



GLAMORGAN SPRING BAY
COUNCIL

Minutes of Meeting

For the Ordinary
Meeting of
Council held at
the Triabunna
Council Offices

25th July, 2017

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 25th July, 2017 commencing at 5.00pm.



Dated this Thursday 20th July, 2017

**David Metcalf
GENERAL MANAGER**

"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

Note : Section 65 of The Local Government Act 1993 states –

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf
GENERAL MANAGER**

Table of Contents

AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL	5
1. OPENING	5
1.1 PRESENT AND APOLOGIES	5
1.2 IN ATTENDANCE	5
1.3 DECLARATION OF PECUNIARY INTERESTS.....	5
2. CONFIRMATION OF MINUTES AND WORKSHOPS	6
2.1 ORDINARY MEETING – JUNE 27 TH , 2017	6
2.2 WORKSHOP HELD – JULY 11 TH , 2017.....	6
3. PLANNING AUTHORITY SECTION.....	7
3.1 PLANNING SCHEME AMENDMENT AM 2017/01 AND DRAFT PERMIT DA 2017/00097 – FREESTONE POINT RD, TRIABUNNA.....	8
4. PUBLIC QUESTION TIME	12
5. INFORMATION REPORTS.....	17
5.1 GENERAL MANAGER, DAVID METCALF.....	17
5.2 MANAGER WORKS, MR TONY POLLARD.....	17
5.3 MANAGER REGULATORY SERVICES, MRS. WINNY ENNISS.....	17
5.4 MANAGER COMMUNITY DEVELOPMENT & ADMINISTRATION, MRS LONA TURVEY	17
5.5 MANAGER BUILDINGS & MARINE INFRASTRUCTURE, MR ADRIAN O’LEARY	17
5.6 MANAGER NATURAL RESOURCE MANAGEMENT, MS MELANIE KELLY.....	17
6. MINUTES OF SECTION 24 COMMITTEES.....	18
7. OFFICERS’ REPORTS REQUIRING A DECISION.....	19
7.1 RHEBAN ROAD, SPRING BEACH – PROPOSED SPEED CUSHION INSTALLATION	19
7.2 ORFORD GOLF CLUB	20
7.3 CITIES POWER PARTNERSHIPS (CPP) – NATIONAL CLIMATE CHANGE PROGRAM	21
7.4 UPDATE: DIRECTOR OF LOCAL GOVERNMENT REPORT TO GLAMORGAN SPRING BAY COUNCIL, DECEMBER 2015.....	22
8. NOTICES OF MOTION.....	23
8.1 TRIABUNNA AND SWANSEA FOOTBALL CLUBS	23

9.	GSBC AUDIT PANEL MINUTES.....	24
9.1	AUDIT PANEL MEETING MINUTES, 22 ND MARCH 2017	24
10.	MOTION TRACKING DOCUMENT.....	25
11.	QUESTIONS WITHOUT NOTICE	29
12.	CLOSE.....	29

<p>ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES ON (03) 6256 4777.</p>

Audio Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council, all Ordinary and Special Meetings of Council will be electronically audio recorded from April 2014 onwards.

In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

1. Opening

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.00pm.

1.1 Present and Apologies

Present: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Apologies: Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart.

1.2 In Attendance

David Metcalf (General Manager), Shane Wells (Manager Planning and Special Projects), Tony Pollard (Manager Works), Angela Turvey (Executive Officer) and approximately 22 members of the public.

1.3 Declaration of Pecuniary Interests

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.

2. Confirmation of Minutes and Workshops

2.1 Ordinary Meeting – June 27th, 2017

Decision: 93 /17

Moved Cllr Richard Parker, seconded Cllr Jenny Woods, that the Minutes of the Ordinary Meeting held Tuesday 27th June 2017 be confirmed as a true and correct record, with the amendment that in the attachment to Item 4.2 the reference to Deputy Mayor Crawford from 2013 is changed to Councillor Crawford.

**The motion was put and carried unanimously
(6 Votes to 0)**

For: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

2.2 Workshop Held – July 11th, 2017

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 11th July in Triabunna. This workshop was held to review the first draft of the renewal and new capital works budgets.

Resolved

That Council notes this information.

3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

Decision: 94 /17

Moved Cllr Jenny Woods, seconded Cllr Jenifer Crawford, that Council now acts as a Planning Authority. (Time: 5.05pm)

**The motion was put and carried unanimously
(6 Votes to 0)**

For: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

3.1 PLANNING SCHEME AMENDMENT AM 2017/01 AND DRAFT PERMIT DA 2017/00097 – Freestone Point Rd, Triabunna

Planning Assessment Report

Proposal: 43A request for planning scheme amendment and permit

Requested by: Spring Bay Seafoods

Location: Freestone Point Road, Triabunna

Attachments: Representations received

Amendment

Decision: 95 /17

Moved Cllr Jenifer Crawford, seconded Cllr Debbie Wisby that the following amendments be included:

- Maximum building height is 6m
- Non-aquaculture purpose prohibited
- Processing of seafoods prohibited

**The motion was put and lost
(0 Votes to 6)**

For: Nil

Against: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Decision: 96 /17

Moved Cllr Jenny Woods, seconded Cllr Richard Parker, that:

- A. Council resolves that a copy of the representations and this report be forwarded to the Tasmanian Planning Commission in accordance with Section 39(2)(a) & 43F(6) of the *Land Use Planning and Approvals Act 1993*.
- B. Council resolves, under section 39(2)(b) of the *Land Use Planning and Approvals Act 1993*, to advise the Tasmanian Planning Commission that it considers the merits of the representations received do warrant modification to draft amendment AM 2017/01 to replace “shore based marine farming” with “marine farming shore facility”.
- C. Council resolves, under section 39(2) & 43F(6)(b) of the *Land Use Planning and Approvals Act 1993*, to advise the Tasmanian Planning Commission that it considers the merits of the representations received do warrant modification to draft permit DA 2017/00097 and that.

- (i) Condition 2 be amended to reflect TasWater correction dated 23 May 2017 and the associated permit attachment be substituted
- (ii) Insert the following as a new Condition located after Condition 13 of the draft permit:

Prior to any maintenance dredging, a plan of works must be submitted to Council's General Manager outlining the location and volume of material to be dredged, the location and management of deposits, any necessary site investigations or management prescriptions and the written advice of the Environment Protection Authority on any matter related to the maintenance dredging.

Prior to maintenance dredging such plan must be approved in writing by Council's General Manager.

- (iii) Insert the following as a new Condition located after Condition 14 of the draft permit:

Prior to the commencement of works, a detailed plan of external lighting must be prepared by a suitably experienced person and submitted to Council.

The plan is to show all external lighting location, design and luminosity and demonstrate compliance with the Australian Standard.

These works shall not commence until such plan is approved in writing by Council's General Manager. If such works are staged the plan of external lighting can be staged to match.

- (iv) Replace Condition 11 with the following:

Use or development must be in accordance with the assessment prepared by Environmental Dynamics dated 7 April 2017.

- (v) Insert the following as Condition 13:

Noise levels for the use are to meet those listed in Table 1 of the Environmental Dynamics assessment dated 7 April 2017 under the 'new' column.

(vi) Insert the following as Condition 14:

Power tools and equipment must not be used in the pen assembly area other than between 7am and 6pm.

(vii) Insert the following as Condition 15:

Forklifts, tractors and the like based on the site must be fitted with high frequency reversing beepers.

(viii) Renumber permit conditions accordingly.

- D. Council resolves, under section 39(2)(c) and 43F(6)(c) of the Land Use Planning and Approvals Act 1993, to advise the Tasmanian Planning Commission that it considers that no other modifications are necessary to draft amendment AM 2017/01 or draft DA permit DA 2017/00097.

<p>The motion was put and carried (4 Votes to 2)</p>

For: Mayor Michael Kent, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby

Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005, the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.

Decision: 97 /17

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that Council no longer acts as a Planning Authority. (Time: 5.28pm)

**The motion was put and carried unanimously
(6 Votes to 0)**

For: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

Question Taken on Notice

4.1 Mr Geoff Horton

I have read the June Council agenda and looked at Council website. I have sent by SMS a message advising I have sent this email to ensure you have sufficient time to read it prior to the meeting today.

In the Information Reports (page 60) of the June agenda it states cash and investments at the end of May 2017 were \$935,000. This figure is very concerning. Please advise:

- 1) *Page 68 states Wielangta Road money has been received. How much money? What is the purpose of these funds? Are these funds included in the \$935k reported on page 60? [General Manager (GM): The Wielangta road money is not included in the cash. It was invoiced in May. We run an accrual accounting system not a cash one].*
- 2) *Page 70 states Roads to Recovery funding in excess of \$300,000 has been “deferred”. Do Council have these funds in hand and are they included in the \$935k reported on page 60? [GM: No]*
- 3) *As at the 30.06.16 there were \$1.06 million in cash reserves. Are the reserves included in the \$935k reported on page 60? [GM: Yes]*
- 4) *What other project specific or funding specific funds are included in the \$935k reported on page 60? [GM: Just general business funds]*
- 5) *Adding to my concerns is the proposed adoption of 2017/2018 rates resolution and fees and charges is agenda item 8.3 on the June agenda. The report states the rates and fees and charges as presented provide enough revenue for Council to cover expenses and renewal of assets, whilst supporting a small surplus for new assets. [GM: Yes that is correct as in prior years]*

- 6) *Council finances appear to be a complete mess with specific purpose funding being accessed for operation expenses ie to prop Council up. How can a responsible Council endorse its major income for the year without presenting its expenditure and other revenue in full – particularly under the current financial situation? This appears to be grossly irresponsible, premature and very poor management practice. Surely a Council will not endorse borrowing money AGAIN this year to fill a financial void that should not exist? Are you going to endorse a budget that is achievable and fundable and stop running this Council in to the ground? Continual budget blow-outs has become the norm with the GSB Council – examples being costs to date for the Marina extension and wharf/fuel facility with a budget of \$1.550m with actual cost to date at \$1.911m and the small gatehouse development with a budget of \$200,000 and cost to date of \$315,000. When and how are you going to take control of this situation?* [GM: The situation is under control and I would be happy to debate the Council's results once they are audited. There has been no secret that Council owns idle unwanted and unused assets that need to be sold to recoup the 2 million dollars spent on static infrastructure such as Council chambers and the new Emergency Services Building in Swansea. You are also reading the capital report incorrectly, where two projects are joined as one.]

- 7) *What's going on here?*

[GM: On Councils website it states:

- Solis covers 272 hectares of premium waterfront land, only a 45-minute drive from Hobart airport. It offers the perfect base to explore the National Parks and World Heritage areas found on the east coast of Tasmania. Solis can be broken down into three specific components, which will be constructed and developed simultaneously.
- Development of an 18-hole golf course on land donated to council at Louisville Point Road, Orford. The Glamorgan Spring Bay Council will lease the "Golf Course Land" to a private lessee on commercial terms, and the lessee will construct and operate the golf course.]

When did Council endorse the acceptance of the land and all conditions attached to it? Please provide the endorsed minutes.

[GM: Endorsed decisions as related to Solis are attached here for reference]

When did Council endorse leasing the Golf Course Land to a private lessee? Please provide the endorsed minutes.

[GM: The development of around 609 residential lots through the sub-division of land surrounding the golf course development, over three stages. This includes the development of a 60 unit eco-cabin holiday.]

When did Council endorse the construction of the 60 unit eco-cabin holiday? Please provide the endorsed minutes.

[GM: The re-development of the Eastcoaster Resort. This would involve completing an approved 10 lot subdivision and a new street at the end of Louisville Rd to replace the existing 20 strata titles. Other work involves an upgrade to the existing resort, construction of a new waterfront café/marina complex including an upgrade to the existing outdoor pool and jetty, and redesign of the existing caravan and cabin park for the construction of 24 holiday units purposefully designed with a golfing theme. In order to link these facilities between Orford and Triabunna, a coastal walking track will also be established.]

How is a separate privately owned site/business a part of Solis and advertised on Councils website? Do you support all businesses in this manner through free advertising?

When did Council endorse the new waterfront café/marina complex? Please provide the endorsed minutes.

[GM: This was approved by Council as a Planning Authority. If you wish to see these documents please place an RTI with Council]

When did Council endorse the construction of 24 holiday units? Please provide the endorsed minutes.

[GM: There are already 24 holiday units there.

With regards to the above, the Solis development changes every day. The Mayor and Deputy Mayor are up to date with the negotiations that are occurring. The website is not a complete picture of the projects we are working on. We are not promoting or free advertising any business we are promoting our area and in particular economic development.

As you once quoted in a document readily found on the web about Local Government mergers:

“Capital released from disposal of duplicated assets in plant, equipment, real estate which can be directed to debt reduction/interest saving, increased capital works”

“New industries can be attracted to a more commercially based local administration and an area that supports better and increasing facilities, which can grow local employment and then local housing”

“New industries and developments can be sourced and tourism enhanced significantly by both exposure being increased, ability to promote directly and through resident businesses as well as the impact through state tourism bodies seeing it as an easier and more attractive region”]

4.2 Mrs Dianna Anderson

Following up from last Council meeting, I want to know when will the feasibility study on Tip Shop in Swansea be finished? Is it true that this is the second study to be done?

Response from Manager Works

Through the Mayor, the consultant to do the feasibility study has been engaged (early July) I'm not sure of the timeframe on that. I suspect September/October 2017.

I don't believe there has been another study conducted on a Tip Shop.

4.3 Mrs Penny Davidson

To the General Manager, through you Mayor, I understand that Council is going to borrow \$4.25million for the dam? Is that the correct amount? [It's \$4.5M (GM)] Apropos that has Council received any of that money to date? [No, though under the authorisation of the borrowings we have \$500K to cover expenses (GM)]

Is that money still in the coffers or has that been spent? [It is in the \$1.6M that we have at the end of June (GM)]

Apropos the dam, I don't know if anybody heard but on Wednesday last week on the ABC Country Hour, farmers from Bothwell were lamenting that they had spent millions of dollars on infrastructure for irrigation for a dam that has been built up there. Ready to plant but there is a problem there is no water in the dam and the rivers are dry. Now apropos that, are Council prepared to put up this sort of money for a dam that might not be viable to service Solis and Tassal?

Response from General Manager

Mr Mayor, all the scientific reports tell us that it is 99% reliable. It has failed once in 90 years. We can only go by the science.

4.4 Mr Tom Hey

Thank you Mr Mayor. My question relates to the amendment that has just been passed. Does the Council recognise that in view of 5,800 odd representations, that there is significant opposition to this project? In view of this, how can they discount so many of these representations?

Response from General Manager

Mr Mayor, there is a statutory process that we have to follow.

4.5 Ms Laura Kelly

I just have one question to the General Manager through the Mayor. The field surveys presented in support of the application that has been passed were conducted outside of whale season. They were conducted in September. The season for the Southern Right Whale is July to August according to DPIPWE. Has Council considered the Commonwealth Conservation Management Plan for the federally protected Southern Right Whale, which calves in Okehampton Bay?

Response from Senior Planner

The supporting documentation submitted, especially the Marine Solutions Report, does identify the need for construction works to cease if marine mammals are within proximity to the construction works and as standard practice the works cease whilst there is a whale or marine mammal in proximity and once it moves on then the works can commence. That's a standard construction practice.

4.6 Mr Bruce Press

Thank you Mr Mayor, just wasn't sure if Council wanted an update on the eagle that was shot in the local area? If they do I can just tell you I spent this afternoon with senior staff from DPIPWE in Launceston. They are following a specific line of inquiry. They will have further updates on that fairly soon they assure me.

5. Information Reports

5.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management
· Visitor Centres

5.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks,
Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

5.3 Manager Regulatory Services, Mrs. Winny Enniss

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

5.4 Manager Community Development & Administration, Mrs Lona Turvey

Community Development · Administration Services ·

5.5 Manager Buildings & Marine Infrastructure, Mr Adrian O’Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

5.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

Resolved:

That the Management Reports be received and noted.

6. Minutes of Section 24 Committees

COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

Please note: There are no Section 24 Committee Minutes submitted for July 2017.

David Metcalf
General Manager

7. Officers' Reports Requiring a Decision

7.1 Rheban Road, Spring Beach – Proposed Speed Cushion Installation

Responsible Officer – Manager Works

Recommendations

1. Council approves the installation of 5 (Australian Standard) speed cushions along Rheban Road, Spring Beach.
2. Council submits application to the Department of State Growth for installation approval.

Attachments:

- Location map: Speed Cushions Rheban Road

Decision: 98 /17

Moved Cllr Jenny Woods, seconded Cllr Jenifer Crawford, that:

Council installs appropriate pedestrian warning signage at the Northern and Southern end of the new road works and to monitor the signage effectiveness prior to the consideration of speed cushions.

**The motion was put and lost
(3 Votes to 3)**

For: Cllr Jenifer Crawford, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Mayor Michael Kent, Cllr Britt Steiner, Cllr Richard Parker

Decision: 99 /17

Moved Cllr Britt Steiner, seconded Cllr Jenny Woods, that:

1. Council approves the installation of 5 (Australian Standard) speed cushions along Rheban Road, Spring Beach.
2. Council submits application to the Department of State Growth for installation approval.

**The motion was put and lost
(3 Votes to 3)**

For: Mayor Michael Kent, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby.

7.2 Orford Golf Club

Responsible Officer – Manager Community Development and Administration

Recommendation

That Council approves a grant of \$1,000 towards the cost of purchasing a commercial dishwasher for the golf club kitchen.

Decision: 100 /17

Moved Cllr Richard Parker, seconded Cllr Debbie Wisby, that Council approves a grant of \$1,000 towards the cost of purchasing a commercial dishwasher for the golf club kitchen.

**The motion was put and carried
(5 Votes to 1)**

For: Mayor Michael Kent, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford.

7.3 Cities Power Partnerships (CPP) – National Climate Change Program

Responsible Officer – Manager Natural Resources

Recommendations

Council endorses the decision to participate in the first round of the Cities Power Partnerships (CPP).

Decision: 101 /17

Moved Cllr Debbie Wisby, seconded Cllr Richard Parker, that Council endorses the decision to participate in the first round of the Cities Power Partnerships (CPP).

**The motion was put and carried unanimously
(6 Votes to 0)**

For: Mayor Michael Kent, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Debbie Wisby, Cllr Jenny Woods.
Against: Nil

7.4 Update: Director of Local Government Report to Glamorgan Spring Bay Council, December 2015

Responsible Officer – General Manager

Recommendations

Council endorses the latest update on progress with the recommendations from the Director of Local Government's Report to the Glamorgan Spring Bay Council, December 2015 and these are submitted to the Director of Local Government as endorsed by Council.

Decision: 102 /17

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that Council endorses the latest update on progress with the recommendations from the Director of Local Government's Report to the Glamorgan Spring Bay Council, December 2015 and these are submitted to the Director of Local Government (with minor amendments) as endorsed by Council.

**The motion was put and carried
(4 Votes to 2)**

For: Mayor Michael Kent, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby.

Attachment:

- Status of Implementation of Recommendations (from DLG Report December 2015)
- Corporate Calendar

8. Notices of Motion

8.1 Triabunna and Swansea Football Clubs

Author: Cllr Debbie Wisby

Motion

- 1) That the General Manager immediately advises the Swansea Football Club and Triabunna Football Club that the recently imposed 9pm curfew is withdrawn and the prior operating arrangements re-commence.
- 2) That as a matter of urgency, a meeting is convened with Tasmania Police Officers/relevant personnel and Councillors to formulate a strategic plan to improve safety within our municipal area.
- 3) That Councillors' work with and provide support to our valued Community Clubs, Organisations and Tasmania Police to enhance and support their efforts.
- 4) That Council apologises to the Triabunna Football Club and Swansea Football Club for the lack of consultation and any inconvenience caused by this matter.
- 5) That any significant changes to operating hours or use rules relating to Council facilities will be a decision of Council unless in the event of an emergency. In the event of changes due to an emergency, those changes will be presented in a report at the next Council meeting.

Decision: 103 /17

Moved Cllr Debbie Wisby , seconded Cllr Jenifer Crawford:

1. That the General Manager immediately advises the Swansea Football Club and Triabunna Football Club that the recently imposed 9pm curfew is withdrawn and the prior operating arrangements re-commence.
2. That as a matter of urgency, a meeting is convened with Tasmania Police Officers/relevant personnel and Councillors to formulate a strategic plan to improve safety within our municipal area.
3. That Councillors' work with and provide support to our valued community clubs, organisations and Tasmania Police to enhance and support their efforts.
4. That Council apologises to the Triabunna Football Club and Swansea Football Club for the lack of consultation and any inconvenience caused by this matter.
5. That any significant changes to operating hours or use rules relating to Council facilities will be a decision of Council unless in the event of an emergency. In the event of changes due to an emergency, those changes will be presented in a report at the next Council meeting.

**The motion was put and lost
(2 Votes to 4)**

For: Cllr Jenifer Crawford, Cllr Debbie Wisby.

Against: Mayor Michael Kent, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.



9. GSBC Audit Panel Minutes

9.1 Audit Panel Meeting Minutes, 22nd March 2017

10. Motion Tracking Document

Last updated 19/07/2017

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
21 st January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
25 th November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress
28 th April	9.5	56/15	Endorsement of Revised Cemetery Operation Policy	MW	Item was deferred until policy is re-written in its complete form, with clear intent and can be discussed in a Council workshop.	In Progress
27 th October	9.1	152/15	Section 137 – Notice of Intention to Sell Land	GM	Process according to Section 137 under way. Approved service of a notice to occur – June 2017	Complete

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
23 rd February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 th January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
28 th June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process. Currently in discussions with interested community groups.	In Progress
23 rd August	8.1	112/16	Old Swansea Council Chambers & Courthouse	GM	ECCAI to manage until Old Swansea Council Chambers & Courthouse 30 June 2017. Report on progress submitted for the February 2017 OMC. Decision on future to be made at August 2017 OMC.	In Progress
23 rd August	8.6	117/16	Council's Banking Services	GM	Commenced process to move all Council's banking to Bendigo Bank Limited.	Complete
27 th September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017. Meeting with Climate Change Office end of June 2017.	In Progress
27 th September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017. Latest workshop held in June 2017.	In Progress
27 th September	10.1	134/16	Notice of Motion: Boatel Development at the Triabunna Marina and Wharf Precinct	Clr Jenny Woods	General Manager has contacted Crown Land Services who are in the process of confirming the status of the boatel development with the developers.	In Progress
24 th January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
24 th January	8.6	N/A	Bicheno Triangle Development	MW	Council noted report and will consider as part of 2017/18 budget planning process.	In Progress
24 th January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
24 th January	8.11	22-31/17	Sale of Council Properties	GM	Decision on each property now to be progressed to next stage of sale process or alternate decision implemented.	In Progress
28 th February	8.3	42/17 44/17	Signage Working Group	MRS	Council decision from 2010 rescinded and outcomes of Signage Working Group to be implemented.	Complete
28 th March	8.1	54/17	Council Amalgamations – Proposal for Community Consultation	GM	Proposal approved and first stage of consultation will commence end of April 2017. Community survey to be conducted in August 2017.	In Progress
28 th March	8.3	56/17	Petition to Amend a Sealed Plan – RA311 Harveys Farm Road, Bicheno	GM	Approved, process has commenced.	In Progress
26 th April	8.1	63/17	Live Streaming of Council Meetings	GM	Implementation to commence. Installation of equipment in July 2017	In Progress
27 th June	8.1	84/17	Bridge Structure Naming – Spring Beach	MW	Approved by Council and Nomenclature Board and relevant authorities notified.	In Progress
27 th June	8.2	85/17	Request for Declaration of Urban Farm Land	MCD	Approved as per provisions of LGA 1993	Complete
27 th June	8.3	86/17	Adoption of 2017/18 Rates Resolution, Fees & Charges	GM	Adopted by Council	Complete
27 th June	8.4	87/17	Capital Works West Side of Old Spring Bay Road and Kennedia Place	GM	Information noted	Complete
27 th June	8.5	88/17	Section 137 – Notice of Intention to Sell Land	GM	Service of notice to be progressed by admin staff.	In Progress
27 th June	9.1	89-92/17	Council Representation on S24 Committees and other organisations	GM	S24 list of Council Representation to be updated and sent to S24 Committees	In Progress

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Resolved:

That Council receives and notes the information contained within the Motion Tracking Document.

11. Questions Without Notice

12. Close

The Mayor declared the meeting closed at 6.40pm.

CONFIRMED as a true and correct record.

Date:

Mayor Michael Kent AM

<p>ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES ON (03) 6256 4777.</p>
