



**GLAMORGAN SPRING BAY  
COUNCIL**

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# **Annual Plan & Budget Estimates 2016-2017**



*Photograph: M Randhawa, Blow Hole*

**Adopted by Council: 26th July, 2016**

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## Executive summary

Welcome to Council's Annual Plan and Budget Estimates for the 2016-2017 financial year. Glamorgan Spring Bay Council produces this document in accordance with the provisions of the *Local Government Act* 1993.

The *Annual Plan* is one of Council's main reporting documents and provides specific information about the services and projects Council will undertake during the financial year in order to achieve the objectives and goals outlined in the *Glamorgan Spring Bay Community Strategic Plan, July 2013*. The *Budget Estimates* provide detailed information about how Council will fund those services and projects during the financial year.

Funding the operations of Council requires careful financial planning. Under the *Local Government Act* 1993 it is necessary for Council to continue developing the full funding of depreciation obligations, which will assist in ensuring that the financial viability of Council can be strategically managed in the future. This Annual Plan is consistent in the objectives.

The format of the *Annual Plan* and *Budget* provides a detailed breakdown of the services Council provides and how it funds those services. Performance indicators are provided as a means of measuring whether Council achieves the tasks it has set itself for the forthcoming year. A report on Council's success in meeting these outcomes will be provided in the Annual Report that is produced each year.

As with all businesses, Council finds from time to time that it has to revise its spending and annual plans in order to deal with unexpected incidents, such as asset failures due to accident or storm damage, and to take advantage of opportunities that may arise. The *Annual Plan and Budget Estimates* should therefore be considered as a guide to Council's intention over the next 12 months. Anyone wanting further information in relation to specific activities or projects is encouraged to contact the Council on (03) 6256 4777, where an officer will be pleased to assist.

## Vision, values and directions for our community

### Our vision for Glamorgan Spring Bay

In 2020 Glamorgan Spring Bay will:

- Be proud of our inclusive community.
- Be responsible for our environment, health, education, heritage and the arts, with a diverse progressive and prosperous economy.
- Offer of an attractive lifestyle, in a beautiful place.

Communities retain their heritage and individual character. The people of Glamorgan Spring Bay are proudly united, working together in an inclusive way. Everyone accepts responsibility for the present and future.

The natural and built environment is responsibly managed and education and health are essential elements of the Glamorgan Spring Bay competitive advantage and lifestyle. The arts flourish in creative communities.

The economy makes use of our rich natural advantages but does not jeopardise the beauty in which we live.

### Values to guide future choices

In all that we do, across Glamorgan Spring Bay, we will:

- Work together and take an East Coast view
- Be honest and self-reliant
- Take the initiative and be creative
- Build community spirit and pride
- Move forward but retain what is good from the past

### Future directions

The directions we will follow to achieve our vision are:

1. Build our community infrastructure
2. Age well in our communities
3. Grow our economy and employment opportunities
4. Protect and promote our natural beauty, environment and heritage
5. Be visitor friendly
6. Foster health and well being

### \*A note on interpreting the linkages to the Community Strategic Plan

All of the projects and programs detailed by department in this Annual Plan are linked to the **Strategic Outcomes** detailed within the **Future Directions of the Glamorgan Spring Bay Community Strategic Plan, July 2013**. For example, if a project is listed as linked to item 5.3 in the Community Strategic Plan this is Direction 5: Be Visitor Friendly and the Strategic Outcome that is listed third under this direction e.g. Visitor infrastructure and information is well developed.

## Our priorities for 2016-2017

In adopting priorities for the upcoming financial year it is important to consider Glamorgan Spring Bay Council's philosophy in relation to the core business of this Council.

The core business of Glamorgan Spring Bay Council is to develop and deliver essential facilities and services on behalf of residents and visitors to our municipality through sound community governance and management that will ensure we work towards and deliver on the six (6) future directions outlined in the Glamorgan Spring Bay Community Strategic Plan, July 2013.

In 2016-2017, Council has continued to focus attention on ensuring our existing assets are maintained to a reasonable standard by ensuring that significant funding is provided to achieve this. Along with this funding allocation, there will also be some major capital works facilitated throughout the municipal area such as the further expansion of the marina/wharf facilities that will continue to stimulate economic growth within the southern area of the municipality. Please refer to our new capital works and renewal works at the end of the plan.

There are many other priorities for the upcoming year which have been addressed individually throughout this Annual Plan. These objectives and their progress will be reported to Council on a continual basis and will be available for public perusal on Council's website.

## Elected member overview

Members of the Glamorgan Spring Bay Council as at 30 June 2016 are:

		Term Expires
Mayor Michael Kent AM	Mayor Councillor	October 2018 October 2018
Deputy Mayor Cheryl Arnol	Deputy Mayor Councillor	October 2018 October 2018
Councillor Bertrand Cadart	Councillor	October 2018
Councillor Jenifer Crawford	Councillor	October 2018
Councillor Richard Parker	Councillor	October 2018
Councillor Britt Steiner	Councillor	October 2018
Councillor Debbie Wisby	Councillor	October 2018
Councillor Jenny Woods	Councillor	October 2018

## Foreword from the Mayor

I present the 2016-2017 Annual Budget to the ratepayers of Glamorgan Spring Bay. The budget shows approximately \$5 million in new and renewal works expenditure within the Glamorgan Spring Bay community, with a particular focus in this budget on the southern end of the Municipality.

It is anticipated that our central and northern municipal ratepayers will see a greater equalisation of expenditure in future Council budgets given the important economic, community and social value that these areas provide to the municipal area.

I encourage all ratepayers of the Glamorgan Spring Bay Municipality to read this budget to better understand where and how their rates funds and future planned borrowings will be spent.

Our rates income for 2016/2017 will see a conservative 3.7% overall increase.

Ratepayers will note that in this budget there is:

- Continuation of funding for Natural Resource Management.
- A plan that has been developed and led by Council's General Manager to borrow additional funds for projects should they proceed such as:
  - Solis golf course development at Louisville Point; and the
  - Southern water supply.
- Requirement for Council to match any State Government funding in relation to the proposed Solis development at Louisville Point.
- A plan to sell identified Council property assets, that are showing negative returns and/or are unused.
  - The sales revenue received from Council property assets will be used to enable funding of the planned and proposed 2016/2017 capital works.
  - Councillors have been advised by the General Manager that without the property asset sales as budgeted, Council will not be able to deliver the projects as listed "subject to asset sales".

I present to the community a budget that shows a surplus of nearly \$1.73 million, after allowing for depreciation of our infrastructure and other assets to the amount of \$2.02 million. The budget includes committed and expected dividends from TasWater of \$621,000.

Council's commitment to providing benefits to all ratepayers of Glamorgan Spring Bay continues to evolve. This said given the strong southern focus of the 2016/2017 budget expenditure, I reiterate that there will be a need to ensure that future Council budgets provide a more equitable distribution of capital works program funds across the other areas of the Glamorgan Spring Bay Municipality in the future.

In my capacity as Mayor, I thank all our volunteers, councillors and staff for their contributions and commitment to their local community.

Clr Michael Kent AM  
**MAYOR**



## Statement by the General Manager

It is with pleasure that I present to the Glamorgan Spring Bay community a budget that is both aggressive, strategic, and continues to work on many of the obvious issues confronting the Glamorgan Spring Bay area and in particular Triabunna.

The annual plan and budget as presented endeavours to satisfy the requirements of the Local Government Act 1993.

This Budget is a full accrual-based document, which provides the community with a mechanism to assess the financial stewardship by Council of funds entrusted to it.

Council will continue to develop Asset and Risk Management Plans to assist in prioritising its capital expenditure and demonstrate the long term sustainability of the Glamorgan Spring Bay Council.

I look forward to working with the Mayor and Councillors, the management and workforce of the Council, and the community in 2016/2017, to ensure that the Glamorgan Spring Bay Council shows greater leadership and continues to improve in the eyes of the community.

This budget delivers a surplus of \$1.73 million with operating income exceeding expenditure including depreciation. A full year of financial assistance grants have been included. Rates increases have been kept to a minimum with increases in general rates around \$20 per annum for all residential properties. Council has endeavoured to reduce costs where possible and increase performance, without relying on ratepayer funds. Glamorgan Spring Bay Council is proud of being able to limit rate increases to a minimum required to fund its operations. Council is securing its future by increasing its assets that provide future income and positive cash flow such as marinas. Council is also looking to be a partner in large projects such as Solis and the Tassal expansion by providing fresh water with the capability of also delivering to farmers within the area and supporting the town water supply.

This year has seen the continuation of “Average Area Rating” which is effectively flat rating that was introduced by Council many years ago. Council has spent considerable time in trying to ensure that all ratepayers in the Glamorgan Spring Bay Municipal Area pay an equitable amount of rates. Rating in general is sufficient to fund community and economic development, which will also be one of the major Council focuses in 2016/2017. The Glamorgan Spring Bay municipal area has many exciting projects currently planned and Council will endeavour to ensure that these are brought to fruition in 2016/2017

This budget includes a capital works program of nearly \$5.2 million. The budget includes many necessary improvements in minor infrastructure and allowances for the upgrading of town appearances and amenities. At this level of capital expenditure and additional expenditure, it is expected that Council will not require further new borrowings except if major projects with committed funding come to fruition. Property asset sales have not been included in the budget as have any applied for borrowings as these will only be used for new major project commitments. At the time of writing this report borrowings of \$6.0 million for next year have not been approved by Treasury.

The medical administration services Council provides have had major implications on Council's finances in the years ended 30<sup>th</sup> June 2013 and 30<sup>th</sup> June 2014 and 30<sup>th</sup> June 2015 and continues to 30<sup>th</sup> June 2016. The uncertainty within the Triabunna administration service has added to the overall cost of medical administration services within the municipality as has the final training of the new Doctor in Bicheno.

The year ended 30<sup>th</sup> June 2016 is expected to show minor improvements. Council is expected to have a cash balance including investments of \$2.0 million as at 30th June 2016. This year's annual budget is fully funded and forecasts that a cash surplus of \$2.2 million will be retained as at 30<sup>th</sup> June 2017.

I commend this budget to Council and believe that it is a responsible budget that has taken into account the long-term interests of the Glamorgan Spring Bay community.

**David Metcalf**  
**General Manager**

## Significant Services

In addition to Council's day to day activities and obligations, the following services are also provided to our community:

### **Council Governance**

- Council Elected Member Support
- Advocacy

### **Corporate Services**

- Administrative Support
- Financial Management
- Human Resources
- Information Technology
- Asset Management
- Risk Management

### **Community**

- Community Development
- Economic Development
- Tourism
- Visitor Information Services
- Medical Services
- Emergency Services and Emergency Management

### **Regulatory**

- Animal / Litter Control
- Natural Resource Management
- Public and Environmental Health
- Building Control
- Planning

### **Physical and Infrastructure Services**

- Road Maintenance and Development
- Road Sealing and Resealing
- Bridge Maintenance
- Provision of Road and Street Signage and Traffic Management
- Building Infrastructure and Maintenance
- Installation and Maintenance of Kerbing and Channelling
- Construction and Maintenance of Footpaths
- Urban Drainage
- Road Drainage
- Waste Management Services
- Recreational Facilities
- Marine Infrastructure
- Beautification Strategies
- Parks and Gardens
- Playgrounds
- Engineering Management

## Rating strategy

### GLAMORGAN SPRING BAY COUNCIL NOTICE OF RATES AND CHARGES

On 28<sup>th</sup> June, 2016, Council passed the resolution that the following rates and charges for the financial year ending 30 June 2017 be levied:

#### 1. GENERAL RATE & MINIMUM

1.1 Pursuant to Section 90 of the *Local Government Act* 1993 (here referred to as the “**Act**”), Council hereby makes the following General Rate for all rateable land within the municipal area for the financial year commencing 1 July 2016 and ending 30 June 2017:

(a) Pursuant to Section 90(3)(c) of the Act, a General Rate of 7.320093 cents in the dollar of the assessed annual value (here referred to as “**AAV**”) of the rateable land.

1.2 Pursuant to Section 107(1) of the Act, Council hereby varies the General Rate of 7.320093 cents in the dollar (as previously made) as follows:

(a) For land within the municipality which is used or predominantly used for commercial purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 8.474039 cents in the dollar of AAV;

(b) For land within the municipality which is used or predominantly used for industrial purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 10.80000 cents in the dollar of AAV;

(c) For land within the municipality which is used or predominantly used for primary production purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 6.412500 cents in the dollar of AAV;

(d) For land within the municipality which is used or predominantly used for sporting or recreation facilities purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 99.99000 cents in the dollar of AAV; and

(e) For land within the municipality which is used or predominantly used for commercial purposes and non use land (i.e. vacant commercial) the General Rate is varied by increasing the amount 7.320093 cents in the dollar of AAV to 13.656917 cents in the dollar of AAV.

1.3 Pursuant to Sections 107(2A) and 107(2B) of the Act, Council hereby sets minimum amounts payable in respect of the general rate as varied, as follows:

(a) For land within the municipality which is used or predominantly used for commercial purposes, the minimum amount payable in respect of the General Rate as varied is an amount of \$635.00;

(b) For land within the municipality which is used or predominantly used for industrial purposes, the minimum amount payable in respect of the General Rate as varied is an amount of \$340.00;

(c) For land within the municipality which is used or predominantly used for primary production purposes, the minimum amount payable in respect of the General Rate as varied is an amount of \$470.00; and

- (d) For land within the municipality which is used or predominantly used for commercial purposes and non use land (i.e. vacant commercial) the minimum payable in respect of the General Rate as varied is an amount of \$410.00.

## 2. AVERAGED AREA RATE

2.1 Pursuant to Section 109A of the Act and Certificates issued to Council in accordance with Section 109H of the Act, Council hereby make the following averaged area rate (here referred to as “AAR”) for all rateable land within the municipal area for the following categories and localities for the financial year commencing 1 July 2016 and ending 30 June 2017:

- (a) In the locality of Apslawn, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 6.746032 cents in the dollar of AAV and then an AAR is made in the amount of \$680.00;
- (b) In the locality of Bicheno, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 7.188367 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (c) In the locality of Buckland, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 8.581048 cents in the dollar of AAV and then an AAR is made in the amount of \$550.00;
- (d) In the locality of Coles Bay, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 5.839897 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (e) In the locality of Cranbrook, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 8.955280 cents in the dollar of AAV and then an AAR is made in the amount of \$680.00;
- (f) In the locality of Dolphin Sands for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 7.078820 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (g) In the locality of Douglas River for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 5.804090 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (h) In the locality of Friendly Beaches for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 5.708092 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (i) In the locality of Lake Leake for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 8.304836 cents in the dollar of AAV and then an AAR is made in the amount of \$680.00;

- (j) In the locality of Levendale for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 9.888033 cents in the dollar of AAV and then an AAR is made in the amount of \$680.00;
- (k) In the locality of Little Swanport for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 7.120751 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (l) In the locality of Nugent for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 6.235828 cents in the dollar of AAV and then an AAR is made in the amount of \$550.00;
- (m) In the locality of Orford for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 6.414754 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (n) In the locality of Pontypool for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 9.306967 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (o) In the locality of Rheban for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 7.077854 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (p) In the locality of Rocky Hills for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 3.945875 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (q) In the locality of Spring Beach for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 5.730127 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (r) In the locality of Swansea for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 6.884167 cents in the dollar of AAV and then an AAR is made in the amount of \$869.00;
- (s) In the locality of Triabunna for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 7.508973 cents in the dollar of AAV and then an AAR is made in the amount of \$680.00;

- (t) In the locality of Bicheno, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 8.978238 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (u) In the locality of Buckland, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 28.407461 cents in the dollar of AAV and then an AAR is made in the amount of \$440.00;
- (v) In the locality of Coles Bay, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential] the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 8.459743 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (w) In the locality of Dolphin Sands, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential] the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 10.169492 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (x) In the locality of Little Swanport, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 12.434493 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (y) In the locality of Orford, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 9.671373 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (z) In the locality of Pontypool, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 14.100486 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (aa) In the locality of Rheban, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 15.570470 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (ab) In the locality of Rocky Hills, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 7.320093 cents in the dollar of AAV to 6.904762 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;
- (ac) In the locality of Spring Beach, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 8.211461 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00;



- (ad) In the locality of Swansea, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 9.571323 cents in the dollar of AAV and then an AAR is made in the amount of \$580.00; and
- (ae) In the locality of Triabunna, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by increasing the amount of 7.320093 cents in the dollar of AAV to 11.061702 cents in the dollar of AAV and then an AAR is made in the amount of \$505.00.

## CAPPING OF RATE INCREASES

### LOCAL GOVERNMENT ACT 1993 – SECTION 88A

#### 3. CAPPING OF RATE INCREASES:

##### COMMERCIAL PURPOSES

For all land within the Municipality which is used or predominantly used for **commercial purposes**, a maximum percentage increase of 15% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(a).

##### INDUSTRIAL PURPOSES

For all land within the Municipality which is used or predominantly used for **industrial purposes**, a maximum percentage increase of 5% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(b).

##### PRIMARY PRODUCTION PURPOSES

For all land within the Municipality which is used or predominantly used for **primary production purposes**, a maximum percentage increase of 5% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(c).

##### SPORTING OR RECREATION PURPOSES

For all land within the Municipality which is used or predominantly used for **sport or recreational purposes**, a maximum percentage increase of 10% will be applied to the general rate made pursuant to paragraph 1 of this resolution as varied pursuant to paragraph 1.2(d).

## SERVICE RATES AND CHARGES

### LOCAL GOVERNMENT ACT 1993 – DIVISION 3

#### 4. WASTE MANAGEMENT SERVICE CHARGE – SECTION 94 OF THE ACT

Pursuant to Section 94 of the Act, the Council by absolute majority hereby makes the following separate service charges for waste management for rateable land within the Municipality for the period commencing 1 July 2016 and ending 30 June 2017:

- (a) A general waste management charge of \$83.00 for all rateable land; and



- (b) A charge of \$127.00 for all land that receives residential waste collection services from Council; and
- (c) A charge of \$222.00 for all land that receives commercial waste collection services from Council.

## 5. FIRE SERVICE RATE – SECTIONS 93(1)(F) AND 93A OF THE ACT

- (a) Pursuant to Section 93 and Section 93A of the Act, Council makes the following fire protection service rates for the purpose of collecting a fire service contribution from all rateable land in the municipal area sufficient to pay the contribution that Council is required to make pursuant to the notice received by Council from the State Fire Commission given accordance with Section 81B of the *Fire Service Act 1979* for the 2016-2017 financial year as follows:

District	Rate
Urban Volunteer Brigade Rating Districts	0.363266 cents in the dollar of AAV
General Land	0.607405 cents in the dollar of AAV

- (b) Pursuant to Section 93(3) of the Act and Section 81C(6) of the *Fire Service Act 1979*, the minimum fire service contribution payable in respect of the fire service contribution is the amount of \$38.00.

## 6. COMMUNITY MEDICAL SERVICE CHARGE – SECTION 94 OF THE ACT

Pursuant to Section 94 of the Act, and Regulation 32(b) of the *Local Government (General) Regulations 2005*, the Council by absolute majority hereby makes the following separate service charge for community medical services for all rateable land within the Municipality for the period commencing 1 July 2016 and ending 30 June 2017:

- for all rateable land, a Medical Charge of \$52.00.

## PAYMENT OF RATES AND CHARGES

### LOCAL GOVERNMENT ACT 1993 – DIVISION 9

- 7. Pursuant to Section 124 of the Act, for the period commencing 1 July 2016 and ending 30 June 2017 all rates and charges payable to Council shall be payable by four (4) instalments in accordance with the following payment schedule:
  - (a) The first instalment must be made on or before the 5<sup>th</sup> of August 2016;
  - (b) The second instalment must be made on or before the 7<sup>th</sup> of October 2016;
  - (c) The third instalment must be made on or before the 13<sup>th</sup> of January 2017; and

- (d) The fourth and final instalment must be made on or before the 7<sup>th</sup> of April 2017.
8. Pursuant to Section 128(1)(b) of the Act, interest shall accrue on any amount of rates or charges that remain unpaid after the date upon which they are due. The rate of penalty interest for the period commencing 1 July 2016 and ending 30 June 2017 will be the rate of 8.40% per annum, calculated daily.
9. Pursuant to Section 130 of the Act, for the period commencing 1 July 2016 and ending 30 June 2017 the Council shall offer a discount of 3.0% off the total amount of rates due and owing for that year if such rates are paid *in full* prior to 1<sup>st</sup> August 2016.

## Rate payment options

There are a number of options available when paying your rates:

### 1. Payment in full

Customers may choose to pay their entire rates account, in one lump sum, by the 1<sup>st</sup> August, 2016 and in doing so will receive a 3.0% discount.

### 2. Payment by four instalments

Customers may pay their rates in four instalments as follows:

- 1<sup>st</sup> Instalment – 5<sup>th</sup> August, 2016
- 2<sup>nd</sup> Instalment – 7<sup>th</sup> October, 2016
- 3<sup>rd</sup> Instalment – 13<sup>th</sup> January, 2017
- 4<sup>th</sup> Instalment – 7<sup>th</sup> April, 2017

### 3. Direct Debit

Your annual rates can be divided into easy weekly, fortnight or monthly payments and deducted directly from your nominated bank account. You also have the option of paying your rates by instalments (this amount will automatically be deducted from your nominated bank account on each instalment due date) or in full (to ensure that you receive the discount amount each year). A 'Direct Debit Agreement' form can be download from Council's website [www.gsbc.tas.gov.au](http://www.gsbc.tas.gov.au) under the 'Rates Payment' tab or by contacting Council's Rates Department on 03 6256 4782 or by emailing [rates@freycinet.tas.gov.au](mailto:rates@freycinet.tas.gov.au)

Please see below all other available methods for rates payments:



In person at any Australia Post Agency



With a Visa or Mastercard by phoning 1300 729 859



By internet [www.gsbc.tas.gov.au](http://www.gsbc.tas.gov.au) click on "pay rates online"



BPAY from your financial institution



In person at 9 Melbourne Street, Triabunna



By mail, PO Box 6, Triabunna, Tasmania, 7190 (please ensure enough time for mail to be received to avoid any late fees)



Centrepay allows you to set up deductions directly from your Centrelink payments. A form can be downloaded from Council's website [www.gsbc.tas.gov.au](http://www.gsbc.tas.gov.au) under the 'Rates Payment' tab or by contacting Council's Rates Department on 03 6256 4782 or by emailing [rates@freycinet.tas.gov.au](mailto:rates@freycinet.tas.gov.au)

## Government imposed costs

### Fire Protection Levy

It is a requirement under the *Fire Services Act 1979* that Council collect levies for fire service activities for the State Government. This levy is calculated on property valuations. The table below shows the impost of this levy to Council for the year 2016-2017.

Agency	Imposed Cost
State Fire Commission	\$305,578

Council acknowledges the contribution and support of the services rendered. However, Council notes that whilst this levy is required to be collected by Local Government authorities across Tasmania, Local Government only has limited input into the management and overall service provision towards which the funding is used.

### Building Regulations

Changes to the Building Regulations require all building applications for the construction of buildings and assessment of building applications in relation to fire protection requirements to now be referred to Council's Building Surveyor for assessment and approval.

Whilst Council will ensure compliance with the *Building Code of Australia* and associated legislative requirements, the impost to Council must be noted. With the implementation of the *Public Health Act 1997* further responsibility and additional requirements have been placed on Council.

### Environmental Management

Local Government has in time broadened their role in the community through the consolidated approvals system which has led to an increased statutory requirement being imposed upon Council from State Government.

It is anticipated that Council will be required to take on additional pollution management and control activities, which will continue to increase costs for Council operations in this area.

### Waste Management

Council has a responsibility to comply with established environmental requirements regulating the existence and operation of waste disposal facilities across the Glamorgan Spring Bay municipal area. Due to these regulations, Council incurs significant costs in disposing of waste, particularly in relation to the need for four transfer stations across our area, however this funding remains in the budget for 2016-2017.

### Land Use Planning

The State Government is keen for Local Government Authorities to standardise Planning Schemes across the State and whilst Council agrees that a more consistent approach needs to be taken, there is a major financial cost associated with this task, estimated to be in excess of \$150,000 for Glamorgan Spring Bay Council over the last few years.

## State and regional subscriptions

There are many associations with which Council is affiliated. These associations provide a range of services to Council and in turn the broader community in matters such as economic development and tourism.

Subscribing to these State and regional associations comes at a cost, although it is generally recognised that contributing to these organisations will often lead to opportunities for additional grant funding.

Association	Budgeted Annual Contribution 2016/2017
Local Government Association of Tasmania (LGAT)	\$43,823
Southern Tasmanian Council's Association (STCA)	\$3,600
National Sea Change Taskforce	\$600
East Coast Regional Tourism Organisation (ECRTO)	\$60,000

## Overview financial performance Glamorgan Spring Bay Council

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>July 2016 - June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
CONTRIBUTIONS	\$63,618	\$65,000	\$70,000
GRANTS	\$2,041,915	\$1,706,958	\$2,488,500
INTEREST	\$55,412	\$75,000	\$60,400
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$621,000	\$621,000	\$621,000
NET GAIN/(LOSS) ON ASSETS	\$214,280	\$1,992,500	\$0
OTHER INCOME	\$1,594,017	\$1,593,680	\$1,587,033
RATES AND CHARGES	\$1,434,396	\$1,402,229	\$3,071,084
SHARE OF GENERAL RATE	\$5,480,621	\$5,350,771	\$4,035,527
STATUTORY FEES AND FINES	\$398,687	\$386,600	\$415,000
USER FEES	\$931,591	\$1,060,550	\$998,021
<b>Total Income</b>	<b>\$12,835,536.41</b>	<b>\$14,254,288.00</b>	<b>\$13,346,565.00</b>
<b>Gross Profit</b>	<b>\$12,835,536.41</b>	<b>\$14,254,288.00</b>	<b>\$13,346,565.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$1,985,190	\$1,954,000	\$2,019,330
EMPLOYEE BENEFITS	\$3,933,474	\$4,058,614	\$4,150,938
FINANCE COSTS	\$97,362	\$200,000	\$142,506
IMPAIRMENT OF RECEIVABLES	\$1,000	\$2,000	\$1,000
Internal Plant used on Capital Jobs	\$0	\$0	\$0
MATERIALS AND SERVICES	\$5,502,767	\$5,615,674	\$5,152,000
OTHER EXPENSES	\$166,300	\$174,000	\$151,691
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$0.00	\$0.00	\$0.00
<b>Total Operating Expenses</b>	<b>\$11,686,093.00</b>	<b>\$12,004,288.00</b>	<b>\$11,617,465.00</b>
<b>Net Profit</b>	<b>\$1,149,443.41</b>	<b>\$2,250,000.00</b>	<b>\$1,729,100.00</b>



## Statement of financial position

STATEMENT OF FINANCIAL POSITION						
	2017	2016	2015	2014	2013	2012
	\$'000	\$'000	\$'000	\$'000	\$'000	\$,000
	Budget	Estimate	Actual	Actual	Actual	Actual
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents	2250	2,644	2,183	1,869	1,884	1,924
Trade and other receivables	349	340	258	346	398	373
Financial assets	0	-	-	-	411	11
Inventories	34	34	34	34	-	-
Non-current assets classified as held for sale	0	-	-	-	-	-
Other assets	110	150	132	112	110	178
<b>Total current assets</b>	<b>2,743</b>	<b>3,168</b>	<b>2,607</b>	<b>2,361</b>	<b>2,803</b>	<b>2,486</b>
<b>Non-current assets</b>						
Trade and other receivables	51	49	35	40	44	47
Financial assets	0	-	-	-	-	-
Investments in associates accounted for using the equity method	0	-	-	-	-	-
Investment in water corporation	32044	32,044	32,044	30,567	37,841	37,849
Property, infrastructure, plant and equipment	91264	89,954	89,005	76,179	72,673	52,346
Investment property	0	-	-	-	-	-
Intangible assets	0	-	-	-	-	-
Other assets	0	-	-	-	-	-
<b>Total non-current assets</b>	<b>123,359</b>	<b>122,047</b>	<b>121,084</b>	<b>106,786</b>	<b>110,558</b>	<b>90,242</b>
<b>Total assets</b>	<b>126,102</b>	<b>125,215</b>	<b>123,691</b>	<b>109,147</b>	<b>113,361</b>	<b>92,728</b>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables	1189	1,844	1,655	1,027	550	566
Trust funds and deposits	40	40	66	46	62	58
Deferred Income	0	-	-	-	130	144
Provisions	612	600	596	506	513	467
Interest-bearing loans and borrowings	209	206	149	326	198	55
<b>Total current liabilities</b>	<b>2,050</b>	<b>2,690</b>	<b>2,466</b>	<b>1,905</b>	<b>1,453</b>	<b>1,290</b>
<b>Non-current liabilities</b>						
Provisions	287	280	250	157	229	259
Interest-bearing loans and borrowings	2780	2,989	2,695	1,661	1,407	425
<b>Total non-current liabilities</b>	<b>3,067</b>	<b>3,269</b>	<b>2,945</b>	<b>1,818</b>	<b>1,636</b>	<b>684</b>
<b>Total liabilities</b>	<b>5,117</b>	<b>5,959</b>	<b>5,411</b>	<b>3,723</b>	<b>3,089</b>	<b>1,974</b>
<b>Net Assets</b>	<b>120,985</b>	<b>119,256</b>	<b>118,280</b>	<b>105,424</b>	<b>110,272</b>	<b>90,754</b>
<b>Equity</b>						
Accumulated surplus	76907	75,178	74,202	62,867	62,243	62,099
Reserves	44078	44,078	44,078	42,557	48,029	28,655
<b>Total Equity</b>	<b>120,985</b>	<b>119,256</b>	<b>118,280</b>	<b>105,424</b>	<b>110,272</b>	<b>90,754</b>



## Cash flow forecast

<b><u>CASH FLOW FORECAST</u></b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
	<b>Budget</b>	<b>Estimate</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
	<b>Inflows/</b>	<b>Inflows/</b>	<b>Inflows/</b>	<b>Inflows/</b>	<b>Inflows/</b>	<b>Inflows/</b>
	<b>(Outflows)</b>	<b>(Outflows)</b>	<b>(Outflows)</b>	<b>(Outflows)</b>	<b>(Outflows)</b>	<b>(Outflows)</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Cash flows from operating activities</b>						
Rates	7106	6,915	6,570	6,427	5,989	5,850
Statutory fees and fines	415	399	380	-	288	289
User charges and other fines (inclusive of GST)	1,098	1,025	823	3,040	2,608	1,693
Grants (inclusive of GST)	1,821	2,042	2,551	1,427	2,129	2,595
Developer contributions (inclusive of GST)	70	64	54	-	-	-
Reimbursements (inclusive of GST)	-	-	-	-	-	-
Interest	60	55	61	133	96	176
Rents (inclusive of GST)	-	-	-	-	-	-
Dividends	-	-	-	-	-	-
Investment revenue from water corporation	621	621	621	413	-	-
Other receipts (inclusive of GST)	1,746	1,609	1,446	-	-	-
Net GST refund/payment	-	-	-	-	-	-
Payments to suppliers (inclusive of GST)	(5,667)	(6,354)	(6,048)	(6,214)	(5,984)	(5,048)
Payments to employees (including redundancies)	(4,151)	(4,059)	(3,776)	(3,513)	(3,481)	(3,087)
Finance costs	(143)	(89)	(100)	(78)	(37)	(27)
Additional superannuation contributions resulting from actuarial review	-	-	-	-	-	-
Other payments	-	-	-	-	-	-
<b>Net cash provided by (used in) operating activities</b>	<b>2,976</b>	<b>2,228</b>	<b>2,582</b>	<b>1,635</b>	<b>1,608</b>	<b>2,441</b>
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment	(5,300)	(3,102)	(3,500)	(3,136)	(3,005)	(3,438)
Proceeds from sale of property, infrastructure, plant and equipment		140	50	31	24	130
Payments from/(for) investments			-	-	(400)	899
Proceeds from sale of investment property	1219	320	-	411	-	-
Payments for other financial assets			-	-	-	-
Proceeds from sale of other financial assets			-	-	-	-
Capital grants (inclusive of GST)	917	524	320	658	607	322
Loans and advances to community organisations			-	-	-	-
Repayment of loans and advances from community organisations			-	-	-	-
<b>Net cash provided by (used in) investing activities</b>	<b>(3,164)</b>	<b>(2,118)</b>	<b>(3,130)</b>	<b>(2,036)</b>	<b>(2,774)</b>	<b>(2,087)</b>
<b>Cash flows from financing activities</b>						
Trust funds and deposits			-	-	-	-
Proceeds from interest bearing loans and borrowings	0	1,500	1,000	500	1,200	-
Repayment of interest bearing loans and borrowings	-206	(1,149)	(137)	(115)	(74)	(48)
<b>Net cash provided by (used in) financing activities</b>	<b>(394)</b>	<b>461</b>	<b>315</b>	<b>(16)</b>	<b>(40)</b>	<b>306</b>
Net increase (decrease) in cash and cash equivalents			-	-	-	-
Cash and cash equivalents at the beginning of the financial year	2644	2,183	1,868	1,884	1,924	1,618
<b>Cash and cash equivalents at the end of the financial year</b>	<b>2,250</b>	<b>2,644</b>	<b>2,183</b>	<b>1,868</b>	<b>1,884</b>	<b>1,924</b>



## Analysis of reserves

In 2005-2006 Council commenced contributing to cash backed reserves in an effort to provide long term sustainability for the future. These reserves are invested to enable an increased rate of return on our monies.

The funds are clearly identified for future capital requirements related to infrastructure demand and can only be expended with a resolution of Council

As at 1<sup>st</sup> July 2016 the total amount invested is \$1,066,977.

<b>Analysis of reserves - Cash Backed</b>			
<b>RESERVE</b>	<b>Balance 30<sup>th</sup> June 2016</b>	<b>Tranfers to</b>	<b>Balance 30<sup>th</sup> June 2017</b>
Eldercare Reserve	\$152,121	\$3,955	\$156,076
Building Improvements	\$99,352	\$3,328	\$102,680
Public Open Space	\$153,204	\$5,132	\$158,336
Parking in Lieu	\$15,887	\$532	\$16,419
Kerb & Channel	\$17,875	\$599	\$18,474
Development Bonds	\$101,761	\$3,409	\$105,170
Municipal Reserve	\$302,600	\$10,138	\$312,738
Employee Entitlements	\$151,300	\$5,069	\$156,369
Asset Replacement Reserve	\$60,520	\$2,027	\$62,547
Westpac Mining Lease	\$12,357	\$333	\$12,690
<b>TOTALS</b>	<b>\$1,066,977</b>	<b>\$34,522</b>	<b>\$1,101,499</b>



## Loan schedule

<b><u>Glamorgan Spring Bay Council Loan Schedule</u></b>										
	Loan	Interest	Opening	New	Payment	Payment	Closing			
	Amount	Rate	Balance	Borrowings	Principal	Interest	Balance			
			16/17		16/17	16/17	16/17			
Swansea ChildCare Centre	\$150,000	0.00%	\$ 8,750.00		\$ 7,500.00	\$ -	\$ 1,250.00			
Orford Bowls Club	\$70,000	6.28%	\$ 30,708.40		\$ 4,835.55	\$ 1,853.73	\$ 25,872.85			
Waste Management Centres	\$824,000.00	5.19%	\$ 198,623.98		\$ 56,415.35	\$ 7,630.67	\$ 142,208.63			
Triabunna Marina & Wharf	\$3,200,000	4.04%	\$ 2,957,081.00		\$137,428.00	\$133,020.64	\$ 2,819,652.62			
<b><u>TOTAL LOANS</u></b>	<b>\$4,244,000</b>		<b>\$3,195,163.38</b>	<b>\$0.00</b>	<b>\$206,178.90</b>	<b>\$142,505.04</b>	<b>\$2,988,984.10</b>			
<b>Solis and Water</b>	<b>\$6,000,000</b>	<b>3.55%</b>		<b>\$ 6,000,000</b>	<b>\$114,677.49</b>	<b>\$211,991.19</b>	<b>\$ 5,885,322.51</b>	<b>***</b>		
<b>*** Not Budgeted at this stage Project Specific - Solis and Southern water scheme</b>										

## Fees and Charges 2016-2017

### Administrative Fees

Type	Budget 2016-2017	Budget 2015-2016
Right to Information Act	\$38.25 + 30c per copy	\$36 + 30c per copy
Photocopying - Black and White A4	10 cents per page	10 cents per page
Photocopying - Black and White A3	30 cents per page	30 cents per page
Photocopying – Colour A4	50 cents per page	50 cents per page
Photocopying – Colour A3	\$1.00 per page	\$1.00 per page
132 Certificate	\$44.40	\$44.40
337 Certificate	\$196.10	\$196.10

### Hall Hire (Guidance Only)

Type	Budget 2016-2017	Budget 2015-2016
Hall Hire – hourly rate (not for profit)	\$10 - \$29	\$4 - \$10
Hall Hire – half day rate (not for profit)	\$10 - \$29	\$10 - \$20
Hall Hire – full day rate (not for profit)	\$30 - \$50	\$30 - \$50
Hall Hire – evening rate (not for profit)	\$10 - \$29	\$10 - \$20
Hall Hire – half day rate (Commercial)	\$40 - \$70	\$40 - \$70
Hall Hire – full day rate (Commercial)	\$100 - \$200	\$100 - \$200
Hall Hire – evening rate (Commercial)	\$40 - \$70	\$30 - \$50
Large events – weddings, birthdays etc	\$50 - \$150	\$50 - \$150
Pre-paid bond related to any large events at Halls	\$200	\$20 - \$100
<b>Hall - External Hire Items (Guidance Only)</b>		
Chairs up to 10 – Public	\$10	\$10
Chairs 11 to 30 – Public	\$15	\$15
Chairs 31 to 50 – Public	\$20	\$20
Chairs 51 and over – Public	\$30	\$30
Chairs up to 10 – Community Group	\$5 or small donation	\$5 or small donation
Chairs 11 to 30 – Community Group	\$5 or small donation	\$5 or small donation
Chairs 31 to 50 – Community Group	\$10 or small donation	\$10 or small donation
Chairs 51 and over – Community Group	\$10 or small donation	\$10 or small donation
Hire of Tables (1 to 3) – Public	\$5	\$5
Hire of Tables (4 to 6) – Public	\$10	\$10
Hire of Tables (7 to 10) – Public	\$15	\$15
Hire of Tables (11 to 15) – Public	\$20	\$20
Hire of Tables (1 to 3) – Community Group	Small donation	Small donation
Hire of Tables (4 to 6) – Community Group	Small donation	Small donation
Hire of Tables (7 to 10) – Community Group	\$5	\$5
Hire of Tables (11 to 15) – Community Group	\$10	\$10
Use of Urn – Public	\$10	\$10
Use of Urn – Community Group	\$5 (at discretion)	\$5 (at discretion)
Use of Crockery – Public	\$20	\$20
Use of Crockery – Community Group	\$5 (at discretion)	\$5 (at discretion)
Major Events	\$50 - \$150	\$50 - \$150

\*Please note: All fees and charges include GST



## Marine Infrastructure Fees (All Figures include GST)

Type	Budget 2016-2017	Budget 2015-2016
Marina Berth (Fixed Jetty Access)	\$3140.00	\$3140.00
Marina Berth (Floating Pontoon Access)	\$3940.00	\$3940.00
Floating Commercial Berth	\$4140.00	\$4140.00
Maintenance Fee – Marina Berth (all included in fees)	0	0
Marina Lease – (Fixed Jetty Access) Five Year Term - Paid up front	\$14200.00	\$14200.00
Marina Lease – (Floating Pontoon Access) Five Year Term - Paid up front	\$19000.00	\$19000.00
Fisherman's Wharf – Annual Fee (Up to 18 metres in length)	\$1,100.00	\$1,100.00
Fisherman's Wharf > 18 metres in length extra fee	\$600.00	\$600.00
Fisherman's Wharf/Visiting Boats – Casual Rate (Daily)	\$30.00	\$30.00
Fisherman's Wharf – Casual Rate (Weekly)	\$120.00	\$120.00
Fisherman's Wharf – Casual Rate (Monthly)	\$400.00	\$400.00
Tourism Wharf (single operator)	\$3,340.00	\$3,340.00
Tourism Wharf (Single Shared) Oct-Mar	\$2,280.00	\$2,280.00
Tourism Wharf (Single Shared) Apr-Sep	\$1060.00	\$1060.00
Use of Three Phase Power (Per connection)	\$20.00 per day	\$30.00 per day

## Visitor Centre Fees (All Figures include GST)

Visitor Centre Fees	Budget 2016-2017	Budget 2015-2016
Type		
Display space DL brochure – single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$133.00	\$133.00
Display space DL brochure – single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) -outside areas	\$222.00	\$222.00
Display space DL brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$155.00	\$155.00
Display space DL brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) outside areas	\$244.00	\$244.00
Display space A4/A5 brochure - single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$178.00	\$178.00
Display space A4/A5 brochure - single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) outside areas	\$266.00	\$266.00
Display space A4/A5 brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC	\$200.00	\$200.00
Display space A4/A5 brochure - Multi operator (4 centres Triabunna, Bicheno, St Helens, Swansea) outside areas	\$289.00	\$289.00
Wall Lit Display - single operator one centre Business within GSBC or BODC outside areas	\$220.00	\$220.00
Wall Lit Display - single operator (4 centres Triabunna, Bicheno, St Helens, Swansea) Business within GSBC or BODC outside areas	\$880.00	\$880.00



## Waste Management Transfer Stations

Type	Budget 2016-2017	Budget 2015-2016
Garbage – per cubic metre	\$23 (min \$5)	\$20 (min \$5)
Greenwaste – per cubic metre	\$5	\$5
Compactor Vehicle – per cubic metre	\$35	\$30
Tyre – car	\$8	\$5
Tyre – light truck	\$10	\$7
Tyre – truck	\$20	\$15
Recyclable materials – per cubic metre	\$23 (min \$5)	\$20 (min \$5)
Metals / Oils / Batteries	Free	Free

## Bicheno / Triabunna Cemetery Fees

Type	Budget 2016-17	Budget 2015-16
Reservation Certificates	\$160	\$155
Niche Wall Allocation	\$125	\$125
Single depth (machine dig)	\$450	\$450
Single depth (hand dig)	\$550	\$550
Extra depth (machine dig)	\$550	\$550
Extra depth (hand dig)	\$650	\$650
Children – max coffin size 1350mm x 450mm	\$200	\$200
Re-open (Old / Lawn section)	\$450	\$450
Burials - outside working hours (additional charge)	\$250	\$250

## Planning and Development Fees

Type	Budget 2016-2017	Budget 2015-2016
Stormwater Connections	\$250	\$250
Permitted use – outbuildings, signs, alterations & additions (excludes new dwellings)	\$120	\$120
Outbuildings - Discretionary	\$470	\$470
Discretionary Fencing	\$400	\$400
Application for TVIS Signage (includes installation of a sign supplied by applicant)	\$200	\$200
Retrospective Signs – Prior 30/6/2007	\$40	\$40
Exemption certificate/No permit required assessment	\$120	\$120
Development up to \$1,000,000 (includes new dwellings)	\$270 plus \$1.50 for every \$1,000 over \$50,000	\$270 plus \$1.50 for every \$1,000 over \$50,000
Development > \$1,000,000	P.O.A	P.O.A
Advertising fee	\$350	\$350
Annual signage restriction fee	\$200	\$200
Development contribution – kerb and channel	\$100 per lm	\$100 per lm
Development contribution - Footpath	\$110 per m <sup>2</sup>	\$110 per m <sup>2</sup>
Parking in lieu	\$3,500 per space	\$3,500 per space
Assessment and registration of Part 5 (Price on Application)	\$250 (minimum) per property	\$250 (minimum) per property
Referrals to Tas Fire Service	\$50	\$50
Referrals to Tasmanian Heritage Council	\$50 if works application is required	\$100 if works application is required
Subdivision Application Base fee	\$500	\$500
Fee per additional lot	\$50	\$50
Advertising Fee	\$350	\$350
Engineering assessment and inspection of works (Price on Application)	Generally 1% of the certified value of the works, minimum fee \$250	Generally 1% of the certified value of the works, minimum fee \$200
Re inspection fee(Including Travel Time)	\$100.00 per hour	\$100.00 per hour



Type	Budget 2016-17	Budget 2015-16
Sealing of final plan	\$200	\$200
Adhesion order	\$200	\$200
Strata scheme – including amendments	\$450 minimum, plus \$50 per lot	\$450 minimum, plus \$50 per lot
Community Development and Staged Development Scheme (over and above Development Application and Strata Scheme fees) (Price on application)	Minimum \$250	Minimum \$250
Planning Scheme amendment – base fee This does not include charges from the Tasmanian Planning Commission (Price on application)	\$1,600Min + TPC Fee + Advertising	\$1,600Min + TPC Fee + Advertising
TPC Fee as at 1/7/16	TBA	\$292
Planning Scheme Amendment Advertising fee	\$700	\$700
Application minor amendment under section 55 LUPAA	\$120	\$120
Application minor amendment under section 56 LUPAA	\$220	\$220
Petitions to amend sealed plan – S103 Local Government (Building & Miscellaneous Provisions Act)	\$600 full fee plus any fees associated with a hearing  \$300 (reduced fee) - if all parties to the sealed plan have signed the petition and agree to the amendment	\$600 full fee plus any fees associated with a hearing  \$300 (reduced fee) - if all parties to the sealed plan have signed the petition and agree to the amendment
Permit Extension Fee	\$50	\$50
Collection of Impounded sign (S48a LUPAA 1993)	\$100/sign + fees associated with sign removal	\$100/sign + fees associated with sign removal
Scanning Fees edaba system	\$50	\$50
Kerbside Vending Fees	\$1,000 annual \$100/month	\$1,000 annual \$100/month
Stall Holders	\$25/event	\$25/event
Copy of Title	\$50	\$50
<b>Refunds/Remissions – Application Withdrawals</b>		
Planning Fee - If requests for additional information have not been made	75%	75%
- If requests for additional information have been made	25%	25%
Advertising Fee – Not commenced	100%	100%
Ordinance (printed copy) Black & White	\$55	\$55
Colour	\$110	\$110
Ordinance (computer disk)	\$10	\$10
Maps reduced to A4	\$5	\$5
Maps reduced to A3	\$25	\$25
Postage costs for larger items	\$10	\$10

\*Please note: All fees and charges include GST

## Building Fees

Type	Budget 2016-2017	Budget 2015-2016
Building Permit – total value of works under \$12k permit authority assessment, permit and certificate	\$110	\$110
Building Permit – total value of works \$12k - \$500k permit authority assessment, permit and certificate	\$220	\$220
Building Permit – over \$500k permit authority assessment, permit and certificate	0.05% of full development value of works	0.05% of full development value of works
Permit authority certificate	\$200	\$200
Demolition Permit	\$110	\$110
Minor Works Notification - Form 11A	\$80	\$80
Site inspection – per ½ hr onsite	\$200	\$200
Completion of reports to Council by practitioner/plumber per ½ hour	\$100	\$100
Plumbing permit – Total value under \$12k permit authority assessment, permit and certificate	\$110	\$110
Plumbing permit –Total value \$12k - \$500k permit authority assessment, permit and certificate	\$220	\$220
Plumbing permit – Total value over \$500k permit authority assessment, permit and certificate	0.05% of full development value of works	0.05% of full development value of works
Plumbing inspections – mandatory (per ½ hour onsite)	\$100	\$100
Special plumbing permit and permit authority assessment	\$220	\$220
Amended Special Plumbing Permit	\$60	\$60
Special plumbing permit certificate	Not required	Not required
Amended drawings – assessment and certificate by Building Surveyor	\$150	\$150
Temporary Occupancy Permit – Building Permit Authority assessment and permit	\$120	\$120
Extension to building permit 1 <sup>st</sup> year Subsequent years	\$100.00 Increase of \$50 per year over previous year	\$100.00 Increase of \$50 per year over previous year
Illegal works – plus all additional assessment and permit fee – includes Certificate to proceed & Certificate of Substantial Compliance	\$400.00	\$400.00
General Managers Certificate	\$400.00	\$400.00
Additional inspections (per ½ hour onsite)	\$100	\$100
Search and copy fees for permits and plans	\$50	\$50

\*Please note: All fees and charges include GST

## Environmental Health

Health and By-Laws	Budget 2016-2017	Budget 2015-2016
Temporary Food Registration	\$15.00	\$15.00
Temporary Food Registration local community non profit organisation)	Free	Free
Food Premises - Category A	\$570.00	\$570.00
Food Premises - Category B	\$350.00	\$350.00
Food Premises - Category C	\$230.00	\$230.00
Food Premises - Category D	\$120.00	\$120.00
Food Premises - Category E	\$80.00	\$80.00
Food Premises - Category F	\$60.00	\$60.00
Food Premises - Category G – Non profit organisations	Free	Free
Form 42 (request EHO assessment of plans commercial kitchen	\$210.00	\$210.00
Form 50 – Occupancy Permit for commercial kitchen from EHO	\$210.00 + \$105.00/ additional inspection	\$210.00 + \$105.00/ additional inspection
Place of Assembly Licence –General new	\$135 initial application \$105.00 renewal	\$135 initial application \$105.00 renewal
Place of Assembly Licence-General renewal	\$110.00	\$110.00
Place of Assembly Licence –_specific event	\$50.00	\$50.00
Place of Assembly Licence –_specific event (local community non profit organisation)	Free	Free
Swimming pools/spas samples (request /non investigative)	\$30.00+ cost of analysis	\$30.00+ cost of analysis
Water samples (request /non investigative)	\$30.00+ cost of analysis	\$30.00+ cost of analysis
Commerical Water Carriers Permit – 3 year permit	\$90.00	\$90.00
Regulated system registration-new	\$90.00	\$90.00
Regulated system registration-renewal	\$70.00	\$70.00
Food samples (request /non investigative)	\$30.00+ cost of analysis	\$30.00+ cost of analysis
Public Health Risk Activities (tattooists, skin penetration)– application and renewal	\$60.00	\$60.00
Private Water Supplier Permit – 3 year permit	\$20.00	\$20.00
Caravan Licence (on site living)	\$205.00	\$205.00
Permit for burial of human remains on private land	\$160.00	\$160.00
Environmental Protection Notices – investigation, issuing and management charges	\$130.00/hr or part there of	\$130.00/hr or part there of

\*Please note: All fees and charges include GST



## Dog Registrations

Type	Budget 2016-2017	Budget 2015-2016
Dog – irrespective of sex (before 31/8/15)	\$25	\$20
Dog – irrespective of sex (after 31/8/15)	\$40	\$40
Desexed dog (before 31/8/15)	\$15	\$10
Desexed dog (after 31/8/15)	\$20	\$20
*Working dogs (before 31/8/15)	\$10	\$10
*Working dogs (after 31/8/15)	\$20	\$20
Dog owned by a pensioner (one dog only) (before 31/8/15)	\$5	\$5
Dog owned by a pensioner (one dog only) (after 31/8/15)	\$10	\$10
Declared dangerous dog & Restricted Breeds (before 30/9/15)	\$200.00	\$200.00
Declared dangerous dog & Restricted Breeds (after 30/9/15)	\$400.00	\$400.00
Registered guide dog/assistance dog	Free	Free
Replacement tag	\$3.00	\$3.00
Release of dog from pound 1 <sup>st</sup> offence	\$30.00	\$30.00
Release of dog from pound 2 <sup>nd</sup> and subsequent offences	\$75.00	\$75.00
Daily maintenance charge whilst impounded	\$20 per day	\$20 per day
Kennel License – New >2 dogs	\$50	\$50
Kennel License – Renewal	\$20	\$20
<b>DOG CONTROL ACT 2000 FEES</b>		
Failing to ensure dog is not at large (16(1))	1 penalty unit	\$154.00
Failing to restrict dog in or on a vehicle (16(3))	1 penalty unit	\$154.00
Failing to register dog over 6 months of age (8(1))	1 penalty unit	\$154.00
Failing to confine bitch on heat away from public place (16(2))	1 penalty unit	\$77.00
Failure to fasten registration tag on collar (11(1))	1 penalty unit	\$77.00
Removing collar from dog in a public place (11(4))	1 penalty unit	\$154.00
Taking dog into a prohibited area (22(2))	2 penalty units	\$308.00
Taking dog into a restricted area outside specified times (23(2))	1 penalty unit	\$154.00
Failing to have dangerous dog microchipped (29(2))	2 penalty units	\$308.00
Failing to pay fees, charges and costs of seized dog (36(1))	1 penalty unit	\$154.00
Failing to remove and dispose of dog faeces (45(1))	1 penalty unit	\$77.00
Allowing dog to be a nuisance in a public place (46(1))	2 penalty units	\$308.00
Allowing dog to be a nuisance on premises (46(2))	2 penalty units	\$308.00
Keeping too many dogs on premises(50)	1 penalty unit	\$154.00

\*Please note: All fees and charges include GST

Type	Budget 2016-17	Budget 2015-16
Failure to provide name and address when requested by authorised person (77(2a))	1 penalty unit	\$154.00
Giving a false name and address (77(2b))	1 penalty unit	\$154.00
Making a false or misleading statement (78(a))	1 penalty unit	\$154.00
Obstructing, hindering, delaying or threatening an authorised person (79)	2 penalty units	\$308.00
Failure to Microchip Dog	1 penalty unit	\$154.00

- **ALL WORKING DOGS MUST BE REGISTERED**
- **All fees outlined in the Act need updating for penalty units when advised**
- **1 penalty unit @ 1/7/16 = \$157**

\*Please note: All fees and charges include GST

## Annual Plan by Business Department - Council Governance

Council will secure the confidence of the community by:

- Providing appropriate strategic leadership.
- Effectively monitoring and reviewing its performance.
- Ensuring compliance with standards and legislation.
- Making decisions based on agreed policies.

Council Governance is the overarching Council body, specifically the elected members who represent our Municipal area, namely the Mayor, Deputy Mayor and six elected councillors.

The elected members are responsible for ensuring an integrated approach with their community, particularly surrounding service delivery and policy development.

Their aim is to provide the overall framework in which Council operates whilst ensuring there is a long term strategic vision for our area into the future.

The department comprises the following areas:

- Community consultation
- Elected member expenses
- Governance

### Objectives

- To ensure the needs of our community are met through a collaborative approach in terms of service deliveries and policy development.
- To ensure within our community there are dedicated means of consultation on a broad scale.
- Consistently monitor service levels to the community to ensure they are in line with community expectations.
- Councillors adequately plan for the renewal and replacement of existing infrastructure using proficient asset management principals.
- To provide leadership and continuity to our community.

### Annual aims for 2016-2017

- Provide decisive and strong leadership for our community.
- To conduct ourselves in an open and transparent manner.
- To advocate on behalf of our community Regional, State and National issues.
- To hold regular meetings of Council.
- Participation in the Local Government Association of Tasmania with a particular focus on equal representation, economies of scale and issues of significance.
- Ensure Council is continually abreast of issues which are pertinent to our area and where necessary react in a proactive manner for our community.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Identify key stakeholder groups in each town in order to ensure effective and efficient communication strategies with our community.	6.4 6.5
Develop Council's community governance system including principles, policies, procedures, indicators, tools and resources.	Directions 1-6

### Performance measures

- Conducting regular meetings of Council.
- The level of effective communication with the community.
- Governance documents are available for the community to access on Council's website in a timely manner.
- Number of appearances before the Code of Conduct Committee.
- Asset infrastructure principles are adhered to resulting in a consistent funding renewal program.

### Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Governance</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$702	\$0	\$0
SHARE OF GENERAL RATE	\$534,400	\$534,400	\$537,000
<b>Total Income</b>	<b>\$535,102.00</b>	<b>\$534,400.00</b>	<b>\$537,000.00</b>
<b>Gross Profit</b>	<b>\$535,102.00</b>	<b>\$534,400.00</b>	<b>\$537,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$44,000	\$44,000	\$44,000
EMPLOYEE BENEFITS	\$262,500	\$272,000	\$268,000
MATERIALS AND SERVICES	\$73,000	\$79,400	\$83,000
OTHER EXPENSES	\$139,000	\$139,000	\$142,000
<b>Total Operating Expenses</b>	<b>\$518,500.00</b>	<b>\$534,400.00</b>	<b>\$537,000.00</b>
<b>Net Profit</b>	<b>\$16,602.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Council / General Manager

***Inclusions and exclusions***

- Expenditure based upon Mayor, Deputy Mayor and six councillors.
- Salaries in part are attributed to the General Manager, and fully to the Executive Officer.
- Provision for training of elected members will be on an as required basis.
- Allocation of advertising in both northern and southern newspapers related to notice of Council Meetings and Special Meetings called. This is only required once per annum for Council Meetings and on every occasion for Special Meetings
- Councillors are provided with various communication tools and equipment which remain the property of Council.
- Travel and other expenditure incurred by Councillors such as telephone charges are reimbursed where appropriate.
- Allowance for a CPI increase has been made in relation to Councillor allowances.
- Council meetings are held monthly with meetings held throughout the municipality.
- Special meetings are called by the Mayor as required.
- Council information workshops are held when required

## Corporate Services

Glamorgan Spring Bay Council will have successfully delivered the agreed vision, desired future and resourcing through sound financial management and a strengthening of its revenue and resources.

Contemporary systems and practices will support the work of the Council, General Manager, and staff and provide timely and accurate data and information that assists them to make decisions.

Corporate Services is responsible for the effective corporate delivery for Council operations. It is also entrusted with supervising and facilitating the financial operations and long term financial management of the Council.

The department comprises the following units:

- Financial systems of Asset Management
- Financial Management
- Financial Operations
- Information Technology
- Swansea Heritage Centre

### Objectives

- To continually monitor and review Council's financial situation.
- Continue to comply with current legislation, regulations and policies of Council in all functional areas.
- Ensure Council's information technology network is contemporary and effective.
- Maintain staff at an optimum level with an emphasis on seeking efficiency gains as a basis for improvement in service levels.
- Continue to manage and develop the Swansea Heritage Centre in conjunction with the Museum Curator.

### Annual Aims for 2016-2017

- To continually monitor and review Council's financial situation and report findings to Council in a clear and transparent format on a monthly basis.
- Ensuring the issue of accounts for rates, and dog notices to our customers are in accordance with the *Local Government Act 1993* and council policies.
- Prepare the annual Financial Statements by the 12th August 2016.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
To review our five year and broader 10 year Financial Plan aimed at providing Council with sound financial management practices, improved cash flow and the ability to meet its existing demand in terms of asset management preservation.	Directions 1-6
To continue to analyse existing processes and practices with the aim of implementing more cost effective and integrated systems to streamline Council operations.	Directions 1-6
Rationalise Council's assets with particular emphasis on surplus property.	1
Set up selective Council operations within our Visitor Information Centre network.	1
Ensure contemporary systems are achievable through the continual assessment and enhancement of information technology software.	3.5
Report key performance indicators in various areas to Council to outline our successes and where improvement can be made.	Directions 1-6
To continue to foster asset management principles throughout the Council.	Directions 1-6
Undertake internal communication strategies aimed at increasing the level of information to all internal stakeholders across the Council environment.	Directions 1-6
Maintain an up to date contract register to ensure a more streamlined approach to contract management across the organisation.	Directions 1-6
Develop a culture related to the capture of corporate history and continue to improve records management systems.	Directions 1-6
Conduct a property auction for properties with three years rates outstanding to recover debt.	Directions 1-6
Look for resource sharing opportunities with surrounding Councils particularly in regard to our access to the NBN in Triabunna.	Directions 1-6
Participation in a Council Audit Committee	Directions 1-6

### Performance Measures

- Full compliance with all statutory and legislative requirements.
- Facilitating accurate and efficient financial management reporting.
- Formation and analysis of an internal staff survey.
- To have Council's financial statement complete within statutory timeframes and to receive satisfactory audit reports in this area.
- Completion of performance reviews or alternatives as recommended by Council's HR consultant by December 2016.
- Completion of financials by 12th August 2016.
- Completion of the Annual Report.



## Proposed Budget

BUDGET			
Glamorgan Spring Bay Council			
Admin-Corporate Services			
July 2016 to June 2017			
	Estimate 15/16	Budget 15/16	Budget 16/17
<b>Income</b>			
CONTRIBUTIONS	\$40,405	\$40,000	\$40,000
GRANTS	\$163,120	\$415,000	\$306,000
INTEREST	\$55,000	\$74,640	\$60,000
INVESTMENTS:DIVIDENDS WATER CORPORATION	\$621,000	\$621,000	\$621,000
NET GAIN/(LOSS) ON ASSETS	\$220,000	\$2,000,000	\$0
OTHER INCOME	\$278,204	\$260,000	\$260,000
SHARE OF GENERAL RATE	\$305,943	\$96,172	\$57,854
RATES AND CHARGES	\$0	\$0	\$1,616,000
STATUTORY FEES AND FINES	\$75,000	\$75,000	\$77,500
USER FEES	\$4,250	\$0	\$0
<b>Total Income</b>	<b>\$1,762,922.00</b>	<b>\$3,581,812.00</b>	<b>\$3,038,354.00</b>
<b>Gross Profit</b>	<b>\$1,762,922.00</b>	<b>\$3,581,812.00</b>	<b>\$3,038,354.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$55,000	\$55,000	\$55,000
EMPLOYEE BENEFITS	\$124,000	\$160,046	\$127,000
FINANCE COSTS	\$10,289	\$108,500	\$1,854
IMPAIRMENT OF RECEIVABLES	\$1,000	\$2,000	\$1,000
MATERIALS AND SERVICES	\$1,250,000	\$1,252,387	\$1,200,000
OTHER EXPENSES	\$65,000	\$35,000	\$37,500
<b>Total Operating Expenses</b>	<b>\$1,505,289.00</b>	<b>\$1,612,933.00</b>	<b>\$1,422,354.00</b>
<b>Net Profit</b>	<b>\$257,633.00</b>	<b>\$1,968,879.00</b>	<b>\$1,616,000.00</b>

**Responsible Officer:** General Manager

### Inclusions and Exclusions

- Includes estimated water dividends from TasWater.
- Includes full year of Federal Assistance Grants.
- Salaries are attributed to part General Manager, part time Finance Officer, Museum Curators and others. Materials and services includes contractors ex Sorell under resource sharing agreement
- Pension remissions are included in both revenue and expenditure as the State Government reimburses Council up to a maximum 30% remission.
- Fire Service Levy is included in both revenue and expenditure although the revenue will be slightly higher than that remitted to the State due to the commission component retained by Council.
- Land Tax is payable on stipulated properties to the State Government.
- Includes the Triabunna Council offices, and the Swansea Heritage Museum building as well as redundant office buildings in Swansea and Triabunna



## Administration

The administration section of Council deals with the day to day activities of payroll processing, electronic storing and retrieval of data records, accounts payable and accounts receivable functions, and rating management and collection, and reception.

Contemporary systems and practices will support the work of the Council, General Manager, and staff and provide timely and accurate data and information that assists them to make decisions.

The department comprises the following units:

- Financial systems – rating, payroll, accounts payable/receivable
- Data storage and retrieval
- Customer Service and Reception

### Objectives

- To meet the quality customer service guidelines contained within Council's Customer Service Charter.
- To ensure that the data processed is timely and accurate.
- To ensure that the Council's corporate history is maintained through data storage mechanisms.

### Annual Aims for 2016-2017

- To improve on the financial and accounting system.
- Ensure rates are set and distributed in early July 2016.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Ensure continued efficiency of administration.	Directions 1-6

### Performance Measures

- Full compliance with all statutory and legislative requirements.
- Facilitating accurate and efficient financial management reporting.
- Continued improvement of the new financial and accounting system.

## Proposed Budget

BUDGET			
Glamorgan Spring Bay Council			
Admin-Administration			
July 2016 to June 2017			
	Estimate 15/16	Budget 15/16	Budget 16/17
<b>Income</b>			
OTHER INCOME	\$1,092	\$1,200	\$1,200
SHARE OF GENERAL RATE	\$283,500	\$283,500	\$319,800
<b>Total Income</b>	<b>\$284,592.00</b>	<b>\$284,700.00</b>	<b>\$321,000.00</b>
<b>Gross Profit</b>	<b>\$284,592.00</b>	<b>\$284,700.00</b>	<b>\$321,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$8	\$0	\$0
EMPLOYEE BENEFITS	\$314,000	\$284,700	\$320,000
MATERIALS AND SERVICES	\$3,335	\$0	\$1,000
<b>Total Operating Expenses</b>	<b>\$317,343.00</b>	<b>\$284,700.00</b>	<b>\$321,000.00</b>
<b>Net Profit</b>	<b>-\$32,751.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Community Development and Administration

### Inclusions and Exclusions

- Salaries are attributed to administration staff.

## Governance - Safety and Risk

Educate and assist staff to create and maintain healthy and safe working environments.

Continue to develop and implement the existing Risk Management System that enables the Council, General Manager and Risk Officer to identify, assess, minimise or mitigate the organisational or operational risk.

The Safety and Risk Management department is responsible for implementing quality process and practices that in turn reduce the likelihood and/or severity of an incident or accident occurring.

In ensuring we have contemporary systems in place, substantially reduces or mitigates the risk to Council and its community which would otherwise be adversely affected by potential litigation or negative publicity.

The department comprises the following areas:

- Occupational Health and Safety
- Risk Management

### Objectives

- To enhance safety awareness across the Council and municipal area.
- To implement quality occupational health and safety and risk management processes.
- To ensure all personnel are adequately trained and accredited so that they can do their jobs safely and competently.
- To liaise with community groups and key stakeholders to better inform our community on risk management issues and collectively implement strategies to overcome these.

### Annual Aims for 2016-2017

- Conduct a review of standard operating procedures for staff and create procedures where they may be deficient.
- Aim to reduce the number of workplace injuries and lost time to Council.
- Aim to reduce the number of incidents attributed to Council from visitors and the community alike.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Review the OH&S Plan for approval by the General Manager and commence implementation of the strategies.	4.1
Conduct a self assessment of existing practices and ensure any deficiencies are subsequently included in the OH&S Plan to be improved.	4.1
Continue to implement, and enhance where required, the existing Risk Management Plan.	4.1
Continue to consult our community groups who manage Council assets to collectively enhance existing practices.	4.1 6.3

### Performance Measures

- A reduction in the number and instances of lost time within the workplace.
- A reduction in incidents or accidents within our community.
- Enhanced Occupational Health and Safety procedures within Council.
- An overall increase in the awareness of OH&S from staff.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Governance-Safety,Risk</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
SHARE OF GENERAL RATE	\$79,800	\$79,800	\$100,000
<b>Total Income</b>	<b>\$79,800.00</b>	<b>\$79,800.00</b>	<b>\$100,000.00</b>
<b>Gross Profit</b>	<b>\$79,800.00</b>	<b>\$79,800.00</b>	<b>\$100,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$1,000	\$1,000	\$1,000
EMPLOYEE BENEFITS	\$68,000	\$57,450	\$69,000
MATERIALS AND SERVICES	\$21,000	\$21,350	\$30,000
<b>Total Operating Expenses</b>	<b>\$90,000.00</b>	<b>\$79,800.00</b>	<b>\$100,000.00</b>
<b>Net Profit</b>	<b>-\$10,200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** General Manager

### Inclusions and Exclusions

- Salaries are attributed to the Safety and Risk Officer.
- Materials and Services contains an expense for a resource shared contract safety manager
- Personal protective equipment is supplied for outdoor workers as per our requirement to do so under the Municipal Employees Award. Ancillary personal protective equipment is supplied as required.
- Training for the internal Safety & Risk Committee representatives, and for staff in necessary training attributed to their positions such as confined spaces training, chainsaw operations, first aid, medium rigid vehicle etc.

## Community Development

The Community Development department provides community support and wellbeing opportunities to the residents of our area that fosters and develops a caring community.

It is responsible for a range of services and activities that increase the wellbeing and quality of life of our citizens. This department is instrumental in supporting community organisations and identifying opportunities for them to prosper both socially and financially as well as facilitating collaborative practices with external partners to provide opportunities for special projects and activities in our community.

This department is staffed by the Manager Community Development and part-time Administrative Assistant.

The department comprises the following areas:

- Community Development
- Events and Activities
- Youth
- Community Safety
- Education
- Health Promotion
- Social, Recreation and Sporting
- Some Volunteers
- Communications
- Aged and Community Care

### Objectives

- Deliver a range of quality community services that develop and foster a caring and cohesive community.
- Enhance the opportunities for the community to participate in social and cultural events and activities.
- Promote awareness of Council services to encourage participation in community affairs, activities and events.
- Support the provision of emergency services with particular emphasis on community recovery.
- Work co-operatively with young people, the community and governments to plan and manage appropriate responses to the needs of young people.
- Support programmes and activities promoting the health and wellbeing of the community.
- Provide appropriate and up to date service information to the community.
- Continue to support Aged and Community Care organisations in their planning and development of health, residential and community care services.
- Support and encourage community volunteers by recognising and acknowledging their contributions to our area.
- Administering of Council's Community Small Grants Programme.
- Support the relevant organisations in attracting volunteers.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Manage the Elderly Persons Units in Triabunna.	2.1
Continue to provide programs for the aged as appropriate.	2.3
Co-ordinate events for our area such as Australia Day, Youth Week, Carols at the Marina, Seniors' Week.	5.5
Assist with co-ordination of other major Council events such as Festival of Voices.	5.5
Help to facilitate events that promote East Coast wine, food and produce.	3.2
Co-ordinate annual photography competition	3.2
Production and distribution of the 2017 calendar.	3.2
Co-ordinate Council community newsletter.	6.4
Work with health professionals to increase opportunities for older people to enhance their physical wellbeing.	2.2
Co-ordinate the State Keep Australia Beautiful Tidy Towns Awards in Triabunna (August 2016).	
Co-ordinate the National Keep Australia Beautiful Tidy Towns Awards in Triabunna (March 2017).	
Ongoing support of the Glamorgan Spring Bay Youth Council.	6.4
Manage the Community Small Grants Program.	6.2
Support activities that build the capacity of communities to self- manage.	6.4
Support initiatives that encourage co-operation between townships.	6.5

### Performance Measures

- Events are well structured, broadly communicated and well attended by the community.
- Occupancy of aged care accommodation owned by Council.
- Successful development and sales of the 2017 calendar.
- Timely publication of the community newsletter.
- Community grants.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Community Development</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
GRANTS	\$19,688	\$3,600	\$3,500
OTHER INCOME	\$18,054	\$13,000	\$15,000
SHARE OF GENERAL RATE	\$326,000	\$326,200	\$264,500
<b>Total Income</b>	<b>\$363,742.00</b>	<b>\$342,800.00</b>	<b>\$283,000.00</b>
<b>Gross Profit</b>	<b>\$363,742.00</b>	<b>\$342,800.00</b>	<b>\$283,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$21,000	\$21,000	\$21,000
EMPLOYEE BENEFITS	\$153,000	\$194,880	\$160,000
MATERIALS AND SERVICES	\$100,000	\$126,920	\$102,000
<b>Total Operating Expenses</b>	<b>\$274,000.00</b>	<b>\$342,800.00</b>	<b>\$283,000.00</b>
<b>Net Profit</b>	<b>\$89,742.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Community Development & Administration

### Inclusions and Exclusions

- Salaries are attributed to the Manager Community Development in a full time capacity, part time commitments from the Administrative Officer and General Manager.
- Advertising costs are related to community events and marketing.
- There is provision for some catering for various community organisation or association meetings conducted by Council.
- The Community Small Grants Programme funding is provided to individual community groups at the discretion of Council.
- Casual Hirers' Insurance is taken on behalf of our community to avoid the need for small groups to facilitate their own public liability insurance, where applicable. It is offset in part by these community groups paying a contribution to Council towards this insurance.
- Costs associated with the production and distribution of the 2017 calendar is offset by revenue received for the product.
- Rural Alive and Well (RAW) contributions have been included as well as other minor expenses.

## Tourism

Continue to facilitate, promote and market local and municipal businesses through our commitment to part fund the East Coast Regional Tourism Organisation (ECRTO).

Council will support ECRTO financially and with in kind support where appropriate.

### Objectives

- To continue to support the operation of ECRTO in conjunction with the Break O Day Council to facilitate and advocate for tourism development on the East Coast.

### Annual Aims for 2016-2017

- Support the ECRTO in conjunction with the Break O'Day Council in the development of tourism products, infrastructure and building the East Coast destination brand.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Continued support of and representation on the East Coast Regional Tourism Organisation Board.	5

### Performance Measures

- Increase visitor numbers to the East Coast and industry/community acceptance of the Board.





## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Tourism</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$3,000	\$5,000	\$3,000
SHARE OF GENERAL RATE	\$60,000	\$60,000	\$60,000
<b>Total Income</b>	<b>\$63,000.00</b>	<b>\$65,000.00</b>	<b>\$63,000.00</b>
<b>Gross Profit</b>	<b>\$63,000.00</b>	<b>\$65,000.00</b>	<b>\$63,000.00</b>
<b>Less Operating Expenses</b>			
MATERIALS AND SERVICES	\$60,000	\$65,000	\$63,000
<b>Total Operating Expenses</b>	<b>\$60,000.00</b>	<b>\$65,000.00</b>	<b>\$63,000.00</b>
<b>Net Profit</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** General Manager

### Inclusions and Exclusions

Nil

## Visitor Centre Network

Council has three Visitor Centres at Triabunna, Bicheno, and Swansea. Their focus is to ensure that Council has an effective visitor information network throughout the municipal area with the all “Yellow I” centres. It is wanted that over time these centres will obtain a break-even financial status although this is becoming increasingly difficult with the new electronic age taking over many of the core services that these centres provide.

They aim to provide quality advice and information to tourists and visitors to our area. Each Centre reports to a team leader.

Volunteers form an integral part of our centres.

The department comprises the following areas:

- Visitor Information Services
- Advertising of local businesses
- Product and event sales

### Objectives

- To maximise the economic benefits of tourism to Glamorgan Spring Bay Municipality.
- To establish fully operational and in the future self funded Visitor Centres in Swansea, Triabunna & Bicheno.
- To deliver to the community and visitors alike, a welcoming and informative experience to our Visitor Information Centres.
- To acknowledge and encourage participation from our trained volunteers.
- To utilise the Visitor Information Centres in Swansea and Bicheno as Council service centres for residents and ratepayers.

### Annual Aims for 2016-2017

- To encourage visitors to stay longer within the Glamorgan Spring Bay area.
- Identification of funding opportunities to enhance our Centres.
- To deliver high quality support services to our community and our customers.
- Ensure effective communication with the East Coast Tourism Organisation (ECTO) as the entity that undertakes marketing and promotional activities of our area.
- To maintain ‘Yellow I’ status for the network if required
- To have the Swansea and Bicheno centres established as Council service centres, in addition to the visitor information role.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Maintain sales at all Visitor Centres.	5.3
Undertake a volunteer drive.	5.3
Undertake a quality training and development program of our staff and volunteers engaged at the Centres.	5.3
Implement procedures and practices that will streamline operations and create efficiencies at the Centres including a revision of the existing Staff Induction and Procedures Manual.	5.3
Implement a visitor survey which will gauge satisfaction of our services and provide the ability for suggestions to be made regarding the improvement of our Centres.	5.3
Implement Council's policy aimed at recognising the contribution made by volunteers by making a donation to them to offset costs incurred in order to assist at the Centres.	5.3
Make substantial progress towards the Centres being self sustainable.	5.3
Promote community and tourism business awareness of the Centres and what their main purpose is.	5.3
The Centres in conjunction with the Tasmanian Visitor Information Network has implemented an application for iPhone and iPads called "Appngo" which will show the nearest visitor centre whilst they are travelling ensuring a great marketing tool for our centres.	5.3
Undertake specific skills training with staff encompassing Certificate III in Tourism.	5.3
Maintain involvement in the Regional Tourism Awards and also look to submitting an application for the TICT Tasmanian Tourism Awards.	5.3

### Performance Measures

- Success in our grant submissions.
- Progress towards break-even status.
- Results of the visitor surveys.
- Volunteer numbers increased and skills enhanced.
- Increased numbers utilising the 'Book Easy' functionality.
- Increased revenue from retail sales.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Visitor Centres</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$9,500	\$15,000	\$9,500
SHARE OF GENERAL RATE	\$125,000	\$125,000	\$147,500
USER FEES	\$625,000	\$675,000	\$640,000
<b>Total Income</b>	<b>\$759,500.00</b>	<b>\$815,000.00</b>	<b>\$797,000.00</b>
<b>Gross Profit</b>	<b>\$759,500.00</b>	<b>\$815,000.00</b>	<b>\$797,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$12,000	\$12,000	\$12,000
EMPLOYEE BENEFITS	\$290,000	\$274,800	\$295,000
MATERIALS AND SERVICES	\$490,000	\$528,200	\$490,000
<b>Total Operating Expenses</b>	<b>\$792,000.00</b>	<b>\$815,000.00</b>	<b>\$797,000.00</b>
<b>Net Profit</b>	<b>-\$32,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** General Manager

### Inclusions and Exclusions

- The salary provision takes into account part time co-ordinator positions at Swansea, Triabunna and Bicheno. The Centres are continually staffed by volunteers from across our municipal area.
- The Bicheno Centre is leased and subsequently a rental component is provided for.
- Volunteer reimbursements have been estimated based on the number of volunteers currently engaged at the Centres combined.
- Payments are taken for accommodation, events and tours, a commission deducted and the balance forwarded to the service provider, thus there is a revenue and expenditure associated to this function.

## Economic Development

Continue to facilitate, promote and market local and municipal businesses and economic development ideas, innovations and opportunities.

The aim is to ensure that Council has up to date information in the economic development area, in order to ensure informed strategic decisions for our community and Council.

### Objectives

- To work in partnership with Government, local authorities and local operators.
- Identify funding opportunities to continue supporting this role.
- Look for economic development opportunities within the Municipality but with a particular focus on Triabunna.

### Annual Aims for 2016-2017

- To continue fostering a relationship with Government agencies in relation to economic development.
- Continue consultation with key stakeholders.
- Focus on key projects such as Solis, South Water, and the Swansea land and marina development
- Continue to work with State Growth on these major projects.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Identify any funding opportunities for this area.	3.1 3.2
Investigate the possibility of new industry growth in the municipal area and in particular Triabunna.	3.1 4.2 4.3
Implement strategies identified in the Triabunna and Bicheno Structure Plans and the Triabunna/Orford/Maria Island Plan (TOMI) and the Maria Island Ecotourism Development Feasibility Study e.g. Council's participation in the Maria Island Tourism Development Group (MITDG).	4.3 4.5 5.4
Investigate further the development of the proposed "Solis" project and South Water plus the development of a Swansea residential and marina project	3.1 4.2 4.3

### Performance Measures

- Additional funding opportunities sought to initiate key programs.
- Identify options for new industry growth in our Municipality.
- Significant progress with large projects.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Economic Development</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$25,000	\$0	\$0
SHARE OF GENERAL RATE	\$40,000	\$40,000	\$60,000
<b>Total Income</b>	<b>\$65,000.00</b>	<b>\$40,000.00</b>	<b>\$60,000.00</b>
<b>Gross Profit</b>	<b>\$65,000.00</b>	<b>\$40,000.00</b>	<b>\$60,000.00</b>
<b>Less Operating Expenses</b>			
MATERIALS AND SERVICES	\$69,902	\$40,000	\$60,000
<b>Total Operating Expenses</b>	<b>\$69,902.00</b>	<b>\$40,000.00</b>	<b>\$60,000.00</b>
<b>Net Profit</b>	<b>-\$4,902.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** General Manager

### Inclusions and Exclusions

- Includes a general allocation for economic development.

## Medical Services

Continue to support all health practitioners within the Municipality.

The Glamorgan Spring Bay Council recognises that Health Services is a service provided by the Department of Health and Human Services under the State Government banner. However, it has become paramount that Council becomes more involved with this community service provision as a means of ensuring sustainability of medical services into the future.

Council's medical services comprise the following areas:

- Rural Primary Health Services
- Other medical services (doctors) and buildings

### Objectives

- To ensure the community has adequate access to medical services across our municipal area.
- To ensure the delivery of an appropriate emergency medical service.
- To work in collaboration with State Government and the community to ensure this vital service delivery is sustainable for our area into the future.

### Annual Aims for 2016-2017

- Regularly communicate progress and achievements to our community in this area.
- Work with Doctors to ensure the future sustainability of health services within the community of Glamorgan Spring Bay.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Develop and implement a Community Health Development Strategy for the whole municipality, with the aim of ensuring there is an effective medical system available to Glamorgan Spring Bay residents including a 24 hour, 7 day a week medical service in emergency situations.	2.2 6.2 6.7
Monitor the Rural Primary Health Services Agreement objectives under the auspice of May Shaw Health Centre, and in particular ensure that the community benefit from this contract. This is only from July 16 to Dec 16	2.2 6.2
Lobby the Commonwealth Government via Primary Health Care Network to ensure renewal of this service to May Shaw in future years.	2.2 6.2

## Performance Measures

- Resolution of issues at the Triabunna medical Service
- Works towards Municipal wide health service

## Proposed Budget

BUDGET			
Glamorgan Spring Bay Council			
MEDICAL SERVICES			
July 2016 to June 2017			
	Estimate 15/16	Budget 15/16	Budget 16/17
<b>Income</b>			
NET (LOSS)/GAIN SALE OF ASSETS	-\$7,500	-\$7,500	\$0
GRANTS	\$448,942	\$424,946	\$238,000
INTEREST	\$412	\$360	\$400
OTHER INCOME	\$882,000	\$822,780	\$925,000
RATES AND CHARGES	\$283,928	\$280,435	\$291,850
Share of general rate	\$108,863	\$108,863	-\$17,100
USER FEES	\$4,500	\$0	\$4,500
<b>Total Income</b>	<b>\$1,728,645.21</b>	<b>\$1,637,384.00</b>	<b>\$1,442,650.00</b>
<b>Gross Profit</b>	<b>\$1,728,645.21</b>	<b>\$1,637,384.00</b>	<b>\$1,442,650.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$61,500	\$67,500	\$61,500
EMPLOYEE BENEFITS	\$376,500	\$376,888	\$392,150
MATERIALS AND SERVICES	\$1,198,942	\$1,185,496	\$989,000
<b>Total Operating Expenses</b>	<b>\$1,636,942.00</b>	<b>\$1,629,884.00</b>	<b>\$1,442,650.00</b>
<b>Net Profit</b>	<b>\$91,703.21</b>	<b>\$7,500.00</b>	<b>\$0.00</b>

**Responsible Officer:** General Manager

## Inclusions and Exclusions

- Wages are included for ancillary medical staff and Doctor in Bicheno
- The funding obtained from the medical levy is provided as a cost recovery mechanism related to the provision of four doctors in Swansea/Bicheno and two in Triabunna. Council funds vehicles and associated costs, equipment, infrastructure and expenses for these doctors to ensure their services remain in our area.
- Rural Primary Health Service costs are paid directly to the provider of this service and are only budgeted until December 2016



## Emergency Management (SES)

Council supports the local State Emergency Service Units in the provision of adequate resources for the programs which it undertakes during the year.

Along with this, Council has a legislative requirement to ensure that emergency management practices are developed and implemented in terms of disaster or emergency within our municipal area, particularly in relation to community recovery.

Council has appointed appropriate officers who will carry out the important role of community and event management should a major incident occur in our area. These officers are currently:

- Tony Pollard - Council's Manager Works who undertakes the role of Municipal Co-ordinator;
- Ian Enniss - Council's Risk & Safety Officer who undertakes the role of Deputy Municipal Co-ordinator;
- Lona Turvey - Manager Community Development and Administration who also carries out the important Community Recovery Co-ordination role.

The department comprises the following areas:

- Emergency Management Policy Development
- Response Planning
- Community Recovery Planning
- Specific Area Planning

### Objectives

- To ensure our legislative obligations in relation to emergency management are fulfilled.
- Ensuring that our Council has a municipal wide emergency management planning system in place.
- To have an identified response plan in place that has been widely communicated to residents and visitors, particularly in high danger areas.
- To work with our community to continue to identify and remedy emergency management issues in our area.
- To work closely with other State Agencies in a collaborative approach to emergency management.

### Performance Measures

- An updated Municipal Emergency Management Plan.

Programs and Projects for 2016-2017	Community Strategic Plan Linkage
Support the implementation of the emergency management plan and ensure it remains current.	6.7
Review existing emergency management practices.	6.7
Continue to provide targeted training to our Council appointed representatives for emergency management.	6.7
Facilitate regular meetings of the Glamorgan Spring Bay Emergency Management Committee.	6.7
Work with and seek input from our community on emergency management.	6.7



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Works-Emergency Management, SES</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
GRANTS	\$0	\$40,000	\$40,000
SHARE OF GENERAL RATE	\$10,000	\$10,000	\$0
USER FEES	\$5,000	\$5,000	\$5,000
<b>Total Income</b>	<b>\$15,000.00</b>	<b>\$55,000.00</b>	<b>\$45,000.00</b>
<b>Gross Profit</b>	<b>\$15,000.00</b>	<b>\$55,000.00</b>	<b>\$45,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$6,000	\$10,000	\$25,000
EMPLOYEE BENEFITS	\$0	\$5,000	\$0
MATERIALS AND SERVICES	\$15,000	\$40,000	\$20,000
<b>Total Operating Expenses</b>	<b>\$21,000.00</b>	<b>\$55,000.00</b>	<b>\$45,000.00</b>
<b>Net Profit</b>	<b>-\$6,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** General Manager

### Inclusions and Exclusions

- SES allowances are paid to Council for volunteer SES call outs for emergency accidents, typically related to vehicle accidents.
- The Council reimburses costs attributed to the running of the volunteer SES within our area.
- Depreciation and vehicle expenses relate to the Council owned vehicle supplied to the Volunteer SES.

## Engineering and Technical Services

The Engineering and Technical Services department has the responsibility of ensuring the technical needs of the community are met by the provision of quality engineering advice.

The department comprises the following areas:

- Technical input into development/subdivision applications.
- Caravan licensing
- Fire abatement
- By-law enforcement

### Objectives

- Provide accurate technical input into development/subdivision applications and other necessary applications made to Council.
- Assist with the design of some capital projects.
- Provide assistance ensuring designs include regard for the future demands.
- By-law enforcement.

Programs and projects 2016-2017	Community Strategic Plan Linkage
Provide timely and accurate professional assistance to Council and the public.	1.0
Ensure that Council infrastructure assets associated with public and private development/subdivision complies with statutory requirements. Undertake project supervision as required.	1.3
Ensure that the data capture related to development/subdivision infrastructure is accurate and populated to Councils asset register and GIS.	1.0
Carry out regular inspections of properties in relation to fire abatements and undertake enforcements where necessary.	6.7

### Performance Measures

- Investigate requests promptly and take follow up action where necessary.
- Quality major program delivery, within required timeframes, on budget.
- Administer external contracts in relation to major projects.
- Increase in the number of caravan registrations.
- Less fire abatement complaints received.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Reg- Engineering, Technical</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
RATES AND CHARGES	\$85,332	\$81,795	\$83,640
SHARE OF GENERAL RATE	-\$11,285	-\$11,285	-\$2,660
STATUTORY FEES AND FINES	\$250	\$0	\$0
<b>Total Income</b>	<b>\$74,297.00</b>	<b>\$70,510.00</b>	<b>\$80,980.00</b>
<b>Gross Profit</b>	<b>\$74,297.00</b>	<b>\$70,510.00</b>	<b>\$80,980.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$3,600	\$5,000	\$3,500
EMPLOYEE BENEFITS	\$6,600	\$5,510	\$6,800
MATERIALS AND SERVICES	\$74,000	\$60,000	\$76,000
<b>Total Operating Expenses</b>	<b>\$84,200.00</b>	<b>\$70,510.00</b>	<b>\$86,300.00</b>
<b>Net Profit</b>	<b>-\$9,903.00</b>	<b>\$0.00</b>	<b>-\$5,320.00</b>

**Responsible Officer:** Manager Regulatory Services

### Inclusions and Exclusions

- Financial analysis for this department is difficult as part of its characteristics are dependent upon the number of subdivision applications approved and subsequently developed.
- This department includes an Engineering Consultant who works on a part time basis, which has been factored into the contractor services expense. .
- Engineering support is engaged from Brighton Council generally on a weekly basis to undertake assessments and oversee engineering works on larger subdivision projects. This role is supported by the Regulatory Services Officer.
- A large portion of revenue is gained from Caravan Licences.

## Building

Ensure all growth or redevelopment of built environments is well managed, serviceable and sustainable and will provide communities with benefits which are environmentally, socially and economically balanced.

The role of this department is primarily a regulatory one, to ensure compliance with legislative requirements in relation to building applications and enforcement. The primary aim is to undertake this role in a cost effective manner, while ensuring the appropriate standards of service are maintained.

The department comprises the following areas:

- Permit Authority Function
- Plumbing Assessments
- Building Assessments (where applicable)
- Regulatory Compliance and Enforcement
- Information and Support Services to Developers

### Objectives

- To perform technical assessments of applications received in accordance with the requirements of the Building Act 2000, and the Local Government Act (Building and Miscellaneous Provisions) Act 1993.
- To ensure compliance with the Building Code of Australia and Tasmanian Plumbing and Building Regulations (2014), an external building surveyor provides building control functions on behalf of Council for building permits issued prior to 2006.

Programs and projects 2016-2017	Community Strategic Plan Linkage
Process building applications promptly within the time limits prescribed under the Building Regulations.	3.5
Enforce the standard of building, plumbing and drainage regulated by the Building Code of Australia and its associated Regulations.	4.4
Promote the electronic lodgement of building applications including video conferencing and document sharing as part of the Digital Local Government program.	3.5

### Performance Measures

- Assist developers in submitting their applications both over the counter and electronically.
- Applications are processed promptly within the required timeframes.
- Efficiency of the administrative systems and department.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Reg-Statutory Building</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
SHARE OF GENERAL RATE	\$3,950	\$6,950	\$20,000
STATUTORY FEES AND FINES	\$170,200	\$165,000	\$175,000
<b>Total Income</b>	<b>\$174,150.00</b>	<b>\$171,950.00</b>	<b>\$195,000.00</b>
<b>Gross Profit</b>	<b>\$174,150.00</b>	<b>\$171,950.00</b>	<b>\$195,000.00</b>
<b>Less Operating Expenses</b>			
EMPLOYEE BENEFITS	\$67,000	\$74,950	\$70,000
MATERIALS AND SERVICES	\$122,000	\$97,000	\$125,000
<b>Total Operating Expenses</b>	<b>\$189,000.00</b>	<b>\$171,950.00</b>	<b>\$195,000.00</b>
<b>Net Profit</b>	<b>-\$14,850.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Regulatory Services

### Inclusions and Exclusions

- Financial analysis for this department is difficult as many of its attributes are dependent upon the number of building applications received during the financial year, which can vary significantly from year to year.
- This department includes the Building Administration Officer.
- Council engages a contract Plumbing Inspector on a weekly basis and the contract Building Surveyor when required, which is reflected under contractor services.
- The building permit levy and building and construction levy are imposed upon development by the State Government. Council collects these on their behalf and remits to the State on a monthly basis. Revenue collected from development fees is offset by the expense, minus the commission Council is paid to facilitate these levies.

## Planning

All individuals, communities and developers who undertake a development or project within the Glamorgan Spring Bay Municipality will meet or exceed the requirements of the Town Planning Scheme and associated policies and procedures.

The Planning department is staffed by a part time Administration Officer, a Contract Planner and Regulatory Services Manager. The role of the department is to manage the assessment process for Planning Applications across the municipal area in line with Council's Planning Scheme. This department has an extensive interface with the community in order to provide information, and where possible guidance to potential developers within our area.

The department comprises the following areas:

- Planning Assessment
- Issuing of Planning Permits
- Development Compliance
- Information and Support Services to Developers

### Objectives

- To provide a framework to encourage development within our area that meets the needs of the community and encourages the sustainable use of the area's resources in accordance with the provisions of the Land Use Planning and Approvals Act 1993.
- Ensure that all developments and the land and building environments meet all statutory requirements, are complementary to the natural heritage and meet community expectations.
- To administer the Glamorgan Spring Bay Interim Planning Scheme 2015 up until the implementation of the proposed new state wide planning scheme.

Programs and projects 2016-2017	Community Strategic Plan Linkage
Assess development applications against the requirements of the Glamorgan Spring Bay Interim Planning Scheme.	4.2
Ensure compliance with Councils planning scheme and government legislation	4.3
Facilitate economic development through streamlining pre development process	3.1
Utilise technology to streamline the lodgement process for development and building approvals	3.5
Promote the electronic lodgement of development applications including video conferencing and document sharing as part of the Digital Local Government program	3.5

### Performance Measures

- Processing of development applications within the required legislative timeframes.
- Assist developers in submitting their applications both over the counter and electronically.
- Technical data is captured in the GIS system.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Reg-Statutory Planning</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
CONTRIBUTIONS	\$23,212	\$25,000	\$30,000
OTHER INCOME	\$45	\$500	\$500
SHARE OF GENERAL RATE	\$156,500	\$156,500	\$192,500
STATUTORY FEES AND FINES	\$131,000	\$130,000	\$140,000
USER FEES	\$0	\$550	\$500
<b>Total Income</b>	<b>\$310,757.00</b>	<b>\$312,550.00</b>	<b>\$363,500.00</b>
<b>Gross Profit</b>	<b>\$310,757.00</b>	<b>\$312,550.00</b>	<b>\$363,500.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$7,500	\$7,500	\$7,500
EMPLOYEE BENEFITS	\$121,000	\$121,850	\$246,000
MATERIALS AND SERVICES	\$223,000	\$183,200	\$110,000
<b>Total Operating Expenses</b>	<b>\$351,500.00</b>	<b>\$312,550.00</b>	<b>\$363,500.00</b>
<b>Net Profit</b>	<b>-\$40,743.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Regulatory Services

### Inclusions and Exclusions

- Financial analysis for this department is difficult as many of its outcomes are dependent upon the number of development applications received during the financial year, which can vary significantly from year to year. It is affected by the number of legal challenges to Council's decisions.
- This department includes the Planning Administration Officer supported by the Regulatory Services Officer, Contract Planner and Contract Engineer. This may change during the budgetary period as consideration is being given to the appointment of a fulltime planner to replace the contract planner. This has been budgeted for.
- Whilst legal costs have been estimated based on previous years this cost is fundamentally associated with the number of decisions that Council make that may be challenged either legally or in the Resource Management Planning Appeals Tribunal (RMPAT).
- This department has a planning consultant who works on a part time basis. This has been factored into the contractor services expense.
- Planning support is engaged via the resource sharing model from Brighton Council and Southern Midlands Council. Brighton Council provides planning support on a weekly basis, to undertake reporting to Council and work on Council's Planning Scheme. Southern Midlands Council provides high level planning support for the transition to the new state wide planning scheme.
- Whilst advertising costs are shown under expenditure, it should also be noted that a large proportion of this is collected from developers.



## Animal/Parking Control

The animal/parking control program undertakes a regulatory role in relation to the control of dogs and other livestock within the District and parking within the town streets. Council's Municipal Inspector carries out all animal control functions in accordance with the *Dog Control Act 2000* as well as the parking control program which undertakes to enforce and monitor parking functions within municipal streets for Council in accordance with the *Traffic Act 1925*.

Successful control of dogs and other animals relies upon education and promotion of responsible ownership. This department has overall responsibility for the collection and impounding of stray animals and administering the registration of dogs within the municipal area.

The department comprises the following areas:

- Dog Control
- Other Animal Control
- Education of Owners
- Annual Dog Registrations
- Parking Control

### Objectives

- To provide effective control of dogs and other animals within the municipal area in accordance with the requirements of the *Dog Control Act 2000*, including educating our residents in relation to their responsibilities as dog owners under the *Dog Control Act 2000*.
- To provide effective dog control measures to ensure a safe environment.
- To minimise the amount of stray dogs within our area.
- To educate our residents in relation to Council's parking regulatory obligations in accordance with Section 9(3) of the *Traffic Act 1925*.
- To proactively follow up on any issues or concerns raised in relation to traffic/parking issues and take appropriate action where necessary.

### Performance Measures

- Increase in the number of dog registrations.
- Less dog complaints received.
- Complaints and enforcements acted upon in an efficient and effective manner.

Programs and projects 2016-2017	Community Strategic Plan Linkage
Manage regulatory compliance in animal control	4.1
Prepare for the implementation of cat control	4.1
Ensure all infringements issued are in line with Council's obligations under the <i>Dog Control Act 2000</i> , <i>Traffic Act 1925</i> and <i>Monetary Penalties Act 2008</i> .	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on environmental and animal control issues.	6.3
Implement Parking Control	1.0

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Reg-Animal Control</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$0	\$300	\$0
SHARE OF GENERAL RATE	\$36,045	\$36,045	\$37,100
STATUTORY FEES AND FINES	\$397	\$500	\$500
USER FEES	\$12,500	\$14,000	\$13,000
<b>Total Income</b>	<b>\$48,942.00</b>	<b>\$50,845.00</b>	<b>\$50,600.00</b>
<b>Gross Profit</b>	<b>\$48,942.00</b>	<b>\$50,845.00</b>	<b>\$50,600.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$12,600	\$12,600	\$12,600
EMPLOYEE BENEFITS	\$24,100	\$25,845	\$25,000
MATERIALS AND SERVICES	\$20,000	\$12,400	\$13,000
<b>Total Operating Expenses</b>	<b>\$56,700.00</b>	<b>\$50,845.00</b>	<b>\$50,600.00</b>
<b>Net Profit</b>	<b>-\$7,758.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Regulatory Services

### Inclusions and Exclusions

- This department includes one Regulatory Services Officer.
- Revenue is attributed to annual dog registration fees and some minor infringements.

## Environmental Health

The Environmental Health Program plays a key role in the provision of a range of public and environmental health services to the community, ranging from environmental management issues from pollution to development proposals. This department also has a legislative requirement to operate taking into account Council's Bylaw, the *Environmental Management and Pollution Control Act 1994*, *Public Health Act 1997* and the *Food Act 2003*.

The program also regulates food business registration under the *Food Act 2003*. As part of food business regulation, the Council proactively checks food businesses throughout our area in order to protect public health.

The department comprises the following areas:

- Place of Assembly Licences
- Food business registrations and renewals
- Private water and water cartage registrations and renewals
- School immunisation
- Assessment of development and various applications
- Compliance and enforcement of environmental guidelines
- By-Law enforcement

### Objectives

- To protect and enhance the public health and safety of the community by means of environmental monitoring and regulation.
- To enforce the requirements of the *Environmental Management and Pollution Control Act 1994*.
- Increase public awareness and participation into public health initiatives and programs.
- Implement requirements of the *Public Health Act 1997*.
- To proactively follow up on any issues or concerns raised in relation to Council By-Laws and take appropriate action where necessary.

Programs and projects 2016-2017	Community Strategic Plan Linkage
Assist the Emergency Management Committee in their efforts to develop Community Recovery and Pandemic Preparedness strategies.	6.7
Conduct a Food Safety program aimed at education of food handlers in the municipality.	4.1
Inspection of food premises in accordance with the requirements of the Food Act 2003 and take action where necessary. This includes annual registration and licensing of premises and food businesses in accordance with <i>Food Act 2003</i> .	4.1
Enforce Council's Environmental Health By-Law which outlines Council's regulatory position on Environmental Health issues.	6.3

## Performance Measures

- Well documented food safety audits of food businesses conducted annually.
- Number of operators participating in food safety education campaigns.
- School immunisation program carried out as required under the Public Health Act
- Complaints and enforcements acted upon in an efficient and effective manner.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Reg-Environmental Health</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$533	\$400	\$600
SHARE OF GENERAL RATE	\$150,000	\$150,000	\$110,800
STATUTORY FEES AND FINES	\$22,000	\$16,100	\$22,000
USER FEES	-\$18	\$500	\$0
<b>Total Income</b>	<b>\$172,515.00</b>	<b>\$167,000.00</b>	<b>\$133,400.00</b>
<b>Gross Profit</b>	<b>\$172,515.00</b>	<b>\$167,000.00</b>	<b>\$133,400.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$400	\$400	\$400
EMPLOYEE BENEFITS	\$124,240	\$159,850	\$127,000
MATERIALS AND SERVICES	\$5,800	\$6,750	\$6,000
<b>Total Operating Expenses</b>	<b>\$130,440.00</b>	<b>\$167,000.00</b>	<b>\$133,400.00</b>
<b>Net Profit</b>	<b>\$42,075.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Regulatory Services

## Inclusions and Exclusions

- The salaries attributed to this department are for the part time Environmental Health Officer, a portion of the Administrative Assistant and the Regulatory Services Officer.
- There is a provision for Environmental Health infringements to be referred for collection to the Monetary Enforcement Agency, where necessary.
- Revenue is also attributed to annual licences required under the *Food Act 2003* and *Public Health Act 1997*.

## Council Buildings

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of, quality infrastructure services.

Council manage and operate many buildings across the municipality as detailed in Council's Asset Management Plan for Buildings (Part C).

Category	No.	Sub-Category	No.
Community Facilities	27	Halls	9
		Community Services	18
Municipal Facilities	16	Council Depot structures	13
		Administrative Office structures	3
Recreation Facilities	11	Change Rooms	2
		Club Rooms	3
		Pavilions	1
		Playing Surfaces (Tennis)	1
		Structures	4
Public Toilets	17	Toilets (Now in town maintenance)	17
Monuments & Shelters	13	Monuments	1
		Public Shelters	12
Waste Management Facilities	4	Buildings & Sheds	4
<b>Total Buildings Listed</b>	<b>88</b>		<b>88</b>

The role of this department is to provide a maintenance framework that ensures all buildings are being provided with adequate maintenance so that buildings remain maintained at an appropriate standard.

The department comprises the following areas:

- Maintenance Schedules
- Provision of maintenance based on asset management principles
- Condition assessments
- New buildings constructed as required
- Buildings renovated or upgraded when required

### Objectives

- To ensure that Council's assets are well maintained and cleaned regularly.
- To provide a framework for maintenance activities to ensure funding is being attributed to the assets in most need.
- To continually inspect these assets to ensure our legislative obligations are met and that condition assessments are updated.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Maintain a maintenance schedule for all buildings	1.3
Maintain Council owned recreational facilities & buildings	6.3
Regular inspections and documenting undertaken	1.3
Update condition assessments for asset management principles	
Undertake inspections for all buildings to ensure Council meets legislative obligations	1.3
Completion of maintenance works within budget constraints	1.3
Maintain community halls in conjunction with committees	1.3
Continue to provide disabled access to all Council buildings	1.3
Provide well maintained Elder Care Unit facilities	2.1
Construct a new disabled accessible toilet facility at Jubilee Beach Swansea	1.3
Construct a new Gatehouse with toilet facility at Triabunna town entry	1.3

### Performance Measures

- Community feedback is satisfactory in relation to Council buildings.
- Maintenance objectives undertaken in line with asset management principles.
- Condition assessments updated.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Build-Council Buildings</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
GRANTS	\$20,000	\$0	\$80,000
NET GAIN/(LOSS) ON ASSETS	\$1,780	\$0	\$0
OTHER INCOME	\$5,230	\$3,000	\$3,000
SHARE OF GENERAL RATE	\$417,000	\$417,000	\$336,000
STATUTORY FEES AND FINES	\$90	\$0	\$0
<b>Total Income</b>	<b>\$444,100.00</b>	<b>\$420,000.00</b>	<b>\$419,000.00</b>
<b>Gross Profit</b>	<b>\$444,100.00</b>	<b>\$420,000.00</b>	<b>\$419,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$160,000	\$135,000	\$160,000
EMPLOYEE BENEFITS	\$92,000	\$125,000	\$94,000
MATERIALS AND SERVICES	\$162,000	\$160,000	\$165,000
<b>Total Operating Expenses</b>	<b>\$414,000.00</b>	<b>\$420,000.00</b>	<b>\$419,000.00</b>
<b>Net Profit</b>	<b>\$30,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Buildings and Marine Infrastructure

### Inclusions and Exclusions

- Wages are attributed to commitments from the Manager Buildings and Marine Infrastructure and part time carpenter and apprentice carpenter.
- Depreciation is for all buildings owned by Council.
- Insurance is provided for building and contents.
- Some buildings have phone lines or internet connected to satisfy Council's emergency management response criteria.
- Some buildings have security monitoring.
- Most buildings have electricity connection.
- Most buildings have water and sewerage connection.

## Triabunna Marina

Glamorgan Spring Bay Council strives to deliver to its businesses, residents and visitors access to and use of, quality marine infrastructure services.

The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to the Triabunna Marina and Wharf.

The department comprises the following areas:

- Operations and maintenance of the marina precinct at Triabunna
- Operations and maintenance of the Triabunna Wharf

### Objectives

- To ensure that the management and operation of the Triabunna Marina is sufficient to enable a proper operating port to be available for the commercial and recreational boating public.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Ensure the marina and wharf is inspected by qualified professionals as to its suitability and purpose	1.3
Ensure that annual maintenance to the marina and wharf is carried out by suitably qualified contractors	1.3
Seek to obtain grant funding to assist in the redevelopment of the Triabunna wharf and marina	1.4
Continue to provide further berthing facilities for commercial and recreational users as required	5.3
Provide berthing facilities in Triabunna for the Maria Island ferry service and other tourism operators	5.4
Ensure the management and operation of the Triabunna Marina and wharf is sufficient to enable a proper operating port to be available for the commercial and recreational boating public	3.1
Provide efficient wharf facilities for local and external commercial fishing boats and visiting tourist yachts	3.1
Construct stages 3 & 4 of the Triabunna marina expansion	1.4
Extend the Triabunna Wharf incorporating a diesel fueling facility	1.4

### Performance Measures

- Measure of satisfaction from commercial, tourism and recreational boat owners and operators.
- The expansion of the facilities.
- Efficient financial reporting.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Build-Triabunna Marina, Wharf</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
SHARE OF GENERAL RATE	\$30,000	-\$30,000	\$55,000
USER FEES	\$185,000	\$241,000	\$220,021
<b>Total Income</b>	<b>\$215,000.00</b>	<b>\$211,000.00</b>	<b>\$275,021.00</b>
<b>Gross Profit</b>	<b>\$215,000.00</b>	<b>\$211,000.00</b>	<b>\$275,021.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$75,000	\$75,000	\$75,000
EMPLOYEE BENEFITS	\$37,000	\$28,000	\$38,000
FINANCE COSTS	\$77,182	\$80,000	\$133,021
MATERIALS AND SERVICES	\$28,288	\$28,000	\$29,000
<b>Total Operating Expenses</b>	<b>\$217,470.00</b>	<b>\$211,000.00</b>	<b>\$275,021.00</b>
<b>Net Profit</b>	<b>-\$2,470.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Buildings and Marine Infrastructure

### Inclusions and Exclusions

- Salaries and wages are attributed in a part time capacity to the Manager.
- Contractor services funding is for the provision of suitably qualified inspectors to assess Council's assets on a regular basis.
- Part time harbour master.

## Boat Ramps and Jetties

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to and use of quality infrastructure services which includes boat ramps and jetties for recreational use.

This department is fundamentally associated with the delivery of maintenance services in order to preserve the life of Council's existing assets.

There are 12 boat ramps across our municipal area and the majority of these have jetties. Council has the responsibility of maintaining these boat ramps, launching ramps and jetties, which although owned by the Crown, are required to be maintained under Council's lease arrangements.

The Marine Infrastructure Committee makes recommendations to Council on behalf of the community with regards to new or existing infrastructure relating to boat ramps and jetties.

The department comprises the following areas:

- Maintenance of boat ramps, launching ramps and jetties under Council control.
- In conjunction with Marine and Safety Tasmania develop new boatramps where required.
- Upgrade existing boatramps and jetties when required.

### Objectives

- To ensure that existing infrastructure is maintained to a satisfactory level.
- That these facilities continue to be available to the general public.
- Facilitation of the use of these assets to our community and customers.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Maintain Council owned boat ramps & infrastructure to a satisfactory level	1.4
Continue to facilitate this type of infrastructure across the municipal area and make available to the general public.	1.4
Undertake regular inspections by qualified people to ensure optimum safety standards.	1.3
Work in partnership with Marine and Safety Tasmania to collectively address maintenance and upgrade issues.	1.3
In conjunction with MAST dredge and straighten the Triabunna port entrance channel.	1.4
In conjunction with MAST upgrade Yellow Sand Banks Road boat ramp.	1.4
Work with MAST to secure funding to build an all tide boat ramp at Swansea.	1.4

### Performance Measures

- Grant funding secured relating to major projects.
- Asset maintenance undertaken in line with asset management principals.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Build-Boat Ramps,Jetties</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$6,545	\$0	\$6,600
SHARE OF GENERAL RATE	\$26,000	\$26,000	\$30,680
<b>Total Income</b>	<b>\$32,545.00</b>	<b>\$26,000.00</b>	<b>\$37,280.00</b>
<b>Gross Profit</b>	<b>\$32,545.00</b>	<b>\$26,000.00</b>	<b>\$37,280.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$16,380	\$10,500	\$16,380
EMPLOYEE BENEFITS	\$5,800	\$3,450	\$5,900
MATERIALS AND SERVICES	\$15,000	\$12,050	\$15,000
<b>Total Operating Expenses</b>	<b>\$37,180.00</b>	<b>\$26,000.00</b>	<b>\$37,280.00</b>
<b>Net Profit</b>	<b>-\$4,635.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Buildings and Marine Infrastructure

## Inclusions and Exclusions

- Salaries and wages are attributed in a part to Manager and labour required from time to time to maintain the boatramps.
- Depreciation for all marine infrastructure across the Municipality is included in this department.

## Natural Resource Management

Glamorgan Spring Bay Council will continue to make a significant contribution to the understanding, use, management and protection of the natural environment.

Council will continue to engage in Natural Resource Management and Sustainability and support the community in their establishment and management of relevant projects and initiatives.

The Natural Resource Management Department comprises the following areas:

- Natural Resource Management
- Integrated Catchment Management
- Climate Change
- Sustainability

### Objectives

#### *Legislation, policy and plans*

- Review and enhance the communication mechanisms and events that enable Councillors, staff, residents and visitors to understand and appreciate the value and benefit of Commonwealth, State and Local government legislation, as well as relevant regional and local plans, policies and practices as they pertain to Natural Resource Management.

#### *Environmental Values*

- Continuously inform and educate residents and visitors on environmental values, their contribution to social and economic wellbeing and their management and protection.

#### *Climate Change and Sustainability*

- Continue to engage with local, regional, State and national climate change and sustainability programs and support communities in the establishment and management of relevant projects and initiatives.

#### *Natural Assets, National Parks & Crown Reserves*

- Continue to strengthen strategic partnerships between all sections of Council, NRM South, local, state and federal government departments and agencies with the aim of improving communications with and assisting in the management of the many natural assets including those in National Parks, State and private reserves as well as those leased, licensed and owned by Council.

#### *Resources*

- In conjunction with libraries, schools, resource centres, community organisations, visitor information centres and event organisers facilitate public access to a wide range of environmental and sustainability reports, books, resources and tools.

#### *Integrated Catchment Management*

- Engage with key stakeholders and the broader community in the development and implementation of catchment management planning projects and processes.

#### *Marine, Coastal and Estuarine:*

- In partnership with State and Commonwealth Government Departments and communities, participate in relevant strategies, plans and projects that protect marine, coastal and estuarine resources whilst supporting their commercial and recreational use.

#### *Built Environments:*

- Ensure all growth or redevelopment of built environments is well managed, serviceable and sustainable and will provide communities with benefits which are environmentally, socially and economically balanced.

#### *Contemporary / Historical Indigenous Tasmania*

- Strengthen relationships with the Tasmanian Aboriginal community and ensure that Council has the necessary systems and capacity to protect and enhance Aboriginal heritage values.



Programs and projects 2016-2017	Community Strategic Plan Linkage
Continue to support integrated catchment management through the Catchments To Coast program and the implementation of catchment management plans,	4.1 4.6 6.4
Continue to implement the GSB Weed Management Plan.	4.1 4.6 6.4
Continue to be involved in and seek funding/resources from regional, state and national NRM programs.	4.1 3.1 4.6 6.4
Ensure that Council continues to meet relevant NRM legislative obligations and communicates this to the community via newsletters and other forums.	4.1 4.3 4.6
Continue to support the GSB NRM Committee as a key link between Council and the community on NRM issues, as well as supporting other community groups with NRM objectives.	4.1 4.6 6.4 6.5
Continue to work and develop partnerships with Parks and Wildlife Service, Crown Land Services, TasWater, DPIPW, Department of State Growth, service providers, contractors and other agencies with regards to NRM values on public land.	4.1
Continue to participate in a range of climate change mitigation and adaptation initiatives, including the implementation of the Climate Change Corporate Adaptation Plan.	4.1 4.4 3.5
Continue support for community events and programs such as National Tree Day, Clean Up Australia Day, Tidy Towns as well as other markets, festivals and school activities.	4.1 2.3 5.5 6.4
Continue to work with Council's Regulatory Services Department to ensure that development assessments strive to meet Triple Bottom Line Principles.	4.1 4.3 4.6
Continue participation and development of sustainability initiatives, in particular energy use, sustainable waste management, community gardens, both for Council and the community.	3.5 4.1 4.4 6.4
Develop systems and capacity to protect and enhance Aboriginal Heritage values whilst building relationships with the community.	4.3
Continue to work with Council's Works Department, community and other relevant agencies in the strategic management of Council owned, leased and licensed public reserves, with a particular focus on the protection of natural assets through the implementation of vegetation management plans for reserves in each town.	4.1 1.2 1.3

Programs and projects 2016-2017	Community Strategic Plan Linkage
Development and implementation of action plans, strategies and policies in consultation with relevant sections of Council and other key stakeholders. In particular the Vegetation Management Plans, Weed Management Plan and Catchment Management Plans.	4.3
Ongoing development of the Catchments To Coasts program with key stakeholders.	4.1 4.3 4.5
Continue to initiate, encourage and participate in skills development and training opportunities, and make these available to community whenever possible	3.4 6.4
Clean Up Australia Day	4.1
National Tree Day	5.1
World Wetlands Day	5.5

### Performance Measures

- Partnerships developed or maintained with key stakeholders including NRM South, PWS, DPIPWE, Department of State Growth, Crown Land Services and TasWater.
- Maintain commitment to the 'Catchment To Coasts' partnership with NRM South and other key stakeholders.
- Number of grants received.
- Regular publication of contributions to state, regional and local media.
- Support for the NRM Committee and ensure meeting outcomes are available to the public.
- Work with community groups to advance relevant projects, activities and events.
- Production of or contribution to relevant information products and distribution to the community.
- Development of policies and procedures to ensure Council fulfils relevant legislative obligations.
- Advisory input into planning applications and strategic planning processes.
- Implementation of priority actions in relevant Council plans and strategies as resources allow, in particular the Catchment Management Plans, Native Flora and Fauna Management Plans and the Weed Management Plan.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>NRM</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
GRANTS	\$103,327	\$73,000	\$75,000
NET GAIN/(LOSS) ON ASSETS	\$0	\$0	\$0
OTHER INCOME	\$5,000	\$7,000	\$5,000
SHARE OF GENERAL RATE	\$223,282	\$223,282	\$227,000
USER FEES	\$7,000	\$12,000	\$20,000
<b>Total Income</b>	<b>\$338,609.00</b>	<b>\$315,282.00</b>	<b>\$327,000.00</b>
<b>Gross Profit</b>	<b>\$338,609.00</b>	<b>\$315,282.00</b>	<b>\$327,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$17,000	\$17,000	\$17,000
EMPLOYEE BENEFITS	\$285,000	\$252,182	\$295,309
MATERIALS AND SERVICES	\$40,000	\$39,600	\$36,000
Other Expenses	-\$37,700	\$0	-\$27,809
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$6,500	\$6,500	\$6,500
<b>Total Operating Expenses</b>	<b>\$310,800.00</b>	<b>\$315,282.00</b>	<b>\$327,000.00</b>
<b>Net Profit</b>	<b>\$27,809.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Natural Resources

### Inclusions and Exclusions

- Full time wages attributed to Manager Natural Resources
- Part time wages attributed to Catchments To Coasts Coordinator, Biodiversity Officer, Sustainability Officer and NRM Administration and Communications Officer.

## Waste Management Transfer Stations

Develop, implement and monitor an efficient and environmentally responsible Waste Management Strategy that provides cost effective disposal methods for the municipality and encourages the participation of local enterprises and communities of interest.

Council has four Waste Transfer Stations (WTS's) in operation within the municipal area: Orford, Swansea, Bicheno and Coles Bay with a smaller collection point at Buckland. All waste generated from residential/commercial areas and Council's weekly kerbside garbage collection is disposed of at the WTS's and transported to Copping Landfill site by a Contractor.

The department comprises the following areas:

- Waste Transfer Station management
- Recycling activities
- Transportation and disposal
- Property lease agreements

### Objectives

- To maintain and promote Waste Transfer Stations that provide residents and commercial operators with a high level of service that is equivalent to community expectations.
- Manage relevant leases and contracts.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Provide waste management and recycling services	4.1
Maintenance of WTS's to ensure operations are maintained at an acceptable standard.	4.1
Review of fee structure and opening hours	4.1
To provide an efficient and cost effective service in an environmentally friendly manner.	4.1
Investigate cost saving options via the regional waste strategy for the overall municipality including transport, recycling, and compaction.	4.1
Continue the e-waste and general recycling programme at all WTS's to provide residents / commercial operators with an environmentally friendly alternative to landfill.	4.1

### Annual Aims for 2016-2017

- To continue the programme of reduced open days for all Waste Transfer Stations during the winter period between 2<sup>nd</sup> May and 30<sup>th</sup> September 2016 as a means of ensuring the service remains cost effective into the future.
- To continue Council's 'free' greenwaste disposal programme during the months of October and January.

### Performance Measures

- Compliance with environmental licence conditions.
- Increased community participation in recycling.
- Acceptable Waste Transfer Station operations.
- Operation cost reduction in Waste Management



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Works-Waste Transfer Stations</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
RATES AND CHARGES	\$465,239	\$454,329	\$472,436
SHARE OF GENERAL RATE	\$67,671	\$67,671	-\$17,889
USER FEES	\$80,000	\$104,000	\$82,000
<b>Total Income</b>	<b>\$612,910.00</b>	<b>\$626,000.00</b>	<b>\$536,547.00</b>
<b>Gross Profit</b>	<b>\$612,910.00</b>	<b>\$626,000.00</b>	<b>\$536,547.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$45,500	\$45,500	\$45,500
EMPLOYEE BENEFITS	\$153,449	\$150,697	\$156,416
FINANCE COSTS	\$9,891	\$11,500	\$7,631
MATERIALS AND SERVICES	\$330,000	\$411,303	\$320,000
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$7,000	\$7,000	\$7,000
<b>Total Operating Expenses</b>	<b>\$545,840.00</b>	<b>\$626,000.00</b>	<b>\$536,547.00</b>
<b>Net Profit</b>	<b>\$67,070.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Works

### Inclusions and Exclusions

- Salary component is attributed in a part time capacity to the Manager Works and Works Supervisor. The balance of this figure relates to the various Works employees who facilitate Waste Management duties on a regular basis, such as transfer station operators.
- The expenditure for lease arrangements/rental is attributed to the lease agreement for all Transfer Stations.
- Subscription costs are Council's membership to the Southern Waste Strategy Association.
- Loan allocation funding is for the cost of loan interest attributed to the set up of waste management activities a number of years ago.

## Garbage, Recycling

Develop, implement and monitor an affordable, efficient and environmentally responsible Waste Management Strategy that encourages the participation of local enterprises and interest groups.

The majority of residential and commercial properties receive a weekly kerbside garbage collection with the recycling collection carried out on a fortnightly basis.

All waste generated from residential/commercial weekly kerbside garbage collection is disposed of at the Waste Transfer Stations and transported to Copping Landfill site by Contract.

Kerbside collected recycling material is transported directly to Launceston under contract conditions.

The departmental activity comprises the following areas:

- Weekly 140 litre residential kerbside garbage collection
- Fortnightly 140 litre residential kerbside recycling collection
- Weekly 240 litre commercial kerbside garbage collection
- Fortnightly 240 litre commercial kerbside recycling collection

### Objectives

- Maintain and promote a reliable waste management collection programme, which provides residents and commercial operators, with a high level of service.
- Manage relevant contracts

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Provide waste management and recycling services	4.1
Community education and encouragement of recycling within the Municipality to reduce landfill waste stream	4.1
Investigate any cost saving options for kerbside collection that may be available	4.1

### Annual Aims for 2016-2017

- To effectively manage Council's 7 year term contract for waste management kerbside collection and disposal services, current contract expires 27/09/2022

### Performance Measures

- Maintain appropriate level of service that is equivalent to community expectations.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Works-Garbage,Recycling</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
RATES AND CHARGES	\$599,897	\$585,670	\$607,158
SHARE OF GENERAL RATE	-\$130,000	-\$130,000	-\$198,058
USER FEES	\$2,670	\$0	\$2,500
<b>Total Income</b>	<b>\$472,567.00</b>	<b>\$455,670.00</b>	<b>\$411,600.00</b>
<b>Gross Profit</b>	<b>\$472,567.00</b>	<b>\$455,670.00</b>	<b>\$411,600.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$31,000	\$31,000	\$31,000
EMPLOYEE BENEFITS	\$5,500	\$3,791	\$5,600
MATERIALS AND SERVICES	\$365,000	\$420,879	\$375,000
<b>Total Operating Expenses</b>	<b>\$401,500.00</b>	<b>\$455,670.00</b>	<b>\$411,600.00</b>
<b>Net Profit</b>	<b>\$71,067.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Works

### Inclusions and Exclusions

- Salary costs are attributed in part to the Manager Works.
- Contractor services are associated with our contractor, ToxFree.

## Bridges, Culverts

Glamorgan Spring Bay Council strives to deliver to its residents and visitors; access to, and use of, quality infrastructure services.

Council manages a total of 46 vehicular bridges, 1 pedestrian bridge and 6 concrete box culverts on Council's maintained sealed and unsealed road network.

A professional contractor is engaged by Council to carry out twice-yearly inspections to ascertain structural integrity of all structures thereby assisting in the preparation of Council's maintenance and replacement programme each financial year.

The department comprises the following areas:

- Bridge and Culvert management
- Construction and Maintenance
- Condition rating assessments
- Programmed inspections

### Objectives

- To ensure that all structures are maintained to a safe standard.
- To ensure all bridges and culverts are in a good working condition in line with Council's asset management plans.
- To ensure all bridges are condition assessed at regular intervals.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Implement and maintain the bridges and culverts asset management plan.	1.1
Maintain an annual maintenance and replacement programme in conjunction with the consultant's engineering recommendations.	1.1
Replace 4 sub-standard bridge structures as per works schedule and capital budget.	1.1
Timely reporting to State Grants Commission of annual Bridge and Culvert information to assist in determining the allocation of Council's Road Grant funding through the Government's Road Preservation Model.	1.1
Continue general maintenance programme for all other structures	1.1

### Performance Measures

- Maintenance and replacement of bridges and culverts as required.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Works-Bridges,Culverts</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
GRANTS	\$22,893	\$44,000	\$46,000
SHARE OF GENERAL RATE	\$128,000	\$128,000	\$119,000
<b>Total Income</b>	<b>\$150,893.00</b>	<b>\$172,000.00</b>	<b>\$165,000.00</b>
<b>Gross Profit</b>	<b>\$150,893.00</b>	<b>\$172,000.00</b>	<b>\$165,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$148,000	\$148,000	\$148,000
EMPLOYEE BENEFITS	\$12,500	\$7,807	\$8,000
MATERIALS AND SERVICES	\$7,000	\$14,693	\$7,500
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$1,500	\$1,500	\$1,500
<b>Total Operating Expenses</b>	<b>\$169,000.00</b>	<b>\$172,000.00</b>	<b>\$165,000.00</b>
<b>Net Profit</b>	<b>-\$18,107.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Works

### Inclusions and Exclusions

- Salary component is related to part time contributions from Manager Works, Works Supervisor and various Works employees who undertake maintenance activities on these assets.
- Expenditure shown, particularly in relation to materials is to fund the maintenance activities required.
- The expenditure for contractor services is the auditing and inspection regime undertaken on Council's behalf by AusSpan Pty Ltd.

## Roads, Footpaths, Kerbs

Glamorgan Spring Bay Council strives to deliver to its residents and visitors; access to, and use of, quality infrastructure services.

The network of public roads and footpaths within the municipal area is infrastructure provided to the community to facilitate a safe, convenient and defined means for transporting people and goods.

Council is responsible for managing a total of 170km of bitumen sealed roads, 188km unsealed roads, 22km footpaths and 72km concrete kerb within the Municipal area.

The department comprises the following areas:

- Sealed and unsealed road, footpath and kerb network management
- Construction and maintenance
- Condition rating assessments
- Programmed inspections
- Defect inspections

### Objectives

- To provide an appropriate and well maintained road, footpath and kerb network throughout the municipal area to a safe and acceptable standard which meets the guidelines of Council's Road Asset Management Plan.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Implement and maintain the Transport Asset Management Plan.	1.1
Undertake the Capital Works Program for roads, footpaths and kerbs.	1.1
Ensure that current assets are maintained in a useable and safe condition.	1.1
To address and repair isolated failures in accordance with defined intervention levels.	1.1
Carryout regular inspections for defects.	1.1
Completion of adopted Capital Works Programme in relation to construction, maintenance works and reseal activities.	1.1
Maintain road detail inputs for the GIS each financial year to reflect capital works carried out.	1.1

### Annual Aims for 2016-2017

- To maintain Council's sealed and unsealed road network to a safe, fit-for-purpose standard.
- To utilise Council's 'Roads 2 Recovery' annual allocation in accordance with the Transport Asset Management Plan.

### Performance Measures

- Number of complaints lodged through 'Works Request' system.
- Completion of adopted capital works for the financial year.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Works-Roads, Footpaths, Kerbs</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
GRANTS	\$1,263,945	\$706,412	\$1,700,000
OTHER INCOME	\$7,133	\$70,000	\$7,133
SHARE OF GENERAL RATE	\$1,121,458	\$1,121,458	\$225,000
USER FEES	\$5,239	\$8,000	\$10,000
<b>Total Income</b>	<b>\$2,397,775</b>	<b>\$1,905,870</b>	<b>\$1,942,133</b>
<b>Gross Profit</b>	<b>\$2,397,775</b>	<b>\$1,905,870</b>	<b>\$1,942,133</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$860,000	\$860,000	\$860,000
EMPLOYEE BENEFITS	\$630,000	\$641,550	\$643,000
MATERIALS AND SERVICES	\$280,000	\$266,320	\$286,000
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$150,000	\$150,000	\$153,133
<b>Total Operating Expenses</b>	<b>\$1,920,000</b>	<b>\$1,917,870</b>	<b>\$1,942,133</b>
<b>Net profit</b>	<b>\$477,775</b>	<b>-\$12,000</b>	<b>\$0</b>

**Responsible Officer:** Manager Works

### Inclusions and Exclusions

- The salary component is related to a part time allocation from the Manager Works, Administration Officer, Works Supervisor, and various Works staff who facilitate the inspection and maintenance works required for this asset.
- Plant hire is the costs related to the use of machinery and plant required to provide inspection and maintenance works.
- Depreciation has been included for the whole of plant and machinery within Council.
- This plant hire does not include fleet vehicles which are shown within individual business departments.
- Depreciation for the Manager Works vehicle is included.
- The material allocation is for equipment and supplied to undertake necessary maintenance activities.
- Contractor services is an allocation for external services related to plant and machinery etc where the equipment is not owned by Council.

## Stormwater, Drainage

Glamorgan Spring Bay Council strives to establish and maintain quality stormwater infrastructure on our sealed and unsealed road network to better manage the disposal of stormwater flows.

All major townships have a stormwater network, either piped or channelled, to accommodate for road and property surface runoff to alleviate flooding.

The department comprises the following areas:

- Stormwater system construction and maintenance
- Condition rating assessments

### Objectives

- To provide residents with an appropriate level of infrastructure that minimises the risk of flooding.
- To ensure assets are in a good working condition in line with Council's Asset Management Plan.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Manage stormwater flows and drainage systems	4.1
Ensure that stormwater assets are maintained in a useable and safe condition.	4.1
Manage the stormwater and drainage Asset Management Plan and Register ensuring the capture of data related to condition assessments is accurate and populated into the Asset Management Plan and GIS	4.1
To address and repair isolated failures in accordance with defined intervention levels.	4.1

### Performance Measures

- Number of complaints lodged through 'Works Request' system in relation to stormwater and drainage infrastructure.





## Proposed Budget

BUDGET			
Glamorgan Spring Bay Council			
Works-Stormwater Drainage			
July 2016 to June 2017			
	Estimate 15/16	Budget 15/16	Budget 16/17
<b>Income</b>			
OTHER INCOME	\$5,200	\$0	\$0
SHARE OF GENERAL RATE	\$227,000	\$227,000	\$223,500
<b>Total Income</b>	<b>\$232,200.00</b>	<b>\$227,000.00</b>	<b>\$223,500.00</b>
<b>Gross Profit</b>	<b>\$232,200.00</b>	<b>\$227,000.00</b>	<b>\$223,500.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$155,000	\$155,000	\$155,000
EMPLOYEE BENEFITS	\$27,000	\$19,185	\$20,000
MATERIALS AND SERVICES	\$27,500	\$32,815	\$28,500
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$20,000	\$20,000	\$20,000
<b>Total Operating Expenses</b>	<b>\$229,500.00</b>	<b>\$227,000.00</b>	<b>\$223,500.00</b>
<b>Net Profit</b>	<b>\$2,700.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Works

### Inclusions and Exclusions

- The salary component is related to a part time allocation from the Manager Works, Administration Officer, Works Supervisor, and various Works staff who facilitate the inspection and maintenance works required for this asset.
- Depreciation for stormwater assets is shown within this department.
- Materials and contractor services are an allocation towards external services if required, to undertaken inspections and maintenance works.

## Parks, Reserves, Walking Tracks and Cemeteries

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to, and use of, quality infrastructure services.

Council has a number of parks, reserves, and walking tracks within our municipal area including recreation grounds, open space areas and foreshore reserves.

Numerous playgrounds, BBQ facilities and outdoor furniture are comprised within these areas.

The Bicheno and Triabunna Public Cemeteries are managed and maintained by Council.

The department comprises the following areas:

- Development and maintenance of parks, reserves and walking tracks.
- Maintenance of associated infrastructure.
- Proactive inspections in line with Risk Management guidelines.
- Management of Cemetery burials, Niche Wall placements and reservations.

### Objectives

- To provide the community with safe passive areas for recreational activities.
- To co-ordinate the management of the Bicheno Cemetery.
- To co-ordinate the management of the Triabunna Cemetery

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Manage and maintain the Bicheno Cemetery and Register.	1.3
Manage and maintain the Triabunna Cemetery and Register.	1.3
Maintain parklands, sports fields and associated structures.	1.3 6.3
Maintain all areas to an acceptable standard to ensure risk safety compliance.	1.3
Maintain related infrastructure assets i.e. playgrounds, BBQ areas etc to appropriate levels.	1.3 6.3
Management of foreshore reserves and walking tracks.	1.3 6.3
Develop and maintain a GIS layer for all parks, reserves and walking tracks.	1.3

### Annual Aims for 2016-2017

- To continue keeping the towns parks, walking tracks and foreshore areas within our municipal area to a high standard of presentation and useability.

### Performance Measures

- Number of complaints in relation to Parks and Reserves.
- Condition of relevant infrastructure.



## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Works-Parks,Reserves,WalkingTracks,Cemetery</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$6,067	\$5,500	\$5,500
SHARE OF GENERAL RATE	\$446,015	\$446,015	\$374,000
USER FEES	\$450	\$500	\$500
<b>Total Income</b>	<b>\$452,532.00</b>	<b>\$452,015.00</b>	<b>\$380,000.00</b>
<b>Gross Profit</b>	<b>\$452,532.00</b>	<b>\$452,015.00</b>	<b>\$380,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$50,000	\$50,000	\$50,000
EMPLOYEE BENEFITS	\$187,414	\$276,470	\$200,000
MATERIALS AND SERVICES	\$107,000	\$90,545	\$95,000
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$35,000	\$35,000	\$35,000
<b>Total Operating Expenses</b>	<b>\$379,414.00</b>	<b>\$452,015.00</b>	<b>\$380,000.00</b>
<b>Net Profit</b>	<b>\$73,118.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Works

### Inclusions and Exclusions

- The salary component is related to a part time allocation from the Manager Works, Administration Officer, Works Supervisor, and various Works staff who facilitate the inspection and maintenance works required for this asset.
- Contractor services are related to any miscellaneous works required at the grounds related to power, ground/turf maintenance or irrigation maintenance.

## Town Maintenance

Glamorgan Spring Bay Council strives to deliver to its residents and visitors access to, and use of, quality infrastructure services.

The department comprises the following areas:

- Council is responsible for the day to day maintenance of 17 public toilets.
- Rubbish collection - Town street and reserve areas
- Street sweeping
- Township footpath mowing
- Public streetlighting

### Objectives

- To maintain and promote Council's townships which provides residents and tourists with a high level of service that is equivalent to community expectations.

Programs and projects for 2016-2017	Community Strategic Plan Linkage
Provide town maintenance services that help enhance the appearance of all townships.	4.2
Provide and maintain all designated areas to an acceptable standard to ensure risk safety compliance.	4.1
Participate in competitive procurement processes for energy contracts. Council's current contract expires on 30 June 2017.	4.1

### Annual Aims for 2016-2017

- To continue keeping the towns and surrounds within our municipal area to a high standard of presentation.
- To report any faulty streetlights to ensure road / township quality.

### Performance Measures

- Number of complaints in relation to overall township presentation and cleanliness.

## Proposed Budget

<b>BUDGET</b>			
<b>Glamorgan Spring Bay Council</b>			
<b>Works-Town Maintenance</b>			
<b>July 2016 to June 2017</b>			
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>
<b>Income</b>			
OTHER INCOME	\$2,077	\$0	\$0
SHARE OF GENERAL RATE	\$800,000	\$800,000	\$805,000
<b>Total Income</b>	<b>\$802,077.00</b>	<b>\$800,000.00</b>	<b>\$805,000.00</b>
<b>Gross Profit</b>	<b>\$802,077.00</b>	<b>\$800,000.00</b>	<b>\$805,000.00</b>
<b>Less Operating Expenses</b>			
DEPRECIATION AND AMORTISATION	\$40,000	\$40,000	\$40,000
EMPLOYEE BENEFITS	\$388,000	\$368,834	\$395,000
MATERIALS AND SERVICES	\$315,000	\$346,166	\$325,000
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$45,000	\$45,000	\$45,000
<b>Total Operating Expenses</b>	<b>\$788,000.00</b>	<b>\$800,000.00</b>	<b>\$805,000.00</b>
<b>Net Profit</b>	<b>\$14,077.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Responsible Officer:** Manager Works

### Inclusions and Exclusions

- The salary component is related to a part time allocation from the Manager Works, Administration Officer, Works Supervisor, and various Works staff who facilitate the inspection and maintenance works required for this asset.

## Tasman Highway Contract

Glamorgan Spring Bay Council is contracted by Stornoway to deliver services on the Tasman Highway under a contract from State Growth. Currently this department looks after the area of the Glamorgan Spring Bay Municipality for the following services

- "Roadkill"
- Signs
- Slashing
- Minor Road Maintenance
- Minor Bridge Maintenance
- Rubbish Collection
- Abandoned Vehicles
- Weed Control
- Guideposts
- Street Sweeping
- Call Outs


### Objectives

- To provide the Tasman Highway with the required maintenance
- To maintain the Great Eastern Drive
- To remove "roadkill" in a timely fashion

<b>BUDGET</b>				
<b>Glamorgan Spring Bay Council</b>				
<b>Works-THC</b>				
<b>July 2016 to June 2017</b>				
	<b>Estimate 15/16</b>	<b>Budget 15/16</b>	<b>Budget 16/17</b>	
<b>Income</b>				
OTHER INCOME	\$337,415	\$390,000	\$345,000	
SHARE OF GENERAL RATE	-\$87,800	-\$87,800	-\$31,000	
<b>Total Income</b>	<b>\$249,615.00</b>	<b>\$302,200.00</b>	<b>\$314,000.00</b>	
<b>Gross Profit</b>	<b>\$249,615.00</b>	<b>\$302,200.00</b>	<b>\$314,000.00</b>	
<b>Less Operating Expenses</b>				
DEPRECIATION AND AMORTISATION	\$24	\$0	\$0	
EMPLOYEE BENEFITS	\$153,920	\$144,997	\$157,000	
MATERIALS AND SERVICES	\$100,000	\$95,200	\$102,000	
PLANT HIRE INTERNAL - DEPARTMENTAL EXPENSE	\$50,000	\$62,003	\$55,000	
<b>Total Operating Expenses</b>	<b>\$303,944.00</b>	<b>\$302,200.00</b>	<b>\$314,000.00</b>	
<b>Operating Profit</b>	<b>-\$54,329.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	




# Capital Works 2016-2017 – New Works

		GLAMORGAN SPRING BAY COUNCIL	
		NEW CAPITAL WORKS 2016 / 17	
Category of Asset	Segment Details / Description	Budget \$	COMMENTS
<b>Roads, Footpaths, Kerbs</b>			
Swansea - Gordon / Old Spring Bay Rd	Conc kerb - Rapp St existing to Old Spring Bay Road	49,100	Council Cash
Coles Bay - Freycinet Drive	Kerbing Esplanade to Reserve Road	36,900	Council Cash
Coles Bay - Coles Bay Road	Roundabout at Esplanade intersection	215,000	Subject to land sales or external funding
Bicheno - Foster Street Kerb	Murray St to Barrett Ave - North Side 95m	28,500	Council Cash
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - North Side 95m	28,500	Council Cash
Bicheno - Foster Street Kerb	Barrett Ave to Lovett St - South Side 95m	28,500	Council Cash
Bicheno - Foster Street Footpath	Barrett Ave to end (medical centre) 130m	23,100	Council Cash
Bicheno - Foster Street Footpath	Murray St to Barrett Ave - North Side 130m	23,100	Council Cash
Swansea - Dolphin Sands Information Bay pull-over	500m south of Swan River Road as per DSRA request	6,500	Council Cash
Orford - Mary St Kerb and reconstruction	End of existing to end 80m	30,900	Council Cash
Triabunna - Esplanade & Roberts	Extend kerb fix footpath	35,000	Council Cash
Triabunna - Vicary St & Charles St	Streetscape design	100,000	Council Cash
Triabunna - Vicary St & Charles St Stage 1	Underground Overhead Power	640,000	Subject to land sales or external funding
Triabunna - Marina Views Estate	Subdivision	750,000	Subject to land sales or external funding
<b>Sub Total - Roads, Footpaths, Kerbs</b>		<b>1,995,100</b>	
<b>Parks, Reserves, Walking Tracks, Cemeteries</b>			
Bicheno Triangle Upgrade	Develop construction	650,000	Subject to land sales or external funding
Bicheno Foreshore	Revegetation Project - Peggys Point continuation	5,000	Require Budget Allocation Expenses
Bicheno Foreshore - Boundary Survey	Boundary Survey of Foreshore Reserve	10,000	Require Budget Allocation Expenses
Fire Management Plan development	Bicheno and Orford Council Reserves	18,000	Require Budget Allocation Expenses
Township Identity Flags and Poles	Flags and Installation \$150 x 30 // install \$400 x 30	16,500	Council Cash
Triabunna - Barton Avenue Foreshore	Construct Barton Ave walking track (Stage 1)	9,000	Council Cash
Triabunna - Cemetery	New Picket Fence and Entrance	19,500	Subject to land sales or external funding
Triabunna - Cemetery	Two concrete burial beams in new lawn section	3,500	Council Cash
Municipal Area - TBA Dog Exercise Yard	Fenced Dog Exercise Yard	20,000	Council Cash
Orford - Foreshore Track	Establish access steps and safety rails down to quarry	10,000	Council Cash
Orford - Probation Station	Signage and track work	14,000	Council Cash
<b>Sub Total - Parks, Reserves, Walking Tracks, Cemeteries</b>		<b>775,500</b>	
<b>Stormwater, Drainage</b>			
Swansea - Gordon St	Stormwater Gordon / Old SB Rd Corner	27,200	Council Cash
Triabunna - Lord St	Stormwater line extension 100m	14,500	Council Cash
Triabunna - Esplanade & Roberts	Stormwater installation	18,000	Council Cash
<b>Sub Total - Stormwater, Drainage</b>		<b>59,700</b>	
<b>Bridges &amp; Culverts</b>			
Swansea - Old Spring Bay Road	Road Culvert Crossing	78,500	Subject to land sales or external funding
<b>Sub Total - Bridges &amp; Culverts</b>		<b>78,500</b>	
<b>Council Buildings &amp; Marine Infrastructure</b>			
Triabunna - Marina Extension	Stages 3 and 4	1,300,000	Loan funds
Triabunna - Wharf and Fuel Facility	Extend main wharf	250,000	Loan Funds
Triabunna Depot - Wash down conc pad	Triabunna Depot	28,000	Subject to land sales or external funding
Triabunna Gatehouse Development	Building and Surrounds	200,000	Council Cash \$100k - Tourism Infrastructure Grant
Swansea Depot - Shelter - Bays	Swansea Depot	32,000	Subject to land sales or external funding
Orford - Prosser River	Dredging and construction work	125,000	Council Cash - Council Motion
Pulchella Nursery Equipment and Stock	Nursery stock and equipment and set up costs	50,000	***Subject to Business Plan - Council Cash ***
<b>Sub Total - Council Buildings &amp; Marine Infrastructure</b>		<b>1,985,000</b>	
<b>Plant &amp; Equipment</b>			
Free Roll	Compaction Roller	46,525	Council Cash
Water Tank trailer 1000 litre	Trailer mounted pressure pump and tank	14,000	Council Cash
<b>Sub Total - Plant &amp; Equipment</b>		<b>60,525</b>	
<b>Waste Transfer Stations</b>			
Swansea - WTS Lease Extension	Perimeter farm fencing - lease establishment	7,000	Council cash
Swansea - WTS Tip Shop	Feasibility study to confirm business case	45,000	Council cash
<b>Sub Total - Waste Transfer Stations</b>		<b>52,000</b>	
<b>CAPITAL WORKS 'NEW' PROGRAMME 2016 -17</b>		<b>\$5,006,325</b>	Cash \$2,493,325 (Includes \$1,500,000 in borrowings)
Carry-over projects from 2015 - 2016		2015 - 2016 \$3,531,425	Land Sales \$2,413,000,
		2014 - 2015 \$3,231,250	Grant \$100,000
		2013 - 2014 \$3,501,180	
		2012 - 2013 \$2,678,512	
		2011-2012 \$2,383,600	
		2010 - 2011 \$2,530,925	



# Capital Works 2016-2017 - Renewal Works

		GLAMORGAN SPRING BAY COUNCIL CAPITAL RENEWAL PROGRAM 2016 / 17									
Category of Asset		Segment Details				Length	Area	Unit	Budget \$	COMMENTS	
		FROM	CH	TO	CH						
Sealed Road Reseals											
SWANSEA											
	Old Spring Bay Road	R2R	Seal Change	80	Merideth Court	311	231	1,432	8	11,456	Council Cash funded from RTR funds
	Old Spring Bay Road	R2R	Merideth Court	311	Pyke Court	373	62	465	8	3,720	Council Cash funded from RTR funds
	Old Spring Bay Road	R2R	Pyke Court	373	Francis Street	460	87	653	8	5,224	Council Cash funded from RTR funds
	Old Spring Bay Road	R2R	Francis Street	460	End of Kerb LHS	600	140	910	8	7,280	Council Cash funded from RTR funds
	Old Spring Bay Road	R2R	End of Kerb LHS	600	Aqua Sands Drive	733	133	732	8	5,856	Council Cash funded from RTR funds
	Old Spring Bay Road	R2R	Aqua Sands Drive	733	End Kerb LHS	905	172	1,050	8	8,400	Council Cash funded from RTR funds
	Old Spring Bay Road	R2R	End Kerb LHS	905	Kennedia Place	1,026	121	690	8	5,520	Council Cash funded from RTR funds
	Old Spring Bay Road	R2R	Kennedia Place	1,026	End of Seal	1,262	236	1,298	8	10,384	Council Cash funded from RTR funds
	Kennedia Place		Old Spring Bay Rd	0	End Bowl	175	175	1,120	8	8,960	Council Cash funded from RTR funds
BICHENO											
	Foster Street		Lovett Street	212	Barrett Street	322	110	550	8	4,400	Council Cash
	Foster Street		Barrett Street	322	Murray Street	425	103	557	8	4,456	Council Cash
TRIABUNNA											
	Davidson Place (Asphalt Overlay)		Boyle Street	0	End	48	48	360	63	22,680	Council Cash
ORFORD											
	West Shelly Road	R2R	Jetty Road	0	Vernon Court	780	780	4,290	8	34,320	Council Cash funded from RTR funds
	West Shelly Road	R2R	Vernon Court	780	End Bowl	910	130	702	8	5,616	Council Cash funded from RTR funds
	Rudd Avenue		Walpole Street	0	Seal Change	26	26	146	8	1,168	Council Cash
	Rudd Avenue		Seal Change	26	End Bowl	270	244	1,318	8	10,544	Council Cash
	Walters Drive		Walpole Drive	0	End Bowl	220	220	1,364	8	10,912	Council Cash
BUCKLAND											
	Buckland Road	R2R	Sand River Road	3,080	Segment Change	4,500	1,420	7,952	8	63,616	Council Cash funded from RTR funds
	Buckland Road	R2R	Segment Change	4,500	Seal Change	5,975	1,475	8,702	8	69,616	Council Cash funded from RTR funds
Various locations											
	Buckland		Jetpatcher costs							15,000	Council Cash
	Triabunna		Jetpatcher costs							15,000	Council Cash
	Orford		Jetpatcher costs							15,000	Council Cash
	Swansea		Jetpatcher costs							15,000	Council Cash
	Bicheno		Jetpatcher costs							15,000	Council Cash
	Coles Bay		Jetpatcher costs							15,000	Council Cash
						Sub Total - Road Reseals		384,128			
Sealed Road Pavements											
	Road Repairs Swansea		General Road Repairs Swansea							25,000	Council Cash
	Road Recon Dolphin Sands Road	R2R	Dolphin Sands Rd Reconstruction - Y Intersection to End - 1400m							295,000	Council Cash funded from RTR funds
	Road Repairs Bicheno		General Road Repairs Bicheno							25,000	Council Cash
	Road Repairs Coles Bay		General Road Repairs Coles Bay							25,000	Council Cash
	Road Repairs Buckland - Kent Street		Kent St reconstruction - Buckland Rd to CH170m							55,000	Council Cash
	Road Repairs Orford		General Road Repairs Orford							25,000	Council Cash
	Road Recon Orford Jetty Road	R2R	Jetty Road Reconstruction - Rheban Road to East Shelly Road - 400m							135,000	Council Cash funded from RTR funds
	Road Recon Spring Beach Rheban Rd	R2R	Rheban Road Reconstruction - 100m Sth Ryans Rd to Two Mile Creek - 450m							220,000	Council Cash funded from RTR funds
	Road Recon Triabunna - Lord Street		Section of Lord Street from Ada St to Inkerman St - 185m							11,500	Council Cash
	Road Repairs Triabunna		General Road Repairs Triabunna							25,000	Council Cash
						Sub Total - Sealed Pavements		841,500			
Unsealed Road Pavements											
SWANSEA											
	Old Coach Road		500 m section				500			50,000	Council Cash
BICHENO											
	Rosedale Road		500 m section				500			50,000	Council Cash
						Sub Total - Unsealed Pavements		100,000			
Kerb and Gutter											
COLES BAY											
	Garnet Ave - Jetty Rd to Esplanade (east side)		120 m section				120			40,000	Council Cash
TRIABUNNA											
	Charles Street Franklin to Victoria (part)		100 m section				100			35,000	Council Cash
						Sub Total - Kerb and Gutter		75,000			
Footpaths											
COLES BAY											
	Garnet Ave - Jetty Rd to Esplanade (east side)		100 m section				100			19,000	Council Cash
						Sub Total - Footpaths		19,000			





## Capital Works 2016-2017 - Renewal Works (Cont'd)

GLAMORGAN SPRING BAY COUNCIL									
CAPITAL RENEWAL PROGRAM 2016 / 17 continued									
Parks & Reserves								COMMENTS	
Park Furniture replacement	Replacement of sub-standard seating and picnic tables						8,000	Council cash	
Bicheno Lions Park Perimeter Fence	Replacement of corroded fence and posts \$100/m						35,000	Subject to land sales or external	
Swansea - Playground Equipment	Duck Park - replace substandard equipment						26,000	Subject to land sales or external	
Playground Repairs - General	Infrastructure Upgrade programme						7,500	Council cash	
Sub Total - Parks & Reserves							76,500		
Stormwater and Drainage									
Orford - Upgrade culvert crossing Holkam Crt							42,000	Council Cash	
Freycinet Drive- Fisheries	500 m section				500		43,000	Council Cash	
Sub Total - Stormwater and Drainage							85,000		
Council Buildings / Marine Infrastructure									
Coles Bay - Community Hall	Extension Annexe Replacement						60,000	Council cash	
Orford - Raspins Beach	Upgrade building for storage and showers						78,045	\$38,045 Grant Sport Rec Tas +Council cash	
Orford - Community Hall Toilet Upgrade	Extension to incorporate toilets within main building						150,000	Subject to land sales or external	
Swansea Toilet Replacement	Replace existing Jubilee Beach toilets with loo with a view. Upstairs & Downstairs toilets						210,000	Council Cash	
Energy Efficiency Upgrades	All Council owned buildings						50,000	Subject to land sales or external	
Asbestos Assessment and Register	For all Council Buildings as per Building regulations						40,000	Subject to land sales or external	
Triabunna Toilet Replacement	Replace existing toilet block at Triabunna Wharf reserve						250,000	Subject to land sales or external	
Triabunna - Depot Animal Pound	Upgrade existing pound facilities						15,000	Subject to land sales or external funding	
Sub Total - Buildings / Marine							853,045		
Bridges and Culverts									
Swansea - Glen Gala Creek, Glen Gala Road	Replacement - Glen Gala Road structure with concrete deck span						140,000	Council Cash	
Swansea - Unnamed Creek, Old Coach Road	Replacement - Old Coach Road structure with concrete deck span						113,000	Council Cash	
Spring Beach - Two Mile Creek, Rheban Road	Replacement - Rheban Road structure with concrete deck span						190,000	Council Cash	
Rheban - Jack Gray Creek Bridge	Replacement - Bridge						125,000	Council Cash	
Earlham - Earlham Creek, Earlham Road	Replacement - Earlham Road structure with concrete deck span						126,000	Council Cash	
Sub Total - Bridges and Culverts							694,000		
Plant and Equipment									
Small plant replacement	All Depots						20,000	Council Cash	
Triabunna Town Mntce - Tipper Truck 4.5T GVM	Replacement Vehicle C 37 JJ						89,000	Subject to land sales or external	
Swansea Const - Tipper Truck 16T GVM	Replacement Vehicle A 85 NU						115,000	Subject to land sales or external	
Swansea Town Mntce Utility - Tipper	Replacement Vehicle						32,000	Council Cash	
Replacement Vehicles/Policy	As per new policy						200,000	Council Cash	
Avaya Network Phone System	Replacement phone System						55,000	Council Cash - Savings \$50,000 per annu	
Sub Total - Plant							511,000		
NOTES									
Carry-over projects									
Roads 2 Recovery CapExp \$781,008 - 2016/17 allocation \$864,899									
CAPITAL WORKS 'RENEWAL' PROGRAMME 2016-17							\$3,639,173	Council Cash \$ 2,869,173	
2015-2016							\$2,306,450	Subject Land Sales\$770,000	
2014-2015							\$2,049,456		
2013-2014							\$1,488,613		
2012-2013							\$1,596,560		
2011-2012							\$2,042,743		
2010 - 2011							\$1,715,850		