



GLAMORGAN SPRING BAY  
COUNCIL

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# Minutes of Meeting

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For the Ordinary  
Meeting of  
Council held at  
Triabunna  
Council Offices

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28<sup>th</sup> June, 2016

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## NOTICE OF ORDINARY MEETING

**Notice** is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 28<sup>th</sup> June, 2016 commencing at 5.00pm.



**Dated** this Thursday 23<sup>rd</sup> June, 2016

**David Metcalf  
GENERAL MANAGER**

***"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:***

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

**Note : Section 65 of The Local Government Act 1993 states –**

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf  
GENERAL MANAGER**

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## Audio Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council, all Ordinary and Special Meetings of Council will be electronically audio recorded from April 2014 onwards.

In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

### 1. Opening

The Mayor welcomed Councillors, staff and members of the public and declared the meeting open at 5.00pm.

#### 1.1 Present and Apologies

**Present:** Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

**Apologies:** Cllr Britt Steiner

#### 1.2 In Attendance

David Metcalf (General Manager), Tony Pollard (Manager Works), Angela Turvey (Executive Officer), Contract Planner and 16 members of the public.

#### 1.3 Declaration of Pecuniary Interests

*In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.*

## 2. Confirmation of Minutes and Workshops

### 2.1 Ordinary Meeting – May 24<sup>th</sup>, 2016

**Decision: 82/16**

Moved Cllr Jenny Woods, seconded Cllr Richard Parker, that the Minutes of the Ordinary Meeting held Tuesday 24<sup>th</sup> May, 2016 be confirmed as a true and correct record.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

### 2.2 Workshop Held – May 24<sup>th</sup>, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 24<sup>th</sup> May in Swansea. This workshop included a review of risks associated with the live streaming of Council meetings, review of the new Credit Card Policy and the Long Term Financial Plan.

### 2.3 Workshop Held – May 31<sup>st</sup>, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 5pm on Tuesday 31<sup>st</sup> May in Triabunna. This workshop involved discussions with Dr Winston Johnson and Dr Pranesh Naidoo on the future of Triabunna medical services.

### 2.4 Workshop Held – June 7<sup>th</sup>, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 1pm on Tuesday 7<sup>th</sup> June in Triabunna. This workshop was a full half day workshop dedicated to budget discussions.

### 2.5 Workshop Held – June 14<sup>th</sup>, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 14<sup>th</sup> June in Triabunna. This workshop included a review of the NRM natural assets code submission for the statewide planning scheme, an overview of the existing Glamorgan Spring Bay Council By-Law in preparation for a review of this and an opportunity for any final feedback/input on the Annual Plan & Budget Estimates for 2016-17.

**Resolved**

That Council notes this information.

### 3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

**Decision: 83/16**

Moved Cllr Jenifer Crawford, seconded Cllr Debbie Wisby, that Council now acts as a Planning Authority. (Time: 5.05pm )

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

### 3.1 DA16041 – Single Dwelling, 2 Bluff Circle, Swansea

#### Planning Assessment Report

<b>Proposal:</b>	<b>Single Dwelling</b>
<b>Applicant:</b>	<b>Tasbuilt Manufactured Homes and Cabins</b>
<b>Location:</b>	<b>2 Bluff Circle, Swansea</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>General Residential Zone</b>
<b>Application Date:</b>	<b>1 April 2016</b>
<b>Statutory Date:</b>	<b>27 May 2016 (Extension granted until 1 July 2016)</b>
<b>Discretions:</b>	<b>Four (4)</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b> <b>Appendix B – Tasmanian Heritage Council Certificate of Exemption, THC Exemption No. 949, dated 19 April 2016</b>
<b>Author:</b>	<b>Patrick Carroll, Contract Planner</b>

#### **Decision: 84/16**

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for Single Dwelling at 2 Bluff Circle, SWANSEA (DA 2016/00041), be APPROVED subject to the conditions in Section 11 of this report.

**The motion was put and carried  
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Richard Parker, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford, Cllr Debbie Wisby



### 3.2 SA15024 – 12 Lot Subdivision, 23-31 Murray St, Bicheno

#### Planning Assessment Report

<b>Proposal:</b>	<b>12 Lot Subdivision</b>
<b>Applicant:</b>	<b>A S Hamilton</b>
<b>Location:</b>	<b>23-31 Murray Street, Bicheno</b>
<b>Planning Document:</b>	<b>Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)</b>
<b>Zoning:</b>	<b>General Residential</b>
<b>Application Date:</b>	<b>12 November 2015</b>
<b>Statutory Date:</b>	<b>29 April 2016 (Extension granted until 1 July 2016)</b>
<b>Discretions:</b>	<b>Use i.e. Subdivision</b>
<b>Attachments:</b>	<b>Appendix A – Plans</b>
<b>Author:</b>	<b>David Allingham, Contract Planner</b>

#### **Decision: 85/16**

Moved Cllr Bertrand Cadart, seconded Cllr Richard Parker, that pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Glamorgan Spring Bay Interim Planning Scheme 2015*, that the application for a 12 lot subdivision and 1 road lot in the General Residential Zone at 23-31 Murray Street, BICHENO (SA2015/00024), be APPROVED subject to the conditions in Section 10.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

**Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005 the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.**

**Decision: 86/16**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Debbie Wisby, that Council no longer acts as a Planning Authority. (Time: 5.25pm)

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

## 4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

### 4a. Mr Don Paton

- i. *What action has been taken in relation to the opening of the Prosser River? With regard to my understanding of the objections received by Council, that Council handballed onto the Federal people in relation to the birds nesting on the point and the objections raised and given with the recent flood event there is no such defense or reasoning why that should not have gone ahead because the nesting area has been totally demolished and removed so the objection no longer holds any substance now and I’m wondering what action the Council and others involved have taken to overcome that problem?*

#### **Response from the Mayor**

*To the best of my knowledge it’s a process and it has gone to the Federal Government, the Federal Government will probably take three months to respond as to whether they accept what you’ve just said or they don’t so we are waiting on their response and either move forward or look at something else.*

#### **General Manager’s Response**

*Through you Mayor, we will actually get in contact with the EPBC and advise them that that area has actually gone and ask them when they will be making a determination on it and I will feed that information back to Mr Paton.*

- ii. *It’s been brought to my attention and I’m of the understanding that Council has embarked upon borrowing funds to do infrastructure in the municipality with regard to building dams and providing water infrastructure and I heard in the media that the Mayor stated that the Council was acting on behalf of the ratepayers and I would like to bring to your attention that the ratepayers have no information whatsoever about this and haven’t been consulted and we feel it is not acceptable for Council to be representing our interests without us having an opportunity to discuss it.*

### **General Manager's Response**

*Through you Mayor, we actually don't have anything to put on the table. We don't have a water licence, we don't have the final costings so we can't discuss it with the public until we have all that information. There are certainly no borrowings in the budget and that is stated up front. The borrowings are mentioned in there subject to a business plan. That would all be out in the open once it is done. There'll be no borrowings and no dam built unless it is consulted with the community. There is a process that has to be gone through.*

### **4b. Mr Mike Spence**

- i. *When Council handed over responsibility of water management to TasWater, is there any legal obligation for Council not to go back into that area again?*

### **General Manager's Response**

*Through you Mayor, we are actually dealing with raw water not treated water so it is actually completely different. As a Council or private individual you can build dams as long as there are approvals granted and we have actually consulted with TasWater so they are basically onboard.*

- ii. *When is Council going to fix the goat track at the top end of Roberts Street (Triabunna)? It's been washed out by rains for thousands of years and Council's done nothing. It's dangerous. They don't grade it, they don't do anything to it. There's been two floods there now and nobody has gone near it. They clean up the rest of the areas but Roberts Street it seems it doesn't exist. It's one of the most highly travelled roads in the area.*

### **Manager Works Response**

*Through you Mayor, I know I did speak to someone recently. It is on the list for minor remedial works. It is on the priority list.*

### **4c. Mr Rob Rex**

- i. *I just wanted to know the Council's view on the Tassal proposal to have a fish farm up here if that is relevant to Council, I don't know if it is?*

### **Response from the Mayor**

*Well my view is that the State Government is responsible for the sea, the water and through MAST, Parks and whoever; they've made the decision so I believe and Councillors, to the best of my knowledge, we've got to make the best of the opportunity for people within the community for jobs. So we can't tell the government they can't issue it, they have already done that and I understand they (Tassal) have purchased or leased from the owner and they have the licence and from Council perspective need to make the best of every opportunity we can.*

### **4d. Mr Malcom Ward**

- i. *Through you Mr Mayor could I ask the General Manager if he can share with us any information he has of any state government (or local government) works proposed in the near future for the Tasman Highway in Paradise Gorge out of Orford and the hill climb towards Hobart out of Buckland, particularly in respect of the constant issue of fretting of loose rocks and the occasional small earth fall onto the road surface during and after rain, making driving hazardous. Additionally, is the GM aware of any recent engineering assessment that has been done on cliff faces above the road in Paradise Gorge – at least one very large rock appears to be restrained from falling by a tether cable only.*



### **General Manager's Response**

*Through you Mayor I will certainly contact State Growth and ask them those questions. That rock that is tethered has been there a long time though hasn't it? I don't believe it has moved has it? I hope.*

## 5. Mayor's Report

### Mayor Michael Kent AM

24 <sup>th</sup> May	Swansea	Attended Council Workshop and Meeting.
25 <sup>th</sup> May	Orford	Interview with Leon Compton ABC 936 regarding a general update on what's happening on the east coast.
31 <sup>st</sup> May	Triabunna	Attended Council Workshop with Triabunna doctors regarding future of medical services.
14 <sup>th</sup> June	Triabunna	Attended a Council Workshop.
17 <sup>th</sup> June	Swansea	Attended the launch of the Tas Irrigation Swan River scheme and an announcement by Mr Eric Hutchinson MP regarding potential Federal funding for marine infrastructure in Swansea and Triabunna.

#### **Resolved**

That the Mayor's Report be received and noted.

## 6. Information Reports

### 6.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management  
· Visitor Centres

### 6.2 Manager Works, Mr Tony Pollard

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Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks,  
Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

### 6.3 Manager Regulatory Services, Mrs. Winny Enniss

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Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

### 6.4 Manager Community Development & Administration, Mrs Lona Turvey

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Community Development · Administration Services ·

### 6.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

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Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

### 6.6 Manager Natural Resource Management, Ms Melanie Kelly

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Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

**Resolved:**

That the Management Reports be received and noted.



## 7. Minutes of Section 24 Committees

### COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

7.1 Marine Infrastructure Committee, May 2016 (Draft).

7.2 NRM Committee Minutes, May 2016 (Draft).

7.3 RPHS Advisory Committee Minutes, June 2016 (Draft).

7.4 Tasmanian Seafarers' Memorial Committee, April 2016 (Draft).

David Metcalf  
General Manager

**Resolved:**

That the minutes of the Section 24 Committees be received and noted.





## 8. Officers' Reports Requiring a Decision

### 8.1 Annual Plan and Budget Estimates for the 2016/17 Financial Year (including Fees & Charges and Rates Resolution)

Responsible Officer – General Manager

#### Recommendation

1. That Council by absolute majority adopts the 2016-2017 Fees and Charges (as presented 28th June 2016) in the Annual Plan 2016-2017
2. That Council by absolute majority adopts the 2016-2017 Rates Resolution (as presented 28th June 2016) in the Annual Plan 2016-2017
3. That Council by absolute majority, adopts the Annual Plan and Budget Estimates (as presented 28th June 2016) for 2016-2017

**Note:** A Draft Annual Plan and Budget Estimates document has been provided to Councillors for their review and is available online at Council's website with the June 2016 Agenda.

#### Procedural Motion

**Decision: 87/16**

Moved Cllr Jenifer Crawford, seconded Cllr Richard Parker, that the motion be put (88/16).

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

**Decision: 88/16**

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that Council by absolute majority adopts the 2016-2017 Fees and Charges (as presented 28th June 2016) in the Annual Plan 2016-2017.

**The motion was put and carried  
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Jenny Woods.

Against: Cllr Debbie Wisby.



**Decision: 89/16**

Moved Clr Jenny Woods, seconded Clr Richard Parker, that Council by absolute majority adopts the 2016-2017 Rates Resolution (as presented 28th June 2016) in the Annual Plan 2016-2017.

**The motion was put and carried  
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Bertrand Cadart, Clr Jenifer Crawford, Clr, Richard Parker, Clr Jenny Woods.

Against: Clr Debbie Wisby.

**Decision: 90/16**

Moved Clr Bertrand Cadart, seconded Clr Jenny Woods, that Council by absolute majority adopts the Annual Plan and Budget Estimates (as presented 28th June 2016) for 2016-2017.

**The motion was put and lost due to lack of an absolute majority  
(4 Votes to 3)**

For: Deputy Mayor Cheryl Arnol, Clr Bertrand Cadart, Clr, Richard Parker, Clr Jenny Woods.

Against: Mayor Michael Kent, Clr Jenifer Crawford, Clr Debbie Wisby.

## **Foreshadowed Motion**

**Decision: 91/16**

Moved Clr Debbie Wisby, seconded Clr Jenifer Crawford, that Council

1. Defer the annual plan and budget estimates to a workshop to formulate a 16/17 budget that is affordable, achievable and equitable between towns; a budget that maintains our existing assets funded by Council cash and approved grants.

2. During 2016/2017 financial year, when community assets are sold Council will review, assess and prioritise the allocation of these funds.

3. Council commit to formulating a 10 year capital strategic plan within 6 months to identify projects and renewal works for each town in consultation with wider community.

4. Council commit to a revision of the 10 year financial plan to ensure long term viability in consultation with the wider community.

**The motion was put and lost.  
(3 Votes to 4)**

For: Mayor Michael Kent, Clr Jenifer Crawford, Clr Debbie Wisby.

Against: Deputy Mayor Cheryl Arnol, Clr Bertrand Cadart, Clr Jenny Woods, Clr Richard Parker.



## 8.2 Part C: Response to the draft Natural Assets Code and other NRM related issues.

### Addition to Council submission to the State Government regarding the Draft State Planning Scheme

Responsible Officer – Manager Natural Resources

#### Recommendation

Council endorses Part C to be sent to the Tasmanian Planning Commission as an addendum to our submission.

Council resend Part A of the original submission and remove the last paragraph from the first page.

**Note:** The NRM Natural Assets Code submission was provided for Council's consideration in the May Ordinary Meeting of Council Agenda.

#### **Decision: 92/16**

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that Council endorses Part C to be sent to the Tasmanian Planning Commission as an addendum to our submission.

Council resend Part A of the original submission and remove the last paragraph from the first page.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr, Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil



### 8.3. Application to Purchase Crown Land – 47 Tasman Highway, Bicheno

Responsible Officer – Manager Regulatory Services

#### **Recommendation**

That Council resolves to advise Crown Land Services that Council supports the sale of the road reserve and recommends that the lot be adhered to an adjoining lot so as not to become a landlocked parcel of land.

#### **Decision: 93/16**

Moved Deputy Mayor Cheryl Arrol, seconded Cllr Jenny Woods, that Council resolves to advise Crown Land Services that Council supports the sale of the road reserve and recommends that the lot be adhered to 47 Tasman Hwy Bicheno an adjoining lot so as not to become a landlocked parcel of land.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arrol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr, Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil



## 8.4 Policy 6.1 – Corporate Credit Card Policy

Responsible Officer – General Manager

### Recommendation

That Council endorses the changes to Policy 6.1 – Corporate Credit Card Policy as presented to Council on June 28<sup>th</sup>, 2016.

**Attachment:** Policy 6.1 – Corporate Credit Card Policy

### Procedural Motion

**Decision: 94/16**

Moved Deputy Mayor Cheryl Arnol, seconded Clr Bertrand Cadart that the motion be put.

**The motion was put and carried  
(5 Votes to 2)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Bertrand Cadart, Clr Richard Parker, Clr Jenny Woods.

Against: Clr Jenifer Crawford, Clr Debbie Wisby.

**Decision: 95/16**

Moved Clr Jenny Woods, seconded Clr Richard Parker, that Council endorses the changes to Policy 6.1 – Corporate Credit Card Policy as presented to Council on June 28<sup>th</sup>, 2016.

**The motion was put and carried  
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Bertrand Cadart, Clr Jenifer Crawford, Clr Richard Parker, Clr Jenny Woods.

Against: Clr Debbie Wisby.



**Please note: Clr Bertrand Cadart left the room at 7.10pm.**

## **8.5 Policy 3.11 - Customer Service Charter**

**Responsible Officer – General Manager**

### **Recommendation**

That Council endorses the changes to Policy 3.11 – Customer Service Charter as presented to Council on June 28<sup>th</sup>, 2016.

**Attachment:** Policy 3.11 – Customer Service Charter

**Please note: Clr Bertrand Cadart returned to the room at 7.15pm.**

### **Decision: 96/16**

Moved Clr Richard Parker, seconded Clr Cheryl Arnol, that Council endorses the changes to Policy 3.11 – Customer Service Charter as presented to Council on June 28<sup>th</sup>, 2016.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Bertrand Cadart, Clr Jenifer Crawford, Clr Richard Parker, Clr Debbie Wisby, Clr Jenny Woods.

Against: Nil



## 8.6 Southern Waste Strategy Authority (SWSA)

Responsible Officer – General Manager

### Recommendations

1. That Council agrees to the winding up of the Southern Waste Strategy Authority (SWSA) and the balance of remaining funds be distributed to existing members in accordance with the rules of the Authority and informs both the SWSA and STCA of its decision.
2. That Council supports the proposal to establish the Waste Management Strategy Group as an advisory committee to the STCA Board.

### **Decision: 97/16**

Moved Deputy Mayor Cheryl Arrol, seconded Cllr Jenny Woods, that Council note that Cllr Jenifer Crawford voted against this motion at a meeting of the Southern Waste Strategy Authority (SWASA).

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arrol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil



## 8.7 Spring Bay Junior Netball Association

Responsible Officer – Manager Community Development & Administration

### Recommendation

That Council approves a grant of \$1,000 to the Spring Bay Junior Netball Association towards the cost of the Association's registration fees, with \$306.00 from the Community Small Grants programme and \$694.00 from the Youth Budget.

### **Decision: 98/16**

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Jenifer Crawford, that Council approves a grant of \$1,000 to the Spring Bay Junior Netball Association towards the cost of the Association's registration fees, with \$306 from the Community Small Grants programme and \$694 from the Youth Budget.

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr, Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil





## 8.8 Review of Seafest 2016

Responsible Officer – Manager Community Development & Administration and Sustainability Officer

### Recommendation

That Council considers an EOI process for an independent community committee to take on the Seafest brand and event management.

### **Decision: 99/16**

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that Council implements an EOI process for an independent community committee to take on the Seafest brand and event management.

**The motion was put and carried  
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Richard Parker, Cllr Jenny Woods, Cllr Debbie Wisby.

Against: Cllr Jenifer Crawford.



## 9. Motion Tracking Document

Last updated 22/06/2016

<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
21 <sup>st</sup> January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
24 <sup>th</sup> June 2014	8.2	73/14 Motion lost	Real Time Streaming of Council Meetings via the Web	GM	A Councillors' workshop to be held to investigate the implications and requirements of streaming Council meetings live. Workshop now scheduled for the 24 <sup>th</sup> May, 2016 with papers investigating this to be provided by Launceston and Hobart City Councils. A report will be provided to Council for the July 2016 Council meeting.	In Progress
25 <sup>th</sup> November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress

**Action Officer codes:** MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
24 <sup>th</sup> March	9.11	46/15	Council Properties for Sale	GM	EOI to close 24/3/2015. Report provided to Council 27/4/2015. Properties to be offered for sale through local real estate agencies due to all EOI being well under valuation. No recent offers. Waiting on an updated valuation for Inkerman Street. Has been found that the drainage pipes are not within the drainage easement and this was not taken into account with the original valuation.	In Progress
28 <sup>th</sup> April	9.4	55/15	Endorsement of Revised Tree Management Policy	MW	Item was deferred until policy can be discussed in a Council workshop.	In Progress
28 <sup>th</sup> April	9.5	56/15	Endorsement of Revised Cemetery Operation Policy	MW	Item was deferred until policy is re-written in its complete form, with clear intent and can be discussed in a Council workshop.	In Progress
23 <sup>rd</sup> June	9.3	87/15	Sale of Council Property (Cranbrook)	GM	Proceedings commenced for land swap and boundary adjustment. Council to arrange lease of land in the interim. Waiting on final plan to be submitted for signing and sealing to formalise the land swap.	In Progress

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<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
27 <sup>th</sup> October	9.1	152/15	Section 137 – Notice of Intention to Sell Land	GM	Process according to Section 137 under way.	In Progress
8 <sup>th</sup> December	9.2	177/15	Signage	MRS	Council to form a working group with business owners and business groups, including the local chambers of commerce to consider alternative signage solutions – report to be provided to Council within 6 months. Proposal on working group endorsed by Council at Feb 16. Working Group has been formed and two meetings have taken place in 2016.	In Progress
27 <sup>th</sup> January	10.3	19/16	Credit Card Policy	GM	Audit Panel to be provided with Draft Credit Card policy developed by Deputy Mayor in conjunction with GM. Provided to Audit Panel 16/05/16. Provided to Council for endorsement 28/6/16.	In Progress
23 <sup>rd</sup> February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion.	In Progress
23 <sup>rd</sup> February	9.6	33/16	Signage Working Group	MRS	See Item 9.2 from December 2015 OMC.	In Progress

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<b>Meeting Date</b>	<b>Item No.</b>	<b>Decision Number</b>	<b>Title</b>	<b>Action Officer</b>	<b>Progress</b>	<b>Completed</b>
22 <sup>nd</sup> March	9.2	45/16	Establishment of a Triabunna Recreation Ground Section 24 Special Committee of Council	GM	Council endorsed the establishment of this committee with Cllr Steiner as the nominated Councillor representative. Manager Works to notify the potential members of the committee and schedule the first meeting.	In Progress
22 <sup>nd</sup> March	9.3	46/16	Seafest	GM	Council approved closure of Triabunna Marina carpark for Seafest and requested a review of the festival for the June 2016 OMC. Review provided to Council 28/6/16.	In Progress
22 <sup>nd</sup> March	9.4	47/16	Honour Board for Australia Day Citizenship Award Recipients	GM	MCD to research Council records and organise the Honour Board to be placed in the Triabunna Council Offices.	In Progress
10 <sup>th</sup> May (Special Meeting)	2	60-61/16	Sale of Council Property (12 Franklin St, Swansea)	GM	Previous decision rescinded and motion passed unanimously.	Complete
24 <sup>th</sup> May	9.1	75/16	Local Government Model Code of Conduct (April 2016)	GM	Adopted by Council	Complete
24 <sup>th</sup> May	9.2	76/16	Great Eastern Trail - MOU	GM	MOU to be signed by GSBC. Andrew MacGregor advised and waiting for original version to be circulated for signature.	In Progress
24 <sup>th</sup> May	9.3	78/16	Policy 4.8 Code for Tenders and Contracts	GM	Endorsed and updated on server and on website.	Complete
24 <sup>th</sup> May	9.4	79/16	Freycinet Volunteer Marine Rescue	MCD	Grant approved and disbursed	Complete
24 <sup>th</sup> May	9.5	80/16	Swansea Primary School	MCD	Grant approved and disbursed	Complete
24 <sup>th</sup> May	9.6	73-74/16	Council Submission Draft State Planning Scheme	MRS/ MNRM	Part C Natural Assets Code submission to be discussed in a workshop before being endorsed at the Council meeting 28/6/16. Parts A & B endorsed.	In Progress
24 <sup>th</sup> May	9.7	81/16	Long Term Financial Plan	GM	Endorsed by Council	Complete

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**Recommendation:**

That Council receives and notes the information contained within the Motion Tracking Document.

## 10. Questions Without Notice

## 11. Confidential Items (Closed Session)

The Mayor declared the meeting closed to the public in order to discuss one confidential item.

- *Under regulation 15 of the Local Government Act 1993, the meeting will be closed to the public according to the following regulations:*
  - Regulation 15 (2) (c) *contracts for the supply and purchase of goods or services.*

**Decision: 100/16**

Moved Cllr Jenny Woods, seconded Cllr Richard Parker, that Council moves into a closed session (7.40pm).

**The motion was put and carried unanimously  
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Richard Parker, Cllr Debbie Wisby, Cllr Jenny Woods.

Against: Nil

## 12. Close

The Mayor declared the meeting closed at 8.15pm.

**CONFIRMED** as a true and correct record.

**Date:**

**Mayor Michael Kent AM**