



GLAMORGAN SPRING BAY
COUNCIL

Notice of Meeting and Agenda

For the Ordinary
Meeting of
Council to be
held at the
Triabunna
Council Office

23rd August, 2016

NOTICE OF ORDINARY MEETING

Notice is hereby given that the next ordinary meeting of the Glamorgan Spring Bay Council will be held at the Triabunna Council Offices on Tuesday, 23rd August, 2016 commencing at 5.00pm.



Dated this Thursday 18th August, 2016

David Metcalf
GENERAL MANAGER

"I certify that with respect to all advice, information and recommendations provided to Council with this agenda:

- 1. The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation, and***
- 2. Where any advice is given directly to the Council by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice the advice from any appropriately qualified or experienced person. "***

Note : Section 65 of The Local Government Act 1993 states –

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.***
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the general manager certifies in writing that such advice was obtained and taken into account in providing general advice to the council or council committee.***



David Metcalf
GENERAL MANAGER

Table of Contents

AUDIO RECORDING OF ORDINARY MEETINGS OF COUNCIL	5
1. OPENING	5
1.1 PRESENT AND APOLOGIES	5
1.2 IN ATTENDANCE	5
1.3 DECLARATION OF PECUNIARY INTERESTS.....	5
2. CONFIRMATION OF MINUTES AND WORKSHOPS	6
2.1 ORDINARY MEETING – JULY 26 TH , 2016	6
2.2 WORKSHOP HELD – JULY 26 TH , 2016.....	6
2.3 WORKSHOP HELD – AUGUST 9 TH , 2016	6
3. PLANNING AUTHORITY SECTION.....	7
4. PUBLIC QUESTION TIME	8
5. MAYOR’S REPORT	9
6. INFORMATION REPORTS.....	10
6.1 GENERAL MANAGER, DAVID METCALF	10
6.2 MANAGER WORKS, MR TONY POLLARD.....	25
6.3 MANAGER REGULATORY SERVICES, MRS. WINNY ENNISS.....	30
6.4 MANAGER COMMUNITY DEVELOPMENT & ADMINISTRATION, MRS LONA TURVEY	38
6.5 MANAGER BUILDINGS & MARINE INFRASTRUCTURE, MR ADRIAN O’LEARY	40
6.6 MANAGER NATURAL RESOURCE MANAGEMENT, MS MELANIE KELLY.....	45
7. MINUTES OF SECTION 24 COMMITTEES.....	50
7.1 ORFORD COMMUNITY HALL, AUGUST 2016 (DRAFT)	51
8. OFFICERS’ REPORTS REQUIRING A DECISION.....	53
8.1 OLD SWANSEA COUNCIL CHAMBERS & COURTHOUSE	53
8.2 EASTCOAST REGIONAL DEVELOPMENT ORGANISATION (ERDO)	57
8.3 TEN DAYS ON THE ISLAND FESTIVAL 2017 – SITES OF LOVE AND NEGLECT	59
8.4 POLICY 1.3 DEVELOPMENT ASSISTANCE – PARKING IN LIEU PAYMENTS.....	61
8.5 POLICY 2.2 WASTE MANAGEMENT	65
8.6 COUNCIL’S BANKING SERVICES	69
9. MISCELLANEOUS CORRESPONDENCE.....	70

9.1	BUCKLAND VOLUNTEER FIRE BRIGADE	70
10.	MOTION TRACKING DOCUMENT	71
11.	QUESTIONS WITHOUT NOTICE	75
12.	CLOSE.....	75

Audio Recording of Ordinary Meetings of Council

As determined by Glamorgan Spring Bay Council, all Ordinary and Special Meetings of Council will be electronically audio recorded from April 2014 onwards.

In accordance with the Local Government Act 1993 and Regulation 33, these audio files will be retained by Council for at least 6 months and made available for listening on written request by any person. The written minutes of a meeting, once confirmed, prevail over the audio recording of the meeting.

1. Opening

The Acting Mayor to welcome Councillors, staff and members of the public and declare the meeting open at (Time).

1.1 Present and Apologies

1.2 In Attendance

1.3 Declaration of Pecuniary Interests

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Elected Members to indicate whether they or a close associate have, or likely to have, a pecuniary interest in any item included in the Agenda.

2. Confirmation of Minutes and Workshops

2.1 Ordinary Meeting – July 26th, 2016

Recommendation

That the Minutes of the Ordinary Meeting held Tuesday 26th July, 2016 be confirmed as a true and correct record.

2.2 Workshop Held – July 26th, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 26th July in Swansea. This workshop was to review Policy 1.3 Development Assistance Parking in Lieu Payments and Policy 2.2 Waste Management. Council also received a presentation on a proposed development in Bicheno from a consultant planner.

2.3 Workshop Held – August 9th, 2016

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, it is reported that a workshop was held at 3pm on Tuesday 9th August in Triabunna. This workshop was to review the Tree Management Policy, Council Vehicles Policy and discuss the Community Small Grants Policy. Councillors were also updated on a planning related matter.

Recommendation

That Council notes this information.

3. PLANNING AUTHORITY SECTION

Please Note: There are no planning reports for the August Ordinary Meeting of Council.

4. Public Question Time

Public question time gives any member of the public the opportunity to freely ask a question on any Council related matter.

Answers to questions will be given immediately if possible, or taken “on notice” if an ‘on the spot’ answer is not available.

In accordance with the Local Government Act questions on notice must be provided at least 7 days prior to the Ordinary Meeting of Council at which you a member of the public would like a question answered.

Asking a question is easy and members of the public are encouraged to ask any question they have (limit of two (2) questions per person per meeting).

Prior to the commencement of an Ordinary Meeting of Council, the Mayor approaches the public gallery and requests that those who would like to ask a question during public question time indicate at that point they would like to do so and give the Mayor their name.

A short instruction sheet outlining the Glamorgan Spring Bay Council procedure for asking a question during Public Question Time will be provided at the Ordinary Meeting of Council to assist members of the public on how to do this. Public question time can be a maximum of 15 minutes only.

5. Mayor's Report

Mayor Michael Kent AM

20 th July	Hobart	Attended the LGAT General Meeting.
22 nd July	Orford	Gave an interview to The Examiner regarding the raw water scheme on the Tea Tree Rivulet and an interview to The Mercury and Sunday Tasmanian regarding sharks on the east coast of Tasmania this summer and measures to protect people.
26 th July	Triabunna	Attended a meeting with the General Manager and Practice Manager of the Triabunna Medical Centre. Attended a Council Workshop and the July Ordinary Meeting of Council. Gave an interview to ABC radio regarding the rock fall on the Paradise section of the Tasman Highway near Orford. Also asked for an update on the Prosser River stabilisation project.
1 st August	Triabunna	Met with the Practice Manager of the Triabunna Medical Centre.
3 rd August	Triabunna	Gave an interview to Radio National regarding Coles Bay sewerage.
5 th August	Triabunna	Attended the community consultation session at the Triabunna Community Hall for the Triabunna streetscape ideas.
6 th August	Orford	Gave an interview to the ABC regarding the illegal collection of firewood in Tasmania.
7 th August	Hobart	Attended the Young Archie awards hosted by the Hon. Jeremy Rockliff, Minister for Education and Training at the UTAS College of the Arts.
8 th August	Hobart	Attended the STCA Board Meeting.
9 th August	Triabunna	Attended a Council Workshop.
10 th August	Triabunna	Along with the General Manager met with KPMG to discuss the Glamorgan Spring Bay Council component of the merger feasibility study.
11 th August	Sorell	Attended a merger steering committee meeting.
12 th August	Triabunna	Gave an interview to The Mercury regarding progress on the recommendations in the Local Government Director's Report, December 2015.

Recommendation

That the Mayor's Report be received and noted.

6. Information Reports

6.1 General Manager, David Metcalf

Council Governance · Corporate Services · Medical Services · Economic Development · Safety & Risk Management
· Visitor Centres

Council Governance

Council meetings are being conducted monthly with special meetings being called by the Mayor or Councillors when required. Council meetings are usually held on the fourth Tuesday of the month and commence at 5.00pm. Workshops are scheduled on the second Tuesday of each month and on the day of a Council meeting, unless otherwise required. The August Council meeting is on Tuesday 23rd August 2016 at 5.00pm in Triabunna.

Medical Services

Council operates administration services for the Bicheno General Practice and Dr Winston Johnson in Triabunna.

Corporate Services

Final end of year accounts have been submitted to the Tasmanian Audit Office as required on 12th August 2016. The financials presented in this report are changed in format and will revert back to previous presentation from next month.

Cash and Investments

Cash and Investments at the end of July 2016 were \$2,568K against July 2015 \$3,137K, July 2014 \$3,247K, and July 2013 \$2,542K. Considering the level of capital works being carried out in the last five years, and the transfer of cash to enable the purchase of the new Council offices in Triabunna, it is a pleasing result. Property sales are delayed due to the couple of planning and property adjustments that have to be made to some properties and will be presented as soon as possible. A workshop will be scheduled before any presentation to a formal meeting.

Property Information

Property transactions for the YTD July are 2% up on last year. At this very early stage this is showing a very pleasing trend as investors and families invest in our area. There was an extra 66 property transactions this financial year compared to the year before,

Human Resources

The management team (MANEX) is currently working with Council's human resources consultant on the development, consultation and implementation of the LGAT Drug and Alcohol Policy. The consultation with workers on this policy will take place in September and will be facilitated by our HR Consultant and Relevant Drug Testing Tasmania.

Glamorgan Spring Bay Council (GSBC) Website

The website development company Puddlehub has been appointed to develop a new Council website. The design and structure is based on a review of best practice in local government as well as detailed analysis of the usage analytics of both the existing GSBC site and one of the best practice sites from another council here in Tasmania. The new GSBC site is due to go live in October, 2016.

East Coast Heritage Museum

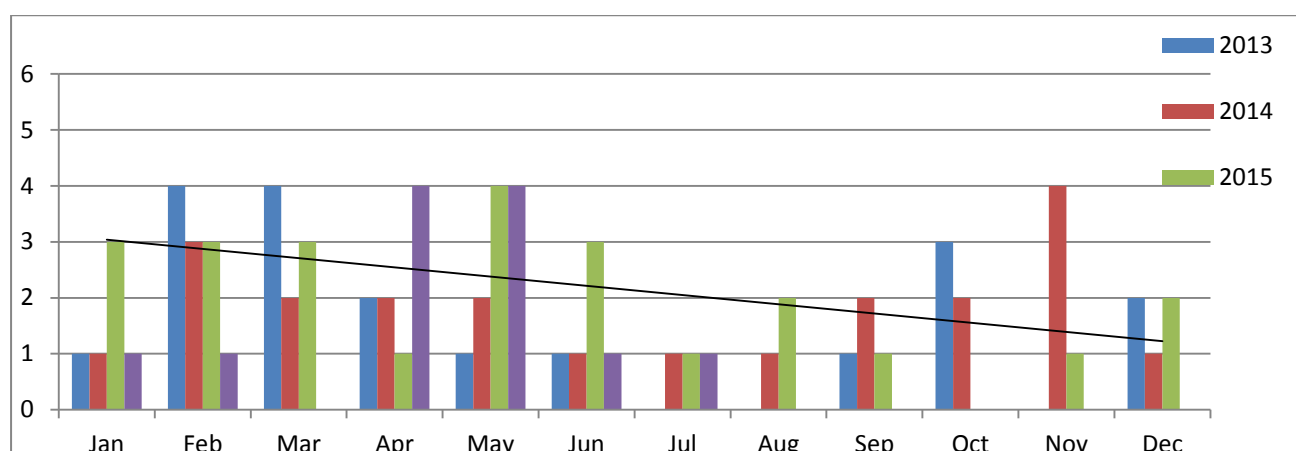
The Curator of the East Coast Heritage Museum has provided a report to Council to highlight the major activities and events that have occurred at the Museum during the period June 2015 – July 2016. This report is attached here to the General Manager's Information Report for Council's information.

Attachment: 2015-2016 Report to Glamorgan Spring Bay Council

Health, Safety, Other

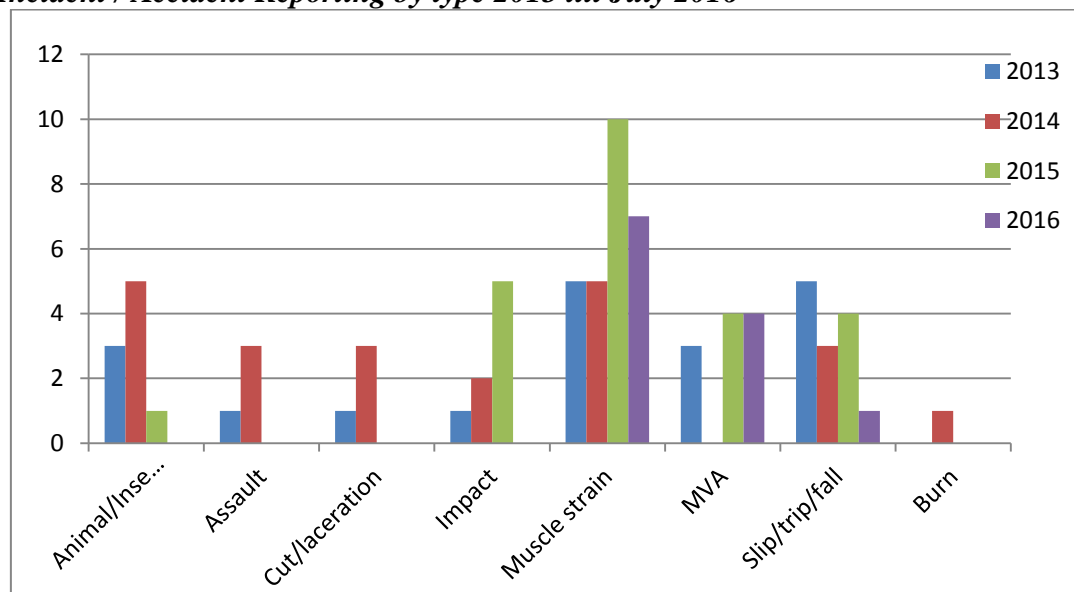
There was one lost time injury YTD amounting to 171.0 lost time hours. There have been no motor vehicle claims this year. There has been one workplace reported incident YTD, no community incidents reported YTD and no staff resignations in July.

Incident / Accident Reporting Numbers 2013 till July 2016



Analysis: Incident / Accident reports for this year are trending as per last year.

Incident / Accident Reporting by type 2013 till July 2016



Analysis: The incident / accident reporting for this year, mirrors the report types from previous years. The only identifiable trend in the reporting for 2016 is that muscle strain and MVA remains the main incident / accident area.



Workplace & Community Incidents & Motor Vehicle Claims Statistics

Month	Lost Time Injuries		Lost Time Hours		Motor Vehicle Claims		Reported Incidents			
	Workplace	Workplace YTD	Workplace	Workplace YTD	Workplace	Workplace YTD	Workplace	Workplace YTD	Community	Community YTD
Jul-14	2	2	172.5	172.5	1	1	2	2	0	0
Aug-14	1	3	190.0	190.0	0	1	1	3	0	0
Sep-14	2	5	152.0	342.0	0	1	1	4	0	0
Oct-14	0	5	76.0	418.0	0	1	2	6	0	0
Nov-14	0	5	152.0	570.0	0	1	1	7	0	0
Dec-14	0	5	152.0	722.0	0	1	1	8	0	0
Jan-15	0	5	167.2	889.2	0	1	3	11	0	0
Feb-15	1	6	84.5	973.7	0	1	2	13	0	0
Mar-15	0	6	0.0	973.7	0	1	2	15	1	1
Apr-15	0	6	0.0	973.7	0	1	1	16	0	1
May-15	0	6	0.0	973.7	1	2	1	17	1	2
Jun-15	0	6	0.0	973.7	2	4	3	20	0	2
Jul-15	0	0	0.0	0.0	0	0	1	1	0	0
Aug-15	0	0	42.0	42.0	0	0	2	3	0	0
Sep-15	1	1	135.0	177.0	0	0	1	4	0	0
Oct-15	0	1	22.7	199.7	0	0	0	4	0	0
Nov-15	0	1	25.0	224.7	0	0	1	5	0	0
Dec-15	0	1	2.0	226.7	0	0	2	7	0	0
Jan-16	0	1	9.0	235.7	0	0	1	8	0	0
Feb-16	0	1	10.5	246.2	1	1	1	9	0	0
Mar-16	0	1	11.0	257.2	0	1	0	9	0	0
Apr-16	0	1	3.0	260.2	2	3	3	12	0	0
May-16	0	1	2.5	262.7	1	4	4	16	0	0
Jun-16	0	1	77.0	339.7	0	4	1	17	0	0
Jul-16	1	1	171.0	171.0	0	0	1	1	0	0
Aug-16										
Sep-16										
Oct-16										
Nov-16										
Dec-16										
Jan-17										
Feb-17										
Mar-17										
Apr-17										
May-17										
Jun-17										

Safety Statistics Glamorgan Spring Bay Council 2016/17

Months	Total Hrs	LTI	MTI	TRC	LTIFR	TRCFR
Jul-15	10022	1	0	0	100	0
Aug-15		0	0	0	100	0
Sep-15		0	0	0		0
Oct-15		0	0	0		0
Nov-15		0	0	0		0
Dec-15		0	0	0		0
Jan-16		0	0	0		0
Feb-16		0	0	0		0
Mar-16		0	0	0		0
Apr-16		0	0	0		0
May-16		0	0	0		0
Jun-16		0	0	0		0
Total	10022	1				

LTI - (Lost Time Injury) - All injuries that cause an employee to lose one or more full day's work other than the day on which the injury occurs

MTI (Medical Treatment Incident) - An injury requiring treatment that is normally within the province of a doctor

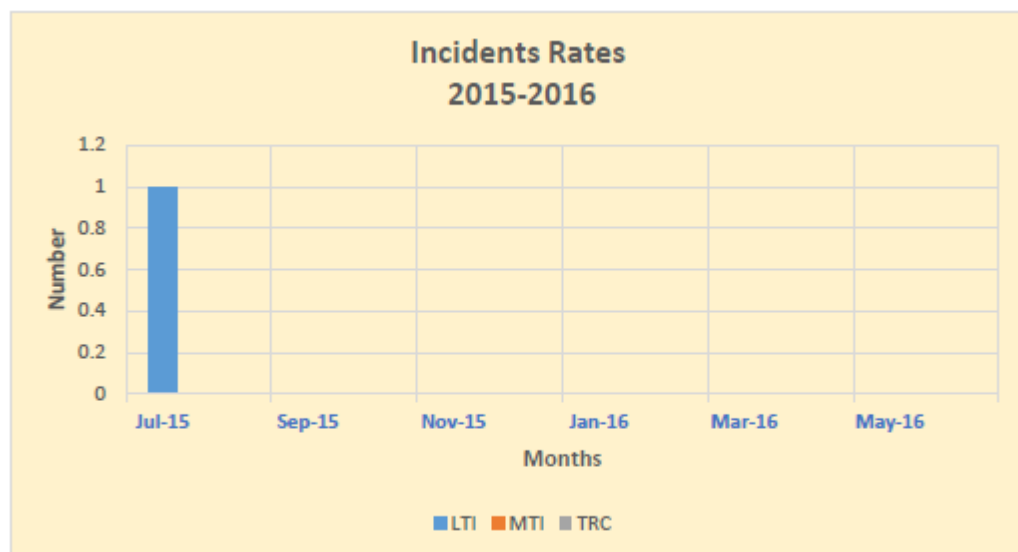
TRC (Total Recordable Case) - Number of MTI's & LTI's required to be reported by legislation

LTIFR (Lost Time Injury Frequency Rate) - The number of injuries per million hours worked

$$\text{LTIFR - Formula} = \frac{\text{Number of Injuries (LTI's) in the period} \times 1,000,000}{\text{Number of Hours Worked in the Period}}$$

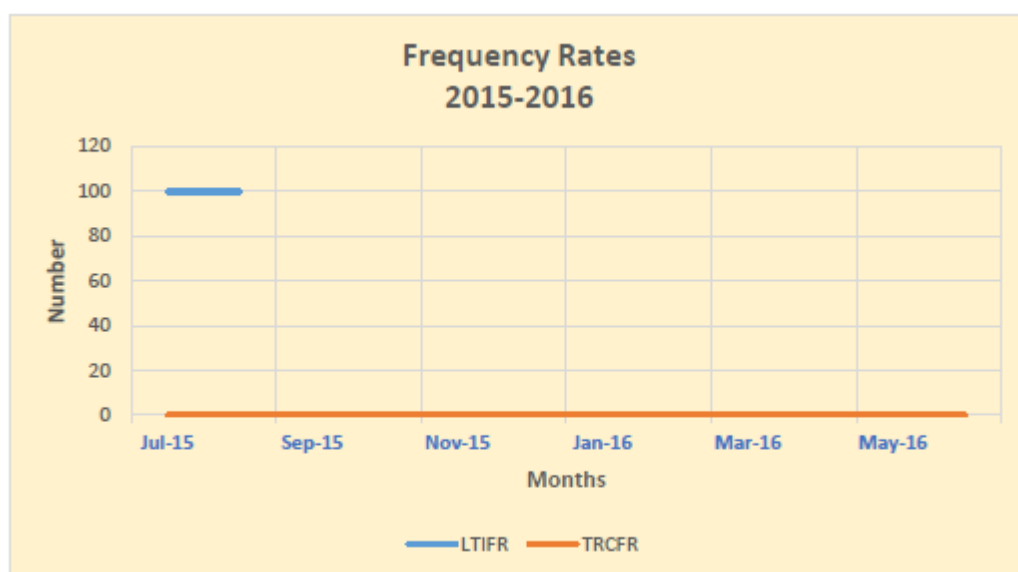
TRCFR (Total Recordable Case Frequency Rate)

$$\text{TRCFR - Formula} = \frac{\text{TRC in the period} \times 1,000,000}{\text{Number of Hours Worked in the Period}}$$



LTI - MTI -TRC

This chart represents the number of LTI and MTI per month during the 2015/16 financial year. There has been 1 Lost time injury during the 2015/2016 financial year. There has been no medical treatment recorded.



LTIFR & TRCFR

This chart represents frequency rates (LTI & TRC) for the 2015/16 financial year. There have been no reportable injuries to WorkSafe Tasmania this financial year.

Visitor Centres

Glamorgan Spring Bay Council operates three visitor centres throughout the Municipality. They are all Yellow “I” centres. Visitor numbers through the centres are up by 9.0% on last year to date. The Visitor centre table will be updated in the September agenda.



Statistics

Property Settlement Certificates																
	132-2009	337-2009	132-2010	337-2010	132-2011	337-2011	132-2012	337-2012	132-2013	337-2013	132-2014	337-2014	132-2015	337-2015	132-2016	337-2016
July	46	21	36	17	30	16	32	13	36	18	14	6	42	17	42	18
August	33	20	30	17	22	12	21	10	23	11	16	11	30	14		
September	48	26	44	22	27	15	33	14	22	13	38	21	34	18		
October	35	16	38	20	24	11	47	26	49	24	40	24	40	18		
November	35	19	42	22	34	17	32	15	42	25	42	23	43	24		
December	34	18	33	19	28	14	18	8	33	17	37	20	48	21		
January	47	22	41	23	48	26	39	21	39	26	46	26	62	28		
February	62	37	46	24	27	15	21	11	38	18	49	26	45	26		
March	71	32	48	24	25	13	37	22	36	24	48	26	46	21		
April	45	32	31	15	24	13	33	18	47	22	37	21	39	24		
May	27	14	24	12	36	23	24	14	50	27	58	30	58	31		
June	16	10	16	12	14	8	22	9	27	16	24	16	26	10		
Total	499	267	429	227	339	183	359	181	442	241	449	250	513	252	42	18

Visitor Numbers																
MONTH	BICHENO	BICHENO	BICHENO	BICHENO	SWANSEA	SWANSEA	SWANSEA	SWANSEA	TRIABUNNA	TRIABUNNA	TRIABUNNA	TRIABUNNA	TOTAL	TOTAL	TOTAL	TOTAL
	2012-2013	2013-2014	2014-2015	2015-2016	2012-2013	2013-2014	2014-2015	2015-2016	2012-2013	2013-2014	2014-2015	2015-2016	2012-2013	2013-2014	2014-2015	2015-2016
JULY	558	572	657	765	363	762	992	774	609	1388	1645	905	1530	2722	3294	2444
AUGUST	540	564	573	609	321	640	769	686	770	1388	1409	729	1631	2592	2751	2024
SEPTEMBER	1160	1175	1003	1447	623	1225	1200	1106	1071	1165	1126	1095	2854	3565	3329	3648
OCTOBER	1697	1858	1668	2133	1159	1616	1815	1517	1449	2062	1707	1824	4305	5536	5190	5574
NOVEMBER	1847	2205	2219	2686	1703	1924	2701	2474	2021	2525	2304	2696	5571	6654	7224	7856
DECEMBER	2775	3170	3080	3409	2308	2383	2780	2598	2623	3572	2994	2865	7706	9125	8854	8872
JANUARY	4675	4846	4826	5073	4080	4537	5665	3968	3896	5606	4211	4695	12651	14989	14702	13736
FEBRUARY	3746	3848	4257	4245	2714	3369	4469	5141	3646	4272	4044	5290	10106	11489	12770	14676
MARCH	3330	3768	3367	3414	2806	3239	3786	3794	3113	4209	3441	4044	9249	11216	10594	11252
APRIL	2138	2449	1873	2183	1717	2520	2134	2146	1922	2641	2144	2766	5777	7610	6151	7095
MAY	809	934	1082	1085	1003	1160	1115	1048	1530	953	851	1124	3342	3047	3048	3257
JUNE	581	605	579	707	900	739	858	784	1635	1238	750	1077	3116	2582	2187	2568
TOTAL	23856	25994	25184	27756	19697	24114	28284	26136	24285	31019	26626	29110	67838	81127	80094	83002

CURRENT RATES BALANCE 31st JULY 2016	
Balance Brought Forward	\$9,797.99
Plus:	
Interest Charged	\$133.52
Rates Levied	\$7,163,335.50
Debit Journals	\$2,892.72
Sub Total	\$7,176,159.73
Less:	
Receipts	\$1,727,534.22
Pension Rebates	\$237,877.38
Credit Journals	\$44,120.23
Supplementary Credits	\$1,562.00
Discounts	\$49,919.65
Rates Balance	\$5,115,146.25
Discount Date/Rate 01/08/2016 3.0%	
Installments	
	5/08/2016
	7/10/2016
	13/01/2017
	7/04/2017

Statement of Profit or Loss and Other Comprehensive Income

Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is Medical-Bicheno, Medical-General, Medical-Swansea, Medical-Triabunna.

Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
Rates and Charges (Note 05)		
Rates Charged - Medical Levy ***	296,738.26	296,738.26
Total Rates and Charges (Note 05)	296,738.26	296,738.26
Grants (Note 08)		
Grants Commonwealth Operating - Rural Primary Health	209,791.82	209,791.82
Total Grants (Note 08)	209,791.82	209,791.82
Interest (Note 10)		
Interest - Interest Received	6.34	10.00
Total Interest (Note 10)	6.34	10.00
Other Income (Note 11)		
Other Revenue - Medical Income Received	58,761.30	60,000.00
Total Other Income (Note 11)	58,761.30	60,000.00
Total Recurrent Income	565,297.72	566,540.08
Total Income from Continuing Operations	565,297.72	566,540.08
Gross Profit	565,297.72	566,540.08
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - Oncosts	5,500.79	5,500.00
Employee Costs - Salaries and Wages Accrued	(15,952.28)	(15,952.28)
Employee Costs - Training, Conferences and Seminars	165.00	200.00
Employee Costs Payroll - Salaries and Wages	37,038.12	37,000.00
Wages Oncosts Overhead - Superannuation Contributions	2,396.41	2,400.00
Total Employee Expenses (Note 14)	29,148.04	29,147.72
Materials and Services (Note 15)		
Materials and Services - Bank Charges	39.66	40.00
Materials and Services - Cleaning Costs	27.73	50.00
Materials and Services - Computer Support Costs	1,111.36	1,200.00
Materials and Services - Contractor Services	1,088.91	10,000.00
Materials and Services - Doctors Income Paid	23,583.15	24,000.00
Materials and Services - Electricity Costs	2,119.30	2,200.00
Materials and Services - Medical Subsidies	7,457.41	7,460.00
Materials and Services - Medical Supplies	2,804.40	3,000.00
Materials and Services - Mobile Phone Costs	152.84	200.00
Materials and Services - Motor Vehicle Fuel and Oil	419.06	600.00
Materials and Services - Purchases Materials	283.10	300.00
Materials and Services - Rental/Hire/Leasing Costs	2,372.73	2,500.00
Materials and Services - Security Costs	15.13	25.00
Materials and Services - Stationery Costs	272.24	300.00
Materials and Services - Telephone/Communication Costs	94.51	100.00
Materials and Services - Water/Sewer Cost	1,441.49	1,500.00
Total Materials and Services (Note 15)	43,283.02	53,475.00
Total Expenses from Continuing Operations	72,431.06	82,622.72
Net Profit	492,866.66	483,917.36

*** Medical levy not distributed as yet

Statement of Profit or Loss and Other Comprehensive Income

Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is Visitor Centres.

Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
User fees (Note 07)		
User Charges - Visitor Centre Advertising Sales	10,183.70	11,000.00
User Charges - Visitor Centre Retail Sales	17,829.47	18,000.00
Total User fees (Note 07)	28,013.17	29,000.00
Other Income (Note 11)		
Other Revenue - General Reimbursements	9,500.00	9,500.00
Total Other Income (Note 11)	9,500.00	9,500.00
Total Recurrent Income	37,513.17	38,500.00
Total Income from Continuing Operations	37,513.17	38,500.00
Gross Profit	37,513.17	38,500.00
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - Oncosts	3,371.28	3,400.00
Employee Costs - Salaries and Wages Accrued	(10,071.63)	(10,071.63)
Employee Costs - Training, Conferences and Seminars	627.27	700.00
Employee Costs Payroll - Salaries and Wages	20,667.36	21,000.00
Employee Costs Payroll - Travelling Allowance	490.00	500.00
Wages Oncosts Overhead - Superannuation Contributions	2,212.37	2,300.00
Total Employee Expenses (Note 14)	17,296.65	17,828.37
Materials and Services (Note 15)		
Materials and Services - Bank Charges	523.94	500.00
Materials and Services - Computer Support Costs	29.00	500.00
Materials and Services - Electricity Costs	861.91	1,000.00
Materials and Services - General Catering Costs	9.09	50.00
Materials and Services - Mobile Phone Costs	132.91	200.00
Materials and Services - Purchase Stock	6,011.35	6,000.00
Materials and Services - Rental/Hire/Leasing Costs	1,191.66	1,200.00
Materials and Services - Stationery Costs	133.75	150.00
Materials and Services - Telephone/Communication Costs	141.05	200.00
Materials and Services - Visitor Centre Operator Bookings	5,910.58	6,000.00
Total Materials and Services (Note 15)	14,945.24	15,800.00
Total Expenses from Continuing Operations	32,241.89	33,628.37
Net Profit	5,271.28	4,871.63

Statement of Profit or Loss and Other Comprehensive Income

Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is Admin-Corporate Services, Economic Development,
Governance-Safety,Risk, Governance, Tourism.

Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
Rates and Charges (Note 05)		
Rates Charged - Fire Levy Rural	134,342.75	134,342.75
Rates Charged - Fire Levy urban	218,248.83	218,248.83
Rates Charged - General Rate Residential ***	5,316,879.94	5,316,879.94
Total Rates and Charges (Note 05)	5,669,471.52	5,669,471.52
Statutory Fees and Fines (Note 06)		
Statutory Charges - Issue of 132 and 337 Certificates	4,232.31	4,500.00
Total Statutory Fees and Fines (Note 06)	4,232.31	4,500.00
Interest (Note 10)		
Interest - Interest Received	(12,779.20)	(12,779.20)
Interest - Rates Penalties and Interest	133.85	150.00
Total Interest (Note 10)	(12,645.35)	(12,629.20)
Other Income (Note 11)		
Other Revenue - General Reimbursements	13,974.27	14,000.00
Other Revenue - GST Free	(1,847.97)	(2,000.00)
Other Revenue - Pension Remission State	216,703.14	217,000.00
Other Revenue - Rentals Received	863.55	864.00
Other Revenue - Roundings	(0.84)	0.00
Total Other Income (Note 11)	229,692.15	229,864.00
Investment Revenue from Water Corporation (Notes 13, 21)		
Investment Revenue from Water Corporation	10,901.33	11,000.00
Total Investment Revenue from Water Corporation (Notes 13, 21)	10,901.33	11,000.00
Total Recurrent Income	5,901,651.96	5,902,206.32
Total Income from Continuing Operations	5,901,651.96	5,902,206.32
Gross Profit	5,901,651.96	5,902,206.32
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - FBT Payable	5,696.00	6,000.00
Employee Costs - Oncosts	6,661.61	6,700.00
Employee Costs - Salaries and Wages Accrued	(19,318.66)	(19,318.66)
Employee Costs - Training, Conferences and Seminars	385.00	400.00
Employee Costs - Uniform and PPE Costs	990.00	1,000.00
Employee Costs Payroll - Salaries and Wages	39,868.46	40,000.00
Wages Oncosts Overhead - Superannuation Contributions	4,301.59	4,400.00
Total Employee Expenses (Note 14)	38,584.00	39,181.34
Materials and Services (Note 15)		
Materials and Services - Bank Charges	1,397.49	1,400.00
Materials and Services - Computer License Fees	13,628.95	15,000.00
Materials and Services - Computer Support Costs	8,613.59	9,000.00
Materials and Services - Contractor Services	6,369.10	6,500.00
Materials and Services - Council meeting Costs	368.55	500.00
Materials and Services - Debt collection Costs	363.54	500.00
Materials and Services - Election Costs	10,216.00	10,216.00
Materials and Services - Electricity Costs	5,862.75	6,000.00
Materials and Services - General Advertising	344.54	400.00
Materials and Services - General Meeting Costs	175.82	200.00
Materials and Services - Grants and Donations	5,490.00	5,500.00
Materials and Services - Insurance Costs	66,867.34	67,000.00
Materials and Services - Legal Costs	90.91	200.00
Materials and Services - Mobile Phone Costs	400.42	500.00
Materials and Services - Motor Vehicle Fuel and Oil	62.45	500.00
Materials and Services - Postage/Freight Costs	6,960.83	7,000.00
Materials and Services - Printing/Laminating/Photocopying	1,111.64	1,200.00
Materials and Services - Public Communication Costs	3,032.10	3,200.00
Materials and Services - Purchases Materials	1,205.41	1,200.00
Materials and Services - Rates Discount Early Payment	49,919.65	50,000.00
Materials and Services - Reimbursements and Refunds	500.00	500.00
Materials and Services - Security Costs	1,001.00	1,200.00
Materials and Services - State Pensioner Remission	238,537.75	239,000.00
Materials and Services - Stationery Costs	1,084.84	1,200.00
Materials and Services - Subscriptions Publications Memberships	1,116.55	1,200.00
Materials and Services - Telephone/Communication Costs	13.63	4,500.00
Materials and Services - Valuation Fees	26,730.00	27,000.00
Materials and Services - Volunteer Costs	484.00	600.00
Materials and Services - Water,Sewer Cost	433.14	600.00
Total Materials and Services (Note 15)	452,381.99	461,816.00
Finance Costs (Note 18)		
Interest - Loan Interest	(846.73)	(846.73)
Total Finance Costs (Note 18)	(846.73)	(846.73)
Other Expenses (Note 19)		
Other Expenses - Audit Costs	7,500.00	7,500.00
Other Expenses - Councillor Allowances Statutory	9,553.00	9,600.00
Other Expenses - Councillor Training and Seminars	2,181.81	2,500.00
Other Expenses - Councillor Travel Allowances/Expense	1,164.04	1,200.00
Other Expenses - Operating Lease Rentals	427.02	500.00
Total Other Expenses (Note 19)	20,825.87	21,300.00
Total Expenses from Continuing Operations	510,945.13	521,450.61
Net Profit	5,390,706.83	5,380,755.71

*** General rate not transferred as yet

Profit & Loss		
COUNCIL CONSOLIDATED		
For the month ended 31 July 2016		
	YTD	BUDGET
Income		
CONTRIBUTIONS	\$2,790.00	\$3,000.00
GRANTS	\$209,791.82	\$210,000.00
INTEREST	-\$12,639.01	-\$12,639.01
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$10,901.33	\$11,000.00
OTHER INCOME	\$298,883.77	\$300,000.00
RATES AND CHARGES	\$7,131,195.52	\$7,131,195.52
STATUTORY FEES AND FINES	\$34,779.09	\$36,000.00
USER FEES	\$208,214.91	\$210,000.00
Total Income	\$7,883,917.43	\$7,888,556.51
Gross Profit	\$7,883,917.43	\$7,888,556.51
Less Operating Expenses		
EMPLOYEE BENEFITS	\$270,819.75	\$273,000.00
FINANCE COSTS	-\$5,569.13	-\$5,569.13
MATERIALS AND SERVICES	\$681,120.30	\$685,000.00
OTHER EXPENSES	\$20,825.87	\$21,000.00
Total Operating Expenses	\$967,196.79	\$973,430.87
Operating Profit	\$6,916,720.64	\$6,915,125.64
Non-operating Expenses		
CLEARING ACCOUNT - PLANT HIRE RECOVERIES & EXPENSES	\$10,232.41	\$10,500.00
CLEARING ACCOUNTS WAGES ON-COSTS ETC.	\$60,324.09	\$60,000.00
Total Non-operating Expenses	\$70,556.50	\$70,500.00
Net Profit	\$6,846,164.14	\$6,844,625.64



Capital Works Costs

as at 31 July 2016							
CAPITAL NEW // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS							
Department	Project Code	Description	Budget Est	Timing	July	On-Site Progress	Comments
Roads, Footpaths, Kerbs							
S - Gordon / Old Spring Bay Rd	Capital Works 16-17 - CapRF-Ksgord	kerb - Rapp extg to Old Spring Bay Rd	\$49,100				
C - Freycinet Drive	Capital Works 16-17 - CapRF-Kcfrey	Kerbing Esplanade to Reserve Road	\$36,900	Sept			
B - Foster Street Kerb	Capital Works 16-17 - CapRF-Kbfost	Murray St to Barrett Ave - North Side	\$28,500				
B - Foster Street Kerb	Capital Works 16-17 - CapRF-Kbfost	Barrett Ave to Lovett St - North Side	\$28,500				
B - Foster Street Kerb	Capital Works 16-17 - CapRF-Kbfost	Barrett Ave to Lovett St - South Side	\$28,500				
B - Foster Street Footpath	Capital Works 16-17 - CapRF-Fbfost	Barrett Ave to end (medical centre)	\$23,100				
B - Foster Street Footpath	Capital Works 16-17 - CapRF-Fbfost	Murray St to Barrett Ave - North Side	\$23,100				
S - Dolphin Sands Information Bay pull-over	Capital Works 16-17 - CapRF-DSInfo	Swan River Road as per DSRA request	\$6,500				
O - Mary St Kerb and reconstruction	Capital Works 16-17 - CapRF-Rousmary	End of existing to end 80m	\$30,900				
T - Esplanade & Roberts	Capital Works 16-17 - CapRF-Rtsesple	Extend kerb fix footpath	\$35,000				
T - Vicary St & Charles St	Capital Works 16-17 - CapRF-Rtgen	Streetscape design	\$100,000	July		In Progress	
PG, Walking Tracks, Cemeteries							
Township Identity Flags and Poles	Capital Works 16-17 - CapPR-Flag	Flags and Installation	\$16,500				
T - Barton Avenue Foreshore	Capital Works 16-17 - CapPR-Wttbarta	walking track (Stage 1)	\$9,000				
T - Cemetery	Capital Works 16-17 - CapPR-Triacem	Two concrete burial beams	\$3,500				
Municipal Area - TBA Dog Exercise Yard	Capital Works 16-17 - CapPR-Buckland	Fenced Dog Exercise Yard	\$20,000				
O - Foreshore Track	Capital Works 16-17 - CapPR-Wtorqua	Access steps to quarry	\$10,000				
O - Probation Station	Capital Works 16-17 - CapPR-Prob	Signage and track work	\$14,000				
Stormwater, Drainage							
S - Gordon St	Capital Works 16-17 - CapSD-Ssws	Stormwater Gordon	\$27,200				
T - Lord St	Capital Works 16-17 - CapSD-Swtr	Stormwater line extension 100m	\$14,500				
T - Esplanade & Roberts	Capital Works 16-17 - CapSD-Swtr	Stormwater installation	\$18,000				
Council Bldgs & Marine Infrast							
T - Marina Extension	Capital Works 16-17 - CapTM-Marina	Stages 3 and 4	\$1,300,000	July	\$134,188	In Progress	Loan funds
T - Wharf and Fuel Facility	Capital Works 16-17 - CapTM-Marina	Extend main wharf	\$250,000	July		In Progress	Loan Funds
T - Gatehouse Development	Capital Works 16-17 - CapCB-	Building and Surrounds	\$200,000	July	\$12,310	In Progress	Council Cash \$100k - Tourism Infrastructure Grant \$100k
O - Prosser River	Capital Works 16-17 - CapBR-Brorpros	Dredging and construction work	\$125,000				Council Cash - Council Motion
Plant & Equipment							
Free Roll	161 Dep WorksRF Project WorksRF-Depr	Compaction Roller	\$46,525				
Water Tank trailer 1000 litre	161 Dep WorksRF Project WorksRF-Depr	Trailer mounted pressure pump	\$14,000				
Waste Transfer Stations							
S - WTS Lease Extension	Capital Works 16-17 - CapWM-Swts	Perimeter farm fencing	\$7,000				
S - WTS Tip Shop	Capital Works 16-17 - CapWM-Swts	Feasibility study	\$45,000				



as at 31 July 2016							
CAPITAL RENEWAL // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS							
Department	Project Code	Description	Budget Est	Timing	July	On-Site progress	Comments
Sealed Road Reseals							
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Seal Change to Merideth	\$11,456			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Merideth to Pyke	\$3,720			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Pyke to Francis	\$5,224			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Francis to End Kerb	\$7,280			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - End Kerb to Aqua Sands	\$5,856			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Aqua Sands to End Kerb	\$8,400			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - End Kerb to Kennedia	\$5,520			Council Cash funded from RTR funds
S - Old Spring Bay Road	R2R	Capital Works 16-17 - CapRTR-Rssolds	Reseal - Kennedia to End Seal	\$10,384			Council Cash funded from RTR funds
S - Kennedia Place		Capital Works 16-17 - CapRF-Rsskenn	Reseal	\$8,960			
B - Foster Street		Capital Works 16-17 - CapRF-Rsbfbost	Reseal - Lovett to Barrett	\$4,400			
B - Foster Street		Capital Works 16-17 - CapRF-Rsbfbost	Reseal Barrett to Murray	\$4,456			
T - Davidson Place		Capital Works 16-17 - CapRF-Rtsdavi	Asphalt Overlay	\$22,680			
O - West Shelly Road	R2R	Capital Works 16-17 - CapRTR-Roswest	Reseal - Jetty to Vernon	\$34,320			Council Cash funded from RTR funds
O - West Shelly Road	R2R	Capital Works 16-17 - CapRTR-Roswest	Reseal - Vernon to End	\$5,616			Council Cash funded from RTR funds
O - Rudd Avenue		Capital Works 16-17 - CapRF-Rosrudd	Reseal - Walpole to Change	\$1,168			
O - Rudd Avenue		Capital Works 16-17 - CapRF-Rosrudd	Reseal - Change to End	\$10,544			
O - Walters Drive		Capital Works 16-17 - CapRF-Roswalt	Reseal	\$10,912			
Bu - Buckland Road	R2R	Capital Works 16-17 - CapRTR-Rbsbuck	Reseal - Sand River to Change	\$63,616			Council Cash funded from RTR funds
Bu - Buckland Road	R2R	Capital Works 16-17 - CapRTR-Rbsbuck	Reseal - Change to Change	\$69,616			Council Cash funded from RTR funds
Buckland		Capital Works 16-17 - CapRF-Rbugen	Jetpatcher Costs	\$15,000			
Triabunna		Capital Works 16-17 - CapRF-Rtgen	Jetpatcher Costs	\$15,000			
Orford		Capital Works 16-17 - CapRF-Rogen	Jetpatcher Costs	\$15,000			
Swansea		Capital Works 16-17 - CapRF-Rsgen	Jetpatcher Costs	\$15,000			
Bicheno		Capital Works 16-17 - CapRF-Rbgen	Jetpatcher Costs	\$15,000			
Coles Bay		Capital Works 16-17 - CapRF-Rcgen	Jetpatcher Costs	\$15,000			
Sealed Road Pavements							
S - Road Repairs		Capital Works 16-17 - CapRF-RRS	General Road Repairs Swansea	\$25,000			
S - Dolphin Sands Road	R2R	Capital Works 16-17 - CapRTR-Rssdolp	Y Intersection to End - 1400m	\$295,000			Council Cash funded from RTR funds
B - Road Repairs		Capital Works 16-17 - CapRF-RRB	General Road Repairs Bicheno	\$25,000			
C - Road Repairs		Capital Works 16-17 - CapRF-RRCB	General Road Repairs Coles Bay	\$25,000			
B - Kent Street		Capital Works 16-17 - CapRF-RRBU	Reconstruction	\$55,000			
O - Road Repairs		Capital Works 16-17 - CapRF-RRO	General Road Repairs Orford	\$25,000			
O - Jetty Road	R2R	Capital Works 16-17 - CapRTR-Rosjett	Jetty Road Reconstruction	\$135,000			Council Cash funded from RTR funds
O - Rheban Rd	R2R	Capital Works 16-17 - CapRTR-Rosrheb	Reconstruction - Ryans to Creek	\$220,000			Council Cash funded from RTR funds
T - Lord Street		Capital Works 16-17 - CapRF-Rtuslord	Section of Lord Street	\$11,500			
T - Road Repairs		Capital Works 16-17 - CapRF-RRT	General Road Repairs Triabunna	\$25,000			



CAPITAL RENEWAL cont. // B-BICHENO S-SWANSEA C-COLES BAY T-TRIABUNNA BU-BUCKLAND O-ORFORD A-ALL AREAS							
Department	Project Code	Description	Budget Est	Timing	July	On-Site progress	Comments
Unsealed Road Pavements							
S - Old Coach Road	Capital Works 16-17 - CapRF-Rsuscoac	Resheet 500m	\$50,000				
B - Rosedale Road	Capital Works 16-17 - CapRF-Rbusrosed	Resheet 500m	\$50,000				
Kerb & Gutter							
C - Garnet Ave	Capital Works 16-17 - CapRF-Kcsgarn	Jetty Rd to Espl (east side)	\$40,000	Aug		In Progress	
T - Charles Street	Capital Works 16-17 - CapRF-Ktscharl	Franklin to Victoria (part)	\$35,000				
Footpaths							
C - Garnet Ave	Capital Works 16-17 - CapRF-Fcsgarn	Jetty Rd to Espl (east side)	\$19,000	Aug		In Progress	
Parks & Reserves							
Park Furniture replacement	161 Dep WorksPR Project WorksPR-Depr	Replacement	\$8,000				
Playground Repairs - General	161 Dep WorksPR Project WorksPR-Depr	Replacement	\$7,500				
Stormwater & Drainage							
O - Upgrade culvert crossing Holkam Crt	Capital Works 16-17 - CapSD-Culvert	Upgrade pipe size	\$42,000				
C - Freycinet Drive- Fisheries	Capital Works 16-17 - CapRF-Rcusfish	Upgrade part	\$43,000				
Council Buildings & Marine							
C - Community Hall	Capital Works 16-17 - CapCB-Hallcb	Extension Annexe Replacement	\$60,000	July	\$18,415	In Progress	
O - Raspins Beach	Capital Works 16-17 - CapCB-Prttwo	Upgrade building for storage/showers	\$78,045				\$38,045 - GRANT - rest Council cash
S - Toilet Replacement	Capital Works 16-17 - CapCB-Sw Toilet	Jubilee Beach toilets loo with a view	\$210,000				
Bridges and Culverts							
S - Glen Gala Creek, Glen Gala Road	Capital Works 16-17 - CapBC-Gleng2	Replacement	\$140,000				
S - Unnamed Creek, Old Coach Road	Capital Works 16-17 - CapBC-Oldc1	Replacement	\$113,000				
Spring Beach - Two Mile Creek, Rheban Road	Capital Works 16-17 - CapBC-Rheb5	Replacement	\$190,000				
Earlham - Earlham Creek, Earlham Road	Capital Works 16-17 - CapBC-Earl1	Replacement	\$126,000				
Rheban - Jack Gray Ck, Rheban Road	Capital Works 16-17 - CapBC-Rheb2	Replacement	\$105,000	August		In Progress	Flood damaged
Plant & Equipment							
Small plant replacement	161 Dep WorksTM Project WorksTM-Depr	Replacements	\$20,000				
Swansea Town Mntce Utility - Tipper	Account 165 Dep -REGONUMBER	Replacement	\$32,000				
Replacement Vehicles/Policy	Account 165 Dep -REGONUMBER	Replacements	\$200,000				
Avaya Network Phone System		Replacement	\$55,000				Council Cash - Savings \$50,000 per annum

Attachment: Item 6.1 – 2015-2016 Heritage Museum Report to Glamorgan Spring Bay Council

6.2 Manager Works, Mr Tony Pollard

Roads, Footpaths, Kerbs- Waste Transfer Stations- Garbage, Recycling Services- Town Maintenance - Parks, Reserves, Walking Tracks, Cemetery - Stormwater Drainage - Bridges, Culverts - Emergency Management, SES

ROADS, FOOTPATHS, KERBS:

- Continuation of flood reinstatement works on our overall road network.
- Grading works - unsealed road network:
NORTH
Rosedale Road and Ferndale Road – Bicheno
Old Coach Road - Swansea
SOUTH
Triabunna's rural residential network – potholes and road shoulders addressed.
McConnors Road, Sand River Road and Buckland Woodsdale Road - Buckland.
- Bicheno Gulch, wharf parking area – Following the recent June storms the rock retaining wall and bitumen carpark surface was badly damaged. The retaining wall was reinstated with large rock and concrete placed to secure. The parking area has been resurfaced with asphalt, with financial assistance contribution from MAST.

WASTE TRANSFER STATIONS (WTS):

- All transfer stations are operating within prescribed guidelines.

GARBAGE, RECYCLING SERVICES:

- Nil issues

TOWN MAINTENANCE:

- Ongoing general maintenance is being carried out in all our town areas to ensure an acceptable level of overall presentation is maintained.

PARKS, RESERVES, WALKING TRACKS, CEMETERY:

- Continuation of ongoing general maintenance within our townships and foreshores.
- Cleanup of Bicheno Medical Centre surrounds
- Mulch garden beds – Triabunna Medical Centre

STORMWATER, DRAINAGE:

- Undertaking culvert / pit cleanout works.
- Open drain and culvert cleaning works undertaken in conjunction with the abovementioned grading works listed roads.

BRIDGES, CULVERTS:

- Ongoing maintenance, when required.

EMERGENCY MANAGEMENT:

- No jobs for the month.
- Members have been busy transferring equipment to new building.
- Training has been completed for members in communications and traffic management.

Visit our website at www.swansea-ses.weebly.com

Kelvin Jones ESM, Unit Manager, Glamorgan Spring Bay SES Unit

2015–2016 CAPITAL WORKS UPDATE

- Sealing works completed at the rear of the new SES building development in Maria Street, Swansea. At this stage a 10mm winter single-coat seal has been placed due to the cold weather. When surface temperatures increase later in the year a final 5mm aggregate bitumen seal will be placed to finish the surfacing work.
Concrete kerb units and car stops have been installed to formalise parking.
- The old timber bridge structure over Jack Gray Creek on Rheban Road that was taken away by the January floods is currently being replaced. Rheban Road has been kept open to traffic since the flood damage with the installation of a temporary bypass.

WASTE MANAGEMENT STATISTICS

Garbage deposited at transfer stations and transported to Copping landfill site (tonnes):

<u>MONTH</u>	<u>BICHENO Collection & WTS</u>	<u>BICHENO WTS only</u>	<u>COLES BAY WTS only</u>	<u>SWANSEA WTS only</u>	<u>ORF-TRIA-CB- SW Collection & ORF WTS</u>	<u>ORFORD WTS only</u>	<u>TOTAL (tonnes)</u>
JULY '16	34.16	9.90	22.06	32.14	98.20	10.42	186.56
AUG							0.00
SEPT							0.00
OCT							0.00
NOV							0.00
DEC							0.00
JAN '17							0.00
TOTALS	34.16	9.90	22.06	32.14	98.20	10.42	186.56

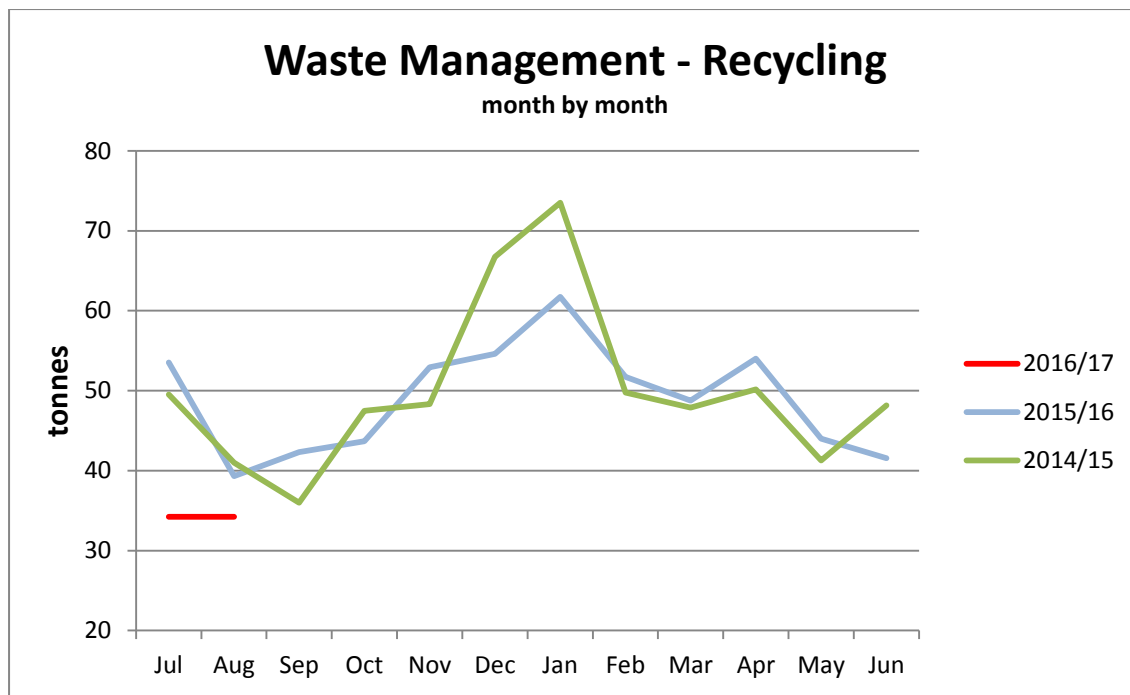
Kerbside Garbage Collected: Bin numbers & tonnages

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
JULY '16	2022	1166	1995	2020	2134	9337	112.05
AUG							
SEPT							
OCT							
NOV							
DEC							
JAN '17							
TOTALS	2022	1166	1995	2020	2134	9337	112.05



Kerbside Recycling Collected: Bin numbers & tonnages

<u>MONTH</u>	<u>BICHENO</u>	<u>COLES BAY</u>	<u>SWANSEA</u>	<u>TRIABUNNA</u>	<u>ORFORD</u>	<u>TOTAL BINS</u>	<u>TOTAL (tonnes)</u>
JULY '16	827	567	861	780	1015	4050	34.22
AUG							
SEPT							
OCT							
NOV							
DEC							
JAN '17							
TOTALS	827	567	861	780	1015	4050	34.22



Statement of Profit or Loss and Other Comprehensive Income

Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is Works-Bridges,Culverts, Works-Emergency Management, SES, Works-Garbage,Recycling, Works-Parks,Reserves,Walking Tracks,Cemetery, Works-Roads,Footpaths,Kerbs, Works-Stormwater Drainage, Works-THC, Works-Town Maintenance, Works-Waste Transfer Stations.

Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
Rates and Charges (Note 05)		
Rates Charged - Waste Collection Commercial	53,724.00	53,724.00
Rates Charged - Waste Collection Residential	555,116.65	555,116.65
Rates Charged - Waste Management Disposal	474,179.00	474,179.00
Total Rates and Charges (Note 05)	1,083,019.65	1,083,019.65
User fees (Note 07)		
User Charges - Private Works	27.27	0.00
User Charges - User Fees Transfer Stations	5,473.65	6,000.00
Total User fees (Note 07)	5,500.92	6,000.00
Total Recurrent Income	1,088,520.57	1,089,019.65
Total Income from Continuing Operations	1,088,520.57	1,089,019.65
Gross Profit	1,088,520.57	1,089,019.65
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - Medical Expenses Workers Comp	585.03	0.00
Employee Costs - Oncosts	19,539.27	20,000.00
Employee Costs - Salaries and Wages Accrued	(58,203.98)	(60,000.00)
Employee Costs - Uniform and PPE Costs	4,150.61	5,000.00
Employee Costs Payroll - Allowances	50.94	0.00
Employee Costs Payroll - Salaries and Wages	140,596.11	141,000.00
Employee Costs Payroll - Salaries and Wages Workers Comp	3,335.52	0.00
Employee Costs Payroll - Travelling Allowance	66.00	70.00
Wages Oncosts Overhead - Superannuation Contributions	16,019.57	17,000.00
Total Employee Expenses (Note 14)	126,139.07	123,070.00
Materials and Services (Note 15)		
Materials and Services - Contractor Services	51,818.35	52,000.00
Materials and Services - Electricity Costs	1,490.48	1,500.00
Materials and Services - Equipment Maintenance	530.09	0.00
Materials and Services - Legal Costs	390.00	0.00
Materials and Services - Maintenance Sporting Ovals/Reserves	9,545.45	21,000.00
Materials and Services - Mobile Phone Costs	937.73	1,000.00
Materials and Services - Motor Vehicle Fuel and Oil	457.97	600.00
Materials and Services - Motor Vehicle Repairs and Maintenance	(659.67)	500.00
Materials and Services - Plant Hire - External Costs	315.00	0.00
Materials and Services - Purchases Materials	33,790.20	35,000.00
Materials and Services - Rental/Hire/Leasing Costs	24,027.10	25,000.00
Materials and Services - Street Lighting Costs	10,117.47	10,300.00
Materials and Services - Water, Sewer Cost	4,158.41	4,500.00
Total Materials and Services (Note 15)	136,918.58	151,400.00
Finance Costs (Note 18)		
Interest - Loan Interest	1,048.22	1,050.00
Total Finance Costs (Note 18)	1,048.22	1,050.00
Total Expenses from Continuing Operations	264,105.87	275,520.00
Net Profit	824,414.70	813,499.65

6.3 Manager Regulatory Services, Mrs. Winny Enniss

Animal Control - Engineering & Technical Services - Environmental Health - Statutory Building - Statutory Planning

Animal Control

For the first month of the new financial year (July), five hundred and sixty six (566) dogs were registered making a YTD total of 566. YTD, no dogs have been impounded, no infringements issued, no warnings given, 1 dog surrendered, 2 dogs seized and 1 dog has been euthanized. There have been 0 lost dog calls and 4 complaints received YTD. This department is operating with the Regulatory Services Officer/Municipal Inspector only.

Engineering & Technical Services

This department provides general engineering and technical advice regarding development applications. The department currently consists of one contract engineer, with assistance from the Regulatory Services Officer.

Environmental Health

Forty three (43) food business registrations were renewed this month. No temporary food registrations and 2 special plumbing permits were issued for the month. YTD no place of assembly licences have been issued, no immunizations have been conducted and there were 7 supplies of private water. Three (3) food business inspections were carried out this month totalling 3 YTD.

There were no abatement notices issued this month. This department consists of a permanent full time Health Administration Officer and a part time Environmental Health Officer, with assistance from the Regulatory Services Officer conducting abatement inspections.

Statutory Building

Council received 10 applications for July and approved 10 applications. The building department currently consists of a permanent full time Building Administration Officer and two contractors; namely a building surveyor and a plumbing inspector. Applications are being processed within the required timeframes.

Statutory Planning

Council received 27 applications in July and approved 20 applications. Fifteen applications were placed on section 54 for the month. There were 3 NPR applications for the month with 36 YTD (no permits required). The planning department currently consists of one permanent part time Planning Administration Officer, a portion of the permanent Manager Regulatory Services and a contract planner for up to 2.5 days a week. Other resources are contracted as required. Whilst applications are taking longer to assess due to the new planning scheme being introduced, they are still being processed within the required timeframes.

The new Interim Planning Scheme was declared by the Minister on 29th July 2015 and became operational from 5th August 2015. The new scheme and maps are available online at www.iplan.gov.au or you can go via Council's website at www.gsbc.tas.gov.au.

Bendigo Bank

The Bendigo Bank Agency opened on 21st August 2013 and operates from the Regulatory Services Department. Four staff members are trained to perform the Agency requirements of the bank. This month there were 37 deposits (37 YTD), 29 withdrawals (29 YTD), 4 transfers (4 YTD), 2 new account enquiries (2 YTD) and 9 general enquiries (9 YTD). There have been 3 days where no transactions/enquires have occurred for this financial year.

PLANNING	MTD	YTD
Application Received	27	27
Applications Approved	20	20
Placed on Section 54	15	
Applications Refused		
Applications Withdrawn	1	1
NPR – No Permit Required	3	3
Visitor Accommodation Approvals	3	3
BUILDING		
Application Received	10	10
Applications Approved	10	10
ANIMAL CONTROL		
Dogs Registered	566	566
Kennel Licences Issued/renewed		
Dogs Impounded		
Dogs Seized	2	2
Dogs Surrendered	1	1
Dogs Euthanised	1	1
Warnings Issued		
Complaints	4	4
Infringements		
Lost Dog calls		
Other – sheep and horses roaming	2	2
ENVIRONMENTAL HEALTH		
Immunisations		
Food Business Registrations	43	43
Temporary Food Business Registrations		
Food Business Inspections	3	3
Place of Assembly Licences		
Environmental Nuisances		
Abatement Notices		
Notifiable Diseases		
Recreational Water Sampling		
Suppliers of Private Water	7	7
Water Carriers		
Regulated System Registration		
Major Incidents notified to DPIPWE		
Special Plumbing Permits Issued	2	2
BENDIGO BANK		
Deposits	37	37
Withdrawals	29	29
Transfers	4	4
New Accounts	2	2
Other	11	11
No of days whereby no transactions/enquiries carried out	3	3

APPLICATIONS RECEIVED AND APPROVED FOR July 2016

Type: D – Discretionary P – Permitted E – Exempt NPR – No permit required

Planning DA No	Type	Location	Description	Status	Received	Resolved
16030	D	Young's Road, Cranbrook	Extractive industry(quarry)	Approved		07/07/16
16034	D	460 Courland Bay Road, Bicheno	One visitor accommodation unit & access	Approved		19/07/16
16047	D	Tasman Highway, Little Swanport	Dwelling & outbuilding	Approved		11/07/16
16052	D	Dolphin Sands Road, Dolphin Sands	Partial demolition & alterations to single dwelling	Approved		04/07/16
16065	D	15 Tasman Highway, Orford	Dwelling	Approved		18/07/16
16070	D	East Shelly Road, Orford	Dwelling	Approved		07/07/16
16073	D	Murphy Court, Orford	Outbuilding	Approved		04/07/16
16079	D	9 Lord Street, Triabunna	Extension & alterations to outbuilding	Approved		19/07/16
16080	D	60 & 62 Tasman Highway, Orford	Demolition of existing house & construction of tennis court	Approved		28/07/16
16081	D	Coles bay Road, Coles bay	Change of use to visitor accommodation	Approved		11/07/16
16083	D	RA1019 Dolphin Sands Road, Dolphin Sands	Addition to outbuilding	Approved		21/07/16
16088	P	6 Weily Avenue, Bicheno	Change of use to visitor accommodation	Approved		12/07/16
16095	NPR	1 Sebastin Rise, Swansea	Dwelling	Approved		07/07/16
16100	D	40 Francis Street, Swansea	Change of use to single dwelling, partial demolition, alterations & additions & new outbuilding	In progress	06/07/16	
16102	D	45 Foster Street, Bicheno	New outbuilding, deck & demolition of existing outbuilding	In progress	07/07/16	
16103	D	12 Lord Street, Triabunna	Dwelling	In progress	18/07/16	
16106	D	RA12371 Tasman Highway, Swansea	Adhesion order	Approved	26/07/16	26/07/16
16107	P	6 Nautilus Drive, Orford	Outbuilding with amenities	In progress	14/07/16	
16108	D	73 Burgess Street, Bicheno	Dwelling(commercial) & strata development	In progress	14/07/16	



16109	D	180 Hazards View Drive, Coles Bay	Two visitor accommodation units	In progress	14/07/16	
16110	NPR	6 Rose Street, Bicheno	Outbuilding	In progress	06/07/16	
16111	D	RA2012 Coles Bay Road, Coles Bay	Section 90 certificate	Approved	25/07/16	26/07/16
16112	P	3A Tasman Highway, Orford	Two outbuildings (annexe to caravans)	In progress	14/07/16	
16113	P	7 Nautilus Drive, Orford	Outbuilding	In progress	18/07/16	
16114	D	RA13 Ryans Road, Spring Beach	Addition to dwelling – deck	In progress	21/07/16	
16115	E	RA16494 Tasman Highway, Bicheno	TVIS signage	Approved	12/07/16	22/07/16
16116	E	RA23 Kent Street, Buckland	TVIS Signage	Approved	14/07/16	15/07/16
16117	E	430 Twamley Road, Buckland	TVIS signage	Approved	14/07/16	15/07/16
16118	D	15 Maria Street, Triabunna	Outbuilding – carport	Approved	14/07/16	21/07/16
16119	NPR	8 Tasman Highway, Bicheno	Extension to dwelling	Approved	21/07/16	21/07/16
16120	D	RA44 Hoods Road, Spring Beach	Partial demolition, extension, alterations & new outbuilding	In progress	21/07/16	
16121	D	188 Montgomerys Road, Buckland	Extractive industry(quarry)	In progress	18/07/16	
16122	D	Flacks Road, Coles Bay	Outbuilding	In progress	26/07/16	
16123	D	6 Tasman Highway, Orford	Outbuilding (carport)	In progress	21/07/16	
16124	D	RA1158 Dolphin Sands Road, Dolphin Sands	Dwelling	In progress	20/07/16	
16125	D	35 Bradley Drive, Coles Bay	Change of use to visitor accommodation	In progress	21/07/16	
16126	D	8 Boyle Street, Triabunna	Outbuilding	In progress	26/07/16	
16127	D	RA1238 Dolphin Sands Road, Dolphin Sands	Dwelling	In progress	21/07/16	
16128	P	French Streeet, Orford	Strata	In progress	26/07/16	
16130	P	RA1348 Dolphin Sands Road, Dolphin Sands	Addition to dwelling	In progress	29/07/16	

SUBDIVISIONS SA No					
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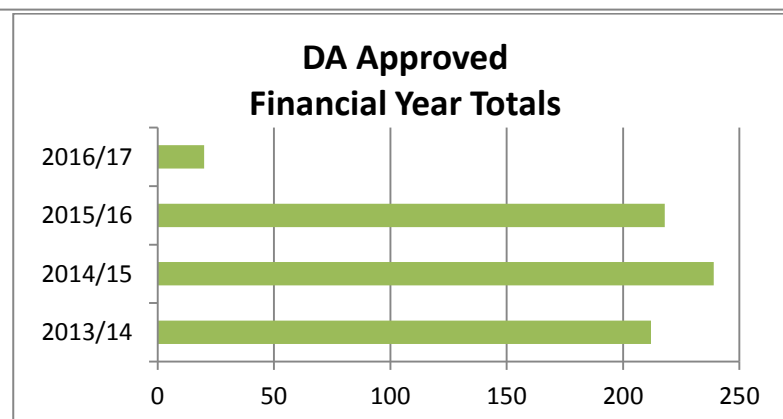
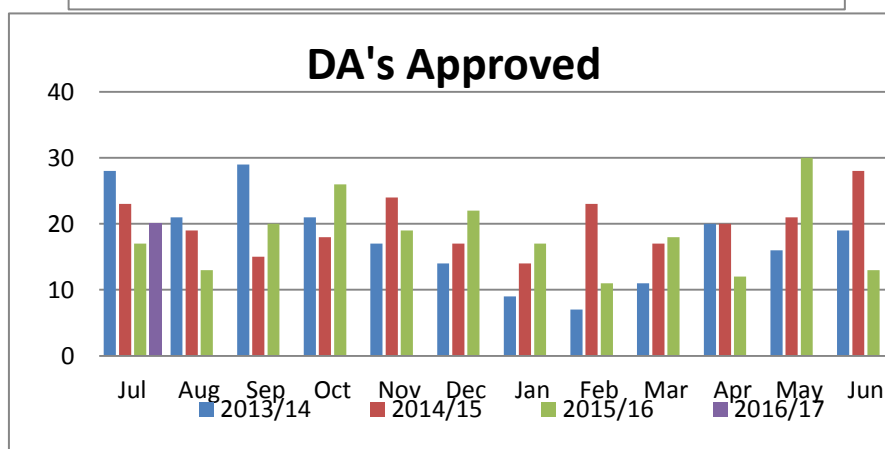
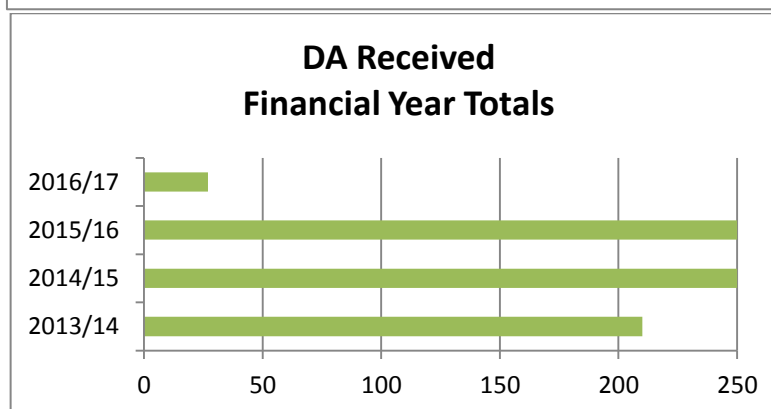
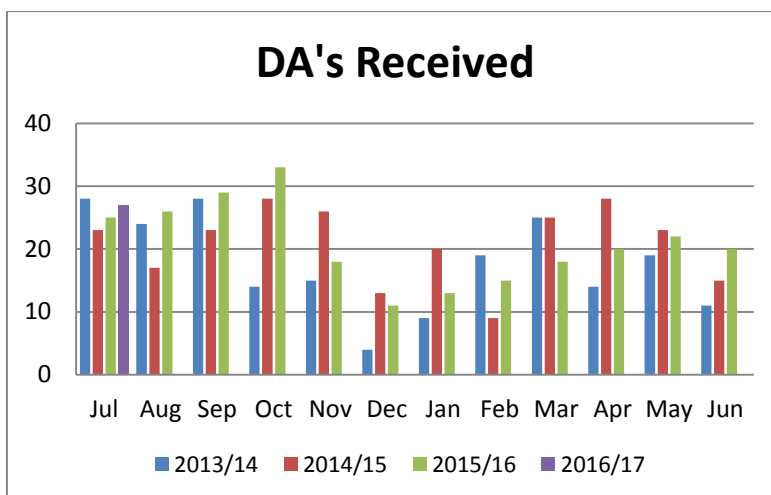
BUILDING BA No					
16026	RA149 Saltworks Road, Little Swanport	Minor works – extension to shed	Approved		19/7/16
16067	RA16494 Tasman Highway, Bicheno	Alterations & additions-shop to dwelling	Approved		06/07/16
16068	12 Wallace Avenue, Bicheno	Outbuilding	Approved		19/07/16
16074	45 Medora Street, Pontypool	Demolition & new Dwelling & shed	Approved		08/07/16
16075	11/2308 Coles Bay Road, Coles Bay	Additions to dwelling	Approved		26/07/16
16076	RA299 Rosedale Road, Bicheno	New septic tank	Approved		01/07/16
16077	12 Lord Street, Triabunna	Dwelling	In progress	05/07/16	
16078	15 Walters Drive, Orford	Demolition & new- dwelling & carport	In progress	05/07/16	
16079	64 Hazards View Drive, Coles Bay	Shed	Approved	05/07/16	22/07/16
16080	4 Pearl Court, Orford	Dwelling	Approved	08/07/16	12/07/16
16081	2 Bluff Circle, Swansea	Dwelling & garage	In progress	19/07/16	
16082	33 Gordon Street, Bicheno	Change of use/alterations & additions to dwelling & deck	Approved	20/07/16	26/07/16
16083	29 Tasman Highway, Orford	Amenities in shed	In progress	21/07/16	
16084	RA118 Swanwick Drive, Coles Bay	Alterations & additions – roofed deck	In progress	26/07/16	
16085	RA1019 Dolphin Sands Road, Dolphin Sands	Carport	Approved	26/07/16	28/07/16
16086	13 Shaw Street, Swansea	Demolition, new building & alterations & additions to dwelling & deck	In progress	26/07/16	

Statement of Profit or Loss and Other Comprehensive Income

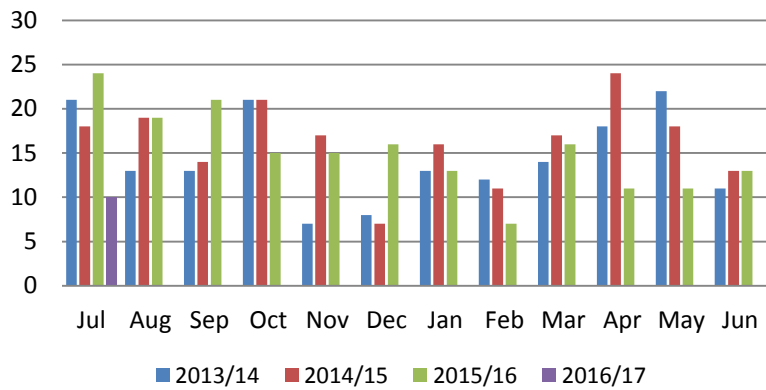
Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is Reg- Engineering, Technical, Reg-Animal Control,
Reg-Environmental Health, Reg-Statutory Building, Reg-Statutory
Planning.

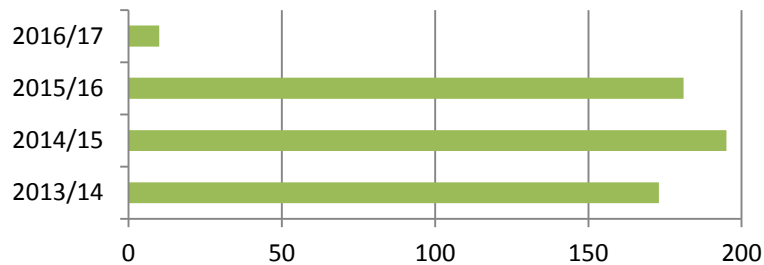
Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
Rates and Charges (Note 05)		
Rates Charged - Caravan Fees	83,250.50	83,250.50
Total Rates and Charges (Note 05)	83,250.50	83,250.50
Statutory Fees and Fines (Note 06)		
Statutory Charges - Abatement Fines and Penalties	40.00	100.00
Statutory Charges - Advertising Development Applications	6,999.96	6,000.00
Statutory Charges - BCI Training Levy	3,568.00	3,000.00
Statutory Charges - Building Permit Application Fees	4,445.00	4,000.00
Statutory Charges - Building Permit Levy	1,784.00	1,500.00
Statutory Charges - Development Application Fees	9,683.00	8,000.00
Statutory Charges - Health/Food premise Renewals	810.00	750.00
Statutory Charges - Plumbing Permit Application Fees	3,235.00	2,900.00
Statutory Charges - Water Permits	(18.18)	0.00
Total Statutory Fees and Fines (Note 06)	30,546.78	26,250.00
User fees (Note 07)		
User Charges - Dog Registration Fees	5,655.00	6,000.00
Total User fees (Note 07)	5,655.00	6,000.00
Contributions - Cash (Note 09)		
Contribution Charges - Subdivision Fees	2,790.00	0.00
Total Contributions - Cash (Note 09)	2,790.00	0.00
Other Income (Note 11)		
Other Revenue - Commissions Earned	437.38	300.00
Total Other Income (Note 11)	437.38	300.00
Total Recurrent Income	122,679.66	115,800.50
Total Income from Continuing Operations	122,679.66	115,800.50
Gross Profit	122,679.66	115,800.50
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - Oncosts	5,012.01	6,000.00
Employee Costs - Salaries and Wages Accrued	(14,851.57)	(15,000.00)
Employee Costs - Uniform and PPE Costs	1,397.20	1,500.00
Employee Costs Payroll - Salaries and Wages	29,933.71	30,000.00
Employee Costs Payroll - Travelling Allowance	605.89	700.00
Wages Oncosts Overhead - Superannuation Contributions	3,461.37	3,500.00
Total Employee Expenses (Note 14)	25,558.61	26,700.00
Materials and Services (Note 15)		
Materials and Services - Contractor Services	700.00	6,000.00
Materials and Services - Development Advertising	742.13	1,000.00
Materials and Services - Legal Costs	5,554.00	5,000.00
Materials and Services - Mobile Phone Costs	112.07	120.00
Materials and Services - Motor Vehicle Fuel and Oil	336.23	400.00
Materials and Services - Motor Vehicle Repairs and Maintenance	180.45	200.00
Materials and Services - Purchases Materials	16.82	50.00
Total Materials and Services (Note 15)	7,641.70	12,770.00
Total Expenses from Continuing Operations	33,200.31	39,470.00
Net Profit	89,479.35	76,330.50



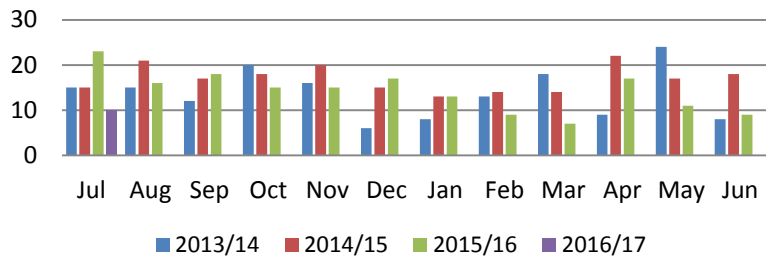
BA's Received



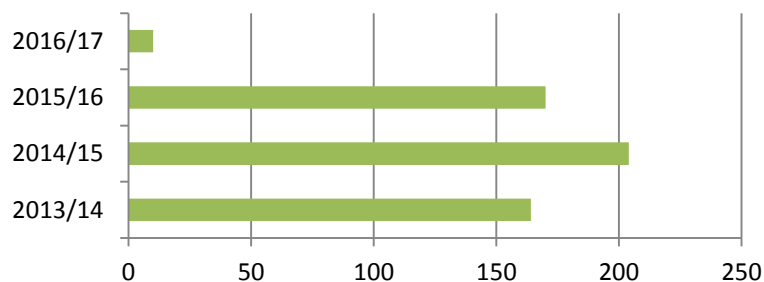
BA Received Financial Year Totals



BA's Approved



BA Approved Financial Year Totals



6.4 Manager Community Development & Administration, Mrs Lona Turvey

Community Development · Administration Services ·

2016 Tasmanian Sustainable Communities Awards

The 2016 Sustainable Communities Awards will be held at the Eastcoaster Resort on Friday, 19th August, 2016. Between 70 – 80 people from across Tasmania are expected to attend this event which will showcase some of our local East Coast produce. Tasman Sea Salt, Long Name Farm Free Range Rare Breed Pork, Tassal and Spring Bay Mussels have generously donated their product for the event.

Reclink

Round 4 of the Reclink Youth AFL Football League games will be held at Campania on Tuesday, 23rd August, 2016. This is only the second time this year that the teams will have played as the previous two rounds were cancelled due to the wet condition of the playing field.

The Gala Day, which is sponsored by Reclink will be held at the North Hobart Oval on Wednesday, 14th September, 2016.

Australia Day Citizen Awards 2017

Nominations for the Australia Day Citizen and Young Citizen Awards 2017 will be advertised in the coming week. The Awards recognise persons who have made a noteworthy contribution during the current year and/or given outstanding service to the local community over a number of years.

To be eligible for the Australia Day Citizen Award, the person must be 27 years or older on 26th January next or to be eligible for the Young Citizen Award the person must be not more than 27 years of age on 26th January 2017.

COMMUNITY SMALL GRANTS PROGRAM

NAME	DONATED	COUNCIL MINUTE
Buckland Community Bush Dances	1,000	103/16
Orford Bowls Club	850	104/16
Orford Golf Club	1,000	105/16
Pademelon Park Wildlife Refuge	1,000	106/16
Winter Challenge	1,000	107/16
Total	4,850	

Statement of Profit or Loss and Other Comprehensive Income

Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is Admin-Administration, Community
Development.

Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
Other Income (Note 11)		
Other Revenue - General Reimbursements	61.12	0.00
Other Revenue - GST Payable	36.36	0.00
Total Other Income (Note 11)	97.48	0.00
Total Recurrent Income	97.48	0.00
Total Income from Continuing Operations	97.48	0.00
Gross Profit	97.48	0.00
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - Oncosts	6,524.07	6,600.00
Employee Costs - Salaries and Wages Accrued	(18,919.78)	(18,919.78)
Employee Costs - Uniform and PPE Costs	1,850.00	2,000.00
Employee Costs Payroll - Salaries and Wages	40,879.42	41,000.00
Wages Oncosts Overhead - Superannuation Contributions	4,587.48	4,600.00
Total Employee Expenses (Note 14)	34,921.19	35,280.22
Materials and Services (Note 15)		
Materials and Services - Community Events	1,272.72	1,500.00
Materials and Services - Consumable items	122.98	150.00
Materials and Services - General Catering Costs	35.18	50.00
Materials and Services - Mobile Phone Costs	367.46	400.00
Materials and Services - Plant Hire - External Costs	394.55	500.00
Materials and Services - Postage/Freight Costs	50.00	50.00
Materials and Services - Water, Sewer Cost	508.61	600.00
Materials and Services - Youth Activities	181.82	200.00
Total Materials and Services (Note 15)	2,933.32	3,450.00
Total Expenses from Continuing Operations	37,854.51	38,730.22
Net Profit	(37,757.03)	(38,730.22)

6.5 Manager Buildings & Marine Infrastructure, Mr Adrian O'Leary

Boat Ramps & Jetties · Triabunna Marina · Council Buildings · Planning, Building & Technical Compliance when required ·

Public Amenities and Buildings:

- General building maintenance to all buildings is carried out when required.
- **Coles Bay Community Hall**
Work has commenced on the storage room extension to the Coles Bay Community Hall. The concrete slab has been placed, the frame is up and the roof sheeting has been fitted. Design plans for a new annex extension to the Coles Bay community hall are being formalised. This extension when completed will replace the existing doctors' room and provide an internal disabled accessible toilet. A new library and kitchen will also factor into the new design.
- **Swansea Emergency Services Building**
The official opening for the new Swansea Emergency Services building was held on the 13th of August at 11:00am by the Honorable Rene Hidding MP. The opening went well with a turnout of approximately 90 people.



Image: Official Opening of the Swansea Emergency Services Building. The Hon. Rene Hidding MP, Minister for Police and Emergency Management cutting the ribbon.

- **Triabunna Gatehouse**

Council now has Planning and Building permission to build the Gatehouse at the entrance to Triabunna adjacent to the Triabunna Community Hall. This new building will have a large glass front display area, toilet facilities including disabled accessible facilities, a satellite visitor information hub and an undercover sitting area. The stylish design of the building should encourage visitors to turn off the highway into Triabunna. Work has commenced on levelling the site and surveying the position. The concrete slab will be installed after the in ground plumbing works are complete.



- **Orford Cricket Ground**

Construction of a new toilet block at the Orford recreation ground is nearing completion. The new building will include male, female and disabled accessible toilet, shower and dressing room facilities. Plumbing works and painting are the last stages of work to complete.

- **Raspins Beach Sail Boat Storage Facility**

Construction of a new sailing boat storage facility will shortly commence at Raspins Beach, Orford. Planning and Building permits are in place. The area has a security fence around ready for the demolition of the old toilet block. Council is waiting for Tas Networks to disconnect the existing power to the old building. The new facility will house the sailing boats from the Triabunna District School.

Council Buildings			
Category	No.	Sub-Category	No.
Community Facility	27	Halls	9
		Community Services	18
Municipal Facility	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facility	11	Change Rooms	2
		Club Rooms	3
		Pavilion	1
		Playing Surface (Tennis)	1
		Structure	4
Public Toilets	17	Toilets	17
Shelters & Monuments	13	Monuments	1
		Public Shelters	12
Waste Management Facility	4	Buildings & Sheds	4
Total Buildings Listed	88		88

MARINE INFRASTRUCTURE:

Boat Ramps and Jetties:

- General maintenance is carried out on Council owned boat ramps and jetties.

Swansea Elevated Boat Ramp

MAST has secured funding from the Federal Government for the additional funds required to build the new elevated boat ramp at Swansea. This new boat ramp will provide recreational boaters with an all tide launching and retrieval facility. The elevated two lane road access to the launching facility will run alongside the existing pier to deeper water.

Triabunna Wharf and Marina:

- Ongoing general maintenance and inspections are carried out as required.
- Engineering design has been finalised for the Triabunna Wharf extension between the existing wharf and the new commercial berths (stage 2). Excavation work for this project has been completed. Various companies experienced in this specialized construction submitted prices; Tas Marine Construction has submitted the cheapest price and has won the job.
Burbury Consulting is currently negotiating with various fuel companies for the supply of diesel along with equipment required to incorporate into the wharf extension. Council has had a couple of offers and we are currently discussing the options with our consulting engineer.
- Excavating works have commenced on Stages 3 and 4 of the Triabunna Marina expansion. These stages will provide an additional 35 berths to the marina when completed as well as an additional 11 berths for small vessel casual berthing.
- Crown Land Services and the Environmental Protection agency have given Council approval to begin works.
- Council has advertised for expressions of interest to manage the daily operations of the Triabunna wharf & marina. Stan Berry, our current Harbour Master who has served the area well, has asked Council to work towards his replacement. The scope of work is outlined on our website under employment opportunities. The contract will include cleaning and the monitoring of CCTV for security purposes. Stan has been a great asset for the wharf/marina and will be missed.

Prosser River:

- **Prosser River Stabilisation Project**
Work to stabilise the mouth of the Prosser River is on hold. The Federal Environment Protection Agency is assessing the project.

Council Marine Infrastructure	
Public Boat Ramps throughout Municipality	14
Fishing Boats paying yearly fee at the Triabunna Wharf	6
Marina Berths occupied by Commercial Fishing Boats (Triabunna)	20
Marina Berths occupied by Recreational Boats (Triabunna)	32
Marina Berths occupied by Ferries or Tour Boat operators	3
Waiting list for Commercial Fishing Boat Berths (Triabunna)	1
Waiting list for Recreational Boat Berths (Triabunna)	28

Statement of Profit or Loss and Other Comprehensive Income

Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is Build-Boat Ramps, Jetties, Build-Council Buildings, Build-Triabunna Marina, Wharf.

Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
User fees (Note 07)		
User Charges - Casual Marina Charges	854.56	1,000.00
User Charges - Casual Wharf Charges & Power	5,654.54	6,000.00
User Charges - Marina Fees Permanent - Commercial Floating Structure	21,418.20	22,000.00
User Charges - Marina Fees Permanent - Fixed Structure	50,378.26	51,000.00
User Charges - Marina Fees Permanent - Floating Structure	83,172.76	85,000.00
Total User fees (Note 07)	161,478.32	165,000.00
Other Income (Note 11)		
Other Revenue - Rentals Received	395.46	400.00
Total Other Income (Note 11)	395.46	400.00
Total Recurrent Income	161,873.78	165,400.00
Total Income from Continuing Operations	161,873.78	165,400.00
Gross Profit	161,873.78	165,400.00
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - Advertising for Staff	32.73	0.00
Employee Costs - Oncosts	2,084.73	2,100.00
Employee Costs - Salaries and Wages Accrued	(6,097.89)	(6,000.00)
Employee Costs - Uniform and PPE Costs	432.40	450.00
Employee Costs Payroll - Allowances	120.00	125.00
Employee Costs Payroll - Salaries and Wages	12,665.73	13,000.00
Wages Oncosts Overhead - Superannuation Contributions	1,549.01	1,600.00
Total Employee Expenses (Note 14)	10,786.71	11,275.00
Materials and Services (Note 15)		
Materials and Services - Cleaning Costs	217.80	220.00
Materials and Services - Contractor Services	1,177.67	1,200.00
Materials and Services - Electricity Costs	9,552.46	10,000.00
Materials and Services - Maintenance Buildings and Property	9,213.73	10,000.00
Materials and Services - Mobile Phone Costs	265.48	300.00
Materials and Services - Motor Vehicle Fuel and Oil	227.82	300.00
Materials and Services - Motor Vehicle Repairs and Maintenance	366.55	400.00
Materials and Services - Water, Sewer Cost	2,630.63	3,000.00
Total Materials and Services (Note 15)	23,652.14	25,420.00
Total Expenses from Continuing Operations	34,438.85	36,695.00
Net Profit	127,434.93	128,705.00

6.6 Manager Natural Resource Management, Ms Melanie Kelly

Natural Resource Management: Sustainability: Catchments To Coast: Policy and Partnerships

Programs and Projects

Continue to support integrated catchment management through the Catchments to Coast (C2C) program and the implementation of catchment management plans.

Provided plants and support to Swansea and Bicheno Primary Schools for a Schools Tree Day event.

Commenced work on NRM South funded project planning proposals for 16/17. We hope to be able to provide more detail in the September report to Council.

Assisted NRM South with promoting the East Coast Pastoral Productivity Workshop to be held at the Bark Mill in Swansea on Wednesday 24th August.

The Green Army team have been back in Glamorgan Spring Bay this month, working at the Ten Minute Track in Orford. This reserve is Crown Land not leased by Council however we have long worked in partnership with PWS and the Orford Community Group to manage this popular walking track and riparian bush reserve. Work included realigning two sections of the track affected by flood damage, widening the track, removing fallen trees, gravelling to cover rocks and exposed roots, and planting trees. Thank you to Orford Quarry for generously supplying the gravel free of charge, the old Pulchella nursery for donating the plants and the Orford Community Group. Thanks also to the Green Army team for their energy and work ethic.

Took delivery of the six Whale Trail signs. Two have been delivered to PWS - one to PWS Freycinet to be installed at Friendly Beaches, and one to PWS Triabunna Field Centre to be installed at Spiky Beach. The four signs to be located on Council land will be installed in September. Work is underway in collaboration with Break O Day Council and ECRTO in developing directional signage to the Whale Trail sites that compliment those for the Great Eastern Trail.

Bushwatch:

Workshop on illegal firewood harvesting was held on Thursday 18th August involving over 30 key stakeholders. The workshop was facilitated by David Hunn. Outcome will be provided for the next agenda.

Continue to implement the GSB Weed Management Plan.

Response to requests for advice and support around weed issues is ongoing.

Weed Notifications continue to be issued as required. 20 Requirement Notices have been issued to date. Follow up is ongoing.

Thursday 4th August GSBC were engaged by 'Total Eden' (a sub- contractor for Tas Irrigation) to conduct a session on weed identification for them prior to beginning pipe laying / trenching throughout serrated tussock areas. The manager was eager to do the right thing with regards to the weeds along the length of the pipeline (potentially 38 kms). Upon request GSBC has quote to spray some sections of the pipeline.

Continue to be involved in and seek funding/resources from regional, state and national NRM programs.

Negotiations and project planning underway with NRM South for the co funded Catchments To Coasts program and associated projects for 16/17 and 17/18.

Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums.
Ongoing.

Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups.

GSB NRM Committee meeting no.51 was held on 10th August in the Swansea Town Hall. The draft minutes will be attached to next month's agenda. The next GSB NRM Committee meeting will be held on 21st September.

The GSB NRM team continues to provide support to other community groups including the Bicheno Earth and Ocean Network, the Friends of Rocky Hills, the Dolphin Sands Ratepayers Association, the Swanwick Association and the Orford Community Group as well as individual volunteers.

On Monday 4th July a Green Army crew were engaged in the construction of a new walking track beginning under the bridge at Buckland with the hope of continuing for approx. 2 kilometres 'around' the town some time in the future. Day one was lost to rain but on day two they made a start by draining and roughing the track out in readiness for some gravel later on.

A little creek along East Shelly Beach road was the target for our next Green Army team Wed 6th, (actually, the same team). In this creek were numerous weeds but the most problematic would have to have been the large clumps of Agapanthus. This young energetic group got in the water and dug out these clumps without so much as a groan (all ended up with wet socks!!). They then replaced the weeds with some native shrubs. The team was congratulated for their energy and work ethic displayed over the 3 days.

Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPWE, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.

Crown Land Services

Weed Control work in Buckland within the Crown Land riparian reserve on behalf of Crown Land Services for this financial year has been approved. A burn to control large gorse infestation is being planned by the Buckland TFS Brigade on both private and crown land adjacent to the Brushy Plains Rivulet. This will value add the gorse control work to date and will enable further areas to be accessed for follow up and for walking track development in the future.

Tasmanian Fire Service

Support is being provided to the TFS for the roll out of the Bushfire Ready Neighbourhoods program in Dolphin Sands over the next two years.

Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Cooperate Adaptation Plan (CCCAP).

Communities and Coastal Hazards Project

The final draft report was presented to Council at a workshop on 12th July. Unfortunately the final report is not quite yet finished.

Continue support for annual community events such as National Tree Day, Clean Up Australia Day, as well as other markets, festivals and school activities.

Our theme of be 'Picnic in the Parks' building on the concepts of 'leave no trace', 'zero waste' and 'there is no away' is well underway for the Council display at the Freycinet Centenary Celebrations on the 26 – 29 August at the Harold Street Reserve in Coles Bay.

Ensure that development assessments strive to meet Triple Bottom Line Principles.

Ongoing

Continue participation and development of sustainability initiatives, particularly energy use management both for Council and the community.

Ongoing

Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.

Ongoing

Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the development and implementation of vegetation management plans for reserves in each town.

Ongoing

Initiate and / or continue support for sustainability initiatives such as energy management, sustainable waste management, community gardens, and Tidy Towns.

Working with Manager Community Development and Executive Officer to finalise preparations for the state Tidy Towns awards to be held in Triabunna on 19th August.

Preparing for the launch of the national Garage sale trail to be held on October 22nd .

Programs and projects 2015/16

Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Native Flora and Fauna Management Plans, Weed Management Plan and Catchment Management Plans.

Ongoing

Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible.

Ongoing.

Four staff members have almost completed their Certificate III in Horticulture studies.

Develop an Illegal Vegetation Damage Policy for Council managed public land.

To be commenced this year.

Statement of Profit or Loss and Other Comprehensive Income

Glamorgan Spring Bay Council
For the month ended 31 July 2016

Department is NRM.

Account	YTD	BUDGET
Income from Continuing Operations		
Recurrent Income		
User fees (Note 07)		
User Charges - Private Works	7,367.50	7,000.00
Total User fees (Note 07)	7,367.50	7,000.00
Total Recurrent Income	7,367.50	7,000.00
Total Income from Continuing Operations	7,367.50	7,000.00
Gross Profit	7,367.50	7,000.00
Expenses from Continuing Operations		
Employee Expenses (Note 14)		
Employee Costs - Medical Expenses Workers Comp	121.82	0.00
Employee Costs - Oncosts	3,203.99	3,500.00
Employee Costs - Salaries and Wages Accrued	(9,291.53)	(9,000.00)
Employee Costs - Training, Conferences and Seminars	260.00	300.00
Employee Costs - Uniform and PPE Costs	1,195.00	1,200.00
Employee Costs Payroll - Salaries and Wages	26,323.76	26,500.00
Employee Costs Payroll - Salaries and Wages Workers Comp	742.20	0.00
Employee Costs Payroll - Travelling Allowance	50.00	65.00
Wages Oncosts Overhead - Superannuation Contributions	3,176.84	3,200.00
Total Employee Expenses (Note 14)	25,782.08	25,765.00
Materials and Services (Note 15)		
Materials and Services - Equipment Maintenance	94.15	0.00
Materials and Services - General Catering Costs	154.55	200.00
Materials and Services - Mobile Phone Costs	283.53	300.00
Materials and Services - Motor Vehicle Repairs and Maintenance	(553.00)	400.00
Materials and Services - Subscriptions Publications Memberships	45.45	50.00
Total Materials and Services (Note 15)	24.68	950.00
Total Expenses from Continuing Operations	25,806.76	26,715.00
Net Profit ***	(18,439.26)	(19,715.00)

*** No general rates transfer at this stage

Recommendation:

That the Management Reports be received and noted.

7. Minutes of Section 24 Committees

COMMENTS:

Minutes of any Section 24 Committee Meetings, which have been submitted will be discussed at this time.

7.1 Orford Community Hall, August 2016 (Draft).

David Metcalf
General Manager

Recommendation:

That the minutes of the Section 24 Committees be received and noted.

7.1 Orford Community Hall, August 2016 (Draft)

GLAMORGAN SPRING BAY COUNCIL

Orford Community Hall Section 24 Committee Meeting

MINUTES

MEETING HELD – Monday 8th August 2016, Triabunna Council Office

MEETING OPENED

The Committee Chairperson welcomed members and declared the meeting open at 5.10pm.

PRESENT:

Tony Pollard (Chairperson), Angela Higgs (Secretary), Nicole Hobden (Treasurer), Tracey Castle and Cllr Jenny Woods.

APOLOGIES:

Lona Turvey

CONFIRMATION OF LAST MINUTES- (10TH May 2016)

Moved: Nicole Hobden Seconded: Angela Higgs

CARRIED

MATTERS ARISING FROM PREVIOUS MINUTES:

1. Dishwasher

Recommendation

The Orford Community Hall Committee purchase a white enamel 2-draw dishwasher at a cost of \$1159

Moved: Cllr Jenny Woods Seconded: Tony Pollard

CARRIED

2. Hall Chairs

Discussion took place about the most appropriate chair to purchase for Hall activities and other Council events. Two samples were presented at the meeting.

Recommendation

The Orford Community Hall Committee purchase a total of 70 'Adam Chairs', 40 standard and 30 cushioned - including trolleys at a total cost of \$5,200.

Moved: Cllr Jenny Woods Seconded: Nicole Hobden

CARRIED

Councillor Jenny Woods left the meeting at 5.30pm

3. Toilet Upgrade

It was decided that discussions pertaining to the proposed Hall extensions to incorporate the toilets, be held off until the next meeting.

GENERAL BUSINESS:

1. Stormwater grate at front entrance

Strip drain appears to be blocked and requires cleaning out.

2. Kitchen Light

Repaired – No electrical issue evident

3. Hall Advertising

Committee agreed about placing a laminated notice on the front window and inside to advertise that the Hall is available for hire. Displayed contact number to be Council.

TREASURERS REPORT

Opening Balance	\$9,404.34
Income	\$1.17 Bank interest
Expenditure	NIL
Closing Balance	\$9,405.51

Nicole Hobden currently in the process of closing the Hall's Commonwealth Bank account and opening a new Bendigo Bank account.

Recommendation

That the Treasurers report dated 30th June 2016 for the Orford Community Hall is accepted.

CARRIED

NEXT MEETING

November 2016

There being no further business, the meeting was declared closed at 5.40 p.m.

Confirmed **Date**

Chairperson

8. Officers' Reports Requiring a Decision

8.1 Old Swansea Council Chambers & Courthouse

Responsible Officer – General Manager

Comments

The purpose of this report is to allow management of the old Swansea Council Chambers to be transferred in the interim to a management committee consisting of the Courthouse Steering Committee and the East Coast Community Arts Initiative. The management committee will be charged with the management of the building up to and including the 30th June 2017 under the conditions set out as part of the recommendations.

The old Council office in Swansea was officially closed in June 2014. Since this time the building has been in need of major repairs including a total roof replacement and floor/floor support structure replacement in the western corridor. Rising damp continues to be a problem, which will need addressing before any major refurbishment can take place. Council advertised its intention to dispose of the building in early 2016 which has provoked action from some of the Swansea community who feel it should be kept in Council's ownership.

The building currently has fixed costs of approximately \$26,000 per annum as vacant. It is expected if the building is used, this expenditure will rise to approximately \$40,000 per year. Considering some in the community would like the opportunity to see what can be done with the building, an amnesty on the transfer of these costs will be provided until 30th June 2017. After this time, either a new management agreement will need to be put in place with the recovery of expenditure incorporated in their proposal or Council will need to decide the future of the building. It should also be noted that the building is State heritage listed and as such the outside of the building cannot be changed without the heritage council approval.

The General Manager believes the above proposal should be endorsed by Council with the conditions attached to the recommendation.

Statutory Implications

Not applicable

Budget Implications

Included in 2016/17 budget.

Attachment: List of proposed uses from the Swansea Courthouse Steering Committee

Recommendations

That Council authorises the General Manager to write to the committee and advise them of the agreement to transfer the management of the old Council building in Swansea to the “Courthouse Steering Committee and East Coast Community Arts Initiative (ECCAI)” on the following conditions:

- The term of the management will be until 30th June 2017
- Council will pay expenditure related to normal running costs up until the 30th June 2017
- A report from the committee to the Council stating what usages have occurred in the building, what revenues have been raised, any alterations, problems etc. be provided to Council with the first report being due at the end of December 2016.
- The property is zoned local business and from the list of what the Courthouse Steering Committee and ECCAI would like to do, this can be accommodated in the “Community Meeting & Entertainment” use. A proposed list is provided below this recommendation.
- Any other uses are to be authorised by Council.
- Any events held including those listed are to have their own public liability insurance. Council holds public liability regarding the building only.
- Any events are to be limited to 80 people maximum.
- No food for sale is to be prepared on site without separate approval of Council.
- Any alterations whether minor or not must be approved by the Council’s General Manager.

Attachment: Item 8.1 - List of proposed uses from the Swansea Courthouse Steering Committee

Re: Sale of the old Swansea Council Chambers & Courthouse, 4 Noyes Street, Swansea

The information below is provided in support of our letter of 11 July, 2016, requesting that Council delay any decision on the possible sale of the old Swansea Council Chambers & Courthouse, 4 Noyes Street, Swansea for one year. This delay is requested to allow the community to work with Council to create a plan for future use as a cultural/arts/events centre and a community hub.

Since sending the request, the Courthouse Steering Committee has met twice. While it is difficult to develop any long term management plan until Council's decision is known, we have been able to collect and collate the ideas of the community with a view to developing the plan with the best options in mind.

The majority of these ideas are consistent with the concept of a **meeting venue** leading in time to **conference facilities**. This takes account of

- local catering,
- quality accommodation,
- cafes and restaurants nearby and
- the broad range of activities that could be available to visitors.

Such use would not prevent other one-off activities such as

- art shows,
- concerts,
- weddings,
- museum special events,
- and so on.

Also regular activities could easily fit in around the special events. These may include:

- art classes,
- yoga,
- exercise classes,
- PCYC,
- Probus, etc.

We acknowledge that this is a serious business undertaking to make the Courthouse an economically viable and sustainable asset, while retaining a historically significant building in public hands. To achieve this the Courthouse Steering Committee is prepared to take on role of Caretaker Management in the interim period prior to the final decision by Council.

The Courthouse Steering Committee Objectives

1. The ongoing management of the old Courthouse will be **cost neutral to Council**.
2. The Courthouse Steering Committee will **operate in partnership with local business** to maximize the return to our town.
3. The Courthouse Steering Committee will continue to **consult the wider community** to ensure their expectations and needs are met as closely as practical.
4. The Courthouse will be an **asset not a liability**
 - The Courthouse Steering Committee believes that the old Courthouse should be regarded as an asset, not a liability.

- In time, the efforts of the Courthouse Steering Committee will demonstrate that this asset can be self-funding.
- As such it will be a focus of pride in the community.

To meet these objectives, the Courthouse Steering Committee will:

- **Plan for management:**
The Courthouse Steering Committee will develop a Corporate Plan to inform Council of the planned and projected use of the Courthouse. This will include:
 - Financial reporting
 - Occupancy types
 - Calendar of events
- **Raise funds:**
Community support, financial and in-kind and in various forms will be sought to provide the initial resources to prepare the building for use.
- **Generate revenue:**
The Courthouse Steering Committee will use its network to promote the Courthouse to various organisations as a desirable location for meetings, seminars and other events.
 - The Courthouse Steering Committee will organise and manage seminars and conferences to support the upkeep and development of the building.
 - The Courthouse Steering Committee would appreciate the support of Council in providing
 - Place of Assembly licence
 - Public Liability insurance
- **Report on progress**
The Courthouse Steering Committee will undertake to regularly report to Council on progress as described in the Corporate Plan.

The Courthouse Steering Committee's motivation for taking on this responsibility is:

- We believe the proposed development would be of great benefit to the local business community as well as the wider community.
- There has been a groundswell of local support following the Public Meeting on 2 July, 2016.
- The Swansea Chamber of Commerce has endorsed our activity as it sees the significant flow-on potential to local business:
 - Restaurants and cafes for dining facilities
 - Tavern and RSL for catering support
 - Accommodation for seminars and conferences, or simply for visitors to extend their stay
 - Supermarkets for casual purchasing
 - Fuel outlets
 - Wineries, etc.

We look forward to taking the task of managing this asset to the next stage so its long term future can be established.

8.2 Eastcoast Regional Development Organisation (ERDO)

Responsible Officer – Manager Community Development & Administration

Comments

An application has been received from the Eastcoast Regional Development Organisation Inc. (ERDO) seeking financial assistance under the Community Small Grants Program towards the cost of providing power for the papermakers and potters at The Village.

Set out below is the information provided by ERDO:-

“Over the past 3 years, through the Communities for Children program, paper making and pottery have been part of the 'hands on' activities and many of the young people have enjoyed it and have shown potential. To further develop their skills by using pottery wheels power is required in the building.

The Village have been donated a considerable amount of equipment including 2 gas fired kilns, a small electric kiln, 4 electric pottery wheels, kiln 'furniture' and a large quantity of clay and glazes.

We have a number of talented potters in the community who are already assisting those 'budding' potters.

The recently established Spring Bay Potters will be using these facilities and their activities will be restricted until there is power in this building.

The paper making studio shares the same space - both are wet area activities! We are fortunate to have Jane Teniswood as our paper maker - Jane was instrumental in establishing Burnie's Creative Paper Mills. We also have Ruth Rees, co-creator of 'the paper people' on display at the Burnie Makers' Gallery, offering her skills in teaching paper sculpting techniques, etc.

As students develop their skills it is proposed to have the 'studio' open and working during the monthly Village market. There will be the opportunity to sell their work with The Village taking 20% commission to sustain the Studio.

Young people who show a particular interest and ability in the art of pottery or paper making would be encouraged to consider further education at TAFE or School of Fine Arts

This application is to wire and fit suitable lighting and power points in the building currently being used for paper making and pottery.

Underground cabling is already in place to the building.

Generally papermaking and pottery appeals to a wide demographic within community and there is a lot of interest in both activities. The connection of power and lights within the workshop space will make it a far more inviting space, will allow the use of pottery wheels, the small electric kiln, the 'insinkerator' for preparing the paper pulp and in winter, will allow heating if required.

The pottery students who have shown interest and ability in working with clay will be able to further develop their skills. Students (of all ages) would be encouraged to make useful, saleable pieces which could be sold through The Village Gallery (20% commission) and the market thus encouraging enterprise and funds for sustaining the pottery studio.

The establishment of the Spring Bay Potters indicates the interest in this craft.

Papermaking utilises recycled office paper for the basic pulp to which can be added pulp made from plants such as Poa grasses, New Zealand flax, etc. Thus recycling is encouraged and participants would be encouraged to plant a 'fibre' garden of suitable plants.



The paper can be produced in different sizes - value adding to the product by making cards, envelopes, artist's papers and books. The Village has already had several bookbinding workshops with Victorian bookbinder, Peter Lendon. As with the pottery, product could be sold in the gallery and at the market.

It is intended that the workshop area would be open to the public as much as possible (dependant on volunteers) and particularly on market days.

Papermaking and pottery facilities are not available elsewhere in the community. At The Village we are fortunate to have been donated so much equipment, clays, glazes and we have skilled artists offering to tutor students in their chosen craft."

The total cost of the project is \$1,650 and ERDO is requesting \$1,000, with the balance of \$650 being provided by ERDO.

Statutory Implications

Not applicable

Budget Implications

A total of \$20,000 has been allocated in the 2016/17 budget for the Community Small Grants Programme.

Recommendation

That Council approves a grant of \$1,000 towards the cost of providing power for the papermakers and potters at The Village, subject to receiving a copy of the quote for the works.

8.3 Ten Days on the Island Festival 2017 – Sites of Love and Neglect

Responsible Officer – Manager Community Development & Administration

Comments

An application has been received from Ten Days on the Island seeking financial support of \$3,000 from Council for the 'Sites of Love and Neglect' visual arts project which will form a key part of the Ten Days on the Island Festival in March 2017.

The background to the project lies in Tasmania's complex history challenging present and potentially, intriguing future. The purpose of the project is to reflect on forgotten histories, secrets and neglected places in regional communities across Tasmania, focusing on the municipal areas of Brighton, Burnie, Clarence, Devonport, Glamorgan Spring Bay, Meander Valley, Southern Midlands, Tasman Peninsula and West Coast.

Each artist has been asked to make an 'intervention' that will disrupt/affirm/realign something about the place to provide a point of conversation, reflection and action for the people of that place. The project will connect to its community and may also address visitors.

Rather than the curator inviting international artists to participate in this project, the Tasmanian artists have been asked to connect with an international artist of their own choosing in one of the following ways – as mentor, collaborator, sole artist in lieu of the Tasmanian artist, or in other ways as appropriate. This relationship can be via social media or face-to-face.

A very broad understanding of contemporary practice is encouraged, with the project outcomes being material or conceptual, real or virtual.

Each project will be provided with a cash budget of \$5,000 for the artist's fees and related costs. In order to ground the project in its particular place and to ensure it reaches its full potential, Ten Days on the Island needs to generate income for materials, travel, accommodation, living expenses and other project costs. As much as possible, Ten Days will provide the artists with support in locating and acquiring materials, services and manpower from the community in-kind and will work with participating communities to meet these requirements.

The artists who has chosen a site in the Glamorgan Spring Bay municipal is Peter Waller and he is hoping to construct a work on private property in the region that he describes as ambiguous minimalist architectonic forms in the landscape, possibly with subtle sound element. Peter will work with international collaborators, Taro Shinoda and Mituo Hara from Japan and will seek to connect with other local artists as well as the community.

Ten Days on the Island will seek permission from the landowner.

Ten Days is requesting a cash amount of \$3,000 from Council towards the costs of developing and presenting this exciting, engaging, contemporary arts project in, with and for the community.

Attached are further details of the Glamorgan Spring Bay projects.

Statutory Implications

Not applicable

Budget Implications

A total of \$20,000 has been allocated in the 2016/17 budget for the Community Small Grants Program of which \$15,150.00 remains.

Recommendation

That Council approves a grant of \$3,000 to Ten Days on the Island Festival towards the 'Sites of Love and Neglect' visual arts project in Glamorgan Spring Bay, with \$1,000 from the Community Small Grants Program and the balance of \$2,000 from the Events budget.

Attachment: Item 8.3

Ten Days on the Island Festival 2017

Glamorgan Spring Bay Projects

1. Sites of Love and Neglect

The artist who has chosen a site in the Glamorgan Spring Bay municipality is Peter Waller and he is busy constructing a work that he describes as 'a temple to nothing and everything' – an ambiguous, minimalist, architectonic form in the landscape, which might also have a subtle sound element.

The site, on Jack Cotton's Kelvedon Estate, is a simple open grassy paddock that extends down to the sea and looks out toward Freycinet Peninsula and Schouten Island.

The East Coast Drive runs by. The artwork aims to interrupt the contemporary experience of landscape viewed from a car window, by inviting viewers to stop, climb over the specially made stile and wander down the gentle slope of this seemingly empty piece of land – to be in the landscape for a while – in a contemplative space that is often neglected in the hurly burly of life.

Ten Days requests an amount of \$3,000 (cash) from the Glamorgan Spring Bay Council towards the costs of developing and presenting this exciting, engaging contemporary arts project in, with and for the community.

Costs include the artist's fee, materials, travel, accommodation, living expenses, marketing and promotions and administration expenses. As much as possible Ten Days will provide the artist with support in locating and acquiring materials and services in-kind and will work with participating communities to meet these requirements.

2. Design Tasmania @ Spring Bay Mill

Modeled on their very successful project in 2015, Design Tasmania plans to hold a Design Camp (Retreat) at Spring Bay Mill (SBM) in 2016 which will bring together craftspeople, designers and makers from diverse practices, allowing them time to pause and reflect, build new relationships and potentially fuel the creation rich narrative driven craft and design concepts in future processes.

As part of the Design Camp 2016, participants will develop proposals for objects at the end of walking trails over the SBM site. From these proposals a number will be selected to be actualised on site for the Ten Days on the Island Festival in March 2017.

As part of the Festival program, the projects at Spring Bay Mill will be profiled and promoted in Festival print collateral, radio and TV advertising, etc

Jane Haley

CEO

July 2016

8.4 Policy 1.3 Development Assistance – Parking in Lieu Payments

Responsible Officer –Manager Regulatory Services

Comments

Council has reviewed the Development Assistance – Parking in Lieu Payments policy.

The policy is presented here for Council's endorsement based on the inclusion of some final amendments at a Council Workshop on the 26th July, 2016.

Statutory Implications

Nil.

Budget Implications


Nil.

Recommendation

That Council endorses the changes to Policy 1.3 – Development Assistance – Parking in Lieu Payments as presented to Council on August 23rd, 2016.

Attachment: Policy 1.3 – Development Assistance – Parking in Lieu Payments

Attachment: Item 8.4 - Policy 1.3 – Development Assistance – Parking in Lieu Payments

 <p>GLAMORGAN SPRING BAY COUNCIL</p>	<p>POLICY - DEVELOPMENT ASSISTANCE-PARKING IN LIEU PAYMENTS</p>	1.3	
		Version 2	Date 26/07/16
Minutes Date:	Approved By: Council Decision No /16	Review Date As required	

1. OBJECTIVE

The objective of this policy is to provide a mechanism whereby:

- a. Council can maximise contributions for parking in lieu contributions.
- b. Contributions with respect to “Parking in Lieu” can be made in such a way that they are tax efficient for a business in start-up phase and do not become a disincentive to business and hinder the creation of employment opportunities.

2. SCOPE

N/A

3. DEFINITIONS

Glamorgan Spring Bay Interim Planning Scheme 2015 - Code E6 – Parking and Access Code

Code E6.6.1 – Number of Car Parking Spaces

- a) For any use or development in Table E6.1 and Table E6.2 where sufficient parking cannot be provided within the site, Council may accept a cash payment in lieu of a portion of the on-site provision.
- b) The number of parking spaces required for any use or development shall be determined in accordance with Table E6.1 and Table E6.2. A cash-in-lieu payment shall be required for each space in deficit of this provision or for a number of spaces as determined by the Council. Nevertheless, the use or development shall generally accommodate on-site spaces at least half of the normally required provision.
- c) Cash-in-lieu payments for use or development for each space not provided on site, shall be in accordance with the fees and charges as stated in the Annual Budget.
- d) Cash-in-lieu payments shall only apply in areas where the Council has agreed to establish or has already established public parking areas and where the additional parking required can be substantially integrated with the Council's public parking areas. Any payment taken with respect to this policy will be held in an appropriate reserve account for the town to which it applied.

4. PROCEDURE

Upon a decision by Council that Code E6 be invoked and that a Cash Contribution in lieu be made, this parking in lieu payment policy would apply.

When the development commences (i.e. building permit issued) the required parking in lieu debt will be entered into the Planning / Building Control system. The amount payable will be calculated at the appropriate rate determined in the adopted fees and charges at the date of the commencement of works. Prior to completion of the development, the parking in lieu payment will fall due for payment.

5. IMPLEMENTATION

- a. The fee for cash in lieu contributions for parking is to be set as part of the annual budget process and should be set mindful of the net rate to be received in the case of option 5c.
 - (i).
- b. The development is assessed to determine if sufficient parking can be provided on site.
- c. If not, the proponent is advised that a cash in lieu contribution is required and is also advised of two payment options:
 - (i) Lump sum payment
 - (ii) Payment over three annual instalments plus a 10% surcharge.
- d. If 5.c. (ii) is approved by Council, a payment arrangement shall be entered into.
- e. Contributions received shall be held in an appropriate reserve account to be used in town to which it applied.

6. DELEGATION

This policy delegates to the General Manager.

7. RESPONSIBILITY

The compliance of this policy is the responsibility of the General Manager (approvals) and Manager Regulatory Services.

8. REPORTING

N/A



9. STATUTORY REQUIREMENTS

The Local Government Act 1993

The Glamorgan Spring Bay Interim Planning Scheme 2015.

10. REFERENCES

The Glamorgan Spring Bay Interim Planning Scheme 2015.

11. ATTACHMENTS

N/A

8.5 Policy 2.2 Waste Management

Responsible Officer – Manager Works

Comments

Council has been reviewing the Waste Management policy and this was finalised in a recent Council Workshop.

The policy is presented here for Council's endorsement based on the inclusion of some final amendments at a Council Workshop on the 26th July, 2016.

Statutory Implications

Nil.

Budget Implications


Nil.

Recommendation

That Council endorses the changes to Policy 2.2 – Waste Management as presented to Council on August 23rd, 2016.

Attachment: Policy 2.2 – Waste Management

Attachment: Item 8.5 - Policy 2.2 – Waste Management

 GLAMORGAN SPRING BAY COUNCIL	POLICY - WASTE MANAGEMENT	2.2	
		Version 4	Date 26/07/16
Minutes Date:	Approved By: Council Decision No /16	Review Date As required	

1. OBJECTIVE

The objective of this policy is to provide guidance for the application of kerbside waste and recycle bins, vouchers or a waiver system, in relation to waste management within the municipal area.

2. SCOPE

This policy relates to all properties within the Glamorgan Spring Bay municipal area.

3. POLICY

Council has resolved that the municipal wide waste and recycle collection programme is to be borne by all ratepayers in the municipal area by way of charges that have been levied.

In the interest of introducing a cohesive system, Council has determined to maintain the adopted “Base Levy” without reduction, except through the qualification of hardship or disability.

The “Base Levy” is an annually adopted fee of Council that covers the overall compliance / operational costs of the four Waste Transfer Stations and includes ‘skip bin’ waste transportation and disposal costs to the Copping landfill.

The ‘Service Charge’ is an annually adopted fee of Council that covers residential and commercial waste and recycling street kerbside collections.

To maintain a workable, flexible programme Council has introduced “Genuine - Hardship or Disability” guidelines with an objective process to ascertain whether a ratepayer qualifies for consideration of relief to some or all waste management charges and / or the provision of a non-standard service.

Genuine Hardship

Genuine Hardship would be established where the applicant:

- Has documented evidence of hardship beyond that experienced by a recipient of a Federal Government allowance.
Documented evidence would include a statement from a professional health or social worker to the effect that the person in question relies wholly on welfare payment, does not have family or other similar support and in the opinion of the professional person is unable to meet commitments to waste fees and charges levied by Council.

Genuine Disability

Genuine disability for the purposes of this policy would be established where the applicant:

- Has a disability that in the opinion of a professional health worker prevents the person from accessing normal Council waste services including domestic collection or the use of vouchers at a transfer station and independent assessment by the Community Development officer ascertains that there is no likelihood of family, neighborhood or other alternative methods of accessing Council waste management services.

The consideration of relief relates to normal household waste and recyclables but does not include green waste. The General Manager will document all applications for relief in line with the criteria, indicating reasons for reaching a decision of the applicant for relief.

Waste Management Voucher

Vouchers are issued under certain criteria where property owners can be entitled to convert their domestic waste and recycling bin collection entitlements to equivalent entitlements in the form of a weekly, non-redeemable waste management voucher.

Vouchers are issued to all entitled property owners at the beginning of each financial year.

The following is the process of conversion:

CONVERSION – kerbside collection to waste transfer station voucher

A residential property owner may apply to the General Manager, via the relevant application form ([Application for Conversion](#)) to replace issued “mobile bins” with a waste transfer station voucher provided the following criteria is met:

- ☐ Disabled / Invalid Pensioner
- ☐ Temporary Resident ie Shack Owner
- ☐ House located more than 100 metres from road frontage.

A voucher entitles the recipient to gain access to any Glamorgan Spring Bay Council Waste Transfer Station free of charge, on the following basis:

- Disposal of residential rubbish on a weekly basis up to an equivalent volume of a standard 140 litre bin.
- Dispose of residential recycling on a fortnightly basis up to an equivalent volume of a standard 140 litre bin.

Standard Base Levy and Service Charges still apply.

WAIVER – Annual kerbside collection service charge

Where a residential property owner lives in an area of the municipal area where Council does not provide a kerbside collection service, then the property owner may apply to the General Manager, via the ([Application for Conversion](#)) form for a “waiver” of the current kerbside collection service charge.

If an application is approved, the property owner must arrange, via the Works Department, for the return of the previously issued kerbside collection bins or vouchers. Once returned, a reimbursement is applicable in the following format:

- If a waiver is approved during July to December then a 6 month reimbursement of the current service charge is applicable.
- If a waiver is approved during January to June no reimbursement is payable.

ISSUE OF NEW / ADDITIONAL COLLECTION BINS

Following the issue of new or additional bin sets to a property, the following cost structure will apply:

- 100% “Base Levy” (for new service)
- Bins delivered to a property during July to December – 100% “Service Charge” or
- Bins delivered to a property during January to June – a pro rata “Service Charge” of 50% applies.

Where a new dwelling has been constructed and a Service Charge has not previously been applied, the charge will apply from the date of occupancy for that property.

Vacant land attracts the compulsory Base Levy but is exempt from the Service Charge.

Vacant land with a caravan(s) onsite attracts the compulsory Base Levy and one Service Charge.

Lost or stolen bins should be reported to Council.

BIN OWNERSHIP

All residential and commercial mobile bins issued by Council, or on behalf of Council, remain the property of Council. Allocated residential and commercial bins issued to a property remain attached with the property following the sale of the said property or relocation of a tenant.

4. IMPLEMENTATION

The policy will be implemented immediately following endorsement by Council.

5. DELEGATION

N/A

6. RESPONSIBILITY

The compliance of this policy is the responsibility of the General Manager and Manager Works.

7. REPORTING

N/A

8. STATUTORY REQUIREMENTS

N/A

9. REFERENCES

N/A

10. ATTACHMENTS

N/A

8.6 Council's Banking Services

Responsible Officer – General Manager

Comments

The purpose of this report is for Council to consider changing its banking requirements from several providers to one. The proposed provider is the Bendigo Bank Limited operating as the community bank in Bicheno, Swansea and Triabunna.

Council has three different banks at the moment through previous necessity but it has become apparent that Council would be better served by having one banking provider.

Currently Council has two accounts with Westpac, one with the Commonwealth, and four with the Bendigo. Both the Westpac and Commonwealths accounts were set up because of local needs. With the impending closure of the Westpac agency in Triabunna and this service being operated in the post office, it makes sense for Council to transfer all of its banking to Bendigo, which has branches or agencies in the towns where we require banking facilities, including our own agency in Triabunna.

Statutory Implications

Nil.

Budgetary Implications

It is expected that the changeover will save Council in the vicinity of \$1000 per annum in bank charges plus the ability to offset accounts meaning greater savings. It will also provide staff with more efficient banking mechanisms.

Recommendation

That Council authorises the General Manager to change all Council bank accounts to the Bendigo Bank Limited (Bicheno/Swansea Community Bank).



9. Miscellaneous Correspondence

9.1 Buckland Volunteer Fire Brigade

109140

RECEIVED
- 5 AUG 2016

BY:

The General Manager
Glamorgan Spring Bay Council
PO Box 6
Triabunna
Tasmania 7190

Dear David,

On behalf of the Buckland Volunteer Fire Brigade membership we would like to express our sincere thanks to you and your staff for all of your assistance in providing us with an avenue to apply for and successfully be granted Commonwealth of Australia funding.

We can assure you that with out this assistance it would be extremely difficult for non incorporated bodies such as ours to access such funding that pays for and provides additional resources that benefits the whole Community.

So again thank you all.

Yours sincerely,

Larry Gibson.

The Buckland Volunteer Fire Brigade
Buckland
Tasmania 7190

August 4, 2016

10. Motion Tracking Document

Last updated 16/08/2016

Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
21 st January 2014	8.1	4/14	Motion from AGM	Council	Motion re GM reappointment carried 6 votes to 3. Cllr Crawford requested that Mayor Kent put this item on a Council workshop agenda after the 2015-16 budget is complete. Council needs to develop procedures. Discussions on this and a way forward agreed at February 23, 2016 Council Workshop. A policy to be developed.	In Progress
24 th June 2014	8.2	73/14 Motion lost	Real Time Streaming of Council Meetings via the Web	GM	Council workshop has been held on the implications and requirements of streaming Council meetings live. A report will be provided to Council for the September 2016 Council meeting – awaiting further information from third parties for report.	In Progress
25 th November	8.2	150/14	Solis	GM	The General Manager to affirm commitment to the project with all interested parties and progress negotiations with potential developers as relevant.	In Progress

Action Officer codes: MW = Manager Works, MRS = Manager Regulatory Services, MCD = Manager Community Development, MBMI = Manager Buildings and Marine Infrastructure, MNRM = Manager NRM



Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
24 th March	9.11	46/15	Council Properties for Sale	GM	EOI to close 24/3/2015. Report provided to Council 27/4/2015. Properties to be offered for sale through local real estate agencies due to all EOI being well under valuation. No recent offers. Waiting on an updated valuation for Inkerman Street. Has been found that the drainage pipes are not within the drainage easement and this was not taken into account with the original valuation.	In Progress
28 th April	9.4	55/15	Endorsement of Revised Tree Management Policy	MW	Item was deferred until policy can be discussed in a Council workshop.	In Progress
28 th April	9.5	56/15	Endorsement of Revised Cemetery Operation Policy	MW	Item was deferred until policy is re-written in its complete form, with clear intent and can be discussed in a Council workshop.	In Progress
27 th October	9.1	152/15	Section 137 – Notice of Intention to Sell Land	GM	Process according to Section 137 under way.	In Progress
8 th December	9.2	177/15	Signage	MRS	Council to form a working group with business owners and business groups, including the local chambers of commerce to consider alternative signage solutions – report to be provided to Council within 6 months. Proposal on working group endorsed by Council at Feb 16. Working Group has been formed and three meetings have taken place in 2016. Working towards compliance with the provisions of the Statewide signage code.	In Progress
27 th January	10.3	19/16	Credit Card Policy	GM	Audit Panel to be provided with Draft Credit Card policy developed by Deputy Mayor in conjunction with GM. Provided to Audit Panel 16/05/16. Provided to Council for endorsement 28/6/16.	Complete

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Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
23 rd February	9.3	30/16	Sale of Council Properties	GM	Process to commence according to Section 177/178 with amendment to advertising as per motion.	In Progress
23 rd February	9.6	33/16	Signage Working Group	MRS	See Item 9.2 from December 2015 OMC.	In Progress
22 nd March	9.2	45/16	Establishment of a Triabunna Recreation Ground Section 24 Special Committee of Council	GM	Council endorsed the establishment of this committee with Cllr Steiner as the nominated Councillor representative. Manager Works to notify the potential members of the committee and schedule the first meeting.	In Progress
22 nd March	9.3	46/16	Seafest	GM	Council approved closure of Triabunna Marina carpark for Seafest and requested a review of the festival for the June 2016 OMC. Review provided to Council 28/6/16.	Complete
22 nd March	9.4	47/16	Honour Board for Australia Day Citizenship Award Recipients	GM	MCD to research Council records and organise the Honour Board to be placed in the Triabunna Council Offices.	In Progress
24 th May	9.6	73-74/16	Council Submission Draft State Planning Scheme	MRS/ MNRM	Part C Natural Assets Code submission to be discussed in a workshop before being endorsed at the Council meeting 28/6/16. Parts A & B endorsed.	Complete
28 th June	8.1	88/16 89/16 90/16	Annual Plan and Budget Estimates 2016-17	GM	Fees & Charges and Rates Resolution adopted. Annual Plan and Budget Estimates adopted at the July Ordinary Meeting of Council.	Complete

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Meeting Date	Item No.	Decision Number	Title	Action Officer	Progress	Completed
28 th June	8.8	99/16	Review of Seafest 2016	MCD & Sustainability Officer	Event to be handed over to the community through an EOI process.	In Progress
26 th July	8.2	103/16	Buckland Community Bush Dances	MCD	Grant approved and disbursed	Complete
26 th July	8.3	104/16	Orford Bowls Club	MCD	Grant approved and disbursed	Complete
26 th July	8.4	105/16	Orford Golf Club	MCD	Grant approved and disbursed	Complete
26 th July	8.5	106/16	Pademelon Park Wildlife Refuge	MCD	Grant approved and disbursed	Complete
26 th July	8.6	107/16	Winter Challenge	MCD	Grant approved and disbursed	Complete
26 th July	8.7	108/16 109/16	Bicheno Food and Wine Festival	MCD	\$1,700 of in kind support provided plus \$5,000 towards the staging of the event.	Complete

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Recommendation:

That Council receives and notes the information contained within the Motion Tracking Document.

11. Questions Without Notice

12. Close

The Acting Mayor to declare the meeting closed at (Time).

CONFIRMED as a true and correct record.

Date:

Acting Mayor, Deputy Mayor Cheryl Arnol