

# BUILDING WORK

Use this form for:

- Notice of Work
- Application for a Certificate of Likely Compliance
- Application for a Building Permit

Section 97  
Section 130  
Section 139

Form **2**

To:  Permit Authority / Building Surveyor  
 Address  
 Suburb/postcode

Application for: Permit  CLC  Notice of Work  (X ones applicable)  
Certificate of Completion  (X to grant approval for certificate to be issued following the final inspection)

**NOTE: Standard of Work Certificate and applicable fees must be submitted prior to Certificate of Completion being issued, in accordance with section 153 or section 104 of the *Building Act 2016***

## Building Surveyor details:

Building Surveyor:  Category:   
Address:  Phone No:   
 Fax No:   
Licence No:  Email:

## Applicant / Owner details:

*Note: Only an owner or agent of the owner may make an application*

**Owner:**  Contact person:   
Address:  Phone No:   
 Fax No:   
Email address:   
**Owner builder:** Yes:  (X if applicable) Owner Builder Permit:   
**Names:**  Contact person:   
**Contact address:**  Phone No:   
 Fax No:   
Email address:   
**Agent:**  Contact person:   
Address:  Phone No:   
 Fax No:   
Email address:

*Note: Agents to be authorised in writing by the owner*

## Details of building work:

Type of work: Permit work  Notifiable work  Planning approval granted   
(X one applicable) (if applicable)  
Address:  Certificate of title No:   
Description of work:  (new building / alteration / addition / repair / re-erection / other)  
Use of building:  (main use) Building class(es):

**Other details:**

Area: m<sup>2</sup> existing building floor:  new floor:  land:   
 Material: floor:  walls:  roof:  frame:   
 Value of work: \$  contract price:  estimate:  No. of dwelling units:   
 [inclusive of GST] (X one applicable)

**Building Services Provider details:**

**Architect - Designer:**  Category:   
 Business name:   
 Business address:  Phone No:   
 Fax No:   
 Licence No:  Email:

**Building - Designer:**  Category:   
 Business name:   
 Business address:  Phone No:   
 Fax No:   
 Licence No:  Email:

**Engineer - Designer:**  Category:   
 Business name:   
 Business address:  Phone No:   
 Fax No:   
 Licence No:  Email:

**Services - Designer:**  Category:   
 Business name:   
 Business address:  Phone No:   
 Fax No:   
 Licence No:  Email:

**Builder:**  Category:   
 Business name:   
 Business address:  Phone No:   
 Fax No:   
 Licence No:  Email:

**Documents and certificates provided:**

The following specified documents and certificates are provided with this application -

<i>Document or certificate description:</i>	<i>Prepared by: (Licence No. if applicable)</i>
Certificate of Likely Compliance: Documents specified in the Director's Specified List	

**The building work will be carried out in accordance with the *Building Act 2016, the Building Regulations 2016* and the National Construction Code.**

Owner / Agent:  Name: [print]  Signed  Date   
 (Delete one not applicable)