



GLAMORGAN SPRING BAY
COUNCIL

Notice of Meeting and Agenda

For the Ordinary
Meeting of
Council to be
held at the
Triabunna
Council Offices

26th April, 2017

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Wednesday, 26th April, 2017 commencing at 5.00pm.



Dated this Thursday 20th April, 2017

**David Metcalf
GENERAL MANAGER**

"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

Note : Section 65 of The Local Government Act 1993 states –

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf
GENERAL MANAGER**

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Audio Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council, all Ordinary and Special Meetings of Council will be electronically audio recorded from April 2014 onwards.

In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

1. Opening

The Mayor to welcome Councillors, staff and members of the public and declare the meeting open at 5.03pm.

1.1 Present and Apologies

1.2 In Attendance

1.3 Declaration of Pecuniary Interests

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.

2. Confirmation of Minutes and Workshops

2.1 Ordinary Meeting – March 28th, 2017

Recommendation

That the Minutes of the Ordinary Meeting held Tuesday 28th March 2017 be confirmed as a true and correct record.

2.2 Workshop Held – March 28th, 2017

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 28th March in Triabunna. This workshop was held to receive an update on cat management in Tasmania from DPIPWE and to discuss and review the community consultation proposal for Council amalgamations. There was also an opportunity for Councillors to ask questions of the Planning Department on any planning matters.

Recommendation

That Council notes this information.

3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

<p>Recommendation</p>

<p>That Council now acts as a Planning Authority. (Time:)</p>

3.1 DA17036 – Lot 201 Harveys Farm Rd, Bicheno

Planning Assessment Report

Proposal:	Dwelling & Outbuilding
Applicant:	M J Cropp
Location:	Lot 201 Harveys Farm Road, Bicheno (CT 164598/201) located south of 41 Harveys Farm Road, Bicheno
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	Rural Living Zone
Application Date:	20 February 2017
Statutory Date:	1 May 2017 (by consent of applicant)
Discretions:	Two
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

1. Executive Summary

- 1.1. Planning approval is sought for a dwelling & outbuilding at Lot 201 Harveys Farm Road, Bicheno.
- 1.2. The application is discretionary due to reliance on a number of different performance criteria.
- 1.3. Two representations were received.
- 1.4. The proposal is recommended for conditional approval.
- 1.5. The final decision must be made by the Planning Authority or by full Council acting as a planning authority due to the receipt of representations via the public exhibition period.
- 1.6. The key planning issue is the impact of the variations proposed to both side boundary setbacks. It is shown below that this impact is considered minimal and consistent with the relevant performance criteria provided in the planning scheme.

2. Legislative & Policy Content

- 2.1. The purpose of this report is to enable the Planning Authority to determine application DA 2017 / 00036.
- 2.2. This determination must be made no later than 1 May 2017, which has been extended beyond the normal statutory timeframe with the consent of the applicant.

- 2.3. The relevant legislation is the *Land Use Planning and Approvals Act 1993 (LUPAA)*. The provisions of LUPAA require a planning authority to take all reasonable steps to ensure compliance with the planning scheme.
- 2.4. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2005*.
- 2.5. This report has been prepared with appropriate regard to the State Policies that apply under the *State Policies and Projects Act 1993*.
- 2.6. This report has been prepared with appropriate regard to Council's Strategic Plan and other Council policies, and the application is not found to be inconsistent with these. Nevertheless, it must be recognised that the planning scheme is a regulatory document that provides the overriding consideration for this application. Matters of policy and strategy are primarily a matter for preparing or amending the planning scheme.

3. Risk & Implications

- 3.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 3.2. Implications for Council include general matters related to rate income, asset maintenance and renewal and responding to future building applications. No specific implications for Council have been identified.

4. Relevant Background and Past Applications

- 4.1. Nil

5. Site Detail

- 5.1. The site is located at Harveys Farm Road, Bicheno and is within the Rural Living Zone of the Glamorgan Spring Bay Interim Planning Scheme 2015.
- 5.2. The site is an irregular shaped internal lot, approximately 1.85ha in size. The site is vacant and has been developed with an existing driveway that runs close to the location of the proposed house.
- 5.3. The site is relatively flat and consists of pasture. A dam exists in the south-west corner.

- 5.4. The site is bordered by rural living zoned land to the north, south and west all of which contain existing dwellings. The site is in close proximity to industrial zoned land associated with established aquaculture operations to the north. The site is also adjacent to the foreshore to the east which is zoned Environmental Management. No overlays apply to the development footprint.
- 5.5. The site is serviced by electricity and telecommunications.



Figure 1: An aerial photograph of the subject area.

6. Proposal

- 6.1. Planning approval is sought for a dwelling & outbuilding.
- 6.2. The dwelling is a single storey, 3 bedroom structure contained two living areas, a single car garage and deck to the eastern side. The overall dimensions are approximately 15m x 15m with an additional length of 3.9m for the deck. The height is approximately 4.4m. Cladding is a mixture of Colorbond to the west and north, horizontal 'Scyon Stria' to the south and rendered cement sheet to the east.
- 6.3. The dwelling is located in the part of the lot which narrows in width adjacent to the foreshore. It is setback approximately 30m from the foreshore, 13.2m from the southern side boundary, 6m from the northern side boundary and a significant distance from the frontage.
- 6.4. The outbuilding is a 10m x 9m X 4.5m structure setback 4m from a side boundary. It will be clad in Colorbond with unspecified colours.
- 6.5. The applicant has provided written justification for the proposed design and siting which includes reference to an 'Option B' siting of the dwelling, which they consider to be a poorer option compared to what is proposed. It is important to understand that 'Option B' was not part of the application and is not open for consideration.

7. Assessment against planning scheme provisions

- 7.1. An application must meet every applicable standard to be approved. Each standard can be met by either an acceptable solution or performance criteria. Where a performance criteria is relied upon, an application is discretionary and the application may be approved or refused.
- 7.2. The following provisions are relevant to the proposed use and development;
- Rural Living Zone
 - E6.0 Parking and Access Code
 - E7.0 Stormwater Management Code
- 7.3. The proposal complies with all applicable acceptable solutions other than the following where the proposal is reliant on the associated performance criteria.

		Requirement	Proposed
1	Side setback Clause 13.4.2 A2	20m side setback.	4m setback (to shed), 6m setback to northern side boundary of dwelling, 13.2m setback to southern side boundary of dwelling.
2	Setback to Environmental Management Zone Clause 13.4.2 A4	100m setback.	30m approx.

7.4. Discretion 1 – Side setback

- 7.4.1. The relevant performance criteria is:

Building setback from frontages must maintain the desirable characteristics of the surrounding landscape and protect the amenity of adjoining lots, having regard to all of the following:

- (a) *the topography of the site;*
- (b) *the prevailing setbacks of existing buildings on nearby lots;*
- (c) *the size and shape of the site;*
- (d) *the location of existing buildings on the site;*
- (e) *the proposed colours and external materials of the building;*
- (f) *the visual impact of the building when viewed from an adjoining road;*
- (g) *retention of vegetation.*

- 7.5. It should be noted that the Statewide Planning Scheme has set the side boundary setback for the Rural Living Zone at 10m. Although this is not yet in force, it is appropriate to have regard to future regulation when making a decision.
- 7.6. The adjoining dwelling to the south is setback 9.5m from the shared boundary. The proposed dwelling is setback 13.2m from this shared boundary. There are no concerns with the setback proposed to the south as the amenity of that dwelling will not be impacted on.
- 7.7. The outbuilding is positioned behind a row of vegetation on the adjoining lot and is effectively screened from the dwelling on that lot. It is considered reasonable to require the applicant to provide screening on their property within the setback to secure this screening on an ongoing basis.
- 7.8. The adjoining dwelling to the north is located approximately 35m from the proposed dwelling and is located closer to the foreshore, being setback approximately 15m from the foreshore. This is considered sufficient separation to protect the amenity of that dwelling. The applicant notes the potential to provide additional shrubs or screening along the northern side boundary and this is considered appropriate.
- 7.9. **Discretion 2 – Setback to Environmental Management Zone (ie the foreshore)**
- 7.9.1. The dwelling is setback approximately 30m from the foreshore boundary, which is a greater distance than both adjoining dwellings. The relevant performance criteria is:
- Buildings and works must be setback from land zoned Environmental Management to minimise unreasonable impact from development on environmental values, having regard to all of the following:*
- (a) *the size of the site;*
 - (b) *the location of existing buildings on the site;*
 - (c) *the potential for the spread of weeds or soil pathogens;*
 - (d) *the potential for contamination or sedimentation from water runoff;*
 - (e) *any alternatives for development.*
- 7.9.2. The separation distance proposed raises no concerns. There will be no direct or indirect effect from the proposal on the Environmental Management Zoned land.

8. Referrals

8.1 TasWater

The proposal does not require referral to TasWater.

8.2 Department of State Growth

The application was referred to the Department but no response was received.

8.3 Council's Technical Officer

The application has been referred to Council's Technical Officer, who has no comments or conditions.

9. Concerns raised by representors

The following table outlines the issues raised by the representor.

<i>Issue</i>	<i>Response</i>
Support for the proposed setback to the southern side boundary.	Noted.
Setback to northern side boundary is insufficient and will detract from privacy and seclusion.	<p>Although the dwelling is within the setback distance of 20m the dwelling retains separation from the adjoining dwelling, and is positioned further back from the foreshore than the adjoining dwelling. This is considered important as the foreshore is the focus of attention for residents.</p> <p>The applicant has suggested screen planting occur between the building and the boundary which is considered reasonable. It should also be noted that the dwelling is small in scale and can readily be screened by such plantings.</p>

10. Conclusion

The proposed dwelling & outbuilding satisfies the relevant provisions of the *Glamorgan Spring Bay Interim Planning Scheme 2015* as outlined in this report and is recommended for approval.

11. Recommendations

That:

- A. Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for a dwelling and outbuilding at lot 201 Harveys Farm Road, Bicheno (DA2017/00036), be APPROVED subject to the following conditions:
 1. The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
 2. Screen plantings must be provided between the outbuilding and the nearest boundary and between the dwelling and the northern boundary to provide for a partial screen of both structures. Plantings must occur within 6 months of the occupancy of the dwelling and maintained through the life of the use and development to the satisfaction of Councils General Manager.
 3. Screen plantings must be detailed in a landscape plan submitted to Council prior to the commencement of works. If satisfactory, the landscape plan will be endorsed as part of this permit.
 4. Prior to the commencement of works colours for the Colorbond cladding of the dwelling and outbuilding must be submitted to Councils General Manager and have a light reflectance value of less than 40%.

5. The areas set-aside for parking and associated access and turning must be provided in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney and to the satisfaction of Council's General Manager, and must include all of the following:
 - a) Constructed with a durable all weather pavement.
 - b) Drained to an approved stormwater system.

Stormwater Management

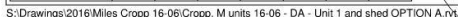
6. All stormwater run-off from impervious surfaces and storage tanks must be retained on site to the satisfaction of Council's General Manager and in accordance with a Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016. No stormwater run-off generated by the development must be permitted to discharge onto an adjoining allotment other than to a registered drainage easement in favour of the source allotment.
7. Before any work commences, the applicant is to install temporary run-off, erosion and sediment controls and maintain these at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's General Manager.

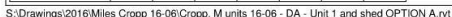
Construction Amenity

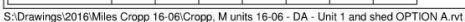
8. The development must only be carried out between the following hours unless otherwise approved by the Council's General Manager:
 - a) Monday to Friday 7:00 a.m. to 6:00 p.m.
 - b) Saturday 9:00 a.m. to 6:00 p.m.
 - c) Sunday and Statewide public holidays 10:00 a.m. to 6:00 p.m.
9. All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
 - a) Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
 - b) The transportation of materials, goods and commodities to and from the land.
 - c) Obstruction of any public footway or highway.
 - d) Appearance of any building, works or materials.
10. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's General Manager.
11. Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
12. The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's General Manager.

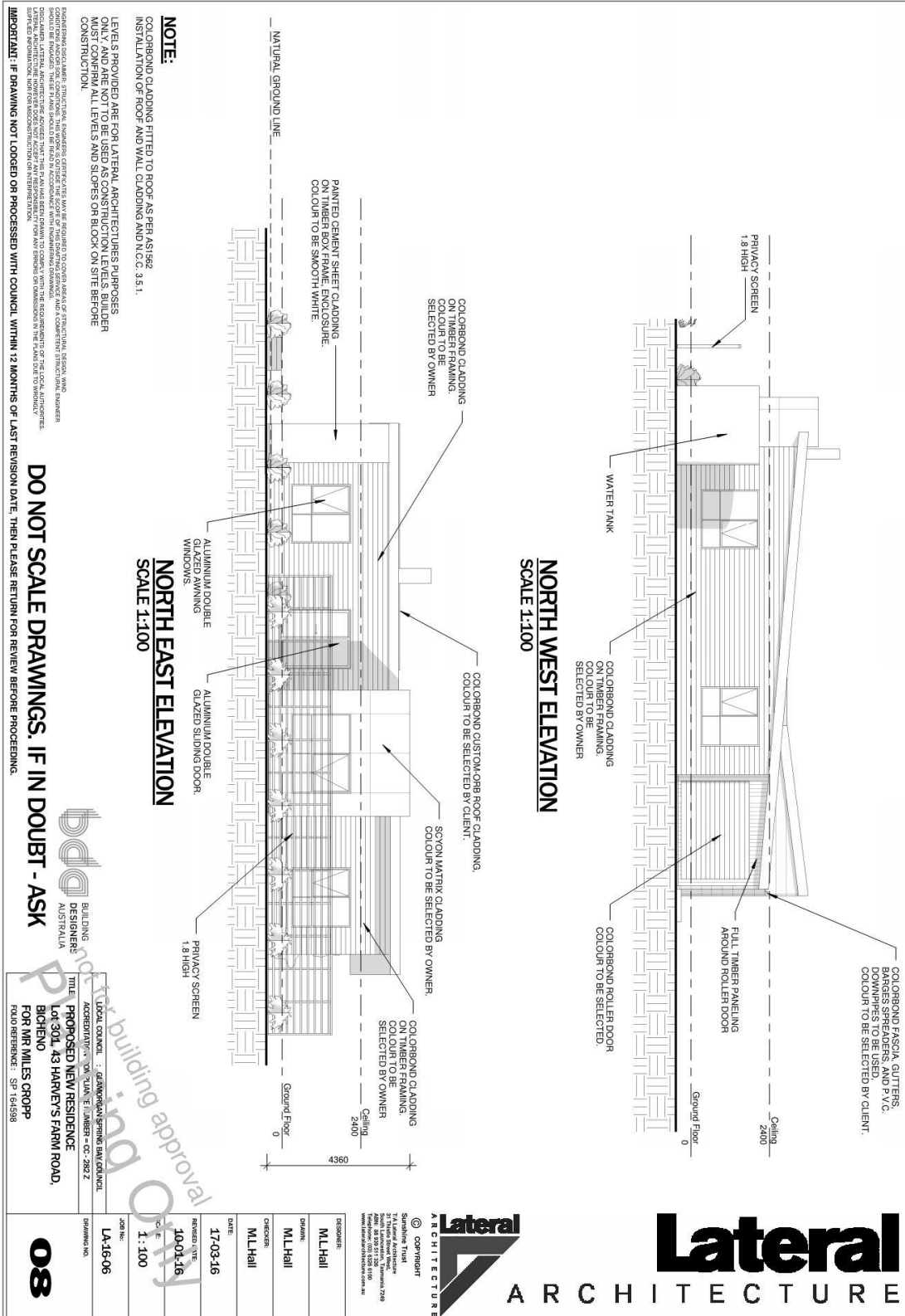
13. The developer shall provide a commercial skip for the storage of builders waste on site and arrange for the removal and disposal of the waste to an approved landfill site by private contract.











S:\Drawings\2016\Miles Cropp 16-06\Cropp, M units 16-06 - DA - Unit 1 and shed OPTION A.rvt

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Architectural drawings of a building layout. The drawings include a front elevation, a side elevation, and a floor plan. The front elevation shows a gabled roof with a height of 4.0m and a width of 12.0m. The side elevation shows a height of 4.0m and a width of 12.0m. The floor plan shows a rectangular layout with dimensions 12.0m by 12.0m. The drawings are labeled with dimensions and a scale of 1:50.

3.2 DA17037 – 30 French Street, Orford

Planning Assessment Report

Proposal:	Outbuilding
Applicant:	G Henderson
Location:	30 French Street, Orford
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	General Residential Zone
Application Date:	27 February 2017
Statutory Date:	1 May 2017 (by consent of applicant)
Discretions:	Four
Attachments:	Appendix A – Plans
Author:	Shane Wells, Manager Planning and Special Projects

1. Executive Summary

- 1.1. Planning approval is sought for an outbuilding at 30 French Street, Orford.
- 1.2. The application is discretionary due to reliance on a number of different performance criteria.
- 1.3. One representation was received.
- 1.4. The proposal is recommended for conditional approval.
- 1.5. The final decision must be made by the Planning Authority or by full Council acting as a planning authority due to the receipt of representations via the public exhibition period.
- 1.6. The key planning issue is the impact of the part of the proposed building that is outside the building envelope. It is shown below that only a small part of the proposed building is non-compliant and that the impact of this to adjoining land is minimal.

2. Legislative & Policy Content

- 2.1. The purpose of this report is to enable the Planning Authority to determine application DA 2017 / 00037.
- 2.2. This determination must be made no later than 1 May 2017, which has been extended beyond the normal statutory timeframe with the consent of the applicant.
- 2.3. The relevant legislation is the *Land Use Planning and Approvals Act 1993 (LUPAA)*. The provisions of LUPAA require a planning authority to take all reasonable steps to ensure compliance with the planning scheme.
- 2.4. This report details the reasons for the officer recommendation. The Planning Authority must consider this report but is not bound to adopt the recommendation. Broadly, the Planning Authority can either: (1) adopt the recommendation, or (2) vary the recommendation by adding, modifying or removing recommended reasons and conditions or replacing an approval with a refusal (or vice versa). Any alternative decision requires a full statement of reasons to comply with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2005*.
- 2.5. This report has been prepared with appropriate regard to the State Policies that apply under the *State Policies and Projects Act 1993*.
- 2.6. This report has been prepared with appropriate regard to Council's Strategic Plan and other Council policies, and the application is not found to be inconsistent with these. Nevertheless, it must be recognised that the planning scheme is a regulatory document that provides the overriding consideration for this application. Matters of policy and strategy are primarily a matter for preparing or amending the planning scheme.

3. Risk & Implications

- 3.1. Approval or refusal of this application will have no direct financial implications for the Planning Authority.
- 3.2. Implications for Council include general matters related to rate income, asset maintenance and renewal and responding to future building applications. No specific implications for Council have been identified.

4. Relevant Background and Past Applications

- 4.1. Nil

5. Site Detail

- 5.1. The site is located at 30 French Street, Orford and is within the General Residential Zone of the Glamorgan Spring Bay Interim Planning Scheme 2015.
- 5.2. The site is a regular shaped lot, approximately 781m² in size. The site is developed by an existing dwelling centrally located on the site. The site has a slight fall away from the road.
- 5.3. The site is bordered by residential lots to both sides and the foreshore to the north (rear). The adjoining area is within the General Residential Zone. No overlays apply to the development footprint.

- 5.4. The site is serviced by water, sewer, stormwater, electricity and telecommunications.



Figure 1: An aerial photograph of the subject area.

6. Proposal

- 6.1. Planning approval is sought for an outbuilding.
- 6.2. The outbuilding is double garage, with garage bay entry facing the street and the second garage bay entry facing north-east. The outbuilding is positioned on the south-west side boundary and has a kinked shape that matches the lot boundary. The front garage bay is 8.5m long, 5.7m wide and approximately 4.3m high; the rear garage bay is approximately 4.2m long, 6.8m wide and 4.8m high and there is no internal division between each section of the building.
- 6.3. The outbuilding is setback 4.3m from the frontage, is built to the south-east boundary and is separated from the existing dwelling by approximately 1.5m. A covered walkway to the dwelling is proposed.
- 6.4. The outbuilding has two sections of skillion roof both of which have the high point located towards the centre of the lot. The boundary wall is concrete block with rendered finish. The other walls are clad in shadowclad with a mixture of timber stain and paint finish.
- 6.5. A widened vehicle cross-over is proposed with a concrete driveway.

7. Assessment against planning scheme provisions

- 7.1. An application must meet every applicable standard to be approved. Each

standard can be met by either an acceptable solution or performance criteria. Where a performance criteria is relied upon an application is discretionary and the application may be approved or refused.

7.2. The following provisions are relevant to the proposed use and development;

- General Residential Zone
- E6.0 Parking and Access Code
- E7.0 Stormwater Management Code

7.3. The proposal complies with all applicable acceptable solutions other than the following where the proposal is reliant on the associated performance criteria.

		Requirement	Proposed
1	Front setback Clause 10.4.2 A1 (a)	A 4.5m front setback.	A 4.3m front setback.
2	Garage setback Clause 10.4.2 A2 (a)	A 5.5m front setback for a garage.	A 4.3m front setback.
3	Building envelope Clause 10.4.2 A3 (a)	Buildings are within an building envelope (see diagrams 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) that is determined by: <i>(i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a lot with an adjoining frontage; and</i> <i>(ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side boundaries and a distance of 4m from the rear boundary to a building height of not more than 8.5m above natural ground level;</i>	Part of the boundary wall is outside the building envelope. A wall on the boundary must be no more than 3m high to be contained within the building envelope. The wall, including roofing, of the rear garage bay is 3.366 high as shown on sheet 04. Given the wall is approximately 0.1m setback from boundary to accommodate downpipes, the extent of the variation is therefore 0.236m.
4	Length of wall on boundary Clause 10.4.3 A3 (b)	Length of wall on boundary is 9m or less.	Length of wall on boundary is 12.69m.

7.4. **Discretion 1 & 2 – Front setback**

7.4.1. The relevant performance criteria for works within 4.5m is:

A dwelling must:

- (a) *have a setback from a frontage that is compatible with the existing dwellings in the street, taking into account any*

topographical constraints; ...

7.4.2. The relevant performance criteria for a garage within 5.5m is:

A garage or carport must have a setback from a primary frontage that is compatible with the existing garages or carports in the street, taking into account any topographical constraints.

7.5. The setback proposed is equivalent to that of the adjoining property. The part of the building within the setback distances provides a single roller door and is designed to not be excessively bulky. The design has provided for the retention of existing landscaping to either side of the property. For the above reasons it is considered that the performance criteria are satisfied.

7.6. The following image shows the adjoining garage structure and the house existing on the subject site.



7.7. Discretion 3 & 4 – Building envelope & length of boundary wall

7.7.1. Part of the boundary wall is outside the building envelope. A wall on the boundary must be no more than 3m high to be contained within the building envelope. The wall, including roofing, of the rear garage bay is 3.366 high as shown on sheet 04. Given the wall is approximately 0.1m – 0.2m setback from the actual boundary to accommodate downpipes and retained timber slat boundary fence, the extent of the variation is therefore 0.236m.

7.7.2. The relevant performance criteria for both discretions is:

The siting and scale of a dwelling must:

- (a) not cause unreasonable loss of amenity by:*
 - (i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or*
 - (ii) overshadowing the private open space of a dwelling on an adjoining lot; or*
 - (iii) overshadowing of an adjoining vacant lot; or*
 - (iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and*
- (b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.*

7.7.3. The outbuilding is separated from the adjoining dwelling by slightly more than 5m. The rear half of the outbuilding is directly adjacent to the adjoining dwelling on an east-west alignment, with the front half to the south. The extent of the variation to the building envelope and to the length of the wall is minimal and is not considered to be of any concern.

7.7.4. The following image shows the adjoining dwelling, the location of the highest part of the outbuilding and the existing boundary fencing to be retained.



8. Referrals

8.1 TasWater

The proposal does not require referral to TasWater.

8.2 Department of State Growth

The application does not require referral to the Department of State Growth.

8.3 Council's Technical Officer

The application has been referred to Council's Technical Officer, who has no comments or conditions.

9. Concerns raised by representors

The following table outlines the issues raised by the representor.

<i>Issue</i>	<i>Response</i>
Height. Both roof levels are higher than existing house. Wall height is higher than wall height of existing house. Height is excessive.	<p>Height is 4.5m at maximum, and the maximum height of the structure is over 7m from any adjoining land.</p> <p>The building envelope provisions allow, subject to other criteria, a 3m wall height on the boundary and the wall height is 3.37m at height for the second garage bay. This is outside the building envelope and has been assessed earlier in the report.</p> <p>The relationship between heights of existing and proposed buildings on the same site is largely irrelevant.</p> <p>The suggestion to lower the roller-door and height of the second garage bay would come at the expense of clearance through the roller-door for vehicles. The applicant advises that the purpose of the outbuilding is to provide boat storage and it is not a feasible to reduce clearance. The key issue is that the impact of the building is not unreasonable and therefore the need for any modification is not established.</p>
Works are outside the building envelope.	This issue has been discussed earlier in the report.
Garage should be on the other side of the property.	<p>Alternatives are not a relevant consideration under the planning scheme.</p> <p>The consideration of the matter must be based solely on if the proposal satisfies the relevant performance standard. It is shown that the proposal will have no unreasonable or significant impact and is not inconsistent with other outbuildings in the area.</p> <p>Any modification to design or location is therefore not supported by any relevant planning grounds and would be without merit.</p>
Reduction in solar access; block sun from sunrise to 8.20am early summer.	Protection of solar access is a consideration within the performance criteria for works outside the building envelope which has been discussed earlier in the report.

Inconsistent with scale and character of the area.

The scale of the outbuilding is no greater than the existing outbuilding on the lot adjoining to the north-east.

10. Conclusion

The proposed outbuilding satisfies the relevant provisions of the *Glamorgan Spring Bay Interim Planning Scheme 2015* as outlined in this report and is recommended for approval.

11. Recommendations

That:

A. Pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for an outbuilding at 30 French Street, Orford (DA2017/00037), be APPROVED subject to the following conditions:

1. The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. The existing boundary fence must be retained. If damaged during construction it must be repaired within 3 months of construction of the outbuilding.
3. The areas set-aside for parking and associated access and turning must be provided in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney and to the satisfaction of Council's General Manager, and must include all of the following;
 - a) Constructed with a durable all weather pavement as per the approved plans
 - b) Drained to an approved stormwater system.

Stormwater Management

4. All stormwater run-off from impervious surfaces and storage tanks must be retained on site or drain to a legal discharge point to the satisfaction of Council's General Manager and in accordance with a Plumbing permit issued by the Permit Authority in accordance with the Building Act 2016. No stormwater run-off generated by the development must be permitted to discharge to sewer or onto an adjoining allotment other than to a registered drainage easement in favour of the source allotment.
5. Before any work commences the applicant is to install temporary run-off, erosion and sediment controls and maintain these at full operational capacity until the land is effectively rehabilitated and stabilised after completion of the development in accordance with the guidelines Soil and Water Management on Building and Construction Sites, by the Derwent Estuary Programme and NRM South and to the satisfaction of Council's General Manager.

Construction Amenity

6. The development must only be carried out between the following hours unless otherwise approved by the Council's General Manager:
 - a) Monday to Friday 7:00 a.m. to 6:00 p.m.
 - b) Saturday 9:00 a.m. to 6:00 p.m.
 - c) Sunday and Statewide public holidays 10:00 a.m. to 6:00 p.m.

7. All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
 - a) Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
 - b) The transportation of materials, goods and commodities to and from the land.
 - c) Obstruction of any public footway or highway.
 - d) Appearance of any building, works or materials.
8. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's General Manager.
9. Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
10. The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's General Manager.
11. The developer shall provide a commercial skip for the storage of builders waste on site and arrange for the removal and disposal of the waste to an approved landfill site by private contract.



DESIGN & DRAFTING

BUILDING DESIGNER = GAVIN HENDERSON (CC 303E)
No.10 LUCAS ST, KINSTON, TASMANIA, 7050.
MOBILE = 0488 915 222
E-MAIL = gov.h@bigpond.com

TITLE: PROPOSED GARAGE FOR ROGER FORMAN AT NO. 30 FRENCH ST, ORFORD, TASMANIA	ENGINEERING APPROVAL (SIGNATURE)
SUBJECT: SITE PLAN (EXISTING).	

SHEET
NO.

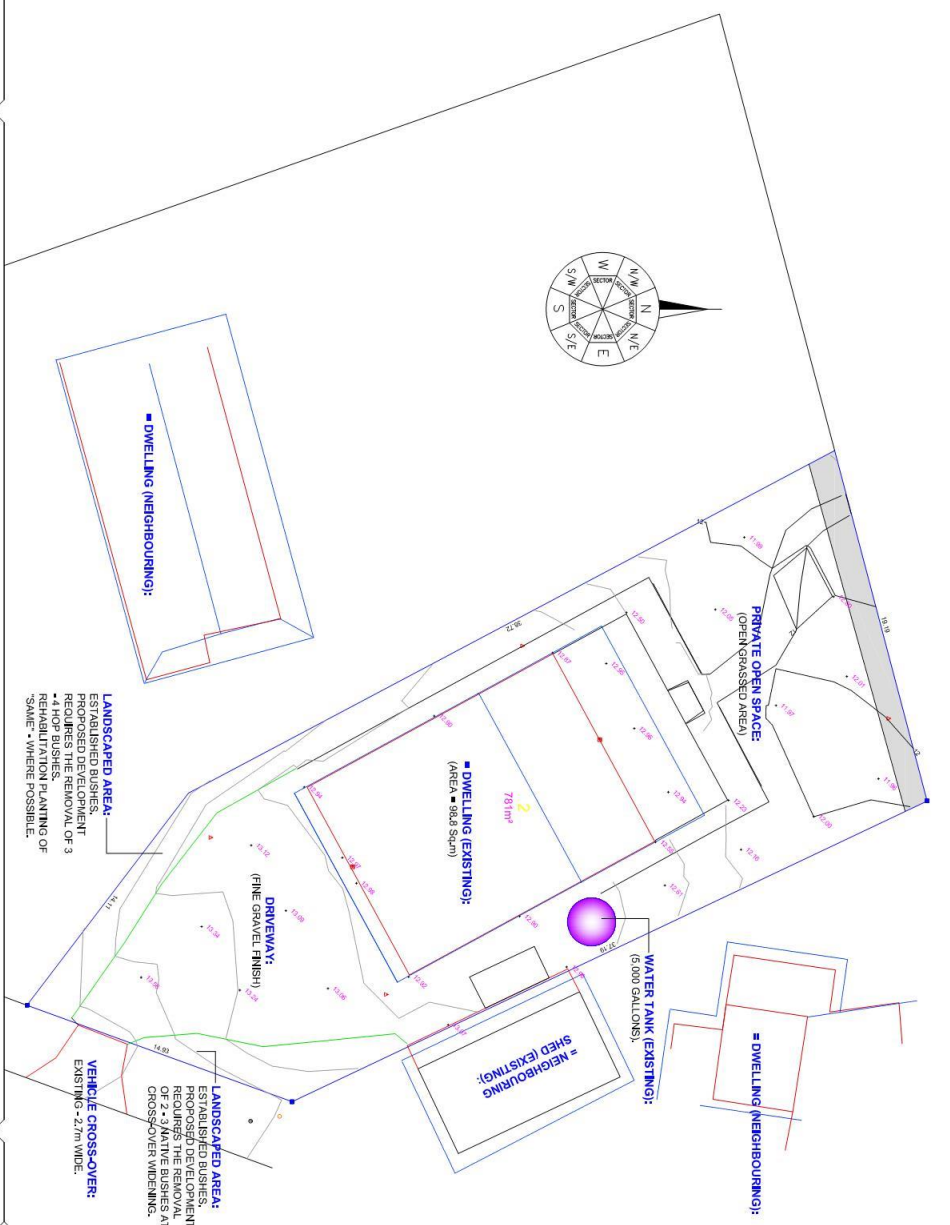
WARNING - COPYRIGHT NOTICE.
THE DRAWINGS OR ANY PART OF REMAINING THE PROPERTY OF CH DESIGN & DRAFTING & MAY NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT PERMISSION IN WRITING FROM CH DESIGN & DRAFTING.

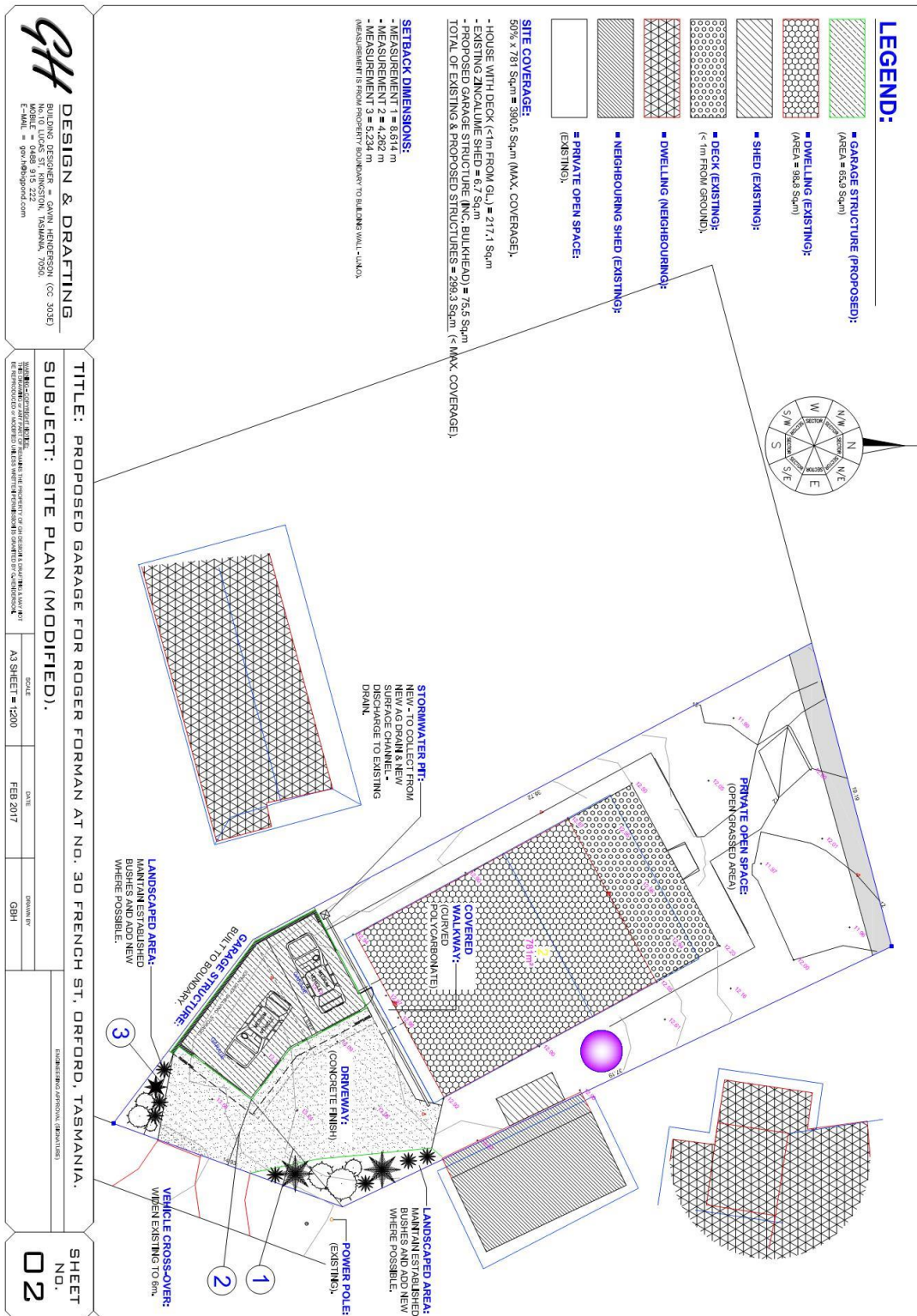
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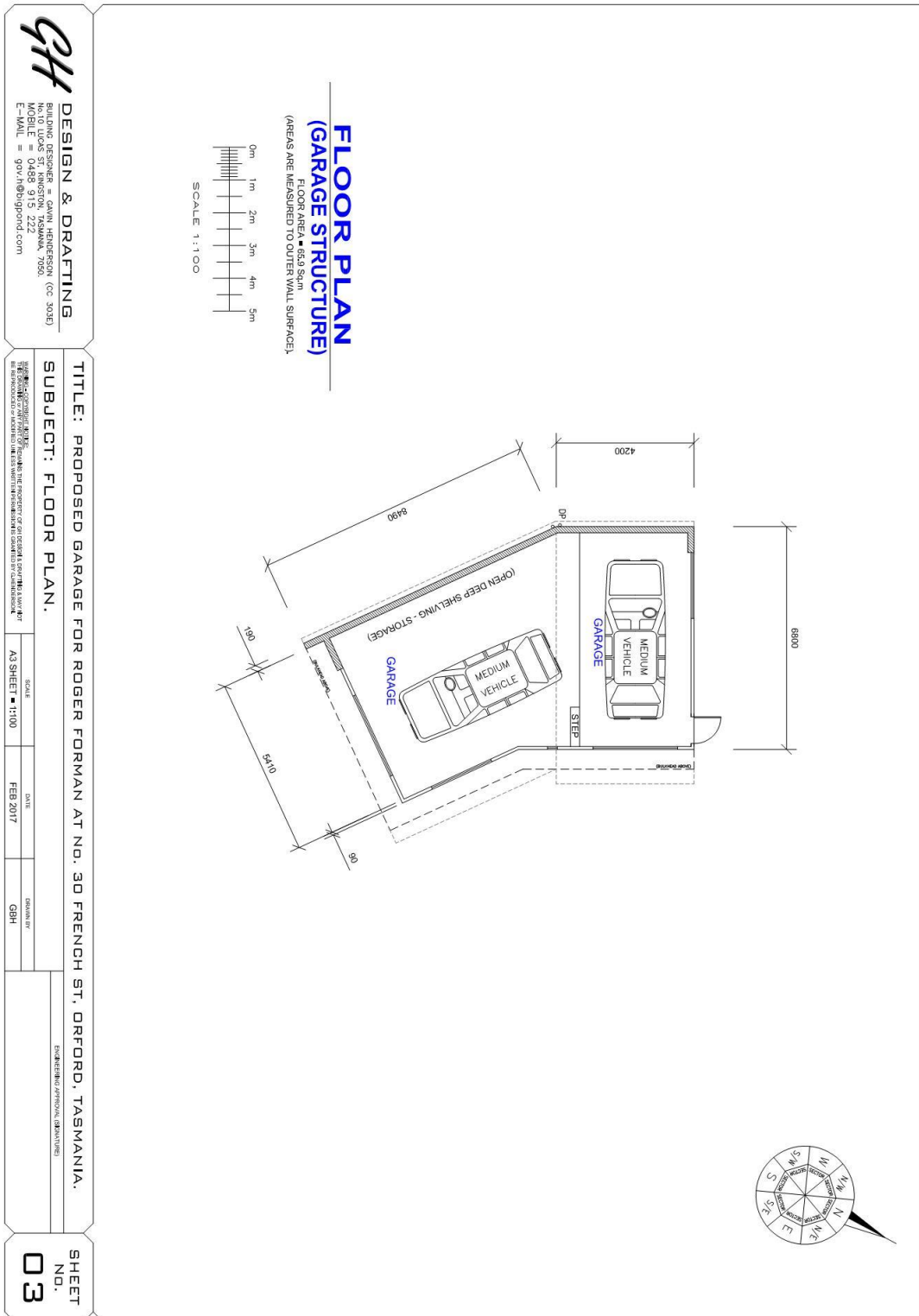
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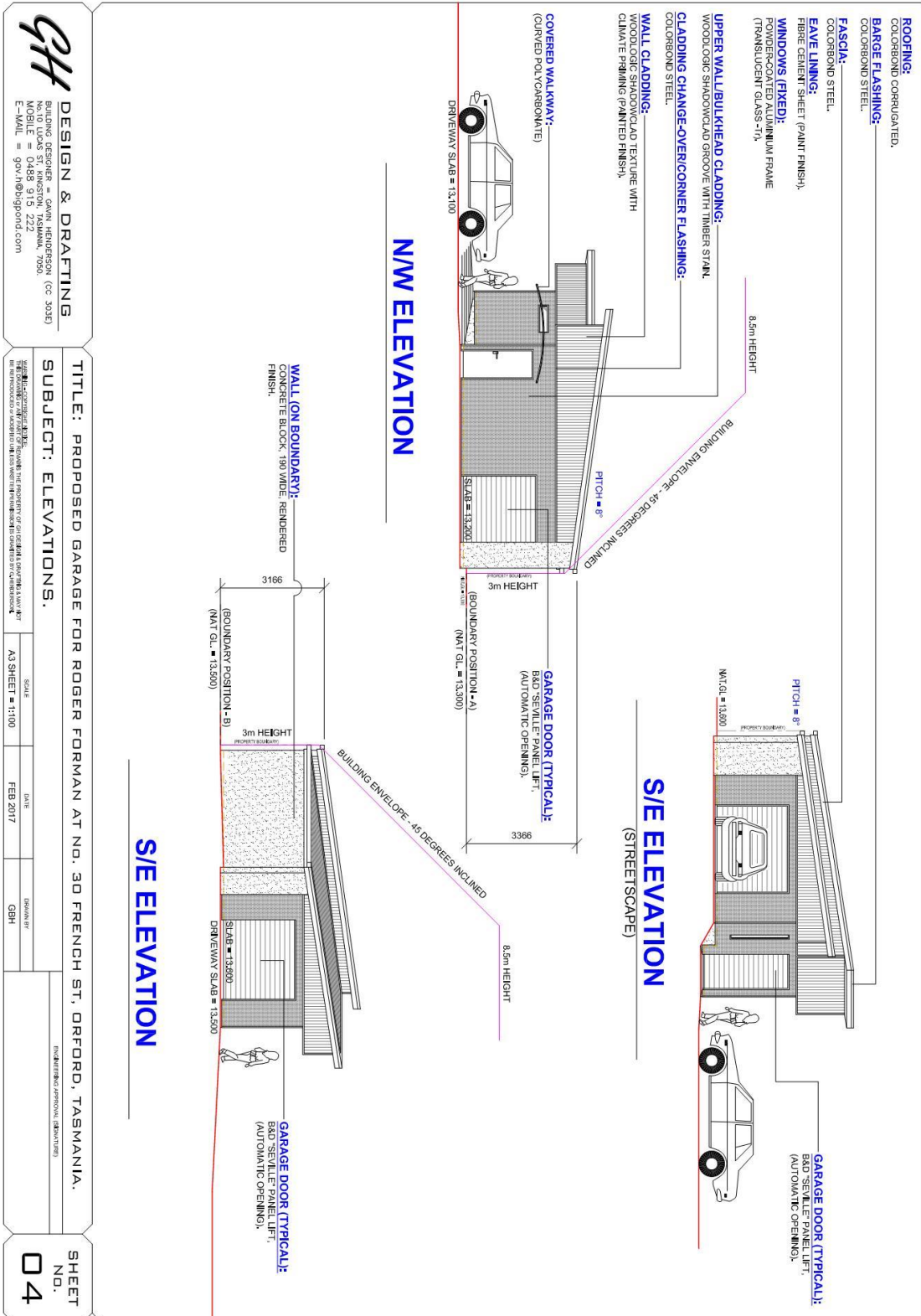
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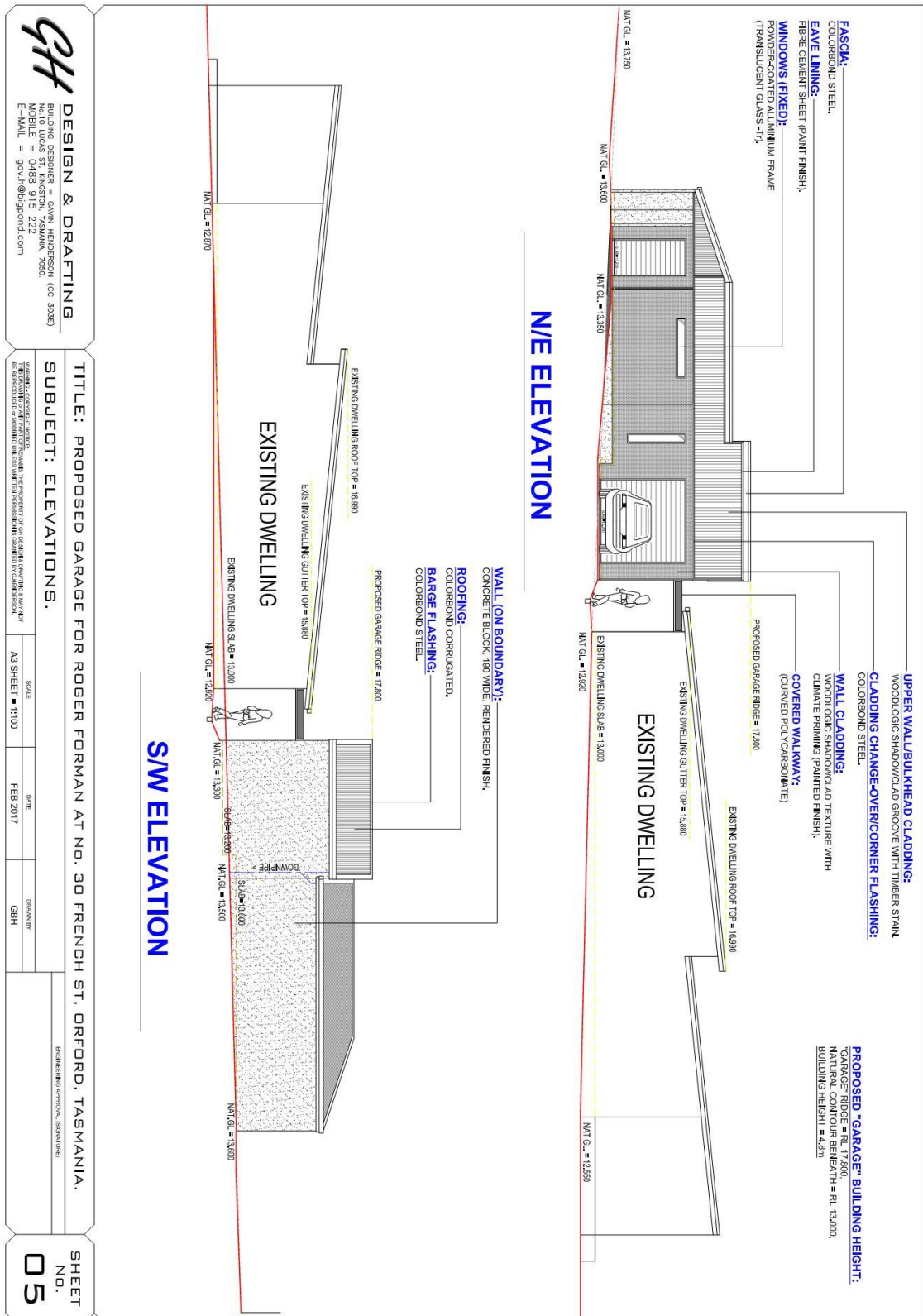
ENGINEERING APPROVAL (SIGNATURE)











Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005 the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.

Recommendation

That Council no longer acts as a Planning Authority. (Time:)

4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

5. Mayor's Report

Mayor Michael Kent AM

19 th March	Triabunna	Meeting with owners of local Triabunna/Orford caravan parks to discuss free campervan sites in our municipal area.
28 th March	Triabunna	<p>Attended a Council Workshop and March Ordinary Meeting of Council.</p> <p>Spoke to The Mercury regarding Council amalgamations.</p>
30 th March	Swansea	Attended the Council hosted farewell reception for Mr Martin Crawford in Swansea.
31 st March	Orford	Officially opened the new Sail 'n' Surf Centre at Raspins Beach, Orford.
5 th April	Triabunna	Met with an Associate Professor from ANU regarding some research she is conducting on generations of families living and working in the area.
6 th April	Coles Bay	Meeting and dinner with a Chinese business consortium organised by the Office of the Co-ordinator General to discuss development opportunities in our municipal area.
7 th April	Triabunna	Further meetings with the Chinese consortium at the Eastcoaster Resort to discuss opportunities in the Triabunna/Orford area.
8 th April	Triabunna	Attended the media launch of the new Maria Island Encounter ferry service now operated by the Navigators company.
11 th April	Triabunna	Attended a Council Workshop in preparation for the community consultation panel discussions on council amalgamations facilitated by Dr Eva Ruzicka, who will Chair the community panel discussions.

Recommendation

That the Mayor's Report be received and noted.

6. Information Reports

6.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management · Visitor Centres

Council Governance

Council meetings are being conducted monthly with special meetings being called by the Mayor or Councillors when required. Council meetings are usually held on the fourth Tuesday of the month and commence at 5.00pm. Generally workshops are scheduled on the second Tuesday of each month and on the day of a Council meeting, unless otherwise required. The April Council meeting is on Wednesday 26th April 2017 at 5.00pm in Triabunna due to the Anzac Day holiday.

Medical Services

Council operates administration services for the Bicheno General Practice and Dr Winston Johnson in Triabunna.

Corporate Services

Work is beginning on next year's budget templates and Council Workshops will be scheduled for budget discussions. New valuations have been received and will be modelled for this year's rates.

Cash and Investments

Cash and Investments at the end of March 2017 were \$817K against March 2016 \$1,420K, March 2015 \$1,392K and March 2014 \$2,111K. Considering the level of capital works carried out in the last five years, and the transfer of cash to enable the purchase of the new Council offices in Triabunna settled on 20th December 2013 and the building of the new Emergency Services building in Swansea completed in 2016, it is a pleasing result. This has caused a cash drain of over \$2 million whilst other capital and new renewal works have been above the KPI set by the audit office. Surplus properties are starting to be placed on the market. Until these properties are substantially sold Council may require short term borrowings as in prior years to cover the cost of the Triabunna Council Offices and Swansea Emergency Services building until equivalent monies are replaced. Currently the reserve investment that matured in March is being used for operating cash until properties are sold.

Statement of Cash Flows

Glamorgan Spring Bay Council
For the 9 months ended 31 March 2017

Account	Jul 2016-Mar 2017
Cash Flows from Operating Activities	
Receipts from customers	11,408,311.37
Payments to suppliers and employees	(8,429,467.30)
Cash receipts from other operating activities	(7,298.04)
Total Cash Flows from Operating Activities	2,971,546.03
Cash Flows from Investing Activities	
Payment for property, plant and equipment	(319,711.49)
Other cash items from investing activities	(3,507,578.36)
Total Cash Flows from Investing Activities	(3,827,289.85)
Cash Flows from Financing Activities	
Other cash items from financing activities	162,929.27
Total Cash Flows from Financing Activities	162,929.27
Net Cash Flows	(692,814.55)
Cash Balances	
Cash and cash equivalents at beginning of period	1,509,947.35
Cash and cash equivalents at end of period	817,132.80
Net change in cash for period	(692,814.55)

Property Information

Property transactions for YTD March are 20% up on last year. At this very early stage this is showing a very pleasing trend as investors and families invest in our area. There are an extra 114 property transactions this financial year compared to the year before.

Property Settlement Certificates																
	132-2009	337-2009	132-2010	337-2010	132-2011	337-2011	132-2012	337-2012	132-2013	337-2013	132-2014	337-2014	132-2015	337-2015	132-2016	337-2016
July	46	21	36	17	30	16	32	13	36	18	14	6	42	17	42	18
August	33	20	30	17	22	12	21	10	23	11	16	11	30	14	50	26
September	48	26	44	22	27	15	33	14	22	13	38	21	34	18	43	20
October	35	16	38	20	24	11	47	26	49	24	40	24	40	18	37	18
November	35	19	42	22	34	17	32	15	42	25	42	23	43	24	53	30
December	34	18	33	19	28	14	18	8	33	17	37	20	48	21	35	17
January	47	22	41	23	48	26	39	21	39	26	46	26	62	28	46	23
February	62	37	46	24	27	15	21	11	38	18	49	26	45	26	72	33
March	71	32	48	24	25	13	37	22	36	24	48	26	46	21	87	41
April	45	32	31	15	24	13	33	18	47	22	37	21	39	24		
May	27	14	24	12	36	23	24	14	50	27	58	30	58	31		
June	16	10	16	12	14	8	22	9	27	16	24	16	26	10		
Total	499	267	429	227	339	183	359	181	442	241	449	250	513	252	465	226

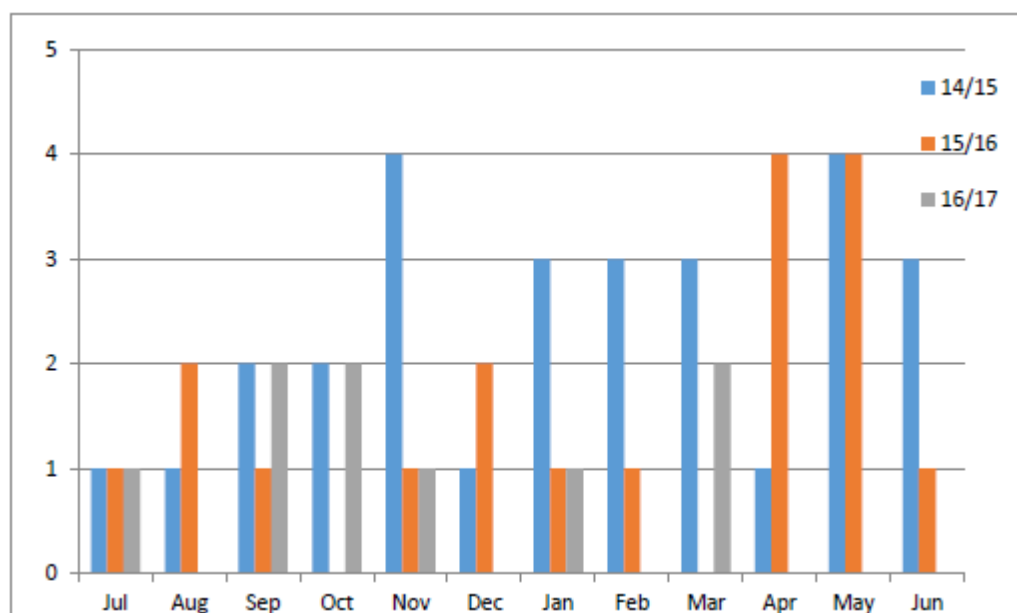
Human Resources

Our Human Resource consultant has commenced work with the management team on developing a new performance management system for all Council workers. Some additional draft LGAT Workplace Behaviour Policies have also been reviewed and are being considered by the management team for implementation over the coming months. This includes a Training and Development Policy.

Health, Safety, Other

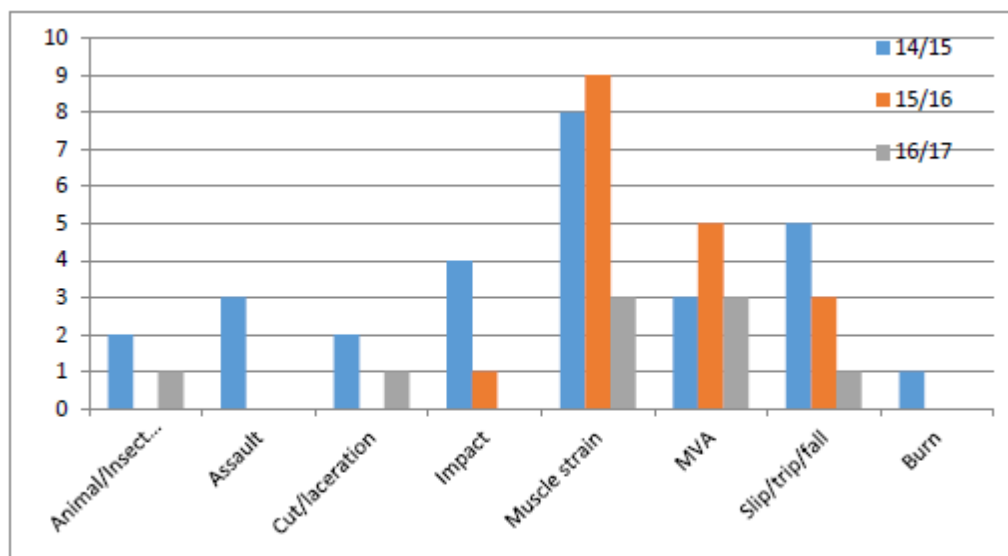
There was one lost time injury YTD, amounting to 265 lost time hours. There has been one motor vehicle claim this year. There have been 6 workplace reported incidents YTD, no community incidents reported YTD and there were no staff resignations in March.

Incident / Accident Reporting Numbers for 2014/15, 2015/16 and 2016/17



Analysis: Incident / Accident reports for this year are trending as per last year.

Incident / Accident Reporting by Type for 2014/15, 2015/16 and 2016/17



Analysis: The incident / accident reporting for this financial year, mirrors the report types from previous years. The only identifiable trend in the reporting for 2016/17 is that muscle strain, and MVA remains the main incident / accident area.

Visitor Centres

Glamorgan Spring Bay Council operates three visitor centres throughout the Municipality. They are all Yellow "I" centres. Visitor numbers through the centres are up by 9.0% on last year to date.

Visitor Numbers																
MONTH	BICHENO 2013-2014	BICHENO 2014-2015	BICHENO 2015-2016	BICHENO 2016-2017	SWANSEA 2013-2014	SWANSEA 2014-2015	SWANSEA 2015-2016	SWANSEA 2016-2017	TRIABUNNA 2013-2014	TRIABUNNA 2014-2015	TRIABUNNA 2015-2016	TRIABUNNA 2016-2017	TOTAL 2013-2014	TOTAL 2014-2015	TOTAL 2015-2016	TOTAL 2016-2017
JULY	572	657	765	819	762	992	774	749	1388	1645	905	1095	2722	3294	2444	2663
AUGUST	564	573	609	659	640	769	686	634	1388	1409	729	924	2592	2751	2024	2217
SEPTEMBER	1175	1003	1447	1405	1225	1200	1106	1143	1165	1126	1095	1317	3565	3329	3648	3865
OCTOBER	1858	1668	2133	2112	1616	1815	1617	1635	2062	1707	1824	2192	5536	5190	5574	5939
NOVEMBER	2205	2219	2686	2493	1924	2701	2474	2208	2525	2304	2696	2414	6654	7224	7856	7115
DECEMBER	3170	3080	3409	2877	2383	2780	2598	2633	3572	2994	2865	3338	9125	8854	8872	8848
JANUARY	4846	4826	5073	4886	4537	5665	3968	4670	5606	4211	4695	6567	14989	14702	13736	16123
FEBRUARY	3848	4257	4245	4704	3369	4469	5141	4778	4272	4044	5290	7734	11489	12770	14676	17216
MARCH	3768	3367	3414	3629	3239	3786	3794	4505	4209	3441	4044	6167	11216	10594	11252	14301
APRIL	2449	1873	2183		2520	2134	2146		2641	2144	2766		7610	6151	7095	0
MAY	934	1082	1085		1160	1115	1048		953	851	1124		3047	3048	3257	0
JUNE	605	579	707		739	858	784		1238	750	1077		2582	2187	2568	0
TOTAL	25994	25184	27756	23584	24114	28284	26136	22955	31019	26626	29110	31748	81127	80094	83002	78287



CURRENT RATES BALANCE 31st March 2017	
Balance Brought Forward	\$9,797.99
Plus:	
Interest Charged	\$9,231.39
Rates Levied	\$7,276,555.49
Debit Journals	\$50,672.14
Sub Total	\$7,346,257.01
Less:	
Receipts	\$5,995,167.02
Pension Rebates	\$242,551.22
Credit Journals	\$98,737.98
Supplementary Credits	\$71,971.49
Discounts	\$66,827.49
Rates Balance	\$871,001.81
Discount Date/Rate 01/08/2016 3.0%	
Installments	
	5/08/2016
	7/10/2016
	13/01/2017
	7/04/2017



Profit & Loss					
Glamorgan Spring Bay Council					
MEDICAL SERVICES					
For the month ended 31st March 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$231,821.45	\$209,209.00	\$22,612.45	10.8%	(2)
INTEREST	\$121.84	\$179.00	-\$57.16	-31.9%	(3)
OTHER INCOME	\$697,488.16	\$681,000.00	\$16,488.16	2.4%	
RATES AND CHARGES	\$298,843.48	\$297,319.13	\$1,524.35	0.5%	
SHARE OF GENERAL RATE	-\$17,100.00	-\$17,100.00	\$0.00	0.0%	
USER FEES	\$6,000.00	\$3,000.00	\$3,000.00	100.0%	(1)
Total Income	\$1,217,174.93	\$1,173,607.13	\$43,567.80	3.7%	
Gross Profit	\$1,217,174.93	\$1,173,607.13	\$43,567.80	3.7123%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$44,300.00	\$44,248.00	\$52.00	0.1%	
EMPLOYEE BENEFITS	\$357,728.46	\$361,989.00	-\$4,260.54	-1.2%	
MATERIALS AND SERVICES	\$777,447.58	\$739,340.00	\$38,107.58	5.2%	(4)
Total Operating Expenses	\$1,179,476.04	\$1,145,577.00	\$33,899.04	3.0%	
Net Profit	\$37,698.89	\$28,030.13	\$9,668.76	34.4942%	
(1) Unexpected locum coverage charge					
(2) Extension of RPHS grant					
(3) Minimal dollars					
(4) Extra RPHS grant paid out					



Profit & Loss					
Glamorgan Spring Bay Council					
Visitor Centres					
For the month ended 31st March 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
OTHER INCOME	\$11,000.00	\$9,500.00	\$1,500.00	15.8%	(1)
SHARE OF GENERAL RATE	\$147,500.00	\$147,500.00	\$0.00	0.0%	
USER FEES	\$519,423.28	\$539,000.00	-\$19,576.72	-3.6%	
Total Income	\$677,923.28	\$696,000.00	-\$18,076.72	-2.6%	
Gross Profit	\$677,923.28	\$696,000.00	-\$18,076.72	-2.5972%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$8,500.00	\$9,000.00	-\$500.00	-5.6%	
EMPLOYEE BENEFITS	\$242,580.22	\$228,489.00	\$14,091.22	6.2%	(3)
MATERIALS AND SERVICES	\$397,247.45	\$423,840.00	-\$26,592.55	-6.3%	(4)
Total Operating Expenses	\$648,327.67	\$661,329.00	-\$13,001.33	-2.0%	
Net Profit	\$29,595.61	\$34,671.00	-\$5,075.39	-14.6387%	
(1) Income above budget at this stage					
(3) Need adjusting re casual labour					
(4) Seasonal related to stock in the main					



Profit & Loss				
Glamorgan Spring Bay Council				
ADMIN CORP,ECONOMIC,GOVERNANCE,SAFETY & RISK,TOURISM				
For the month ended 31st March 2017				
	YTD Actual	YTD Budget	Var AUD	Var %
Income				
CONTRIBUTIONS	\$30,457.56	\$30,000.00	\$457.56	1.5%
GRANTS	\$251,450.25	\$252,000.00	-\$549.75	-0.2%
INTEREST	\$43,972.11	\$44,100.00	-\$127.89	-0.3%
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$342,956.53	\$277,000.00	\$65,956.53	23.8%
NET GAIN/(LOSS) ON ASSETS	\$0.00	\$0.00	\$0.00	
OTHER INCOME	\$300,821.28	\$249,200.00	\$51,621.28	20.7%
RATES AND CHARGES	\$1,655,457.28	\$1,616,000.00	\$39,457.28	2.4%
SHARE OF GENERAL RATE	\$814,854.00	\$814,854.00	\$0.00	0.0%
STATUTORY FEES AND FINES	\$60,220.43	\$57,000.00	\$3,220.43	5.6%
USER FEES	\$185.86	\$0.00	\$185.86	
Total Income	\$3,500,375.30	\$3,340,154.00	\$160,221.30	4.8%
Gross Profit	\$3,500,375.30	\$3,340,154.00	\$160,221.30	4.7968%
Less Operating Expenses				
DEPRECIATION AND AMORTISATION	\$75,300.00	\$75,500.00	-\$200.00	-0.3%
EMPLOYEE BENEFITS	\$424,224.46	\$401,998.00	\$22,226.46	5.5%
FINANCE COSTS	-\$59.75	\$503.00	-\$562.75	-111.9%
IMPAIRMENT OF RECEIVABLES	\$0.00	\$0.00	\$0.00	
MATERIALS AND SERVICES	\$1,348,468.76	\$1,439,651.00	-\$91,182.24	-6.3%
OTHER EXPENSES	\$138,263.10	\$134,800.00	\$3,463.10	2.6%
Total Operating Expenses	\$1,986,196.57	\$2,052,452.00	-\$66,255.43	-3.2%
Operating Profit	\$1,514,178.73	\$1,287,702.00	\$226,476.73	17.5877%
(3) Timing of dividend payments				
(4) Utas live site catalyst money received & timing				
(7) Needs adjusting minimal dollars				
(8) Timing				



Profit & Loss					
COUNCIL TOTAL					
For the month ended 31st March 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
CONTRIBUTIONS	\$73,178.56	\$52,500.00	\$20,678.56	39.4%	(1)
GRANTS	\$1,522,340.83	\$1,753,500.00	-\$231,159.17	-13.2%	(2)
INTEREST	\$44,093.95	\$44,279.00	-\$185.05	-0.4%	
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$342,956.53	\$277,000.00	\$65,956.53	23.8%	(4)
NET GAIN/(LOSS) ON ASSETS	\$0.00	\$0.00	\$0.00		
OTHER INCOME	\$1,236,391.62	\$1,230,765.00	\$5,626.62	0.5%	
RATES AND CHARGES	\$3,129,812.03	\$3,076,553.13	\$53,258.90	1.7%	
SHARE OF GENERAL RATE	\$4,040,847.00	\$4,004,847.00	\$36,000.00	0.9%	
STATUTORY FEES AND FINES	\$289,583.68	\$303,950.00	-\$14,366.32	-4.7%	
USER FEES	\$812,793.82	\$836,396.00	-\$23,602.18	-2.8%	
Total Income	\$11,491,998.02	\$11,579,790.13	-\$87,792.11	-0.8%	
Gross Profit	\$11,491,998.02	\$11,579,790.13	-\$87,792.11	-0.7581%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$1,380,847.00	\$1,381,989.00	-\$1,142.00	-0.1%	
EMPLOYEE BENEFITS	\$3,226,385.04	\$3,131,807.00	\$94,578.04	3.0%	
FINANCE COSTS	\$68,069.88	\$81,789.00	-\$13,719.12	-16.8%	(6)
IMPAIRMENT OF RECEIVABLES	\$645.38	\$0.00	\$645.38		
MATERIALS AND SERVICES	\$4,330,114.33	\$4,368,873.00	-\$38,758.67	-0.9%	
OTHER EXPENSES	\$138,263.10	\$134,800.00	\$3,463.10	2.6%	
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$234,625.00	\$260,731.00	-\$26,106.00	-10.0%	
Total Operating Expenses	\$9,378,949.73	\$9,359,989.00	\$18,960.73	0.2%	
Operating Profit	\$2,113,048.29	\$2,219,801.13	-\$106,752.84	-4.8091%	
Non-operating Expenses					
CLEARING ACCOUNT - PLANT HIRE RECOVERIES & E	-\$86,619.66	-\$116,000.00	\$29,380.34	25.3279%	(3)
CLEARING ACCOUNTS WAGES ON-COSTS ETC.	\$69,844.26	-\$80,000.00	\$149,844.26	187.3053%	(3)
Total Non-operating Expenses	-\$16,775.40	-\$196,000.00	\$179,224.60	91.4%	
Net Profit	\$2,129,823.69	\$2,415,801.13	-\$285,977.44	-11.8378%	
(1) Hard to budget related to development					
(2) Roads to recovery grant under budget					
(3) Will adjust over time. Needs to be zero at 30th June					
(4) Timing Issues					
(6) Timing					



As at 31 March 2017							
CAPITAL NEW // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS							
Department	Project Code	Description	Budget Est	Timing	YTD	On-Site Progress	Comments
Roads, Footpaths, Kerbs							
S - Gordon / Old Spring Bay Rd	Capital Works 16-17 - CapRF-Ksgord	kerb - Rapp extg to Old Spring Bay Rd	\$49,100		\$9,019	COMPLETED	
C - Freycinet Drive	Capital Works 16-17 - CapRF-Kcfrey	Kerbing Esplanade to Reserve Road	\$36,900	April			
B - Foster Street Kerb	Capital Works 16-17 - CapRF-Kbfost	Murray St to Barrett Ave - North Side	\$28,500				
B - Foster Street Kerb	Capital Works 16-17 - CapRF-Kbfost	Barrett Ave to Lovett St - North Side	\$28,500				
B - Foster Street Kerb	Capital Works 16-17 - CapRF-Kbfost	Barrett Ave to Lovett St - South Side	\$28,500				
B - Foster Street Footpath	Capital Works 16-17 - CapRF-Fbfost	Barrett Ave to end (medical centre)	\$23,100				
B - Foster Street Footpath	Capital Works 16-17 - CapRF-Fbfost	Murray St to Barrett Ave - North Side	\$23,100				
S - Dolphin Sands Information Bay pull-over	Capital Works 16-17 - CapRF-DSInfo	Swan River Road as per DSRA request	\$6,500		\$6,829	COMPLETED	
O - Mary St Kerb and reconstruction	Capital Works 16-17 - CapRF-Rousmary	End of existing to end 80m	\$30,900				Dependant on private subdivision proceeding
T - Esplanade & Roberts	Capital Works 16-17 - CapRF-Rtsesple	Extend kerb fix footpath	\$35,000				
T - Vicary St & Charles St	Capital Works 16-17 - CapRF-Rtgen	Streetscape design	\$100,000	July	\$12,362	In Progress	
PG,Walking Tracks, Cemeteries							
Township Identity Flags and Poles	Capital Works 16-17 - CapPR-Flag	Flags and Installation	\$16,500				
T - Barton Avenue Foreshore	Capital Works 16-17 - CapPR-Wttbarta	walking track (Stage 1)	\$9,000			In Progress	
T - Cemetery	Capital Works 16-17 - CapPR-Triacem	Two concrete burial beams	\$3,500		\$869	In Progress	
Municipal Area - TBA Dog Exercise Yard	Capital Works 16-17 - CapPR-Buckland	Fenced Dog Exercise Yard	\$20,000				
O - Foreshore Track	Capital Works 16-17 - CapPR-Wtorqua	Access steps to quarry	\$10,000		\$8,960	COMPLETED	
O - Probation Station	Capital Works 16-17 - CapPR-Prob	Signage and track work	\$14,000				
Stormwater, Drainage							
S - Gordon St	Capital Works 16-17 - CapSD-Swsu	Stormwater Gordon	\$27,200		\$36,732	COMPLETED	Problems with old stormwater
T - Lord St	Capital Works 16-17 - CapSD-Swtr	Stormwater line extension 100m	\$14,500				
T - Esplanade & Roberts	Capital Works 16-17 - CapSD-Swtr	Stormwater installation	\$18,000				
Council Bldgs & Marine Infrastr							
T - Marina Extension	Capital Works 16-17 - CapTM-Marina	Stages 3 and 4	\$1,300,000	July	\$1,054,443	In Progress	Loan funds - Combined costing
T - Wharf and Fuel Facility	Capital Works 16-17 - CapTM-Marina	Extend main wharf	\$250,000	July		In Progress	Loan Funds
T - Gatehouse Development	Capital Works 16-17 - CapCB-Gatehouse	Building and Surrounds	\$200,000	July	\$273,126	In Progress	Council Cash \$100k - Tourism Infrastructure Grant \$100k
O - Prosser River	Capital Works 16-17 - CapBR-Brorpros	Dredging and construction work	\$125,000				Council Cash - Council Motion
Plant & Equipment							
Free Roll	161 Dep WorksRF Project WorksRF-Depr	Compaction Roller	\$46,525				
Water Tank trailer 1000 litre	161 Dep WorksRF Project WorksRF-Depr	Trailer mounted pressure pump	\$14,000				
Waste Transfer Stations							
S - WTS Lease Extension	Capital Works 16-17 - CapWM-Swts	Perimeter farm fencing	\$7,000				
S - WTS Tip Shop	Capital Works 16-17 - CapWM-Swts	Feasibility study	\$45,000			In Progress	



As at 31 March 2017							
CAPITAL RENEWAL // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS							
Department		Project Code	Description	Budget Est	Timing	YTD	On-Site progress
Sealed Road Reseals							
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Seal Change to Merideth	\$11,456		\$19,500	
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Merideth to Pyke	\$3,720			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Pyke to Francis	\$5,224			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Francis to End Kerb	\$7,280			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - End Kerb to Aqua Sands	\$5,856			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Aqua Sands to End Kerb	\$8,400			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - End Kerb to Kennedia	\$5,520			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Kennedia to End Seal	\$10,384			Council Cash funded from RTR funds
S - Kennedia Place		Capital Works 16-17 - CapRF-Rsskenn	Reseal	\$8,960			
B - Foster Street		Capital Works 16-17 - CapRF-Rsbfst	Reseal - Lovett to Barrett	\$4,400			
B - Foster Street		Capital Works 16-17 - CapRF-Rsbfst	Reseal Barrett to Murray	\$4,456			
T - Davidson Place		Capital Works 16-17 - CapRF-Rtsdavi	Asphalt Overlay	\$22,680			
O - West Shelly Road	R2R	Capital Works 16-17 - CapRTR-Roswest	Reseal - Jetty to Vernon	\$34,320			Council Cash funded from RTR funds
O - West Shelly Road	R2R	Capital Works 16-17 - CapRTR-Roswest	Reseal - Vernon to End	\$5,616			Council Cash funded from RTR funds
O - Rudd Avenue		Capital Works 16-17 - CapRF-Rosrudd	Reseal - Walpole to Change	\$1,168			In Progress
O - Rudd Avenue		Capital Works 16-17 - CapRF-Rosrudd	Reseal - Change to End	\$10,544			In Progress
O - Walters Drive		Capital Works 16-17 - CapRF-Roswalt	Reseal	\$10,912			In Progress
Bu - Buckland Road	R2R	Capital Works 16-17 - CapRTR-Rbsbuck	Reseal - Sand River to Change	\$63,616			Council Cash funded from RTR funds
Bu - Buckland Road	R2R	Capital Works 16-17 - CapRTR-Rbsbuck	Reseal - Change to Change	\$69,616			Council Cash funded from RTR funds
Buckland		Capital Works 16-17 - CapRF-Rbugen	Jetpatcher Costs	\$15,000			In Progress
Triabunna		Capital Works 16-17 - CapRF-Rtgen	Jetpatcher Costs	\$15,000		\$18,067	In Progress
Orford		Capital Works 16-17 - CapRF-Rogen	Jetpatcher Costs	\$15,000		\$12,068	In Progress
Swansea		Capital Works 16-17 - CapRF-Rsge	Jetpatcher Costs	\$15,000			In Progress
Bicheno		Capital Works 16-17 - CapRF-Rbgen	Jetpatcher Costs	\$15,000		\$3,673	In Progress
Coles Bay		Capital Works 16-17 - CapRF-Rcgen	Jetpatcher Costs	\$15,000		\$16,551	In Progress
Sealed Road Pavements							
S - Road Repairs		Capital Works 16-17 - CapRF-RRS	General Road Repairs Swansea	\$25,000		\$24,604	COMPLETED
S - Dolphin Sands Road	R2R	Capital Works 16-17 - CapRTR-Rssdolg	Y Intersection to End - 1400m	\$295,000		\$392,514	COMPLETED
B - Road Repairs		Capital Works 16-17 - CapRF-RRB	General Road Repairs Bicheno	\$25,000		\$16,281	In Progress
C - Road Repairs		Capital Works 16-17 - CapRF-RRCB	General Road Repairs Coles Bay	\$25,000		\$20,811	COMPLETED
B - Kent Street		Capital Works 16-17 - CapRF-RRBU	Reconstruction	\$55,000			
O - Road Repairs		Capital Works 16-17 - CapRF-RRO	General Road Repairs Orford	\$25,000		\$23,920	COMPLETED
O - Jetty Road	R2R	Capital Works 16-17 - CapRTR-Rosjett	Jetty Road Reconstruction	\$135,000			Council Cash funded from RTR funds
O - Rheban Rd	R2R	Capital Works 16-17 - CapRTR-Rosrheb	Reconstruction - Ryans to Creek	\$220,000			Council Cash funded from RTR funds
T - Lord Street		Capital Works 16-17 - CapRF-Rtuslord	Section of Lord Street	\$11,500		\$3,497	COMPLETED
T - Road Repairs		Capital Works 16-17 - CapRF-RRT	General Road Repairs Triabunna	\$25,000		\$23,432	COMPLETED



CAPITAL RENEWAL cont. // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS							
Department	Project Code	Description	Budget Est	Timing	YTD	On-Site progress	Comments
Unsealed Road Pavements							
S - Old Coach Road	Capital Works 16-17 - CapRF-Rsuscoac	Resheet 500m	\$50,000	June	\$3,181	In Progress	Needs to be completed following bridge reconstruction
B - Rosedale Road	Capital Works 16-17 - CapRF-Rbusosed	Resheet 500m	\$50,000	May			
Kerb & Gutter							
C - Garnet Ave	Capital Works 16-17 - CapRF-Kcsgarn	Jetty Rd to Espl (east side)	\$40,000		\$38,828	COMPLETED	
T - Charles Street	Capital Works 16-17 - CapRF-Ktscharl	Franklin to Victoria (part)	\$35,000		\$14,443	COMPLETED	
Footpaths							
C - Garnet Ave	Capital Works 16-17 - CapRF-Fcsgarn	Jetty Rd to Espl (east side)	\$19,000		\$26,287	COMPLETED	
Parks & Reserves							
A - Park Furniture replacement	161 Dep WorksPR Project WorksPR-Depr	Replacement	\$8,000	Nov		In Progress	
A - Playground Repairs - General	161 Dep WorksPR Project WorksPR-Depr	Replacement	\$7,500	Nov		In Progress	
Stormwater & Drainage							
O - Upgrade culvert crossing Holkam Crt	Capital Works 16-17 - CapSD-Culvert	Upgrade pipe size	\$42,000				
C - Freycinet Drive- Fisheries	Capital Works 16-17 - CapRF-Rcusfish	Upgrade part	\$43,000				
Council Buildings & Marine							
C - Community Hall	Capital Works 16-17 - CapCB-Hallcb	Extension Annexe Replacement	\$60,000		\$50,649	COMPLETED	
O - Raspins Beach	Capital Works 16-17 - CapCB-Prttwo	Replace building for storage/showers	\$78,045		\$151,983	COMPLETED	\$38,045 - GRANT - rest Council cash ****
S - Toilet Replacement	Capital Works 16-17 - CapCB-Sw Toilet	Jubilee Beach toilets loo with a view	\$210,000		\$9,240	In Progress	**** change in class of building required by building surveyor ****
Bridges and Culverts							
S - Glen Gala Creek, Glen Gala Road	Capital Works 16-17 - CapBC-Gleng2	Replacement	\$140,000				Deferred due to Jack Gray Ck structure replacement
S - Unnamed Creek, Old Coach Road	Capital Works 16-17 - CapBC-Oldc1	Replacement	\$113,000	June		In Progress	Tender T002-2016
Spring Beach - Two Mile Creek, Rheban Road	Capital Works 16-17 - CapBC-Rheb5	Replacement	\$190,000	May	\$3,418	In Progress	Tender T002-2016
Earlham - Earlham Creek, Earlham Road	Capital Works 16-17 - CapBC-Earl1	Replacement	\$126,000	May		In Progress	Tender T002-2016
Rheban - Jack Gray Ck, Rheban Road	Capital Works 16-17 - CapBC-Rheb2	Replacement	\$105,000		\$107,795	COMPLETED	Flood damaged
Plant & Equipment							
Small plant replacement	161 Dep WorksTM Project WorksTM-Depr	Replacements	\$20,000			In Progress	
Swansea Town Mntce Utility	Account 165 Dep -REGONUMBER	Replacement	\$32,000		\$32,000	COMPLETED	Finance Lease
Replacement Vehicles/Policy	Account 165 Dep -REGONUMBER	Replacements	\$200,000		\$36,000	In Progress	Finance Lease
Avaya Network Phone System		Replacement	\$55,000	Oct	\$55,000	In Progress	Council Cash - Savings \$50,000 per annum

6.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemeteries - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

ROADS, FOOTPATHS, KERBS:

- Unsealed road network:
NORTH
Grading works undertaken when weather permits.
SOUTH
Grading works undertaken when weather permits.

WASTE TRANSFER STATIONS:

- All waste transfer stations are operating within prescribed guidelines.
- Greenwaste burns have been undertaken recently at the Orford, Swansea and Bicheno Waste Transfer Stations in accordance with EPA guidelines.
- Currently arranging to have the stockpile of steel removed from all sites.
- All Waste Transfer Stations are closed on Anzac Day.
- Just to inform Council that the annual restriction on WTS open days has again been arranged and advertising will be undertaken as normal.

All Waste Transfer Stations in the municipal area are open during the winter period as follows:

Monday 1st May to Friday 29th September 2017

Monday	2.30 to 4.30pm	Tuesday	CLOSED
Wednesday	2.30 to 4.30pm	Thursday	CLOSED
Friday	2.30 to 4.30pm	Saturday	CLOSED
Sunday	12.30 to 4.30pm		

GARBAGE, RECYCLING SERVICES:

- Due to Good Friday falling on a Friday this year, the Orford / Spring Beach kerbside collection will be undertaken on the Thursday before, 13th April. Notification has been given to the Mercury newspaper, posted on local notice boards / WTS's and on the Council website.

Garbage deposited at transfer stations and transported to Copping landfill site (tonnes):

Kerbside Garbage Collected: Bin numbers & tonnages

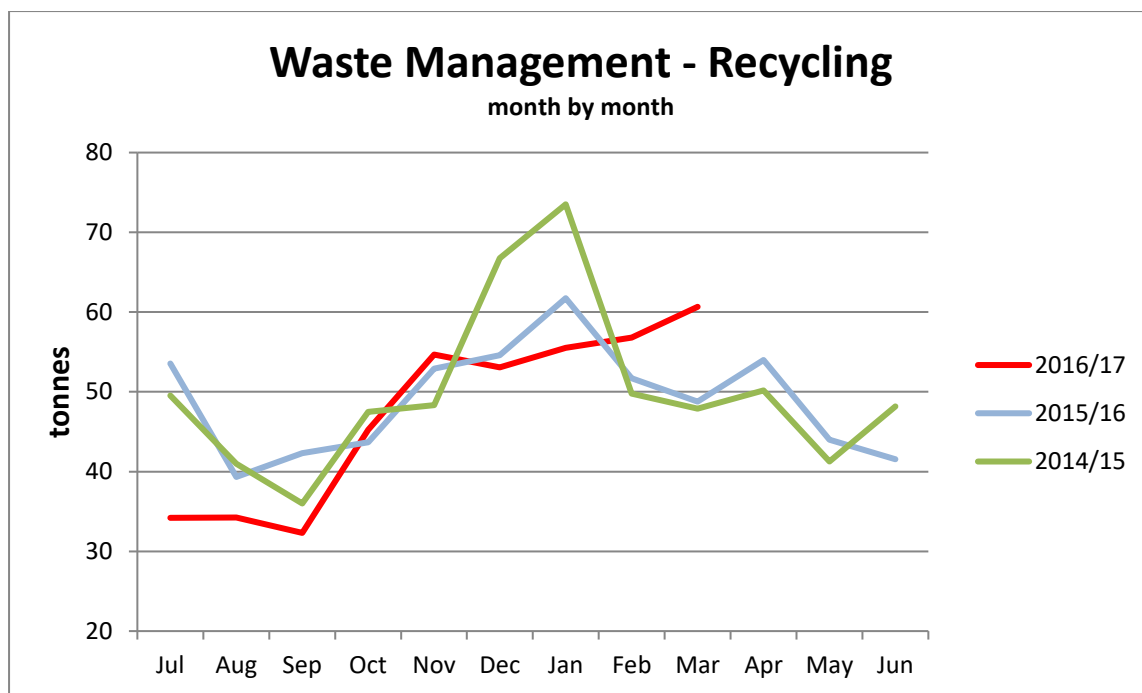
<u>MONTH</u>	<u>BICHENO Collection & WTS</u>	<u>BICHENO WTS only</u>	<u>COLES BAY WTS only</u>	<u>SWANSEA WTS only</u>	<u>ORF-TRIA-CB- SW Collection & ORF WTS</u>	<u>ORFORD WTS only</u>	<u>TOTAL (tonnes)</u>
-	-	-	-	-	-	-	-
JULY '16	34.16	9.90	22.06	32.14	98.20	10.42	186.56
AUG	33.76	4.71	12.52	31.08	96.50	7.21	173.86
SEPT	39.40	13.85	16.10	37.96	134.34	36.78	227.80
OCT	38.50	4.41	27.18	47.14	122.12	28.74	234.94
NOV	43.08	14.77	16.54	46.28	133.22	24.90	239.12
DEC	43.52	14.98	34.54	69.34	141.32	29.33	288.72
JAN '17	58.98	15.95	48.32	63.20	152.23	26.30	322.73
FEB	60.02	30.26	30.65	48.09	123.00	17.52	261.76
MARCH	43.48	14.27	25.90	44.96	134.24	12.31	248.58
TOTALS	394.90	123.10	233.81	420.19	1135.17	193.50	2184.07



Recycling collected at kerbside and transported to Sorting Facility (tonnes):
Kerbside Recycling Collected: Bin numbers & tonnages

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
JULY '16	827	567	861	780	1015	4050	34.22
AUG	676	501	910	852	590	3529	34.26
SEPT	910	578	937	885	856	4166	32.30
OCT	1533	817	1081	893	773	5097	45.23
NOV	1155	1158	1644	920	867	5744	54.67
DEC	904	869	637	1138	978	4526	53.05
JAN '17	516	482	612	1036	1149	3795	55.50
FEB	1183	822	1174	960	1023	5162	56.78
MARCH	1120	858	1110	967	1000	5055	60.66
TOTALS	8824	6652	8966	8431	8251	41124	407.38

Note: Variations with monthly bin number totals can vary from time to time due to holiday periods and also the number of collection weeks within a particular month.



TOWN MAINTENANCE:

- Ongoing general maintenance is being carried out in all our town areas to ensure an acceptable level of overall presentation is maintained.
- Roadside verges through the townships have recently been slashed / mowed to ensure overall presentation is maintained to a high standard.

PARKS, RESERVES, WALKING TRACKS, CEMETERY:

- Continuation of general maintenance within our townships and along the foreshore areas.

STORMWATER, DRAINAGE:

- Roadside culverts cleared along various sections of the sealed and unsealed road network.

BRIDGES, CULVERTS:

- Ongoing maintenance when required.
- A routine inspection of all our bridge structures has been completed by our bridge engineering consultants. The report assessed each structure's overall integrity and if required, issues requiring attention were noted for maintenance.
- The timber bridge structure over Two Mile Creek – Rheban Road, Spring Beach due for replacement this financial year was programmed to be done last February, but due to the work load of the appointed bridge contractors, has been deferred until early May. The existing structure's deck surface was becoming a traffic hazard over recent months, so TasSpan placed new timbers at no cost to Council because of the replacement delay.

EMERGENCY MANAGEMENT:

- Two motor vehicle accidents for the month. Occupants very lucky in both to only receive minor injuries.
- 'Storm Damage' and 'Working at Heights' training has started for all members which is approximately 20 hours duration. Our first night was 'Working at Heights' training and was conducted on the church hall roof blocking the chimney.

- Our new building radio room has had a marine radio installed and is now working properly. Second monitor has been placed on radio room computer to enable better use of space.
- The building roller doors have now been set to self-close.
- Regional Trainers and Assessors workshop will be held in Swansea this coming weekend.
- Members have recently attended a drive vehicles course.
- Unit members were put on standby for possible deployment to Queensland following *Cyclone Debbie*. At the moment no request for assistance has been made.

-Happy Easter-

Visit our website at www.swansea-ses.weebly.com

Kelvin Jones ESM, Unit Manager, Glamorgan Spring Bay SES Unit

2016–2017 CAPITAL WORKS UPDATE

- The north western side of the carpark area adjacent the new Gatehouse development in Vicary Street, Triabunna has been prepared for asphaltting. Transition surface levels between the carpark and new access paths required to be formed.
- Kerb and gutter construction is complete at the intersection of Old Spring Bay Road and Gordon Street, Swansea. The existing road surface has been profiled and matched back into the concrete gutter with asphalt to assist with surface water running along kerblines and not sheeting down the road. This will greatly improve stormwater management in the area and has made the intersection much safer for road users.
- Road reconstruction work in Lord Street – Triabunna, between Ada Street and Inkerman Street has been completed. Due to surface run-off and property flooding issues, road drainage works were undertaken in conjunction with the resurfacing and bitumen sealing work.

Profit & Loss				
Glamorgan Spring Bay Council				
WORKS DEPARTMENT				
For the month ended 31st March 2017				
	YTD Actual	YTD Budget	Var AUD	Var %
Income				
GRANTS	\$969,380.00	\$1,141,000.00	-\$171,620.00	-15.0%
OTHER INCOME	\$174,827.40	\$269,075.00	-\$94,247.60	-35.0%
RATES AND CHARGES	\$1,093,285.77	\$1,079,594.00	\$13,691.77	1.3%
SHARE OF GENERAL RATE	\$1,499,553.00	\$1,499,553.00	\$0.00	
USER FEES	\$75,107.15	\$77,901.00	-\$2,793.85	-3.6%
Total Income	\$3,812,153.32	\$4,067,123.00	-\$254,969.68	-6.3%
Gross Profit	\$3,812,153.32	\$4,067,123.00	-\$254,969.68	-6.269%
Less Operating Expenses				
DEPRECIATION AND AMORTISATION	\$1,015,050.00	\$1,015,281.00	-\$231.00	0.0%
FINANCE COSTS	\$3,958.31	\$6,727.00	-\$2,768.69	-41.2%
EMPLOYEE BENEFITS	\$1,190,174.87	\$1,168,947.00	\$21,227.87	1.8%
MATERIALS AND SERVICES	\$1,246,777.20	\$1,233,801.00	\$12,976.20	1.1%
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$250,277.50	\$255,853.00	-\$5,575.50	-2.2%
Total Operating Expenses	\$3,706,237.88	\$3,680,609.00	\$25,628.88	0.7%
Net Profit	\$105,915.44	\$386,514.00	-\$280,598.56	-72.5973%
(1) Expected grants not received as yet (Timing)				
(2) Contract amendment with Stornoway less maintenance				
(3) Minimal dollar difference				

6.3 Manager Regulatory Services, Mrs. Winny Enniss

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

Animal Control

Thirty (30) dogs were registered in March with 985 YTD total. YTD, 8 dogs have been impounded, 155 infringements issued, 7 warnings given, 1 dog surrendered, 2 dogs seized and 1 dog has been euthanized. There have been 6 lost dog calls and 22 complaints received YTD. This department is operating with the Regulatory Services Officer/Municipal Inspector only.

Engineering & Technical Services

This department provides general engineering and technical advice regarding development applications. The department currently consists of one contract engineer, with assistance from the Regulatory Services Officer.

Environmental Health

No food business registrations were renewed this month. Four temporary food licences were issued for the month. YTD 2 Place of Assembly licences have been issued, 14 immunizations have been conducted and there are 10 supplies of private water. Six (6) food business inspections were carried out this month totalling 55 YTD. Recreational water sampling commenced in December with 21 samples being taken YTD. Special Plumbing Permits are no longer dealt with as a separate permit with the implementation of the Building Act 2016. They are now assessed and issued as part of the plumbing permit process.

This department consists of a permanent full time Health Administration Officer and a part time Environmental Health Officer with assistance from the Regulatory Services Officer conducting abatement inspections.

Statutory Building

Council received 18 applications for March and approved 17 applications. The building department currently consists of a permanent full time Building Administration Officer and two contractors namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

Statutory Planning

Council received 19 applications in March and approved 29 applications. Three (3) applications were placed on section 54 for the month. There were 8 NPR applications for the month with 48 YTD (no permits required). The planning department consists of one permanent Manager Planning and Special Projects, one permanent part time Planning Administration Officer and a portion of the permanent Manager Regulatory Services. Other resources are contracted as required. Whilst applications are taking longer to assess due to the new planning scheme being introduced, they are still being processed within the required timeframes.

The new Interim Planning Scheme was declared by the Minister on 29th July 2015 and became operational from 5th August 2015. The new scheme and maps are available online at www.iplan.gov.au or you can go via Council's website at www.gsbc.tas.gov.au.

Bendigo Bank

The Bendigo Bank Agency opened on 21st August 2013 and operates from the Regulatory Services Department. Five staff members are trained to perform the agency requirements of the Bank. This month there were 126 deposits (703 YTD), 34 withdrawals (290 YTD), 7 transfers (41 YTD), 2 new account enquiries (8 YTD) and 16 general enquiries (134 YTD). There have been 4 days where no transactions/enquires have occurred for this financial year.

General

A trainee commenced employment within the Regulatory services Department on 24th October 2016 undertaking Certificate III in Business Administration.

PLANNING	MTD	YTD
Application Received	19	227
Applications Approved	29	232
Placed on Section 54	3	
Applications Refused		1
Applications Withdrawn		2
NPR – No Permit Required	8	48
Visitor Accommodation Approvals	7	59
BUILDING		
Application Received	18	139
Applications Approved	17	139
ANIMAL CONTROL		
Dogs Registered	30	985
Kennel Licences Issued/renewed		
Dogs Impounded	3	8
Dogs Seized		2
Dogs Surrendered		1
Dogs Euthanized		1
Warnings Issued		7
Complaints	1	22
Infringements	35	155
Lost Dog calls	3	6
Other	2	8
ENVIRONMENTAL HEALTH		
Immunisations		14
Food Business Registrations		115
Temporary Food Business Registrations	4	19
Food Business Inspections	7	62
Place of Assembly Licences		2
Environmental Nuisances		
Abatement Notices		61
Notifiable Diseases		
Recreational Water Sampling	7	28
Suppliers of Private Water		10
Water Carriers		
Regulated System Registration		
Major Incidents notified to DPIPWE		
Special Plumbing Permits Issued		26
BENDIGO BANK		
Deposits	126	703
Withdrawals	34	290
Transfers	7	41
New Accounts	2	8
Other	16	134
No of days whereby no transactions/enquiries carried out		4

APPLICATIONS RECEIVED AND APPROVED FOR March 2017

Type: D – Discretionary P – Permitted E – Exempt NPR – No permit required

Planning DA No	Type	Location	Description	Status	Received	Resolved
16189	D	20 Pyke Court, Swansea	Dwelling	Approved by tribunal		17/03/17
16195	NPR	Melbourne Street, Triabunna	Outbuilding	Approved		09/03/17
16230	D	33 Charles street, Orford	Addition to community hall	Approved		27/03/17
17004	D	961 Coles Bay Road, Coles Bay	Paintball field & reception building	Approved		28/03/17
17008	D	18 Alma Road, Orford	Multiple Dwellings x 2	Approved		09/03/17
17014	D	RA1309 Dolphin Sands road, Dolphin Sands	Alterations & additions to dwelling for visitor accommodation	Approved		27/03/17
17016	D	4 Parsons lane, Coles bay	Partial change of use to visitor accommodation	Approved		28/03/17
17017	D	48 Mercury Place, Spring Beach	Change of use to visitor accommodation	Approved		02/03/17
17018	D	RA1110 Dolphin Sands Road, Dolphin Sands	Outbuilding	Approved		28/03/17
17019	D	RA20 Mercury Place, Spring Beach	Change of use to visitor accommodation	Approved		07/03/17
17022	D	16 Sea View Crescent, Orford	Change of use to visitor accommodation	Approved		09/03/17
17023	D	9 Freycinet Court, Swansea	Dwelling	Approved		07/03/17
17024	D	2 Murray Street, Bicheno	Alterations & additions to dwelling	Approved		07/03/16
17032	D	51 Charles Street, Triabunna	Additions to clubrooms	Approved		21/03/17
17038	D	5 Sheaoak Court, Coles bay	Dwelling & outbuilding	Approved		21/03/17
17039	D	429 Freycinet Drive, Coles bay	Change of use to visitor accommodation	Approved		06/03/17
17041	NPR	RA30 Suncoast Drive, Bicheno	Outbuilding	Approved		06/03/17
17042	NPR	RA9 Ryans Road, Spring Beach	Addition to dwelling	Approved		03/03/17
17043	D	12 Wedge Street, Swansea	Outbuilding	In progress	01/03/17	
17044	E	3A Esplanade East, Triabunna	Outbuilding	Approved	03/03/17	09/03/17
17045	NPR	4 Cathcart Street, Swansea	Outbuilding	Approved	03/03/17	09/03/17
17046	NPR	7 Apsley Court, Bicheno	Dwelling	Approved	06/03/17	09/03/17



17047	D	1 Cross Street, Orford	Outbuilding	In progress	06/03/17	
17048	D	20 Old Spring bay Road, Swansea	Addition to dwelling	In progress	07/03/17	
17049	D	RA6128 High Street, Buckland	Ancillary to dwelling	In progress	10/03/17	
17050	P	39 Franklin Street, Triabunna	Change of use to visitor accommodation	Approved	10/03/17	16/03/17
17051	D	44 Franklin Street, Swansea	Change of use to take away food shop	In progress	14/03/17	
17052	D	RA97 Rosedale road, Bicheno	Dwelling	In progress	14/03/17	
17053	NPR	RA305 Wielangta Road, Spring Beach	Outbuilding	In progress	09/03/17	
17054	D	RA132 Swanwick Drive, Coles Bay	Alterations & additions	In progress	21/03/17	
17055	D	14 Sea Eagle Drive, Bicheno	Dwelling	In progress	23/03/17	
17056	NPR	9 Bailey Street, Bicheno	2 x Outbuildings	Approved	28/03/17	28/03/17
17057	D	48 Franklin Street, Swansea	Additions & Alterations	In progress	30/03/17	
17058	D	RA22 Cambria Drive, Dolphin Sands	Dwelling & home business	In progress	30/03/17	
17059	D	RA103 Swanwick Drive, Coles Bay	Additions to dwelling	In progress	31/03/17	

SUBDIVISIONS SA No					
16025	RA54 Holkham Court, Orford	Subdivision into 4 lots	Approved		28/03/17
17001	119 Harvey's Farm Road, Bicheno	Subdivision into 6 lots	Approved		28/03/17
17002	RA452 Strip Road, Little Swanport	Subdivision into two lots	Approved		27/03/17
17003	RA489 Old Coach Road, Cranbrook	Subdivision into 5 lots	Approved		28/03/17
17006	Ra80 Glen Gala road, Cranbrook, Ra82 Glen Gala road, Cranbrook	Boundary adjustment	Approved		06/03/17
17007	7 Addison Street, Swansea	Boundary Adjustment	Approved		06/03/17
17008	Rheban Road, Ryans road, Spring Beach	Boundary adjustments	In progress	24/03/17	
17009	106 happy Valley & 108 Rheban road, Spring Beach	Subdivision into two lots & boundary adjustments	In progress	24/03/17	

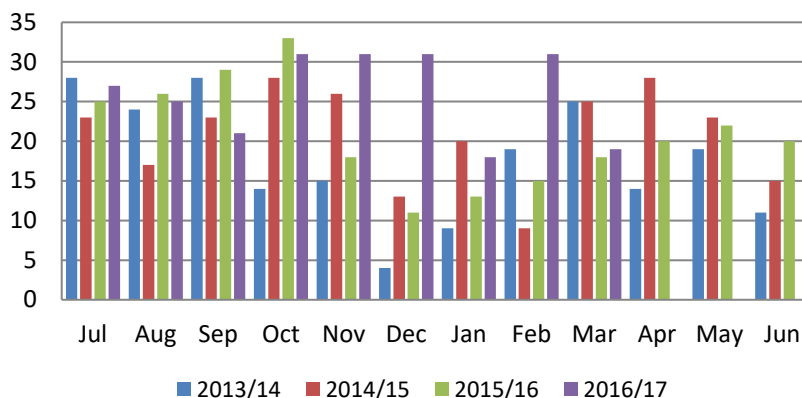


BUILDING BA No					
16169	RA13110 Tasman Highway, Swansea	Dwelling & garage	Approved		29/03/17
16192	18 Tribe Street, Bicheno	Youth Castle	Approved		17/03/17
17010	Esplanade east, Triabunna	Dwelling	Approved		02/03/17
17011	41A Tasman Highway, Orford	Outbuilding	Approved		02/03/17
17012	RA674 Dolphin Sands Road, Dolphin Sands	Alterations & Additions – dwelling & deck	Approved		23/03/17
17014	4 Old Convict Road, Orford	Plumbing only	Approved		10/03/17
17015	RA88 Hoods Road, Spring Beach	New building & addition	Approved		16/03/17
17016	8 Wedge tail Circuit, Bicheno	Dwelling	Approved		02/03/17
17017	966 Dolphin Sands Road, Dolphin Sands	Dwelling	Approved		21/03/17
17020	21 Beattie Avenue, Bicheno	Outbuilding	Approved		15/03/17
17021	Sea Eagle Drive, Bicheno	Dwelling	Approved	01/03/17	23/03/17
17022	Melbourne Street, Triabunna	Garage	In progress	03/03/17	
17023	4 Cathcart Street, Swansea	Shed	In progress	03/03/17	
17024	26 Esplanade, Swansea	Dwelling & stone fence	Approved	07/03/17	28/03/17
17025	RA48 Mercury Place, Spring Beach	Carport & storage shed	Approved	07/03/17	23/03/17
17026	2 Boyle Street, Triabunna	Demolition, alterations & additions	Approved	07/03/17	16/03/17
17027	170 Woodsden Road, Buckland	Temporary occupancy permit	Approved	07/03/17	
17028	Sebastian Rise, Swansea	Dwelling	Approved	14/03/17	28/03/17
17029	99 Esplanade, Coles bay	Change of use to visitor accommodation	Approved	15/03/17	15/03/17
17030	RA101 Sally Peak Road, Buckland	Relocatable dwelling	In progress	15/03/17	
17031	9 Bailey Street, Bicheno	Shed & carport	In progress	16/03/17	
17032	23/31 Murray Street, Bicheno	Shed with amenities	In progress	22/03/17	
17033	21 Esplanade, Coles Bay	Additions & alterations	Approved	22/03/17	28/03/17
17034	Ra778 Dolphin Sands road, Dolphin Sands	Additions & alterations to dwelling	In progress	27/03/17	
17035	RA13511 Tasman	Plumbing Permit	In	28/03/17	

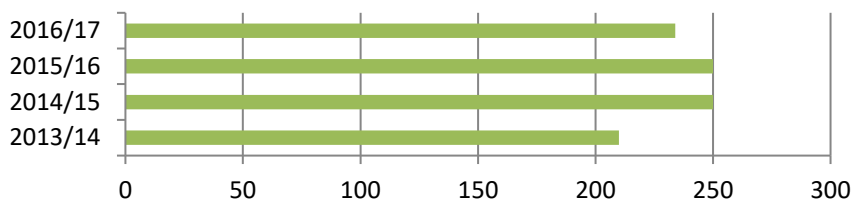


	Highway, Swansea		progress		
17036	1 Mary Street, Triabunna	Telecommunicati on tower and fencing	In progress	29/03/17	
17037	7 Apsley Court, Bicheno	Dwelling	In progress	30/03/17	
17039	99 Esplanade, Coles bay	Additions & Alterations to dwelling	In progress	30/03/17	

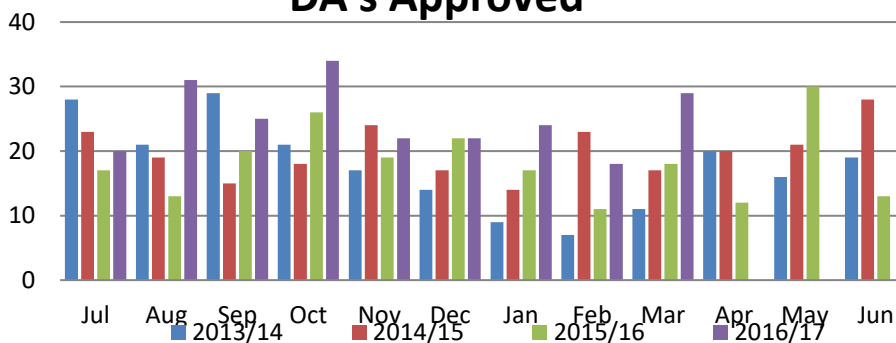
DA's Received



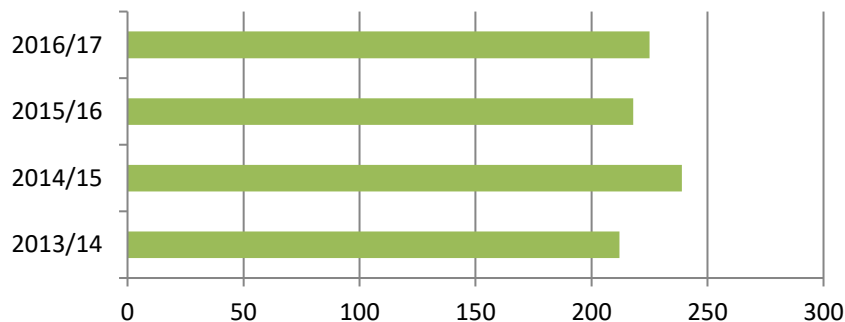
DA Received Financial Year Totals



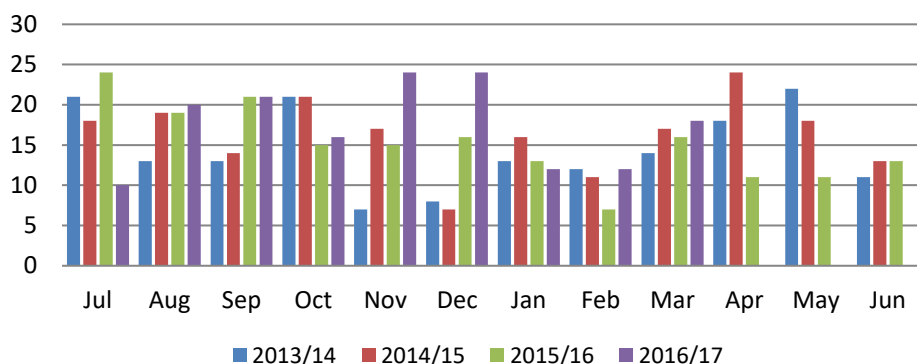
DA's Approved



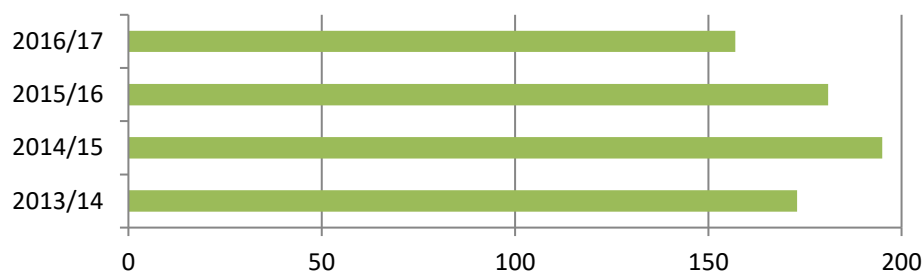
DA Approved Financial Year Totals



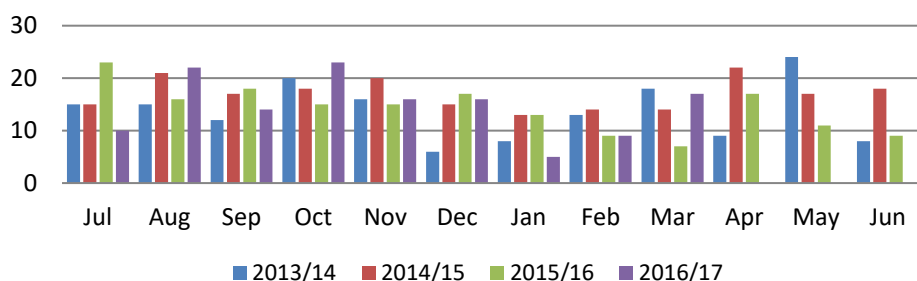
BA's Received



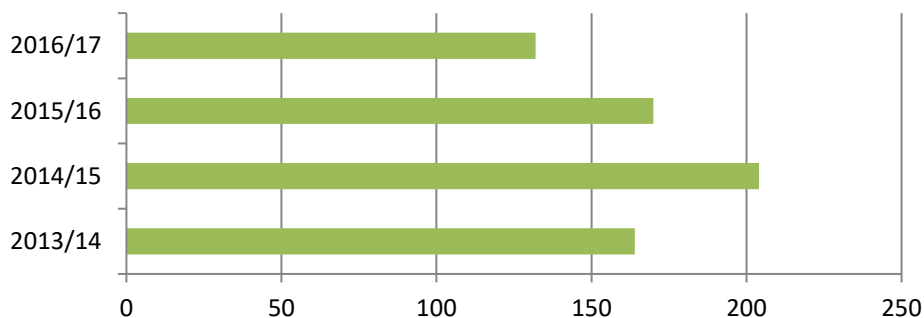
BA Received Financial Year Totals



BA's Approved



BA Approved Financial Year Totals



Profit & Loss				
Glamorgan Spring Bay Council				
REGULATORY SERVICES				
For the month ended 31st March 2017				
	YTD Actual	YTD Budget	Var AUD	Var %
Income				
CONTRIBUTIONS	\$42,721.00	\$22,500.00	\$20,221.00	89.9% (1)
OTHER INCOME	\$28,544.56	\$950.00	\$27,594.56	2904.7% (2)
RATES AND CHARGES	\$82,225.50	\$83,640.00	-\$1,414.50	-1.7%
SHARE OF GENERAL RATE	\$363,060.00	\$357,740.00	\$5,320.00	1.5%
STATUTORY FEES AND FINES	\$229,363.25	\$246,950.00	-\$17,586.75	-7.1% (3)
USER FEES	\$14,104.40	\$11,375.00	\$2,729.40	24.0% (5)
Total Income	\$760,018.71	\$723,155.00	\$36,863.71	5.1%
Gross Profit	\$760,018.71	\$723,155.00	\$36,863.71	5.0976%
Less Operating Expenses				
DEPRECIATION AND AMORTISATION	\$18,097.00	\$18,072.00	\$25.00	0.1%
EMPLOYEE BENEFITS	\$359,969.21	\$348,122.00	\$11,847.21	3.4%
MATERIALS AND SERVICES	\$280,351.12	\$252,140.00	\$28,211.12	11.2% (4)
Total Operating Expenses	\$658,417.33	\$618,334.00	\$40,083.33	6.5%
Net Profit	\$101,601.38	\$104,821.00	-\$3,219.62	-3.0715%
(1) Public Open Space & subdivision contrlbutions above budget				
(2) Unexpected commission received re bank & resource sharing				
(3) Timing issue re food premise licensing				
(4) Dog audit expenses. Money in user fees and Statutory fees				
(5) User Fees above budget due to dog audit				

6.4 Manager Community Development & Administration, Mrs Lona Turvey

Community Development · Administration Services ·

Seniors' Bus Trip

Forty seniors from our community attended a bus trip to Margate on Friday, 17th March where they visited the Inverawe Native Gardens and enjoyed a Devonshire tea on the Margate Pancake Train. The bus then headed to the historic Claremont House where they were treated to a buffet-style lunch.

'The Dame' at the May Shaw

On Monday, 20th March, 2017 Council sponsored a show at the May Shaw to celebrate Vera Lyn's 100th birthday on that date. Mervyn Magee ("The Dame") and Mary-Anne Johnson (pianist) entertained the residents with a selection of wartime hits, including a selection of songs associated with Vera Lyn.

Residents joined in with the singing and had a wonderful afternoon of entertainment, followed by afternoon tea and a delicious birthday cake.

National Tidy Towns Awards

The National Tidy Towns Awards will be held in Triabunna on 11th and 12th May, 2017. Council's Sustainability Officer, Executive Officer and Community Development Manager are currently working closely with the Keep Australia Beautiful Programs Co-ordinator to organise this event.

Finalists in this year's National Awards are:-

Horsham, Victoria; Maitland, NSW; Greenbushes, Western Australia; Barmera, South Australia; Stanley, Tasmania; Areyonga, Northern Territory.

This event will provide a wonderful opportunity to showcase Triabunna to delegates from every State in Australia, many of whom are extending their visit to take in more of our picturesque east coast and to sample our food and wine.

Tickets for the event are available on the Keep Australia Beautiful website www.sustainablecommunities.com.au/.

Rural Week 2017

Sixteen (16) second-year medical students spent the week commencing 3rd April in Triabunna as part of the University of Tasmania's School of Medicine Rural Communities Program. This is the ninth year the students having been coming to Glamorgan Spring Bay.

A morning tea, hosted by Council, was held and Deputy Mayor, Cr. Arnol, welcomed the students to our area.

Learning outcomes from the program are:

- Understanding the health care system
- Understanding the role of the doctor in rural communities
- Understanding health care networks in rural communities
- Understanding how rural life impacts on access and provision of health care.

During the week the students' program included a familiarisation tour, visits to the local pharmacies, May Shaw Health Centre, Prosser House, Spring Bay Child Care Centre, Spring Bay Community and Health Centre, Clinical Skills Sessions with local General Practitioners, Spanner in the Works program, and a group forum with emergency services. On Friday afternoon, approximately twenty community members attended to hear the students report back to the community.

Ten Days on the Island - Portraits in Motion

Portraits in Motion was held in the Swansea Town Hall on Thursday, 23rd March as part of Ten Days on the Island.

Volker Gerling, from Germany, has walked 3,500 kilometres over 13 years and had thousands of human encounters in search of lost moments. These intimate moments have been compiled into flipbooks and Gerling presents the best of them to audiences all over the world.

Using his flipbooks, a projector and his elegant humour, he creates a narrated 'thumb cinema' that exposes what the rushing world doesn't see.

Approximately forty-five people attended the performance, including seventeen (17) people who travelled up to Swansea by bus from Orford, Triabunna and Buckland.

Southern Students Leaders Conference

Fifteen (15) student leaders from Swansea, Triabunna and Orford schools attended the Southern Students Leaders Conference in Huonville on 29th March. Council sponsored a bus to enable the students to attend this event. (A copy of the Executive Summary Report is attached).

Reception – Martin and Wendy Crawford

A reception was held in the Swansea Town Hall on Thursday, 30th March, 2017 to farewell Martin and Wendy Crawford who have moved to Launceston after a period of 17 years in Swansea.

More than sixty (60) people representing many groups and organisations attended the reception during which the Mayor thanked them both for their services and contribution to the community during that time and presented them with a gift.

COMMUNITY SMALL GRANTS PROGRAM

NAME	DONATED	COUNCIL MINUTE
Buckland Community Bush Dances	1,000	103/16
Orford Bowls Club	850	104/16
Orford Golf Club	1,000	105/16
Pademelon Park Wildlife Refuge	1,000	106/16
Winter Challenge	1,000	107/16
Eastcoast Regional Development Organisation	1,000	113/16
Ten Days on the Island Festival 2017	1,000	114/16
Bicheno Sesquicentennial Celebration	1,000	132/16
Earth Ocean Network Inc.	1,000	133/16
Glamorgan Lions Club	800	154/16
Lions Club of Spring Bay	800	155/16
Riversdale Events	1,000	168/16
Bicheno Men's Shed	400	169/16
Freycinet Association Inc.	1,000	170/16
Freycinet Sports and Community Club Inc.	1,000	19/17
Total	13,850	

Attachment: Letter of thanks from Southern Tasmanian Student Leaders Conference 2017

***SOUTHERN TASMANIAN
STUDENT LEADERS CONFERENCE 2017***



2017 Southern Student Leaders Conference Executive Summary Report

Dear Sponsor, Principal, Supporter and/or Assistant

The 29th of March witnessed over 120 enthusiastic young student leaders, representing 36 schools, descend on Huonville Primary School and the Huon PCYC's amazing conference facilities to listen, think about, discuss and practise key leadership skills. These young people travelled from as far afield as Swansea, Brighton and Dover.

The organisers were overwhelmed by the generosity of corporate and personal sponsorship and assistance provided to help our aspiring leaders, ranging in age from 17 years to 11 years of age.

Dr Sally Bryant opened the conference with a riveting keynote on her own journey through leadership to become one of the leading natural resource scientists in Tasmania. This was followed by four brilliant young leaders representing Hobart College, before students worked in groups to develop practical leadership skills focusing largely on teamwork, communication and decision making. The conference was fortunate to be able to utilize the group facilitation skills of Huonville Primary School Principal, Mr Doyle and Mr Salter (Huonville Primary School Advanced Skills Teacher).

Written feedback from the participants revealed that many very strong consistent key messages were cemented in the young leader's minds, including:

- Understanding the importance of persistence, respect, cooperation, communication, humour, dedication and sometimes being out of your comfort zone,
- That leaders can have different personalities from shy to outgoing,
- Teamwork skills are important,
- Not being afraid to take opportunities as they arise, and
- That leadership can happen from the "front" and from the "middle" of a group.

The young leaders appreciated their morning tea provided by Huonville High "chefs". They really appreciated the group activities and the various speakers.

Many students commented on the value of working in groups with people they had never met before and, sharing new ideas.

Two changes were mooted by several students; having more activities and having a separate high school conference. These suggestions will be considered by the committee for 2018.

Many thanks for your support this year. The conference was fully subscribed and feedback shows strongly that formal leadership development, such as our conference, is important for our aspiring Tasmanian leaders.

Rob and Leanne Banfield
Conference Coordinators



Profit & Loss					
Glamorgan Spring Bay Council					
COMMUNITY DEVELOPMENT AND ADMINISTRATION					
For the month ended 31st March 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$0.00	\$3,500.00	-\$3,500.00	-100.0%	
OTHER INCOME	\$7,296.07	\$10,600.00	-\$3,303.93	-31.2%	(1)
SHARE OF GENERAL RATE	\$584,300.00	\$584,300.00	\$0.00	0.0%	
Total Income	\$591,596.07	\$598,400.00	-\$6,803.93	-1.1%	
Gross Profit	\$591,596.07	\$598,400.00	-\$6,803.93	-1.137%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$18,000.00	\$18,000.00	\$0.00	0.0%	
EMPLOYEE BENEFITS	\$286,260.42	\$313,643.00	-\$27,382.58	-8.7%	(3)
MATERIALS AND SERVICES	\$72,397.64	\$87,500.00	-\$15,102.36	-17.3%	(2)
Total Operating Expenses	\$376,658.06	\$419,143.00	-\$42,484.94	-10.1%	
Operating Profit	\$214,938.01	\$179,257.00	\$35,681.01	19.9049%	
(1) Minimal dollar variance					
(2) Timing differences related to payments					
(3) Below budget at this time					

6.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

Public Amenities and Buildings:

- General building maintenance to all buildings is carried out when required.
- **Triabunna Gatehouse**
Construction to build the Triabunna Gatehouse at the Highway entrance to Triabunna is almost complete. Electrical and plumbing fit-out will be completed soon. Landscaping for the site has commenced, large timber logs from the old Triabunna Chip mill have been placed around the site as well as some sandstone boulders dredged out of Vicarys' inlet for the marina. Corten steel edging has been installed to the Architects specifications. The plants for the area have been chosen by the N.R.M. team and were purchased a while ago, these will be planted soon.
This new building when complete will have a large glass front display area, toilet facilities including disabled accessible facilities, a satellite visitor information hub and an undercover sitting area. The stylish design of the building should encourage visitors to turn off the highway into Triabunna. The displays at the Gatehouse will encourage visitors to explore further into the township and port complex.



Image: Triabunna Gatehouse under construction

- **Raspins Beach**

The new facility at Raspins beach to house the Triabunna District High Schools' Training sail boats is complete. The building was officially opened by the Mayor Michael Kent on the 31st of March 2017.

- **Swansea Loo with a View**

Preliminary plans for the Swansea Loo with a View toilet facility at Jubilee beach have been finalised. A Planning Development Application has been lodged. Crown Land Services has given permission to lodge the Development Application. Engineering specifications are being designed for the construction phase.

- **Swansea Noyes Street House**

Renovations are continuing on the old Historical Society house at 8 Noyes Street, Swansea.

The building has been fenced off from the community garden.

The interior is being repainted and the kitchen and bathroom will be renovated. The timber floors will be sanded and polished with vinyl being laid in the bathroom, kitchen and laundry.

Council Buildings			
Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Service Buildings	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	11	Change Rooms	2
		Club Rooms	3
		Pavilion	1
		Playing Surface (Tennis)	1
		Misc. Structures	4
Public Toilets	17	Toilets	17
Shelters & Monuments	13	Monuments	1
		Public Shelters	12
Waste Management Facility	4	Buildings & Sheds	4
Total Buildings Listed	88		88

MARINE INFRASTRUCTURE:

Boat Ramps and Jetties:

- General maintenance is carried out on Council owned boat ramps and jetties.
- **Swansea Elevated Boat Ramp**
MAST has secured funding from the Federal Government for the additional funds required to build the new elevated boat ramp at Swansea. Tas Marine Construction has won the tender to construct this new boat ramp. It is expected work will commence after the summer season. This new boat ramp will provide recreational boaters with an all tide launching and retrieval facility. The elevated two lane road access to the launching facility will run alongside the existing pier to deeper water. MAST is also intending to install a wave screen extension to the existing Swansea pier. This will give better protection to recreational boats at both the pier and the new boat ramp.
- **All Boat Ramps**
Glamorgan Spring Bay Council's Natural Resource Management Team are cleaning the recreational boat ramps in our municipality with a high pressure steam cleaner every six months now to improve the safety on the ramps. The build-up of algae was creating a dangerous slip hazard to recreational boat users while launching and retrieving their vessels.

Triabunna Wharf and Marina:

- Ongoing general maintenance and inspections are carried out as required.
- Work on the Triabunna main wharf extension is complete. The timber fenders have been installed along with the main bollards. Tas Marine Construction is now concreting the area where the diesel tank will be situated as well as the skip bins. Bennett's Petroleum will be installing the bowser, credit card payment system and the 30,000 litre diesel holding tank.
Payment will be by Credit card or Bennett's petroleum fuel card.
- Stages 3 & 4 of the Triabunna Marina expansion are progressing well. The dredging and sandstone removal to get the required depth for the marina berths is complete. Engineered Water Systems delivered the floating pontoons to Triabunna and had them assembled ready for installation. The piles have been installed and shortly the pontoons will be floated out and positioned in place. The marina berths should be ready for populating with vessels by May-June this year.
- Navigators commenced the new ferry service to Maria Island from Triabunna Marina on Friday the 31st of March 2017. The official launch of the new service was on Saturday the 8th of April 2017. The new ferry has a capacity to carry ninety people including three crew members.

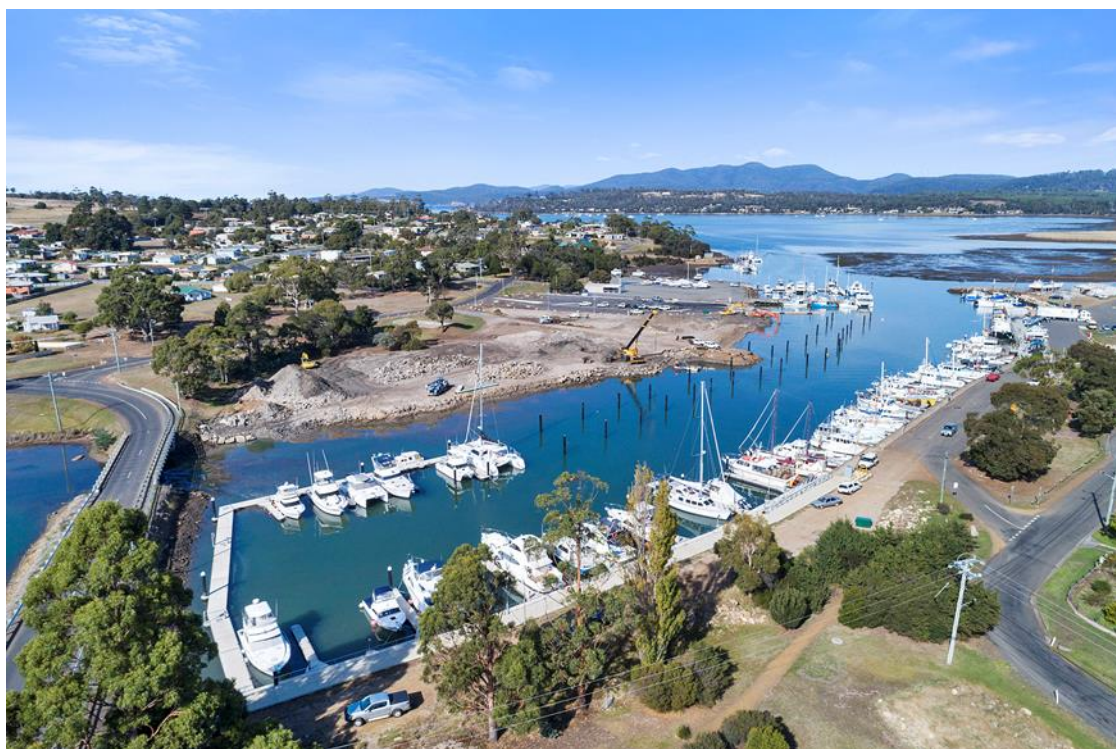


Image: Triabunna Wharf and Marina Development

Prosser River:

- Prosser River Stabilisation Project**
 The appeal was heard by the Resource Management and Planning Appeals Tribunal (RMPAT) who have issued approval for the stabilisation on a revised route to the south of the original application which was agreed by all parties during the appeal process. Final engineering for the proposal is required to be submitted to Council's Planner for approval.

Council Marine Infrastructure	
Public Boat Ramps throughout Municipality	14
Fishing Boats paying yearly fee at the Triabunna Wharf	7
Marina Berths occupied by Commercial Fishing Boats (Triabunna)	20
Marina Berths occupied by Recreational Boats (Triabunna)	32
Marina Berths occupied by Ferries or Tour Boat operators	3
Waiting list for Commercial Fishing Boat Berths (Triabunna)	2
Waiting list for Recreational Boat Berths (Triabunna)	29



Glamorgan Spring Bay Council					
BUILDINGS AND MARINE INFRASTRUCTURE					
For the month ended 31st March 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
OTHER INCOME	\$736.35	\$6,840.00	-\$6,103.65	-89.2%	(1)
SHARE OF GENERAL RATE	\$421,680.00	\$421,680.00	\$0.00	0.0%	
STATUTORY FEES AND FINES	\$0.00	\$0.00	\$0.00		
USER FEES	\$170,056.86	\$188,080.00	-\$18,023.14	-9.6%	(2)
Total Income	\$592,473.21	\$616,600.00	-\$24,126.79	-3.9%	
Gross Profit	\$592,473.21	\$616,600.00	-\$24,126.79	-3.9129%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$188,800.00	\$189,135.00	-\$335.00	-0.2%	
EMPLOYEE BENEFITS	\$98,445.93	\$95,435.00	\$3,010.93	3.2%	
FINANCE COSTS	\$69,941.94	\$74,559.00	-\$4,617.06	-6.2%	(2)
MATERIALS AND SERVICES	\$156,513.04	\$165,300.00	-\$8,786.96	-5.3%	
Total Operating Expenses	\$513,700.91	\$524,429.00	-\$10,728.09	-2.0%	
Net Profit	\$78,772.30	\$92,171.00	-\$13,398.70	-14.5368%	
(1) Minimal Dollars					
(2) below budget at this time					

6.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

Programs and Projects

Continue to support integrated catchment management through the Catchments to Coast (C2C) program and the implementation of catchment management plans.

Catchment plans

A public forum to identify topics to be considered in the review of the Draft Prosser Catchment Plan by the Consultative Committee was held in the Triabunna Community Hall on 25th March.

The first Consultative Committee workshop was held in Leventdale on Wednesday 29th March. The second workshop will be held in Buckland on Thursday 25th May and the third in Orford on Thursday 29th June 2017.

Bushwatch

NRM South facilitated the first working group meeting to address the illegal firewood issue. A broad spectrum of key stakeholders were involved and an action plan is being developed.

Australian Mangroves and Saltmarsh Network

Two staff members attended this conference. We submitted a poster for display at this conference and won the award for 'Best General Poster'. Our poster focused on the work that we have been doing over many years at Moulting Lagoon in collaboration with other stakeholders.

NRM South's Catchments and Coastal Coordinator visited GSB for a day to discuss and see first hand the progress of this year's projects funded through the National Landcare Programme's *Waterways and Coasts* funding stream.

Continue to implement the GSB Weed Management Plan.

Response to requests for advice and support around weed issues is ongoing. Weed Notifications continue to be issued as required. 20 Requirement Notices have been issued to date. Most have been addressed with a few outstanding which will be followed up with DPIPWE.

Weed control work along the Tasman Hwy and other State Growth managed roads is ongoing. Signage at dedicated washdown locations along the Tasman Hwy have been installed.

Continue to be involved in and seek funding/resources from regional, state and national NRM programs.

Ongoing

In addition to the new interpretation sign at the Rita and Doris Reserve in Coles Bay, funding from NRM South has allowed us to replace a very old information sign that was installed at the Reserve many years ago. The sign is currently being printed and will be installed in May.

Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums.

Ongoing

Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives.

GSB NRM Committee: The next GSB NRM Committee meeting will be held on 24th May in Triabunna.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association (DSRA), the Swanwick Association and the Orford Community Group (OCG) as well as individual volunteers.

The development of a new interpretation sign for the Orford Bird Sanctuary is underway in collaboration with the OCG and Birdlife Tasmania. This is on the last stage of this project funded by NRM South.

Landcare Tasmania

Planning is underway with Landcare Tasmania and Friends of Rocky Hills to hold an east coast Landcare members get together. This will be held after the Clean Up Day on the 30th April at Mayfield.

Conservation Volunteers Australia (CVA)

Once again the Bicheno Earth and Ocean Network have organised for a CVA crew to visit Bicheno for 2 days to undertake zone a weed control on Crown Land. Our sincere thanks go to the Bicheno Earth and Ocean Network for their ongoing commitment to weed control activities.

Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPWE, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.

Parks and Wildlife

Funding from NRM South has enabled us to have new sign furniture manufactured for the shorebird interpretation sign at Saltworks. The sign itself was salvageable however the furniture was rusted beyond repair.

Crown Land Services (CLS)

CLS and NRM South have both contributed a small amount of funding towards the control of priority weeds on Crown Land in Bicheno. Work continues along the Crown Foreshore Reserve from Farm Point at the southern end of Harveys Farm Road, north to the blowhole. Weeds controlled so far include Spanish heath, sea spurge and boneseed.

Biosecurity Network

Attended a state Biosecurity Network meeting. This was an opportunity to discuss biosecurity issues with other Tasmanian stakeholders such as PWS, Biosecurity Tasmania, Hydro, Department of Defence, NRM South, Department State Growth, Forestry Tasmania and other council's. We hope to continue to be involved with this Network into the future.

South East Regional Shorebird Alliance (SERSA)

Attended a SERSA meeting to de-brief with other stakeholders following the shorebird breeding season. Discussions occurred about future strategic activities and a crowd funding campaign that will be launched soon.

Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan (CCCAP).

Communities and Coastal Hazards Project

A meeting with key stakeholders including Parks, State Growth, TasWater and MAST to discuss the implications as identified in the Local Area Report, in particular for Orford, has been organised.

Continue support for annual community events such as National Tree Day, Clean Up Australia Day, Tidy Towns as well as other markets, festivals and school activities.
Staff attended the Swansea Country Fair at Swansea Primary School on Saturday 15th April with an NRM display that focused on biodiversity.

Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles.
Ongoing input into Development Applications as required.

Continue participation and development of sustainability initiatives, in particular energy use, sustainable waste management, community gardens, both for Council and the community.
Ongoing

Projects in process include:

Met with representative from Tech Collect to discuss possibilities for GSB to participate in and benefit from the National TV and Computer Recycling Scheme. The feasibility of a one off event is being explored. This would involve a collaborative effort between GSBC, TechCollect, Toxfree and local community groups. Suggested timeframe for the one off event is end of June 2017.

Initiated discussions with new Maria Island ferry operators to develop recycling system for waste brought back from Maria Island. Currently all waste and resource goes to landfill.
Assisted Manager Works with research regarding feasibility study for a Tip Shop.
Collaborating with East Coast Tourism to initiate reusable coffee cups campaign. The search continues.

Investigating recycling and disposal options for specific items such as batteries and light globes; A good option for recycling fluoro tubes and compact fluoro bulbs is provided by a company called CMA ecocycle. Working with Manager NRM to implement a trial collection scheme. NB: The mercury in one discarded fluoro tube is enough to contaminate 30,000 litres of water. In Tasmania most discarded fluoro tubes end up in landfill causing considerable damage to environmental and human health.
Assisting with organizing Tidy Towns National Awards to be hosted by Triabunna.

Trialing 'Bin Springs' a new product designed to prevent bin lids from opening when the bin falls over in high winds and preventing access by birds and animals such as possums. The Bin Springs are being trialed in Buckland and Swansea and early reports are encouraging with comments made such as "easy to attach" and "trucks emptied the 'bin springed' bins with no problems" Ongoing

Investigating the viability of installing Tangler Bins at local marinas and jetties for the collection of fishing equipment waste such as line, hooks, net etc Ongoing

Investigating the viability of a new project in collaboration with Zero Waste Tasmania and Permaculture Tasmania, GSBC and community groups to hold Menders Workshops locally.
Ongoing

Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.
Ongoing

Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of vegetation management plans for reserves in each town.
Ongoing.

Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans.
Ongoing including research into the establishment of a Community Nursery.

Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible.
Ongoing



Profit & Loss					
Glamorgan Spring Bay Council					
NRM					
For the month ended 31st March 2017					
	YTD Actual	YTD Budget	Var AUD	Var %	
Income					
GRANTS	\$69,689.13	\$57,000.00	\$12,689.13	22.3%	(1)
OTHER INCOME	\$1,402.71	\$3,600.00	-\$2,197.29	-61.0%	(2)
SHARE OF GENERAL RATE	\$227,000.00	\$227,000.00	\$0.00	0.0%	
USER FEES	\$27,916.27	\$18,000.00	\$9,916.27	55.1%	(3)
Total Income	\$326,008.11	\$305,600.00	\$20,408.11	6.7%	
Gross Profit	\$326,008.11	\$305,600.00	\$20,408.11	6.678%	
Less Operating Expenses					
DEPRECIATION AND AMORTISATION	\$12,800.00	\$12,753.00	\$47.00	0.4%	
EMPLOYEE BENEFITS	\$218,292.78	\$217,358.00	\$934.78	0.4%	
MATERIALS AND SERVICES	\$38,543.90	\$27,250.00	\$11,293.90	41.4%	(3)
NRM OFFSET ACCOUNT	\$563.35	-\$27,809.00	\$28,372.35	102.0%	(4)
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$3,880.00	\$4,878.00	-\$998.00	-20.5%	(5)
Total Operating Expenses	\$274,080.03	\$234,430.00	\$39,650.03	16.9%	
Operating Profit	\$51,928.08	\$71,170.00	-\$19,241.92	-27.0366%	
(1) Above budget at this stage					
(2) Minimal Dollars					
(3) Private works ahead of budget					
(4) Not journaled as yet					
(5) Minimal dollar variance					

Recommendation:

That the Management Reports be received and noted.

7. Minutes of Section 24 Committees

COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

7.1 Triabunna Recreation Ground Advisory Committee Meeting Minutes, 22nd March 2017 (DRAFT).

7.2 NRM Committee Meeting Minutes, 1st March 2017 (DRAFT).

David Metcalf
General Manager

Recommendation:

That the minutes of the Section 24 Committees be received and noted.



7.1 Triabunna Recreation Ground Advisory Committee, 22nd March 2017 (DRAFT)

GLAMORGAN SPRING BAY COUNCIL

Section 24 Advisory Committee Meeting
Triabunna Recreation Ground

MINUTES

MEETING HELD – *Wednesday 22nd March, 2017 - Triabunna Council Office*

MEETING OPENED: 5.45 pm

PRESENT: Phil Giffard, Tony Pollard, Britt Steiner, Steve Davies, Jan Sweet

APOLOGIES: John Alomes

ABSENT: : Neil & Amelia Edwards, Lisa Pyke

CONFIRMATION OF LAST MINUTES: (7th December, 2016)

Moved: Britt

Seconded: Steve

MATTERS ARISING FROM PREVIOUS MINUTES

- Terms of Reference be adopted as per previous discussions. Moved Phil/Steve.
- Planning approval passed for alterations to clubrooms.
- Letter from Cheryl Arnol (Interim Chair) 2004 Fundraising Committee re: transfer of funds to S24 Committee for upgrade to facility.
- All committee members have signed confidentiality form for lodgment with Council.

NEW BUSINESS

- Casual Triabunna Recreation Ground Hire Form to be amended.
- Good report/feedback from Triabunna Barracks Archaeology Field School
- Tas Irrigation has offered to give free quote for watering of oval.
- Australian Govt grant of \$10,000 been approved for installation of solar panels.
- Email to Tony from Cricket Tas advising they wish to audit Recreation ground facilities.
- Jan to obtain quote from Tony Brown for individual power pole usage for lights on oval.
- Committee agreed to reimburse community member \$50.00 cleaning fee for room hire from 19th February. Jan to send letter with reimbursement.



TREASURERS REPORT

Opening Balance	\$ Nil
Income	\$ 983.00
Expenditure	\$ Nil
Closing Balance	\$ 983.00

Moved: Steve Seconded: Britt

NEXT MEETING

Wednesday 19th April 2017 at 5.30pm.

There being no further business, the meeting was declared closed at 6.52pm.

Confirmed **Date**

Chairperson

7.2 NRM Committee Meeting Minutes, 1st March 2017 (DRAFT).



NRM

Glamorgan Spring Bay
Natural Resource Management

GSBC NRM Special Committee Meeting # 54 Minutes

Swansea Town Hall
Wednesday 1st March 2017, 10:30am.

1.0 PRESENT

Present: Councillor Bertrand Cadart (Chair), David Tucker (Vice Chair), Mel Kelly (GSBC Manager Natural Resources), Terry Higgs (Catchments to Coast Coordinator), Cynthia Maxwell-Smith (GSBC Sustainability Officer), Rosie Jackson (GSBC NRM Administration), Gary Stoward (Dolphin Sands Ratepayers Assoc.), Derek Madsen (*Banwell*), Alan Morgan (Coles Bay), Judy Broadstock (Bicheno), Keith Davis (NRM South), Jane Wing (Orford Community Group), Annie Browning (ECPPA).

2.0 APOLOGIES

Nicky Meeson (GSBC Biodiversity Officer), PWS Freycinet, Kate Hibbert (Department of Defence), Diana Nunn (Coles Bay), Rosemary Jarvis (Bicheno), Kath Hitchcock (PWS Triabunna Field Centre).

3.0 ELECTION FOR THE POSITION OF CHAIRPERSON

David Tucker vacated the Chair.

Mel Kelly called for nominations for the position of Chair:

David Tucker nominated Bertrand Cadart.

Gary Stoward seconded the nomination.

Bertrand accepted the nomination which was passed unanimously.

Mel Kelly called for nominations for the position of Vice Chair:

Alan Morgan nominated David Tucker.

Bertrand Cadart seconded the nomination.

David accepted the nomination which was passed unanimously.

On behalf of the Committee, Mel thanked David who has been Chair for over 9 years and a member of the Committee since its inception. We are grateful that David has agreed to stay on the Committee and accept the position of Vice Chair.

Mel thanked Bertrand for accepting the position of Chair.

The Chair welcomed two new Committee members, Keith Davis who is replacing Lyndel Wilson at NRM South, and Annie Browning who is representing the East Coast Primary Producers Association (ECPPA).

The Chair noted that it is good to have an ECPPA representative on the Committee again.

4.0 CONFIRMATION OF PREVIOUS MINUTES

Confirmation of previous minutes from GSB NRM Committee meeting no. 53:

Moved: David Tucker **Seconded:** Derek Madsen. *Carried unanimously.*

5.0 MATTERS ARISING FROM THE MINUTES OF LAST MEETING.

Loo k into the award winning GPT installed at Glenorchy: Cynthia passed around a photograph of the award winning trap installed at Glenorchy. It is not suitable for use in the sea. It is a surface trap for still water.

Mel: The *Urban Drainage Act 2013* requires Council to prepare stormwater management plans for all catchments. Mel to ask the contract engineer to provide the Committee with an update on the development of the stormwater management plans.

Invite a representative from CLS to attend a future Committee meeting to discuss Bagot Point and Crown Land in general: Mel advised that a representative from CLS has been asked to attend a Committee meeting this year.

Follow up with Regulatory Services Manager regarding the Coles Bay slipway drain: Mel attended a meeting on site with representatives from the Coles Bay slipway consortium, the PWS Lease/License Officer, Council's Manager Building and Marine Infrastructure, and Council's Plumbing Inspector. The consortium members acknowledged that the drain did get blocked up and needed to be manually emptied, however a cover had been built to alleviate this problem. Conditions on the permit for the slipway required it to be operated in line with a management plan which includes an annual auditing process. No audit has yet been undertaken so this has since been arranged and should happen in March. The consortium is also looking at how they can better communicate how the slipway operates to the local community.



The operation of slipways has been problematic statewide, not just on the east coast. Mel to ask Council's Manager Building and Marine Infrastructure to attend a future Committee meeting to explain what the current standards are in line with the relevant legislation.

Ask CLS to contact Aurora or Transend regarding removing the debris left behind at the Gordon Street Reserve (Swansea) and requesting that they remove their debris in future: Mel has done this and will follow up with CLS.

Site visit and quote to CLS to undertake follow up weed control on Swansea's unmade road reserves: Mel noted that this is in progress.

Email Sorell Council with CC to DPIPWE regarding Paterson's curse infestation in Sorell municipality: Done. Keith said that he would ask the NRM Facilitator at Sorell Council to assist in following up.

Write to state and federal politicians, their shadows and the Greens regarding assisting land owners with chemical for weed control: Mel – suggested that in order to get an effective response, we should narrow the focus of this proposed letter to just serrated tussock and write it in partnership with the ECPA and DPIPWE's newly appointed Nasella project officer. Mel to work with Annie/the ECPA and DPIPWE to discuss further if this is the best way forward.

Mel reiterated that there has been a lot of financial support for serrated tussock control from local, state and federal government over many years.

Derek noted that land holders need to undertake follow up control of serrated tussock so that work done in the past is not 'undone'.

Terry will ask the DPIPWE Nasella officer to visit properties in Little Swanport that have serrated tussock.

6.0 GUEST SPEAKER JENNY BROWN, MANAGING DIRECTOR OF ENVORINEX

Jenny Brown presented to the Committee about Envorinex. Envorinex collects, recycles and re-manufactures waste plastic into 2nd life products and collects and supplies polymer products from agriculture, aquaculture, mining and viticulture including plastics such as fishing floats, salmon pen pipes, pallet sheets (corflute) and silage wraps. The Envorinex factory is in George Town.

The Chair asked if it would be possible to have a factory tour?

Jenny advised that the Committee would be welcome to tour the factory in George Town.

Jenny advised that their collection truck could come to the east coast to pick up materials, however there would need to be enough to fill a 20 yard truck to justify the travel.

Lunch 12:30pm – 1:00pm.

7.0 REVIEW OF THE DRAFT PROSSER CATCHMENT PLAN

All present received the 2 page summary document 'Review of the Prosser Catchment Plan'.

Mel provided some history of catchment planning in Glamorgan Spring Bay.

A Consultative Committee will be established to review the draft Prosser Catchment Plan.

A public forum will be held on 25th March from 10:30am in the Triabunna Community Hall.

Further information including the draft *Prosser Catchment Plan 2002* will be available on Council's website www.gsbc.tas.gov.au

The objective is to have a final plan by the end of 2017. The layout/format of this plan will be similar to that of the Swan Apsley and Little Swanport Catchment Plans.

8.0 BUSH WATCH WITH SERGEANT PEARCE, TASMANIA POLICE

Sergeant Pearce joined the meeting at 1:30pm.

Sergeant Pearce reported that generally there has been very little crime in the area.

However, some cases of wood stealing from private land have been reported in the Swansea area. There continues to be issues with illegal camping and fires at Bagot Point. Several infringement notices have been issued. One report of illegal burning of rubbish in Swansea has been addressed.

Cynthia spoke about the 'no fish farms' graffiti in Orford, including across the shorebird interpretation sign at Radar Park.

Sergeant Pearce advised that if graffiti is reported, Police will follow it up. We are fortunate that generally speaking we have very few problems with graffiti in Glamorgan Spring Bay. It is a rare occurrence, so when it does occur it is quite a shock to the community.

Terry asked Sergeant Pearce if there were any updates on the illegal fire wood harvesting and rubbish dumping site in swift parrot habitat near Buckland. Sergeant Pearce advised that Police officers travel this road regularly and two individuals have been charged.

There was an article in the Sunday Tasmanian on 26/2/17 reporting that 'Police, the Environment Department and Crime Stoppers have launched an initiative enlisting law-abiding hunters to report criminal activity in the bush', a great partnership initiative.

Mel advised that Council has recently issued two infringement notices to individuals that have dumped rubbish (including green waste) on Council managed land.

The Chair thanked Sergeant Pearce.

Sergeant Pearce departed the meeting at 1:55pm.

9.0 COMMITTEE CORRESPONDENCE

- Email from Keith Davis, the new Operations and Community Engagement Manager at NRM South. Keith will be the new NRM South representative on the GSB NRM Committee.
- Email from Sandy Travers, ECPPA Secretary, advising that Annie Browning will be representing the ECPPA on the GSB NRM Committee.
- Landcare Tasmania membership renewal notice.
- Email from Donna Stanley, PWS Manager North East Coast, advising that whilst the position of Ranger in Charge at Freycinet is vacant, she will be the contact for the GSB NRM Committee.
- Email from Jill Jones at Department of State Growth (DSG) with an update for the Committee about DSG managed roadsides. Weed hygiene site sign installation in GSB will occur in the next month.
Terry advised that Amanda spoke with the slashing sub-contractor today regarding wash down and slashing direction.
- Letter from GSBC General Manager (GM), regarding erosion and sedimentation at Solis site. Remediation works will be undertaken as an intermediate measure.

David Metcalf, GSBC GM joined the meeting at 2:00pm.

10.0 UPDATE ON TEA TREE RIVULET DAM PROPOSAL: GSBC GENERAL MANAGER.

David provided the Committee with an update on the Tea Tree Rivulet dam proposal. The site was chosen through a DPIPWE desktop assessment process. Solis, Tassal, TasWater and primary producers will draw water from the 3000ML dam.

A project manager with relevant experience will oversee the project. Surveys such as flora, fauna, heritage, environmental flow are currently being undertaken by consultants.

More information is available on Council's website www.gsbc.tas.gov.au

David spoke to his letter regarding erosion and sedimentation at the Solis site. Remediation works will be undertaken during the coming weeks.

David Metcalf departed the meeting at 2:15pm.

11.0 BUSINESS ARISING FROM CORRESPONDENCE

Mel will forward the update from Jill Jones at DSG to the Committee.

12.0 CATCHMENTS TO COAST REPORT

Terry provided an update on Catchments to Coast activities:

- Clean Up Australia Day event and launch of new sign this Sunday 5th March at Rita and Doris Reserve in Coles Bay.
- The Denison shorebird sign was destroyed some years ago. This year's funding from NRM South has enabled this to be re-printed. The sign will be re-instated this week.
- Tree safety and habitat assessment along the coastal reserve from the bridge to Raspins Beach in Orford completed by IronBark Arboriculture. During this survey they identified potential bird nesting hollows and the report will make management recommendations from both a safety and habitat management perspective.
- Zone A weed control project on Crown Land in Bicheno continues.
- Attended the opening of Bicheno Men's Shed
- Attended the Dolphin Sands Ratepayers Association AGM.
- The World Wetlands Day event held at Devils Corner Vineyard on Saturday 28th January was very successful with nearly 300 people engaged during this celebration of Moulting Lagoon Ramsar Wetland
- Mid-financial year reporting submitted to NRM South.

Terry noted that Biosecurity Tasmania have advised that the Invasive Animals CRC will commence the national release of the new strain of Rabbit Haemorrhagic Disease Virus (RHDV1 K5) in March. There are no release sites for this new strain in Glamorgan Spring Bay at this stage.

Later this year (likely to be between May and June 2017), Biosecurity Tasmania expect to undertake another release of RHDV if conditions are favourable for effective release.

13.0 SUSTAINABILITY REPORT

Cynthia provided an update on sustainability activities:

- 'Bin springs' are currently being trialled on domestic kerbside bins. Initial reports are very encouraging.

- Continuing to pursue the branded reusable Great Eastern Drive coffee cup project in partnership with East Coast Regional Tourism Org.
- Looking into proposal to establish an electric vehicle charging station in Swansea as part of a statewide network.
- The National Tidy Towns awards are being held in Triabunna in May.
- Pursuing the possibility of holding ‘menders workshops’ in GSB which involves mending mentors assisting participants to repair items instead of throwing them away.

14.0 TREASURER’S REPORT

Mel spoke to her reports. The final 15/16 treasurer’s report has been completed. All present received a copy.

David asked if it would be possible for Mel to provide a report at the next meeting which shows a greater breakdown of the sources of private works. Mel agreed to arrange this for the next meeting.

15.0 GSBC NRM DEPARTMENT REPORTS

Reports were circulated via email and are also available on Council’s website in the monthly Council meeting agendas.

Mel provided an update on the Prosser River Stabilisation Project. After going to appeal, remediation has been settled and a new location for the channel has been decided upon. MAST will still need to fulfil the conditions of the DA.

16.0 MATTERS ARISING FROM THE MINUTES OF LAST MEETING (CONTINUED)

Advise Committee members of the date of the Tassal meeting: Done. Alan attended this meeting.

Compile PD for position of Chair for the Committee: Mel advised that this has been done based on the guidelines for Section 24 Committees. Rosie to circulate the PD with the draft minutes.

Follow up with Councillor Cadart regarding the position of Committee Chair and confirm date for next meeting. Done.

17.0 OTHER BUSINESS

Confidentiality agreement for Committee members

If you have not yet signed the confidentiality agreement for Section 24 Special Committee’s of Council, please do so as soon as possible and return to Rosie. If you need another copy of the form posted or emailed to you please ask Rosie.

Meeting dates and locations for remainder of 2017

- 24th May - Triabunna Community Hall
- 23rd August - Bicheno Memorial Hall
- 22nd November - Swansea Town Hall

Round table

Alan: After attending the Tassal meeting, the Committee should keep in contact with Tassal and be better informed of the environmental impacts of salmon farming to make sure the project is a success.

David: agreed with Alan in light of what is happening in Macquarie Harbour.

The Chair acknowledged this.

Mel: Tassal have presented to the Committee before, Mel will ask them for an update either via an email to be circulated to the Committee or for a representative from Tassal to attend another meeting.

Mel noted that the Committee and the community need to bear in mind that there are many different primary producers operating and impacting on our environment in different ways across GSB and that we need to be consistent and be also asking others to present on their sustainability initiatives.

Judy: Earth and Ocean Network have had a request from a group in Seymour to help them clear a track to the beach. Whilst this is not in GSB, Judy would appreciate any assistance with contacts for relevant land managers/authorities. Mel will help Judy with contacts for the relevant people at Break O'Day Council and within PWS.

Judy: the Bicheno SLS Club is concerned about the erosion at Waubs Beach.

Mel advised that there is the need to get an understanding of coastal hazards in other locations in the municipality as we have done in Orford and Triabunna. There are discussions underway on how this work can be rolled out through all councils in collaboration with the State Government. Mel thanked Judy for letting her know about the concerns for Waubs Beach and will take this back for consideration.

Keith departed at 3:30pm.

David: thanked the Committee for support over the years. Spanish heath and ragwort are making their way east across the Lake Leake Highway.

Terry advised that the Spanish heath and ragwort on Lake Leake Highway were sprayed last week.

David: we need to send a repeat request to DSG that machinery wash down is undertaken at the wash down site on Lake Leake Highway before machinery enters the municipality.

Mel will send another request to Jill Jones at DSG.

Mel thanked David again for many years of service as Chair, and welcomed Bertrand to the role.

Meeting closed at 3:35pm.

NEXT MEETING

Next Meeting Venue: Triabunna Community Hall

Next Meeting Date: 24th May 2017

ACTION ITEMS

1. Ask contract Engineer to provide Committee with an update on the development of stormwater plans. Who: Mel.
2. Invite a representative from CLS to attend a future Committee meeting to discuss Bagot Point and Crown Land in general. Who: Mel.
3. Ask Council's Manager Building and Marine Infrastructure to attend a future Committee meeting to provide an update on the relevant legislation that governs slipway operations. Who: Mel.
4. Follow up with CLS regarding contacting Aurora/Transend regarding removing the debris they leave behind at the Gordon St Reserve in Swansea. Who: Mel.
5. Site visit and quote to CLS to undertake follow up weed control on Swansea's unmade road reserves. Who: Mel.



6. Work with DPIPWE and ECPPA representative to draft a letter to elected members regarding chemical for control of priority weeds. Who: Mel.
7. Ask DPIPWE nasella officer to visit serrated tussock sites in Little Swanport. Who: Terry.
8. Forward the update on DSG managed roadsides to the Committee. Who: Mel.
9. Circulate the PD for the position of Committee Chair. Who: Rosie.
10. Investigate possibility of Waubs Beach becoming a priority site in the State Government climate change project. Who: Mel.
11. Repeat request to DSG that machinery wash down is done on Lake Leake Highway before entering GSB. Who: Mel.
12. Committee members who have not yet signed the confidentiality agreement please do so as soon as possible.

Signed by the Chair

Date:

8. Officers' Reports Requiring a Decision

8.1 Live Streaming of Council Meetings

Responsible Officer – General Manager

Comments

Background

In April 2014 Glamorgan Spring Bay Council commenced the audio recording of all Ordinary and Special Meetings of Council. These audio recordings are made available to the public upon written request.

Council has been considering the introduction of live streaming of Council meetings for some time and these have become a priority with the scheduling of all Council meetings at the Triabunna Council Offices for 2017.

The main purpose of implementing live streaming is to make involvement and engagement in the democratic process of local government as accessible as possible to all residents, ratepayers and members of the public, no matter the location of the meetings within our municipal area. It will also serve to improve perceptions of transparency given the accessibility to hear Council debate and decisions first hand online.

Internal research and background information has been gathered on the experiences of other Tasmanian councils and in particular, both Launceston City Council and Hobart City Council have assisted by providing their insights and risk assessment work on this.

A Council Workshop conducted in May 2016 looked at the comprehensive background information and risk assessment provided by Hobart City Council. It was agreed at this workshop that once the Hobart City Council had completed their initial 12 month evaluation of the live streaming a report for decision should be presented to Council.

Glamorgan Spring Bay Council is now in a position to consider all available information, including the cost to Council of set-up and implementation. The project has been costed to also include an upgrade of the audio recording, sound and microphone system to improve the volume and clarity of sound during meetings.

Overview of System

As Council is already running an audio/recording system for Council Meetings, the step to live streaming should be relatively straightforward but will include some upgrades and simplification of the current system, including the use of individual microphones for Councillors, staff and one roaming microphone for public question time.

The advice received from other Councils is to ensure that there is a clear pilot/testing timeframe when it is made clear the system is in test mode to mitigate any technical difficulties that may arise.

A link will be provided on Council's website that will allow members of the community and public to click through to a viewing platform to watch and listen 'live' to Council meetings. There will be the ability for Council staff to terminate the streaming at anytime should the need arise, including an unexpected adjournment, closed session or inappropriate behaviour that cause the Mayor to adjourn or close the meeting.

As for the audio recording of Council meetings, the process would remain whereby the Mayor announces at the beginning of the meeting both audio recording and live streaming of meetings will take place. The Mayor or Chair of the meeting will need to be more conscious than ever of announcing/introducing who is speaking at any given time and announcing the result of decisions.

Risks

As outlined by Hobart City Council, the risks associated with the live streaming are broadly in three categories (see attached Hobart City Council report dated July 2015):

- Legal risks
- Community related risks
- Equipment/infrastructure

The conclusion was that only three risks were rated as high:

- Defamation
- Discrimination
- Reticence to provide qualified officer advice 'on the spot'

In the case of all of these, it was not considered likely that this would occur. There were risk treatments identified but these would preclude live broadcasting of the Council meeting.

The Council meetings will be able to be viewed live but not be downloaded and viewed later. Only the audio recording will be made available upon written request.

Although Hobart City Council appears to have not had a large take-up of the live streaming service, they have decided to continue with it and will aim to raise awareness of the service by continued communication and publicise it more widely than in the last 12 months.

Next Steps

Should Council decide to proceed with implementing live streaming of open Council meetings, the following actions would be undertaken prior to commencement in July 2017.

- Purchase and installation of equipment.
- Develop a simple policy on the audio and live streaming of open Council meetings, including risk controls to be put in place.
- Refresh for all Councillors and senior staff on meeting procedures and Code of Conduct policies.
- Advertising and wide communication to the community of live streaming (initial and ongoing communication throughout the next 12 months to ensure awareness and uptake of the service).

Statutory Implications

The Local Government (Meeting Procedures) Regulations 2015 No.38 do not preclude the introduction of live streaming of open Council meetings.

Budget Implications

Two quotations were received. The most cost effective solution was quoted at **\$16,599 (excl. GST)** – please see Attachment 2.



Recommendation

That Council resolves to:

1. Proceed with the implementation of live streaming and upgrade of technical equipment for the Council meeting room, including implementation of controls to minimise risks associated with defamation, discrimination and reticence to provide qualified officer advice 'on the spot' (see attached risk assessment and proposed controls from Hobart City Council).
2. Conduct an evaluation of the uptake and usage of the live streaming service twelve months after commencement.

Attachments:

1. Hobart City Council Risk Assessment, Report to Council - 21 July, 2015
2. Quantum quotation



Attachment 1: Hobart City Council Risk Assessment, Report to Council 21 July, 2015

GC Agenda

Item No. 5 / Page No. 1

4/8/2015

TO : General Manager
FROM : Deputy General Manager
DATE : 21 July, 2015
SUBJECT : **AUDIO RECORDING, LIVE BROADCASTING AND PUBLISHING OF OPEN COUNCIL MEETINGS**
FILE : 13-1-2 PJS:S (s:\reports\penny\audio reporting, broadcasting and publishing of open council meetings-july2015.docx)

1. INTRODUCTION

- 1.1. The purpose of this report is to inform the Council of the outcomes of a risk assessment of audio recording, live broadcasting and publishing of open Council meetings, in response to the Council resolution of 5 May 2015, that:

"1. Subject to a risk assessment being undertaken and appropriate policies and procedures being developed, the Council adopt audio recording of its open Council meetings, and other technological initiatives such as livestreaming, at a cost of approximately \$15,000 for the required equipment, with recordings of open meetings being made available to the public.

- (i) *The recording of open Council meetings be made available on the City of Hobart website.*

2. Prior to any initiatives, additional to the above, being considered as improvements to Council and/or Committee meetings, an evaluation of audio recording be undertaken 6 months after commencement."

2. BACKGROUND

- 2.1. On 5 May, the Council considered a range of technologies that could be adopted with regard to audio and/or video recording, broadcasting and publishing of Council and/or Committee meetings.
- 2.1.1. Information was provided regarding the potential risks of adopting these measures, as provided by the Council's public liability insurers, MAV Insurance, as well as information from other Tasmanian councils that utilise some of these technologies.
- 2.2. While the resolution of the matter by the Council is outlined above, it is officers' understanding that the Council was of a mind to move to audio livestreaming and with publication of its open Council meetings through the City of Hobart website.
- 2.2.1 The risk assessment has therefore been undertaken on that basis.

2.3. The risks associated with this approach are broadly in three categories – legal risks, community-related risks, and risks associated with equipment / infrastructure.

2.3.1. While there are a number of risks within each category, the controls for the legal risk category are applicable to all the risks within it, although there are some additional controls for a small number of risks, specifically infringement of copyright, publishing offensive material and lack of willingness to provide qualified advice 'on the spot'.

2.4. A full risk assessment has been conducted; a summary of the risks and controls is provided in the table below.

Risks	Existing and proposed controls
Legal <ul style="list-style-type: none"> • Defamation • Infringement of copyright • Breach of privacy / disclosure of personal information • Discrimination, including vilification or inciting hatred; and offensive behaviour • Publishing offensive material • Release of confidential or privileged Council information • Conflict of interest • Reticence to provide qualified officer advice on 'the spot' 	<ul style="list-style-type: none"> • Relevant changes to Council Policy 2.01 <i>Meetings: Procedures and Guidelines: Council and Committee meetings</i> • Aldermanic and officers' Codes of Conduct reviewed and updated • Training for Aldermen and relevant officers on updated Codes of Conduct; amended Policy 2.01; use of system • Statement on Council agenda that meetings are being recorded, broadcast live and published • Use of Disclaimer on the City of Hobart website • Training for Lord Mayor – potential new chairmanship responsibilities / guidelines • Lord Mayor's announcement at the commencement of the meeting that the meeting is being recorded, broadcast live and published • Appropriate signage at entrance to the Council Chamber to the above effect • Dedicated staff to operate the equipment • Limited insurance coverage through public liability and

	<p>professional indemnity insurance</p> <ul style="list-style-type: none"> Potential coverage through Directors and Officers' insurance policy
<p>Community</p> <ul style="list-style-type: none"> Defamation by a member of the public Lack of community interest Reduced community participation 	<ul style="list-style-type: none"> Signage at entrance to Council Chamber advising that the meeting is being recorded, broadcast live and published Communicate and promote new approach Monitor involvement
<p>Equipment/infrastructure</p> <ul style="list-style-type: none"> Quality of broadcast and publication Capacity of Council's systems – for storage on the Council's website Accessibility 	<ul style="list-style-type: none"> Quality hardware provider Test equipment before each meeting Inform listeners that the quality of service may be less for slower internet connections Current hosting provider does not believe that estimated storage of 1-2GB will pose a storage problem Develop a procedure to remove old recordings from the website Council's active, current and long -term commitment to improving accessibility to facilities, programs and information for people with a disability Ensure quality of recording for 'audio to text' transcription Targeted engagement with Tasmanian Deaf Society seeking feedback on proposed initiatives

2.5. There are only three risks that are rated as High – defamation, discrimination and reticence to provide qualified officer advice 'on the spot'.

- 2.5.1. In the case of the first two, it was not considered likely that this would occur, however if it did, the consequences could be major – in terms of the *regulatory/legal* and *reputation and image* descriptors, which gives both a high risk rating.
- 2.5.2. In the case of any reticence to provide qualified officer advice, again this is not considered likely, however the consequences could be major on the basis of the *service/business continuity* descriptor.
- 2.6. Risk treatments were identified, which would reduce the high ratings to medium and low, however these are all treatments that would preclude live broadcasting and downloading options of the open Council meeting.

Costs

- 2.7. A revised quote of \$21,640 has been received for necessary equipment to facilitate high quality recording, live broadcasting and publication of open Council meetings.
- 2.7.1. The provider has advised that the equipment could be installed six weeks after receipt of a purchase order.
- 2.8. Should advice from the Tasmanian Deaf Society indicate that 'audio to text' or typewritten transcript options for deaf people and people with a hearing impairment would be beneficial, the costs for an appropriately qualified person to type transcripts of meetings is estimated at \$7,000 per annum.

Next steps

- 2.9. Should the Council resolve to proceed with live audio broadcasting and publication of open Council meetings, the following actions would be undertaken providing for proposed commencement in September.
- Purchase and installation of equipment;
 - ICT tasks to provide for audio livestreaming, and download options through the City of Hobart website; monitoring mechanisms;
 - Development of risk mitigation strategies, noted as controls in the table above;
 - Development of a communications/promotion plan;
 - Engagement with the Tasmanian Deaf Society for feedback on proposed initiative and associated methodology; and
 - Engagement of transcript typist on a contractual basis, depending on advice from the Tasmanian Deaf Society.

3. PROPOSAL

- 3.1. It is proposed that the Council proceed with audio live broadcasting and publication of its open Council meetings through the City of Hobart

website, with the installation of equipment and implementation of all risk mitigation strategies by no later than 30 September.

- 3.1. It is also proposed that the cost of \$21,640, for the purchase of the necessary equipment, be attributed to the 2015/16 ICT Plant and Equipment budget.
- 3.2. It is further proposed that 12 months from commencement, this new approach be evaluated, including seeking feedback from the Hobart community.

4. STRATEGIC PLANNING IMPLICATIONS

- 4.1. This matter sits within Priority Action Area 5 – *Governance*, in the City of Hobart Strategic Plan 2014 – 2019, in particular Strategic Objectives 5.2 – *Recognise and manage risk*; 5.3 – *Be accountable and transparent*; and 5.5 – *Engage and communicate effectively with the community*.

5. FINANCIAL IMPLICATIONS

- 5.1. Should the Council resolve to introduce audio live broadcasting and publication of its open Council meetings, there would be an initial cost of \$21,640 for the required equipment.
 - 5.1.1. This expenditure could be attributed to the ICT Plant & Equipment budget in the current financial year.
- 5.2. There may also be human resources costs, estimated at \$7,000 per annum, associated with typing of transcripts to accommodate deaf or hearing impaired people.

6. RISK MANAGEMENT IMPLICATIONS

- 6.1. These are covered in the background section of this report.

7. LEGAL IMPLICATIONS

- 7.1. The *Local Government (Meeting Procedures) Regulations 2015* and a range of Tasmanian and Commonwealth legislation are relevant to the potential risks associated with the implementation of live broadcasting and publication of open Council meetings.
- 7.2. There are also specific insurance-related risks associated with some of these options.
- 7.3. These risks have been addressed as part of the detailed risk assessment which has been conducted.

8. CUSTOMER IMPLICATIONS

- 8.1. Customer benefits would be gained through enhancing the democratic process at the local level through the introduction of audio live broadcasting and publication of open Council meetings.

9. DELEGATION

- 9.1. This matter is delegated to the Council for determination.

10. CONSULTATION

- 10.1. The Manager Legal and Governance, Manager City Government, Manager Information and Communications Technology, Quality and Risk Management Coordinator, Executive Officer Corporate Services, Records Manager and the Project Officer Corporate Services have been consulted in the preparation of this report.

11. CONCLUSION

- 11.1. This report provides detailed information relating to the risk assessment that has been undertaken for live audio broadcasting and publication of open Council meetings through the City of Hobart website.
- 11.2. A number of controls are proposed for each of the risks, resulting in only three risks being residually rated as high.
- 11.3. A quote of \$21,640 has been provided for costs associated with purchase of the necessary equipment.
- 11.4. Installation of equipment and risk mitigation strategies would be completed for commencement by 30 September 2015.

12. RECOMMENDATION

That:

- 12.1. *The report PJS:s(s:\reports\penny\audio reporting, broadcasting and publishing of open council meetings-july2015.docx) be received and noted.*
- 12.2. *The Council proceed with audio live broadcasting and publication of its open Council meetings through the City of Hobart website, with installation of equipment and risk mitigation strategies noted in the report being put in place by 30 September 2015.*
- 12.3. *The cost of \$21,640, for the purchase of the necessary equipment, be attributed to the 2015/16 ICT Plant and Equipment budget.*
- 12.4. *Twelve months from commencement, the approach be evaluated, including seeking feedback from the Hobart community.*



As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.

(Heather Salisbury)
DEPUTY GENERAL MANAGER



Attachment 2: Quantum quotation



Glamorgan Spring Bay Council Chambers
Attention Elton van Maanen
elton.vanmaanen@sorell.tas.gov.au

10/04/2017

Equipment List

▪ BiAmp TesiraForte A1 (no AEC)	1
▪ AV Bridge	1
▪ Brightsign HD1023 Mainstream interactive player	1
▪ ElectroVoice F01U117665 12" Gooseneck multi-pattern condenser mic	10
▪ AKG wireless roving mic	1
▪ Floor stand to suit	1
▪ Bose DS40 speakers suit Chambers (black or white)	2
▪ Bose IZA 50W x 2 amp suit chambers	1

System Pricing

Total Equipment Package Pricing exclusive of install excluding GST **\$12,839**

Total Equipment Package Pricing exclusive of install including GST* **\$14,123**

Indicative Pre-wire & Installation, actual charged, including travel

▪ Installation - two persons 14 hours at \$80 ex GST/hr/person	\$2,240
▪ Fit-off, commission and training - two persons 7 hours at \$80 ex GST/hr	\$1,120
▪ Materials - cabling, wall plates and sundries - allow ex GST	\$400

Total Prewire & Installation excluding GST **\$3,760**

Total Prewire & Installation including GST **\$4,136**

Optional: **Bose amp and 2 speakers suit Overflow room TV inclusive GST - allow** **\$1,287**

Or Sound bar? Say \$400. Above far better sound and has local input.

Variations: Quantum reserves the right to charge addition for delays caused by other contractors, changes to brief after commencement and so on.

Also lack of passwords, protection and or specialty IT requirements.

Payment details

Full payment of hardware is required with order, installation on 14 day invoice on completion.

Progress payments for install and or by mutual agreement may be requested.

Direct deposit details - Quantum Sound BSB 017 010 Ac # 003615553.

* will incur a 1.5% surcharge for credit card payments.

Any queries, please ask.

Regards,

Rob MacFie



cnr Liverpool & Harrington streets, Hobart, Tasmania, Australia 7000
ph: 03 6231 0088 fax: 03 6234 6167 mt nl fax: +61 3 6234 6167
email: robert@quantumhifi.com.au

8.2 Wielangta Road Upgrade and Future Ownership

Responsible Officer – General Manager

Comments

The Crown in Right of Tasmania (represented by the Department of Primary Industries, Parks, Water and Environment DPIPWE) has prepared a 'draft' Grant deed between DPIPWE and Glamorgan Spring Bay Council (GSBC) to agree to the following:

- DPIPWE agree to the upgrade of Wielangta Road, full length from Rheban Road, Orford to the Council boundary (20 kilometres).
- DPIPWE agree to pay GSBC the total sum of \$815,000 (exclusive of GST), in two installments, to carry out the said works.
- GSBC agree that upon completion, Wielangta Road becomes a *Local Highway* under the Act and agree to maintain Wielangta Road to the GSBC boundary into the future.
- GSBC agree to undertake and complete the upgrade works in accordance with the deed.

DPIPWE are currently in the process of replacing three bridge structures along the road length at a total cost of approximately \$1.2 million. Each structure will accommodate two lanes of traffic, constructed in concrete and have a design life of 100 years. Robertsons Bridge on the common Council boundary with Sorell has recently been replaced. If the Deed was agreed to, the eight bridge structures would also become the maintenance/replacement responsibility of Council (Robertsons Bridge shared 50/50 with Sorell Council).

An engineering assessment of the remaining four existing bridge structures, which are to remain as is, was also carried out by DPIPWE as part of an overall bridge assessment report. These replacement costs would become Council's responsibility.

- | | | |
|-------------------------------|-------------------------|------------|
| ○ Sandspit Floodplain Bridge | replacement cost \$250k | 5-10 years |
| ○ Sandspit River Arch Culvert | replacement cost \$300k | 10 years |
| ○ Seventeen Acre Creek Bridge | replacement cost \$150k | 5-10 years |
| ○ Orford Rivulet Culvert | replacement cost \$200k | 5-10 years |

Following a variation of cost estimates for the upgraded road surface between DPIPWE and Council, DPIPWE engaged GR Webb Consulting to undertake an independent assessment and cost structure for the proposed road works.

Works determined are in line with IPWEA / LGAT Standard Drawing for a 'rural road' R02-v1. For the selection of pavement width, a design traffic count of 30 to 100 vehicles was used, which allowed for a gravel overall width of 6 metres. At a recent meeting between Council and DPIPWE concern was raised by Council in relation to the selected future traffic volume design used. Given the location of the road and the possible future use of the upgraded road, we thought a traffic volume of 100 to 300 might be more appropriate. This proposed increased traffic volume, as per the standard, would increase the overall width by 0.5 metres and equate to an additional \$67,900 (approximate) funding requirement.

The roadwork cost structure undertaken by GR Webb, highlighted the following required works:

- Slashing and clearing of vegetation along the side of the road to improve sight distances for motorists.
- The supply, carting and placement of gravel to establish a new road surface along the full length.
- Clearing and re-establishment of side drains and culverts along the road.

It should also be noted that if Council agreed to accept the deed, there would be an additional annual cost to Council's maintenance budget of approximately \$30,000. This would allow for two patrol grades per year to maintain the road in good condition.

Normal road inspections, roadside furniture replacement, vegetation trimming, twice-yearly bridge inspections and culvert clearing would also be required to be undertaken as part of the general annual road maintenance budget.

Council acknowledges the contribution of the State Government to alleviate the ongoing problems of maintenance, responsibility and ownership of this road. Whilst the road and bridges will be an ongoing commitment and expense for Council, at least the road in the future will be maintained to an acceptable standard and should additional funds become available Council should consider sealing portions of the road to add to long term reduced maintenance and expected extra use.

RELEVANT LEGISLATION: *Local Government (Highways) Act 1982*

12. Taking over by corporation of private roads, &c.

(1) A corporation may, by resolution of the council, declare that a road or other way within the municipality that is not a highway shall become, as specified in the resolution, a highway maintainable by the corporation or a particular kind of highway so maintainable.

(2) Where the standard requirements are applicable, the council shall not pass a resolution under this section unless it is satisfied that those requirements are complied with in respect of the road or other way to which the resolution relates.

(3) A resolution made by the council for the purposes of this section is not invalidated by reason of the failure of the council to comply with subsection (2).

(4) The corporation shall cause a copy of a resolution under this section to be published in the Gazette and the road or other way to which the resolution relates becomes, on the date of the publication, such a highway as is specified in the resolution.

Local Government Act 1993

208. Council map

(1) The general manager is to keep up to date a map of its municipal area showing the following:

(a) all local highways maintainable by the council;

(b) all other highways, other than State highways, made, formed, paved or otherwise made good;

(c) all roads that an owner is liable to maintain;

(d) all streets that the council has resolved to construct under [Part V of the Local Government \(Highways\) Act 1982](#);

(e) all roads leased under [section 63 \(2\) of the Local Government \(Highways\) Act 1982](#);

(f) all lands not wholly subject to a highway;

(g) all declared landslip areas.

(2) One combined map may be used for the purposes of this section and section 12 of the Urban Drainage Act 2013.

(3) A map –

(a) may be on one sheet or several sheets and different information may be shown on different sheets of the same area; and

(ab) may be in an electronic form; and

(b) may be inspected, free of charge, by any person; and

(c) is evidence of the matters mentioned in [subsection \(1\)\(a\)](#), [\(b\)](#) and [\(c\)](#).

(4) [Subsection \(3\)](#) does not operate to fix accurately –

(a) the boundary of a highway unless it is indicated on the map that the relevant information was obtained by a registered surveyor or from a plan prepared by a registered surveyor; or

(b) a boundary other than the boundary of a highway.

Statutory Implications

As outlined above.

Budget Implications

As detailed above.

Recommendation

- (1) That Council acknowledges and thanks the State Government for working with Council to solve a long term problem that has existed with the maintenance, responsibility and ownership of Wielangta Road.
- (2) That Council declares and takes over the portion as described in the Grant Deed Attachment 3 (marked as Glamorgan Spring Bay Council) as a local government road to be maintained and owned by Council as per section 12 of the Local Government (Highways) Act 1982 and publishes such decision in the State Government Gazette.
- (3) That Council includes the road on the Council Map as defined in Section 208 of the Local Government Act 1993.
- (4) That Council notes the estimated ongoing maintenance costs of the road including bridge replacements in the future.
- (5) That Council authorises the General Manager to sign the Grant Deed on behalf of Council

Attachment:

Draft Grant Deed (Wielangta Road Upgrades) with attachments:

- i. Assessment of Roadwork Requirements
- ii. Standard drawing for "Rural Roads Unsealed"
- iii. Wielangta Road Map (GSBC's responsibility)

Attachment Item 8.2: Draft Grant Deed (Wielangta Road Upgrades)

8.3 Freycinet Volunteer Marine Rescue Association

Responsible Officer – Manager Community Development & Administration

Comments

An application has been received from the Freycinet Volunteer Marine Rescue, seeking financial assistance of \$600 towards the cost of servicing the personal protective equipment for volunteers engaged in marine rescue.

Annual service of life jackets enables the Association to meet statutory and moral obligations to provide a safe work place for marine rescue volunteers. Service certificates are issued for all jackets. The basic cost of servicing a jacket is \$60. The Association undertakes to cover the cost of additional repairs or parts that might be identified during service.

Statutory Implications

Not applicable

Budget Implications

A total of \$20,000 has been allocated in the 2016/17 budget for the Community Small Grants Program, of which \$6,150 is remaining.

Recommendation

That Council approves a grant of \$600 towards the cost of servicing the personal protective equipment for volunteers engaged in marine rescue.

8.4 Road Naming – Spring Beach

Responsible Officer – Manager Regulatory Services

Comments

To seek Council's approval for the naming of a road reserve within the Municipality.

Background

A subdivision was approved creating seven lots under SA15011. Access to three of the lots are off Ryans Road, Spring Beach and the remaining four lots are accessed via a 50m long road reserve off Rheban Road, Spring Beach. The parent property prior to being subdivided was known as 279 Rheban Road, Spring Beach.

The small road reserve is not maintained by Council however it is recommended that a name be attributed to this road reserve to assist with emergency services being able to easily locate the properties should the need ever arise.

The developer has been contacted and has suggested the following names:-

Balga Court - meaning "grass tree" of which there are many in the area and onsite

Or

Longpoint Court – a spot on Maria Island that can be seen from the area

A map showing the location of the road to be named is attached.

Internal/external consultation

This street is located outside of any town boundary and therefore must be approved by the Nomenclature Board. The names have been searched with the Nomenclature Board and both are unique to Tasmania.

It is recommended that either name as proposed be approved.

Budget implications

No direct financial implications

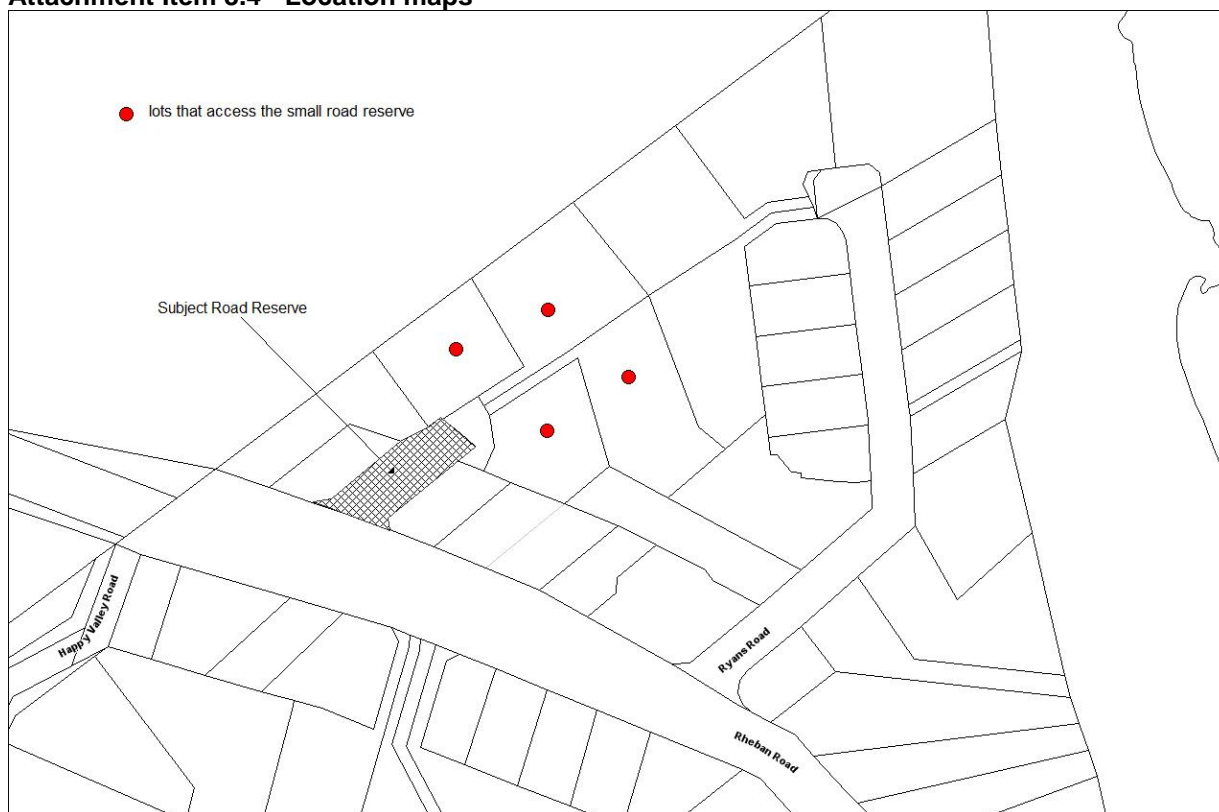
Statutory implications

Nil

Recommendation

1. That Council approves the naming of the road reserve off Rheban Road, Spring Beach to either:
 - a) Balga Court; or
 - b) Longpoint Court
2. That the Nomenclature Board and all other relevant authorities be advised of Council's decision and Council's records updated.

Attachment Item 8.4 - Location maps



9. Notices of Motion

9.1 Triabunna Community Hall – Surplus Chairs

Comment

That Triabunna Community Hall has undergone substantial renovations and through the course of this we were able to purchase new chairs through a grant. The old chairs have been stored at the property of Mr Paul Weeding for some time. As these chairs are now surplus and are no longer required for the Triabunna Community Hall (TCH), the Section 24 Committee is seeking permission from Council for these chairs to be sold to the Spring Bay Rotary Club for the sum of \$50.00.

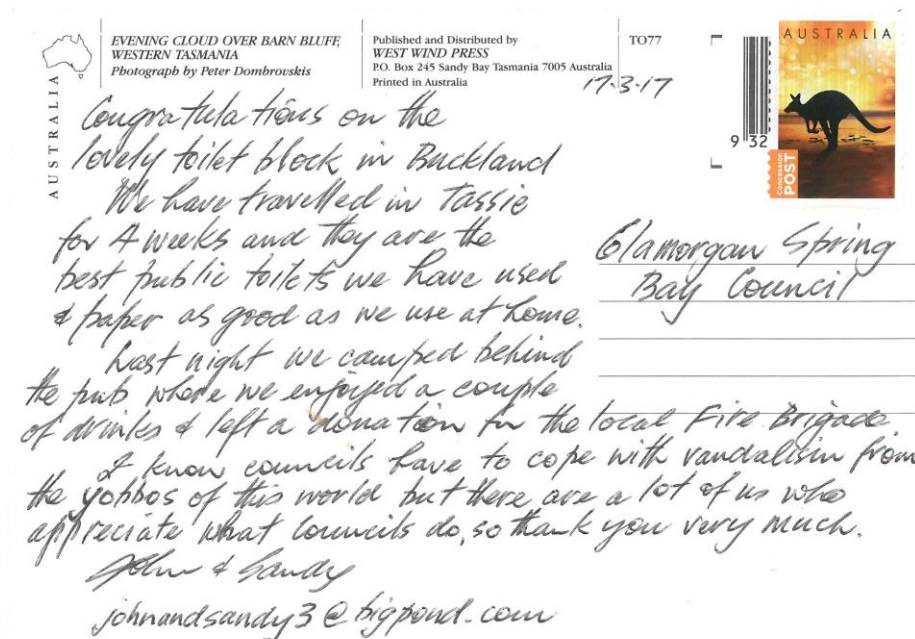
Motion

Moved: Cllr Jenny Woods, seconded,

That Council approves the sale of the old chairs from the Triabunna Community Hall to the Spring Bay Rotary Club for a total sum of \$50.

10. Miscellaneous Correspondence

10.1 Postcard RE: Public Toilets at Buckland (Boomer Common)



11. Motion Tracking Document

Last updated 19/04/2017

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
21 st January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
24 th June 2014	8.2	73/14 Motion lost	Real Time Streaming of Council Meetings via the Web	GM	Council workshop has been held on the implications and requirements of streaming Council meetings live. A report will be provided to Council for the April 2017 Council meeting with delays related to final quotations on technology.	In Progress
25 th November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
28 th April	9.5	56/15	Endorsement of Revised Cemetery Operation Policy	MW	Item was deferred until policy is re-written in its complete form, with clear intent and can be discussed in a Council workshop.	In Progress
27 th October	9.1	152/15	Section 137 – Notice of Intention to Sell Land	GM	Process according to Section 137 under way.	In Progress
23 rd February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion. Council Workshop held on 17 th January 2017 prior to report for January 2017 OMC. Update as per Decision 46/15 above.	In Progress
28 th June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process. Currently in discussions with interested community groups.	In Progress
23 rd August	8.1	112/16	Old Swansea Council Chambers & Courthouse	GM	ECCAI to manage until Old Swansea Council Chambers & Courthouse 30 June 2017. Report on progress submitted for the February 2017 OMC.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
23 rd August	8.6	117/16	Council's Banking Services	GM	Commenced process to move all Council's banking to Bendigo Bank Limited.	In Progress
27 th September	8.5	130/16	Communities and Coastal Hazards Local Area Report – Triabunna and Orford	MNRM	Final report endorsed. Further workshops and community discussions to take place in relation to key future actions/steps. Workshop held in December 2016. Manager NRM formulating action plan/next steps for 2017.	In Progress
27 th September	8.6	131/16	Review of the draft Prosser River Catchment Management Plan	MNRM	Approval by Council to conduct review. Update on workshop dates in Manager NRM report for April 2017.	In Progress
27 th September	10.1	134/16	Notice of Motion: Boatel Development at the Triabunna Marina and Wharf Precinct	Clr Jenny Woods	General Manager has contacted Crown Land Services who are in the process of confirming the status of the boatel development with the developers.	In Progress
13 th December	8.1	166/16	South East Councils Feasibility Study, 30 th September 2016	GM	Study received by Council. Council workshop to discuss community consultation approach held on February 28 th , 2017. Follow-up workshop and decision on community consultation approach March 28 OMC.	Complete
24 th January	8.1	13/17	Tea Tree Rivulet Dam Approval and Construction (including approval of borrowing/budget amendments)	GM	Council approval for GM to progress the project.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
24 th January	8.5	17/17	Petition - Okehampton Road	GM/MW	Petition acknowledged and remedial work to be budgeted for 2017/18.	In Progress
24 th January	8.6	N/A	Bicheno Triangle Development	MW	Council noted report and will consider as part of 2017/18 budget planning process.	In Progress
24 th January	8.7	18/17	State Growth Road Trade	MW	Manager Works and GM to progress discussions.	In Progress
24 th January	8.11	22-31/17	Sale of Council Properties	GM	Decision on each property now to be progressed to next stage of sale process or alternate decision implemented.	In Progress
28 th February	8.3	42/17 44/17	Signage Working Group	MRS	Council decision from 2010 rescinded and outcomes of Signage Working Group to be implemented.	In Progress
28 th March	8.1	54/17	Council Amalgamations – Proposal for Community Consultation	GM	Proposal approved and first stage of consultation will commence end of April 2017.	In Progress
28 th March	8.2	55/17	Application to Purchase Crown Land – RA2308 Coles Bay Road, Coles Bay	MRS	Approved and applicant informed of decision.	Complete
28 th March	8.3	56/17	Petition to Amend a Sealed Plan – RA311 Harveys Farm Road, Bicheno	GM	Approved, process has commenced.	In Progress
28 th March	8.4	57/17	Electric Highway Tasmania Project	MNRM/MW	Letter of support provided to the grant applicant.	Complete

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Recommendation:

That Council receives and notes the information contained within the Motion Tracking Document.

12. Questions Without Notice

13. Close

The Mayor to declare the meeting closed at (Time).

CONFIRMED as a true and correct record.

Date:

Mayor Michael Kent AM