



GLAMORGAN SPRING BAY
COUNCIL



GLAMORGAN SPRING BAY COUNCIL

Annual Report 2014/2015 – Part A

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MUNICIPAL OVERVIEW

The municipality of Glamorgan Spring Bay is situated amongst some of the most beautiful coastal scenery in Tasmania. It has an area of 2,522 square kilometres and is bounded by the Denison River in the North and the base of Bust Me Gall Hill in the South. The western boundary essentially follows the ridgeline of the Eastern Tiers. It is 160 kilometres from end to end and contains two significant National Parks, Freycinet and Maria Island.

The population of the Glamorgan Spring Bay local government area is 4,190 people, which is 0.85% of Tasmania's population. Indigenous people make up 4% of the population and live mainly in Triabunna and Orford. Eighty four percent (84%) of the population is born in Australia. The population remained stable between the 2006 and 2011 census but the percentage of females to males has increased.

The main townships include Bicheno, Coles Bay, Swansea, Triabunna, Orford and Buckland. Triabunna has the largest population, followed closely by Bicheno. Swansea has the highest median age and Triabunna the lowest. Swansea has the highest percentage of females.

The population is ageing and the median age is 53 years compared to 40 for Tasmania. The average number of persons per household is 2.1 and the average number of children per family is 1.9. There is a high percentage of couple families without children, which reflects the age of the community.

The 2011 census data tells us that 555 people attend an educational institution. Of these 52.3% are in primary schools, 25.2% in secondary schools and 15.6% are undertaking technical and tertiary studies. The percentage of people undertaking university studies is lower than for Tasmania overall.

Income generally is lower than Tasmania and Australia. 17.5% of employed persons work in accommodation and food services and 4.7% in farming. Tourism has overtaken the traditional farming sector as the main source of employment. Tourism attracts 27% of Tasmania's interstate visitors, with Swansea and Bicheno having the highest market share. Intrastate visitation is strong, with 55% of dwellings across the municipality being holiday homes. During holiday periods the population more than doubles and this has implications for infrastructure and service provision. The highest numbers of holiday dwellings are in Coles Bay and Orford.

At the time of the 2011 census 1,761 people were in the labour force of which 47.2% worked full time and 37.5% part time, with 28% working less than 24 hours per week. 7% were unemployed which compares with 6.4% for Tasmania and 5.6% for Australia.

Most town centres have a focus on employment in tourism, fishing, grazing and aquaculture, with a more recent focus on cash cropping including viticulture, olives and walnuts.

Glamorgan Spring Bay Council provides a wide range of services including roads and bridges, medical centres, planning and building services, street lighting, recreational facilities and programs, parks, public toilets, street cleaning and waste management.

MISSION, VISION, VALUES

OUR VISION

Glamorgan Spring Bay, a welcoming community which delivers sustainable development, appreciates and protects its natural environment and facilitates a quality lifestyle.

OUR MISSION

- Represent and promote the interests of the communities in our municipality.
- Provide sound community governance, practices and processes.
- Plan, implement and monitor services according to our agreed priorities and available resources.
- Seek and secure additional funds, and grants to augment our finances.
- Manage the finances and administer the Council.
- Establish and maintain mutually beneficial strategic partnerships with State and Federal Government and private businesses and industry.

OUR VALUES

Our agreed organisational and individual values are:

- Honesty and integrity, in all we do and all we say.
- Transparency and accessibility, in our practices and processes.
- Teamwork and efficiency, in our departmental and organisational work.
- Creativity and initiative, in seeking new ways and new solutions.
- Recognition and reward, for individual, team and organisational performance.
- Value and respect each other and our stakeholders.

CORE BUSINESS

The core business of Glamorgan Spring Bay Council is:

- To develop and deliver essential facilities and services on behalf of residents and visitors in our municipality through sound community governance and management.
- The core business of Glamorgan Spring Bay Council will be driven by the Councillors and delivered by management and staff via the service departments:
 - Corporate Services
 - Community Development
 - Regulatory Services
 - Works
 - Tourism Services
 - Buildings and Marine Infrastructure
 - Natural Resource Management (NRM)

MAP OF MUNICIPALITY



COUNCIL IN BRIEF

COUNCIL

Headquarters	9 Melbourne Street, Triabunna
Council Depots	Melbourne Street, Triabunna
	Maria Street, Swansea
	Burgess Street, Bicheno
	Percy Street, Coles Bay
Elected Members	8 from November 2014
Employees	54 full time equivalents (Last year 54)
Total Operating Revenue	\$12,490,000 (Last year \$10,791,000) ↑ 15.7%
Total Operating Expenses	\$11,879,000 (Last year \$10,912,000) ↑ 8.9%
Total Capital Income	\$707,000 (Last Year \$1,144,000) ↓ 38.2%
Loan Debt	\$2,844,000 (Last year \$1,986,395) ↑ 43.2%
Property Assessments	5,668 (Last year 5,642) ↑ 0.46%
PROPERTY VALUATIONS	
Land only	\$950,383,000 (Last year \$949,973,000) ↑ 0.04 %
Capital Value of Properties	\$1,613,358,500 (Last year \$1,601,552,500) ↑ 0.74%
ASSESSED ANNUAL	
Value of Properties	\$69,175,320 (Last year \$68,427,310) ↑ 1.09%
ADJUSTED ASSESSED ANNUAL	
Value of Properties	\$68,800,896
Infrastructure	170 kms Local Government Sealed Roads
	189 kms Local Government Unsealed Roads
	4 Sporting Ovals
	9 Community Halls
	4 Waste Transfer Stations
	16 Public Toilet Blocks

OTHER STATISTICS – ABS CENSUS DATA

Population:	1996 (4,035) 2001 (4,080) 2006 (4,302) 2011 (4,133)
Place of usual residence:	2006 (4,189) 2011 (4,190)
Median Age:	53 years compared to Tasmania 40 years and Australia 37 years
Average number of children per family:	1.9
Average number of persons per household:	2.1

Dwellings: 55% unoccupied which is significantly higher than the rest of Tasmania and Australia.

Education: 555 people attending educational institutions: 52.3% primary school, 25.2% secondary, and 15.6% undertaking technical and tertiary studies.

Tourism: East Coast attracts 27% of all visitors to Tasmania. The past twelve months have seen an increase in visitors to the East Coast, up 12% to 315,000.

Employment: 7% Unemployed, Accommodation and Food Services largest employer 17.5%, Farming 4.7%.

MAYOR'S REPORT

It is an honour to provide you with my first report as Mayor having been elected in the October 2014 elections. On behalf of my fellow Councillors and staff of the Glamorgan Spring Bay Council, I once again thank you for acquainting yourself with the activities of the Council by taking time to read this Annual Report.

The year under review demonstrates that Glamorgan Spring Bay Council continues to operate as a progressive, caring and well performing Council in the provision of services and financial management.

Increasing electricity costs and other utility costs such as water and sewerage charges, medical services costs and additional extraordinary items have impacted the net result. However, I feel very proud that we are able to report a surplus whilst maintaining rates increases to a minimum, capital expenditure at levels exceeding benchmarks, and service levels increasing yearly.

The General Manager's report will provide the detail of the extraordinary items affecting this year's result.

A key council achievement during the year under review includes the continuation of the development of the Triabunna Marina and Wharf with the opening of Stage 2 of the Triabunna Marina and the new boat ramp by the Hon. Rene Hidding MP, Minister for Infrastructure. This has already had an immediate effect on how people feel about and react to Triabunna, with the community regaining a sense of optimism about the local economy.

Council's sponsorship of the Triabunna Tomorrow project in conjunction with Spring Bay Mill has created great community interest and engagement. Council has three Stage 1 projects developed as part of Triabunna Tomorrow

that will be implemented in 2016 and information on these projects can be found on www.triabunnatomorrow.com



As a Council we were also very excited with the launch of the Great Eastern Drive by our East Coast Regional Tourism Organisation. The vision for the Great Eastern Drive is to become an internationally famous touring route to grow awareness of the East Coast's icons and experiences, increase length of stay, visitor spend and off peak visitation. I am pleased to advise that our visitor economy on the East Coast has shown strong growth and these pleasing results are available in the East Coast Regional Tourism Organisation's 2014-15 Annual Report, which can be found at www.eastcoasttasmania.com/industry

The numerous upgrade works on roads and bridges in 2014/15 also show great improvement throughout the municipal area.



Triabunna Tomorrow, Community Engagement + Invite



The Mayor with Australia Day Ambassador Posie Graeme-Evans

Council continues to invest heavily in renewal and new assets with capital expenditure topping \$4.8 this year compared to \$4.0 million in 2014. This is well above the general benchmark of depreciation which was \$2.0 million for the same period.

The 2014/2015 financial year resulted in a surplus of \$11,352,000 (actual before revaluation \$1,183,000 compared to a surplus of \$693,000 in 2013/2014). More detail is provided in the General Manager's Report.

Council continues to work to stimulate development interest in our region, with several large developers exploring the possibility of investing in the area. Many large developments are either on the books, or are being proposed.

It has been a pleasure to lead Council since November 2014. I would like to express my gratitude to the many wonderful people I have met within our community, who have made

my job as Mayor so worthwhile and rewarding.

To the many volunteers throughout our community who give of their time so generously and willingly, my sincere thanks to each and every one of you for your dedication and commitment.

Finally, I would like to thank the Councillors and staff for the significant contribution they have made during the past year. I wish you and your family every happiness for Christmas and the New Year.

**Councillor Michael Kent AM
Mayor**

COUNCIL REPRESENTATION

Council Representation on Section 24
Committees & Other Organisations
July 2014 to October 2014

Mayor Bertrand Cadart:

Bicheno Health & Resource Centre Management
Committee
Bicheno Hall Committee
Bicheno Housing and Services Committee
Natural Resource Management Committee

Deputy Mayor Jenifer Crawford:

Glamorgan Spring Bay Rural Primary Health Services
Advisory Committee
Swansea Hall Committee
Coles Bay Hall Committee
East Coast Cycling Committee

Clr Cheryl Arnol:

Tasmanian Seafarers' Memorial Committee
Buckland Hall Committee
Eldercare Committee
Youth Council
Spring Bay Memorial Trust

Clr Mick Fama:

Marine Infrastructure Committee
Orford Hall Committee
East Coast Cycling Committee
Triabunna Gymnasium Committee

Clr Craig Johnston:

Cranbrook Hall Committee
Glamorgan War Memorial Centre Committee
East Coast Health Municipal Committee

Clr Richard Parker:

Triabunna Hall Committee

Clr Jenny Woods:

East Coast Health Municipal Committee
Rural Alive and Well

Clr Michael Davis

Marine Infrastructure Committee
Natural Resource Management Committee

Clr Chelsea Lee Brown

Cranbrook Hall Committee
Coles Bay Hall Committee
Youth Council

OTHER ORGANISATION REPRESENTATION:

East Coast Regional Tourism Organisation

Mayor Bertrand Cadart

Glamorgan Spring Bay Historical Society Inc.

Clr Craig Johnston

Freycinet Association Inc.

Mayor Bertrand Cadart, Deputy Mayor Jenifer Crawford

Little Swanport Catchment Management Plan Implementation Committee

Clr Cheryl Arnol, Clr Michael Davis

National Sea Change Taskforce

Deputy Mayor Jenifer Crawford (Tasmanian Representative)

National Timber Councils Association

Clr Cheryl Arnol

Role of Local Government Project (DPAC)

Deputy Mayor Jenifer Crawford (focus group participation)

South East Regional Development Association

Mayor Bertrand Cadart, Deputy Mayor Jenifer Crawford (Proxy)

Southern Tasmania Councils Authority

Mayor Bertrand Cadart, Deputy Mayor Jenifer Crawford (Proxy)

Southern Waste Strategy Authority

Deputy Mayor Jenifer Crawford, Mayor Bertrand Cadart (Proxy)

Southern Waste Media Committee

Deputy Mayor Jenifer Crawford

School Viability Reference Group, Education Representatives

Clr Jenny Woods, Deputy Mayor Jenifer Crawford

TasWater

Mayor Bertrand Cadart, Deputy Mayor Jenifer Crawford (proxy)

COUNCIL GOVERNANCE

COUNCIL REPRESENTATIVES – JULY TO OCTOBER 2014



Mayor Bertrand Cadart



Deputy Mayor Jenifer Crawford



Cllr Cheryl Arnol



Cllr Mick Fama



Cllr Craig Johnston



Cllr Richard Parker



Cllr Jenny Woods



Cllr Michael Davis



Cllr Chelsea Lee Brown

COUNCIL REPRESENTATION

Council Representation on Section 24
Committees & Other Organisations
November 2014 to June 2015

Mayor Michael Kent AM:

Ex officio on all Section 24 Special Committees of Council

Deputy Mayor Cheryl Arnol:

Tasmanian Seafarers' Memorial Committee
Eldercare Committee
Youth Council
Spring Bay Memorial Trust

Clr Bertrand Cadart:

Natural Resource Management Committee
Bicheno Health & Resource Centre Management
Committee
Bicheno Hall Committee

Clr Jenifer Crawford:

Coles Bay Hall Committee
Glamorgan Spring Bay Rural Primary Health Services
East Coast Cycling Committee

Clr Greg Raspin:

Marine Infrastructure Committee
Cranbrook Hall Committee
Swansea Town Hall Committee

Clr Britt Steiner:

Buckland Hall Committee
Glamorgan Spring Bay Rural Primary Health Services

Clr Debbie Wisby:

No representation as a Councillor on Section 24
Committees

Clr Jenny Woods:

Marine Infrastructure Committee
Orford Hall Committee
Triabunna Hall Committee

OTHER ORGANISATION REPRESENTATION:

East Coast Regional Tourism Organisation

Councillor Bertrand Cadart

Freycinet Association Inc.

Councillor Bertrand Cadart, Councillor Jenifer Crawford

National Sea Change Taskforce

Councillor Jenifer Crawford

South East Regional Development Association

Mayor Michael Kent, Deputy Mayor Cheryl Arnol (Proxy)

Southern Tasmania Councils Authority

Mayor Michael Kent, Deputy Mayor Cheryl Arnol (Proxy)

Southern Waste Strategy Authority

Councillor Jenifer Crawford

School Viability Reference Group, Education Representative

Councillor Jenny Woods

TasWater

Mayor Michael Kent

COUNCIL GOVERNANCE

COUNCIL REPRESENTATIVES – NOVEMBER 2014 TO JUNE 2015



Mayor Michael Kent



Deputy Mayor Cheryl Arnol



Cllr Bertrand Cadart



Cllr Jenifer Crawford



Cllr Greg Raspin



Cllr Britt Steiner



Cllr Debbie Wisby



Cllr Jenny Woods

COUNCIL REPRESENTATIVES

Elected Member Overview

Members of the Glamorgan Spring Bay Council as at 30 June 2015 were:

Mayor Michael Kent	Mayor & Councillor
Deputy Mayor Cheryl Arnol	Deputy Mayor & Councillor
Councillor Bertrand Cadart	Councillor
Councillor Jenifer Crawford	Councillor
Councillor Greg Raspin	Councillor
Councillor Britt Steiner	Councillor
Councillor Debbie Wisby	Councillor
Councillor Jenny Woods	Councillor

Please note: The term for the current Council, including the positions of Mayor and Deputy Mayor expires October 2019.

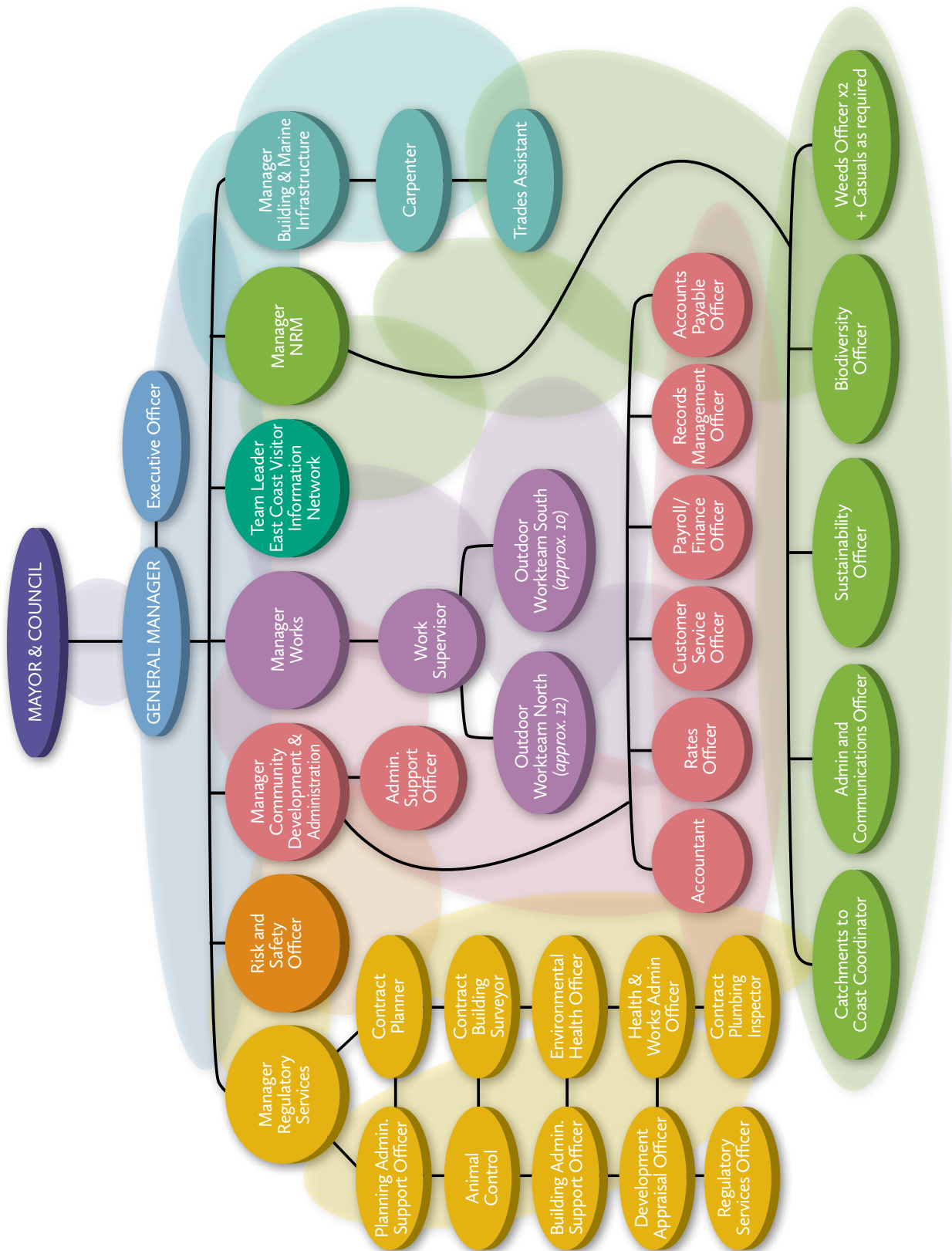
Schedule of attendance at meetings

November 2014 to June 2015

Name	No. of meetings
Mayor Michael Kent	8
Deputy Mayor Cheryl Arnol	9
Councillor Bertrand Cadart	9
Councillor Jenifer Crawford	9
Councillor Greg Raspin	9
Councillor Britt Steiner	9
Councillor Debbie Wisby	9
Councillor Jenny Woods	9

Total number of meetings held during this period was 9 including one Special Meeting of Council.

ORGANISATIONAL CHART



GENERAL MANAGER'S REPORT

This is my eighth report to the community since being appointed General Manager of Glamorgan Spring Bay Council in late September 2007. As stated in last year's annual report, this year has been another difficult year with rising costs and low business and residential growth. However, I am pleased to advise that this year Council did receive a further dividend of \$621,000 on its investment of \$38 million in TasWater.

On the financial side of the business, Council has reported a surplus for the 2014/2015 financial year of \$11,352,000 (actual before revaluation \$1,183,000 against a budget of \$2,000,000 and a prior year surplus of \$693,000). Operating profit has gone from a negative (\$697,000) in 2013/2014 to a negative result of (\$162,000) in 2014/2015 (Budget \$1,464,000). The result includes depreciation expense of \$1,991,000. A criticism of the Auditor General in the past was that Council was reporting actual deficits if capital grants were deducted from the result and I am very pleased to announce that over the seven years Council has averaged a surplus each year, although it is becoming increasingly difficult as low growth and community expectations of low rate increases impact on the results.

Employee costs are reported at \$3,911,000 against the 2014 figure of \$3,287,000 and a budget of \$3,897,000. The reasons for the 19% increase are explained by the appointment of a doctor in Bicheno as a permanent staff member, employment of staff to carry out the new Tasman Highway contract on behalf of Stornoway, staff to carry out NRM extra grants and minor increases in long service entitlements and workers compensation costs.

Council is consistently looking at better ways of doing business. Overall expenses showed an increase of 9%

*David Metcalf,
General Manager*



mainly related to the employee costs and an increase in materials and services of 5% related to the Tasman Highway contract and extra grant funding in NRM. Council continues to monitor expenses and look for alternative methods of increasing revenue without the need to increase rates above CPI. The municipality needs residential, commercial and industrial growth and Council will be working strongly in 2015/2016 to try and attract these investments into our area.

Council's revenue increased by 16% in 2014/2015 mainly due to Federal Assistance Grants being received in advance. Council continues to use set residential rates (Average Area Rates) for non-vacant residential properties. Rates debtors outstanding have decreased substantially, which is an excellent result considering the financial pressures within the municipal area.

The Council remains in a strong position to benefit from the many cost saving initiatives and our strong fiscal management. Council has set an aggressive capital works program that has been included in the 2015/2016 budget year, which should increase revenue and reduce costs. I look forward to reporting these benefits to you in the next annual report.



Burge C, Dead Island, Triabunna

Council will need to make many tough decisions in 2015/2016 to ensure its long term financial sustainability, such as surplus Council properties and open space, and support of strategic developments to boost the Glamorgan Spring Bay economy.

I wish to personally thank the outgoing Mayor, Councillor Bertrand Cadart for the many hours of dedication, care, pride, leadership, honesty, and enthusiasm he personally put into the municipality. I would also like to thank the past and present Councillors for their support and to my dedicated staff, thank you for all your hard work and support.

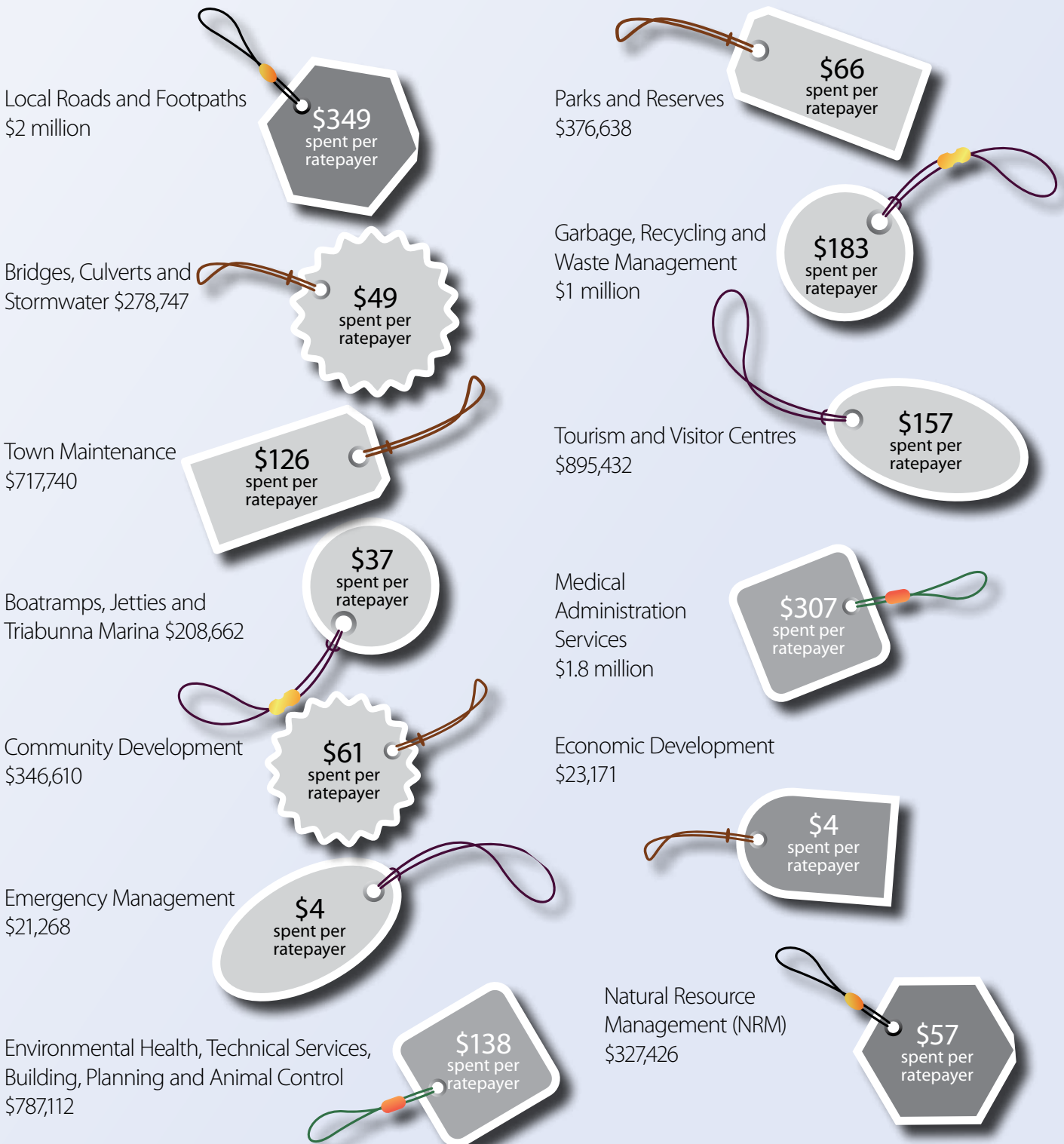
I want to also thank the retired Councillors, Craig Johnston and Michael Davis for all their contributions and wonderful support during their terms. I especially want to acknowledge Councillor Craig Johnston for his many years of service in local government and his consistent dedication. Thank you for being a great mentor to me.

To the community, thank you for your support and honesty and to all of our volunteers thank you for your commitment and dedicated efforts during 2014- 2015.

David Metcalf
GENERAL MANAGER

SOME FACTS AND FIGURES FOR 2014/2015 YEAR.....

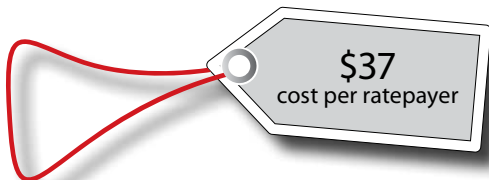
It is the range of everyday services provided throughout the Municipality that accounts for the major part of our Council's expenditure, these key areas are demonstrated on this page.



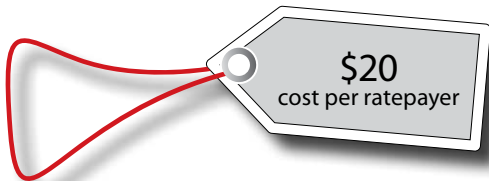
SNAPSHOT

How is the 'General Rate' spent?

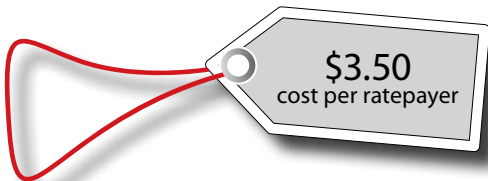
Residents and ratepayers often ask what is the 'General Rate' on the rates notice and how is it spent. This is separate from the service rates that are charged in relation to Waste, Garbage Collection, the Medical Levy and the Fire Levy. The Fire Levy is collected on behalf of the Tasmanian Fire Service. Service rates are designed to recover costs of the service delivered. However, often they are supported by a portion of the General Rate e.g. Medical Services. The medical levy does not cover the cost of delivering the medical services.



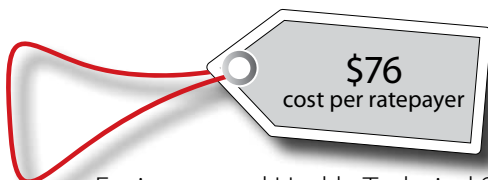
Bridges, Culverts and Stormwater,
General Rate \$212,000



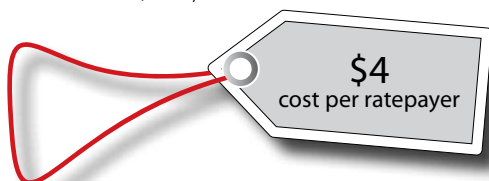
Boatramps, Jetties and Triabunna
Marina, General Rate \$115,000



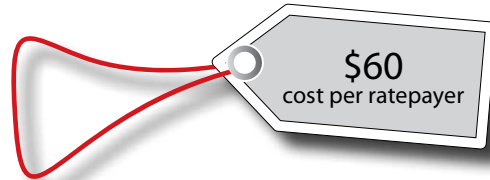
State Emergency Service, General Rate \$20,000



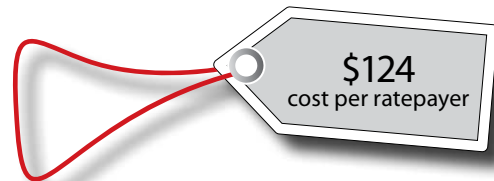
Environmental Health, Technical Services,
Building, Planning and Animal Control,
General Rate \$434,000



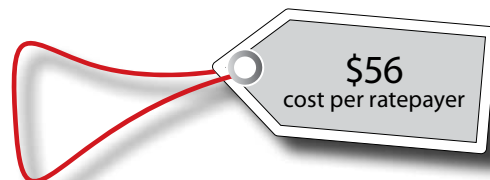
Economic Development, General Rate \$23,000



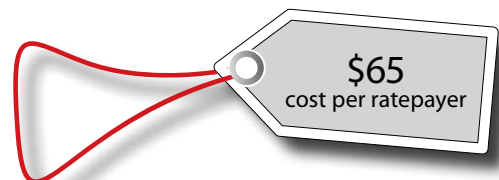
Local Roads and Footpaths, General Rate \$344,000



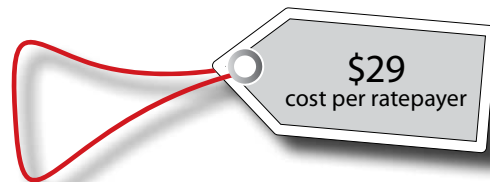
Town Maintenance, General Rate \$706,000



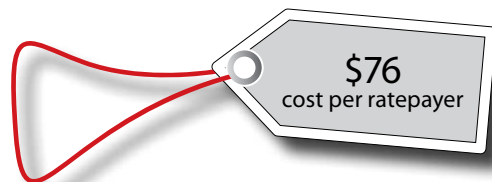
Community Development, General Rate \$318,000



Parks and Reserves, General Rate \$370,000



Tourism and Visitor Centres,
General Rate \$164,000



Medical Administration Services,
General Rate \$436,000

COUNCIL GOVERNANCE

Council will secure the confidence of the community by:

- Providing appropriate strategic leadership.
- Effectively monitoring and reviewing its performance.
- Ensuring compliance with standards and legislation.
- Making decisions based on agreed policies.

Council Governance is the overarching Council body, specifically the elected members who represent our Municipal area, namely the Mayor, Deputy Mayor and six elected councillors.

The elected members are responsible for ensuring an integrated approach with their community, particularly surrounding service delivery and policy development. Their aim is to provide the overall framework in which Council operates whilst ensuring there is a long term strategic vision for our area into the future.

The unit comprises the following areas:

- Some community consultation
- Elected member expenses
- Governance

Objectives

- To ensure the needs of our community are met through a collaborative approach in terms of service delivery and policy development.
- To ensure within our community there are dedicated means of consultation on a broad scale.
- Consistently monitor service levels to the community to ensure they are in line with community expectations.
- As custodians, adequately plan for the renewal and replacement of existing infrastructure using proficient asset management principals.
- To provide leadership and continuity to our community.

Annual aims for 2014-2015

- Provide decisive and strong leadership for our community. **(Achieved)**
- Continue to conduct ourselves in an open and transparent manner. **(Achieved)**
- To advocate on behalf of our community on Regional, State and National issues. **(Achieved)**
- To hold regular meetings of Council. **(Achieved)**
- Continue participation with the Local Government Association of Tasmania with a particular focus on equal representation, economies of scale and issues of significance. **(Achieved)**
- Ensure Council is continually abreast of issues which are pertinent to our area and where necessary react in a proactive manner for our community. **(Achieved)**

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Identify key stakeholder groups in each town in order to ensure effective and efficient communication strategies with our community. (In Progress)	6.4 6.5
Develop Council's community governance system including principles, policies, procedures, indicators, tools and resources. (Ongoing)	Directions 1-6

Performance measures

- Conducting regular meetings of Council.
- The level of effective communication with the community.
- Minutes of meetings are available in an efficient manner to the community.
- Number of appearances before the Code of Conduct Committee.
- Infrastructure principles are adhered to resulting in a decrease in Council's funding renewal gap.

MEDICAL ADMINISTRATION SERVICES

The Glamorgan Spring Bay Council recognises that health services are provided by the Department of Health and Human Services under the State Government banner. However, it has become paramount that Council becomes more involved with this community service provision as a means of ensuring sustainability of medical services into the future.

The Bicheno and Districts Health and Resource Management Committee and the Glamorgan Spring Bay Rural Primary Health Services Advisory Committee advise on health provision to the community.

These committees are manned by volunteers who give their time to ensure that Council is fully advised with regards to medical services in our area and Council is grateful for their ongoing assistance.

Council's medical services comprise the following areas:

- Rural Primary Health Services
- Community Medical Sustainability

Objectives

- To ensure the community has adequate access to medical services across our municipal area.
- To ensure the delivery of an appropriate emergency medical service.
- To work in collaboration with State Government and the community to ensure this vital service delivery is sustainable for our area into the future.

Annual Aims for 2014-2015

- Regularly communicate progress and achievements to our community in this area. **(Ongoing)**
- Work with doctors to ensure the future sustainability of health services within the community of Glamorgan Spring Bay. **(Ongoing)**

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Develop and implement a Community Health Development Strategy for the whole municipality, with the aim of ensuring there is an effective medical system available to Glamorgan Spring Bay residents including a 24 hour, 7 day a week medical service in emergency situations. (Ongoing)	2.2 6.2 6.7
Monitor the Rural Primary Health Services Agreement objectives under the auspice of May Shaw Health Centre, and in particular ensure that the community benefit from this contract. (Ongoing)	2.2 6.2
Lobby the Commonwealth Government via Medicare Local to ensure renewal of this service in future years. (Achieved)	2.2 6.2

Performance Measures

- Rural Primary Health Service objectives are clearly defined and implemented.
- Appropriate communication and consultation with Glamorgan Spring Bay Rural Primary Health Service Advisory Committee and Bicheno Health Committee.

Belbin H, Sunset at Coles Bay



CORPORATE SERVICES

As your first point of contact with Council, the Corporate Services Team is entrusted with the provision of quality customer service and administration to the community.

The Corporate Services Team manages accounting, rates, payroll, accounts payable and receivable, records management and reception staff.

Corporate Services is responsible for the effective corporate delivery for Council operations. It is also entrusted with supervising and facilitating the financial operations and long term financial management of the Council.

The unit comprises the following units:

- Financial systems of Asset Management
- Financial Management
- Financial Operations
- Information Technology
- Swansea Heritage Centre

Objectives

- To continually monitor and review Council's financial situation.
- Continue to comply with current legislation, regulations and policies of Council in all functional areas.
- Ensure Council's information technology network is contemporary and effective.
- Maintain staff at an optimum level with an emphasis on seeking efficiency gains as a basis for improvement in service levels.
- Continue to manage and develop the Swansea Heritage Centre in conjunction with the Museum Curator.

Annual Aims for 2014-2015

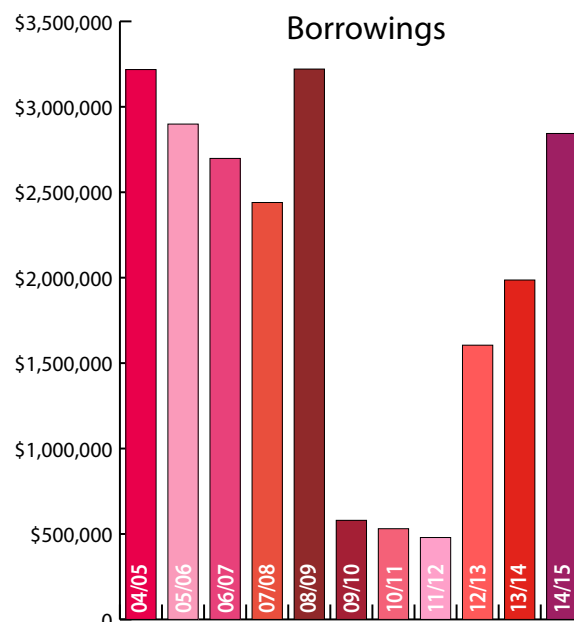
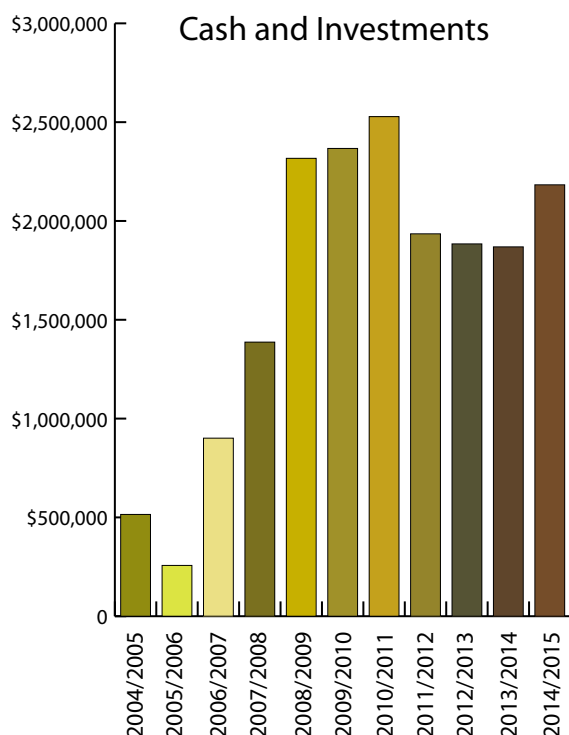
- To continually monitor and review Council's financial situation and report findings to Council in a clear and transparent format on a monthly basis. **(Achieved)**
- Ensuring the issue of accounts for rates and dog notices to our customers are in accordance with Council instructions. **(Achieved)**
- Prepare the annual Financial Statements by the 15th August 2015. **(Achieved)**

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
To review our five year and broader 10 year Financial Plan aimed at providing Council with sound financial management practices, improved cash flow and the ability to meet its existing demand in terms of asset management preservation. (Not Achieved Council Delay)	Directions 1-6
To continue to analyse existing processes and practices with the aim of implementing more cost effective and integrated systems to streamline Council operations. (Ongoing)	Directions 1-6
Rationalise Council's assets with particular emphasis on surplus property and the need for a consolidated Council office. (Achieved and in progress)	1
Set up minimal Council operations within our Visitor Information Centre network. (In Progress)	1
Ensure contemporary systems are achievable through the continual assessment and enhancement of information technology software. (Ongoing)	3.5
Report key performance indicators in various areas to Council to outline our successes and where improvement can be made. (Ongoing)	Directions 1-6
To continue to foster asset management principles throughout the Council. (Ongoing)	Directions 1-6
Undertake internal communication strategies aimed at increasing the level of information to all internal stakeholders across the Council environment. (Ongoing)	Directions 1-6
Compile a contract register to ensure a more streamlined approach to contract management across the organisation. (In Progress)	Directions 1-6
Develop a culture related to the capture of corporate history and continue to improve records management systems. (In Progress)	Directions 1-6
Conduct a property auction for properties with three years rates outstanding to recover debt. (In Progress)	Directions 1-6
Look for resource sharing opportunities with surrounding Councils particularly in regard to our access to the NBN in Triabunna. (In Progress)	Directions 1-6
Participation in a Council Audit Panel. (Achieved)	Directions 1-6

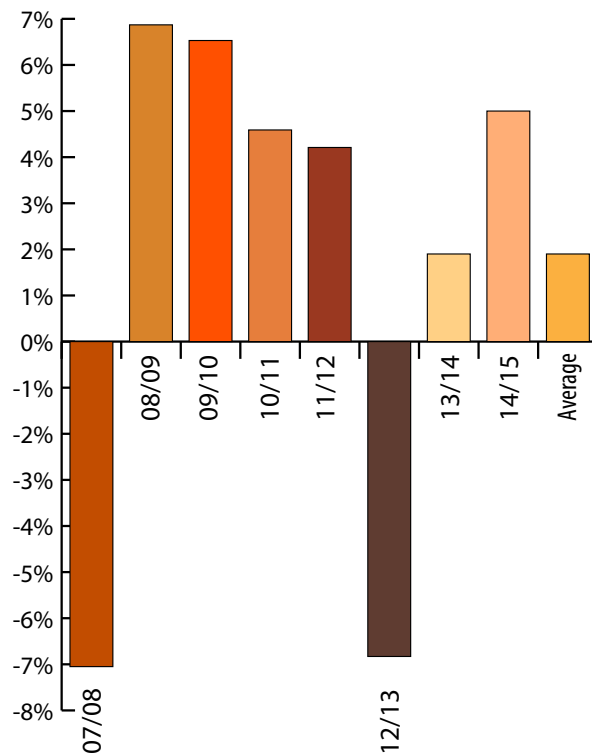
Performance Measures

- Total compliance with all statutory and legislative requirements.
- Facilitating accurate and efficient financial management reporting.
- Formation and analysis of an internal staff survey.
- To have Council's financial statement complete within statutory timeframes and to receive satisfactory audit reports in this area.
- Completion of performance reviews by December 2014.
- Completion of financials by 15th August 2015.
- Completion of the Annual Report.

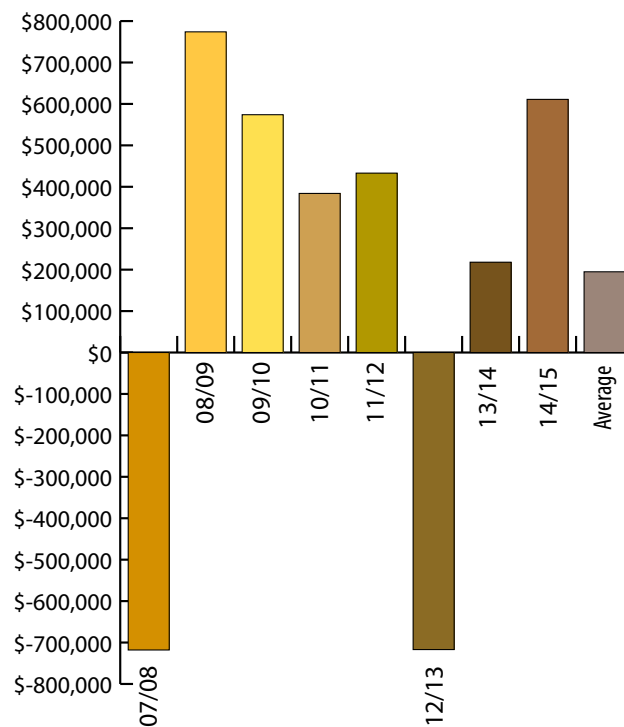
GRANTS RECEIVED 2014-2015					
Type	From	Purpose	From	How Received	Amount
Specific Grant	Department of Economic Development, Arts, Tourism	Seafest	State	Application	\$3,600.00
Specific Grant	Department of Premier and Cabinet	Triabunna Hall	State	Application	\$13,000.00
Specific Grant	Tas. Community Fund	Educational Bike Circuit	State	Application	\$8,684.00
Specific Grant	Landcare Tasmania	NRM	State	Application	\$36,209.77
Specific Grant	Community, Sport & Rec Tasmania	Sail boat storage facility	State	Application	\$38,045.00
FAG	Federal Assistance Grant	FAG Grant	Commonwealth	Yearly	\$1,929,719.00
Road Tax	DIER - State	Road Tax	State	Yearly	\$1,248.00
RPHS	Department Health & Human Services	Rural Primary Health	Commonwealth	Application	\$404,217.72
Roads to Recovery	Department of Infrastructure	Roads to Recovery	Commonwealth	Yearly	\$299,923.00
Specific Grant	Department of Broadband & Communications	NBN	Commonwealth	Application	\$19,688.20
Specific Grant	NRM South	NRM	Both	Application	\$71,970.00
Specific Grant	Natural Heritage Trust	NRM	Commonwealth	Application	\$22,400.00
Specific Grant	Keep Australia Beautiful	NRM	State	Application	\$2,447.27
					TOTAL: \$2,851,151.96

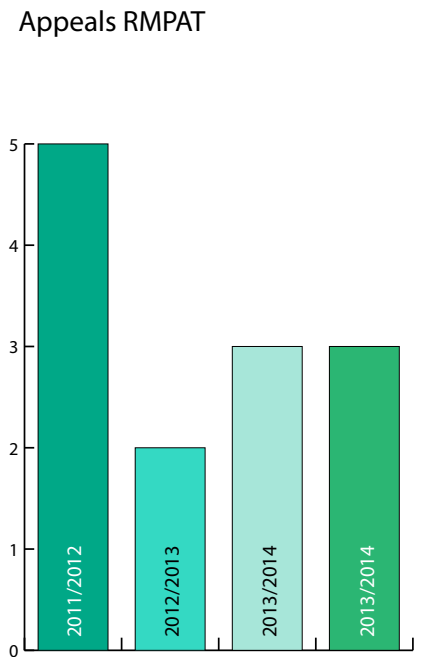
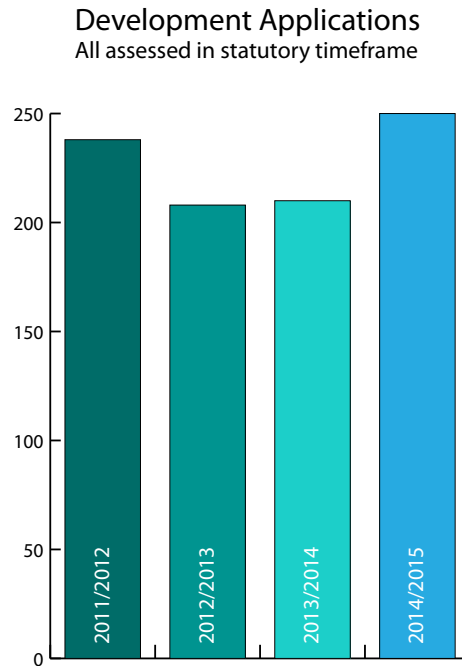
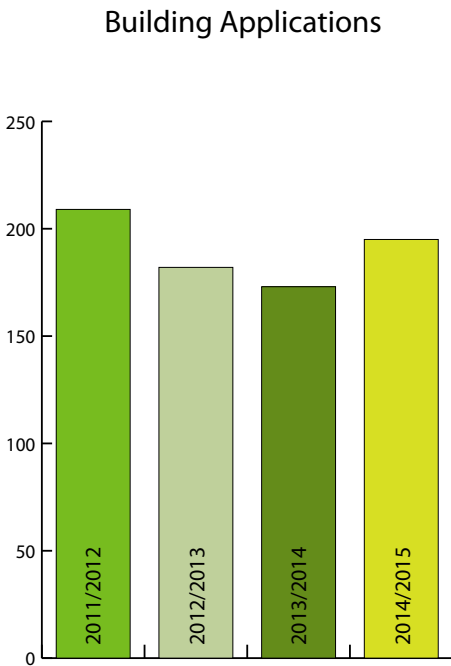
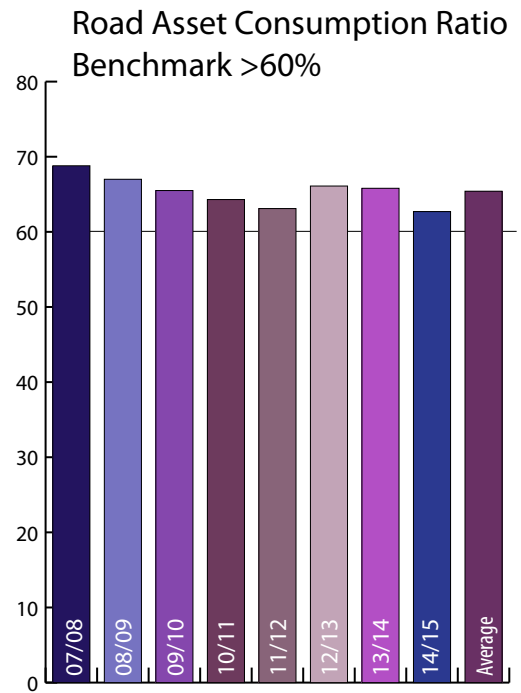
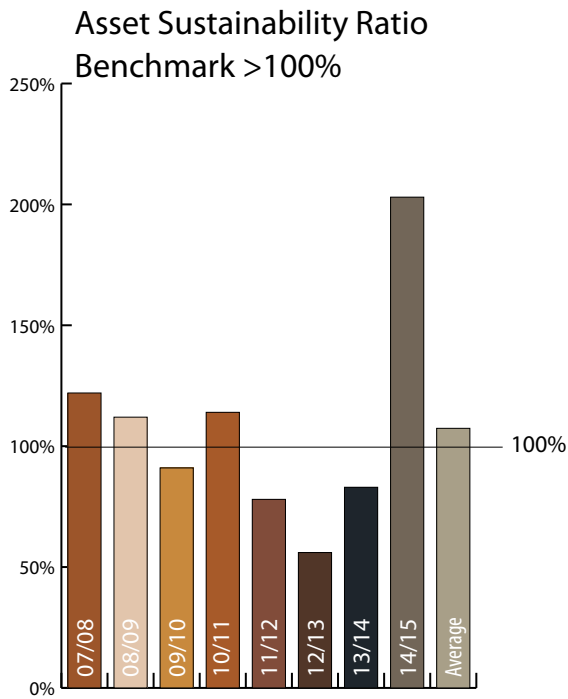


Operating Surplus Ratio Over Time Benchmark >0



Operating Surplus Over Time \$





ELECTED MEMBER PAYMENTS

In accordance with Section 72 (1) (cb) of the Local Government Act, the following table shows the total gross payments made to the Mayor, Deputy Mayor, and Councillors in terms of elected member allowances, expenses and training.

Mayor \$ 54,000

Deputy Mayor \$ 32,000

Councillors \$ 51,000

** Please note these totals include former and current Mayor, Deputy Mayor and Councillors.*

SENIOR STAFF PAYMENTS

In accordance with Section 72 (1) (cd) of the Local Government Act, the following table shows the total annual remuneration paid to employees who hold senior positions at the Council.

The value includes the cost of superannuation and any motor vehicle and other benefits that may be supplied.

Salary Band per annum	No. of Employees
\$160,000 - \$180,000.....	1
\$140,000 - \$160,000.....	0
\$120,000 - \$140,000.....	1
\$100,000 - \$120,000.....	0
\$80,000 - \$100,000.....	6

TENDERS AWARDED 2014-2015

TENDER NO.	DATE	DESCRIPTION	AWARDED TO	COST (NO GST)	COMMENTS
T004-2014	1/9/2014	2014-15 Road Sealing Programme	Roadways - Bitumen Sealing component	\$178,843	
T004-2014	1/9/2014	2014-15 Road Sealing Programme	Downer - Asphalt component	\$173,735	
T005-2014	1/11/2014	Grange Road Bridge Replacement	Tas Span	\$221,071	
T006-2014	2/11/2014	Strip Road Bridge Replacement	Tas Span	\$194,197	

Number and Nature of Complaints 2014-2015

Glamorgan Spring Bay Council received 21 formal complaints during the financial year ended June 2015. A break up of the complaints are as follows:

Roads.....	4
Nature Strips.....	2
Barking Dogs	7
Waste Management.....	3
Fish Farms	2
Beach Access	1
Shelter Sheds.....	1
Community Bus	1

LOAN SCHEDULE

Loan Schedule 2013-2014	Opening Balance 1/7/14	New Borrowings	Principal Repayment	Interest Repayment	Closing Balance 30/6/15
Swansea Childcare	23,750		7,500		16,250
Waste Management S108	83,724		15,411	3,284	68,313
Orford Bowls Club	39,527		4,273	2,416	35,254
Waste Management S109	202,941		18,475	4,201	184,466
Triabunna Marina S111	439,854		42,656	21,552	397,198
Triabunna Marina S112	485,285		15,488	24,988	469,797
Triabunna Marina S113	194,319		5,979	9,931	188,339
General Borrowings	500,000		15,038	24,765	484,962
Short-term		1,000,000			1,000,000

GLAMORGAN SPRING BAY COUNCIL CORPORATE CALENDAR

Title/Requirement	Legislation	Timing	Current	Next Review	Comments
Code of Conduct	LGA28E	12 months after election	Yes	None	New legislation
Strategic Plan	LGA66/LGA70E	10 year period/review 4 years	Yes	Jan-Jun 17	Ours 2013-2020 under old legislation
Long Term Management Plan	LGA70/LGA70E	10 year period/review 4 years	Yes	Oct 15	GSB review annually after audit
Long Term Financial Management Strategy	LGA70A/LGA70E	5 year period/review 4 years	Yes	Nov 18	Consistent with LTFMP
Long Term Strategic Asset Management Plan	LGA70B/LGA70E	10 year period/review 4 years	Yes	Jun 18	Consistent with LTFMP & AMP
Asset Management Plan	LGA70C/LGA70E	5 year period/review 4 years	Yes	May 18	Consistent with LTFMP, AMP & LTSAMP
Asset Management Strategy	LGA70D/LGA70E	5 year period/review 4 years	Yes	May 18	Consistent with LTFMP, AMP & LTSAMP
Annual Plan	LGA71	Annually by 31/8	Yes	Jun 16	Ideally endorsed by Council June meeting
Annual Report	LGA72	Annually due 1/12	Yes	Dec 15	Must be passed by Council by 15th Decemeber
Annual General Meeting	LGA72B	Due by 15/12	Yes	Dec 15	Must be held by Council by 15th Decemeber
Rating & Charging Policies	LGA86B	Review every 4 years	Yes	May 16	Review every four years or if strategy changes
Making of rates	LGA118	By 31/8 each year	Yes	May 16	Annually start March
Code of tenders and contracts	LGA333B	Adopted 25/2/2014	Yes	Nov 17	Must be adopted by 25/2/2018
Customer Service Charter	LGA339F	Review every 2 years last adopted March 2009	No	ASAP	Review every 2 years
By-Laws	LGA145 No 1 2008	Review every 10 years	Yes	Jul 18	Must be in place by December 2018
Council Committees	LGA24	After election	Yes	Dec 18	Review after election in 2018
Council Meeting Dates	LGMPR 2005	Annually December	Yes	Dec 15	Annually for the next year place/date

BUDGETED CAPITAL PROJECTS NOT COMPLETED 2014-2015			
TOWN	WORKS	BUDGET	COMMENTS ON DELAY
Triabunna	Extend Kerb Finish Footpath, Roberts Street	\$12,000	Delayed now on 2015/2016 (Approvals)
Triabunna	Marina Views Estate	\$735,000	Depends on land sales and approvals
Swansea	Old Spring Bay Road Culvert	\$78,500	Delayed now in 2015/2016 (Approvals)
Triabunna	Walking Track Barton Ave	\$12,000	Delayed now in 2015-2016(Aboriginal Heritage)
Bicheno	Triangle Works	\$10,000	Work required now in 2015/2016
All Towns	Identity Banners	\$16,500	Design problems now in 2015/2016
Triabunna	Boat Ramp Toilet	\$65,000	Delayed material problem now 2015/2016
Triabunna	Wash Down Facility Depot	\$9,500	Design problems now in 2015/2016
Triabunna	Dog Compound	\$25,000	Design problems now in 2015/2016
Triabunna	Storage Compound	\$15,000	Design problems now in 2015/2016
Plant	Excavator Hydraulic Grab	\$14,000	No stock available now 2015/2016
Swansea	Tip Shop	\$45,000	Survey delay of boundary. In 2015/2016
Swansea	Waste Transfer Extension	\$5,000	Survey delay of boundary. In 2015/2016
Swansea	Reseal Victoria Street	\$25,000	Awaiting other works first in 2015/2016
Coles Bay	Freycinet Drive 500m unseal repair	\$35,000	Material delay now 2015/2016
Triabunna	Seaford Road unseal repair	\$60,000	Material delay now 2015/2016
Triabunna	Recreation Reserve Light Poles	\$6,500	Awaiting contractor in 2015/2016
Orford	Raspins Beach Storage and Showers	\$30,000	Approval delays in 2015/2016
Total		\$1,199,000	

Total Capital Works 2014/2015 \$5,262,706
Percentage completed excluding Marina Views 89.80%
Percentage not completed excluding Marina Views 10.20%
Amounts capitalised to accounts 2014/2015 including works in progress from year ended 2013/2014 \$4,800,000

SAFETY & RISK MANAGEMENT

The Safety and Risk Management unit is responsible for implementing quality process and practices that in turn reduce the likelihood and/or severity of an incident or accident occurring.

In ensuring we have contemporary systems in place, substantially reduces or mitigates the risk to Council and its community, which would otherwise be adversely affected by potential litigation or negative publicity.

The unit comprises the following areas:

- Occupational Health and Safety
- Risk Management

Objectives

- To enhance safety awareness across the Council and municipal area.
- To implement quality occupational health and safety and risk management processes.
- To ensure all personnel are adequately trained and accredited so that they can do their jobs safely and competently.
- To liaise with community groups and key stakeholders to better inform our community on risk management issues and collectively implement strategies to overcome these.

Annual Aims for 2014-2015

- Conduct a review of standard operating procedures for staff and create procedures where we may be deficient. **(Achieved)**
- Reduce the number of workplace injuries and lost time to Council. **(Not Achieved)**
- Aim to reduce the number of incidents attributed to Council from visitors and the community alike. **(Achieved)**

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Review the OH&S Plan for approval by the General Manager and commence implementation of the strategies. (Achieved)	4.1
Conduct a self assessment of existing practices and ensure any deficiencies are subsequently included in the OH&S Plan to be improved. (Ongoing)	4.1
Continue to implement, and enhance where required, the existing Risk Management Plan. (Ongoing)	4.1
Continue to consult our community groups who manage Council assets to collectively enhance existing practices. (Ongoing)	4.1 6.3

Performance Measures

- A reduction in the number and instances of lost time within the workplace.
- Reduces incidents or accidents within our community.
- Enhanced Occupational Health and Safety procedures within Council.
- An overall increase in the awareness of OH&S from staff.



Glowacki W, Pre Dawn Sunrise Coles Bay

ADMINISTRATION



Lona Turvey,
Community Development and
Administration Manager

The administration section of Council deals with the day to day activities of payroll processing, records management, accounts payable and receivable, rating management and reception.

Contemporary systems and practices support the work of the Council, General Manager and staff and provide timely and accurate data and information that assists them to make decisions.

Objectives

- To meet the quality customer service guidelines contained within Council's Customer Service Charter.
- To ensure that the data processed is timely and accurate.
- To ensure that the Council's corporate history is maintained through data storage mechanisms.

Major projects and tasks for 2014-2015

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Ensure continued efficiency of administration. (Ongoing)	Directions 1-6
To improve on the transition to the new financial and accounting system. (Achieved)	Directions 1-6
Ensure rates are set and distributed in July 2014. (Achieved)	Directions 1-6

COMMUNITY DEVELOPMENT

The Community Development unit provides community support and wellbeing opportunities to the residents of our area that fosters and develops a caring community.

It is responsible for a range of services and activities that increase the wellbeing and quality of life of our citizens. This unit is instrumental in supporting community organisations and identifying opportunities for them to prosper both socially and financially as well as facilitating collaborative practices with external partners to provide opportunities for special projects and activities in our community.

The unit is staffed by the Manager Community Development and part-time Administrative Assistant.

The unit comprises the following areas:

- Community Development
- Events and Activities
- Youth
- Community Road Safety Partnership
- Community Safety
- Education
- Health Promotion
- Social, Recreation and Sporting
- Some Volunteers
- Communications
- Aged and Community Care

Objectives

- Deliver a range of quality community services that develop and foster a caring and cohesive community.
- Enhance the opportunities for the community to participate in social and cultural events and activities.
- Promote awareness of Council services to encourage participation in community affairs, activities and events.
- Support the provision of emergency services with particular emphasis on community recovery.
- Work co-operatively with young people, the community and governments to plan and manage appropriate responses to the needs of young people.
- Support programmes and activities promoting the health and wellbeing of the community.
- Provide appropriate and-up-to date service information to the community.
- Continue to support Aged and Community Care organisations in their planning and development of health, residential and community care services.
- Support and encourage community volunteers by recognising and acknowledging their contributions to our area.
- Continue to participate in partnership with the State Government in the Community Road Safety Partnership programme, implementing identified strategies and promoting road safety initiatives within our municipal area.
- Administering of Council's Community Small Grants Programme.
- Support the relevant organisations in attracting volunteers.

COMMUNITY DEVELOPMENT

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Manage the Elderly Persons Units in Triabunna and Bicheno. <i>(Ongoing)</i>	2.1
Review the need for additional elderly persons accommodation. <i>(Ongoing)</i>	2.1
Continue to provide programs for the aged as appropriate. <i>(Ongoing)</i>	2.3
Help facilitate events that promote East Coast wine, food and produce. <i>(Ongoing)</i>	3.2
Assist with the co-ordination of Seafest. <i>(Ongoing)</i>	3.2
Co-ordinate annual photography competition. <i>(Achieved)</i>	3.2
Production and distribution of the 2015 calendar. <i>(Achieved)</i>	3.2
Co-ordinate other major events for our area such as Australia Day, Youth Week, Carols at the Marina, Seniors' Week. <i>(Achieved)</i>	5.5
Implement and support new initiatives of the Community Road Safety Partnership. <i>(Ongoing)</i>	6.2
Co-ordinate community newsletter. <i>(Ongoing)</i>	6.4
Work with health professionals to increase opportunities for older people to enhance their physical wellbeing. <i>(Ongoing)</i>	2.2
Ongoing support of the Glamorgan Spring Bay Youth Council. <i>(Ongoing)</i>	6.4
Manage the Community Small Grants Program. <i>(Ongoing)</i>	6.2
Support activities that build the capacity of communities to self- manage. <i>(Ongoing)</i>	6.4
Support initiatives that encourage co-operation between townships. <i>(Ongoing)</i>	6.4

COMMUNITY DEVELOPMENT

The following report outlines some of the events and activities carried out during the year, as endorsed by Council in the 2014-2015 Annual Plan:

DIGITAL HUBS PROGRAM

The Digital Hub, which was set up in the Spring Bay On-Line Access Centre, Triabunna, following a successful grant application from the Commonwealth, has been providing free computer courses since January 2013. The program was due to finish in December, 2014, however, an extension was granted and the courses will continue until funds have been fully expended.

SENIORS WEEK 2014

Bus Trip – “Shene”, Pontville

Almost fifty seniors from Swansea to Buckland enjoyed a bus trip to the historic property of “Shene” at Pontville on 30th September, 2014 to celebrate Seniors Week. The buildings on the property have undergone restoration and following morning tea in the barn, the owners provided a 90 minute guided tour of the homestead, stables, barn, dairy and other outbuildings. After leaving “Shene”, the bus driver did a short tour of the area before heading back to Pontville for lunch at the Crown Inn.



Morning tea at “Shene”



Outbuildings at “Shene”

Morning Tea at the Digital Hub

As part of Seniors Week, two morning tea events were held to help demystify some of the technology being used in today's world.

On Monday, 6th October, 2014, sixteen seniors attended a morning tea which was held to promote the Triabunna Digital Hub and to demonstrate the many ways technology can be used. A presentation was given on on-line shopping and some of the attendees participated in a variety of games on a Wii console.

On Friday, 17th October, 2014, another presentation was given on understanding Apps for telephones and tablets and a how-to session on finding and downloading Apps.

AUSTRALIA DAY CITIZEN OF THE YEAR

Approximately seventy people attended the Glamorgan Spring Bay Australia Day Awards presentation ceremony to honour recipient William (Bill) Sullivan. Bill was presented with his award by Mayor Michael Kent. Steve Walkley, Acting District Officer - Tasmania Fire Service, and volunteer ambulance officer, Phillip Pyke, paid tribute to Bill's dedication to the local volunteer fire brigade and his outstanding service to the community over more than forty years.

Australia Day Ambassador, Posie Graeme-Evans, attended the presentation and gave the Australia Day address. Posie has had a long and successful career in television and is the author of a number of internationally best-selling books. Posie's address linked the Gallipoli landings, which took place 100 years ago, to our Australian values today. She said, *"For me, Gallipoli holds up a mirror to the best of what we can be. For when nature, or someone deranged does their worst, we stand up, we ordinary Australians and we look in that mirror. And we act. We run towards disaster, like those long ago lost boys, we do not run away."*

The programme also included some traditional Australian songs which were sung by Kory Parker and Dorothy Duncombe-Jackson did a wonderful rendition of Henry Lawson's poem, *"The Fire at Ross' Farm"*.



Australia Day Citizen Bill Sullivan with Australia Day Ambassador, Posie Graeme-Evans

STUDENT LEADERSHIP CONFERENCE

Student leaders from Bicheno, Swansea, Triabunna and Orford Schools attended a Leadership Conference at Huonville on 25th March, 2015.

Over 120 students from all over southern Tasmania enjoyed the day participating in workshops aimed at developing their skills as student leaders.

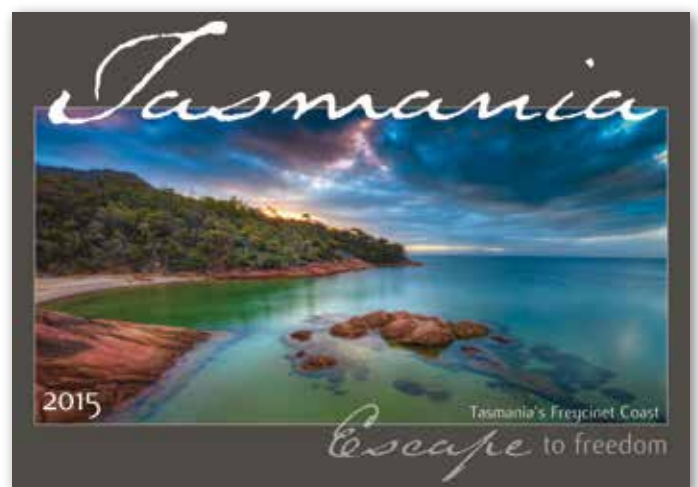
Students engaged with keynote and panel speakers and activities to learn, hear, write, draw, think and reflect about leadership in today's context. They practised some focussed leadership skills in workshop situations and reflected on their current skills.

Acclaimed photographer, Richard Bennett, kept the students entranced with his slide show and talk, which was centred around how he developed his lifelong interests for exceptional photography and mountain climbing. Mr. Bennett's message to participants was vision, persistence and passion.

Two Council staff accompanied the students to the conference. Council funded the bus and made a financial contribution towards the cost of the conference.

2015 CALENDAR

The 2015 Glamorgan Spring Bay calendar featuring photographs of winning entries from the photography competition again proved to be very successful. The calendar is self-funding and profits are used for youth projects and activities within the municipal area. The calendar is also an excellent promotional tool for our area and ends up in homes all over Australia and the world.



COMMUNITY DEVELOPMENT

FESTIVAL OF VOICES EAST COAST UNPLUGGED

In July, 2014 The Festival of Voices formed a partnership with the East Coast Regional Tourism Organisation and the Festival of Voices East Coast Unplugged was born. The Festival followed a trail from Buckland to White Sands Resort north of Bicheno, bringing an array of artists including Fiona Stewart, Hannah May, Jed Appleton, Emma Anglesey and Ange Boxall.

Council supported the launch event for “Unplugged East Coast” which was held at one of our hidden treasures, the Tasmanian Bushland Garden at Buckland. This was the first time an event such as this had been held on the site and the natural amphitheatre proved to be an excellent venue.

More than 200 people attended the French themed performance celebrating the East Coast’s French connection. Talented Tasmanian singer, Fiona Stewart, focussed on her particular love of French songs and rising star Hannah May and the dynamic community based Sisongke Choir completed the talented line-up of performers.

French inspired food, soup, hot chocolates and mulled wine were extremely popular and bonfires, firepots, floating lanterns and a fire-breathing dinosaur added to the atmosphere on a cold, winter’s night. The event ended with a fireworks display which delighted both adults and children.



Festival of Voices Unplugged, Fiona Stewart



Festival of Voices Unplugged, Fire Breathing Dinosaur at Tasmanian Bushland Garden

THREE DIFFERENT WOMEN

The Mayor welcomed more than seventy people to St. John the Baptist Church at Buckland for a performance titled ‘Three Different Women’ on Saturday, 11th April, 2015.

Readers were Pip Tyrrell (Best Actress Award 2014), Robyn Lawrence-Vick and Alwyn Lewis with Laurie Lewis at the piano.

The audience thoroughly enjoyed the performance and there was much laughter throughout.

A number of people travelled up from Hobart for the event and an overseas visitor who flew in from London that morning congratulated the Mayor and Council for supporting such wonderful social occasions.

UNIVERSITY OF TASMANIA –125TH ANNIVERSARY

Approximately sixty (60) graduates from the University of Tasmania living in the Glamorgan Spring Bay municipal area attended a reception held at the Gateway Café on Thursday, 23rd April to mark the 125th Anniversary of the University of Tasmania.

The Mayor welcomed everyone to the event and introduced Dr. David Rich who discussed the progress of the University since its inception. Following Dr. Rich’s address, the 125th Commemorative Film was screened.

Sixteen second year medical students who were visiting our area for the School of Medicine's Rural Week also attended the reception.

RECLINK FOOTBALL

The Reclink Youth Football League was established in 2008 in response to the lack of sporting opportunities for young people in geographically isolated towns.

Since then the Southern Midlands and Glamorgan Spring Bay Councils have continued to work together to co-ordinate four games each year, followed by a Gala Day held at the North Hobart oval which is sponsored by Reclink Australia.

Approximately 100 boys and girls from Triabunna, Oatlands, Campania, Bothwell and Tasman District schools participate in the monthly matches that are held in May, June, July and August each year.

CHRISTMAS PARADE & CAROLS AT THE MARINA

Carols at the Marina were held in Triabunna on Friday, 12th December, 2014 in conjunction with the Lions Club of Spring Bay's Christmas Parade.

A Council vehicle was decorated and Council staff dressed up for the parade. Glamorgan Spring Bay's "float" was awarded the prize for the most colourful!



Christmas Parade - Council Staff



Christmas Parade & Carols

The Australian Army Band Tasmania again led the parade and Carols for the fourth consecutive year. Council and Lions are very grateful for the support of the Army Band which really creates a great atmosphere for the event.

RURAL COMMUNITIES PROGRAM

The Rural Communities Program provides a group of second year medical students with a residential experience in a rural community where they actively engage with the community to understand the health care landscape, particularly in terms of the issues affecting people's health and access to care, service gaps and how informal and formal networks of care supports individuals and families in the community.

Sixteen (16) second year medical students were welcomed to the community by Mayor Michael Kent at a morning tea held on Monday, 20th April, 2015.

During the week they ran a program called Spanner in the Works, which is a men's health initiative by the Australian Men's Shed Association. A number of community members attended the program for a "health check" which provided the students with an opportunity to have some face to face contact with "patients".

A group forum with various service providers, including

COMMUNITY DEVELOPMENT

Rural Alive & Well, police, paramedics and volunteer ambulance officers, was also held. Clinical skills session were also provided by our local medical practitioners.

At the end of the week, the students reported back to the community what they had learned about living in a rural community and rural health services.

SEAFEST 2015

The 2015 Seafest Festival was held in Triabunna on Saturday, 28th March and Sunday, 29th March.

Due to inclement weather, Schools' Day, which was scheduled for Friday, 27th March, was cancelled.

Perfect weather followed for Saturday and Sunday and the Festival was well attended on both days. One of the highlights of the Festival was the Cuban band El Son Entero, which came as part of Ten Days – Tasmanian International Arts Festival. The Band also ran a workshop with students from the Triabunna District School.

Other entertainers included The Royal Australian Navy Band Tasmania, Ange Boxall and Jarrod Moore.

There were lots of free activities for children, including a giant slide, zorb balls, mechanical surfboard, face painting, kayaking and the Amazing Drumming Monkeys from South Australia. Seafest brought many people into town for the weekend and the splendid marina extension and new boat ramp were greatly admired. Accommodation was in high demand, with several local establishments being fully booked out.



Seafest



Mission afloat at Seafest



Cuban Band El Son Entero at Seafest



Royal Australian Navy Band Tasmania at Seafest

SUSTAINABLE COMMUNITIES AWARDS 2014 (PHOTOS)

The Sustainable Communities Tasmania Awards were presented at a ceremony held in Sheffield in November 2014 and entries from Glamorgan Spring Bay received the following awards:-

TIDY TOWNS POPULATION CATEGORY WINNER (Under 500)

FREYCINET PENINSULA

BUCKLAND – Highly Commended

CLEAN BEACH OVERALL WINNER

RICHARDSONS BEACH, FREYCINET

JUBILEE BEACH – Highly Commended

Certificates of Excellence, which recognise exceptional effort and achievement, were awarded to the following groups and individuals in Glamorgan Spring Bay.

TIDY TOWNS

Community Action & Partnerships:

- Bicheno Community Development Association / Earth & Ocean Network.
- Bicheno Penguin Tours
- Freycinet Lodge
- Glamorgan Spring Bay Council
- Graeme Wood
- Orford Community Group
- Piermont
- Rob (Sir Loin) Breier
- Ross Brewin
- Spring Bay Mill

Environmental Sustainability

- Glamorgan Spring Bay Council
- Spring Bay Mill
- Vestal Water



Richardsons Beach Winner Clean Beaches Award



Spring Bay Mill General Manager, Stuart Loone, accepts the Environmental Sustainability Award.

Health & Wellbeing

- Spring Bay Suicide Prevention Network
- The Village Bookseller
- Triabunna Community Boat Shed

Heritage & Culture

- Parks & Wildlife Service (Freycinet)
- Ray Lewis
- Friends of St John the Baptist Church Buckland

Long Term Sustainability

- Orford Community Group

Natural Environment Conservation

- Alan & Elizabeth Daley
- Glamorgan Spring Bay Council
- Glamorgan Spring Bay Council Outdoor Workforce
- Pademeltonpark Wildlife Refuge
- Parks & Wildlife Service (Freycinet)

COMMUNITY DEVELOPMENT

A number of **Certificates of Appreciation**, which acknowledge and celebrate the efforts of individuals, groups and local government to enhance the sustainability of communities, were also awarded.

CLEAN BEACHES

Long Term Sustainability

- Friends of Freycinet

Youth Involvement

- Swansea Primary School

SCHOOLS AWARDS

Recognition of Appreciation

- Orford Primary School

CLEAN BEACHES AWARD – NATIONAL JUDGING

Keep Australia Beautiful National Judge, Averil Bones, was in Tasmania as part of her judging tour of the National Clean Beaches Award 2015. Richardsons Beach won the Tasmanian Clean Beaches Award and with five other national finalists from around the country, will vie for the Australian Clean Beaches Award.

During her visit to Richardsons Beach, Ms Bones experienced firsthand a number of the key environmental projects and initiatives at Richardsons Beach which earned the state title: This included presentations about:

- The Freycinet Challenge – an annual event attracting 530 competitors and up to 1,500 spectators, who utilise the beach and surrounds for running, cycling and kayaking.
- The Friends of Freycinet, consisting of approximately 50 members, who undertake regular working bees at Freycinet National park.
- Parks and Wildlife Service environmental messages, including multi-lingual litter signage for tourists and the Discovery Ranger Program.



KAB National Judge, Averil Bones, at Richardsons Beach with Parks & Wildlife Officers, Richard Dakin and David Adams.

- Glamorgan Spring Bay Council – Natural Resource Management.

Other presentations were also given by community, business and school representatives.

The criteria for the awards include community action and partnerships, litter prevention, resource recovery and waste management, environmental innovation and protection, water conservation, energy innovation, heritage and culture and youth participation and engagement.

The winner of the National award will be announced in Darwin in August.



National judging of Richardson's Beach

PHOTOGRAPHY COMPETITION 2015

The winner of the Glamorgan Spring Bay 2015 photography competition was Wolfgang Glowacki with the image *Prosser River Sunrise*, taken near Orford. This image was chosen from more than 130 entries and will be used as the cover page for the 2016 calendar.

Runners up in the competition, in no particular order, were: Maurice Banks, Maree Woolley, Manjinder Singh Randhawa, John Smith, Ian Bresnehan, Geoff Martin, Glenda Williams, Merinda Weeding, Mark Bilham, Caroline Burge and Annette Dutton.



*Winning Image Photography Competition 2015
(Wolfgang Glowacki)*

EASTER AT MAY SHAW HEALTH CENTRE

Mayor Michael Kent, accompanied by some Council staff, delivered Easter eggs to the residents of the May Shaw. This has become an annual event with Council staff donating money to purchase eggs which is very much appreciated by the residents.

COMMUNITY SMALL GRANTS PROGRAM

Council's Community Small Grants Program provides financial assistance to community groups and organisations, for projects, events and equipment which provide a benefit to the Glamorgan Spring Bay community. Council determines its allocation during budget deliberations and applications are considered throughout the year until those funds are exhausted.

The following grants were approved under the Community Small Grants Programme in 2014-2015:

Spring Bay Junior Netball Association	1,000
Bicheno Open Studio Sub-Committee	1,000
Marcia Harvey Wildlife Carer.....	1,000
Swansea Primary School.....	1,000
Spring Bay Lions Club	750
Glamorgan Lions Club.....	750
Coles Bay Half Triathlon	1,000
Jubilee Beach Evening Festival.....	500
Spring Bay Maritime & Discovery Centre Inc.....	1,000
Triabunna Cricket Club.....	1,000
Bicheno Primary School.....	1,000
Eastcoast Regional Development Organisation	888
Winter Challenge	1,000
Rotary Club of Spring Bay	1,000
Spring Bay Junior Netball	1,000
Bicheno Primary School.....	1,000
Spring Bay RSL Sub-Branch.....	1,000
Tasmanian Bushland Garden	1,000
Spring Bay Lions Club – Cars on the Coast	1,000
Spring Bay Maritime & Discovery Centre	1,000

ECONOMIC DEVELOPMENT AND TOURISM

Council continues to facilitate, promote and market local businesses and economic development ideas, innovations and opportunities.

The aim is to ensure that Council has up to date information in the economic development area, in order to ensure informed strategic decisions for our community and Council.

Tourism remains vitally important to the economy of the Glamorgan Spring Bay area. In recognition of the importance of tourism to our area, Council is committed to funding the East Coast Regional Tourism Organisation (ECRTO) in partnership with Break O'Day Council and Tourism Tasmania. This organisation has been in place since October 2012.

ECONOMIC DEVELOPMENT

Objectives

- To work in partnership with Government, local authorities and local operators.
- Identify funding opportunities to continue supporting this role.
- Look for economic development opportunities within the Municipality but with a particular focus on Triabunna.



Williams G, Morning Calm Swansea

Annual Aims for 2014-2015

- To continue fostering a relationship with Government agencies in relation to Economic Development. **(Achieved)**
- Continue consultation with key stakeholders. **(Achieved)**
- Investigate the formation of an economic development steering committee for the Municipality in conjunction with the Department of State Growth other key stakeholders. **(Ongoing – Not Achieved)**

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Identify any funding opportunities for this area. (Ongoing)	3.1 3.2
Investigate the possibility of new industry growth in the Municipal area and in particular Triabunna. (Ongoing)	3.1 4.2 4.3
Implement strategies identified in the Triabunna and Bicheno Plans and the Triabunna/Orford/Maria Island Plan (TOMI). (Ongoing)	4.3 4.5 5.4
Significant progress with the development of the "Solis" project. (Ongoing)	3.1 4.2 4.3
Design and market the "Marina Views" Estate. (Ongoing)	4.2 4.3 6.3

Performance Measures

- Additional funding opportunities sought to initiate key programs.
- Identify options for new industry growth in our Municipality and implement.
- Significant progress with both Marina Views and Solis projects.

TOURISM

Council continues to facilitate, promote and market local and municipal tourism businesses through our commitment to part fund the East Coast Regional Tourism Organisation (ECRTO).

Council supports ECRTO financially and with in-kind support where appropriate

Objectives

- To continue to support the operation of ECRTO in conjunction with the Break O'Day Council to facilitate and advocate for tourism development on the East Coast.

Annual Aims for 2014-2015

- Support the ECRTO in conjunction with the Break O'Day Council in the development of tourism products, infrastructure and building the East Coast destination brand.

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Continued support of and representation on the East Coast Regional Tourism Organisation Board. (Achieved)	5

Performance Measures

- Increase visitor numbers to the East Coast and industry/community acceptance of the Board.

VISITOR CENTRES

Council has three Visitor Centres at Triabunna, Bicheno, and Swansea that are all accredited “Yellow I” centres. It is envisaged that over time these centres will obtain a break-even financial status although this is becoming increasingly difficult with the new electronic age taking over many of the core services that these centres were providing.

They aim to provide quality advice and information to tourists and visitors to our area. Each Centre reports to a Manager Visitor Information Services.

Volunteers form an integral part of our centres.

The unit comprises the following areas:

- Visitor Information Services
- Advertising of local businesses
- Product and event sales

Objectives

- To maximise the economic benefits of tourism to Glamorgan Spring Bay Municipality.
- To establish fully operational and in the future self funded Visitor Centres in Swansea, Triabunna & Bicheno.
- To deliver to the community and visitors alike, a welcoming and informative experience to our Visitor Information Centres.
- To acknowledge and encourage participation from our volunteers.
- To utilise the Visitor Information centres in Swansea and Bicheno as Council service centres for residents and ratepayers.



Turnbull T, Living in the Past, Maria Island

Annual Aims for 2014-2015

- To encourage visitors to stay longer within the Glamorgan Spring Bay area. **(Ongoing)**
- Identification of funding opportunities to enhance our Centres. **(Ongoing)**
- To deliver high quality support services to our community and our customers. **(Achieved)**
- Ensure effective communication with the East Coast Regional Tourism Organisation (ECRTO) as the entity that undertakes marketing and promotional activities of our area. **(Achieved)**
- To maintain 'Yellow I' status for the network. **(Achieved)**
- To have the Swansea and Bicheno centres established as Council service centres, in addition to the visitor information role. **(In progress)**

Performance Measures

- Success in our grant submissions.
- Progress towards break-even status.
- Results of the visitor surveys.
- Volunteer numbers increased and skills enhanced.
- Increased numbers utilising the 'Book Easy' functionality.
- Increased revenue from retail sales.

Programs and Projects for 2014-2015	Community Strategic Plan Linkage
Maintain sales at all Visitor Centres. (Achieved)	5.3
Undertake a volunteer drive. (Not Achieved)	5.3
Undertake a quality training and development program of our staff and volunteers engaged at the Centres. (Achieved)	5.3
Implement procedures and practices that will streamline operations and create efficiencies at the Centres including a revision of the existing Staff Induction and Procedures Manual. (Achieved)	5.3
Implement a visitor survey which will gauge satisfaction of our services and provide the ability for suggestions to be made regarding the improvement of our Centres. (Achieved)	5.3
Implement Council's policy aimed at recognising the contribution made by volunteers by making a donation to them to offset costs incurred in order to assist at the Centres. (Achieved)	5.3
Make substantial progress towards the Centres being self-sustainable. (In Progress)	5.3
Promote community and tourism business awareness of the Centres and what their main purpose is. (Ongoing)	5.3
The Centres in conjunction with the Tasmanian Visitor Information Network are implementing an application for iPhone and iPads called "Appngo" which will show the nearest visitor centre whilst they are travelling ensuring a great marketing tool for our centres. (Achieved)	5.3
Undertake specific skills training with staff encompassing Certificate III in Tourism. (Achieved)	5.3
Maintain involvement in the Regional Tourism Awards and also look to submitting an application for the TICT Tasmanian Tourism Awards. (Achieved)	5.3

NATURAL RESOURCE MANAGEMENT



Melanie Kelly, Manager Natural Resources

The Natural Resource Management Department comprises the following areas:

- Natural Resource Management
- Integrated Catchment Management
- Climate Change / Sustainability

Our aim is to continue to make a significant contribution to the understanding, use, management and protection of the natural environment in Glamorgan Spring Bay.

Council will continue to engage in Natural Resource Management and Sustainability and support the community in their establishment and management of relevant projects and initiatives.

Objectives

Environmental and Sustainability Values

- Continuously inform and educate residents and visitors on environmental values and their contribution to social and economic wellbeing, management and protection.

Legislation, policy and plans

- Review and enhance the communication mechanisms and events that enable Councillors, staff, residents and visitors to understand and appreciate the value and benefit of Commonwealth and State legislation, as well as relevant regional and local plans, policies and practices.

Climate Change and Sustainability

- Continue to engage with local, regional, state and national climate change and sustainability programs and support communities in their establishment and management of relevant projects and initiatives.

Natural Assets, National Parks & Crown Reserves

- Continue to strengthen strategic partnerships between all sections of Council, NRM South, State and Commonwealth Government Departments with the aim of improving communications with and assisting in the management of our many natural assets from those in National Parks, state and private reserves as well as those leased, licensed and owned by Council.

Resources

- In conjunction with State libraries, schools, resource centres and community organisations, facilitate public access to a wide range of environmental and sustainability reports, books, resources and tools.

Integrated Catchment Management

- Engage with key stakeholders and the broader community in the development and implementation of catchment management planning projects and processes.

Marine, Coastal and Estuarine:

- In partnership with State & Commonwealth Government Departments and communities, participate in relevant strategies, plans and projects that protect marine, coastal and estuarine resources and complement commercial and recreational fishing and aquaculture.

Built Environments:

- Ensure all growth or redevelopment of built environments is well managed, serviceable and sustainable and will provide communities with benefits which are environmentally, socially and economically balanced.

Contemporary / Historical Indigenous Tasmania

- Strengthen relationships with the Aboriginal community and ensure that Council has the necessary systems and capacity to protect and enhance Aboriginal Heritage values.



Controlling gorse at Dolphin Sands



Schools Tree Day at Bicheno Primary School

NATURAL RESOURCE MANAGEMENT

Programs and projects 2014-2015	Community Strategic Plan Linkage
Continue to support integrated catchment management through the Catchments To Coast program and the implementation of catchment management plans. (Ongoing)	4.1 4.6 6.4
Continue to implement the GSB Weed Management Plan. (Ongoing)	4.1 4.6 6.4
Continue to be involved in and seek funding/ resources from regional, state and national NRM programs. (Ongoing)	4.1 3.1 4.6 6.4
Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums. (Ongoing)	4.1 4.3 4.6
Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives. (Ongoing)	4.1 4.6 6.4 6.5
Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPW, Department of State Growth (DSG) and other agencies with regards to NRM values on public land. (Ongoing)	4.1
Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan. (Ongoing)	4.1 4.4 3.5
Continue support for annual community events such as National Tree Day, Clean Up Australia Day, Seafest as well as other markets, festivals and school activities. (Ongoing)	4.1 2.3 5.5 6.4
Ensure that development assessments strive to meet Triple Bottom Line Principles. (Ongoing)	4.1 4.3 4.6
Continue participation and development of sustainability initiatives, particularly energy use management both for Council and the community. (Ongoing)	4.1 4.4 6.4

Programs and projects 2014-2015	Community Strategic Plan Linkage
Develop systems and capacity to protect and enhance Aboriginal heritage values whilst building relationships with the community. (Ongoing)	4.3
Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the development and implementation of vegetation (fire and weed) management plans for reserves in each town. (Ongoing)	4.1 1.2 1.3
Initiate and / or continue support for sustainability initiatives such as energy management, sustainable waste management, community gardens, and Tidy Towns. (Ongoing)	3.5 4.4 6.4
Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans. (Ongoing)	4.3
Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible. (Ongoing)	3.4 6.4
Coastal and Marine Education - Seafest 2015 (Achieved)	4.1 5.1 5.5
Illegal Vegetation Clearance Policy on Council managed public land. (Ongoing)	4.1 4.3

Natural Resources Management Department

The NRM Department consists of a full time manager, part time Administration and Communications Officer, Sustainability Officer, and Biodiversity Officer. Two part time On Ground Works Officers work across the NRM and Works Departments primarily focused on weed control activities. Additional casual on ground staff are employed as required to ensure the timely delivery of projects.

The NRM Department continues to support and report to the Glamorgan Spring Bay NRM Committee (NRMC). The NRMC is a Section 24 Special Committee of Council and currently has 18 members representing a broad range of community, government and businesses interested in the sustainable management of our natural resources.

Catchments to Coasts (CtC)

Council and NRM South fund a part time CtC Co-ordinator. Catchments to Coast projects (funded by NRM South) in 2014-2015 included; vegetation condition assessments at five sites; Little Penguin Knowledge Sharing Conference; continuing resident and migratory shore bird awareness raising; ongoing boneseed control in Bicheno; on ground works to enhance the natural values at Moulting Lagoon Ramsar Wetland.



Installing an interpretation sign at One Tree Point in Triabunna



Regenerating Tasmanian blue gums on Maria Island at Vegetation Condition Assessment site



Monitoring saltmarsh condition at Moulting Lagoon

NATURAL RESOURCE MANAGEMENT

Three projects were funded by the Landcare Tasmania Biodiversity Fund grants program; the Dolphin Sands fire and weed project; weed control in Conservation Covenants project; and boneseed control in the Crown Land Reserve behind Bicheno.



Boneseed control in the Crown Land Reserve behind Bicheno

PROJECT IN FOCUS:

Landcare Biodiversity Grant, brings land managers and Council together to deliver results in Glamorgan Spring Bay.

Funding from a Landcare Biodiversity Grant has enabled Glamorgan Spring Bay Council to work with local land managers to undertake strategic weed control in 11 private Conservation Covenants.

Each of these covenants contain significant biodiversity values such as Swift Parrot habitat, quoll habitat, white gum forest and South Esk pines.

Participating land managers now have a customised Weed Action Plan for their covenants. The plans provide guidance for future strategic weed control to continue to protect their conservation covenants from the threat that weeds pose to biodiversity values.

Information on the distribution of weeds gathered during this project will be stored on the State Governments Natural Values Atlas database.

Every year Council's Natural Resource Management staff and stakeholder Committee work to facilitate partnerships and collaborations to attract resources for activities in the Glamorgan Spring Bay municipality.



Weed control in a Conservation Covenant near Swansea

Community Engagement

Council's NRM Department continues to undertake a range of community engagement activities including; community education and awareness raising; accessing grants for both Council and community on ground works; ongoing implementation of the Glamorgan Spring Bay Weed

Management Plan; and supporting community groups with on ground and strategic activities on many public reserves throughout Glamorgan Spring Bay. Council's NRM Department continues to support local community groups and individual volunteers.



Clean Up Australia Day at the former Lake Leake Quarry



Native wildflower walk and talk at Coles Bay

NATURAL RESOURCE MANAGEMENT

Communications

Communications continue to be a key priority for Council's NRM Department and each year we develop and implement a Communication Plan. The Plan guides how we keep the community informed about and engaged with Council's NRM activities and objectives. Information is communicated via a variety of channels; newsletters, newspapers, radio, brochures, flyers, Council's website, post, email and social media, public events/markets, schools, interpretation signs, and Visitor Information Centres.



At the Swansea Country Fair

Reporting

Monthly reports to Council and quarterly reports to the GSB NRM Committee are provided in line with the GSBC Annual Plan & Budget Estimates, and the GSB Community Strategic Plan.

Sustainability

Council continued improvements in waste and recycling collection at events and public places with customised bins and signs, and by distributing recycling information and updates via local newsletters and stalls at local events. Funding was acquired to purchase public place recycling bins in Buckland, Orford and Triabunna. The new public place recycling bins use customised signs and have been favorably endorsed by council works staff. The new bins also attract positive comments from locals and visitors who appreciate the opportunity to recycle when out

and about and the clear instructions provided on the bin signs contributes to contamination levels being much reduced. Sustainability in schools was further supported with projects such as the Vestal Water project which supplies all students and staff in GSB schools with stainless steel reusable drinking water bottles. This is an ongoing project with new students provided with their own bottle engraved with their name. Vestal supplies the bottles free of charge and council pays for the name engraving.



Recycling bins

Community based sustainability initiatives and projects were recognised via Council's participation in the Keep Australia Beautiful Tidy Towns program.

Richardsons Beach at Coles Bay won the KAB Tasmanian Clean Beaches award and went on to represent Tasmania at the national awards where they picked up the Dame Phyllis Frost Litter Prevention, Waste Management and Resource Recovery award. KAB explain that "While the award is for a clean beach, it is more significantly, an acknowledgement of those that partner with each other to care for a beach." The judges comments on why Richardsons beach won the state award included the following comment "Local groups and professional rangers and service providers have worked very hard to make this beach a very special venue to ensure that it retains



its natural beauty and continues to attract tourists, beach goers and campers.”

Other sustainability projects within the community such as Garage Sale Trail and Community Gardens continue to be supported. Energy efficiency is promoted via community education resources such as the Home Energy Audit Toolkit. The Home Energy Toolkit was upgraded in 2014-15 to include an instructional DVD to assist home owners and renters to make best use of the kit. The DVD is aimed at households/communities who are unable to use the kit due to low literacy, visual or language barrier issues. Improvements in energy efficiency in council owned assets continue, with an energy use audit of the Triabunna Council Offices revealing that electricity use per square metre of floor space is somewhat lower than other Council office buildings in Tasmania. The 30kW rooftop solar array reduces annual costs by approx. one third. Retrofitting of energy efficient lighting takes place as current lighting fails and the excellent natural light in the building has meant that some lights are not replaced when they expire as natural light is adequate. Further efficiencies are possible with shading for summer sun and careful monitoring of the use of heating and cooling systems.



Richardsons Beach judging day

Climate change

The Council endorsed the Southern Tasmanian Regional Councils Climate Change Adaptation Strategy in December 2012. The Glamorgan Spring Bay Corporate Climate Change Strategy was endorsed in June 2013. Council continues to be involved in the Regional Climate Change Initiative (RCCI) together with other councils in southern Tasmania with a number of collaborative initiatives in the pipeline.

Council in partnership with the Department of Premier and Cabinet Climate Change Office and Kingborough Council, with support from LGAT, were successful in receiving funding from the State Emergency Management Program for the project ‘Communities and Coastal Hazards – Helping Communities to Understand and Respond to Coastal Hazards’. The project will work with coastal communities in Orford, Triabunna and Adventure Bay in Kingborough Municipality to raise awareness of their vulnerability to current and emerging coastal hazards such as erosion, inundation and associated severe storms.



Council building Triabunna

REGULATORY SERVICES



Winny Enniss,
Manager Regulatory Services

ENGINEERING AND TECHNICAL SERVICES

The Engineering and Technical Services unit has the responsibility of ensuring the technical needs of the community are met by the provision of quality engineering advice.

The unit comprises the following areas:

- Condition assessment of some classes of assets.
- Technical input into development/subdivision applications.
- Caravan licensing
- Fire abatement
- By-law enforcement

Objectives

- Provide accurate technical input into development/subdivision applications and other necessary applications made to Council.
- Assist with the design of capital projects
- Provide assistance ensuring designs include regard for the future demand.

Programs and projects 2014-2015	Community Strategic Plan Linkage
Provide timely and accurate professional assistance to Council and the public. (Ongoing)	1.0
Ensure that Council infrastructure assets associated with public and private development/subdivision complies with statutory requirements. Undertake project supervision as required. (Ongoing)	1.3
Ensure that the data capture related to development/subdivision infrastructure is accurate and populated to Councils asset register. (Ongoing)	1.0
Carry out regular inspections of properties in relation to fire abatements and undertake enforcements where necessary. (Ongoing)	6.7

Performance Measures

- Investigate requests promptly and take follow up action where necessary.
- Quality major program delivery, within required timeframes, on budget.
- Administer external contracts in relation to major projects.
- Increase in the number of caravan registrations.
- Less fire abatement complaints received.

Forty five (45) nuisance abatement notices were issued for the financial year and three hundred and ninety four (394) caravan licences were issued. Council has an Environmental Health By-Law that includes regulations for the use of caravans within our municipal area.

PLANNING

All individuals, communities and developers who undertake a development or project within the Glamorgan Spring Bay Municipality will meet or exceed the requirements of the Town Planning Scheme and associated policies and procedures.

The Planning unit is staffed by a part time Administration Officer, a Contract Planner and Development Appraisal Officers. The unit's role is to manage the assessment process for Planning Applications across the municipal area in line with Council's Planning Scheme. This unit has an extensive interface with the community in order to provide information, and where possible guidance to potential developers within our area.

The unit comprises the following areas:

- Planning Assessment
- Issuing of Planning Permits
- Development Compliance
- Information and Support Services to Developers

Objectives

- To provide a framework to encourage development within our area that meets the needs of the community and encourages the sustainable use of the area's resources, in accordance with the provisions of the *Land Use Planning and Approvals Act 1993*.
- Ensure that all developments and the land and building environments meet all statutory requirements, are complementary to the natural heritage and meet community expectations.
- To administer the *Glamorgan Spring Bay Planning Scheme 1994* up until the implementation of the proposed new planning scheme under the Southern Tasmanian Councils Authority (STCA).

Townsend B, Waubs Bay, Bicheno



REGULATORY SERVICES

Programs and projects 2014-2015	Community Strategic Plan Linkage
Assess development applications against the requirements of the Glamorgan Spring Bay Planning Scheme. (Ongoing)	4.2
Ensure compliance with Councils planning scheme and government legislation. (Ongoing)	4.3
Facilitate economic development through streamlining pre development process. (Ongoing)	3.1
Utilise technology to streamline the lodgement process for development and building approvals. (Ongoing)	3.5
Implement a new planning scheme in accordance with the Regional Land Use Strategy, structure plans and the Common Key Elements Template. (Ongoing)	3.1
Implement the electronic lodgement of development applications including video conferencing and document sharing as part of the Digital Local Government program. (Achieved)	3.5

Performance Measures

- Processing of development applications within the required timeframes.
- Implementation of eDABA system to assist developers in submitting their applications electronically.
- Technical data is captured in the GIS system.

Development applications indicated steady development and building activity during the year. The annual approvals figures were slightly higher than the previous year. Planning Directive No 4 applications also increased from the previous year, resulting in no permits required for dwellings and ancillary buildings in the residential zone, if they comply with the development standards. The total developments received for the financial year was 250, of which 17 were subdivisions. Twenty Five (25) applications were assessed to be PD4 compliant.

The department approved 239 development applications for the 2014 - 2015 year, in accordance with time limits

prescribed under the *Land Use Planning and Approvals Act 1993*.

There were three (3) Planning Scheme amendments initiated during the financial year and three (3) appeals lodged against Council planning decisions. The operation of both the Tasmanian Planning Commission and Resource Management and Planning Appeals Tribunals increasingly focused on ensuring Council, acting as a Planning Authority, appropriately, consistently and strategically carries out its functions and responsibilities. The cost associated with both jurisdictions has risen both in terms of presenting cases and the implications of improper decision making.

The review of the *Glamorgan Spring Bay Planning Scheme 1994* was ongoing and in accordance with the new template implemented by the Tasmanian Planning Commission and the Southern Regional Planning Strategy. This work has proceeded in cooperation with the other eleven Councils in the southern region and with assistance from the Southern Regional Planning Project and the Southern Tasmanian Councils Authority.

There are significant benefits that will result from an updated and revised planning scheme, with improved day to day 'development processing' operations of the municipality, as well as encouraging pragmatic, sustainable and appropriate investment and growth both in the settlements and throughout the municipality. Council will continue to rigorously pursue this vitally important project with the respective government agencies.

Planning Directive No 4 which deals with single dwellings in the residential zone, was implemented and became operational in August 2012, which allowed for compliant single dwellings to bypass the need for a planning permit.

BUILDING

Council operates as a Building Permit Authority with all applicants providing self-certification of building plans.

The role of this unit is primarily a regulatory one, to ensure compliance with legislative requirements in relation to building applications and enforcement. The primary aim is to undertake this role in a cost effective manner, while ensuring the appropriate standards of service are maintained.

This division was staffed by one full time Administration Officer supported by Manager Buildings and Marine Infrastructure performing the role of Permit Authority.

The Plumbing Authority and Building Surveying Services were provided under contract from Brighton Council and Building Surveying Assessment Services. A total of 195 building permits were received and 204 applications were approved for the financial year, which is 10% more than the previous financial year.

The unit comprises the following areas:

- Permit Authority Function
- Plumbing Assessments
- Building Assessments (where applicable)
- Regulatory Compliance and Enforcement
- Information and support Services to Developers

Objectives

- To perform technical assessments of applications received in accordance with the requirements of the *Building Act 2000*, and the *Local Government Act (Building and Miscellaneous Provisions) Act 1993*;
- To ensure compliance with the *Building Code of Australia* and *Tasmanian Plumbing and Building Regulations (2004)*, an external building surveyor provides building control functions on behalf of Council for building permits issued prior to 2006.

Programs and projects 2014-2015	Community Strategic Plan Linkage
Process building applications promptly within the time limits prescribed under the Building Regulations. (Ongoing)	3.5
Enforce the standard of building, plumbing and drainage regulated by the Building Code of Australia and its associated Regulations. (Ongoing)	4.4
Implement the electronic lodgement of building applications including video conferencing and document sharing as part of the Digital Local Government program. (Achieved)	3.5

Performance Measures

- Assist developers in submitting their applications both over the counter and electronically via the eDaba portal.
- Applications are processed within the required timeframes.
- Efficiency of the administrative systems and unit.

ANIMAL/PARKING CONTROL

The animal/parking control program undertakes a regulatory role in relation to the control of dogs and other livestock within the municipal area and parking within the town streets. Council's Municipal Inspector carries out all animal control functions in accordance with the *Dog Control Act 2000* as well as the parking control program which undertakes to enforce and monitor parking functions within municipal streets for Council in accordance with the *Traffic Act 1925*.

Successful dog control and other animals rely upon education and promotion of responsible dog ownership, in addition to the collection and impounding of stray animals and administering the registration of dogs within the municipal area.

REGULATORY SERVICES

Council employed one full time Municipal Inspector/Regulatory Services Officer. Responsibilities include; animal control, dog management, caravan registration, recreational water monitoring and investigation of nuisance complaints. Properties throughout the municipality are routinely surveyed for health nuisances and fire hazards.

The unit comprises the following areas:

- Dog Control
- Other Animal Control
- Education of Owners
- Annual Dog Registrations
- Parking Control

Objectives

- To provide effective control of dogs and other animals within the municipal area in accordance with the requirements of the *Dog Control Act 2000*, including educating our residents in relation to their responsibilities as dog owners under the *Dog Control Act 2000*.
- To provide effective dog control measures to ensure a safe environment.
- To minimize the amount of stray dogs within our area
- To educate our residents in relation to Council's parking regulatory obligations in accordance with Section 9(3) of the *Traffic Act 1925*.
- To proactively follow up on any issues or concerns raised in relation to Traffic/parking issues and take appropriate action where necessary.

Programs and projects 2014-2015	Community Strategic Plan Linkage
Manage regulatory compliance in animal control (Ongoing)	4.1
Prepare for the implementation of cat control. (Ongoing)	4.1
Ensure all infringements issued are in line with Council's obligations under the <i>Dog Control Act 2000</i> , <i>Traffic Act 1925</i> and <i>Monetary Penalties Act 2008</i> . (Ongoing)	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on environmental and animal control issues. (Achieved)	6.3
Implement Parking Control .(Ongoing)	1.0

Performance Measures

- Increase in the number of dog registrations.
- Less dog complaints received.
- Complaints and enforcements acted upon in an efficient and effective manner.

During the year, 17 dogs were impounded, 11 dogs reported lost, 16 general complaints, 11 dog infringement notices issued and 875 dog licenses issued.

ENVIRONMENTAL HEALTH

The Environmental Health Program plays a key role in the provision of a range of public and environmental health services to the community, ranging from environmental management issues, pollution to development proposals. This department also has a legislative requirement to operate taking into account Council's Bylaw, the *Environmental Management and Pollution Control Act 1994*, *Public Health Act 1997* and the *Food Act 2003*.

The program also regulates food business registration under the *Food Act 2003*. As part of food business regulation, the Council proactively checks food businesses throughout our area in order to protect public health.

The Environmental Health section comprises: Environmental

Health Officer (part time), Administrative Officer (part time) and Medical Officer of Health, Dr Andrew Grove and Dr Camilla Byrne.

The unit comprises the following areas:

- Place of Assembly Licences
- Food Business Registrations and Renewals
- Private Water & Water Cartage Registrations and Renewals
- School Immunisation
- Assessment of development and various applications
- Compliance and enforcement of Environmental Guidelines

Objectives

- To protect and enhance the public health and safety of the community by means of environmental monitoring and regulation.
- To enforce the requirements of the *Environmental Management and Pollution Control Act 1994*.
- Increase public awareness and participation in public health initiatives and programs.
- Implement requirements of the *Public Health Act 1997*.
- To proactively follow up on any issues or concerns raised in relation to Council By-Laws and take appropriate action where necessary.

Programs and projects 2014-2015	Community Strategic Plan Linkage
Assist the Emergency Management Committee in their efforts to develop Community Recovery and Pandemic Preparedness strategies. (Ongoing)	6.7
Conduct a Food Safe program aimed at education of food handlers in the municipality. (Achieved)	4.1
Inspection of all food premises at least annually and take action where necessary. This includes annual registration and licensing of premises and food businesses in accordance with <i>Food Act 2003</i> . (Achieved)	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on Environmental Health issues. (Achieved)	6.3
Implement the expanded school immunisation program, which now includes males receiving the human papilloma vaccine. (Achieved)	6.2

Performance Measures

- Well documented food safety audits of food businesses.
- Number of operators participating in Food Safe education campaign.
- Implementation of the expanded school immunisation program.

Complaints and enforcements acted upon in an efficient and effective manner.

FOOD SAFETY

Council is also responsible for registering and issuing licenses for places of assembly and food businesses, including temporary food premises. This year 23 place of assembly licenses were issued, 114 food businesses were registered, 43 temporary food businesses were registered and 118 inspections were carried out as a requirement of the *Tasmanian Food Act 2003*. There were no reported environmental nuisance complaints that were investigated under *EMPCA 1994*.

IMMUNISATIONS

A general immunisation support service was provided to the general public, including technical advice and record verification. Council's Environmental Health Department provided certificates to parents indicating that their child had been immunised.

Medical Officer of Health, Dr Andrew Grove, in conjunction with Council's Environmental Health Department, carried out the immunisation program at Triabunna District School.

Only year 7 high school children are required to be immunized under the Council program. Year 7 students were vaccinated against Varicella (chickenpox), Human Papillomavirus (HPV), Diphtheria, Tetanus (dTpa) and Pertusis (whooping cough) in accordance with the national immunisation schedule.

There were a total of one hundred and sixty two (162) persons immunised during the reporting period. This includes Council Staff who were vaccinated for flu.

NOTIFIABLE DISEASES

There were three (3) notifiable disease incidents reported for the financial year.

BEACH SAMPLING

Beaches in the municipality are regularly sampled during the Christmas and up to Easter periods for contamination. There were no beach closures - all passed sampling. Additional sampling of other areas is also conducted if a concern is raised.

SUPPLIERS OF PRIVATE WATER

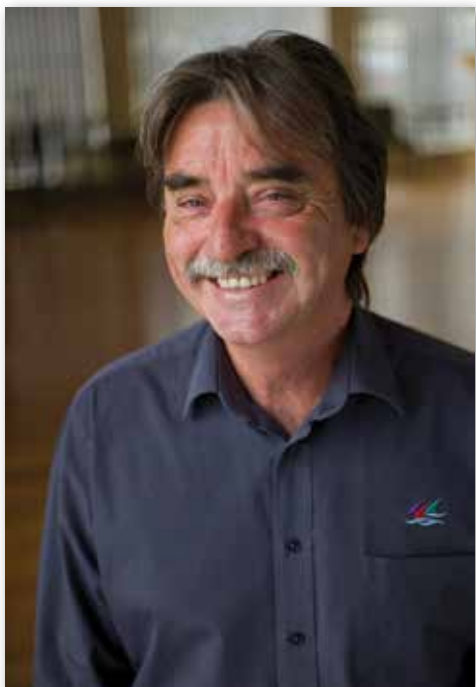
The Public Health Act requires Council to register all suppliers of private water used for public consumption in a commercial environment. Five premises were registered this financial year.

ON-SITE WASTEWATER TREATMENT PERMITS

Prior to a septic tank being installed the Building Act requires a special plumbing application to be made to Council. Permits are only issued once Council is satisfied that no Public Health or Environmental hazard will be caused by the installation.

Council issued a total of 39 special plumbing permits for the installation of on- site domestic wastewater treatment systems during this period.

BUILDINGS AND MARINE INFRASTRUCTURE



Adrian O'Leary,
Manager Buildings and Marine Infrastructure

PUBLIC AMENITIES AND BUILDINGS

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of, quality infrastructure services.

The role of this unit is to provide a maintenance framework that ensures all buildings are being provided with adequate maintenance so that buildings remain maintained at an appropriate standard.

The unit is staffed by the Manager Buildings and Marine Infrastructure and employs a full-time carpenter and carpenter's labourer.

The unit comprises the following areas:

- Maintenance Schedules
- Provision of maintenance based on asset management principles
- Conditions assessments
- New buildings constructed as required
- Buildings renovated or upgraded when required

Council manages and operates many building across the municipality as detailed in Council's Asset Management Plan for Buildings (Part C).

Objectives

- To ensure that Council's assets are well maintained and cleaned regularly.
- To provide a framework for maintenance activities to ensure funding is being attributed to the assets in most need.
- To continually inspect these assets to ensure our legislative obligations are met and that condition assessments are updated.

Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Services	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	11	Change Rooms	2
		Club Rooms	3
		Pavilion	1
		Playing Surface (Tennis)	1
		Structure	4
Public Toilets	16	Toilets	16
Shelters & Monuments	13	Monuments	1
		Public Shelters	12
Waste Management Facility	4	Buildings & Sheds	4
Total Buildings Listed	88		88

BUILDINGS AND MARINE INFRASTRUCTURE

Programs and projects 2014-2015	Community Strategic Plan Linkage
Maintain a maintenance schedule for all buildings. (Ongoing)	1.3
Maintain Council owned recreational facilities & buildings. (Ongoing)	6.3
Regular inspections and documenting undertaken. (Ongoing)	1.3
Update condition assessments for asset management principles. (Ongoing)	
Undertake inspections for all buildings to ensure Council meets legislative obligations. (Ongoing)	1.3
Completion of maintenance works within budget constraints. (Achieved)	1.3
Maintain community halls in conjunction with committees. (Ongoing)	1.3
Continue to provide disabled access to all Council buildings. (Ongoing)	1.3
Provide well maintained Elder Care Unit facilities. (Ongoing)	2.1
Construct a new Emergency Services Building at Swansea. (In Progress)	1.3
Renovate the Triabunna Community Hall. (In Progress)	1.3
Construct a cat pound at the Triabunna depot. (Not Achieved)	4.1

Performance Measures

- Community feedback is satisfactory in relation to Council buildings.
- Maintenance objectives undertaken in line with asset management principles.
- Condition assessments updated.



Swansea SES building

Solar Installation on Council Offices



A 30kW solar panel array has been installed on the council office roof which will provide much of the buildings' electricity needs in the warmer months and make a useful contribution in winter. The 120 solar panels installed will reduce the buildings electricity costs quite considerably.

Triabunna Community Hall



Work is in progress to upgrade the Triabunna Community Hall. These renovations and additions will include the following:

- New toilet facilities
- Back stage area with dressing rooms
- Total roof & gutter replacement with insulation added
- The exterior of the building will be re-painted.
- The facility will have air-conditioning installed.

Swansea Emergency Services Building

Work is in progress to construct a new emergency services building at Swansea.

This facility will house the local TasFire, SES and Tas Ambulance. The new facility will include a training room, an emergency command room, toilet and shower facilities and a small kitchen. A wash down area will be provided for the vehicles.

BOAT RAMPS AND JETTIES

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of quality infrastructure services, which includes boat ramps and jetties for recreational use.

This unit is fundamentally associated with the delivery of maintenance services in order to preserve the life of council's existing assets.

There are twelve (12) boat ramps across our municipal area and the majority of these have jetties. Council has the responsibility of maintaining these boat ramps, launching ramps and jetties which, although owned by the Crown, are required to be maintained under Council's lease arrangements.

The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to boat ramps and jetties.

The unit comprises the following areas:

- Maintenance of boat ramps, launching ramps and jetties under Council control.
- In conjunction with Marine and Safety Tasmania, develop new boat ramps where required.
- Upgrade existing boat ramps and jetties when required.

Objectives

- To ensure that existing infrastructure is maintained to a satisfactory level.
- That these facilities continue to be available to the general public.
- Facilitation of the use of these assets to our community and customers.

Programs and projects 2014-2015	Community Strategic Plan Linkage
Maintain Council owned boat ramps & infrastructure to a satisfactory level. (Ongoing)	1.4
Continue to facilitate this type of infrastructure across the municipal area and make available to the general public. (Ongoing)	1.4
Undertake regular inspections by qualified people to ensure optimum safety standards. (Ongoing)	1.3
Work in partnership with Marine and Safety Tasmania to collectively tackle maintenance and upgrade issues. (Ongoing)	1.3
In conjunction with MAST develop a new boat ramp at Triabunna. (Completed)	1.4
In conjunction with MAST install a new floating pontoon at the Swanwick boat ramp. (Completed)	

Performance Measures

- Grant funding secured relating to major projects.
- Asset maintenance undertaken in line with asset management principals.

Glamorgan Spring Bay Council has a good working partnership with MAST to ensure appropriate maintenance levels are achieved in providing an acceptable and safe standard for recreational use. Marine engineers inspect these facilities as required.

Council had submitted an application as part of the 2014 round of Recreational Boating Fund to upgrade the Swanwick boat ramp facility with a floating pontoon landing. This application was successful and Council worked with MAST to achieve this installation.

Glamorgan Spring Bay Council had been awarded grant funding from the Recreational Boating Fund through MAST to relocate the Triabunna boat ramp & jetty to the opposite side of Vicarys Inlet. Dredging for this ramp commenced in August 2013 but had to cease for the summer in mid-October as per the Dredge Management Plan.

BUILDINGS AND MARINE INFRASTRUCTURE

Dredging for the new boat ramp re-commenced in May 2014 under a new Dredge Management Plan. The new boat ramp was constructed by Hunter Marine Contracting. Work on the ramp and access floating pontoon was finished prior to Christmas 2014. Council then constructed the car and boat trailer car park to facilitate the new boat ramp. This was completed by March 2015. The new boat ramp facility was officially opened by Minister Rene Hiding at Seafest on the 28th of March 2015.



Triabunna Boat Ramp

TRIABUNNA WHARF & MARINA

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of, quality marine infrastructure services.

The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to the Triabunna Marina.

The unit comprises the following areas:

- Operations and maintenance of the Marina precinct at Triabunna.
- Operations and maintenance of the Triabunna wharf.

Objectives

- To ensure that the management and operation of the Triabunna marina is sufficient to enable a proper operating port to be available for the commercial and recreational boating public.



Swanwick Boat Ramp

Programs and projects 2014-2015	Community Strategic Plan Linkage
Ensure the marina and wharf is inspected by qualified professionals as to its suitability and purpose. (Achieved)	1.3
Ensure that annual maintenance to the marina and wharf is carried out by suitably qualified contractors. (Ongoing)	1.3
Seek to obtain grant funding to assist in the redevelopment of the Triabunna wharf and marina. (Ongoing)	1.4
Continue to provide further berthing facilities for commercial and recreational users as required. (Ongoing)	5.3
Provide berthing facilities in Triabunna for the Maria Island ferry service. (Achieved)	5.4
Ensure the management and operation of the Triabunna Marina and wharf is sufficient to enable a proper operating port to be available for the commercial and recreational boating public. (Ongoing)	3.1
Provide efficient wharf facilities for local and external commercial fishing boats and visiting tourist yachts. (Ongoing)	3.1
Construct Stages 1 and 2 of the Triabunna marina upgrade expansion (Completed)	1.4



Triabunna Wharf



Triabunna Stage 1 Marina



Triabunna Marina - commercial berths

Performance Measures

- Measure of satisfaction from commercial, tourism and recreational boat owners and operators.
- The expansion of the facilities.
- Efficient financial reporting and backup.

Glamorgan Spring Bay Council currently has 4 tour boat berths, 7 commercial fishing boat berths and 45 marina berths. Of the 45 marina berths 22 have floating pontoon access and 23 have fixed wharf access. Included within the 45 marina berths are several commercial fishing vessels.

Burbury Consulting provided Council with a Master Plan to develop Vicarys Inlet at Triabunna.

The Master Plan consists of:

- Extend the marina and create new berths.

- Relocate the recreational public boat ramp to the opposite side of the inlet.
- Extend the main wharf and include fueling facilities.
- Construct and provide marina berths for large fishing boats.

From this plan to date Council has constructed 22 additional recreational boat berths, 7 large commercial fishing boat berths, and relocated the Triabunna public boat ramp to the opposite side of the river. Council has also constructed a new parking area at the new ramp to accommodate 24 vehicles with boat trailers.

Glamorgan Spring Bay Council currently has a waiting list for berths for which people pay a \$250 deposit. After the newly constructed berths have been allocated to people on the waiting list, Council will still have 26 people waiting for berths.

WORKS



Tony Pollard, Manager Works

In accordance with Council's Community Strategic Plan, the Works Department remains committed to developing and maintaining appropriate and sustainable community infrastructure ensuring the provision of a range of quality services.

Council's outside Works staff operate out of four depots located at Bicheno, Coles Bay, Swansea and Triabunna and are managed effectively by our Works Supervisor, Andrew Hill with the assistance from two Team Leaders, Ricky Wright (northern area) and Rodney Read (southern area).

Works Administration Officer, Jill Quinn assists within the Works Department in relation to customer requests, waste management and general departmental activities.

Key Departmental responsibilities include:

- Roads, Footpaths, Kerbs
- Stormwater, Drainage
- Bridges, Culverts
- Town Maintenance
- Parks, Reserves, Walking Tracks, Cemeteries
- Waste Management Transfer Stations
- Garbage and Recycling

ROADS, FOOTPATHS, KERBS

Objective

- To provide an appropriate and well maintained road, footpath and kerb network throughout the municipality to a safe and acceptable standard which meets the guidelines of Council's Road Asset Management Plan.

Council is responsible for managing a total of 170km of bitumen sealed roads, 189km of gravel unsealed roads, 23km of sealed footpaths and 75km of concrete kerb and gutter within our Council area.

Continuation of the annual bitumen resealing program for urban and rural sealed roads throughout the Council area is based on Council's Transport Infrastructure Asset Management Plan and determined pavement deterioration condition ratings.

Also incorporated within this Plan are footpaths and kerbs.

Roads sealed/resealed in 2014-15 include:

- Franklin Street – Triabunna
- Victoria Street – Triabunna
- Buckland Road – Buckland (R2R programme funded)
- Nugent Road – Buckland (end section)
- Nairn Street – Buckland
- Gulch Boatramp Carpark resurfacing – Bicheno

New concrete paths have been constructed along:

- Foster Street - Bicheno, from Burgess Street along to Champ Street.
- Wellington Street – Swansea, from May Shaw to Victoria Street.

New kerb and gutter with concrete footpath has been constructed along Charles Street, Orford, from the Orford Primary School to Walpole Street. This now provides a safe passage for pedestrians between the Esplanade and Strawberry Hill Court. Funded by the 'Roads to Recovery' programme (R2R).

Full road reconstruction, kerb and gutter placement and a concrete footpath has been constructed in Sunrise Court, Bicheno from Weily Avenue to the newly finished subdivision.

A cul-de-sac has been constructed at the eastern end of East Shelly Road, Orford with concrete kerb and bitumen seal to formalise traffic movements and drainage adopted works programme.



New cul-de-sac - East Shelly Road, Orford

Low Street – Swansea from Maria Street to Dove Lane has been constructed to enable the closing of the incorrectly aligned Dove Lane, northern end. Large culvert pipes were also installed to cater for the Saltwater Creek flows.



Road Construction – Low Street, Swansea

The construction of concrete kerb and gutter to realign the intersection of Garnet Avenue and Jetty Road – Coles Bay has been undertaken and a concrete footpath / pedestrian crossing ramp installed to increase general safety at the junction.



Vicarys Rivulet, Triabunna – Boatramp Carpark Area

An Information Bay has been constructed on Coles Bay Road, just west of the township, replacing the old timber structure opposite the Esplanade. The 'Freycinet Association Incorporated' has planted the raised splitter garden bed and is currently progressing the fit-out of the shelter with maps and advertising.

Roads 2 Recovery funds were also utilised this financial year by fully reconstructing a section of failed sealed pavement along Dolphin Sands Road – Swansea (part) and Happy Valley Road - Spring Beach (part).

Continuation of Council's gravel resheeting programme has been undertaken on part segments of Rosedale Road, Old Coach Road, Crossins Road, Okehampton Road, Sand River Road, Amelia Street and Rheban Road which formed part of this financial year's adopted works programme.

As part of the Triabunna Marina redevelopment project, a new boatramp facility was constructed on the eastern side of Vicarys Inlet replacing the existing ramps on the western side. The Works staff fully constructed and formalised the new trailer parking area to provide an excellent facility for all boat users to complement the new concrete launch ramps installed by MAST.

Annual Aims for 2014-2015

- To maintain Council's Asset Management System for roads, kerbs and footpaths. **(Ongoing)**
- To ensure that current assets are maintained in a useable and safe condition. **(Ongoing)**
- To address and repair isolated failures in accordance with defined intervention levels. **(Ongoing)**
- Carryout regular inspections for defects. **(Ongoing)**

WORKS

Programs and projects 2014-2015	Community Strategic Plan Linkage
Implement and maintain the transport asset management plan. (Ongoing)	1.1
Undertake the capital works program for roads footpaths and kerbs. (Achieved)	1.1
Ensure that current assets are maintained in a useable and safe condition. (Ongoing)	1.1
To address and repair isolated failures in accordance with defined intervention levels. (Ongoing)	1.1
Carryout regular inspections for defects. (Ongoing)	1.1
Completion of adopted Capital Works Programme in relation to construction, maintenance works and reseal activities. (Achieved)	1.1
Finalise road detail inputs for the GIS. (Achieved)	1.1

STORMWATER DRAINAGE

Objectives

- To provide residents with an appropriate level of infrastructure that minimises the risk of flooding.
- To ensure assets are in a good working condition in line with Council's asset management plans.

General maintenance works were carried out on a number of sections of substandard kerb within the municipal area as a result of subbase failure of the adjacent road pavement.

Sub-surface drains were placed along the high side of Inkerman Street, Triabunna to reduce road pavement failure.

Programs and projects 2014-2015	Community Strategic Plan Linkage
Manage storm water flows and drainage systems. (Ongoing)	4.1
Ensure that stormwater assets are maintained in a useable and safe condition. (Ongoing)	4.1
Manage the stormwater and drainage Asset Management Plan and Register ensuring the capture of data related to condition assessments is accurate and populated into the asset management plan. (Ongoing)	4.1
To address and repair isolated failures in accordance with defined intervention levels. (Ongoing)	4.1

BRIDGES, CULVERTS

Objectives

To ensure that all structures are maintained to a safe standard.

- To ensure all bridges and culverts are in a good working condition in line with Council's asset management plans.
- To ensure all bridges are condition assessed at regular intervals.

Council maintains 48 bridges across our municipal road network that are either timber or concrete structures. They are all condition assessed twice per year.

General maintenance works were carried out this financial year on a number of bridges and large culvert structures to ensure structural integrity and the appropriate approach standards were achieved and maintained.

The existing sub-standard timber bridge structures at Grange Road, Swansea and Strip Road, Triabunna have both been replaced with concrete structures as per Australian Standards. An old timber structure was replaced due to failure with 2 large culverts on Parsons Cove Road at the Fisheries – Coles Bay.



Strip Road Bridge Replacement – Clanraven Creek

Annual Aims for 2014-2015

- To maintain an annual maintenance and replacement programme in conjunction with the consultant's engineering recommendations. **(Achieved)**
- Manage the Bridges Asset Management Register and ensure the capture of data related to condition assessments is accurate and populated into the asset management plan. **(Ongoing)**

Programs and projects 2014-2015	Community Strategic Plan Linkage
Implement and maintain the bridges and culverts asset management plan. (Ongoing)	1.1
Maintain an annual maintenance and replacement programme in conjunction with the consultant's engineering recommendations. (Achieved)	1.1
Replace 2 sub-standard bridge structures as per works schedule and capital budget. (Achieved)	1.1
Continue general maintenance programme for all other structures. (Ongoing)	1.1

This financial year the timber bridge over the Back Rivulet on Stonehurst Road, Buckland was programmed for replacement, but unexpectedly the sub-structure of the timber bridge on Nugent Road failed and required urgent replacement. As a result, the programmed replacement of the Stonehurst Road bridge was deferred.



Bicycle Training Circuit – Our Park, Orford

PARKS, RESERVES, WALKING TRACKS, CEMETERY

Objectives

- Maintain and upgrade Council's passive and active recreational areas to a standard that is acceptable, safe and encourages community and visitor use.
- In consultation with relevant community groups, plan future improvements to parks and reserves areas that will meet the needs of the general community.
- Continuation of a proactive maintenance program for all recreational areas, playgrounds, park furniture and walking tracks to ensure appropriate standards are maintained.
- An extension to the gravel walking track network along East Shelly Foreshore Reserve has been undertaken from Luther Point to East Shelly Creek, a total length of 750 metres.
- The Orford Community Group received a grant, together with fund-raising monies, to establish a concrete bicycle training circuit for the youth at Our Park, Orford.



Section of the 'Loon. Tite. Ter. Re. le. Loen. er' walking track - Swansea

An extension to 'Loon. Tite. Ter. Re. le. Loen. er' walking track through the Swansea Golf Club area was completed. The gravel path construction included the erection of a coloured chain-wire fence on the fairway side providing safety to pedestrians accessing Waterloo Point.

WORKS

Annual Aims for 2014-2015

- To provide and maintain all areas to an acceptable standard to ensure risk safety compliance. **(Ongoing)**
- Maintain related infrastructure assets i.e. playgrounds, BBQ areas etc to appropriate levels. **(Ongoing)**
- Manage the Bicheno Cemetery Register. **(Ongoing)**

Programs and projects 2014-2015	Community Strategic Plan Linkage
Manage and maintain the Bicheno and Triabunna cemeteries and registers. (Ongoing)	1.3
Maintain parklands, sports fields and associated structures. (Ongoing)	1.3 6.3
Maintain all areas to an acceptable standard to ensure risk safety compliance. (Ongoing)	1.3
Maintain related infrastructure assets i.e. playgrounds, BBQ areas etc to appropriate levels. (Ongoing)	1.3 6.3
Management of foreshore reserves and walking tracks. (Ongoing)	1.3 6.3
Develop and maintain a GIS layer for all parks, reserves and walking tracks. (Ongoing)	1.3

Performance Measures

- Number of complaints in relation to Parks and Reserves.
- Condition of relevant infrastructure.

A number of unsafe/dead trees have been inspected and removed from along foreshore reserves as a safety precaution due to the introduction of walking tracks and the increase in activity around those areas.

Three sub-standard timber lighting columns were replaced at the Triabunna Recreation Ground.

WASTE MANAGEMENT TRANSFER STATIONS

Council has four Waste Transfer Stations (WTS's) in operation within the municipal area: Orford, Swansea, Bicheno and Coles Bay with a smaller collection point at Buckland. All waste generated from residential/commercial areas and Council's weekly kerbside garbage collection is disposed of at the WTS's and transported to Copping Landfill site by a contractor.

Objectives

- To maintain and promote Waste Transfer Stations that provide residents and commercial operators with a high level of service that is equivalent to community expectations.
- Manage relevant leases and contracts.

Burning of accumulated greenwaste is being carried out at Orford, Swansea and Bicheno WTS's under strict conditions from the Department of Tourism, Arts and the Environment, Environment Division with approximately three burns per year per site currently being carried out.

Greenwaste from Coles Bay WTS is transported to and dealt with at the Bicheno WTS because of restrictions in place prohibiting the burning of greenwaste over old landfill sites.

Due to the total annual volume of greenwaste received at our four WTS's, burning is carried out in preference to mulching, because of overall cost savings to the ratepayer.

Council's FREE greenwaste disposal programme allows residents the opportunity to clean up their properties in preparation for the bushfire season each year. This program is ongoing and is usually offered during the months of October and January each year. It should be noted that Council also encourages residents to cleanup all types of vegetation from around their properties especially declared weeds such as Gorse and Spanish Heath.

As a trial, between Monday 4th May and Sunday 30th August, our four Waste Transfer Stations were closed on Tuesdays and Thursdays. The reason for the trial was to take advantage of an opportunity to streamline our operations as visitation numbers are very low on weekdays during the winter months.

Residents have also been very proactive in segregating metals from the waste stream. Twice a year a contractor is engaged to remove stockpiles from our four waste management sites for current steel market values. Waste Transfer Station entrance fees remained static. In 2014-15 financial year **2542 tonnes** of waste was transported from Council's WTS's to the Copping Landfill.

Annual Aims for 2014-2015

- Maintenance of WTS's to ensure operations are maintained at an acceptable standard. **(Ongoing)**
- Encourage recycling through education and participation. **(Ongoing)**
- To provide an efficient and cost effective service in an environmentally friendly manner. **(Ongoing)**
- Review of fee structure and opening hours. **(Ongoing)**

Programs and projects 2014-2015	Community Strategic Plan Linkage
Provide waste management and recycling services. (Ongoing)	4.1
Maintenance of WTS's to ensure operations are maintained at an acceptable standard. (Ongoing)	4.1
Review of fee structure and opening hours. (Achieved)	4.1
To provide an efficient and cost effective service in an environmentally friendly manner. (Ongoing)	4.1
Investigate cost saving options via the regional waste strategy for the overall municipality including transport, recycling, and compaction. (Achieved)	4.1
Continue the e-waste and general recycling programme at all WTS's to provide residents / commercial operators with an environmentally friendly alternative to landfill. (Ongoing)	4.1



Waste Transfer Station - typical scrap-steel pile prior to collection

GARBAGE, RECYCLING

Develop, implement and monitor an affordable, efficient and environmentally responsible Waste Management Strategy that encourages the participation of local enterprises and interest groups.

The majority of residential and commercial properties receive a weekly kerbside garbage collection with the recycling collection carried out on a fortnightly basis.

All waste generated from residential/commercial weekly kerbside garbage collection is disposed of at the Waste Transfer Stations and transported to Copping Landfill site by contract.

Kerbside collected recycling material is transported directly to a recycling facility for processing in Hobart.

Objectives

- Maintain and promote a waste management collection programme, which provides residents and commercial operators, with a high level of service.
- Manage relevant contracts.

Annual Aims for 2014-2015

Community education and encouragement of recycling within the Municipality to reduce landfill waste stream.

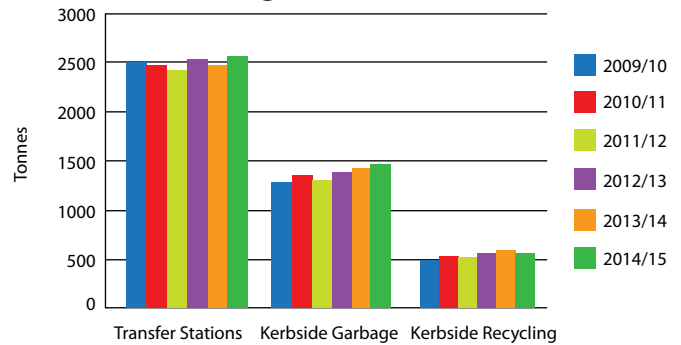
(Ongoing)

Programs and projects 2014-2015	Community Strategic Plan Linkage
Provide waste management and recycling services. (Ongoing)	4.1
Community education and encouragement of recycling within the Municipality to reduce landfill waste stream. (Ongoing)	4.1
Investigate any cost saving options for kerbside collection that may be available. (Ongoing)	4.1

Veolia Environmental Services, Council's contractor for our kerbside waste/recycle collections, is servicing the community very well with all kerbside collections, bin deliveries and complaints managed effectively and efficiently. The current kerbside collection contract expires in September 2015.

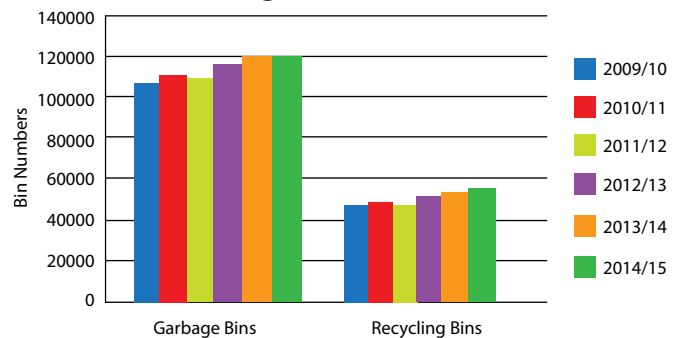
In 2014/15 the total kerbside waste collected was approximately **1462 tonnes** and kerbside recycle collected totaled approximately **575 tonnes**.

Waste Management



All kerbside garbage is transported to Copping Landfill via WTS's and ALL recyclables are taken directly to a Recycling Facility for processing. **Note: Kerbside Garbage tonnage included in Transfer Station totals**

Waste Management



Total number of residential and commercial mobile bins collected from the kerbside. **Note: Garbage service weekly, Recycling service fortnightly**

FINANCIAL STATEMENTS

For the year ended 30 June 2015

Part B to this Annual Report contains the complete Financial Report of Council for the year ended 30 June 2015. A full copy of the financial report is available for inspection at the Council Chambers, or can be downloaded from Council's website at www.gsbc.tas.gov.au



Independent Auditor's Report

To the Councillors of Glamorgan Spring Bay Council

Financial Report for the Year Ended 30 June 2014

Report on the Financial Report

I have audited the accompanying financial report of Glamorgan Spring Bay Council (Council), which comprises the statement of financial position as at 30 June 2014 and the statements of comprehensive income, changes in equity and cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the General Manager's statement.

Auditor's Opinion

In my opinion Council's financial report:

- (a) presents fairly, in all material respects, its financial position as at 30 June 2014 and financial performance, cash flows and changes in equity for the year then ended
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

The Responsibility of the General Manager for the Financial Report

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Section 84 of the *Local Government Act 1993*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based upon my audit. My audit was conducted in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance as to whether the financial report is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on my judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those

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FINANCIAL STATEMENTS *continued*

risk assessments, I considered internal control relevant to the General Manager's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the General Manager, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My audit is not designed to provide assurance on the accuracy and appropriateness of the budget information or the asset renewal funding ratio in Council's financial report.

Independence

In conducting this audit, I have complied with the independence requirements of Australian Auditing Standards and other relevant ethical requirements. The *Audit Act 2008* further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of State Entities but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Tasmanian Audit Office are not compromised in their role by the possibility of losing clients or income.

Tasmanian Audit Office



H M Blake
Auditor-General

Hobart
29 September 2014

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This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across its entire width, providing a guide for handwriting or typing. The background is a clean, solid white color. There are no margins, text, or other markings present on the page.

Glamorgan Spring Bay Council

PO Box 6

9 Melbourne Street, Triabunna, Tasmania 7190

Ph: (03) 6256 4777

Fax: (03) 6256 4774

Email: admin@freycinet.tas.gov.au

Opening Hours: 9:00am - 5:00pm

Cashier Hours: 9:00am - 4:30pm

www.gsbc.tas.gov.au



GLAMORGAN SPRING BAY
COUNCIL