



GLAMORGAN SPRING BAY
COUNCIL

Minutes of Meeting

For the Ordinary
Meeting of
Council held at
Triabunna
Council Offices

27th January, 2016

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Wednesday, 27th January commencing at 5.00pm.



Dated this Thursday 21st January, 2016

**David Metcalf
GENERAL MANAGER**

"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

Note : Section 65 of The Local Government Act 1993 states –

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



**David Metcalf
GENERAL MANAGER**



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ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES ON (03) 6256 4777.

Audio Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council, all Ordinary and Special Meetings of Council will be electronically audio recorded from April 2014 onwards.

In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

1. Opening

The Mayor welcomed Councillors, Staff and Members of the Public and declared the meeting open at 5.00pm.

1.1 Present and Apologies

Present: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Clr Bertrand Cadart, Clr Jenifer Crawford, Clr Greg Raspin, Clr Britt Steiner, Clr Jenny Woods.

Apologies: Clr Debbie Wisby.

1.2 In Attendance

David Metcalf (General Manager), David Allingham (Planner), Angela Turvey (Executive Officer) and 7 members of the public.

1.3 Declaration of Pecuniary Interests

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.

- Clr Bertrand Cadart declared an interest in Item 9.4 Bicheno Petanque Club.

2. Confirmation of Minutes and Workshops

2.1 Ordinary Meeting – December 8th, 2015

Decision: 1/16

Moved Cllr Jenny Woods, seconded Cllr Greg Raspin, that the Minutes of the Ordinary Meeting held Tuesday 8th December 2015 be confirmed as a true and correct record.

**The motion was put and carried.
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Bertrand Cadart (not in attendance at the December 2015 meeting).

2.2 Annual General Meeting – December 8th, 2015

Decision: 2/16

Moved Cllr Greg Raspin, seconded Deputy Mayor Cheryl Arnol, that the Minutes of the 2015 Annual General Meeting held Tuesday 8th December 2015 be confirmed as a true and correct record.

**The motion was put and carried.
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Bertrand Cadart (not in attendance at the December 2015 meeting).

2.3 Workshop Held – December 8th, 2015

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 2pm on Tuesday 8th December in Triabunna. This workshop was facilitated by Damian Mackey from Southern Midlands Council to determine Council's views on the Interim Planning Scheme in order to prepare a 30J report and to give councillors an overview of the Interim Planning Scheme.

Resolved

That Council notes this information.

3. PLANNING AUTHORITY SECTION

Under Regulation 25 of *Local Government (Meeting Procedures) Regulations 2005* the Chairperson hereby declares that the Council is now acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993* for Section 3 of the Agenda.

Decision: 3/16

Moved Cllr Jenifer Crawford, seconded Cllr Jenny Woods, that Council now acts as a Planning Authority (Time: 5.05 pm).

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

3.1 DA15137 – Extractive Quarry, Sally Peak Road, Buckland

Planning Assessment Report

Proposal:	Extractive Quarry (level 2) & Signage
Applicant:	N Ferrar
Owner:	N Ferrar
Location:	168 Sally Peak Road, Buckland Tasman Highway, Buckland (CT100065/1)
Planning Document:	Glamorgan/Spring Bay Planning Scheme 1994
Zoning:	Rural
Application Date:	28 July 2015
Statutory Date:	1 February 2016 by agreement)
Discretions:	Use (Extractive Quarry)
Attachments:	Appendix A – Development Proposal and Environmental Management Plan Appendix B – Environmental Assessment Report prepared by EPA

Please note: Amendments were submitted by the contract planner to the conditions outlined in this report on the 27th of January, 2016 prior to the meeting.

Decision: 4/16

Moved Cllr Jenny Woods, seconded Cllr Britt Steiner, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Planning Scheme (1994) application DA2015/00137 for an Extractive Industry (Quarry) at 168 Sally Peak Road, Buckland (164792/2) and Tasman Highway, Buckland (CT100065/1) be APPROVED subject to the conditions and advice in Section N of this report.

**The motion was put and carried.
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford.

3.2 DA15223 – 15 Cooks Court, Swansea

Planning Assessment Report

Proposal:	Outbuilding
Applicant:	P&J Sheds
Location:	15 Cooks Court, Swansea
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	General Residential Zone
Application Date:	10 November 2015
Statutory Date:	29 January 2016 (by agreement)
Discretions:	Passing Bays (E6.7.3 A1) Driveway Surface (E6.7.6 A1)
Attachments:	Appendix A – Plans
Author:	David Masters, Contract Planner

Decision: 5/16

Moved Cllr Jenifer Crawford, seconded Cllr Greg Rospin, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for “Residential” (outbuilding) in the General Residential Zone at 15 Cooks Court, Swansea (DA2015/00223), be APPROVED subject to the conditions in Section 11, 1-10 of this report.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Rospin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

3.3 SA14008 – 18589 Tasman Hwy, Bicheno

Planning Assessment Report

Proposal:	Subdivision (4 lots)
Applicant:	Andy Hamilton & Associates Pty Ltd
Owner:	D Freeman
Location:	18589 Tasman Hwy, Bicheno, Tas
Planning Document:	Glamorgan/Spring Bay Planning Scheme 1994
Zoning:	Rural
Application Date:	2 June 2014
Statutory Date:	1 February 2016 (by agreement)
Discretions:	Use (Subdivision) Scenic Corridor
Attachments:	Appendix A – Plans
Author: David Allingham, Contract Planner	

Decision: 6/16

Moved Cllr Jenny Woods, seconded Cllr Greg Raspin, that pursuant to Section 57 of the *Land Use Planning & Approvals Act 1993* and the *Glamorgan Spring Bay Planning Scheme (1994)* application SA2014/00008 for Subdivision (4 lots) at 18589 Tasman Highway, Bicheno (CT130296/50) be APPROVED subject to the conditions and advice in Section N of this report.

**The motion was put and carried.
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Jenifer Crawford.

3.4 SA15010 – 284B Rheban Rd, Spring Beach

Planning Assessment Report

Proposal:	Subdivision into two lots	
Applicant:	A. Hamilton	
Location:	284B Rheban Road, Spring Beach (CT169414/3)	
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)	
Zoning:	Low Density Residential	
Application Date:	12 August 2015	
Statutory Date:	1 February 2016 (by agreement)	
Discretions:	Subdivision	9.7.2
	Internal Lots	12.5.1 A1
	Stormwater	12.5.4 A3
	Ways & Public Open Space	12.5.3 A1
	Cash in Lieu	12.5.3 A2
	Sewerage	12.5.4 A2
Attachments:	Appendix A – Plans	
Author:	David Masters, Contract Planner	

Decision: 7/16

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for subdivision of two lots in the Low Density Residential Zone at 284B Rheban Road, Spring Beach (SA2015/00010), be APPROVED subject to the conditions in Section 11 of this report.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

3.5 SA15021 – 1 Rectory Street, Swansea

Planning Assessment Report

Proposal:	Subdivision into two lots
Applicant:	R.P.A. Miles
Location:	1 Rectory Street, Swansea
Planning Document:	Glamorgan Spring Bay Interim Planning Scheme 2015 (Interim Scheme)
Zoning:	General Residential
Application Date:	13 November 2015
Statutory Date:	29 January 2016 (by agreement)
Discretions:	Building area orientation 10.6.1 A2 (e) Frontage width 10.6.1 A3 New road 10.6.2 A1 Public Open Space 10.6.3 A1
Attachments:	Appendix A – Plans
Author:	David Masters, Contract Planner

Decision: 8/16

Moved Cllr Greg Raspin, seconded Cllr Britt Steiner, that pursuant to Section 57 of the Land Use Planning & Approvals Act 1993 and the Glamorgan Spring Bay Interim Planning Scheme 2015, that the application for subdivision of two lots in the Residential Zone at 1 Rectory Street, Swansea (SA2015/00021), be APPROVED subject to the conditions in Section 11 of this report.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

3.6 Planning Appeals Update

DATE: JANUARY 2016
TO: General Manager
SUBJECT: Development Application Appeals and Planning Scheme Amendment Update

Appeal/Amendment status as follows:

DA	Development	Address	Details	Status
DA15036	Extractive Industry	188 Montgomery Road Buckland	Separate appeals lodged by applicant and representor regarding permit conditions	Currently going through mediation.
DA15158	Distillery	RA6 Hoods Road, Spring Beach	Appeal lodged by 2 representors	Consent agreement signed and effective from 20/1/16

Resolved:

That Council notes the Planning Appeals Update.

Under Regulation 25 of Local Government (Meeting Procedures) Regulations 2005 the Chairperson hereby declares that the Council is no longer now acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993 for Section 3 of the Agenda.

Decision: 9/16

Moved Cllr Jenifer Crawford, seconded Cllr Greg Raspin, that Council no longer acts as a Planning Authority (Time:5.50pm).

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

4.1 Mr Keith Pyke

Questions taken on notice at December 2015 Ordinary Meeting of Council

- i. *General Manager my question is to you and is about the medical services and in the budget statements on page 35, I notice that you're showing 8.45% surplus as at the end of 30th November, that's terrific but it's contradictory to what you say on page 31 under Medical Services? So I wondered if you could clarify it for me please?*
- ii. *Would you be able to provide a report that outlines the expenditure of both separate practices – Bicheno and Triabunna instead of combining them as one?*

Response from the General Manager

- i. Through you Mayor it is 8% above budget at the moment but when you consider that we have allowed over \$200K out of the General Rate to cover the medical services it is still not running well. That's what I mean in the preamble.
- ii. Taken on notice by the General Manager (please see following page).

4.2 Mr Keith Pyke

Question taken on notice to be answered at the February 2016 Ordinary Meeting of Council

- *What I'm asking or requesting of the General Manager is the business plan for the renovation/extension of the Triabunna Community Hall with the associated meeting minutes and decisions made at these meetings up to January 2016. It's rather a large project and it was bigger than I expected so I thought if I have a look at the business plan first it will save me a whole lot of trouble.*

Profit & Loss
Glamorgan Spring Bay Council
Medical-Bicheno
For the month ended 31st December 2015

	YTD Actual	YTD Budget	Var AUD	Var %
Less Operating Expenses				
DEPRECIATION AND AMORTISATION	\$11,988.76	\$12,000.00	-\$11.24	-0.0937%
EMPLOYEE BENEFITS	\$167,765.27	\$148,166.00	\$19,599.27	13.2279%
MATERIALS AND SERVICES	\$100,644.27	\$132,132.00	-\$31,487.73	-23.8305%
Total Operating Expenses	\$280,398.30	\$292,298.00	-\$11,899.70	-4.1%

Profit & Loss
Glamorgan Spring Bay Council
Medical-Triabunna
For the month ended 31st December 2015

	YTD Actual	YTD Budget	Var AUD	Var %
Less Operating Expenses				
DEPRECIATION AND AMORTISATION	\$17,645.31	\$17,502.00	\$143.31	0.8188%
EMPLOYEE BENEFITS	\$41,736.12	\$41,437.00	\$299.12	0.7219%
MATERIALS AND SERVICES	\$222,863.78	\$228,452.00	-\$5,588.22	-2.4461%
Total Operating Expenses	\$282,245.21	\$287,391.00	-\$5,145.79	-1.8%

5. Mayors' Reports

Mayor Michael Kent AM

2015

3 rd December	Orford	Gave an interview to 7LA Radio regarding the closure of the Bicheno United fuel station for renovations and upgrade.
		Gave an interview to the ABC regarding future plans at the Spring Bay Mill, Triabunna.
5 th December	Orford	Gave an interview to The Mercury regarding the status of the Local Government Director's report on Glamorgan Spring Bay Council.
7 th December	Hobart	Attended the STCA Board Meeting.
8 th December	Orford	Gave an interview to The Mercury regarding the unsuccessful grant submission for the Solis development.
	Triabunna	Attended a Council Workshop followed by the Ordinary Meeting of Council and the Annual General Meeting.
9 th December	Orford	Gave an interview to the ABC regarding the unsuccessful grant submission for the Solis development.
15 th & 16 th December	Orford	Gave an interview to the ABC and The Mercury regarding the Local Government Director's report on Glamorgan Spring Bay Council.

2016

2 nd January	Orford	Gave an interview to The Examiner regarding the Local Government Director's report on Glamorgan Spring Bay Council.
8 th January	Orford	Gave an interview to the ABC regarding potential water restrictions for Swansea, Triabunna and Orford.
10 th January	Orford	Had a telephone conversation with the CEO of TasWater regarding potential water restrictions in Glamorgan Spring Bay and spoke with Eric Hutchinson's office regarding the temporary closure of the United fuel station in Bicheno.
13 th January	Orford	Gave an interview to The Examiner regarding water restrictions and the United fuel station in Bicheno.

15th January Orford Gave an interview to The Examiner regarding the whale watching trail along the Great Eastern Drive.

**Councillor Cheryl ArnoI – Deputy Mayor
Acting Mayor (December 16th to 28th, 2015)**

1 December	Triabunna	General Manager's performance review with Mayor.
4 December	Orford	Attended opening of Orford Beachside Holiday Park.
8 December	Triabunna	Council planning workshop.
	Triabunna	Council meeting and Annual General Meeting
9 December	Orford	Present Mayoral Achievement Award at Orford Primary School.
10 December	Triabunna	Present Mayoral Achievement Award at Triabunna District School.
14 December	Swansea	Present Mayoral Achievement Award at Swansea Primary School.
17 December	Swansea	Attend Staff Christmas luncheon and present long service awards to two staff members.
3 January	Orford	Meeting with Mayor on various matters.
6 January	Triabunna	Tidy Towns judging at Tasmanian Seafarers' Memorial site.
11 January	Triabunna	Attended Triabunna Community Hall S24 Committee meeting.

Resolved

That the Mayors' Reports be received and noted.

6. Councillor Reports

Councillor Bertrand Cadart

From the 28th November 2015 until the 15th January 2016, as an elected councillor of Glamorgan Spring Bay Council, I conducted myself in a manner I deem adequate, appropriate, proper and in accordance with the Tasmanian Local Government Act and the Glamorgan Spring Bay Council agreed Code of Conduct.

I have attended as many Council related, private, semi-private, public meetings and workshops as I could within the boundaries and the limitations of my personal and professional commitments, responsibilities and duties, to the very best of my proficiency and availability.

I showed a level of conduct and an approach to my elected position that is in line with what I believe meets and exceeds the expectations of the Glamorgan Spring Bay ratepayers, who saw fit to elect me.

Councillor Jenifer Crawford

No report submitted.

Councillor Greg Raspin

No report submitted.

Councillor Britt Steiner

No report submitted.

Councillor Debbie Wisby

No report submitted.

Councillor Jenny Woods

From the 28th November 2015 until the 15th January 2016, as an elected councillor of Glamorgan Spring Bay Council, I conducted myself in a manner I deem adequate, appropriate, proper and in accordance with the Tasmanian Local Government Act and the Glamorgan Spring Bay Council agreed Code of Conduct.

I have attended as many Council related, private, semi-private, public meetings and workshops as I could within the boundaries and the limitations of my personal and professional commitments, responsibilities and duties, to the very best of my proficiency and availability.

I showed a level of conduct and an approach to my elected position that is in line with what I believe meets and exceeds the expectations of the Glamorgan Spring Bay ratepayers, who saw fit to elect me.

Resolved

That the Councillors' Reports be received and noted.
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7. Information Reports

7.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management
· Visitor Centres

7.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks,
Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

7.3 Manager Regulatory Services, Mrs. Winny Enniss

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

7.4 Manager Community Development & Administration, Mrs Lona Turvey

Community Development · Administration Services ·

7.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

7.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

Resolved:

That the Management Reports be received and noted.

8. Minutes of Section 24 Committees

COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

8.1 Rural Primary Health Services Advisory Committee (Draft).

8.2 Triabunna Community Hall Committee Minutes (4/11/15).

8.3 Triabunna Community Hall Committee Minutes (12/11/15).

**David Metcalf
General Manager**

Resolved:

That the minutes of the Section 24 Committees be received and noted.

9. Officers' Reports Requiring a Decision

9.1 Triabunna Community Hall – Section 24 Special Committee of Council Terms of Reference

Responsible Officer – General Manager

Recommendation

That Council endorses the Triabunna Community Hall Terms of Reference for a Special Committee of Council dated 11th January, 2016.

Attachment: Terms of Reference Special Committee of Council – Triabunna Community Hall

Decision: 10/16

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Britt Steiner, that Council endorses the Triabunna Community Hall Terms of Reference for a Special Committee of Council dated 11th January, 2016 (with minor amendments).

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Rospin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

9.2 Tasmanian Community Coalition

Responsible Officer – General Manager

Recommendation

For Council's consideration.

Attachments:

1. Letter from Mayor Tony Foster, Brighton Council.
2. Terms of Reference for the Coalition of Community Organisations Concerned About Gambling.
3. Statement on Public Policy Principles and Recommendations.

Decision: 11/16

Moved Cllr Jenifer Crawford, seconded Deputy Mayor Cheryl Arnol, that Council defers becoming a member of the coalition of community organisations until after this item has been workshoped .

**The motion was put and carried.
(6 Votes to 1)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Cllr Bertrand Cadart

9.3 Volunteering Tasmania: MOU for spontaneous volunteers during emergencies

Responsible Officer – General Manager

Recommendation

That Council endorses the DRAFT MOU between LGAT and Volunteering Tasmania Inc. as presented and provided by LGAT to Council on the 14th of January 2016.

Attachments:

1. Overview Emergency Volunteering Crew
2. DRAFT MOU between LGAT and Volunteering Tasmania Inc.

Decision: 12/16

Moved Deputy Mayor Cheryl ArnoI, seconded Clr Jenny Woods, that Council endorses the DRAFT MOU between LGAT and Volunteering Tasmania Inc. as presented and provided by LGAT to Council on the 14th of January 2016.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl ArnoI, Clr Bertrand Cadart, Clr Jenifer Crawford, Clr Greg Raspin, Clr Britt Steiner, Clr Jenny Woods.

Against: Nil

Please note: Cllr Bertrand Cadart left the meeting room at 6.06pm due to a declared interest in Item 9.4.

9.4 Bicheno Petanque Club

Responsible Officer – Manager Community Development & Administration

Recommendation

That Council approves a grant of \$1,000 to the Bicheno Petanque Club towards providing drainage for the piste.

Attachment: Quotation from East Coast Property Maintenance Service

Decision: 13/16

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that Council approves a grant of \$1,000 to the Bicheno Petanque Club towards providing drainage for the piste.

**The motion was put and carried unanimously.
(6 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Greg Rospin, Cllr Jenny Woods, Cllr Steiner.

Against: Nil

Please note: Cllr Bertrand Cadart returned to the meeting room at 6.08pm and was informed of the result.

9.5 Orford Cricket Club

Responsible Officer – Manager Community Development & Administration

Recommendation

That Council approves a grant of \$1,000 to the Orford Cricket Club towards the cost of a new toilet block/change rooms.

Decision: 14/16

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that Council approves a grant of \$1,000 to the Orford Cricket Club towards the cost of a new toilet block/change rooms.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Rospin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

10. Notices of Motion

10.1 Audit Panel

Deputy Mayor, Cllr Cheryl Arnol

Recommendation:

1. That Council determines the number of Audit Panel members it requires.
2. That the Audit Panel Charter be amended as necessary to ensure compliance with the *Local Government (Audit Panels) Order 2014* and the *Local Government (Audit Panels) Amendment Order 2015*.
3. That Council determines the process to call for expressions of interest (if necessary).

Decision: 15/16

Moved Cllr Jenifer Crawford, seconded Deputy Mayor Cheryl Arnol, that Council determines the number of members on the Glamorgan Spring Bay Council Audit Panel is 4 members.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Rospin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

Decision: 16/16

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Jenny Woods, that the Audit Panel Charter be amended as necessary to ensure compliance with the *Local Government (Audit Panels) Order 2014* and the *Local Government (Audit Panels) Amendment Order 2015*.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Rospin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil



Decision: 17/16

Moved Deputy Mayor Cheryl Arrol, seconded Cllr Britt Steiner, that Council seeks expressions of interest from interested people to be independent members of the Audit Panel be advertised in the local papers and notice boards.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arrol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

10.2 Director of Local Government Report to Council

Deputy Mayor Cllr Cheryl Arnol

Recommendation

That Council considers the suggested timeframes for the implementation of the recommendations in relation to the Director of Local Government's report to Council and reports the agreed timeframes to the Director of Local Government.

Decision: 18/16

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Britt Steiner, that Council advises the Director of Local Government of the timeframes, where practical, for the implementation of the recommendations.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Rospin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil

10.3 Credit Card Policy

Deputy Mayor, Cllr Cheryl Arnol

Recommendation

That Council requests the Audit Panel to develop a Credit Card Policy and present it to Council for approval and implementation no later than the April Council meeting.

Decision: 19/16

Moved Deputy Mayor Cheryl Arnol, seconded Cllr Jenny Woods, that Council requests the Audit Panel to develop a Credit Card Policy and present it to Council for approval and implementation no later than the April Council meeting.

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Bertrand Cadart, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil



11. Motion Tracking Document

Last updated 21/01/2016

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
21 st January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures.	In Progress
24 th June 2014	8.2	73/14 Motion lost	Real Time Streaming of Council Meetings via the Web	GM	A Councillors' workshop to be held to investigate the implications and requirements of streaming Council meetings live. Workshop postponed until after the 2015-16 budget is finalised. Looking at December 2015 or January 2016 for workshop.	In Progress
25 th November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
24 th March	9.11	46/15	Council Properties for Sale	GM	EOI to close 24/3/2015. Report provided to Council 27/4/2015. Properties to be offered for sale through local real estate agencies due to all EOI being well under valuation. No recent offers. Waiting on an updated valuation for Inkerman Street. Has been found that the drainage pipes are not within the drainage easement and this was not taken into account with the original valuation.	In Progress
28 th April	9.3	52/15	Public Exhibition of the Draft Swansea and Coles Bay Township Structure Plan 2015	MRS	Public consultation period closed on the 19 th June 2015. The community feedback provided to Council on 6 th October, discussed in Council workshop 27 th October, 2015. Consultants to finalise structure plans based on Council motion 27 Oct 2015. Final plans to be endorsed at a future meeting – waiting on amendments from the consultants.	In Progress
28 th April	9.4	55/15	Endorsement of Revised Tree Management Policy	MW	Item was deferred until policy can be discussed in a Council workshop.	In Progress
28 th April	9.5	56/15	Endorsement of Revised Cemetery Operation Policy	MW	Item was deferred until policy is re-written in its complete form, with clear intent and can be discussed in a Council workshop.	In Progress
23 rd June	9.3	87/15	Sale of Council Property (Cranbrook)	GM	Proceedings commenced for land swap and boundary adjustment. Council to arrange lease of land in the interim. Waiting on final plan to be submitted for signing and sealing to formalise the land swap.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
27 th October	9.1	152/15	Section 137 – Notice of Intention to Sell Land	GM	Process according to Section 137 under way.	In Progress
27 th October	9.2	153/15	Submissions on Draft Structure Plans for Swansea and Coles Bay	MRS	See 28 th April, Item 9.3	In Progress
8 th December	9.1	176/15	Ordinary Meeting of Council Dates & Venues for 2016	GM	Dates sent to all Councillors, staff and published on Council's website.	Complete
8 th December	9.2	177/15	Signage	MRS	Council to form a working group with business owners and business groups, including the local chambers of commerce to consider alternative signage solutions – report to be provided to Council within 6 months.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM

Resolved:

That Council receives and notes the information contained within the Motion Tracking Document.

12. Miscellaneous Correspondence

12.1 Letter from The Pop Up Book Stall

13. Questions Without Notice

14. Confidential Items (Closed Session)

The Mayor declared the meeting closed to the public in order to discuss four confidential items.

It is expected that the following items will be dealt with in a closed session.

- *Under regulation 15 of the Local Government Act 1993, the meeting will be closed to the public according to the following regulations:*
 1. Mediation Proposal – Land Acquisition (Regulation 15 (2) (e))
 2. General Manager’s Performance Review (Regulation 15 (2) (a))
 3. Appointment of Senior Finance Officer (Regulation 15 (2) (a)) (Item deferred on advice from the Director of Local Government)
 4. Tasmanian Audit Office – Final Management Letter – Audit of Financial Report for the Year Ended 30 June 2015 (Regulation 15 (2) (f))

Decision: 20/16

Moved Cllr Jenny Woods, seconded Deputy Mayor Cheryl Arnol, that Council moves into a closed session (6.38 pm).

**The motion was put and carried unanimously.
(7 Votes to 0)**

For: Mayor Michael Kent, Deputy Mayor Cheryl Arnol, Cllr Jenifer Crawford, Cllr Greg Raspin, Cllr Britt Steiner, Cllr Jenny Woods.

Against: Nil.

15. Close

The Mayor declared the meeting closed at 7.28 pm.

CONFIRMED as a true and correct record.

Date:

Cllr Michael Kent AM, Mayor



**ALL IMAGES AND ATTACHMENTS HAVE BEEN REMOVED, IF YOU REQUIRE A FULL
VERSION OF THE MINUTES, PLEASE CONTACT THE COUNCIL OFFICES
ON (03) 6256 4777.**