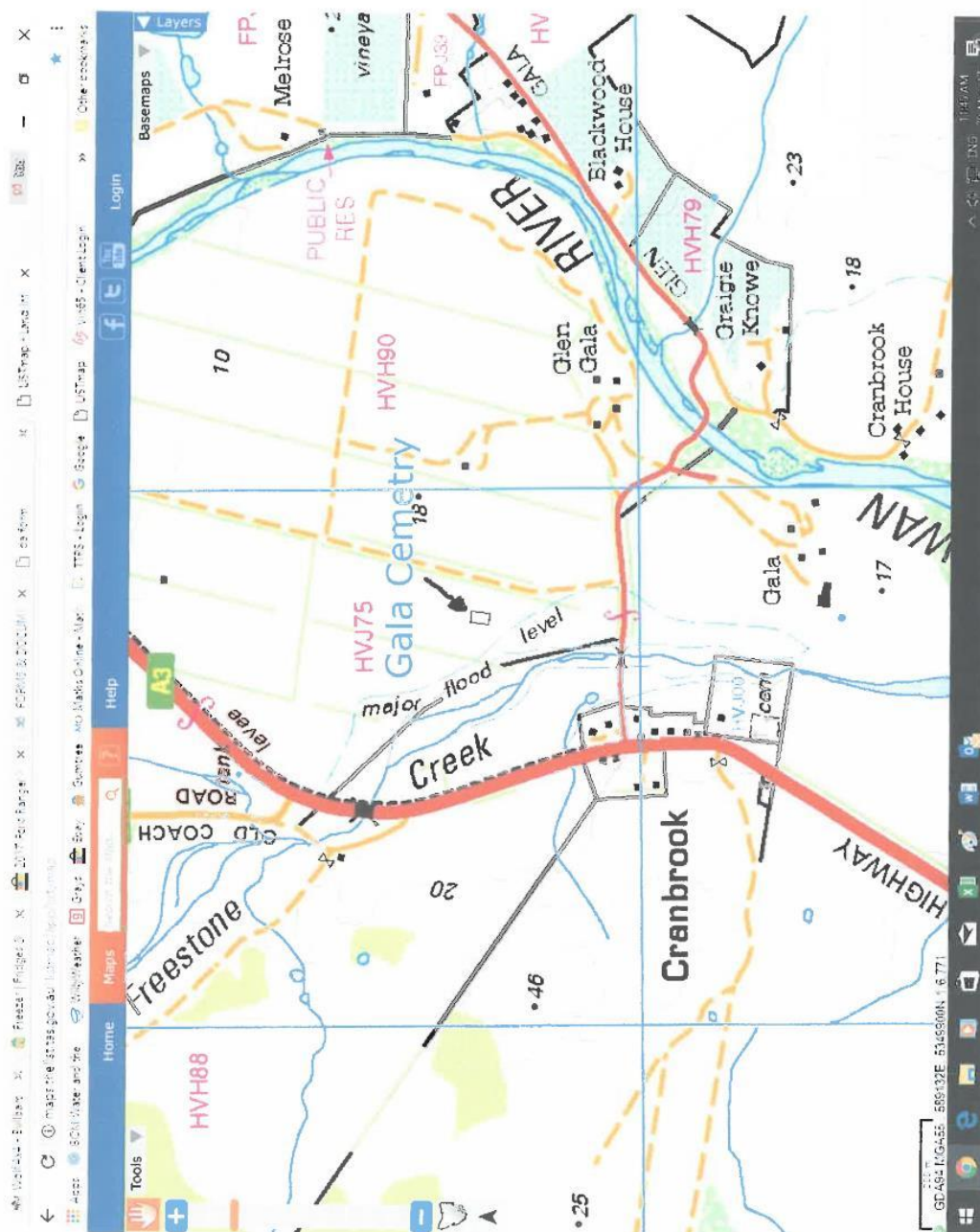












### 3.2 DA17245 – Multiple Dwellings, 1 Aqua Sands Drive, Swansea

#### Planning Assessment Report

<b>Proposal:</b>	<b>Multiple Dwellings (2)</b>
<b>Applicant:</b>	<b>G Henderson</b>
<b>Location:</b>	<b>1 Aqua Sands Drive, Swansea</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>General Residential Zone</b>
<b>Application Date:</b>	<b>10 October 2017</b>
<b>Statutory Date:</b>	<b>1 December 2017 (by consent of applicant)</b>
<b>Discretions:</b>	<b>Four</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b>
<b>Author:</b>	<b>Shane Wells, Manager Planning and Special Projects</b>

#### 1. Executive Summary

- 1.1. Planning approval is sought for two multiple dwellings at 1 Aqua Sands Drive, Swansea.
- 1.2. The application is discretionary as it relies on a number of performance criteria.
- 1.3. One representation was received.
- 1.4. The proposal is recommended for conditional approval.
- 1.5. The final decision must be made by the Planning Authority or by full Council acting as a planning authority due to the receipt of representations via the public exhibition period.
- 1.6. The key planning issue is the degree of impact to privacy of adjoining land by way of overlooking from the proposal.



## **2. Legislative & Policy Content**

- 2.1. The purpose of this report is to enable the Planning Authority to determine application DA 2017 / 245.
- 2.2. This determination must be made no later than 1 December 2017, which has been extended beyond the normal statutory timeframe with the consent of the applicant.
- 2.3. The relevant legislation is the *Land Use Planning and Approvals Act 1993 (LUPAA)*. The provisions of LUPAA require a planning authority to take all reasonable steps to ensure compliance with the planning scheme.
- 2.4. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2005*.
- 2.5. This report has been prepared with appropriate regard to the State Policies that apply under the *State Policies and Projects Act 1993*.
- 2.6. This report has been prepared with appropriate regard to Council's Strategic Plan and other Council policies, and the application is not found to be inconsistent with these. Nevertheless, it must be recognised that the planning scheme is a regulatory document that provides the overriding consideration for this application. Matters of policy and strategy are primarily a matter for preparing or amending the planning scheme.

## **3. Risk & Implications**

- 3.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 3.2. Implications for Council include general matters related to rate income, asset maintenance and renewal and responding to future building applications, however these are not significant issues given the scale of the proposal.

## **4. Relevant Background and Past Applications**

- 4.1. Nil of note.

## **5. Site Detail**

- 5.1. The site is located at 1 Aqua Sands Drive, Swansea on the corner of Aqua Sands Drive and Old Spring Bay Road and is within the General Residential Zone of the Glamorgan Spring Bay Interim Planning Scheme 2015.
- 5.2. The site is a 690m<sup>2</sup> regular shaped lot with frontage to Aqua Sands Drive and Old Spring Bay Road. Adjoining land is vacant other than an existing dwelling to the east.
- 5.3. The site contains no native vegetation. It has a south-west gradient with a fall of approximately 2.5m across the site.

- 5.4. The site and adjoining land is within the General Residential Zone.
- 5.5. No overlays apply to the site.
- 5.6. The site is serviced by water, sewer, stormwater, electricity and telecommunications.



**Figure 1: Aerial imagery.**

## **6. Proposal**

- 6.1. Planning approval is sought for multiple dwellings at 1 Aqua Sands Drive, Swansea.
- 6.2. The multiple dwellings are each two storey structures will similar floor layouts and design. The lower levels provide a double garage, bedroom with ensuite and laundry / storage areas. The upper level provides kitchen and living areas and one bedroom with ensuite. On the southern elevation of each dwelling a 25m<sup>2</sup> roofed balcony is proposed which include a solid wall with windows to the west elevation.
- 6.3. External cladding is a mixture of brick and cement sheet
- 6.4. Vehicle access is proposed from a 8.3m wide driveway leading to both garages.
- 6.5. Each dwelling has private open space to the north.
- 6.6. A 1.8m high metal clad fence is proposed along the Old Spring Bay frontage.

## 7. Assessment against planning scheme provisions

- 7.1. An application must meet every applicable standard to be approved.
- 7.2. Each standard can be met by either an acceptable solution or performance criteria. If a performance criteria is relied upon, an application is discretionary and may be approved or refused depending on if the performance criteria is satisfied.
- 7.3. The following provisions are relevant to the proposed use and development;
- General Residential Zone
  - E5.0 Road & Rail Asset Code
  - E6.0 Parking and Access Code
  - E7.0 Stormwater Management Code
- 7.4. The proposal is classified as a Multiple Dwellings use which has a Permitted use status in the zone.
- 7.5. The proposal complies with all applicable acceptable solutions other than the following where the proposal is reliant on the associated performance criteria.

		Acceptable Solution Requirement	Proposed
1	Front setback 10.4.2 A1 (a)	A 4.5m front setback to the primary frontage (Old Spring Bay Road).	A 3.0m setback to Old Spring Bay Road.
2	Building envelope 10.4.2 A3 (a)	Buildings are within an building envelope (see diagrams 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) that is determined by:  (i) <i>a distance equal to the frontage setback ...; and</i>  (ii) <i>projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side boundaries and a distance of 4m from the rear boundary to a building height of not more than 8.5m above natural ground level;</i>	The east elevation of unit 1 is outside the envelope as shown on the proposal plans.
3	Private open space 10.4.3 A2 (c)	Private open space:  <i>is directly accessible from, and adjacent to, a habitable room (other than a bedroom)</i>	The private open space is not directly accessible from a habitable room.
4	Frontage fence 10.4.7 A1 (b)	A fence ... within 4.5 m of a frontage must have a height above natural ground level of not more than:  (a) 1.2 m if the fence is solid; or (b) 1.8 m, if any part of the fence	The front fence to Old Spring Bay Road is 1.8m high solid fence with Colorbond sheets.

		that is within 4.5 m of a primary frontage has openings above a height of 1.2 m which provide a uniform transparency of not less than 30% (excluding any posts or uprights).	
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## 7.6. Discretion 1 – Front setback

- 7.6.1. The relevant performance criteria for a dwelling with a front setback of less than 4.5m to the primary frontage is:

*A dwelling must:*

- (a) *have a setback from a frontage that is compatible with the existing dwellings in the street, taking into account any topographical constraints; ...*

- 7.6.2. For a corner lot the primary frontage is the shortest frontage excluding chords and corner roundings. Old Spring Bay Road is the primary frontage.

- 7.6.3. The adjoining lots on Old Spring Bay Road are recently created and are vacant.

- 7.6.4. The western elevation of Unit 1, which is within the setback, is cut in 1.15m at the highest point. Practically, the primary frontage is from Aqua Sands Drive. Being a corner lot the setback proposed is unlikely to have any adverse effect on future streetscape.

## 7.7. Discretion 2 – Building Envelope

- 7.7.1. As shown on the proposal plans, the development encroaches outside the building envelope in relation to the eastern elevation of Unit 1. The following performance criteria is applicable:

*The siting and scale of a dwelling must:*

- (a) *not cause unreasonable loss of amenity by:*

- (i) *reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or*
- (ii) *overshadowing the private open space of a dwelling on an adjoining lot; or*
- (iii) *overshadowing of an adjoining vacant lot; or*
- (iv) *visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and*

- (b) *provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.*

- 7.7.2. As the site has an east-west alignment and is to the north of a public road, the potential impact from overshadowing is minimal.



- 7.7.3. The building design uses a mix of materials and wall planes to minimise bulk and provide architectural interest.
- 7.7.4. The extent of non-compliance is minimal and it is considered that sufficient separation between the adjoining dwelling is provided for.

#### 7.8. Discretion 3 – Private open space

- 7.8.1. The private open space is not accessible from a habitable room. The relevant performance criteria provides:

*A dwelling must have private open space that:*

- (a) *includes an area that is capable of serving as an extension of the dwelling for outdoor relaxation, dining, entertaining and children's play and that is:*
  - (i) *conveniently located in relation to a living area of the dwelling; and*
  - (ii) *orientated to take advantage of sunlight.*
- 7.8.2. Private open space is met via the upper deck and the private open space at ground level to the north. Access to the private open space is via the laundry or bedroom door and is considered sufficiently convenient. The private open space is located to the north.

#### 7.9. Discretion 4 – Frontage fence

- 7.9.1. The performance criteria for a 1.8m high solid fence is:

*A fence (including a free-standing wall) within 4.5 m of a frontage must:*

- (a) *provide for the security and privacy of residents, while allowing for mutual passive surveillance between the road and the dwelling; and*
- (b) *be compatible with the height and transparency of fences in the street, taking into account the:*
  - (i) *topography of the site; and*
  - (ii) *traffic volumes on the adjoining road.*
- 7.9.2. Given there are no other frontage fences in the vicinity of the site compatibility is difficult to meet.
- 7.9.3. The fence is not necessary for privacy. The land is cut-in near the fence meaning the effective height of the fence to a resident at the Private Open Space of Unit 1 is close to 3m.
- 7.9.4. It is recommended that the fence not be approved. The developer can provide a fence that complies with the Acceptable Solution.

## 8. Referrals

### 8.1 TasWater

The proposal was referred to TasWater who provided conditions that must be included in any permit granted.

### 8.3 Council's Technical Officer

Council's Technical Officer provided the following comments.

*The property has frontage to both Old Spring Bay Road and Aqua Sands Drive. The applicant proposes vehicle access from Aqua Sands Drive, which is the minor road and preferred location. The property does not have an existing vehicular access. Aqua Sands Drive has semi mountable kerb and no crossover will be required, however the driveway apron will need to be constructed from the back of kerb (replacing the existing footpath) to the property boundary. The new access location approximately 6 metres from the boundary tangent point is compliant with AS2890.1 and should not create any safety issues, nor adversely affect the efficiency of the road network. The proposed access is 8m wide which seems somewhat excessive. The width should be reduced to a maximum width of 6 metres.*

*It is unclear whether the property has an existing stormwater connection. There is an existing DN450 SW main in Old Spring Bay Road that may service some or all of the development dependant on depth. Alternatively, a SW outlet to the kerb could be provided in Aqua Sands Drive.*

## 9. Concerns raised by representors

The following table outlines the issues raised by the two representations.

<b>Issue</b>	<b>Response</b>
The non-compliance with the building envelope is of no concern.	Noted.
The setback to the eastern boundary is less than that required. The height of the wall is shown as 6.6m but should be shown as 6.8m	The plan showing the encroachment of the eastern elevation outside the building envelope is correct.
Overlooking	<p>The upper level windows and balcony of Unit 2 complies with the privacy setback standards. The Acceptable Solution requires a 3.0m setback for windows and decks.</p> <p>Unit 2 has three windows facing the adjoining property.</p> <ul style="list-style-type: none"> <li>- A 1.2m wide and 1.8m high window to the dining area</li> <li>- A 0.9m wide and 1.7m high window to the kitchen</li> <li>- A L – shape narrow window to the lounge</li> </ul> <p>The upper level balcony of Unit 2 is positioned adjacent to the adjoining outbuilding. The balcony is largely configured to have an outlook to the south-east. Views to the east and north-east are partially blocked by existing and future dwellings on</p>

	<p>adjoining land whereas the south-east view is unlikely to be blocked.</p> <p>The representor has requested:</p> <ul style="list-style-type: none"> <li>- A screen to the north of the dining area window to block views to their backyard</li> <li>- Provide obscure windows to kitchen and living areas to block views to their backyard</li> </ul> <p>As noted above, the Acceptable Solution requires a 3.0m setback for windows from a side boundary.</p> <p>The representors request has been raised with the applicant who provided the following statement:</p> <p><i>I deliberately put the upper eastern wall of Unit #2 at the required distance so these eastern windows can benefit from full morning sun. I have designed the Living area (unit # 2) glass to the east to retain privacy as it is almost opposite to their backyard (private open space) area. The Dining area of Unit # 2 has clear glass to enjoy morning sun and water views and when seated at the dining table the foreground (neighbouring garage roofline and concrete driveway) are not visible.</i></p>
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## 10. Conclusion

The proposal satisfies the relevant provisions of the *Glamorgan Spring Bay Interim Planning Scheme 2015* as outlined in this report and is recommended for conditional approval.

## 11. Recommendations

That:

- B. Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for a multiple dwellings at 1 Aqua Sands Drive, Swansea (DA2017/245), be APPROVED subject to the following conditions:

1. Use and development must be substantially in accordance with the endorsed plans and documents unless modified by a condition of this permit.

*Advice: Any changes may either be deemed as substantially in accordance with the permit or may first require a formal amendment to this permit or a new permit to be issued.*

2. All plans and documentation submitted for any future building or plumbing permit for works endorsed by this permit must show:
  - The vehicle crossover being no more than 6m wide, and
  - Any solid front fencing being no higher than 1.5m or otherwise in accordance with the Acceptable Solution for fencing of frontages within the General Residential Zone.

*Advice: this condition is imposed to minimise visual impact from fencing and vehicle access.*

3. Use and development must comply with the requirements of TasWater specified by 'Submission to Planning Authority Notice' reference number TWSA 2017/00245, dated 16/10/2017 and attached to this permit.
4. Prior to the commencement of the use the private open space areas must be formed so that they are suitable for use and be fenced and landscaped in accordance with the endorsed plans and to the satisfaction of Council's General Manager.
5. Prior to the commencement the mail box, clothes lines and external recycling / rubbish wheelie bin storage areas must be provided.
6. Prior to the commencement of use, the car parking spaces and vehicle manoeuvring areas shown on the endorsed plan must be provided on-site and must be available for car parking at all times.

Each external space must be at-least 5.4m long and 2.4m wide with an additional 0.3m clearance from any nearby wall, fence or other obstruction.

The maximum gradient of each space is 1 in 20 measured parallel to the angle of parking and 1 in 16 in any other direction.

7. To the satisfaction of Council's General Manager, the internal driveway including turning areas and any area set-aside for vehicle parking:
  - (a) Be constructed with a durable all weather pavement;
  - (b) Have a sealed surface of either concrete; and
  - (c) Be formed to ensure stormwater is suitably contained, drained and managed.
8. To the satisfaction of Council's General Manager, surface water runoff from the internal driveway and areas set-aside for vehicle parking and turning must be controlled and drained to avoid unreasonable impact to adjoining land and directed to a legal point of discharge.

*Advice: The design of drainage associated with driveways, parking areas and buildings is regulated under the Building Act 2016 and may require a Certificate of Likely Compliance or Plumbing Permit under the Building Act 2000.*

9. Prior to the commencement of the use, a reinforced concrete access must be constructed from the edge of the seal of the public road to the boundary of the lot at the location shown on the endorsed plans.

The width, gradient and construction must be in accordance with standard drawing TSD-R09-v1.

*Advice: standard drawings are available at*  
<http://www.lgat.tas.gov.au/page.aspx?u=658>

10. Prior to the issue of a building permit, a detailed car parking plan prepared and certified by a qualified civil engineer or other competent person must be submitted showing:

- a. Location and dimension of all car parking spaces, access, aisles and turning areas;
- b. Turning paths;
- c. Pavement construction;
- d. Line marking or other delineation.
- e. Design surface levels and drainage.

If satisfactory, the car parking plan will be endorsed and will form part of this permit.

*Note: the extent of turning areas shown on the endorsed plans and as modified by condition 2 may be capable of further reduction. The car parking plan need only show concrete turning areas to the minimum extent necessary to comply with the Standard drawings.*

11. Stormwater drainage must drain to a legal discharge point to the satisfaction of Council's General Manager and in accordance with a Plumbing permit issued by the Permit Authority in accordance with the *Building Act 2016*.

*Advice: The stormwater main in Aqua Sands Drive, as shown on the application documents, does not exist. A connection will need to be made to the stormwater main in Old Spring Bay Road or an outlet to the kerb provided in Aqua Sands Drive.*

12. Through the construction process to the satisfaction of Council's General Manager, and unless otherwise noted on the endorsed plans or approved in writing by Council's General Manager, the developer must:

- a. Ensure soil, building waste and debris does not leave the site other than in an orderly fashion and to be disposed of at an approved facility.
- b. Not burn debris or waste on site.
- c. Promptly pay the costs associated with any alteration, extension, reinstatement, repair or cleaning of Council infrastructure, public land or private property.
- d. Ensure public land, footpaths and roads are not unreasonably obstructed by vehicles, machinery or materials or used for storage.

13. No top soil is to be removed from the site.

14. The developer shall provide a commercial skip for the storage of builders waste on site and arrange for the removal and disposal of the waste to an approved landfill site by private contract.

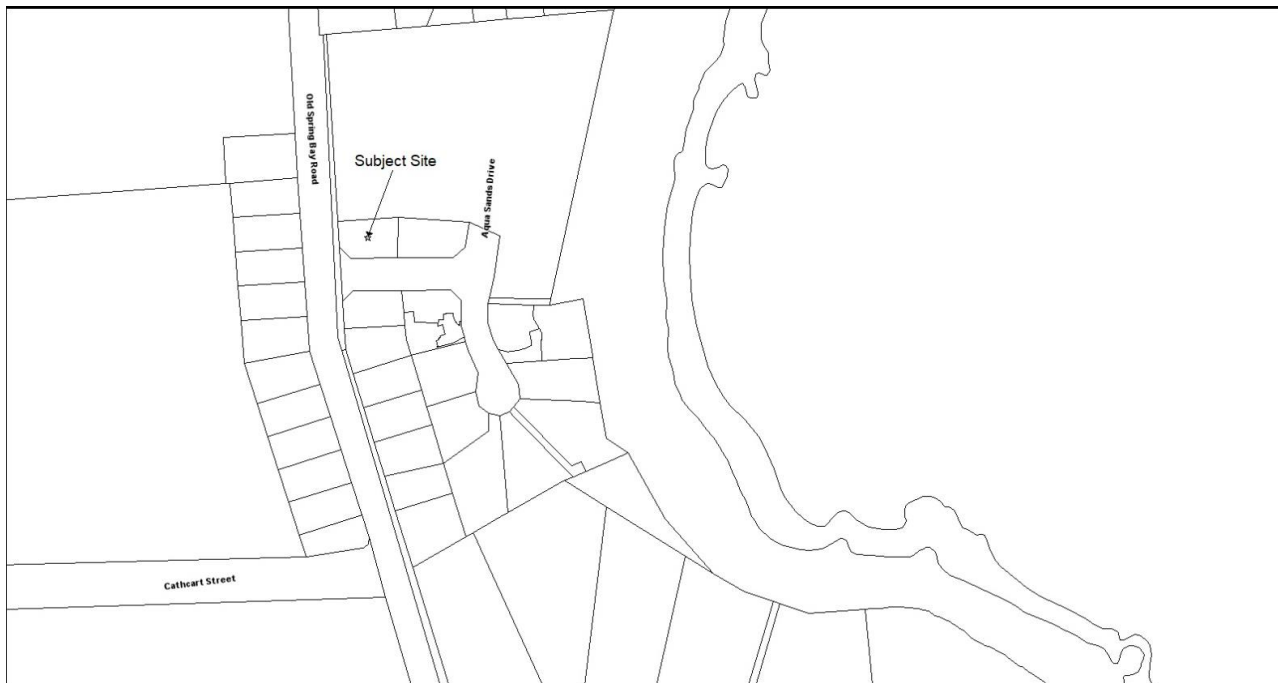
15. The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

*Advice: The developer may submit photographs showing the existing condition of roads, footpaths, kerb and gutter and similar in the nearby area as evidence of the existing conditions prior to any works occurring.*

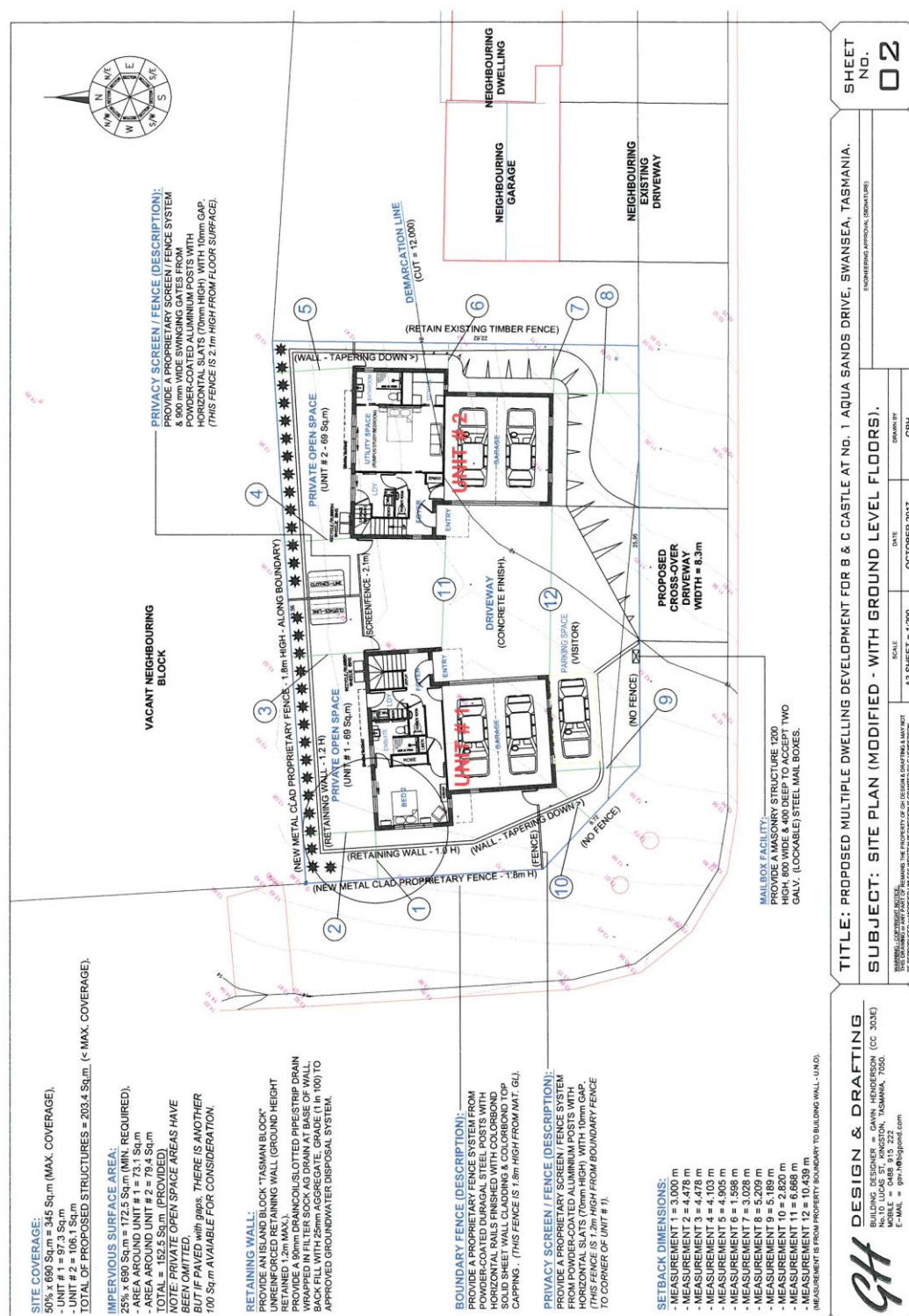
## DEVELOPMENT APPLICATION 17245

### Multiple Dwellings (2)

### 1 Aqua Sands Drive, Swansea

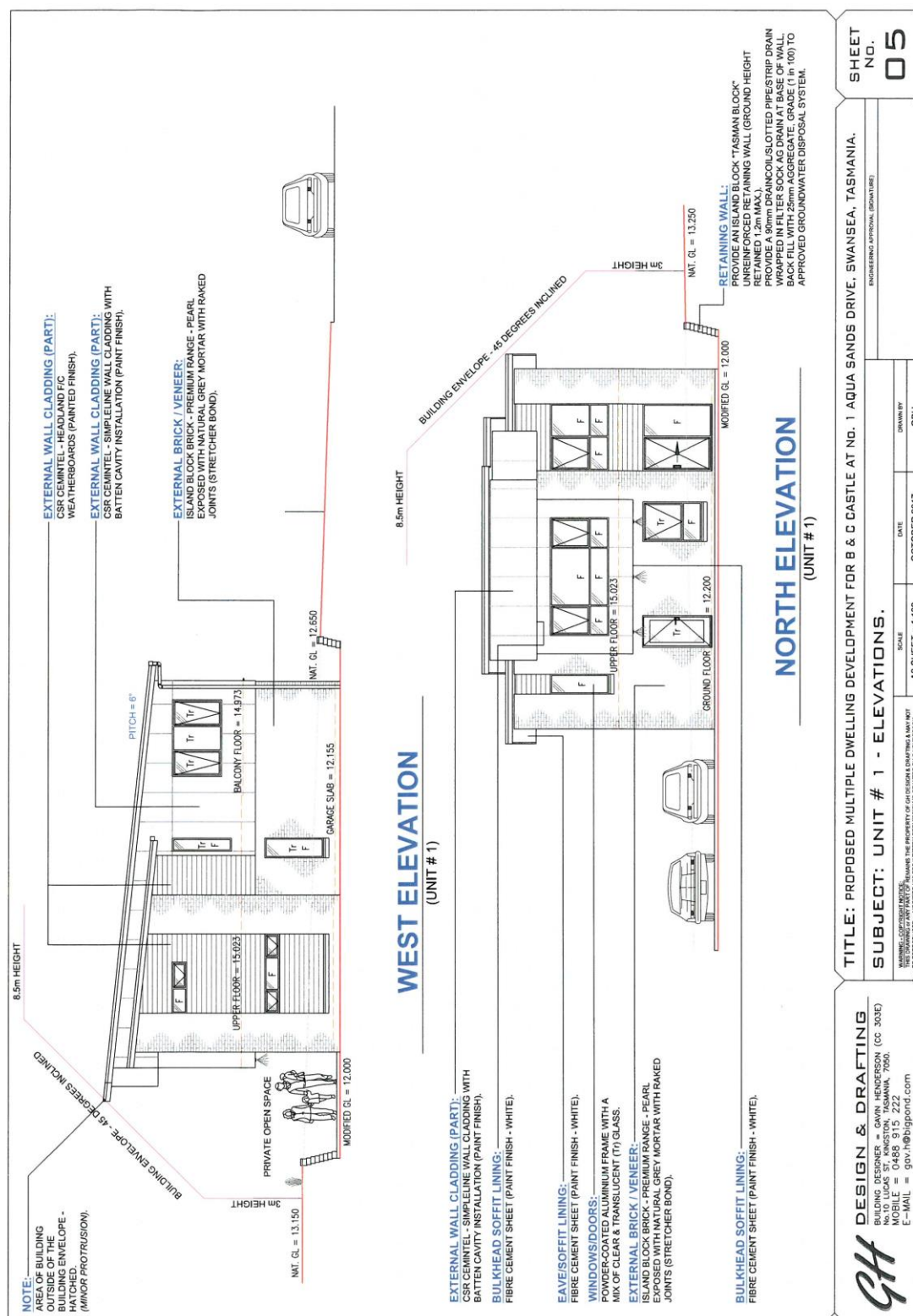


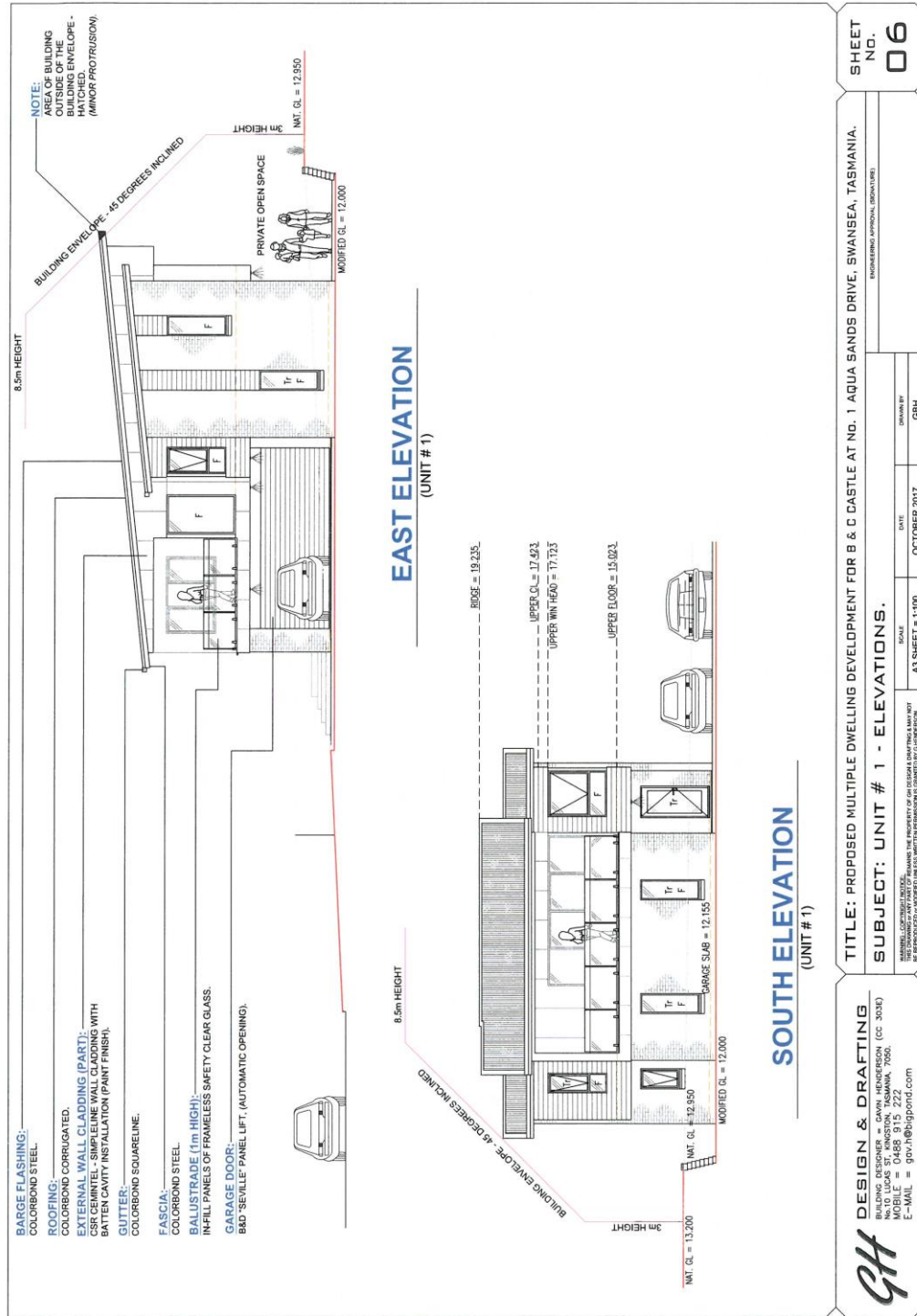




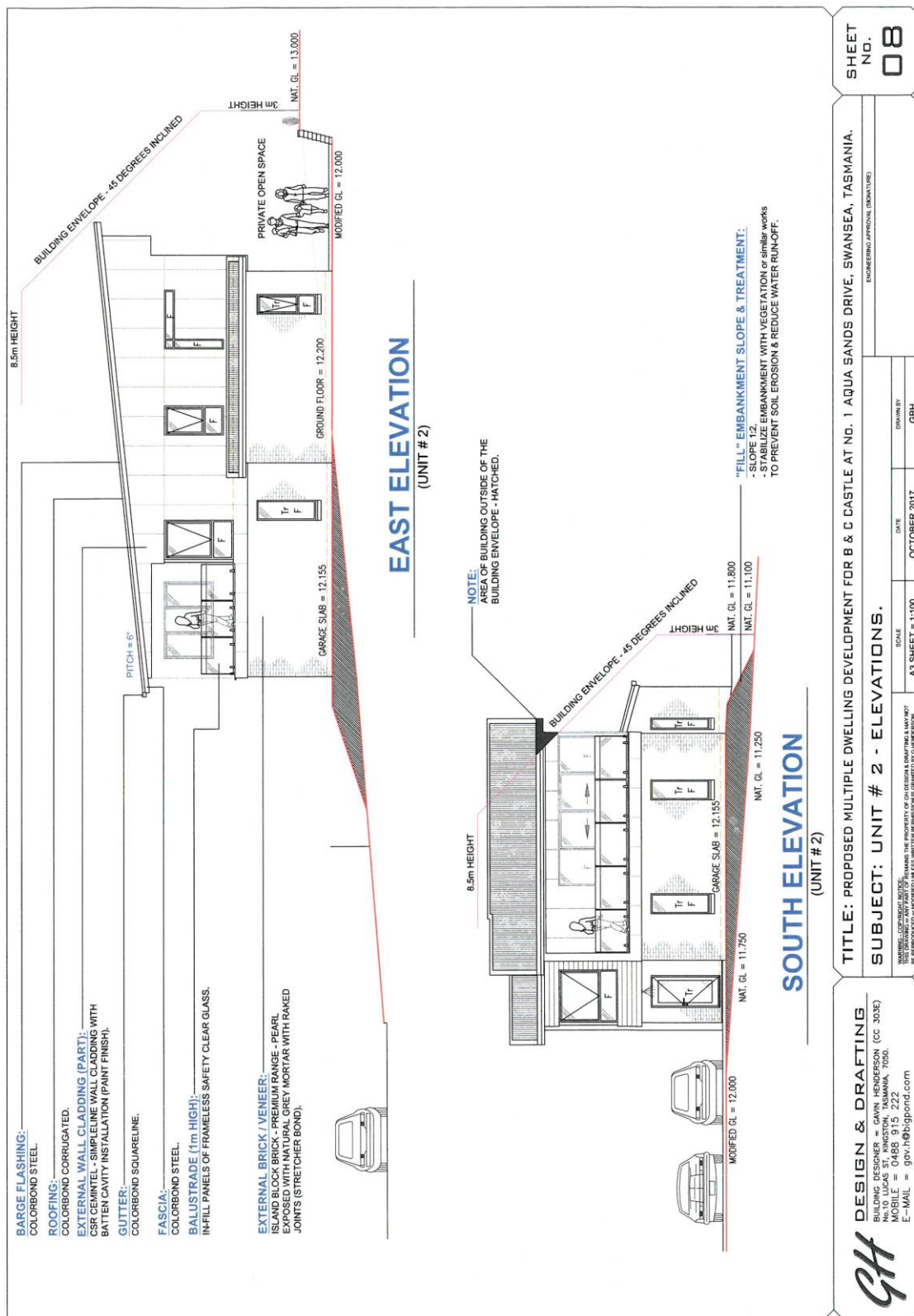




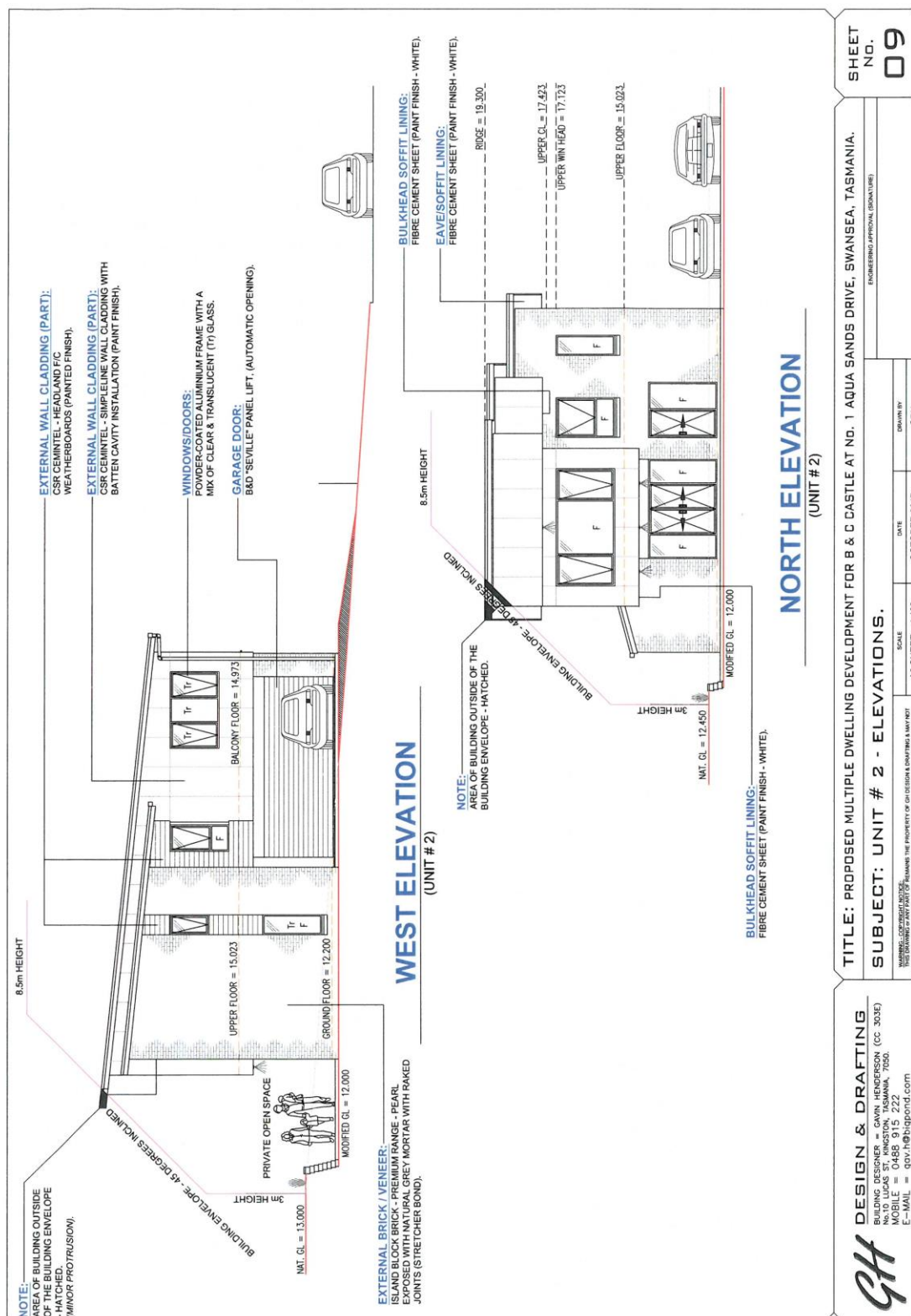












**Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

<b>Recommendation</b>
That Council no longer acts as a Planning Authority. (Time:    )



## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

### 4.1 Mr Geoff Baker (Questions Taken on Notice)

*How many long term unemployed from our municipality has Tassal employed at Okehampton (Question taken on notice)?*

#### Response from the Mayor

The previous employment status of current Tassal employees is not available.

*I wrote to Elise Archer on your advice regarding Maria Island being accessible to local ratepayers free of charge as for the Port Arthur Historic Site for Tasman ratepayers. Would Council be prepared to lobby Parks and Wildlife on this particular issue?*

#### Response from the Mayor

Parks & Wildlife look after Maria Island. Private enterprise run the Maria Island ferry. They are there to run a business. There would need to be a discussion between both parties regarding this. This will be passed onto Parks as a question.

## 5. Information Reports

### 5.1 General Manager, David Metcalf

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Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

#### Council Governance

Council meetings are being conducted monthly with special meetings being called by the Mayor or Councillors when required. Council meetings are usually held on the fourth Tuesday of the month and commence at 5.00pm. Generally workshops are scheduled on the second Tuesday of each month and on the day of a Council meeting, unless otherwise required. The November Council meeting is on Tuesday 28th November 2017 at 5.00pm in Triabunna.

#### Medical Services

Council operates administration services for the Bicheno General Practice and Dr Winston Johnson in Triabunna.

#### Corporate Services

Review of some of Council's strategic plans and reports is underway. Several long term plans need updating. These will be presented to Council in the first quarter of 2018. These have been slightly delayed because of delays in receiving audited reports.

#### Cash and Investments

*Cash and Investments* at the end of October 2017 were \$3,162k against October 2016 \$2,754k, October 2015 \$1,968k, and October 2014 \$2,901k. Considering the level of capital works carried out in the last five years, and the transfer of cash to enable the purchase of the new Council offices in Triabunna (settled on 20<sup>th</sup> December 2013), and the building of the new emergency services building in Swansea (completed in 2016), it is a pleasing result. This has caused a cash drain of over \$2 million whilst other capital and new works have been above the KPI set by the audit office. Surplus properties are being placed on the market.

#### 'Community Connect' Sessions

In discussion with the Mayor and Deputy Mayor, it has been decided to reintroduce the "Community Connect" sessions that the former Mayor and I conducted in the community. However, these will be on a less formal basis than before and will occur every two months in different towns. The first of these sessions will be at the Bicheno Men's Shed on Monday the 4<sup>th</sup> December from 12.00 pm until 3.00pm. They will usually occur on a Monday and the next meeting in Swansea will be announced shortly but will occur by the end of February. Of course it is expected the Mayor and General Manager will be in attendance. However, all Councillors are invited to attend.

A proposed timetable and notice will be issued shortly for distribution to relevant community organisations, for publication in local newsletters and to be placed on community notice boards and on Council's website.

## Glamorgan Spring Bay Council For the 4 months ended 31 October 2017

Account	Jul-Oct 2017
<b>Cash Flows from Operating Activities</b>	
Receipts from customers	10,515,809.60
Payments to suppliers and employees	(4,467,443.66)
Cash receipts from other operating activities	(117,957.47)
<b>Total Cash Flows from Operating Activities</b>	<b>5,930,408.47</b>
<b>Cash Flows from Investing Activities</b>	
Payment for property, plant and equipment	(122,605.55)
Other cash items from investing activities	(3,890,229.75)
<b>Total Cash Flows from Investing Activities</b>	<b>(4,012,835.30)</b>
<b>Cash Flows from Financing Activities</b>	
Other cash items from financing activities	(274,601.44)
<b>Total Cash Flows from Financing Activities</b>	<b>(274,601.44)</b>
<b>Net Cash Flows</b>	<b>1,642,971.73</b>
<b>Cash Balances</b>	
Cash and cash equivalents at beginning of period	1,518,345.43
Cash and cash equivalents at end of period	3,161,888.00
<b>Net change in cash for period</b>	<b>1,643,542.57</b>

<b>CURRENT RATES BALANCE 31st October 2017</b>	
Balance Brought Forward	<b>-\$29,742.47</b>
Plus:	
Interest Charged	\$3,037.94
Rates Levied	\$7,468,745.75
Debit Journals	\$13,112.36
Sub Total	<b>\$7,455,153.58</b>
Less:	
Receipts	\$4,536,656.69
Pension Rebates	\$241,135.12
Credit Journals	\$48,713.51
Supplementary Credits	\$17,071.50
Discounts	\$72,313.80
Rates Balance	<b>\$2,539,262.96</b>
Discount Date/Rate 01/08/2016 3.0%	
Installments	
26/08/2017	
6/10/2017	
12/01/2018	
6/04/2018	

## Property Information

Property transactions for the YTD in October are 27% up on last year. This is showing a very pleasing trend as investors and families invest in our area. There are an extra 69 property transactions this financial year compared to the year before.

<b><i>Property Settlement Certificates</i></b>												
	132-2012	337-2012	132-2013	337-2013	132-2014	337-2014	132-2015	337-2015	132-2016	337-2016	132-2017	337-2017
July	32	13	36	18	14	6	42	17	42	18	47	18
August	21	10	23	11	16	11	30	14	50	26	58	28
September	33	14	22	13	38	21	34	18	43	20	51	27
October	47	26	49	24	40	24	40	18	37	18	57	37
November	32	15	42	25	42	23	43	24	53	30		
December	18	8	33	17	37	20	48	21	35	17		
January	39	21	39	26	46	26	62	28	46	23		
February	21	11	38	18	49	26	45	26	72	33		
March	37	22	36	24	48	26	46	21	87	41		
April	33	18	47	22	37	21	39	24	48	21		
May	24	14	50	27	58	30	58	31	50	27		
June	22	9	27	16	24	16	26	10	31	16		
<b>Total</b>	<b>359</b>	<b>181</b>	<b>442</b>	<b>241</b>	<b>449</b>	<b>250</b>	<b>513</b>	<b>252</b>	<b>594</b>	<b>290</b>	<b>213</b>	<b>110</b>
<b>TOTAL</b>		<b>540</b>		<b>683</b>		<b>699</b>		<b>765</b>		<b>884</b>	<b>323</b>	

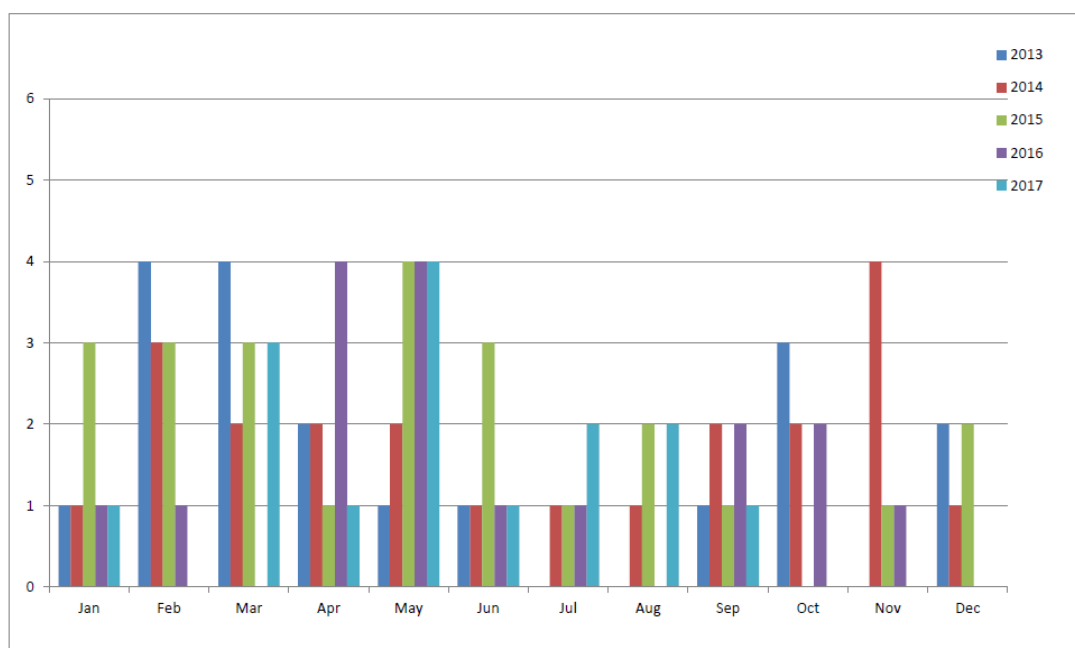
## Human Resources

Council's Human Resource consultant has commenced work with the management team on developing a new performance management system for all Council workers. Some additional draft LGAT Workplace Behaviour Policies have also been reviewed and are being implemented. This includes a Training and Development Policy.

## Health, Safety, Other

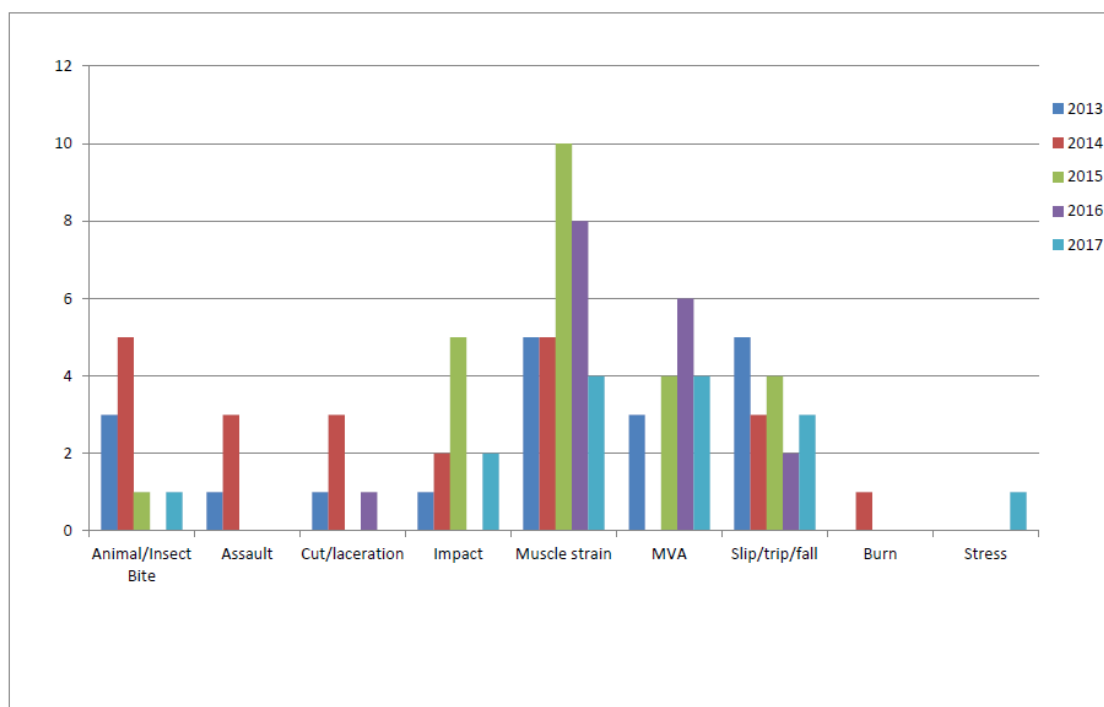
There were two lost time injuries YTD amounting to 273.0 lost time hours. There have been no motor vehicle claims this year. There have been 6 workplace reported incidents YTD, no community incidents reported YTD and there were no staff resignations in October.

## Incident / Accident Reporting Numbers 2013 till October 2017



**Analysis:** Incident / Accident reports for 2017 are trending as per last years.

## Incident / Accident Reporting by type 2013 till October 2017



**Analysis:** The incident / accident reporting for 2017 mirror the report types from previous years. The only identifiable trend in the reporting for 2017 is that MVA and muscle strain remains the main incident / accident area.



## Visitor Centres

Glamorgan Spring Bay Council operates three visitor centres throughout the municipal area. They are all Yellow "I" centres. Visitor numbers through the centres are up by 30% on last year to date, meaning an extra 4,379 visitors have used the network. Triabunna has seen a doubling of the visitor numbers since last October.

<b>Visitor Numbers</b>												
MONTH	BICHENO	BICHENO	BICHENO	SWANSEA	SWANSEA	SWANSEA	TRIABUNNA	TRIABUNNA	TRIABUNNA	TOTAL	TOTAL	TOTAL
	2015-2016	2016-2017	2017-2018	2015-2016	2016-2017	2017-2018	2015-2016	2016-2017	2017-2018	2015-2016	2016-2017	2017-2018
JULY	765	819	886	774	749	809	905	1095	1459	2444	2663	3154
AUGUST	609	659	736	686	634	765	729	924	1234	2024	2217	2735
SEPTEMBER	1447	1405	1285	1106	1143	973	1095	1317	2566	3648	3865	4824
OCTOBER	2133	2112	2395	1617	1635	1965	1824	2192	3990	5574	5939	8350
NOVEMBER	2686	2493		2474	2208		2696	2414		7856	7115	0
DECEMBER	3409	2877		2598	2633		2865	3338		8872	8848	0
JANUARY	5073	4886		3968	4670		4695	6567		13736	16123	0
FEBRUARY	4245	4704		5141	4778		5290	7734		14676	17216	0
MARCH	3414	3629		3794	4505		4044	6167		11252	14301	0
APRIL	2183	2331		2146	2420		2766	6050		7095	10801	0
MAY	1085	1086		1048	1241		1124	1985		3257	4312	0
JUNE	707	706		784	685		1077	1174		2568	2565	0
<b>TOTAL</b>	<b>27756</b>	<b>27707</b>	<b>5302</b>	<b>26136</b>	<b>27301</b>	<b>4512</b>	<b>29110</b>	<b>40957</b>	<b>9249</b>	<b>83002</b>	<b>95965</b>	<b>19063</b>



As at 31 October 2017					
CAPITAL NEW // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS					
Department	Description	Budget Est	YTD	On-Site Progress	Comments
<b>Roads, Footpaths, Kerbs</b>					
Coles Bay - Freycinet Drive	Kerbing Esplanade to Reserve Road				
Bicheno - Foster Street Kerb	Murray St to Barrett Ave - North Side 95m				Future
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - North Side 95m				Future
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - South Side 95m				Future
Bicheno - Foster Street Footpath	Barrett Ave to end (medical centre) 130m				Future
Bicheno - Foster Street Footpath	Murray St to Barrett Ave - North Side 130m				Future
Swansea - Old Spring Bay Road	Kerb and gutter Aqua Sands to Cathcart western side				Future
Orford - Rheban Road, Spring Beach	R2R Road sealing			COMPLETE	
Triabunna - Tasman Hwy / Vicary St Roundabout	Roundabout Construction				Future
Triabunna - Vicary St, Stage 1	Tas Hwy to school boundary and 100m Esplanade				Future
<b>TOTAL</b>		<b>921,700</b>	<b>39,072</b>		
<b>PG, Walking Tracks, Cemeteries</b>					
Bicheno Triangle Upgrade	Development construction (stage one)				Future
Buckland Streets	Tree Planting stage 2			COMPLETE	
Triabunna - Cemetery	Concrete burial beams in new lawn section				
<b>TOTAL</b>		<b>655,500</b>	<b>24,276</b>		
<b>Stormwater, Drainage</b>					
Triabunna - Lord St	Stormwater line extension 100m Installation				
Coles Bay - Freycinet Dv and Esplanade	Stormwater upgrade			In Progress	
Stormwater Catchment Plans	Orford and Swansea				
<b>TOTAL</b>		<b>109,500</b>	<b>0</b>		
<b>Bridges and Culverts</b>					
Swansea - Old Spring Bay Road	Road Culvert Crossing				Future
<b>TOTAL</b>		<b>78,500</b>	<b>0</b>		
<b>Council Buildings</b>					
Triabunna Rec Ground Clubrooms	Construct new extension				
Triabunna - New Visitors Centre	New Building				Future
Bicheno Medical Centre	Monitored Security Installation				
Swansea Loo with a View	New constructed toilets / disability access				
Swansea SES Storage Shed	Construct storage shed behind new facility				
Swansea House - 8 Noyes Street	Carport and Driveway/crossover			COMPLETE	
<b>TOTAL</b>		<b>1,042,000</b>	<b>27,162</b>		
<b>Marine Infrastructure</b>					
Triabunna - Marina Extension	Stages 3 and 4			In Progress	
Triabunna - New Tourist Berth Facility	New Berth			In Progress	Grant
Swansea Boat Ramp	Construction Contribution			In Progress	Grant
Orford - Prosser River	Dredging and construction work			In Progress	Grant
<b>TOTAL</b>		<b>1,680,000</b>	<b>990,286</b>		
<b>Plant &amp; Equipment</b>					
Free Roll	Compaction Roller			In Progress	
Water Tank trailer 1000 litre	Trailer mounted pressure pump and tank			COMPLETE	
Replacement Vehicles / Plant	General			In Progress	Lease
<b>TOTAL</b>		<b>234,000</b>	<b>0</b>		
<b>Waste Transfer Stations</b>					
Swansea - WTS Lease Extension	Perimeter farm fencing - lease establishment				
Swansea - WTS Tip Shop	Feasibility study to confirm business case			In Progress	Awaiting reprot
<b>TOTAL</b>		<b>13,500</b>	<b>0</b>		



As at 31 October 2017					
CAPITAL RENEWAL // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS					
Department	Description	Budget Est	YTD	On-Site progress	Comments
<b>Sealed Road Reseals</b>					
S - Old Spring Bay Road	Reseal - Seal Change to Merideth				
S - Old Spring Bay Road	Reseal - Merideth to Pyke				
S - Old Spring Bay Road	Reseal - Pyke to Francis				
S - Old Spring Bay Road	Reseal - Francis to End Kerb				
S - Old Spring Bay Road	Reseal - End Kerb to Aqua Sands				
S - Old Spring Bay Road	Reseal - Aqua Sands to End Kerb				
S - Old Spring Bay Road	Reseal - End Kerb to Kennedia				
S - Old Spring Bay Road	Reseal - Kennedia to End Seal				
S - Kennedia Place	Reseal				
B - Foster Street	Reseal - Lovett to Barrett				Future
B - Foster Street	Reseal Barrett to Murray				Future
T - Davidson Place	Asphalt Overlay				
O - Rudd Avenue	Reseal - Walpole to Change				
O - Rudd Avenue	Reseal - Change to End				
Buckland	Jetpatcher Costs				
Triabunna	Jetpatcher Costs				
Orford	Jetpatcher Costs				
Swansea	Jetpatcher Costs				
Bicheno	Jetpatcher Costs				
Coles Bay	Jetpatcher Costs				
<b>TOTAL</b>		<b>233,156</b>	<b>0</b>		
<b>Sealed Road Pavements</b>					
S - Road Repairs	General Road Repairs Swansea				
S - Esplanade turnaround area	Asphalt resurface				
B - Road Repairs	General Road Repairs Bicheno				
C - Road Repairs	General Road Repairs Coles Bay				
O - Road Repairs	General Road Repairs Orford				
O - Lousiville Road recon	R2R Reconstruction - Tasman Hwy to Benarchie Dv				
T - Road Repairs	General Road Repairs Triabunna				
<b>TOTAL</b>		<b>648,500</b>	<b>0</b>		
<b>Unsealed Road Pavements</b>					
S - Old Coach Road	Resheet 500m				
B - Rosedale Road	Resheet 500m				
O - Wielangta Road	Reconstruction 21.5 kms			In Progress	DPIPWE allocation
T - Okehampton Road	Reconstruction 2.10 kms				
T - Seaford Road	Reconstruction 1.50 kms				
<b>TOTAL</b>		<b>1,065,000</b>	<b>49,878</b>		
<b>Kerb &amp; Gutter</b>					
S - Wellington Street	replace section adj MayShaw onstreet carpark				
<b>TOTAL</b>		<b>28,500</b>			
<b>Footpaths</b>					
S - Wellington Street	replace section adj MayShaw onstreet carpark		0		
<b>TOTAL</b>		<b>32,000</b>	<b>0</b>		



CAPITAL RENEWAL cont. // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS					
Department	Description	Budget Est	YTD	On-Site progress	Comments
<b>Parks &amp; Reserves</b>					
A - Park Furniture replacement	Replacement			In Progress	
A - Playground Repairs - General	Replacement			In Progress	
Bicheno Lions Park Perimeter Fence	Replacement of corroded fence and posts \$100/m				
Bicheno Lions Park BBQ's	Replace 2 corroded units			In Progress	
Bicheno Walking Track	Upgrade Foster St section (part) to asphalt				Future
Bicheno Rec Ground	Replace goal posts with 'removable' ones			COMPLETE	
Swansea - Playground Equipment	Duck Park - replace substandard equipment				Future
Replacement stands and bins	Orford / Triabunna			In Progress	
Triabunna Rec Ground Playground	Install new net climber			In Progress	
Triabunna Rec Ground Irrigation repairs	Repairs to existing underground lines and sprinklers			In Progress	
Spring Beach - Landscaping upgrade	Upgrade to reserve area and landscaping at Spring Beach			COMPLETE	
Park / Street bins - General	Replace old larger bins where required				
<b>TOTAL</b>		<b>195,000</b>	<b>5,518</b>		
<b>Stormwater &amp; Drainage</b>					
O - Upgrade culvert crossing Holkam Crt	Upgrade pipe size				
Swanwick - Swanwick Dve stormwater pits	Replace undersize grated pits			COMPLETE	
<b>TOTAL</b>		<b>75,000</b>	<b>24,853</b>		
<b>Council Buildings</b>					
Orford - Community Hall Toilet Upgrade	Extension toilets in main building				
Coles Bay Hall	Underpin Foundations				
Coles Bay Hall	Engineering Drawings for Extension				
Swansea Depot Shed	Replace old NRM / Works shed				Future
Swansea Museum	Interior and fence painting			COMPLETE	
Asbestos Assessment and Register	For all Council Bldgs as per Building regulations				
Triabunna Toilet Replacement	Replace existing toilet block at Wharf reserve			In Progress	
<b>TOTAL</b>		<b>306,000</b>	<b>0</b>		
<b>Marine Infrastructure</b>					
Coles Bay Boatramp	Muir's Beach (erosion issue)				
Bicheno Coastal Erosion Control	Erosion control at Waubs Beach				
Swanwick Coastal Erosion Control	Erosion control Sandpiper Beach				
<b>TOTAL</b>		<b>123,000</b>	<b>0</b>		
<b>Bridges and Culverts</b>					
Swansea - Glen Gala Creek, Glen Gala Road	Replacement			In Progress	
Spring Beach - Two Mile Creek, Rheban Road	Replacement - final costs			COMPLETE	
Earlham - Earlham Creek, Earlham Road	Replacement - final costs			COMPLETE	
General Structure	Replacement - deck timbers			In Progress	
<b>TOTAL</b>		<b>210,500</b>	<b>24,565</b>		
<b>Plant &amp; Equipment</b>					
Small plant replacement	Replacements				
Plant & Machinery	Replacements				Lease
<b>TOTAL</b>		<b>230,000</b>	<b>0</b>		
<b>CAPITAL TOTAL</b>		<b>\$7,881,356</b>	<b>\$1,185,610</b>	<b>15.04%</b>	<b>COMPLETED DOLLAR VALUE</b>



<b>Profit &amp; Loss</b>					
Glamorgan Spring Bay Council					
ADMIN CORP,ECONOMIC,GOVERNANCE,SAFETY & RISK,TOURISM					
For the month ended 31st October 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
<b>Income</b>					
CONTRIBUTIONS	\$0.00	\$8,506.00	-\$8,506.00	-100.0%	(1)
GRANTS	\$33,623.75	\$39,106.00	-\$5,482.25	-14.0%	(2)
INTEREST	\$13,172.67	\$1,000.00	\$12,172.67	1217.3%	(3)
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$73,756.06	\$57,375.00	\$16,381.06	28.6%	(4)
NET GAIN/(LOSS) ON ASSETS	\$0.00	\$0.00	\$0.00		
OTHER INCOME	\$248,673.86	\$246,719.00	\$1,954.86	0.8%	
RATES AND CHARGES	\$5,800,405.02	\$5,898,234.00	-\$97,828.98	-1.7%	
SHARE OF GENERAL RATE	-\$4,020,744.00	-\$4,020,744.00	\$0.00	0.0%	
STATUTORY FEES AND FINES	\$24,873.14	\$23,863.00	\$1,010.14	4.2%	(5)
USER FEES	\$0.00	\$0.00	\$0.00		
<b>Total Income</b>	<b>\$2,173,760.50</b>	<b>\$2,254,059.00</b>	<b>-\$80,298.50</b>	<b>-3.6%</b>	
<b>Gross Profit</b>	<b>\$2,173,760.50</b>	<b>\$2,254,059.00</b>	<b>-\$80,298.50</b>	<b>-3.5624%</b>	
<b>Less Operating Expenses</b>					
DEPRECIATION AND AMORTISATION	\$37,716.00	\$37,716.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$170,972.66	\$179,896.00	-\$8,923.34	-5.0%	(6)
FINANCE COSTS	-\$17,117.40	\$0.00	-\$17,117.40		(7)
IMPAIRMENT OF RECEIVABLES	\$0.00	\$0.00	\$0.00		
MATERIALS AND SERVICES	\$968,667.35	\$922,135.00	\$46,532.35	5.0%	(8)
OTHER EXPENSES	\$60,618.40	\$67,540.00	-\$6,921.60	-10.2%	
<b>Total Operating Expenses</b>	<b>\$1,220,857.01</b>	<b>\$1,207,287.00</b>	<b>\$13,570.01</b>	<b>1.1%</b>	
<b>Operating Profit</b>	<b>\$952,903.49</b>	<b>\$1,046,772.00</b>	<b>-\$93,868.51</b>	<b>-8.9674%</b>	
(1) Hard to budget					
(2) Minor dollar variance					
(3) Timing re accruals and actual					
(4) Unpredicatble payments					
(5) 132 & 337 above budget					
(6) Under budget at this time					
(7) Timing re accruals and actual					
(8) Timing -ECT Paid					



<b>Profit &amp; Loss</b>					
<b>Glamorgan Spring Bay Council</b>					
<b>Visitor Centres</b>					
<b>For the month ended 31st October 2017</b>					
	YTD Actual	YTD Budget	Var AUD	Var %	
<b>Income</b>					
OTHER INCOME	\$35,759.36	\$9,500.00	\$26,259.36	276.4%	(3)
SHARE OF GENERAL RATE	\$220,000.00	\$220,000.00	\$0.00	0.0%	
USER FEES	\$92,619.45	\$134,474.00	-\$41,854.55	-31.1%	(1)
<b>Total Income</b>	<b>\$348,378.81</b>	<b>\$363,974.00</b>	<b>-\$15,595.19</b>	<b>-4.3%</b>	
<b>Gross Profit</b>	<b>\$348,378.81</b>	<b>\$363,974.00</b>	<b>-\$15,595.19</b>	<b>-4.2847%</b>	
<b>Less Operating Expenses</b>					
DEPRECIATION AND AMORTISATION	\$1,200.00	\$1,200.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$107,963.78	\$104,761.00	\$3,202.78	3.1%	
MATERIALS AND SERVICES	\$92,642.79	\$77,646.00	\$14,996.79	19.3%	(2)
<b>Total Operating Expenses</b>	<b>\$201,806.57</b>	<b>\$183,607.00</b>	<b>\$18,199.57</b>	<b>9.9%</b>	
<b>Net Profit</b>	<b>\$146,572.24</b>	<b>\$180,367.00</b>	<b>-\$33,794.76</b>	<b>-18.7367%</b>	
<b>(1) Income below budget at this stage</b>					
<b>(2) Timing issue with accrual from last year</b>					
<b>(3) Incorrect allocation will be adjusted</b>					





<b>Profit &amp; Loss</b>				
<b>Glamorgan Spring Bay Council</b>				
<b>MEDICAL SERVICES</b>				
<b>For the month ended 31st October 2017</b>				
	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Var AUD</b>	<b>Var %</b>
<b>Income</b>				
GRANTS	\$0.00	\$2,500.00	-\$2,500.00	-100.0%
INTEREST	\$30.26	\$40.00	-\$9.74	-24.4%
OTHER INCOME	\$135,708.13	\$174,550.00	-\$38,841.87	-22.3%
RATES AND CHARGES	\$304,909.00	\$304,485.00	\$424.00	0.1%
SHARE OF GENERAL RATE	\$0.00	\$0.00	\$0.00	
USER FEES	\$0.00	\$0.00	\$0.00	
<b>Total Income</b>	<b>\$440,647.39</b>	<b>\$481,575.00</b>	<b>-\$40,927.61</b>	<b>-8.5%</b>
<b>Gross Profit</b>	<b>\$440,647.39</b>	<b>\$481,575.00</b>	<b>-\$40,927.61</b>	<b>-8.4987%</b>
<b>Less Operating Expenses</b>				
DEPRECIATION AND AMORTISATION	\$25,076.00	\$25,576.00	-\$500.00	-2.0%
EMPLOYEE BENEFITS	\$142,706.10	\$173,597.00	-\$30,890.90	-17.8%
MATERIALS AND SERVICES	\$206,994.18	\$251,152.00	-\$44,157.82	-17.6%
<b>Total Operating Expenses</b>	<b>\$374,776.28</b>	<b>\$450,325.00</b>	<b>-\$75,548.72</b>	<b>-16.8%</b>
<b>Net Profit</b>	<b>\$65,871.11</b>	<b>\$31,250.00</b>	<b>\$34,621.11</b>	<b>110.7876%</b>
(1) Needs allocating from other grant				
(2) Minimal Dollars				
(3) Below budget at this time-Doctor Illness and holidays				
(4) Below budget at this time related to 3				



Profit & Loss					
COUNCIL TOTAL					
For the month ended 31st October 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
<b>Income</b>					
CONTRIBUTIONS	\$43,365.00	\$24,610.00	\$18,755.00	76.2%	(1)
GRANTS	\$1,298,933.50	\$1,285,382.00	\$13,551.50	1.1%	
INTEREST	\$13,198.63	\$1,040.00	\$12,158.63	1169.1%	(2)
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$73,756.06	\$57,375.00	\$16,381.06	28.6%	(3)
NET GAIN/(LOSS) ON ASSETS	\$0.00	\$0.00	\$0.00		
OTHER INCOME	\$1,188,763.91	\$662,132.00	\$526,631.91	79.5%	(4)
RATES AND CHARGES	\$7,306,254.95	\$7,401,142.00	-\$94,887.05	-1.3%	
SHARE OF GENERAL RATE	\$0.00	\$0.00	\$0.00		
STATUTORY FEES AND FINES	\$188,734.24	\$128,197.00	\$60,537.24	47.2%	(6)
USER FEES	\$328,049.68	\$466,222.00	-\$138,172.32	-29.6%	
<b>Total Income</b>	<b>\$10,441,055.97</b>	<b>\$10,026,100.00</b>	<b>\$414,955.97</b>	<b>4.1%</b>	
<b>Gross Profit</b>	<b>\$10,441,055.97</b>	<b>\$10,026,100.00</b>	<b>\$414,955.97</b>	<b>4.1388%</b>	
<b>Less Operating Expenses</b>					
DEPRECIATION AND AMORTISATION	\$693,344.00	\$692,834.00	\$510.00	0.1%	
EMPLOYEE BENEFITS	\$1,329,575.75	\$1,422,638.00	-\$93,062.25	-6.5%	(5)
FINANCE COSTS	-\$4,248.96	\$34,261.00	-\$38,509.96	-112.4%	(7)
IMPAIRMENT OF RECEIVABLES	\$0.00	\$0.00	\$0.00		
MATERIALS AND SERVICES	\$2,479,063.39	\$2,097,572.00	\$381,491.39	18.2%	(4)
OTHER EXPENSES	\$7,500.00	\$0.00	\$7,500.00		
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$140,282.50	\$141,902.00	-\$1,619.50	-1.1%	
<b>Total Operating Expenses</b>	<b>\$4,645,516.68</b>	<b>\$4,389,207.00</b>	<b>\$256,309.68</b>	<b>5.8%</b>	
<b>Operating Profit</b>	<b>\$5,795,539.29</b>	<b>\$5,636,893.00</b>	<b>\$158,646.29</b>	<b>2.8144%</b>	
(1) Hard to budget related to development					
(2) To do with year end accruals					
(3) Hard to predict payments					
(4) Related to extra expenses to be incurred					
(5) Wages due not paid as yet					
(6) Increased activity					
(7) To do with year end accruals					

## 5.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemeteries - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### ROADS, FOOTPATHS, KERBS:

#### NORTH

Maintenance works undertaken when required during the month.

#### SOUTH

Maintenance works undertaken when required during the month.

### WASTE TRANSFER STATIONS:

- All waste transfer stations (wts) are operating within prescribed guidelines.
- Currently liaising with JJ Richards as to the most effective way to collect cardboard produced by local business in the municipal area, to reduce the quantity going into landfill.
- Council conducted the following greenwaste burns:  
Bicheno, Swansea and Orford - waste transfer stations on Friday 3<sup>rd</sup> November 2017 at 8.30am.  
The activities were in accordance with EPA guidelines.

### GARBAGE, RECYCLING SERVICES:

- JJ Richards current waste management contract expires in September 2022.

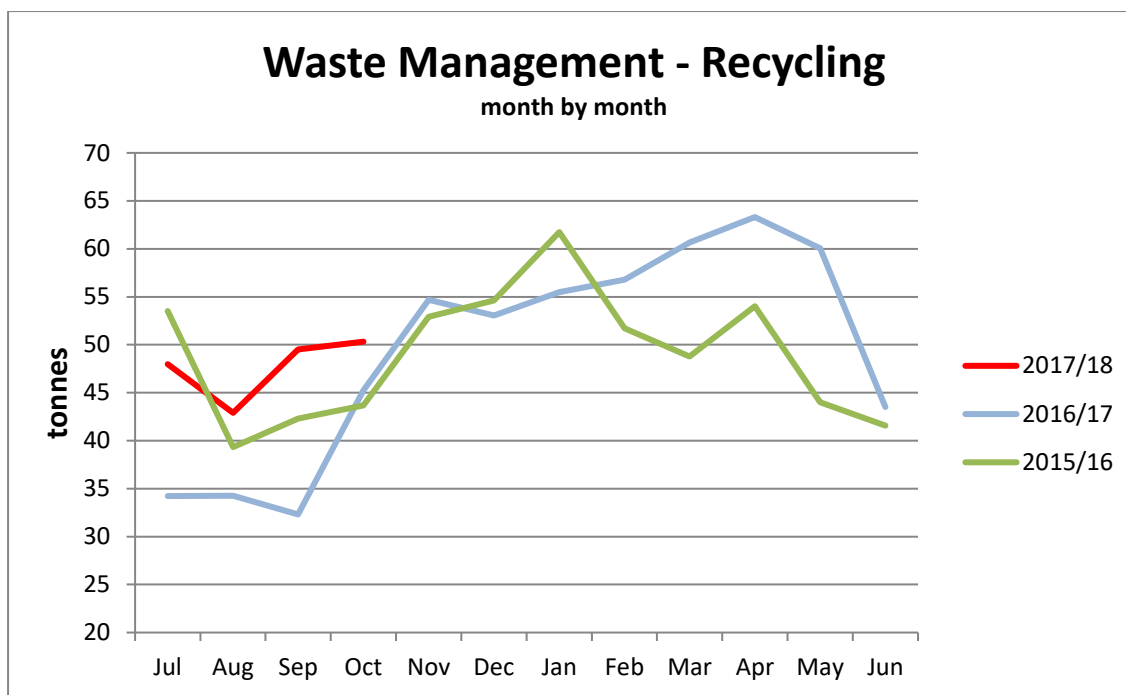
Garbage deposited at transfer stations and transported to Copping landfill site (tonnes):

<u>MONTH</u>	<u>BICHENO</u> <u>Collection</u> <u>&amp; WTS</u>	<u>BICHENO</u> <u>WTS only</u>	<u>COLES BAY</u> <u>WTS only</u>	<u>SWANSEA</u> <u>WTS only</u>	<u>ORF-TRIA-CB-</u> <u>SW Collection</u> <u>&amp; ORF WTS</u>	<u>ORFORD</u> <u>WTS only</u>	<u>TOTAL</u> <u>(tonnes)</u>
-	-	-	-	-	-	-	-
JULY '17	38.86	8.16	11.24	28.08	111.58	25.82	189.76
AUG	29.02	10.82	12.99	28.30	95.04	13.14	165.35
SEPT	43.48	18.78	15.70	29.92	130.88	39.52	219.98
OCT	50.68	22.64	16.10	37.50	121.52	22.04	225.80
NOV							0.00
DEC							0.00
JAN '18							0.00
TOTALS	162.04	60.40	56.03	123.80	459.02	100.51	800.89



#### Kerbside Garbage Collected: Bin numbers & tonnages

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
JULY '17	2558	1250	2184	2066	1647	9705	116.46
AUG	1517	1085	2071	2120	1549	8342	100.11
SEPT	2058	1207	2222	2119	2066	9672	116.06
OCT	2337	1634	2348	2207	2101	10627	127.52
NOV							
DEC							
JAN '18							
TOTALS	8470	5176	8825	8512	7363	38346	460.15



**Recycling collected at kerbside and transported to Sorting Facility (tonnes):**  
**Kerbside Recycling Collected: Bin numbers & tonnages**

MONTH	BICHENO	COLES BAY	SWANSEA	TRIABUNNA	ORFORD	TOTAL BINS	TOTAL (tonnes)
JULY '17	594	598	569	642	762	3999	47.99
AUG	895	543	710	777	650	3575	42.90
SEPT	929	593	981	899	723	4125	49.50
OCT	1103	764	1051	714	891	4527	50.32
NOV							
DEC							
JAN '18							
TOTALS	3521	2498	3311	3032	3026	16226	190.71

#### **TOWN MAINTENANCE:**

- Ongoing general maintenance is being carried out in all our town areas to ensure an acceptable level of overall presentation is maintained leading up to Christmas.

#### **PARKS, RESERVES, WALKING TRACKS, CEMETERY:**

- Continuation of general maintenance within our townships and along the foreshore areas.
- Walking Track maintenance undertaken along the foreshore areas.

#### **STORMWATER, DRAINAGE:**

- General stormwater maintenance works undertaken when required.

#### **BRIDGES, CULVERTS:**

- Ongoing maintenance when required.

- A routine inspection of all our bridge/culvert structures has been completed by our bridge engineering consultants. The report assessed each structure's overall integrity and if required, issues requiring attention were noted for maintenance. This round of inspections have included the five newly acquired structures on Wielangta Road.

#### **EMERGENCY MANAGEMENT:**

- The Tasmanian Emergency Management Plan 'Issue 8 – 2015' for Glamorgan Spring Bay has recently been reviewed by the EM Committee in accordance with the requirements of S34 of the Emergency Management Act 2006. The committee consists of representation from Council, SES, Police, Ambulance, Tas Fire, May Shaw, Health, Parks, Sustainable Timber and Marine Rescue. The committee recently held the meeting at the Glamorgan Spring Bay Emergency Services Facility in Maria Street, Swansea. The draft 'Issue 9 – 2017' document is currently being assessed for approval by the Commissioner - State Emergency Management Controller.

##### **Local SES Update**

- Two motor vehicle accidents for last month, included 1 fatality.
- Recent training included traffic control and patient handling. A repack of our primary rescue vehicle was also undertaken.
- Support of the Dolphin Sands bushfire ready neighbour pop-up info days.
- Traffic management for truck procession for recent Swansea funeral.
- All hydraulic equipment has had its bi-annual service.
- Volunteer numbers are steady at 8 active members.

Visit our website at [www.swansea-ses.weebly.com](http://www.swansea-ses.weebly.com)

**Kelvin Jones ESM, Unit Manager, Glamorgan Spring Bay SES Unit**

#### **2017–2018 CAPITAL WORKS UPDATE**

- Swansea waste transfer station 'tip shop' feasibility report in progress. Consultant has visited all WTS sites and spoken with caretakers to determine type of material coming in, approximate quantities and appraised general site setup. The report is currently being prepared.
- Wielangta Road reconstruction works (21.5 kms) is progressing well. Roadside drains and culvert crossings have been addressed for the first 14 kms and gravel resheeting / compaction is complete to approx chainage 9 km (from Orford end). Roadside furniture ie white posts are currently being installed over the first 9 km length. Wielangta Road (Orford township to Earlham Rd) will be finalised prior to Xmas and will be fully open to traffic. Works will recommence in February 2018 to finish the last section from Earlham to the Council boundary. It is anticipated works will be complete by late April 2018.





<b>Profit &amp; Loss</b>					
Glamorgan Spring Bay Council					
WORKS DEPARTMENT					
For the month ended 31st October 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
<b>Income</b>					
GRANTS	\$118,806.91	\$375,335.00	-\$256,528.09	-68.3%	(1)
OTHER INCOME	\$62,934.86	\$73,327.00	-\$10,392.14	-14.2%	(2)
RATES AND CHARGES	\$1,119,561.19	\$1,115,603.00	\$3,958.19	0.4%	
SHARE OF GENERAL RATE	\$2,549,000.00	\$2,549,000.00	\$0.00		
USER FEES	\$34,743.38	\$28,308.00	\$6,435.38	22.7%	(3)
<b>Total Income</b>	<b>\$3,885,046.34</b>	<b>\$4,141,573.00</b>	<b>-\$256,526.66</b>	<b>-6.2%</b>	
<b>Gross Profit</b>	<b>\$3,885,046.34</b>	<b>\$4,141,573.00</b>	<b>-\$256,526.66</b>	<b>-6.1939%</b>	
<b>Less Operating Expenses</b>					
DEPRECIATION AND AMORTISATION	\$467,240.00	\$465,740.00	\$1,500.00	0.3%	
FINANCE COSTS	\$1,545.55	\$1,448.00	\$97.55	6.7%	(4)
EMPLOYEE BENEFITS	\$428,412.37	\$537,381.00	-\$108,968.63	-20.3%	(5)
MATERIALS AND SERVICES	\$396,127.87	\$593,949.00	-\$197,821.13	-33.3%	(6)
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$138,022.50	\$151,226.00	-\$13,203.50	-8.7%	
<b>Total Operating Expenses</b>	<b>\$1,431,348.29</b>	<b>\$1,749,744.00</b>	<b>-\$318,395.71</b>	<b>-18.2%</b>	
<b>Net Profit</b>	<b>\$2,453,698.05</b>	<b>\$2,391,829.00</b>	<b>\$61,869.05</b>	<b>2.5867%</b>	
<b>(1) Timing of receipt of grant</b>					
<b>(2) Timing of invoicing will adjust over time</b>					
<b>(3) Waste Transfer collection fees above budget at this stage</b>					
<b>(4) Minimal Dollars</b>					
<b>(5) Well below budget at this stage</b>					
<b>(6) Well below budget at this stage-contractor invoices to come</b>					

### 5.3 Manager Regulatory Services, Mrs. Winny Enniss

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

#### **Animal Control**

Seventeen (17) dogs were registered in October with 978 YTD total. YTD, 4 dogs has been impounded, 58 infringements issued, 5 warnings given, 2 animals surrendered, no dogs seized and no dog has been euthanized. There has been 1 lost dog call and 9 complaints received YTD. This department is operating with a Regulatory Services Officer/Municipal Inspector only.

#### **Engineering & Technical Services**

This department provides general engineering and technical advice regarding development applications. It currently consists of 1 contract engineer, with assistance from the Regulatory Services Officer.

#### **Environmental Health**

No food business registrations were renewed this month. One (1) temporary food business registration was issued for the month. YTD, no place of assembly licences have been issued, 35 immunizations have been conducted and there are 18 supplies of private water. Four (4) food business inspections were carried out this month totalling 13 YTD.

This department consists of a permanent full time Health Administration Officer and a part time Environmental Health Officer, with assistance from the Regulatory Services Officer conducting abatement inspections.

#### **Statutory Building**

Council received 25 applications for October and approved 25 applications. The building department currently consists of a permanent full time Building Administration Officer and 2 contractors, namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

#### **Statutory Planning**

Council received 30 applications in October and approved 24 applications. Five (5) applications were placed on section 54 for the month. There were 8 NPR applications for the month with 32 YTD (no permits required). The planning department consists of 1 permanent Manager Planning & Special Projects, 1 permanent part time Planning Administration Officer and a portion of the permanent Manager Regulatory Services. Other resources are contracted as required. Applications are being processed within the required timeframes.

The new Interim Planning Scheme was declared by the Minister on 29<sup>th</sup> July 2015 and became operational from 5<sup>th</sup> August 2015. The new scheme and maps are available online at [www.iplan.gov.au](http://www.iplan.gov.au) or you can go via Council's website at [www.gsbc.tas.gov.au](http://www.gsbc.tas.gov.au).

#### **Bendigo Bank**

The Bendigo Bank Agency opened on 21<sup>st</sup> August 2013 and operates from the Regulatory Services Department. Five staff members are trained to perform the Agency requirements of the Bank. This month there were 114 deposits (505 YTD), 43 withdrawals (143 YTD), 7 transfers (32 YTD), no new account enquiries (0 YTD) and 20 general enquiries (51 YTD). There have been no days where no transactions/enquires have occurred for this financial year.

#### **General**

A trainee commenced employment within the Regulatory Services Department on 24<sup>th</sup> October 2016 undertaking Certificate III in Business Administration.

<b>PLANNING</b>	<b>MTD</b>	<b>YTD</b>
Application Received	30	119
Applications Approved	24	103
Placed on Section 54	5	
Applications Refused	2	2
Applications Withdrawn		
NPR – No Permit Required	8	32
Visitor Accommodation Approvals	6	17
<b>BUILDING</b>		
Application Received	25	88
Applications Approved	25	85
<b>ANIMAL CONTROL</b>		
Dogs Registered	17	978
Kennel Licences Issued/renewed		
Dogs Impounded	1	4
Dogs Seized		
Dogs Surrendered	2	2
Dogs Euthanized		
Warnings Issued	1	5
Complaints	2	9
Infringements	1	58
Lost Dog calls		1
Other		3
<b>ENVIRONMENTAL HEALTH</b>		
Immunisations		35
Food Business Registrations		82
Temporary Food Business Registrations	1	5
Food Business Inspections	4	13
Place of Assembly Licences		
Environmental Nuisances		
Abatement Notices		2
Notifiable Diseases		
Recreational Water Sampling		
Suppliers of Private Water	7	18
Water Carriers		1
Regulated System Registration		1
Major Incidents notified to DPIPWE		
<b>BENDIGO BANK</b>		
Deposits	114	505
Withdrawals	43	143
Transfers	7	32
New Accounts		
Other	20	51
No of days whereby no transactions/enquiries carried out		

## APPLICATIONS RECEIVED AND APPROVED FOR October 2017

Type: D – Discretionary P – Permitted E – Exempt NPR – No permit required.

Planning DA No	Type	Location	Description	Status	Received	Resolved
15234	D	RA460 Courland Bay Road, Bicheno	Amendment to a Strata	Approved		30/10/17
17186	D	RA1000 Dolphin Sands Road, Dolphin Sands	Dwelling & Outbuilding	Approved		03/10/17
17194	D	30 Tasman Highway, Orford with access from Riverside Drive	Multiple Dwellings (One new, one existing)	Approved		19/10/17
17198	D	8311 Tasman Highway, Triabunna	Outbuilding	Refused		24/10/17
17209	D	22 Esplanade, Swansea	Two multiple dwellings	Refused		24/10/17
17210	D	4 Pine Hills Court, Orford	Additions & Alterations to Dwelling	Approved		03/10/17
17217	D	119 Harveys Farm Road, Bicheno	Visitor accommodation unit	Approved		03/10/17
17219	D	RA137 Cambria Drive, Dolphin Sands	Outbuilding & addition to dwelling	Approved		23/10/17
17222	NPR	RA48 Cambria Drive, Dolphin Sands	Addition to dwelling	Approved		22/10/17
17223	P	14 Charles Street, Orford	Alterations & additions to dwelling	Approved		31/10/17
17224	P	6 Noyes Street, Swansea	Alterations & additions to dwelling	Approved		31/10/17
17225	P	2 Vicary Street, Triabunna	Alterations & additions to dwelling	Approved		31/10/17
17227	D	Land west of 2 Maddie Court, Swansea	Dwelling	Approved		19/10/17



17232	D	RA13110 Tasman Highway, Swansea	Visitor accommodation consisting of recreational vehicle (RV) park and permanent tent structures (eco-tents) with upgrades to existing vehicle access, modifications and widening of the Tasman Highway carriageway and signage.	Approved		24/10/17
17235	P	42 Hazards View Drive, Coles Bay	Change of use to visitor accommodation	Approved		09/10/17
17236	D	8 Reserve road, Coles bay	Change of use to visitor accommodation	Approved		30/10/17
17237	P	29 Strawberry Hills Court, Orford	Change of Use to visitor accommodation	In progress	01/10/17	
17238	NPR	5 Barton Ave, Triabunna	Addition to dwelling	Approved	03/10/17	06/10/17
17239	D	10 Diamond Waters Rise, Bicheno	Dwelling	In progress	04/10/17	
17240	P	27 Bradley Drive, Coles Bay	Change of use to Visitor Accommodation	Approved	03/10/17	09/10/17
17241	D	RA349 Harveys Farm Road, Bicheno	Outbuilding	In progress	04/10/17	
17242	D	Land at end of Sandbar Place, Swanwick, Coles Bay (CT169437/3)	Visitor Accommodation	In progress	05/10/17	
17243	NPR	10 Shelly Court, Orford	Outbuilding (carport)	Approved	10/10/17	17/10/17
17244	D	42A East Shelly Road, Orford; RA155 Rheban Road; Orford TAS 7190	Outbuilding & addition to multiple dwelling	In progress	10/10/17	
17245	D	1 Aqua Sands Drive, Swansea	Multiple dwellings (two)	In progress	12/10/17	
17246	NPR	65 Morrison Street, Bicheno	Outbuilding	Approved	11/10/17	17/10/17



17247	P	22 Noyes Street, Swansea	Change of use to visitor accommodation	Approved	11/10/17	24/10/17
17248	NPR	39 Morrison Street, Bicheno	Addition to dwelling	Approved	12/10/17	23/10/17
17249	D	Old Spring Bay Road, Swansea	Dwelling	In progress	13/10/17	
17250	NPR	1A Rectory Street, Swansea	Caravan Annexe & outbuilding	Approved	17/10/17	19/10/17
17251	D	9 Rose Street, Bicheno	Dwelling & outbuilding	In progress	13/10/17	
17252	D	615 Dolphin Sands Road, Swansea	Dwelling	In progress	18/10/17	
17253	NPR	3 Sebastian Rise, Swansea	Dwelling	Approved	20/10/17	30/10/17
17254	D	50 Shaw Street, Swansea	Multiple dwellings with visitor accommodation use	In progress	23/10/17	
17255	D	44 Franklin Street, Swansea	Signage x 2	In progress	23/10/17	
17256	P	59 Harold Street, Coles Bay	Change of use to visitor accommodation	Approved	24/10/17	30/10/17
17257	D	76 Maria Street, Swansea	Two outbuildings	In progress	30/10/17	
17258	D	49 Harold Street, Coles Bay	Dwelling	In progress	26/10/17	
17259	P	15 Maria Street, Swansea	Change of use to visitor accommodation	In progress	30/10/17	
17260	P	7 Morrison Street, Bicheno	Change of use to visitor accommodation	In progress	30/10/17	
17261	P	82 Barton Ave, Triabunna	Change of use to visitor accommodation	In progress	30/10/17	
17262	NPR	15 Esplanade, Swansea	Addition to dwelling	In Progress	30/10/17	
17263	D	14 Florence Street, Coles Bay	Outbuilding	In progress	31/10/17	
17265	O	10 Murray Street, Swansea	Change of use to visitor accommodation	In progress	31/10/17	
17266	NPR	40 Waubs Esplanade, Bicheno	TVIS signage	In progress	31/10/17	



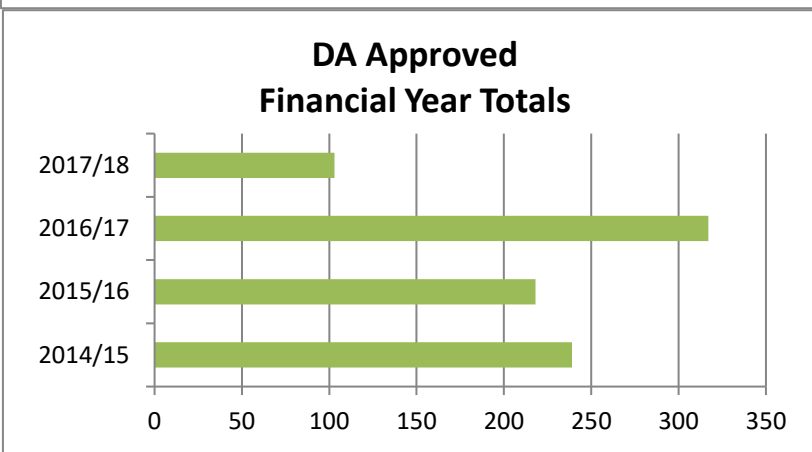
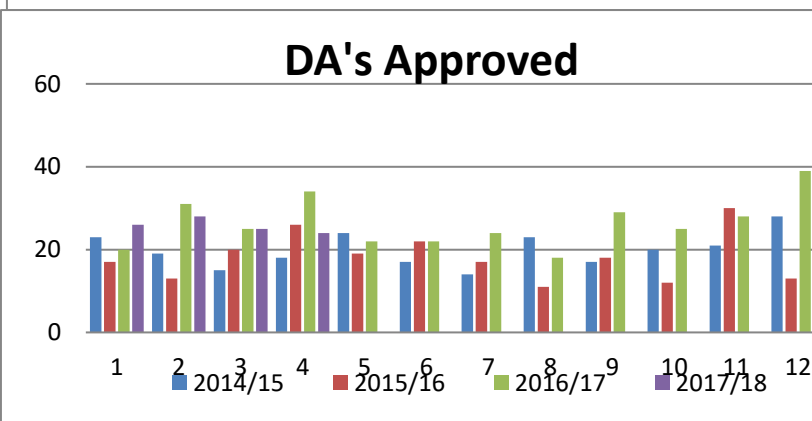
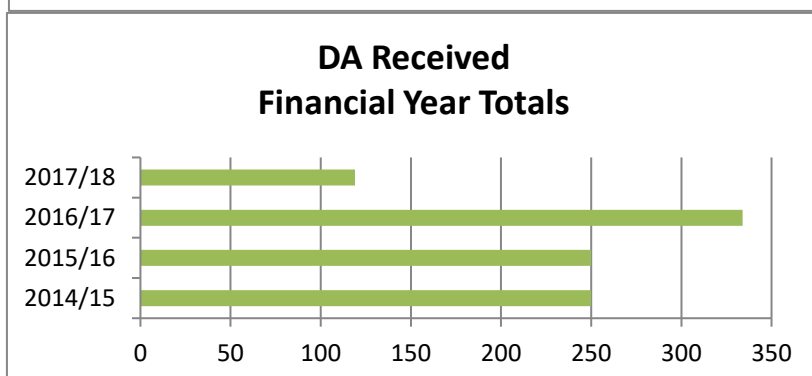
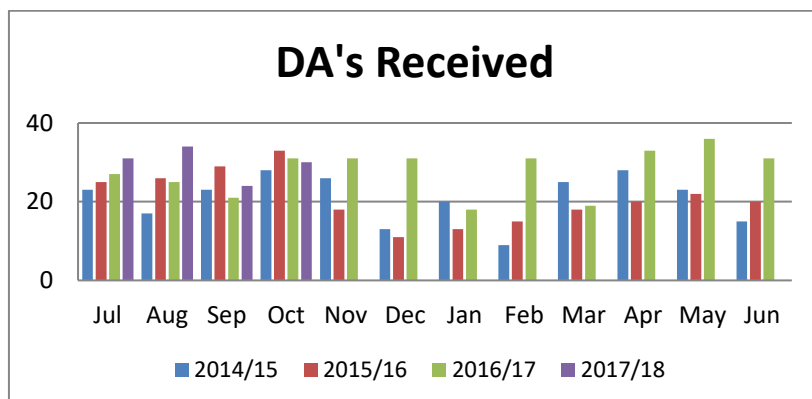


<b>SUBDIVISIONS SA No</b>					
17021	20 Kay Street, Triabunna	Boundary adjustment	Approved		30/10/17
17026	Land bordered by Cygnet, Swan and Wye Rivers & Tasman Highway, Swansea with access from Grange Rd ( CT129983/1 & CT224334/1)	Boundary Adjustment	In progress	03/10/17	

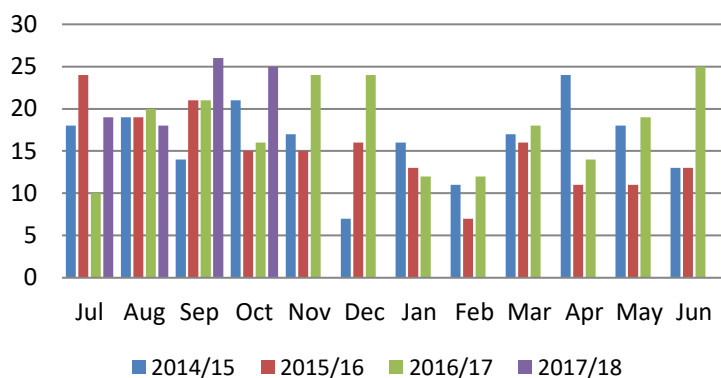
<b>BUILDING BA No</b>					
17115	44 Francis Street, Swansea	Shed & Carport	Approved		02/10/17
17139	RA1028 Dolphin Sands Road, Dolphin Sands	Dwelling	Approved		25/10/17
17141	4 Oyster Place, Orford	Dwelling	Approved		03/10/17
17153	25 Franklin Street, Triabunna	Shed & carport	Approved		02/10/17
17154	RA555 Freestone Point Road, Triabunna	Alterations & Additions - Hotel & Managers Cottage buildings A, B1, B2 & C	Approved		12/10/17
17155	11 Murphy Court, Orford	Dwelling	Approved		03/10/17
17157	16 Tarleton Street, Swansea	Dwelling	Approved		31/10/17
17160	20 Freycinet Drive, Coles bay	Addition to dwelling	Approved		25/10/17
17162	RA302 Rheban Road, Spring Beach	Demolition, Alterations & Additions - Dwelling	Approved		03/10/17
17163	RA76 Cambria Drive, Dolphin Sands	New absorption trenches	Approved		24/10/17
17165	69 Burgess Street, Bicheno	Commercial Kitchen Plumbing	Approved	04/10/17	17/10/17
17166	3 Champ Street, Bicheno	Dwelling addition	Approved	05/10/17	25/10/17
17167	44 Franklin Street, Swansea	Café addition	Approved	05/10/17	13/10/17
17168	RA698 Dolphin Sands Road, Swansea	Dwelling & Container	Approved	05/10/17	12/10/17
17169	Part of 79 West Shelly Road, Orford	Alteration & Addition to dwelling	Approved	06/10/17	12/10/17



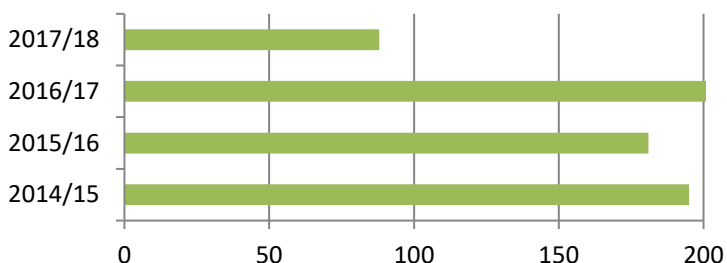
17170	78 Burgess Street, Bicheno	Plumbing works	Approved	09/10/17	11/10/17
17171	RA391 Bresnehans Road, Little Swanport	Shed amenities & septic tank	Approved	09/10/17	17/10/17
17172	7 Rose Street, Bicheno	Outbuilding	Approved	10/10/17	13/10/17
17173	50 Shaw Street, Swansea	Plumbing connection	In progress	10/10/17	
17174	65 Morrison Street, Bicheno	Shed	Approved	12/10/17	17/10/17
17175	7 Morrison Street, Bicheno	Solar Panels	In progress	12/10/17	
17176	7a Vicary Street, Triabunna	Outbuilding	Approved	12/10/17	13/10/17
17177	RA194 Rheban Road, Orford	Alternations & Additions Dwelling & Retaining walls	Approved	13/10/17	19/10/17
17178	78 Burgess Street, Bicheno	Temporary Occupancy Permit	Approved	19/10/17	24/10/17
17179	Lot 25/119 Harveys Farm Road, Bicheno	Dwelling & Outbuildings	Approved	24/10/17	30/10/17
17180	10 shelly Court, Orford	Carport	In progress	24/10/17	
17181	25 Vicary Street, Triabunna	Outbuilding	In progress	24/10/17	
17182	46 Tasman Highway, Orford	Demolition Permit	Approved	24/10/17	27/10/17
17183	5 Beattie Ave, Bicheno	Alteration to dwelling & deck addition	Approved	24/10/17	30/10/17
17184	Tasman Highway, Swansea	Dwelling & Shed	In progress	25/10/17	
17185	1B Tasman Highway, Orford	Amenities in shed	In progress	25/10/17	
17186	7 Florence Street, Coles Bay	Alterations & Additions to Dwelling	In progress	27/10/17	
17187	Nugent Road, Buckland	Dwelling & Shed	In progress	30/10/17	
17188	33 East Shelly Road, Orford	Dwelling addition	In progress	31/10/17	
17189	46 Tasman Highway, Orford	Dwelling	In progress	31/10/17	



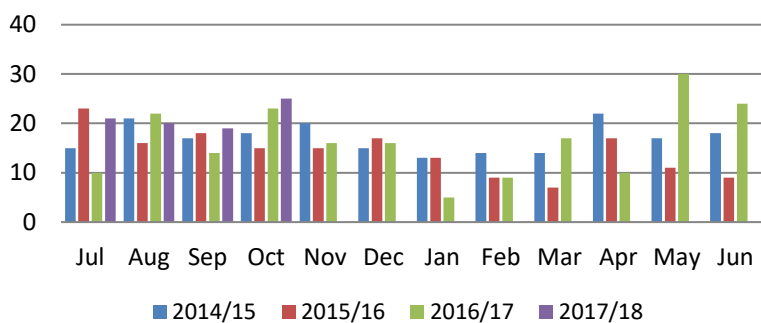
### BA's Received



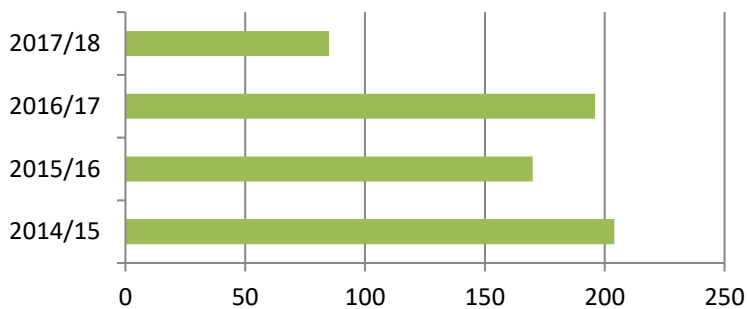
### BA Received Financial Year Totals



### BA's Approved



### BA Approved Financial Year Totals





<b>Profit &amp; Loss</b>				
<b>Glamorgan Spring Bay Council</b>				
<b>REGULATORY SERVICES</b>				
<b>For the month ended 31st October 2017</b>				
	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Var AUD</b>	<b>Var %</b>
<b>Income</b>				
CONTRIBUTIONS	\$43,365.00	\$16,104.00	\$27,261.00	169.3%
OTHER INCOME	\$7,923.38	\$6,868.00	\$1,055.38	15.4%
RATES AND CHARGES	\$80,508.50	\$82,820.00	-\$2,311.50	-2.8%
SHARE OF GENERAL RATE	\$322,000.00	\$322,000.00	\$0.00	0.0%
STATUTORY FEES AND FINES	\$161,442.33	\$104,334.00	\$57,108.33	54.7%
USER FEES	\$8,061.36	\$12,080.00	-\$4,018.64	-33.3%
<b>Total Income</b>	<b>\$623,300.57</b>	<b>\$544,206.00</b>	<b>\$79,094.57</b>	<b>14.5%</b>
<b>Gross Profit</b>	<b>\$623,300.57</b>	<b>\$544,206.00</b>	<b>\$79,094.57</b>	<b>14.5339%</b>
<b>Less Operating Expenses</b>				
DEPRECIATION AND AMORTISATION	\$7,660.00	\$7,660.00	\$0.00	0.0%
EMPLOYEE BENEFITS	\$211,288.18	\$151,566.00	\$59,722.18	39.4%
MATERIALS AND SERVICES	\$125,744.78	\$111,001.00	\$14,743.78	13.3%
<b>Total Operating Expenses</b>	<b>\$344,692.96</b>	<b>\$270,227.00</b>	<b>\$74,465.96</b>	<b>27.6%</b>
<b>Net Profit</b>	<b>\$278,607.61</b>	<b>\$273,979.00</b>	<b>\$4,628.61</b>	<b>1.6894%</b>
<b>(1) Public Open Space &amp; subdivision contrlbutions above budget</b>				
<b>(2) Minimal dollars &amp; unexpected income above budget</b>				
<b>(3) Below budget timing</b>				
<b>(4) Will level out over time and increased activity refer income</b>				
<b>(5) Timing issues and related to increased activity</b>				

## **5.4 Manager Community Development & Administration – Mrs. Lona Turvey**

Community Development & Administration Services

### **2018 Calendars**

The 2018 Glamorgan Spring Bay Council calendar has been printed and is now available for sale at \$10.00 each from the Council Offices, Visitor Information Centres and various businesses throughout the municipal area.

All profits from the calendar are used for youth projects/activities.

### **Seniors Week Event 2017**

A special Seniors' Week event featuring Keith Potger, founding member of the internationally famous group The Seekers, was held in the Tasmanian Bushland Garden on Tuesday, 17th October, 2017 at 11.00 a.m. The Melodies and Memories Concert was attended by approximately 150 people and was thoroughly enjoyed by the audience. One lady from Bicheno commented, *"It was the best day of my life"*.

A 48-seater bus brought local residents from Bicheno, Swansea, Triabunna and Orford to the event and some people travelled from Hobart to enjoy the concert.

The Mayor opened the event and invited Keith Corbett from the Tasmanian Bushland Garden to say a few words about the origin of the gardens. At the conclusion of the concert, Deputy Mayor, Cheryl Arnol, thanked Keith Potger and invited everyone to enjoy the zero waste picnic and to take a walk through the beautiful gardens.

All in all it was a very successful day and a wonderful opportunity to showcase the Tasmanian Bushland Garden.

A copy of the Tasmanian Bushland Garden Newsletter outlining the event is attached.

### **Tas e-Ride – 5 day e-bike ride from Hobart to Devonport**

The Mayor was on hand to meet with members of the Tasmanian branch of the Australia Electric Vehicle Association when they pedalled into Triabunna on their electric bikes on Sunday, 5th November. The cyclists were farewelled from Hobart the day before by the Lord Mayor of Hobart, Sue Hickey, en route to Devonport – a 383 kilometre ride.

There were a number of schedule stops along the way for local to meet the riders and find out about electric bikes.

### **Christmas Parade and Carols**

The Carols, which are held in conjunction with the Spring Bay Lions Club Christmas Parade, will be held in Triabunna on Friday, 8th December, 2017 commencing at 5.30 p.m.

The Australian Army Band Tasmania will lead the parade and carols.

Attractions will include photos with Santa, Floats, the Balloon Lady and a free barbecue provided by the Lions Club of Spring Bay.

### **Glamorgan Spring Bay Art Prize**

Entry forms are now available for the 2018 Glamorgan Spring Bay Art Prize, which will be held in Swansea on the weekend of 17th and 18th February.



Judges for the Art Prize will be Greg Leong, Betty Nolan and Jennie Chapman.

Our prize sponsors are Federal Group, Swansea/Bicheno Community Bank, Tassal, Avalon Coastal Retreat, Gallery Art Spaces, Spring Bay Studio & Gallery, Artery and Glamorgan Spring Bay Council.

### **John Read Farewell Reception**

A reception to farewell former long-term resident, John Read, will be held on Wednesday, 22nd November, 2017.

John, who has lived and worked in the community for the past fifty (50) years, is retiring and moving away from the area.

John was a former teacher at the Triabunna School and Principal of Orford and Levendale Primary Schools.

John has served the community in so many ways, including producing the Central Coast Courier for thirty-five (35) years, was a volunteer ambulance officer, a charter member of the Spring Bay Lions Club and has been either directly or indirectly involved in many clubs and organisations.

John received the Glamorgan Spring Bay Australia Day Citizen of the Year Award in 1985.

### **COMMUNITY SMALL GRANTS PROGRAM**

<b>NAME</b>	<b>DONATED</b>	<b>COUNCIL MINUTE</b>
Bayview Bush Babies Inc.	2,000	112/17
Triabunna District School Parents & Friends Association – Flower and Craft Show	500	
Swansea Community Christmas Parade Group	1,000	
<b>Total</b>	<b>3,500</b>	



### Forward Program

Sunday 22 October – Work Bee

Sunday 12 November – Work Bee + AGM + Mtg

*Celebrating the indigenous flora of South-East Tasmania*

## NEWSLETTER No 61 – OCTOBER 2017

### Dear Members

It's warmed up, finally, we've had a few days of high temperatures, and thoughts are already turning to bushfires and drought! Spring has sprung, the wattles and Pomaderris's are lighting up the gardens, the Tasmanian grevilleas are in full burst, and many of the pea flowers are coming out. It's a great time to visit the gardens, and many people seem to be doing just that. Our revamping of the Display Garden beds continues, with many plants being replaced as they get big and leggy. A major conference of Australian native plants enthusiasts is being held in Hobart in January, and busloads of these people will be coming to see the TBG over five days. We hope it doesn't get too hot and dry before then.

This is a brief newsletter to report on a wonderful concert- picnic lunch held at the gardens yesterday, as part of Seniors Week activities, and also to give notice of the Annual General Meeting, which has been brought forward a little.

### **Memories and Melodies Picnic Lunch Concert with Keith Potger Tuesday 17 October**

This event was organized by Glamorgan Spring Bay Council as part of Seniors Week activities, and was something quite new for the Bushland Garden. Keith Potger, a founding member of *The Seekers* group, popular during the 1960's, was contracted to provide the entertainment – an excellent choice, as it turned out. It was a fine sunny day. Council workers had been busy beforehand putting up a number of marquees and organizing the lunch and drinks etc. Sib and I helped with parking – with 150 people attending, our parking areas were filled to the limit, but we managed to fit everyone in - just. A large bus from St Helens picked up some 45 people from East Coast towns along the way.

Mayor Michael Kent opened proceedings, then a few words from me with some background on the gardens, and it was over to Keith Potger. He was on the small stage for an hour and a half, with a highly entertaining mix of Seekers songs (of course), other songs, a number of his own compositions (including a very funny take-off of the country and western style), and many stories and jokes from a long career in music-making. He was gracious, almost humble, very well attuned to the senior audience, and they (we) loved it. The natural amphitheatre of the TBG quarry seemed a perfect setting for such a live concert on such a day.





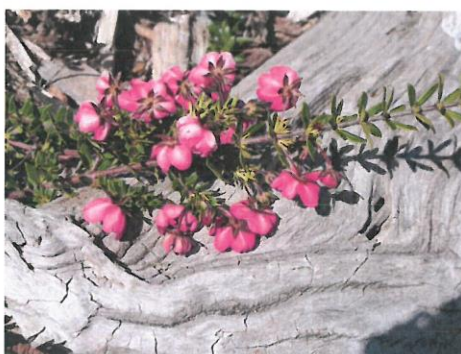
Deputy Mayor Cheryl Arnol says thanks to Keith Potger

Then the simple lunch was had as people relaxed and talked in the sunny surroundings, some wandering around the gardens for a look. I had the chance to say thanks to Keith Potger, and he reiterated his admiration for the work our volunteer group had done in making the Bushland Garden, and how much he had enjoyed coming here. Packing up was completed by 3 pm.

We extend our thanks to Glamorgan Spring Bay Council, and particularly to Lona Turvey, for organizing the concert and lunch, and our congratulations on a very successful event. Many of the audience had not been to the gardens before, so it will raise our profile significantly. And it was another good demonstration of what a fine venue the TBG quarry makes for live music performances. May we see many more!

#### **ANNUAL GENERAL MEETING Sunday 12 November**

Our AGM will be held on Sunday 12 November from 5 pm at the home of Ron and Jill Harris, 642 Bream Creek Road, Bream Creek. All members are welcome to attend. Main business will be presentation of annual reports and election of office bearers. The meeting will be followed by a General Meeting of the Management Committee. If you have any matters relating to TBG you would like considered, please get in touch with me or any of the committee.



Newsletter Editor: Keith Corbett [keith.corbett@bigpond.com](mailto:keith.corbett@bigpond.com) 6239 1688





<b>Profit &amp; Loss</b>					
<b>Glamorgan Spring Bay Council</b>					
<b>COMMUNITY DEVELOPMENT AND ADMINISTRATION</b>					
<b>For the month ended 31st October 2017</b>					
	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Var AUD</b>	<b>Var %</b>	
<b>Income</b>					
GRANTS	\$0.00	\$0.00	\$0.00		
OTHER INCOME	\$7,902.38	\$1,800.00	\$6,102.38	339.0%	(1)
SHARE OF GENERAL RATE	\$546,008.00	\$546,008.00	\$0.00	0.0%	
<b>Total Income</b>	<b>\$553,910.38</b>	<b>\$547,808.00</b>	<b>\$6,102.38</b>	<b>1.1%</b>	
<b>Gross Profit</b>	<b>\$553,910.38</b>	<b>\$547,808.00</b>	<b>\$6,102.38</b>	<b>1.114%</b>	
<b>Less Operating Expenses</b>					
DEPRECIATION AND AMORTISATION	\$10,160.00	\$10,160.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$117,739.47	\$129,200.00	-\$11,460.53	-8.9%	(2)
MATERIALS AND SERVICES	\$27,720.54	\$38,829.00	-\$11,108.46	-28.6%	(3)
<b>Total Operating Expenses</b>	<b>\$155,620.01</b>	<b>\$178,189.00</b>	<b>-\$22,568.99</b>	<b>-12.7%</b>	
<b>Operating Profit</b>	<b>\$398,290.37</b>	<b>\$369,619.00</b>	<b>\$28,671.37</b>	<b>7.757%</b>	
<b>(1) Unexpected Income</b>					
<b>(2) Below budget at this stage</b>					
<b>(3) Below budget at this stage</b>					



## 5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### Public Amenities and Buildings:

- General building maintenance to all buildings is carried out when required.
- **Swansea Loo with a View**  
Preliminary plans for the Swansea 'Loo with a View' toilet facility at Jubilee beach have been finalised. The Development Application has been approved and the project now has Planning Permission. Engineering specifications and construction details are being finalised for the construction phase. Building & plumbing permits will be finalised once engineering and construction details are certified by the Building Surveyor.
- **Orford Community Hall**  
Construction plans to replace the toilets at the Orford Hall have been finalised. These plans are being assessed by the Building Surveyor. The new extension to the hall will include new toilets, an extra store room and an alternative entry. Work will begin in the new year.
- **Triabunna Wharf Toilet block**  
The replacement toilet block for the Triabunna Wharf has been ordered. Council is waiting for Crown Land Services approval to lodge a development application for this toilet complex.
- **Coles Bay Hall**  
Work to stabilize the foundations of the Coles Bay Hall will commence shortly. An injection process will be used to strengthen the foundations. This process minimises the disruption to the area.
- **Bicheno Medical Centre**  
A security system for the Bicheno Medical Centre has been ordered and will be installed before December.

Council Buildings			
Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Service Buildings	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	12	Change Rooms	2
		Club Rooms	4
		Pavilion	1
		Playing Surface (Tennis)	1
		Misc. Structures	4
Public Toilets	18	Toilets	18
Shelters & Monuments	14	Monuments	1
		Public Shelters	13
Waste Management Facility	4	Buildings & Sheds	4
Total Buildings Listed	91		91

## MARINE INFRASTRUCTURE:

### Boat Ramps and Jetties:

- General maintenance is carried out on Council owned boat ramps and jetties.
- **All Boat Ramps**  
Glamorgan Spring Bay Council's Natural Resource Management team have cleaned all the public boat ramps in the municipal area ready for the summer period. They have used the high pressure steam cleaner to remove and reduce the algae growth so they won't be slippery and dangerous.
- **Swansea Elevated Boat Ramp**  
Work is nearing completion on the new elevated access recreational boat ramp at Swansea. This new boat ramp will provide recreational boaters with an all tide launching and retrieval facility. The elevated two-lane road access to the launching facility will run alongside the existing pier to deeper water. MAST is also intending to install a wave screen extension to the existing Swansea pier. This will give better protection to recreational boats at both the pier and the new boat ramp.



*Image: New Swansea all tide boat ramp under construction.*



### **Triabunna Wharf and Marina:**

- Ongoing general maintenance and inspections are carried out as required.
- Council is installing two new tour boat berths adjacent to the new ferry terminal. This forms part of the project to accommodate the new Navigators' ferry "Osprey" as well as catering for other tour boats in the Triabunna Marina.
- Lighting and additional security cameras are being installed shortly. Information signage for berth holders and marina visitors to the port have been installed along with CCTV surveillance notification signs. A parking plan is being developed to maximise the available areas for parking. Council is installing traffic calming measures to maximize safety around the marina and wharf complex.

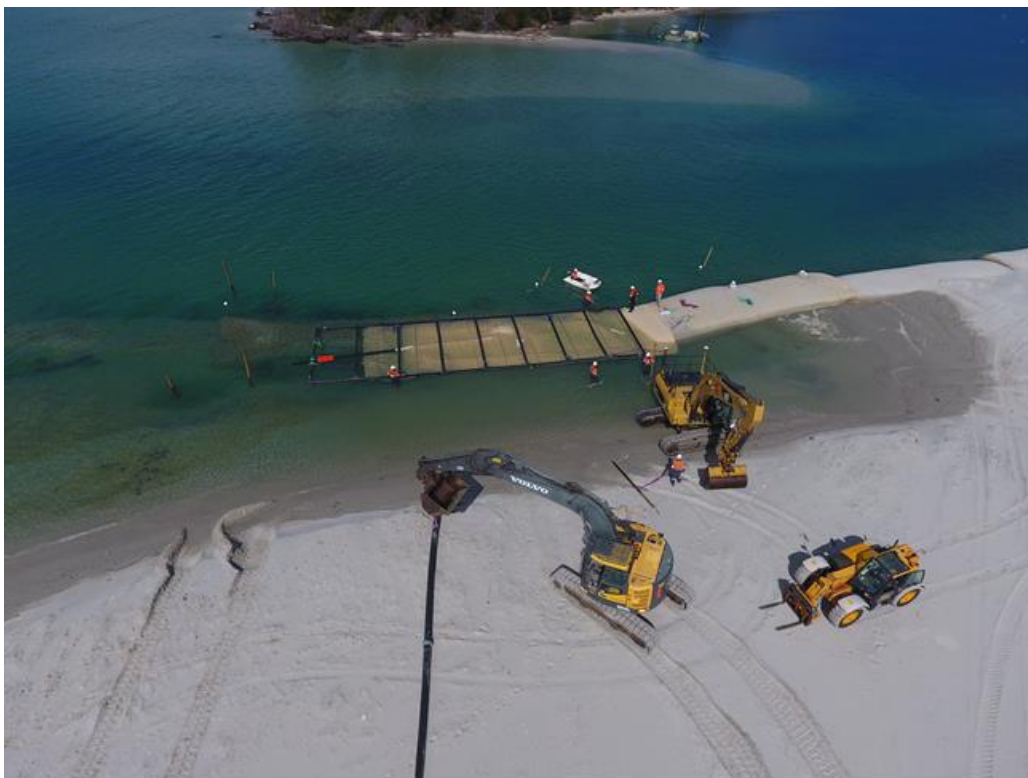


***Image: New Encounter Maria Island Ferry: Osprey***

## Prosser River:

- **Prosser River Stabilisation Project**

Gradco is continuing construction on the Prosser River Stabilisation Project. Special Geofabric bags that contain the sand and create the training walls are being installed. These bags are being filled with sand and positioned as per the approved plan. An application has been approved by Parks and Wildlife to extend the time for installation.



*Image: Geo-fabric bags being placed and filled at the Prosser River Mouth*

Council Marine Infrastructure	
Public Boat Ramps throughout Municipality	14
Fishing Boats paying yearly fee at the Triabunna Wharf	3
Marina Berths occupied by Commercial Fishing Boats (Triabunna)	34
Marina Berths occupied by Recreational Boats (Triabunna)	63
Marina Berths occupied by Ferries or Tour Boat operators	3
Waiting list for Large Commercial Fishing Boat Berths (Triabunna)	1
Available Floating Pontoon access Boat Berths (Triabunna)	2
Available Small Boat Berths (Triabunna)	10



Glamorgan Spring Bay Council					
BUILDINGS AND MARINE INFRASTRUCTURE					
For the month ended 31st October 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
<b>Income</b>					
GRANTS	\$1,080,991.00	\$846,327.00	\$234,664.00	27.7%	(1)
OTHER INCOME	\$587,711.02	\$12,000.00	\$575,711.02	4797.6%	(2)
SHARE OF GENERAL RATE	\$146,632.00	\$146,632.00	\$0.00	0.0%	
USER FEES	\$189,139.13	\$291,660.00	-\$102,520.87	-35.2%	(3)
<b>Total Income</b>	<b>\$2,004,473.15</b>	<b>\$1,296,619.00</b>	<b>\$707,854.15</b>	<b>54.6%</b>	
<b>Gross Profit</b>	<b>\$2,004,473.15</b>	<b>\$1,296,619.00</b>	<b>\$707,854.15</b>	<b>54.5923%</b>	
<b>Less Operating Expenses</b>					
DEPRECIATION AND AMORTISATION	\$92,000.00	\$92,398.00	-\$398.00	-0.4%	
EMPLOYEE BENEFITS	\$42,355.90	\$42,951.00	-\$595.10	-1.4%	
FINANCE COSTS	\$11,322.89	\$20,613.00	-\$9,290.11	-45.1%	(4)
MATERIALS AND SERVICES	\$671,861.46	\$72,600.00	\$599,261.46	825.4%	(2)
<b>Total Operating Expenses</b>	<b>\$817,540.25</b>	<b>\$228,562.00</b>	<b>\$588,978.25</b>	<b>257.7%</b>	
<b>Net Profit</b>	<b>\$1,186,932.90</b>	<b>\$1,068,057.00</b>	<b>\$118,875.90</b>	<b>11.1301%</b>	
(1) Timing					
(2) Revenue offset with expenditure					
(3) Not fully charged as yet					
(4) Timing					

## 5.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

### Programs and Projects

*Continue to support integrated catchment management through the Catchments to Coast (C2C) program and the implementation of catchment management plans.*

#### Catchment plans

Dr Nicky Meeson is working on the review of the draft Prosser Catchment Plan in consultation with the relevant stakeholders.

#### Bushwatch

##### Illegal firewood harvesting

Ongoing

#### Catchments To Coast

The NRM South funded *Law of the Land* workshop was held in Swansea on 4<sup>th</sup> November and was attended by 16 people.

Stage 1 17/18 reporting to NRM South has been submitted to and accepted by NRM South. Two staff members met with NRM South's Operations Manager to discuss 17/18 project progress.

Three staff members attended a Greening Australia field trip to visit key sites in the Midlands Restoration Project on the Chiswick and Connorville properties. This was an interesting, informative and inspirational opportunity to learn about long term, multi-partnered landscape restoration.

Work has commenced on preparing and fencing the 1 acre site of the Moulting Lagoon revegetation project. Significant in-kind contributions in the form of labour and plant have been generously contributed by the private land owner involved in the project.

*Continue to implement the GSB Weed Management Plan.*

Response to requests for advice and support around weed issues is ongoing. Weed Notifications continue to be issued as required. DPIPW Biosecurity Tasmania Nassella Project Officer has been following up on outstanding notifications to land owners with Serrated Tussock.

State Growth has requested GSB weed team to undertake boundary protection works for priority weeds along Lake Leake Road from the GSB boundary through to Campbell Town.

*Continue to be involved in and seek funding/resources from regional, state and national NRM programs.*

Ongoing

Council is working with the Dolphin Sands Ratepayers Association and the Swansea Volunteer Fire Brigade in progressing the Tasmanian Bushfire Mitigation Grant project *Building upon Community Bushfire Preparedness in Dolphin Sands and Great Oyster Bay Estate*.

Council staff, PWS and Friends of Maria Island are progressing the bike and boot washdown facility at the Triabunna Marina.

*Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums.*

Ongoing



*Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives.*

GSB NRM Committee meeting no.57 was held on 23rd November 2017 from 10:30am at the Swansea Town Hall.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association (DSRA), the Swanwick Association, Friends of Triabunna Reserves and the Orford Community Group (OCG) as well as individual volunteers.

The Natural Resources Manager has become a Bushland Gardens Committee member so to support this fantastic group and the great work they do in these world class botanical gardens which are enjoyed by locals and visitors to the area.

*Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPW, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.*

Ongoing response by staff to reports of illegal vegetation clearing and poisoning across land tenure. See below.

#### Denison Beach Shorebird Project

The Denison Beach Shorebird Project has begun in partnership with CLS and PWS. This will comprise a partnership mail out to ratepayers in the Denison Beach area consisting of a letter, two page newsletter and survey. The results of the survey will ultimately be used to inform the development of a local area action plan. This project forms part of the funding from NRM South as noted above.

*Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan (CCCAP).*

#### Communities and Coastal Hazards Project

Objectives for the working group have been drafted and another meeting is to be scheduled before the end of the year to review the Prosser River Stabilisation Project.

#### Councils Climate Change Governance Assessment

Waiting to receive the project report via LGAT / DPAC Climate Change Office

#### Cities Power Partnership

Council has been buddied with Huon Council in Tasmania and Hawkesbury Council nationally. The buddy component of CPP is designed to assist each council to learn from other councils as well as to provide support whenever appropriate.

*Continue support for annual community events such as National Tree Day, Clean Up Australia Day, Tidy Towns as well as other markets, festivals and school activities.*  
Ongoing.

An NRM display was held at the Seniors Week Keith Potger Concert and Zero Waste Picnic held at the Tasmanian Bushland Garden in Buckland. The NRM stall was a popular exhibit at the event with many attendees viewing the information materials and discussing issues such as weed management, native gardens and biodiversity with council staff. The Zero Waste Picnic was also very successful with most people bringing their own cup and plate. The on site coffee van gave a 50 cent discount to everyone who brought their own cup. The caterer fulfilled the zero waste brief beautifully with none of the food being wrapped. As intended, virtually no waste was produced at the event.

*Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles.*  
Ongoing input into Development Applications as required.

*Continue participation and development of sustainability initiatives, in particular energy use, sustainable waste management, community gardens, both for Council and the community.*

Manager Works has approved a trial battery recycling collection point at the Triabunna Council Office. All dry cell batteries such as AA, C, D, 9volt and small round watch style batteries are acceptable. Batteries should never be disposed of in general waste however without convenient collection alternatives, most small batteries do end up in the general waste stream. If this battery recycling scheme is well used it is far more likely to become a permanent arrangement. The collection point is for the use of Council staff as well as members of the public.

The Regional Climate Change Initiative 'Southern Tasmanian Bulk Purchase' project is ongoing. The current offer is insulation and LED lights. To qualify residents of GSB must register their interest and obtain quotes before the end of November. The scheme has been promoted in the Bicheno Forward and Great Oyster Bay News and information has been uploaded to council's website. Information brochures were sent out in the rates installment notices and are also available from council office in Triabunna. Solar panels, solar batteries and solar hot water will all be available under the scheme in January and February 2018.

The Tas e-Ride, electric bicycle tour stopped at several locations on the East Coast on their way to Devonport for the 2017 Electric Vehicle festival. The riders were met at Triabunna by Mayor Michael Kent who took one of the e-bikes for a quick spin! The riders met with members of the public, including Maria Island ferry passengers and provided information and short rides on the bikes. The riders were also met at Swansea by a small group of locals.

*Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.*  
Ongoing

*Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of vegetation management plans for reserves in each town.*  
Ongoing.

Officers continue to monitor sites of illegal vegetation clearing and poisoning on public land in Orford, Swansea, Dolphin Sands and Bicheno. Correspondence is posted to property owners in the vicinity of each site and signage is installed. Revegetation activities are ongoing.

A photo database of vegetation within Council managed land has been established and unlawful vegetation removal is being recorded. In some locations remote sensing cameras will be operational.

It is illegal to clear, poison or otherwise destroy or interfere with vegetation on public land.

Council has met with Crown Land Services to review current reserve leases and licenses and ensure that the conditions in place reflect the values and uses of these areas in context of relevant legislation.

*Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans.*  
Ongoing.



Research into the establishment of the Pulchella Community Nursery is ongoing.

*Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible.*  
Ongoing



<b>Profit &amp; Loss</b> <b>Glamorgan Spring Bay Council</b> <b>NRM</b> <b>For the month ended 31st October 2017</b>					
	YTD Actual	YTD Budget	Var AUD	Var %	
<b>Income</b>					
GRANTS	\$42,625.00	\$23,332.00	\$19,293.00	82.7%	(1)
OTHER INCOME	\$45.00	\$400.00	-\$355.00	-88.8%	(2)
SHARE OF GENERAL RATE	\$237,104.00	\$237,104.00	\$0.00	0.0%	
USER FEES	\$0.00	\$0.00	\$0.00		
<b>Total Income</b>	<b>\$279,774.00</b>	<b>\$260,836.00</b>	<b>\$18,938.00</b>	<b>7.3%</b>	
<b>Gross Profit</b>	<b>\$279,774.00</b>	<b>\$260,836.00</b>	<b>\$18,938.00</b>	<b>7.2605%</b>	
<b>Less Operating Expenses</b>					
DEPRECIATION AND AMORTISATION	\$5,492.00	\$5,492.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$87,190.39	\$82,498.00	\$4,692.39	5.7%	
FINANCE COSTS	\$0.00	\$0.00	\$0.00		
MATERIALS AND SERVICES	-\$16,396.65	-\$10,740.00	-\$5,656.65	-52.7%	(3)
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$2,260.00	\$2,400.00	-\$140.00	-5.8%	
<b>Total Operating Expenses</b>	<b>\$78,545.74</b>	<b>\$79,650.00</b>	<b>-\$1,104.26</b>	<b>-1.4%</b>	
<b>Net Profit</b>	<b>\$201,228.26</b>	<b>\$181,186.00</b>	<b>\$20,042.26</b>	<b>11.0617%</b>	
(1) Grant received in advance					
(2) Minimal Dollars					
(3) Includes carry over from last year					

**Recommendation:**

That the Management Reports be received and noted.

## **6. Minutes of Section 24 Committees**

### **COMMENTS:**

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

- 1. Triabunna Recreation Ground Advisory Committee Minutes (September 2017)**
- 2. Tasmanian Seafarers' Memorial Committee Minutes (Draft - October 2017)**

**David Metcalf**  
**General Manager**

**6.1 Triabunna Recreation Ground Advisory Committee Minutes (September 2017)**

**GLAMORGAN SPRING BAY COUNCIL**

Section 24 Advisory Committee Meeting  
Triabunna Recreation Ground

**MINUTES**

**MEETING HELD** – *Wednesday 6th September , 2017 - Triabunna Recreation Ground Clubrooms*

**MEETING OPENED:** 5.45 pm

**PRESENT:** Phil Giffard, Steve Davies, Neil Edwards, Jan Sweet

**APOLOGIES:** Chris Chapman, Councillor Britt Steiner, Tony Pollard – Manager Works’

**ABSENT:** John Alomes

**CONFIRMATION OF LAST MINUTES:** (5th July , 2017)

Moved: P. Giffard

Seconded: S. Davies

**MATTERS ARISING FROM PREVIOUS MINUTES**

- Casual Triabunna Recreation Ground Hire Form to be amended.
- Bank account name has been changed.
- Aurora accounts for facility will be forwarded to S24 effective 1st July.
- \$100 hire fee paid by Tony Henry (Henry’s Hydraulics)
- GSBC confirmed curfew placed on premises only applies to football club.

**NEW BUSINESS**

- S24 committee to purchase line marking machine from football club for \$750.00.  
Moved: Phil Seconded: Steve
- Possible relocation of Tennis Club to be discussed further at next meeting.
- Committee discussed and made alterations to plans for upgrade to facility.
- Neil and Phil to discuss with both football and netball clubs asking for suggestions and input into upgrading layout of kitchen to discuss at November meeting.
- Phil to advise TFC canteen committee that due to upgrade, 3 cupboard spaces each will be allocated to all sporting groups and all kitchen equipment will need to be removed.



## TREASURERS REPORT

Opening Balance	\$ 8,412.52
Income	\$ 55,100.00
Expenditure	\$ 344.65
<b>Closing Balance</b>	<b>\$ 63,167.87</b>

Moved: S. Davies      Seconded: P. Giffard

## NEXT MEETING

Wednesday 7th November, 2017 at 5.45 pm

There being no further business, the meeting was declared closed at 7.10 pm.

**Confirmed ..... Date .....**

**Chairperson**



## 6.2 Tasmanian Seafarers' Memorial Committee Minutes (Draft - October 2017)

Attendance: Deputy Mayor Cheryl Arnol, John Hall, Kath Fergusson.

Apologies: Ron Webb, Graeme Elphinstone.

Correspondence:

Kath tabled:

- \* e-correspondence from Government House regarding procedures, lists of invitees, etc., requested by Government House before the Annual Service;
- \* Responses regarding Service invitations including a letter from Hobart City Council Lord Mayor;
- \* Posted & emailed invitation lists tabled; noted omission of R. Parker (SBRLF Association).
- \* Information provided to writer of Wikipedia website. Wikipedia now contains items about the Memorial and plaques with link to our website.

Cheryl tabled a letter from Alastair Douglas OAM, recipient of GSB Council & TSM Committee Award, expressing his appreciation.

Business:

Agenda Items:

1. Length of Service: generally agreed that the Service was conducted within the hour. Minister suggested  
  
omitting one hymn – "*I Vow To Thee My Country*", which Committee agreed to trial. Need to discuss further  
with the Minister about using extra prose instead of hymn, "*Life's Horizon*" – Kath to follow up.  
Omitted hymn  
could be added to Wreath Laying playlist which would help avoiding over-repetition of background music.  
Agreed to fade '*Sailing*' out to reduce time further.
2. Need to stand down flag party at same time as Memorial Party to reduce impact of heat stress.
3. Wreath Laying: It was suggested that people be given a list from which to refer so that they can come to Toni earlier to pick up their wreath ready to proceed to Memorial when called by the MC.
4. Plaque stories to be retained as has been requested – need to keep them short..... all very difficult as we have to maintain a standard, a dignity, and fulfil a need sometimes in spite of the weather conditions.
5. Venue: agreed Service should be held at the Memorial unless adverse weather conditions arise when it would be necessary to relocate to the War Memorial Community Centre.
6. Odes: In response to concern expressed by someone to an RSLA Sub-branch member that the Merchant Navy Ode being given by a non ex-Serviceman, it was decided to discuss the matter further with the Sub-branch.
7. Audio: 2 PA systems worked well, but need to watch direction of speakers. John suggested checking if 1 system could be used but past experience of cut-out difficulty when simultaneous use by vocalist on microphone with music from base unit, suggested caution. John to check with school's music teacher. Crowd volume 'spotter' may be helpful.



8. Signage very satisfactory with Council's and John's working well. Signs were removed within the specified times under the Planning Scheme. Lona Turvey's great assistance with Mercury sponsorship and advertisement was acknowledged. Media items gave more publicity especially Chris Wisbey (ABC) and Jocelyn Fognola's (Mercury).
9. Feedback: Vocalist AB Stephanie McCorkelle (was superb), unsure of music commencement as she was in  
  
front of music source; being redeployed but will word-up her replacement!  
Fire Brigade: happy with usual arrangements;  
TS Derwent pleased with changing facilities and lunch.  
Government House ADC – very pleased with arrangements.
10. Council officers again very helpful. Noted difficulty with toilet access – perhaps need some graphite on locks?

**Other Business:**

Flagpoles: John queried quality of poles and ropes – 21 years old - and what was the height standard? (NB MN flagstaff,

then main flagpole, then RAN flagpole). Cheryl & John to seek further advise. Cheryl would speak to Works

Manager, Tony Pollard, about the possibility of including an item in the next budget for the replacements.

Flags: Kath felt we needed to unify the flag sizes.

Next Meeting: April 30<sup>th</sup>, 2018 at 9.00am, Council Chambers.

Meeting closed 10.45am.

## **7. Officers' Reports Requiring a Decision**

### **7.1 Christmas Closure Period – 2017**

**Responsible Officer – General Manager**

#### **Comments**

It is proposed that the Christmas closure period for 2017 is as follows:

- Business closes Friday 15<sup>th</sup> December 2017 at 5.00pm and re-opens Tuesday the 2<sup>nd</sup> of January 2018 at 8.30am.

Staff annual leave will be taken where required.

As for previous years, a roster system will be developed for the Works staff to ensure essential tasks and emergency work can be carried out during this Christmas shut down period.

#### **Statutory Implications**

Nil

#### **Budget Implications**

Nil

#### **Recommendation**

That Council approves the proposed Christmas closure period as detailed above.

## **7.2 Spring Bay Destination Action Plan 2016-2019**

**Responsible Officer – General Manager**

### **Comments**

East Coast Tourism in conjunction with the Department of State Growth, has facilitated the development of Destination Action Plans (DAP) for each of the major towns/areas on the East Coast. A DAP for the East Coast wine industry has also been developed. These plans were developed from a series of community based workshops, conducted in each of the relevant towns.

The Spring Bay Tourism Group (Destination Action Plan Leadership Group) has asked that Council be formally presented with the Spring Bay DAP, with an opportunity to become familiar with the priorities and actions within it.

The plan identifies the challenges and opportunities facing the area and establishes achievable and affordable priorities, that if delivered have multiple benefits for the local Spring Bay visitor economy.

The Spring Bay Tourism Group looks forward to working closely with Council as it works towards achieving the key actions identified and would like to thank Council for its ongoing support of our local tourism industry and visitor economy.

### **Statutory Implications**

Nil

### **Budget Implications**

Nil

### **Recommendation**

That Council formally endorses the Spring Bay Destination Action Plan 2016-2019, as presented.

**Attachment: Spring Bay Destination Action Plan, September 2017**

**Attachment Item 7.2: Spring Bay Destination Action Plan, September 2017**

### **7.3 Freycinet Association Inc.**

#### **Responsible Officer – Manager Community Development & Administration**

An application has been received from the Freycinet Association Inc., seeking financial assistance towards a Children's Christmas Party.

The association is planning a community/family event for the growing number of children in Coles Bay. The party will include face painting, jumping castle, small train rides, fire truck rides, crafting station, a visit from Santa, as well as a sausage sizzle and drinks for the children.

The event will be held at the duck pond in Swanwick and will be a wonderful event for families to come together and bring the spirit of Christmas to the children of the community.

The Swanwick Community Association, the local Men's Shed and local fire brigade are supporting the Children's Christmas Party. The Bendigo Bank has also been approached for a financial contribution of \$500.

The estimated cost of the event is approximately \$2,500 - \$3,000.

The Swanwick Community Association is contributing \$500, the Freycinet Association Inc. \$500 and it is anticipated that the Men's Shed will provide financial assistance of \$300.

#### **Statutory Implications**

Not applicable

#### **Budget Implications**

A total of \$20,000 has been allocated in the budget for the Community Small Grants Program of which \$16,500 is remaining.

#### **Recommendation**

That Council approves a grant of \$1,000 to the Freycinet Association Inc. towards the cost of organising a Children's Christmas Party.



## 8. Miscellaneous Correspondence

### 8.1 Thank you letter Re: Tasmanian Seafarers' Memorial Service

of the Seafarers' Memorial Committee will support from your Council to build the Memorial and to organise the annual memorial service is an important community event that deserves state-wide recognition.

I thought some time ago it was appropriate that an online record of names should be published and while it has taken some time to put together the website, with significant assistance with the provision of information provided by Mrs Kate Ferguson OAM, I have enjoyed the task.

Please pass on my sincere thanks to all concerned.

Best regards

Alexander Douglas

OAM



10 Astor Road  
Sandy Bay TAS 7005

19 October 2017

Councillor Cheryl Arnold  
Deputy Mayor  
Glamorgan Spring Bay Council  
PO Box 6  
Triebensee Tas 7190

Dear Cheryl

I am writing to thank you and the Council for the unprecedented but much appreciated event presented to me at the Seafarers' Memorial Service at Triebensee on Sunday 15th October 2017. Your kind words and the presentation was a lovely surprise and the engraved award will be placed in a position of prominence in our home. I have always believed that the work

## 8.2 Roads to Recovery Statement of Expectations

*Emailed - Angela Turvey*

*12576*



**The Hon Darren Chester MP**  
Minister for Infrastructure and Transport  
A/g Minister for Regional Development  
A/g Minister for Local Government and Territories  
*Deputy Leader of the House*  
*Member for Gippsland*



BY: .....

The Mayor  
Glamorgan Spring Bay Council  
PO Box 6  
TRIABUNNA TAS 7190

Dear Mayor

I am writing to advise you that I have issued a Statement of Expectations for the Roads to Recovery (R2R) Program. This statement is to bring R2R in line with other Australian Government programs where funding is issued with a set of expectations. This statement is the first one for the R2R Program and it aims to improve road safety for all Australians.

I am constantly reminded of the good use to which councils have put their R2R money, but I believe that more needs to be done to encourage more road safety outcomes from the funding.

The statement asks councils to consider directing more of their R2R funding to projects that are likely to reduce fatalities and serious injuries in crashes and to work with my Department to improve the reporting of safety and other outcomes from the R2R Program. A more formal evaluation by councils of their R2R projects will also make it easier for us to show how they have benefitted the local network and the community.

Reducing road trauma is a responsibility for us all. It's about safer drivers, safer cars and safer roads. Your support to help save lives and reduce the economic burden of road trauma will be greatly appreciated by your community.

The Australian Government has demonstrated its firm commitment to the R2R Program by providing an additional \$50 million on an ongoing basis from 2019-20, to bring the annual allocation to \$400 million across all councils in Australia, and by ensuring that the program did not contain a sunset clause under the *National Land Transport Act 2014*, meaning no new legislation is required for the continuation of the program.

Parliament House Canberra ACT 2600 Telephone: (02) 6277 7680



I would be grateful if you would ensure that the Statement of Expectations is circulated to elected members and to council officers involved in selecting and administering R2R projects within your council.

The contact officer in my Department on this matter is Ms Sylvia Vincent at [sylvia.vincent@infrastructure.gov.au](mailto:sylvia.vincent@infrastructure.gov.au) or 02 6274 7387.

I look forward to continuing the successful relationship between the Australian Government and local councils through the R2R Program. By working together, we can make a difference to improve road safety.

Yours sincerely

**DARREN CHESTER**

Encl

7 November 2017



**The Hon Darren Chester MP**  
Minister for Infrastructure and Transport  
A/g Minister for Regional Development  
A/g Minister for Local Government and Territories  
*Deputy Leader of the House*  
*Member for Gippsland*

#### **ROADS TO RECOVERY STATEMENT OF EXPECTATIONS**

The Roads to Recovery (R2R) Program makes a valuable contribution to safety, economic and social outcomes in communities through supporting maintenance of the nation's local roads.

In the 2016-17 Budget, the Australian Government took a decision to provide an additional \$50 million on an ongoing basis to the R2R Program from 2019-20, to bring the annual allocation to \$400 million across all councils in Australia.

The Government also ensured that the R2R Program did not contain a sunset clause under the *National Land Transport Act 2014*, safeguarding the continuation of this important program.

1,300 people died on Australian roads last year and the Australian Government has been working closely with all levels of government to develop a strategy to reduce fatalities and serious injuries on our roads.

The current National Road Safety Strategy 2011-2020 sets out a plan using the safe system approach, safer vehicles, safer speeds, safer people and safer roads to reduce fatal and serious injury crashes by at least 30 per cent. This approach calls for a holistic view of the road transport system and the interactions among roads and roadsides, travel speeds, vehicles and road users.

Unfortunately, after a decade of good results, the trend over the last two years has been going in the wrong direction.

In reviewing the outcomes of the R2R Program, I am pleased to see that 27 per cent of funding received by councils has been spent on road safety across the life of the current program. A further 34 per cent of spending has been to maintain the road asset, which also has safety benefits.

There is a considerable body of knowledge that indicates that well-designed road improvements reduce the rate of road crashes and serious injuries.

A study of the Australian Government's Black Spot Program in 2012 examined the crash reduction benefits of a variety of road treatments based on a sample of 1,599 projects across the country.

Parliament House Canberra ACT 2600 Telephone: (02) 6277 7680

The Bureau of Infrastructure, Transport and Regional Economics estimated that the Black Spot Program is reducing fatal and casualty crashes in total at treated sites by 30 per cent.

The study found that roundabouts are the most effective treatment, reducing casualty crashes by over 70 per cent. Providing new traffic signals and altering the traffic flow direction are the next most highly effective treatments for most severity levels, reducing crashes by more than 50 per cent.

We do not have the same level of information to be able to assess the benefits of the R2R Program.

I would like to work with local councils to ensure that the R2R Program is delivering the best possible outcomes in the area of road safety. When selecting projects, I would urge councils to consider the likelihood that the selected project will reduce fatalities and serious injuries in crashes.

It may be that projects that may not have been able to be funded under State or Federal Black Spot programs could be delivered under the R2R Program.

In terms of road maintenance projects, improving the quality of the road asset through re-sheeting and resealing will have stronger safety outcomes than simply maintaining the quality through routine road maintenance.

I note that pedestrian and cycling facilities associated with a road can be funded under R2R. I do not propose to change the eligibility criteria, but ask that such projects are only prioritised if their specific aim is to improve safety for vulnerable road users.

Councils could consider pooling R2R funding or Financial Assistance Grants to prioritise and jointly improve the quality of roads in a region with a known crash record. Similar to the greater adoption of asset management plans, councils could draw up road safety plans on a network basis in conjunction with neighbouring councils.

I have asked my Department to improve the reporting of safety and other outcomes from the R2R Program and I would like councils to provide additional information on the benefits and outcomes of each project. I encourage you to evaluate the projects completed and how they have benefitted the local network and community (for example, crash reductions or travel efficiencies), to assist us to better monitor and evaluate the program. I ask that this information be provided as part of the annual reporting from councils. My Department will inform councils of new reporting templates that will need to be completed as a condition of funding release for future years.





I am also requesting councils provide the Department with more regular updates on the status of projects which are receiving funding under R2R. I know previously some councils have informed us once works have been completed rather than before they have begun. I would like councils to inform us of every project which will receive R2R funding before they commence work on them and update us on their progress each quarter. A higher level of engagement than we have previously requested will allow both of us to benefit by keeping the local community informed of works underway.

The Commonwealth Government is committed to using Federal funding to improve employment opportunities for Indigenous Australians and I ask for this consideration to be applied to projects using R2R funding.

Lastly, I invite councils to write to me with ideas of how all levels of government could be improving road safety and the outcomes from the considerable investment we all make in the country's roads.

**DARREN CHESTER**

7 November 2017



## 9. Motion Tracking Document

*Last updated 22/11/2017*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
21 <sup>st</sup> January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
25 <sup>th</sup> November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
23 <sup>rd</sup> February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 <sup>th</sup> January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
28 <sup>th</sup> June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process. Currently in discussions with interested community groups.	In Progress
23 <sup>rd</sup> August	8.1	112/16	Old Swansea Council Chambers & Courthouse	GM	Notice of Motion and Business Plan on September 2017 OMC Agenda. Council to retain until 2021 and SCMC to provide ToR for committee and business plan for facilities.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 <sup>th</sup> September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Latest workshop held in June 2017.	In Progress
27 <sup>th</sup> September	10.1	134/16	Notice of Motion: Boatel Development at the Triabunna Marina and Wharf Precinct	Clr Jenny Woods	General Manager has contacted Crown Land Services who are in the process of confirming the status of the boatel development with the developers.	In Progress
24 <sup>th</sup> January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress
24 <sup>th</sup> January	8.6	N/A	Bicheno Triangle Development	MW	Council noted report and will consider as part of 2017/18 budget planning process. An Infrastructure Grant has been received for this project (August 2017).	Complete
24 <sup>th</sup> January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
28 <sup>th</sup> March	8.1	54/17	Council Amalgamations – Proposal for Community Consultation	GM	Community survey complete and report to OMC December 2017. Minister Gutwein has requested Council's advice by December 2017.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
28 <sup>th</sup> March	8.3	56/17	Petition to Amend a Sealed Plan – RA311 Harveys Farm Road, Bicheno	GM	Approved, process has commenced.	In Progress
26 <sup>th</sup> April	8.1	63/17	Live Streaming of Council Meetings	GM	Equipment has been installed and trials have begun. Will go live for October 2017 OMC.	Complete
27 <sup>th</sup> June	8.5	88/17	Section 137 – Notice of Intention to Sell Land	GM	Service of notice to be progressed by admin staff.	In Progress
24 <sup>th</sup> October	7.1	131/17	Acknowledgement of Declaration of Office by Cllr Mick Fama	GM		Complete
24 <sup>th</sup> October	7.2	132/17	Live Streaming of Council Meetings	GM	Live Streaming endorsed to proceed in November 2017 and policy to be developed within 60 days of motion.	In Progress
24 <sup>th</sup> October	7.3	133-137/17	Councillor Representation on S24 Community Committees & Other	GM	New Council representatives nominated and S24 Committees informed.	Complete
24 <sup>th</sup> October	7.4	138/17	Changes to Audit Panel Charter	GM	Amendment passed	Complete
24 <sup>th</sup> October	7.5	139/17	Triabunna District School Parents and Friends Association – Flower and Craft Show	MCD	Grant approved and disbursed	Complete
24 <sup>th</sup> October	7.6	140/17	Swansea Community Christmas Parade	MCD	Grant approved and disbursed	Complete

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Recommendation:**

That Council receives and notes the information contained within the Motion Tracking Document.

## 10. Questions Without Notice

## 11. Confidential Item (In Closed Session)

The Acting Mayor to declare the meeting closed to the public in order to discuss the nominations for the Australia Day Citizenship Awards 2018.

Under regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 Statutory Rules 2015, No.38 the meeting will be closed to the public according to regulation 15 (2) (j) *the personal affairs of any person*.

- Item 1: Australia Day Citizenship Awards 2018.

## 12. Close

The Acting Mayor to declare the meeting closed at (Time).

**CONFIRMED** as a true and correct record.

Date:

Acting Mayor, Cllr Cheryl Arnol