



**Confidentiality Agreement**

I, .....being a volunteer member of a Section 24 Special Committee of Glamorgan Spring Bay Council, agree that I will maintain at all times the confidentiality of all privileged or proprietary information to which I am exposed whilst working with the Council, whether this information involves members of the public, a paid staff member, councillor or other person, or involves overall Council business.

I agree to return to the Council or destroy (only as instructed) any written material that I am given to perform any task. I will under no circumstances keep confidential information/notes in my personal possession.

I acknowledge my responsibility to report to the General Manager any concerns I have regarding confidentiality.

Dated this ..... Day of ..... in the year .....

Signed by: .....

Name:.....

Witnessed by: .....

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