



GLAMORGAN SPRING BAY  
COUNCIL

---

# Minutes of Meeting

---

For the Ordinary  
Meeting of  
Council held at  
the Swansea  
Town Hall

---

26<sup>th</sup> July, 2016

---

## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Swansea Town Hall on Tuesday, 26<sup>th</sup> July, 2016 commencing at 5.00pm.



**Dated** this Thursday 21<sup>st</sup> July, 2016

**David Metcalf**  
**GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

**Note : Section 65 of The Local Government Act 1993 states –**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf**  
**GENERAL MANAGER**

## Table of Contents

AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL .....	5
1. OPENING .....	5
1.1 PRESENT AND APOLOGIES .....	5
1.2 IN ATTENDANCE .....	5
1.3 DECLARATION OF PECUNIARY INTERESTS.....	5
2. CONFIRMATION OF MINUTES AND WORKSHOPS .....	6
2.1 ORDINARY MEETING – JUNE 28 <sup>TH</sup> , 2016 .....	6
2.2 WORKSHOP HELD – JULY 5 <sup>TH</sup> , 2016 .....	6
2.3 WORKSHOP HELD – JULY 12 <sup>TH</sup> , 2016.....	6
3. PLANNING AUTHORITY SECTION.....	7
4. PUBLIC QUESTION TIME .....	8
5. MAYOR’S REPORT .....	12
6. INFORMATION REPORTS.....	13
6.1 GENERAL MANAGER, DAVID METCALF .....	13
6.2 MANAGER WORKS, MR TONY POLLARD.....	13
6.3 MANAGER REGULATORY SERVICES, MRS. WINNY ENNISS.....	13
6.4 MANAGER COMMUNITY DEVELOPMENT & ADMINISTRATION, MRS LONA TURVEY .....	13
6.5 MANAGER BUILDINGS & MARINE INFRASTRUCTURE, MR ADRIAN O’LEARY .....	13
6.6 MANAGER NATURAL RESOURCE MANAGEMENT, MS MELANIE KELLY.....	13
7. MINUTES OF SECTION 24 COMMITTEES.....	14
8. OFFICERS’ REPORTS REQUIRING A DECISION.....	15
8.1 ANNUAL PLAN AND BUDGET ESTIMATES FOR THE 2016/17 FINANCIAL YEAR (INCLUDING FEES & CHARGES AND RATES RESOLUTION) .....	15
8.2 BUCKLAND COMMUNITY BUSH DANCES – THERESA YOUNG .....	16
8.3 ORFORD BOWLS CLUB.....	17
8.4 ORFORD GOLF CLUB .....	18
8.5 PADEMELO PARK WILDLIFE REFUGE .....	19
8.6 WINTER CHALLENGE .....	20
8.7 BICHENO FOOD AND WINE FESTIVAL .....	21
9. MOTION TRACKING DOCUMENT .....	22
10. QUESTIONS WITHOUT NOTICE .....	27

11. CONFIDENTIAL ITEMS (CLOSED SESSION) .....	27
12. CLOSE.....	27

## Audio Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council, all Ordinary and Special Meetings of Council will be electronically audio recorded from April 2014 onwards.

In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

### 1. Opening

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.00pm.

#### 1.1 Present and Apologies

**Present:** Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

**Apologies:** Cllr Debbie Wisby

#### 1.2 In Attendance

David Metcalf (General Manager), Tony Pollard (Manager Works), Angela Turvey (Executive Officer) and 2 members of the public.

#### 1.3 Declaration of Pecuniary Interests

*In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.*

## 2. Confirmation of Minutes and Workshops

### 2.1 Ordinary Meeting – June 28<sup>th</sup>, 2016

**Decision: 101/16**

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that the Minutes of the Ordinary Meeting held Tuesday 28<sup>th</sup> June, 2016 be confirmed as a true and correct record.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr, Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

### 2.2 Workshop Held – July 5<sup>th</sup>, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 5<sup>th</sup> July in Triabunna. This workshop was to discuss the Annual Plan and Budget Estimates for 2016-17 post the June Ordinary Meeting of Council given the issues raised by some Councillors at that meeting.

### 2.3 Workshop Held – July 12<sup>th</sup>, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 12<sup>th</sup> July in Triabunna. This workshop included a final presentation from DPAC on the Coastal Hazards Project, a review of the Tree Management Policy and a discussion of current planning matters.

**Resolved**

That Council notes this information.

### **3. PLANNING AUTHORITY SECTION**

**Please Note: There are no planning reports for the July Ordinary Meeting of Council.**

## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

### Questions Taken on Notice at June Ordinary Meeting of Council

#### 4a. Mr Don Paton

- i. *What action has been taken in relation to the opening of the Prosser River? With regard to my understanding of the objections received by Council, that Council handballed onto the Federal people in relation to the birds nesting on the point and the objections raised and given with the recent flood event there is no such defense or reasoning why that should not have gone ahead because the nesting area has been totally demolished and removed so the objection no longer holds any substance now and I'm wondering what action the Council and others involved have taken to overcome that problem?*

#### Response from the Mayor

*To the best of my knowledge it's a process and it has gone to the Federal Government, the Federal Government will probably take three months to respond as to whether they accept what you've just said or they don't so we are waiting on their response and either move forward or look at something else.*

#### General Manager's Response

*Through you Mayor, we will actually get in contact with MAST and advise them that that area has actually gone and ask them when they will be making a determination on it and I will feed that information back to Mr Paton.*

*Response from MAST is below.*



**From:** Foster, Justin (MaST) [<mailto:Justin.Foster@mast.tas.gov.au>]  
**Sent:** Tuesday, 12 July 2016 11:31 AM  
**To:** Winny Enniss  
**Cc:** Hopkins, Peter (MaST); Morris, Lia (MaST)  
**Subject:** RE: Public Question: Prosser River DA

Winny,

The Department of Environment have verbally advised that the project is a controlled action will require assessment. We are currently awaiting written confirmation. The DoE questioned whether the project required assessment by the EPA as a Level 2 Activity and if so then the DoE wanted to look at a bi-lateral assessment. The EPA should have been consulted by PWS during the RAA process regarding assessment requirements but it appears this did not happen. Consequently, MAST submitted a Notice of Intent to the EPA in late-June who should respond in the next 7 days advising that the project does not required Level 2 assessment. Once this has been received the DoE can then proceed with their assessment advice.

As far the relevance of the referral given that the river mouth has moved to the north, taking with it some of the bird breeding area, the Grounds of Appeal to the DA and subsequent DoE referral are centred on feeding habitat and not nesting area. Birdlife Tasmania have no issue with the breeding area but are more concerned about the importance of the backwater as a feeding habitat. The relevance of the referral can only be questioned if the river keeps migrating north to the extent that it flows through the backwater and the backwater no longer exists in its current form.

I will let you know as soon as the DoE provides their decision on assessment of the referral.

Regards  
Justin

#### **4b. Mr Malcom Ward**

- i. *Through you Mr Mayor could I ask the General Manager if he can share with us any information he has of any state government (or local government) works proposed in the near future for the Tasman Highway in Paradise Gorge out of Orford and the hill climb towards Hobart out of Buckland, particularly in respect of the constant issue of fretting of loose rocks and the occasional small earth fall onto the road surface during and after rain, making driving hazardous. Additionally, is the GM aware of any recent engineering assessment that has been done on cliff faces above the road in Paradise Gorge – at least one very large rock appears to be restrained from falling by a tether cable only.*

#### **General Manager's Response**

*A response letter from the Department of State Growth is below regarding Mr Ward's concern.*

## Department of State Growth

### STATE ROADS DIVISION

10 Murray Street  
GPO Box 536, Hobart TAS 7001 Australia  
Ph 1800 030 688  
Email [info@stategrowth.tas.gov.au](mailto:info@stategrowth.tas.gov.au) Web [www.stategrowth.tas.gov.au](http://www.stategrowth.tas.gov.au)  
Our Ref D16/127473



Mr David Metcalf  
General Manager  
Glamorgan Spring Bay Council

**By email: [davidm@freycinet.tas.gov.au](mailto:davidm@freycinet.tas.gov.au)**

Dear David

Thank you for your email of 11 July 2016 regarding the question taken on notice from Mr Malcom Ward about future works proposed for the Tasman Highway in the vicinity of Paradise Gorge and any recent assessments at this location.

In June 2016, the Department of State Growth (the Department) attended several storm sites west of Buckland through to Orford where several small to medium slips and rock falls occurred.

The major sites (500 metres prior to Nelsons Creek Bridge on Break-Me-Neck Hill and Paradise Gorge and approximately one kilometre out of Orford) were attended to where clean up of rocks and material were undertaken to enable the road to be safe and open to the travelling public.

Assessments were then carried out by Consultants, Pitt and Sherry, where scaling works were recommended and performed by the Maintenance Contractor, Stornoway, at the above sites to remove loose rock and material to limit future damage. Both of the major sites above are still being monitored weekly by Stornoway.

A rock cutting stabilisation project for various sites across the State Road Network is currently in the design phase for delivery in the 2016-17 financial year. The two sites referred to above and an embankment failure at the western end of Paradise Gorge have been included in this project as part of the flood recovery works.

The location and proposed treatment details for the Tasman Highway sites are as follows:

- Paradise Gorge, near Orford – meshing of the cut batter to contain rock falls and stabilisation of the embankment over 50 metres;
- Paradise Gorge, western end – stabilisation of the road embankment over 100 metres; and
- Break-Me-Neck Hill, 500 metres west of Nelsons Creek Bridge – for the cut batter, construction of a gabion retaining wall with a short section of mesh over 40 metres.

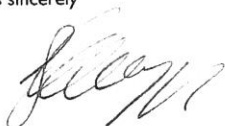
Works are to be tendered within the next month and site works delivered during Spring.

There is likely to be further batter stabilisation works delivered on the Tasman Highway over the next few years, particularly at Break-Me-Neck Hill. Timing will be dependent on competing priorities for the limited funding across the State Road Network.

- 2 -

The last major road widening improvements at Paradise Gorge were undertaken in 2001. Assessment of the new cut batters formed part of these works. A large boulder on the cliff face was stabilised by wire rope.

Yours sincerely



Shane Gregory  
**GENERAL MANAGER, STATE ROADS**

19 July 2016

## 5. Mayor's Report

### Mayor Michael Kent AM

21 <sup>st</sup> June	Triabunna	Participated in the ABC 936 live election broadcast from the Triabunna Marina with Leon Compton.
27 <sup>th</sup> June	White Sands Resort	Attended the Great Eastern Driver Tourism awards dinner.
28 <sup>th</sup> June	Triabunna	Attended the June Ordinary Meeting of Council.
29 <sup>th</sup> June	Triabunna	Attended the official farewell reception for Ian Montgomerie the Triabunna pharmacist and gave an address.  Interview with ABC 936 – Leon Crompton regarding proposed dam
30 <sup>th</sup> June	Sorell	SERDA meeting  Interview with Mercury Newspaper re proposed dam.  Interview with Examiner re the proposed East Coast Trail.
4 <sup>th</sup> July	Triabunna	Attended the East Coast launch of Blooming Tasmania and did the official launch address.
5 <sup>th</sup> July	Triabunna	Attended a Council Workshop.
7 <sup>th</sup> July		Interview with Mercury Newspaper re proposed dam.
12 <sup>th</sup> July	Triabunna	Attended a Council Workshop.
15 <sup>th</sup> July	Buckland	Attended the Festival of Voices Unplugged event at the Tasmanian Bushland Gardens.

### Resolved

That the Mayor's Report be received and noted.

## 6. Information Reports

### 6.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

### 6.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs - Waste Transfer Stations - Garbage, Recycling Services - Town Maintenance - Parks,  
Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### 6.3 Manager Regulatory Services, Mrs. Winny Enniss

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### 6.4 Manager Community Development & Administration, Mrs Lona Turvey

Community Development · Administration Services ·

### 6.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### 6.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

#### **Resolved:**

That the Management Reports be received and noted.

## **7. Minutes of Section 24 Committees**

**Please Note: There are no Section 24 committee minutes for the July Ordinary Meeting of Council.**

## 8. Officers' Reports Requiring a Decision

### 8.1 Annual Plan and Budget Estimates for the 2016/17 Financial Year (including Fees & Charges and Rates Resolution)

Responsible Officer – General Manager

#### Recommendation

That Council by absolute majority, adopts the Annual Plan and Budget Estimates (as presented 28th June 2016) for 2016-2017.

**Note:** A Draft Annual Plan and Budget Estimates document has been provided to Councillors for their review and is available online at Council's website with the June 2016 Agenda.

#### **Decision: 102/16**

Moved Cllr Jenny Woods, seconded Cllr Bertrand Cadart, that Council by absolute majority adopts the Annual Plan and Budget Estimates (as presented 28th June 2016) for 2016-2017.

**The motion was put and carried  
(5 Votes to 2)**

For: Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr, Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Mayor Michael Kent, Cllr Jenifer Crawford.

## 8.2 Buckland Community Bush Dances – Theresa Young

Responsible Officer – Manager Community Development & Administration

### Recommendation

That Council approves a grant of \$1,000 towards the cost of holding three (3) bush dances at the Buckland Community Hall.

### **Decision: 103/16**

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that Council approves a grant of \$1,000 towards the cost of holding three (3) bush dances at the Buckland Community Hall.

**The motion was put and carried  
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr, Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford.



### **8.3. Orford Bowls Club**

**Responsible Officer – Manager Community Development & Administration**

#### **Recommendation**

That Council approves a grant of \$1,000 to the Orford Bowls Club towards the cost of purchasing forty (40) chairs for the Club's meeting/function area.

#### **Decision: 104/16**

Moved Cllr Jenny Woods, seconded Cllr Jenifer Crawford, that Council approves a grant of \$850 to the Orford Bowls Club towards the cost of purchasing forty (40) chairs for the club's meeting/function area.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr, Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

## 8.4 Orford Golf Club

**Responsible Officer – Manager Community Development & Administration**

### **Recommendation**

That Council approves a grant of \$1,000 to the Orford Golf Club towards the cost of purchasing a defibrillator.

**Attachment:** Quotation

### **Decision: 105/16**

Moved Cllr Jenifer Crawford, seconded Cllr Jenny Woods, that Council approves a grant of \$1,000 to the Orford Golf Club towards the cost of purchasing a defibrillator.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

## 8.5 Pademelon Park Wildlife Refuge

Responsible Officer – Manager Community Development & Administration

### Recommendation

That Council approves a grant of \$1,000 to Pademelon Park Wildlife Refuge towards the cost of purchasing items to complete the animal nursery.

### **Decision: 106/16**

Moved Cllr Bertrand Cadart, seconded Cllr Richard Parker, that Council approves a grant of \$1,000 to Pademelon Park Wildlife Refuge towards the cost of purchasing items to complete the animal nursery.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

## 8.6 Winter Challenge

**Responsible Officer – Manager Community Development & Administration**

### **Recommendation**

That Council approves a grant of \$1,000 to the Winter Challenge towards the operational costs of the event such as insurance and traffic management.

### **Decision: 107/16**

Moved Cllr Richard Parker, seconded Deputy Mayor Cheryl Arnol, that Council approves a grant of \$1,000 to the Winter Challenge towards the operational costs of the event such as insurance and traffic management to be allocated from the events or economic development budget.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

## 8.7 Bicheno Food and Wine Festival

Responsible Officer – Manager Community Development & Administration

### Recommendation 1 (in relation to Letter (a))

That Council provides in-kind support as requested by the Bicheno Food and Wine Festival Committee in their letter dated 30th June, 2016 [Letter (a)] to the value of \$1,700.

### Recommendation 2 (in relation to Letter (b))

For Council discussion and decision.

#### **Decision: 108/16**

Moved Cllr Bertrand Cadart, seconded Deputy Mayor Cheryl Arnol, that Council provides in-kind support as requested by the Bicheno Food and Wine Festival Committee in their letter dated 30th June, 2016 [Letter (a)] to the value of \$1,700.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr, Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

#### **Decision: 109/16**

Moved Cllr Jenifer Crawford, seconded Cllr Richard Parker, that Council provides a grant of \$5,000 to the Bicheno Food and Wine Festival to be allocated from the events or economic development budget.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr, Richard Parker, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil



## 9. Motion Tracking Document

*Last updated 14/07/2016*

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
21 <sup>st</sup> January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
24 <sup>th</sup> June 2014	8.2	73/14 Motion lost	Real Time Streaming of Council Meetings via the Web	GM	A Councillors' workshop to be held to investigate the implications and requirements of streaming Council meetings live. Workshop now scheduled for the 24 <sup>th</sup> May, 2016 with papers investigating this to be provided by Launceston and Hobart City Councils. A report will be provided to Council for the July 2016 Council meeting.	In Progress
25 <sup>th</sup> November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
24 <sup>th</sup> March	9.11	46/15	Council Properties for Sale	GM	EOI to close 24/3/2015. Report provided to Council 27/4/2015. Properties to be offered for sale through local real estate agencies due to all EOI being well under valuation. No recent offers. Waiting on an updated valuation for Inkerman Street. Has been found that the drainage pipes are not within the drainage easement and this was not taken into account with the original valuation.	In Progress
28 <sup>th</sup> April	9.4	55/15	Endorsement of Revised Tree Management Policy	MW	Item was deferred until policy can be discussed in a Council workshop.	In Progress
28 <sup>th</sup> April	9.5	56/15	Endorsement of Revised Cemetery Operation Policy	MW	Item was deferred until policy is re-written in its complete form, with clear intent and can be discussed in a Council workshop.	In Progress
23 <sup>rd</sup> June	9.3	87/15	Sale of Council Property (Cranbrook)	GM	Proceedings commenced for land swap and boundary adjustment. Council to arrange lease of land in the interim. Waiting on final plan to be submitted for signing and sealing to formalise the land swap.	Complete

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> October	9.1	152/15	Section 137 – Notice of Intention to Sell Land	GM	Process according to Section 137 under way.	In Progress
8 <sup>th</sup> December	9.2	177/15	Signage	MRS	Council to form a working group with business owners and business groups, including the local chambers of commerce to consider alternative signage solutions – report to be provided to Council within 6 months. Proposal on working group endorsed by Council at Feb 16. Working Group has been formed and two meetings have taken place in 2016.	In Progress
27 <sup>th</sup> January	10.3	19/16	Credit Card Policy	GM	Audit Panel to be provided with Draft Credit Card policy developed by Deputy Mayor in conjunction with GM. Provided to Audit Panel 16/05/16. Provided to Council for endorsement 28/6/16.	In Progress
23 <sup>rd</sup> February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion.	In Progress
23 <sup>rd</sup> February	9.6	33/16	Signage Working Group	MRS	See Item 9.2 from December 2015 OMC.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM





<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
22 <sup>nd</sup> March	9.2	45/16	Establishment of a Triabunna Recreation Ground Section 24 Special Committee of Council	GM	Council endorsed the establishment of this committee with Cllr Steiner as the nominated Councillor representative. Manager Works to notify the potential members of the committee and schedule the first meeting.	In Progress
22 <sup>nd</sup> March	9.3	46/16	Seafest	GM	Council approved closure of Triabunna Marina carpark for Seafest and requested a review of the festival for the June 2016 OMC. Review provided to Council 28/6/16.	In Progress
22 <sup>nd</sup> March	9.4	47/16	Honour Board for Australia Day Citizenship Award Recipients	GM	MCD to research Council records and organise the Honour Board to be placed in the Triabunna Council Offices.	In Progress
24 <sup>th</sup> May	9.2	76/16	Great Eastern Trail - MOU	GM	MOU signed by GM and forwarded to ECRTD for signing.	Complete
24 <sup>th</sup> May	9.6	73-74/16	Council Submission Draft State Planning Scheme	MRS/ MNRM	Part C Natural Assets Code submission to be discussed in a workshop before being endorsed at the Council meeting 28/6/16. Parts A & B endorsed.	In Progress
28 <sup>th</sup> June	8.1	88/16 89/16 90/16	Annual Plan and Budget Estimates 2016-17	GM	Fees & Charges and Rates Resolution adopted. Annual Plan and Budget Estimates not adopted due to lack of an absolute majority. To be presented once again to Council in July.	In Progress
28 <sup>th</sup> June	8.2	92/16	Part C: Response to the draft Natural Assets Code and other NRM related issues.	MNRM	Endorsed and sent to the Tasmanian Planning Commission for consideration as part of the statewide scheme.	Complete
28 <sup>th</sup> June	8.3	93/16	Application to Purchase Crown Land – 47 Tasman Hwy, Bicheno	MRS	Council endorsed sale.	Complete
28 <sup>th</sup> June	8.4	95/16	Policy 6.1 Corporate Credit Card Policy	GM	Endorsed by Council and placed on the GSBC website.	Complete



<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
28 <sup>th</sup> June	8.5	96/16	Policy 3.11 – Customer Service Charter	GM	Council endorsed the revised policy and has been updated on the GSBC website.	Complete
28 <sup>th</sup> June	8.6	97/16	Southern Waste Strategy Authority	GM	Motion to note that Cllr Crawford had already voted against the winding up of SWSA and establishment of an advisory group with STCA at an SWSA meeting. STCA advised of this.	Complete
28 <sup>th</sup> June	8.7	98/16	Spring Bay Junior Netball Association	MCD	Grant approved and disbursed.	Complete
28 <sup>th</sup> June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

**Resolved:**

That Council receives and notes the information contained within the Motion Tracking Document.

## 10. Questions Without Notice

## 11. Confidential Items (Closed Session)

The Mayor declared the meeting closed to the public in order to discuss one confidential item.

- *Under regulation 15 of the Local Government Act 1993, the meeting will be closed to the public according to the following regulations:*
  - Regulation 15 (2) (c) *contracts for the supply and purchase of goods or services.*

### **Decision: 110/16**

Moved Cllr Jenny Woods, seconded Cllr Richard Parker, that Council moves into a closed session (6.20pm).

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Britt Steiner, , Cllr Jenny Woods.

Against: Nil

.

## 12. Close

The Mayor declared the meeting closed at 6.25pm.

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Michael Kent AM**